

MINUTES of the MEETING of the FINANCE AND, GENERAL PURPOSES
COMMITTEE held at the LEISURE CENTRE, CRAYLANDS LANE,
SWANSCOMBE on THURSDAY, 24th JANUARY 2002 at 7.30pm

PRESENT:

CHAIR: Cllr B E Read

Cllr. L J Bobby
Cllr. C Broadley
Cllr. L G Caller
Cllr. G M Clutterbuck
Cllr. P R Defty
Cllr. H G Dold

Cllr. Mrs A R Harvey
Cllr. J C D Holmes
Cllr. B R Francis
Cllr. M J Munn
Cllr. Mrs I A Read

550 MINUTES OF THE MEETING HELD ON 22ND NOVEMBER 2001 The minutes were proposed as a true record by Cllr L Caller and seconded by Cllr J C Holmes.

551 APOLOGIES FOR ABSENCE Cllr Cunningham, Cllr Mrs J Holmes, Cllr Mrs G Prior. The Chair explained that Cllr. Prior's mother had recently passed away. It was,

RECOMMENDED

That a letter of condolence was sent to Cllr Mrs G Prior.

552 DECLARATIONS OF INTEREST As per registered declarations, Cllr B Francis declared and non pecuniary interest in Kinder Sports for this meeting.

553 ACCOUNTS PAID FOR JULY, AUGUST AND SEPTEMBER 2001 The Town Clerk reported that the accounts amounting to £85441.73 had been paid during July, August and September 2001.

554 INCOME FOR JULY, AUGUST AND SEPTEMBER 2001 The Town Clerk reported that the income for July, August and September 2001 of £140177.30 had been received.

555 USE OF LEISURE CENTRE BY KINDER SPORTS Members were provided with a request from the Centre Manager to reduce Kinder Sports Fee. Cllr B Francis declared a non-pecuniary interest and was asked to partake in the discussion.

It was,

RECOMMENDED

That the Centres Manger's recommendation was taken and they should be billed for use for one hour at peak rate and one hour at off peak rate.

556 CYGNETS PRE-SCHOOL Members were provided with a copy of a letter from Cygnets pre-school requesting that they have the use of Grove and Church Road Hall free of charge to run an exercise class to raise money for their new shed. It was

RECOMMENDED

The Clerk writes to the Cygnets and asks further information regarding when this would be held, would it be in term time only. Also to remind the Cygnets that they can appeal to the Town Council for donation or apply to Urban.

557 KCC YOUTH INITIATIVES AT THE LEISURE CENTRE Members received a copy of a letter from KCC regarding what they would like from the Leisure Centre. It was,

RECOMMENDED

The letter is referred to the next Leisure Centre Committee meeting.

558 PLAYDALE – BROOMFIELD PLAY AREA Members were provided with a copy of a letter from Playdale offering a furhter £150 from the price of the invoice. It was,

RECOMMENDED

The Clerk writes and accepts the further £150 reduction but inform them that this is still not a completed job and the Members will be looking for further reductions once the job has been completed satisfactorily.

559 CRAYLANDS LANE DEVELOPMENT Members were informed that the Assistant Town Clerk had spoken to John Lattimore concerning the works to be carried out at the Grove Car Park and Stanhope Road. He referred her to Richard White, from Wates Construction who advised me that agreement had not quite been reached with the release of the land for Stanhope Road between KCC and Blue Circle. When this had been achieved he can confirm a commencement date with a duration lasting approximately 20 weeks.

She also spoke to him about the new Leisure Centre Car Park in Craylands Lane. She informed him that she had been asked to contact him, to enquire whether there was a drop off point for parents in the new school grounds, as yellow lines were being put in Craylands Lane and the road to the side of the Leisure Centre narrowed.

He informed her that he had attended Meetings where in Members had agreed that the new Leisure Centre car park was going to be used as the drop off point for the school and therefore no provision for this had been made in the school plans for this. She informed him that she would have to look into the matter.

The Assistant Town Clerk confirmed with Mr Munns, CBHB&P that the use of the car park is solely for members of the public using the Leisure Centre, 5v5 outdoor pitch and the football pitches as per the Supplemental Underlease that has been signed by the Council. He did inform me that the Underlease could not be finalised until all the work outstanding had been completed.

The ATC searched the Minutes from the dates provided by John Lattimore and can find nothing relating to this matter.

The ATC informed John Lattimore of Mr Munns comments and that I could find no trace of the Council agreeing to use the Leisure Centre CarPark as a drop off point for the School. It was,

NOTED

560 KCC Members were provided with a copy of a letter from KCC regarding New Car Park and its boundary. It was,

NOTED

561 RECREATION FACILITY CHARGES 2002/2003 Members were provided with a copy of the current charges for 2001/2002 and were requested to give their proposal of increase. As per Recreation Leisure and Amenities meeting of 10th January 2002 the Parks Foreman was requested to look at the charges made for football.

Recommendations for football charges are to have a set fee to be agreed by members as usual but the charge is for only 15 games, which will include 12 league games, 2-cup games and 1 friendly. If any further games are required then they will need to pay for them at the occasional rate, which currently stands at £28.00

Also attached you will find a copy of the new agreement that is sent to the Football teams stressing what the fee includes. The new conditions clearly show the teams their responsibility for leaving the changing rooms in a reasonable condition by using the cleaning equipment provided. It was,

RECOMMENDED

The flat fee was increased by inflation and the limit to 15 games accepted with the amended terms and conditions.

562 PERSONNEL MEETING Members were asked to put forward a date for an overdue Personnel Meeting. It was,

RECOMMENDED

The Personnel Meeting to be held on Monday 4th February 2002 at the Grove Hall.

563 EUROPEAN UNION, Members were provided with a copy of the European December 2001 Newsletter No. 93 It was,

NOTED

564 GROUNDWORK Members were provided with a copy of the Winter 2001 Groundwork News Letter. It was,

NOTED

565 GREENHITHE WATERFRONT Members provided with a copy of a letter from Tom Munns, CBHB&P concerning the Memorandum & Articles and a copy of the letter that he has sent to Davies, Arnold & Cooper. It was,

RECOMMENDED

That the Clerk writes and instructs Mr Munn that we agree with his comments.

566 GRAVESEND MIND Members were provided with a copy of a notice of an auction for tea for two on the terrace of the House of Commons. It was,

NOTED

567 DBC MEETING DATES Members were provided with a copy of a notice of the Meetings to be held at Dartford. It was,

NOTED

568 WEST KENT JOINT EQUINE GROUP Members were provided with a copy of the minutes of the Meeting held on Tuesday 8th January 2002. It was,

NOTED

569 ABANDONED VEHICLES Members were provided with a copy of a letter received from a member of the public concerning dumped cars on land in Durrant Way. It was,

RECOMMENDED

The Clerk writes to DBC supporting the residents and that we are interested in seeing this matter resolved.

570 DARTFORD & GRAVESEND BUILDING PRESERVATION TRUST Members were provided with a copy of a letter received from Cllr. Conrad Broadley on behalf of the above Trust concerning sponsorship. It was,

RECOMMENDED

That Cllr C Broadley did not enter into the conversation as he has a declared interest in this association. It was agreed a payment of £250.00 should be made to the Dartford & Gravesend Building Preservation Trust for their hard work and effort in fighting for the heritage of especially Ingress Abbey.

571 QUALITY COUNCILS? CURRENT ATTITUDES TO TRAINING Members were provided with a copy of a letter and forms received from M J Downing (Town Clerk, Edenbridge) concerning research into the views of the Council on training. It was,

NOTED

572 NEW CAR PARK GATING Members were provided with a copy of the response from Dartford Borough concerning the installation of a barrier to the new car park. It was,

RECOMMENDED

The Clerk writes and requests that DBC continues seeking permission for us to install a barrier or height restriction.

573 NATIONAL PLAYING FIELDS ASSOCIATION Members were provided with a copy of the Membership Renewal Form for 2002. It was,

RECOMMENDED

That the Council renews the Membership as in other years.

574 PARISH/TOWN COUNCIL CODE OF CONDUCT Members were provided with a copy of the correspondence received from Dartford Borough concerning the Council Code of Conduct. It was,

RECOMMENDED

The Clerk writes to Sue Free and asks if a meeting could be arranged for the Town Council to discuss Quality Parish and Model Code of conduct. Proposed dates are Thursday 7th February at 3.pm or Wednesday 13th February 2002 at 3.pm

575 PROPOSED SECTION 106 AGREEMENT – BENDIGO WHARF

Members were provided with a copy of Mr Munns letter and a copy of the Port of London's Authority to Mr Munns CBHB&P concerning the ownership of the barge. It was,

RECOMMENDED

The Clerk writes to the PLA and informs them that Cllr Carrington is a good source of information regarding the barge. Also that Cllr Carrington was attending a meeting at the PLA on the 7th February 2002 with Mr Trimmer.

576 KENT POLICE AUTHORITY Members were provided with a copy of a letter received from the police regarding police counters and the result of the consultation questionnaire. It was,

NOTED

577 GREENHITHE FORESHORE Members were provided with a copy of a reply from Crest concerning the play area at the Foreshore. It was,

RECOMMENDED

The Clerk writes and asks Crest to repair the temporary path that has been put in along river front it is a very poor condition.

578 KAPC – PARISH NEWS Members were provided with a copy of the most r recent edition of the Parish News. It was,

NOTED

579 S&G OLD PEOPLES WELFARE COMMITTEE Members were provided with copies of the minutes from the Meeting held on 6th February 2002, It was,

RECOMMENDED

That the Clerk writes and thanks Pat Martin for all her hard work with her pending retirement and arrange some flowers to be sent from the Town Council.

580 TRAFFIC MEETING HELD IN GREENHITHE Cllr C Broadley informed the Members of a meeting which he had attended that week regarding transport issues in Greenhithe. He commented on the fact that the Town Council had not been informed of the meeting, It was,

RECOMMENDED

The Clerk writes to Reverend Barron and informs him of the official Crime Prevention Traffic Working Party which we have and ask if we could be informed in future of any such meetings.

581 GOLDEN JUBILEE CELEBRATIONS Members were informed that Pat Martin had approached the Members and asked if we had any thoughts on what the Town Council should provide in the way of celebration. Especially for the elderly. It was,

RECOMMENDED

The Clerk writes and informs Mrs Martin that we have some plans already taking shape and ask her for her ideas on what she feels we should be doing.

582 DRAFT ANNUAL ESTIMATES Cllr L Caller proposed that the large amount of money that had been removed from Leisure Centre reception fund should be put back this was seconded by Cllr Munn a vote was taken the motion was defeated 7 to 6. Motion was not carried lump sum was not put back. It was,

RECOMMENDED

The Draft Annual estimates were accepted a vote was taken and the Motion carried that the draft annual estimates are accepted. It was also requested that a list was made available of the amount of Section 137 payments that have been made and to whom.

583 EBBSFLEET Members were provided with a copy of a letter from Tim Lynch from DBC thanking the Town Council in allowing him to give his update on the Ebbsfleet road system. It was,

NOTED

584 TOWN PLANNING Members are advised that the following planning applications had been received from Dartford Borough Council for consideration:

DA/02/00011/FUL Erection of a two storey side extension

14 Mariners Court, High Street, Greenhithe

OBSERVATIONS No observations

Members are advised that the following granted notices had been received from Dartford Borough Council:

DA/01/01017/FUL Greenhithe Community Centre, Wakefield Road Greenhithe

DA/01/1023/TPO Village Heights, adjacent plots 83-84 Ingress Park, London Road, Greenhithe

DA/01/794/FUL Rosewood, 28 Bean Road, Greenhithe

DA/01/793/REM Rosewood, 28 Bean Road, Greenhithe

Members are advised that the following planning applications had been received from Dartford Borough Council for consideration:

DA/01/654/REM Submission of details relating to cycleways
Within Abbey Environs pursuant to Condition 33
of Planning Permission DA/98/664/Out for residential
Development

Abbey Environs, Ingress Park, Greenhithe

OBSERVATIONS No observations

DA/02/30/REM Reserved matters pursuant to Condition 1 of
Planning Permission DA/98/664/OUT for siting
design, external appearance, access &
landscaping for the erection of 272 new dwellings
to south east of Ingress Abbey & provision of a
heritage trail

The Woodlands Ingress Park London Road

OBSERVATIONS No observations the Town Council are pleased to see the
Heritage train extended.

Members are advised that the following withdrawn notices had been received from Dartford Borough Council.

DA/01/932/REM Submission of details of cycleways in relation to the
Boulevard Ingress Park and the Village Quarter
Ingress Park London Road Greenhithe

DA/01/808/REM Submission of details of proposed cycle route within
Abbey Environs, Village Quarter

Members are advised that the following planning application removal had been received from KCC

DA/01/TEMP/Q To provide a pedestrian/cycle access to the site from Keary
Road to the west

Swan Valley Secondary Community School

Members are advised that the following planning application had been received from KCC

DA/01/49

Erection of a Single Story One Form of Entry 10d
Primary School, Craylands Lane, Swanscombe – New
Schools Ltd and Kent Education and Libraries Committee
Disposition of Soil

Primary School, Craylands Lane

OBSERVATIONS No observations

585 RAILINGS ALONG PATH OPPOSITE MCDONALDS Were Members aware that there are not any railings along the path which goes up the hill.

586 GARAGE AT KNOCKHALL CHASE Members were asked if they were aware that the Garage at Knockhall Chase is still blocking the road with their parked vehicles,

587 FOULING OF FOOTPATH Members were asked if they were aware of the increasing amount of dog mess along Eynesford Road were Knockhall School is in.

588 BACK END OF WEST CAR PARK IN EAGLES ROAD Members were asked if they were aware that the rear end of West Car Park in Eagles road is not used. Could this not be made into a play area for the children.

589 CYA TO CVS Members were asked if they were aware that the CYA no longer existed and it is to be run by the CVS in the future.

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Income and Expenditure for July

4024	Membership Income		251.28	-251.28
4025	Kids Parties Income		149.80	-149.80
4026	Functions Income		85.11	-85.11
4027	Tae Kwan Do Income		148.40	-148.40
4028	Racquet Hire Income		5.10	-5.10
4029	Committee Room Income		88.17	-88.17
4031	Yoga Income		144.00	-144.00
4035	Payphone Income		30.81	-30.81
4036	Sweet Vending Income		23.32	-23.32
4037	Misc Leisure Centre Income		369.36	-369.36
4039	sun bed		80.45	-80.45
6901	Misc Leisure Centre Expenses	88.45		88.45
7008	Net Wages - Leisure Staff	4,013.22		4,013.22
7009	Net Wages - Cleaning Staff	477.08		477.08
7012	Net Wages - Casual Staff	206.80		206.80
7105	Water - Parks	343.59		343.59
7200	Electricity	2,844.18		2,844.18
7201	Gas	914.55		914.55
7306	Leisure Centre Maintenance	628.21		628.21
7502	Telephone	261.95		261.95
7506	Leisure Centre Stationery	23.42		23.42
7555	Cash in Transit	120.75		120.75
7804	Leisure Centre Cleaning	109.25		109.25
	Hygiene Services	11.18		11.18
8204	Insurance		78.00	-78.00
		<u>11,286.42</u>	<u>3,662.87</u>	<u>7,623.55</u>

Department Number : 12

Department Name : Thames Bar

<u>N/C</u>	<u>N/C Name</u>	<u>Debits</u>	<u>Credits</u>	<u>Balance</u>
2214	P.A.Y.E. Bar Staff		366.84	-366.84
2224	N.I. Bar Staff	1.75		1.75
4012	Bar Drinks		1,950.84	-1,950.84
4013	Bar Snacks		137.07	-137.07
4014	Bar Cooked Food		12.47	-12.47
4015	Bar Party Food		500.92	-500.92
4016	Bar Gaming Machines		182.58	-182.58
6901	Misc Leisure Centre Expenses	62.04		62.04
7007	Net Wages - Bar Staff	958.14		958.14
7012	Net Wages - Casual Staff	328.25		328.25
7090	Stocktake	95.00		95.00
7307	Bar Food Expenses	190.78		190.78
7510	Leisure Centre Leased Equipment	194.84		194.84
7555	Cash in Transit	40.25		40.25
		<u>1,871.05</u>	<u>3,150.72</u>	<u>-1,279.67</u>

Department Number : 14

Department Name : Town Council

<u>N/C</u>	<u>N/C Name</u>	<u>Debits</u>	<u>Credits</u>	<u>Balance</u>
2210	P.A.Y.E. Admin Staff	366.34		366.34
2221	N.I. Parks Staff	376.58		376.58
2230	Pension Fund Admin Staff	624.68		624.68
4040	Admin Stationery/Supplies	153.26		153.26
4100	Bank Interest Received		367.25	-367.25
4444	Photocopying		0.43	-0.43
6201	Advertising	18.75		18.75
6206	Town Council Miscellaneous	170.00		170.00
7013	Net Wages Admin Staff	2,122.39		2,122.39
7100	Rent		414.15	-414.15
7200	Electricity	97.82		97.82
7502	Telephone	296.21		296.21
7509	Admin Postage	49.90		49.90
7555	Cash in Transit	28.80		28.80
7601	Audit and Accountancy Fees	40.00		40.00
8200	Donations	422.40		422.40

