

MINUTES of the PERSONNEL COMMITTEE
Held at the LEISURE CENTRE, CRAYLANDS LANE, SWANSCOMBE
On WEDNESDAY 12TH September 2001 at 6.30pm

PRESENT: Cllr Mrs A Harvey
Cllr. L Caller Cllr P R Defty
Cllr T J Carrington Cllr B E Read

249 DECLARATIONS OF INTEREST It was recorded no amendments to the register that is held in the office.

250 MINUTES FROM PERSONNEL MEETING ON 31st MAY 2001 These were signed and proposed as a true record. Proposed by Cllr L Caller and seconded Cllr B Read.

251 EXCLUSION OF PRESS AND PUBLIC Due to the confidential nature of business to be transacted, it was

RESOLVED

That the Press and Public be excluded from the Meeting whilst the following items were discussed.

252 STAFFING Members were provided with a record of staff who had taken sick leave over the last 3 months including their total sick leave for the year. It was,

NOTED

253 LEISURE CENTRE Members were provided with copies of two probationary reports for Leisure Centre staff.

After consideration it was,

RECOMMENDED

That both probationary periods should be ended and the salary increased for one to £11725.95 incl. Inner fringe

254 STAFF COVER ISSUES Members were informed that the Centre Manager would be going into hospital for an operation on his leg. He requested if he could return on light duties in plaster. It was also explained that there was cross over period of holidays and it left the part timers running the Centre

After consideration it was,

RECOMMENDED 

That he could return providing he had been signed back from his doctor fit for light duties. Also to contact the person that had sent in a CV who has experience in Recreation Duties and is local. If not it was agreed that the Town Clerk's husband Stephen Povey could be used to help out and be paid for his time.

255 OVERTIME Members were asked if it would be possible to pay the extra hours that will be needed to be worked by the part timers instead of hours in lieu. It was,

RECOMMENDED

That an overtime rate would be allowed at time and a quarter just for a short period to cover the holiday and sickness.

256 MINUTE REF. 106 Members were informed that the particular member of staff mentioned as per Minute Ref. 106 had improved and it was,

RECOMMENDED

That their salary was to be increased by half a spinal point and a letter sent to the member of staff requesting that their effort would continue to increase.

257 MINUTE REF. 720 Members were informed that the particular member of staff mentioned as per Minute Ref. 720 has meet the targets set and therefore an increase in salary. It was,

RECOMMENDED

That their salary was to be increased by a spinal point.

258 CARETAKERS Members were informed that both Caretakers will be taking retirement on their 65th Birthdays 11th October and 17th November. It was,

RECOMMENDED

That a job advert is put out for both caretakers at a salary of £60 per week making the Church Road Hall just a caretaker and not a caretaker and handy man. Town Mayor and Town Clerk to interview.

259 HANDYMAN The position of Handy Man for Centre and Halls to be a separate position. It was,

RECOMMENDED

That the Centre Manager and Town Clerk to put together what they feel is required of a Handy Man and number of hours.

260 GOLDEN JUBILEE BANK HOLIDAY Members were informed of the proposed extra Bank Holiday in June 3rd and 4th of June. It was,

NOTED

261 CV Members were provided with a copy of a CV from a local resident who has experience in being a Duty Manager for Leisure Link at Crooklog Leisure Centre and Swallows Leisure Centre. It was,

RECOMMENDED

That he would be contacted and asked if he could help to cover some shifts in the pending staffing problem and kept on file.

262 TOWN CLERK: Members were informed that the probationary period for the Town Clerk ended on 27th August 2001. It was,

RECOMMENDED

That the Clerk's probationary period was ended and made a permanent member of staff and her salary increased by one spinal point.

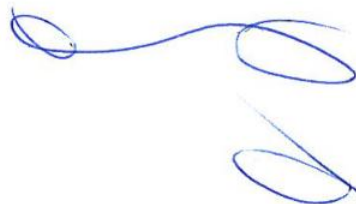
263 LETTER OF RESIGNATION Members were informed that a part time Bar Staff had resigned and given one months notice. It was,

RECOMMENDED

That the position be advertised and the Town Mayor, Town Clerk and Centre Manager interview.

264 ETHICAL STANDARDS – WHISTLEBLOWING POLICY Members were provided with copies of Dartford Borough Council's Whistleblowing Policy. It was,

NOTED



A Meeting of the LEISURE CENTRE COMMITTEE
Held at the LEISURE CENTRE on
WEDNESDAY 12TH SEPTEMBER 2001
At 7.30pm

PRESENT: Cllr T Carrington
Cllr P R Defty Cllr J C D Holmes
Cllr Mrs A Harvey Cllr Mrs J Holmes
Cllr B E Read

Apologies for absence Councillors C Broadley and G Clutterbuck

265 DECLARATIONS OF INTEREST No amendment was made to the recorded Declarations of Interest held in the office

266 MINUTES OF THE MEETING HELD ON 24TH MAY 2001 Proposed by Cllr B Read as a true record and seconded by Cllr P Defty.

267 SUNBEDS Members were informed that the sunbeds have been very popular and that a new advertising campaign will go out end of September to promote topping up fading holiday tan. It was,

NOTED

268 FIRST AID COURSE Members were informed that the two part time staff are still to go on one-day first aid course.

It was,

NOTED

269 TRAMPOLINE COACH COURSE Members were asked if Beverley could attend a Trampoline Coach Course this will save money as we will not need to hire a Trampoline Coach.

It was,

NOTED

270 NEW ACTIVITIES Members were informed of several new activities being tried at the Leisure Centre.

It was,

NOTED

271 GAMING MACHINE Members were informed that the new quiz machine had after teething problems become quite popular, but is still being monitored.

It was,

NOTED

272 FAMILY FUN DAY Members were informed of the success of the Family Fun day and the £480 raised for Geoff Jones charity. Hoping to be an annual event.

It was,

RECOMMENDED

That next year more people are involved to help out.

273 SECURITY Member were informed that security was still an issue. The reception are being especially vulnerable.

It was,

RECOMMENDED

That slam locks were purchased for the till, ask the till supplier for their recommendations.

274 STAFFING ISSUES Members were informed that there will a cross over period of holiday for two full timers and the Centre Manager will be out of action for a while due to an operation. It was,

RECOMMENDED

That casual staff to be used as much as possible in conjunction with Centre Manager on light duties.

275 SHORT MATT BOWLS Members were informed of a request regarding short matt bowls there are approximately 20 people interested in playing short matt bowls. It was,

RECOMMENDED

That prices are to be £1 per person for two hours for a trial period, but they would need to become members of the centre.

276 MANAGEMENT CONTRACT Members were provided with copies of a document which is an example of a specification from Leisure Connection.

It was,

RECOMMENDED

That a further visit be arranged as soon as possible during the day either a Monday or Wednesday to visit Tonics. Travelling costs to be met by the company. Town Clerk to arrange the visit.



MINUTES of the MEETING of the FINANCE AND GENERAL PURPOSES
COMMITTEE held at the LEISURE CENTRE, CRAYLANDS LANE
SWANSCOMBE on THURSDAY 20th SEPTEMBER 2001

PRESENT: Cllr. B E Read – Chairman
Cllr. L G Caller Cllr. Mrs A Harvey
Cllr. T J Carrington Cllr. J C D Holmes
Cllr. G M Clutterbuck Cllr. Mrs J M Holmes
Cllr. P R Defty Cllr. M J Munn
Cllr. T V Dixon Cllr. Mrs G Prior
Cllr. H Dold Cllr. Mrs I A Read

277 MINUTES The Minutes of the Meeting held on 14th June 2001 were confirmed and signed.

Apologies for Absence were received from Councillors W Cunningham and B Francis.

278 DECLARATIONS OF INTEREST No additional declarations were made.

279 REVISED ACCOUNTS PAID FOR JANUARY, FEBRUARY AND MARCH 2001 The Town Clerk reported that the revised accounts amounting to 92,746.42 had been paid during January, February and March 2001 as per the annexed list.

280 ACCOUNTS PAID FOR APRIL, MAY AND JUNE 2001 The Town Clerk reported that the accounts amounting to £102,904.08 had been paid during April, May and June 2001 as per the annexed list..

281 REVISED INCOME FOR JANUARY, FEBRUARY AND MARCH 2001 The revised income for January, February and March amounting to £35,582.59 was received as set out in the annexed list.

282 INCOME FOR APRIL, MAY AND JUNE 2001 The income for April, May and June amounting to £139,907.94 was received, as set out in the annexed list.

281 WORLD SIGHT DAY 11TH OCTOBER 2001 Members were advised of a request from Mr Spratt of Northfleet Swanscombe & Greenhithe Lions Club for the Mayor and Deputy Mayor to be blindfolded on 11th October in support of World Sight Day and arrange for a press release. Members supported the cause but were not sure about the Mayor and Deputy Mayors being blindfolded. However they suggested that a promotion could be held at the Leisure Centre and that Mr Spratt be contacted with this suggestion.

BER



282 BROOMFIELD PARK Members were advised of the problems with The construction of the play area and the claim for compensation. It was:

RECOMMENDED

That Playdale be contacted again concerning compensation and advising that payment would not be made until the Council was fully satisfied.

283 VISIT TO ARCHEOLOGICAL DIG – RLE Members were informed that the visit to the dig at Springhead Road was very informative and interesting and that Jay Carver had been approached to investigate the possibility of having a display of the findings here at the Centre for schools to view and the public to see. It was:

RECOMMENDED

That a letter be sent thanking Rail Link for organising the tour.

284 URBAN Members were advised that Urban had given a talk on the funding available to the local community including timescales. It was:

RECOMMENDED

That a working party be formed as soon as possible and ratified at the next Town Council Meeting. Also that Ross Gill in Brighton be contacted for information on funding.

285 RETIREMENT FROM SPORTS PAVILION REPRESENTATION Members were advised that Cllr L Bobby and Cllr P Defty had submitted their resignation from the Sports Pavilion Representatives from the Council and that new representatives will be required. It was:

RECOMMENDED

That this item be placed on the Agenda of the Town Council Meeting.

286 BUS SHELTERS Members were informed that the original manufacturer has been approached by Dartford Borough Council regarding prices for repairing the shelters. NOTED

287 ABANDONED AND UNTAXED VEHICLES – OPERATION CUBIT Members were provided with a copy of a letter and plans from Dartford Borough Council regarding abandoned and un-taxed vehicles - 'Operation Cubit'. They were advised that the plans needed to be signed and stamped showing the boundaries of our land and then returned to DBC. The signs provided by DBC had to be put up at the areas marked and photographs taken showing the date and time the photograph was taken and sent to DBC.

288 QED Members were provided with a copy of the letter received from QED concerning their Annual General Meeting on 4th October 2001. NOTED

BeR

289 PIER HOTEL, GREENHITHE Members were provided with a copy letter from the Borough concerning excessive noise from drinkers at the Pier Hotel. NOTED

290 NORTH WEST KENT COUNCIL FOR VOLUNTARY SERVICES Members were provided with a copy of a letter received from Dartford Borough Council inviting them to the Meetings being held at Knockhall School on 24th September and 8th October . NOTED

291 PRICE WATER HOUSE Members were provided with a copy of the letter from Price Waterhouse enclosing the Audit Certificate for 1998/99 and 1999/2000 accounts. NOTED.

292 NORTH KENT EQUINE GROUP Members were give a copy of the letter of 12th September received from Dartford Borough Council and a copy of the Minutes of the Meeting held on 3rd September 2001. NOTED

293 ORBIT TRANSPORT SOLUTIONS Members were provided with a copy of the information pack received from Orbit. NOTED

294 DARTFORD BOROUGH COUNCIL Members were provided with a copy of the dates of the Borough's Meetings. NOTED

295 BENDIGO WHARF Members were provided with a copy of a letter received from our solicitors dated 19th September 2001 concerning the the access to Pier Road. NOTED

296 VISIT TO TONIC ON MONDAY 24TH SEPTEMBER Members were advised that Craig Scott from Tonics thought that a visit to Sittingbourne would be more advantageous. It was:

RECOMMENDED

That the visit be arranged for Monday 1st October.

297 SWAN VALLEY Members were advised that the school had increased the use of the Leisure Centre for physical education but that the childrens behaviour had not improved. It was:

RECOMMENDED

That the Town Clerk writes to the Chairman of Governors before the 9th October 2001 and include in the letter an enquiry about the trophies that had been donated by the Council and establish whether they had been displayed.

298 SECTION 106 CRAYLANDS LANE Members were provided with a copy of the Section 106. It was:

RECOMMENDED

That this item was added to the Agenda of the Town Council Meeting.

BER

299 TOWN PLANNING Members were advised that the following planning Applications had been received:

DA/01/00773

Submission of reserved matters pursuant to Condition 1 of Planning Permission DA/98/00664/OUT for siting, design, external appearance, access and landscaping for the erection of 274 new dwellings.

The Woodlands, Ingress Park, Greenhithe

OBSERVATIONS:

No observations

DA/01/00764/FUL

Application for the variation of Condition 02 of Planning permission DA/00/00591/FUL in Respect of increasing the maximum number of Residents from 40 to 50.

Rosewood 28 Bean Road Greenhithe

OBSERVATIONS:

No Observations

DA/01/00793/REM

Submission of details relating to gas protection Measures pursuant to Condition 12 of planning Permission DA/00/591/FUL for the erection of A two storey side/rear extension.

Rosewood 28 Bean Road Greenhithe

OBSERVATIONS:

No Observations

DA/01/00792//REM

Submission of landscaping details pursuant to Condition 4 of planning permission DA/00/591/FUL for the erection of a two storey Side/rear extension.

Rosewood 28 Bean Road Greenhithe

OBSERVATIONS:

No Observations

DA/01/50

Pursuant to Condition 11 Details of floodlighting, rebound walls fencing and Proposed hours of use for artificial pitch.

Swan Valley Community School

OBSERVATIONS:

Members felt that the floodlight times should be Restricted from 8am to 9pm.

BRK

DA/01/00808/REM

Submission of details proposed cycle route within Abbey Environs, Village Quarter and the Boulevard pursuant to Condition 33 of Planning Permission DA/98/00664/OUT for redevelopment of site.

Ingress Abbey Ingress Park Greenhithe Kent
DA9 9NR

OBSERVATIONS: No Observations

Members were advised that the following decision notice had been received from KCC

DA/01/62

Notification of Grant of Permission to Develop Land situated at Craylands Lane Pit, Craylands Lane, landraising platform for future development.

Blue Circle Industries c/o Rail Link Eng.
NOTED

Members were advised that the following notices had been received from Dartford Borough Council:

DA/01/00623/FUL

Swan Valley Community School, Southfleet Road

300 5 HIGH STREET, GREENHITHE Members were asked why the planning application for the neon sign had not been received from the Borough.

301 CHURCH ROAD HALL Members were asked whether the rubbish at the rear of Church Road Hall and the bricked up door repaired.

302 ARRIVA Members were asked whether the bus stop outside the cemetery could be moved and Arriva invited to the next Crime Prevention, Traffic Working Party Meeting on the 17th October.

303 EXCLUSION OF PRESS AND PUBLIC Due to the confidential nature of the next item to be transacted it was

RECOMMENDED

That the Press and public be excluded from the next item

304 LAND AT THE REAR OF LEWIS ROAD Members were provided with a copy of a letter from a member of the public. It was:

RECOMMENDED

That after investigation of all the options it would be detrimental to the Council to sell at this time.

The Meeting closed at 9.02pm

BZ Road

EXPENDITURE JANUARY 2001

TOWN COUNCIL

LEISURE CENTRE

| | | |
|--------------------------------------|---------|---------|
| U/O Banking | | -26.94 |
| Equipment Rental | | 1948.12 |
| U/O Banking | | -104.61 |
| Casual Wages | | 14.80 |
| U/O Banking | | -0.20 |
| Bank Charges | 4.11 | |
| Stationery | 26.05 | 13.10 |
| Clerk's subscriptions | 60.00 | |
| Wages Week 40 | 496.08 | 51.35 |
| Parks maintenance | 63.06 | |
| Leisure Centre clothing | | 265.20 |
| Padlocks & keys | 27.26 | |
| Stair repairs & vynyl floor covering | | 713.22 |
| Christmas lighting | 1554.53 | |
| Stationery | 58.74 | |
| Skip hire | 274.95 | |
| Electricity account | | 455.43 |
| Cash in transit | 43.99 | 87.99 |
| Business Rates & Parks wages | 445.00 | 1417.00 |
| Equipment | | 5.00 |
| Casual staff, food, supplies & DJ | | 472.12 |
| Wages Week 41 | 490.99 | |
| Superannuation | 1577.86 | 148.62 |
| Parks wages | 15.00 | |
| Flowers | 20.00 | |
| Computer | 149.99 | |
| Dog bins | 144.14 | |
| Skip hire | 137.47 | |
| Stationery | 47.54 | 7.03 |
| Hygiene services | | 7.01 |
| Parks fuel | 124.85 | |
| Vending supplies | | 66.98 |
| Gaming machine rental | | 106.93 |
| Bar supplies | | 2405.82 |
| Electricity account | 50.19 | |
| Street lighting | 50.34 | |
| Tax & NI | 2654.61 | 1308.87 |
| Rent Skull Site | 14.69 | |
| Coaching, Refunds and Party Food | | 64.67 |
| Food and maintenance | | 25.45 |
| Wages Week 42 | 460.63 | |
| Casual Wages, Food etc | | 130.55 |
| Bar supplies | | 140.08 |
| Glass | | 82.25 |
| Bar supplies | | 1313.80 |
| Heating & gutters maintenance | | 1110.73 |
| Waste collection | | 48.73 |

BZR



JANUARY

| | | |
|---|----------|----------|
| Playground Inspection and risk assessment | 352.50 | |
| Tubes & Spark plugs | 12.86 | |
| Storage heater | 79.34 | |
| Allotment rents | 113.68 | |
| Christmas lighting | 518.18 | |
| Television | | 200.00 |
| Tills maintenance contract | | 440.63 |
| Monthly wages | 4939.59 | 3802.47 |
| Wages Week 43 | 462.64 | |
| Casual Wages & Maintenance | | 146.76 |
| Stationery & cleaning materials | 314.97 | 197.15 |
| Electricity account | 99.36 | |
| Satellite installation | | 64.63 |
| Toilet repairs | | 1014.03 |
| Food & cleaning materials | | 51.80 |
| Paint | 28.14 | |
| Waste collection | | 28.52 |
| Health questionnaires | 70.00 | 80.00 |
| Cash in transit | 43.99 | 87.99 |
| Hygiene services | | 13.14 |
| Wages Childrens Party | | 314.92 |
| Sky subscription | | 156.28 |
| U/O Banking | | -32.04 |
| Equipment Rental | | 974.06 |
| Telephone Rental | | 111.63 |
| Food | | 0.32 |
| | TOTAL | |
| | 16027.32 | 19931.39 |
| GRAND TOTAL | | 35958.71 |

B&K


EXPENDITURE FEBRUARY 2001

TOWN COUNCIL

LEISURE CENTRE

| | | |
|-----------------------------|---------|---------|
| Casual Wages & coaching | | 75.02 |
| Donation Ruth Povey | 25.00 | |
| Parks Wages | 25.00 | |
| Bar supplies | | 158.70 |
| Remedial electric work | | 235.00 |
| Subsistence | 4.00 | |
| Stationery | 36.21 | 36.22 |
| Cleaning materials | | 31.73 |
| Water bills | | 295.67 |
| Phone bills | 304.33 | 291.75 |
| Pager account | 14.98 | |
| Vending machine rental | | 596.94 |
| Gas Bill | 215.01 | |
| Training | 125.00 | |
| Parks wages | 87.08 | |
| Donation - Serpa | 20.00 | |
| Casual Wages | | 129.07 |
| Wages Week 44 | 433.90 | |
| Clothing | | 51.64 |
| Hygiene services | | 13.14 |
| Bar supplies | | 72.22 |
| Street lighting | 50.34 | |
| Bar supplies | | 255.19 |
| Skip hire | 137.47 | |
| Bar supplies | | 109.66 |
| Computer repair | 88.13 | |
| Wages Week 45 | 337.13 | |
| Bar supplies | | 167.15 |
| White lining supplies | 113.86 | |
| Parks fuel | 180.15 | |
| Parks - supplies | 71.47 | |
| Gymn equipment | | 75.31 |
| Coaching | | 52.65 |
| Public lighting | 31.85 | |
| Fruit machine rental | | 106.93 |
| Bar supplies | | 26.68 |
| Waste collection | | 48.73 |
| Fan maintenance | | 293.75 |
| Kockhall portacabin repairs | 329.59 | |
| Skip hire | 137.47 | |
| Tax and NI | 1581.60 | 1069.49 |
| Casual Wages | | 92.44 |
| Superannuation | 1160.71 | 139.38 |
| Gas bill | 315.59 | |
| Wages Week 46 | 453.71 | |
| Monthly wages | 3730.43 | 4534.10 |
| Literature | | 5.00 |

BER



FEBRUARY

| | | |
|------------------|--------|----------|
| Wages week 47 | 425.39 | |
| Stocktake | | 95.00 |
| Sky subscription | | 156.28 |
| Skip hire | 137.47 | |
| Lighting repairs | | 577.27 |
| Bar supplies | | 72.69 |
| Stationery | 114.44 | 49.01 |
| U/O Banking | | -413.13 |
| | TOTAL | 10687.31 |
| | | 9500.68 |
| GRAND TOTAL | | 20187.99 |



EXPENDITURE MARCH 2001

TOWN COUNCIL

LEISURE CENTRE

| | | |
|-------------------------------------|---------|---------|
| Casual Staff, Food, Maintenance | | 90.67 |
| Admin Misc. & Food | 57.73 | 47.40 |
| Subscription Local Council Advisory | 141.00 | |
| Wall Repairs | 767.28 | |
| Clerk's Subscription | 70.00 | |
| Cleaning supplies | | 23.03 |
| Bin Liners | 62.69 | |
| Parks equipment repairs | 189.28 | |
| Locks & keys | 14.49 | |
| Hot water tank installation | 7252.95 | |
| Cash in Transit | 43.99 | 87.99 |
| CCTV repairs | | 258.50 |
| Bar supplies | | 83.10 |
| Alarm system service | | 142.57 |
| Wages week 48 | 436.63 | |
| First Aid training | 146.88 | 225.60 |
| New Years Eve refund | | 22.50 |
| Hygiene Services | | 13.14 |
| Alarm System maintenance | | 628.92 |
| Subscription KAPC | 810.75 | |
| Boiler repairs | | 112.45 |
| Stationery | 39.36 | -23.03 |
| Street Lighting | 50.34 | |
| Bar Supplies | | 386.26 |
| Emergency plumbing | | 120.00 |
| Water charges | 62.54 | 221.11 |
| Wages Week 49 | 436.63 | |
| Casual Wages & coaching | | 112.69 |
| Light fittings | | 68.33 |
| Gate | 120.02 | |
| Parks fuel | 164.43 | |
| Equipment | | 69.38 |
| Electrical testing | | 282.00 |
| Skip hire | 137.47 | |
| Tools & bolts | 52.93 | |
| Bar supplies | | 23.50 |
| Bar supplies | | 1010.93 |
| Advertising | | 383.94 |
| Alarm maintenance | | 157.16 |
| Cleaning after flood | | 560.00 |
| Bar supplies | | 132.05 |
| Stationery | 311.89 | 23.32 |
| S/C Infant School subscription | 45.00 | |
| Playground equipment repairs | 2212.53 | |
| Dog bins | 187.07 | |
| Subscription KAPC | 9.99 | |
| Electricity bills | 297.93 | |
| Superannuation | 1174.75 | 147.41 |

B.R.



