

MINUTES of a Special MEETING of the RECREATION AND AMENITIES
COMMITTEE held at the Swanscombe Centre, Swanscombe on
WEDNESDAY, 7th NOVEMBER, 1990 at 8 p.m.

PRESENT: Cllr. M A Crosby - Chairman
Cllr. Mrs D J Ash-Smith Cllr. Mrs B A Halford
Cllr. A M Barham Cllr. N Halford
Cllr. P R Defty Cllr. M J Munn
Cllr. Mrs S East Cllr. B E Read
Cllr. P J French Cllr. R Simmonds

Apologies for absence were received from Councillor T V Dixon.

499 PAVILION - PROBLEM WITH MEN'S SHOWERS Members were advised of a serious problem that had developed concerning the men's showers at the Pavilion regarding water penetration, which had resulted in the wall between the showers and the corridor alongside the squash courts rotting. Members were advised that a rough estimate had been received to rectify the problem in the sum of £2,000.00. Following a brief discussion it was

RECOMMENDED

That due to the urgency of the problem the estimate be accepted and the remedial works begin immediately. The Clerk to write to the Swanscombe and Greenhithe Association of Sports Clubs seeking a 50% contribution towards the costs of the work.

500 SPORTS PAVILION Members discussed at length the various options regarding the future of the Pavilion, and it was

RECOMMENDED

That Members agree in principal to a new full repairing lease being drawn up to include a realistic rent.

Chairman



MINUTES of a MEETING of the SWANSCOMBE AND GREENHITHE TOWN COUNCIL held at the Swanscombe Centre, Craylands Lane, Swanscombe on THURSDAY 15th NOVEMBER, 1990 at 8 p.m.

PRESENT:

Cllr. A M Barham - Town Mayor	
Cllr. Mrs D J Ash-Smith	Cllr. P J French
Cllr. M D Chater	Cllr. N Halford
Cllr. M A Crosby	Cllr. B G Poppy
Cllr. P S Crow	Cllr. B E Read
Cllr. Mrs S East	Cllr. R Simmonds

The Meeting commenced with Prayers read by Rev. T Mercer.

Apologies for absence were received from Councillor's Mrs A E D Barham, P R Defty, T V Dixon, Mrs B A Halford and M J Munn.

Councillor M A Crosby entered the Committee Room.

The Town Mayor, Councillor A M Barham informed Members of the death of Mr C W Butcher on 9th November. Mr Butcher was 78 years old and had served as a Councillor for many years. The funeral was to be held on Monday 19th November at St Peter and St Paul Church.

Members then stood for a Minutes Silence.

501 MINUTES

RESOLVED

That the Minutes of the Meeting held on 4th October, 1990 be confirmed and signed.

502 RAIL LINK Members were advised of a meeting organised by K A P C to discuss the rail link and noise protection. The meeting was to take place on Saturday 17th November at County Hall, Maidstone.

503 SOUTH EAST IN BLOOM Members were advised that a "workshop" had been arranged by the above mentioned group on 6th December at Staines Town Hall from 10 a.m. to 4 p.m. Admission was free.

A Barham

504 LEISURE CENTRE MANAGEMENT COMMITTEE Moved by
Councillor Mrs D J Ash-Smith and seconded by
Councillor M A Crosby

RESOLVED

That with the exception of Minute 366 which was withdrawn, the Minutes of the Meeting held on 1st October, 1990 be confirmed and the recommendations contained therein be adopted.

Councillor Mrs S East entered
the Committee Room and
apologised for being late.

505 NEW YEAR'S EVE DANCE Discussion took place regarding the age restrictions and it was agreed that this item be discussed at the meeting of the Leisure Centre Management Committee.

506 RECREATION AND AMENITIES COMMITTEE Moved by
Councillor M A Crosby and seconded by Councillor M D Chater

RESOLVED

That the Minutes of the Meeting held on 18th October, 1990 be confirmed and the recommendations contained therein be adopted.

507 EXECUTIVE COMMITTEE Moved by Councillor N Halford and
seconded by Councillor M D Chater

RESOLVED

That the Minutes of the Meeting held on 18th October, 1990 be confirmed and the recommendations contained therein be adopted.

508 LEISURE CENTRE MANAGEMENT COMMITTEE Moved by
Councillor Mrs D J Ash-Smith and seconded by
Councillor M D Chater.

RESOLVED

That the Minutes of the Meeting held on 22nd October, 1990 be confirmed and the recommendations contained therein be adopted.

509 FINANCE AND GENERAL PURPOSES COMMITTEE Moved by
Councillor N Halford and seconded by Councillor M A Crosby

RESOLVED

That the Minutes of the Meeting held on 1st November, 1990 be confirmed and the recommendations contained therein be adopted.

510 LEISURE CENTRE MANAGEMENT COMMITTEE Moved by
Councillor Mrs D J Ash-Smith and seconded by
Councillor R Simmonds

RESOLVED

That the Minutes of the Meeting held on 5th November, 1990 be confirmed and the recommendations contained therein be adopted.

511 SPECIAL RECREATION AND AMENITIES COMMITTEE Moved by
Councillor M A Crosby and seconded by Councillor M D Chater

RESOLVED

That the Minutes of the Meeting held on 7th November, 1990 be confirmed and the recommendations contained therein be adopted.

512 SEALING OF DOCUMENTS - HERTIAGE PARK Members discussed the Lease for the above mentioned site and it was

RESOLVED

That the signing of the Lease be deferred until the additional clause concerning road maintenance had been clarified.

513 TOWN MAYOR'S ANNOUNCEMENTS The Town Mayor, Councillor A M Barham informed Members that he was holding a charity Family Disco at the Pavilion on Friday 21st December. Tickets were £2.50 for adults and £1.00 for under 18's.

514 TOWN PLANNING The following Planning Applications were submitted for Members consideration :

DA/90/0698 Erection of a first floor rear extension.

12 Alexander Road, Greenhithe, Kent.

OBSERVATIONS: No Objections providing neighbouring properties have been notified and have no objections.

DA/90/0699/ADV Erection of a non-illuminated directional sign.

1 Ivy Villas, Station Road, Greenhithe, Kent.

OBSERVATIONS: No Observations.

DA/90/0727 Increase in height of part of roof of existing Industrial building and provision of a new door opening and external staircase.

Swanscombe Whiting Plant, Manor Way, London Road Swanscombe, Kent.

OBSERVATIONS: No Observations

DA/90/0716/ADV Erection of two non-illuminated directional signs and two non-illuminated sign boards.

Land at both corners of the junction of Bean Road and Mounts Road at the junction of Mounts Road and Alkerden Lane, and at Saxon Court, Alkerden Lane, Greenhithe, Kent.

OBSERVATIONS: Members object as it would distract from the street scene.

The following Decision Notices had been received from Dartford Borough Council granting permission for development:

DA/90/0509 14 Castle Street, Swanscombe, Kent.

DA/90/0653 Swanscombe Youth Centre, Harmer Road, Swanscombe, Kent.

Members had received copies of a letter from the Development Services Officer, Dartford Borough Council, informing that an appeal had been dismissed and, that an Enforcement Notice had been upheld concerning the following property:

Use of Land adjacent to North Boundary of Chase Garage, Knockhall Chase, Greenhithe, Kent.

Town Mayor

AM Barham

MINUTES of a MEETING of the RECREATION AND AMENITIES COMMITTEE
held at the Swanscombe Centre, Swanscombe on THURSDAY
29th NOVEMBER, 1990 at 8 p.m.

PRESENT:

Cllr. M A Crosby - Chairman	
Cllr. Mrs D J Ash-Smith	Cllr. P J French
Cllr. A M Barham	Cllr. Mrs B A Halford
Cllr. M D Chater	Cllr. N Halford
Cllr. P R Defty	Cllr. B E Read
Cllr. T V Dixon	Cllr. R Simmonds

515 MEETING WITH POLICE Members discussed a date for the meeting with Gravesend Police and it was

RECOMMENDED

That the meeting be held on Thursday, 13th December at the Swanscombe Centre at 8 p.m..

516 MINUTES The Minutes of the Meeting held on 18th October, 1990 were confirmed and signed.

Councillor N Halford
entered the committee Room.

517 MINUTES The Minutes of the Special Meeting held on 7th November, 1990 were confirmed and signed.

Apologies for absence were received from Councillor's Mrs A E D Barham and P S Crow.

518 BOWLS PAVILION Members were advised that the work had started on replacing the windows in the pavilion and that the Bowling Club had spent one day working in the Park and had not returned.

519 CHRISTMAS LIGHTING Members were informed that the Christmas lights would be erected during the week-end 1st/2nd December.

520 TENNIS COURTS Members were advised that it would not be necessary to replace the fence surrounding the courts as repairs could be carried out and were to commence during the winter months.

Councillor Mrs B A Halford entered the Committee Room and apologised for being late.



521 FOOTBALL PITCHES Members had received a copy of a quote for the work required on the pitches and copies of two letters received from the football teams in response to a pitch being closed. Following a very lengthy discussion, it was

RECOMMENDED

That this item be deferred until further estimates were available.

522 KNOCKHALL ROAD PLAYING FIELD Members were advised that the seats at Knockhall Road had been removed due to vandalism and it had been suggested that they be placed in Swanscombe Park. Members were also advised that one of the security lights had been broken and could not be repaired.

RECOMMENDED

That the seats at Knockhall be replaced with two red anti vandal seats and the security light be renewed.

523 TOOLS REQUIRED Members were advised that a Flymo rotary mower would be required to carry out maintenance to the area surrounding the Leisure Centre at an approximate cost of £300. Other tools to be considered in the estimates for the next year came to approximately £200.

524 FLOODLIT TRAINING PITCH Reference Minute 483, Members had received copies of two estimates to which the cost of the floodlights must be added (approximately £10,000). Members were also advised that the quote from K C C had been increased by 5% to £22,664 and would be increased by a further 2% at the end of December 1990 making a total of £23,096.

RECOMMENDED

That this item be deferred until the next Recreation and Amenities Committee Meeting.

525 BROOMFIELD ROAD PLAYING FIELD Members were advised of a verbal complaint following an accident to one of the footballers who suffered a broken leg, the ambulance was unable to gain access onto the pitch. Following discussion, it was

RECOMMENDED

That the key be left with the Steward of the Pavilion for emergency use only.

A handwritten signature in black ink, appearing to be 'MAGS', written over a horizontal line.

526 ANNUAL ESTIMATES Members were asked to inform the Clerk of any items they would like included for consideration in the annual estimates.

RECOMMENDED

That waste paper bins at Greenhithe Foreshore be one of the items for consideration.

527 RECREATIONAL FACILITY CHARGES Members were asked to consider the proposed increases for the above charges for 1991/92.

RECOMMENDED

That the recreational facility charges be increased by 10% rounded up to the nearest penny.

528 SPORTS PAVILION SHOWER ROOM Members were advised that the work had commenced on the shower room and should be completed within a week. Members had received a copy of the reply from the Sports Association regarding the suggestion that the cost of this work be shared on a 50% basis.

RECOMMENDED

That a second letter be sent to the Sports Association pressing them for a contribution towards the cost of the work on the showers.

A letter to be sent to the Association advising of the decision to draw up a new lease.

529 VALLEY VIEW PLAYGROUND Members were advised that an additional entrance had been included, as requested by the Town Council, and it had been confirmed that the honeycombe whirl would be fitted with a speed restrictor to bring it in line with British Standards.

NOTED

530 HERITAGE PARK Members were advised that a meeting was to be arranged with the Groundwork Trust following a site visit by their Development Officer. Members were also advised that a copy of the Groundwork Today newsletter had been received and was available in the office.

RECOMMENDED

That the gate at the entrance of the site be left open, providing Blue Circle raised no objections.

A handwritten signature in black ink, appearing to be 'MAGS', written over a horizontal line.

531 TRAFFIC PROBLEMS Members had received a copy of the reply from the Borough Council concerning the local traffic problems. Following discussion, it was

RECOMMENDED

That a letter be sent to Dartford Borough Council asking when the pavements would be installed now that the work on Alkerden Lane had been completed.

532 LEASE - SWANSCOMBE CENTRE Members had received a copy of the reply from the Solicitors concerning the Lease and the additional clause regarding the road maintenance.

RECOMMENDED

That the Lease be accepted, and if Blue Circle were to pay Dartford Borough Council an amount for the maintenance it must be passed onto the Town Council.

533 COBHAM TERRACE PLAYGROUND Members had received a copy of a letter from Saxon Homes requesting permission to dig one or more bore holes to determine the ground bearing strata.

RECOMMENDED

That the Clerk reply granting permission, but request they erect notices informing the public that the park would be closed etc.

534 NATIONAL PLAYING FIELD ASSOCIATION Members were advised that the Autumn edition of Action for Play had been received and was available in the office. An invitation to attend the performance of "The Relapse or Virtue in Danger" at the Westminster Theatre at a cost of £10 or £12 per ticket has also been received.

NOTED

535 TRIVIAL PURSUITS COMPETITION Members were advised of an invitation from the Swanscombe Methodist Church to enter a team for the competition at Club 84 on December 8th at 7 p.m.

536 SWANSCOMBE SKULL SITE Members had received a copy of a letter from Gerald Wilkinson together with draft Heads of Terms and Management Policy for consideration.

RECOMMENDED

That the Clerk contact Mr Wilkinson to arrange a Meeting.

A handwritten signature in black ink, appearing to be 'MAW', is written over the page number.

537 TOWN PLANNING APPLICATIONS The following Planning Applications were submitted for Members consideration :

DA/90/0733/OUT Redevelopment of site for residential and open space with associated play area.

Manor House, Swanscombe Street, Swanscombe, Kent

OBSERVATIONS: Members urgently request a site meeting and feel that it is most important that a site meeting be held to enable local people to voice their opinions.

DA/90/0738 Erection of a first floor rear extension.

122 Church Road, Swanscombe, Kent.

OBSERVATIONS: No objections providing neighbouring properties have been notified and have no objections.

DA/90/0753 Erection of a two storey side extension, detached garage and a 1.8M high close boarded boundary fence.

OBSERVATIONS: Members request a site meeting as they are concerned about the loss of a landscaped area which complements the rest of the estate.

DA/90/0515 25 Valley View, Greenhithe, Kent.

The above Application was withdrawn on 20.9.90.

DA/90/0129 The Yard, Castle Road, Swanscombe, Kent.

An Appeal had been made to the Secretary of State for the Environment against the decision to refuse planning permission.

The following Decision Notices were received from Dartford Borough Council granting permission for development :

DA/90/0544+45 Land East of Southfleet Road, South of the existing Northfleet Landfill Site, Swanscombe.

DA/90/0482 34-40 Station Road, Greenhithe, Kent.

Chairman



SWANSCOMBE AND GREENHITHE TOWN COUNCIL

RECREATIONAL FACILITY CHARGES 1991/92

BOWLING GREENS

No. 1	£759.39	No. 2	£303.55
Occasional	0.72p		

CRICKET

Seasonal	£303.55	Occasional	£ 18.32
----------	---------	------------	---------

TENNIS 0.72p per hour per person

FOOTBALL

Swanscombe

Season	£149.88 per Season including facilities for training
Occasional	£ 11.33

Knockhall

Season	£134.15 per Season including facilities for training
Occasional	£ 9.46

SQUASH

Mon-Fri before 5 p.m. and Sat & Sun	£ 1.54 per half hour
Mon - Fri after 5 p.m.	£ 2.04 per half hour

ALLOTMENTS £ 3.96 per 10 rod + 0.50p if water supplied.

COMMUNITY HALLS

Grove Hall

Meetings	£ 2.70 per hour Regular Organisations
	£ 3.80 per hour Casual Bookings
Social Events	£ 5.06 per hour Mon - Fri
	£ 5.72 per hour Week-Ends

Church Road Hall

Meetings	£ 3.96 per hour Regular Organisations
	£ 5.06 per hour Casual Bookings
Social Events	£ 6.27 per hour Mon - Fri
	£ 6.93 per hour Week-Ends

Use of Photo-Copier (for local organisations only).

A4 size 8p per side
B4 size 12p per side
A3 size 17p per side

50% Reduction for Unemployed, Senior Citizens and persons in full time Education for certain recreational facilities only.

Where applicable V.A.T. has been included.

MINUTES of a MEETING of the LEISURE CENTRE MANAGEMENT COMMITTEE
held at the Swanscombe Centre, Craylands Lane, Swanscombe on
MONDAY, 3rd DECEMBER 1990 at 7.30 p.m.

PRESENT: Cllr. Mrs D J Ash-Smith - Chairman
Cllr. A M Barham
Cllr. Mrs B A Halford
Cllr. B E Read
Cllr. R Simmonds

538 STOCKTAKE Prior to the Meeting informal discussions had been held with the stocktaker to discuss the problem of the deficit shown on the stocktakers report which had covered the 31 days to November 5th.

In order to establish the cause of this problem it was

RECOMMENDED

That the next stocktake should be held on December 6th followed by another one 31 days later in January 1991.

There were no apologies received for absence.

539 MINUTES The Minutes of the Meetings held on October 1st and 22nd and November 5th, 1990 were confirmed and signed.

540 COACHING FOR SCHOOLS Members were asked to clarify the position regarding Centre Staff carrying out football coaching at Knockhall School.

RECOMMENDED

That the Finance and General Purposes Committee put forward a sum of money to cover the cost of football coaching for Knockhall School.

541 SHOWERS Members were advised of the problems involved with the showers and that a maintenance guide was being forwarded.

542 NEW YEARS EVE DANCE Members discussed the arrangements that had been made for the New Year's Eve Dance and it was

RECOMMENDED

That under 18's would be admitted if accompanied by adults. All tickets to be priced at £5.

Casual supervisory staff to be employed for Christmas Eve and New Year functions at £30 per evening.

D J Ash-Smith

543 MEMBERSHIP CARDS Members were advised that the new cards were ready for renewal of Memberships.

544 CHILDREN'S CHRISTMAS PARTY Members were advised that 90 tickets had been sold to date and that a number of traders had offered to supply food and sweets etc. Following discussion it was

RECOMMENDED

That 20 tickets be given to each of the 3 junior schools for the benefit of under privileged children.

545 ENTERTAINMENT Arrangements had been made for a Country Music Night to be held on January 5th followed by further events on the first Saturday of each month until June 1991.

Advertisements had been placed in Southern Country, the country music magazine and Shoppers Choice.

546 FLOODLIT ALL WEATHER PITCH The Centre Manager had met with the Sports Council's Regional Officer and reported that consideration could be given to a grant, but this would only be considered if planning permission had been obtained.

547 ANNUAL ESTIMATES Members were asked for items for consideration for inclusion in the estimates for 1991/92. The Manager was asked to prepare a list of items for consideration.

548 CHARGES FOR 1991/92 Members had been supplied with a copy of the current charges and it was

RECOMMENDED

That an increase of 10% be made with effect from 1st April 1991.

Membership fees to be increased from January 1st 1991 to £1.20 for residents and £12.50 for non-residents.

Hire charges to be made for equipment from January 1st, 1991.

The question of a staff reduction for hire of the hall to be kept under review.

549 RECREATION SUPERVISOR Members were advised that Paul Merrills had successfully completed his 3 months period of probation.

NOTED



550 LEASE A reply had been received from the Solicitor to the query regarding likely problems if the Centre was contracted out due to the rules of Compulsory Competitive Tendering.

