

MINUTES of the MEETING of the TOWN COUNCIL held at the LEISURE CENTRE, CRAYLANDS LANE, SWANSCOMBE on THURSDAY, 14th OCTOBER 1993 at 8pm

Present: Cllr. S East - Town Mayor Cllr. T V Dixon
 Cllr. A C Ash-Smith Cllr. W G East
 Cllr. Mrs D J Ash-Smith Cllr. C D Holt
 Cllr. L G Caller Cllr. V Openshaw
 Cllr. M D Chater Cllr. Mrs G M Prior
 Cllr. D J Cowell Cllr. B E Read
 Cllr. P S Crow Cllr. R Simmonds

The Meeting commenced with prayers read by Reverend R Barron.

Apologies for absence were received from Councillor's R Bartlett and M A Crosby and Councillor Mrs G M Prior gave apologies for having to leave the Meeting so early.

304 DECLARATION OF INTEREST A non-pecuniary interest in the Sports Pavilion was declared by Councillor's P S Crow, Sheila East and B E Read and a pecuniary interest was declared by Councillor's C D Holt and V Openshaw.

305 MINUTES The Minutes of the Meeting held on 8th July 1993 were agreed and signed.

Councillor W G East entered the Committee Room.

306 UNION RAIL Members were asked to consider a date for the next consultation meeting which would include a presentation on the station and it was agreed that the meeting be held on Tuesday, 2nd November 1993 at 8pm.

Members were advised of the letter which Councillor Crow had sent to Kent County Council following a meeting he had recently attended with Councillor Simmonds.

A letter had been received from Dartford Borough Council asking for Members views by 22nd October 1993 and the Clerk was asked to reiterate the comments made by Councillor Crow in his letter to Kent County Council.

Sandyhurst Lane Residents Association had sent a letter alongwith a copy of their proposals regarding compensation etc., seeking the support of the Town Council. The Clerk was asked to provide Members of the Rail Link Committee with copies of this correspondence and to advise the Residents Association that this Committee were dealing with this item.

Members were advised of a letter received from Union Rail alongwith details of the Information Centre Visits and Land and Property Registration. Members were also reminded that the Information Centre would be sited in Swanscombe Park on Monday, 18th October 1993.

A letter had been received from Barking and Dagenham Council seeking Members support for their proposals for a tunnel route under Barking Reach. The Clerk was asked to provide Members of the Rail Link Committee with copies of this correspondence for them to deal with.

Kent Association of Parish Councils had forwarded a copy of the letter sent from Union Rail to Mrs Richardson (Vice Chairman - KAPC) and advised of the following meetings:-

Strood Village Hall - 7.30pm - 8th November 1993 -
meeting on the proposal stations.

Hollingbourne Village Hall - 7.30pm - 15th November 1993
- general affected parishes meeting.

Details of the abovementioned meetings were to be given to Members of the Rail Link Committee.

A copy of the Channel Tunnel Rail Link Report had been received from Kent County Council and Members were advised this was available in the office.

307 CHANNEL TUNNEL WALK Kent Rural Community Council had forwarded details of a sponsored walk through the Channel Tunnel which was being arranged and details could be obtained from the Daily Mail.

308 SWANSCOMBE STATION Members were advised of correspondence which had been received from R J Dunn MP, informing that he was arranging for a deputation to meet with Richard Fearn, Divisional Director of Network Southeast.

A letter had also been received from Richard Fearn giving details of the proposed improvements to Swanscombe Station.

309 EUROPEAN PARLIAMENTARY CONSTITUENCIES Members were advised that Dartford Borough Council had forwarded a copy of their letter to D J Ridout, Secretary to the Committee for England of the European Parliamentary Constituency, alongwith a News Release from the same Committee.

NOTED

310 GREENHITHE FORESHORE Members were advised that Groundwork Trust had again offered to donate up to 500 daffodil bulbs. This offer had been accepted and arrangements made for children from Knockhall School to plant them at Greenhithe Foreshore on Wednesday, 3rd November 1993.

311 BOUNDARY REVIEW Reference Minute 142 - The Clerk reported receipt from the Boundary Commission for England alongwith a summary of last representations which had been submitted.

312 KENT ASSOCIATION OF PARISH COUNCILS Members were advised that the Annual General Meeting of the Kent Association of Parish Councils was to be held on 23rd October 1993 at Ditton Community Centre at 10am.

313 COBHAM TERRACE PLAYGROUND Reference Minute 129 - a reply had been received from Blue Circle apologizing for causing concern to Members and advising that the original letter should be disregarded.

314 PARK REPORT Reference Minute 263 - a report from Councillor Crow had been presented and after consideration it was

RESOLVED

That items needing attention be dealt with as far as the budget would allow.

315 BLUE CIRCLE Members had received a Report of the Meeting with representative's of Blue Circle held on 16th September 1993 alongwith a letter from Saxon Homes dated 4th October 1993.

A request for a future meeting with Blue Circle was considered and it was suggested that this meeting be held on Tuesday, 16th November 1993 at 7.30pm.

316 EXECUTIVE COMMITTEE It was proposed by Councillor Crow and seconded by Councillor Read that the Powers and Duties of the Executive Committee be amended as follows:-

Delegated Functions

Paragraph 3 - To exercise any function of the Council in relation to Personnel matters, with the deletion of "Save those reserved within Staff Disciplinary Procedures".

Paragraph 4 - Insertion of - With reference to personnel matters, not more than 4 Members of the Executive Committee (one of which to be the Town Mayor) to form a Sub-Committee to deal with matters relating to Staff Disciplinary Procedure.

RESOLVED

That this proposal be accepted.

317 LOCAL GOVERNMENT REVIEW Members were asked for any comments which they wished to be made at the Meeting with representatives of the Parish Council's in the Dartford area, which was due to be held on Thursday, 21st October 1993.

318 EXECUTIVE COMMITTEE Moved by Councillor L G Caller and seconded by Councillor B E Read

RESOLVED

That the Minutes of the Executive Committee held on 27th July 1993 be confirmed and the recommendations contained therein be adopted.

319 SAXON COURT Reference Minute 171 - Councillor Mrs Ash-Smith asked if Members would allow her to present a report to the Recreation and Amenities Committee.

320 LEISURE CENTRE MANAGEMENT COMMITTEE Moved by Councillor P S Crow and seconded by Councillor R Simmonds

RESOLVED

That the Minutes of the Leisure Centre Management Committee held on 29th July 1993 be confirmed and the recommendations contained therein be adopted.

321 EXECUTIVE COMMITTEE Moved by Councillor B E Read and seconded by Councillor L G Caller

RESOLVED

That the Minutes of the Executive Committee held on 25th August 1993 be confirmed and the recommendations contained therein be adopted.

322 RECREATION AND AMENITIES COMMITTEE Moved by Councillor S East and seconded by Councillor V Openshaw

RESOLVED

That the Minutes of the Recreation and Amenities Committee held on 2nd September 1993 be confirmed and the recommendations contained therein be adopted.

323 LEISURE CENTRE MANAGEMENT COMMITTEE Moved by Councillor P S Crow and seconded by Councillor T V Dixon

RESOLVED

That the Minutes of the Leisure Centre Management Committee held on 9th September 1993 be confirmed and the recommendations contained therein be adopted, with the exception of Minute 240 which was to be amended to read that the Leisure Centre would be open on Saturdays from 9am to 6pm.

Members were advised that Mrs Booker of the Dartford Volunteer Bureau would attend the meeting to be held on 28th October 1993.

JE.

324 FINANCE AND GENERAL PURPOSES COMMITTEE Moved by
Councillor B E Read and seconded by Councillor V Openshaw

RESOLVED

That the Minutes of the Finance and General Purposes Committee held on 23rd September 1993 be confirmed and the recommendations contained therein be adopted.

325 CENTENARY YEAR Reference Minute 298 - Councillor Crow reported on the Meeting which had been held at 7pm (prior to the Meeting of the Town Council). It had been proposed that the Council look to involve all the Organisations, Schools, Churches and Businesses within Swanscombe and Greenhithe in the May Fayre, which was to be arranged to celebrate the 100 years anniversary of the Council on 1st or 2nd May 1994.

It was also suggested that a Dinner/Dance be held later in the year to celebrate the Centenary and was proposed that the sum of £2,000 be included in the annual estimates to cover the expenditure for the Fayre and the Dinner Dance and allow children under 11 years attending local schools to be presented with a commemorative mug.

After consideration it was unanimously

RESOLVED

That this proposal be accepted.

326 POST OFFICE USER'S COMMITTEE A report was received from Councillor Miss Lawrie on a Meeting she had attended on 14th October 1993. The main topic of discussion had been the increase in the cost of postage from 1st November 1993 and people had been urged to buy stamps marked 1st or 2nd class before that date.

Members with complaints or queries regarding the post office services were advised to contact Councillor Lawrie.

327 GRAVESEND AND DISTRICT SOCIETY FOR MENTALLY HANDICAPPED

Councillor Mrs Ash-Smith reported on a Meeting held on 27th September 1993, which had been held in the new extension, and had recently suffered a break-in.

Members were advised of a Report which the Development Officer, Mrs Dubery was presenting to a conference which was being held at Tonbridge on 29th September 1993 regarding Day Service Provision, a copy of which could be obtained on request. The Report was in favour of more locally based Centres and strongly opposed to the closure of existing facilities. A gift catalogue was left with the Clerk for interested Members to assist with fund raising.

328 FOUNDATION FOR BRAIN DAMAGED INFANTS Members were asked if they had any objections to a collection box being placed on the Reception desk on behalf of the Foundation, between 16th and 30th October 1993 - there were no objections.

329 REMEMBRANCE DAY SERVICE Councillor Sheila East advised Members of the Service which was to be held at the Memorial on Stone Recreation Ground on Sunday, 14th November 1993 at 10.45am.

Members were advised of a Family Evening which was being arranged for 11th December 1993 at the Leisure Centre when the Irish Dancers would be giving a Display followed with a Family Disco. Proceeds from the evening were to be divided between the Irish Dancers and the Town Mayor's Charity Fund.

The Town Mayor, Councillor Sheila East advised Members that a charity fund raising Firework Display was to be held at the Bull Hotel, Horns Cross on Saturday, 6th November 1993.

330 TOWN PLANNING Members were asked to consider the following application which had been received from Dartford Borough Council:-

DA/93/0515 - Change of use of ground floor and part of first floor from residential to office use and provision of associated car parking.

11 High Street, Greenhithe.

OBSERVATIONS - The Clerk was asked to reiterate the comments made on the previous application for this property.

Members were advised of the following Decision Notice which had been received from Dartford Borough Council granting permission for development:-

DA/93/0415(REV) - Lime Trees, Mounts Road, Greenhithe.

331 QUESTIONS The Clerk was asked if arrangements could be made for cans to be collected before gang mowing was carried out.

Questions were raised about the untidy condition of the grass areas and Dartford Borough Council were to be questioned about the policy regarding this work.

A complaint was received about a grave being covered in soil whilst the adjacent grave was opened and it was asked if alternative arrangements could be made.

The Clerk was asked why the fence at the Grove Hall had not been pinned down and why the gang mowing had been carried out in the rain.

Members were advised that the street lights on the pathway leading to the Doctors Surgery, where Claire Tiltman had been murdered were to be repaired shortly.

Reverend Barron advised Members that a collection had been made by local residents and a yew tree was to be planted in the memorial garden in memory of Claire Tiltman.

332 EXCLUSION OF PRESS AND PUBLIC Due to the confidential nature of the business to be transacted, it was

RESOLVED

That the Press and Public be excluded from the remainder of the Meeting.

333 INSURANCE Members considered the renewal fee for insurance and it was

RESOLVED

That £200 be paid for current year. The cost of petrol to be paid in the event the vehicle is needed.

334 CHURCH ROAD HALL It was proposed that for the next 6 months the hall be available as an overspill during which time the hall was to be put up for sale and a valuation figure was to be obtained. A report to be made to Members in 6 months time for consideration and after discussion it was

RESOLVED

That this proposal be accepted.

335 RESIGNATION Members were advised of a letter of resignation received from Alec Chandler and that Mrs Costen had resigned from her position as Caretaker of Grove Hall.

Members asked that their best wishes for the future be conveyed by the Clerk.



TOWN MAYOR

MINUTES of a MEETING of the LEISURE CENTRE MANAGEMENT COMMITTEE
held at the LEISURE CENTRE, CRAYLANDS LANE, SWANSCOMBE on
THURSDAY, 28th OCTOBER 1993 at 7.30pm

Present: Cllr. P S Crow - Chairman
Cllr. D J Cowell
Cllr. T V Dixon
Cllr. S East
Cllr. C D Holt
Cllr. R Simmonds

Councillor Read and Mrs Pat Booker of the Dartford District Volunteer Bureau also attended.

Apologies for absence were received from Councillor's A C Ash-Smith, Mrs D J Ash-Smith and W G East.

Members were advised that Councillor A C Ash-Smith was absent due to illness and the Clerk was asked to send a letter, wishing him well, from Members of the Leisure Centre Management Committee.

336 MINUTES The Minutes of the Meetings held on 29th July and 9th September 1993 were confirmed and signed.

337 DARTFORD DISTRICT VOLUNTEER BUREAU Mrs Pat Booker was introduced to Members and invited to outline the needs of the Bureau.

Councillor S East entered the Committee Room.

Members were informed of the various tasks undertaken by the Volunteers and that they were looking for a place to operate from for a few hours a week in the Swanscombe area.

Councillor Crow thanked Mrs Booker for attending and Members then discussed the need for a base in this area. After consideration it was

RECOMMENDED

That arrangements be made for the Volunteer Bureau to have a place in the Leisure Centre Foyer for 3 hours on one morning each week on a mutually convenient day.

338 BOXING EVENT No further details had been received and Councillor Cowell agreed to give the Centre Manager some information.

339 CHLORINATION - HOT WATER SYSTEM Reference Minute no. 232 - Councillor Simmonds advised Members that in his opinion the system would need to be checked and treated after 5 years use. The system for the showers needed balancing with the mixer valve being boxed in.

340 TEEN CLUB This item to be deferred.

ASC

341 UNDER 16's Members were advised that only 4 or 5 under 16's had made use of this offer but it was agreed that it would be retained.

342 INDOOR BOWLS The Centre Manager had been asked to look into the space needed for indoor bowls and the sports hall was approximately 2 yards shorter than the minimum length required.

343 DISPLAY CABINET After consideration it was

RECOMMENDED

That the cabinets be obtained to display the school trophies and the fireman's helmet. Concealed lighting was to be included with the total cost not exceeding £200.00.

344 ANNUAL ESTIMATES Members were asked to consider items for inclusion in the estimates for 1994/95.

345 ADVERTISING Members were advised of the response received from the recent advertising feature and it was felt that this should continue on a regular basis.

346 REFURBISHMENT OF BAR A quote had been obtained for the supply of chairs and re-upholster the fitted units in the bar, in the sum of £1549.00. After discussion it was

RECOMMENDED

That a sum of £2500.00 be allowed to refurbish the bar and replace the carpet in the Committee Room.

347 GLASSWASHER A letter had been received advising that the lease agreement for the glasswasher had expired and offering various options. After consideration it was,

RECOMMENDED

That the option of paying an annual fee equivalent to one month's rental be accepted.

348 LANDSCAPING Members were advised of correspondence received advising that the grassed areas should be re-instated by the end of October.

349 DOWNSTAIRS BAR Members were advised that the bar was now complete and had proved to be very effective for a recent event.

350 FITNESS ROOM The seat covers had been replaced on equipment in the fitness room.

351 INCOME AND EXPENDITURE Members had received income and expenditure figures for August and September along with the comparison figures for the Leisure Centre budget to 30th September 1993.

352 CHRISTMAS OPENING After consideration it was,

RECOMMENDED

That the Centre close at 6pm on 24th December and re-open for business on Friday, 31st December 1993. Staff to work on Wednesday, 29th December and Thursday, 30th December 1993 - 9am to 5pm and on 31st December 1993 to prepare for New Year Disco. All Centre Staff to work on Sunday, 2nd January 1994 to clean the Centre ready for re-opening on 4th January 1994.

Bar hours to be as those of the Centre.

353 HALL ELECTRICS It was proposed that 6 additional electrical sockets be installed on the wall adjacent to the new storage area at a cost of £175.00 and after consideration it was

RECOMMENDED

That this quote be accepted.

354 NOVEMBER MEETING It was agreed that the Chairman use his discretion to decide whether a Meeting of the Leisure Centre Management Committee would be necessary in November.

355 STOCKTAKE Members had received copies of the stocktake report for the 63 days to 2nd September 1993. The deficit was noted with concern and Members hoped to see an improvement with the next stocktake.

356 SKATING Members were advised of a Company which would provide the flooring and equipment needed for either ice skating or roller disco sessions for a cost of £252.00 or £238.00 respectively for a maximum of 200 skaters. After consideration it was

RECOMMENDED

That an ice skating event be arranged for a trial session in the New Year during the school holidays and the event to be well advertised.

357 MAYOR'S CHARITY EVENT A letter was received from Councillor Sheila East advising that she was holding a fund raising event at the Leisure Centre on Saturday, 11th December 1993 and asking if Members would allow free use of the hall on this occasion. It was

RECOMMENDED

That use of the hall be donated free of charge for this event.

358 THAMESIDE TRAINING A letter had been received from Thameside Training advising of training which they could provide.

359 MUSICAL EVENT A letter had been received from Henry Lewis advising that he was looking for venues to promote the musical entitled 'Joan of Kent'.

NOTED

360 CHARITY EVENT Members were asked if they had any objections to Don Mitchell having his beard shaved off in the Leisure Centre Bar in aid of the Town Mayor's Charity - no objections were raised.

Councillor Holt left the Committee Room.

361 EXCLUSION OF PRESS AND PUBLIC Due to the confidential nature of the business to be transacted, it was

RESOLVED

That the Press and Public be excluded from the remainder of the Meeting.

362 STAFFING Members discussed the situation reference the number of hours required for cleaning now that one member of staff had resigned and it was

RESOLVED

That the staffing hours be arranged as instructed.

363 RECEPTIONISTS Members considered the business needs of the Council which required the hours covered by the Receptionists to be reduced. Various options were considered and it was then unanimously

RESOLVED

That the Clerk act accordingly to instructions.

The Centre Manager left the Meeting.

364 CENTRE MANAGER Members were advised the probationary period for John Lorence had been completed and it was

RESOLVED

That the Contract for Leisure/Bar Manager be confirmed and a review of the salary would take place at the next Meeting of the Executive Committee.

CHAIRMAN



MINUTES of a MEETING of the RECREATION AND AMENITIES COMMITTEE held at the LEISURE CENTRE, CRAYLANDS LANE, SWANSCOMBE on THURSDAY, 4th NOVEMBER 1993 at 7.30pm

Present: Cllr. P S Crow - Chairman Cllr. M A Crosby
Cllr. Mrs D J Ash-Smith Cllr. T V Dixon
Cllr. R D Bartlett Cllr. C D Holt
Cllr. D J Cowell Cllr. B E Read

365 MINUTES The Minutes of the Meeting held on 2nd September 1993 were confirmed and signed.

Apologies for absence were received from Councillor's A C Ash-Smith, L G Caller, M D Chater, S East, W G East, V Openshaw, Mrs G M Prior and R Simmonds.

366 DECLARATION OF INTEREST Councillors M A Crosby, P S Crow and B E Read declared a non-pecuniary interest with reference to the Sports Pavilion.

367 PARKS FOREMAN'S REPORT Members were advised that the Park Staff had refused to attend a First Aid Course, but the Park Attendant and the Parks Foreman were willing to attend.