11/14/14 4001

| | | |
|----------------------|----------|----------|
| Tax & NI | 1565.14 | 1121.98 |
| Refund of Flowers | -100.00 | |
| Wages Week 50 | 513.56 | |
| New Years Eve refund | | 13.50 |
| Casual Wages | | 178.73 |
| New Years Eve refund | | 9.00 |
| Repairs | 14.57 | |
| Parks Wages | 35.00 | |
| Parks Wages | 174.00 | |
| Waste collection | | 48.73 |
| Flood humidifiers | | 1413.74 |
| Cleaning materials | | 6.11 |
| Street Lighting | 262.24 | |
| Cleaning materials | | 30.74 |
| Sky subscription | | 156.28 |
| Food & maintenance | | 91.99 |
| Bar supplies | | 48.92 |
| Wages Week 51 | 494.22 | |
| Wages Month 12 | 3671.30 | 4299.79 |
| Bar supplies | | 74.78 |
| Extinguishers | | 549.16 |
| Cash in transit | 43.99 | 87.99 |
| Fruit machine rental | | 106.93 |
| Electricity accounts | 87.20 | |
| Donation for trees | 50.00 | |
| Cleaning materials | 9.87 | 90.95 |
| Stationery | 18.20 | 24.90 |
| Boiler repairs | | 82.25 |
| Bar supplies | | 82.55 |
| Wages Week 52 | 524.96 | |
| Clerk to Justices | | 10.00 |
| O/U Banking | | -1.02 |
| TOTAL | 22660.80 | 13938.92 |
| GRAND TOTAL | | 36599.72 |

BER

INCOME JANUARY

| | | | |
|---------------------------------|---------------------|----------|-----------|
| Parks | | | |
| Reimbursement Fire Extinguisher | | 58.63 | |
| Football | | 243.50 | 302.13 |
| Community Halls | Grove Hall | 245.12 | |
| | Church Road | 267.99 | 513.11 |
| Pavilion | | | 1,542.50 |
| Administration | Copier | 3.40 | |
| | Interest | 1,093.41 | |
| | VAT | 2,746.16 | 3,842.97 |
| Leisure Centre | Income | | 2,744.47 |
| Bar | Income | 3,410.17 | |
| | Food | 413.24 | |
| | Gaming Machine | 744.04 | 4,567.45 |
| Misc. | Wayleave Refund | 1.15 | |
| | Mayors Refreshments | 34.26 | |
| | Seaboard Refund | 254.34 | 289.75 |
| TOTAL | | | 13,802.38 |

BER



INCOME FEBRUARY

Parks

| | | | |
|-----------------|----------------|----------|-----------|
| Community Halls | Grove Hall | 200.59 | |
| | Church Road | 358.16 | 558.75 |
| Administration | Copier | 7.32 | |
| | Interest | 934.56 | 941.88 |
| Leisure Centre | Income | | 6,030.53 |
| Bar | Income | 3,042.57 | |
| | Food | 419.50 | |
| | Gaming Machine | 369.75 | 3,831.82 |
| TOTAL | | | 11,362.98 |

BER



INCOME MARCH

Parks

| | | | |
|-----------------|-------------|--------|--------|
| Community Halls | Grove Hall | 330.38 | |
| | Church Road | 305.20 | 635.59 |

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|----------------|----------|--|--------|
| Administration | Interest | | 956.45 |
|----------------|----------|--|--------|

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|----------------|--------|--|----------|
| Leisure Centre | Income | | 3,433.90 |
|----------------|--------|--|----------|

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|-----|----------------|----------|----------|
| Bar | Income | 4,525.12 | |
| | Food | 465.74 | |
| | Gaming Machine | 400.43 | 5,391.29 |

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|-------|--|--|-----------|
| TOTAL | | | 10,417.23 |
|-------|--|--|-----------|

BER



Swanscombe & Greenhithe Town Council
Income and Expenditure for April

| | | | | | |
|------------------------------|-------------------------------|-------------------------------------|----------------|----------------|--|
| Department Number : 1 | | Department Name : Grove Hall | | | |
| <u>N/C</u> | <u>N/C Name</u> | <u>Debits</u> | <u>Credits</u> | <u>Balance</u> | |
| 2212 | P.A.Y.E. Halls Staff | 81.75 | | 81.75 | |
| 2233 | Pension Fund Grove Hall Staff | 52.12 | | 52.12 | |
| 4000 | Grove Hall Hire | | 370.41 | -370.41 | |
| 7006 | Net Wages - Grove Hall Staff | 246.06 | | 246.06 | |
| 7103 | General Rates | 48.00 | | 48.00 | |
| 7610 | Music Licence | 75.43 | | 75.43 | |
| 7805 | Cleaning Grove Hall | 5.50 | | 5.50 | |
| | | <u>508.86</u> | <u>370.41</u> | <u>138.45</u> | |

| | | | | | |
|------------------------------|----------------------|---------------------------------------|-----------------|----------------|--|
| Department Number : 2 | | Department Name : The Pavilion | | | |
| <u>N/C</u> | <u>N/C Name</u> | <u>Debits</u> | <u>Credits</u> | <u>Balance</u> | |
| 4008 | Squash | | 223.50 | -223.50 | |
| 7033 | Business Rates | 984.11 | | 984.11 | |
| 788 | Pavilion Rent | | 1,591.75 | -1,591.75 | |
| 7800 | Repairs and Renewals | 65.00 | | 65.00 | |
| | | <u>1,049.11</u> | <u>1,815.25</u> | <u>-766.14</u> | |

| | | | | | |
|------------------------------|-------------------------------------|--------------------------------------|----------------|----------------|--|
| Department Number : 3 | | Department Name : Church Road | | | |
| <u>N/C</u> | <u>N/C Name</u> | <u>Debits</u> | <u>Credits</u> | <u>Balance</u> | |
| 2212 | P.A.Y.E. Halls Staff | 118.92 | | 118.92 | |
| 2232 | Pension Fund Church Road Hall Staff | 108.28 | | 108.28 | |
| 4001 | Church Road Hall Hire | | 358.99 | -358.99 | |
| 7005 | Net Wages - Church Road Hall Staff | 332.36 | | 332.36 | |
| 7102 | Water Rates | 20.79 | | 20.79 | |
| 7103 | General Rates | 96.50 | | 96.50 | |
| 7201 | Gas | 261.42 | | 261.42 | |
| 7610 | Music Licence | 115.22 | | 115.22 | |
| 7806 | Cleaning Church Road Hall | 5.50 | | 5.50 | |
| 7809 | Church Road Maintenance | 31.51 | | 31.51 | |
| | | <u>1,090.50</u> | <u>358.99</u> | <u>731.51</u> | |

| | | | | | |
|------------------------------|-----------------|-------------------------------------|----------------|----------------|--|
| Department Number : 4 | | Department Name : Allotments | | | |
| <u>N/C</u> | <u>N/C Name</u> | <u>Debits</u> | <u>Credits</u> | <u>Balance</u> | |
| 4002 | Allotment Rent | | 190.65 | -190.65 | |
| | | | <u>190.65</u> | <u>-190.65</u> | |

| | | | | | |
|------------------------------|-----------------|--|----------------|----------------|--|
| Department Number : 5 | | Department Name : Street Lighting | | | |
| <u>N/C</u> | <u>N/C Name</u> | <u>Debits</u> | <u>Credits</u> | <u>Balance</u> | |
| 7200 | Electricity | 157.52 | | 157.52 | |
| 7204 | Public Lighting | 42.84 | | 42.84 | |
| | | <u>200.36</u> | | <u>200.36</u> | |

| | | | | | |
|------------------------------|-----------------|------------------------------------|----------------|----------------|--|
| Department Number : 6 | | Department Name : Car Parks | | | |
| <u>N/C</u> | <u>N/C Name</u> | <u>Debits</u> | <u>Credits</u> | <u>Balance</u> | |
| 7103 | General Rates | 247.27 | | 247.27 | |
| | | <u>247.27</u> | | <u>247.27</u> | |

| | | | | | |
|------------------------------|-----------------|--|----------------|----------------|--|
| Department Number : 7 | | Department Name : Swanscombe Park | | | |
| <u>N/C</u> | <u>N/C Name</u> | <u>Debits</u> | <u>Credits</u> | <u>Balance</u> | |
| 4007 | Bowls | | 586.31 | -586.31 | |

AEH



Income and Expenditure for April

| | | | | |
|------|-------------------------|-----------------|---------------|-----------------|
| 7004 | Net Wages - Parks Staff | 2,327.83 | | 2,327.83 |
| 7105 | Water - Parks | 14.30 | | 14.30 |
| 7305 | Parks Equipment | 670.11 | | 670.11 |
| 7502 | Telephone | 14.98 | | 14.98 |
| | | <u>3,027.22</u> | <u>586.31</u> | <u>2,440.91</u> |

Department Number : 8 Department Name : Knockhall Playing Field

| <u>N/C</u> | <u>N/C Name</u> | <u>Debits</u> | <u>Credits</u> | <u>Balance</u> |
|------------|-----------------|---------------|----------------|----------------|
| 7103 | General Rates | 41.70 | | 41.70 |
| 7105 | Water - Parks | 76.38 | | 76.38 |
| | | <u>118.08</u> | | <u>118.08</u> |

Department Number : 11 Department Name : Sports Centre

| <u>N/C</u> | <u>N/C Name</u> | <u>Debits</u> | <u>Credits</u> | <u>Balance</u> |
|------------|-----------------------------------|---------------|----------------|----------------|
| 2215 | P.A.Y.E. Leisure Centre Staff | 398.60 | | 398.60 |
| 225 | N.I. Leisure Centre Staff | 483.19 | | 483.19 |
| 2235 | Pension Fund Leisure Centre Staff | 102.39 | | 102.39 |
| 2236 | Pension Fund Cleaning Staff | 34.57 | | 34.57 |
| 4013 | Bar Snacks | 49.41 | | 49.41 |
| 4018 | Sports Hall Income | | 990.55 | -990.55 |
| 4019 | Fitness Suite Income | | 787.76 | -787.76 |
| 4020 | Kids Activities Income | | 61.02 | -61.02 |
| 4021 | Admission Income | | 15.30 | -15.30 |
| 4022 | Concession Income | | 59.84 | -59.84 |
| 4023 | Aerobics Income | | 181.11 | -181.11 |
| 4024 | Membership Income | | 157.05 | -157.05 |
| 4025 | Kids Parties Income | | 215.84 | -215.84 |
| 4026 | Functions Income | | 127.66 | -127.66 |
| 4027 | Tae Kwan Do Income | | 142.96 | -142.96 |
| 4028 | Racquet Hire Income | | 11.05 | -11.05 |
| 4029 | Committee Room Income | | 53.19 | -53.19 |
| 4031 | Yoga Income | | 56.59 | -56.59 |
| 4035 | Payphone Income | | 15.23 | -15.23 |
| 4037 | Misc Leisure Centre Income | | 100.42 | -100.42 |
| 201 | Advertising | 104.34 | | 104.34 |
| 6204 | Leisure Centre Advertising | 313.02 | | 313.02 |
| 6900 | Miscellaneous Expenses | 2.97 | | 2.97 |
| 6901 | Misc Leisure Centre Expenses | 88.50 | | 88.50 |
| 7008 | Net Wages - Leisure Staff | 3,637.51 | | 3,637.51 |
| 7009 | Net Wages - Cleaning Staff | 465.77 | | 465.77 |
| 7012 | Net Wages - Casual Staff | 67.50 | | 67.50 |
| 7090 | Stocktake | 98.00 | | 98.00 |
| 7103 | General Rates | 1,430.05 | | 1,430.05 |
| 7106 | Water Leisure Centre | 306.46 | | 306.46 |
| 7231 | Lift Repairs | 90.00 | | 90.00 |
| 7306 | Leisure Centre Maintenance | | 4,941.50 | -4,941.50 |
| 7502 | Telephone | 126.76 | | 126.76 |
| 7508 | Leisure Centre Equipment - sports | 114.58 | | 114.58 |
| 7510 | Leisure Centre Leased Equipment | 828.99 | | 828.99 |
| 7555 | Cash in Transit | 37.44 | | 37.44 |
| 7604 | L/C Postage | 28.26 | | 28.26 |
| 7610 | Music Licence | 150.86 | | 150.86 |
| 7700 | Equipment Hire | 133.00 | | 133.00 |
| 7804 | Leisure Centre Cleaning | 73.18 | | 73.18 |
| 7921 | Hygiene Services | 6.24 | | 6.24 |

BER



Date: 04/10/2001
Time: 15:43:35

Swanscombe & Greenhithe Town Council
Income and Expenditure for April

9,171.59 7,917.07 1,254.52

Department Number : 12 **Department Name : Thames Bar**

| <u>N/C</u> | <u>N/C Name</u> | <u>Debits</u> | <u>Credits</u> | <u>Balance</u> |
|------------|--------------------------|-----------------|-----------------|------------------|
| 2214 | P.A.Y.E. Bar Staff | 124.74 | | 124.74 |
| 4012 | Bar Drinks | | 4,358.53 | -4,358.53 |
| 4013 | Bar Snacks | | 215.66 | -215.66 |
| 4014 | Bar Cooked Food | | 77.27 | -77.27 |
| 4015 | Bar Party Food | | 351.69 | -351.69 |
| 4016 | Bar Gaming Machines | | 308.64 | -308.64 |
| 4038 | Tea Machine | | 16.00 | -16.00 |
| 5005 | Bar Supplies | 2,187.19 | | 2,187.19 |
| 5006 | Rental of Gaming Machine | 91.00 | | 91.00 |
| 6900 | Miscellaneous Expenses | 29.65 | | 29.65 |
| 7007 | Net Wages - Bar Staff | 598.80 | | 598.80 |
| 7012 | Net Wages - Casual Staff | 106.61 | | 106.61 |
| 7007 | Bar Food Expenses | 179.79 | | 179.79 |
| 7555 | Cash in Transit | 37.44 | | 37.44 |
| 7610 | Music Licence | 52.50 | | 52.50 |
| | | <u>3,407.72</u> | <u>5,327.79</u> | <u>-1,920.07</u> |

Department Number : 13 **Department Name : Parks Equipment**

| <u>N/C</u> | <u>N/C Name</u> | <u>Debits</u> | <u>Credits</u> | <u>Balance</u> |
|------------|-----------------|---------------|----------------|----------------|
| 7300 | Fuel and Oil | 102.13 | | 102.13 |
| 7305 | Parks Equipment | 208.94 | | 208.94 |
| | | <u>311.07</u> | | <u>311.07</u> |

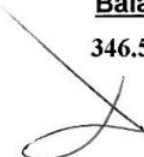
Department Number : 14 **Department Name : Town Council**

| <u>N/C</u> | <u>N/C Name</u> | <u>Debits</u> | <u>Credits</u> | <u>Balance</u> |
|------------|----------------------------|-----------------|-------------------|-------------------|
| 2210 | P.A.Y.E. Admin Staff | 372.88 | | 372.88 |
| 2220 | N.I. Admin Staff | 352.91 | | 352.91 |
| 2230 | Pension Fund Admin Staff | 574.17 | | 574.17 |
| 4041 | Admin Petty Cash | 19.69 | | 19.69 |
| 100 | Bank Interest Received | | 277.49 | -277.49 |
| 4444 | Photocopying | | 0.37 | -0.37 |
| 5004 | Election Admin Expenditure | 513.64 | | 513.64 |
| 6201 | Advertising | 67.20 | | 67.20 |
| 6207 | Town Council Precept | | 103,937.00 | -103,937.00 |
| 7013 | Net Wages Admin Staff | 2,150.75 | | 2,150.75 |
| 7204 | Public Lighting | 73.21 | | 73.21 |
| 7320 | Mayors Expenses | 1,776.00 | | 1,776.00 |
| 7501 | Postage and Carriage | 6.50 | | 6.50 |
| 7502 | Telephone | 202.29 | | 202.29 |
| 7504 | Office Stationery | 1,260.66 | | 1,260.66 |
| 7507 | Admin Subscription Fees | 95.02 | | 95.02 |
| 7509 | Admin Postage | 33.26 | | 33.26 |
| 7555 | Cash in Transit | 37.44 | | 37.44 |
| 7908 | CIVIC RECEPTION | 28.73 | | 28.73 |
| 8200 | Donations | 749.99 | | 749.99 |
| | | <u>8,314.34</u> | <u>104,214.86</u> | <u>-95,900.52</u> |

Department Number : 15 **Department Name : Park Staff**

| <u>N/C</u> | <u>N/C Name</u> | <u>Debits</u> | <u>Credits</u> | <u>Balance</u> |
|------------|----------------------|---------------|----------------|----------------|
| 2211 | P.A.Y.E. Parks Staff | 346.54 | | 346.54 |

BER



Date: 04/10/2001
Time: 15:43:35

Swanscombe & Greenhithe Town Council
Income and Expenditure for April

| | | | |
|------|--------------------------|-----------------|-----------------|
| 2221 | N.I. Parks Staff | 414.10 | 414.10 |
| 2231 | Pension Fund Parks Staff | 502.77 | 502.77 |
| 6900 | Miscellaneous Expenses | 65.00 | 65.00 |
| 7004 | Net Wages - Parks Staff | 694.11 | 694.11 |
| | | <u>2,022.52</u> | <u>2,022.52</u> |

| | | | | | |
|--------------------------------------|------------------------|--|-----------------------|-----------------------|--|
| <u>Department Number : 16</u> | | <u>Department Name : Hall Staff</u> | | | |
| <u>N/C</u> | <u>N/C Name</u> | <u>Debits</u> | <u>Credits</u> | <u>Balance</u> | |
| 2212 | P.A.Y.E. Halls Staff | 22.72 | | 22.72 | |
| 2222 | N.I. Halls Staff | 30.75 | | 30.75 | |
| | | <u>53.47</u> | | <u>53.47</u> | |
| | | <u>29,522.11</u> | <u>120,781.33</u> | <u>-91,259.22</u> | |

