

MINUTES of the MEETING of the ANTI-SOCIAL BEHAVIOUR & CRIME SUB-COMMITTEE held at THE SWANSCOMBE CENTRE, CRAYLANDS LANE, SWANSCOMBE on WEDNESDAY, 13th SEPTEMBER 2006 at 6.00 PM

PRESENT: Councillor B E Read – Chair
Councillor L J Bobby
Councillor D Johnston
Councillor M Munn
Councillor P J Scanlan
Councillor G Tripp

IN ATTENDANCE: PC Steve Hammond, Beat Officer for Swanscombe & Greenhithe
Mrs L Tilley – Senior Housing Officer, Dartford Housing Services

262 APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from PS Rebekka Marsh and PCSO's Lisa Breeze and Lee Edwards-Gee

263 SUBSTITUTES

There were none

264 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

Councillor Bobby declared a personal prejudicial interest in the New Burial Ground allotments.

265 TO CONFIRM AND SIGN THE MINUTES OF THE MEETING HELD ON 26 JULY 2006

The Minutes of the Meeting held on 26 July 2006 were confirmed and signed as a true record with an amendment on Page 73. Councillor Johnston had a bogus caller and reported it to the police rather than this being reported to him.

266 ITEMS DEEMED URGENT BY THE CHAIRMAN AND THEIR POSITION ON THE AGENDA

There were none

267 NEW INITIATIVE – ANTI-SOCIAL BEHAVIOUR

At the previous Meeting Members were advised that Councillor Read would obtain more information about this initiative. Members were advised by Councillor Read that unfortunately he did not have an update.

268 UN-AUTHORISED ACCESS TO ALLOTMENTS

Members were advised the Town Clerk had received an email from the Council's solicitors regarding the unauthorised access to the allotments, who had advised that the legal costs involved in either a civil injunction application or a criminal prosecution would be somewhere in the region of £3,000 to £4,000, but much would depend upon whether the matter was defended etc. If the police could be persuaded to prosecute for criminal damage then there would be no cost to the Council.

The Clerk had asked the solicitor whether the best course of action would be to firstly write to the person, advising the them that they were banned. The solicitor confirmed that, it would be appropriate to send a letter before any action was taken and then allow a period of time to see if they complied.

PC Hammond requested that the letter incorporated the fact that the Council did recognise that it was not always the perpetrator that caused all the problems..

The Assistant Town Clerk asked PC Hammond if the perpetrator trespassed again after a banning letter was sent, whether the police could prosecute. PC Hammond confirmed that they could.

PC Hammond advised Members that he did not feel there were sufficient resources for the area and required more backup.

The Assistant Town Clerk asked whether the Town Council would prosecute subsequent to sending a letter. Councillor Read advised that that would be decided at the time.

RECOMMENDED

That a draft banning letter be written to the perpetrator by the Town Clerk and Chairman, with a copy sent to the PCSO's before any action was taken and the situation monitored.

That the matter of insufficient policing and back up be referred to the next Swanscombe and Greenhithe Action Group Meeting.

269 ANTI-SOCIAL BEHAVIOUR VIA DARTHOMES

The Senior Housing Officer advised that there had been no major problems only neighbour disputes, but no major ones.

Councillor Read enquired about the barrier for Orchard Road, Grove parking area. The Senior Housing Officer confirmed that this was in the consultation stage but she would speak to the Technical Officer at Dartford Borough Council concerning this.

270 DARTFORD BOROUGH COUNCIL – CANVASSER INCIDENT

Members were provided with an email and letter sent to Greenhithe Borough Councillors from the Electoral Services Manager, Dartford Borough Council. These concerned an incident which had happened when the Area Canvasser was delivering Register of Electors annual Canvass forms in Knockhall Road. The Town Clerk had spoken to PC Rebekkah Marsh about this, who advised there was a disbursal order in the area and she believed that extra police resources were available, but the person had not contacted the police at the time. She also advised that she was disappointed it had taken place in a residential area where other people must have witnessed the incident, but no one had contacted the police. The Town Clerk believed that PC Rebekka Marsh would be responding directly to the Electoral Services Manager at Dartford Borough Council.

RECOMMENDED

That a response be sent to the Electoral Services Manager at Dartford Borough Council with a copy sent to the Senior Housing Officer at Dartford Housing.

That the matter be referred to the next Swanscombe & Greenhithe Focus Group Meeting.

That The Senior Housing Officer liaised with Hyde Housing concerning this incident.