Income and Expenditure for JulyDepartment Number : 1Department Name : Grove Hall

<u>N/C</u>	<u>N/C Name</u>	<u>Debits</u>	<u>Credits</u>	<u>Balance</u>
2212	P.A.Y.E. Halls Staff	350.52		350.52
2233	Pension Fund Grove Hall Staff	57.21		57.21
4000	Grove Hall Hire		362.39	-362.39
7921	Hygiene Services	6.24		6.24
		<u>413.97</u>	<u>362.39</u>	<u>51.58</u>

Department Number : 2Department Name : The Pavilion

<u>N/C</u>	<u>N/C Name</u>	<u>Debits</u>	<u>Credits</u>	<u>Balance</u>
7688	Pavilion Rent		1,591.75	-1,591.75
			<u>1,591.75</u>	<u>-1,591.75</u>

Department Number : 3Department Name : Church Road

<u>N/C</u>	<u>N/C Name</u>	<u>Debits</u>	<u>Credits</u>	<u>Balance</u>
2212	P.A.Y.E. Halls Staff	479.34		479.34
2222	N.I. Halls Staff	38.16		38.16
2232	Pension Fund Church Road Hall Staff	118.57		118.57
4001	Church Road Hall Hire		517.20	-517.20
	Gas	83.64		83.64
7809	Church Road Maintenance	16.45		16.45
		<u>736.16</u>	<u>517.20</u>	<u>218.96</u>

Department Number : 4Department Name : Allotments

<u>N/C</u>	<u>N/C Name</u>	<u>Debits</u>	<u>Credits</u>	<u>Balance</u>
4002	Allotment Rent		7.40	-7.40
			<u>7.40</u>	<u>-7.40</u>

Department Number : 7Department Name : Swanscombe Park

<u>N/C</u>	<u>N/C Name</u>	<u>Debits</u>	<u>Credits</u>	<u>Balance</u>
2231	Pension Fund Parks Staff	571.63		571.63
4006	Tennis		41.00	-41.00
4007	Bowls		91.00	-91.00
4210	Parks Maintenance	1,492.36		1,492.36
7105	Water - Parks	15.30		15.30
7305	Parks Equipment	823.31		823.31
7502	Telephone	96.88		96.88
		<u>2,999.48</u>	<u>132.00</u>	<u>2,867.48</u>

Department Number : 9Department Name : Broomfield Sports Ground

<u>N/C</u>	<u>N/C Name</u>	<u>Debits</u>	<u>Credits</u>	<u>Balance</u>
4003	Football Pitch Hire		259.00	-259.00
			<u>259.00</u>	<u>-259.00</u>

Department Number : 11Department Name : Sports Centre

<u>N/C</u>	<u>N/C Name</u>	<u>Debits</u>	<u>Credits</u>	<u>Balance</u>
2215	P.A.Y.E. Leisure Centre Staff	383.68		383.68
2225	N.I. Leisure Centre Staff	592.82		592.82
2235	Pension Fund Leisure Centre Staff	220.74		220.74
2236	Pension Fund Cleaning Staff	46.55		46.55
4018	Sports Hall Income		1,075.73	-1,075.73
4019	Fitness Suite Income		720.17	-720.17
4020	Kids Activities Income		135.79	-135.79
4021	Admission Income		50.55	-50.55
4022	Concession Income		62.48	-62.48
4023	Aerobics Income		164.35	-164.35

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Income and Expenditure for July

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4,767.13 781.83 3,985.30

Department Number : 15

Department Name : Park Staff

<u>N/C</u>	<u>N/C Name</u>	<u>Debits</u>	<u>Credits</u>	<u>Balance</u>
2211	P.A.Y.E. Parks Staff	550.22		550.22
2221	N.I. Parks Staff	764.79		764.79
7004	Net Wages - Parks Staff	3,474.67		3,474.67
		<u>4,789.68</u>		<u>4,789.68</u>
		<u>26,863.89</u>	<u>10,465.16</u>	<u>16,398.73</u>

Income and Expenditure for August**Department Number : 1****Department Name : Grove Hall**

<u>N/C</u>	<u>N/C Name</u>	<u>Debits</u>	<u>Credits</u>	<u>Balance</u>
2212	P.A.Y.E. Halls Staff	58.42		58.42
2233	Pension Fund Grove Hall Staff	64.68		64.68
4000	Grove Hall Hire		97.20	-97.20
4501	Grove Hall Maintenance	34.42		34.42
7006	Net Wages - Grove Hall Staff	116.84		116.84
7033	Business Rates	104.00		104.00
		<u>378.36</u>	<u>97.20</u>	<u>281.16</u>

Department Number : 3**Department Name : Church Road**

<u>N/C</u>	<u>N/C Name</u>	<u>Debits</u>	<u>Credits</u>	<u>Balance</u>
2212	P.A.Y.E. Halls Staff	357.48		357.48
2222	N.I. Halls Staff	25.24		25.24
2232	Pension Fund Church Road Hall Staff	89.58		89.58
4001	Church Road Hall Hire		739.90	-739.90
7005	Net Wages - Church Road Hall Staff	229.32		229.32
7033	Business Rates	184.00		184.00
7809	Church Road Maintenance	8.58		8.58
		<u>894.20</u>	<u>739.90</u>	<u>154.30</u>

Department Number : 6**Department Name : Car Parks**

<u>N/C</u>	<u>N/C Name</u>	<u>Debits</u>	<u>Credits</u>	<u>Balance</u>
7033	Business Rates	486.00		486.00
		<u>486.00</u>		<u>486.00</u>

Department Number : 7**Department Name : Swanscombe Park**

<u>N/C</u>	<u>N/C Name</u>	<u>Debits</u>	<u>Credits</u>	<u>Balance</u>
2231	Pension Fund Parks Staff	486.31		486.31
4003	Football Pitch Hire		513.50	-513.50
4006	Tennis		46.80	-46.80
4007	Bowls		230.60	-230.60
4210	Parks Maintenance	1,169.05		1,169.05
7004	Net Wages - Parks Staff	603.38		603.38
7305	Parks Equipment	448.16		448.16
7703	CTAEO	191.72		191.72
7770	CSA	40.00		40.00
		<u>2,938.62</u>	<u>790.90</u>	<u>2,147.72</u>

Department Number : 8**Department Name : Knockhall Playing Field**

<u>N/C</u>	<u>N/C Name</u>	<u>Debits</u>	<u>Credits</u>	<u>Balance</u>
4003	Football Pitch Hire		259.00	-259.00
7305	Parks Equipment	1,525.00		1,525.00
		<u>1,525.00</u>	<u>259.00</u>	<u>1,266.00</u>

Department Number : 9**Department Name : Broomfield Sports Ground**

<u>N/C</u>	<u>N/C Name</u>	<u>Debits</u>	<u>Credits</u>	<u>Balance</u>
4003	Football Pitch Hire		416.50	-416.50
			<u>416.50</u>	<u>-416.50</u>

Department Number : 11**Department Name : Sports Centre**

<u>N/C</u>	<u>N/C Name</u>	<u>Debits</u>	<u>Credits</u>	<u>Balance</u>
2215	P.A.Y.E. Leisure Centre Staff	292.41		292.41
2224	N.I. Bar Staff		361.06	-361.06
2225	N.I. Leisure Centre Staff	527.27		527.27
2235	Pension Fund Leisure Centre Staff	203.65		203.65

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2236	Pension Fund Cleaning Staff	35.80		35.80
4018	Sports Hall Income		884.38	-884.38
4019	Fitness Suite Income		442.62	-442.62
4020	Kids Activities Income		67.03	-67.03
4021	Admission Income		7.65	-7.65
4022	Concession Income		35.76	-35.76
4023	Aerobics Income		124.76	-124.76
4024	Membership Income		128.78	-128.78
4025	Kids Parties Income		87.32	-87.32
4027	Tae Kwan Do Income		166.95	-166.95
4029	Committee Room Income		87.67	-87.67
4031	Yoga Income		82.73	-82.73
4032	Circuit Training Income		20.85	-20.85
4033	New Year Income		40.86	-40.86
4035	Payphone Income		14.04	-14.04
4037	Misc Leisure Centre Income		227.92	-227.92
4039	sun bed		60.02	-60.02
4210	Parks Maintenance	42.60		42.60
6201	Advertising	396.41		396.41
6555	Fun Day	380.00		380.00
6901	Misc Leisure Centre Expenses	367.82		367.82
7012	Net Wages - Casual Staff	22.50		22.50
7033	Business Rates	2,854.00		2,854.00
700	Electricity	2,009.03		2,009.03
7201	Gas	267.29		267.29
7210	Leisure Centre Equipment	95.18		95.18
7306	Leisure Centre Maintenance	2.54		2.54
7506	Leisure Centre Stationery	140.84		140.84
7508	Leisure Centre Equipment - sports	263.90		263.90
7509	Admin Postage	18.07		18.07
7510	Leisure Centre Leased Equipment	1,337.02		1,337.02
7555	Cash in Transit	40.25		40.25
7604	L/C Postage	40.53		40.53
7804	Leisure Centre Cleaning	73.45		73.45
7889	Farmers Markets		25.00	-25.00
7921	Hygiene Services	22.36		22.36
		<u>9,432.92</u>	<u>2,865.40</u>	<u>6,567.52</u>

Department Number : 12

Department Name : Thames Bar

<u>N/C</u>	<u>N/C Name</u>	<u>Debits</u>	<u>Credits</u>	<u>Balance</u>
4012	Bar Drinks		3,522.19	-3,522.19
4013	Bar Snacks		55.38	-55.38
4014	Bar Cooked Food		8.18	-8.18
4015	Bar Party Food		130.29	-130.29
4016	Bar Gaming Machines		250.61	-250.61
4038	Tea Machine		12.30	-12.30
5005	Bar Supplies	2,258.50		2,258.50
6901	Misc Leisure Centre Expenses	60.00		60.00
7012	Net Wages - Casual Staff	373.55		373.55
7302	Licences	645.00		645.00
7307	Bar Food Expenses	112.78		112.78
7508	Leisure Centre Equipment - sports	72.49		72.49
7510	Leisure Centre Leased Equipment	147.00		147.00
7555	Cash in Transit	40.25		40.25
		<u>3,709.57</u>	<u>3,978.95</u>	<u>-269.38</u>

Department Number : 14

Department Name : Town Council

<u>N/C</u>	<u>N/C Name</u>	<u>Debits</u>	<u>Credits</u>	<u>Balance</u>
2220	N.I. Admin Staff	344.76		344.76
2230	Pension Fund Admin Staff	586.87		586.87
4040	Admin Stationery/Supplies	262.06		262.06
4041	Admin Petty Cash	20.37		20.37
4100	Bank Interest Received		141.58	-141.58

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6201	Advertising	270.00		270.00
6555	Fun Day		100.00	-100.00
7200	Electricity	30.34		30.34
7204	Public Lighting	159.17		159.17
7320	Mayors Expenses	100.00		100.00
7400	Travelling	130.00		130.00
7509	Admin Postage	23.32		23.32
7555	Cash in Transit	40.25		40.25
7602	Consultancy Fees	60.00		60.00
7865	Tax & NI Payment	71.62		71.62
7886	Admin Maintenance	554.15		554.15
7889	Farmers Markets		235.00	-235.00
7900	Bank Interest Paid		127.42	-127.42
8200	Donations	291.80		291.80
		<u>2,944.71</u>	<u>604.00</u>	<u>2,340.71</u>

Department Number : 15

Department Name : Park Staff

<u>N/C</u>	<u>N/C Name</u>	<u>Debits</u>	<u>Credits</u>	<u>Balance</u>
2211	P.A.Y.E. Parks Staff	466.72		466.72
2221	N.I. Parks Staff	597.39		597.39
7004	Net Wages - Parks Staff	1,477.22		1,477.22
		<u>2,541.33</u>		<u>2,541.33</u>
		<u>24,850.71</u>	<u>9,751.85</u>	<u>15,098.86</u>

Date: 16/01/2002
Time: 17:15:41

Swanscombe & Greenhithe Town Council
Income and Expenditure for September

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Department Number : 1 **Department Name : Grove Hall**

<u>N/C</u>	<u>N/C Name</u>	<u>Debits</u>	<u>Credits</u>	<u>Balance</u>
2233	Pension Fund Grove Hall Staff	32.33		32.33
4000	Grove Hall Hire		206.49	-206.49
4501	Grove Hall Maintenance	15.75		15.75
7006	Net Wages - Grove Hall Staff	233.68		233.68
7033	Business Rates	52.00		52.00
7200	Electricity	38.20		38.20
7666	Electrical Testing	16.40		16.40
		<u>388.36</u>	<u>206.49</u>	<u>181.87</u>

Department Number : 2 **Department Name : The Pavilion**

<u>N/C</u>	<u>N/C Name</u>	<u>Debits</u>	<u>Credits</u>	<u>Balance</u>
4008	Squash		277.50	-277.50
			<u>277.50</u>	<u>-277.50</u>

Department Number : 3 **Department Name : Church Road**

<u>N/C</u>	<u>N/C Name</u>	<u>Debits</u>	<u>Credits</u>	<u>Balance</u>
2212	P.A.Y.E. Halls Staff	13.60		13.60
2222	N.I. Halls Staff	25.24		25.24
2232	Pension Fund Church Road Hall Staff	111.97		111.97
4001	Church Road Hall Hire		246.00	-246.00
7005	Net Wages - Church Road Hall Staff	458.64		458.64
7033	Business Rates	92.00		92.00
7666	Electrical Testing	15.12		15.12
7809	Church Road Maintenance	1.90		1.90
		<u>718.47</u>	<u>246.00</u>	<u>472.47</u>

Department Number : 6 **Department Name : Car Parks**

<u>N/C</u>	<u>N/C Name</u>	<u>Debits</u>	<u>Credits</u>	<u>Balance</u>
7033	Business Rates	243.00		243.00
		<u>243.00</u>		<u>243.00</u>

Department Number : 7 **Department Name : Swanscombe Park**

<u>N/C</u>	<u>N/C Name</u>	<u>Debits</u>	<u>Credits</u>	<u>Balance</u>
2231	Pension Fund Parks Staff	537.76		537.76
4004	Cricket Pitch Hire		514.00	-514.00
4007	Bowls		59.00	-59.00
210	Parks Maintenance	342.16		342.16
7004	Net Wages - Parks Staff	3,778.22		3,778.22
7105	Water - Parks	124.44		124.44
7200	Electricity	64.69		64.69
7305	Parks Equipment	207.16		207.16
7309	Parks Misc Exps	7.95		7.95
7666	Electrical Testing	31.76		31.76
7703	CTAEO	95.84		95.84
		<u>5,189.98</u>	<u>573.00</u>	<u>4,616.98</u>

Department Number : 8 **Department Name : Knockhall Playing Field**

<u>N/C</u>	<u>N/C Name</u>	<u>Debits</u>	<u>Credits</u>	<u>Balance</u>
4009	Parks Miscellaneous	5,550.00		5,550.00
7305	Parks Equipment	90.00		90.00
		<u>5,640.00</u>		<u>5,640.00</u>

Department Number : 9 **Department Name : Broomfield Sports Ground**

<u>N/C</u>	<u>N/C Name</u>	<u>Debits</u>	<u>Credits</u>	<u>Balance</u>
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Income and Expenditure for September

4003	Football Pitch Hire	28.00	28.00
7305	Parks Equipment	25.00	25.00
		<u>53.00</u>	<u>53.00</u>

Department Number : 11**Department Name :** Sports Centre

<u>N/C</u>	<u>N/C Name</u>	<u>Debits</u>	<u>Credits</u>	<u>Balance</u>
2215	P.A.Y.E. Leisure Centre Staff	105.21		105.21
2225	N.I. Leisure Centre Staff	540.43		540.43
2235	Pension Fund Leisure Centre Staff	220.18		220.18
2236	Pension Fund Cleaning Staff	35.80		35.80
4018	Sports Hall Income		953.53	-953.53
4019	Fitness Suite Income		435.73	-435.73
4020	Kids Activities Income		232.39	-232.39
4021	Admission Income		6.13	-6.13
4022	Concession Income		16.09	-16.09
4023	Aerobics Income		175.55	-175.55
4024	Membership Income		216.62	-216.62
4025	Kids Parties Income		211.93	-211.93
4027	Tae Kwan Do Income		148.40	-148.40
4028	Racquet Hire Income		6.80	-6.80
4029	Committee Room Income		48.23	-48.23
4031	Yoga Income		58.22	-58.22
4032	Circuit Training Income		14.89	-14.89
4033	New Year Income		270.64	-270.64
4035	Payphone Income		22.04	-22.04
4037	Misc Leisure Centre Income		520.74	-520.74
4039	sun bed		72.79	-72.79
4381	Sports Hall Hire		3,500.00	-3,500.00
6204	Leisure Centre Advertising	78.00		78.00
6901	Misc Leisure Centre Expenses	399.57		399.57
7008	Net Wages - Leisure Staff	4,314.91		4,314.91
7009	Net Wages - Cleaning Staff	434.60		434.60
7012	Net Wages - Casual Staff	300.42		300.42
7033	Business Rates	1,427.00		1,427.00
7106	Water Leisure Centre	246.12		246.12
7200	Electricity	1,197.69		1,197.69
7210	Leisure Centre Equipment	78.07		78.07
7302	Licences	20.00		20.00
7306	Leisure Centre Maintenance	557.13		557.13
7506	Leisure Centre Stationery	72.82		72.82
7510	Leisure Centre Leased Equipment		3.83	-3.83
7555	Cash in Transit	40.25		40.25
7666	Electrical Testing	44.56		44.56
804	Leisure Centre Cleaning	278.65		278.65
		<u>10,391.41</u>	<u>6,914.55</u>	<u>3,476.86</u>

