

MINUTES of a MEETING of the EXECUTIVE COMMITTEE held at the GROVE HALL, THE GROVE, SWANSCOMBE on WEDNESDAY, 7th OCTOBER 1992 at 8pm

Present: Cllr. P S Crow - Town Mayor
Cllr. R D Bartlett
Cllr. L G Caller
Cllr. Mrs S East
Cllr. B E Read

Apologies for absence were received from Councillor's A C Ash-Smith, Mrs D J Ash-Smith and Mrs G M Prior.

339 MINUTES The Minutes of the Meetings held on 6th May and 20th August 1992 were confirmed and signed.

340 MANOR PARK Members were advised of the letter dated 30th September 1992 which had been received from the Solicitor alongwith a copy of the Conditional Agreement with Crest Homes, it was

RECOMMENDED

That the document be completed. It was then signed by the Town Mayor, Councillor P S Crow.

341 EXCLUSION OF PRESS AND PUBLIC Due to the confidential nature of the business to be transacted, it was

RESOLVED

That the Press and Public be excluded from the remainder of the Meeting.

342 ANNUAL WAGE INCREASE Members were advised that agreement had now been reached for the manual workers pay settlement for 1992/93 and it was

RECOMMENDED

That the increase of 4.1% to 4.4% be accepted and paid with effect from 1st September 1992.

343 PARKS VEHICLES This item to be referred to the Finance and General Purposes Committee when full details would be available for a decision to be made.

344 INSURANCE Members were advised of the current position with Municipal Mutual Insurance and it was agreed that the vehicle insurance should be taken out for 30 days.

TOWN MAYOR



MINUTES of a MEETING of the LEISURE CENTRE MANAGEMENT COMMITTEE held at the LEISURE CENTRE, CRAYLANDS LANE, SWANSCOMBE on THURSDAY, 8th OCTOBER 1992 at 7.30pm.

Present: Cllr. W G East - Chairman
Cllr. D J Cowell
Cllr. Mrs S East
Cllr. R Simmonds

Colin Holt was also present.

Apologies for absence were received from Councillor's A C Ash-Smith, Mrs D J Ash-Smith, P S Crow, T V Dixon and V Openshaw.

Apologies also received from Mr G Baker.

345 MINUTES The Minutes of the Meetings held on 20th Augst and 10th September 1992 were confirmed and signed.

The Minutes of the Meeting held on 15th September 1992 were amended to include Councillor T V Dixon as attending and were then confirmed and signed.

346 CENTRE REPORT Discussion took place on the report which had been provided by the Centre Manager alongwith the income figures to September 1992 and questions were raised regarding the five-a-side league, coaching courses, psychic fair and activities for the over 50's.

A vote of thanks was given to the staff who had responded in the early hours of the morning to assist with the problems caused by the Centre being flooded.

347 SURFACE WATER DRAINAGE Members were advised of a letter from Dartford Borough Council addressed to Councillor Crow with a copy of the report from the Consulting Engineers.

348 ACCOUNTS FOR PAYMENT Members were advised of an invoice received for replacement of lights in the Sports Hall in the sum of £613.51

RECOMMENDED

That this account be paid.

349 SAFE REPLACEMENT A letter had been received from Dartford Borough Council confirming that, assuming there were no significant loading implications, the Landlord's consent would not be required for the replacement safe to be installed.

W.E

350 EMERGENCY LIGHTING A quotation had been received for the emergency lighting to be installed in the sum of £284.02 inclusive of VAT

RECOMMENDED

That this quotation be accepted.

351 HEATING Members were advised of a quotation received for the installation of equipment which should result in a reduction of heating costs. This was to be investigated by the Centre Manager alongwith Councillor Simmonds.

352 MONEY FOR SPORT Members had received a copy of a Newsletter from the Sports Council and it was agreed that this be considered at the next Meeting of the Leisure Centre Management Committee.

CHAIRMAN



APRIL MAY JUNE JULY AUG. SEPT

	April		May		June		July		Aug.		Sept		Weekly Att	Total Amt
	Att	Amt	Att	Amt	Att	Amt	Att	Amt	Att	Amt	Att	Amt		
ADMISSION ADULT		126.14		132.14		131.15		118.49		104.52		153.86		
ADMISSION JUNIOR		12.51		13.25		2.15		10.29		8.47		17.13		
ADMISSION SEN-CIT		—		2.72		1.70		9.43		1.80		—		
MEMBERSHIP FAMILY		7.66		7.66		7.16		15.31		—		—		
MEMBERSHIP ADULT		183.57		136.17		91.42		78.30		181.59		71.52		
MEMBERSHIP JUNIOR		6.31		5.10		3.40		10.23		1.71		—		
MEMBERSHIP SEN-CIT		—		—		—		1.29		—		—		
PHOTOGRAPH		12.61		4.61		5.45		11.08		15.29		5.13		
BOWLS OFF PEAK		1.53		6.18		2.53		3.06		—		4.09		
BOWLS PEAK	6	2.40	12	—	3	—	4	—	8	10.20	33	14.32		
T.T. OFF PEAK		—		1.02		—		2.01	2	2.04		1.03		
T.T. PEAK		—		1.53		1.59	6	3.05		—	64	27.51		
5-V-5 OFF PEAK		114.036		133.20		57.24		114.86		76.62		145.54		
5-V-5 PEAK	610	456.13	407	342.13	504	352.72	524	361.65	295	244.66	465	351.08		
SHORT.T. OFF PEAK		12.04		—		—		5.09		—		—		
SHORT.T. PEAK	4	2.06	0	—	1	—	13	19.17		—		—		
BADMINTON OFF PEAK		5.56		36.77		26.36		42.84		36.80		73.56		
BADMINTON PEAK	235	274.77	330	423.94	503	451.35	401	379.48	433	350.66	454	410.53		
WEIGHTS INDUCTION		26.17		55.32		36.17		29.75		21.28		42.53		
WEIGHTS OFF PEAK	225	134.81	149	170.72	273	112.55	239	114.17	218	106.00		110.30		
WEIGHTS PEAK		416.18		434.55		324.26		400.86		308.95	204	324.28		
AEROBICS	106	123.40	159	—	150	246.00	86	—	97	—	95	246.80		
JUNIOR FUN CLUB		—		—		—	77	39.34	600	361.14	42	35.53		
T.T. BALLS		—		—		—		—		—		—		
SHUTTLECOCKS		5.37		3.59		2.96		7.14		4.21		5.37		
TELEPHONE		46.04		75.74		62.21		40.58		45.78		49.64		
HAIR DRYERS		0.51		2.60		—		—		—		—		
WEIGHING MACHINE		—		8.32		6.40		—		6.20		2.96		
VENDING MACHINE		—		82.07		—		—		70.12		73.29		
COMMITTEE ROOM		10.75		—		—		—		—		—		
CHILDRENS PARTY	40	22.93	42	60.50	30	25.87	40	41.27	24	18.22	27	41.20		
SOCIAL EVENTS		4.26		263.82		—		225.01		42.58		23.85		
P & T TRAMP	27	20.50	8	11.23	20	3.74	10	6.55	17	6.50		15.43		
P & T ADD CHILD		0.36		1.71		0.35		2.56		4.52	4	4.70		
KARATE	170	85.11	40	255.32	120	85.11	92	85.09	58	300.87	260	85.11		
VOLLEY BALL	20	101.36	0	—	25	63.83	20	102.12	—	—		—		
CON HALL		—		—		—		—		—		—		
CON COURT		16.84		4.51		9.19		19.89		9.18	12	6.91		
CON BOWLS		—		—		—		—		—		—		
CON T.T		0.77		—		—		0.76		—		—		
CON FITNESS		7.67		16.59		24.23		8.93		2.56	4	6.39		
RAQUET & BAT HIRE		9.79		14.06		9.36		11.94		22.13		14.91		
F/BALL HIRE		35.59		22.18		23.84		23.05		12.78		14.60		
LOST DEPOSIT		—		—		—		—		—		—		
U.16 TRAMP		24.30		67.43		52.11		49.4		14.39	30	35.21		
ADULT TRAMP	31	39.32	64	27.11	64	14.05	15	—	6	—		—		
JUNIOR F/BALL		25.45		5.55		—		—		—		—		
REPLACEMENT CARD		—		—		—		—		—		—		
MISC	9	64.27	6	465.12	11	10.65		21.24		260.36	8	17.04		
TOTAL ATTENDING	1471		1347		1712		1527		1158		1733			
TOTAL INCOME		2567.76		3566.58		2255.26		2471.23		2602.13		2465.1		

WZ

MINUTES of a MEETING of the RECREATION AND AMENITIES COMMITTEE
held at THE LEISURE CENTRE, CRAYLANDS LANE, SWANSCOMBE on
THURSDAY, 15th OCTOBER 1992 at 7.30pm

Present: Cllr. Mrs S East - Chairman Cllr. M A Crosby
Cllr. Mrs D J Ash-Smith Cllr. W G East
Cllr. A M Barham Cllr. Mrs G M Prior
Cllr. L G Caller Cllr. B E Read
Cllr. M D Chater Cllr. R Simmonds

35 3 MINUTES The Minutes of the Meeting held on 3rd September 1992 were confirmed and signed.