RECOMMENDED

That the Clerk obtain clarification and ask the Solicitor to include an addition to clause 5.7 of the draft underlease.

551 EXTRACTOR FAN A reply had been received from the Borough Council about the requirements of the Food Hygiene Regulations. Further details and sketch drawings were to be sent to the Borough Council's Legal Officer.

552 BUILDING MAINTENANCE Reference Minute 496, a reply had been received from Harland Ceilings advising that the problems would need to be rectified by a ventilation Company.

RECOMMENDED

That estimates be obtained for this work.

553 BLOCK BOOKINGS A letter had been received from a local football club seeking permission to book for 5 a side football on a regular basis. The Centre Manager explained the problems involved and advised Members that he had replied to this letter.

554 DRAUGHT PROBLEMS A reply had been received from the Borough Council following complaints that had been made about the continuing draught problems, particularly in the bar area.

RECOMMENDED

That the Borough Council again be asked to investigate the problems.

555 ASSISTANT BAR MANAGER Members discussed the Terms and Conditions of Employment of the Assistant Bar Manager and it was

RECOMMENDED

That the Assistant Bar Manager be promoted to Officer level on SP 15 with effect from 1st December 1990.

Chairman



MINUTES of a MEETING of the FINANCE AND GENERAL PURPOSES COMMITTEE held at the Swanscombe, Centre, Swanscombe on THURSDAY, 6th DECEMBER, 1990 at 8 p.m.

PRESENT: Cllr. N Halford - Chairman
Cllr. A M Barham Cllr. P J French
Cllr. M A Crosby Cllr. B E Read
Cllr. T V Dixon Cllr. R Simmonds

556 MINUTES The Minutes of the Meeting held on 1st November, 1990 were confirmed and signed.

Apologies for absence were received from Councillor's Mrs D J Ash-Smith, Mrs A E D Barham, M D Chater, P S Crow, P R Defty, Mrs S East, B R Francis, R A Francis, Mrs B A Halford, M J Munn and B G Poppy.

557 INCOME FOR OCTOBER 1990 The Income for October amounting to £17,532.78 was received as set out in the annexed list.

558 ACCOUNTS PAID OCTOBER 1990 The Clerk reported that Accounts amounting to £37,682.95 had been paid during October.

559 SALES OF KNOCKHALL GARAGES Members were advised that the receipts from the sale of the garages could be used on items of capital expenditure. These conditions would apply until the end of March 1991 when Parish/Town Councils would need to comply with the new regulations.

RECOMMENDED

That the Clerk and the Chairman of the Finance and General Purposes Committee arrange for the money to be spent on an item of capital expenditure before the end of the financial year.

560 BRITISH RAIL Reference Minute 389, Members had received a copy of the reply from British Rail. Following a lengthy discussion, it was,

RECOMMENDED

That the Clerk reply informing that Members were pleased to note that Swanscombe Station would not be closed, but felt that the planned improvements should be brought forward due to the increasing number of passengers using the station, and bearing in mind the safety factor. The Clerk was also to request statistics for the numbers of passengers using Swanscombe station and Greenhithe station, as Members felt that a far better service was provided for Greenhithe, whereas Swanscombe station was used by more people.

MA.

561 SIMPLIFIED REPORTS FOR MANAGERS Members were advised that a meeting had been held with Mr Lambert regarding the type of reports available. Members were also advised that a programme could be bought on a trial basis for £5 and then purchased, if required for £45. Mr Lambert's time to set up the system would be charged at £18 per hour and would take approximately 14 hours.

NOTED

562 EXECUTIVE COMMITTEE MEETING Members were informed that the Executive Committee Meeting arranged for Thursday, 13th December had been cancelled.

563 MRS ACKERS Members were informed that Mrs Ackers had passed away on Sunday 2nd November. The Funeral was to be held on Wednesday 12th December at SS Peter and Paul.

564 N.A.L.C. CENTENARY APPEAL Members had received copies of two letters received from the N A L C - one thanking the Town Council for their donation of £20.00 and the other seeking a percentage of the Council's budget in each year up to 1993/94.

NOTED

565 C.P.R.E. Members were advised of a letter received from the C P R E seeking financial assistance towards their campaign to save the Countryside.

NOTED

566 NEW HOMES MARKETING BOARD Members were advised that the latest issue of the "New Homes Review" magazine had been received and was available in the office.

NOTED

567 COMMUNITY RIGHTS PROJECT Members had received a copy of a letter received from the above mentioned organisation regarding public access to Health Authority meetings.

NOTED

568 KENT STRUCTURE PLAN Members were advised of a letter received from K C C - Planning Group informing that due to a number of important changes in Kent's economy the County Council were embarking on a third review of the Kent Structure Plan. Members had received copies of the project report and timetable of the review.

NOTED

MA

569 O.P.W.C. Members were advised that a letter had been received from the O P W C seeking permission to erect a second garage to the rear of the Senior Citizens Club at Craylands Lane.

RECOMMENDED

That the Clerk reply granting permission.

570 RAILINK Members were advised that the November issue of the Railink update had been received and was available in the office.

NOTED

571 KENT ASSOCIATION FOR THE UNDER ELEVENS Members were advised that a letter of thanks had been received for the £5 membership received from the Town Council for joining the above mentioned Association. Members were also advised that a Data Directory and two copies of the June 1990 newsletter had been received and were available in the office.

NOTED

572 SWANSCOMBE SCHOOL ACTION COMMITTEE Members were advised of receipt of a letter of thanks from the chairman of the above mentioned Committee for the Town Council's donation of £100 and their support in the campaign to save the School.

NOTED

573 KENT FAMILY HEALTH SERVICES AUTHORITY Members had received a copy of a letter from the above mentioned Authority concerning Dr.Pugh expanding his area.

NOTED

574 DARTFORD AND GRAVESHAM MIND EXCHANGE Members were advised that issue number 15 of "Mind" (November 1990) had been received and was available in the office.

NOTED

575 WORLD WIDE FUND FOR NATURE Members were advised of receipt of a letter from W W F enclosing a gift catalogue - funds raised would go to the Natural History Museum.

NOTED

576 KENT TRUST FOR NATURE CONSERVATION Members were advised of a letter received from the K T N C seeking financial assistance.

NOTED



577 CLEAN KENT CAMPAIGN Members were advised of a letter received from Kent County Council thanking all the local Council's who had taken part in their Best Kept Village Competition and advising of the date for next year's Spring Clean and Environment Week - 19th to 21st April and 11th to 19th May, 1991.

NOTED

578 K C C ENVIRONMENT PROGRAMME Members were advised that a letter had been received from K C C informing that their Environment Programme had been launched recently, also enclosed was a copy of "Elements", the newspaper which was published at the same time.

NOTED

579 DARTFORD LOCAL PLAN Members were advised that a copy of the Dartford Local Plan had been received together with a Proposals Map 1991, which were available in the office. Following discussion, it was

RECOMMENDED

That the Borough Councillor's on the Town Council, who would have each received a copy of the Plan study it and make their comments known at a Meeting that would be arranged for this purpose.

580 CLUB 84 - HARMER ROAD Members had received a copy of a letter from K C C Education Department asking the Town Council to consider a grant towards the extension at the Youth Club in Harmer Road. After discussion, it was

RECOMMENDED

That the Clerk reply informing that Members had agreed, that should the proposed work commence on providing the extension, the Town Council would be prepared to make a donation of £100. The Clerk also to suggest they write for assistance to Dartford Borough Council and local industries who might be willing to help.

581 N A L C Members were advised that issue numbers 236, 237 and 238 of the Direct Information Service had been received and were available in the office.

NOTED

582 THE RAMBLER'S ASSOCIATION Members were advised that a guide to public paths for Members of Parish, Town and Community Councils had been received from the above mentioned Association, and was available in the office.

NOTED



583 KENT REPORT Members were advised that a copy of the County Council's Annual Report 1990 had been received and was available in the office.

NOTED

584 STANHOPE ROAD - OVERGROWN HEDGE Members were advised that a letter had been received from the Footpaths Officer, Dartford Borough Council informing that arrangements were now in hand to cut back the overgrown hedge along Stanhope Road.

NOTED

585 K A P C Members had received a copy of the Parish News number 175, and were advised that the N A L C Annual Report and Accounts had also been received and were available in the office.

NOTED

586 C P R E Members were advised of receipt of the latest edition of the Countryside Campaigner and various leaflets which were all available in the office.

NOTED

587 SCHOOL GOVERNORS Members were advised that the Autumn issue of the School Governors and Teachers bulletin had been received and was available in the office.

NOTED

588 K C C TRANSPORT CHALLENGE Members were advised of a conference that had been arranged for 23rd January, 1991 at the Ashford International Hotel.

NOTED

589 SS PETER AND PAUL CHURCH STEPS Members has received copies of the latest correspondence regarding the Church steps. Following a lengthy discussion, it was

RECOMMENDED

That the Clerk reply to Rev Mercer informing that the Town Council had decided to accept the estimate from D & M Contracts as no additional expense could be considered at this stage, and unless advised to the contrary, the Town Council would have the work carried out before the end of the financial year.

590 PRECEPT AND SECTION 136 Members had received a copy of a letter received from the Financial Services Officer, Dartford Borough Council informing that the Borough Council had made a mistake in their calculations of the penny rate product, which had resulted in the Town Council owing an amount of approximately £22,000.

RECOMMENDED

That the Clerk and the Chairman of the Finance and General Purposes Committee act accordingly.

591 FOOTBALL COACHING Members were advised of a letter received from Councillor Mrs B A Halford requesting that the football coaching provided by Centre staff for Knockhall School continue, and the cost be taken from another budget other than the Leisure Centre's. Following discussion, it was

RECOMMENDED

That the coaching be continued and the costs involved be taken from the General Projects budget. The Clerk to write to Mr Muller informing him of the Town Council's decision, and also point out the problems incurred by the Leisure Centre for providing this facility asking him to try and get the problem sorted out as a matter of urgency - suggesting that he contact one of the other Schools in the area who might have teaching staff willing to assist.

592 GIFT FOR MISS VANCOUVER Members were advised of a letter received from Councillor Mrs B A Halford informing that as the Town Mayor, Councillor A M Barham would be welcoming Miss Vancouver to Swanscombe on Monday 10th December, could he present a gift from the Town Council.

RECOMMENDED

That the Clerk reply informing that a sum not exceeding £25 be spent on a suitable item for this purpose.

593 TOWN GUIDE

RECOMMENDED

That this item be deferred until a later Meeting.



594 FOOTBALL PITCHES

RECOMMENDED

That this item be deferred until further estimates had been received.

595 PLAYGROUND EQUIPMENT

RECOMMENDED

That this item be deferred until the next Recreation and Amenities Committee Meeting.

596 TOWN PLANNING APPLICATIONS The following Planning Applications were submitted for Members consideration :

DA/89/0446/OUT(Rev) Revisions to internal layout.
Land at corner of Mounts Road/Bean Road
Greenhithe, Kent.

OBSERVATIONS: No Observations.

DA/89/1072/A Submission of details of balconies and
window openings pursuant to condition (8)
of DA/89/1072 for the erection of 47 No.
1 Bed and 43 No. 2 Bed Flats, 8 No. 2
Bed houses and 4 No. 1 Bed Maisonettes
together with ancillary parking
provision, access roads and landscaping.

Land at The Wharf, High Street, Greenhithe,
Kent.

OBSERVATIONS: No Observations.

DA/90/0772 Erection of a single storey front extension.
82 Stanhope Road, Swanscombe, Kent.

OBSERVATIONS: Members are most concerned about the size
of this extension as it extends past the
normal building line.

All neighbouring properties must be fully
informed as it could be an obtrusion and
cause loss of light etc.

Chairman



Income for October 1990

Parks	Water Heater	7.50	
	Tennis	7.74	
	Bowls	9.49	24.73
Community Halls	Grove	237.19	
	Church Road	333.60	
	Sports Pavilion	750.00	1,320.79
Squash	Hire Fees	306.90	
	Registration fees	1.00	307.90
Allotments	Rents		3.61
Aministration	Use of Copier	0.87	
	Insurance Claim	1,231.49	
	Sale of Garages	6,000.00	7,232.36
Leisure Centre			
	Membership	253.39	
	Table Tennis	28.70	
	Badminton	466.10	
	5-a-side	286.96	
	Bowls	3.04	
	Fitness Room	856.18	
	Aerobics	217.39	
	Short Tennis	8.70	
	Volleyball	181.31	
	Parent/Toddler	49.13	
	Fun Club	54.78	
	Childrens parties	6.52	
	Sales	11.66	
	Ladies Recreation	25.23	
	Vending machine	54.47	
	Judo	61.74	
	Weighing machine	30.40	
	Gym club	114.78	
	Misc.	43.87	2,754.35
Leisure Centre Bar			
	Bar takings	5,212.95	
	Food	301.01	
	Gaming machine	375.08	5,889.04
			<u>£17,532.78</u>

Accounts Paid Oct 1990 (cont'd)

Leisure Centre

Gas A/C	9.40	
St. quarterly	490.00	
Aerobics coach	48.00	
Parks supplies	48.12	
Water A/C		108.65
Bar sundries		58.42
Bar sundries		206.87
Mixer drinks		61.19
Bar sundries		75.24
Spirits for bar		879.17
Telephone A/C	229.02	656.17
Annual sub.	5.00	
Donation (NALC)	20.00	
V A T Payment	1,000.55	
Coaching fee		40.00
Wages week 29	1,053.94	32.24
Salaries	2,419.99	7,790.38
K A P C (expenses)	8.50	
Casual Bar staff		80.00
Gaming machine rental etc		85.00
Musician		40.00
Casual Bar staff		81.00
Gaming machine rental etc		85.00
Musician		40.00
Musician		40.00
Aerobics coach		48.00
Computer supplies	48.26	48.25
Water A/C	77.62	
Water A/C	23.96	
	<u>£14,572.13</u>	<u>£23,110.82</u>

GRAND TOTAL

£37,682.95

MINUTES of a MEETING of the SWANSCOMBE AND GREENHITHE TOWN COUNCIL held at the Swanscombe Centre, Craylands Lane, Swanscombe on THURSDAY 20th DECEMBER, 1990 at 8 p.m.

PRESENT: Cllr. A M Barham - Town Mayor Cllr. Mrs B A Halford
Cllr. Mrs D J Ash-Smith Cllr. N Halford
Cllr. M A Crosby Cllr. M Munn
Cllr. P S Crow Cllr. B G Poppy
Cllr. P R Defty Cllr. B E Read

Apologies for absence were received from Councillor's M D Chater, T V Dixon and Mrs S East.

597 MINUTES

RESOLVED

That the Minutes of the Meeting held on 15th November, 1990 be confirmed and signed.

598 SS PETER AND PAUL CHURCH STEPS Reference Minute 589, Members had received a copy of the reply from Rev Mercer regarding the works required on the Church steps. Following discussion, it was

RESOLVED

That the Town Council would contact the Diocese directly and continue with the matter once contact had been made.

599 LAND REAR OF CHURCH ROAD HALL Members had received a copy of a letter from the Solicitors informing of the latest proceedings regarding the above mentioned matter. Following discussion, it was

RESOLVED

That the legal proceedings continue as outlined in the Solicitors letter.

600 MAYOR OF DARTFORD Members were advised of receipt of a Christmas Card from the Mayor and Mayoress of Dartford.

AmB

NOTED

601 RECREATION AND AMENITIES COMMITTEE Moved by Councillor M A Crosby and seconded by Councillor N Halford

RESOLVED

That with the exception of Minute 531, the Minutes of the Meeting held on 29th November, 1990 be confirmed and the recommendations contained therein be adopted.

602 LEISURE CENTRE MANAGEMENT COMMITTEE Moved by Councillor Mrs D J Ash-Smith and seconded by Councillor Mrs B A Halford

RESOLVED

That the Minutes of the Meeting held on 3rd December, 1990 be confirmed and the recommendations contained therein be adopted.

603 FINANCE AND GENERAL PURPOSES COMMITTEE Moved by Councillor N Halford and seconded by Councillor A M Barham

RESOLVED

That the Minutes of the Meeting held on 6th December, 1990 be confirmed and the recommendations contained therein be adopted.

604 FOOTBALL PITCHES

RESOLVED

That this item be deferred to the next Meeting of the Recreation and Amenities Committee.

605 PLAYGROUND EQUIPMENT Members had received a copy of a report from Levercrest regarding the various items of play equipment required.

RESOLVED

That this item be deferred until the next Meeting of the Recreation and Amenities Committee.

606 REPORTS OF COUNCIL REPRESENTATIVES Councillor Mrs D J Ash-Smith advised that she had recently attended the Annual General Meeting of the Gravesend and District Society for the Mentally Handicapped. At one home they had 10 permanent and 2 short term places. The Pelham Road home due to open in the New Year would have 9 places. The Town Mayor, Councillor A M Barham informed Members that the Old People's Welfare Committee had just taken delivery of a new 14 seater bus.

AMB

607 SEALING OF DOCUMENTS

RESOLVED

That the Lease be accepted and the Town Mayor, Councillor A M Bargam and the Deputy Town Mayor, Councillor Mrs B A Halford sign the Lease for the Heritage Park on behalf of the Town Council.

608 TOWN MAYOR'S ANNOUNCEMENTS The Town Mayor, Councillor A M Barham made a special announcement informing Members that Miss Vancouver was currently visiting Swanscombe, he then presented Miss Vancouver with a print of SS Peter and Pauls Church as a memento of her trip to England. A framed print was presented to Councillor A M Barham by Miss Vancouver who also thanked everyone for making her stay in the area so enjoyable.

Councillor A M Barham also informed Members that he had copies of a brochure available displaying gifts - all funds raised would go to poor countries all over the world.

609 TOWN PLANNING APPLICATIONS The following Planning Application was submitted for members consideration :

DA/90/0787 Change of use of property from retail shop to 4 No. self contained maisonettes together with associated car parking.

96-98 Church Road, Swanscombe, Kent.

OBSERVATIONS Members object most strongly to this application for the following reasons :

- (a) Loss of retail outlet.
- (b) There is no provision for amenity space for the proposed maisonettes.
- (c) The location of the proposed development could create a hazard (ref additional vehicles) for the sheltered housing unit - Wardona Court which is very close to the site.

AMB

610 EXECUTIVE COMMITTEE

RESOLVED

That the next Executive Committee Meeting be held on Thursday,
24th January, 1991 at 8 p.m..

Town Mayor *AmBarham*

MINUTES of a MEETING of the RECREATION AND AMENITIES COMMITTEE held at the Swanscombe Centre, Craylands Lane, Swanscombe on THURSDAY, 3rd JANUARY, 1991 at 8 p.m.

PRESENT: Cllr. M A Crosby - Chairman Cllr. N Halford
Cllr. Mrs D J Ash-Smith Cllr. B G Poppy
Cllr. T V Dixon Cllr. B E Read
Cllr. P J French Cllr. R Simmonds

611 MINUTES The Minutes of the Meeting held on 29th November 1990 were confirmed with Minute number 531 amended to read as follows:

"a letter be sent to Dartford Borough Council asking when the pavements would be installed now that the work on Alkerden Lane had been completed".

Apologies for absence were received from Councillor's Mrs A E D barham, A M Barham, M D Chater, Mrs S East, B R Francis, R A Francis and Mrs B A Halford.