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Income and Expenditure for May**Department Number : 1****Department Name : Grove Hall**

| <u>N/C</u> | <u>N/C Name</u> | <u>Debits</u> | <u>Credits</u> | <u>Balance</u> |
|------------|-------------------------------|---------------|----------------|----------------|
| 2213 | P.A.Y.E. Grove Hall Staff | 225.76 | | 225.76 |
| 2233 | Pension Fund Grove Hall Staff | 41.69 | | 41.69 |
| 4000 | Grove Hall Hire | | 187.47 | -187.47 |
| 4500 | Grove Hall Repairs | 78.30 | | 78.30 |
| 4501 | Grove Hall Maintenance | 90.67 | | 90.67 |
| 7006 | Net Wages - Grove Hall Staff | 56.44 | | 56.44 |
| 7033 | Business Rates | 104.00 | | 104.00 |
| 7201 | Gas | 238.46 | | 238.46 |
| 7805 | Cleaning Grove Hall | 8.70 | | 8.70 |
| | | <u>844.02</u> | <u>187.47</u> | <u>656.55</u> |

Department Number : 3**Department Name : Church Road**

| <u>N/C</u> | <u>N/C Name</u> | <u>Debits</u> | <u>Credits</u> | <u>Balance</u> |
|------------|-------------------------------------|-----------------|----------------|----------------|
| 7232 | Pension Fund Church Road Hall Staff | 86.62 | | 86.62 |
| 1 | Church Road Hall Hire | | 277.71 | -277.71 |
| 7005 | Net Wages - Church Road Hall Staff | 557.15 | | 557.15 |
| 7033 | Business Rates | 184.00 | | 184.00 |
| 7809 | Church Road Maintenance | 178.32 | | 178.32 |
| | | <u>1,006.09</u> | <u>277.71</u> | <u>728.38</u> |

Department Number : 4**Department Name : Allotments**

| <u>N/C</u> | <u>N/C Name</u> | <u>Debits</u> | <u>Credits</u> | <u>Balance</u> |
|------------|-----------------|---------------|----------------|----------------|
| 4002 | Allotment Rent | | 152.76 | -152.76 |
| | | | <u>152.76</u> | <u>-152.76</u> |

Department Number : 6**Department Name : Car Parks**

| <u>N/C</u> | <u>N/C Name</u> | <u>Debits</u> | <u>Credits</u> | <u>Balance</u> |
|------------|-----------------|---------------|----------------|----------------|
| 7033 | Business Rates | 243.00 | | 243.00 |
| | | <u>243.00</u> | | <u>243.00</u> |

Department Number : 7**Department Name : Swanscombe Park**

| <u>N/C</u> | <u>N/C Name</u> | <u>Debits</u> | <u>Credits</u> | <u>Balance</u> |
|------------|--------------------------|-----------------|----------------|-----------------|
| 2211 | P.A.Y.E. Parks Staff | 428.13 | | 428.13 |
| 2221 | N.I. Parks Staff | 519.84 | | 519.84 |
| 2231 | Pension Fund Parks Staff | 453.17 | | 453.17 |
| 4007 | Bowls | | 74.75 | -74.75 |
| 4009 | Parks Miscellaneous | 395.76 | | 395.76 |
| 4210 | Parks Maintenance | 1,807.94 | | 1,807.94 |
| 4444 | Photocopying | | 2.00 | -2.00 |
| 7305 | Parks Equipment | 350.36 | | 350.36 |
| 7502 | Telephone | 88.71 | | 88.71 |
| 7703 | CTAEO | 220.06 | | 220.06 |
| 7770 | CSA | 50.00 | | 50.00 |
| | | <u>4,313.97</u> | <u>76.75</u> | <u>4,237.22</u> |

Department Number : 8**Department Name : Knockhall Playing Field**

| <u>N/C</u> | <u>N/C Name</u> | <u>Debits</u> | <u>Credits</u> | <u>Balance</u> |
|------------|-----------------|---------------|----------------|----------------|
| 7033 | Business Rates | 285.00 | | 285.00 |
| 7200 | Electricity | 16.33 | | 16.33 |
| | | <u>301.33</u> | | <u>301.33</u> |

Department Number : 9**Department Name : Broomfield Sports Ground**

| <u>N/C</u> | <u>N/C Name</u> | <u>Debits</u> | <u>Credits</u> | <u>Balance</u> |
|------------|---------------------|---------------|----------------|----------------|
| 4003 | Football Pitch Hire | | 259.00 | -259.00 |

BER

Date: 04/10/2001
Time: 15:45:10

Swanscombe & Greenhithe Town Council

Income and Expenditure for May

| | | | | |
|------|-----------------|--------------|---------------|----------------|
| 7309 | Parks Misc Exps | 40.00 | | 40.00 |
| | | <u>40.00</u> | <u>259.00</u> | <u>-219.00</u> |

Department Number : 11 **Department Name :** Sports Centre

| <u>N/C</u> | <u>N/C Name</u> | <u>Debits</u> | <u>Credits</u> | <u>Balance</u> |
|------------|-----------------------------------|------------------|-----------------|------------------|
| 2215 | P.A.Y.E. Leisure Centre Staff | 404.92 | | 404.92 |
| 2225 | N.I. Leisure Centre Staff | 475.72 | | 475.72 |
| 2235 | Pension Fund Leisure Centre Staff | 106.59 | | 106.59 |
| 2236 | Pension Fund Cleaning Staff | 37.45 | | 37.45 |
| 4018 | Sports Hall Income | | 802.59 | -802.59 |
| 4019 | Fitness Suite Income | | 772.28 | -772.28 |
| 4020 | Kids Activities Income | | 146.80 | -146.80 |
| 4021 | Admission Income | | 39.13 | -39.13 |
| 4022 | Concession Income | | 51.03 | -51.03 |
| 4023 | Aerobics Income | | 194.71 | -194.71 |
| 4024 | Membership Income | | 284.62 | -284.62 |
| 4025 | Kids Parties Income | | 255.32 | -255.32 |
| 4026 | Functions Income | | 255.33 | -255.33 |
| 4027 | Tae Kwan Do Income | | 170.19 | -170.19 |
| 4028 | Racquet Hire Income | | 14.47 | -14.47 |
| 4029 | Committee Room Income | | 25.11 | -25.11 |
| 4031 | Yoga Income | | 98.31 | -98.31 |
| 4035 | Payphone Income | | 27.32 | -27.32 |
| 4036 | Sweet Vending Income | | 14.85 | -14.85 |
| 4037 | Misc Leisure Centre Income | | 70.64 | -70.64 |
| 4066 | New Years Eve Refund | 3.00 | | 3.00 |
| 5005 | Bar Supplies | 13.98 | | 13.98 |
| 6204 | Leisure Centre Advertising | 387.00 | | 387.00 |
| 6901 | Misc Leisure Centre Expenses | 18.57 | | 18.57 |
| 7008 | Net Wages - Leisure Staff | 3,526.51 | | 3,526.51 |
| 7009 | Net Wages - Cleaning Staff | 461.59 | | 461.59 |
| 7012 | Net Wages - Casual Staff | 110.25 | | 110.25 |
| 7033 | Business Rates | 2,854.00 | | 2,854.00 |
| 7231 | Lift Repairs | 6,168.00 | | 6,168.00 |
| 7306 | Leisure Centre Maintenance | 1,106.80 | | 1,106.80 |
| 7502 | Telephone | 153.23 | | 153.23 |
| 7510 | Leisure Centre Leased Equipment | 508.03 | | 508.03 |
| 7555 | Cash in Transit | 40.25 | | 40.25 |
| 7600 | Legal Fees | 130.00 | | 130.00 |
| 7904 | Leisure Centre Cleaning | 231.37 | | 231.37 |
| 7921 | Hygiene Services | 11.18 | | 11.18 |
| | | <u>16,748.44</u> | <u>3,222.70</u> | <u>13,525.74</u> |

Department Number : 12 **Department Name :** Thames Bar

| <u>N/C</u> | <u>N/C Name</u> | <u>Debits</u> | <u>Credits</u> | <u>Balance</u> |
|------------|---------------------------------|-----------------|-----------------|----------------|
| 2214 | P.A.Y.E. Bar Staff | 147.84 | | 147.84 |
| 4012 | Bar Drinks | | 1,786.61 | -1,786.61 |
| 4013 | Bar Snacks | | 48.52 | -48.52 |
| 4014 | Bar Cooked Food | | 27.39 | -27.39 |
| 4015 | Bar Party Food | | 295.42 | -295.42 |
| 4016 | Bar Gaming Machines | | 450.72 | -450.72 |
| 4038 | Tea Machine | | 20.45 | -20.45 |
| 5005 | Bar Supplies | 406.92 | | 406.92 |
| 5007 | Bar Miscellaneous | 7.00 | | 7.00 |
| 7007 | Net Wages - Bar Staff | 1,084.34 | | 1,084.34 |
| 7012 | Net Wages - Casual Staff | 174.70 | | 174.70 |
| 7307 | Bar Food Expenses | 215.26 | | 215.26 |
| 7510 | Leisure Centre Leased Equipment | 133.00 | | 133.00 |
| 7555 | Cash in Transit | 40.25 | | 40.25 |
| | | <u>2,209.31</u> | <u>2,629.11</u> | <u>-419.80</u> |

BZR

Date: 04/10/2001

Swanscombe & Greenhithe Town Council

Page: 3

Time: 15:45:10

Income and Expenditure for May

Department Number : 14

Department Name : Town Council

| <u>N/C</u> | <u>N/C Name</u> | <u>Debits</u> | <u>Credits</u> | <u>Balance</u> |
|------------|----------------------------|-----------------|----------------|-----------------|
| 2210 | P.A.Y.E. Admin Staff | 331.04 | | 331.04 |
| 2220 | N.I. Admin Staff | 339.04 | | 339.04 |
| 2230 | Pension Fund Admin Staff | 574.15 | | 574.15 |
| 4040 | Admin Stationery/Supplies | 453.22 | | 453.22 |
| 4041 | Admin Petty Cash | 16.50 | | 16.50 |
| 4100 | Bank Interest Received | | 242.77 | -242.77 |
| 4444 | Photocopying | | 0.75 | -0.75 |
| 5000 | Materials Purchased | 35.00 | | 35.00 |
| 6206 | Town Council Miscellaneous | 34.04 | | 34.04 |
| 7013 | Net Wages Admin Staff | 2,151.65 | | 2,151.65 |
| 7200 | Electricity | 74.57 | | 74.57 |
| 7320 | Mayors Expenses | 60.00 | | 60.00 |
| 7502 | Telephone | 73.32 | | 73.32 |
| 7509 | Admin Postage | 40.43 | | 40.43 |
| 7555 | Cash in Transit | 40.25 | | 40.25 |
| 70 | Legal Fees | 258.00 | | 258.00 |
| | | <u>4,481.21</u> | <u>243.52</u> | <u>4,237.69</u> |

Department Number : 15

Department Name : Park Staff

| <u>N/C</u> | <u>N/C Name</u> | <u>Debits</u> | <u>Credits</u> | <u>Balance</u> |
|------------|-------------------------|-----------------|----------------|-----------------|
| 7004 | Net Wages - Parks Staff | 3,645.06 | | 3,645.06 |
| | | <u>3,645.06</u> | | <u>3,645.06</u> |

Department Number : 16

Department Name : Hall Staff

| <u>N/C</u> | <u>N/C Name</u> | <u>Debits</u> | <u>Credits</u> | <u>Balance</u> |
|------------|----------------------|------------------|-----------------|------------------|
| 2212 | P.A.Y.E. Halls Staff | 12.14 | | 12.14 |
| 2222 | N.I. Halls Staff | 24.32 | | 24.32 |
| | | <u>36.46</u> | | <u>36.46</u> |
| | | <u>33,868.89</u> | <u>7,049.02</u> | <u>26,819.87</u> |

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Date: 04/10/2001
Time: 15:48:45

Swanscombe & Greenhithe Town Council
Income and Expenditure for June

Page: 1

Department Number : 1 **Department Name : Grove Hall**

| <u>N/C</u> | <u>N/C Name</u> | <u>Debits</u> | <u>Credits</u> | <u>Balance</u> |
|------------|-------------------------------|---------------|----------------|----------------|
| 2213 | P.A.Y.E. Grove Hall Staff | 56.44 | | 56.44 |
| 2233 | Pension Fund Grove Hall Staff | 41.70 | | 41.70 |
| 4000 | Grove Hall Hire | | 241.28 | -241.28 |
| 7006 | Net Wages - Grove Hall Staff | 265.01 | | 265.01 |
| 7033 | Business Rates | 52.00 | | 52.00 |
| 7200 | Electricity | 47.22 | | 47.22 |
| 8204 | Insurance | 170.60 | | 170.60 |
| | | <u>632.97</u> | <u>241.28</u> | <u>391.69</u> |

Department Number : 2 **Department Name : The Pavilion**

| <u>N/C</u> | <u>N/C Name</u> | <u>Debits</u> | <u>Credits</u> | <u>Balance</u> |
|------------|------------------|---------------|----------------|----------------|
| 4067 | Pavilion Repairs | | 33.40 | -33.40 |
| | | | <u>33.40</u> | <u>-33.40</u> |

Department Number : 3 **Department Name : Church Road**

| <u>N/C</u> | <u>N/C Name</u> | <u>Debits</u> | <u>Credits</u> | <u>Balance</u> |
|------------|-------------------------------------|-----------------|----------------|----------------|
| 2212 | P.A.Y.E. Halls Staff | 234.56 | | 234.56 |
| 2222 | N.I. Halls Staff | 22.52 | | 22.52 |
| 2232 | Pension Fund Church Road Hall Staff | 86.63 | | 86.63 |
| 4001 | Church Road Hall Hire | | 485.19 | -485.19 |
| 7005 | Net Wages - Church Road Hall Staff | 264.94 | | 264.94 |
| 7033 | Business Rates | 92.00 | | 92.00 |
| 7200 | Electricity | 38.45 | | 38.45 |
| 7809 | Church Road Maintenance | 267.98 | | 267.98 |
| 8204 | Insurance | 170.60 | | 170.60 |
| | | <u>1,177.68</u> | <u>485.19</u> | <u>692.49</u> |

Department Number : 5 **Department Name : Street Lighting**

| <u>N/C</u> | <u>N/C Name</u> | <u>Debits</u> | <u>Credits</u> | <u>Balance</u> |
|------------|-----------------|---------------|----------------|----------------|
| 7200 | Electricity | 74.57 | | 74.57 |
| | | <u>74.57</u> | | <u>74.57</u> |

Department Number : 6 **Department Name : Car Parks**

| <u>N/C</u> | <u>N/C Name</u> | <u>Debits</u> | <u>Credits</u> | <u>Balance</u> |
|------------|-----------------|---------------|----------------|----------------|
| 7033 | Business Rates | 243.00 | | 243.00 |
| | | <u>243.00</u> | | <u>243.00</u> |

Department Number : 7 **Department Name : Swanscombe Park**

| <u>N/C</u> | <u>N/C Name</u> | <u>Debits</u> | <u>Credits</u> | <u>Balance</u> |
|------------|--------------------------|-----------------|----------------|-----------------|
| 2231 | Pension Fund Parks Staff | 453.18 | | 453.18 |
| 4003 | Football Pitch Hire | | 388.50 | -388.50 |
| 4007 | Bowls | | 28.85 | -28.85 |
| 4009 | Parks Miscellaneous | 22.00 | | 22.00 |
| 4210 | Parks Maintenance | 1,122.75 | | 1,122.75 |
| 7105 | Water - Parks | 67.55 | | 67.55 |
| 7200 | Electricity | 310.47 | | 310.47 |
| 7305 | Parks Equipment | 209.37 | | 209.37 |
| 7703 | CTAEO | 111.17 | | 111.17 |
| 7770 | CSA | 20.00 | | 20.00 |
| 8204 | Insurance | 341.18 | | 341.18 |
| | | <u>2,657.67</u> | <u>417.35</u> | <u>2,240.32</u> |

Department Number : 8 **Department Name : Knockhall Playing Field**

| <u>N/C</u> | <u>N/C Name</u> | <u>Debits</u> | <u>Credits</u> | <u>Balance</u> |
|------------|-----------------|---------------|----------------|----------------|
|------------|-----------------|---------------|----------------|----------------|

BSR

Income and Expenditure for June

| | | | | |
|------|---------------------|--|---------------|----------------|
| 4003 | Football Pitch Hire | | 318.00 | -318.00 |
| | | | <u>318.00</u> | <u>-318.00</u> |

Department Number : 9 **Department Name :** Broomfield Sports Ground

| <u>N/C</u> | <u>N/C Name</u> | <u>Debits</u> | <u>Credits</u> | <u>Balance</u> |
|------------|---------------------|---------------|----------------|----------------|
| 4003 | Football Pitch Hire | | 718.00 | -718.00 |
| 7200 | Electricity | 42.49 | | 42.49 |
| | | <u>42.49</u> | <u>718.00</u> | <u>-675.51</u> |

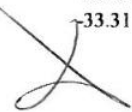
Department Number : 11 **Department Name :** Sports Centre

| <u>N/C</u> | <u>N/C Name</u> | <u>Debits</u> | <u>Credits</u> | <u>Balance</u> |
|------------|-----------------------------------|------------------|-----------------|------------------|
| 2215 | P.A.Y.E. Leisure Centre Staff | 421.74 | | 421.74 |
| 2225 | N.I. Leisure Centre Staff | 490.85 | | 490.85 |
| 2235 | Pension Fund Leisure Centre Staff | 140.97 | | 140.97 |
| 2236 | Pension Fund Cleaning Staff | 34.57 | | 34.57 |
| 4012 | Bar Drinks | | 1,418.09 | -1,418.09 |
| | Bar Snacks | | 26.08 | -26.08 |
| 4014 | Bar Cooked Food | | 8.25 | -8.25 |
| 4015 | Bar Party Food | | 68.08 | -68.08 |
| 4016 | Bar Gaming Machines | | 67.23 | -67.23 |
| 4018 | Sports Hall Income | | 2,275.86 | -2,275.86 |
| 4019 | Fitness Suite Income | | 523.75 | -523.75 |
| 4020 | Kids Activities Income | | 107.99 | -107.99 |
| 4021 | Admission Income | | 16.85 | -16.85 |
| 4022 | Concession Income | | 37.40 | -37.40 |
| 4023 | Aerobics Income | | 183.57 | -183.57 |
| 4024 | Membership Income | | 146.40 | -146.40 |
| 4025 | Kids Parties Income | | 98.09 | -98.09 |
| 4026 | Functions Income | | 85.10 | -85.10 |
| 4027 | Tae Kwan Do Income | | 107.22 | -107.22 |
| 4028 | Racquet Hire Income | | 6.80 | -6.80 |
| 4029 | Committee Room Income | | 60.42 | -60.42 |
| 4031 | Yoga Income | | 20.85 | -20.85 |
| 4037 | Misc Leisure Centre Income | | 79.15 | -79.15 |
| 4038 | Tea Machine | | 12.34 | -12.34 |
| 6204 | Leisure Centre Advertising | 120.01 | | 120.01 |
| 6901 | Misc Leisure Centre Expenses | 185.20 | | 185.20 |
| 7008 | Net Wages - Leisure Staff | 4,162.35 | | 4,162.35 |
| 7009 | Net Wages - Cleaning Staff | 486.46 | | 486.46 |
| 7012 | Net Wages - Casual Staff | 109.10 | | 109.10 |
| 7033 | Business Rates | 1,427.00 | | 1,427.00 |
| 7106 | Water Leisure Centre | 246.52 | | 246.52 |
| 7200 | Electricity | 3,224.77 | | 3,224.77 |
| 7201 | Gas | 1,268.48 | | 1,268.48 |
| 7210 | Leisure Centre Equipment | 76.58 | | 76.58 |
| 7306 | Leisure Centre Maintenance | 2,612.59 | | 2,612.59 |
| 7506 | Leisure Centre Stationery | 49.65 | | 49.65 |
| 7508 | Leisure Centre Equipment - sports | 74.79 | | 74.79 |
| 7804 | Leisure Centre Cleaning | 88.80 | | 88.80 |
| 7921 | Hygiene Services | 11.18 | | 11.18 |
| 8203 | Training Costs | 109.00 | | 109.00 |
| 8204 | Insurance | 4,898.32 | | 4,898.32 |
| | | <u>20,238.93</u> | <u>5,349.52</u> | <u>14,889.41</u> |