Apologies for absence were received from Councillor's A C Ash-Smith, R D Bartlett, D J Cowell, P S Crow, T V Dixon and V Openshaw.

35 4 PARK FOREMANS REPORT Members were advised that an area of safety surfacing had been repaired under the guarantee, it was

RECOMMENDED

That the Chairman of the Recreation and Amenities Committee have delegated powers to deal with repairs needed to the playground equipment within the existing budget.

5 A side goals at Knockhall Playing Field to be reinstated.

Councillor Mrs G M Prior entered the Committee Room followed by Councillor M A Crosby.

Councillor A M Barham entered the Committee Room

35 5 GRASS CUTTING Members were asked to discuss the maintenance and repairs to the Tractor and Gang Mowers, after a lengthy discussion it was agreed that this item be included for the next Recreation and Amenities Committee Meeting.

35 6 CHRISTMAS HOLIDAYS Members were asked to consider the opening hours to be covered for Christmas and the New Year period, it was agreed that the park be closed on 24th, 25th, 26th, 27th and 28th December 1992.

35 7 ANNUAL ESTIMATES Members were asked to consider items for inclusion of the Annual Estimates for 1993/94.

35 8 RECREATIONAL FACILITY CHARGES Members received a copy of the Recreational Facility Charges for 1992/93 and were asked to consider increases for 1993/94. It was agreed that this item be deferred until a comparison price list could be obtained.

359 ALKERDEN LANE PLAYGROUND Members were reminded of a letter received from Mrs King requesting consideration be given to a fence being erected at Alkerden Lane Playground to prevent footballs being kicked into her garden. Members were of an estimate in the sum of £192.00 plus VAT had been obtained, it was

RECOMMENDED

That this estimate be accepted.

360 DOG FOUL CONTAINERS Members received copies of details for Dog Foul Containers, it was agreed that this item be considered for inclusion in the Annual Estimates.

361 PARKS VEHICLE A discussion took place regarding the parks truck, and it was

RECOMMENDED

That the insurance be paid by the Town Council and an allowance be made towards petrol.

362 BOWLING GREEN LEASE A letter had been received from the Solicitor advising of comments from the Bowling Club with regard to the Lease. After discussion it was

RECOMMENDED

The the word 'Pavilion' be deleted from Clause 5 of the Obligation of Trustees and Clause 9, regarding damage caused by the sprinkler system to remain.

363 HERITAGE PARK - SIGN Members received a draft copy of the proposed sign, and it was agreed that this be accepted.

364 VALLEY VIEW PLAYGROUND Members received a copy of a letter received from Saxon Homes regarding Valley View childrens play area, it was

RECOMMENDED

That in principle the Town Council would take over the site, but a commuted sum be considered for maintaining the equipment. The equipment to be of the standard required by the Town Council.

365 ACTION FOR PONDS Members were advised of a letter received alongwith a leaflet from the Groundwork Trust offering advice and assistance with funding for the management of ponds. It was agreed the English Nature be advised that the Town Council would consider a shallow pond being installed at the Heritage Park.

366 LOCAL GOVERNMENT REVIEW Members received a copy of a letter from the Kent Association of Parish Councils inviting Parish Council Representatives to attend a meeting at Harrietsham on 3rd November 1992.

NOTED

367 GROUNDWORK TRUST Members were advised that the First Annual Review had been received from the Kent Thameside Groundwork Trust.

NOTED

368 KENT ASSOCIATION OF PARISH COUNCILS Members were advised that the Annual General Meeting of the Kent Association of Parish Councils would be held at Ditton Community Centre on Saturday, 24th October 1992.

NOTED

369 PUBLIC RIGHTS OF WAY Members were advised that the Public Rights of Way Strategy 1992 had been received from Kent County Council.

NOTED

370 SITE LINES Members were advised that a copy of the SSSI Newsletter for September 1992 from English Nature had been received.

NOTED

371 PARISH FOOTPATH LEAFLETS Members received a copy of a letter from the North West Kent Countryside Project regarding a new scheme which was being promoted, it was agreed that Councillor R Simmonds look into this.

Councillor M D Chater declared a non-pecuniary interest in the next item.

372 GROVE HALL Members were advised of a letter received seeking a reduction for hire of the Grove Hall, it was

RECOMMENDED

That a reduction of 50% on a casual rate be granted.

373 RESIGNATION Members were advised that a letter had been received from Councillor Brian Kemp resigning as Councillor for Knockhall Ward.

NOTED

JK

37.4 CYGNETS PLAYGROUP Members were advised that a meeting between Cygnets Playgroup and Councillor's Mrs S East and M A Crosby had taken place. The Grove Hall was acceptable as an temporary measure, and it was

RECOMMENDED

That Cygnets Playgroup be allowed to use the hall 5 mornings and afternoons per week, but that no sand or water be used. The hall must be left in a tidy condition.

Details of hours and hire fees would be discussed at the next Meeting of the Finance and General Purposes Committee.

37.5 TOWN PLANNING The following planning application had been received from Dartford Borough Council and was submitted for Members consideration:-

DA/92/0542 - Renewal of temporary planning permission Ref No: DA/86/0745 for a satellite centre for young adults with learning disabilities at No. 37 and change of use of No. 39 to short term stay residential institution for children with learning disabilities.

37 & 39 Swanscombe Street, Swanscombe.

OBSERVATIONS - No Objections.

The following Decision Notices had been received from Dartford Borough Council granting permission for the following:-

DA/92/0452 - "Beach Brow", Ingress Park, High Street, Greenhithe.
DA/92/0421 - 73 Leonard Road, Swanscombe.
DA/92/0385 REV - 39 Ames Road, Swanscombe.
DA/92/0396 - 14 Manor Road, Swanscombe.
DA/92/0434 REV - 9 High Street, Greenhithe.

Decision Notices refusing permission had been received for the following:-

DA/92/0138 REV - 20 Hasted Close, Greenhithe.
DA/92/0370 - 100 Church Road, Swanscombe.

37.6 BLUEWATER Members were asked to consider dates for a visit to Stone Castle regarding an Exhibition being held by Bluewater.

JE

377 EXCLUSION OF PRESS AND PUBLIC Due to the confidential nature of the business to be transacted, it was

RESOLVED

That the Press and Public be excluded from the remainder of the Meeting.

378 INSURANCE Members were advised of the current situation with regard to insurance cover, and it was

RECOMMENDED

That the Town Clerk arrange for temporary cover to cease and the Chairman be given delegated powers to make a decision should the need arise.

379 STAFFING Members were advised of a letter received from Municipal Mutual Insurance, it was

RECOMMENDED

That the Town Clerk proceed as instructed.