Quotes for the Putting Green area fence had been obtained, and it was agreed that this be put into the 1994/95 Estimates.

368 CHURCH PATH Members were advised that a quote had been obtained in the sum of £450.00 to repair the church path, it was

RECOMMENDED

That this quote be accepted.

Councillor C D Holt entered Committee Room.

369 NEW BURIAL GROUND Members were advised that quotes for a gate had been obtained to be erected at the entrance to New Burial Ground Allotments in the sum of £173 plus VAT or £192 plus VAT for wooden gates. An alternative suggestion was put forward for a gate to be made from scaffold poles. It was

RECOMMENDED

That the gate be made from scaffold poles at no greater cost than £173.

370 PLAYGROUND EQUIPMENT Members were advised of the possible costs of attending to items requiring attention in the report which was presented to the previous Meeting of the Town Council.

The Parks Foreman was asked to provide full details for the Meeting of the Finance and General Purposes Committee.

Handwritten signature

371 ITEMS FOR CONSIDERATION The Parks Foreman asked if a Condor Mower could be provided, in the sum of £2,750.00.

372 GANG MOWING The Parks Foreman spoke of the current gang mowing contract and it was agreed that quotes for gang mowing and grass cutting for 1994/95 would be obtained.

373 CHRISTMAS LEAVE Members were asked to consider the opening hours for Swanscombe Park over the Christmas period and it was

RECOMMENDED

That staff finish work at 1pm on 24th December and 31st December. Normal working hours on 29th and 30th December and return to work on 4th January 1994.

The Park Attendant to work on 2nd January and lock and unlock on 1st and 3rd January 1994.

Members agreed to lock and unlock the park during the Christmas period not covered by Park Staff (25th to 28th December).

374 RECREATION FACILITY CHARGES 1994/95 It was agreed that this item be deferred to the next Meeting of the Finance and General Purposes Committee.

375 ANNUAL ESTIMATES 1994/95 Members were asked to consider items for possible inclusion in the Estimates for 1994/95.

376 MOBILE TELEPHONE Members were advised that mobile phones can be purchased from £249.00 plus a connection fee of £20.00 and a monthly rental of £15.00. An alternative would be a cordless telephone in the sum of £99.99. It was

RECOMMENDED

That further investigations be made.

377 FIRST AID COURSE Members were advised that the St Johns Ambulance were hoping to run a course in the New Year for First Aid at Work, costing approximately £40.00 - £50.00 per person. It was agreed that 2 staff attend from the Parks Department.

378 SAXON COURT Members received a copy of the report presented by Councillor Mrs D J Ash-Smith and discussed the problems being experienced by residents of Saxon Court. It was

RECOMMENDED

That things remain as at present and equipment be replaced when required with items suitable for younger children. Litter bins to be replaced.

A letter be sent to Superintendent Lofthouse advising that Members were informed of his letter.

de

379 FREE TREES Members were advised that free trees had been offered to the Town Council from the North West Kent Countryside Project had been accepted.

380 DOWNS BOWLS CLUB Members were given a report of the Meeting which had been held with Representatives of the Downs Bowls Club. A request had been made for an extended lease for use of the bowling green and permission to extend the garage was being sought. It was agreed that this item be included on the agenda for the Finance and General Purposes Committee.

Councillor R D Bartlett left Meeting.

381 HIGHWAY DRAINAGE IMPROVEMENTS Members were advised of a letter received from Dartford Borough Council advising that it was necessary to close The Grove between the junction of Milton Road and No. 10 for approximately 1 week shortly after 25th October 1993.

NOTED

382 WATLING STREET/BEAN ROAD Members received a copy of a draft order from the Department of Transport for the proposed variation of the stopping up order - Bluewater Park, Dartford.

NOTED

383 1994 DARTFORD CALENDAR Members were advised that Dartford Council were profiling the Parish and Town Council's for the 1994 Calendar and for this would be using a picture of 'The Pier Hotel' at Greenhithe.

NOTED

384 SWANSCOMBE AND GREENHITHE CRICKET CLUB Members received a copy of a letter from the Swanscombe and Greenhithe Cricket Club concerning a problem encountered with matches on August Bank Holiday weekend and the siting of the funfair. A request was made for the Cricket Club to run two teams, it was

RECOMMENDED

That a reply be sent explaining that the Council felt the fair was outside of the boundary and if similar facilities were provided in the future, the Club would be given due notice in line with residents.

Members felt the Council would be willing to allow a second team on a trial basis for 1 season with the last 4 Saturday matches in September being played away, to avoid encroaching on the football season.

385 MANOR PARK Members were advised of a letter received from Crest Homes alongwith a Report from their Horticultural Consultants regarding two dead trees at Manor Park.

NOTED

J.E.

386 TAUNTON ROAD Members had received a copy of the reply from Greenlink.

NOTED

387 LIONS HOSPICE Members were advised of an invitation received from the Lions Hospice to enter a team of six for their Quiz Night at the cost of £21.00 per team, to be held on 27th November 1993 at the St George's Church Hall, Gravesend.

388 1993/94 RIGHTS OF WAY SURVEY Members were advised that, although Councillor's Mrs D J Ash-Smith and R Simmonds had volunteered to assist, the areas to be surveyed were between Faversham and Sandwich.

NOTED

389 RAIL LINK Members were advised that a meeting for Parish Councils on the Channel Tunnel Rail Link and Existing Lines was to be held at Hollingbourne Village Hall on Monday, 15th November 1993 at 7.30pm.

390 KENT RURAL COMMUNITY COUNCIL Members were advised that the Kent Rural Community Council would hold their 70th Annual Meeting at County Hall, Maidstone on 19th November 1993 at 2.30pm.

NOTED

391 DOG BYELAWS Members received a full report on Dog Byelaws - including possible costs and it was

RECOMMENDED

That the Bye Laws be obtained.

392 TAUNTON ROAD Members were advised of a recent site visit to Taunton Road, and it was

RECOMMENDED

That a site meeting be held on Saturday, 20th November 1993 at 10am, and letters be sent to Dartford Borough Council's Chairman of Derelict Land, Groundwork Trust and Kent County Council. This item to be included on the agenda for the Finance and General Purposes Committee.

Councillor C D Holt left Meeting.

393 HERITAGE PARK Members received copies of a report from Groundwork Trust and it was

RECOMMENDED

That suggestions made by Groundwork Trust in their report be accepted.

394 TOWN PLANNING The following planning applications had been received from Dartford Borough Council seeking Members observations:-

DA/93/0544 - Erection of a part single and part two storey extension to provide 13 bedrooms, a lift, 2 bathrooms and a lounge area together with additional car parking provision.

Haslington Nursing Home, 27 Bean Road, Greenhithe.

OBSERVATIONS - Members asked that Dartford Borough Council ensure that adequate car parking spaces, access and egress was sufficient.

DA/93/0564 - Demolition of existing coach house and erection of a pair of one bedroom dwelling with integral garages.

The Coach House, 128 Stanhope Road, Swanscombe.

OBSERVATIONS - No Objections - Providing Neighbouring properties were informed.

DA/93/0567 - Demolition of existing store and erection of a two storey rear extension to form residential accommodation.

16 Castle Street, Swanscombe.

OBSERVATIONS - Members request site meeting.

DA/89/0756/B - Submission of details of roof tiles pursuant to condition (8) of planning permission ref. no. DA/89/0756 for the erection of a three storey building.

Land adjacent 1 London Road, Greenhithe.

OBSERVATIONS - No Observations.

The following Decision Notices had been received from Dartford Borough Council granting permission for development:-

DA/93/0460 - 22 Pilgrims View, Greenhithe.

DA/93/0453 - 18 Childs Crescent, Swanscombe.

Members were advised of a copy of a letter received from Dartford Borough Council to Vodaphone Limited advising that they raised no objections to their proposal for a telecommunications tower being erected at Galley Hill Industrial Estate.

JE

395 ANY OTHER BUSINESS

A question was raised reference visits to elderly in the area by a Health Visitor.

It was suggested a letter be sent to Dartford Borough Council's Estate Wardens regarding horses mess in Alkerden Lane.

396 EXCLUSION OF PRESS AND PUBLIC Due to the confidential nature of the business to be transacted, it was

RESOLVED

That the Press and Public be excluded from the remainder of the Meeting.

397 SPORTS PAVILION Members were advised of a letter received from the Swanscombe and Greenhithe Association of Sports Clubs and were informed that a meeting had been arranged at 8pm on Monday, 15th November 1993 at the Sports Pavilion. It was agreed that a report be made to Members of the Finance and General Purposes Committee.

Health Visit

CHAIRMAN

MINUTES of a SPECIAL MEETING of the LEISURE CENTRE MANAGEMENT COMMITTEE held at the LEISURE CENTRE, CRAYLANDS LANE, SWANSCOMBE on MONDAY, 8th NOVEMBER 1993 at 7pm

Present: Cllr. P S Crow - Chairman
Cllr. Mrs D J Ash-Smith
Cllr. D J Cowell
Cllr. T V Dixon
Cllr. Sheila East
Cllr. W G East
Cllr. C D Holt
Cllr. R Simmonds

John Lorence - Centre/Bar Manager

Councillor B E Read was also in attendance.

Apologies for absence were received from Councillor A C Ash-Smith.

398 DECLARATION OF INTEREST Councillor P S Crow declared a non-pecuniary interest in the item on Staffing.

Councillor Mrs D J Ash-Smith entered Committee Room.

399 EXCLUSION OF PRESS AND PUBLIC Due to the confidential nature of the business to be transacted, it was

RESOLVED

That the Press and Public be excluded from the remainder of the Meeting.

400 STAFFING Members were advised that a letter of resignation had been received from one of the Recreation Supervisors and that his last day of work would be Sunday, 14th November 1993.

The vacancy had been advertised in the Job Centre with a closing date of Friday, 12th November 1993. After consideration it was

RECOMMENDED

That the salary scale be as advised to the Clerk with a review at the end of the 6 months probation period.

Councillor Mrs D J Ash-Smith and Councillor R Simmonds were to attend the Council Offices at 4pm on Friday, 12th November 1993 to select candidates for interview alongwith the Centre Manager and the Town Clerk. The interviews were to be held as soon as possible.

Staff covering the additional hours until the appointment was made were to be paid rather than take time off in lieu.

CHAIRMAN



MINUTES of a MEETING of the EXECUTIVE COMMITTEE held at the GROVE HALL, THE GROVE, SWANSCOMBE on TUESDAY, 9th NOVEMBER 1993 at 8pm

Present: Cllr. Sheila East - Town Mayor
Cllr. L G Caller
Cllr. P S Crow

Councillor T V Dixon was also in attendance.

Apologies for absence were received from Councillor's A C Ash-Smith, Mrs D J Ash-Smith and B E Read.

401 SUBSTITUTES Councillor Dixon attended the Meeting as substitute for Councillor A C Ash-Smith.

402 MINUTES The Minutes of the Meetings held on 27th July and 25th August 1993 were confirmed and signed.

403 EXCLUSION OF PRESS AND PUBLIC Due to the confidential nature of the business to be transacted, it was

RESOLVED

That the Press and Public be excluded from the remainder of the Meeting.

404 MILEAGE Members were advised of the new agreement for mileage allowances for casual users which came into operation on 11th October 1993. The casual users in post on that date were protected until 31st March 1996 when their allowances would be revised, it was

RECOMMENDED

That this agreement be accepted.

405 SALARY AND WAGE INCREASE Members were advised that a 1.5% increase had been accepted for A P T & C staff.

The Manual workers had been offered 1.5% but due to delays this had not yet been accepted. After consideration it was

RECOMMENDED

That an increase of 1.5% be paid to admin and manual staff, back dated to the appropriate date.

P

Ji

406 TOWN CLERK Members considered the annual responsibility payment for additional staff and after consideration it was

RECOMMENDED

That this payment remain at the existing level and be reviewed at the end of 12 months.

407 CENTRE/BAR MANAGER Members were advised that the Centre/Bar Manager had completed his 6 months probationary period and were asked to review his salary. It was

RECOMMENDED

That his annual salary be increased by £500.00.

408 MANOR PARK Members were advised of a letter which had been received from Crest Homes, informing that the play area in Manor Park would be closed whilst repairs were being carried out from 9th to 26th November 1993. Notices to that effect had been posted.

409 CHRISTMAS LEAVE Members considered the opening hours for the Council Offices during the Christmas period and it was

RECOMMENDED

That the offices be closed at 5pm on 23rd December and open until 1pm on 29th, 30th and 31st December 1993 and re-opened as normal on Tuesday, 4th January 1994.

TOWN MAYOR

John East

MINUTES of a MEETING of the LEISURE CENTRE MANAGEMENT COMMITTEE
held at the LEISURE CENTRE, CRAYLANDS LANE, SWANSCOMBE on
THURSDAY, 18th NOVEMBER 1993 at 7pm

Present: Cllr. P S Crow - Chairman
Cllr. Mrs D J Ash-Smith
Cllr. T V Dixon
Cllr. C D Holt

Apologies for absence were received from Councillor's
A C Ash-Smith and Sheila East.

410 THEME NIGHT Members were advised that the information would
be provided by the Brewery within the next few weeks.

411 TELEPHONE SYSTEM Members were advised that a smaller version
of the existing telephone system could be purchased for £1570
plus £33.50 quarterly maintenance charge, as opposed to £231.74
rental per quarter for the current Marquis system,

RECOMMENDED

That the Chairman of the Finance and General Purposes Committee
be asked to include this in the Estimates for 1994/95.

412 SECURITY CAMERA Quotes were still being obtained.

413 DARTFORD VOLUNTEER BUREAU A letter had been received from the
Volunteer Bureau thanking Members for allowing them space at the
Leisure Centre on Monday mornings and they hoped to take up this
offer early in the New Year.

Councillor C D Holt entered the Committee Room.

414 LEISURE CENTRE OPENING HOURS This item was to be discussed
at the end of the trial period and after consideration it was
agreed to keep to the revised hours.

415 CHARGES FOR 1994 Members considered whether to increase the
charges from 1st January 1994 and after discussion it was

RECOMMENDED

That the admission fee be increased to £1 adults and 50p Juniors
and Senior Citizens. £100 to hire the hall and the concessionary
rate for table tennis be increased to £1.50.

Users of the fitness room must be at least 16 years of age.

The fees for commercial hire to be increased for aerobics to £10
per court per hour (excluding VAT), Kindersports increased £12
per hour, Tuesday Karate increased to £8 per court per hour
(excluding VAT) and Sunday Karate increased to £15 per hour.

ASC

416 SKATING EVENT Members were advised that arrangements had been made for a roller skating event to be held on 2nd April 1994.

417 LIFF INDUSTRIES A quote for renewal of the annual service contract had been received in the sum of £150 and it was,

RECOMMENDED

That this contract be renewed.

418 LANDSCAPING Members were advised of a letter sent to the Contractor stating that if the work was not carried out by the end of November, Dartford Borough Council would arrange for the work to be completed and invoice their Company.

419 GLASSWASHER A letter had been received advising that 2 further payments were due and the equipment would then become the property of the Town Council.

420 RECREATION SUPERVISOR Members were advised that Stuart Matthews had been appointed as Recreation Supervisor and he would commence on 6th December 1993.

421 HEATING Members were advised how cold the hall had been for a week-end wedding - apparently 2 of the boilers had failed on the Saturday morning.

The covers were to be replaced over the fans in the hall within the next 10 days. Once the tower was available the sign for the Swanscombe Centre was to be cleaned and re-painted.

The Bar staff were to be congratulated for the professional way they had handled a difficult situation during the week-end.

422 EXCLUSION OF PRESS AND PUBLIC Due to the confidential nature of the business to be transacted, it was

RESOLVED

That the Press and Public be excluded from the remainder of the Meeting.

423 STAFFING Members were advised of a letter received from Zurich Insurance for a claim which had been made.



CHAIRMAN

MINUTES of a MEETING of the FINANCE AND GENERAL PURPOSES COMMITTEE held at the LEISURE CENTRE, CRAYLANDS LANE, SWANSCOMBE on THURSDAY, 25th NOVEMBER 1993 at 7.30pm

Present: Cllr. B E Read - Chairman
Cllr. R D Bartlett Cllr. T V Dixon
Cllr. L G Caller Cllr. C D Holt
Cllr. M A Crosby Cllr. V Openshaw
Cllr. P S Crow Cllr. R Simmonds

424 MINUTES The Minutes of the Meeting held on 23rd September 1993 were confirmed and signed.

Apologies for absence were received from Councillor's A C Ash-Smith, Mrs D J Ash-Smith, M D Chater, S East and Mrs G M Prior.

425 DECLARATION OF INTEREST Councillor's M A Crosby, P S Crow and B E Read declared a non-pecuniary interest with reference to the Sports Pavilion.

426 INCOME FOR SEPTEMBER 1993 The income for September amounting to £9,123.95 was received as set out in the annexed list.

427 EXPENDITURE FOR SEPTEMBER 1993 The Clerk reported that accounts amounting to £21,729.44 had been paid during September.

Councillor C D Holt entered Committee Room and declared a pecuniary interest in the item on the Sports Pavilion.

428 ACCOUNTS FOR PAYMENT Members were advised that the following accounts had been received for payment:-

N A G M - Subscription - £25.00
Price Waterhouse - Audit Fees - £1,092.13

RECOMMENDED

That these accounts be paid.

429 PLAYGROUND EQUIPMENT Members received a report of the cost of repairing and replacing playground equipment and it was

RECOMMENDED

That additional quotes be obtained and the Parks Foreman arrange for the faulty equipment to be removed.

430 ANNUAL ESTIMATES 1994/95 Members were asked to consider possible items for inclusion in the 1994/95 Estimates.

NOTED

BER

431 DOWNS BOWLS CLUB Reference Minute 380, Members had received details of the proposed extension to the garage and after consideration it was agreed that this item be referred to the next Meeting of the Town Council.

432 MOBILE TELEPHONE Members were advised of the cost of purchase and rental of a mobile telephone and it was

RECOMMENDED

That the mobile telephone be obtained and the parks equipment budget be used.

433 RECREATION FACILITY CHARGES 1994/95 Members received a copy of the current charges and were asked to consider possible increases for 1994/95, it was

RECOMMENDED

That the football and cricket charges be considered at a later date and the allotment fees be increased to £5.30 per 10 rod plus 80p if water was available.

434 TAUNTON ROAD Members were advised of the condition of the land rear of Taunton Road and it was agreed that the Town Council would no longer assume responsibility for this area. The Clerk was to advise local residents, Dartford Borough Council and Kent County Council of this decision.

435 CRAYLANDS LANE DEVELOPMENT Members had received a report of the Meeting with Saxon Homes alongwith a copy of their letter. After discussion it was

RECOMMENDED

That a reply be sent advising that this Council wanted to see the complete package included.

436 PARK OPENING - CHRISTMAS PERIOD Reference Minute 373, Members were asked to consider the cover required for 25th, 26th and 27th December 1993 and it was agreed that Councillor's Crosby, Simmonds and Read would cover these 3 days.

Councillor V Openshaw entered Committee Room and declared a pecuniary interest in the item on the Sports Pavilion.

437 LOCAL GOVERNMENT REVIEW Members received a letter from Dartford Borough Council alongwith a press release from Kent Association of District Councils and the consultation paper from Kent Association of Parish Councils. It was agreed that the Clerk reply, reiterating previous comments and advising that Members wished to see greater delegation of powers of decision making.

BER

438 KEARY ROAD DISTURBANCES Members were advised of a letter received from Darthomes advising that a petition had been received and a range of measures were to be considered. A copy of the letter sent to residents of Keary Road had also been received.

NOTED

439 POLICE CONSULTATIVE COMMITTEE Members received a copy of the report made to the Police Consultative Committee on 13th October 1993.