612 PLAYGROUND EQUIPMENT It was

RECOMMENDED

That the quote from Levercrest be accepted to supply and install equipment at Broomfield Road Sports Ground and Knockhall Road Sports Field in the sum of £1,120.37 plus V.A.T.

The Park Staff to remove the existing equipment.

613 FOOTBALL PITCHES After some discussion it was

RECOMMENDED

That the quotation from Sports Turf Maintenance for winter work be accepted for the pitch at Broomfield Road in the sum of £1,983 plus V.A.T.

Enquiries were to be made for the extra cost involved if the work was to be carried out on 2 pitches for this to be considered at the Meeting of the Finance and General Purposes Committee.

614 HERITAGE PARK A letter had been received regarding the right of way to the N N R and the gates leading to this area being locked.

RECOMMENDED

That the stile be removed to allow pedestrian access.



615 SPORTS PAVILION Reference Minute 528, a reply had been received from the Sports Association advising that if the Town Council were prepared to pay 50% of the roof repairs they would be willing to contribute 50% of the repairs to the shower room.

Members were advised that a letter had also been received from the Association advising that the boiler was leaking and enclosing an estimate for the cost of the repair.

RECOMMENDED

That the Clerk advise the Association that Members do not feel that repairs to the boiler are the responsibility of the Town Council and point out that the Association of Sports Clubs would be held responsible if structural damage was caused as a result of the boiler leaking.

616 FOOTBALL PITCHES Members were advised that a reply had been received from Blue Circle to the request to lease an area of land to provide additional football pitches. Blue Circle would contact the Town Council once this request had been considered in detail.

617 CRAYLAND ALLOTMENT - WATER SUPPLY This item was deferred until further estimates had been received.

618 KNOCKHALL ROAD PLAYING FIELD - SEATING Members discussed the complaints that had been received regarding the seats being replaced and it was

RECOMMENDED

That a second seat be installed in this area.

619 TIDY BRITAIN GROUP Members were advised that the regional newsletter for Winter 1990/91 had been received and was available in the office.

620 K A T O The December newsletter for 1990 had been received from the Kent Association Twinning Organisation and it was available in the office.

621 ALKERDEN LANE Members were advised of a reply received from the Borough Council informing that as this is a country lane with minimal pedestrian use it does not warrant a fully constructed footway.

RECOMMENDED

That since the housing estate had been built, pedestrian use had increased and as residents use this route to reach the post office etc. and children need to use this road to walk to Swanscombe School it was felt that pavements should be included.



622 MULTI-PURPOSE FLOODLIT PITCH After discussion it was

RECOMMENDED

That the Clerk arrange to have documents drawn up for tenders to be obtained.

623 REFUSE SACKS Members discussed the complaints that had been received regarding the reduced number of sacks allocated to residents.

RECOMMENDED

That a letter letter of complaint be sent to the Borough Council.

624 TOWN PLANNING Members were advised that the following Decision Notices had been received from Dartford Borough Council refusing permission for development :

DA/90/0496 5 Stanhope Road, Swanscombe, Kent.

DA/90/0681/OUT Land to the West of Station Road, Greenhithe, Kent.

Chairman

A handwritten signature in blue ink, appearing to be 'M. A. C.', written over a horizontal line.

1
MINUTES of a MEETING of the FINANCE AND GENERAL PURPOSES
COMMITTEE held at the Swanscombe Centre, Craylands Lane,
Swanscombe on THURSDAY, 17th JANUARY 1991 at 8 p.m.

PRESENT: Cllr. N Halford - Chairman
Cllr. Mrs A E D Barham Cllr. B R Francis
Cllr. A M Barham Cllr. P J French
Cllr. M A Crosby Cllr. Mrs B A Halford
Cllr. P S Crow Cllr. B G Poppy
Cllr. P R Defty Cllr. B E Read
Cllr. T V Dixon Cllr. R Simmonds

625 MINUTES The Minutes of the Meeting held on 6th December, 1990 were confirmed and signed.

Apologies for absence were received from Councillor's Mrs D J Ash-Smith, M D Chater, Mrs S East and M J Munn.

626 R A FRANCIS Members were advised of a letter that had been sent to R A Francis informing that, unfortunately, due to the fact that he had been unable to attend a meeting since 5th April, 1990 he was now disqualified from serving as a Councillor for the Town Council.

627 INCOME FOR NOVEMBER 1990 The Income for November amounting to £14,037.70 was received as set out in the annexed list.

628 ACCOUNTS PAID NOVEMBER 1990 The Clerk reported that Accounts amounting to £37,306.80 had been paid during November.

629 ACCOUNTS FOR PAYMENT The Clerk reported that an account had been received from K P M G Auditors in the sum of £437.32 for the Audit completed year end 1989/90.

RECOMMENDED

That the account be paid.

630 RECEIPTS AND PAYMENTS 1989/90 Members had received a copy of the summary of the year end figures up to 31st March, 1990.

RECOMMENDED

That the figures be accepted.

631 LOAN CHARGES Members were advised of receipt of a letter from the Financial Services Officer, Dartford Borough Council informing that for 1989/90 actuals, an additional repayment of £81.00 had been made on one of the outstanding loans for Knockhall Road Playing Fields - this had resulted in clearing the loan some two years earlier than originally scheduled. The interest on the Squash Courts loan had been incorrectly calculated and an undercharge of £15.18 had occurred in 1989/90, this would be corrected in 1990/91.

632 NORTHFLEET LANDFILL Members were advised of receipt of a letter from Mr Coveney - Blue Circle Landfill Division, informing that the date for the next Liaison Committee Meeting was 16th January, 1991 at 7.30 p.m. Members were advised that since receiving Mr Coveney's letter, the meeting had been re-arranged for February.

633 ELECTORAL ARRANGEMENTS OF PARISHES Members were advised that a copy of the Order made on 28th November, 1990 had been received from Dartford Borough Council, and was available in the office.

NOTED

634 SWANSCOMBE & GREENHITHE ASSOCIATION OF SPORTS CLUBS Members were advised of receipt of a letter from Mr Howell informing that the Association had assumed that the Town Council were prepared to give a long term lease and to underwrite any loan obtained from the Brewers in order to extend the facilities at the Pavilion. The Association were consulting their own Solicitors but felt that this understanding should be reached before monies were expended.

Members had received a copy of the letter from the Town Council's Solicitor regarding the new lease.

Following a lengthy discussion, it was,

RECOMMENDED

That the Clerk write to the Sports Association asking who their Trustees and Solicitor's were, and inform the Town Council's Solicitor accordingly. The Clerk reply to the Council's Solicitor as instructed.

635 DARTFORD LOCAL PLAN Members were advised of receipt of a letter from the Development Services Officer informing that the 1991 Consultation Draft Local Plan would be published in January for a period of consultation running from 17th January to 27th February. The Town Council would be sent a copy of the plan and any comments had to be made by the end of February.

RECOMMENDED

That a special meeting be held to discuss the Local Plan on Thursday, 21st February at 8 p.m.

636 NATURE CONSERVANCY COUNCIL Members were advised that Mr Wilkinson from the N C C had suggested Friday, 25th January at 6 p.m. as a possible date for a meeting with Members.

RECOMMENDED

That the Clerk reply requesting the time of the meeting be changed to 7.30 p.m.

Councillor Mrs B A Halford left the Committee Room.

637 PHOTO COPIER CHARGES Members were advised of receipt of a letter from Kent County Council informing that the photocopier charges would be increased by 2% as from January 1991.

NOTED

638 DARTFORD ALMSHOUSE CHARITY Members were advised of a letter received from the above mentioned Charity seeking financial assistance towards their Centenary Appeal.

NOTED

639 TRANSPORT CHALLENGE Members were advised that further information had been received from Kent County Council regarding the "Transport Challenge" conference, which will be taking place on 23rd January at the Ashford International Hotel. Full details were available in the office.

NOTED

640 REGISTRATION OF BIRTHS, DEATHS AND MARRIAGES Members had received a copy of a letter from Kent County Council concerning the closure of the Dartford Registration office. The public would now have to use the Gravesend office.

NOTED

641 KENT ASSOCIATION OF PARISH COUNCILS Members had received a copy of the Parish News issue number 175.

NOTED



642 N A L C Members were advised that issue numbers 239 and 240 of the Direct Information Service had been received and were available in the office.

Members attention was drawn to a section in issue number 240 of the D.I.S entitled Society of Local Council Clerks - which read as follows:

" N A L C regrets to announce to all clerks receiving this service who are in membership of the Society that with effect from Wednesday 2nd January 1991 it has had to suspend all co-operation with the Society of Local Council Clerks. This step has been made necessary because of the contents and tune of the discussion document issued by the Society to its members dated November 1990 and entitled "Future of Local Councils". This decision will have no effect on NALC's dealings with clerks in relation to the affairs of their Councils".

NOTED

Councillor B R Francis left the
Committee Room

643 SOCIETY OF LOCAL COUNCIL CLERKS Members were advised that the annual subscription of £35 was due for renewal. Members were also advised that a copy of the discussion document dated November 1990 entitled "Future of Local Councils" had been received and was available in the office.

RECOMMENDED

That the annual subscription be paid.

644 COUNCIL FOR THE PROTECTION OF RURAL ENGLAND Members were advised that the annual subscription for C P R E membership was due for renewal in the sum of £12. Members were also advised that the Autumn/Winter 1990 Kent Branch News magazine had been received and was available in the office.

RECOMMENDED

That the annual subscription be paid.

645 RAILINK Members were advised that issue number 10 (December 1990) of the Railink update had been received and was available in the office.

NOTED

646 WATER FOR THE FUTURE OF KENT Members were advised of receipt of a letter from Broad Oak Water together with a magazine entitled "Water for the Future of Kent" - giving details of the possibility of a major new source of water, full details were available in the office.

NOTED

647 KENT RURAL COMMUNITY COUNCIL Members were advised that the latest newsletter had been received from K R C C together with the Autumn edition of the Local Charity magazine, and the Winter edition of Oast to Coast - all of which were available in the office.

NOTED

648 NETWORK SOUTH EAST Members had received a copy of the reply from Network South East Route Manager regarding Swanscombe Station. Following discussion, it was

RECOMMENDED

That the Clerk reply inviting the Route Manager to visit Swanscombe Station on a week-day afternoon, to meet Members to discuss the various issues.

Councillor Mrs B A Halford entered the Committee Room.

649 CLUB 84 - HARMER ROAD Members were advised of receipt of a letter from Kent County Council informing that due to all funds being frozen the proposed shower extension to Club 84, Harmer Road would not now go ahead.

NOTED

650 KENT TRUST FOR NATURE CONSERVATION Members were advised that the annual subscription for the K T N C was due for renewal in the sum of £15. The K T N C magazine had also been received and was available in the office.

RECOMMENDED

That the subscription be renewed.

651 C I P F A Members were advised that the subscription for membership to the Chartered Institute of Public Finance and Accountancy was due for renewal in the sum of £30.

RECOMMENDED

That the subscription be paid.



652 FOOTBALL PITCHES Members discussed the football pitches, and it was

RECOMMENDED

That the estimate from Sports Turf Maintenance be accepted in the sum of £1,983.00 for the winter work to be carried out on a pitch at Broomfield Road Sports Ground.

653 ROAD NAME - OFF ALKERDEN LANE Members were advised of receipt of a letter from Dartford Borough Council informing that the developer had submitted the name Pilgrims View for the Phase II estate road off Alkerden Lane.

RECOMMENDED

That the Clerk reply informing that Members had no observations to make.

654 CRAYLANDS LANE ALLOTMENTS - WATER SUPPLY Members were advised that an estimate had been received for supplying the necessary pipework to run a water supply from the main to the allotment site - in the sum of £940.

RECOMMENDED

That this item be deferred to the next Meeting of the Recreation and Amenities Committee.

655 SWANSCOMBE CEMETERY Members were advised of receipt of a letter from Dartford Borough Council regarding the vehicular gates at the Park Road entrance to Swanscombe Park. Following discussion, it was

RECOMMENDED

That the Clerk reply informing that Members had agreed to leave the gate closed but not locked, however should it be agreed that the gate would be locked arrangements would be made for the Cemetery Attendant to have a key.

656 SWANSCOMBE COUNTY INFANTS SCHOOL Members were advised of receipt of a letter from Mrs Bassant - Headteacher at Swanscombe County Infants School seeking the Town Councils assistance with the parking and traffic congestion problems being experienced by the school entrance. Following a lengthy discussion it was

RECOMMENDED

That the Clerk write to the Borough and County Council seeking their assistance and enclosing a copy of Mrs Bassants' letter. The Clerk also to write to Gravesend Police drawing their attention to the problems and enclosing a copy of Mrs Bassants' letter, and mention that the problems also occur at Knockhall Road and Sweyne School.

657 LOCAL GOVERNMENT STRUCTURE REVIEW Members were advised of receipt of a copy of the Local Government Structure Review (concerning the Poll Tax) from Dartford Borough Council, which was available in the office.

658 TOWN GUIDE

RECOMMENDED

That this item be deferred to the next Meeting of the Finance and General Purposes Committee.

Councillor Mrs A E D Barham left the Committee Room.

659 ANNUAL ESTIMATES 1991/21 Members had received a copy of the draft annual estimates for 1991/92. Following a brief discussion during which Members were advised that a Special Meeting of the Finance and General Purposes Committee would take place on 31st January at 7.30 p.m. prior to the Town Council Meeting, the Meeting was adjourned for 10 minutes.

The Meeting was re-convened at 9.45 p.m.

Details of the draft estimates were then discussed, Councillor B G Poppy left the Committee Room.

Members continued to discuss the draft estimates during which time Councillor's B E Read and R Simmonds left the Committee Room.

Following further discussion, Councillor M A Crosby left the Committee Room.

Due to the unfortunate events of the day, Councillor P S Crow requested it be Minuted that our good wishes go to those serving this Country - God speed.

Councillor P S Crow left the Committee Room.



660 TOWN PLANNING APPLICATIONS The following Planning Applications had been received from Dartford Borough Council and were submitted for Members consideration :-

- DA/90/0818 Erection of a detached house and garage.
Land at "The Orchard" Mounts Road, Greenhithe
Kent.
- OBSERVATIONS: No Observations.
- DA/90/0831 Removal of existing concrete cladding panels
and replacement with painted rendered blockwork.
15 Port Avenue, Greenhithe, Kent.
- OBSERVATIONS: No Objections.
- DA/91/0005 Change of use of property from single dwelling
house to dental surgery together with
associated car parking.
88 Church Road, Swanscombe, Kent.
- OBSERVATIONS: Members request a Site Meeting.

The Meeting was adjourned until 7.30 p.m. on 31st January, 1991.

Chairman



Income for November 1990

Parks	Football	30.00	
	Water heater	7.50	
	Tennis	10.95	48.45
Community Halls	Grove	238.86	
	Church Road	177.55	416.41
Squash	Hire fees	429.77	
	Registration fees	1.00	430.77
Administration	Use of Copier	117.23	
	Interest-High Int.		
	A/C	2,890.75	3,007.98
Leisure Centre	Membership	281.49	
	Table Tennis	50.07	
	Badminton	597.39	
	5 x 5	388.05	
	Bowls	11.74	
	Fitness Room	1,045.04	
	Aerobics	295.64	
	Short Tennis	35.65	
	Volleyball	198.69	
	Parent Toddler	40.21	
	Fun Club	66.51	
	Childrens parties	56.08	
	Sales	13.56	
	Private function	100.00	
	Ladies Recreation	25.23	
	Vending machine	66.55	
	Karate	36.25	
	Judo	79.99	
	Gym Club	210.43	
	Misc.	81.98	3,680.82
Leisure Centre Bar	Bar takings	5,512.56	
	Food	424.11	
	Gaming machine	516.60	6,453.27
TOTAL			<u>£14,037.70</u>

Accounts Paid November 1990

Leisure Centre

Cash - Wages week 30	762.45	
Glass washer lease		50.19
S'combe School Donation	100.00	
Royal British Legion	30.00	
Aerobics Coach		39.00
Legal Fees re Manor House and Licence for Centre	86.25	352.44
Membership for Centre to British Trampoline Federation		10.00
Cash - Wages week 31	799.14	
Tax & N.I. contributions	2,209.16	2,891.85
Centre Advertising		493.35
Mixer supplies for Bar		537.69
Park supplies	9.91	
Spirits for Bar		349.12
Superannuation	1,508.32	668.28
Bakers account		60.63
Grove Hall electricity A/C	5.90	
Centre Standing charge for Gas		9.40
Parks supplies	10.63	
Refuse collection (DBC)	39.50	
Cleaning services etc.		146.06
Senior Citizens car hire	36.00	
Centre & Admin supplies	6.62	84.55
Photo Copier A/C	293.40	
Centre supplies		137.14
Fencing at Knockhall	79.35	
Park equipment service	432.96	
Aerobics Coach		41.00
Park supplies	370.39	
Butchers A/C		150.61
Park diesel A/C	10.00	
Park petrol A/C	91.00	
Buisness rate charges	311.00	226.07
Cash - Wages week 32 & Centre P.Cash	778.86	53.72
Park staff clothing	29.84	
Centre coaching fees		120.00
Wreath (Mr Butcher)	20.00	
Maint.contract & breakdown (Boilers)		1,195.42
Aerobics Coach		65.00
Admin supplies	19.09	
Parks machinery maint.	123.40	
Parks - Security gate etc.	1,403.00	
St.Lighintg maint.	39.00	
St.Lighting repairs	81.71	
Bar sundries		72.58
Bar supplies		259.55
Advertising boot fair	15.18	
Fire proof cabinet & Admin supplies	2,821.04	
45% of squash fees	954.69	
T V Rental		12.49
Gas supplies		21.85
Beer supplies		2,512.58

cont'd over

Accounts Paid November 1990 - continued

Leisure Centre

Cash - wages week 33	745.69	
Salaries	2,438.12	6,871.48
Payment re Musician		40.00
Gaming machine licence etc.		85.00
Musician		40.00
Casual Bar staff		54.84
Gaming machine rental		85.00
Musician		40.00
Musician		40.00
Door closer for steel security door		106.49
Litter pickers	19.00	
Butchers A/C		77.75
Water heater	50.60	
Southern Water	294.11	
Bar sundries		129.03
Kitchen supplies		176.38
Bar sundries		11.58
Kitchen sundries		24.00
Bar sundries		115.32
Spirit supplies		244.70
Aerobics Coach		50.00
St.Light repairs - Footpath	335.80	
Films for Centre		80.70
Service to Freezer		25.30
Paper cups		126.99
Various supplies	23.68	49.92
Cash - wages week 34	778.94	
Lease re kitchen equipment		108.02
	<u>£18,163.73</u>	<u>£19,143.07</u>

GRAND TOTAL

£37,306.80

MINUTES of a MEETING of the LEISURE CENTRE MANAGEMENT COMMITTEE
held at the Swanscombe Centre, Craylands Lane, on MONDAY, 21st
JANUARY, 1991 at 7.30 p.m.

PRESENT : Cllr. Mrs D J Ash-Smith - Chairman
Cllr. A M Barham
Cllr. P R Defty
Cllr. Mrs B A Halford
Cllr. B E Read
Cllr. R Simmonds

Councillors P S Crow and N Halford also attended the Meeting.