CHAIRMAN

John Kent

MINUTES of a MEETING of the FINANCE AND GENERAL PURPOSES COMMITTEE held at the LEISURE CENTRE, CRAYLANDS LANE, SWANSCOMBE on THURSDAY, 22nd OCTOBER 1992 at 7.30pm

Present: Cllr. B E Read - Chairman Cllr. M A Crosby
Cllr. A C Ash-Smith Cllr. Mrs S East
Cllr. A M Barham Cllr. V Openshaw
Cllr. R D Bartlett Cllr. Mrs G M Prior
Cllr. D J Cowell Cllr. R Simmonds

380 MINUTES The Minutes of the Meeting held on 17th September 1992 were confirmed and signed.

Councillor's Mrs S East and Mrs G M Prior entered the Committee Room.

Apologies for absence were received from Councillor's Mrs D J Ash-Smith, L G Caller, P S Crow, T V Dixon and W G East.

Councillor A C Ash-Smith entered the Committee Room.

381 INCOME FOR SEPTEMBER 1992 The income for September amounting to £120,969.19 was received as set out in the annexed list.

38.2 ACCOUNTS PAID FOR SEPTEMBER 1992 The Clerk reported that accounts amounting to £31,039.51 had been paid during September.

38.3 ACCOUNTS FOR PAYMENT Members were advised of the following accounts which had been received for payment:-

George Gregory (Steels) - £1092.01
Dartford Borough Council - Street Lighting £1893.18

RECOMMENDED

That these accounts be paid.

38 4 ANNUAL ESTIMATES Members were asked to consider items for inclusion in the annual estimates for 1993/94.

38 5 CHRISTIMAS HOLIDAYS Members were asked to consider the opening hours of the Town Council offices for Christmas and the New Year, it was

RECOMMENDED

That the office close from Wednesday, 23rd December 1992 and re-open on Tuesday, 29th December 1992.

38 6 KENT CHILDCARE DIRECTORY Members were advised of a letter received from Kent County Council Social Services alongwith copies of the Kent Childcare Directory.

NOTED

BER.

387 DEFINITIVE MAP MODIFICATION ORDERS Members were advised that copies of orders to Modify Definitive Map Sheets had been received from Kent County Council relating to FPDB 47.

NOTED

388 SWANSCOMBE HIGH SCHOOL Members were advised of a reply received from David Judson, School Services Manager advising that the Area Education Office had not found an alternative occupant for the building.

Members were also advised that Mr Filmer and Mr Max from Kent County Council Property Department would be attending the Meeting of the Town Council on 5th November 1992 at 7.30pm.

NOTED

389 GRASS VERGES Members received a copy the reply received from Dartford Borough Council regarding grass verges in Stanley and Moore Roads, it was suggested that a letter be sent requesting that the roads with posts need increased lighting maintenance and suggesting luminous paint be used on the posts.

390 REMEMBRANCE DAY SERVICE Members were advised of an invitation received from the Royal British Legion for Members to attend the Annual Remembrance Day Service to be held in Swanscombe Park on Sunday, 8th November 1992 at 10.45am.

NOTED

391 KENT ASSOCIATION OF BOYS CLUBS Members were advised of an invitation received to attend the fund raising 'Back-to-School' Luncheon at Valence School on Tuesday, 3rd November 1992.

NOTED

392 COMMISSION OF THE EUROPEAN COMMUNITIES Members were advised of an information background leaflet that had been received regarding Structural Policies.

NOTED

393 VILLAGE TRANSPORT REPRESENTATIVES Members received a copy of a letter from Kent County Council seeking a representative from the Town Council, it was agreed that this item be deferred to the next Meeting of the Town Council to be held on 5th November 1992.

394 PARISH NEWS Members received copies of the Parish News Issues numbered 192/3 and 4 that had been received from the Kent Association of Parish Councils.

NOTED

FER.

395. GYPSY SITES Members received a copy of the response to the Consultation Paper received from Dartford Borough Council.

NOTED

396 NATIONAL ASSOCIATION OF LOCAL COUNCILS Members were advised that Issues numbered 282 & 283 of the Direct Information Services had been received.

NOTED

397 CANINE CRISIS COUNCIL Members received a copy of a letter from the Canine Crisis Council regarding the effective control of dog related problems, it was agreed that this item be deferred to the Meeting of the Recreation and Amenities Committee.

398 SUPERANNUATION FUND Members were advised that the Report and Accounts for 1992 had been received from Kent County Council.

NOTED

399 PUBLICATIONS Members were advised that the following Publications had been received and were available in the office:-

Business News from British Telecom
Logic from Kent County Council
Autumn Edition of Local Council Review from NALC
Newsletter from World Wide Fund and BBC Wildlife Magazine
alongwith a programme of Wildlife Holidays for 1993 from
the World Wide Fund.

NOTED

400 MANOR PARK Members were advised of a letter received from CBHB & P Solicitors informing that the Conditional Agreement for Manor Park had been exchanged.

NOTED

401 CHANNEL TUNNEL JOINT CONSULTATIVE COMMITTEE Members were advised that a letter and the Minutes of the Channel Tunnel Consultative Committee Meeting held on 10th June 1992 had been received.

NOTED

402 EMPLOYMENT ACTS Members were advised that details from Gee & Comanpay had been received advising of a special offer for dealing with employment matters.

NOTED

403 KENT COMMUNIQUE Members were advised that Issue 1 of the Kent Communique had been received.

NOTED

BER.

40.4 COUNTRY MATTERS Members were advised that Issue No. 22 of Country Matters had been received from the North West Kent Countryside Project.

NOTED

40.5 COUNCIL FOR THE PROTECTION OF RURAL ENGLAND Members were advised of a message from the Council for the Protection of Rural England's new President, Jonathan Dimbleby.

NOTED

40.6 CYGNETS PLAYGROUPE Members were asked to consider the fee to be charged to the Cygnets Playgroup for the hire of the Grove Hall, and it was

RECOMMENDED

That the parents meeting be free of charge and the fee be charged at £2.35 per hour, from 8.45 to 11.45am and 12.30 to 2.45pm Tuesdays to Fridays.

40.7 HALF YEARLY FIGURES Members discussed the Half Yearly Figures for 1992/93 which had been circulated.

40.8 TOWN PLANNING The following planning application had been received from Dartford Borough Council and was submitted for Members consideration:-

DA/92/0554 - Erection of a first floor front and side extension and an external fire escape staircase.

The Arches, Mounts Road, Greenhithe.

OBSERVATIONS - No Objections.

40.9 ANY OTHER BUSINESS It was agreed that the next Meeting of the Leisure Centre Management Committee was to be held on Tuesday, 10th November 1992.



CHAIRMAN

INCOME SEPTEMBER 1992

Parks	Football	587.66	
	Tennis	29.36	
	Bowls	31.49	648.51
Administration	Precept	111577.00	
	Interest (BPA)	313.68	111890.68
Squash	Refund (Rates)		27.85
Community Halls	Grove	110.72	
	Church Road	<u> </u>	
	Sports Pavil.	2500.00	2610.72
Leisure Centre	Income		2398.27
Bar	Income		3393.16
			<u> </u>
			£120969.19
			<u> </u>

BER

ACCOUNTS PAID FOR SEPTEMBER 1992

	<u>TOWN COUNCIL</u>	<u>LEISURE CENTRE</u>
Food Expenses		2.55
Misc. Expenses		55.00
Wages (Week 22)	975.48	10.00
Equipment		50.94
Supplies & Stationary	194.90	
Water Account		196.05
Electricity Account	16.21	
Childrens Entertainment		238.00
Bar Supplies (Courage)		1446.41
Materials	28.20	
Miscellaneous		82.26
Maintenance		9.42
Bar Supplies (Sooner Snacks)		60.90
Maintenance		64.63
Kitchen Equipment Hire		51.28
Wages (Week 23)	724.06	
Inland Revenue	1896.41	1337.31
Bar Supplies		70.09
Equipment		112.81
Maintenance		49.35
Fuel Account	30.00	
Fuel Account (Vehicles)	120.35	
Security Service	88.18	176.37
Wages (Week 24)	835.92	20.00
Bar Supplies (Gas)		3.60
Tickets		52.88
Cleaning Maintenance		24.30
Bar Supplies (M. Maurice)		302.15
Street Lighting Account	146.21	2837.51
Stationary	4.94	
Removal of Payphone		17.63
Wages		140.00
Kitchen Equipment Hire		110.37
Monthly Salaries	2915.61	5323.80
Wages (Week 25)	828.81	10.00
T V Hire		12.49
Equipment		148.35
Cancellation Fee		30.00
Occasional Licence		4.00
Grove Car Park	27.85	
Water Account	97.62	
Copier & Supplies	305.95	
Allotment Rent	15.62	
Car Hire (OAP)	12.00	
Maintenance Contract (Telephone)		17.63
Repairs to Equipment	261.72	
Supplies	52.87	
G.Hithe Comm. Assoc.(S 137)	1000.00	
Bar Supplies (Courage)		990.62
Maintenance	26.00	