NOTED

440 EAST THAMES CORRIDOR Members were advised that an invitation to attend a Seminar on Wednesday, 27th October 1993 was received and Councillor Crosby had attended on behalf of the Council.

NOTED

441 TRAFFIC INVESTIGATION Members received a copy of a reply from Kent County Council regarding the traffic problems in Swanscombe.

NOTED

442 BUS SHELTERS Members received a copy of the replies from Dartford Borough Council and Kent County Council regarding repairs and provision of bus shelters. Adshel would give consideration to the requests for shelters if trade picked up. It was agreed that this item be deferred to a later date and Dartford Borough Council be asked to inform the Council of any developments.

443 KENT ASSOCIATION OF PARISH COUNCILS Members received issue no. 205 of the Parish News from the Kent Association of Parish Councils.

NOTED

444 SLIP ROAD - SPRINGHEAD NURSERIES Members were advised that a reply had been received from Kent County Council advising that the slip road was only used for traffic requiring access to land or property along that road. Members agreed that a letter be sent to Kent County Council asking if they would consider re-classifying the slip road.

445 GRASS VERGES Members received a copy of the reply from Dartford Borough Council regarding the frequency of grass cutting for verges and grassed areas.

NOTED

446 APPLICATION FOR JUSTICE LICENCE Members were advised that a notice of application had been received for a Restaurant Licence for a barge which was to be moored off Bendigo Wharf at Greenhithe. The application was to be made at the Transfer Session on 3rd December 1993 at Highfield Road, Dartford. Members made no observations.

BTR

447 CHILDRENS CHRISTMAS PARTY Members were advised of a letter received from the Centre Manager seeking financial assistance with the cost of the annual childrens party, it was

RECOMMENDED

That £100 be donated towards the costs.

Councillor R D Bartlett left Meeting.

448 SPRING INTO THE COUNTRYSIDE Members were advised that a Spring into the Countryside campaign was to be held between 4th and 17th April 1994, and the Council was invited to organize an event with an environmental/countryside theme. It was agreed that this item be deferred to the Heritage Park Working Party.

449 COUNCIL FOR THE PROTECTION OF RURAL ENGLAND Members were advised that an appeal for financial assistance had been received from C P R E towards their campaign to save the rural landscape.

NOTED

450 CHANNEL RAIL LINK Members had received a copy of the resolutions adopted by the Policy Committee of Dartford Borough Council and were advised that details of the draft regulations on noise insulation for new railways and other guided systems had been received and were available in the office.

NOTED

451 ANNUAL AUDIT Members had received a copy of the letter from the Auditors summarising various issues which had been discussed alongwith the Annual Audit Certificate for year ending 31st March 1993. It was agreed that a letter be sent to the Auditors thanking them and stating that moves were being made to implement their suggestions and changes.

452 COMMUNITY CARE PLAN Members were advised that the draft Community Care Plan 1994/95 - 1996/97 for Dartford and Gravesham area had been received.

NOTED

453 TRANSPORT PLAN Members were advised that Kent County Council had forwarded a copy of the new Transport Plan for Kent, which was available in the office.

NOTED

454 REVIEW OF EUROPEAN PARLIAMENTARY CONSTITUENCIES Members were advised that Dartford Borough Council had forwarded a copy of News Release no. 3 alongwith copies of comments made by various Councils.

NOTED

BAR

455 NATIONAL ASSOCIATION OF LOCAL COUNCILS Members were advised that Issues numbered 308-311 of the Direct Information Service had been received and were available in the office.

456 PUBLICATIONS Members were advised that the following publications had been received and were available in the office:-

English Nature - Site Lines Newsletter - Autumn 1993;
Kent Messenger - Issue no. 9 of the Kent Business;
N A L C - Winter edition of Local Council Review;
Kent County Council - Superannuation Fund Report and Accounts
1993;
MMI - Proposal in relation to a Scheme of Arrangement between MMI
and its Scheme Creditors;
Groundwork Trust - Annual Review - September 1993;
Kent County Council - LOGIC issue nos. 9 & 10/1;
Kent County Council - Railink Update no. 23;
Kent County Constabulary - The Relay Newspaper no. 30;
Police Federation of England & Wales - Police Sheehy Campaign
Supplement;
Groundwork Trust - Groundwork News Autumn 1993 and Guide to Waste
Reduction and Recycling.

Councillor P S Crow declared a non-pecuniary interest
in the next item.

457 AGE CONCERN Members were advised of a letter received from the Oast House Age Concern regarding re-hiring the Church Road Hall on Thursday's for their Coffee Mornings. Members agreed that the Oast House be permitted to use the hall and a key holder be named.

458 HALF YEARLY FIGURES Members had received copies of the half yearly figures.

Councillor Crosby left Meeting.

459 TOWN PLANNING The following planning applications were received from Dartford Borough Council seeking Members observations:-

DA/93/0580 - Erection of a single storey rear extension.

54 Ames Road, Swanscombe.

OBSERVATIONS - No Objections - Providing neighbouring properties were informed.

DA/93/0592 - Erection of a Conservatory.

4 Hale Cottages, Knockhall Road, Greenhithe.

OBSERVATIONS - No Objections - Providing neighbouring properties were informed.

B.R.

DA/93/0583 - Application under part II (class A) of schedule 2 of the general development order for the prior approval of the design and external appearance of a ticket office and amenity building.

Swanscombe Railway Station, High Street, Swanscombe

OBSERVATIONS - Members have no objections to the ticket office being built, but object to the siting of the office and request a site meeting.

DA/93/0596 - Erection of a conservatory incorporating a new ladies toilet block.

Pier Hotel Public House, High Street, Greenhithe.

OBSERVATIONS - No Objections.

DA/93/0610 - Continued use of part of residential garage as a radio control office for private hire operator.

Rear of 31 The Grove, Swanscombe.

OBSERVATIONS - No Objections.

DA/93/0611 - Erection of a first floor rear extension, alterations to roof line and provision of a dormer window in front elevation in connection with the conversion of the property to form 2 separate 3 bedroom dwelling houses with associated car parking.

13 - 15 High Street, Greenhithe.

DA/93/0612/CA - Application for conservation area consent to demolish garages and outhouse and partial demolition of 13-15 High Street in connection with the conversion of existing property to form two separate dwelling houses with associated car parking.

13-15 High Street, Greenhithe.

OBSERVATIONS - No Objections - Members request that Officers ensure that these applications comply with the existing Conservation Policy for that area.

DA/93/0613 - Continued use of land as a car breakers.

Ace Car Breakers, Plot P16 Kent Kraft Industrial Estate off Lower Road, Northfleet, Kent.

OBSERVATIONS - No Observations.

BR.

460 QUESTIONS

A question was raised regarding use of the Parks van.

Councillor's C D Holt and V Openshaw left the Meeting.

The Meeting ended as the number of Members in attendance were insufficient to form a Quorum.

CHAIRMAN

B. E. Read.

MINUTES of the MEETING of the TOWN COUNCIL held at the LEISURE CENTRE, CRAYLANDS LANE, SWANSCOMBE on THURSDAY, 16th DECEMBER 1993 at 7.30pm

Present:

	Cllr. Sheila East	
Cllr. Mrs D J Ash-Smith		Cllr. W G East
Cllr. R D Bartlett		Cllr. C D Holt
Cllr. L G Caller		Cllr. V Openshaw
Cllr. M D Chater		Cllr. B E Read
Cllr. P S Crow		Cllr. R Simmonds

Apologies for absence were received from Councillor's A C Ash-Smith, T V Dixon and Mrs G M Prior.

461 DECLARATION OF INTEREST Councillor's P S Crow and B E Read declared a non-pecuniary interest with reference to the Sports Pavilion.

Councillor's C D Holt and V Openshaw declared a pecuniary interest regarding the Sports Pavilion.

462 MINUTES The Minutes of the Meeting held on 14th October 1993 were confirmed and signed.

463 SWANSCOMBE STATION It was agreed that the previous request to Dartford Borough Council for a site meeting be withdrawn and Officers of the Borough Council be allowed to deal with this and ensure safe access and egress for passengers using this Station.

464 DEVELOPMENT OFF KNOCKHALL ROAD Members were advised of a letter received from Dartford Borough Council suggesting that the unmade road serving the development of the former Knockhall County Primary School, be named Wakefield Road,

RECOMMENDED

That the road be named Melvin Road after the late Patrick Melvin who was a very popular Councillor for both Borough and Town Councils.

465 LOCAL GOVERNMENT REVIEW Members were advised that 2 information bulletins had been received from Dartford Borough Council, one of which included the Time Chart which the Clerk was asked to copy for all Members.

466 PUBLIC RIGHTS OF WAY FINGERPOSTS Members were advised of a letter received from the Kent Highways Management Unit regarding the installation of Public Rights of Way Fingerposts, it was agreed that a letter be sent suggesting that some existing signs were out of date and needed to be removed.

467 TRANSFER OF LICENCE Members were advised that Notice of Intention for the Justices Licence for the The Sun Public House, Swanscombe Street and The Blue Anchor Public House, Swanscombe Street had been received both to be heard at the Dartford Magistrates Court on Friday, 21st January 1994 at 10am.

468 KENT AIR AMBULANCE Members were advised that Christmas cards could be obtained from Kent Air Ambulance to assist their fund raising.

469 CRAYLANDS LANE DEVELOPMENT Members were advised of a letter received from Saxon Homes regarding development of land adjacent to Craylands Lane.

470 MUNICIPAL MUTUAL INSURANCE Members were advised of the need to respond to Municipal Mutual Insurance by 31st December 1993 regarding modification to the maximum amount of Commission payable under the proposed Scheme of Arrangement. It was

RESOLVED

That the Chairman of the Finance and General Purposes Committee be delegated to deal with this item.

471 DOWNS BOWLS CLUB Members discussed the request received from the Downs Bowls Club to increase the size of the garage and extend the annual lease on the green. It was

RESOLVED

That the garage be extended providing it does not interfere with the extension to the Swanscombe Bowls Pavilion.

That the lease on the green remain at 1 year for 3 rinks.

472 ANNUAL GENERAL MEETING It was proposed by Councillor B E Read and seconded by Councillor R Simmonds that due to the amount of work involved with the Centenary May Fayre, the date of the Annual General Meeting be deferred to Thursday, 12th May 1994. It was

RESOLVED

That this proposal be accepted.

473 LEISURE CENTRE MANAGEMENT COMMITTEE Moved by Councillor P S Crow and seconded by Councillor B E Read

RESOLVED

That the Minutes of the Leisure Centre Management Committee held on 28th October 1993 be confirmed and the recommendations contained therein be adopted.

474 RECREATION AND AMENITIES COMMITTEE Moved by
Councillor P S Crow and seconded by Councillor R Simmonds

RESOLVED

That the Minutes of the Recreation and Amenities Committee held on 4th November 1993 be confirmed and the recommendations contained therein be adopted.

475 ST PETER AND ST PAUL CHURCHYARD Reference Minute 368,
Members were advised that the Contractors had made a good job of resurfacing the path in the Churchyard.

Questions were then raised regarding the rebuilding of the Churchyard piets and it was

RESOLVED

With immediate effect, Tenders were to be obtained to demolish and rebuild the piers, the work to be completed by 31st March 1994.

476 CHRISTMAS LEAVE Reference Minute 373 - It was said that staff members would receive only statutory Bank Holidays in future.

477 LEISURE CENTRE MANAGEMENT COMMITTEE Moved by
Councillor P S Crow and seconded by Councillor Mrs D J Ash-Smith

RESOLVED

That the Minutes of the Leisure Centre Management Committee held on 8th November 1993 be confirmed and the recommendations contained therein be adopted.

478 STAFFING Reference Minute 400 - It was agreed that when members of staff resign all Members should be notified.

479 EXECUTIVE COMMITTEE Moved by Councillor L G Caller and seconded by Councillor S East

RESOLVED

That the Minutes of the Executive Committee held on 9th November 1993 be confirmed and the recommendations contained therein be adopted.

480 LEISURE CENTRE MANAGEMENT COMMITTEE Moved by
Councillor P S Crow and seconded by Councillor R Simmonds

RESOLVED

That the Minutes of the Leisure Centre Management Committee held on 18th November 1993 be confirmed and the recommendations contained therein be adopted.

481 ADVERTISING It was proposed that this item be included on the Agenda for the Meeting of the Recreation and Amenities Committee with a view to adopting a policy regarding the advertising and promotion of local business'.

482 FINANCE AND GENERAL PURPOSES COMMITTEE Moved by Councillor B E Read and seconded by Councillor P S Crow

RESOLVED

That with the exception of Minutes 434 & 460, the Minutes of the Finance and General Purposes Committee held on 25th November 1993 be confirmed and the recommendations contained therein be adopted.

483 TAUNTON ROAD Reference Minute 434, the Clerk was instructed to write to the Solicitor to see whether the Town Council would still be legally responsible for this area even though the claim to possessory title had been relinquished.

484 PARK'S VAN Reference Minute 460, it was

RESOLVED

That any request for use of the park's van outside of normal working hours must come before a Committee or Meeting of the Town Council. Staff would be disciplined if any vehicle owned by the Council was used without prior consent.

485 GRAVESEND & DISTRICT MENTALLY HANDICAPPED SOCIETY

Councillor Mrs D J Ash-Smith gave a report on the Annual General Meeting she had attended and which had been chaired by Gravesham Borough Councillor John Ovenden. Reports had been given on Granby Place and Benham Lodge. Mrs Dubery was unable to attend but submitted a written report explaining how she meets the mentally handicapped and their families to obtain a closer understanding of their problems. Conferences had been attended throughout the year and there was much to be accomplished.

486 VILLAGE TRANSPORT REPRESENTATIVES Councillor Crow advised Members that he had received the public transport timetables and they would be available in the office.

487 BUS STOPS/SHELTERS The Clerk was asked to include this item on the Agenda for the next appropriate Meeting.

488 TOWN MAYOR'S ANNOUNCEMENTS Councillor Sheila East reminded Members of the her Civic Service which was to be held at St Peter and St Paul Church on Sunday, 19th December 1993 and invited everyone to join her for a Christmas drink at the end of the Meeting.

JE

489 TOWN PLANNING The following planning application's had been received from Dartford Borough Council and were submitted for Members consideration:-

DA/93/0639 - Erection of a garden shed and a detached garage.

13 Bevans Close, Greenhithe.

OBSERVATIONS - No Observations.

DA/93/0642 - Change of use of property from retail shop to restaurant and hot food takeaway, and provision of an external flue and motor housing.

Vine Furnishers - 55-57 High Street, Swanscombe.

OBSERVATIONS - Members are opposed to this application being approved on the grounds of the congestion and additional traffic it will generate, unless Kent County Council implement their traffic improvements.

The improvements being the one way traffic system.

The following decision notice had been received approving details for the development of land:-

DA/89/0756/B - Land adjacent 1 London Road, Greenhithe.

A letter had been received from Dartford Borough Council regarding the Development of Regional Shopping Centre at Western Quarry, Dartford informing that all five applications had been considered by the Council's Development Control Sub-Committee and that the Town Council's comments were reported. The Committee decided to approve all five applications subject to conditions.



TOWN MAYOR

MINUTES of a MEETING of the RECREATION AND AMENITIES COMMITTEE
held at the LEISURE CENTRE, CRAYLANDS LANE, SWANSCOMBE on
WEDNESDAY, 5th JANUARY 1994 at 7.30pm

Present: Cllr. Sheila East - Chairman
Cllr. R D Bartlett Cllr. V Openshaw
Cllr. L G Caller Cllr. B E Read
Cllr. T V Dixon Cllr. R Simmonds

490 MINUTES The Minutes of the Meeting held on 4th November 1993 were confirmed and signed.

Councillor B E Read entered Committee Room.

Apologies for absence were received from Councillor's A C Ash-Smith, Mrs D J Ash-Smith, P S Crow and Mrs G M Prior.

491 DECLARATION OF INTEREST Councillor V Openshaw declared a pecuniary interest with reference to the Sports Pavilion.

Councillor's S East and B E Read declared a non-pecuniary interest regarding the Sports Pavilion.

492 PARK FOREMAN'S REPORT Members received a copy of a quote for the replacement of a see-saw, and were advised that the budget had allowed for surfacing to be laid under the roundabout. It was

RECOMMENDED

That the Chairman have delegated authority to have the see-saw installed at Swanscombe Park and for work to commence on the resurfacing of the Tennis Courts within the availability of the budget.

493 FOOTBALL Members were advised that the pitches were being used by a Club for training when they were instructed that the pitch was unsuitable for play. It was

RECOMMENDED

That a letter be sent pointing out that they should follow the conditions as set out by the Town Council and unless they co-operated, this would be taken into account when pitches were allocated for the next season.

Members were also advised that the boxes for goal posts had been broken by removing and dropping the posts.

494 CHURCH ROAD HALL The Parks Foreman reported to Members that water was appearing on the wall in the Church Road Hall.

495 PARK GATES Members were advised that the park gates by the public toilets had been removed.

JE

496 GROVE HALL Members were advised that the 2 fence posts were leaning inwards and gate was left open at night.

497 SWANSCOMBE PARK Members were advised that the self closing gate leading into the playground was not locking properly.

A vote of thanks was given to Members who had volunteered to open and close the gates over the Christmas period.

498 LAND REAR OF TAUNTON ROAD Members received a copy of the reply from the Solicitors and were advised that the Lease with Paper Sacks could be terminated giving 3 month's written notice. It was suggested that the Lease be sent to the Solicitor to see if liability would be incurred if the Lease was relinquished.

An advertisement be placed in the Dartford Informer.

499 RECREATION FACILITY CHARGES 1994/95 Members were asked to consider the increase in charges for Football and Cricket for 1994/95, it was

RECOMMENDED

That the Football charges be increased to £200.00 for the Season and £20.00 for casual use. The Cricket charges be increased to £400.00 for the Season and £28.00 for casual use inclusive of VAT.

It was

RECOMMENDED

That Commercial hire of the park areas be charged at £60.00 per day plus VAT and £350.00 per week (7 days) plus VAT.

500 DOWNS BOWLS CLUB Members were asked to consider fees for the Downs Bowls Club for 1994 season, and it was

RECOMMENDED

That the fees be increased by 1.36% in line with the Swanscombe Bowls Club.

501 56-58 SWANSCOMBE STREET Members were advised of a letter received from Dartford Borough Council informing that the Enforcement Notice served on 56-58 Swanscombe Street had been complied with.

NOTED

502 GROUNDS MAINTENANCE Members were advised that the returning date for the Tenders for grounds maintenance was 20th January 1994 and should be opened by the Chairman, Town Clerk and one other Member of the Council, it was

RECOMMENDED

That Councillor L G Caller be the nominated Member.

503 HERITAGE PARK Members received a copy of the Meeting of the Working Party with Groundwork Trust held on 8th November 1993.

Members were asked if they would be willing to deliver leaflets in their areas around 19th January 1994 to encourage local residents to become involved with the Heritage Park project.

The next Meeting of the Working Party with Groundwork Trust was arranged for 7pm on Thursday, 20th January 1994 at the Leisure Centre.

504 RECYCLING CENTRES Members were advised that Dartford Borough Council were preparing improvement schemes for existing recycling centres throughout the Borough. This would include information signs, screen fencing, planting, access improvement and the provision of smarter banks.

NOTED

505 LOCAL GOVERNMENT REVIEW Reference Minute 465, copies of the information bulletins were sent to each Member along with a copy of the latest Newsletter from Kent Association of Parish Councils.

NOTED

506 DISTURBANCES AT KEARY ROAD Members were advised that a copy of the letter sent to residents of Keary Road had been received from Dartford Borough Council.