Department Number : 12**Department Name :** Thames Bar

<u>N/C</u>	<u>N/C Name</u>	<u>Debits</u>	<u>Credits</u>	<u>Balance</u>
2214	P.A.Y.E. Bar Staff		372.56	-372.56
4012	Bar Drinks		3,811.80	-3,811.80
4013	Bar Snacks		284.69	-284.69
4014	Bar Cooked Food		2.55	-2.55
4015	Bar Party Food		318.99	-318.99
4016	Bar Gaming Machines		443.57	-443.57
4038	Tea Machine		2.89	-2.89
5005	Bar Supplies	2,839.23		2,839.23
5007	Bar Miscellaneous	15.40		15.40
6901	Misc Leisure Centre Expenses	310.00		310.00
7007	Net Wages - Bar Staff	733.70		733.70
7012	Net Wages - Casual Staff	226.75		226.75
7210	Leisure Centre Equipment	292.99		292.99
7307	Bar Food Expenses	120.99		120.99
7510	Leisure Centre Leased Equipment	467.25		467.25

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Swanscombe & Greenhithe Town Council
Income and Expenditure for September

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7555	Cash in Transit	40.25		40.25
		<u>5,046.56</u>	<u>5,237.05</u>	<u>-190.49</u>

Department Number : 14 **Department Name : Town Council**

<u>N/C</u>	<u>N/C Name</u>	<u>Debits</u>	<u>Credits</u>	<u>Balance</u>
2210	P.A.Y.E. Admin Staff	328.92		328.92
2220	N.I. Admin Staff	344.76		344.76
2230	Pension Fund Admin Staff	586.87		586.87
4002	Allotment Rcnt	50.00		50.00
4011	Admin Charges	1.00		1.00
4040	Admin Stationery/Supplies	255.64		255.64
4041	Admin Petty Cash	1.00		1.00
4100	Bank Interest Received		777.52	-777.52
4444	Photocopying		2.25	-2.25
4900	Miscellaneous Income		566.53	-566.53
6201	Advertising	1,024.00		1,024.00
6555	Fun Day	58.42		58.42
7013	Net Wages Admin Staff	2,169.88		2,169.88
7200	Electricity	74.57		74.57
7509	Admin Postage	23.32		23.32
7555	Cash in Transit	40.25		40.25
7556	Consultancy Fees	15.00		15.00
7556	Electrical Testing	52.48		52.48
7867	Precept		103,938.00	-103,938.00
7886	Admin Maintenance	15.40		15.40
8204	Insurance		1,221.40	-1,221.40
		<u>5,041.51</u>	<u>106,505.70</u>	<u>-101,464.19</u>

Department Number : 15 **Department Name : Park Staff**

<u>N/C</u>	<u>N/C Name</u>	<u>Debits</u>	<u>Credits</u>	<u>Balance</u>
2211	P.A.Y.E. Parks Staff	448.88		448.88
2221	N.I. Parks Staff	565.96		565.96
		<u>1,014.84</u>		<u>1,014.84</u>
		<u>33,727.13</u>	<u>119,960.29</u>	<u>-86,233.16</u>

MINUTES of the PERSONNEL COMMITTEE
Held at the GROVE HALL On MONDAY
4TH FEBRUARY 2002 at 6.30pm

PRESENT:

Cllr. L Caller	Cllr P R Defty
Cllr Mrs A Harvey	Cllr B E Read

590 DECLARATIONS OF INTEREST It was recorded an amendment was required to Cllr P R Deftys interest. Pecuniary interest in Asda to be removed.

591 MINUTES FROM PERSONNEL MEETING ON 12th SEPTEMBER 2001
These were signed and proposed as a true record. Proposed by Cllr B Read and seconded Cllr P Defty.

592 EXCLUSION OF PRESS AND PUBLIC Due to the confidential nature of business to be transacted, it was

RESOLVED

That the Press and Public be excluded from the Meeting whilst the following items were discussed.

593 STAFFING Members were provided with a record of staff who had taken sick leave over the last 3 months including their total sick leave for the year. It was,

NOTED

594 ANNUAL LEAVE Members were asked what the ruling is for over 10 years service. It was,

RECOMMENDED

That after 10 years service the employee should be rewarded with an extra day each year taking them to the maximum 6 weeks. It was also recommended that after one years service each employee should receive an extra days leave a year up to 25 days. This will be affective from 1st April 2002 and is effective from the following April of their anniversary.

595 PARKS VAN Members were informed that the Parks Foreman as previously agreed takes one of the Parks Vans homes. It was asked if his home mileage should be paid for. It was,

RECOMMENDED

That the Parks Foreman records his personal mileage for audit purposes but not charge to be made.

596 HANDYMAN Members were asked if Dave Woodard who is the Church Road Hall Caretaker could be paid a set sum of money each month for his Handyman duties. It was,

RECOMMENDED

That the jobs that Mr Woodard does are recorded and half an hour per job is allocated to each job. This will counter balance the quick jobs with the longer jobs.

597 HALL STAFF Members were asked if they would allow the newly appointed Hall Staff to have their leave paid as they do not wish to take any before March 2002. It was,

RECOMMENDED

The Hall Staff carry over their leave into the New Year and can be taken anytime before March 2003.

598 HALL COVER Members were asked if a payment could be made to the Hall staff for covering holiday and sick. It was,

RECOMMENDED

The Hall staff received £15 per week for a full week cover and £2.00 per day for daily cover.

599 PROBATION REPORT Members were provided with a copy of the Probation Report for the young weekend boy at the Leisure Centre. It was,

RECOMMENDED

That the probation report is accepted and the employee made permanent with a small increases in hourly rate to £4.20 per hour with effect from 26th February 2002.

600 WEEKLY PAID EMPLOYEES Members were informed that there are only two weekly paid employees left on the payroll and the Town Clerk asked if a payment interest free could be paid back to soften the blow of moving them onto Monthly pay. It was,

RECOMMENDED

The Clerk checks with South Eastern Employees over the legality of this situation and ask their advice on how best to make the switch. It was also recommended that the Clerk warn the employees that this will be happening.



MINUTES of the MEETING of the SWANSCOMBE AND GREENHITHE TOWN COUNCIL held at the LEISURE CENTRE, CRAYLANDS LANE, and SWANSCOMBE on THURSDAY, 14th FEBRUARY 2002 at 7.30pm.

PRESENT: Cllr. Mrs A R Harvey – Town Mayor
Cllr L L Bobby Cllr J C D Holmes
Cllr C Broadley Cllr Mrs J M Holmes
Cllr G M Clutterbuck Cllr B R Francis
Cllr W S Cunningham Cllr M Munn
Cllr P R Defty Cllr I A Read
Cllr T V Dixon Cllr B E Read
Cllr H G Dold

601 APOLOGIES OF ABSENCE Cllr L Caller, T Carrington and Mrs G Prior

602 DECLARATIONS OF INTEREST Cllr B Read requested the register be amended to show a non-pecuniary interest in Urban Funding. Cllr P Defty asked for the non-pecuniary interest in the age concern to be deleted and a pecuniary interest in Greenhithe Community Association. Cllr Munn requested his interests to read as pecuniary interest in Blue Circle pension and John Lewis. Cllr W S Cunningham requested non-pecuniary interest in Sports Pavilion to be added to the register. It was,

RESOLVED

A copy of the amended register to be sent out as soon as possible.

603 MINUTES OF THE TOWN COUNCIL MEETING ON 13th DECEMBER 2001 Cllr B Read proposed the minutes were a true record and Cllr C Broadley seconded the proposal.

604 URBAN Members were provided with copies of information regarding the closing dates for the next two rounds are 3rd May 2002 and 18th October 2002. Members were also asked for nominees to attend the Urban Programme Group. Members were also informed of an Urban meeting taking place on 19th February 2002 at Gravesend Civic Centre at 7.30It was,

RESOLVED

That Cllr L Caller and Cllr B E Read would stand as nominees with Cllr T Carrington and Cllr M Munn as substitutes.

605 KCC – PLANNING GREEN PAPER PROPOSALS Members were provided with copies of details of the Planning Green Paper and response form. It was,

146

RESOLVED



That any remarks should be passed to the Clerk by the 18th March 2001. Cllr P Defty felt that we should say no to the paper. Cllr Broadley felt that we should say yes to Q3 in questionnaire.

606 ASDA Members were provided with copies of Information of a transfer of licence for the off licence at Asda Greenhithe Stores.

Due to the Mayor having a pecuniary interest in Asda Cllr B E Read took the chair for this item on the agenda and Cllr Mrs A Harvey refrained from taking part in any discussion. It was,

NOTED

607 SWEYNE ROAD SCHOOL Members were provided with a copy of a letter from Sweyne Road School regarding nominations for Governors. It was,

RESOLVED

The Clerk writes and asks the school how many Governors are they looking for and what level of commitment would be required.

608 DBC- STANDARDS COMMITTEE Members were provided with a copy of a letter from DBC requesting that we nominate a Councillor and substitute to represent the Town Council on the Council's standard committee. It was,

RESOLVED

Proposed by Cllr Mrs J M Holmes to nominate Cllr J C D Holmes this was seconded by Cllr P Defty.

609 GROUNDWORK Members were provided with a copy of a map and the most recent information regarding the Ecological Study. It was,

NOTED

610 KENT THAMESIDE TRANSPORT NEWS Members were provided with a copy of the most recent Kent Thameside Transport News. It was,

RESOLVED

The Clerk should write to Bluewater and ask why disabled access has not been improved at Greenhithe Station and why the bus shelter has not been put up yet.

611 KENT WILDLIFE TRUST Members were provided with a thank you letter from Kent Wildlife trust regarding our recent donations. It was,

NOTED

612 SPRINGDOVE Members were provided with copies of a letter and newsletter from Springdove Res Assoc, it was,

147

NOTED



613 CYA Members were provided with correspondence from Cllr Munn regarding a request for some kind of thank you to Lynne Sutton and Jan Howse for the work they have done at the former CYA. It was,

RESOLVED

A formal letter of thanks goes to both Lynne Sutton and Jan Howse for their work with the former CYS

614 DBC – CODE OF CONDUCT Members were provided with copies of a letter and Ethical framework bulletin issue no. 7 and a letter regarding some future training available with DBC and KAPC. It was,

RESOLVED

The Clerk informed the Members that this training had been subsequently cancelled and the Members instructed the Clerk to write and inform DBC that they look forward to then new date for training.

615 DBC – CCTV AT INGRESS GARDENS Members were provided with a copy of a letter from DBC regarding our request for CCTV at Ingress Gardens. It was,

NOTED

616 RLE – CHANNEL TUNNEL RAIL LINK Members were provided with a copy of a letter from CTRL regarding latest update on the Channel Tunnel. It was,

RESOLVED

The Clerk writes and thanks Richard Gethin for keeping us informed on proceedings with the Channel Tunnel.

617 DBC – QUALITY PARISH AND TOWN COUNCILS CONSULTATION PAPER Members were provided with a copy of a letter and DBC reply to the DEFRA regarding the consultation paper. It was,

NOTED

617 PLAYDALE Members were provided with a copy of a letter from Playdale and copies of inspection reports from Playdale.

RESOLVED

The Parks Foreman was to report at the next Recreation, Leisure and Amenities meeting about the Rocket ship at Broomfield which is below EC standards.

618 KENT COUNTY CONSTABULARY Members were provided with a copy of a letter from Police regarding Travelling Gypsy Community Encampments. It was,

RESOLVED

The Clerk was to write and ask for a copy of the minutes from the meeting and to amend the mailing address.



619 OLD PEOPLES WELFARE COMMITTEE Members were provided with a copy of a letter regarding a request for an afternoon Tea Dance in celebration of the Golden Jubilee. It was,

RESOLVED

To defer this letter to the next Leisure Centre Committee meeting.

620 KAPC Members were provided with a copy of a letter regarding Training on "Ethical Framework" – at Dartford Borough Council on Wednesday 20th February 2002 had been cancelled. Refer to minute reference 614.

621 RECREATION LEISURE AND AMENITIES Proposed by Cllr B Read and seconded by Cllr J Holmes. It was,

RESOLVED

That the Minutes of the Meeting of the Recreation, Leisure and Amenities held on 10th January 2002 are confirmed and the recommendations contained therein be adopted.

622 FINANCE AND GENERAL PURPOSES Proposed by Cllr B Read and seconded by Cllr P Defty. It was,

RESOLVED

That the Minutes of the Meeting of the Personnel Committee held on 24th January 2002 are confirmed and the recommendations contained therein be adopted.

623 PERSONNEL COMMITTEE Proposed by Cllr B Read and seconded by Cllr P R Defty. It was,

RESOLVED

That the Minutes of the Meeting of the Personnel Committee held on 4th February 2002 are confirmed and the recommendations contained therein be adopted.

624 GREENHITHE & SWANSCOMBE PROFESSIONAL PARTNERSHIP Members were provided with a copies of the minutes from the meeting held on 29th January 2002. It was,

NOTED

624 CRIME PREVENTION TRAFFIC WORKING PARTY MEETING Members were provided with copies of the report. It was,

NOTED



625 SPORTS PAVILION WORKING PARTY MEETING Members were provided with copies of the report. It was, **NOTED**

626 TOWN PLANNING The following planning applications have been received from Dartford Borough Council for Members observations.

DA/01/01091/REM Submission of details relating to retaining wall To the south of the Coach House pursuant To condition 4 pat (ii) of Planning Permission DA/01/00287/COU.

The Coach House Ingress Abbey

OBSERVATIONS No Observations

DA/02/00070/COU Change of use of first floor of No. 29-31 from Offices to provide 2 residential units together With a new shop front for No. 37 (to become A separate retail unit).

29-37 High Street

OBSERVATIONS No observations, neighbours to be consulted.

DA/02/0072/TDA Application for the determination as to whether Prior approval is required for the erection of a 10m high pole with two equipment cabinets.

Land adjacent to 37 & 39 Durrant Way Swanscombe.

OBSERVATIONS Prior approval is necessary this council Strongly opposes the siting of this pole In this highly densely populated area.

DA/02/00061/FUL Erection of a single storey rear kitchen Extension & conservatory.

8 Alexander Road, Greenhithe

OBSERVATIONS No observations, neighbours to be consulted

DA/02/00048/FUL Demolition of front part of garage & erection of A first floor side/rear extension.

13 Eynesford Road, Greenhithe

OBSERVATIONS No observations, neighbours to be consulted

DA/02/00054/LBC Application for listed building consent to carry Out restoration works to Georgian Flint Walled Garden Tunnel & Lovers Lane Tunnel.

Georgian Flint Walled Garden Tunnel & Lovers Lane Tunnel, Ingress Park

OBSERVATIONS The Flint walled tunnel is bricked up either end
Could the ends be opened and a metal grill
Installed so the residents can see it is a tunnel.

DA/02/00069/COU Change of use of ground floor of property
From shop to a 1 bedroom flat including
Alterations to front elevation.

45 High Street, Swanscombe

OBSERVATIONS The change of use is opposed due to the
Loss of retail amenities in the High Street.

DA/02/00080/REM Submission of hard & soft landscaping details
For Village Quarter public areas pursuant to
Conditions 19,20 & 21 of Planning permission

OBSERVATIONS No observations.

The following planning applications have been received from Dartford Borough Council and have been granted.

DA/01/00924/LBC Restoration works to The Cave of Seven
Heads, The Grotto, The Grange, Lovers
Arch and The Monks Head Wall.

DA/01/01022/TPQ to fell 1 sycamore & 3 Ash trees at Village Quarter
providing Replacements planting subject to Tree
Preservation Order No.1 1990

DA/01/01016/FUL Erection of a two storey rear extension



DA/01/01058/FUL	Demolition of existing conservatory and erection of rear conservatory.
DA/01/01050/REM	Submission of details relating to hard landscaping pursuant to conditions 1 & 4 of P.P.
DA/02/00028/REM	Ingress Park London Road design and signing Of cycleways for village heights.
DA/01/00920/REM	Monarch Autos 164 Milton Road Swanscombe
DA/01/01021/FUL	11 Low Close Greenhithe, erection of a two Storey rear extension.
DA/01/01051/FUL	54 Steele Avenue, erection of single storey Side extension and garage.

The following application had been received from Dartford Borough Council and have been refused.

DA/01/00898/FUL	Land Adjacent to Charles Street Greenhithe Erection of an end of terrace 1 bedroom hse.
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The following applications had been received from Dartford Borough Council for members observations

DA/02/00097/COU	Change of use of premises to provide computer Literacy training and internet access facility for Local community.
	2 The Parade Swanscombe

OBSERVATIONS	No observations
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DA/02/00096/FUL	Application for the removal of Condition 11 to Planning Permission DA/87/0729/OUT in respect Of carrying out works to trees in garden of 2 Kemlsey Close
	2 Kemsley Close

OBSERVATIONS	No observations
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DA/01/00976/FUL REVISIED PLANS – The revisions being reduction in Height of proposed terrace, incorporation of planting Box and resiting of lighting.

Peir Hotel, High Street Greenhithe

OBSERVATIONS Members are still concerned over the lack of parking And the noise level.