TOWN COUNCIL

LEISURE CENTRE

Grass Area Maintained	94.00	
Refuse Collection	26.00	293.02
Business Rates	76.00	47.78
Loan Charges	5190.88	
Maintenance		165.00
Wages		152.00
Machine Rental		133.50
Maintenance		20.00
Music Fee		84.00
Cleaning Materials & Wages		54.00
Food Expenses		39.72
	<hr/>	<hr/>
	£15,991.79	£12,047.72
	<hr/>	<hr/>

TOTAL: £31,039.51

BER

MINUTES of the MEETING of the SWANSCOMBE AND GREENHITHE TOWN COUNCIL held at the LEISURE CENTRE, CRAYLANDS LANE, SWANSCOMBE on THURSDAY, 5th NOVEMBER 1992 at 7.30pm

Present: Cllr. P S Crow - Town Mayor
Cllr. Mrs D J Ash-Smith
Cllr. R D Bartlett
Cllr. L G Caller
Cllr. B E Read
Cllr. R Simmonds

Mr Filmer and Mr Max from Kent County Property Department also in attendance.

Apologies for absence were received from Councillor's A C Ash-Smith, T V Dixon, Mrs S East, W G East and V Openshaw.

410 DECLARATION OF INTEREST Councillor B E Read declared a non-peacuniary interest in items relating to the Sports Pavilion.

411 SWANSCOMBE HIGH SCHOOL BUILDING Mr Filmer and Mr Max were welcomed to the Meeting and they proceeded to explain that the school building had been declared surplus to education requirements and was now the responsibility of Kent County Councils Property Department.

Members were shown a plan which denoted the area where the Infants School was to be of the buildings were to be demolished and the site used for development.

The playing fields were still under the control of the Education Department and the minimum amount of maintenance would be carried out.

Questions were raised regarding access to the Infants School and the additional traffic problems which would be created;

The vehicular access to the Swanscombe Street properties which adjoined the playground;

The need for the buildings to be completely demolished prior to the Infants School being located there.

Councillor Crow thanked Mr Filmer and Mr Max for attending the Meeting and it was then

RESOLVED

That the Town Clerk write to Kent County Council Property Department with the abovementioned queries and make enquiries about the name of the Infants School.

psl

412 MINUTES The Minutes of the Meeting held on 1st October 1992 were confirmed and signed.

413 ALKERDEN LANE PLAYGROUND Members were advised of a letter that had been received in response to a request from the Town Council for a garden fence to be removed from the open space area,

RESOLVED

That the Chairman of the Recreation and Amenities Committee look into this problem alongwith the Town Clerk and report to the next Meeting of that Committee.

Councillor Mrs Ash-Smith asked to be involved and Councillor Crow wanted to be kept advised. It was also suggested that a representative from Saxon Homes be included in the discussions.

414 FOOTWAY IMPROVEMENTS Members were advised of a letter that the Borough Council had sent to occupants of properties in Milton Road, Ames Road, Stanley Road and Lewis Road regarding replacement of kerbs and resurfacing of paths. After discussion it was

RESOLVED

That a letter be sent asking if lay-bys could be constructed whilst this work was being carried out in Ames Road and other roads which would benefit from this improvement.

415 BLUEWATER PRESENTATION The Town Clerk reported receipt of a letter from London and General Property Limited suggesting 4 dates for Members to visit Stone Castle Marketing Office for a Presentation

RESOLVED

That the Presentation be held on Wednesday, 25th November 1992 and the Clerk to arrange the time.

416 VILLAGE TRANSPORT REPRESENTATIVE This item was deferred from a previous Meeting when Members were asked to nominate a representative to serve on this Committee

RESOLVED

That Councillor P S Crow be appointed as Village Transport Representative.

PSC

417 EXECUTIVE COMMITTEE Moved by Councillor P S Crow and seconded by Councillor R D Bartlett

RESOLVED

That the Minutes of the Executive Committee held on 7th October 1992 be confirmed and the recommendations contained therein be adopted.

418 LEISURE CENTRE MANAGEMENT COMMITTEE Moved by Councillor R Simmonds and seconded by Councillor P S Crow

RESOLVED

That the Minutes of the Leisure Centre Management Committee held on 8th October 1992 be confirmed and the recommendations contained therein be adopted.

419 RECREATION AND AMENITIES COMMITTEE Moved by Councillor Mrs D J Ash-Smith and seconded by Councillor B E Read

RESOLVED

That the Minutes of the Recreation and Amenities Committee held on 15th October 1992 be confirmed and the recommendations contained therein be adopted.

420 FINANCE AND GENERAL PURPOSES COMMITTEE Moved by Councillor B E Read and seconded by Councillor L G Caller

RESOLVED

That the Minutes of the Finance and General Purposes Committee held on 22nd October 1992 be confirmed and the recommendations contained therein be adopted.

421 MANOR ROAD SCHOOL A report was made by Mr Munn regarding the appointment of Mrs Harris as Head Teacher and a report of the Annual General Meeting of the Governing Body held on 12th October 1992 was presented.

The Town Clerk was asked to write and congratulate Mrs Harris on her appointment.

422 DARTFORD AND GRAVESEHAM MENTALLY HANDICAPPED SOCIETY

Councillor Mrs D J Ash-Smith reported of a Meeting recently attended when discussion took place regarding their opposition to the appointment of a Development Officer. Thanks was given for a donation of £34.00 from Swanscombe Methodist Bright Hour Group and orders were taken for Christmas Cards. A Christmas Bazaar was held on 7th November 1992 at 7.30pm.

423 POLICE CONSULTATIVE GROUP Councillor Mrs Ash-Smith had represented the Council at a recent Meeting, which had been well attended. The name of the Group had been altered to Police Community Liaison Group and the next Meeting was to be arranged for March 1993.

424 TOWN MAYORS ANNOUNCEMENTS Councillor Crow advised Members of an enjoyable evening he had spent at the Sikh Temple in Gravesend.

Members were advised that daffodil bulbs were to be planted at the Heritage Park and surrounding area on Sunday, 15th November 1992 by a local Scouts and Guides Group.

Councillor Crow reminded Members of the Remembrance Day Service being held at the Memorial in Swanscombe Park on Sunday, 8th November 1992.

425 TRAFFIC/CRIME PREVENTION COMMITTEE Members were advised of a Meeting being arranged with Blue Circle and Dartford Borough Council to discuss the parking situation in Stanhope Road and it was agreed that this would be followed by a Meeting of the Traffic/Crime Prevention Committee and all Members were to be notified.

426 TOWN PLANNING The following planning applications had been received from Dartford Borough Council were submitted for Members consideration:-

DA/92/0563 - Alterations to side and rear fenestration and to existing internal layout to provide a four bedroom detached house.

38 Eagles Road, Greenhithe.

OBSERVATIONS - Members are concerned about alterations to existing plans and possible over-development with reference to the car parking spaces required.

DA/91/0423/B - Submission of details of boundary fencing to childrens play area and public open space pursuant to condition (13) of planning permission Ref. No. DA/91/0423 for the residential development of the site.

Land at Manor House, Swanscombe Street, Swanscombe.

OBSERVATIONS - No Observations.