661 MINUTES The Minutes of the Meeting held on 3rd December 1990 were confirmed and signed.

662 CHILDREN'S PARTY Members were advised that the party had been successful and costs had been recovered.

663 CHRISTMAS EVE DISCO A successful evening had been held with approximately 175 attending the event.

664 NEW YEAR'S EVE DANCE Members were advised that the event had been cancelled due to lack of support.

665 COUNTRY MUSIC NIGHT The Centre Manager reported that this event had proved to be very popular and that hot food was to be provided for the next Country Music Evening which was to be held on 2nd February.

Councillor's Mr and Mrs Halford entered the Committee Room followed by Councillor A M Barham and Councillor P R Defty.

666 HEALTH AND SAFETY The Centre Manager had prepared a booklet containing details of the Health and Safety regulations for Members' consideration.

667 MEMBERSHIP Discussion took place regarding the possibility of providing Junior or Family Memberships.

W/A

668 COACHING FEES Members were advised of courses that were available for staff to obtain a weight training qualification.

RECOMMENDED

That a course be booked for April and the Town Council would pay the course fee - which must be repaid if the staff voluntarily leave the employment of the Town Council within 2 years.

669 EASTER PROGRAMME Discussion took place regarding the possibility of an afternoon tea dance being held for residents with an Easter bonnet competition being included.

670 HEATING AND VENTILATION Members had received a copy of the 60 day report alongwith with quotes for the work to be carried out and copies of contractors correspondence which had been received from Dartford Borough Council.

671 VENTILATION IN TOILET AREAS An estimate had been received from Todd Engineering to rectify the problems in the sum of £305 plus VAT.

RECOMMENDED

That this quotation be accepted.

672 BUILDING WORKS Members had received a copy of the breakdown of the figures for the building works at the Leisure Centre, which were the responsibility of the Town Council.

RECOMMENDED

That the account for £14,430 be paid.

673 INSURANCE Members had received a copy of the letter addressed to Councillor Mrs Ash-Smith regarding the insurance cover for the Leisure Centre.

NOTED

674 LIQUOR LICENCE A letter had been received from the Magistrates Courts advising of the dates appointed by the Licensing Committee for meetings to be held in 1991.

675 TABLE TENNIS A letter of thanks had been received from Mr Longhurst for use of the Centre alongwith a request for the facilities to be available for the 1991/92 Season.

RECOMMENDED

That these arrangements be made by the Centre Manager.

676 WORK EXPERIENCE Members were advised of a letter of thanks received from a student who had recently spent a week at the Centre on a work experience scheme.

RECOMMENDED

That a payment of £10 be made to cover any expenses incurred during the week.

677 ADVANCE OF DISCOUNT Members had received a copy of the barrelage figures that had been received and the Bar Manager was asked to obtain the write-off figure to date.

678 STOCKTAKERS REPORTS Members had received copies of the reports to December 6th, January 10th and the check stocktake to January 11th. Following a lengthy discussion it was,

RECOMMENDED

That a stocktake be carried out every 6 weeks and allow £150 deficit for that period.

679 DISCLOSURE OF CRIMINAL BACKGROUNDS Members had received copies of the reply received from K A P C alongwith a copy letter from the Kent County Constabulary.

NOTED

680 FIRE BRIGADE Members were advised of a letter that had been received requesting free use of the Sports Hall for a Charity Dance on September 14th to commemorate the 25th Anniversary of the Grove Fire Station.

RECOMMENDED

That a charge must be made for hire of the hall and suggest that a letter for financial assistance should be sent to the Finance and General Purposes Committee.

Councillor R Simmonds left the
Committee Room.

681 ANNUAL ESTIMATE 1991/92

Councillor Defty left the Committee Room followed by Councillor B E Read.

General discussion took place regarding the draft estimates for 1991/92 and it was felt that figures for the Centre must be improved to avoid the Community Charge figure being increased.

RECOMMENDED

That a Special Meeting of the Leisure Centre Management Committee be held at the Church Road Hall at 7.30 p.m. on Monday, 28th January 1991 to further discuss the draft estimates.

682 USER'S COMMITTEE This item was deferred to the next convenient meeting.

Chairman

A. J. Ash Smith

MINUTES of an EXECUTIVE COMMITTEE MEETING held at the Swanscombe Centre, Craylands Lane, Swanscombe on THURSDAY, 24th JANUARY 1991 at 8 p.m.

PRESENT : Cllr. A M Barham - Town Mayor
Cllr. Mrs D J Ash-Smith
Cllr. N Halford
Cllr. M J Munn

Apologies for absence were received from Councillor's M D Chater, Mrs S East, Mrs B A Halford and B E Read.

683 MINUTES The Minutes of the Meeting held on 18th October, 1990 were confirmed and signed.

684 STAFFING Members were advised of the increase in the Inner Fringe Allowance for Manual Staff to £450 per annum with effect from 1st July 1990 and that an increase should have been made to £378 per annum on July 1st 1989.

RECOMMENDED

That the increase be paid with effect from the appropriate dates.

685 CONTRACTS OF EMPLOYMENT Members were advised that the Contracts were now ready to be signed.

686 CONSTITUTION OF COMMITTEE'S Following a discussion concerning salaries it was,

RECOMMENDED

That the Leisure Centre Management Committee put forward their recommendations to the Executive Committee for bandings for certain types of employees.

687 GRIEVANCE PROCEDURE

RECOMMENDED

That the document be accepted and circulated to Members and Staff.

688 DISCIPLINARY PROCEDURE This document to be revised and presented for consideration by Members of the Executive Committee at their next Meeting.

Chairman



Meeting held on 25th JANUARY 1991 at 7.30 p.m. to meet representatives on the Nature Conservancy Council

Present: Councillor's A M Barham, Mrs B A Halford and N Halford.
Gerald Wilkinson and Roger Cook from the N.C.C.

Apologies for absence were received from Councillor B E Read.

The problems of the right of way had been caused by spoil from the site of the Leisure Centre being deposited on the site of the path - this was being dealt with by N C C and Dartford Borough Council.

The lease and terms of management were discussed and the following items were noted:-

1. Clause to be inserted to give the Town Council a condition whereby they could also terminate the lease - possibly 4th, 9th and 14th years.
2. Item 9B - referring to public footpath to be deleted.
3. Annual meeting to be arranged - to include voluntary wardens.
4. The Town Council would be responsible if accident caused through negligence - once the lease was signed.
5. The N C C's warden would continue in an advisory capacity for a while.

It was felt that rubbish and pathways could be maintained on a monthly basis with the grass area where the memorial was situated being mowed in late summer.

It was agreed that a meeting be arranged at the Leisure Centre to discuss these arrangements with the Parks Foreman and include the voluntary wardens.

MINUTES of a MEETING of the LEISURE CENTRE MANAGEMENT COMMITTEE
held at the Church Road Hall, Church Road, Swanscombe, on
MONDAY 28th JANUARY, 1991.

PRESENT: Cllr. Mrs D J Ash-Smith - Chairman
Cllr. A M Barham
Cllr. P R Defty
Cllr. B R Francis
Cllr. Mrs B A Halford
Cllr. B E Read
Cllr. R Simmonds

Also in attendance were Councillor's M A Crosby, P S Crow, T V Dixon, P J French, N Halford and B G Poppy.

Apologies for absence were received from Councillor M J Munn.

689 EXCLUSION OF THE PRESS AND PUBLIC

RECOMMENDED

That due to the confidential nature of the business to be transacted the Press and Public be excluded from the Meeting.

Councillor B E Read entered the Committee Room followed by Councillor's Mrs B A Halford and P R Defty.

690 ANNUAL ESTIMATES 1991/92 Following a lengthy discussion it was

Councillor B R Francis left the Meeting.

RECOMMENDED

That Members agree in principal to the confidential report presented by the Centre Manager, with a variation being made to item 2 of page 4.

The Centre Manager was given a vote of thanks for preparing such a detailed report.

Chairman

D. J. Ash-Smith

MINUTES of a MEETING of the FINANCE AND GENERAL PURPOSES COMMITTEE re-convened from 17th JANUARY, 1991 held at the Swanscombe Centre, Craylands Lane, Swanscombe on THURSDAY, 31st JANUARY, 1991 at 7.30 p.m.

PRESENT: Cllr. N Halford - Chairman
Cllr. Mrs D J Ash-Smith
Cllr. A M Barham
Cllr. M A Crosby
Cllr. P R Defty
Cllr. T V Dixon
Cllr. Mrs B A Halford
Cllr. M J Munn
Cllr. R Simmonds

691 ANNUAL ESTIMATES 1991/92 Members had received copies of the Revised Annual Estimates for 1991/92. Following discussion, it was proposed by Councillor N Halford and seconded by Councillor A M Barham

RECOMMENDED

That the Revised Annual Estimates 1991/92 be accepted.

Chairman

MINUTES of a MEETING of the SWANSCOMBE AND GREENHITHE TOWN COUNCIL held at the Swanscombe Centre, Craylands Lane, Swanscombe on THURSDAY, 31st JANUARY 1991 at 8 p.m.

PRESENT:

Cllr. A M Barham - Town Mayor	
Cllr. Mrs D J Ash-Smith	Cllr. N Halford
Cllr. M A Crosby	Cllr. M J Munn
Cllr. P R Defty	Cllr. B G Poppy
Cllr. T V Dixon	Cllr. B E Read
Cllr. Mrs B A Halford	Cllr. R Simmonds

Apologies for absence were received from Councillor's Mrs A E D Barham, P S Crow and Mrs S East.

692 MINUTES

RESOLVED

That the Minutes of the Meeting held on 20th December, 1990 be confirmed and signed.

Councillor B G Poppy entered the Committee Room.

693 APPLICATION FOR SUB-POST OFFICE Members were advised of receipt of a letter from Mr Lahar seeking Members support in their application for a sub-post office at Pauls Minimarket, Craylands Lane.

RESOLVED

That the Clerk write to the Post Office supporting the application, and inform of Members concern at the lack of post office facilities at Knockhall and Greenhithe village.

694 RECREATION AND AMENITIES COMMITTEE Moved by Councillor M A Crosby and seconded by Councillor T V Dixon

RESOLVED

That the Minutes of the Meeting held on 3rd January 1991 be confirmed and the recommendations contained therein be adopted.

AMB

695 FINANCE AND GENERAL PURPOSES COMMITTEE Moved by Councillor N Halford and seconded by Councillor P R Defty

RESOLVED

That the Minutes of the Meeting held on 17th January 1991, which was adjourned, be confirmed and the recommendations contained therein be adopted.

696 ANNUAL ESTIMATES 1991/92 Reference Minute number 659, Councillor B E Read requested his vote against the Estimates being accepted be recorded.

697 LEISURE CENTRE MANAGEMENT COMMITTEE Moved by Councillor Mrs D J Ash-Smith and seconded by Councillor P R Defty

RESOLVED

That the Minutes of the Meeting held on 21st January, 1991 be confirmed and the recommendations contained therein be adopted.

698 COMMUNITY CHARGE 1991/92 Following discussion a recorded vote was requested.

FOR	AGAINST	ABSTAINED
Mrs D J Ash-Smith	B G Poppy	M A Crosby
A M Barham	B E Read	
P R Defty		
T V Dixon		
N Halford		
Mrs B A Halford		
M J Munn		
R Simmonds		

RESOLVED

That Community Charge of £27 be set for 1991/92.

699 REPORTS OF COUNCIL REPRESENTATIVES Councillor Mrs Ash-Smith reported on the recent meeting she had attended at the Greenhithe Community Association. The Association had arranged a full programme of events for the coming year. They were still experiencing problems with the new building but had been assured that the present one would not be pulled down until the new one was built.

Councillor Mrs Halford mentioned that Dial Contracts had at one time been looking for a site near the Playing Fields as a possibility for the new building.

AMB

Councillor M J Munn gave a report on the recent meeting he had attended of the Swanscombe and Greenhithe Sports Association. Councillor Munn informed Members that that the Association's Audit had covered two years in one. The Association had held a Pantomime at Christmas, which had been very successful. They had arranged a Cabaret Night for March 2nd.

RESOLVED

That the Clerk write to the Sports Association requesting more detailed accounts be made available in future.

700 TOWN MAYOR'S ANNOUNCEMENTS The Town Mayor, Councillor A M Barham asked Members permission to hold a Charity Fete/Boot fair in Swanscombe Park on Easter Monday, 1st April. Members were reminded of the Meeting with the Police at Gravesend Police Station on Thursday 7th February.

RESOLVED

That the Town Mayor, Councillor A M Barham be given permission to hold the Fete/Boot Fair in Swanscombe Park on Easter Monday.

701 TOWN PLANNING The following Planning Applications were submitted for Members consideration :-

DA/88/0857/E Revisions to previously approved plans ref DA/88/0857 for the development of land comprising 105 residential units. Revisions in respect of revised house types.

Plots 39-42 Admirals Way, Greenhithe Quay, Greenhithe, Kent.

OBSERVATIONS: Members have no observations to make as they have previously requested site meetings.

DA/91/0011 Erection of a conservatory.

35 Kemsley Close.

OBSERVATIONS: Members are opposed to this application as it is out of character with the surrounding properties in the area.

DA/91/0016 Erection of a single storey rear extension.

50 Swanscombe Street, Swanscombe Kent.

OBSERVATIONS: No objections providing neighbouring properties have been notified, and have no objections.

AMB

DA/91/0020 Application for variation of condition (iv) of planning permission ref no DA/76/0620 for change of use of property for hot food takeaway. Variation in respect of extending opening hours to midnight on Monday-Saturday and 23.30 hours on Sundays.

2 Stanhope Road, Swanscombe, Kent.

OBSERVATIONS: Members are concerned on the impact this may have on neighbouring properties, and therefore suggest that temporary permission of one year be granted.

Members also felt there should be a general rule regarding the opening hours of takeaway outlets that would apply to all of them in the Swanscombe and Greenhithe area.

DA/91/0030 Erection of a two storey side and single storey rear extensions and a fire escape staircase to form eleven additional bedrooms, a quiet room and ancillary rooms.

Haslington Residential Home, Bean Road, Greenhithe Kent.

OBSERVATIONS: No objections.

DA/91/0031 Erection of a conservatory.

10 Ivy Bower Close, Greenhithe, Kent.

OBSERVATIONS: Members have no objections providing neighbouring properties have been notified and have no objections.

DA/89/0698/OUT/(Rev) Re-development of Ingress Park, Greenhithe, Kent.

OBSERVATIONS: Members insist on a site meeting.

Chairman *AM. Barham*

MINUTES of a MEETING of the LEISURE CENTRE MANAGEMENT COMMITTEE held at Church Road Hall, Church Road, Swanscombe on MONDAY, 11th FEBRUARY 1991 at 7.30 p.m.

PRESENT: Cllr. Mrs D J Ash-Smith - Chairman
Cllr. A M Barham
Cllr. P R Defty
Cllr. Mrs B A Halford
Cllr. B E Read
Cllr. R Simmonds

702 MINUTES The Minutes of the Meeting held on 21st January 1991 were agreed and signed.

Councillor B E Read entered the Meeting followed by Councillor A M Barham.

703 STAFFING Following a lengthy discussion it was reluctantly

RECOMMENDED

That with effect from 1st April 1991 the Centre opening hours would be :-

Monday to Friday	3.30 p.m. to 11 p.m.
Saturday	11.30 a.m. to 11 p.m.
Sunday	11.30 a.m. to 10.30 p.m.

Bar opening hours :-

Monday to Saturday	12 to 3 p.m. and 7 p.m. to 11 p.m.
Sunday	12 to 3 p.m. and 7 p.m. to 10.30 p.m.

Councillor P R Defty left the Meeting

704 FUNCTIONS After consideration it was

RECOMMENDED

That a more flexible approach would be taken regarding functions being held at week-ends.

705 BANK HOLIDAYS

RECOMMENDED

That the Centre and Bar would be closed on Bank Holidays with special occasions given consideration as required.

Chairman *A. J. Ash-Smith*.

MINUTES of a MEETING of the RECREATION AND AMENITIES COMMITTEE

held at the Swanscombe Centre, Craylands Lane, Swanscombe, on

THURSDAY, 14th FEBRUARY, 1991 at 8 p.m.

PRESENT:- Cllr. M.A. Crosby - Chairman Cllr. P.J. French
Cllr. Mrs. D.J. Ash-Smith Cllr. N. Halford
Cllr. M.D. Chater Cllr. M.J. Munn
Cllr. T.V. Dixon Cllr. B.E. Read
Cllr. B.R. Francis Cllr. R. Simmonds

706 MINUTES The Minutes of the Meeting held on 3rd January, 1991 were confirmed and signed.

Apologies for Absence were received from Councillor's Mrs. A.E.D. Barham, A.M. Barham, P.S. Crow, Mrs. S. East and Mrs. B.A. Halford.

707 PARK FOREMAN'S REPORT Members were advised that the Winter treatment had been carried out on the pitch at Broomfield. Members had received a copy of the letter from Sports Turf Maintenance. Following discussion, it was

RECOMMENDED

That the letter from Sports Turf Maintenance be included on the next Recreation and Amenities Agenda for further discussion.

708 GREENHITHE FORESHORE Members had received a copy of a letter of complaint from a resident in Greenhithe, concerning the state of the Park, mostly caused by dogs using the area.

709 HERITAGE PARK Members were advised that the Lease had been stamped and returned. Discussion took place regarding a Meeting that had been held on 17th January and it was

RECOMMENDED

That the Clerk arrange an evening Meeting with the Groundwork Trust to discuss plans for the future.

710 CRAYLANDS ALLOTMENT SITE Members were advised of a quote that had been obtained to lay water pipes from the mains supply to the standpipe (approximately 56 metres) in the sum of £940.00.

RECOMMENDED

That this item be deferred.



711 RECYCLING OF CLOTHES Members had received a copy of a letter from Dartford Borough Council - Environmental Health, concerning containers being sited in the Borough. Following discussions, it was

RECOMMENDED

That the Borough Council be asked to advise the Town Clerk of the results of the trial period and make enquiries about additional paper and bottle banks in the area.

712 LAND REAR OF CHURCH ROAD HALL Members were informed that an Agreement had been reached out of Court, with the Town Council agreeing to keep the gate alongside the Church Road Hall unlocked and consult Mr. Otway if it was decided to remove or alter the gate.

Members were also advised that Mr. Otway agreed to construct a 6ft high fence and gate (which was to be kept locked) on the boundary of his property and not to allow any animals or other items to be placed on the area alongside the hall between the 2 gates.

Mr. Otway had also agreed to pay the costs of the Town Council.

NOTED

713 CHURCHYARD STEPS Members had received a copy of a letter from the Diocese of Rochester, and were informed that the Builder had suggested that a P C item of £500 be allowed to cover necessary work if the piers become unstable - although this was thought unlikely. Following discussion, it was

RECOMMENDED

That the work commence and the P C item of £500 be allowed.

714 SKULL SITE Members had received a copy of the revised Heads of Terms with all amendments highlighted and were advised that a Meeting was being arranged and was to include the voluntary Warden and the Parks Foreman.

NOTED



715 SPORTS PAVILION Members were advised of receipt of a letter from the Sports Association informing that a 14 year lease was not long enough and a commitment was required from the Town Council to act as Guarantor.

Members were also advised of a letter received informing of the problems being experienced with the boiler, which the Association was insisting was the responsibility of the Town Council. Finally, the Sports Association had requested a Meeting to discuss all of the above points.