The following applications had been received from Dartford Borough Council and have approved.

DA/01/01084/REM Bendigo Wharf, Pier Road Greenhithe

DA/01/01085/REV Bendigo Wharf, Pier Road Greenhithe

The following applications had been received from Dartford Borough Council and Objections have been raised.

DA/02/00064/CPO Swan Valley Community School , Southfleet
Pedestrian/cycle access to the site via Keary Road

The following application had been received from KCC with revised amendments to the application.

DA/01/926/TEMPM Construction of a new dedicated public transport
Revised amendments to the application.

627 ANNUAL ESTIMATES 2002/2003 Members were provided with a copy of the Annual Estimates for 2002/2003 at it was,

RESOLVED

That the annual estimates for 2002/2003 be accepted.

628 COUNCIL TAX

That the Council Tax for Band D properties be set at £56.78 for 2002/2003

629 CAR PARKING AT THE AVENUE GREENHITHE Could it be possible for bollards to be installed down the path of the Avenue to stop cars parking on the path.

630 ALLOTMENT LAND The Council went into Camera and all press and public were excluded whilst this item was discussed. It was,
RESOLVED

The Parks Foreman is to measure the land at the rear of Lewis Road and make two allotments at standard allotment size. Mr Langley to be offered one of the plots and offer the second plot to Allotments Association.

Meeting Ended 9.15pm

Chairman:

A handwritten signature in black ink, consisting of a series of loops and a long horizontal stroke, followed by a large 'X' mark.

A MEETING of the LEISURE CENTRE COMMITTEE
held at the
LEISURE CENTRE, CRAYLANDS LANE, SWANSCOMBE
on THURSDAY, 21st FEBRUARY 2002 AT 7.30pm

Present: Chair - Cllr. T J Carrington
Cllr. L G Caller Cllr. Mrs A Harvey
Cllr. G M Clutterbuck Cllr. B E Read
Cllr P R Defty

Richard Powell

631 APOLOGIES FOR ABSENCE Cllrs. Mr and Mrs Holmes gave their apologies.

632 SUBSTITUTES Cllr. L G Caller substituted Cllr Mr Holmes.

633 DECLARATIONS OF INTEREST Members declared no change to the registered list of declared interest.

634 MINUTES OF THE MEETING HELD ON 28TH NOVEMBER 2001 Minutes proposed a true record by Cllr P Defty and seconded by Cllr Mrs A Harvey.

635 DOGS IN THE BAR Members were informed of severe problems with one patron's dogs in the bar. The Town Clerk put forward a recommendation to ban dogs from the Centre and Thames Bar except for guide dogs due to health and safety. It was,

RECOMMENDED

The ban became effective from the 1st March 2002 and a notice put up to inform the public this was happening. Also the individual patron who brings his dogs regularly was written to personally and informed of the decision.

636 STAFFING Members were informed that to personal circumstances out of her control Aurora had had to resign. This leaves the position of part time Bar staff open. The Town Clerk recommended that the position which is made up of 4 shifts could be split to accommodate two part time positions doing 9 hrs each (2 shifts each) this way someone wouldn't be working every Saturday it could be alternate. The cost to the council will be the same just two people doing the one bar position. It was,

RECOMMENDED



That the position to be advertised as both 4 shifts or 2 but if someone wanted all four shifts then not to turn them down.

637 LIGHTING IN THE SPORTS HALL Members were informed that several strip lights had gone in the sports hall which is High Level. Members were provided with a quote for replacing the high level lights. It was,
RECOMMENDED

The quote be accepted and to arrange for the lights to be changed.

638 KCC – YOUTH INITIATIVES AT THE LEISURE CENTRE Members were provided with a copy of a letter which had been deferred from the Recreation Leisure and Amenities regarding how the Leisure Centre can work with the KCC on projects. The Centre Manager informed the Members he had spoken to Allan Shaw the representative from KCC and CYA and he was waiting for Allan's proposals of what he wanted to use. It was,
NOTED

639 QUEENS GOLDEN JUBILEE Members were informed about the proposed Queens Golden Jubilee celebrations. The proposals consisted of:

SATURDAY 1ST JUNE

Hosting a Dinner Dance. This is an adults only evening.

The ball will start at 7pm and finish at 11.30pm.

Live Band playing for the duration of the evening.

A buffet supplied by an outside catering agency.

Dress code will be optional.

SUNDAY 2ND JUNE

A Children's Street Party. This will be taking place in the road that is situated to the left of the building when looking head on. (The road that Blue Circle owns.)

We will decorate the road with banners, bunting, flags and anything else that we find relevant to our celebrations.

The road will be filled with rows and rows of tables and chairs.

This road will be closed to all vehicles on the day.

The organisation CVS would also like to be involved in some way.



The Town Clerk also informed the Members that at a recent Greenhithe and Swanscombe Professional Partnership Meeting they have offered their help. The Clerk requested that a Public Meeting is held inviting the Public to give their suggestions and support for the Golden Jubilee. It was,

RECOMMENDED

The Leisure Centre Manager provides an itinerary of events with a breakdown of costs to be discussed at the next meeting and the Public Meeting to be held.

640 STOCKTAKE Members were informed that after 2 consecutive poor stocktakes new procedures have been put into practice to –

- weekly stocktakes to be completed by the same members of staff each week.
- stocktake to be completed at the end of each trading week.
- stocktakes to be carried out on the same day each week.
- Independent stocktaker to be followed round by RP witnessing stock count in future.
- In house count to be made on the morning prior to the independent count.
- A spreadsheet has been devised. This will include all opening and closing stock figures, stock bought, stock sold and a remaining stock figure.

This will hopefully show if there are any discrepancies in our stock on a weekly basis instead of discovering larger discrepancies on a quarterly basis when an independent stock is carried out. It was,

RECOMMENDED

That the stocktake figures are presented at the next meeting.

641 MONTHLY FITNESS SUITE MEMBERSHIP Members were informed that a new scheme for the fitness suites for a monthly membership system had been introduced, an inclusive package which gives unlimited use of our fitness suite only for £28.50 a month.

This started the first week of February and has already seen an encouraging amount of member's sign up.

It is monitored each month with a different colour computerised stripe on the top of the customer's membership card for ease of identification.

It was,

NOTED



642 LEAFLET DROP Members were informed that the Centre was in the process of leaflet dropping the whole of Swanscombe and Greenhithe advertising the Centres activities and facilities. It was,

NOTED

643 POOL TABLE Members were informed that a Pool Table had been ordered on a weekly hire basis no contract for a trial period of one month. This was introduced after the success of the Darts Team and the extra revenue this had brought to the bar. There is an intention to join a league and to hold regular Pool Competitions once a month. It was,

RECOMMENDED

The Committee was kept informed of progress and the takings monitored.

644 REPORT FROM MEETING HELD WITH DBC Members were provided with a copy of a report from a meeting with DBC and the Town Council regarding the possibility of appointing a specialist leisure provider. It was,

NOTED

645 DBC LETTER TO BLUE CIRCLE Members were provided with a copy of a letter from DBC to Blue Circle regarding our wish to appoint a specialist leisure provider on a Management Contract basis and also regarding permission for a gate or barrier of some sort at the car park. It was,

RECOMMENDED

Councillor Carrington and the Town Clerk to get together and to sort out the details in the Tender Document. A meeting was arranged for Wednesday 27th February 2002 at 3:00pm.

MINUTES of the MEETING of the RECREATION, LEISURE AND AMENITIES COMMITTEE held at the LEISURE CENTRE, CRAYLANDS LANE, SWANSCOMBE on THURSDAY, 7th MARCH 2002 at 7.30pm.

Chair Cllr. T Carrington

PRESENT: Cllr. L J Bobby
Cllr. L G Caller
Cllr. G M Clutterbuck
Cllr. W S Cunningham
Cllr. P R Defty
Cllr. T V Dixon
Cllr. Mrs A R Harvey
Cllr. J C D Holmes
Cllr. Mrs J M Holmes
Cllr. B R Francis
Cllr. M J Munn
Cllr. Mrs G G Prior
Cllr Mrs I A Read
Cllr B E Read

Les Howel – Parks Foreman

646 MINUTES OF THE RECREATION, LEISURE AND AMENITIES HELD ON 10TH JANUARY 2002. Proposed as a true record by Cllr B Read and seconded by Cllr Mrs I Read. Amendment required to Minute Ref. 548 to state steps at side of Greenhithe Station.

Les Howel Parks Foreman entered the room at 7.35pm

647 APOLOGIES OF ABSENCE Apologies were received from Cllrs H Dold and C Broadley.

648 DECLARATIONS OF INTEREST No amendments to the registered of register of declarations of interest.

649 FORESHORE Members were informed that the hedges and shrubs are to be done. The Foreman will be monitoring the re-instatement of the gardens at front. It was,

NOTED

Cllr Carrington asked when his Mothers tree would be re-planted the Foreman informed him that it had already been replanted.

650 KNOCKHALL The Members were informed that the conifer hedges had been lifted, the side and top to be cut when all present branches have been chipped, due to very large amount taken off. The Foreman informed Members that there was still excessive amount rubbish, tyres etc., being dumped on old garage site. Dartford have been informed as to contacting owner to have access cut off, but to date no answer had been received. It was,

NOTED



651 SAXON COURT Members were informed of a complaint from resident about footballs hitting fence and breaking it. A quote is being sought for some sort of wood barrier or chain link, to be put in front of the fence. It was,

NOTED

652 MANOR PARK Members were informed that the trees that had been planted were so far doing well and untouched. Chestnut trees - as report being written I am awaiting church report with regard to the roots. These trees have been pollarded fully before approximately 10-15 years ago, possibly when site was being converted to housing. Two quotes have been received:

- a) Reduce by 50% £1,600 + VAT
- b) Re pollard £2,200 VAT + 1 chestnut reduced by 30% £380.00

Cllr P Defty had the report from the Church and gave the Parks Foreman a copy. It was,

RECOMMENDED

The Parks Foreman awaits for his second opinion and reports back to the next Recreation, Leisure and Amenities meeting with his recommendations. It was noted that the trees that are affecting the Church are the most important and investigations must be done to protect the Church.

653 BROOMFIELD Members were informed that the pitches are keeping up quite well considering the recent weather. However, worm killing is now due (approx £700 + VAT) which the Parks Foreman would like to get done. The trees have been assessed and 1 needs to be felled and the rest of the 14 trees pollarded or thinned out at a cost of £3000 + VAT. The path has been cleared back to the boundary. The final work on the new play equipment is still waiting to be done. The new changing room system is working well and a vast improvement by Clubs. It was,

RECOMMENDED

The Parks Foreman has the worm killing done providing the money is available in the budget.

654 SWANSCOMBE PARK Member were informed that the work on the Town Green has been started early, cutting, brushing etc. The hedges have been reduced along Bowling Green and the yard has been cleared out. The ladies toilet/old storeroom door has been broken down due to rot. This will be bricked up to stop someone breaking through into the ladies toilet. Some trees, which are in the park next to the Bowling Green, need to be felled in accordance with the tree preservation order. As agreed new ones will be planted along the memorial (8 trees). It was,



655 PLAY AREAS Members were informed that new signs had been put up at all sites at a cost of £367.19. Some new seats need to be purchased due to vandalism and wear and tear. Playdale has inspected 3 sites Broomfield, Swanscombe and Knockhall as part of the compensation deal. The rest of the sites are due to be inspected and risk assessed by Wicksteed soon. Contractors, to which we were not informed should have carried this out in November but due to the change of policy, this was not done. The money is in the budget. It was,

NOTED

656 CRAYLANDS LANE DEVELOPMENT Members were informed that a letter had been sent to the Agents asking about the lack of work being carried out or completed. We are awaiting their reply. It was,

NOTED

657 HERITAGE/SKULL SITE Members were informed that Groundwork had been contacted over concerns over the hand rail for the steps which is missing. It was decided to close the steps until Groundwork could carry out the repair. Litter bins need replacement and dog bins put in play area. Members were informed that due to the seriousness in the missing handrail the Parks Staff had put in a new rail for safety. It was,

NOTED

658 EQUIPMENT Members were asked if the Parks Foreman could purchase a varispreader for the bowling greens, cricket square for dressings, seed application to replace the old machine which was disposed of and never replaced. The price is £500, which could be taken from the 2002 budget. All bowling green, cricket mowers have been serviced plus 2 general mowers need servicing at a cost of approx. £800 + VAT from the 2001 budget. It was,

RECOMMENDED

The Parks Foreman was allowed to purchase the Varispreader this was proposed by Cllr L Caller and seconded by Cllr B Read.

659 VANS Members were informed that the vans were both working well but it is possible that 3 new tyres would need to be purchased. The Parks Foreman was awaiting quotes from rescue services on the 2 vans. It was,

NOTED

660 General Members were informed that some errors had been made on the budgets this year have now been remedied. Next year should see a vast improvement on the time taken to do the various jobs etc.



Cllr L Caller asked the Foreman what he meant by errors in the budget. The Parks Foreman explained he hadn't realised there were several headings he thought he had only two main headings and that money would need to be moved from one heading to another to stop overspending in the main budget figure. It was,

NOTED

661 LAND AT REAR OF LEWIS ROAD The Council went into Camera and all Press and Public was excluded from the meeting.

Members were informed of further developments with regards to the land at rear of Lewis Road Mr Evans had found measurements of the land in his deeds and thinks that the measurements show that we have part of his garden. The Parks Foreman measured the land and his measurements are on the plan provided It was,

RECOMMENDED

The Clerk is to write to Mr Evans and inform him that we are quite happy for our solicitor to look into his claim providing he is willing to pay the legal costs.

The Council came out of camera and all press and public were allowed back into the meeting.

662 MAKING KENT SAFER Members were provided with a copy of a letter from the Kent Police and Fire Brigade who are joining forces to produce Children Safety Activity Folders and taking this into the schools. They are looking for sponsorship for the folders and they have asked the Town Council could help. It was,

RECOMMENDED

A £30 donation was made towards the cost of producing the booklet.
Proposed by Cllr L Caller and seconded by Cllr B Read.

663 PUBLIC MEETING ON 25TH MARCH 2002 AT 7:00PM IN CHURCH ROAD HALL The Members were informed of a meeting is being held inviting the public to come and discuss events for the Golden Jubilee and ask for support from the local community. It was,

NOTED

664 CYGNETS PRE-SCHOOL Members were asked to endorse the actions of the Town Clerk and the Chair of the Leisure Centre Committee in allowing Cygnets pre-school to use the Leisure Centre free of charge for two hours on Wed 27th March 2001 for a sponsored obstacle course to raise money for their shed. It was,

RECOMMENDED

The actions of the Town Clerk and Chair of the Leisure Centre Committee are endorsed by the Town Council.

665 TELEVISION PROGRAMME Members were updated on the televising of the recently filmed programme which includes the Heritage Park it is to be televised in May on Friday evening. It was,

NOTED

666 PERFORMING DOG AT CHURCH ROAD HALL Members were asked if they would allow one performing dog to perform at a local residents 90th birthday party which is being held in Church Road Hall. It was,

RECOMMENDED

That this would be allowed.

667 SPORTS PAVILION The Council went into Camera and all Press and Public was excluded from the meeting.

Members were provided with copies of the latest Sports Pavilion Working Party meeting and a copy of a letter from the Sports Pavilion with their recommendations of rent level

Members were also provided with a copy of the court directional hearing date of the 4th April 2002 at 10.45am. The Town Clerk expressed her concerns over the possibility of the Pavilion backing out of the lease and asked the Council for some guidance and instruction on the best way to go forward with a contingency plan. Especially as we will need to continue to make the changing rooms and showers available for the football teams if nothing else. It was,

RECOMMENDED

This was to be discussed further before the meeting due to be held with the Sports Pavilion on the 21st March 2002 and a contingency can be discussed then.

The Council came out of camera and press and public were allowed to come back into the meeting.

Cllr T V Dixon stated that he would like to have the Clerk minute that his address is 19 Wardonna Court, and not 19 Ames Road. He would like the Clerk to write to the resident of 19 Ames Road and apologise for his agenda's and correspondence from the Council going to their address.

The Clerk apologised for the error to Cllr T V Dixon.



668 FAIRGROUND – MR BEACH Members were provided with a copy of a letter from Mr Beach requesting use of the Knockhall Playing field as normal for his fair. It was,

RECOMMENDED

The Clerk writes and informs Mr Beach that he will need to liase with the Parks Foreman before he comes.

669 DBC – ALCOHOL FREE AREAS Members were provided with a copy of a letter from Darfrod Borough Council regarding Alcohol Free Areas and a copy of a briefing note. It was,

RECOMMENDED

The Clerk was to write to Dartford Borough Council with our recommendations that we would like all our open spaces included in the list as well as outside the Pier Hotel, Heritage Park and the Town Square are at ASDA.

670 PARISH NEWS AND KENT RURAL PARTNERSHIP Members were provided with a copy of Parish News and Kent Rural Partnership. It was,

NOTED

671 KENT WILDLIFE TRUST Members were provided with a copy of a thank you letter from Kent Wildlife Trust. It was,

NOTED

672 MR S WHITEHEAD Members were provided with a copy of a letter from a resident regarding problems with postage for residents of Pat Bassant Row and confusion with Irving Walk. It was,

RECOMMENDED

The Clerk writes to Chair of the Post Office Advisor Committee with the problems the resident is having.