- DA/92/0568/ADV - Display of an externally illuminated fascia sign.
Swanscombe Centre, Craylands Lane, Swanscombe.
- OBSERVATIONS - No Objections.
- DA/88/1144A - Proposed replacement gas flare.
Knockhall Chase, Greenhithe.
- OBSERVATIONS - Members raised no objections to this application but asked if, in the future they could have advance notice of such changes and the local residents also be informed.
- DA/92/0581 - Demolition of existing workshop and erection of a new workshop.
104A Church Road, Swanscombe.
- OBSERVATIONS - No Observations were made but Members asked that the Environmental Health Officer ensures that regulations are complied with.
- DA/92/0580 - Change of use of garage to a habitable room and erection of a single storey side extension.
20 Hasted Closed, Greenhithe.
- OBSERVATIONS - Members object to this application on the grounds of over-development, not in characted with local area or the original landscaping scheme.

The following Decision Notices had been received granting permission for development:-

- DA/92/0368 - Land bounded by 98-118 Broomfield Road, Swanscombe.
DA/92/0254 - 102-104 Knockhall Road, Greenhithe.
DA/92/0422 - Bluewater (Western Quarry) and adjacent land Watling Street, Stone.

Members were advised that the following application had been withdrawn:-


- DA/91/0629 - Use of land for a waste transfer station.
Sports Ground, Galley Hill Road, Swanscombe.

ps

427 TRAFFIC PROBLEMS The Clerk was asked to write to the Department of Transport expressing Members concern over the problems being caused by the road works being carried out on the A2.

428 SWANSCOMBE STATION A letter was to be sent expressing Members concern about the condition of Swanscombe Station and asking what was to be done about this problem.

429 GUNN ROAD Dartford Borough Council were to be asked what caused the water to lay in Gunn Road - opposite the park gates.

A handwritten signature in cursive script, appearing to read 'F. S. Crow'.

TOWN MAYOR

MINUTES of a MEETING of the LEISURE CENTRE MANAGEMENT COMMITTEE held at the LEISURE CENTRE, CRAYLANDS LANE, SWANSCOMBE on TUESDAY, 10th NOVEMBER 1992

Present: Cllr. W G East - Chairman
Cllr. D J Cowell
Cllr. Mrs S East

Apologies for absence were received from Councillor T V Dixon and Mr C Holt.

430 MINUTES The Minutes of the Meeting held on 8th October 1992 were agreed and signed.

431 COACHING COURSES Members were advised that persons should be 18 years of age to obtain the trampoline and fitness room qualification and it was

RECOMMENDED

That Paul Merrills obtain the fitness room certificate and the fee be paid by the Town Council on the understanding that it would be repaid if Paul should resign from his position within the next 2 years.

432 FIRST AID COURSE It was agreed that the Manager should arrange for staff to obtain the necessary first aid qualification.

433 5-A-SIDE LEAGUE As only one team had shown an interest in the proposed league it was suggested that a notice be put in the foyer inviting teams to participate.

434 REVIEW OF CHARGES 1993 As the Centre Manager was on annual leave it was agreed that this item should be deferred until his return.

435 LEISURE CENTRE MANAGEMENT COMMITTEE It was

RECOMMENDED

That a Meeting of the Leisure Centre Management Committee be held on Tuesday, 24th November 1992 to discuss fees and charges for 1993.

436 ANNUAL ESTIMATES Members were asked to consider items for inclusion in the annual estimates for 1993/94.

NS

437 CENTRE'S OPENING HOURS - CHRISTMAS After consideration it was

RECOMMENDED

The Centre be closed from 5pm Christmas Eve until Tuesday, 29th December 1992 and close on New Year's Day. Centre Manager to arrange staffing accordingly with each Member of staff being allowed an additional days leave (being one fifth of a normal week).

438 MONEY FOR SPORT Members had received a copy of the Newsletter from the Sports Council regarding the National Lottery and Sports match.

NOTED

439 STOCKTAKE Members had received a copy of the stocktake report for the 57 days from 29th July to 24th September 1992.

NOTED

CHAIRMAN

WE.

A handwritten signature in cursive script, appearing to read 'William R.', is written below the printed name 'CHAIRMAN'.

MINUTES of the MEETING of the RECREATION AND AMENITIES COMMITTEE held at the LEISURE CENTRE, CRAYLANDS LANE, SWANSCOMBE on THURSDAY, 19th NOVEMBER 1992 at 7.30pm

Present: Cllr. Mrs S East - Chairman Cllr. P S Crow
Cllr. Mrs D J Ash-Smith Cllr. W G East
Cllr. R D Bartlett Cllr. V Openshaw
Cllr. L G Caller Cllr. Mrs G M Prior
Cllr. D J Cowell Cllr. B E Read

Also in attendance - Mr G Cresswell - Parks Foreman and Mr John Prance and Mr Chris Martin - Dartford Borough Council.

440 MINUTES The Minutes of the Meeting held on 15th October 1992 were confirmed and signed.

Apologies for absence were received from Councillor's A C Ash-Smith, A M Barham, M A Crosby, T V Dixon and R Simmonds.

441 DECLARATION OF INTEREST Councillor's P S Crow, Mrs S East and B E Read declared a non-pecuniary interest with reference to the Sports Pavilion.

442 RECYCLING PROGRAMME Chris Martin - Head of Environmental Services and John Prance - Environmental Contracts Manager both of Dartford Borough Council were welcomed to the Meeting.

Members received correspondence regarding the Recycling Programme, explaining that they had hoped the waste recycled would increase to 25% by the year 2000.

Members were asked to suggest additional site in the Swanscombe and Greenhithe area for banks to be installed.

Dartford Borough Council had received a small income from the cans and textile banks - but no income was made from the glass banks.

Members were advised that a Recycling Roadshow would be held in and around the area by Dartford Borough Council.

Councillor V Openshaw entered Committee Room.

Members were also advised the banks were cleared every Monday, Wednesday and Friday. It was asked that Dartford Borough Council look to the development of Waste Transfer Stations in the future.

Members were asked to consider additional sites for new banks to be installed and this item to be included on the next Recreation and Amenities Agenda.

Mr Prance and Mr Martin were thanked for attending the Meeting.

G.P

443 PARK FOREMANS REPORT Members were advised that the garage in Swanscombe Park had been broken into and 1 mower had been stolen.

Cars were still being driven across Knockhall Playing Field and cars were also parking on the grass verges alongside the Leisure Centre. It was suggested that the parking be monitored.

The swings at Cobham Terrace Playground had been installed.

Complaints had been received regarding the changing rooms at Knockhall Playing Field being left in a dirty condition and the corner flags left out over night.

It was suggested that a Meeting be arranged with the Football Clubs using the Knockhall pitches to discuss the problems being experienced.

444 MANOR PARK Members received a copy of a letter from a local resident suggesting the fence at Manor Park be made higher, it was

RECOMMENDED

That a reply be sent advising that Members felt houses would act as a deterrent and occupiers would contact the police. A lot of work had gone into achieving the correct balance between open space and playground area.

It was also said that a higher fence surrounding Swanscombe Park did not prevent children from climbing over.

445 PARKS EQUIPMENT AND STAFFING Members were asked to consider the options of using Contractors or to purchase additional equipment, it was

RECOMMENDED

That Contracts be put out to tender for Broomfield and Knockhall Playing Fields and Swanscombe Park.

446 ALKERDEN LANE Members were advised that a resident of Saxon Court had moved their fence, due to a waterlogged garden. After an inspection from the Chairman of the Recreation and Amenities Committee it was agreed that the fence be left as it was and this item be deferred to next Recreation and Amenities Committee Meeting.

447 ANNUAL ESTIMATES 1993/94 Members were asked to consider items for inclusion in the Annual Estimates:-

- Resurface of the Tennis Courts.
- New Goal Posts.
- Swanscombe Park Car Park resurfaced and lined.
- An Amount be set aside for the Parks Truck.
- Lock-up facility in the Grove Car Park.

G. P

448 BLUEWATER Members were advised that a letter had been received from Bluewater Park confirming a visit to Stone Castle on Wednesday, 25th November 1992.

449 DOWNS BOWLS CLUB Members were advised of a letter received from the Downs Bowls Club requesting continuing use of the public green next season and an increase in number of rinks, it was agreed that a Meeting be arranged possibly in January and report back to the Recreation and Amenities Committee.

450 RECREATIONAL FACILITY CHARGES 1993/94 Members received a copy of the Recreational Facility Charges for 1992/93 and were asked to consider the charges for 1993/94, it was

RECOMMENDED

That the charges be increased by 5% as attached.