507 STREET LIGHTING Members were advised that lights had been installed in the alleyway leading to the Doctors Surgery in Greenhithe, it was agreed that a letter of thanks be sent to Dartford Borough Council.

508 CIRCUS Members were advised of a letter received from John Lawsons Entertainments requesting a site for a Circus to be held in the Autumn of 1995. It was agreed that the Company be asked to contact the Council nearer the date.

509 GROUNDWORK TRUST Members were advised that the Winter 1994 edition of 'Groundwork News' had been received.

510 ADVERTISING & PROMOTION OF LOCAL BUSINESS' Members were asked to consider advertising and promotion of local Business'. It was suggested that this should be left to the discretion of the Centre Manager to advertise local events if requested to do so.

511 TOWN PLANNING The following planning application was received from Dartford Borough requesting Members observations:-

DA/93/0652 - Change of use of the village hall from storage to use as a day centre for the elderly and sailing school and yacht club, provision of access from Pier Road and associated car parking at Bendigo Wharf.

Bendigo Wharf, Pier Road, Greenhithe.

OBSERVATIONS - No Observations.

The following Decision Notices were received granting permission for development:-

DA/93/0592 - 4 Hale Cottages, Knockhall Road, Greenhithe.
DA/93/0596 - Pier Hotel Public House, High Street, Greenhithe.
DA/93/0580 - 54 Ames Road, Swanscombe.

512 ANY OTHER BUSINESS Members were advised that the Parks van had not been used illegally or by any unauthorized persons.

Street light at junction of Gunn Road and Park Road had not been connected. Road signs were missing at the same junction.

Members were advised that Mrs Hookins (school teacher) from Swanscombe County Infants School had recently died and it was agreed that a letter of sympathy be sent to her family.

513 EXCLUSION OF PRESS AND PUBLIC Due to the confidential nature of the business to be transacted, it was

RESOLVED

That the Press and Public be excluded from the remainder of the Meeting.

514 STAFFING Members were asked to consider the position regarding the Park Attendent for the Summer period. It was agreed that the current attendant be asked what hours he would be willing to work and this item be included on the agenda of the Town Council Meeting.

515 CHURCH ROAD HALL Members were advised of a letter received from the Estate Agents. It was agreed that the price be increased and the Clerk to advise that any decision would have to be approved by Members of the Council.

Members were also advised of the recurring problem in the hall and it was suggested that a meeting be held with the Vice Chairman, and the Town Clerk or Parks Foreman alongwith the Contractor.

Councillor V Openshaw left Meeting.

516 SPORTS PAVILION Members received a copy of the confidential report of the meeting of the Sports Pavilion Working Party with representatives of the Sports Association held on 15th November 1993. It was agreed a letter be sent requesting further information and details of accounts as agreed.

CHAIRMAN

A handwritten signature in cursive script, appearing to read 'Hart', is written below the printed title 'CHAIRMAN'.

MINUTES of the MEETING of the LEISURE CENTRE MANAGEMENT COMMITTEE held at the LEISURE CENTRE, CRAYLANDS LANE, SWANSCOMBE on THURSDAY, 13th JANUARY 1994 at 8pm

Present: Cllr. P S Crow - Chairman
Cllr. Sheila East
Cllr. W G East
Cllr. R Simmonds

Apologies for absence were received from Councillor's A C Ash-Smith, Mrs D J Ash-Smith and T V Dixon.

517 MINUTES The Minutes of the Meeting's held on 28th October, 8th November and 18th November 1993 were confirmed and signed.

518 NEW YEAR DISCO Members were advised that the New Year Disco had been successful and a net profit of £1173.50 was made.

519 BAR REFURBISHMENT The Centre Manager advised that the work needed to the bar and Committee Room had been completed. The carpet in the Committee Room was in need of attention and this was to be attended to within the next 10 days.

520 ROLLER DISCO A booking had been made for a Roller Disco to be held at the Centre on 2nd April 1994.

NOTED

521 LANDSCAPING Dartford Borough Council had advised that they would be retaining money from the final account of the Contractors who should have re-seeded the area once the extension had been completed. Arrangements would be made for this work to be carried out at the appropriate time.

522 ROOF OF CENTRE The Centre Manager had obtained an Engineer's Report on the source of the ingress of water from the roof space. Members were supplied with a copy which covered the problems and recommendations.

A copy of the Report was to be sent to Dartford Borough Council explaining that some of the problems were due to design, faults, which should come within their responsibility.

523 HALL BAR Members were advised that a suspended ceiling had been supplied and fitted in the hall bar including lights, for the sum of £200.

524 KARATE The Centre Manager reported receipt of a letter from the Karate instructor concerning the increased charges. After discussion it was

RECOMMENDED

That if the whole of the hall was used for part of the evening a discount of 12 1/2% would be allowed for Tuesdays and Sundays with a review to be made in 6 months.

PSC

525 MAINTENANCE A quotation had been received from Jubilee Building Services for the supply and installation of 1 boiler potentionmeter and a new pump in the sum of £376.40 plus VAT. It was

RECOMMENDED

That this quote be accepted.

526 BOXING EVENT Members were advised that a local Amateur Boxing Club were hoping to organize and stage an event in April 1994.

527 OUTSIDE LIGHTING Two lights were in need of replacement due to vandalism at a cost opf £224.63 each plus £24.00 for OSP sensor. More quotes were to be obtained for consideration at the next Meeting.

528 HEALTH AND SAFETY COURSE Members were advised of a Health and Safety Workshop which was being held on Friday, 11th March 1994 in the sum of £69.00 plus VAT, and it was

RECOMMENDED

That the Centre Manager attends the course.

529 ADVERTISING The Centre Manager wanted to place an advertisement in a Health and Fitness Supplement of the Kentish Times in the sum of £195.00.

530 THEME NIGHT This item to be included on the next agenda.

531 SECURITY CAMERA This item to be included on the next agenda.

532 STOCKTAKE REPORT Members received a copy of the stocktakers report for the 118 days to 29th December 1993.

NOTED

533 INCOME FIGURES Members received copies of income figures for the Bar and the Leisure Centre to the end of December 1993.

534 ACCOUNTS FOR PAYMENT Members were asked to approve the following invoices for payment:-

Performing Rights Society	£420.78 plus VAT
Bonner's Furnishers Ltd	£1549.00 plus VAT

RECOMMENDED

That these accounts be paid.

535 CHARITY EVENT Members agreed to the request from the Town Mayor, Councillor Sheila East for a Charity Event to be held in the Leisure Centre and it was agreed that this would be free of charge.

psc

536 EXCLUSION OF PRESS AND PUBLIC Due to the confidential nature of the business to be transacted, it was

RESOLVED

That the Press and Public be excluded from the remainder of the Meeting.

537 STAFFING Members were advised that the Youth Trainee had successfully completed his first 6 months training and it was

RESOLVED

That an increase of £10 per week be made as per the policy for Youth Training Students - back dated to 4th January 1994.

CHAIRMAN



MINUTES of a MEETING of the FINANCE AND GENERAL PURPOSES COMMITTEE held at the LEISURE CENTRE, CRAYLANDS LANE, SWANSCOMBE on THURSDAY, 27th JANUARY 1994 at 7.30pm

Present: Cllr. B E Read - Chairman
Cllr. A C Ash-Smith Cllr. T V Dixon
Cllr. Mrs D J Ash-Smith Cllr. Sheila East
Cllr. A M Barham Cllr. W G East
Cllr. L G Caller Cllr. C D Holt
Cllr. D J Cowell Cllr. V Openshaw
Cllr. M A Crosby Cllr. Mrs G M Prior
Cllr. P S Crow Cllr. R Simmonds

538 MINUTES The Minutes of the Meeting held on 25th November 1993 were confirmed and signed.

539 DECLARATION OF INTEREST Councillor's M A Crosby, Sheila East and B E Read declared a non-pecuniary interest with reference to the Sports Pavilion.

540 INCOME FOR OCTOBER 1993 The income for October amounting to £6655.36 was received as set out in the annexed list.

541 INCOME FOR NOVEMBER 1993 The income for November amounting to £6196.09 was received as set out in the annexed list.

542 INCOME FOR DECEMBER 1993 The income for December amounting to £10,542.96 was received as set out in the annexed list.

Councillor C D Holt entered Committee Room.

543 ACCOUNTS PAID - OCTOBER 1993 The Clerk reported that accounts amounting to £25,633.71 had been paid during October.

544 ACCOUNTS PAID - NOVEMBER 1993 The Clerk reported that accounts amounting to £21,773.54 had been paid during November.

545 ACCOUNTS PAID - DECEMBER 1993 The Clerk reported that accounts amounting to £28,336.77 had been paid during December.

546 FINANCIAL COMPARISONS The Financial Comparison to 31st December 1993 had been circulated.

547 BUS STOPS/SHELTERS This item was referred from the last Meeting of the Council, it was agreed that it be deferred to the next Finance and General Purposes Committee after 1st April 1994.

548 CENTENARY CELEBRATIONS Members had received copies of the reports of the Meetings of the Centenary Committee held on 14th October, 4th, 9th & 10th November and 2nd December 1993. A copy of the report of the Meeting held on 20th January 1994 was circulated.

B E Read

Members discussed and agreed with the design that was put forward for the mugs. It was suggested that the purchase of tea towels be considered.

Councillor Mrs D J Ash-Smith entered Committee Room.

549 RECREATIONAL FACILITY CHARGES Members received a copy of the revised charges for 1994/95.

NOTED

Councillor V Openshaw entered Committee Room followed by Councillor P S Crow.

550 ELLENOR FOUNDATION Members received a copy of a letter from the Ellenor Foundation seeking financial assistance towards the launch of a Counselling Service, and it was

RECOMMENDED

That a donation of £200 be made.

551 SOCIETY OF COUNCIL CLERKS Members were advised that a the renewal notice for the annual subscription for 1994 had been received in the sum of £44.00, it was

RECOMMENDED

That the subscription be renewed.

552 PROTECTING YOUR POSTAL SERVICES Members were advised of informations received from PPS alongwith an affiliation form for Parish Councils for which the fee was £20.00.

NOTED

553 LOCAL GOVERNMENT REVIEW Members were advised that copies of the District Council's Press Release' dated 16th & 23rd December 1993, and 19th January 1994 had been received.

NOTED

Members were also advised of a letter received from Kent County Council alongwith leaflets explaining their points of view and seeking support from the Town Council. It was agreed that an item on Local Government Review be included on the agenda for the Town Council Meeting.

554 GREENHITHE COMMUNITY ASSOCIATION Members were advised of a letter received from the Greenhithe Community Association seeking financial assistance towards the cost of their legal expenses. It was

RECOMMENDED

That a donation of £1000 be made and this item be reviewed at the Meeting of the Town Council.

555 REVIEW OF PARLIAMENTARY CONSTITUENCIES Members were advised that the revised recommendations for parliamentary constituencies in Kent had been received from the Boundary Commission. It had been recommended that the Constituency of Dartford should not be changed.

NOTED

556 SOUTH EAST EMPLOYERS Members were advised of a letter received advising of a publication which was available entitled 'Aspects of Employment Law' in the sum of £69.00 plus VAT.

NOTED

557 KENT ASSOCIATION OF PARISH COUNCILS Members received copies of the Parish News nos. 206/207 and were advised that the Annual Report and Accounts for 1992/93 had been received.

NOTED

558 BOUNDARY COMMISSION FOR ENGLAND Members were advised that the Newsletter for Autumn 1993 had been received covering progress with the review and forthcoming events; the number of Constituencies in London; European Parliamentary Constituencies; and guidance to assist Commissioners.

NOTED

559 CHANNEL RAIL LINK Members were advised that the Report considered by a Special meeting of the County Council held on 11th November 1993 had been received. Members of the Rail Link Sub-Committee had received copies of the following:-

Minutes of the Meeting held at the Grove Hall on 2nd November 1993;
Note of a Meeting at County Hall, Maidstone on 12th October 1993;
Letter dated 17th December 1993 to Department of Transport from the Alliance and C T R L Action Groups;
Report from K A P C dated 16th December 1993 on attendance at Minister's Freight Forum and High Level Forum;
A copy of the submission from K A P C dated 10th November 1993;
A copy of the publication to explain ground investigation activities.

560 TRANSFER OF LICENCE Members were advise that a Notice of application to transfer the Justices Licence has been received regarding the premises at 137 Milton Road, Swanscombe (Milton Stores).

NOTED

561 COMMISSION OF THE EUROPEAN COMMUNITIES Members were advised that Fact Sheet no. 93/25 had been received regarding the Community Initiative in the United Kingdom.

NOTED

BTR

562 KENT COUNTY CONSTABULARY Members received a copy of the press release from the Acting Superintendent of Gravesend Police.

NOTED

563 MMI - SCHEME OF CREDITORS Members were advised of a letter received from Municipal Mutual Insurance informing that the Scheme of Arrangement was accepted at the Meeting held on 5th January 1994 and the documentation was being presented to the Court. A further letter had been received, dated 21st January 1994 advising that the High Court had sanctioned the Scheme.

NOTED

564 FRIENDS OF THE EARTH Members were advised of a letter received from the Gravesend Branch of Friends of the Earth enclosing a copy of their letter sent to the Leader of Kent County Council opposing the Ebbsfleet Valley being used for the High Speed Rail Link.

NOTED

565 KENT ASSOCIATION OF BOYS CLUBS Members were advised that a copy of the Year Book for 1994 had been received alongwith a letter seeking financial assistance.

NOTED

566 N A L C Members were advised that copies of the District Information Service no's 312 to 315 had been received alongwith details of a publication entitled 'Parish Government' 1894 - 1994 which could be obtained from N A L C at a cost of £8.50.

NOTED

567 STOPPING-UP OF HIGHWAYS Members were advised that the Department of Transport had forwarded a copy of the Variation Order and the original plan authorizing the variation to the alignment of the A296 at the Watling Street/Bean Road roundabout.

NOTED

568 LOSS OF INTEREST Members were advised of a letter received from the Director of Finance advising that as a gesture of goodwill, Dartford Borough Council were giving £350.00 towards the loss of interest on the precept which had been deposited to the wrong account. A claim was currently being made to their insurance company.

NOTED

569 KENT RURAL COMMUNITY COUNCIL Members were advised of an invitation received to attend the Village Halls Conference at Birchington on 26th March 1994. Nominations were also being invited for the Kent Village Halls Committee.

NOTED

BER

570 EUROPEAN PARLIAMENTARY CONSTITUENCY COMMITTEE FOR ENGLAND
Members were advised that Dartford Borough Council had forwarded a copy of the News Release on the Review of European Parliamentary Constituencies.

NOTED

571 PUBLICATIONS The following had been received and were available in the office:-

Kent County Council - Issue No. 24 of the Railink Update;
South East Employers - Issue No. 1 of Training Bulletin;
Kent County Constabulary - No. 33 of The Relay Newspaper;
Commission of the European Communities - Regional Development Programmes 1992;
North West Kent Countryside Project - Issue No. 26 of Country Matters and Annual Report 1992/93;
Kent Messenger - Issue 10 of Kent Business;
Kent Rural Community Council - Village Cross Channel Competition and copies of Oast to Coast;
WWF - Issue Nos. 11 & 12 of the Wildlife Magazine;
Southern Water PLC - Corporate Brochure;
Kent County Constabulary - No. 32 of The Relay Newspaper;
WWF - Winter 1993/94 issue of the WWF News;
N A L C - 1994 Centenary Appeal: High Value Raffle;
Kent Messenger - Kent Business Issue 11;
Journal of the National Association of Local Councils - Local Council Review New Year 1994 edition;
Kent County Council - Issue 11 of Tourism News;
R S N C - Natural World Brochure;
Commission of the European Communities - The ERDF in 1991.

572 ORCHARD THEATRE Members were advised that the Orchard Annual Report 1992/93 had been received and was available in the office.

573 KENT AIR AMBULANCE Members were advised that Kent Air Ambulance were seeking financial assistance.

NOTED

574 COMMISSION OF EUROPEAN COMMUNITIES Members were advised that Fact Sheet No. 93/31 of the Commission of the European Communities had been received.

575 UNION RAILWAYS Members were informed of a letter received from Union Railways advising that the Secretary of State had announced his decision on the exact route of the Union Railway.

NOTED

BER

576 K A P C - CHANNEL TUNNEL RAIL LINK Members were advised of information received from the Kent Association of Parish Councils regarding the announcement of the Channel Tunnel Rail Link.

NOTED

577 K R C C - BEST KEPT VILLAGE Members were advised that an entry form for the Best Kept Village in Kent Competition had been received.

NOTED

578 SPRINGHEAD NURSERIES - SLIP ROAD Members were advised of a letter from the Department of Transport regarding the Springhead Nurseries slip road, it was

RECOMMENDED

That the Clerk write and explain the situation again as the Department of Transport appeared to have misunderstood the query.

579 CAMERA EQUIPMENT Members were advised of a letter received from Armstrong Entertainment Agency regarding "Kameras for Kent" project and informing that a meeting was to be held at the Tudor Park Hotel, Bearstead on Monday, 28th February 1994.

NOTED

580 DARTFORD VOLUNTEER BUREAU Members were advised of a letter received from the Dartford Volunteer Bureau seeking financial assistance, it was

RECOMMENDED

That a donation of £100 be made.

581 DRAFT ANNUAL ESTIMATES 1994/95 Members received a copy of the Draft Annual Estimates. The following amendments were made:-

The Civic Reception amended to read - £1,500 and
Contribution to Organisations to read - £3,800.

Items for Squash Courts and Sports Pavilion was deferred to the end of the Meeting for discussion.

It was suggested that the working balance for 1994/95 be reduced and that £2974.00 be split over playground and churchyard, it was then

RECOMMENDED

That the figures presented to the Town Council Meeting be amended to show a reduction in the working balance to £60,000 and the excess of £2974.00 be allocated accordingly.

A vote of thanks was given to the Chairman of the Finance and General Purposes Committee for his work in preparing the estimates.

BR

582 VIREMENT It was moved by Councillor B E Read and seconded by Councillor P S Crow, that an amount of £250.00 be vired from Contribution to Organisations to the Civic Reception, it was

RECOMMENDED

That this proposal be accepted.

583 GROUNDS MAINTENANCE TENDERS Members had received details of the following quotes which had been opened by the Town Mayor and Councillor Caller alongwith the Clerk:-

A	-	£3,500 Plus VAT
B	-	£3,920
C	-	£1,470
D	-	£2,549

It was,

RECOMMENDED

That item D be accepted in the sum of £2,549.00.

584 TOWN PLANNING The following planning applications were received from Dartford Borough Council and submitted for Member's consideration:-

DA/94/0007 - Erection of a two storey rear extension.

129 Knockhall Road, Greenhithe.

OBSERVATIONS - Members request site meeting in view of the size of the extension being proposed.

Councillor W G East left Meeting.

DA/94/0021 - Change of use of unit from industrial and ancillary storage to a motor repair garage.

Unit A4, Northfleet Industrial Estate, Lower Road, Northfleet.

OBSERVATIONS - No Observations.

The following Decision Notices had been received granting permission for development:-

DA/93/0610 - Rear of 31 The Grove, Swanscombe.

DA/93/0613 - Plot P16 - Kent Kraft Industrial Estate, Northfleet.

DA/82/0617E - Area adjacent to Landfill Site.

Planning permission had been refused for the following:-

DA/93/0564 - The Coach House, Stanhope Road, Swanscombe.

B&R

Members were advised that DA/93/0080 (REVISED) had been received although the decision notice had previously been received granting permission for development.

Councillor's M A Crosby and Mrs G M Prior left Meeting.