RECOMMENDED

That the Clerk reply, suggesting March 28th as a date for the Meeting, and ask how many years they would like the lease to run and the sum of money they wanted the Town Council to guarantee.

716 REFUSE SACKS Members had received a copy of the reply from Dartford Borough concerning the query regarding the number of sacks supplied.

NOTED

717 CASH RECEIPTING MACHINE Members were advised of a reply received from Dartford Borough Council informing that the machine had been installed on a 6 months trial basis, during which time all transactions had been monitored. It had been found that the machine was used very little during the period concerned and had been withdrawn as it was not cost effective.

718 OLD PEOPLES WELFARE COMMITTEE Members were advised of receipt of a letter from the O P W C confirming the date of 1st September for their Summer Fete in Swanscombe Park, and asking if the fee could be waived for this event.

RECOMMENDED

That the fee be waived on this occasion.



719 VILLAGE HALL CONFERENCE Members were advised that a Conference was to be held at Stockbury Village Hall on Saturday, 16th March.

NOTED

720 SWANSCOMBE & GREENHITHE CRICKET CLUB A letter had been received from the Club asking if fees for additional matches could be off-set against fixtures that had been cancelled during the Season.

RECOMMENDED

That the Parks Foreman be consulted.

721 INVICTA MONUMENT The Association of Men of Kent and Kentish Men, had written seeking Members views as to the siting of the monument.

RECOMMENDED

That the Clerk reply, suggesting that the monument be sited in front of the Leisure Centre or Swanscombe Park as second choice.

722 AGRICOLA CONFERENCE Members were advised of an invitation that had been received to attend the eleventh Agricola Conference that was to be held on 9th March at Wye College.

NOTED

723 DISCRETIONARY RATE RELIEF Members were advised that the Borough Council had granted 40% Discretionary Relief for Grove Hall and Church Road hall.

724 SEMINAR (LITTER AND REFUSE) Members were advised of an invitation to attend the South Eastern Regional Seminar on March 19th at Guildford Borough Council.

NOTED

725 BRITISH RAIL Reference Minute 560, Members were advised of a reply from British Rail informing that they were looking at means of bringing the re-building of Swanscombe Station forward, although funds were fully stretched and because of the poor state of the present buildings, it had become necessary to de-staff Swanscombe Station for a temporary period.



726 TOWN PLANNING APPLICATIONS The following planning applications were submitted for Member's consideration:-

DA/89/0198/A Revised siting of proposed house and garage previously approved under planning permission DA/89/0198 for the erection of 2 additional detached houses with associated garages.

36 Eagles Road, Greenhithe, Kent.

OBSERVATIONS: No observations.

NORTHFLEET LANDFILL SITE

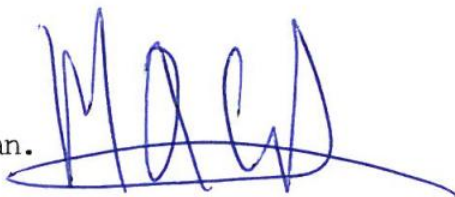
A letter had been received from Kent County Council seeking Member's views on the proposed extension plans for the existing Landfill Site.

OBSERVATIONS: No observations.

The following Decision Notice had been received from Dartford Borough Council granting permission for development:-

DA/90/0698 (REV) 12 Alexander Road, Greenhithe.

Chairman.

A handwritten signature in blue ink, appearing to be 'M. A. C.', written over a horizontal line.

MINUTES of a MEETING of the LEISURE CENTRE MANAGEMENT COMMITTEE held at the Swanscombe Centre, Craylands Lane on THURSDAY 21ST FEBRUARY '91 at 7 p.m.

PRESENT: Cllr. Mrs. D. Ash-Smith - Chairman
Cllr. A.M. Barham
Cllr. M.D. Chater
Cllr. B.R. Francis
Cllr. Mrs. B.A. Halford
Cllr. B.E. Read
Cllr. R. Simmonds

Also in attendance - Cllr's M.A. Crosby, T.V. Dixon, S. East and M.J. Munn

Apologies for absence were received from Councillor P.R. Defty.

727 BAR STAFFING A lengthy discussion was held regarding the opening hours of the Bar, that were to be covered by casual staff.

Chairman.

D.J. Ash-Smith

MINUTES of a MEETING of the FINANCE AND GENERAL PURPOSE COMMITTEE
held at the Swanscombe Centre, Craylands Lane, Swanscombe on
THURSDAY, 28TH FEBRUARY 1991 at 8.P.M.

PRESENT: Cllr. N. Halford - Chairman Cllr. P.J. French
 Cllr. A.M. Barham Cllr. Mrs. B.A. Halford
 Cllr. P.R. Defty Cllr. M.J. Munn
 Cllr. T.V. Dixon Cllr. B.G. Poppy
 Cllr. Mrs. S. East Cllr. B.E. Read

728 MINUTES The Minutes of the Meeting held on 17th January 1991 were confirmed and signed.

Apologies for absence were received from Councillors Mrs. D. Ash-Smith, Mrs. A.E.D. Barham and R. Simmonds.

Councillor Mrs. East entered the Committee Room.

729 INCOME FOR DECEMBER 1990 The Income for December amounting to £9,340.01, was received as set out in the annexed list.

730 ACCOUNTS PAID DECEMBER 1990 The Clerk reported that Accounts amounting to £32,354.65 had been paid during December.

731 INCOME FOR JANUARY 1991 The Income for January amounting to £18,646.28, was received as set out in the annexed list.

732 ACCOUNTS PAID JANUARY 1991 The Clerk reported that Accounts amounting to £26,026.20 had been paid during January.

Councillor Mrs. Halford entered the Committee Room.

733 ACCOUNTS FOR PAYMENT Members were advised of accounts received from Municipal Mutual Insurance to cover additional/supplementary accounts in the sum of £267.06 and for various additions/deletions in the sum of £20.50.

RECOMMENDED

That these accounts be paid.

734 DECLARATION OF ACCEPTANCE OF OFFICE Members were advised that the Declaration had been revised and must now include a statement that Members would agree to be guided by the National Code of Local Government Conduct.

RECOMMENDED

That the Clerk order 30 of the revised forms.

735 GROUNDWORK TRUST Members were advised that Representatives of the Trust were willing to attend a meeting on Tuesday or Wednesday evenings.

RECOMMENDED

That a meeting be arranged for Wednesday 13th March at 8 p.m.

736 CIVIC SERVICE An invitation had been received from the Mayor of Dartford, Councillor Bassam, for members to attend a Civic Service on 14th April at St. Nicholas Church, Southfleet.

NOTED

737 BOTTLE BANK Members were advised of a reply from Dartford Borough Council, informing that a profit of £10 had been raised from the Bottle Bank in the Car Park.

A further letter from the Borough Council advised that additional Bottle Banks were not available and information on the clothes recycling scheme would be forwarded.

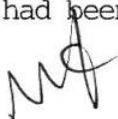
738 SWANSCOMBE COUNTY INFANTS SCHOOL Reference Minute 656, Members had received a copy of the reply from Dartford Borough Council, advising that, apart from parental education, there were no real solutions.

RECOMMENDED .

That a copy of the letter from the Borough Council be sent to Mrs. Bassant, Mr. Muller and the Gravesend Police.

739 LOCAL GOVERNMENT AND HOUSING ACT 1989 Members had received copies of the Joint Circular, obtained from the Department of the Environment.

740 N A L C Members were advised that issues numbered 241 to 243 of the Direct Information Service had been received and were available in the office.



741 ROYAL MAIL A letter had been received advising of the new Parcelforce delivery depot, to be opened in Dartford on 18th February.

742 MIND EXCHANGE Members were advised that the Winter edition of Mind Exchange had been received and was available in the office.

743 TRAFFIC CALMING A copy of the County Council's brochure entitled 'Traffic Calming - A Code of Practice' had been received and was available in the office.

NOTED

744 KENT ASSOCIATION FOR UNDER 11's An updated section of the Data Directory for N.W. Kent had been received.

NOTED

745 K C C SUPERANNUATION FUND The Clerk reported that a copy of the Report and Accounts for year ending 31st March 1990 had been received and was available in the office.

NOTED

746 SOUTH EAST IN BLOOM An invitation had been received for the Town Council to enter the 1991 South East in Bloom Competition.

NOTED

747 EUROPEAN MUNICIPAL DIRECTORY A letter had been received inviting the Town Council to be included in the Directory at a cost of £85.

NOTED

748 WORLD WIDE FUND FOR NATURE Members were advised that the January edition of the WWF News had been received along with the BBC Wildlife magazine and a copy of the Review for 1990.

NOTED

749 BRITISH TELECOM The Winter edition of Business News had been received and was available in the office.

750 RAILINK The January edition of the Railink up-date had been received and was available in the office.

Members were also advised that a copy of the South East Timetable had been received.

751 K C C TRAINING COURSES The brochure for 1991 describing the range of Training Courses available, had been received and was available in the office.

752 ROCHESTER CATHEDRAL Members were advised of a letter that had been received, seeking financial assistance with the cost of cleaning the West Front of Rochester Cathedral.

NOTED

753 ST MARY CHURCH, GREENHITHE The Clerk reported receipt of a letter from the Rector of St. Mary Church, Greenhithe, seeking financial assistance towards the cost of restoring the Church Belltower.

RECOMMENDED

That a donation of £500 be made under Section 137 of the L.G.A. 1972.

754 SECTION 137 L.G.A. 1972 Members discussed the Organisations that had received donations in previous years and it was

RECOMMENDED

That a letter be sent asking the Organisations to write, seeking financial assistance if required, and include copies of financial statements for Members information.

755 SUB-POST OFFICE Reference Minute 693, a reply had been received from the Customer Services Manager, advising that Mr. Lahar's application could not be accepted due to the proximity of his Shop to the established Post Offices in the area.

With reference to the query raised concerning the lack of facilities at Knockhall, apparently no suitable applicant had yet applied.

Councillor Munn left the Committee Room.



756 PARKING PROBLEMS Members were advised of a copy letter, addressed to Gravesend Police, that had been received from a local resident, concerning the problems caused by vehicles parking on pavements in the area.

RECOMMENDED

That the Clerk reply, pointing out that although this problem does not come within the jurisdiction of the Town Council, Members had met with the Police and put their points of view, but only the Police had the power to take action on this matter.

757 TOWN GUIDE This item to be referred to the Members of the Town Council when it is formed in May 1991.

758 TOWN PLANNING APPLICATIONS The following Planning Applications had been received from Dartford Borough Council and were submitted for Members consideration:-

DA/90/0680/OUT Additional information regarding site to provide Supermarket, Business Units, Restaurant and vehicle access.

South of Station Road, Greenhithe, Kent

OBSERVATIONS: Reiterate original comments.

DA/90/0787 Conversion to 5 bed sitting flats, 96/98 Church Road, Swanscombe, Kent.

OBSERVATIONS: Reiterate original comments and add that this application does not comply with the appropriate standards for the provision of parking spaces.

Members were advised that the following Decision Notices had been received from Dartford Borough Council granting permission for development:-

DA/90/0430/REV Plot 48 Eagles Road, Greenhithe, Kent.

DA/90/0513 13 and 14 Worcester Close, Greenhithe, Kent.

DA/90/0727 Swanscombe Whiting Plant, Manorway, Swanscombe, Kent.

DA/90/0733/OUT Manor House, Swanscombe.

Dartford Borough Council had refused planning consent for the following applications:-

DA/90/0716/ADV Land at both corners of the junction of Bean Road and Mounts Road and Alkerden Lane.

DA/90/0969/ADV 1 Ivy Villas, Station Road, Greenhithe, Kent.



759 COMMUNITY CHARGE Members were advised by Councillor N. Halford, that a copy of the leaflet supplied to the Borough Council, containing information about the estimates, would be circulated when available.

Councillor Halford also explained to Members, the extra charge levied by the Borough Council, in addition to the Precept that had been requested by the Town Council.

Chairman

A handwritten signature in blue ink, appearing to read 'N. Halford', written over the printed name 'Chairman'.

Income for December 1990

Parks	Tennis	1.13	
	Football	136.25	
	Water heater	7.50	144.88
Community Halls	Grove	48.76	
	Church Road	88.80	137.56
Squash	Hire fees		169.37
Allotments	Rents		3.61
Street Lighting	Contribution Christmas Lights (D.B.C)		1,000.00
Leisure Centre	Membership	256.13	
	Table Tennis	6.09	
	Badminton	312.17	
	5-a-side	371.09	
	Bowls	16.74	
	Fitness Room	556.39	
	Aerobics	88.69	
	Short Tennis	20.00	
	Volleyball	147.39	
	Parent/Toddler	24.34	
	Trampoline	5.22	
	Fun Club	39.13	
	Childrens parties	45.65	
	Sale of equipment	5.82	
	Private functions	100.00	
	Ladies Rec.	6.09	
	Karate	52.50	
	Judo	24.34	
	Gym Club	38.26	
Xmas Eve	57.40		
New Years Eve	13.92		
Misc.	63.99	2,251.35	
Centre Bar	Bar takings	5,036.35	
	Food	403.16	
	Gaming machine	193.73	5,633.24
TOTAL INCOME FOR DECEMBER			<u>£9,340.01</u>

Accounts Paid December 1990

Leisure Centre

Machine Licence		85.00
Musician		40.00
Casual Labour		51.38
Wages	813.82	314.41
Installing door closure (Centre)		117.30
Water Account	177.45	
Gas Account		1,136.21
K.C.C. (repairs to Equipment)		42.00
Electricity A/C	91.95	
Wages	797.61	
Aerobics Coach		68.00
Parks materials	45.38	
Top Soil	86.15	
Cleaning Services		146.06
Membership		598.00
Water A/C	119.85	
Stock Take		86.25
Park supplies	159.71	
Equipment services	211.77	
Diesel A/C	30.00	
Petrol A/C	83.29	
Mixers for Bar		153.41
Beer & Minerals supplies		412.42
Spirits for Bar		193.88
Beer supplies		1,943.75
Salaries	2,415.21	7,235.52
Butchers A/C		99.70
Tax & N.I. Contributions	1,989.55	2,405.55
Sports Assoc (Gas & Elec.A/C's)	756.59	
Public Works Loan		4,047.50
St.Lighting	39.00	
T V Rental		12.49
Kitchen Equip. Lease		108.02
Glass Washer Lease		100.38
Name Badges		5.23
Aerobics Coach		30.00
Plant Equip. service		189.61
Scaffold Hire		31.28
Senior Citizens A/C	36.00	
Centre advertising		60.00
Business Rate	311.00	226.07
Stock Take		86.25
Wages (Extra to cover Christmas)	2,263.22	
Bakers A/C		42.43
Planning Application		38.00
Donation (G'hithe Assoc)	1,428.75	
Casual Labour & Musician		100.25
Machine Rental		85.00
Casual Labour		25.50
Musician		120.00
Casual Staff		61.50

£11,856.30£20,498.35

GRAND TOTAL

£32,354.65

Income for January 1991

Parks	Cricket	14.48	
	Football	192.02	
	Tennis	6.78	213.28
Community Halls	Grove	188.17	
	Church Road	213.55	401.72
Squash	Hire Fees		413.11
Administration	Interest		6,233.38
Leisure Centre	Membership	584.44	
	Table Tennis	35.70	
	Badminton	603.47	
	5-a-side	482.40	
	Bowls	10.00	
	Fitness Room	1,137.05	
	Aerobics	300.88	
	Short Tennis	18.27	
	Volleyball	153.92	
	Parent/Toddler	50.43	
	Fun Club	82.17	
	Childrens parties	92.60	
	Sales & equipment hire	105.75	
	Private functions	455.00	
	Ladies Rec.	19.14	
	Vending machine	62.58	
	Karate	579.66	
	Judo	22.62	
	Gym Club	95.65	
	New Year function	15.65	
	Xmas Eve function	43.48	
	Sale of Committee Room		
	Furniture	75.00	
	Misc.	86.57	5,112.43
Leisure Centre Bar	Bar takings	5,352.99	
	Food	380.76	
	Gaming machines	538.61	6,272.36

£18,646.28

Accounts Paid January 1991

Leisure Centre

Country & Western		490.00
Interest charged	0.34	
S.Water A/C		524.66
Cleaning Services etc.		46.25
Cleaning & Fem.Hyg.		146.06
Spirits for Bar		502.69
Allotment Rent	28.75	
Electricity A/C's	77.88	
Aerobics Coach		29.00
Aerobics Coach		22.00
Cleaning materials		200.84
Misc. supplies for Bar		92.07
Mixers etc. for Bar		376.99
Cancellation Fee (New Years Eve Band)		300.00
Bakers A/C		44.29
Legal Fees re Church Rd.Hall	320.89	
Wages & Centre P.Cash	1,007.00	62.70
Overalls		209.85
Lock on security door		40.25
Repairs to heating systems	108.65	774.45
Gas for Bar		46.46
Mixers for Bar		172.01
Erection of Christmas Lights	1,628.99	
Cigars etc. for Bar		79.63
Bar sundries		62.30
Parks supplies & Xmas Trees	44.49	30.00
Petrol A/C	51.00	
Electricity A/C	20.27	
Aerobics Coach		49.00
Butchers A/C		135.35
Admin supplies & Centre supplies	5.29	14.03
Costs re Xmas lights	116.27	
Kitchen sundries		53.44
Kitchen sundries		49.50
Bar supplies	87.11	
Building Maint. (Centre)		56.69
Various supplies	132.67	6.72
Wages	845.86	
Tax & N.I. Contributions	2,124.88	2,905.43
Disco Xmas Eve		150.00
Kitchen equip.lease		108.02
Wages	739.06	
Salaries	2,420.81	7,682.41
Licence Fees		28.00
Casual Staff		42.00
Casual Staff		141.90
Bar Music		80.00
Machine rental		85.00
Bar Music		120.00
Machine Rental		170.00
Casual Staff		63.00
Casual Staff		73.00
	<u>£9,760.21</u>	<u>£16,265.99</u>

TOTAL £26,026.20

MINUTES of a MEETING of the SWANSCOMBE AND GREENHITHE TOWN COUNCIL held at the Swanscombe Centre, Craylands Lane, Swanscombe on THURSDAY, 14th MARCH 1991 at 8pm.

PRESENT: Cllr. A M Barham - Town Mayor Cllr. B R Francis
 Cllr. P R Defty Cllr. Mrs B A Halford
 Cllr. T V Dixon Cllr. N Halford
 Cllr. Mrs S East Cllr. M J Munn

Apologies for absence were received from Councillors M D Chater, M A Crosby, P J French and B E Read.

760 MINUTES

RESOLVED

That the Minutes of the Meeting held on 31st January 1991 be confirmed and signed.

761 COMMUNITY CHARGE Members had received amended copies of the information that had been sent to the Borough Council for them to include with Community Charge accounts sent to local residents.

762 ELECTIONS 1991 Members were advised that a letter had been received from D B Council alongwith Notices of Election, Parish Nomination Papers and a timetable for the election.

763 EXECUTIVE COMMITTEE Moved by Councillor N Halford and seconded by Councillor M J Munn

RESOLVED

That the Minutes of the Meeting of the Executive Committee held on 24th January 1991 be confirmed and the recommendations contained therein be adopted.