451 SWANSCOMBE BOWLING CLUB Members received copies of a letter and proposals from Swanscombe Bowling Club regarding concealing of the storage tanks, and it was

RECOMMENDED

That a letter be sent advising that Members are opposed to their suggestions and were looking to hedging or trellis etc for concealing the tanks.

452 ALLOTMENT SUB-COMMITTEE Members received a copy of the Report of the Allotment Sub-Committee, and it was suggested that Estimates be obtained for water supplies for Allotment Sites at Craylands Lane and Castlefields.

453 VALLEY VIEW PLAYGROUND Members received a copy of a letter from Saxon Homes regarding the proposed New Childrens Play Area at Valley View, it was agreed that the Clerk check correspondence and this item be included on the next Finance and General Purposes Committee Agenda.

454 CHURCH ROAD HALL Members were advised of a request received to hire the Church Road Hall on Monday evenings for Dog Training Classes, it was

RECOMMENDED

That the class use the hall for a 3 month trial period and it be left in a tidy condition.

455 KENT RURAL COMMUNITY COUNCIL Members were advised that the Annual General Meeting of the Kent Community Council was to be held on Friday, 20th November 1992 at County Hall.

NOTED

G.P

456 MANOR PARK Members were advised that a cheque in the sum of £10,000 had been received in respect of the commuted sum.

NOTED

457 CANINE CRISIS COUNCIL Members had received correspondence from the Canine Crisis Council.

NOTED

Councillor V Openshaw declared a pecuniary interest with reference to the next item.

458 SPORTS PAVILION Members were advised that the Association of Sports and Social Clubs were awaiting a visit from Blue Circle regarding the site for parking and the association were hoping to name 3 Trustees at their Meeting held on 10th November 1992.

459 LAND REAR OF TAUNTON ROAD Members received a copy of a letter from the Groundwork Trust regarding improvements to land rear of Taunton Road. The Clerk was to make enquiries regarding the Town Council's possessory rights if the fence was removed and Groundwork Trust were to be asked to clear the entire site.

460 TREE AND CONSERVATION GRANTS Members were advised of a letter received regarding grant aid available from Greenlink for local landowners.

NOTED

461 THAMES WATERFRONT STUDY Members received a copy of a letter from the Kent Thameside Groundwork Trust regarding the Thames Waterfront Study aiming to examine the feasibility for a recreational path extending from the western edge of Dartford Borough to the centre of Gravesham. It was agreed that this item be discussed at the next Recreation and Amenities Committee and Tim Houghton from Groundwork Trust be invited to attend and the Greenhithe Community Association and local Churches be informed.

462 BUS SHELTER - SWANSCOMBE HIGH STREET Members were advised of a reply received from Dartford Borough Council regarding the bus shelter in Swanscombe High Street, asking who would fund the work and a site of relocation needed to be agreed. It was suggested that a Meeting be arranged with the Senior Highways Technician and the Vice Chairman of the Recreation and Amenities Committee.

463 ALLOTMENT LEASE - ALKERDEN LANE Members received a copy of the Lease regarding Alkerden Lane Allotments, it was

RECOMMENDED

That the Draft Lease be accepted.

G.P

464 KENT RURAL COMMUNITY COUNCIL - STRATEGY REVIEW Members were advised of an invitation to attend the Kent Rural Community Council Countryside Strategy Review and Rural Action on Friday, 11th December 1992 at County Hall, Maidstone.

NOTED

465 LATE MR S HEARN Members were advised of the death of Mr Stanley Hearn, who passed away on Sunday, 15th November 1992.

466 LETTER OF THANKS Members were advised of a thank you card received from Councillor T V Dixon thanking the Council for the gift.

467 CHURCH ROAD HALL - HIRE Members were advised of a request received to hold a shoe sale at the Grove Hall, it was agreed that subject to the size of the sale, this would be accepted.

468 LOCAL GOVERNMENT REVIEW Members were advised that comments were to be made to the Department of the Environment by 30th November 1992,

RECOMMENDED

That the Clerk reply reiterating previous comments.

469 KENT RURAL ACTION SCHEME Members were advised of grants available from the Kent Rural Action Scheme, it was

RECOMMENDED

That a Meeting of the Heritage Park Working Party be arranged for Wednesday, 9th December 1992 and the report be made to the Town Council Meeting on 17th December 1992.

470 TOWN PLANNING The following Decision Notice had been received from Dartford Borough Council granting permission for development:-

DA/92/0372(Revised) - 39 The Grove, Swanscombe.

471 ANY OTHER BUSINESS Members were reminded that the Civic Service would be held on Sunday, 22nd November 1992 at St Marys Church, Greenhithe.

The Extension of the Leisure Centre would commence on 5th December 1992 and finish before 28th February 1993.

It was suggested that the Grove Hall gates be locked from dusk each day.

G.P

472 EXCLUSION OF PRESS AND PUBLIC Due to the confidential nature of the business to be transacted, it was

RESOLVED

That the Press and Public be excluded from the remainder of the Meeting.

473 CHURCH ROAD HALL Members received a copy of a letter received from the Solicitors regarding Church Road Hall, and it was

RECOMMENDED

That a letter be sent advising that legal advice had been obtained and the construction be removed before January 1993.

CHAIRMAN

Gwenda Prior

SWANSCOMBE AND GREENHITHE TOWN COUNCIL

RECREATIONAL FACILITY CHARGES 1993/94

BOWLING GREENS

No. 1	£1200.00	
Occasional	£ 1.05	55p Concessionary Rate £1.00 Hire of Woods and Concessionary

CRICKET

Seasonal	£368.00
Occasional	£ 21.00

TENNIS

£1.05 Per Person per hour 55p Concessionary Rate

FOOTBALL

Swanscombe - Season	£174.00 per season including facilities for training
Swanscombe - Occasional	£ 15.00
Knockhall - Season	£174.00 per season including facilities for training
Knockhall - Occasional	£ 15.00

ALLOTMENTS

£ 5.25 per 10 rod + 75p if water supplied

COMMUNITY HALLS

GROVE HALL

Meetings	£ 3.15 per hour Regular Organisations £ 4.40 per hour Casual Bookings
Social Events	£ 6.30 per hour Monday - Friday £ 7.10 per hour Weekends

CHURCH ROAD HALL

Meetings	£ 4.60 per hour Regular Organisations £ 5.80 per hour Casual Bookings
Social Events	£ 7.80 per hour Monday - Friday £ 8.40 per hour Weekends

Commercial and profit making bookings for both halls to be charged at double the rate for casual bookings.

Use of Photo-Copier (for local Organisations only)

A4 Size 10p per side
B4 Size 15p per side
A3 Size 20p per side

50% Reduction for Unemployed, Senior Citizens (over 60 years of age) and person in full time Education - for certain recreational facilities only.

Where applicable V.A.T has been included

MINUTES of a MEETING of the LEISURE CENTRE MANAGEMENT COMMITTEE held at the LEISURE CENTRE, CRAYLANDS LANE, SWANSCOMBE on TUESDAY, 24th NOVEMBER 1992 at 7.30pm

Present: Cllr. W G East - Chairman
Cllr. Mrs D J Ash-Smith
Cllr. D J Cowell
Cllr. Mrs S East
Cllr. V Openshaw

Colin Holt was also in attendance.

Apologies for absence were received from Councillor's A C Ash-Smith and T V Dixon.

474 FEES AND CHARGES Following a lengthy discussion it was

RECOMMENDED

That Membership fees for non-residents of Swanscombe and Greenhithe be increased to £5.00 per adult and to £11.00 for a family.

The Centre Manager to increase the scale of charges as instructed with effect from 1st January 1993.

Councillor V Openshaw entered the Committee Room.

475 CHILDREN'S CHRISTMAS PARTY Members were advised that the staff would be hiring costumes for the party and it was

RECOMMENDED

That the hire fees be paid by the Town Council.

476 BAR HOURS After consideration it was

RECOMMENDED

That the Leisure Centre Bar be closed on Sunday, 27th and Monday, 28th December 1992.