Department Number : 12 **Department Name :** Thames Bar

| <u>N/C</u> | <u>N/C Name</u> | <u>Debits</u> | <u>Credits</u> | <u>Balance</u> |
|------------|--------------------|---------------|----------------|----------------|
| 2214 | P.A.Y.E. Bar Staff | | 421.78 | -421.78 |
| 2224 | N.I. Bar Staff | 7.01 | | 7.01 |
| 4012 | Bar Drinks | | 2,074.72 | -2,074.72 |
| 4013 | Bar Snacks | | 82.32 | -82.32 |
| 4014 | Bar Cooked Food | | 33.31 | -33.31 |

BR



Income and Expenditure for June

| | | | | |
|------|----------------------------|-----------------|-----------------|------------------|
| 4015 | Bar Party Food | | 215.86 | -215.86 |
| 4016 | Bar Gaming Machines | | 1,150.21 | -1,150.21 |
| 4018 | Sports Hall Income | | 198.22 | -198.22 |
| 4019 | Fitness Suite Income | | 134.21 | -134.21 |
| 4020 | Kids Activities Income | | 15.91 | -15.91 |
| 4021 | Admission Income | | 3.06 | -3.06 |
| 4022 | Concession Income | | 17.01 | -17.01 |
| 4023 | Aerobics Income | | 98.04 | -98.04 |
| 4024 | Membership Income | | 57.87 | -57.87 |
| 4025 | Kids Parties Income | | 101.27 | -101.27 |
| 4027 | Tae Kwan Do Income | | 35.74 | -35.74 |
| 4028 | Racquet Hire Income | | 3.40 | -3.40 |
| 4029 | Committee Room Income | | 17.02 | -17.02 |
| 4031 | Yoga Income | | 8.94 | -8.94 |
| 4035 | Payphone Income | | 5.36 | -5.36 |
| 4037 | Misc Leisure Centre Income | | 40.42 | -40.42 |
| 4038 | Tea Machine | | 0.86 | -0.86 |
| 5005 | Bar Supplies | 268.60 | | 268.60 |
| 7007 | Bar Miscellaneous | 109.00 | | 109.00 |
| 7007 | Net Wages - Bar Staff | 1,034.00 | | 1,034.00 |
| 7012 | Net Wages - Casual Staff | 154.15 | | 154.15 |
| 7307 | Bar Food Expenses | 94.14 | | 94.14 |
| 8204 | Insurance | 1,705.94 | | 1,705.94 |
| | | <u>3,372.84</u> | <u>4,715.53</u> | <u>-1,342.69</u> |


Department Number : 14**Department Name : Town Council**

| <u>N/C</u> | <u>N/C Name</u> | <u>Debits</u> | <u>Credits</u> | <u>Balance</u> |
|------------|----------------------------|-----------------|----------------|-----------------|
| 2210 | P.A.Y.E. Admin Staff | 303.46 | | 303.46 |
| 2220 | N.I. Admin Staff | 335.08 | | 335.08 |
| 2230 | Pension Fund Admin Staff | 574.16 | | 574.16 |
| 4002 | Allotment Rent | 109.25 | | 109.25 |
| 4040 | Admin Stationery/Supplies | 408.15 | | 408.15 |
| 4041 | Admin Petty Cash | 11.43 | | 11.43 |
| 4100 | Bank Interest Received | | 220.39 | -220.39 |
| 4444 | Photocopying | | 0.88 | -0.88 |
| 5002 | Miscellaneous Purchases | 142.02 | | 142.02 |
| 6206 | Town Council Miscellaneous | 25.00 | | 25.00 |
| 6900 | Miscellaneous Expenses | 380.00 | | 380.00 |
| 7013 | Net Wages Admin Staff | 2,256.81 | | 2,256.81 |
| 7000 | Electricity | 31.41 | | 31.41 |
| 7507 | Admin Subscription Fees | 24.00 | | 24.00 |
| 7509 | Admin Postage | 26.80 | | 26.80 |
| 8200 | Donations | 46.50 | | 46.50 |
| 8203 | Training Costs | 170.00 | | 170.00 |
| 8204 | Insurance | 1,364.75 | | 1,364.75 |
| | | <u>6,208.82</u> | <u>221.27</u> | <u>5,987.55</u> |

Department Number : 15**Department Name : Park Staff**

| <u>N/C</u> | <u>N/C Name</u> | <u>Debits</u> | <u>Credits</u> | <u>Balance</u> |
|------------|-------------------------|------------------|------------------|------------------|
| 2211 | P.A.Y.E. Parks Staff | 406.66 | | 406.66 |
| 2221 | N.I. Parks Staff | 520.99 | | 520.99 |
| 7004 | Net Wages - Parks Staff | 3,936.46 | | 3,936.46 |
| | | <u>4,864.11</u> | | <u>4,864.11</u> |
| | | <u>39,513.08</u> | <u>12,499.54</u> | <u>27,013.54</u> |

BER



A MEETING of the LEISURE CENTRE COMMITTEE
will be held at the
LEISURE CENTRE, CRAYLANDS LANE, SWANSCOMBE
on WEDNESDAY 10TH OCTOBER 2001 at 6.30pm

Cllr T J Carrington
Cllr. L Bobby Cllr. P R Defty
Cllr. L Caller Cllr. Mr A Harvey
 Cllr. B E Read

305 APOLOGIES FOR ABSENCE Councillors J C D Holmes, Mrs J Holmes and G Clutterbuck.

306 SUBSTITUTES Councillor L G Caller substitute for Councillor J C Holmes and Councillor L Bobby substituted for Councillor G Clutterbuck.

307 DECLARATIONS OF INTEREST No amendment was made to the Registered Declarations of Interest

308 MINUTES OF THE MEETING HELD ON 12TH SEPTEMBER 2001
Proposed as a true and accurate record by Councillor L Caller and seconded by Councillor P Defty.

309 HIRE AGREEMENT Members were provided with a copy of the Hire Agreement Document for hire of Sports Centre. It was agreed that the Clerk should write to our solicitor and ask him to condense the agreement into bullet points on the reverse of the A4 hire form and to add that a copy of the full agreement was available for the hirer to read in the office.

6.2 to amend throughout document that one steward per hundred was required.

16.2 to remove 30 minutes before

18.2 to remove this completely

17 Smoking only allowed in permitted areas.

25.1 The word Towm to be amended to read Town.

310 CCTV It was suggested to Members that an ADT representative could come in and explain any queries we may have regarding the quotes we have received from themselves for cameras for the car park and far side of the building. It was,

RECOMMENDED

That the Clerk seeks advice from another source regarding upgrading the CCTV we have at present and increasing the cameras on outside of building and new car park.

311 GLASSWASHER AND ICE MAKER Members were informed that the glasswasher and ice maker were beyond repair. A quote was obtained which was the lowest one for £674 Glasswasher and £450.00 for icemaker.

It was,

RECOMMENDED

The warranty was checked on the glass washer and if the money was in the budget then they could be replaced.

312 PRICES FOR OUTDOOR PITCH Members were informed that a survey had been carried out into the prices other Centres are charging for outdoor multi purpose courts, and a list of proposed prices for the various sports on offer at an hourly rate.

Off-peak rates (Monday – Friday 10 - 5 and all weekend)

| | |
|-------------------|--------|
| 5 a side football | £22.00 |
| Basketball | £22.00 |
| Volleyball | £22.00 |
| Netball | £22.00 |

Peak rates (Monday – Friday 5 - 10pm.) Include use of floodlights.

| | |
|-------------------|--------|
| 5 a side football | £28.50 |
| Basketball | £28.50 |
| Volleyball | £28.50 |
| Netball | £28.50 |

It was,

RECOMMENDED

That these prices were accepted and used once the multi-purpose pitch was completed.

313 SWAN VALLEY SCHOOL Members were informed that the Centre was still experiencing problems with regards the school children at Swan Valley school. Also it was mentioned due to a recent incident the Centre was forced to close an evening and loss of earnings occurred. It was,

RECOMMENDED

That an invoice was sent to Swan Valley for payment of loss of earnings occurred.

314 CHILDRENS CHRISTMAS PARTY Members were informed that the Centre wanted to hold two separate Xmas parties for the children this year. first party will be for children aged between 2-8 year olds, the second party will be for children aged between 8-13.

Dates for these parties are Saturday 8th december for 2 – 8 year olds.
And for the 8-13 year olds 5th or 6th January 02
It was,

NOTED

315 NEW YEARS EVE FUNCTION Members were asked if the New Years Eve function could be cancelled this year due to both the Pavilion and the British Legion are holding new years eve events and would be direct competition to us and we feel that through past experiences it would not be viable to run.

It was,

RECOMMENDED

That the event is cancelled this year and a Golden Jubilee Event is run in June offering complimentary tickets to the people that were promised New Years Eve tickets. Also giving those people the rest of their ticket money from last years failed event.

316 WEDDINGS/FUNCTIONS The Members were asked to re-evaluate the price of hire of hall for a Wedding or similar large function. A wedding or similar function does take a lot of extra work from the Leisure Centre staff. The hall is often required for longer than normal.

It was,

RECOMMENDED

That the hire fee is increased to £175 for 3pm hire and left at £155 from 6pm hire.

317 CHRISTMAS CLOSING TIME The Members were asked what opening and closing times should be this year.

It was,

RECOMMENDED

That the Centre should close at 3pm Christmas Eve and reopen normal time on Wednesday 2nd January 2002.

318 STAFF USE OF CENTRE DURING CLOSE Members were asked if a member of staff could use the committee room and bar whilst the Centre was closed for Christmas for their partners 40th Birthday party. The Member of staff was willing to pay for the bar staff. It was,

RECOMMENDED

That the request was refused and the Members suggested that the Church Road Hall would be more suitable.

319 MANAGEMENT CONTRACT Members discussed the recent site visits and have agreed that all of the 3 companies had things to offer the Council. It was,

RECOMMEDED

That Councillor B Read and Councillor T Carrington would work on the Terms of Reference document that Members had copies of, and the Town Clerk to work on putting in the references to our Council then to present the new document back to the Leisure Centre Committee.

320 YOUTH CLUB Members requested that the Leisure Centre Committee could investigate the possibility of allowing the Leisure Centre to be used for a 3 hr session on a Saturday evening for the youths to use. A small entrance fee of 50p and provide a meeting place for the youths to talk or play some sport if they wish. It was,

RECOMMENDED

The Town Clerk writes to the KCC Youth and Community Geoff Walters offering our facilities and the suggestion of the Leisure Centre Committee.

MINUTES of the MEETING of the SWANSCOMBE AND GREENHITHE TOWN COUNCIL held at the LEISURE CENTRE, CRAYLANDS LANE, and SWANSCOMBE on THURSDAY, 11th OCTOBER 2001 at ~~2000~~ at 7.30pm.

PRESENT: Cllr Mrs A R Harvey – Town Mayor

Cllr L J Bobby

Cllr C Broadley

Cllr G M Clutterbuck

Cllr W S Cunningham

Cllr P R Defty

Cllr H G Dold

Cllr B R Francis

Cllr M J Munn

Cllr B E Read

Cllr Mrs I A Read

321 APOLOGIES FOR ABSENCE Cllrs Mr and Mrs Holmes, Cllr L G Caller and Cllr T G Carrington. Also apologies from Reverend Barron.

322 DECLARATIONS OF INTEREST No amendments from registered Declarations already held.

323 MINUTES FROM TOWN COUNCIL MEETING HELD ON 28TH JUNE 2001 Proposed as a true record by Cllr M Munn and seconded by Cllr B Read.

324 NOMINATIONS FOR SPORTS PAVILION REPRESENTATIVES Proposal for Cllr W Cunningham to replace Cllr L Bobby by Cllr B Read and seconded by Cllr Mrs I Read. It was proposed that Cllr H Dold was to replace Cllr P Defty by Cllr M Munn and seconded by Cllr P Defty. A vote was taken and it was unanimous.

325 NOMINATION FOR REPRESENTATIVES FOR THE URBAN WORKING PARTY. It was proposed by Cllr B Read that the representatives are Cllr B Read, Cllr J Holmes, Cllr T Carrington, Cllr H Dold and Cllr L Bobby this was seconded by Cllr Mrs I Read. A vote was taken and it was unanimous.

326 AMENDMENT OF FGP MEETING IN MARCH TO BE CHANGED TO 21ST MARCH FROM THE 28TH MARCH Members were requested if the date could be amended due to the falling of Easter Mourn Day Thursday on the 28th March. It was,

RESOLVED

The date could be amended to the 21st March 2002.



327 EBBSFLEET A record to be noted that there have been talks about an airport being built possibly at Ebbsfleet site. It was,

NOTED

328 CRAYLANDS LANE – NEW CAR PARK Members were provided with a copy of a letter to DBC regarding a request to place a barrier at the New Car Park due to fear of travelers encampments on the car park. It was,

NOTED

329 GREENHITHE FORESHORE – BENDIGO WHARF Members were provided with a copy of the proposed section 106 of Benfigo Wharf and letters from our solicitor regarding the ownership of the Concrete Barge. It was,

RESOLVED

That we would continue with allowing our solicitor to investigate further regarding the ownership.

330 BUS SHELTER Members were provided with a copy of a letter from DBC regarding a request from the original manufacturers for quotes for repairing bus shelters. It was,

NOTED

And the Clerk Instructed to write a letter of thanks to Dave Hanger for his efforts in replacing the bus shelters.

331 LIST OF DATES FOR DBC MTGS Members were provided with a copy of a list of dates for DBC mtgs. It was,

NOTED

332 RAIL LINK COUNTRYSIDE INITIATIVE Members were provided with a copy of a letter inviting us to a Rail Link Countryside Initiative annual forum On 22nd November. It was,

RESOLVED

That Cllr B Read would attend the forum.

333 DARTFORD ACORN FAMILY INITIATIVE Members were provided with a copy of an invite to the AGM for Dartford Acorn Family Initiative. It was,

NOTED



334 PARISH NEWS Members were provided with a copy of the latest edition of the Parish News. It was,

NOTED

335 ETHICAL STANDARDS – PROBITY IN PLANNING Members were provided with a copy of a letter and Guidance for Ethical Standards – Probity in Planning from DBC. It was,

NOTED

And kept on file for future reference in the office.

336 REPORT OF THE GREENHITHE COMMUNITY MEETING HELD ON 24TH SEPTEMBER 2001 Members were provided with a copy of the report of the Greenhithe Community Meeting. Cllr Read gave a short resume of the further meeting which was held on the 8th October as a result of the meeting on the 24th September. The panel did not seem to know the area and most of the issues which the residents wanted resolving involved the Police who were missing from the meeting. It was,

NOTED

337 SOCIETY OF LOCAL COUNCIL OF CLERKS Members were given details of the AGM to be held on 16th October 2001 including a section on Allowances for Parish Councils. It was,

NOTED

338 S & G OLD PEOPLES WELFARE COMMITTEE Members were provided with copies of the Minutes of the Executive Meeting Held on Wednesday 18th July 2001. It was,

NOTED

339 LOCAL GOV. COMMISSION RECOMMENDATIONS FOLLOWING THE PERIODIC ELECTORAL REVIEW OF DARTFORD Members were provided with a copy of a letter regarding Swanscombe and Greenhithe Town Council being referred to as a Parish and not a Town council. It was,

NOTED



340 RAIL PASSENGERS COMMITTEE Members were provided with a copy of a letter inviting to attend a public meeting on Tuesday 30th October at Russell Hotel Maidstone. It was,

NOTED

341 DBC – TEMPORARY ROAD CLOSURE Members were provided with a copy of a notice regarding temporary road closure of Swanscombe Street to through traffic between Sun Road and Stanhope Road for four weeks from 20th October 2001. It was,

NOTED

342 KENT THAMESIDE TRANSPORT FORUM Members were provided with a copy of a letter regarding Kent Transport Forum and a newsletter. It was,

RESOLVED

The Clerk writes and ask for enough colour copies of the Newsletter for all Councillors.

343 DBC – GREENHITHE ENHANCEMENT PLAN Members were provided with a copy of a letter from DBC regarding our concerns over the Old Post Office and Eagles Road Car park . It was,

RESOLVED

The Clerk writes to DBC and asks if the 2nd Consultation Phase had been done after the original consultation.

344 DBC – LIST OF DATES OF MEETINGS Members were provided with a copy of a list of meeting dates for DBC. It was,

NOTED

345 SWANSCOMBE & GREENHITHE COMMUNITY FORUM Members were provided with the date of the next Community Forum but this date was changed due to Swanscombe & Greenhithe Neighbourhood forum being held the same evening at Swanscombe Leisure Centre which is being run by DBC. It was,

NOTED



346 SWAN VALLEY Members were provided with a copy of a letter from Cllr Holmes regarding the problems with Swan Valley. It was,

NOTED

347 URBAN FUNDING WORKSHOP Members were informed of a workshop being held at Bluewater this Friday 12th October 2001 at 10:00am at the Community Room at the Village end of Bluewater. The workshop is to discuss who should decide who has a share in the community money. It was,

RESOLVED

That Cllr B Read would attend with Town Clerk.

348 RECREATION LEISURE AND AMENITIES Proposed by Cllr B Read and seconded by Cllr P Defty. It was,

RESOLVED

That the Minutes of the Meeting of the Recreation, Leisure and Amenities held on 6th September 2001 are confirmed and the recommendations contained therein be adopted.

349 LEISURE CENTRE COMMITTEE Proposed by Cllr B Read and seconded by Cllr P Defty. It was,

RESOLVED

That the Minutes of the Meeting of the Leisure Centre Committee held on 12th September 2001 are confirmed and the recommendations contained therein be adopted.

350 PERSONNEL COMMITTEE Proposed by Cllr Mrs A Harvey and seconded by Cllr B Read. It was,

RESOLVED

That the Minutes of the Meeting of the Personnel Committee held on 12th September 2001 are confirmed and the recommendations contained therein be adopted.



351 FINANCE AND GENERAL PURPOSES Proposed by Cllr B Read and seconded by Cllr P Defty. It was,

RESOLVED

That the Minutes of the Meeting of the Personnel Committee held on 20th September 2001 are confirmed and the recommendations contained therein be adopted.

352 MEETING WITH GROUNDWORK REGARDING MOTORCYCLE PROJECT Members were provided with a copy of a report from a meeting between Town Clerk and Groundwork (copy of Wildlife and Environmental Assessment is available in office) It was,

NOTED

353 SPORTS PAVILION WORKING PARTY Members were provided with a copy of the notes from the Sports Pavilion Working Party Mtg held on 23rd August 2001. It was,

NOTED

354 HERITAGE SUBCOMMITTEE Members were provided with a copy of report from Heritage sub committee who meet with Ground work regarding the funding they have available for this area. It was,

NOTED

355 TOWN MAYOR ANNOUNCEMENTS The Mayor announced that she is being sponsored to go on the Blackpool rides to raise money for her charities.

356 TOWN PLANNING The following planning applications have been received from Dartford Borough Council and RLE for Members observations.

DA/01/00827/CTRL &
300/DAR/1A/9

Plans and specification and construction arrangements relating to the construction of a new bridge.

Channel Tunnel Rail Link, Ebbsfleet
Development Central Overbridge between
Galley Hill Road & the River Ebbsfleet.

OBSERVATIONS

No observations, but write and ask Tim Lynch
From DBC planning to come and give an
Update on CTRL roads.



The following decision notices have been received from Dartford Borough Council and they have been granted.

| | |
|-----------------|---|
| DA/01/00399/FUL | South East Corner of Bluewater, Bean Road Greenhithe |
| DA/98/00664/OUT | Ingress Abbey Ingress Park Greenhithe Kent |
| DA/01/00760/CPO | Channel Tunnel Rail Link Bakers Hole Stanhope Road |

The following decision notices have been received from Dartford Borough Council and they have been refused.

| | |
|-----------------|---|
| DA/01/00700/COU | Change of use of retail shop to offices. 5 High Street Greenhithe Kent |
| DA/01/00701/ADV | Display of 2 externally illuminated fascia signs 5 High Street Greenhithe Kent |

The following planning applications have been received from KCC for members observations.

| | |
|------------------|--|
| DA/01/49/R5,6 &7 | Amended Landscaping details Craylands Lane Primary School |
|------------------|--|

The following decision notices have been received from KCC and they have been granted.

| | |
|--------------|--|
| DA/01/49/R10 | Reserved details of cycle parking facilities Craylands Lane Primary School. |
|--------------|--|



The following notices have been received from Dartford Borough Council for the Members observations.