That Councillor Read to take up with officers at Dartford Borough Council the police should have been contacted at the time of the incident.

271 TOWN COUNCIL'S PROBLEMS LOG

Members were provided with a copy of the list of problems reported to the Town Council during August and September 2006. Members were advised that there had been an increase in the problems with motorbikes particularly in Swanscombe Park. They were provided with a copy of the incidents logged by park staff from 17 June to 15 August 2006.

Councillor Read advised that Members of the public were not reporting the problems in the area as often.

Councillor Bobby raised the problem that had occurred in the Heritage Park. The fencing had had the bolts loosened and the fence could have been stolen. PC Hammond advised that the same problem had occurred in Southfleet Road and the contractors had welded the bolts, in order that it could not be removed. Councillor Read advised that there would be insufficient funds to be able to do this.

Councillor Tripp advised that there were problems in Saxon Court with ball games, under-aged, etc., in the play area.

RECOMMENDED

That Councillor Tripp referred the matter to the Chairman of the Recreation Leisure and Amenities Committee, as Saxon Court would be discussed at the next meeting of that Committee.

272 BEAT OFFICER REPORT

PC Hammond advised Members that there had been a problem with 10/15 under aged youths drinking which had been reported to the Licensing Officer. They were disbursed and followed through Swanscombe.

PC Hammond informed Members that he had been able to walk through the entrance at Ames Road to the cemetery at night in April. Councillor Read confirmed that it was the responsibility of Dartford Borough Council to lock the cemetery gates at that time of the year.

PC Hammond advised that youths had been disbursed at Ingress Park and Knockhall.

Motor bikes – PC Hammond advised that 51 calls had been logged in April regarding nuisance motor bikes. He informed Members that motor bikes had been seized but to pursue motor bikes was not possible.

PC Hammond informed Members that he was compiling a report on motor bike problems. This would include his evidence, a letter that had been sent round the whole estate, a petition and the call logs. This report would be passed to PS Marsh for submission to the Senior Management Team. He advised Members that the Chief Superintendent had put forward a business plan to the Assistant Chief Constable who would decide on getting a dedicated North Kent off road motor cycle team in the area.

Councillor Read advised the Town Council recognised and appreciated PC Hammond's initiative.

Councillor Johnston enquired whether if a video was taken of problems in the area by a member of the public the police could prosecute from this. PC Hammond confirmed that this was possible but the member of the public would have to give evidence in court.

RECOMMENDED

That the motor cycle problems in the area be referred to the next Meeting of the Swanscombe & Greenhithe Focus Group.

That the matter of the unlocked cemetery be taken up with Dartford Borough Council.

273 PCSO'S REPORT

As the PCSO's were not present there was no report. PC Hammond confirmed that he had related any items that would have been raised by the PCSO's.

274 POLICING IN NORTH KENT NEWSLETTER

Members were provided with a copy of the August 2006 Newsletter.

275 WORKING TO KEEP KENT SAFE

Members were provided with correspondence from Kent Police providing a summary of the year's policing plan, containing information on the community, responding to calls, reducing crime, investigation crime, staffing, budgets, public safety, targets, performance and contact details.

276 DOORSTEP CRIMINALS

Members were provided with correspondence from Kent County Council advising that Kent Trading Standards operated an email messaging service system to alert residents to doorstep criminal activity and obtain intelligence about traders and trading practices. Kent County Council had taken on the task of passing these messages on, in their role as Kent Coordinators of the Consumer Network (CSN). They were keen to send out warning messages and receive information back. They felt that Parish Councils were particularly well placed to contribute to this network and would appreciate the Council's participation in receiving and displaying messages. Members were advised that a form had been provided, if Members felt that they could participate in the scheme.

RECOMMENDED

That, the Town Council, participated in the Scheme and completed the form.

277 COMMUNITY SAFETY FOCUS GROUP

Members were provided with a copy of the Minutes of the Meeting held on 26th June 2006. They were advised that the next Meeting was scheduled for Wednesday 20th September 2006 at 2pm.

278 CAR PARKING ENFORCEMENT

Councillor Bobby enquired who was responsible for parking enforcement in the area. Councillor Read advised Councillor Bobby it was the CCTV and Parking Services Manager at Dartford Borough Council.

RECOMMENDED

That Councillor Bobby took the matter up direct with the CCTV and Parking Services Manager.

279 POLICE VISITS

Councillor Johnston advised that resulting from the Council's visit to Maidstone that PS Marsh was arranging a further visit to Dartford.