673 DBC – LIST OF DATES OF MEETINGS Members were provided with a copy of a list of dates of Meetings from Dartford Borough Council. It was,

NOTED

674 DBC- VALLEY VIEW PLAYGROUND Members were provided with a copy of a letter from DBC regarding Valley Veiw Playgound. It was,

RECOMMENDED

The Clerk writes to the Crown as requested by Dartford Borough Council and offer to deal direct with themselves for transfer of the Playground. The Members also instructed the Clerk to write to DBC informing them that we write to the Crown but if we do not hear from the Crown we will expect Dartford Borough to continue chasing the matter.

The Clerk was also instructed to ask Dartford Borough Council that due to the length of time taken to sort this matter out, could some extra money via Parish Initiative be added to the existing fund of £4500 to help put the Playground into a usable condition.

675 DBC – MISC. CODE OF CONDUCT ISSUES Members were provided with a copy of a letter from Dartford Borough Council regarding Miscellaneous Code of Conduct Issues. It was,

RECOMMENDED

That the Model Code of Conduct meeting was rearranged for Wednesday 27th March 2002 at noon with Cllr Carrington, Cllr Read and Cllr Caller.

676 DBC – DECLARATIONS OF INTEREST Members were provided with a copy of a letter from DBC regarding clarification of Declarations of Interest. It was,

NOTED

677 DBC – MAYOR'S CIVIC AWARDS FOR VOLUNTEERS AND FOR THE YOUNG Members were informed that the Mayor of Dartford was looking for nominations for his Civic Awards. This year the Mayor is also looking for nominations of a young person between 7 and 20 years for a volunteers award. It was,

RECOMMENDED

Mr T Norman is put forward for nomination for his work with the Scouts.

678 DBC – UPDATE ON BOROUGH COUNCILS STANDARDS COMMITTEE FUNCTIONS AND ITS COMPOSITION Members were provided with a copy of a letter from Dartford Borough Council with regards to clarification of the Standards Committee. It was,

NOTED

679 S&G OLD PEOPLES WELFARE COMMITTEE Members were provided with copies of minutes from the S&G Old Peoples Welfare Committee. It was,

NOTED

680 BLUEWATER Members were provided with a copy of a letter from Bluewater regarding the facelift of Greenhithe station and the lack of access. It was,

RECOMMENDED

The Clerk writes to Connex Rail expressing our concerns regarding the lack of accessibility for the disabled and pushchairs at Greenhithe Station.



681 KENT POLICE AUTHORITY Members were provided with a copy of Kent Police Authority budget and council tax for 2002/03. It was,
NOTED

682 KCC COMMUNITY LIBRARIES REPORT Members were provided with a copy of two reports on Greenhithe and Swanscombe Library. It was,

RECOMMENDED

The Clerk to chase up with the KCC Libraries with regard to our questions asked about the building.

683 DBC – DEVELOPMENT CONTROL USER GROUP Members were provided with a copy of a letter from DBC regarding a meeting on 20th March 2002 regarding Development control user group. It was,

RECOMMENDED

The Clerk attended the meeting and ask for items to added to the agenda with regards section 106 for Ebbsfleet and why we have not been consulted on Eastern Quarry or Ebbsfleet.

684 S & G SQUASH CLUB Members were provided with a copy of a letter from S & G Squash Club regarding the poor condition of the Pavilion facilities. It was,

RECOMMENDED

The letter would be discussed at the Sports Pavilion Working Party on Thursday 21st March 2002.

685 GROUNDWORK Members were provided with a copy of a letter regarding the proposed work to the Heritage with regards to fencing. It was,

RECOMMENDED

This Council would agree to take on the maintenance of the fence proposed to be installed along Alkerden and to give £1000 towards the funding of the fence. Proposed by Cllr B Read and seconded by Cllr L Bobby.

686 DBC – ELECTORAL CHANGES ORDER 2001 Members were provided with a copy of a letter from Dartford Borough Council regarding a report on electoral changes with comments to be back by the 2nd April to the Civic Centre. It was,

167

NOTED



687 DBC – CONSULTATION ON DT COMMUNITY SAFETY PARTNERSHIP Members were provided with a copy of the consultation paper is in the office and a response from the Clerk to Dartford Borough Council regarding the paper. It was,

NOTED

688 RLE NOTIFICATION OF TEMPORARY FOOTPATH CLOSURES Members were provided with a copy of notification of Temporary Footpath Closures due to CTRL work. It was,

NOTED

689 KCC 'MAPPING OUT THE FUTURE' KENT AND MEDWAY STRUCTURE PLAN Members were provided with a copy of a letter regarding a Public Meeting to be held on 10/04/02 at DBC Civic Centre regarding planning decisions for the future. It was,

NOTED

690 CRAYLANDS LANE DEVELOPMENT AND SEC. 106 Members were provided with a copy of a letter I have sent to Persimmons regarding the problems we are having with them. It was,

NOTED

691 NEW CAR PARK Members were provided with a copy of report from a meeting held with Wates, KCC and DBC regarding the use of our car park for the school. Also a copy of a letter from John Lattimore with KCC proposals for the use of the car park by the New School. It was,

RECOMMENDED

The Clerk writes to KCC and informs them that they Members do not feel their estimation of the use of the car park is accurate and the times quoted are not times for a Primary school. The Members felt taking these areas into account that the request for the New School to use our car park must be denied.

692 DBC - UNDERLEASE FOR CAR PARK Members were provided with a copy of a letter from our solicitor and DBC regarding the proposed signing of the underlease for the car park. It was,

NOTED

693 DBC – NEW CAR PARK Members were provided with a copy of a letter from DBC regarding the New Car Park and the request for the New School to use our Car Park. It was,

NOTED



694 TOWN PLANNING The following applications had been received by Dartford Borough Council for Members Consideration.

DA/02/01144/FUL	Erection of a first floor rear extension 124 Milton Road Swanscombe
OBSERVATIONS	No observations providing neighbours are consulted.
DA/02/00007/FUL	Application to raise ground levels in the south eastern Corner of the site in association with the Woodlands Phase of residential development. Ingress Park London Road Greenhithe
OBSERVATIONS	No observations

The following Notices had been received from Dartford Borough Council granting permission.

DA/01/00848/REM	Bendigo Wharf Pier Road Greenhithe
DA/01/01099/REM	Bendigo Wharf Pier Road Greenhithe
DA/01/01100/REM	Bendigo Wharf Pier Road Greenhithe
DA/02/00011/FUL	14 Mariners Court High Street Greenhithe

The following applications have been received from DBC and have been granted

DA/00/00135/OUT	Bluewater
DA/02/00048/FUL	13 Eynesford Road Greenhithe
DA/02/00080/REM	Village Quarter, Ingress Park Greenhithe

695 EAGLES ROAD CAR PARK Members were asked if they were aware of anything further was happening with Eagles Road Car Park, as they were under the impression that the money had to be spent before the end of March 02 or would be lost.

696 CAR SALES SHOWROOM Members were asked if they were aware of what was happening with regards to a Car Sales Showroom which had been opened in Greenhithe outside Asda Store.

697 LEISURE CENTRE A Member asked why he had been given reports that for two evenings in a row a resident could not get through to the Leisure Centre it was either permanently engaged or the phone wasn't answered. It was also asked if there was an age limit on the pool table.

698 RIVERVIEW CARS Members were asked if they were aware of the increasing problem with Riverview Cars being parked in the Galley Hill bus stop. The cars are stopping the buses pulling into the bus stop and making it unsafe for the passengers as well as blocking the road.

699 CARS PARKING ON THE DROPPED CURBS Members were asked if they were aware of the increasing problem of cars being parked on dropped curbs.

A handwritten signature in blue ink, appearing to read 'A. G. ...', with a large flourish underneath.

MINUTES of the MEETING of the FINANCE AND, GENERAL PURPOSES
COMMITTEE held at the LEISURE CENTRE, CRAYLANDS LANE,
SWANSCOMBE on THURSDAY, 21st MARCH 2002 at 7.30pm

PRESENT:

CHAIR: Cllr B E Read

Cllr L J Bobby	Cllr H Dold
Cllr C Broadley	Cllr B Francis
Cllr L Caller	Cllr Mrs A Harvey
Cllr T Carrington	Cllr J C D Holmes
Cllr G Clutterbuck	Cllr Mrs J M Holmes
Cllr P Defty	Cllr M Munn
Cllr T V Dixon	Cllr Mrs I Read

700 MINUTES OF THE MEETING HELD ON 24TH JANUARY 2002 The minutes were proposed as a true record by Cllr L Caller and seconded by Cllr M Munn.

701 APOLOGIES FOR ABSENCE Cllrs Cunningham and Mrs G Prior. ~

702 DECLARATIONS OF INTEREST As per register of declarations appended.

703 ACCOUNTS PAID FOR OCTOBER, NOVEMBER, DECEMBER AND JANUARY The Town Clerk reported that the accounts amounting to £116221.82 had been paid during October, November, December and January.

704 INCOME FOR OCTOBER, NOVEMBER, DECEMBER AND JANUARY The Town Clerk reported that the income for October, November, December and January 2001/2002 of £48548.31 was received.

705 INTERNAL AUDIT Members were provided with a copy of the internal audit by KCC for the year 2000/2001 had been done and the report was enclosed. Members were provided a copy of a letter from KCC confirming that they had been booked for 22-24th April for this year internal audit. KCC also prepared the year end accounts for 2000/2001 as per agreement with the Finance Chair the council's endorsement is sought for the Finance Chaiman's and the Town Clerk's decision to do this.

Members were also informed that District Audit had visited to audit accounts prepared by KCC for 2000/2001. Awaiting a full report on the accounts.
It was,

RECOMMENDED

The Council endorsed the actions of the Chair of the Finance and the Town Clerk.

706 NEW CHAIRS FOR COUNCIL CHAMBER Members were provided with a copy of a pro-forma invoice with regards to the new chairs for the Council Chamber. The Town Clerk asked the Council for their agreement on confirmation of order. It was,

RECOMMENDED

The order is confirmed for 22 stacking in green and one carver in green.

707 ACCIDENT IN SPORTS HALL Members were informed of an accident in the sports hall by a Swan Valley pupil on 6th March 02 who jumped up at a hook on a chain which is over 6ft high for of a Tae Kwon Do punch bag. The boy caught his hand and cut is quite badly. The Town Clerk informed the Members that she had reported the incident to the Chair of the Leisure Centre Committee Cllr T Carrington. Cllr Carrington instructed her to contact our insurance company and inform them of the incident.

The Clerk reported to the Members that she had spoken to the insurance company and they do not think that they will have any claim against the Council. In the first instance it will be against the teacher. The insurance company felt that even then they won't have a claim as the boy misused equipment not meant for swinging on or trying to grab hold of.

The Clerk was informed that any written request regarding a claim was to be passed onto them with a summary of what happened and they will deal with it.
It was,

NOTED

Cllr Mrs J M Holmes asked if the hook had be put up even higher, the Clerk informed her that yes even though it was already high it has been hooked up even higher.

708 WORKMAN BEING SHOT AT Members were informed of an incident at the Heritage park regarding Persimmons workmen. On Tuesday 12th March not long after they started work the site manager came into my office and asked me to ring the local constabulary as his men were being shot at. The workman had five holes in the cab of his van. The Police were called. It was,

172

RECOMMENDED

B&R

The Clerk was instructed to write to the Chief Constable of Kent at Gravesend Police Station regarding a fire arms incident being reported and taking over an hour and half to attend. A copy of the letter to be sent to Sue Free and ask her to arrange a meeting with the Police with her present to address these issues.

709 VIREMENTS The Members were asked if they would agree to vire £2000 pounds from the Parks Fencing Budget to the Parks maintenance budget. Several items for fencing had been put into the Maintenance budget when they should have been paid out of the fencing budget. It was,

RECOMMENDED

Proposed to agree by Cllr L Caller and seconded by Cllr P Defty.

710 KENWARD TRUST Members were provided with a copy of information from Kenward Trust regarding prevention of drug and alcohol abuse requesting funding. It was,

NOTED

711 TRANSYLVANIA TREKKIN Members were provided with a copy of a letter from a local man requesting sponsorship on behalf of Hospice of Hope Romania. It was,

RECOMMENDED

That the Council would sponsor him £50

712 SWANSCOMBE HERITAGE PARK Members were provided with a copy of the Minutes from the Heritage Park meeting held on 5th February 2002. It was,

NOTED

713 GASP Members were provided with a copy of the minutes from the Greenhithe & Swanscombe Professionals Partnership meeting held on 26th February 2002

NOTED

714 DARTFORD COMMUNITY SAFETY PARTNERSHIP Members were provided with a copy of a reply to the Clerks comments regarding the consultation paper on Community Safety and a copy of a letter sent from DBC to Cllr Read. It was,

NOTED

715 DBC – ELECTORAL CHANGES ORDER ON PROPOSED POLLING DISTRICTS Members were provided with a copy of the consultation document on proposed polling districts and a map. Comments required back to the council by 5th April 2002. It was,

173

NOTED

BIR

716 DBC – TEMPORARY SPEED RESTRICTIONS

SOUTHFLEET AND SWANSCOMBE Members were provided with a copy of a letter from DBC regarding 30mph speed limit to be imposed on Southfleet road and Park Corner Road. It was,

NOTED

717 SLCC Members were provided with a copy of a letter from SLCC regarding the Terms and conditions of employment for the Clerk. It was,

RECOMMENDED

That this was deferred to the next Personnel Committee.

718 DBC – CLOSING OF CEMETERY GATES Members were provided with a copy of a letter from DBC asking if we will close the gates as agreed during the summer months. It was,

RECOMMENDED

The Clerk was instructed to write and inform DBC that we will lock for the summer months as per previous agreement, but we would not be patrolling the Cemetery. Also request that the lock on the gate is fixed as it is only tied at present.

719 CBHB&P Members were provided a copy of a letter from our solicitor regarding the land at rear of Lewis Road. It was,

NOTED

720 SWANSCOMBE INFANT SCHOOL Members were provided with a copy of a letter requesting we pay the annual fee for the National Association of Governors and Managers at £46.60 for the year. It was,

RECOMMENDED

This to be paid as per usual. The Clerk was asked to minute that Cllr L Caller did not take part in this discussion as he has a registered non-pecuniary interest.

721 DBC DARTFORD COMM. SAFETY PARTNERSHIP Members were provided with a copy of a letter from DBC acknowledging our comments. It was,

NOTED

722 DBC – DARTFORD BOROUGH COUNCIL 2002/02 HSG

STRATEGY STATEMENT Members were provided with a copy of the document is held in the office for any Member to look at. It was,

723 EASTERN QUARRY – DRAFT PLANNING BRIEF Members were provided with a copy of the Eastern Quarry Planning Brief Comments to be back by Friday April 26th 2002. It was,

RECOMMENDED

The Clerk was instructed to contact Dartford Borough Council to arrange a Major Development Meeting with the relevant people from DBC. The Clerk to write with some Thursday dates around our normal meetings. The name of the Quarry to be put on the agenda. This was proposed by Cllr L Caller and seconded by Cllr B Read.

724 DBC – BUS STOP AT GALLEY HILL Members were provided with a copy of a letter from DBC Highways with regard to the request for restrictions in Galley Hill Bus stop. It was,

NOTED

725 KENT & MEDWAY STRUCTURE PLAN Members were provided with a copy of a letter and consultation document which is in the office with regards to 'Mapping out the future' Kent and Medway Structure Plan Public consultation questionnaire and response form. It was,

NOTED

726 CBHB&P Members were provided with a copy of a chase up letter from our solicitor to Crest Solicitor regarding Greenhithe Foreshore. It was,

NOTED

727 CRAYLANDS LANE DEVELOPMENT Members were provided with a copy of a letter replying to my concerns over work not being completed etc. It was,

RECOMMENDED

The Clerk was instructed to write to Dartford Borough Council to ask if they would attend a meeting with Persimmons and us regarding the breach of section 106.

728 TOWN PLANNING Members were informed of the following applications which had been received from Dartford Borough Council for their consideration.

DA/02/00174

Submission of details relating to the upgrade and Refurbishment of existing playground in connection With development at Ingress Park pursuant to Condition 21 of Planning Permission DA/98/00664/out for residential development.

Playground Area Pier Road Greenhithe

OBSERVATIONS

Write and request that this Council agrees with Dartford Borough Council that Crest should stick to Their original outline brief and to make sure they Have amended the plans taking into account the Flooding.

DA/02/00054/LBC

Revised Plans

Application for listed building consent to carry out Restoration works to Georgian Flint Walled Garden Tunnel & Lovers Lane Tunnel

Georgian Flint Walled Garden Tunnel & Lover Lane Tunnel Ingress Park

OBSERVATIONS

The Members of the Town Council applaud this Application.

DA/02/00186/COU

Change of use of land to residential garden & Relocation of a 1.8m high boundary fence

28 Caspian Way Swanscombe

OBSERVATIONS

Object due to the estate is meant to be open Plan and open spaces.

The following decision notices had been received from Dartford Borough Council granting permission

DA/02/00114/FUL

124 Milton Road Swanscombe

DA/02/00146/REM

Village Quarter Ingress Park

DA/02/00061/FUL

8 Alexander Road Greenhithe

The following notices had been received from Dartford Borough Council and have been refused.