DA/01/00833/REM

Submission of details relating to Green Travel Plan pursuant to Condition 19 of Planning Permission DA/00/00909/FUL

Swan Valley Community School

OBSERVATIONS

No observations

DA/01/00848/REM

Submission of details relating to contamination Report pursuant to Condition 14 of planning Permission DA/00/00586/FUL for residential Development.

Bendigo Wharf Pier Road

OBSERVATIONS

No observations

357 OPERATION CUBIT Members were requested that at the next Crime Prevention Traffic Working Party Meeting it was asked how affective Operation Cubit was.

Meeting ended at 8.45

Chariman:



MINUTES of the MEETING of the RECREATION, LEISURE AND AMENITIES COMMITTEE held at the LEISURE CENTRE, CRAYLANDS LANE, SWANSCOMBE on THURSDAY, 1st NOVEMBER 2001 at 7.30pm.

Chair Cllr. T Carrington

PRESENT: Cllr L Bobby
Cllr C Broadley
Cllr L G Caller
Cllr G M Clutterbuck
Cllr P R Defty
Cllr Mrs A Harvey
Cllr B R Francis
Cllr M J Munn
Cllr Mrs G G Prior
Cllr Mrs I A Prior
Cllr Mr B E Read

359 APOLOGIES FOR ABSENCE Cllrs H Dold, T V Dixon, J C Holmes and Mrs J Holmes and Les Howel

360 DECLARATIONS OF INTEREST No amendment to the register of interest held in the office.

361 MINUTES OF THE RECREATION LEISURE AND AMENITIES HELD ON 6TH SEPTEMBER 2001 Proposed as a true record by Cllr B Read and seconded by Cllr L Caller.

362 PENNY GARNETT LIFE LONG LEARNING CENTRE Penny Garnett was introduced by the Chair and offered her to give an introduction to the Members with regards to what the Life Long Learning Centre is. Penny Garnett informed the Members that the Life Long Learning Centre would be opening in October 2002. The Centre will be at Swan Valley Community School and will have a Library, Careers advice and 60 computers available to the public free. The Centre will have a full time youth worker and an Adult education, café and sports facilities.

Cllr Caller asked why the youth provision had changed from proper facilities and a place for them to go to a drop in advise centre. Penny Garnett informed the Members that she has since had it agreed that the area is now double the space it was going to be and one evening a week free has been negotiated with a 2nd worker for an after school drop in Centre open for 13-19 year olds.

Cllr Read asked why there is no longer any plans for a Swimming Pool which could be a facility used by all the community as well as a teaching tool for the school. Penny Garnett stated that she had been told that a Swimming Pool was definitely not going to be built.

Cllr M Munn entered the room and apologized for being late. Cllr Munn asked if there would be adult education facilities which Penny Garnett confirmed there would be.

The Chair thanked Penny Garnett for taking the time to introduce herself and giving us a better picture of what will be happening in the future.

363 KNOCKHALL ROAD Members were informed that the changing rooms are now back in use. There is a ply base around bottom to the ground request for brickwork to be installed the Parks Foreman felt this would be kicked down. A possible alternative would be to put railway sleepers underneath with metal cladding in front. Prices being sort after.

Climbing net on play area was set alight to although charred wire cable underneath still intact awaiting possible free net through Playdale or if we have to order it we will fit it therefore it will be below the excess for insurance.

The conifer trees are to b lifted possibly felling every other one to open up the area. It was,

NOTED

364 SAXON COURT Members were informed that the winter work was to be done on shrubbery and small trees shaped. It was,

NOTED

365 MANOR PARK Members were informed that two replacement trees had been ordered and should be here end of October. A complaint had been received regarding the Chestnuts along Church Wall an inspection by tree company had been done and we are awaiting a report the report will be of all the trees on our property.

The tree company felt a climbing inspection would be best for the chestnuts due to possible damage unseen from ground. Still awaiting the cost for this service. Quick assessment on site he said they should be pollarded (reduced) due to large branches and there weight price per tree asked for and action. It was,

NOTED

366 BROOMFIELD Members were informed that we are still awaiting finish to play equipment. Cricket square re-dressed football pitches need worming approx cost £700. It was,

RECOMMENDED



That the Parks Foreman was to go ahead with the worming.

Members were asked if DBC could be chased regarding the boundary of our land and the back of gardens along Milton Road and Orchard Road. Contractors should do it twice a year, including Grove Car park grass bank these areas are often in a bad state. Also DBC could be approached regarding the maintenance of the Poplar Trees around Grove Car Park possibly us do the maintenance and charging DBC also the other sites mentioned that are often left by DBC contractors. It was,

RECOMMENDED

The Clerk writes to DBC and asks about the boundary area of Broomfield and ask about their Contractors and if we could bid to take on the maintenance of the Grove Car Park.

367 GREENHITHE FORESHORE Members were informed that the new bins are to be installed once access along top is completed to save from contractors damaging again. It was,

NOTED

368 SWANSCOMBE PARK Members were informed about the possibility of the BMX track to be moved to back of Leisure Centre (old car park). It was,

RECOMMENDED

That the Parks Foreman brings a more detailed plan to the next RLA.


Members were informed that the kids summer courts on grass were well-used old tennis raquets were donated from members of Downs Bowls Club they were used free of charge and were always returned this is a good sign for next summer. It was,

RECOMMENDED

The writes to Down Bowls Club and thanks them for their kind donation and informs them that they were well used.

Members were provided with a quote for refurbishment of bowls club/staff toilets this price could be reduced by labour only contract or part our labour /contractor work. Windows will be bricked in and stronger doors (steel lined) to be used. It was,

RECOMMENDED



The Clerk writes to Downs and Swancombe Bowls regarding a joint effort to apply for Urban Funding for the refurbishment.

Members were informed that anti-climb paint had been ordered for Old toilet block and awaiting the contractor regarding health and safety issues for public toilet. It was,

NOTED

369 BOWLS GREEN (TOWN) Members were informed that it had been re-dressed. It was,

NOTED

370 TENNIS COURT Members were informed that the surround net needs to be repaired and Graffiti being removed but only on wood boards around court (five-a-side boards). It was,

NOTED

371 MESS ROOM/WORK SHOP Members were informed that the winter work on the mess room/ work shop was to be started by staff. A new hot water heater was purchased due to old one not working it was cheaper to replace than to repair. It was,

NOTED

372 GARAGE Members were informed that the Parks Foreman would still like to see an exchange of changing room for garage with Downs Bowls Club. It was,

RECOMMENDED

The Chair of RLA speaks to Les Howel about this issue and reports back to next RLA

373 EQUIPMENT Members were informed that with the possibility of Broomfield and Craylands coming over to us next year. The Council does not have the machinery capable at present to use on these sites. To buy new the equipment necessary is approximately £13,000 but second hand prices could be looked into, although new machinery is preferable. The equipment to do all sites as well as being aware that some of our present machinery needs to be replaced and refurbished.

Leasing might be an option as some of the machinery will not be required during winter months prices are being requested. It was,

RECOMMENDED



That the Parks Foreman puts back onto the agenda for next RLA with a plan and a financial implications.

The Parks Foreman also wishes to purchase sweeper/collector which is tractor drawn this will be used for leaves, litter on sports area the machine also maintains grass can be used on hard surfaces such as car parks. Approx £3200 Wessex A.C. 1200 This machine will save a lot of man-hours on sports field and parks etc. It was,

RECOMMENDED

That the Parks Foreman speaks with the Chair and checks the budget. If budget ok then agreed to go ahead.

Members were informed that the Parks Foreman wishes to purchase of Vari-spreeder £500 dressing of pitchers, greens, square this will replace old machine that has rotted away. It was,

RECOMMENDED

That the Parks Foreman could go ahead and purchase the above.

Members were informed that all machines are to be serviced, sharpened bowls green's machines, and cricket machine (3) to be done now followed by rest of machines staggered also asked for machine's report for all. Approx. £200 per machine Bowls and Cricket and £60 - £100 rest of machines. It was,

RECOMMENDED

This was agreed to go ahead with servicing of machinery.

374 VANS Members were informed that two new vans had been purchased LDV 200 series and LDV Pilot to replace old van. The new vans are 5 and 6 years old ex gas board with full service history and low mileage. The vans come with 12mths mot 6mth tax and 3mths or 3000 miles own warranty. Total cost for both vans £7000 part exchange figure of £380 for old van. Quotes being asked for sign writing for both vans. Vans to be picked up on 26th October 2001. It was,

NOTED

375 GENERAL Members were informed that the flower beds and Memorial are to be planted with seasonal plants and shrubs. Smaller trees at Swanscombe Park along bowls green to be thinned out. General winter duties i.e. Refurbish benches, paint posts at centre, vandal proof paint to be used where possible on buildings walls etc, wire fencing along entrance to yard up graded spiking aerating football pitches as required. The relationship between the local children has been good and hope we can enlarge on this through the year. It was,



RECOMMENDED

The Parks Foreman as part of the winter work to tidy the small triangular land at the rear of Church Road Hall and also to try and paint over some of the Graffiti in Swanscombe Park. It was also suggested that a list of the worst area that have been hit with Graffiti and sent to Dartford Borough Council.

376 STAFF Members were informed that the yearly supply of safety wear is to be purchased boots, coats, etc. Staff room to be painted and generally tidied up. The Parks Foreman is very pleased with the staff and he feels that he has 2 dependable members of staff and hopes that we can look forward to better things ahead. It was,

RECOMMENDED

The Clerk asks the Parks Foreman why the purchase of safety wear is yearly.

377 CHRISTMAS MEAL FOR LEISURE CENTRE STAFF Members were informed that the Chair of the RLA had the Centre could close on a Saturday evening (our quietest night) to enable the Leisure Centre Staff to go on a Christmas meal. The Centre will not close until 6pm and plenty of notice will be given to our regulars. This was accepted last year. Members were asked if they could agreed with the decision of the Chairman. It was,

RECOMMENDED

That this was agreed, the motion was proposed by Cllr L Caller and seconded by Cllr P Defty.

378 CHRISTMAS LIGHTING Members were informed that quotes had been requested for erecting the Christmas Lighting in Swanscombe High Street. Peking Palace has agreed we can put a Christmas Tree above their door. A suggestion was made that a sign be erected informing the residents that S & G Town Council have the supplied the tree which sits on top of the Chinese Restaurant. It was,

RECOMMENDED

That when the quotes are received back it is asked of the successful candidate they look into some new decorations, which have been refurbished for the lamp, posts. It was also recommended that the signs states that the Town Council have supplied all the street lights as well not just the tree.

379 URBAN Members were provided with a copy of a letter sent to local organisations regarding urban information dates and also a copy of the informal meeting of the Urban Working Party. It was,

NOTED

380 BROOMFIELD PLAY AREA Members were informed that the fencing had finally been completed but there are still problems with other aspects. Our solicitor has been written to with regards to the problems we have encountered and they are awaiting my instructions. Playdale have been approached regarding the replacement of the burnt net at Knockhall Playing field which we would expect them to replace free of charge taking into account the mistakes made at Broomfield. It was,

NOTED

381 REMEMBRANCE DAY SERVICE Members were informed about the Remembrance Day service which was being held at **St Marys Church Stone** on Sunday 11th November 2001 at 10:00am then the wreath to be laid at Stone Recreational Memorial after the service. It was,

NOTED

382 KNOCKHALL COMMUNITY PRIMARY SCHOOL Members were provided with a copy of a letter from Knockhall School requesting that the Town Council as other years pay for their membership fee to the NAGM. It was,

RECOMMENDED

That as previous years the Town Council arranges to pay their Membership to the NAGM.

383 SWANSCOMBE TIGERS Members were provided with the information requested regarding the training that the various teams do and when and where they do their training as requested. It was,

NOTED

384 FAST TRACK Members were informed of an exhibit of Fast Track proposals was being held at Leigh City Technology School on Friday 2nd November 2001. It was,

NOTED

385 USE OF LEISURE CENTRE FOR FUND RAISING EVENT Members were asked if the Mayor could use the Leisure Centre free of charge for a fund raising event. It was,

RECOMMENDED

That this would be allowed.

386 TREES Members were informed that the Chestnut trees were causing damage to St Peters and St Pauls Church. It was requested that an investigation be carried out. It was,

RECOMMENDED



Reference to Minute ref. 365 a tree inspection has already been ordered.

The meeting was put in recess for 10 minutes to allow Members to read correspondence that has come in since the agendas were sent out.

387 SWANSCOMBE PARK Members were provided with a copy of a letter from a local resident with concerns over the park and the Old Toilet Block also a copy of my reply. It was,

NOTED

388 URBAN Members were provided with a copy of a letter from urban with the dates of the information days available for help in completing bid forms. Also in the office is a Toolkit on how to complete the pre-application form. It was,

RECOMMENDED

That a meeting should be called with the Urban Working Party and a letter to go to the local organisations inviting them along on the 8th November 2001.

389 NALC Members were provided with a copy of an information bulletin regarding the National Training Strategy for Parish and Town Councils. It was,

NOTED

390 KCC Members were provided with a copy of a letter from KCC regarding the Superannuation Fund Meeting to be held on 2nd November. In the office are the annual accounts of the fund for the year ended 31st March 2001. It was,

NOTED

391 KAPC Members were provided with a copy or urgent notifications regarding Allowance for Parish Councils and an extension of deadline to 9th November 2001 on the Consultation Paper on allowances for Councillors. It was,

NOTED

392 REMEMBRANCE SERVICE Members were provided with a copy of a letter from DBC regarding Remembrance Day Service at War Memorial in Dartford Park on 11th November at 10.50am. It was,

NOTED

393 LIST OF MEETINGS Members were provided with a copy of a letter from DBC list of meeting dates. It was,

NOTED



394 ETHICAL FRAMEWORK Members were provided with a copy of a letter from DBC regarding Ethical Framework Bulletin No. 1 which is held in the office for reference.

It was,

NOTED

395 HIGHWAYS AGENCY Members were provided with a copy of a letter of advance notice of roadworks. It was,

NOTED

396 KCC - GROUNDS MAINTENANCE FOR 2002 Members were provided with a copy of a letter from KCC wanting to quote for Grounds Maintenance for 2002. It was,

RECOMMENDED

That we write and ask them to quote for the maintenance of the grounds.

397 KCC – CHANNEL TUNNEL RAIL LINK A2/M2 WIDENING JNCT 1-4 MEETING ON 12TH NOVEMBER 2001 Members were provided with a copy of a letter and an agenda for a meeting regarding the A2/M2 widening. It was,

NOTED

398 DOVER COUNSELLING CENTRE Members were provided with a copy of a letter from Dover Counselling Centre regarding training for Disaster Awareness Training Day on 12th November 2001. It was,

NOTED

399 EUROPEAN UNION – COMMITTEE OF THE REGIONS Members were informed that the Final Declaration first conference on proximity was held in the office. It was,

NOTED

400 LIST OF MEETING DATES Members were provided with a copy of a list of meeting dates from DBC. It was,

NOTED

401 VALLEY VIEW PLAYGROUND Members were provided with a copy of a letter from a local resident regarding the play area. It was,

RECOMMENDED

That the Clerk writes to DBC with a copy of the letter from the local resident informing them of how unhappy we are with the situation. Copying in Dr H Stoate and the resident.



402 TRANSFER OF LICENCE Members were provided with a copy of a transfer of licence for DeAlto's restaurant Bluewater. It was,

NOTED

403 WHITE HORSE PROJECT Members were provided with a copy of an invite to White Horse Parish Planting Scheme on Sat. 15th Dec. It was,

NOTED

404 ELECTORAL REVIEW Members were provided with a copy of a letter from DBC regarding Electoral Review of Dartford. It was,

NOTED

405 KATO Members were provided with a copy of a letter regarding town twinning. It was,

NOTED

406 BEST VALUE COMMITTEE Members were provided with a copy of a letter from DBC regarding Best Value Committee change of date. It was,

NOTED

407 KCC – INTRODUCTION LETTER Members were provided with a copy of an introduction letter from Penny Garnett the Project Manager from the Swan Valley Lifelong Learning Centre. It was,

NOTED

408 SWANSCOMBE PAVILION Members were provided with a copy of a letter from Swanscombe Pavilion. It was,

RECOMMENDED

That the letter is referred to the Sports Pavilion Working Party for reply.

409 CRAYLANDS LANE Members were provided with a copy of a letter from Persimmons and DBC regarding the alterations to the Fencing and Landscaping around the football pitches. It was,

RECOMMENDED

That the Clerk continues to persue's drainage problem regarding Football Pitches and Craylands Footpath.



410 SWAN VALLEY Members were provided with copies of letters regarding the recent incident at the Leisure Centre. Also a copy of the letter sent to the District Schools Officer regarding the behaviour of the pupils from the school and the schools response. It was,

NOTED

411 KCC Members were provided with a copy of a letter from KCC replying to Councils letter regarding recent incident at Leisure Centre with Swan Valley pupils. It was,

NOTED

412 BENDIGO WHARF Members were provided with various correspondences regarding Bendigo Wharf and a draft section 106. It was,

RECOMMENDED

The Clerk writes to our solicitor Cllr Carrington to email a draft response regarding the issues with Pump Alley and the access to the barge.

413 TOWN PLANNING

The following planning applications had been received from Dartford Borough Council and are submitted for Members for consideration.

| | |
|-----------------|--|
| DA/01/00833/REM | Submission of details relating to Green Travel Plan Pursuant to Condition 19 of Planning Permission DA/00/00909/FUL for part two/part single storey Building. Swan Valley Community School, Southfleet Road |
| OBSERVATIONS | No observations |
| DA/01/00867/REM | Submission of details of external materials, lighting, Landscaping, program of archaeological work, gas Protection scheme & wheel washing pursuant to Cond. 2,5,6,10,13,14 & 16 of DA/00/0909/FUL Swan Valley Community School, Southfleet Road |
| OBSERVATIONS | No observations |

DA/01/00773/REM Submission of reserved matter pursuant to Condition 1 of Planning Permissoin DA/98/00664/OUT for siting design, external appearance, access and landscaping for the erection of 274 new dwellings.

The Woodlands Ingress Park London Road G/Hithe

OBSERVATIONS No observations

The following planning applications had been received from KCC and are submitted for Members for consideration

DA/01/760 Variation of Condition 2 to Planning Consent DA/99/706 to relocate Category C waste material To a different location within the landfill site to Accomodate ctrl works.

Northfleet Landfill site, Northfleet

OBSERVATIONS No observations

DA/018TEMP/M Construction of a New, dedicated public transport Route to run between Dartford and Greenhithe Railway Stations known as Fastrack Phase1 Major Scheme. Parts of the scheme will be within The existing highway and some elements will be on Currently undeveloped land.

Between Dartford and Greenhithe Railway Stations, Via Home Gardens, Darenth Road, Princes Road, Darenth Valley Hospital, Bluewater and St Clements Way

OBSERVATIONS Write and ask how will Greenhithe be linked with Ingress Park.

The following applications had been received from Dartford Borough Council and have been granted

DA/01/00761 Excavation of rear of Garden and erection of retaining Wall

73 Mounts Road Greenhithe



OBSERVATIONS

NOTED

DA/01/00762

Erection of a two storey side extension

13 Betsham Road Swanscombe

OBSERVATIONS

NOTED

DA/01/00753/FUL

Temporary siting of a refrigerated storage container
On the external front elevation of the store for a
Period of 1 month for the next 5 years.

Marks & Spencer Bluewater Greenhithe

OBSERVATIONS

NOTED

The following applications have been received from KCC and had been granted

DA/01/76

Full detailed report
available in office.

OBSERVATIONS

NOTED

The following planning applications have been received from Dartford Borough
Council and they had been refused:

DA/01/00797/ADV

Display of illuminated corporate advertisers logos
Projected onto cliff face.

Bluewater Bean Road Greenhithe

OBSERVATIONS

NOTED

DA/01/00906/REM

Submission of reserved matter relating to
And associated landscaping pursuant to
Condition 1 of Planning Permission
DA/98/00664/OUT for residential development.

Parklands Link Road Ingress Park

OBSERVATIONS

NOTED



414 PARKLANDS AT INGRESS It was asked if Members aware that Parklands at Ingress have agreed to build less houses.

415 CLEANLINESS OF THE ROADS It was asked if Members aware of the bad state of the cleanliness around the area at the moment.

416 LAND AT REAR OF LEWIS ROAD The Council went into Camera and all press and public were excluded whilst this item was discussed.

CHAIRMAN:

A handwritten signature in blue ink, appearing to be 'A. G. ...', written over a horizontal line.

Meeting Ended 9.30pm

416 LAND AT REAR OF LEWIS ROAD Members were provided with a copy of a letter from Mr Evans with an amount he is offering to purchase the land rear of Lewis Road. It was,

RECOMMENDED

The Clerk writes and informs Mr Lewis that the decision not to sell the land has been resolved at a full Town Council meeting and this decision stands for six months.