585 EXCLUSION OF PRESS AND PUBLIC Due to the confidential nature of the business to be transacted, it was

RESOLVED

That the Press and Public be excluded from the Meeting.

Councillors C D Holt & V Openshaw left Meeting.

586 SPORTS PAVILION Members were advised of a letter received from the Sports Association and it was agreed that a Meeting be arranged for a convenient date in February.

587 LAND REAR OF TAUNTON ROAD Members were advised of a letter received from CBHB & P Solicitors regarding land rear of Taunton Road, it was

RECOMMENDED

That a meeting be arranged with the General Manager of Paper Sacks alongwith Chairmen of Recreation and Amenities Committee or Finance and General Purposes Committee and the Town Clerk.

588 CHURCH ROAD HALL Members were advised of a letter received from the Estate Agent regarding the Church Road Hall, and it was

RECOMMENDED

That the Clerk reply accordingly to instructions.

589 STAFFING Members were asked to consider the situation regarding the park attendant during the Summer

RECOMMENDED

That the present attendant continue to cover these hours.

The Press and Public were invited to return to the Committee Room.

BER

590 DRAFT ESTIMATES The draft estimates for the squash courts and the sports pavilion were accepted.

BE Read

CHAIRMAN

SWANSCOMBE & GREENHITHE TOWN COUNCIL

RECREATIONAL FACILITY CHARGES 1994/95

BOWLING GREENS

No. 1 £1253.00
Occasional £ 1.05 55p Concessionary Rate

CRICKET

Seasonal £400.00 Storage - £25.00
Occasional £ 28.00

TENNIS £ 1.05 Per person per hour 55p Concessionary Rate

FOOTBALL

Swanscombe - Season £200.00 Per season including facilities for training
Swanscombe - Occasional £20.00
Knockhall - Season £200.00 Per season including facilities for training
Knockhall - Occasional £20.00

ALLOTMENTS £5.30 per 10 rod + 80p if water supplied

HIRE OF PARKS £23.00 (Local Organisations)
£60.00 Per day - Commercial Use
£350.00 Week (7 Days)

COMMUNITY HALLS

GROVE HALL

Meetings £3.15 per hour Regular Organisations
£4.40 per hour Casual Bookings
Social Events £6.30 per hour Monday - Friday
£7.10 per hour Weekends

CHURCH ROAD HALL

Meetings £4.60 per hour Regular Organisations
£5.80 per hour Casual Bookings
Social Events £7.80 per hour Monday - Friday
£8.40 per hour Weekends

Commercial and profit making bookings for both halls to be charged at double the rate for casual bookings.

Use of Photo-Copier (for local Organisations only)

A4 Size 10p per side
B4 Size 15p per side
A3 Size 20p per side

50% Reduction for Unemployed, Senior Citizens (over 60 years of age) and person in full time education - for certain recreational facilities only.

Where applicable V.A.T has been included.

BR

SWANSCOMBE AND GREENHITHE TOWN COUNCIL

FINANCIAL COMPARISON

31. 12. 93

Financial Comparison on ~~01/01/1980~~
(Includes pending transactions)

Income for the Leisure Centre Management Committee

Precept	Actual	Heading
41000.00	32043.80	2/ 1 bar
2000.00	1140.91	2/ 2 food
3400.00	2085.59	2/ 3 miscellaneous
-----	-----	
46400.00	35270.30	2 bar
33000.00	26616.55	10 Centre income
79400.00	61886.85	Total Income for the Leisure Centre Management Committee

Expenditure for the Leisure Centre Management Committee

Precept	Actual	Heading
70000.00	39636.70	1/ 1 salaries
500.00	206.86	1/ 2 administration
1200.00	505.66	1/ 3 advertising
8000.00	7202.34	1/ 4 building maintenance
2800.00	644.68	1/ 5 cleaning equipment
9600.00	8193.92	1/ 6 rates and insurance rent
19000.00	9512.58	1/ 7 power and water
2030.00	2296.05	1/ 8 insurance
2350.00	1336.49	1/ 9 telephone
5000.00	2546.19	1/ 10 miscellaneous
2000.00	901.83	1/ 11 equipment
1800.00	400.00	1/ 12 coaching
7500.00	6843.75	1/ 13 loan charges
0.00	6292.53	1/ 14 cleaners wages
-----	-----	
131780.00	86519.58	1 leisure centre
47355.00	0.00	2 bar
18700.00	8788.93	2/ 1 salaries
23000.00	19901.90	2/ 2 supplies
1000.00	414.11	2/ 3 food
655.00	468.10	2/ 4 equipment lease
4000.00	3707.58	2/ 5 miscellaneous
-----	-----	
47355.00	33280.62	2 bar
226490.00	119800.20	Total Expenditure for the Leisure Centre Management Committee

BER

SWANSCOMBE AND GREENHITHE TOWN COUNCIL

FINANCIAL COMPARISON

31 12 1993
 Financial Comparison on 01/01/1980
 (Includes pending transactions)

Income for the Finance And General Purposes Committee

Precept	Actual	Heading
0.00	10209.17	3/ 1 miscellaneous
4000.00	0.00	3/ 2 reserve fund (playground)
1600.00	1992.00	3/ 3 bowls
340.00	207.79	3/ 4 tennis
20.00	19.57	3/ 5 hire charges
700.00	756.00	3/ 6 football - Knockhall
370.00	446.61	3/ 7 cricket
1392.00	1274.56	3/ 8 football - Broomfield
-----	-----	
8422.00	14905.70	3 parks
25.00	6.22	4/ 1 copier
0.00	124009.31	4/ 2 miscellaneous
-----	-----	
25.00	124015.53	4 administration
3200.00	2792.95	5/ 1 grove hall income
5150.00	6362.50	5/ 2 sports pavilion - rent
0.00	540.62	5/ 3 Church Road - income
0.00	0.00	5/ 4 miscellaneous
-----	-----	
8350.00	9696.07	5 community halls
515.00	537.18	9/ 1 rents
474.00	0.00	9/ 2 garage repayment
-----	-----	
989.00	537.18	9 allotments
17786.00	149154.48	Total Income for the Finance And General Purposes Committee

Expenditure for the Finance And General Purposes Committee

Precept	Actual	Heading
68500.00	42635.40	3/ 1/ 1 wages
11000.00	11597.83	3/ 1/ 2 equipment materials & maintenance
1000.00	658.21	3/ 1/ 3 fuel
400.00	158.00	3/ 1/ 4 contingency
300.00	290.07	3/ 1/ 5 telephone
2500.00	2460.00	3/ 1/ 6 vehicles
2270.00	1111.59	3/ 1/ 7 water, gas & electricity
2000.00	1144.00	3/ 1/ 8 playground equipment and maintenance
0.00	0.00	3/ 1/ 9 swanscombe park
1015.00	143.00	3/ 1/ 10/ 1 loan charges
-----	-----	
1015.00	143.00	3/ 1/ 10 swanscombe park
200.00	114.82	3/ 1/ 11/ 1 rates
441.00	467.00	3/ 1/ 11/ 2 loan charges
0.00	38.13	3/ 1/ 11/ 3 knockhall
-----	-----	

B&L

641.00 619.95 3/ 1/ 11 knockhall

SWANSCOMBE AND GREENHITHE TOWN COUNCIL

FINANCIAL COMPARISON

31.12.93

Financial Comparison on 01/01/1980
(Includes pending transactions)

50.00	50.00	3/ 1/ 12/ 1 rent
-----	-----	
50.00	50.00	3/ 1/ 12 cobham terrace
2000.00	450.00	3/ 1/ 13 ss peter & paul churchyard
1000.00	745.00	3/ 1/ 14/ 1 heritage park
75.00	267.00	3/ 1/ 14/ 2 taunton road
250.00	238.00	3/ 1/ 14/ 3 general projects
-----	-----	
1325.00	1250.00	3/ 1/ 14 other projects
-----	-----	
93001.00	62568.05	3/ 1 establishment
-----	-----	
93001.00	62568.05	3 parks
35150.00	26063.59	4/ 1 salaries
700.00	419.14	4/ 2 furniture & equipment
400.00	46.62	4/ 3 visitor reception
1250.00	876.09	4/ 4 copier
1250.00	688.55	4/ 5 stationary, advertising & postage
1000.00	564.26	4/ 6 telephone
300.00	124.25	4/ 7 mileage
3700.00	4184.93	4/ 8 insurance
700.00	710.86	4/ 9 subs & publications
650.00	650.00	4/ 10 town mayor's allowance
1500.00	0.00	4/ 11 reception
300.00	13.83	4/ 12 chains of office
2700.00	365.00	4/ 13 legal fees
525.00	954.47	4/ 14 audit fees
5400.00	288.66	4/ 15 contributions to organisations
1100.00	985.50	4/ 16 miscellaneous
1120.00	0.00	4/ 17 election expenses
-----	-----	
57745.00	36935.75	4 administration
2300.00	205.63	5/ 1/ 1 wages
2000.00	2137.95	5/ 1/ 2 repairs & maintenance
300.00	81.27	5/ 1/ 3 electricity & gas
100.00	0.00	5/ 1/ 4 cleaning materials
100.00	0.00	5/ 1/ 5 furniture & fittings
680.00	595.29	5/ 1/ 6 rates & water
-----	-----	
5480.00	3020.14	5/ 1 church road hall
4750.00	3730.02	5/ 2/ 1 wages
3000.00	2710.19	5/ 2/ 2 repairs & maintenance
700.00	424.31	5/ 2/ 3 electricity & gas
100.00	69.25	5/ 2/ 4 cleaning materials
420.00	281.65	5/ 2/ 5 rates & water
200.00	207.00	5/ 2/ 6 loan charges
-----	-----	
9170.00	7422.42	5/ 2 grove hall
2234.00	2256.00	5/ 3/ 1 loan charges
-----	-----	
2234.00	2256.00	5/ 3 sports pavilion
-----	-----	
16884.00	12698.56	5 community halls

BR

SWANSCOMBE AND GREENHITHE TOWN COUNCIL

FINANCIAL COMPARISON

31. 12. 93

Financial Comparison on 01/01/1980
(Includes pending transactions)

560.00	443.03	6/ 1 supply and maintenance
1700.00	0.00	6/ 2 all-night lighting
1700.00	1990.00	6/ 3 christmas lighting
700.00	150.95	6/ 4 repairs
-----	-----	
4660.00	2583.98	6 public lighting
1350.00	1147.30	7/ 1/ 1 rates
0.70	0.00	7/ 1/ 2 repairs & maintenance
-----	-----	
1420.00	1147.30	7/ 1 grove car park
125.00	0.00	7/ 2/ 1 rent
550.00	0.00	7/ 2/ 2 rates
-----	-----	
675.00	0.00	7/ 2 station road car park
-----	-----	
2095.00	1147.30	7 car parks
2273.00	3845.32	8 squash
517.00	512.92	9/ 1 rent/licences
1000.00	116.30	9/ 2 repairs & water supply
-----	-----	
1517.00	629.22	9 allotments
178175.00	120408.18	Total Expenditure for the Finance And General Purposes Committee

BAL

INCOME FOR OCTOBER 1993

Parks	Hire of Park	19.57
	Tennis	8.09
	Bowls	16.00
Allotment	Rents	5.00
Administration	Interest (P.Ground Acct)	517.11
	Copier	1.70
Street Lighting	Sponsorship to Christmas Lighting	105.00
Community Halls	Grove	327.92
Leisure Centre	Income	2584.51
Bar	Income	<u>3070.46</u>
	Total	<u>£6655.36</u>

BER

INCOME FOR NOVEMBER 1993

Parks	Football	34.04
	Bowls	5.11
Community Halls	Grove	229.02
	Sports Pavilion (Rent)	1287.50
Leisure Centre	Income	2579.59
Bar	Income	<u>2060.83</u>
	Total	<u>£6196.09</u>

BER

INCOME FOR DECEMBER 1993

Park	Football	840.00
Administration	Use of Copier	1.19
	Christ. Cards (T.Mayor)	87.06
Street Lighting	Christmas Light. Sponsor	35.00
Community Halls	Grove	368.42
Leisure Centre	Income	2540.09
Bar	Income	<u>6671.20</u>
		<u>£10,542.96</u>

BTR

ACCOUNTS PAID FOR OCTOBER 1993

	<u>TOWN COUNCIL</u>	<u>LEISURE CENTRE</u>
Wages WK 27	698.14	20.00
Trampoline Repairs		133.95
Centre Equipment		77.55
Admin Stationary	116.57	
Bar Occasional Licences		24.00
Wages WK 28	351.69	
Inland Revenue	1847.35	1242.32
Centre Advertising		211.03
Centre Maintenance		141.00
Cleaning Materials		100.71
Play Equipment	1344.20	
Wages		140.00
Publications	5.00	
Parks Fuel Account	53.25	
Electricity Account (Centre)		786.69
Gas Account (Church Rd. Hall)	36.73	
Water Acct. (Church Rd. Hall)	30.32	
Water Acct. (K.hall Changing Rooms)	51.31	
Water Acct. (Church Rd. Hall)	53.70	
Repairs (Grove Hall)	36.00	
Centre Equipment		99.38
Parks Materials	179.22	
Superannuation	1741.10	
Monthly Salaries (Month 7)	2731.61	4430.51
Wages WK 29	439.38	10.00
VAT Payment	400.32	
Business Rates	204.86	575.51
Seeboard (Electric Acct. - Church Rd. Hall & St.Light)	64.39	
Gangmowing	658.00	
Car Hire (Senior Cit.) Section 137	14.00	
Equipment Repairs (Parks)	176.09	
Plant & Equipment (Parks)	64.63	
Vehicle Insurance (Parks)	200.00	
Wages WK 30	506.25	
Security Service	91.71	183.42
Parks Supplies	859.52	
Bar Supplies		126.55
Rent (Castlefields Allot.)	73.44	
Stationary (Centre, Parks & Admin)	41.50	2.05
Bar Supplies (Spirits)		859.66
Bar Supplies (Beers)		1517.30
Refuse Collection (Grove Hall & Centre)	25.05	244.40
Machine Rental (Bar)		141.00
Admin Stationary	4.50	
Bar Supplies (Soft Drinks)		166.99

BR

TOWN COUNCILLEISURE CENTRE

Copier Rental	28.62	
Telephone Acct.	329.14	554.83
Occasional Licence		8.00
Machine Rental (Bar)		173.00
Yoga Coaching		60.00
Window Cleaner		43.32
Bar Wages		28.28
Bar Supplies & Admin Petty		
Cash	.33	.90
Maintenance Repairs		11.10
Centre Carriage Charges		12.34
Parks Vehicle	60.00	
	<hr/>	<hr/>
	£13,517.92	£12,125.79

Grand Total: £25,633.71

BER

ACCOUNTS PAID FOR NOVEMBER 1993

	<u>TOWN COUNCIL</u>	<u>LEISURE CENTRE</u>
Wages WK 31	514.32	
Parks Equipment	45.53	
Parks Materials	333.22	
Parks Equipment Repairs	294.85	
St. Light. Repairs	80.48	
Wages WK 32	530.13	31.99
Wages		140.00
Glasswasher Lease (Bar)		51.28
Gangmowing	434.75	
Camera Film (Centre)		104.45
Electric Acct. (Centre)		709.30
Water Account (Park & Centre)	212.16	169.12
Personal Hygiene		88.16
Lift Repair		96.94
Annual Service (Pumps)		446.50
Building Maintenance		103.52
Taxi Hire (Senior Cit. Section 137)	20.00	
Wages WK 33	704.26	
Wages (Centre)		518.95
Bar Supplies		17.28
Bar Supplies (Beers)		1053.31
Bar Supplies (Spirits)		488.74
Parks Fuel Acct.	73.00	
Gas Acct.		866.48
Water Acct.		176.79
St. Light. Acct.	51.51	
Equipment Repairs		133.95
Inland Revenue	1652.30	1216.94
Monthly Salaries	2868.24	3631.45
Wages WK 34	405.42	10.00
Copier Rental	29.38	
Snack Machine Rental		357.74
Bar Supplies (Snacks)		156.05
Skating Deposit		50.00
Wages WK 35	483.68	882.50
Business Rates	205.00	518.00
Maintenance		50.90
Maintenance		29.96
C.Yard Path Repairs	450.00	
Maintenance		35.19
Gaming Machine Rental		90.50
Window Cleaner		36.00
Admin (Misc)	28.54	
Bar Supplies		.60
Bar Wages		34.18
Yoga Coach		60.00
	<hr/>	<hr/>
	£9,416.77	£12,336.77

Grand Total: £21,773.54

BR

ACCOUNTS PAID FOR DECEMBER 1993

	<u>TOWN COUNCIL</u>	<u>LEISURE CENTRE</u>
Park Equip. & Maintenance	130.97	
Annual Subscription (NAGM)	25.00	
Audit Fees (To 31.3.93)	1092.13	
Gas Acct. (Grove Hall)	89.90	
Bar Supplies		93.30
Maintenance		65.80
Wages WK 36	526.59	
Inland Revenue	1862.07	1121.71
Bar Supplies		109.51
Elec. Acct. (Knockhall)	38.13	
Centre Admin		15.29
Bar Supplies (Snacks)		56.41
Parks Materials	60.87	
Repairs (Grove Hall)	82.02	
Misc. (New Years Eve)		81.78
Wages		140.00
Gangmowing	233.25	
Music & Dance Licence Fee		690.00
Senior Cit. Car Hire (S137)	13.00	
Christ. Cards (T.Mayor)	102.30	
Wages WK 37	482.35	33.36
Monthly Salaries MTH 9	3919.72	2784.19
Parks Supplies	11.42	
Equipment Repairs	107.98	
Repairs (Grove Hall)	163.33	
Parks Materials	62.98	
Refuse Acct. (Grove Hall)	25.05	
Water Account	66.19	187.20
Bar Supplies (Beer)		1453.74
Elec. Acct.		878.27
Parks Fuel Acct.	55.00	
Maintenance		423.89
Bar Supplies (Soft Drinks)		187.53
Parks Materials	64.63	
Maintenance		176.25
Bar Supplies (Spirits)		1654.77
Parks Materials	278.10	
Business Rates	205.00	518.00
Wages WK 38 & 39	1068.45	
Allotment Rents	88.13	
Admin Stationery	47.29	
Christ. Light. 1993/94	1868.25	
Parks Fuel Acct.	9.00	
Copier Rental	35.29	
Elec. Accounts	124.31	
Bar Supplies (Soft Drinks)		228.96
Cleaning Equipment		86.23
Bar Supplies (Snacks)		102.51
Stationery	42.50	6.80

BTR

	<u>TOWN COUNCIL</u>	<u>LEISURE CENTRE</u>
Loan Repayment		3365.00
Yoga Coach		40.00
Admin Reception	21.68	
Maintenance (Roof Repairs)		100.00
Allotment Maintenance	80.00	
Grove Hall (Deposit Refund)	10.00	
Donation to Child. Christ.		
Party S 137		100.00
Wages & Petty Cash	20.00	157.40
Gaming Machine Rental		173.00
Furnishing & Fittings	87.12	
Wages		105.87
	<hr/>	<hr/>
	£13,200.00	£15,136.77
	<hr/>	<hr/>

Grand Total: £28,336.77

B2Lead

MINUTES OF A MEETING OF THE EXECUTIVE COMMITTEE HELD AT THE GROVE HALL, THE GROVE, SWANSCOMBE, ON TUESDAY 15th FEBRUARY 1994 at 8pm.

Present: Cllr. Sheila East - Town Mayor
Cllr. A C Ash-Smith
Cllr. Mrs D J Ash-Smith
Cllr. L G Caller
Cllr. P S Crow

Apologies for absence were received from Councillors C D Holt and B E Read.