DA/02/00069/cou

Change of use of ground floor of property from shop To a 1 bedroom flat including alterations to front Elevation.

OBSERVATIONS

The Members are concerned that application has Been refused and the property has been since Demolished.

The following application had been received from DBC for Members consultation

DA/02/00215/FUL

Application for the variation of Condition 1 of P.P. DA/97/00129/FUL in respect of an extension of time For commencement of works relating to the erection Of a detached two storey building.

Site junction of Galley Hill Road & Estate Road Northfleet ind. Est Lower Road Northfleet.

OBSERVATIONS

No observations

The following notification had been received from Gravesham Borough Council regarding the CTRL and Ebbsfleet Valley.

GR/20010603

Ebbsfleet Valley Between A2 and Galley Hill Road

729 SPORTS PAVILION Members were asked if the Sports Pavilion could put a bouncy castle on the field on the 2nd June 2002.

730 ACCESS ROAD AT THE SIDE OF THE LEISURE CENTRE Members were asked if they were aware why the entrance to the access road had not been completed yet.

731 DARENTH VALLEY HOSPITAL Members were asked if they were aware that Darenth Valley Hospital was well on its way getting it 1 star standard. The hospital will be taking over beds in Livingstone Hospital as an overflow and the A&E will be separated into two areas for minor and major injuries. They are also looking toward joining forces with DAGDOG.

732 GUNN ROAD Members were asked if they were aware of the reported problems of the area at the rear of the flats in Gunn Road. There is clinical waste bin which should have been emptied and has not been.

733 SPORTS PAVILION LEASE The Council went into Camera and all Press and Public were excluded from the meeting.

Members were provided with a copy of a letter from our solicitor regarding a recent fax from the Sports Pavilion solicitor.

The Clerk asked the Members for guidance and instruction on what should happen if the worst scenario happens and the Sports and Social Club no longer wish to continue with the lease.

It was,

RECOMMENDED

Since the Sports Pavilion working party had been given the task from the Town Council to sort out the new lease, it was decided to defer to a Sports Pavilion Working Party meeting. The members of the Working Party were asked to stay behind after the Finance and General Purposes Committee.

734 SHOWER FLOOR IN PAVILION Members were informed that Les Howel inspected the shower floor on Monday 18th March and found the floor was now a trip hazzard and someone could get hurt and as the Landlords we would be held responsible. Les arranged to do a temporary repair at our expense to make the floor safe.

Members were provided with a letter, which had been received with a quote for the shower floor from The Pavilion. The Pavilion is requesting help towards the cost of repairing the floor. The full cost is £876.60. It was,

RECOMMENDED

The Clerk writes and requests a further quote, from the Pavilion, as it is usual Council policy to have three quotes for this type of work.

B. B. Read



Date: 21/02/2001
Time: 12:32:35

Swanscombe & Greenhithe Town Council
Income and Expenditure for October 2001/02

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Department Number : 1		Department Name :		Grove Hall	
N/C	N/C Name	Debits	Credits	Balance	
2233	Pension Fund Grove Hall Staff	43.10		43.10	
4000	Grove Hall Hire		244.41	-244.41	
7006	Net Wages - Grove Hall Staff	198.78		198.78	
7921	Hygiene Services	6.24		6.24	
		<u>248.12</u>	<u>244.41</u>	<u>3.71</u>	

Department Number : 2		Department Name :		The Pavilion	
N/C	N/C Name	Debits	Credits	Balance	
4008	Squash		106.00	-106.00	
4908	Pavilion Rent Recieved		1,591.75	-1,591.75	
7688	Pavilion Rent				
			<u>1,697.75</u>	<u>-1,697.75</u>	

Department Number : 3		Department Name :		Church Road	
N/C	N/C Name	Debits	Credits	Balance	
2232	Pension Fund Church Road Hall Staff	111.96		111.96	
4001	Church Road Hall Hire		284.84	-284.84	
7005	Net Wages - Church Road Hall Staff	476.74		476.74	
7200	Electricity	34.21		34.21	
		<u>622.91</u>	<u>284.84</u>	<u>338.07</u>	

Department Number : 4		Department Name :		Allotments	
N/C	N/C Name	Debits	Credits	Balance	
4002	Allotment Rent		21.61	-21.61	
			<u>21.61</u>	<u>-21.61</u>	

Department Number : 7		Department Name :		Swanscombe Park	
N/C	N/C Name	Debits	Credits	Balance	
11	P.A.Y.E. Parks Staff	515.52		515.52	
2221	N.I. Parks Staff	663.69		663.69	
2231	Pension Fund Parks Staff	537.75		537.75	
4007	Bowls		1,002.59	-1,002.59	
4210	Parks Maintenance	2,565.82		2,565.82	
7004	Net Wages - Parks Staff	3,316.15		3,316.15	
7300	Fuel and Oil	100.56		100.56	
7305	Parks Equipment	274.82		274.82	
7310	Parks Vehicles	6,800.00		6,800.00	
7502	Telephone	51.03		51.03	
		<u>14,825.34</u>	<u>1,002.59</u>	<u>13,822.75</u>	

Department Number : 8		Department Name :		Knockhall Playing Field	
N/C	N/C Name	Debits	Credits	Balance	
4003	Football Pitch Hire	260.00		260.00	
4210	Parks Maintenance	165.00		165.00	

Date: 21/02/2001
 Time: 12:32:35

Swanscombe & Greenhithe Town Council
Income and Expenditure for October 2001/02

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4903	Insurance Claims		7,075.00	-7,075.00
		<u>425.00</u>	<u>7,075.00</u>	<u>-6,650.00</u>

Department Number : 11 Department Name :		Sports Centre		
N/C	N/C Name	Debits	Credits	Balance
2214	P.A.Y.E. Bar Staff		105.94	-105.94
2215	P.A.Y.E. Leisure Centre Staff	146.13		146.13
2225	N.I. Leisure Centre Staff	578.69		578.69
2235	Pension Fund Leisure Centre Staff	213.27		213.27
2236	Pension Fund Cleaning Staff	35.79		35.79
4018	Sports Hall Income		1,592.35	-1,592.35
4019	Fitness Suite Income		483.57	-483.57
4020	Kids Activities Income		288.28	-288.28
4021	Admission Income		31.15	-31.15
4022	Concession Income		25.02	-25.02
4023	Aerobics Income		123.57	-123.57
4024	Membership Income		228.51	-228.51
4025	Kids Parties Income		274.21	-274.21
4026	Functions Income		438.29	-438.29
4027	Tae Kwan Do Income		166.95	-166.95
4029	Committee Room Income		107.28	-107.28
4031	Yoga Income		104.16	-104.16
4032	Circuit Training Income		20.85	-20.85
4035	Payphone Income		35.57	-35.57
4036	Sweet Vending Income		28.04	-28.04
4037	Misc Leisure Centre Income		222.54	-222.54
4038	Tea Machine		3.83	-3.83
4039	sun bed		38.32	-38.32
4066	New Years Eve Refund	233.50		233.50
6901	Leisure Centre Misc Expenses	69.79		69.79
7008	Net Wages - Leisure Staff	4,461.93		4,461.93
7009	Net Wages - Cleaning Staff	392.12		392.12
7012	Net Wages - Casual Staff	264.75		264.75
7106	Water Leisure Centre	342.33		342.33
7200	Electricity	907.80		907.80
7210	Leisure Centre Equipment	27.50		27.50
7306	Leisure Centre Maintenance	228.00		228.00
7502	Telephone	127.46		127.46
7506	Leisure Centre Stationery	34.00		34.00
7510	Leisure Centre Leased Equipment	858.99		858.99
7555	Cash in Transit	40.25		40.25
7604	L/C Postage	13.23		13.23
7804	Leisure Centre Cleaning	100.44		100.44
7921	Hygiene Services	11.18		11.18
		<u>9,087.15</u>	<u>4,318.43</u>	<u>4,768.72</u>

Swanscombe & Greenhithe Town Council
Income and Expenditure for October 2001/02

Date: 21/02/2002
Time: 12:32:35

Department Number : 12		Department Name :		Thames Bar		
N/C	N/C Name	Debits	Credits	Balance		
			2,913.86	-2,913.86		
4012	Bar Drinks		246.21	-246.21		
4013	Bar Snacks		0.26	-0.26		
4014	Bar Cooked Food		279.32	-279.32		
4015	Bar Party Food		436.80	-436.80		
4016	Bar Gaming Machines		34.04	-34.04		
4038	Tea Machine					
5005	Bar Supplies	459.31		459.31		
6901	Leisure Centre Misc Expenses	94.43		94.43		
7007	Net Wages - Bar Staff	613.60		613.60		
7012	Net Wages - Casual Staff	369.00		369.00		
7210	Leisure Centre Equipment	1,124.00		1,124.00		
7306	Leisure Centre Maintenance	133.63		133.63		
7306	Leisure Centre Maintenance	133.63		133.63		
307	Bar Food Expenses	196.57		196.57		
7510	Leisure Centre Leased Equipment	272.67		272.67		
7555	Cash in Transit	40.25		40.25		
		<u>3,303.46</u>	<u>3,910.49</u>	<u>-607.03</u>		

Department Number : 13		Department Name :		Parks Equipment		
N/C	N/C Name	Debits	Credits	Balance		
7310	Parks Vehicles	200.00		200.00		
		<u>200.00</u>		<u>200.00</u>		

Department Number : 14		Department Name :		Town Council		
N/C	N/C Name	Debits	Credits	Balance		
2210	P.A.Y.E. Admin Staff	343.90		343.90		
2220	N.I. Admin Staff	357.90		357.90		
2230	Pension Fund Admin Staff	602.32		602.32		
4041	Admin Petty Cash	21.33		21.33		
4100	Bank Interest Received		248.56	-248.56		
4444	Photocopying		0.60	-0.60		
6201	Advertising					
6900	Miscellaneous Expenses	80.00		80.00		
7013	Net Wages Admin Staff	2,206.36		2,206.36		
7200	Electricity	74.57		74.57		
7320	Mayors Expenses	200.93		200.93		
7502	Telephone	211.84		211.84		
7509	Admin Postage	38.14		38.14		
7555	Cash in Transit	40.25		40.25		
7886	Admin Maintenance	100.00		100.00		
7889	Farmers Markets		289.79	-289.79		
		<u>4,277.54</u>	<u>538.95</u>	<u>3,738.59</u>		

Department Number : 16		Department Name :		Hall Staff		
N/C	N/C Name	Debits	Credits	Balance		

Swanscombe & Greenhithe Town Council
Income and Expenditure for October 2001/02

Date: 21/02/2007

Time: 12:32:35

2212	P.A.Y.E. Church Road Hall Staff	20.40		20.40
2222	N.I. Halls Staff	37.86		37.86
		<u>58.26</u>		<u>58.26</u>
		<u>33,047.78</u>	<u>19,094.07</u>	<u>13,953.71</u>

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Swanscombe & Greenhithe Town Council
 Income and Expenditure for November 2001/02

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Department Number : 1 Department Name : **Grove Hall**

N/C	N/C Name	Debits	Credits	Balance
2233	Pension Fund Grove Hall Staff		49.28	-49.28
4000	Grove Hall Hire		303.63	-303.63
4501	Grove Hall Maintenance	26.38		26.38
7006	Net Wages - Grove Hall Staff	202.80		202.80
7033	Business Rates	52.00		52.00
7201	Gas	53.12		53.12
7921	Hygiene Services	1.86		1.86
		<u>336.16</u>	<u>352.91</u>	<u>-16.75</u>

Department Number : 3 Department Name : **Church Road**

N/C	N/C Name	Debits	Credits	Balance
2222	N.I. Halls Staff	114.66		114.66
32	Pension Fund Church Road Hall Staff		111.97	-111.97
4001	Church Road Hall Hire		349.99	-349.99
7005	Net Wages - Church Road Hall Staff	708.62		708.62
7033	Business Rates	92.00		92.00
7201	Gas	44.94		44.94
7809	Church Road Maintenance	5.45		5.45
7921	Hygiene Services	1.37		1.37
		<u>967.04</u>	<u>461.96</u>	<u>505.08</u>

Department Number : 5 Department Name : **Street Lighting**

N/C	N/C Name	Debits	Credits	Balance
7200	Electricity	44.23		44.23
7204	Public Lighting	30.34		30.34
		<u>74.57</u>		<u>74.57</u>

Department Number : 6 Department Name : **Car Parks**

N/C	N/C Name	Debits	Credits	Balance
7033	Business Rates	243.00		243.00
		<u>243.00</u>		<u>243.00</u>

Department Number : 7 Department Name : **Swanscombe Park**

N/C	N/C Name	Debits	Credits	Balance
2211	P.A.Y.E. Parks Staff	356.66		356.66
2221	N.I. Parks Staff	478.79		478.79
2231	Pension Fund Parks Staff		537.77	-537.77
4007	Bowls		531.79	-531.79
4210	Parks Maintenance	1,115.34		1,115.34
7004	Net Wages - Parks Staff	3,019.08		3,019.08
7300	Fuel and Oil	178.69		178.69
7305	Parks Equipment	398.51		398.51
7310	Parks Vehicles		93.33	-93.33

Income and Expenditure for November 2001/02

08	Leisure Centre Equipment - sports	14.00		14.00
7510	Leisure Centre Leased Equipment	547.04		547.04
7604	L/C Postage	10.84		10.84
7612	Leisure Centre Petty Cash	130.72		130.72
7666	Electrical Testing	492.13		492.13
7804	Leisure Centre Cleaning	220.50		220.50
7921	Hygiene Services	22.36		22.36
		<u>11,435.56</u>	<u>3,986.94</u>	<u>7,448.62</u>

Department Number : 12 Department Name : Thames Bar

N/C	N/C Name	Debits	Credits	Balance
2214	P.A.Y.E. Bar Staff		23.60	-23.60
4012	Bar Drinks		2,982.50	-2,982.50
4013	Bar Snacks		172.80	-172.80
4014	Bar Cooked Food		41.57	-41.57
4015	Bar Party Food		560.20	-560.20
4016	Bar Gaming Machines		302.17	-302.17
4038	Tea Machine		18.04	-18.04
5005	Bar Supplies	679.80		679.80
6901	Leisure Centre Misc Expenses	49.79		49.79
7007	Net Wages - Bar Staff	1,139.55		1,139.55
7012	Net Wages - Casual Staff	264.25		264.25
7307	Bar Food Expenses	133.50		133.50
7510	Leisure Centre Leased Equipment	272.67		272.67
		<u>2,539.56</u>	<u>4,100.88</u>	<u>-1,561.32</u>

Department Number : 13 Department Name : Parks Equipment

N/C	N/C Name	Debits	Credits	Balance
7004	Net Wages - Parks Staff	267.64		267.64
		<u>267.64</u>		<u>267.64</u>

Department Number : 14 Department Name : Town Council

N/C	N/C Name	Debits	Credits	Balance
2210	P.A.Y.E. Admin Staff	344.74		344.74
2220	N.I. Admin Staff	357.90		357.90
2230	Pension Fund Admin Staff		602.35	-602.35
4040	Admin Stationery/Supplies	37.53		37.53
4041	Admin Petty Cash	20.35		20.35
4100	Bank Interest Received		197.86	-197.86
4444	Photocopying		2.05	-2.05
4900	Miscellaneous Income		201.00	-201.00
6206	Town Council Miscellaneous	10.00		10.00
7013	Net Wages Admin Staff	2,206.56		2,206.56
7302	Licences	17.50		17.50
7502	Telephone	77.81		77.81
7509	Admin Postage	42.11		42.11

Income and Expenditure for December 2001/02

<u>Department Number : 1</u>		<u>Department Name : Grove Hall</u>			
<u>N/C</u>	<u>N/C Name</u>	<u>Debits</u>	<u>Credits</u>	<u>Balance</u>	
2213	P.A.Y.E. Grove Hall Staff	57.20		57.20	
4000	Grove Hall Hire		447.16	-447.16	
7006	Net Wages - Grove Hall Staff	202.80		202.80	
7033	Business Rates	52.00		52.00	
7200	Electricity	42.46		42.46	
		<u>354.46</u>	<u>447.16</u>	<u>-92.70</u>	

<u>Department Number : 3</u>		<u>Department Name : Church Road</u>			
<u>N/C</u>	<u>N/C Name</u>	<u>Debits</u>	<u>Credits</u>	<u>Balance</u>	
2212	P.A.Y.E. Church Road Hall Staff		403.50	-403.50	
2222	N.I. Halls Staff	12.62		12.62	
2232	Pension Fund Church Road Hall Staff	111.97		111.97	
4001	Church Road Hall Hire		645.87	-645.87	
7005	Net Wages - Church Road Hall Staff	294.00		294.00	
7033	Business Rates	92.00		92.00	
7809	Church Road Maintenance	61.50		61.50	
		<u>572.09</u>	<u>1,049.37</u>	<u>-477.28</u>	

<u>Department Number : 4</u>		<u>Department Name : Allotments</u>			
<u>N/C</u>	<u>N/C Name</u>	<u>Debits</u>	<u>Credits</u>	<u>Balance</u>	
4210	Parks Maintenance	29.86		29.86	
		<u>29.86</u>		<u>29.86</u>	

<u>Department Number : 5</u>		<u>Department Name : Street Lighting</u>			
<u>N/C</u>	<u>N/C Name</u>	<u>Debits</u>	<u>Credits</u>	<u>Balance</u>	
7200	Electricity	74.57		74.57	
7888	Christmas Lighting	1,422.00		1,422.00	
		<u>1,496.57</u>		<u>1,496.57</u>	