764 LEISURE CENTRE MANAGEMENT COMMITTEE Moved by Councillor Mrs B A Halford and seconded by Councillor P R Defty

RESOLVED

That the Minutes of the Meeting of the Leisure Centre Management Committee held on 28th January 1991 be confirmed and the recommendations contained therein be adopted.

765 FINANCE AND GENERAL PURPOSES COMMITTEE Moved by Councillor T V Dixon and seconded by Councillor N Halford

RESOLVED

That the Minutes of the Finance and General Purposes Committee held on 31st January 1991 be confirmed and the recommendations contained therein be adopted.

766 LEISURE CENTRE MANAGEMENT COMMITTEE Moved by Councillor Mrs B A Halford and seconded by Councillor P R Defty

RESOLVED

That the Minutes of the Leisure Centre Management Committee held on 11th February 1991 be confirmed and the recommendations contained therein be adopted. *AMB*

767 RECREATION AND AMENITIES COMMITTEE Moved by Councillor T V Dixon and seconded by Councillor N Halford

RESOLVED

That the Minutes of the Meeting of the Recreation and Amenities Committee held on 14th February 1991 be confirmed and the recommendations contained therein be adopted.

768 LEISURE CENTRE MANAGEMENT COMMITTEE Moved by Councillor Mrs B A Halford and seconded by Councillor A M Barham

RESOLVED

That the Minutes of the Meeting of the Leisure Centre Management Committee held on 21st February 1991 be confirmed and the recommendations contained therein be adopted.

769 FINANCE AND GENERAL PURPOSES COMMITTEE Moved by Councillor N Halford and seconded by Councillor P R Defty

RESOLVED

That the Minutes of the Meeting of the Finance and General Purposes Committee held on 28th February 1991 be confirmed and the recommendations contained therein be adopted.

770 SUB-POST OFFICE Reference Minute 755, it was,

RESOLVED

That a letter be sent to the Customer Services Manager querying the distances between existing Post Offices and suggesting that this facility in the Craylands Lane area would be an asset to residents.

771 SPORTS PAVILION Councillor Munn advised Members of a Meeting he had attended at the Sports Pavilion where the proposed extension had been discussed. Copies of the income and expenditure of the Sports Association had been distributed to Members of the Town Council.

772 HERITAGE PARK Members were advised by Councillor N Halford of a meeting that had been held the previous evening with representatives of the Groundwork Trust concerning the area of land rear of the Leisure Centre. Grants of approximately 50% of costs involved could possibly be available from various sources and details were to be available for the meeting of the Recreation and Amenities Committee.

773 SEALING OF DOCUMENTS Members had received a copy of the Agreement between the S & G Garden and Allotment Association and the Town Council for the cost involved in the purchase of the 3 garages.

RESOLVED

AMB

That the Agreement be sealed and signed by the Town Mayor, Councillor A M Barham, the Deputy Town Mayor, Councillor Mrs B A Halford and the Town Clerk.

774 TOWN MAYOR'S ANNOUNCEMENTS Members were asked to respond to their invitations to the Mayor's Reception and were reminded of the Charity Fete being held in Swanscombe Park on Easter Monday.

775 TOWN PLANNING APPLICATIONS The following Planning Applications were submitted for Members' consideration:-

DA/91/0094 Erection of three no. Industrial Units with ancillary offices and car parking.

Stoneford Press, Block N, Northfleet Industrial Estate, Lower Road, Northfleet.

OBSERVATIONS - No Objections.

DA/91/0097 Erection of a conservatory at front of house.

15 Whites Close, Saxon Court, Greenhithe.

OBSERVATIONS - No Observations.

Members were given a copy of the appeal decision that had been received from the Department of the Environment relating to 7 Manor Road, Swanscombe, and it was

RESOLVED

That a letter be sent to the Borough Council's Chief Executive advising of Member's concern at the amount of time and money that had been spent by the Council when it seemed there was no evidence to back up this case.

Members were advised that the following decision notices had been received from Dartford Borough Council, granting permission for development:-

DA/90/0597 - Barney Sands & Hartridge, 6a/7a Northfleet Industrial Estate.

DA/91/0016 - 50 Swanscombe Street, Swanscombe.

DA/91/0031 - 10 Ivy Bower Close, Greenhithe.

Members were advised of a letter that had been received from Dartford Borough Council relating to an appeal that had been made by Mr & Mrs Sproul against the Council's decision to refuse planning permission for the development - reference DA/90/0496.

776 LEISURE CENTRE BAR Members were advised of an incident that had occurred the previous evening in the bar of the Leisure Centre.

RESOLVED *AMB*

That the Town Clerk contact the Council's Solicitor and seek advice about taking out an injunction order.

Staff of the Leisure Centre currently working their notice were to be allowed to leave and be paid in lieu of notice, to which they were entitled.

Due to circumstances beyond the Town Council's control, the bar of the Leisure Centre was to be closed until further notice.

AmBarham

TOWN MAYOR

MINUTES of a MEETING of the LEISURE CENTRE MANAGEMENT COMMITTEE held at the Swanscombe Centre, Craylands Lane, Swanscombe on MONDAY, 18th MARCH 1991 at 8pm.

PRESENT: Cllr. Mrs D Ash-Smith - Chairman
Cllr. P R Defty
Cllr. B R Francis
Cllr. Mrs B A Halford
Cllr. B E Read

Councillor T V Dixon was also in attendance.

Apologies for absence were received from Councillors M D Chater and R Simmonds.

777 MINUTES The Minutes of the Meetings held on the 11th and 21st February 1991 were confirmed and signed.

778 FIRST AID AT WORK COURSE Members were advised that arrangements had been made for the Centre Manager and the Bar Manager to attend a course for first aid, which was being held at the Leisure Centre from 9th to 12th of April. The fees for the course were to be waived in exchange for free use of the Committee room.

RECOMMENDED

These arrangements be accepted.

779 KARATE COMPETITION Members were advised that arrangements had been made for Karate competitions to be held at the Centre once a month throughout the year and the Centre would be opened at 9.30am to accommodate these functions.

780 HIRE OF HALL The minimum charge for evening hire of the sports hall had been increased to £120 and Members were advised that the hourly rate had been increased by 10% to £22 per hour.

781 BAR LICENCE Members were advised that a third person needed to be included on the bar licence.

RECOMMENDED

That the two Supervisors be asked to have their names included on the Licence.

782 HEALTH AND SAFETY AT WORK The Centre Manager had distributed a booklet on Health and Safety procedures which he had compiled.

RECOMMENDED

That this be accepted.

783 INSURANCE FOR BOILERS Members were advised that the Engineers report had been received and the boilers had been insured. NOTED

784 HEATING AND PLANT MAINTENANCE Specifications had been sent to Contractors inviting quotes to be submitted for the annual maintenance for 1991/92.

785 INCOME AND ACCOUNTS PAID The income and expenditure for December and January had been referred from the Finance and General Purposes Committee for further consideration.

786 HIRE CHARGES A copy of the revised charges, applicable from April 1st, had been circulated for Members information.

787 HEATING AND VENTILATION Members had received copies of correspondence forwarded by Dartford Borough Council from Peach Contractors JBS and RHA relating to the meeting that had been held at the Centre on 23rd January.

With reference to the 60 day report, JBS had advised that the pump was obsolete and could not be repaired but a replacement could be obtained for an additional £35. For an additional £200 this pump could be installed into the bypass.

RECOMMENDED

That the Chairman make a decision about the pump after obtaining advice.

788 MUSIC IN BAR Members were asked to consider whether the music was to continue on Sunday evenings, which was originally to be for a three month period.

RECOMMENDED

That this matter be reviewed at a later date.

789 COURAGE TRAINING FOR STAFF A Customers Care package had been received and Members were advised that this was available for £50. NOTED

790 FOOTBALL COACHING - KNOCKHALL SCHOOL Members had received a copy of the reply that had been received from Mr Muller, and it was

RECOMMENDED

That a reply be sent advising that Members understood that the situation had now changed and that the Council were unable to continue to provide this service at the present time.

799 STOCKTAKE REPORT This item was referred to the next meeting of the Leisure Centre Committee and a further stocktake was to be arranged for April 2nd.

800 COMPUTERISED BAR TILLS This item to be deferred for discussion with the Bar Manager.

801 PETITION Members were advised of a petition that had been received, objecting to the Centre's opening hours being reduced.

RECOMMENDED

That the Clerk reply advising that the petition had been sympathetically received but that in view of the cost of the Community Charge, the staffing and hours had to be reduced, bearing in mind that some of the activities had not been well attended.

802 STAFFING Members discussed the current situation concerning the health of one of the Supervisors and it was agreed that a letter be obtained confirming his fitness.

803 ASSISTANT BAR MANAGER Members discussed the situation of the position of Assistant Bar Manager and it was

RECOMMENDED

That casual staff be employed in the bar to assist the Bar Manager and be paid £13 per session, with effect from April 1st.

Councillor Read left the Committee Room.

804 STAFF OVERTIME It was agreed that overtime payments should only be paid if absolutely necessary.

805 FRANCHISE FOR BAR FOOD After discussion it was

RECOMMENDED

That an advertisement be placed for persons interested in the franchise to contact the Centre and meanwhile casual staff be employed as required.

806 LEASE Members were advised of a letter that had been received from the Borough Council's Solicitor advising that if the Town Council were to avoid their tenancy of the Centre being terminated the lease had to be completed by the end of the financial year on 31st March.

RECOMMENDED

That, with the agreement of the Chairman, this item be included for discussion on the Agenda of the Finance and General Purposes Committee as Members were unable to reach an agreement.

807 USER'S COMMITTEE After discussion it was,
RECOMMENDED

That a notice be displayed, inviting members of the public to put their names forward if interested in this Committee.

808 COMPULSORY COMPETITIVE TENDERING It was,

RECOMMENDED

That a special meeting be arranged to discuss this item as a matter of urgency, with Officers of the Council attending.

809 NON-SMOKING POLICY It was agreed that the No Smoking sign be removed from the lobby area.

810 COUNTRY MUSIC EVENINGS After discussion it was agreed that arrangements should be made for the air intake fans in the sports hall to be covered during the winter months.

811 STAGING UNITS After discussion it was agreed that additional units could be obtained at the discretion of the Chairman and that lighting in the Hall would be considered.

CHAIRMAN



MINUTES of a MEETING of the RECREATION AND AMENITIES COMMITTEE held at the Swanscombe Centre, Craylands Lane, Swanscombe on THURSDAY, 21st March 1991 at 8pm.

PRESENT: Cllr. M A Crosby - Chairman
Cllr. Mrs D J Ash-Smith Cllr. P J French
Cllr. A M Barham Cllr. Mrs S East
Cllr. M D Chater Cllr. N Halford
Cllr. P R Defty Cllr. M J Munn
Cllr. T V Dixon Cllr. B G Poppy

812 MINUTES The Minutes of the Meeting held on 14th February 1991 were confirmed and signed.

Apologies for absence were received from Councillors Mrs Halford, B E Read and R Simmonds.

Councillor Mrs East entered the Committee Room.

813 LITTER Members were advised of the amount of time spent by the Park Staff clearing litter from the recreational areas and it was agreed that the Environmental Health Officer be advised of these problems, which could become a health hazard.

814 FOOTBALL Members were advised that the tractor shed was being left open by the teams using these facilities, which could result in damage being caused to equipment stored there.

RECOMMENDED

That the Executive Committee consider allowing the Parks Foreman to have use of the van at weekends, when the football pitches need to be inspected.

The Clerk to write and inform the football teams that if they did not co-operate and use the storage facility in the proper manner the Council would need to have metal posts erected and each team would have to supply their own nets.

815 NOTICES Discussion took place regarding the problems with people playing golf and exercising dogs on the recreation grounds and it was agreed that the Parks Foreman find out how many notices would be required.

816 FOOTBALL PITCHES The winter treatment had been completed on the pitch at Broomfield Road Sports Ground and it was,

RECOMMENDED

That the quotation that had been received in the sum of £2,050 for the spring treatment should be accepted and the work proceed in due course.

The Parks Foreman was asked to investigate the possibility of hiring a spiker from Gravesham Council.

817 GREENHITHE FORESHORE Members were advised of receipt of a letter from the Solicitor acting for the Marine Society concerning the cracked pathway at the Foreshore.

RECOMMENDED

That Gravesham Council be asked to inspect the damage as a matter of urgency, and a letter be sent to the Marine Society asking if it would be possible for the field situated alongside the Foreshore to be used by members of the public wishing to exercise their dogs.

Councillor Mrs. Ash-Smith entered the Committee Room.

818 LAND REAR OF CHURCH ROAD HALL Members had received a copy of the letter received from the Town Council's Solicitor advising of the outcome of the Court Hearing held on January 22nd. NOTED

819 SKULL SITE Members had received a copy of the report of the meeting held on 25th January with representatives of the Nature Conservancy Council.

820 HERITAGE PARK A meeting had been held with representatives of the Groundwork Trust on March 13th. and it was agreed that, with the agreement of the Chairman, this item be included for consideration at the Meeting of the Finance and General Purposes Committee on 4th April 1991.

821 SPORTS PAVILION Members were advised of a reply that had been received from the Sports Association informing that they would be looking for a lease of 25 years and would require the sum of £150,000 to be guaranteed.

822 CAMBRIA SCOUTS - OPEN DAY A letter had been received from the Scout Group seeking permission to erect a small marquee at the Foreshore on June 30th when they were holding their Parents Day.

RECOMMENDED

That the Scout Group be allowed to use the Foreshore and be asked to make sure that the site is left in a clean and tidy condition.

823 QUIZ EVENING An invitation had been received from the Action Committee of Swanscombe High School to enter a team for their Quiz evening being held on April 19th at 7.30pm and was to be included for consideration at the Meeting of the Finance and General Purposes Committee.

824 NEW BURIAL GROUND ALLOTMENTS Members were advised of a letter of complaint that had been received concerning a plot had not been cultivated. The Allotment Association were aware of this problem which had been due to the tenant's illness.

825 SQUASH COURTS A letter of complaint had been received concerning the graffiti on the walls of the squash courts. It was suggested that the Parks Foreman be asked to consider the possibility of climbing shrubs being planted at the base of the walls.

826 K A P C Members had received a copy of issue no 177 of the Parish News which included details of leaflets which were available in the office.

827 MANORWAY, SWANSCOMBE A letter had been received from Dartford Borough Council advising that consultations had been carried out concerning the status of Manorway and the consensus had been that it was a private road and that there was no recorded public right of way. NOTED

828 ENVIRONMENT WEEK Leaflets had been received from British Telecom advertising the National Environment Week being held from May 11th to 19th.

829 TOWN PLANNING APPLICATIONS The following Planning Applications were submitted for Members' consideration:-

DA/91/0011 Erection of a conservatory.
 35 Kemsley Close, Greenhithe.

OBSERVATIONS - No Objections.

830 ASSISTANT TOWN CLERK Arrangements were made for interviews to be held at 9am on Tuesday, April 2nd.

Councillor Poppy left the Committee Room.

831 EXECUTIVE COMMITTEE Arrangements were made for a Meeting of the Executive Committee to be held at 8pm on Wednesday, 10th April.

832 COMPULSORY COMPETITIVE TENDERING Arrangements were made for a meeting to be held at 8.30pm on Wednesday, 10th April to discuss to discuss CCT.

CHAIRMAN.



MINUTES of a MEETING of the FINANCE AND GENERAL PURPOSES COMMITTEE held at the Swanscombe Centre, Craylands Lane, Swanscombe on THURSDAY, 4th APRIL 1991 at 8pm.

PRESENT: Cllr. Halford - Chairman Mrs S East
 Cllr. Mrs D Ash-Smith Cllr. P J French
 Cllr. A M Barham Cllr. M J Munn
 Cllr. M D Chater Cllr. B G Poppy
 Cllr. P R Defty Cllr. B E Read
 Cllr. T V Dixon Cllr. R Simmonds

833 MINUTES The Minutes of the Meeting held on 28th February 1991 were confirmed and signed.

Apologies for absence were received from Councillors Mrs Barham, M A Crosby, P S Crow, B R Francis and Mrs Halford.

834 INCOME FOR FEBRUARY 1991 The Income for February amounting to £11,505.26 was received as set out in the annexed list.

835 ACCOUNTS PAID FEBRUARY 1991 The Clerk reported that Accounts amounting to £60,744.31 had been paid during February.

836 ACCOUNTS FOR PAYMENT Members were advised the following accounts which had been received:-

South East Employers - £63.25
N P F A - £25
Ann Allen - £669.28
British Rail - £14.51.

RECOMMENDED

That the accounts be paid with the exception of the one for British Rail which was to be returned with a request for it to be forwarded to Kent County Council, who are now responsible for street lighting in this area.

837 N A L C Members were advised that the subscription for the Direct Information Service was due for renewal in the sum of £59.

RECOMMENDED

That the subscription be renewed.

838 K A P C The Clerk reported that the annual subscription was due for renewal in the sum of £327.75 plus £20.75 for additional copies of the Local Council Review.

RECOMMENDED

That the subscription and the cost of the magazine be paid.

Councillor A M Barham entered the Committee Room.

839 DARTFORD LOCAL PLAN Members were advised that the Borough Council had acknowledged receipt of comments made by the Town Council, which would be included on the report made to the appropriate Committee.

Councillor P R Defty entered the Committee Room.

840 SENIOR CITIZEN'S CLUB A letter seeking financial assistance towards transport costs had been received from the Senior Citizen's Club alongwith a copy of their audited accounts to 31st March 1990.

RECOMMENDED

That the Town Council would pay the account for the next three months, under Section 137 1974 LGA, and the situation would then be reviewed. The Clerk was also to request a copy of the accounts to 31st March.

841 ALLEYWAY ADJACENT TO SWANSCOMBE LIBRARY Members had received a copy of the reply that had been received from the Environmental Health Manager concerning complaints that had been made about refuse accumulating in the alleyway. NOTED

842 MANOR ROAD SCHOOL Members had received copies of a letter from Mrs Bassant concerning the traffic problems outside of Manor Road School.

843 QUIZ EVENING Reference Minute 823, it was arranged for Councillors A M Barham, M D Chater, P R Defty and Mrs S East to enter as a team representing the Town Council.

844 LEISURE CENTRE MANAGEMENT COMMITTEE Members were advised that a meeting had been arranged for 7.30pm on Monday, 8th April.

845 CYLINDER MOWER Members were advised that the engine on the mower had blown up and could be rebuilt at a cost of approximately £250 or a replacement engine could be obtained for approximately £360.

A walkover sprayer was also in need of replacement in the sum of approximately £200 and the Clerk reported that shrubs etc. had been taken from the Knockhall Road Playground and Members were asked if these were to be replaced.

RECOMMENDED

That a replacement engine be fitted and shrubs and the walkover sprayer be obtained.

846 PETTY CASH AND POSTAGE Members were asked if the amounts held for petty cash and postage for administration purposes could be increased by £10.

RECOMMENDED

That both items be increased as requested to the sum of £30 for each item.

847 HIRE CHARGES Members were advised of the need to increase hire charges according to the increased VAT imposed from April 1st.

RECOMMENDED

That the fees affected by the increase in VAT be adjusted accordingly and rounded off to the nearest 5p.

848 KNOCKHALL CHANGING ROOMS The Clerk reported that a Notice of Alteration to the Rating List had been received from the District Valuation Office advising that the rateable value had been assessed at £460 with effect from January 1st 1991.