591 MINUTES The Minutes of the Meeting held on 9th November 1993 were confirmed and signed.

592 EXCLUSION OF THE PRESS AND PUBLIC Due to the confidential nature of the business to be transacted, it was

RESOLVED

That the Press and Public be excluded from the Meeting whilst the next item was discussed.

593 STAFFING Members were advised of a letter of resignation which had been received from the Assistant Town Clerk and her period of notice would expire on 28th February. It was

RESOLVED

That arrangements be made for one of the Receptionists to cover the position until the vacancy was filled. The Receptionist was also allowed to work a maximum of 12hrs. in the office week-ending 25th February.

594 EXECUTIVE COMMITTEE It was agreed that the next Meeting of the Executive Committee would be held at 8pm on Thursday 3rd March at the Leisure Centre.

595 LOCAL GOVERNMENT REVIEW A Meeting had been arranged with the Chairman of the Parish Councils in the Borough of Gravesham at the Leisure Centre, on Wednesday 16th February.

It was agreed that Councillor Mrs D J Ash-Smith should attend as a representative of this Council.

596 ASSISTANT TOWN CLERK After discussion it was.

RESOLVED

That payment for outstanding lieu time be left to the discretion of the Town Clerk.

Members were sorry to be advised of the death of Alec Chandler, a former employee of the Town Council.

B E Read

Town Mayor

MINUTES of a MEETING of the SWANSCOMBE AND GREENHITHE TOWN COUNCIL held at the LEISURE CENTRE, CRAYLANDS LANE, SWANSCOMBE on THURSDAY, 17th FEBRUARY 1994 at 7.30pm

Present: Cllr. S East - Town Mayor Cllr. W G East
Cllr. Mrs D J Ash-Smith Cllr. C D Holt
Cllr. L G Caller Cllr. V Openshaw
Cllr. M D Chater Cllr. Mrs G M Prior
Cllr. P S Crow Cllr. B E Read
Cllr. T V Dixon Cllr. R Simmonds

Apologies were received from Councillor A C Ash-Smith.

Councillor W G East entered Committee Room.

597 DECLARATION OF INTEREST Councillor's P S Crow and B E Read declared a non-pecuniary interest with reference to the Sports Pavilion.

Councillor's C D Holt and V Openshaw declared a pecuniary interest regarding the Sports Pavilion.

598 MINUTES The Minutes of the Meeting held on 16th December 1993 were confirmed and signed.

599 DEVELOPMENT OFF CRAYLANDS LANE Members had received a copy of a letter from Saxon Homes regarding the development to the East and West of Craylands Lane, and it was agreed that this item be deferred to the next Meeting of the Recreation and Amenities Committee to be held on 10th March 1994.

600 CHANNEL TUNNEL RAIL LINK Members were advised that an extract from the Minutes of the Policy Committee held on 31st January 1994 had been received alongwith papers from the Kent Rail Action Group and notification of a Meeting at Hollingbourne Village Hall on Monday, 7th March 1994.

601 KENT STRUCTURE PLAN Members were advised that an invitation had been received from KCC to attend the Examination in Public on 12th April 1994 and the Preliminary Meeting which was being held on 15th March.

602 LOCAL GOVERNMENT REVIEW Councillor Mrs Ash-Smith advised Members of the Meeting held with Chairmen of the Gravesham Parish Councils on Wednesday, 16th February 1994.

Councillor Crow advised Members that he represented Swanscombe and Greenhithe on the Local Government Review Committee at Dartford Borough Council and was personally in favour of the abolition of the County Council.

It was proposed by Councillor Crow and seconded by Councillor Read that the following statement by issued to

Dartford Borough Council, Gravesham Borough Council and the Press:

"Swanscombe and Greenhithe Town Council supports the submission made by Dartford and Gravesham Borough Councils for a 7 no. Unitary Authority with Dartford, Gravesham and North Dartford (ie. Swanley etc.) forming a North Kent Authority. In essence the new Authority would represent the Gravesham and Dartford Health Authority boundaries.

Also the Local Government Commission should enable more responsibilities to be given for local delivery of services to the Town Council where it feels able to accept that responsibility".

It was,

RESOLVED

That this proposal be accepted.

603 GREENHITHE COMMUNITY ASSOCIATION Members received a copy of the letter from the Greenhithe Community Association advising of their current financial position, it was

RESOLVED

That a letter be sent inviting the Association to contact the Council should the need arise in the future.

604 HERITAGE PARK Members received copies of the Meetings of the Heritage Park Working Party held on 20th January and 10th February 1994. Members were also advised of a letter received from Groundwork Trust detailing costs for the play equipment, fencing etc for the Kent Rural Community Council Project. It was,

RESOLVED

That these suggestions be accepted.

605 CHURCH ROAD HALL Members were advised of the situation regarding the water supply in the Church Road Hall and were given details of the cost of having a new supply re-instated, it was

RESOLVED

That Thames Water be asked to waive the fee for providing a new supply, otherwise the supply to be re-instated via the Library.

606 TENDERS - CHURCHYARD PIERS Members received details of the following quotes which had been opened by the Town Mayor and Councillor Mrs D J Ash-Smith alongwith the Clerk:-

1	£1,986	£120	£240
2	£1,518	£150	£100
3	£2,449	£500	£250
4	£2,467	£75	£77
5	£2,895	£600	£450
6	£1,654	£250	£150

It was,

RESOLVED

That quote no. 2 be accepted in the sum of £1,768.

607 ANNUAL ESTIMATES 1994/95 Members received copies of the amended Annual Estimates for 1994/95 with the Tax for Band D properties set at £64.15.

RESOLVED

That these Estimates be accepted.

608 COUNCIL TAX 1994/95 Proposed by Councillor B E Read and seconded by Councillor P S Crow that the Council Tax for 1994/95 be set at £64.15.

RESOLVED

That this proposal be accepted.

Councillor L G Caller gave a vote of thanks to the Chairman and the Clerk for preparing the estimates and said that he hoped the improvements which had been made would continue in the coming year.

609 RECREATION AND AMENITIES COMMITTEE Moved by Councillor S East and seconded by Councillor B E Read

RESOLVED

That the Minutes of the Recreation and Amenities Committee held on 6th January 1994 be confirmed and the recommendations contained therein be adopted with the exception of Minutes 493 & 516. Minute No. 493 to be referred to the next Meeting of the Recreation and Amenities Committee and Minute 516 to be discussed in confidence at the end of the Meeting.

610 LEISURE CENTRE MANAGEMENT COMMITTEE Moved by Councillor P S Crow and seconded by Councillor W G East

RESOLVED

That the Minutes of the Leisure Centre Management Committee held on 13th January 1994 be confirmed and the recommendations contained therein be adopted.

611 FINANCE AND GENERAL PURPOSES COMMITTEE Moved by Councillor B E Read and seconded by Councillor P S Crow

RESOLVED

That the Minutes of the Finance and General Purposes Committee held on 27th January 1994 be confirmed and the recommendations contained therein be adopted.

612 REPORTS OF COUNCIL REPRESENTATIVES Councillor Mrs D J Ash-Smith advised Members of a Meeting she had attended of the Police/Community Liaison Group alongwith Councillor T V Dixon.

Councillor Mrs Ash-Smith had also attended a Meeting of the Gravesend and District Mentally Handicapped Society. A new position was being advertised, which was not being met with approval as money was needed for a befriending scheme.

Councillor Mrs Ash-Smith also advised how much she had enjoyed their New Year Party, which had been held in February.

Mr M Munn submitted a report to the Council on behalf of Swanscombe County Infants School advising that the Children had performed their Christmas Play before an audience of parents and Governors and they had been pleased to welcome the Town Mayor.

In January a meeting of the Staff and Governors had been held to discuss the whole school development plan and decide which areas improvements and further developments were needing to be pursued.

Mr Munn advised that he had attended several courses run by Kent County Council at ColyerHall and had found them to be very beneficial.

613 TOWN PLANNING The following planning applications had been received from Dartford Borough Council and were submitted for Members consideration:-

DA/94/0060 - Erection of 245 two and three bedroom houses with associated roads, parking and garaging, public open space, two football pitches and a car park for existing Leisure Centre.

Land East and West of Craylands Lane, Swanscombe.

OBSERVATIONS - Members request site meeting due to concern with traffic congestion and the fact it is an infill site. Site lines at top and bottom of Craylands Lane need improving.

DA/94/0036/TPO - Application to remove branches from 3 horse chestnut trees. Raise crown of one horse chestnut tree and fell one hawthorn and one rowan tree subject to tree preservation order no. 3 1991.

Site of Manor House, Swanscombe Street, Swanscombe.

OBSERVATIONS - No Objections.

DA/94/0035 - Erection of a two storey side/rear extension and a detached double garage.

Mima Cada, The Avenue, Greenhithe.

OBSERVATIONS - No Objections - Providing neighbouring properties were informed.

DA/94/0059 - Erection of a Conservatory.

13 Boleyn Way, Swanscombe.

OBSERVATIONS - No Objections - Providing neighbouring properties were informed.

DA/93/0003/A - Submission of details of external materials, boundary walls and fences pursuant to conditions 7 & 8 of planning permission ref. no. DA/93/0003 for the erection of 6 dwellings together with associated works.

Land at Valley View, Greenhithe.

OBSERVATIONS - No Objections.

The following Decision Notice had been received, granting permission for development:-

DA/93/0583 - Swanscombe Railway Station, High Street, Swanscombe.

The following application had been withdrawn:-

DA/93/0567 - 16 Castle Street, Swanscombe.

614 QUESTIONS

A question was raised regarding the public bowling green.

Councillor Crow wished the Assistant Town Clerk all the best for the future.

Members were asked whether they were aware of an application being made to KCC for the removal of the Eastern Quarry from the Green Belt with reference to a long term plan for the building of a new village within the quarry.

615 EXCLUSION OF PRESS AND PUBLIC Due to the confidential nature of the business to be transacted, it was

RESOLVED

That the Press and Public be excluded from the remainder of the Meeting.

Councillors C D Holt and V Openshaw left the Meeting.

616 SPORTS PAVILION Members had received a copy of the confidential report of the Meeting held with Representatives of the Sports Association on 16th February alongwith a copy of the letter received Secretary of the Association. It was

RESOLVED

That the Clerk act according to instructions.

Heidi Karl

TOWN MAYOR

MINUTES of a MEETING of the LEISURE CENTRE MANAGEMENT COMMITTEE held at the LEISURE CENTRE, CRAYLANDS LANE, SWANSCOMBE on MONDAY, 28TH FEBRUARY 1994 AT 7.30pm.

Present: Cllr. P S Crow - Chairman
Cllr. T V Dixon
Cllr. Sheila East
Cllr. C D Holt

John Lorence - Manager

Councillor B E Read was also in attendance.

Apologies for absence were received from Councillors A C Ash-Smith, Mrs D J Ash-Smith, D J Cowell and W G East.

617 SUBSTITUTES Councillor Read attended the Meeting as substitute for Councillor Cowell.

618 MINUTES The Minutes of the Meeting held on 13th January 1994 were confirmed and signed.

619 THEME NIGHT Members were advised of an offer from the Breweries to provide a free keg and a promotion pack. This item was deferred to the next Meeting.

John Lorence left the Meeting whilst the next item was discussed.

620 FOOD FRANCHISE Members discussed the situation which had to be reviewed at the end of the 6 months period and it was agreed that the current arrangements be continued for the next 12 months until March 1995 at £25 per week (52 weeks per year).

John Lorence was asked to return to the Meeting.

621 CENTENARY DANCE Members were advised that provisional arrangements had been made for a Group to be engaged for the evening and the Manager was asked to obtain quotes from Caterers.

622 '50 PLUS' ACTIVITIES Members were presented with details of activities for approval and it was,

RECOMMENDED

That these activities be approved at a fee of £1 per session, commencing on 9th March with a review in 6 months.

623 HALLOWE'EN EVENT Suggestions were put forward for a Family Hallowe'en Event and it was,

RECOMMENDED

That this event be arranged with entrance fees priced at £2.50 for adults and £1.50 children.

624 ROOF OF CENTRE Reference Minute 522, Members were advised of a reply which had been received from Dartford Borough Council informing that a full repairing lease was in operation.

RECOMMENDED

That the contents of this letter be noted but the Borough Council should accept some responsibility for problems stemming from a fault in the design of the building.

It was agreed that Councillor Crow would write to the Borough Council as Chairman of the Leisure Centre Management Committee.

625 MAINTENANCE Members were advised of quotes which had been received from J B S for the supply and fitting of remote controlled thermostats to the radiators in the Bar in the sum of £240 plus VAT.

RECOMMENDED

That this quote be accepted.

J B S had also supplied a quote to provide a floor plan drawing of gas pipe route in the sum of £175 - Councillor Read volunteered to assist the Manager with this project.

A further quote received in the sum of £170, to replace the overload to the radiator pump contractors, was deferred to the next Meeting.

A quote for radiator treatment to be carried out in the sum of £150 was also deferred to the next Meeting.

626 BOXING EVENT Members were advised of the current situation and it was agreed that the Bean Club be invited to stage an event at the Leisure Centre in September.

627 LIFT MAINTENANCE Members were advised of quotes which had been received following the last Service and it was agreed that this item be considered once the Engineer's Insurance Report had been obtained.

Budget Lifts had sent a Renewal Contract for lift maintenance and this was deferred to the next Meeting.

628 SECURITY CAMERA A quote had been obtained in the sum of £585 plus VAT to supply and fit a closed circuit system and VDU.

629 TRAMPOLINE COURSE A trampoline course was available for the Y T Student to attend at a cost of approximately £80 to £100.

RECOMMENDED

That arrangements be made for the Student to attend the Course.

630 STAFF MEETING Members were advised of a Meeting of the Centre Staff which had been held during February.

RSC

631 FLOODLIGHT A quote had been obtained in the sum of £68 to supply and fit a floodlight to the entrance of the Centre.

632 EXTERNAL LIGHTING A quote to replace the 3 external lights, which had been vandalised, had been received in the sum of £360.

633 SUN BED Members were advised of the following quotes which had been obtained for the provision of a sun bed.

Reconditioned	£600 (20 tubes)
	£800 (20 tubes + facial panel)
	£1,000 (28 tubes)
	£1,200 (30 tubes)

New Ercoline with Facial Tanner
£2,799 to purchase or

£32.29 per week for 3 years
£26.95 per week for 5 years.

RECOMMENDED

That a sun bed be purchased in the sum of £850 for installation in the first aid room.

The first aid room to be transferred to the disused store.

Fees for use of the sun-bed to be £3 per session.

634 STAFF UNIFORMS Members considered the provision of uniforms for the Centre Staff and it was,

RECOMMENDED

That the Receptionists and Bar Assistant be provided with maroon cardigans with gold motif - to be worn with a black skirt.

The Recreation Supervisors and YT Student to be provided with maroon tracksuit trousers and jumpers.

The Centre Manager to be provided with 3 white pilot shirts with maroon motif.

The total cost of the uniform not to exceed £150 and disciplinary procedures were to be instigated if uniforms not worn whilst on duty.

635 PHOTOGRAPH BOARD It was proposed that photographs of Leisure Centre Staff be displayed in the Reception Area and each member of Staff wear a name badge.

RECOMMENDED

That this proposal be accepted at a cost of no more than £120.



636 VIREMENTS It was,

RECOMMENDED

That a sum of £2,600 be taken from the 93/94 Leisure Centre budget to cover the items referred to in Minutes numbered 625, 628, 631, 632, 633, 634 and 635.

637 UNDER 16'S Following a discussion it was,

RECOMMENDED

That a minimum of 8 persons under the age of 16 must pay £1 each to play 5-a side football and bookings could be taken if they were Members.

Councillors C D Holt and B E Read
left the Meeting.

638 CENTRE TOILETS Discussion took place regarding use of the toilets by members of the public.

639 OPENING HOURS After discussion it was agreed that the Opening Hours of the Centre should be as previously agreed, even if a function was being held in the evening.

640 SWANLEY HALF MARATHON Two members of Staff wished to enter the Marathon on behalf of the Leisure Centre and if any trophies were won they would be displayed in the Centre.

RECOMMENDED

That the Council pay the entrance fees.

641 DISTURBANCES Members were advised of problems which had occurred following a private function and the Manager was told to advise the Chairman and the Committee whenever the police were called.

642 ADDITIONAL KITCHEN The Centre Manager was asked to look into the possibility of a kitchen being installed in part of the storage area.

643 ADVERTISING Members were advised of the response which had resulted from recent advertisements in the local paper.

644 INCOME and EXPENDITURE Comparison figures to 24th February had been circulated alongwith details of bar receipts to the end of January.

645 COURAGE Members were supplied with copies of the statement showing the outstanding balance of the Advance of Discount to 20th January 1994.

646 EXCLUSION of PRESS and PUBLIC Due to the confidential nature of the business to be transacted. It was

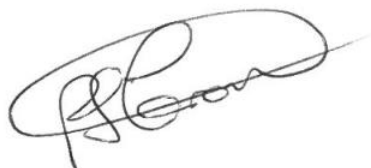
RESOLVED

That the Press and Public be excluded from the Meeting whilst the next item was discussed.

647 STAFFING Members were asked to approve the entry of Stuart Matthews into the KCC Superannuation Scheme. It was

RESOLVED

That Stuart Matthews entry into the Superannuation Scheme be approved.

A handwritten signature in black ink, appearing to be 'P. Brown', written in a cursive style.

Chairman

MINUTES OF A MEETING OF THE EXECUTIVE COMMITTEE HELD AT THE
LEISURE CENTRE, CRAYLANDS LANE, SWANSCOMBE, ON THURSDAY
3rd MARCH 1994 at 8PM.

Present: Cllr. Sheila East - Town Mayor Cllr. L G Caller
Cllr. Mrs D J Ash-Smith Cllr. P S Crow
Cllr. A M Barham Cllr. B E Read

Also in attendance Councillor's M A Crosby and T V Dixon.

Apologies for absence were received from Councillors
A C Ash-Smith and R D Bartlett.

648 SUBSTITUTES Councillor M A Crosby substitute for Councillor
A C Ash-Smith. Councillor T V Dixon substitute for Councillor
R D Bartlett.

649 EXCLUSION OF THE PRESS AND PUBLIC Due to the confidential
nature of the business to be transacted, It was

RESOLVED

That the Press and Public be excluded from the next item on the
on the Agenda.

650 ASSISTANT TOWN CLERK After consideration, it was

RESOLVED

That the vacancy for a full time Assistant Town Clerk be
advertised in the Job Centre.

The wages and conditions to be as advised.

Candidates to be selected and interviewed by Councillors
L G Caller, Sheila East and B E Read with Councillor Mrs Ash-Smith
as substitute.

The Press and Public were invited to return to the Meeting.

651 SUPERANNUATION A request was made for Graeme Cresswell and
Sharon East to be allowed to join the KCC Superannuation Scheme.
After consideration, it was

RESOLVED

That both employees be allowed to join the Superannuation Scheme
and the Clerk to provide the Chairman of Finance with details of
the figures involved.

BEL

652 ANNUAL LEAVE Members were advised of the outstanding leave owed to the Receptionist who was currently assisting the Town Clerk.

RESOLVED

That a maximum of 19hrs be carried over to 1994/95.

653 LOSS OF INTEREST Members were advised of a letter received from Dartford Borough Council.

654 ROOF OF LEISURE CENTRE Members were advised of the content of a letter sent to Dartford Borough Council by Councillor Crow.



Town Mayor

MINUTES of a MEETING of the RECREATION AND AMENITIES COMMITTEE held at the LEISURE CENTRE, CRAYLANDS LANE, SWANSCOMBE on THURSDAY, 10th MARCH 1994 at 7.30pm.