477 FOOTBALL The Manager was asked to arrange for the five-a-side goal posts to be secured to the wall during matches.

478 NEW YEAR DISCO It was agreed that the tickets for this event would be priced at £3.00 adults and £1.50 children.

CHAIRMAN

W G



MINUTES of a MEETING of the FINANCE AND GENERAL PURPOSES
COMMITTEE held at the LEISURE CENTRE, CRAYLANDS LANE,
SWANSCOMBE on THURSDAY, 3rd DECEMBER 1992 at 7.30pm

Present: Cllr. B E Read - Chairman
Cllr. Mrs D J Ash-Smith Cllr. M A Crosby
Cllr. R D Bartlett Cllr. P S Crow
Cllr. L G Caller Cllr. Mrs G M Prior

479 MINUTES The Minutes of the Meeting held on 22nd October 1992 were confirmed and signed.

Apologies for absence were received from Councillor's A C Ash-Smith, A M Barham, T V Dixon, Mrs S East, V Openshaw and R Simmonds.

480 DECLARATION OF INTEREST Councillor P S Crow declared a non-pecuniary interest with reference to the Grove Hall Booking.

Councillor L G Caller entered the Committee Room.

481 INCOME FOR OCTOBER 1992 The income for October amounting to £6,557.33 was received as set out in the annexed list.

482 ACCOUNTS PAID FOR OCTOBER 1992 The Clerk reported that accounts amounting to £31,466.84 had been paid during October.

483 ACCOUNTS FOR PAYMENT Members were advised of the following accounts which had been received for payment:-

CBHB & P Solicitors - £287.63
British Rail Property Board - Street Light - £77.66

RECOMMENDED

That these accounts be paid with the exception of the second invoice, it was agreed that this invoice be returned alongwith a letter reiterating previous comments.

484 ANNUAL ESTIMATES Members were asked to consider items for inclusion in the Estimates for 1993/94.

NOTED

485 CHANNEL TUNNEL RAIL LINK Members were advised that the final version of the papers published by the Department of the Environment entitled 'Environmental Appraisal' & 'Developing the Route' had been received from Kent Association of Parish Councils.

NOTED

328

486 COUNTRYSIDE & ENVIRONMENT CAMPAIGN Members received a copy of a letter from the Groundwork Trust, inviting the Council to participate in the Campaign, it was agreed that this item be referred to the Heritage Park Working Party.

487 GROVE HALL BOOKING Members were advised that a letter of thanks had been received from Miss Hayley Crow and friends for allowing them to have a reduction in the hire fee for their school project.

NOTED

Councillor B E Read declared a non-pecuniary interest with reference to the next item.

488 SPORTS PAVILION Members were advised of a letter received from the Association of Sports Clubs advising that they have taken out their own insurance cover on the pavilion.

Members were also advised that a cheque had been forwarded to the Association in respect of the cancellation of this insurance.

NOTED

489 FOOTWAY IMPROVEMENTS Members received a copy of the reply from Dartford Borough Council regarding improvements to footways in Swanscombe, it was agreed that a reply be sent advising that Members were pleased to see improvements being made and look forward to the same in other areas.

490 GRASS VERGES Members received a copy of a letter from Dartford Borough Council concerning the grass verges in Stanley Road/Moore Road, it was

RECOMMENDED

That a letter be sent to the News Shopper asking that the news report in 2nd December edition be corrected.

The Clerk contact Stone Parish Council asking if the Parish Council would be taking up this matter and would a meeting of the residents in the area be held.

A reply be sent to Dartford Borough Council advising that Members questioned the fortnightly maintenance of street lights as a number of lights have been without lighting for a longer period than 2 weeks.

BER

491 ELECTION Members were advised of a letter received from Dartford Borough Council advising of the estimated cost of an Election if poll cards were to be used, it was

RECOMMENDED

That the poll cards are not used to reduce the expenditure - should an election be held.

492 NATIONAL ASSOCIATION OF LOCAL COUNCILS Members were advised that issue numbered 285, 286 & 287 of the Direct Information Service had been received alongwith the Autumn Edition of the 'Local Charity' newsletter and an invitation to attend the training course on 'Understanding Local Council Financial Management and Audit'.

NOTED

493 KENT ASSOCIATION FOR THE BLIND Members received a copy of a letter from the Kent Association for the Blind seeking fundraising ideas and suggestions from the Town Council, it was

RECOMMENDED

That copies of the letter be sent to local organisations asking for their assistance.

It was also suggested that this item be discussed at the next Leire Centre Management Committee Meeting with the recommendation that they be allowed free use of the Sports Hall for a Concert.

494 KENT TRUST FOR NATURE CONSERVATION Members were advised of a letter received from the Kent Trust for Nature Conservation regarding additions and amendments to sites of nature conservation interest.

NOTED

495 SWANSCOMBE COUNTY INFANTS SCHOOL Members were informed of a reply received from Kent County Council regarding Swanscombe County Infants School advising that they were aware of the traffic congestion problem in Swanscombe Street, and that the School name should remain as before.

NOTED

496 FREE TREE SCHEME Members were advised that an application form had been received from the Countryside Officer for up to 20 trees which could be supplied free of charge, it was suggested that this item be referred to the Heritage Park Working Party.

BER

497 KENT COUNTY COUNCIL DIRECTORS REPORT Members were advised that the Kent County Council Directors Report for 1991/92 had been received from the Counties Highways and Transportation Department.

NOTED

498 PUBLICATIONS Members were advised that the following publications had been received:-

The Relay - Newspaper of the Kent County Constabulary.
The November Issue of Kent Tourism News alongwith a tourism fact sheet on Belgium.
Autumn Edition of Countryside Campaigner from the Council for the Protection of Rural England alongwith a request for assistance to halt the destruction of the countryside by road building programme.
Issue No. 19 of the Railink Update from Kent County Council.
The Autumn Edition of the Newsletter from the South East Employers.
November Issue of the Wildlife Magazine from WWF and the Autumn Edition of the Dartford Review alongwith a copy of the Press release entitled 'Wining Public Support'.

499 KENT ASSOCIATION OF PARISH COUNCILS Members were advised that the Parish News Issue 195 had been received alongwith EEC Brief and The ERDF in 1990.

NOTED

500 WILDLIFE EDITION Members were advised that the Wildlife Magazine Issue No. 11 had been received.

NOTED

501 CHILDRENS CHRISTMAS PARTY Members were advised of a request received from the Centre Manager seeking financial assistance towards the childrens christmas party, and it was

RECOMMENDED

That a donation of £100.00 be made if funds were available, under Section 137 of the 1972 Local Government Act.

502 ROCHESTER CATHEDRAL Members were advised of a letter received from the Rochester Cathedral Trust seeking financial assistance.

NOTED

503 COUNCIL FOR THE PROTECTION OF RURAL ENGLAND Members were advised of the new subscription rates effective from 1st January 1993.

BER

504 VALLEY VIEW PLAYGROUND Members received copies of letters received from Saxon Homes regarding Valley View Playground, it was

RECOMMENDED

That a letter be sent explaining the Town Council would accept responsibility for the area providing a commuted sum was agreed.

505 VIREMENTS Members were advised that grants were available from Kent Rural Community Council and Dartford Borough Council, it was

RECOMMENDED

That the Clerk be asked to find areas in the budget for a £1000 to finance such a project.

That the Chairman of the Recreation and Amenities Committee alongwith the Chairman of the Heritage Park Working Party identify projects to be put forward and report back to the next Meeting of the Recreation and Amenities Committee to be held on 7th January 1993.

506 CIVIC RECEPTION Members were asked to consider a sum of £250.00 towards the Civic Reception, it was

RECOMMENDED

That the sum of £250 be vired from an area of the budget to cover the costs involved.

507 COUNCIL TAX Members were advised of a Meeting that had been held at the Civic Centre which had been attended by the Town Mayor, Chairman of Finance and the Town Clerk. Information had been given on the new Council Tax and the timetable relating to setting a precept.

It was agreed that the Director of Finance be invited to attend the Meeting of Finance and General Purposes Committee on 14th January 1993 to explain the Council Tax and its implications for the Town Council.