A MEETING of the FINANCE and GENERAL PURPOSES COMMITTEE
will be held at the
LEISURE CENTRE, CRAYLANDS LANE, SWANSCOMBE
On THURSDAY 22ND NOVEMBER 2001 at 7.30pm

Chair Cllr. B E Read

PRESENT: Cllr. L J Bobby Cllr. H G Dold
 Cllr. L G Caller Cllr. J C D Holmes
 Cllr. T J Carrington Cllr. Mrs J M Holmes
 Cllr. W S Cunningham Cllr. B R Francis
 Cllr. T V Dixon Cllr. Mrs G Prior
 Cllr. Mrs I A Read

417 MINUTES OF THE MEETING HELD ON 20TH SEPTEMBER 2001 The Minutes were proposed as a true record by Cllr L Caller and seconded by Cllr L Bobby.

418 APOLOGIES FOR ABSENCE Apologies were given for Cllrs. Broadley, Defty, Clutterbuck and Mrs A Harvey.

419 DECLARATIONS OF INTEREST No amendments were made to the existing register of Declarations of interest.

Cllr T Carrington entered the room at 7.40pm

420 HALF YEARLY FIGURES Members were provided with copies of the Half Yearly Figures.

NOTED

421 CHRISTMAS LIGHTS Members were provided with quotes for Christmas Lights Members they were asked to accept the action taken by the Leader of the Council in accepting the lowest quote due to time constraints.

Quote a) £1980 plus vat
 b) £1896 plus vat

Quote b) was agreed to go with.

It was,

RECOMMENDED

The action of the Town Clerk and Leader of the Council be accepted. Cllr L Caller moved to accept the action. Action was seconded by Cllr B Read.

422 CIVIC RECEPTION Members were asked for a decision regarding the caterers for the Civic Reception. Two quotes have been received for a hot meal.

- a) £15 per head but an extra cost of £300 to hire portable ovens.
- b) Also £15 per head with no extra cost for portable ovens this is included in the price.

Menus are very similar, both seem very capable of providing a good service.

It was,

RECOMMENDED

The decision was down to the Mayor to decide providing outgoing remain in the constraints of the budget figure allowed.

423 CARETAKERS TO HALLS Members were informed that both new caretakers are now employed, Mrs A Hunter is the new caretaker of Grove Hall and Dave Woodard is the new caretaker of Church Road Hall. A decision on the Handyman is yet to be decided. It was,

NOTED

The decision regarding the Handy Man is to be added to the next RLA meeting.

424 CHURCH ROAD HALL Members were informed of an incident of the evening of 12th November 2001 when someone set light to the rear of Church Road Hall, there was no damage to the inside of Hall and the bricked up doorway is being re boarded. It was,

NOTED

425 OUTSIDE LIGHTS AT REAR OF LEISURE CENTRE Members were provided with a quote to cap and remove the lights the quote is for;

£325 plus vat.

It was,

RECOMMENDED

The repairs are carried out to the outside lights and the quote accepted and for the work to be done as soon as possible.

426 REFURBISHMENT OF TOILETS LINKED WITH BOWLS

CLUBS AND STAFF TOILETS Members were provided with a quote to completely refurbish the Staff/Bowls Toilets in Swanscombe Park (not the public toilet block).

Total cost £8214 plus vat

It was,

RECOMMENDED

That the clerk writes to the bowls clubs again to enlist their support for a bid to Urban to do the refurbishment's as a joint venture. The quote could be used as a template for a bid document for other companies to quote for.

427 KENT POLICE AUTHORITY Members were provided with a copy of a News letter for October 2001 from the Police. It was,

NOTED

428 FARMERS MARKET MEETING Members were provided with a copy of an invite to the Farmers market meeting on 20th November 2001 at Invicta House. It was,

NOTED

429 DBC RURAL HOUSING NEEDS SEMINAR Members were provided with details of Rural Housing Needs seminar on 4th December 2001. It was,

RECOMMENDED

If any Councillor would like to attend that they give their name to the Clerk after the meeting.

430 PERSIMMON – FOOTBALL PITCHES Members were provided with a copy of a letter from Persimmon regarding laying turf on the football pitches. It was,

RECOMMENDED

The Parks Foreman and Leader of the Council if necessary to meet with Persimmons. Also a letter to go to DBC Planning Enforcement officer regarding Persimmons and asking what action they could take.

431 GRAVESEND REGATTA COMMITTEE Members were provided with a copy of a letter from Gravesend Regatta asking people to take part in some of the events. It was,

NOTED

432 MUNICIPAL MUTUAL Members were provided with a copy of the MMI Scheme of Arrangement statement in respect of the last six months ending 30th September 2001 It was,

433 KENT WILDLIFE TRUST Members were provided with a copy of a newsletter from Kent Wildlife Trust for Autumn 2001. It was,

NOTED

434 GROUNDWORK ANNUAL REVIEW Members were informed that a copy of Groundwork Annual review is held in the office. It was,

NOTED

435 DBC – GREENHITHE ENHANCEMENT PLAN Members were provided with a copy of a letter regarding the second phase consultation. It was,

NOTED

436 DBC – ETHICAL FRAMEWORK Members were informed that a copy of the Ethical Framework Bulletin issue numbers 5 and 6 is held in the office. It was,

NOTED

437 LETTER FROM A YOUNG LOCAL RESIDENT Members were provided with a copy of a letter from a young local resident who is requesting somewhere to ride his mountain bike in the pursuant of *extreme mountain biking*. It was,

RECOMMENDED

The letter was deferred to the RLA but in the mean time write to Blue Circle and Land Securities and ask them if there is any land that could be used for this activity. Copy the young lad in on the letters and ask him about insurance for the sport.

438 LEISURE CENTRE REQUEST RE CHILDRENS CHRISTMAS PARTY Members were asked from the Leisure Centre for funding towards children's Christmas Party. It was,

RECOMMENDED

The usual £150 to be donated to Leisure Centre move proposed by Cllr L Caller and seconded by Cllr L Bobby a vote was taken and the vote was unanimous.

439 DR STOATE Members were provided with a copy of a letter regarding information about grants to Revitalise our Village. It was,

RECOMMENDED

The Clerk asks CountrySide agency to forward more copies of the leaflet Explaining the grants available and distribute to Cllrs.

440 KCC – USE OF LEISURE CENTRE FOR A YOUTH CLUB Members were provided with Confirmation that Geoff Walters from KCC will be coming to Leisure Centre Committee Meeting on 28th November 2001
It was,

NOTED

441 DISTRICT AUDIT Members were provided with a copy of a letter from District Audit confirming they intend to carry out audit during January and February 2002. It was,

NOTED

442 PLAYDALE Members were provided with a copy of a letter from Playdale with an offer of a discount on our invoice for the problems that have occurred at Broomfield. It was,

RECOMMENDED

The Clerk writes back to Playdale and accepts the offer as part compensation but inform them that we are still looking for a further reduction to the overall price.

443 PARISH NEWS Members were provided with a copy of a the most recent edition of the Parish News. It was,

NOTED

444 COUNTRYSIDE AGENCY Members were provided with a copy of the draft map of Public Rights of Way Act 2000 for information is held in the office.
It was,

NOTED

445 DBC – ELECTORAL REVIEW FOR DARTFORD Members were provided with a copy of a letter from DBC regarding the electoral review for Dartford. It was,

NOTED

446 QUALITY PARISH AND TOWN COUNCILS – A CONSULTATION PAPER Members were informed that a copy of the consultation paper is held in the office. It was,

RECOMMENDED

That a copy is sent to Cllr L Caller for information and to be brought up at a later date.

447 KCC – PUMP ALLEY Members were provided with a copy of a letter from KCC regarding Pump Alley. It was,

NOTED

448 KCC – LOVERS LANE Members were provided with a copy of a letter from KCC regarding Lovers Lane. It was,

NOTED

449 DTLR – MODEL CODE OF CONDUCT Members were informed that a copy of the Model Code of Conduct Order was held in the office. It was,

RECOMMENDED

That a copy of the Statutory Instrument is sent to all Councillors and an item added to the Town Council meeting agenda.

450 SWAN VALLEY Members were provided with a copy of a letter from Mr Ogg regarding the recent incident. It was,

RECOMMENDED

That the Clerk writes back to Mr Ogg informing him that the reason the Leisure Centre Staff had to cross the hall was due to the pupil setting of the fire exit alarms. Also pointing out that the Head of PE informed the Clerk that the teacher should have stopped the class, and ask why the Head of PE has not written to the member of staff as stated in Mr Ogg's letter.

451 BENDIGO WHARF Members were provided with various letters from our solicitor regarding Bendigo Wharf also a further one from DBC and original copies of Section 106 for signing and sealing. It was,

RECOMMENDED

The Section 106 is to be copied to all Councillors and put to on agenda at Town Council Meeting to be agreed and signed and sealed then. Members are advised that the following planning applications have been received from Dartford Council for Members consideration:

452 TOWN PLANNING Members are advised that the following planning applications had been received from Dartford Council for Members consideration.

DA/01/00958/REM Submission of details of Public Art Feature pursuant to Condition 15 of Planning Permission DA/98/473/OUT for retail food store

Asda, Crossways Boulevard, Crossways Business Park

OBSERVATIONS Ask what sort of lighting will be use to illuminate sculpture.

DA/01/00961/FUL Erection of fencing on top of boundary wall

4 Crest View, Greenhithe

OBSERVATIONS Appears to have been already done.

DA/01/00920/REM Submission of details relating to a desk top study for Site investigation pursuant to Condition 6 of planning permission DA/01/415/FUL for single storey extension and detached building.

Monarch Autos, 164 Milton Road, Swanscombe Kent

OBSERVATIONS No observations.

DA/01/00930/REM Submission of details relating to slab levels and surface water drainage pursuant to Condition 15 and 27 of Planning Permission DA/98/00664/OUT for residential development

Ingress Park, London Road, Greenhithe

OBSERVATIONS No observations.

DA/01/00932/REM Submission of details relating to cycleways in relating to the Boulevard, Ingress Park and the Village Quarter pursuant to Condition 33 of Planning Permission DA/98/00664/OUT for residential development.

Ingress Park, London Road, Greenhithe

OBSERVATIONS No observations.

DA/01/00928/FUL Erection of a two storey side extension and front porch
10 Fiddlers Close, Greenhithe

OBSERVATIONS No observations, providing neighbours are consulted.

DA/01/00924/LBC Application for Listed Building for restoration works to be
carried out to The Cave and the Seven Heads, The Grotto,
The Grange, The Monks Head Wall and the Lovers Arch.
Ingress Abbey. Ingress Park, Greenhithe

OBSERVATIONS Application commended.

DA/01/00931/REM Submission of details relating to external materials pursuant
to Condition 4 of Planning Permission DA/98/00664/OUT for
residential development.
Ingress Park, London Road, Greenhithe (Abbey Environs)

OBSERVATIONS No observations.

DA/01/00953/FUL Erection of a single storey rear extension.
14 Worcester Close, Greenhithe

OBSERVATIONS No observations.

Members are advised that the following decision notices which had been
granted:

DA/01/00805/FUL 37 Hayes Road Greenhithe, Kent

DA/01/00735/FUL The Orchard, Mounts Road, Greenhithe

DA/01/00833/REM Swan Valley Community School, Southfleet Road

Members are advised that the following planning application had been Withdrawn:

DA/99/00577/TPO Beach Brown & Ingress Priory, Ingress Park, Greenhithe

The following notifications received from DBC had been approved.

DA/01/00287/COU The Coach House Ingress Abbey

DA/01/00288/LBC The Coach House Ingress Abbey

DA/00/00878/OUT 34-40 Station Road Greenhithe
(Outline Permission)

DA/01/00827/CTRL Construction of the Ebbsfleet Central Overbridge

452 STEPS LEADING FROM GREENHITHE STATION Members were asked if they were aware of the poor condition of the steps leading from Greenhithe Station.

CHAIRMAN:

Meeting ended 8.45pm

A MEETING of the LEISURE CENTRE COMMITTEE
held at the
LEISURE CENTRE, CRAYLANDS LANE, SWANSCOMBE
on WEDNESDAY 28th NOVEMBER 2001 AT 7.30pm

Present: Cllr. G Clutterbuck Cllr. J C D Holmes
 Cllr. Mrs J M Holmes Cllr. B E Read

Mr A Shaw – CYA
Mr G Walters – KCC
Mr R Powell – Leisure Centre

Apologies for absence were received from Councillors T Carrington, P Defty and Mrs A Harvey

453 DECLARATIONS OF INTEREST No additional Declarations were made.

454 MINUTES OF THE LEISURE CENTRE MEETING Held on the 10th October 2001 proposed as a true record by Cllr. B E Read and seconded by Cllr. Mrs J M Holmes.

455 HEATING SYSTEM – LEISURE CENTRE Members were informed that that four boilers were now all working and a plumber had attended to repair the heating panels in the hall. Some panels are still not working and the plumber will call back to carry out further repairs. The two pumps that are not working will be repaired in the new financial year.

NOTED

456 BAR AREA, LEISURE CENTRE Members were advised that the radiator behind the seating in the bar had been repaired.

NOTED

457 DECORATION OF LEISURE CENTRE Members were advised that the staff of the Leisure Centre would be decorating the Centre concentrating mainly on the bar area during the shut down over Christmas.

NOTED

458 OUTSIDE COURT Members were advised that procedures for staff and customers had now been introduced for the use of the outside court. A club membership for up to 16 members had been set at £60 per annum for the use of the centre facilities, showers, changing rooms etc., and allows for block bookings.

Members were also advised that the local Netball & Basketball Associations had been contacted to offer the use of the outside court. However, after some research it was found that the price of netball courts are cheaper than five a side. Therefore certain dates will be set aside for these sports.

Consideration is being given to setting up leagues in the various sports.

459 CONCESSIONS Mr Shaw from the CYA enquired whether there were any concessions on the rates for organisations like to CYA. It was;

RECOMMENDED

That the CYA should put in a formal application of what would be required for consideration by the Council.

Members commended the progress of the outside court and were pleased to see it in use and would review further progress in the next meeting.

460 FUNCTIONS AT THE LEISURE CENTRE Members were advised that a doorman will be employed at the majority of functions for which a charge will be made in the hire cost. The new hire costs to be charged are:

£155 plus £50 for the doorman from 6pm

£175 plus £50 for the doorman from 3pm

NOTED

461 CHILDRENS CHRISTMAS PARTY Members were informed that the date for the 2 – 8 year old children's Christmas Party was on the 8th December from 2-4.30pm and was limited to 50 children. An entertainer and disco was also included in the price. An event for the teenagers will be organised in the New Year.

NOTED

462 FIRST AID COURSE Members were advised that two members of the Leisure Centre staff had been booked on a one day course on the 30th November.

NOTED

463 KCC YOUTH AND COMMUNITY Geoff Walters explained the need for setting up activities for the difficult and challenging young people of the area. He outlined the need to deal with this collectively involving all the organisations who may be able to help. However he explained that KCC could not fund any staffing for these activities but suggested that help could

be sought through Urban Funding. Members explained that although the Council had the venue they also could not provide the staffing for activities. It was suggested Mr Walters consulted with Mr Powell of the Leisure Centre on the availability and usage of the centre. Members felt that a swimming pool would be a good idea and it was suggested that Urban could be approached with funding for this. Mr Walters explained that he had a Meeting with the CYA and would like to attend one of the Council's Meetings in the future to advise of progress. Members thanked Mr Walters for the information he had provided.

464 HIRE AGREEMENT Members found that the Hire Agreement had spelling and word usage errors. However the Agreement was approved when it was word perfect. It was;

RECOMMENDED

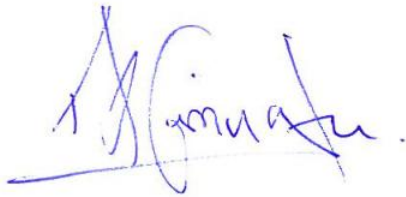
That the Agreement be sent back to our solicitors for amendment.

465 MANAGEMENT CONTRACT Members were advised that the Contract work had not been completed. It was;

RECOMMENDED

That the documentation be prepared and presented at the next Town Council Meeting to be held on the 13th December.

The Meeting closed at 8.45pm.

A handwritten signature in blue ink, appearing to be 'A. Ginnah', is written across the page.

Meeting of Swanscombe & Greenhithe Professionals
Sub group to discuss a way of promoting planning for
Real on a small scale.

13th November 2001 at 2pm

PRESENT: Dee Povey – S & G Town Council
Penny Garnett - KCC
Alan Shaw – CYA
Peter Welsh – Community Minister
Jon Fisher – Groundwork

The small group was set up to discuss how if any way could the community approach Planning for Real on a small scale.

It was discussed on how we could bring the two areas Swanscombe & Greenhithe together and find a common meeting ground for them to meet.

The Leisure Centre was thought to be an ideal site to bring together the two villages and get their ideas and support.

Lifelong learning centre has some money in its budget for promotion of the Centre and we could combine an idea the Leisure Centre was thinking of, of having an open day for promoting the new outdoor multi purpose pitch.

The open day would be for all the local organisations to have a stand in the main hall and invite people to come and talk to all the groups. With some free attractions to bring people out.

For example a free digger ride or some free go-kart rides or a free prize draw but for them to get their free ride or attraction then they must have visited all the stands and had their passports stamped.

This way it makes them interact with the stands and may even encourage the parents to actually stop and talk properly.

Possible stands: Urban, Under One roof, Lifelong learning Centre, Police, DBC, Groundwork, CYA, Cygnets, Craytots, Swanscombe Tigers, ASDA, Railtrack with their artefacts that they found at Ebbsfleet etc.

Funding: Various possibilities are available Urban can use advertising budget, Lifelong learning Centre, an Urban bid could be put in for funding. Sponsorship could be asked for from perhaps ADSA. A small entrance fee could also be charged of perhaps just 50p adults only.

All of the above are at idea stage but by people joining forces it could happen quite easily especially with joint funding as this is always the main hurdle.

Conclusion: The Open Day would hopefully spread some awareness throughout the area and ask the local community for ideas of how they would like their community to develop and grow.

A suggested date for the open day is the 6th April 2002 obviously this is open to change and further discussions.

Heritage subcommittee 27th November 20001 at
Leisure Centre at 2.00pm

PRESENT: Cllr L Bobby
Cllr B Read
Cllr J C Holmes

Lionel Solley – English Nature
Catherine Bailey – Green Grid Officer
Ian Martin – Groundwork
Geraldine Moon – Groundwork
Jon Fisher – Groundwork

Action points from previous meeting.

Catherine Bailey will be getting back at the next meeting regarding the Context of the Long term project vision. CB asked if anyone could contact GVA Grimley regarding the recreation ground of former Kent Craft with regards to actually owns the land. Groundwork said they would do this.

Fencing and site security

A diagram was shown of the new school with fencing showing possibly mesh fencing around the whole boundary of the school. Cllr B Read requested if we could have copies of the map for all Councillors to see.

Footpaths and Access

English nature was unfortunately unsuccessful in a bid for funding for improving the footpaths and access ways to the Heritage Centre. Possibly a Heritage Lottery area bid with Groundwork and Green Grid may work.

Heritage Park

It was suggested that the recent film production company are approached and request a copy of the video when released to put in the Learning Centre when built for the children to learn from.

Area 8 which was discussed last time actually belongs to Persimmons and is a large soakaway for drainage from the school and highways. Nothing can be built

Concrete barge was discussed and Cllr B Read explained that the Town Council would be shortly signing a Section 106 agreement with the developer of Bendigo Wharf. In that agreement we would be receiving over £7000 to help restore the concrete barge as a community asset giving access to the River.

Cllr Read explained that Cllr Carrington had some artists impressions of what the concrete barge and the riverside could look like the Town Clerk was asked to ask Cllr Carrington if he could get some copies of the impressions to show the committee.

Ecological Study Update

Some exciting finds have been made and rare species of plants that have never been noted in Kent before and some insects, including a bug which was previously listed as extinct in 1992 has been found alive and kicking in Swanscombe Heritage Park.

English Nature has a small amount of money approximately £3000 to spend on scrub land management and LS wants to talk to GW separately about the best place to use the money.

Brief of Archaeological/ geological baseline study.

Liz Dyson unfortunately unable to make meeting but CB thinks that she is on time with her investigations and if GWK give her a designated area she might do an on site archaeological study.

CB – draft brief to be done on the area CB/RJ to get out hopefully before Christmas.

Brief on multi purpose building

Robin Jones of GWK is approaching North Kent Architectural project to do as a project for their course work.