PRESENT: Cllr. Sheila East - Chairman Cllr. T V Dixon
Cllr. Mrs D J Ash-Smith Cllr. W G East
Cllr. L G Caller Cllr. B E Read
Cllr. M A Crosby Cllr. R Simmonds

655 MINUTES The Minutes of the Meeting held on 5th January 1994 were confirmed and signed.

Apologies for absence were received from Councillors A C Ash-Smith, A M Barham, M D Chater, P S Crow and Mrs G M Prior.

656 DECLARATION OF INTEREST A non-pecuniary interest in items relating to the Sports Pavilion was declared by Councillors M A Crosby and B E Read.

657 PARK FOREMAN'S REPORT Members were advised of the nuisance caused by people playing golf in the park areas and also from dogs being exercised at Greenhithe Foreshore.

The holly trees in Swanscombe Park had been vandalised and the floodlight at Knockhall had been damaged.

Councillor Mrs D J Ash-Smith entered the Committee Room.

The Park's Foreman asked for permission to move the concrete garage to the compound near the mess room. After consideration it was,

RECOMMENDED

That the garage be sited in the compound and consideration be given as to what the original base could be used for.

658 EQUIPMENT After consideration it was,

RECOMMENDED

That the smaller items and the equipment included in the 1994/95 estimates be obtained.

659 GREENHITHE FORESHORE Following a discussion, it was agreed that Councillor Mrs Ash-Smith would look into the cause of the grassed area being damaged by vehicles using this area.

660 TENNIS COURTS Discussion took place regarding the re-surfacing of the tennis courts and it was

RECOMMENDED

That Tenders be obtained for consideration by Members of the Finance and General Purposes Committee on 31st March 1994.

661 CENTENARY CELEBRATIONS Members were shown a sample of the bone china mugs which had been obtained and were advised of the

donations which had been received. It was

RECOMMENDED

That the Chairmen of both the Finance and General Purposes Committee and the Recreation and Amenities Committee be given delegated authority to make the decision on the purchase of the mugs.

A maximum sum of £25 was to be spent on each resident of Swanscombe or Greenhithe who reached their Centenary during this year.

662 BOWLING GREEN Members were advised of damage which was being caused to the bowling green by a fox. The Clerk was asked to contact the Environmental Health Officer and look further into this problem.

663 CHURCH ROAD HALL The Clerk reported that a response was still awaited from Thames Water regarding the problem with the supply of water.

664 SPORTS PAVILION Members were advised that no response had been received from the Association of Sports Clubs regarding the meeting which was to have been arranged for 23rd March.

665 OUTSTANDING ACCOUNT Members were advised of the options which were available to try and recover the outstanding debt for hire of the Grove Hall.

RECOMMENDED

That the Clerk arrange for an attachment of earnings or a garnishee order to be instigated.

666 COUNTRY MATTERS Members were advised of a programme of events which had been received from the N W K Countryside Project.

667 CRAYLANDS GORGE Members had received a copy of the letter from Catherine Williams of Groundwork Trust regarding the work which was to be carried out after Easter.

668 HERITAGE PARK The Clerk advised Members that volunteers would be working alongside the Groundwork Trust on 6th, 8th and 9th of April and it was agreed that tea and coffee etc. would be provided.

669 GROVE HALL Members were advised of an attempted break-in at the Grove Hall and discussed the damage being caused to the fence. It was agreed that the field gate be left unlocked for a trial period and a report be made to the next Meeting of the Recreation and Amenities Committee.

670 FIRST AID COURSE Members were advised that St John Ambulance could only provide a First Aid at Work course at Maidstone but a Breath of Life refresher evening would be available at the end of March. The Clerk was asked to contact the Red Cross.

671 KEARY ROAD ALLOTMENTS Five sheds had been broken into at the

allotments and the police had been informed.

672 SPECIAL CONSTABLES A message had been received from Sargeant Cochran advising that a Special's Week-end was being held in Swanscombe on the week-end of 26/27th March and arrangements had been made for a mobile unit to be sited in the Grove Car Park.

673 HIRE OF SWANSCOMBE PARK A request had been received from the Chairman of the Fund Raising Committee for permission to hire Swanscombe Park for a Fete to raise funds for the OPWC on Sunday, 4th September. It was

RECOMMENDED

That this request be agreed and the fee be waived.

674 ELLENOR HOSPICE A letter had been received from the Appeals Director advising that the Ellenor Hospice had been chosen as one of the Charities to benefit from the collection at the Dartford Crossing and seeking assistance with the collection on Friday, 3rd June.

675 CHURCH FETE A letter had been received from the Churchwarden of St Peter and Paul Church asking to use Swanscombe Park for the children to dance around the Maypole on Saturday, 28th May, which was agreed by Members.

676 KENT ASSOCIATION OF PARISH COUNCILS Members had received copies of issue number 208 of the Parish News.

677 GREENHITHE FORESHORE A request to use Greenhithe Foreshore for an Open Afternoon on Sunday, 26th June had been received from Cambria Sea Scouts and Members agreed to this request.

678 FUN FAIR A letter had been received seeking permission to site a Fun Fair in the area during the coming season.

RECOMMENDED

That permission be given to use Knockhall Playing Field early in the season and Broomfield Sports Ground on the August Bank Holiday week-end.

679 CIRCUS CAROUSEL Members were advised of a letter which had been received from Circus Carousel enclosing a cheque for the Mayor's Charity Fund and seeking permission to hold another Circus in Swanscombe Park in July.

RECOMMENDED

That, as the previous show had been well received, another visit could be arranged at a charge of £180 for 3 days.

680 JOHN LAWSON'S CIRCUS A request had been received to use Swanscombe Park for a Circus in 1995 and it was agreed that this should be considered nearer to the date which had been suggested.

681 RAY SMITH'S CIRCUS A letter had been received seeking to

site the Circus for one week in mid June if possible and it was

RECOMMENDED

That arrangements be made for this Circus to use Knockhall Playing Field on a date that was acceptable to the Park's Foreman.

Councillor B E Read declared an interest in the next item and left the Meeting.

682 RESIDENT'S ASSOCIATION A letter had been received from the Secretary of the Association seeking permission to hire Swanscombe Park on Sunday, June 26th for their Annual Fete. It was,

RECOMMENDED

That this request be agreed and the usual terms apply.

Councillor Read was invited to return to the Meeting.

683 POLICING CHARTER Members had received a copy of the Policing Charter for Kent.

684 CHANNEL TUNNEL RAIL LINK A letter had been received from KAPC regarding petitioning against the Hybrid Bill and copies had been circulated to Members of the Rail Link Committee.

685 COUNCIL FOR PROTECTION OF RURAL ENGLAND Members were advised of an Open Meeting which was to be held on 18th March at the Meadow Rooms, Cobham regarding the increased pressure being put on the countryside.

685 DEVELOPMENT - CRAYLANDS LANE A letter had been received from Saxon Homes and following a lengthy discussion on the proposed development to the East of Craylands Lane, it was

RECOMMENDED

That a letter be sent to Kent County Council advising that Members were concerned about the possible effect this development would have on the Schools in this area. There were no High Schools in Swanscombe or Greenhithe and the Infant and Junior Schools were full to capacity. Members felt that part of the planning criteria should be the provision of Schools.

The Clerk was also instructed to reply to Saxon Homes advising that this Council would not accept responsibility for the green space on the estate.

686 TOWN PLANNING The following planning applications had been received from Dartford Borough Council and were submitted for members' consideration:

DA/94/0083 Submission of details of siting, design, external appearance, materials and structures of the main retail centre and parking manoeuvring and circulation of service area partially

complying with conditions 1, 5 & 16 attached to planning permission ref no. DA/88/0336/OUT for the erection of regional shopping centre with recreational & leisure facilities and associated works.

Blue Water Park, Western Quarry and Adj. Land
Watling Street/Bean Road, Stone, Dartford.

OBSERVATIONS No Observations.

DA/94/0114 Erection of a single storey front extension.
25 Kemsley Close, Greenhithe.

OBSERVATIONS No Objections providing neighbours were advised.

DA/94/0113 Erection of a single storey front extension.
23 Kemsley Close, Greenhithe.

OBSERVATIONS No Objections providing neighbours were advised.

Members were advised of an appeal which had been made to the Secretary of State brought about by the failure of Dartford Borough Council to determine the application for 55 High Street, Swanscombe within the prescribed period.

A letter had been sent to the Secretary of State advising of the Town Council's opposition to this application. NOTED

The following Decision Notices had been received from Dartford Borough Council granting permission for development:

DA/94/0036/TPO Site of Manor House, Swanscombe;


DA/94/0035 Mima Cada, The Avenue, Greenhithe;

DA/89/0756/A Land at 1a London Road, Greenhithe;

DA/93/0652 Bendigo Wharf, Pier Road, Greenhithe; and

DA/93/0474 Land adj. 29 Pilgrims View, Greenhithe.

687 TRAFFIC PROBLEMS Members discussed the problems caused by drivers of large vehicles trying to reach the A2 via. Swanscombe and the Clerk was asked to write to the Highways Officer asking for directional signs to be installed on the London Road.


CHAIRMAN

MINUTES of a MEETING of the FINANCE and GENERAL PURPOSES COMMITTEE held at the LEISURE CENTRE, CRAYLANDS LANE, SWANSCOMBE on THURSDAY 31st MARCH 1994 at 7.30pm

Present: Cllr. B E Read - Chairmen Cllr. T V Dixon
Cllr. D J Ash-Smith Cllr. Sheila East
Cllr. A M Barham Cllr. W G East
Cllr. L G Caller Cllr. C D Holt
Cllr. P S Crow Cllr. V Openshaw

688 MINUTES The Minutes of the Meeting held on 27th January 1994 were confirmed and signed.

Apologies for absence were received from Councillors A C Ash-Smith, Mrs G Prior and R Simmonds.

Councillor Holt entered the Committee.

689 DECLARATION OF INTEREST A pecuniary interest in items relating to the Sports Pavilion was declared by Councillors C D Holt and V Openshaw and non-pecuniary interests in the same item were declared by Councillors P S Crow and B E Read.

690 LIONS HOSPICE Mrs Peta Turner had attended the Meeting and gave Members a detailed explanation with photographic slides of the progress being made at the Lions Hospice at Northfleet.

Councillor A M Barham and P S Crow entered the Committee Room.

Members were also advised of the success being made with the Charity Shop in Swanscombe High Street, the volunteers had raised £28,000 in the first year.

691 INCOME FOR JANUARY 1994 The Income for January amounting to £11,591.62 was received, as set out in the annexed list.

692 ACCOUNTS PAID JANUARY 1994 The Clerk reported that accounts amounting to £24,844.14 had been paid during January.

693 PHOTO-COPIER Members were advised of a price increase of 0.06p per copy being made by KCC.

694 OFF STREET PARKING Members had received a copy of the letter from Dartford Borough Council regarding the position with off street parking at Stanhope Road. NOTED

Councillor Barham was to advise on the current situation.

695 DONATIONS Members were advised of letters of thanks which had been received from the Dartford Volunteer Bureau and the Ellenor Foundation in respect of the donations which had been made. NOTED

696 LOSS OF INTEREST The Clerk reported receipt of a letter from Dartford Borough Council advising that their Insurers had paid £375.61 towards the loss of interest.

BER

As a gesture of goodwill, the Borough Council had agreed to make good the difference and an additional cheque for £350 had been received.

697 SUMMER ENTERTAINMENT Members agreed that the Clerk should make the usual arrangements for the Children's Summer Entertainment.

698 CENTENARY CELEBRATIONS Members had received a Report of the Meeting of the Centenary Meeting which had been held on 14th March 1994.

It was agreed that additional mugs should be provided for the children who were due to start school in September. After discussion it was,

RECOMMENDED

That the bulk of the mugs be distributed to all three schools early in the year to promote the Centenary Fayre. Children starting school after the summer holidays to be given their mugs in September.

Members were asked to join in the spirit of the celebrations and wear Victorian costume for the Fayre.

After consideration it was,

RECOMMENDED

That the Centenary Committee be authorised to spend a maximum of £500 on expenses relating to the Fayre (programmes etc.) excluding the cost of purchasing the mugs.

699 PAST MAYOR'S BADGE Members were asked to consider the design for a Badge which could be worn by Members who had been elected to hold the Office of Town Mayor. After discussion it was,

RECOMMENDED

That the Past Mayor's Badge be adopted and Members currently serving on the Council who had held the Office of Town Mayor were each to be presented with a Badge.

The design of the Badge was to be similar to the medallion on the Chain of Office worn by the Mayoress.

Councillors Sheila East and W G East
left the Committee Room.

700 NATIONAL ASSOCIATION OF LOCAL COUNCILS Members were advised that the annual subscription was due for renewal in the sum of £75.

RECOMMENDED

That this subscription be renewed.

BE

701 KENT RURAL COMMUNITY COUNCIL Members were advised that the annual subscription was due for renewal in the sum of £27.

RECOMMENDED

That this subscription be renewed.

702 LEISURE CENTRE MANAGEMENT COMMITTEE Members were advised that the next Meeting of the Committee was to be held on Thursday, 14th April.

703 CRAYLANDS GORGE Members were asked if they were interested in visiting the site with Catherine Williams from the Groundwork Trust.

The Clerk was asked to try and alter the date to April 19th, otherwise the arrangements for the 12th were to remain unchanged.

704 CHURCHYARD PIERS Members were advised of the additional work which had to be carried out, in the sum of £992.50, which had been authorised by the Chairmen to avoid delay. NOTED

705 LAND REAR OF TAUNTON ROAD Members were advised of a letter which had been received from Paper Sacks Ltd informing that the boundary fence would have to be replaced to the original position if the Lease was to be terminated. It was

RECOMMENDED

That this letter be noted and a figure be included in the estimates for 1995/96 for the fence to be moved.

706 FRAGMENTATION POLICY Members were advised that the renewal notice had been received from Zurich in the sum of £514.76.

The Clerk had also obtained alternative quotes and it was,

RECOMMENDED

That the Clerk accept the least expensive quote available.

707 SPRING INTO THE COUNTRYSIDE CAMPAIGN The Mayor of Dartford and of Gravesham had been invited to attend the launch of the Campaign at the Heritage Park and it was,

RECOMMENDED

That a light lunch be provided for the visiting Dignitaries for a sum not exceeding £50.

708 CHURCH ROAD HALL Members were advised of the reply received from Southern Water regarding a refund of the account.

709 KENT ASSOCIATION OF PARISH COUNCILS Members were advised that the annual subscription was due for renewal in the sum of £392 plus VAT.

RECOMMENDED

BZR

That the subscription to 31st March 1995 be renewed.

710 KENT RURAL COMMUNITY COUNCIL Members were advised of a leaflet which had been received advising of money which was available to help villages celebrate the official opening of the Channel Tunnel.

711 BLUE WATER Members were advised of a letter received from the Department of Transport informing that no one had applied to quash the Variation Order for the Stopping Up of Highways during the period ending 10th March 1994. NOTED

712 DARTFORD LOCAL PLAN The Clerk reported that the following documents had been received from Dartford Borough Council:

Summary of Objections and Representations on Proposed Modifications;

Proposed further Modifications. NOTED

713 RECYCLING GUIDE A copy of Groundwork Trust's guide had been received and was available in the office. NOTED

714 KENT COUNTY CONSTABULARY Copies of letters which had been received regarding the Community Liaison Group and the Specials Week-end were circulated. NOTED

715 KENT TRUST FOR NATURE CONSERVATION Members were advised of lottery tickets which had been received from KTNC - the proceeds of which were to assist with the protection of wildlife on the Kentish Downs.

716 SENIOR CITIZEN'S CLUB Members were advised of a letter which had been received seeking financial assistance. The Clerk was instructed to ask the Secretary to provide more details of the Club's financial position and include this on the next Agenda.

717 TRANSFER OF LICENCE The following Notice of Intention to apply for the transfer of Justices Licences had been received:

Francis John Bridgewater and Adrian Michael Smith for
The Railway, Greenhithe;

Adrian Michael Smith applying for the Protection Order.

The applications were to have been heard at the Magistrates Court on 29th March 1994. NOTED

718 EMPLOYMENT SERVICE A letter had been received from the Work Trials Officer advising of a new Service which was being introduced. NOTED

719 KENT STRUCTURE PLAN Members were advised that the 1994 series of the Kent Structure Plan could be ordered - the first copy was free of charge with additional copies available at a cost of £10.

720 CRIME PREVENTION PANEL The Minutes of the Meeting held on 24th February had been received and were available in the office.

BER

721 CARER'S ASSOCIATION Members had received a copy of the letter from the Association seeking permission to site their Information Bus in this for a couple of hours each month. The Clerk was asked to offer the Council's Car Parks or suggest that they contact the Royal British Legion or the Greenhithe Community Association.

722 PUBLICATIONS Members were advised of the following publications which had been received:

Planning Performance Review from DBC;
KADC Press Release - Majority Decision for Unitary Authorities;
DBC Press Release - Savings Through Change;
GBC - Copy of Resolution agreed on 1st March 1994;
KCC News Release - KCC Backs Status Quo;
KCC - Copy of Staff Newsletter;
NALC - issues 316 to 320 of Direct Information Service;
CPRE - Chairman's letter and application for subscription;
S E Employers - Leading Edge Journal & Training Brochure;
Commission of European Communities - information sheet;
KCC - Issue no. 3 East Thames Corridor Update;
KCC - Issue 25 Railink Update;
EC Regional Policies - Newsletter February & March 1994;
BBC Wildlife Magazine Volumes 2, 3 & 4
SSSI - Newsletter no 6
Kent Business Paper March 1994;
KCC Countryside Service Leaflet;
D I A L Kent Information leaflets;
Oast to Coast - Spring 1994;
NALC March issue Council Review;
County Constabulary - March issue of Relay;

723 PUBLIC TRANSPORT PLAN Members were advised that the Draft Plan of the Public Transport for Kent had been received.

724 PARISH DOMESDAY BOOK Members were advised of the Parish Centenary Edition of Domesday Book which was available from the Public Record Office at a cost of £295.

This item to be considered in the next financial year.

725 BUS SHELTERS This item was deferred to the next meeting of the Financial and General Purposes Committee.

726 CHANNEL TUNNEL RAIL LINK Members were advised that Minutes of a KRAG Meeting had been received alongwith a letter from KCC addressed to all Councils affected by the Rail Link. Members of the Rail Link Committee had been supplied with copies of all correspondence.

727 TENDERS TENNIS COURTS Members were provided with details of Tenders which had been opened during the afternoon by the Clerk alongwith Councillors P S Crow and T V Dixon.

A	1	£5,320	2	£1,420	3	£180	4	£95	5	£95
	6	£800	7	£925	8	£6,400	9	-		

BER

B 1 £5,300 2 £1,700 3 £240 4 £120 5 £120
 6 £936 7 £997 8 £3,360 9 -
 Plus additional quote as follows:
 Costing for 2.75m high chain link fence 2:24/3.15
 gauge, complete with 1.2m kickboards attached to the total
 court perimeter, including two gates. £6,140 +VAT.

Provide and fix approx. 434 ft 2.7m high weldmesh fence
 2.50 gauge 50mm mesh, to the top 1.50 metres of new
 galvanised posts, (50x50x3mm RHS) to perimeter of courts
 including 2 gates and removal of existing fence.

With 8ft x 4ft 18mm smooth phenol faced (on both sides)
 birch plywood, 13 ply with sealed edges, attached to new
 fence posts at 8ft centres. £7,000 + VAT

C 1 £7,245 2 £1,936 3 £300 4 £150 5 £150
 6 £933 7 £788 8 £8,247 9 -

D 1 £4,960 2 £1,400 3 £240 4 £140 5 £120
 6 £616 7 £1,001 8 £3,564 9 £5,007

After consideration it was

RECOMMENDED

That the Clerk accept Tender 'B' and include items 1, 3, 4 and 5
 plus the quote in the sum of £6,140 for fencing the perimeter of
 the courts.