Members were also advised that the revenue raised through the sale of the 5 garages, previously used as changing rooms, had been used as part of the Capital Expenditure for the Leisure Centre.

RECOMMENDED

A letter be sent to the Borough Council asking for details of the Discretionary Rate Relief for the Changing Rooms.

849 PLANNING SERVICES Members were advised of a letter received from Kings informing of their planning services. NOTED

850 PUBLIC LIGHTING A letter had been received from Seaboard advising of an increase in electricity prices, applicable from 1st April 1991.

851 ROYAL MINT Members were advised of details of coins and medals which were available from the Royal Mint. NOTED

852 DARTFORD REVIEW The Winter edition of the Dartford Review had been received and Members were advised that it was available in the office. NOTED

853 OFFICE RECYCLING SERVICE A letter had been received advising of the services available for recycling waste paper from shops and offices. NOTED

854 PRECEPT INFORMATION Members had received a copy of the letter that had arrived from KAPC advising of the information needed to be supplied to the Borough Council for Precept purposes. NOTED

855 KENT RURAL COMMUNITY COUNCIL The Spring edition of Oast to Coast had been received alongwith literature regarding the KCC grant aid to village halls, the National Spring Clean and the survey of village services and registry offices.

The ACRE's Annual Rural Life Conference was to be held at the University of Kent entitled Action with Communities on June 27 to 29th and Members were also advised that the annual subscription was due for renewal in the sum of £4.

RECOMMENDED

BER

That the subscription be renewed.

856 RAILINK The Clerk reported receipt of the latest edition of Kent County Council's Railink update.

857 CHANNEL TUNNEL Kent County Council had sent a copy of the meeting of the Joint Consultative Committee which had been held on October 31st 1990 and Members were advised that this was available in the office. NOTED

858 T E C Members were advised of a letter that had been received from TEC informing of subsidised training for young employees. NOTED

859 BRITISH RAILWAY STATIONS Members had received a copy of the letter that had been received from Network South East concerning damage which had been caused by vandalism to the information clock situated at Greenhithe Station. NOTED

Councillor Read advised of a meeting held with the Route Manager when discussion had taken place concerning repair of the clocks, improvements to services for Swanscombe Station and possibly seats being installed at Swanscombe Station.

860 N A L C Members were advised that issues of the Direct Information Service - numbered 244, 245 & 246, - had been received and were available in the office. NOTED

861 KENT ASSOCIATION OF BOYS CLUBS Members had received a copy of the letter received from the KABC seeking assistance with their projects and a copy of their Year Book for 1991 was available in the office. NOTED

862 VOCATIONAL SKILLS Members were advised of a letter that had been received from Middlesex Polytechnic informing of a seminar that was to be held on Tuesday, 30th April on Vocational Skills.

863 BULLETIN FOR TEACHERS AND GOVERNORS The spring issue of the Bulletin had been received and was available in the office. NOTED

864 KENT ASSOCIATION OF TWINNING ORGANISATIONS Members were advised of a letter that had been received from the Association advising of their Annual Conference. NOTED

865 BLUEWATER, DARTFORD Members had received a copy of the letter from Blue Circle advising of the progress of the Bluewater project. NOTED

866 ALLOTMENT RENT Members were advised of a letter that had been received from Blue Circle suggesting that the Keary Road Allotment rent be increased from £30 to £100 per annum - with effect from 1st May 1991. It was

RECOMMENDED

That this increase be agreed.

BER

867 COMPUTERIZED ENGRAVING Members were advised of a letter that had been received from N-Sign informing of services which were available using the latest computerised engraving system. NOTED.

868 D B C INTERNAL POST The Clerk reported receipt of a letter from the Borough Council advising that from 8th April the internal deliveries and collections of post would not be provided. NOTED.

869 HIRE OF GROVE HALL Members were advised of a letter that had been received seeking to hire one of the Community Halls for the sale ex-catalogue goods.

RECOMMENDED

That this booking be accepted and the commercial rate be charged - double the normal rate - if the date was available.

870 CLERK'S COURSE Members were advised of a Course that was available for the Clerk to attend at the Hollingbourne Village Hall on Friday, 19th April.

RECOMMENDED

That the Clerk or Assistant Clerk attend if available.

Councillor M D Chater left the Committee Room.

871 SPORTS PAVILION After a lengthy discussion it was

RECOMMENDED

That the Town Council pay 50% of the cost of having the boiler repaired by Bergas who had submitted a quote for £245 plus VAT.

872 LEASE - SWANSCOMBE CENTRE This item had been referred from the Leisure Centre Management Committee for Members to make a decision on the Lease being signed. After a lengthy discussion it was

RECOMMENDED

That a letter be sent advising that Members were unhappy about the physical defects of the building and felt unable to sign the lease at the present time.

Councillors B Read and R Simmonds left the Committee Room.

873 GROUNDWORK TRUST Members had previously received details of the costs involved for the various projects that had been proposed for the Heritage Park and after consideration it was.

RECOMMENDED

That this item would be discussed at the next Meeting of the Town Council and meanwhile Members were in agreement with the Nature Conservancy Council proceeding with the Nature Trail and include points of interest on the land adjoining land.

BCR

874 TOWN PLANNING APPLICATIONS The following planning applications were submitted for Members' consideration:-

DA/91/0123 Replacement of an existing 400 KV Transmission Tower with one 57.4M high.

OBSERVATIONS No Objections.

DA/90/0753/REV Amendments to reduce the extension to single storey and delete the garage.

OBSERVATIONS Members were of the opinion that a site meeting should be held as they were concerned at the loss of a landscaped area which complemented the rest of the estate.

DA/91/0134/OUT Members were advised by the Borough Council of an application that had been received for the erection of a 720 bed district general hospital with ancillary buildings and associated car parking at Darenth Park Hospital, /Dartford.

Members were advised of the following decision notices that had been received from the Borough Council granting permission for development:-

DA/82/0617 Revisions to approved levels at Northfleet Landfill Site.

DA/88/0857/E REV Plots 39-41 Admirals Way, Greenhithe Quay, Greenhithe.

CHAIRMAN

B. E. Read.

INCOME FOR FEBRUARY 1991

Parks	Football	76.25	
	Tennis	3.91	80. 16
Administration	VAT refund	310.84	
	Refund Manor		
	House exp.	1122.60	
	Copier	2.56	1436. 00
Community Halls	Grove	103.96	
	Church Road	223.88	327. 84
Squash	Hire fees		391. 84
Leisure Centre	Membership	360.87	
	Table tennis	27.08	
	Badminton	427.82	
	5x5 f'ball	371.57	
	Bowls	11.74	
	Fitness room	669.17	
	Aerobics	238.26	
	Short tennis	6.09	
	Volleyball	124.35	
	Parent/toddler	24.56	
	Fun club	61.30	
	Children's parties	56.09	
	Sale/hire equip	72.78	
	Functions	488.70	
	Ladies rec.	14.79	
	Vending m/c	59.36	
	Karate	84.00	
	Judo	26.97	
	Gym club	47.83	
	Misc.	121.09	3294. 42
Leisure Centre Bar	Bar takings	5300.95	
	Food	367.87	
	Gaming m/c's	306.18	5975. 00
			<hr/>
			£11505. 26
			<hr/> <hr/>

ACCOUNTS PAID FEBRUARY 1991

Leisure Centre

Lease - glass washer		50.19
Wages w/e 31.1.91	876.86	
Aerobics coach		120.00
TV rental		12.49
Business rates	311.00	226.07
Country music - bands & advertising		535.00
Capital expenditure - Leisure centre		14430.00
Insurance rent - Centre		758.68
Bar supplies		1681.11
Gas a/c's	77.13	1115.38
Telephone a/c (payphone)		170.05
Thames Water a/c		159.55
Section 137 - Senior Citizens transport	48.70	
" " " " "	20.00	
Bar supplies		379.03
Lime tree - Swanscombe park	87.40	
Advertising		129.38
Fire extinguishers recharged		25.99
Electric a/c		3581.68
Window cleaner _ Church Road Hall	26.00	
Aerobics coach		68.00
Stationary		4.64
Mats & feminine hygiene services		146.06
Repairs - heating system		634.16
Films - membership expense		80.70
Bar supplies		22.10
Butchers a/c		46.84
Street lighting a/c	39.00	
Telephone a/c's	237.53	592.13
Tree pruning	230.00	
Supplies		73.32
All-night lighting	490.00	
CPRE - subscription	12.00	
Judo coach		20.00
Circulars	6.55	
Stocktake report		86.25
Second stocktake report		80.50
CIPFA subscription	30.00	
KTNC subscription	15.00	
SLCC subscription	35.00	
Audit fee	502.92	
Supplies (chairs & tables Centre)	14.25	1902.69
Copier a/c	313.94	
Windows - Bowls pavilion	2145.00	
Showers - sports pavilion	2417.48	
Repairs - heating	82.44	48.72
Wages w/e 7.2.91	968.74	64.02
Supplies	172.00	60.15
Bar supplies		2614.15
Bar supplies		204.19
Bar supplies		185.84
Bar supplies		144.88
Maintenance contract - alarm system		380.88
Section 137 - Senior Citizen's transport	36.00	
	<hr/>	<hr/>
	9194.94	30834.82

continued

Bar supplies		19.26
Handbook - APT&C	10.00	
Petrol a/c	72.77	
Playground equipment - spares	37.95	
Gas a/c - Grove Hall	154.04	
Parks supplies	34.28	
Bar supplies	33.58	
Baker's a/c		48.16
Wages - w/e 14.2.91	751.08	
Lease - kitchen equip.		108.02
Street lighting a/c	39.00	
Repairs to showers		59.96
Aerobics coach		68.00
Deisel a/c		21.00
Performing Rights fee		389.88
Repair security light - Knockhall	71.30	
Parks supplies (clothing)	8.40	
Chain of Office - engraving etc.	57.50	
Bar supplies		31.17
Cleaning materials		203.18
Tax & national insurance	2114.67	2597.76
Wages w/e 21.2.91	615.21	
Salaries & wages	2418.14	7666.18
Business rates	195.00	226.07
Wages - w/e 28.2.91	742.45	14.91
TV rental		12.49
Butcher's a/c		138.66
Aerobics coach		52.00
Till rolls		58.65
Replacement parts - fitness room		94.65
Mats & feminine hygiene		146.06
Country music bands		535.00
Gaming m/c - licence & rental		170.00
Casual labour - Centre		49.50
Casual labour - bar		269.12
Musician - bar		160.00
Legal fees - Heritage Park	219.50	
	<hr/>	<hr/>
	<u>£16769.81</u>	<u>£43974.50</u>

MINUTES of a MEETING of the LEISURE CENTRE MANAGEMENT COMMITTEE held at the Swanscombe Centre, Craylands Lane, Swanscombe on MONDAY, 8th APRIL 1991 at 7.30pm.

PRESENT: Cllr. Mrs D Ash-Smith Cllr. Mrs D Ash-Smith
 Cllr. A M Barham Cllr. B E Read
 Cllr. B R Francis Cllr. R Simmonds

Councillor M A Crosby was also in attendance.

Apologies for absence were received from Councillor P R Defty.

874 MINUTES The Minutes of the Meeting held on 28th January 1991 were confirmed and signed.

Councillor B R Read entered the Committee Room followed by Councillor B R Francis.

875 SWANSCOMBE HIGH SCHOOL Members were advised that a request had been received from the School for use of the facilities on Wednesdays from 1.30pm and teachers would be available to accept full responsibility for the students.

RECOMMENDED

That the School be allowed to use the facilities as stated.

876 STAFF SALARIES The Centre Manager had put forward his suggestions for salary bandings for Officers of the Leisure Centre, as requested.

877 COMPULSORY COMPETITIVE TENDERING This item was to be discussed at a meeting that had been arranged for Wednesday, 10th April 1991.

Councillor A M Barham entered the Committee Room.

878 ASSISTANT BAR MANAGER The Bar Manager had asked for the position regarding the employment of the Assistant Bar Manager to be clarified and it was agreed that discussions would be held between the Chairman, Finance Chairman, Centre and Bar Managers and report made to the Committee of the Leisure Centre.

879 ADMISSION FEES Following a discussion it was agreed that an admission fee would be charged to all non-members.

880 BAR EXTENSIONS Discussion took place regarding the decision that extensions should not be obtained for private bookings and it was

RECOMMENDED

That existing bookings with extension already arranged be honoured.

881 FOOD FRANCHISE Members were advised that the franchise for food had been advertised.

AC

882 BANK HOLIDAYS Reference Minute 705, after discussion it was,

RECOMMENDED

That the Centre Bar be opened for the lunchtime session on the May Day Bank Holiday and the Bar Manager to report to the Committee after this event.

883 EXCLUSION OF PRESS AND PUBLIC Due to the confidential nature of the business to be transacted it was

RECOMMENDED

That the Press and Public be excluded from the Meeting whilst the next item was discussed.

884 LEISURE CENTRE BAR Members had received a letter concerning the ban that had been imposed as a result of the incident in the Centre's Bar - reference Minute 776.

The Chairman invited the persons involved to put their points of view to the Committee and they were then asked to leave the Committee Room.

Following discussion it was

RECOMMENDED

That a ban be imposed until June 1st, and the persons involved were invited back into the Meeting and were advised of this decision.

885 STOCKTAKE REPORT Members had previously received copies of the stocktake report which had been carried out on 21st February and it was,

RECOMMENDED

That the stocktake report be accepted.

886 COURAGE Members were advised of a letter that had been received, informing of the merger of Courage with Grandmet and stating that the Council's supplies from Courage would remain unaltered for the next 3 months. NOTED.

887 BAR LICENCE Members were advised that arrangements had been made for Paul Merrills to have his name included on the Bar Licence. An application for a Protection Order had been granted on April 2nd and arrangements had been made for the Transfer Application to be heard on 10th May. NOTED.

888 COMPUTERISED BAR TILLS It was agreed that this item be discussed at a future Meeting.

889 LANDSCAPING A letter had been received from Dartford Borough Council advising that the landscaping work had been completed. Following discussion it was,

RECOMMENDED

That a letter be sent to the Borough Council referring to the condition of the fence, the hardcore left on site and the stones left on the banks.

890 STAFFING With reference to Minute 802, Members were advised of a letter that had been received confirming that the Supervisor had made a complete recovery from his injury and that there should be no long term effects or risks of recurrence.

891 CONDITIONS OF LETTING Members were advised that the conditions had been revised and were available in the office. It was agreed that copies of these conditions should be circulated to Members of the Committee following the A G M.

892 COMPLAINTS Members had received copies of letters of complaint that had been received concerning the reduced opening hours of the Centre.

RECOMMENDED

That the Centre Manager reply and explain the situation which had led to the opening hours being reduced.

893 KARATE A letter of complaint had been received concerning the entrance fees which had been charged to members of the public when the Karate gradings had taken place. After consideration it was,

RECOMMENDED

That participants would not be charged an entrance fee but spectators would.

894 AIR INTAKE FANS Members were advised of complaints that had been made concerning the draughts coming through the fans during the Country Music Evening and it was agreed that covers should be installed which could be removed during the summer months.

Councillor B R Francis left the Committee Room followed by Councillors Read and Simmonds.

CHAIRMAN.



MINUTES of a MEETING of the EXECUTIVE COMMITTEE held at the Swanscombe Centre, Craylands Lane, Swanscombe on WWEDNESDAY, 10th APRIL 1991 at 8pm.

PRESENT: Cllr. Mrs B A Halford
Cllr. M A Crosby
Cllr. Mrs S East
Cllr. M J Munn
Cllr. N Halford
Cllr. B E Read

Apologies for absence were received from Councillors Mrs D Ash-Smith and A M Barham.

895 MINUTES The Minutes of the Meeting held on 24th January 1991 were confirmed and signed.

896 STAFF SALARIES Members agreed that a decision on Spinal Point increases be deferred until the next Meeting of the Executive Committee had been arranged following the May elections, when this matter would be dealt with as a matter of urgency.

Members considered the additional payment made to the Town Clerk relevant to the number of permanent staff employed by the Town Council. Staff employed by the Council comprise - 7 Parks Department, 3 Community Halls, 2 Administration, 10 Leisure Centre and it was therefore

RECOMMENDED

That the Clerk be paid the amount for 21 - 30 staff, increased to £2,600 with effect from April 1st 1991.

897 DISCIPLINARY PROCEDURE Members were advised that the document had been amended to take account of the current staffing arrangements.

898 ASSISTANT TOWN CLERK Members were advised that Sandra Moore had commenced on Monday, 8th April and were informed of the reference that had been received.

TOWN MAYOR

B E Read.

MINUTES of a MEETING of the SWANSCOMBE AND GREENHITHE TOWN COUNCIL held at the Swanscombe Centre, Craylands Lane, Swanscombe on THURSDAY 18th APRIL 1991 at 8pm.

PRESENT: Cllr. A M Barham - Town Mayor
Cllr. Mrs D J Ash-Smith Cllr. Mrs B A Halford
Cllr. M D Chater Cllr. N Halford
Cllr. P S Crow Cllr. M J Munn
Cllr. P R Defty Cllr. B G Poppy
Cllr. Mrs S East Cllr. B E Read
Cllr. B R Francis Cllr. R Simmonds

Apologies for absence were received from Councillors Mrs A E D Barham and T V Dixon.

899 MINUTES

RESOLVED

That the Minutes of the Meeting held on 14th March 1991 be confirmed and signed and an amendment be made to include apologies for absence from Councillor B E Read.

900 SWANSCOMBE CENTRE - LEASE Members were advised of a letter that had been received from Dartford Borough Council stating that the Tenancy would be terminated unless the Lease was signed by 30th April 1991.

RESOLVED

That the Town Council follow the advice given by their Solicitors and the Lease be signed in Escrow.

901 COMPULSORY COMPETITIVE TENDERING The Clerk reported that Paul Clayden, Solicitor from NALC, was willing to attend a Meeting to advise on Compulsory Competitive Tendering, it was

RESOLVED

That a Meeting be arranged for 9th May 1991, at the Leisure Centre commencing at 8pm.

902 ALMSHOUSE CHARITY A letter had been received from Mrs M Smith advising that her term of office as Nominative Trustee/Secretary would expire on 15th July 1991.

RESOLVED

That this item be included for consideration at the Annual General Meeting on 16th May 1991.

903 HORTICULTURE SEMINAR A Seminar was to be held at Gatwick Penta on 29th May 1991 and it was

RESOLVED

That the Parks Foreman be invited to attend.

B.R.

904 GROUNDWORK TRUST To be deferred to a Meeting at a later date.

905 LEISURE CENTRE MANAGEMENT COMMITTEE Moved by Councillor Mrs D J Ash-Smith and seconded by Councillor P R Defty.

RESOLVED

That the Minutes of the Meeting of the Leisure Centre Management Committee held on 18th March 1991 be confirmed and the recommendations contained therein be adopted.

906 RECREATION AND AMENITIES COMMITTEE Moved by Councillor P R Defty and seconded by Councillor M J Munn.

RESOLVED

That the Minutes of the Meeting of the Recreation and Amenities Committee held on 21st March 1991 be confirmed and the recommendations contained therein be adopted.