<u>Department Number : 6</u>		<u>Department Name : Car Parks</u>			
<u>N/C</u>	<u>N/C Name</u>	<u>Debits</u>	<u>Credits</u>	<u>Balance</u>	
7033	Business Rates	243.00		243.00	
		<u>243.00</u>		<u>243.00</u>	

<u>Department Number : 7</u>		<u>Department Name : Swanscombe Park</u>			
<u>N/C</u>	<u>N/C Name</u>	<u>Debits</u>	<u>Credits</u>	<u>Balance</u>	
2211	P.A.Y.E. Parks Staff	299.28		299.28	
2221	N.I. Parks Staff	422.07		422.07	
2231	Pension Fund Parks Staff	537.77		537.77	
4009	Parks Miscellaneous	23.95		23.95	
4210	Parks Maintenance	106.06		106.06	
7004	Net Wages - Parks Staff	3,347.65		3,347.65	
7105	Water - Parks	181.19		181.19	
7200	Electricity	102.09		102.09	

7300	Fuel and Oil	139.18	139.18
7305	Parks Equipment	138.00	138.00
7703	CTAEO	119.80	119.80
7770	CSA	25.00	25.00
		<u>5,442.04</u>	<u>5,442.04</u>

Department Number : 8		Department Name : Knockhall Playing Field		
N/C	N/C Name	Debits	Credits	Balance
7305	Parks Equipment	121.05		121.05
		<u>121.05</u>		<u>121.05</u>

Department Number : 9		Department Name : Broomfield Sports Ground		
N/C	N/C Name	Debits	Credits	Balance
4003	Football Pitch Hire		60.00	-60.00
7305	Parks Equipment	121.06		121.06
		<u>121.06</u>	<u>60.00</u>	<u>61.06</u>

Department Number : 11		Department Name : Sports Centre		
N/C	N/C Name	Debits	Credits	Balance
2215	P.A.Y.E. Leisure Centre Staff	219.68		219.68
2225	N.I. Leisure Centre Staff	569.01		569.01
2235	Pension Fund Leisure Centre Staff	257.91		257.91
2236	Pension Fund Cleaning Staff	35.80		35.80
4018	Sports Hall Income		866.55	-866.55
4019	Fitness Suite Income		207.40	-207.40
4020	Kids Activities Income		187.84	-187.84
4021	Admission Income		52.59	-52.59
4022	Concession Income		5.37	-5.37
4023	Aerobics Income		58.98	-58.98
4024	Membership Income		137.53	-137.53
4025	Kids Parties Income		31.15	-31.15
4026	Functions Income		46.81	-46.81
4027	Tae Kwan Do Income		111.30	-111.30
4029	Committee Room Income		26.31	-26.31
4031	Yoga Income		42.90	-42.90
4034	Xmas Party Income		20.66	-20.66
4036	Sweet Vending Income		19.85	-19.85
4037	Misc Leisure Centre Income		725.14	-725.14
4039	sun bed		45.97	-45.97
4381	Sports Hall Hire		140.00	-140.00
4906	Outdoor court		47.66	-47.66
6901	Leisure Centre Misc Expenses	35.00		35.00
7008	Net Wages - Leisure Staff	3,897.94		3,897.94
7009	Net Wages - Cleaning Staff	420.44		420.44
7012	Net Wages - Casual Staff	300.00		300.00
7033	Business Rates	1,427.00		1,427.00

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7106	Water Leisure Centre	259.39		259.39
7201	Gas	434.17		434.17
7210	Leisure Centre Equipment	290.08		290.08
7306	Leisure Centre Maintenance	1,702.90		1,702.90
7465	LC Xmas Party		15.00	-15.00
7506	Leisure Centre Stationery	69.92		69.92
7510	Leisure Centre Leased Equipment	22.50		22.50
7555	Cash in Transit	40.26		40.26
7604	L/C Postage	12.39		12.39
7612	Leisure Centre Petty Cash	60.00		60.00
7804	Leisure Centre Cleaning	180.59		180.59
		<u>10,234.98</u>	<u>2,789.01</u>	<u>7,445.97</u>

Department Number : 12		Department Name : Thames Bar		
<u>N/C</u>	<u>N/C Name</u>	<u>Debits</u>	<u>Credits</u>	<u>Balance</u>
2214	P.A.Y.E. Bar Staff		490.95	-490.95
2224	N.I. Bar Staff	0.88		0.88
4012	Bar Drinks		181.41	-181.41
4013	Bar Snacks	3.90		3.90
4014	Bar Cooked Food		4.43	-4.43
4015	Bar Party Food		206.64	-206.64
4016	Bar Gaming Machines		307.98	-307.98
4038	Tea Machine		11.91	-11.91
5005	Bar Supplies	19.95		19.95
6901	Leisure Centre Misc Expenses	255.66		255.66
7007	Net Wages - Bar Staff	1,067.86		1,067.86
7090	Stocktake	98.00		98.00
7210	Leisure Centre Equipment	120.00		120.00
7307	Bar Food Expenses	276.50		276.50
7510	Leisure Centre Leased Equipment	366.67		366.67
555	Cash in Transit	40.25		40.25
		<u>2,249.67</u>	<u>1,203.32</u>	<u>1,046.35</u>

Department Number : 14		Department Name : Town Council		
<u>N/C</u>	<u>N/C Name</u>	<u>Debits</u>	<u>Credits</u>	<u>Balance</u>
2210	P.A.Y.E. Admin Staff	344.54		344.54
2220	N.I. Admin Staff	357.90		357.90
2230	Pension Fund Admin Staff	602.35		602.35
4040	Admin Stationery/Supplies	254.75		254.75
4100	Bank Interest Received		982.06	-982.06
4444	Photocopying		1.30	-1.30
7013	Net Wages Admin Staff	2,252.53		2,252.53
7502	Telephone	91.65		91.65
7509	Admin Postage	33.14		33.14
7555	Cash in Transit	40.25		40.25
7866	Mayors Charity		4.00	-4.00

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7900	Bank Charges			
7934	Bank Treasury Deposit Difference			
		<u>3,977.11</u>	<u>987.36</u>	<u>2,989.75</u>
Department Number :	17	Department Name :	Heritage/Skull Site	
<u>N/C</u>	<u>N/C Name</u>	<u>Debits</u>	<u>Credits</u>	<u>Balance</u>
7312	Skull Site Maintenance		440.42	-440.42
			<u>440.42</u>	<u>-440.42</u>
		<u>24,841.89</u>	<u>6,976.64</u>	<u>17,865.25</u>

<u>Department Number :</u> 1		<u>Department Name :</u> Grove Hall			
<u>N/C</u>	<u>N/C Name</u>	<u>Debits</u>	<u>Credits</u>	<u>Balance</u>	
2213	P.A.Y.E. Grove Hall Staff	57.20		57.20	
4000	Grove Hall Hire		32.00	-32.00	
7006	Net Wages - Grove Hall Staff	202.80		202.80	
7033	Business Rates	52.00		52.00	
7921	Hygiene Services	6.24		6.24	
		<u>318.24</u>	<u>32.00</u>	<u>286.24</u>	

<u>Department Number :</u> 2		<u>Department Name :</u> The Pavilion			
<u>N/C</u>	<u>N/C Name</u>	<u>Debits</u>	<u>Credits</u>	<u>Balance</u>	
4008	Squash		406.00	-406.00	
7688	Pavilion Rent		1,591.75	-1,591.75	
7689	Pavilion Rates & Bills	2,175.43		2,175.43	
		<u>2,175.43</u>	<u>1,997.75</u>	<u>177.68</u>	

<u>Department Number :</u> 3		<u>Department Name :</u> Church Road			
<u>N/C</u>	<u>N/C Name</u>	<u>Debits</u>	<u>Credits</u>	<u>Balance</u>	
2212	P.A.Y.E. Church Road Hall Staff		10.00	-10.00	
4001	Church Road Hall Hire		66.00	-66.00	
7005	Net Wages - Church Road Hall Staff	272.30		272.30	
7033	Business Rates	92.00		92.00	
7200	Electricity	32.05		32.05	
7201	Gas	215.68		215.68	
7809	Church Road Maintenance	27.00		27.00	
7921	Hygiene Services	1.86		1.86	
		<u>640.89</u>	<u>76.00</u>	<u>564.89</u>	

<u>Department Number :</u> 5		<u>Department Name :</u> Street Lighting			
<u>N/C</u>	<u>N/C Name</u>	<u>Debits</u>	<u>Credits</u>	<u>Balance</u>	
7000	Electricity	74.57		74.57	
		<u>74.57</u>		<u>74.57</u>	

<u>Department Number :</u> 6		<u>Department Name :</u> Car Parks			
<u>N/C</u>	<u>N/C Name</u>	<u>Debits</u>	<u>Credits</u>	<u>Balance</u>	
7033	Business Rates	243.00		243.00	
		<u>243.00</u>		<u>243.00</u>	

<u>Department Number :</u> 7		<u>Department Name :</u> Swanscombe Park			
<u>N/C</u>	<u>N/C Name</u>	<u>Debits</u>	<u>Credits</u>	<u>Balance</u>	
2211	P.A.Y.E. Parks Staff	338.36		338.36	
2221	N.I. Parks Staff	477.98		477.98	
2231	Pension Fund Parks Staff	811.55		811.55	
4210	Parks Maintenance	191.77		191.77	
7004	Net Wages - Parks Staff	3,312.98		3,312.98	
7105	Water - Parks	57.28		57.28	

7205	Parks Maintenance	123.00	123.00
7300	Fuel and Oil	127.05	127.05
7305	Parks Equipment	128.85	128.85
7310	Parks Vehicles	120.00	120.00
7502	Telephone	150.48	150.48
7703	CTAEO	71.90	71.90
		<u>5,911.20</u>	<u>5,911.20</u>

Department Number :	8	Department Name :	Knockhall Playing Field	
N/C	N/C Name	Debits	Credits	Balance
4210	Parks Maintenance	33.20		33.20
7305	Parks Equipment	104.16		104.16
		<u>137.36</u>		<u>137.36</u>

Department Number :	9	Department Name :	Broomfield Sports Ground	
N/C	N/C Name	Debits	Credits	Balance
4003	Football Pitch Hire		204.50	-204.50
4210	Parks Maintenance	33.20		33.20
7305	Parks Equipment	104.16		104.16
		<u>137.36</u>	<u>204.50</u>	<u>-67.14</u>

Department Number :	11	Department Name :	Sports Centre	
N/C	N/C Name	Debits	Credits	Balance
2215	P.A.Y.E. Leisure Centre Staff	431.47		431.47
2225	N.I. Leisure Centre Staff	544.81		544.81
2235	Pension Fund Leisure Centre Staff	203.61		203.61
2236	Pension Fund Cleaning Staff	35.80		35.80
4018	Sports Hall Income		1,027.90	-1,027.90
4019	Fitness Suite Income		511.49	-511.49
4020	Kids Activities Income		202.31	-202.31
4021	Admission Income		44.81	-44.81
4022	Concession Income		39.58	-39.58
4023	Aerobics Income		255.07	-255.07
4024	Membership Income		430.99	-430.99
4025	Kids Parties Income		451.91	-451.91
4026	Functions Income		221.28	-221.28
4027	Tae Kwan Do Income		253.72	-253.72
4028	Racquet Hire Income		1.70	-1.70
4029	Committee Room Income		74.52	-74.52
4031	Yoga Income		119.49	-119.49
4035	Payphone Income		16.34	-16.34
4037	Misc Leisure Centre Income		83.79	-83.79
4039	sun bed		48.53	-48.53
4381	Sports Hall Hire		114.00	-114.00
4906	Outdoor court		280.85	-280.85
6901	Leisure Centre Misc Expenses	66.36		66.36

7008	Net Wages - Leisure Staff	4,243.96		4,243.96
7009	Net Wages - Cleaning Staff	382.96		382.96
7012	Net Wages - Casual Staff	286.00		286.00
7033	Business Rates	1,427.00		1,427.00
7106	Water Leisure Centre	360.85		360.85
7200	Electricity	3,007.18		3,007.18
7210	Leisure Centre Equipment	144.25		144.25
7306	Leisure Centre Maintenance	331.11		331.11
7502	Telephone	327.34		327.34
7506	Leisure Centre Stationery	93.60		93.60
7508	Leisure Centre Equipment - sports	7.80		7.80
7510	Leisure Centre Leased Equipment	1,359.53		1,359.53
7555	Cash in Transit	40.24		40.24
7804	Leisure Centre Cleaning	197.18		197.18
7921	Hygiene Services	11.18		11.18
		<u>13,502.23</u>	<u>4,178.28</u>	<u>9,323.95</u>

Department Number : 12**Department Name :** Thames Bar

<u>N/C</u>	<u>N/C Name</u>	<u>Debits</u>	<u>Credits</u>	<u>Balance</u>
2214	P.A.Y.E. Bar Staff		475.50	-475.50
4012	Bar Drinks		3,206.45	-3,206.45
4013	Bar Snacks		91.74	-91.74
4014	Bar Cooked Food		20.42	-20.42
4015	Bar Party Food		527.47	-527.47
4016	Bar Gaming Machines		226.00	-226.00
4038	Tea Machine		38.30	-38.30
5005	Bar Supplies	2,335.18		2,335.18
6901	Leisure Centre Misc Expenses	0.80		0.80
7007	Net Wages - Bar Staff	1,101.23		1,101.23
7090	Stocktake	98.00		98.00
10	Leisure Centre Equipment	12.50		12.50
7307	Bar Food Expenses	173.69		173.69
7510	Leisure Centre Leased Equipment	268.33		268.33
7555	Cash in Transit	40.24		40.24
		<u>4,029.97</u>	<u>4,585.88</u>	<u>-555.91</u>

Department Number : 14**Department Name :** Town Council

<u>N/C</u>	<u>N/C Name</u>	<u>Debits</u>	<u>Credits</u>	<u>Balance</u>
2210	P.A.Y.E. Admin Staff	367.88		367.88
2220	N.I. Admin Staff	425.16		425.16
2230	Pension Fund Admin Staff	228.68		228.68
4040	Admin Stationery/Supplies	394.25		394.25
4041	Admin Petty Cash	25.00		25.00
4444	Photocopying		3.15	-3.15
4900	Miscellaneous Income		1.15	-1.15
7013	Net Wages Admin Staff	2,266.10		2,266.10

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7204	Public Lighting	31.49		31.49
7502	Telephone	199.20		199.20
7507	Admin Subscription Fees	25.00		25.00
7509	Admin Postage	31.23		31.23
7555	Cash in Transit	40.24		40.24
7601	Audit and Accountancy Fees	270.90		270.90
7888	Christmas Lighting	977.24		977.24
8200	Donations	280.00		280.00
		<u>5,562.37</u>	<u>4.30</u>	<u>5,558.07</u>

Department Number : 17

Department Name : Heritage/Skull Site

<u>N/C</u>	<u>N/C Name</u>	<u>Debits</u>	<u>Credits</u>	<u>Balance</u>
7312	Skull Site Maintenance		226.50	-226.50
7449	Fencing	56.25		56.25
		<u>56.25</u>	<u>226.50</u>	<u>-170.25</u>
		<u>32,788.87</u>	<u>11,305.21</u>	<u>21,483.66</u>

MINUTES of the MEETING of the SWANSCOMBE AND GREENHITHE TOWN COUNCIL held at the LEISURE CENTRE, CRAYLANDS LANE, and SWANSCOMBE on THURSDAY, 18th APRIL 2002 at 7.30pm.

Cllr Mrs A Harvey – Town Mayor

PRESENT: Cllr. C Broadley, Cllr T V Dixon
Cllr. L J Bobby Cllr J C D Holmes
Cllr. L G Caller Cllr Mrs J Holmes
Cllr. G M Clutterbuck Cllr B Francis
Cllr. W Cunningham Cllr M Munn
Cllr. P R Defty Cllr B E Read
Cllr I A Read

Richard Gethin - RLE
Phill Bailey - RLE Project Director
Mating Griffiths- RLE Community Liaisons
Emma Batt Gravesend Messenger

735 DECLARATIONS OF INTEREST No addition to declarations already listed. Cllr B Francis declared that he would not partake in discussions regarding 1 Butcher Walk in planning due to where he lived. Cllrs Mr & Mrs Holmes declared they would not par take in discussion regarding 21 Admiral Walk with respect to planning due to where they lived. Cllr P Defty declared he would not par take in discussions regarding item reference 9b correspondence from North Kent Crime Prevention Panel.

Councillor L Bobby – non-pecuniary interest in Sports Pavilion.

Councillor C Broadley – pecuniary interest in British Telecom and a non-pecuniary interest in Dartford and Gravesham Buildings Preservation Trust;

Councillor L G Caller - pecuniary interest in British Telecom and Asda and non-pecuniary interest in Swanscombe Infants School Non-pecuniary interest in Craylands Lane Primary School:

Councillor G Clutterbuck – non-pecuniary interest in Sports Pavilion.

Councillor W Cunningham – non-pecuniary interest in the Sports Pavilion.

Councillor P R Defty – pecuniary interest in Greenhithe Community Association and a non-pecuniary interest in the Senior Citizen's Club and St. Peter and St. Paul's Church.