The finance was to come from the Parks Budget and if necessary
 any additional amounts were to be made up from the balances.

728 TOWN PLANNING The following planning applications had been
 received from Dartford Borough Council and were submitted for
 Members' consideration:

DA/94/0681/A Submission of details of play equipment pursuant
 to condition (2) of planning permission ref. no
 DA/91/0681 for use of land for public recreational
 purposes.

Swanscombe Heritage Park, Land rear of Milton
 Street/Madden Close, Swanscombe.

OBSERVATIONS No Observations.

DA/94/0119 Erection of a two storey side extension together
 with boundary fencing and a new vehicle crossover
 and associated car parking.

18 Sweyne Road, Swanscombe

OBSERVATIONS No Objections providing neighbours were advised.

DA/94/0123/ADV Display of 2 non-illuminated free standing single
 sided directional signs, 2 internally illuminated
 fascia signs together with 1 internally illuminated
 locational sign and 1 internally illuminated logo

BER

box sign, 1 externally illuminated free standing and 1 non-illuminated logo sign at entrance and 3 flagpoles adjacent to car park.

Thameside Truck Centre, Manor Way, Swanscombe.

OBSERVATIONS No Observations.

DA/94/0178 Variation of condition (1) of planing permission ref. no. DA/88/0366/OUT as amended by DA/92/0422 to extend further the period of time for the submission of reserved matters.

Blue Water Western Quarry and Adj. Land
Watling Street/Bean Road, Stone.

OBSERVATIONS No Observations.

Members had received copies of the letter from Kent County Council seeking comments on the following application:

DA/88/1144A - Knockhall Chase Landfill Site, London Road, Greenhithe.

OBSERVATIONS No comment.

Members were advised of the following Decision Notices which had been received from Dartford Borough Council granting permission for development:

DA/94/0059 - 13 Boleyn Way, Swanscombe;

DA/94/0021/REV - Unit A4 Northfleet Industrial Estate, Northfleet.

The Clerk was asked to make enquiries as to whether planning permission had been given for the illuminated sign on the Tandoori Restaurant.

The question was raised regarding the Annual Town Meeting being held at Greenhithe and the Clerk was asked to make enquiries and if possible make the necessary arrangements with the Greenhithe Community Association.

Councillors C D Holt and V Openshaw
left the Committee Room.

729 EXCLUSION OF PRESS AND PUBLIC Due to the confidential nature of the business to be transacted, it was

RESOLVED

That the Press and Public be excluded from the remainder of the Meeting.

730 SPORTS PAVILION Members were advised of a letter which had been received from the Association of Sports Clubs and of the action which had been taken to insure the building. Members endorsed the action which had been taken.

BER

Members had received the Confidential Report of the Meeting held at the Sports Pavilion on Wednesday, 23rd March and were advised of verbal quotes which had been received.

Following a lengthy discussion it was,

RECOMMENDED

That the Council would be prepared to pay 5% of electricity and 10% of water and gas accounts but were not prepared to pay for any servicing or agreements of this nature.

The Clerk to obtain quotes for the repair/renovation of squash courts and the Association pay for amounts in excess of £4,000.



Chairman

INCOME JANUARY 1994

Parks	Heritage Park Grant	1300.00	
	Refund	10.00	
	Bowls Contribution	431.93	
	Football	217.00	1958.93
Administration	Copier	2.21	
	VAT	464.16	
	Interest B.P.A/c	991.61	1457.98
Community Halls	Grove Hall	366.59	
	Church Road	10.00	376.59
Allotments	Rents		6.00
Leisure Centre	Income		3353.97
Bar	Income		4402.73
Street Lighting	Donation	35.00	
	Wayleave	.42	35.42

£11,591.62

BER

ACCOUNTS PAID FOR JANUARY 1994

	<u>Town Council</u>	<u>Leisure Centre</u>
Wages (Week 40)	643.61	
Administration		5.00
Wages		140.00
Stationary	144.00	16.85
Electric Account	157.37	867.17
Wages (Week 41)	345.83	
Maintenance		3.60
Cleaning Materials		81.28
Inland Revenue	1595.04	1553.66
Administration Copier A/c	258.37	
Administration	11.00	
Occasional Licence		4.00
Wages (Week 42)	515.17	
Gas Account	1566.57	
Advertising	54.97	
Heritage Park Leaflets	175.00	
Maintenance		110.73
Bar Supplies (Beer)		2083.74
Security Service	91.71	183.42
Park Supplies	98.46	
Bar Supplies (Soft Drinks etc)		1074.87
Parks Fuel A/c	33.00	
Stocktake		82.25
Electrical Supplies		123.88
Business Rates	174.00	456.00
Bar Refurbishment		1820.08
Public Performance Fee		494.42
Salaries (Month 10)	6343.15	
Wages (Week 43)	477.53	
Cleaning Materials	52.05	
Cleaning Materials		59.34
Bar Supplies (Snacks)		80.16
Bar Supplies (Misc)		244.91
Administration Copier A/c	24.84	
Bar Vending Mch. Rental		141.00
Electric Account	65.59	
Bar Refurbishment		681.88
Coaching (Yoga)		45.00
Maintenance		2.70
Vehicles (Service)	160.44	
Bar Refurbishment		207.99
Bar Refurbishment		308.32
Maintenance (Material & Labour)		148.10
Misc. (New Yr Event)		180.00
Visitor Reception (Refreshment)		36.28
Wages (Bar)		87.31
Bar (Gaming Mch.)		181.00
Maintenance (Repair Ceiling)		283.50
Mobile Telephone	50.00	
Maintenance		18.00
	<hr/>	<hr/>
	£13,037.70	£11,806.44
	<hr/>	<hr/>

BR

Total £24,844.14p

MINUTES of a MEETING of the LEISURE CENTRE MANAGEMENT COMMITTEE held at the
LEISURE CENTRE, CRAYLANDS LANE, SWANSCOMBE on THURSDAY, 14th APRIL 1994 at 7.30pm

Present: Cllr. P S Crow - Chairman
Cllr. Sheila East
Cllr. C D Holt
Cllr. R Simmonds

Apologies for absence were received from Councillors A C Ash-Smith, Mrs D J Ash-Smith, T V Dixon and W G East.

731 SECURITY CAMERA Members were advised that the equipment had now been installed complete with video recorder.

732 OUTSIDE LIGHTING The Manager reported that all the outside lighting had been installed and repaired where necessary.

Councillor Sheila East entered the Committee Room.

733 CENTENARY CELEBRATIONS After consideration it was agreed that the Manager should contact the Band and the Caterers who had been engaged for the Mayor's Reception.

It was suggested that complimentary tickets be given to the Mayors and Mayoress' of Dartford Borough Council, Gravesham Borough Council and Swanley Town Council, the Chairman of the 7 Parishes and their Escorts, plus the Leaders of Dartford and Gravesham Borough Councils and the Leaders of both Opposition Parties plus Escorts.

It was also suggested that a Representative of the Almshouse Charity and the Churches should be invited but it was felt that all Members of the Council should be involved in this decision.

This item was to be discussed in detail at the next Meeting of the Leisure Centre Management Committee, when more information should be available.

734 OPEN AIR SERVICE It was,

RECOMMENDED

That on Sunday 1st May the Sports Hall would be closed to the public to enable the Service to be held there in the event of bad weather.

735 ROOFING PROBLEMS Members had received a copy of the letter sent to Dartford Borough Council by Councillor Crow and were advised that a reply had been received informing that the Borough Council had accepted responsibility and were arranging for a survey and they would then have the necessary work carried out.

736 STOCKTAKE Members had received a copy of the stocktake report for the 93 days to 31st March 1994. NOTED



737 TRAMPOLINE COURSE The Manager reported that there was a waiting list for this course but the Youth Trainee had been included on the list.

738 ST JOHN AMBULANCE A letter had been received requesting to hire the hall for a Christmas function and asking for details of the hire fee. The Manager was asked to find a date that would be suitable and put this forward for consideration at the next Meeting.

739 FITNESS ROOM Members were asked to approve the purchase of laminated wall charts and some heavier dumb-bells. After consideration it was,

RECOMMENDED

That the wall charts be purchased alongwith 2 smaller sets of dumb-bells.

740 FIRE ALARM A quote for a strobe light to be fitted in the sports hall had been obtained in the sum of £337.95 and it was,

RECOMMENDED

That this quote be accepted.

741 JUSTICE' LICENCE Members were advised that the Manager was due to attend Court on 29th April when an application was to be made for a Full Licence covering the entire building. The Manager was asked to write to Dartford Borough Council asking them to supply copies of the fire certificates which would have been issued for the wall boards in the sports hall.

742 ROLLER DISCO Members were advised that this event had proved to be very successful and a second Disco had been provisionally booked for May.

743 SUN BED Members were advised that the suppliers had not been able to deliver the sun-bed due to it being accidentally damaged. The Contractor was now being asked to complete the order, as agreed.

744 MAINTENANCE Members were advised of a quote which had been received from J B S for renewal of the annual maintenance contract in the sum of £1,717 plus VAT.

RECOMMENDED

That this contract be renewed.

745 STAFF UNIFORMS Members were advised that all staff had been provided with uniforms and the photograph board was now in place.

746 FIRST AID AT WORK Members were informed of a 4 day course which was being held by the Red Cross in May and July at a cost of £120. It was

RECOMMENDED

That the Manager attend the Course in July.

747 BOUNCY CASTLE Members were advised of a re-conditioned bouncy castle which was for sale in the sum of £1,000.

748 1993/94 It was proposed that the underspend on the Leisure Centre budget for 1993/94 should be held in abeyance for the provision of entertainment and the purchase of a bouncy castle. It was,

RECOMMENDED

That this proposal be accepted.

Councillor Sheila East asked for her vote against the above Recommendation to be Recorded as she was against any of the proposed entertainment budget being spent on the Centenary Dance.

749 EXCLUSION OF PRESS AND PUBLIC Due to the Confidential Nature of the Business to be transacted it was

RESOLVED

That the Press and Public be excluded from the remainder of the Meeting.

750 RECEPTIONIST Members were advised of a letter of resignation which had been received from Mrs Joan Murphy due to her accepting the position of Assistant Town Clerk. It was,

RECOMMENDED

That the Receptionist vacancy be advertised for 15 hours per week. The vacancy to be placed with the Job Centre and be advertised in local shops with the closing date being Monday, 25th April.

As the position was part-time the candidates were to be selected for interview by the Chairman or Vice-Chairman of the Leisure Centre Committee alongwith the Manager and the Town Clerk on Tuesday, 26th April.

Councillor Mrs Ash-Smith was to be contacted if another opinion was considered to be necessary.

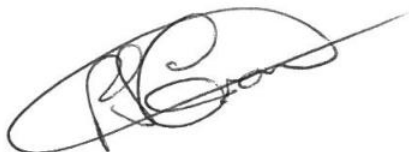
751 RECREATION SUPERVISOR Members were advised of a letter which had been received asking Members to review his salary. After consideration the

RECOMMENDATION

Was that the Committee were not in any position to make increases at this time but there should be provision within this Financial Year to reward all employees of the Council.

Councillor Sheila East left the Committee Room.

The Supervisor was invited to attend the Meeting and was advised of the response to his request.



Chairman

MINUTES of a MEETING of the SWANSCOMBE and GREENHITHE TOWN COUNCIL held at the LEISURE CENTRE, CRAYLANDS LANE, SWANSCOMBE on THURSDAY, 21st APRIL 1994 at 7.30pm

Present: Cllr. Sheila East - Town Mayor Cllr. W G East
Cllr. Mrs D J Ash-Smith Cllr. V Openshaw
Cllr. L G Caller Cllr. B E Read
Cllr. T V Dixon Cllr. R Simmonds

Apologies for absence were received from Councillors A C Ash-Smith, P S Crow, C D Holt and Mrs G Prior.

752 DECLARATION OF INTEREST Councillor's Sheila East and B E Read declared a non-pecuniary interest in items relating to the Sports Pavilion.

753 MINUTES The Minutes of the Meeting held on 17th February 1994 were confirmed and signed.

754 ASSISTANT TOWN CLERK Members were advised that Mrs Joan Murphy had been appointed as Assistant Town Clerk and were asked to confirm her as signatory for the current account.

RESOLVED

That Mrs Murphy be accepted as a signatory for the cheques.

755 ALEC CHANDLER Members were advised of a letter of thanks received from Mrs Chandler in respect of the tribute from the Council.

756 ROAD WORKS Members were advised of the reply which had been sent to Councillor Mrs Ash-Smith regarding the continuous road works in the area.

757 CHARITY DANCE A letter had been received from the Mayor of Dartford, Councillor Mrs Ann Allen inviting Members to purchase tickets for a Charity Dance to be held on Saturday, 30th April.
NOTED

758 CIVIC SERVICE Members were advised of an invitation received from the Mayor of Dartford, Councillor Mrs Ann Allen, to attend the Civic Service at St. Anselm's Church at 3pm on Sunday, 1st May.

759 POLICING Councillor Sheila East advised of a letter she had received from Chief Inspector Campbell informing of a change in the policing of Greenhithe and Swanscombe.

760 KAPC Members had received a copy of the Parish News - issue no 209.

761 CRAYLANDS LANE DEVELOPMENT Members had been given a copy of the reply from Saxon Homes dated 7th April and were advised of the reply received from KCC. After consideration, it was,

B/EK

RESOLVED

That the clerk arrange for a Meeting to be held with David Simms at the Leisure Centre, on Wednesday 4th May at 8pm - with Members meeting at 7.30pm. Members to be advised if arrangements confirmed.

Members voiced concern on hearing that the Hospital School was to be moved from Manor Road.

762 ROAD CLOSURE The Clerk reported receipt of an Order for the Temporary Closure of Alma Road - not exceeding 28 days - from 3rd May 1994.

763 KAPC-DARTFORD A letter had been received from the Chairman of the Area Committee, Councillor Mrs Salway, advising that due to ill health the Secretary was resigning. The Clerk was asked to write a letter of thanks to Mrs Bird.

764 LIONS HOSPICE A letter was received from Mrs Peta Turner, thanking Members for their hospitality at the Meeting of the Finance and General Purposes Committee.

765 LOCAL GOVERNMENT REVIEW A copy of the Summary document had been received from KCC.

Dartford Borough Council had forwarded a copy of the Submission prepared by the 14 Kent Districts alongwith their own Supporting Document.

766 CENTENARY FAYRE Members agreed that volunteers assisting with the Fayre, who were not entitled to time off in leiu, should not have to pay for their costumes.

Councillor V Openshaw entered the Committee Room.

Members were shown the mugs which were to be delivered to the Schools on Monday, 25th April.

It was suggested that the Clerk contact Mr S Bacon to see if he would help judge the fancy dress competition.

767 EXECUTIVE COMMITTEE It was proposed by Councillor L G Caller and seconded by Councillor Mrs Ash-Smith,

RESOLVED

That the Minutes of the Meeting of the Executive Committee held on 15th February 1994 be confirmed and the Recommendations contained therein be adopted.

768 LEISURE CENTRE MANAGEMENT COMMITTEE It was proposed by Councillor Sheila East and seconded by Councillor T V Dixon,

RESOLVED

That the Minutes of the Leisure Centre Management Committee held on 28th February 1994 be confirmed and the Recommendations contained therein be adopted.

769 EXECUTIVE COMMITTEE It was proposed by Councillor Sheila East and seconded by Councillor L G Caller,

RESOLVED

That the Minutes of the Executive Committee held on 3rd March 1994 be confirmed and the Recommendations contained therein be adopted.

770 RECREATION AND AMENITIES COMMITTEE It was proposed by Councillor Sheila East and seconded by Councillor W G East,

RESOLVED

That the Minutes of the Meeting of the Recreation and Amenities Committee held on 10th March 1994 be confirmed and the Recommendations contained therein be adopted.

771 GREENHITHE FORESHORE Reference Minute 659, Councillor Mrs Ash-Smith advised that the residents living in Ingress Park were intending to lay waffle effect concrete to solve the problems caused by vehicles using this area.

772 FINANCE AND GENERAL PURPOSES COMMITTEE It was proposed by Councillor B E Read and seconded by Councillor W G East,

RESOLVED

That, with the exclusion of the last two paragraphs of page 139, the Minutes of the Meeting of the Finance and General Purposes Committee held on 31st March 1994 be confirmed and the Recommendations contained therein be adopted.

773 CENTENARY DANCE Reference Minute 731 - it was agreed that this should be discussed by all Members of the Council and it was suggested that local business' should also be included for consideration.

With reference to Minute 746 - it was agreed that any additional monies to be spent on the Centenary Dance should come before the Meeting of the Town Council for a decision to be made.

774 KNOCKHALL INFANT & JUNIOR SCHOOL Councillor Mrs Ash-Smith informed Members of the visit the Caretaker of Knockhall School - Brian Hockley - was making to St Petersburg, taking gifts which had been collected by children from the School.

The Clerk was asked to write a letter of congratulations to Mr Hockley.

775 TOWN MAYOR'S ANNOUNCEMENTS Members were advised of the Civic Service which was to be held at 10.30am at St. Mary's Church Greenhithe on Sunday, 8th May.

776 TOWN PLANNING The following planning applications had been received from Dartford Borough Council and were submitted for Members' consideration:

BSR

DA/94/0175/OUT Demolition of existing buildings and redevelopment of site to provide 25 units within class B1 & B2 of the uses classes order 1987 with associated parking, access and gatehouse.
Pelican Fabrications, Lower Road, Northfleet.

OBSERVATIONS No Observations.

DA/94/0174 Erection of a first floor side extension.
39 The Grove, Swanscombe.

OBSERVATIONS No Objections providing no objections are made by neighbours.

DA/94/0183 Erection of a single storey rear extension.
13 Eynsford Road, Greenhithe.

OBSERVATIONS No Objections providing no objections are made by neighbours.

DA/94/0191 Erection of 2 no. three bedroom houses linked to a three storey building providing 6 no. two bed flats and a two storey building providing 2 two bedroom and 2 one bed houses together with associated car parking amenity space & new access.
Land junction of Mounts Road/Bean Road, Greenhithe.

OBSERVATIONS Members request a site meeting as they are concerned about the access and site lines as this is very close to a busy road junction.

DA/94/0300/A Submission of details of road, footpaths and surface water disposal pursuant to condition 4 of planning permission ref no.DA/91/0300 for residential development.
Former Knockhall C P School, Sweyne Road, Greenhithe.

OBSERVATIONS No Objections.

DA/94/0203 Erection of a two storey side and single storey front and rear extension.

OBSERVATIONS No Objections providing no objections are made by neighbours.

Members were advised of the following Decision Notices which had been received from Dartford Borough Council, granting permission for development:-

BER

DA/94/0114 25 Kemsley Close, Greenhithe;

DA/94/0113 23 Kemsley Close, Greenhithe;

Da/94/0123/ADV Thameside Truck Centre, Manor Way, Swanscombe.

Members were advised that the following applications had been withdrawn:-

DA/93/0364 The Mount Nursing Home, Bean Road, Greenhithe;

DA/91/0499/OUT Site at pit no 11 London Road/Knockhall Chase, Greenhithe.

Questions were raised regarding the missing or broken covers on the Water Authorities' access points in Milton Street and Manor Road.

Councillor Caller gave a vote of thanks to Councillor Sheila East for the way she had carried out her duties as Town Mayor, with humour and dignity.

B. Rend.

TOWN MAYOR

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