907 FINANCE AND GENERAL PURPOSES COMMITTEE Moved by Councillor N Halford and seconded by Councillor P R Defty.

RESOLVED

That the Minutes of the Meeting of the Finance and General Purposes Committee held on 4th April 1991 be confirmed and the recommendations contained therein be adopted.

908 LEISURE CENTRE MANAGEMENT COMMITTEE Moved by Councillor Mrs D J Ash-Smith and seconded by Councillor R Simmonds.

RESOLVED

That the Minutes of the Meeting of the Leisure Centre Management Committee held on 8th April 1991 be confirmed and the recommendations contained therein be adopted.

909 EXECUTIVE COMMITTEE Moved by Councillor P R Defty and seconded by Councillor M J Munn.

RESOLVED

That the Minutes of the Meeting of the Executive Committee held on 10th April 1991 be confirmed and the recommendations contained therein be adopted.

910 OAST HOUSE Councillor A M Barham advised members of the fund raising events held by the Old Peoples Welfare Committee.

BER

Councillor M J Munn advised of a Meeting he had attended at the Sports Pavilion when their balance sheets had been discussed. A request had been made for a gate to be erected allowing Musicians access to the fire doors and ambulances to gain entry in emergencies.

RESOLVED

That a letter be sent advising that a gate could be erected at the expense of the Association, but if abused this facility would be withdrawn.

Councillor Munn left the Committee Room.

Councillor Mrs D J Ash-Smith advised Members that Gravesend and District Society for Mentally Handicapped would have a new home which would be run by Hyde Housing in conjunction with Gravesham Council.

Councillor Mrs D J Ash-Smith also advised Members that Greenhithe Community Association had received a letter from Mizzen Properties asking if they were willing to retain the present building - a Meeting was to be held on Friday 19th April 1991 with Developers.

911 LEASE - SWANSCOMBE CENTRE Reference Minute 900 - it was

RESOLVED

That the Lease for the Centre be sealed and signed.

912 TOWN MAYOR'S ANNOUNCEMENTS Members were advised that the Town Mayor had attended a Rotary Lunch where an award had been made to Mrs B Mole for her services to the Members using the Oast House.

RESOLVED

That a letter of congratulations be sent to Mrs Mole.

913 KENT MINERALS LOCAL PLAN Members were advised of a letter received from Kent County Council concerning the Kent Minerals Local Plan, Construction Aggregates.

NOTED

914 TOWN PLANNING APPLICATIONS

The following Decision Notices had been received from Dartford Borough Council granting permission for development:-

- DA/91/0030/REV - Haslington Residential Home, Bean Road Greenhithe.
- DA/91/0011 - 35 Kemsley Close, Greenhithe.
- DA/91/0020 - 2 Stanhope Road, Swanscombe.

BER

A letter had been received from Dartford Borough Council advising that an appeal had been made to the Secretary of State against the Council's decision to refuse advertisement consent in respect of DA/90/0699/ADV - 1 Ivy Villas, Station Road, Greenhithe.

The following Planning Applications were submitted for Members consideration.

DA/91/0142 - Continued use of part of garage for Taxi/private hire booking office.

Rear of 39 The Grove, Swanscombe, Kent.

OBSERVATIONS - No Observations.

DA/88/1015/A - Wesses Retirement Homes, Junction of London Road and Knockhall Road, Greenhithe, Kent.

OBSERVATIONS - No Observations.

Councillor Chater left Committee Room.

Members had received a copy of the reply from Dartford Borough Council regarding the Land and Buildings at 7 Manor Road, Swanscombe.

Members were advised that a copy of the Tree Preservation Order for Manor Park had been received from the Borough Council.

Councillor N Halford thanked Members for their assistance during his term of office and gave a vote of thanks to the staff of the Council.

Councillor P R Defty thanked Members and staff of the Council and said it was a privilege to have served with them.

Councillor Mrs B A Halford thanked Members and staff for their assistance during her years of office with the Town Council.

Four Members of the Town Council were retiring from office and a vote of thanks for all their hard work to the Community was given by the Town Mayor, Councillor A M Barham.

Councillor B Poppy wished retiring Members every success for the future.

B E Lead.

TOWN MAYOR

- A -

Absence of Councillor R Francis - 395
 Accommodation - 157
 Account for Excavation work- 242
 Accounts for Payment - 68,315,458,629,733,836
 Accounts Paid - 67,314,457,558,628,730,732,785,835
 Activities - 447
 Additional Building Costs - 112
 Admission fees - 879
 Advance Discount - 371,677
 Advertising - 21,238
 Agricola Conference - 722
 Air Intake Fans - 894
 Alarm System - 204
 Alkerden Lane - 462,621
 Alleyway adj. to Swanscombe Library - 841
 Allotments - 289,866
 All Weather Pitch - 362,546
 Almshouse Charity - 902
 Amendments to Standing Orders - 15,231,394
 Annual Estimates - 526,547,659,681,690,691,696
 Annual Leave - 430
 Annual Rates - 24
 Annual Wage Increase - 428,436
 Application for Sub-Post Office - 693
 Appointment of Chairman and Vice Chairman of Committee's - 6
 Appointment of Constitution of Standing and Other Committee's - 4
 Appointment of Representatives - 8
 Assistant Bar Manager - 438,555,803,878
 Assistant Centre Manager - 32,64,153
 Assistant Town Clerk - 830,898
 Association of Larger Local Councils - 413
 Audit - 320,360,443

- B -

Badminton - 494
 Bank Holidays - 705,882
 Bar Extensions - 880
 Bar Licence 781,887
 Bar Manager - 439
 Bar Prices - 199
 Bar Staff - 205,727
 Bar Takings - 444
 Barwick Building Contractors - 93
 Beer Keg Cage - 100
 Best Kept Garden & Allotment Competition - 55
 Block Bookings - 553
 Blue Water - 865
 Bookings for Private Functions - 117
 Bottle Banks - 171,221,737
 Bowls Pavilion - 44,169,305,402,518
 British Rail - 76,560,725
 British Railway Stations - 859
 British Telecom - 94,475,749
 Broomfield Road Playing Field - 525
 Building Maintenance - 496,552
 Building Problems - 249
 Building Works - 672
 Bulletin for Teachers & Governors - 863
 Business Employment Agency - 335

Cambria Scouts - 822
Carpet Damage - 201
Cashiers Officer - 28,237
Cash Receipting Machine - 717
Cashier Uniforms - 271
Castle Street Garages - 377,460
Casual Staff - 255,437,488
Centre Manager - 154,202,486
Channel Link - 120
Channel Teunnel - 333,857
Charges - 548
Childrens Christmas Party - 259,268,448,544,662
Childrens Entertainment - 41,409
Christmans Eve Disco - 663
Christmas Leave - 366,425,454,481
Christmas Lights - 211,317,519
C.I.P.F.A - 651
Cinema Conversion - 266
Civic Service - 80,322,736
Clean Kent Campaign - 577
Clerks Course - 870
Club 84 - 580,649
Coaching Fees - 668
Coaching for Schools - 540
Cobham Terrace Playground/Mounts Cottage site - 54,533
Committee Room Furniture - 358
Community Charge - 73,331,343,698,759,761
Community Halls - 38
Community Rights Project - 567
Complaints - 892
Computerised Bar Tills - 800,888
Compulsory Competitive Tendering - 808,832,877,901
Computerised Engraving - 867
Concessionary Use - 267
Conditions of Lettings -891
Conference - Your Common Land - 476
Consequential Loss - 250,265,275
Constitution of Committee's - 230,432,686
Contracts - 431,685
Council Chamber Furniture - 131,229,463
Council for the Protection of Rural England - 89,297,345,467,565,586,644
Country Music Night - 665,810
County Surveyors - Annual Report - 471
Courage - 886
Courage Training for Staff - 789
Craylands Allotments - 617,654,710
Cricket Match Incident - 282
Cylinder Mower - 845

- D -

Danger Zones - 329
Dartford Almshouse Charity -638
Dartford & Gravesend Mind Exchange - 574
Dartford Local Plan - 579,635,839
Dartford Review - 298,852
Dartford Strategy for the Year 2000 - 57
Date for Meeting - 33
Day & Time of Meetings - 7
Declaration of Acceptance of Office - 734
Dedication Service - War Memorial - 60
Define Powers & Duties of Committee's & Sub-Committee's - 5
Digital Entry System - 101,138,197
Direction signs - 252
Disciplinary Procedure - 688,897
Disclosure of Criminal Backgrounds - 148,441,679
Disco - 20,449
Discretionary Rate Relief - 723
Dog Bylaws - 42
Bowns Bowls Club - 301
Draught Problems - 554

- E -

Easter Programme - 669
Elections 1991 - 762
Election of Deputy Town Mayor - 2
Election of Town Mayor - 1
Electoral Arrangements - 633
Electrical Modifications - 149
Emergency Telephones - 480
Encyclopaedia Britannia - 490
Engineering Insurance - 341
Entertainment - 491,545
Environment Week - 828
Estimated Expenditure - 277
European Municipal Directory - 747
Exclusion of Press and Public - 30,63,689,883
Executive Committee - 12,186,187,222,310,387,427,507,562,610,683,763,895,909
Extension for Storage - 196
Extractor Fan - 103,235,365,551

- F -

Fence - 143
Fibreglass Insulation - 276
Fidelity Insurance Cover - 477
Finance & General Purposes Committee - 65,125,312,388,455,509,556,603,625,695,728,765
769,833,907
Finance - 492
Fire Brigade - 680
Fire Exit - 367
First Aid at Work Course - 778
First Aid Course - 452
Fitness Assessments - 102,139
Floodlight Pitch - 239,483,524
Football - 814
Football Attendant - 189
Football Coaching - 591,790
Football Pitch Allocation - 165
Football Pitches - 400,521,594,604,613,616,652,816
Franchise for Bar Food - 881
Francis R.A. - 626
Functions - 704
Furniture - 279

- G -

Galley Hill Scouts - 410
Garage - Rear of Milton Road - 177,209,336
Gas Pipeline - 391
Gift for Miss Vancouver - 592
Glass Washing Machine - 27,106,155,198
Golf - 162
Greenhithe Community Association - 332
Greenhithe Foreshore - 53,411,708,817
Grievance Procedure - 433,687
Groundwork Trust - 735,873,904
Grove Car Park - 170

- H -

Half Yearly Figures - 482,498
Handout Point - 280
Hayman Squash Club - 181
Health & Safety - 666,782
Health Service - 339
Heating & Plant Maintenance - 784
Heating & Ventilation - 670,787
Heritage Park - 37,78,172,319,530,614,709,772,820
Hire Charges - 786,847
Hire of Hall - 368,780,869
Hire of Sports Hall - 104,140,158
Horticulture Seminar - 903

- I -

I.L.A.M - 147
Income - 66,313,456,557,627,729,731,785,834
Insurance - 370,442,673
Insurance for Boilers - 783
Internal Post - 868
International Fund for Animal Welfare - 347
International Rail Link - 95
Interview Expenses - 159
Invicta Monument - 39,180,296,721
Irving Walk - 466

- J -

Junior Fun Club - 200
Justice Licence - 108

- K -

Karate - 893
Karate Competition - 779
Kent Association for Boys Clubs - 337,861
Kent Association for Parish Councils - 56,135,293,327,422,473,585,641,826,838
Kent Association for Under Elevens - 352,403,571,744
Kent Association of Twinning Organisations - 864
Kent County Council - 92,578,588,751
Kent County Council - Superannuation - 74,79,745
Kent Family Health Services Authority - 573
Kent Guide - 421
Kent Local Plan for Waste Disposal - 469
Kent Minerals Local Plan - 340,913
Kent Report - 583
Kent Rural Community Council - 214,344,380,479,647,855
Kent Structure Plan - 568
Kent Thameside Groundwork Trust - 414
Kent Trust for Nature Council - 292,417,576,650
Knockhall Changing Rooms - 48,848
Knockhall Road Garages - 166,300,459,559
Knockhall Road Playing Field - 522,618

- L -

Land Rear of Church Road Hall - 40,599,712,818
Land Rear of Taunton Road - 288
Landscaping - 109,146,889
Lease - 110,216,274,369,493,532,550,806,872,900,911
Leisure Centre Management Committee - 11,13,14,19,124,125,126,137,218,223,233,260,383,384,386,434,504,508,510,539,602,661,697,702,764,766,768,777,844,874,905,908
Leisure Centre Bar - 776,884
Leisure Centre Staff - 206
Leisure News - 26
Letter of Complaint from Local Resident - 217
Letter from Local Resident - 356,381
Licence Application - 303
Licensing - 203,251
Liquor Licence - 674
Litter - 813
Litter at Broomfield - 163
Loan Charges - 631
Local Council Review - 419
Local Government & Housing Act 1989 - 739
Local Government Structure Review - 651

- M -

Maintenance Contract - 495
Manor House - 183,379,461
Manor Park - 213,354
Manor Road School - 842
Manorway - 827
Mayor of Dartford - 600
Mechanical/Electrical End of Year Defects - 364
Member to be appointed to serve Leisure Centre Management Committee - 396
Membership - 246,667
Membership Cards - 489,543
Membership Renewal - 241
Meeting with Police - 515
Mileage Allowance - 429
Mind Exchange - 742
Modern Alarms - 114
Mrs Ackers - 563
Multi-Purpose Floodlight Area - 278,453,622
Municipal Mutual Insurance - 87
Musical Entertainment - 25,115,270,309
Musician Bar - 788

- N -

National Association of Local Councils - 50,83,96,290,326,412,474,534,564,581,642
740,837,866
National Code of Local Government Conduct - 210
National Health Service - 215
National Playing Fields Association - 17,90
Nature Conservancy Council - 636
Network South East - 389,648
New Burial Ground Allotments - 824
New Homes Marketing Board - 91,566
New Years Eve Dance - 505,542,664
Non-Smoking Policy - 809
North Downs Rail Concern - 355
Northfleet Landfill - 84,121,632
Northfleet Landfill Liaison Committee - 122,225
Northwest Kent Countryside Project - 88,418
Notices - 815

- O -

Office Blinds - 253
Office Recycling Service - 853
Old Changing Rooms - Knockhall - 161
Old Peoples Welfare Committee - 77,569,718,910
Outside Noticeboard - 262
Overtime Payments - 256,804

- P -

Park Foreman's Report - 36,707
Parking Problems - 86,756
Park Mess Room - 46,167,284,405
Park Trees - 399
Parish Litter Pickers - 465
Parish Tree Wardens - 174
Pavement Repairs - 324
Petition - 801
Petty Cash - 445,846
Photo-copier Charges - 637
Photo Machines - 207
Planned Activities - 269
Planning Information - 378,849
Planning Strategy for Kent - 353
Plaque - P.Melvin - 295
Play Equipment - 164,285,595,605,612
Play @ Southfleet Village Hall - 357
Police & Community Consultative Group - 323
Post Office Advisory Committee - 61,342
P.O.U.N.C - 182
Precept & Section 136 - 590
Precept & Section 136 Contribution 1990/91 - 70,854
Private Functions - 247,272
Problems to be Resolved - 151
Public Footpath DS13 - 52,176
Public Lighting - 72,850
Public Rights of Way - 299,408

- Q -

Quiz Night - 81,123,823,843

- R -

Rail Link - 346,415,502,570,645,750,856
Rail Timetable - 325
Ramblers Association - 582
Rate Relief - 243
Rear Access of Milton Road - 47
Receipts & Payments 1989/90 - 630
Receptionist - 29,127,152,193,435
Receptionist Turnstile - 105,144
Recreation and Amenities Committee - 35,128,160,220,281,385,398,506,511,516,517
601,611,694,706,767,812,906
Recreational Facility Charges - 527
Recreation Supervisor - 549
Recycling of Clothes - 711
Refreshment Machines - 22
Refuse Collection - 113
Refuse Sacks - 623,716
Registration of Births, Deaths & Marriages - 640
Remembrance Day Service - 478
Reports of Council Representatives - 130,224,390,606,699
Report Regarding Auditors Comments - 484
Residents Association - 58
Resignation - 375
Review of Electoral Arrangements - 69,228,464
Road Names - 287,653
Rochester Cathedral - 752
Ross, Green & Crowe - 348
Royal Mail - 741
Royal Mint - 851
Royal Society for Nature Conservation - 350

- S -

Salaries - 156,190,876,896
Sale of Manor House - 294
Saturday Morning Fun Club - 263
Scaffold Towers - 43,173
School Governors - 134,184,227,304,349,587
Sealing of Documents - 392,512,607,773
Section 137 - L.G.A 1972 - 85,754
Security Door - 34
Seminar - Litter & Refuses - 724
Senior Citizens Club - 840
Sex Bias - 306
Shell Better Britain Campaign - 416
Shelter - 178
Showers - 541
Simplified Reports for Managers - 561
Society of Local Clerks - 643
South East in Bloom - 51,503,746
South East Employers - 334,468
Sports Pavilion - 175,316,499,500,528,615,715,771,821,871
Springvale Football Club - 302
Squash Courts - 45,71,168,283,286,404,406,825
St Mary Church - 753
St Peter & St Paul Church Steps - 589,598,713
Staff Diary - 487
Staffing - 234,264,308,311,684,703,802,890
Staff Responsibilities - 440
Staging Units - 811
Standing Orders - 118
Stanhope Road - 584
Stocktake - 23,245,374,538,678,799,885
Storage - 450,451

- S - Continued

Storage for Centre - 124,145,195
Storage Extension - 240,273
Sub Post Office - 755,770
Summer Holiday Leaflets - 194
Superannuation - 328
Swanscombe Bowling Club - 49,401,424
Swanscombe Cemetary - 655
Swanscombe Centre - 111,361
Swanscombe County Infants School - 16,291,656,738
Swanscombe High School - 318,875
Swanscombe Methodist Church - 59
Swanscombe School Action Committee - 212,372,382,470, 572
Swanscombe Skull Site - 536,714,819
Swanscombe & Greenhithe Cricket Club - 720
Swanscombe & Greenhithe Sports Association - 407,634
Swanscombe & Greenhithe Town Council - Minutes - 119,208,376,501,596,692,760,899

- T -

Tables & Chairs - 446
Table Tennis - 150,248,675
Television - 116,142
T.E.C - 858
Tennis Courts - 520
Thameside Industrial Route - 338,472
Tidy Britain Group - 619
Tools Required - 523
Town Clerk - 191
Town Guide - 593,658,757
Town Mayors Announcements - 133,226,393,513,608,700,774,912
Town Mayors Charity Event - 132
Town Planning - 18,62,99,136,185,232,307,359,397,426,485,514,596,609,624,660,701
726,758,775,829,874,914
Traffic Problems - 531,743
Training Courses - 257
Transfer of Licence - 373
Transfer of Officers Leave - 254
Transport Challenge - 639
Trivial Pursuits Competition - 535
Tumble Tots - 497
Turnstile - 236
T.V.E.I. - 179

- U -

Usage Figures - 244
Users Committee - 682,807

- V -

Valley View Playground - 321,529
Ventilation in Toilet Areas - 671
Village Hall Conference - 719
Vocational Skills - 862
Volleyball - 107,141,363

- W -

Waiting Restictions - 75,330

War Memorial - 97

Water Conditioner - 261

Water for the Future in Kent - 646

Weekend Park Attendant - 192

Weighing Machine - 258

Wickstead Leisure - 423

Work Experience - 676

World Wide Fund for Nature - 82,351,420,575,748