Community Participation

Ian Martin from GWK said that this would be done through one off events and attractions.

Implementation Programme

Crest fencing was discussed it was asked if the Town Council could chase up crest and ask about an estimated date for when the fencing would be available. Also if they could give a cost on how much it would be to deliver the fencing.

It was also discussed about moving the existing sign at Heritage gate to nearer the roadside so it is more easily seen.

Funding

Entrust - land fill tax and also Urban are the most likely place for funding.

Date of next meeting 5th February 2001

Meeting with KCC regarding Old Library in Church Road
3rd December 2001 at Leisure Centre

PRESENT: Cllr B Read
Cllr L Bobby
Richard Aldous – Community Service Property (KCC)
Ann Fido – West Kent Library Manager (KCC)
Jon Fisher – Groundwork

Everyone introduced themselves.

Ann Fido explained that Swanscombe Library was soon to be moving from Church Road to Swan Valley Community school to be included with the Lifelong learning Centre. The Library will be sold. It is not in very good condition especially the electric's in the upper part of the building. The building is damp and water pours in at the rear of the building.

Cllr Read asked if the Library would be still open to the public once it was moved in to the School. Ann explained that yes it would be open to the public at least the times they have now and most likely more than now.

Cllr Read also commented that moving the Library to Swan Valley it puts it in the outer extremities of Swanscombe where as now it is in the heart of Swanscombe near the High Street. What provision will be made to make the Library more accessible to the community.

Ann Fido explained that transport is being looked at as a whole and there is a possibility the mobile unit can be extended and more stops added.

Cllr Read explained that the building is a significant part of Swanscombe and Greenhithe's History especially as it was the Old Fire Station. The Town Council would not like to see the building disappear and to keep the building for Community use. With Urban funding this would be possible and the building could be salvaged.

Cllr Read asked what the time scales are for the building and if there was any way the KCC could offer the building as a community project and this could be used as match funding for Urban.

Ann Fido explained that the date for the Swan Valley project to officially open is late 2002 but no definite date has been given as yet.

Cllr Read asked if KCC have got some valuations of the building?

Richard Aldous did think that KCC might be able to help as they are very focused on Urban Regeneration and he would look into some things and make some enquiries but at the end of the day it would be down to their committees.

Richard Aldous asked if we had any ideas of what we were considering using the building for in the way of a community building.

Jon Fisher explained that there would be a lot of uses but it is too early to completely decide what way the building would be best used. Cllr Read explained that the community is crying out for lots of things for all ages.

Jon Fisher asked if we could in principal agree that the building could go to the community use instead of sale. Richard Aldous said he did think so but again the decision would not be his. Ann Fido said she would talk to Ross Gill tomorrow as she was seeing him regarding Urban and she will mention the Library to him.

Jon Fisher said he would send through details of how to apply for Heritage Lottery Funding

Ann Fido asked if we would like a tour of the building it was arranged for Tuesday 18th December 2001 at 2pm.

It was agreed that another meeting should be arranged when Ann or Richard have found out some details and if the possibility is there for the building to be offered instead of sold.

REPORT OF A MEETING OF THE CRIME PREVENTION/TRAFFIC WORKING
PARTY HELD AT THE LEISURE CENTRE ON
WEDNESDAY, 17TH OCTOBER 2001 AT 6.30PM.

PRESENT: Cllr. L J Bobby
Cllr. P R Defty
Cllr. B E Read
Cllr. T V Dixon

Mr S Welch - DBC Highways Engineer
Mr Colin Martin - KCC Senior Transport Engineer

Inspection Martin Cunningham
PC Hobbs

ABANDONED VEHICLES, PARKING, GREENHITHE HIGH STREET,
CAR PARKING AND CAARS FOR SALE: Operation Cubit which is a partnership
between DBC, Gravesham, DVLA , Police, Firebrigade and KCC
To clear abandoned and untaxed vehicles. There have been a lot of vehicle
removed the operation will be in the area until the 21st December 2001 be away
for a week in October for a follow up visit in Swanley and then continue in our
area until December.

Most of the funding has come from the Home Office to the Firbrigade due to cost
of burnt out cars.

Steve Welch was asked how many cars had been removed in the Swanscombe
& Greenhithe area? Around 20 a day were removed from our area for one week.
The will be coming back to Swanscombe & Greenhithe for 2 or 3 days before
operation ends.

The Police commented that due to the cost of the operation which is in the region
of £80,000 obviously there will not be access to this operation on a regular basis
and the cars will creep back into the area once operation is over.
What is needed is for Local Councils to put pressure on legislative powers to get
the legislation changed.

DBC are also looking into a system of voluntary surrender for old vehicles this will
mean that the cost of removal is split between owner and council.

DBC and KCC are to keep Town Council in the picture and the Town Council will
back up and push for action. DBC stated that there is a move to putting more
resources into abandoned cars etc. re environmental cleaning.

The Members asked if the Estate Wardens or Site Wardens could report untaxed
vehicles, it was reported from DBC that this does already happen but it was
pointed out that an untaxed vehicle is not an obstruction unless it actually causing
someone unable to access a path.

Members asked if Car sales showrooms were included in the operation cubit especially Greenhithe Car Sales and George and Dragon. It was discussed that some unscrupulous Garages are being looked into but only as a small part of the operation.

The Members asked the Police if they could do something about Greenhithe Car Sales as it is getting very dangerous to turn out of Knockhall Chase due to the cars parked on the corner.

The Police informed the Members that they had much more important things to look into and this unfortunately would not be very high on their list of priorities, especially with the high rise in bogus callers in the area.

Members did inform the Police that they understood there must be priorities but they envisioned that there would be a serious accident sooner or later. The Members asked the Inspector if he had patrols passing that were not on there way to an emergency, could they just stop and talk to the showroom and get them to remove their illegally parked vehicles.

The Inspector did say he would speak to the Patrol Sergeant regarding this matter.

BUS SHELTERS: Members were informed that the new Bus Stops at Bodle Avenue and Swanscombe Street should be in before Christmas.

The Bus Stop at the Cemetery was discussed again the Town Clerk informed Members that she had spoken to Kevin Hawkins from Arriva and he cannot see a solution on what to do about the bus stop. It was suggested that the Town Clerk contacts Dave Hanger and Arriva again and ask them again about the possibility of moving the stop further down the road to nearer 94 or 96 Swanscombe Street.

SWANSCOMBE STREET Remedial works will be started on 20th October 2001. Members concerned with the number of roadworks in Swanscombe Street.

Cllr Read has asked Steve Welch to get someone to co-ordinate the roadworks that are being done so they are not all done at once, either services or council.

It was suggested that the one way system, which was agreed 10 or 11 years ago but was not instigated due to lack of funds, should be relooked into. This item to be added to the agenda and looked at regularly.

STANHOPE ROAD: Arguments still going on with Blue Circle regarding the land for a car park, the improvements will not start until this argument has been resolved.

GROVE CAR PARK Colin Martin was asked to ask Wates regarding the management of CCTV cameras in the Grove Car Park.

MOTOR CYCLE NUISANCE: The Police informed the Members that the Motorcycle team was back in Swanscombe in September and quite successful.

PARK TERRACE A report was to be provided at a later date.

JUNCTION BEAN/MOUNTS ROAD: No progress as yet. A lot of tickets have been issued with people going through red lights. Still at least another 9 months before rising bollards can be installed.

CRAYLANDS LANE FOOTPATH: Town Clerk was instructed to write to Steve Atkins from Wates regarding the upgrading of Craylands Lane Footpath.

MILTON STREET/MANOR ROAD JUNCTION: New curbstones are being installed. Members asked why they were being replaced when the curbs at Childs Crescent have been in need of replacing for a long time. Steve Welch did say that he noticed himself how bad they were at Childs Crescent and he has asked for these to be looked at as well.

Steve Welch was asked about the verges that had been promised to be re-seeded and turfed etc. He stated that Environmental will be doing the verges very soon and he will inform the Town Clerk when they will be done but the bollards will have to wait, as no further funding is available at present.

Colin Martin informed the Members that the bollards at Alkerden Lane are being replaced with different ones and the old ones will be used as spares.

Inspector Martin Cunningham informed the Members that we could write to him if we feel it is necessary regarding local hot spots and any names if possible and he will pass this information onto Police Sergeant Smith who is our Patrol Sergeant.

The Members were also informed about two mobile CCTV cameras one, which is being funded by DBC, the Police have offered to move it once a month. Tony Phillips the DBC officer who is responsible for CCTV it was suggested that he be invited to the CPTWP Steve Welch was asked to ask him if he would like to come.

Steve Welch left the meeting at 7.50pm

Date of next meeting was agreed for 23rd January 2002 Wednesday at 18.30pm

A request has been made for bus stops to be installed along Bean Road at the bottom of the hill in both directions. It was suggested this is brought up with Dave Hanger when discussing the other Bus Stop issue.

Meeting closed at 8.00pm

Urban Working Party Meeting
Held at Leisure Centre on 8th November 2001
At 7.30pm

PRESENT: Cllr L Bobby Cllr H Dold
 Cllr T Carrington Cllr B Read

COMMUNITY
GROUPS

PRESENT: Madeleine Tagg 1st Swanscombe Guides & Brownies
 Ian Tag 1st Swanscombe Guides & Brownies
 Maidalynn Rayner 1st Swanscombe Guides & Brownies
 Lindsay Colton Greenhithe Community Centre
 David Scott St Peter & St Pauls & Walk Tall
 Richard Sarfas S & G Sports Pavilion

Cllr B Read gave an introduction to the Community Groups present about Urban and explained what it was and how it worked.

The Community Groups were concerned about match funding and how they could get match funding. Cllr Read did explain that match funding doesn't necessarily mean money it can be matched with time and resources.

It was asked if Ross Gill could give some instruction on how the Community Groups get the match funding and from where.

Cllr Read explained that this is where a larger working group needs to be set up with more community groups getting involved so they can help each other.

The community groups were asked what some of their ideas or projects are:

1st Swanscombe Guides and Brownies – need a new floor in hut.

Sea Scouts – not present but have shown interest at previous meetings
(new boat house required)

Greenhithe Community Centre – Developer wants them to either buy centre or
Pay proper rent.

The Pavilion – new play room for the children to play in.

Cllr Carrington explained about Landfill tax that if you live within a 5-mile radius to a landfill site you might be entitled to money through Entrust providing your project is for the environment. Cllr Carrington offered any help he could and his contact number could be obtained through the Clerk.

Town Clerk was asked to contact Ross Gill and ask him for any contact names for helping to look for match funding. Then the Clerk was to make a list and give out to the people listed on the attendance sheet.

Cllr Read ask the community groups What they would like to see happen?

The Community groups asked if it would make a difference if the amount they were asking for was a smaller amount of money. It was explained that there will be a community chest set up for the smaller amounts of money.

The Town Clerk was asked if she could ask Ross Gill if he would be willing to set up some workshops for the next round to help complete the pre-application forms.

Members asked organisations to let the Council have copies of any completed forms they hand in so the Council can log them and keep an eye on what the money is being spent on.

Date of next meeting to be early January 2002 .

Sports Pavilion Working Party Meeting
held at LEISURE CENTRE, SWANSCOMBE on
14th November 2001 at 7.30pm

| | | |
|----------|-----------------|-----------------------------------|
| PRESENT: | Cllr L J Bobby | Cllr Mrs A Harvey |
| | Cllr L G Caller | Cllr B E Read |
| | Mr A Hussain | Solicitor for the Town Council |
| | Mr S Whitehead | Membership Secretary |
| | Mr C Howell | Trustee & President |
| | Mr R Sarfas | Secretary |
| | Mr F Card | Trustee |
| | Mr D Theobald | Honary Treasurer |
| | Mr M Dewar | Solicitor for the Sports Pavilion |

Apologies for absence Mrs S Savill

Cllr Read explained to the Sports Pavilion Committee members that we had received a valuation for the Pavilion and the top rent figure that would be the worst scenario would be £21,000 per year. Cllr Read then explained that it is now down to the Pavilion Committee Members to come back with a figure that they feel is reasonable.

There were details in the lease, which the Committee Members wanted to go through and it was agreed to go through the lease a page at a time to cover all the points.

Page 3 it was asked that the address for one of the Trustees be checked as it was felt that Colin Holt had moved from the address stated.

Page 4 Insurance rent to amended to say Town Council is responsible for Building Insurance.

5.3 Amend outside painting to be every 5 years instead of every 3 starting point to go from 1999 therefore building next due to be painted in 2004.

5.5 Pavilion Committee members requested that the indoor colour scheme should be left solely to the Pavilion committee members, but it was agreed that this clause should be left in to safeguard each side.

5.6.3 Window cleaning to amended to every fortnight.

It was decided that the two solicitors should discuss wording and minor amendments by phone or correspondence.

5.24.1 Squash Courts – It was agreed to amend the wording to say cleaning of squash courts and corridor leading to squash courts.

5.24.2 This was agreed.

5.29.1 It was agreed that the charge for the cleaning of the showers and changing rooms should be amended to £30 per week for football season August – April.

5.29.3 It was agreed that the wording should be amended to “reasonable notice”.

5.32.1 - 5.32.3 Town Council to give their solicitor a set date in the year for every year thereafter.

5.33.1 Wording to be amended at the end to state “nearby neighbours”.

5.33.6.2 This clause is to be left in at present and the solicitors to work out the wording.

Insurance clause 7.1 is to be worked out by the solicitors.

8.3 Loan to be completely removed, as this is no longer relevant.

Schedule D Rent review every year with most recent RPI figures was agreed.

Both sides agreed that they should leave the ironing out of the minor points to the solicitors.

Another meeting will be required between the Town Council and the Pavilion Committee members to discuss the rent figure. The Committee members were asked to go away and give a list of things that they feel should be taken into account for the Town Council to reduce the rent.

It was explained to the Committee members that the Town Council has to justify to the District Audit why we are not charging a full market rent for our property.

The fees were discussed and it was agreed that the solicitors would discuss the undertaking issue regarding the Pavilion Committee members agreeing to pay the solicitors fees. It was also agreed that the Town Council would pay the valuation fees.

Meeting ended at 8.50pm

MINUTES of the MEETING of the SWANSCOMBE AND GREENHITHE TOWN COUNCIL held at the LEISURE CENTRE, CRAYLANDS LANE, and SWANSCOMBE on THURSDAY, 13th DECEMBER 2001 at 7.30pm.

PRESENT:

| | | |
|-----------------------|-----------------------------------|--------------------|
| | Cllr. Mrs A R Harvey – Town Mayor | |
| Cllr. L Bobby | | Cllr. M Munn |
| Cllr. L G Caller | | Cllr. Mrs G Prior |
| Cllr. G M Clutterbuck | | Cllr. Mrs I A Read |
| Cllr. W S Cunningham | | Cllr. B E Read |
| Cllr. H G Dold | | |

466 APOLOGIES FOR ABSENCE Apologies were received from Cllrs T V Dixon, C Broadley, J C D Holmes, Mrs J Holmes, P R Defty and B Francis. Also Dartford Borough Council officer Tim Lynch and Rev. Barron.

467 DECLARATION OF INTEREST The following declarations have been registered.

Councillor L G Caller - pecuniary interest in British Telecom and Asda and a non-pecuniary interest in Swan Valley Community School and Swanscombe Infants School Non-pecuniary interest in Craylands Lane Primary School:

Councillor T J Carrington – non-pecuniary interest in timber, which had been donated, and the concrete barge – as discussed with Crest Strategic Projects;

Councillor Mrs A R Harvey – pecuniary interest in Asda and a non-pecuniary interest in Sports Pavilion;

Councillor M J Munn – pecuniary interest in Blue Circle PLC, Land Securities PLC, Persimmons Homes and John Lewis and a non-pecuniary interest in St John Ambulance and the Old People's Welfare Committee;

Councillor Mr G G Prior – non-pecuniary interest in Swanscombe and Greenhithe Allotment and Garden Association;

Councillor B E Read – non-pecuniary interest in the Sports Pavilion.

468 MINUTES OF THE MEETING HELD ON 11TH OCTOBER 2001 Minutes Proposed by Cllr L Caller and seconded by Cllr B Read.

469 PRESENTATION FROM DBC OFFICER T LYNCH Mr Lynch gave his apologies and he will give his presentation at the Recreation Leisure and Amenities on the 10th January 2002.



470 MODEL CODE OF CONDUCT Members were provided with a copy of the statutory instrument regarding Model Code of Conduct for Parish Councils. It was,

RESOLVED

That a small working party met early in the new year to discuss the model code of conduct. Proposed by Cllr L Caller, seconded by Cllr B Read.

471 BENDIGO WHARF Members were provided with the final copy of the Section 106 for Bendigo Wharf. A motion was put forward to accept the document by Cllr B Read and seconded by Cllr T Carrington. A vote was taken and it was,

RESOLVED

That the document was accepted.

472 KCC – FAST TRACK Members were provided with a copy of a letter from KCC regarding the link between Greenhithe and Ingress Park. It was,

RESOLVED

The Clerk writes and ask KCC to give some dedication toward Swanscombe & Greenhithe with regards to fastrack.

473 DBC – PROPOSED WAITING RESTRICTIONS Members were provided with a copy of a letter from DBC Highways regarding the proposed waiting restrictions for roads in the Borough of Dartford. It was,

RESOLVED

That the Clerk writes and thanks the Highways for the proposed waiting restrictions and hope that they continue to take our suggestions in to account in the future.

474 DBC – LIST OF DATES Members were provided with a copy of a letter from DBC regarding list of dates for meetings. It was,

NOTED

475 KCC – HAYLEY CANN Members were provided with a copy of a letter from Hayley Cann from Under one roof regarding her secondment to Sure-start for a period of time. It was,

NOTED

476 RARE BUGS Members were provided with a copy of a press release regarding some rare finds at Heritage Park and Craylands Gorge of rare and previously announced extinct bug. It was,

NOTED



477 SWANSCOMBE & GREENHITHE PROFESSIONAL PARTNERSHIP
Members were provided with a copy of the minutes from the Professional Partnership meeting held on Tuesday 30th October 2001. It was,
NOTED

478 DBC – VALLEY VIEW PLAYGROUND Members were provided with a copy of a letter from DBC regarding Valley View Play area. It was,
RESOLVED

That the Clerk writes to Phoenix Homes regarding the problem with Valley View.

479 DBC – CIVIC CHRISTMAS SERVICE Members were provided with a copy of a letter from the Mayor of Dartford regarding the Christmas services On Sunday 16th December 2001 at St Alban's Church Dartford. It was,
NOTED

480 DBC – KENT HIGHWAYS Members were provided with a copy of a letter from DBC regarding the bus lane and bus only right turn into Mounts Road. It was,
RESOLVED

That the Clerk was to write back to DBC Highways stating that we feel that in reality the markings would only be adhered to if post or transponders are installed.

481 ARROW LEISURE SERVICES Members were provided with a copy of a Risk assessment training Canterbury 31st January 2002 £115 plus vat per delegate. It was,
RESOLVED

The Clerk should look into some other venues for risk assessment training.

482 PUBLIC ART FEATURE – ASDA Members were provided with a copy of a letter replying to our Planning observation regarding the lighting of the Public Art Feature. A mock up of the suggested lighting is being organised and we will be invited to view this. Cllrs L Caller and Mrs A Harvey both declared and pecuniary interest. It was,
NOTED

483 DBC – CRAYLANDS LANE Members were provided with a copy of a reply to our letter regarding the issue of Persimmons Homes not complying with Sect 106. It was,
RESOLVED

That the Clerk should write to DBC informing them of the full details of what has happened or not as the case may be.

484 KCC – KENTWEEK Members were provided with a copy of a letter from KCC regarding possible grants available towards funding of events for the Golden Jubilee. It was,

NOTED

485 DBC – RECORDING DECLARATIONS OF INTEREST/BEST PRACTICE Members were provided with a copy of a letter from DBC regarding a best practise to be adopted in recording Declarations of interest. It was,

NOTED

A reminder was given to all Councillors on the need for them to be aware that they have declared an interest where necessary.

486 RECREATION LEISURE AND AMENITIES Proposed by Cllr B Read and seconded by Cllr Mrs I Read. It was,

RESOLVED

That the Minutes of the Meeting of the Recreation, Leisure and Amenities held on 1st November 2001 are confirmed and the recommendations contained therein be adopted.

487 FINANCE AND GENERAL PURPOSES Proposed by Cllr B Read and seconded by Cllr Mrs I Read. It was,

RESOLVED

That the Minutes of the Meeting of the Finance and General Purposes held on 22nd November 2001 are confirmed and the recommendations contained therein be adopted.