Councillor T V Dixon – non-pecuniary in the Swanscombe and Greenhithe Allotment and Garden Association;

Councillor Mrs A R Harvey – pecuniary interest in Asda and a non-pecuniary interest in Sports Pavilion;

Councillor J C D Holmes – non-pecuniary interest in Swan Valley Community School, Knockhall Community Primary School;

Councillor Mrs J M Holmes – non-pecuniary interest in Knockhall Community Primary School;

Councillor M J Munn – pecuniary interest in Blue Circle Pension and John Lewis and a non-pecuniary interest in St John Ambulance and the Old People's Welfare Committee;

Councillor B E Read – non-pecuniary interest in the Sports Pavilion and Urban Funding.

736 APOLOGIES FOR ABSENCE Apologies were received from Cllrs T Carrington, H Dold and Mrs G Prior.

737 MINUTES FROM MEETING HELD ON 14TH FEBRUARY 2002
Proposed as a true record by Cllr B Read and seconded by Cllr L Caller.

738 PRESENTATION FROM RAIL LINK WITH AN UPDATE ON CHANNEL TUNNEL RAIL LINK AND THE SURROUNDING AREA Richard Gethin introduced his two other colleagues Phill Bailey and Martin Griffiths. The Members were informed of the helpline number, which has been advertised. Cards were given to the Members with the number printed on. Mr Gethin explained that about five years ago he gave a talk to the Members of the Town Council and now we had reached the point he was talking about then.

Richard Gethin handed over to Phill Bailey the project manager he explained that approximately one third of the work to be done in the area would be concerning the A2. A plan was shown with new road and existing road that will need to be built and improved. Southfleet Road would be moved about but it must be kept. The work will begin the beginning of May for 3 and half years finishing mid 2005.

The contract is to complete Northern section to Ebbsfleet Station and North Kent Railway by the end of 2003. Station will be started early 2004 and the rest of the works by the end of 2004 final 6 mths of contract will be finishing up completion of works.

The office will be situated in the middle of Ebbsfleet Northfleet bypass. The slip road south will be closing 10th June 2002. By September 2004 all the roads will be open. The contractor will be responsible for the platforms of the Station the car park. There will be a wide buffer zone between the station and Swanscombe.

Cllr Read asked if they knew of any plans for the buffer zone. Phill Bailey explained that they were not responsible for this contract. It would be a different contractor.

739 EBBSFLEET PLANNING Members were provided with a copy of a letter from Dartford Borough Council regarding Ebbsfleet Planning Application and a lengthy Master Plan Principles which is in the office. It was,

RESOLVED

The Clerk should write to Dartford Borough Council asking about the Section 106 and what gain this Council will get from it, and also hope that we will be given more feed back in the future.

740 PERSIMMONS Members were provided with a copy of a letter forward from KCC footpaths confirming that Persimmons are taking responsibility of the condition of Craylands Foot Path from the poor drainage of the football pitches. It was,

NOTED

741 SWAN VALLEY Members were provided with a copy of a fax requesting to use Broomfield park every day except Thursday for outdoor sports and a request for rounder, cricket and soft ball pitches marked out. Also the Clerks reply taking into account comments from the Parks Foreman. Members were asked to consider the charge for the hire of the parks. It was,

RESOLVED

The Clerk uses the discretion of the Park Foreman in determining which park the school should use. It was agreed that the Parks could be used and a charge of £40 per session should be made and the situation to be reviewed at half term.

742 CBHB&P Members were provided with a copy of a chase up letter from our solicitor to Crest regarding the Section 106 for Greenhithe Foreshore And a reply to our solicitor's chase up letter. It was,

NOTED

743 EASTERN QUARRY Members were provided with a copy of a letter from Dartford Borough Council replying to our request for a Major Development Meeting suggesting a Meeting on May 23rd 2002. It was,

NOTED

744 NORTH KENT CRIME PREVENTION PANEL Members were provided with a copy of a letter requesting funding towards the running of the panel. It was,

RESOLVED

A donation of £60 is paid to the Panel. Proposed by Cllr L Caller and Seconded by Cllr B Read. It was noted that Cllr P Defty did not contribute to the discussion.

745 NEW ETHICAL FRAMEWORK FOR TOWN COUNCILS Members were provided with a copy of Notification of a free of charge conference in the Barbican Centre Regarding the New Ethical Framework for Parish and Town Councils. The Clerk instructed the Members that she had reserved three places. It was,

RESOLVED

The Clerk and the Town Mayor were to attend.

746 KAPC – CLERKS INFO. DAY Members provided with information regarding Clerks Information Day on 14th May 2002 at a cost of £47.00. It was,
RESOLVED

The Clerk should attend if she wanted to. Proposed by Cllr. L Caller and seconded by Cllr L Bobby.

747 OUR LADY'S CATHOLIC PRIMARY SCHOOL Members were provided with a copy of a letter from a pupil requesting a donation of a prize towards their Fun day on 7th July 2002. It was,

RESOLVED

The Town Mayor would provide a prize for their Fun Day.

748 DOWNS BOWLS CLUB Members were provided with a copy of a letter from Down Bowls Club wishing to meet with the Council to discuss a Joint bid from Urban for funding. It was,

RESOLVED

The Downs Bowls Club are invited to the next Urban Working Group to discuss the joint bid.

749 CONNEX Members were provided with a copy of a letter from Connex replying to the Clerks letter with regards to Greenhithe Station. It was,
NOTED

750 DIVERSION OF PART OF PUBLIC FP DS1 GREENHITHE INGRESS PARK DEVELOPMENT SITE Members were provided with a copy of a letter regarding the diversion of a public footpath in Greenhithe with a copy of statement of reasons and maps. It was,

RESOLVED

The Clerk should write to Dartford Borough Council and tell them that the path already exists therefore it would be best to leave it where it is and inform them that they are not actually giving us anything.

751 ORBIT – TRANSPORT SOLUTIONS AROUND LONDON Members were provided with a copy of a letter from Government Office regarding the Transport Solutions around London and Newsheet for March 2002. It was,
NOTED

752 OLD PEOPLES WELFARE COMMITTEE The Members were provided with a copy of a thank you letter to Cllr Harvey and the other Members for the flowers presented to Pat Martin at the Mayor Civic Reception. It was,
NOTED

753 GCDA – GREENHITHE COMMUNITY DEVELOPMENT ALLIANCE Members were provided with various letters and communications from Rev Richard Barron regarding what he is trying to achieve at Greenhithe. It was,
RESOLVED

The Clerk should write to Kent County Council and Dartford Planning regarding the proposed new school at Ingress Park. Informing them that this Council agreed to the Section 106, which gave gain to the whole community, and that a Church School, which is being proposed, will not be for the whole community.

754 LIST OF DATES FOR MEETINGS Members were provided with a copy of a list of Dates for Meetings to be held at Dartford Borough Council. It was,
NOTED

755 KENT COUNTY CONSTABULARY Members were provided with a copy of a reply to my letter regarding the fire arms incidents. The Members were informed of a meeting the Clerk had arranged with Inspector Lyn Bardell on 25th April 2002 all Councillors at 2pm are welcome. It was,
NOTED

756 COMMUNITY SAFETY Members were provided with a copy of a letter from Sue Free replying to the Council's letter regarding the firearm incidents. It was,
NOTED

757 CLLR IVOR JONES Members were provided with a copy of a letter from Cllr I Jones offering his services in capacity as KCC Cllr. It was,
RESOLVED

The Clerk should write to Cllr I Jones with a list of our forth-coming meetings and invite him to come to any of them and give us an update especially regarding schools.

758 CONCRETE BARGE AT BENDIGO WHARF Members were provided with a copy of a letter from Tim Carrington requesting access to some of the funds promised by Gemcroft for the refurbishment of the Concrete Barge. It was,
RESOLVED

The Clerk writes to Mr Carrington and inform him that inspite of chasing, the Money has not been sent from Gemcroft as yet, as a result funds cannot be made available at present. The Clerk was also instructed to write to Mr Carrington for evidence of Memorandum and Articles of Association for Greenhithe Pier Company for the Council's solicitor to look over.

759 DARTFORD BOROUGH COUNCIL MAYORS CIVIC AWARDS Members were provided with a copy of a letter from Dartford confirming that our nominated resident Mr T Norman had been chosen to receive the award. It was,

NOTED

760 KAPC – PARISH NEWS LETTER Members were provided with a copy of the Parish News letter and details of a conference due to be held on 14th May 2002 in London. It was,

NOTED

761 URBAN Members were provided with a copy of an email from Ross Gill informing us that the Urban Programme Group meeting has been delayed to 14th May 2002. It was,

NOTED

762 NEW CAR PARK Members were provided with a copy of an email from John Lattimore regarding the boundary with our car park and the new school and the landscaping of the so called "no mans land". It was,
RESOLVED

That the Clerk should write back to Mr Lattimore informing him that although the Council agrees with the footpath the planning must be adhered to.

762 LAND SECURITIES Members were provided with a copy of a letter from Land Securities solicitors informing the Council that they have sold the land at the rear of Swanscombe Centre. It was,

RESOLVED

The Clerk writes to the solicitor Slaughter and May requesting an outline map of the area, which has been sold.

763 CEMETERY Members were provided with a copy of a letter from Dartford regarding locking of cemetery gates and patrolling of cemetery. It was,

RESOLVED

The Clerk should write to Dartford and inform them we will act as a good neighbour but also to query who our employee would be covered insurance wise if he was to get hurt whilst dealing with a problem in the Cemetery on behalf of the Borough council.

764 KENT HIGHWAYS Members were provided with a copy of a letter from Dartford and a copy of a letter from Dr H Stoate regarding the Bus Stop at Bodle Avenue. It was,

RESOLVED

The Clerk should write to MP Dr Howard Stoate why he didn't write to the Town Council directly and also confirm that we support Dartford and we would not want the bus stop removed just because of a few unruly youths. The Clerk should also point out to Dr H Stoate that if there were adequate Policing in the area then perhaps this vandalism would not happen.

765 KCC – BBC LEARNING BUS Members were provided with a copy of a letter from KCC requesting to place their learning double Decker bus in our car park. It was,

RESOLVED

The Clerk writes and confirms that they can go ahead with the bus. Proposed by Cllr B Read seconded by Cllr P Defty.

766 RECREATION LEISURE AND AMENITIES Proposed by Cllr B Read and seconded by Cllr L Caller. It was,

RESOLVED

That the Minutes of the Meeting of the Recreation, Leisure and Amenities held on 7th March 2002 was confirmed and the recommendations contained therein be adopted.

767 FINANCE AND GENERAL PURPOSES Proposed by Cllr B Read and seconded by Cllr L Caller. It was,

RESOLVED

That the Minutes of the Meeting of the Finance and General Purposes Committee held on 21st March 2002 are confirmed and the recommendations contained therein be adopted.

768 LEISURE CENTRE COMMITTEE Proposed by Cllr B Read and seconded by Cllr P Defty. It was,

RESOLVED

That the Minutes of the Meeting of the Leisure Centre Committee held on 21st February 2002 are confirmed and the recommendations contained therein be adopted.

769 S & G OLD PEOPLES WELFARE COMMITTEE Members were provided with a copy of the minutes from meeting held on March 13 2002. It was,

RESOLVED

The Town Mayor to write to Pat Martin's replacement and welcome her into her new position.

770 TOWN MAYOR ANNOUNCEMENTS The Town Mayor announced that she had raised in total £1300 which will be divided amongst her charities. The Mayor also informed the Members that she had recently opened the newly refurbished Lions Hospice shop in the High Street.

771 MODEL CODE OF CONDUCT Members were provided with a copy of a report of the Model Code of Conduct working Party with their recommendations to the full town council. It was,

RESOLVED

The Town Council adopt the Model Code of Conduct, this motion was proposed by Cllr. B Read and seconded by Cllr P Defty. The Clerk was instructed to write to Dartford and inform them of the resolution. It was also agreed that a new working party should be set at the AGM to look into Quality Parish and Best Value to consist of 3 members.

772 TOWN PLANNING The following applications had been received from Dartford Borough Council for the Members consideration.

DA/02/00256/REM Submission of details relating to the upgrade of Surfacing, provision of lighting and signage Linking The Avenue to Ingress Park pursuant To condition 19 of P.P. DA/98/00664/OUT

The Avenue footpath Ingress Park Greenhithe

OBSERVATIONS No observations.

BER

DA/02/00260/FUL Erection of a park two/part first floor side ext.
Together with 3 dormer windows in rear
Elevation in connection with room in the roof
And a rear conservatory.

21 Admiral Walk

OBSERVATIONS No observations providing neighbours are asked.

DA/02/00231/REM Submission of details relating to windows and roof
Lights pursuant to Condition 4 of PP DA/00/544/COU
For conversion of existing building to flats.

Ingress Vale Church, Knockhall Road

OBSERVATIONS No observations providing neighbours are informed.

DA/02/00242/OUT Application to fill lake with inert soil waste in
Conjunction with an outline application for
The erection of industrial buildings.

The Lake, Northfleet Ind Est off Lower Road

OBSERVATIONS The Members strongly oppose this application
And request a full environmental study is carried
Out due to the wildlife, which would have
Made the lake its home.

The following applications had been received from RLE for Members
consideration with comments to be sent to Dartford Borough Council.

300/DAR/3/3R1 A2 junction works and stdr 4 link road plans
and specitications.

OBSERVATIONS No observations

300/DAR/3/4/R1 &
300/DAR/4/R9 Construction accesses – Ferry Lane Footbridge
Havering Council.

OBSERVATIONS No observations

The following decision notices have been received from Dartford Borough
Council and had been granted.

DA/02/00096/FUL	2 Kemlsey Close
DA/01/00690/CTRL	CTRL – along the Ebbsfleet Valley from Galley Hill To the A2
DA/02/00097/COU	2 The Parade Swanscombe
DA/00/00909/FUL	Swan Valley Comm School

The following decision notices have been received from Dartford Borough Council and had been refused.

DA/02/00072/TDA	Land adjacent 37 & 39 Durrant Way (application for the prior approval for the 10m high pole with two equipment cabins)
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The following applications had been received from DBC for Members consideration.

DA/02/00287/REM	Submission of soft landscaping details adjacent To the Cave of the Seven Heads pursuant To conditions of 19,20 & 21 of PP. DA/98/000664 Cave of the 7 Heads Ingress Park
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OBSERVATIONS	No observations
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DA/02/00300/REM	Submission of reserved matters relating to Landscaping to Condition 1 of PP DA/98/000664 Land adjoining River Thames Ingress Park
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OBSERVATIONS	No observations
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The following decision notices had been received from DBC and have been granted.

DA/02/00247/LBC	Lovers Lane Tunnel, Ingress Park Application for listed building consent to carry out Restoration works to Lovers Lane Tunnel.
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DA/01/00976/FUL Pier Hotel High Street
Demolition of existing garage & erection of a 4 tiered Terrace area to rear elevation subject to conditions.

DA/02/00122/FUL 7 Chambers Close Greenhithe
Erection of a rear conservatory.

The following applications had been received from DBC for Members consideration.

DA/02/00315/CTRL Plans & specifications for A2 junction works & STDR 4 link road – revisions to the A2 (T) eastbound Off slip overbridge.

Channel Tunnel Rail Link A2

OBSERVATIONS No observations

DA/02/00297/CTRL Details of the formation & layout of temporary Highway and accesses associated with Construction of the CTRL

CTRL – access site Pepper Hill & Southfleet Road

OBSERVATIONS No observations

DA/02/00305/FUL Application for the Variation of Con 1 of PP DA/01/00495/FUL in respect of changing the Use of temporary sales area conservatory to Permanent garden room for residents of plots 22-31

Ingress Park London Rd

OBSERVATIONS No observations

Cllr L Caller before moving on to the next agenda item informed the Members Of a site meeting which was taking place at Swan Valley School at 2.15pm on the 14th May 2002 with the Head Teachers of Swan Valley, Sweyne Road and Les Seaborn from planning. If any Member would like to come along and offer their support regarding not allowing the cycle access path through the schools.

773 SPORTS PAVILION LEASE The Council went into Camera and all Press and Public were excluded from the meeting.

Members were provided with copies of Reports from the most recent Sports Pavilion Working Party with regards to the new lease with the Sports Pavilion. The Working Party reported to the Town Council the verbal offer of £12000 from the Sports Pavilion for rent.

A discussion ensued and it was,

RESOLVED

A proposal to refuse the verbal offer of £12000 was made by Cllr L Caller and seconded by Cllr M Munn. A vote was taken there were 7 for and 7 abstentions carrying the motion. (7 abstentions due to 7 members having a non pecuniary interest)

The Clerk was instructed to write to the Sports Pavilion informing them that their verbal offer of £12000 had been turned down.

A date for a further Sports Pavilion Working Party Meeting was set for Monday 13th May 2002 at Grove Hall to discuss the amended pages of the lease that had been sent by the Council's solicitor.

774 NEW HEAD TEACHER FOR SWAN VALLEY Members were asked if they were aware that the new Associate Head Teacher Mr N Blackburn is very keen to come and speak to the Town Council as soon as possible.

775 EAGLES ROAD CAR PARK Members were asked if a new directional sign could be put at the entrance to Eagles Road showing the car park, to try and stop people parking in the road of Eagles Road. Could a sign be put up further in the car park to inform users that there are more spaces further in.