508 TOWN PLANNING The following Decision Notices had been received from Dartford Borough Council granting permission for development:-

DA/92/0494 - 1 Seymour Walk, Swanscombe.
DA/92/0425(REV) - 32 London Road, Greenhithe.
DA/91/0681 - Land rear of Milton Street/Madden Close, Swanscombe.
DA/92/0554 - The Arches, Mounts Road, Greenhithe.

BR

Members received copies of correspondence regarding Planning Application DA/92/0095/OUT and DA/89/0698/OUT reference revised plans and letters for Ingress Park, Greenhithe

RECOMMENDED

That previous comments be reiterated and a site meeting be requested.

509 FORMER NAVAL COLLEGE The Clerk was requested to try and arrange a visit for Members to see the former Naval College and look at the site.

510 ANY OTHER BUSINESS

It was reported the window at the Church Road Hall had been broken.

A question was raised regarding Members attending to serve upon the Senior Citizens Club Committee Meetings.

A complaint was made regarding Station Road being muddy.

B. Reed.

CHAIRMAN

INCOME OCTOBER 1992

Parks	Football	344.50	
	Tennis	15.31	
	Bowls	25.96	385.77
Administration	Copier		34p
Community Halls	Grove	208.27	
	Church Road	72.20	280.47
Leisure Centre	Income		2444.08
Bar	Income		3446.67
			<hr/>
			£6557.33
			<hr/>

BER.

ACCOUNTS PAID FOR OCTOBER 1992

	<u>TOWN COUNCIL</u>	<u>LEISURE CENTRE</u>
Kitchen Equipment Hire		51.28
Wages (Week 26)	769.43	42.88
Wages (Week 27)	777.17	22.60
Course Fee	35.26	
Bar Misc.		26.73
Plan. App. Fee		15.00
Equipment		429.74
Stationery		59.93
Uniform		112.35
Misc.	14.00	
Superannuation	1206.77	
Inland Revenue	2388.86	1793.37
Bank Charges	7.00	
Vehicles Insurance	50.00	
Wages (Week 28)	840.32	10.00
Skip Hire	64.63	
Bar (Soft Drinks)		319.04
Bar (Beer Supplies)		1187.37
Lighting		613.51
Gas Account		243.28
Bar (Beer & Spirits Supply)		540.24
Personal Hygiene		86.75
Cleaner Hire		35.26
Fire Protection Call Out		229.90
Electricity Account		640.29
Equipment		25.38
Monthly Salaries (Month 7)	2710.60	5216.99
Wages (Week 29)	937.81	10.00
Water Account	249.18	
Gas Account	136.07	
Street Lighting	94.76	
Building Maintenance		64.63
Hire of TV		12.49
Coaching Award		55.00
Wages (Week 30)	854.78	31.01
Stocktake		82.25
Maintenance		29.38
Equipment		65.68
Bar Supplies (Snacks)		83.91
Parks Fuel Account	130.50	
Licence Fee		277.64
Equipment Repairs	919.51	
Bar Supplies (Tobacco)		38.81
Bar Supplies (Gas)		3.60
Telephone Account	373.10	588.90
Maintenance		284.02
Taxi Hire (OAP's)	14.00	
Picnic Benches	1092.01	
All Night Lighting	1893.18	
Business Rates	216.58	501.00
Vehicles Insurance	564.37	
Supplies	90.07	16.53

BER.

TOWN COUNCIL

LEISURE CENTRE

Cleaning Materials	75.07
Wages	140.00
Bar Misc.	16.00
Trampoline Coaching	32.00
Food Supplies	68.07
Cleaning Materials	36.00
Hire of Bouncy Castle	30.00
Wrestling Event	400.00
Machine Rental & Licence	393.00

£16,429.96

£15,036.88

GRAND TOTAL: £31,466.84

BER.

MINUTES of a MEETING of the LEISURE CENTRE MANAGEMENT COMMITTEE
at the LEISURE CENTRE, CRAYLANDS LANE, SWANSCOMBE on THURSDAY,
10th DECEMBER 1992 at 7.30pm

Present: Cllr. D J Cowell - Chairman
Cllr. A C Ash-Smith
Cllr. P S Crow
Cllr. T V Dixon
Cllr. Mrs S East
Cllr. V Openshaw
Cllr. R Simmonds

Also attending Richard Bartholomew - Centre Manager and Colin Holt.

Apologies for absence were received from Councillor's Mrs D J Ash-Smith and W G East.

511 DECLARATION OF INTEREST Councillor Crow declared an interest in an item of correspondence - agenda reference 5.

512 OVER 50's ACTIVITIES The Centre Manager advised that he would be making arrangements for these activities in the new year.

513 FIRST AID COURSE Members were advised that a local person was qualified to train staff and he would be contacting him in the new future.

Councillor Mrs East entered the Committee followed by Councillor A C Ash-Smith

514 TRAMPOLINE SUPERVISION Members were advised that to qualify as a coach staff must be 18 years of age.

Persons under 18 with the current first aid certificate could be used as a watcher for this equipment.

515 STAFF COACHING QUALIFICATIONS Members were provided with details of coaching qualifications held by staff of the Leisure Centre.

516 ANNUAL ESTIMATES It was reported that the approximate cost of relining the sports hall floor was £1200.00 and gym equipment would cost in the region of £2000.00.

Councillor Crow declared an interest and left the Committee Room.

517 YOUTH TRAINEES After a lengthy discussion, it was

RECOMMENDED

That the document proposing the policy for the employment of Youth Trainees be accepted.

WC

Councillor Crow was invited to return to the Committee Room.

518 MEMBERSHIP Members were advised that Membership numbers were now 1084.

519 ROOF LEAKS Members discussed the possibility of problems caused by the roof leaking during the winter months and it was

RECOMMENDED

Dallor Contractors be asked to quote - through Dartford Borough Council - for the work needing to be carried out to overcome these problems.

520 FITNESS ROOM QUALIFICATION Reference Minute 431, after consideration it was

RECOMMENDED

That the fee should be repaid in the event that the supervisor leaves the employ of the Town Council within 12 months of obtaining the qualification.

521 CENTRE REPORT Members were advised that 5 a side league had been advertised and Christmas opening hours had been arranged.

The Manager had arranged for leaflets to be printed with details of charges applicable from 1st January 1993.

522 CENTRE LIGHTING The lights in and around the Centre were being repaired and it was agreed that this item be included on the next agenda.

523 CENTRE BAR It was agreed that a representative from Courage be asked to visit the Centre for discussions with the Chairman, Centre Manager, Bar Steward and Councillor A C Ash-Smith.

524 DATE OF MEETING After consideration it was

RECOMMENDED

That the date for the next Meeting be changed to 21st January 1993.

Councillor Crow declared an interest in the next item and left the Committee Room.

525 CHARITY MATCH Members were advised of a letter from Councillor Crow requesting free use of the Sports Hall on 18th March 1993 to raise funds for his charity

RECOMMENDED

That the hall be made available on that evening, free of charge.

Councillor Crow was invited to return to the Committee Room.

526 STOCKTAKE Members had received copies of the stocktake for the 54 days to 17th November 1992.

Councillor Mrs S East left the Committee Room.

Following a lengthy discussion it was agreed that this item be included on the next agenda.

527 KITCHEN EQUIPMENT Members were advised that the final payment had been made on the leased equipment.

528 PARKING PROBLEMS Members were advised of a letter from Dartford Borough Council concerning the problems caused to a local resident and it was agreed that this item be referred to the Traffic Working Party.

529 KENT ASSOCIATION FOR THE BLIND Members were advised of the letter referred from the Finance & General Purposes Committee and it was

RECOMMENDED

That the Association be offered free use of the hall for a concert if required and ask that they contact the Centre Manager.

530 USAGE FIGURES Members had received copies of figures to the end of November.

NOTED

The Centre Manager was asked to provide figures to the end of 1992 in graph form.

531 CHARITABLE TRUSTS Questions were raised regarding the responsibilities of Members serving on Committees of Charitable Organisations and it was agreed for arrangements would be made for a Representative to visit and explain the legal implications.

CHAIRMAN