488 LEISURE CENTRE COMMITTEE Proposed by Cllr B Read and seconded by Cllr Mrs I Read. It was,

RESOLVED

That the Minutes of the Meeting of the Leisure Centre Committee held on 28th November 2001 are confirmed and the recommendations contained therein be adopted.



Meeting broke for a short recess at 8.15pm for 15 minutes to allow Members to read Tender Document for the Management Contract for the Leisure Centre which had been left on their desks prior to the meeting.

Meeting resumed at 8.30.

489 TENDER DOCUMENT FOR MANAGEMENT CONTRACT FOR LEISURE CENTRE The Tender document was discussed at length after discussion it was,

RESOLVED

That item 5 on page 2 should be amended and a staff post list provided with current staffing and any vacant posts.

Some questions need to be asked of Dartford Borough Council regarding is the contractor was to go into liquidation would the property revert back to DBC or the Town Council. Is a sub lease allowed?

The Town Councils pricing policy had not been mentioned it was agreed that the document would be amended to show our current pricing structure and enforce that any increase over the rate of inflation would have to go to Members. A list of demands with our lease with Dartford Borough Council needs to be added to the Tender Document. The 5 –a side pitch needs to be added to the document.

Under Staff Security TUPE the wording is to be amended from May to Must.

Document to included figures for the last 5 years for the Leisure Centre and Bar.

It was agreed the document should be sent to the 3 companies that the Members visited with a return date of the end of January 2002.

It was proposed that any minor amendments to wording could be done by Councillor T Carrington. This was proposed by Cllr B Read and seconded by Cllr Mrs I Read.

490 REPORTS OF COUNCIL REPRESENTATIVES

CPTW 17th October 2001 note date of next meeting is 23rd January 2002

It was,

NOTED

Sports Pavilion Working Party of 24th October 2001

It was,

NOTED

Urban Working Party Meeting 8th November 2001

It was,

NOTED



Sports Pavilion Working Party of 14th November 2001

It was,

NOTED

Swanscombe & Greenhithe Professionals Sub Group to discuss
Planning for real on a small scale 13th November 2001

It was,

NOTED

Heritage Sub Committee Meeting 27th November 2001

It was,

NOTED

Meeting with KCC regarding Old Library 3rd December 2001

A visit has been arranged to view the Old Library in Church Road it is on
18th December 2001 at 2pm meeting at the Library if anyone is interested in
going. It was,

NOTED

491 SEALING OF SECTION 106 AGREEMENT FOR BENDIGO WHARF

The Town Mayor and Town Clerk were asked to sign and seal the Section 106
Agreement for Bedigo Wharf. It was,

RESOLVED

That it was signed and sealed.

492 TOWN MAYOR ANNOUNCEMENTS The Town Mayor announced that
she had been several Christmas Dinners at the Oast House and one for
Alzheimer's and Dementia. She wished everyone and Merry Christmas and a
Happy New Year.

493 TOWN PLANNING The following applications had been received from
Dartford Borough Council for the members consideration:

DA/01/01017/FUL

Erection of a detached garage for storage
Purposes .

Greenhithe Community Centre, Wakefield Rd

OBSERVATIONS

No observations neighbours to be asked

The following notifications had been received from DBC and permission had
been granted.



DA/01/00928FUL 10 Fiddlers Close Greenhithe

DA/01/00931/REM Abbey Environs, Ingress Park London Ken

The following applications had been received from Dartford Borough Council for the members consideration

DA/01/00976FUL Demolition of existing garage and erection of a 4 Tiered decked terrace area to rear elevation.

Pier Hotel Greenhithe

Cllr T Carrington declared a pecuniary interest in this application.

OBSERVATIONS The Town Council are very concerned that this will impose on the neighbouring properties and there is also not sufficient parking. Application strongly denied.

DA/01/01023/TPO Application to fell 1 Sycamore tree and plant 2 Replacement Maple trees subject to Tree Pres. Order No. 1 1990

Village Heights adjacent to plots 83-84 Ingress Park London Road

OBSERVATIONS No observations

DA/01/01022/TPO Application to fell 1 sycamore and 3 Ash Trees and Provide replacement planting subject to Tree Pres. Order No. 1 1990

Village Quarter adjacent to Boundary with Worcester Close

OBSERVATIONS No observations

DA/01/01058/FUL Demolition of existing conservatory and erection of a Rear conservatory submission of details of C2 of Planning Permission DA/98/437/FUL for the colour Of the retaining wall and erection of chain link fence On top

73 Mounts Road Greenhithe

OBSERVATIONS No observations providing neighbours are asked



DA/01/00867/REM

REVISED PLANS

Revision being details of boundary walls, proposed Parking details and additional information regarding Planting and gas protection measures.

Swan Valley Community School

OBSERVATIONS

No observations but in view of complaints from Residents regarding interference on there Televisions. We request that planning looks At this problem.

Notices received from Dartford Borough Council that have been granted.

DA/01/00959/REM

Submission of details of the finish of proposed Pedestrian bridge pursuant to Con. 6 of Plann. Perm DA/01/399/FUL for 4x4 Landrover Experience Cse.

South Eastern corner of Bluewater Bean Road

494 CHRISTMAS LIGHTS Were Members aware that the Residents have made an extra effort this year with their festive lights.

495 TREE KNOCKED DOWN IN CAR PARK Were Members aware that there is a tree leaning over in car park.

496 CHANGING ROOMS AT SPORTS PAVILION Were Members aware that the Football teams have been leaving the changing rooms at Broomfield have been left in a poor condition.



MINUTES of the MEETING of the RECREATION, LEISURE AND AMENITIES COMMITTEE held at the LEISURE CENTRE, CRAYLANDS LANE, SWANSCOMBE on THURSDAY, 10th JANUARY 2002 at 7.30pm

Chairman Cllr, T J Carrington

PRESENT: Cllr. L J Bobby
Cllr. C Broadley
Cllr. L G Caller
Cllr. G M Clutterbuck
Cllr. P R Defty
Cllr. T V Dixon
Cllr, B R Francis
Cllr. Mrs A R Harvey
Cllr. J C D Holmes
Cllr. J M Holmes
Cllr. M J Munn
Cllr. Mrs I A Read
Cllr. B E Read

497 MINUTES OF THE RECREATION, LEISURE AND AMENITIES COMMITTEE HELD ON 1st NOVEMBER 2001 Proposed as a true record by Cllr. B E Read and seconded by L G Caller.

498 APOLOGIES FOR ABSENCE Cllrs. W Cunningham, H Dold and Mrs G Prior.

499 DECLARATIONS OF INTEREST No amendment to the register of interest held in the office and have been appended to these Minutes.

500 EBBSFLEET DEVELOPMENT TRAFFIC ROUTES Tim Lynch of Dartford Borough, Transport Planning gave a presentation to Members concerning the traffic routes to and from Swanscombe via the new A2 Ebbsfleet Interchange.

Tim provided Members with a Sketch Plan and booklet from Kent Thameside. He explained that there would be no cut to the link between Swanscombe and the A2. The only closure would be on the slip roads south of the interchange which would become one way.

The Tenders had been received and works should commence in May with the roadworks complete by 2004.

The Railink Phase II should be completed in 2006 with the testing commencing in 2005.

Members enquired whether the dual carriageway would be able to deal with the volume of traffic. Tim explained that the Council would provide the first carriageway but the developers could add to this one more development was carried out.

Members asked if the filling station on the A2 was to remain open. Tim confirmed that this would be the case.



Tim was asked whether, due to the problem with the traffic to and from Bluewater and Greenhithe Station and as there were only 4 routes into this area whether traffic lights could be erected in some locations.

Tim suggested that Urban Funding could be used to train residents of the area for jobs that would emerge now and in 4 years time.

Tim was asked whether trams could be the solution to transportation problems. He explained that trams were very expensive but they would be introducing a tramlike transport solution now but as development increased trams could be looked at later. Members asked whether there would be sufficient land to put in a tram system once development had taken place.

Members enquired about the proposed parallel road with Southfleet Road. Tim explained that there was no plan for this road at the present time but if there was development of the Swanscombe Peninsular it may be a possibility later.

Members also felt very strongly that the name of Ebbsfleet should remain.

Section 106 – Members had not been consulted in the S106 and felt that there should have been consultation.

At the new station members wanted to know whether there would be any freight trains. Tim confirmed that there would not.

Tim was asked to relay all the points raised through the appropriate channels.

The Chairman thanked Tim for his presentation.

501 CRICKET & BOWLING GREEN Members were informed that the Cricket Square and Bowling Green have been dressed, Leaves in all areas have been cleared and tree pruning is due to start.

502 MANOR PARK AND PLAY AREAS Members were informed that the wooden play structure in Manor Park has been condemned and £200-£300 would be required for the maintenance and safety in the various sites. The trees in Manor Park have been planted. It was:

RECOMMENDED

That an allowance be put in the budget for 2002/2003.

503 PARKS VEHICLES Members were advised that both vans that had been purchased are working well and have the Council signs on. Full servicing at 12000 miles or 12 months would cost £240. NOTED



504 CONTRACTOR WORK – PARKS Members were advised that the Park staff taking on work currently carried out by Contractors has been put on hold. NOTED

505 MACHINERY & REPAIRS Members were informed that some machinery would need to be replaced and that maintenance had been kept to a minimum due to the Park staff carrying out their own repairs. NOTED

506 DOG BINS Members were advised that there had been a large expenditure in the replacement of dog bins which had been vandalised. A costly bin had been placed in Knockhall due to problems in the area. NOTED

507 GRAFFITTI Members were informed that graffiti was still a problem but the Park foreman confirmed that the attitude of most youngster in the parks had been excellent. NOTED

508 SWANSCOMBE PARK Members were informed that the Park staff will be cutting down some of the dead tress and replacing them along the path by the Memorial to make an avenue with further planting of rose beds around the Memorial. NOTED

509 FORESHORE Members were advised that dog fouling is very high in this area and signs had been erected to try to overcome this problem. The play area will be replaced and steps are being taken to hasten this as the play area has been condemned. The Parks foreman pointed out that where one of the items of play equipment is sited it will be prone to flooding in spring tides.

RECOMMENDED

That Crest be contacted to point out the problems with the play area and check out what is happening with the grassed area.

510 KNOCKHALL Members were informed that the trees are to be reduced and thinned out, worming carried out on pitches and fences had to be repaired. It was intended to replace the safety mats on swing area with mats from Broomfield. The new net is still awaited for the play area. NOTED

512 SAXON COURT Members were informed that the gate spring need to be replaced. NOTED

513 MANOR PARK – CHESTNUT TREES Members were provided with details of two quotes for pollarding the trees. It was pointed out that the roots of these trees were causing a problem to the church. It was:

RECOMMENDED



That the Park;s Foreman liaise with the Church who can provide a surveyors report on the problem and be discussed at the next Town Council Meeting on 14th February. NOTED

514 SWANSCOMBE PARK Members were informed that a quote was awaited to replace the tops of the cemetery wall. NOTED

515 BROOMFIELD Members were informed that three quotes had been received for grass cutting in the new areas and football pitches next year. NOTED

516 PAVILION Members were advised that the squash courts need to be repainted due to graffiti. The park staff intend to lift the trees and dig the beds. Signs have been erected in the changing rooms and dustpans and brooms issued to cleared up excessive mess. NOTED

517 EQUIPMENT Members were advised by the Park's Foreman of the equipment that needed replacing. It was:

RECOMMENDED

That these items be looked at in the 2002/2003 budget

518 LAND FOR BIKING Members were advised by the Park's Foreman there may be a possible area suitable for this pastime. It was:

RECOMMENDED

That the Park's Foreman contact the member of public who had enquired about this and in keeping with other sports that he formed a club and took out public liability insurance when the matter could be considered again.

519 FOOTBALL Members were informed that the Parks Foreman had received information that some teams are using the facilities during the week for training. No teams have been given permission and therefore should not be using these facilities during the week. NOTED

520 FOOTBALL FEES The Parks Foreman asked the Members if they were aware that the way football fees are charged i.e. per season, left it open to abuse by teams who could play any amount of games. It was:

RECOMMENDED

That the fees be reviewed when all the other fees are assessed.



521 FIRST AID COURSE Members were asked whether the Park Staff could attend first aid and chemical spraying courses. It was:

RECOMMENDED

That the Park Staff be allowed to attend these courses.

522 FORESHORE FENCING Members were advised that the Park Staff had tried to remove the fencing at the Foreshore to place in Heritage Park. However they could not achieve this. NOTED

523 LOCAL GOVERNMENT WHITE PAPER PARISH PROPOSALS Members were advised that a copy of the white paper Strong Local Leadership – Quality Public Services published on 11th December with copies been sent to NALC and a copy of the extract from the paper was available in the office which sets out our proposal for the reform of the financial regime for parishes. NOTED

524 KENT VILLAGE OF THE YEAR COMPETITION 2002 Members were advised that a pack is held in the office regarding the Village of the Year Competition. NOTED

525 LOCAL INITIATIVE GRANT Members were informed that a pack was available in the office regarding a Local Heritage Initiative Grant. NOTED

526 KENT WILDLIFE TRUST Members were provided with a copy of a letter from Kent Wildlife Trust requesting support by way of a donation. It was: RECOMMENDED

That a donation of £30 be donated and they were also sent a copy of the Press Release about the rare bugs found in the Heritage Park/Skull Site.

527 SERPA Members were provided with a copy of a letter from SERPA requesting support by way of a donation. NOTED

528 LAND SECURITIES Members were provided with a copy of a letter received from Land Securities regarding land for Extreme Mountain Biking. NOTED

529 SWANN CHRISTIAN AMUSEMENTS Members were provided with a copy of a letter from this Amusement Park wishing to use the facilities in one of our Parks. It was:

RECOMMENDED

That the Swann be informed that although this Council encourages this type of activity they would like to know the times of use and the level of noise that would be omitted.

530 PARISH NEWS Members were provided with a copy of the Parish News. NOTED

531 SPECIAL EDITION OF THE PARISH NEWS Members were provided with a copy of the Special Edition Parish News concerning the White Paper. NOTED

532 LIST OF MEETING DATED FROM DBC Members were provided with a copy of the list of Meeting dates from DBC. NOTED

533 S&G OLD PEOPLES WELFARE COMMITTEE Members were provided with a copy of the Minutes from the Old Peoples Welfare Committee. It was: RECOMMENDED

That a letter of thanks be sent to Pat Martin with a bunch of flowers on her retirement.

534 RLE Members were provided with a copy of a letter from Rail Line Engineering regarding a change of contact point. NOTED

535 WHISTLEBLOWING Members were provided with a copy of a letter regarding the Whistleblowing policy from Dartford Borough Council. NOTED

536 LAND FOR MOUNTAIN BIKING Members were provided with a copy of a letter from Caxtons concerning land for biking. NOTED

537 NORTHFLEET SPRINGDOVE RESIDENTS ASSOCIATION Members were provided with a copy of the Minutes from the Northfleet Springdove Residents Association. It was

RECOMMENDED

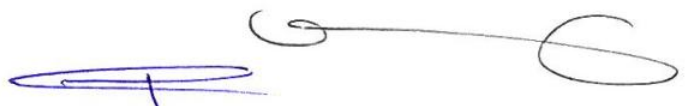
That a letter be sent to the Northfleet Springdove Residents Association thanking them for their support and that Members also supported their Association.

538 TRAFFIC INFORMATION Members were provided with a copy of a leaflet from the Highways Agency concerning traffic information. NOTED

539 GREENHITHE FORESHORE Members were provided with a copy of the reply from Crest concerning the play area, railing and benches and a letter from our solicitor Tom Munns concerning the play area. It was:

RECOMMENDED

That a letter be sent to Crest concerning the proposed play area and it was pointed out by the Park's Foreman that due to spring tides some of the play area would be flooded. Also to enquire about the grassed area.



540 DARTFORD BOROUGH COUNCIL – BUSINESS FORUM Members were provided with a copy of the invitation from Dartford to attend the Business Forum to be held on 23rd January 2002 at 12pm. NOTED

541 SOUTHFLEET PARISH COUNCIL Members were provided with a copy of a fax from Southfleet Parish Council. It was;

RECOMMENDED

That a letter be sent to Dartford Borough Council confirming that the Town Council's Recording of Declarations of Interest/Best Practice are carried out correctly.

542 GREENHITHE WATERFRONT Members were provided with a copy of a letter from Crest and Tom Munns concerning the Memorandum & Articles of Association concerning the Ingress Park, (Greenhithe) Management Ltd. It was;

RECOMMENDED

That Members waited for the response from our Solicitor Tom Munns.

543 CRAYLANDS LANE CAR PARK Paul Campion of Kent County Council gave a presentation to Members concerning the strip of land around the new car park in Craylands Lane. Paul advised that there was a small area of land around that car park which did not belong to KCC although included in the planning application. Members discussed the various options. It was;

RECOMMENDED

That KCC Paul Campion took back the comments of Members that if KCC's Project Officer could agree with Blue Circle they were happy for KCC to adopt this land and that a letter be sent to KCC with members concerns that there did not appear to be a drop off point for parents delivering and collecting children proposed in the new school. If the Council's car park was used by parents it would require more expenditure on maintenance. As yellow lines are planned for Craylands Lane this would mean that parents would have nowhere to drop off and collect children going to and from school. Also to raise the point that Members felt that there were insufficient funds being applied to the footpath from Craylands Lane to Knockhall.

9.50 Councillor L Caller left the Meeting

That Chairman Cllr. T Carrington thanked Paul Campion for his presentation.

544 TOWN PLANNING Members were advised that the following granted notices had been received from Dartford Borough Council:

DA/01/944/COU 9 Carlton Avenue, Greenhithe

DA/01/330/FUL Barney Sands Northfleet Industrial Estate

Two handwritten signatures are present at the bottom right of the page. The first is a stylized signature, and the second is a more cursive signature.

DA/01/842/FUL 16 Perkins Close, Greenhithe(Not S&G Town Council)
DA/01/953/FUL 14 Worcester Close, Greenhithe
DA/00/911/REM Village Quarter within Ingress Abbey, London Road
DA/01/428/REM Ingress Abbey, Ingress Park
DA/01/743/REM Plots 1-04 Village Quarter, Ingress Park
DA/01/429/REM Village Quarter, Ingress Park, Greenhithe
DA/01/923/FUL 5 Richardson Close, Greenhithe
DA/00/586/FUL Land at Bendigo Wharf, Village Hall & Neptune Cottage,
Pier Road
DA/00/591/FUL Rosewood, 28 Bean Road, Greenhithe

NOTED

Members were advised that the following refusal notice had been received from Dartford Council

DA/01/933/ADV Junction London Road/St Clements Way

NOTED

Members were advised that the following planning applications had been received from Dartford Borough Council

DA/01/1091/REM Submission of details relating to the retaining wall to the south of the Coach House pursuant to Condition 4 part (ii) of Planning Permission DA/01/287/COU for the conversion of property to offices.

The Coach House, Ingress Abbey, London Road, Stone

OBSERVATIONS: Members felt that the doors should be kept open or put in two oak or wrought iron gates to retain the character of the area.

DA/01/1100/REM Submission of details relating to surface water drainage pursuant to Condition 15 of Planning Permission DA/00/586/FUL for residential development

Bendigo Wharf, Pier Road, Greenhithe



OBSERVATIONS: No Observations

DA/01/1099/REM Submission of details relating to a construction Code of Conduct pursuant to Condition 16 of Planning permission DA/00/586/FUL for residential development

Bendigo Wharf, Pier Road, Greenhithe

OBSERVATIONS: Members feel that as this is a residential area the hours of working should be 9am – 5pm.

Members are advised that the following notices have been received from Dartford and had been granted.

DA/01/01008/FUL Roof above Thames Walk, South Mall Bluewater

DA/01/00961/FUL 4 Crest View, Greenhithe

DA/01/00930/REM Ingress Park, London Road, Greenhithe
Abbey Boulevard

NOTED

545 BOULEVARD Members were asked if they knew why the Boulevard had been coned off.

546 GARAGES, KNOCKHALL CHASE Members were asked if there was anything that could be the garages in Knockhall Chase. It was:

RECOMMENDED

That this subject be raised at the next Crime Prevention, Traffic Working Party Meeting to be held on 23rd January 2002.

547 GROVE CAR PARK Members were asked if they knew when the improvement work in the Grove Car Park and the work in Stanhope Road would commence.

RECOMMENDED

That a letter be sent to KCC requesting the timescale for these works.

548 GREENHITHE STEPS Members were asked if they were aware of the very poor condition of the steps in Greenhithe Station.

549 CLOSED CIRCUIT TV Members were asked if closed circuit TV could be installed in Ingress Gardens. RECOMMENDED

That Dartford Borough Council be contacted to enquire whether this is possible.

The Meeting closed at 10.25pm.

134