280 DATE OF NEXT MEETING

The next Meeting was due to be held on 15th November 2006 at 6.00pm.

There being no further business to transact the Meeting closed at 7.20pm.

Boz Read

MINUTES of the MEETING of the PERSONNEL COMMITTEE held at THE SWANSCOMBE CENTRE, CRAYLANDS LANE, SWANSCOMBE on THURSDAY 14TH SEPTEMBER 2006 at 6.00 PM

PRESENT: Councillor P J Scanlan (Chair)
Councillor L J Bobby
Councillor B E Read
Councillor Mrs I A Read
Mrs Sara Stapleton, Town Clerk

281 APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Councillor Mrs C Angell and Councillor C Creed.

282 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

There were none.

283 TO CONFIRM AND SIGN THE MINUTES OF THE MEETING HELD ON 5TH JULY 2006

The Clerk advised that the Minutes had been through full Council but were not in the minute book for signing.

RECOMMENDED

That the minutes be confirmed and signed at the next meeting of the Committee

284 EXCLUSION OF PRESS AND PUBLIC

It was

RESOLVED

That due to the confidential nature of the business to be transacted, the Press and Public be excluded from the Meeting whilst staff matters were discussed.

285 STAFF SICKNESS

The Clerk advised that there had been no staff sickness since the last meeting. The Clerk confirmed that the Member of staff that had been referred for a medical had the medical on 4 September 2006.

The Clerk was waiting for the results of that medical.

RECOMMENDED

That once the medical was received, the Clerk seek further advice from South East Employers and refer the matter back to the Committee for further action.

286 NEW FULL-TIME CLERK AND PART-TIME RESPONSIBLE FINANCIAL OFFICER

The Personnel Committee had been delegated by the Executive & Emergency Committee to set the terms and conditions for the new Town Clerk role and the Responsible Financial Officer.

Members were provided with proposed job descriptions for each post and terms and conditions.

Members were also provided with a draft advertisement for approval and were asked to confirm the closing date for the post and set dates for interviews as well as Members for the interview panel.

RECOMMENDED

The the new Town Clerk job description be approved.
That the new Town Clerk role be confirmed as falling within profile 2 of the NALC/SLCC guidelines.
That the salary range be within spinal points 26 – 34.
That the Town Clerk must have or be willing to undertake the CiCLA training
That the notice period for the Town Clerk be extended to 3 months.
That the job description for the part-time Responsible Financial Officer be approved.
That the terms and conditions for the part-time Responsible Financial Officer be approved.
The advertisement be approved.
That the Town Clerk advertised in the trade press.
That the closing date for applications be 13 October 2006.
That interviews be carried out on 18, 19 and 20 October 2006.
That the interview panel determine the final salary at appointment within the salary range.
That if no suitable candidates be found, the post be re-advertised.

287 CARETAKER/CLEANER SENIOR CITIZEN'S HALL

The Clerk asked Members to consider awarding the Cleaner/Caretaker for the Senior Citizen's Hall an honorarium payment because of the hard work that he had done upon the Town Council taking over the hall.

RECOMMENDED

That an award of £300 be made and that a letter of thanks be sent to the Caretaker.

288 OTHER STAFF MATTERS

The Clerk asked Members if they wished to continue using the services of the TBG Learning for work placements for thirteen week periods. The Clerk advised that she had been contacted regarding an office based position.

RECOMMENDED

That the Council used the services of TBG Learning wherever possible. That Members agreed to an office based position and that the Clerk discuss the possibility of taking on handyman working placements to assist with the various odd jobs throughout the Council's services.

There being no further business, the Meeting closed at 6.45 pm.



3-10-07

MINUTES of the MEETING of the RECREATION, LEISURE & AMENITIES
COMMITTEE held at THE SWANSCOMBE CENTRE, CRAYLANDS LANE,
SWANSCOMBE on THURSDAY, 14TH SEPTEMBER 2006 at 7.00 PM

PRESENT: Councillor L J Bobby (Chair)
Councillor S Johnston (Vice Chair)
Councillor J A Hayes
Councillor M Munn
Councillor M Murphy
Councillor B E Read
Councillor Mrs I A Read
Councillor K Sangar
Councillor P Scanlan
Mrs Sara Stapleton (Town Clerk)
Mr Les Howel (Parks Foreman)

IN ATTENDANCE: Theresa Gains, Dartford Messenger

289 APOLOGIES FOR ABSENCE

Apologies of absence were received and accepted Councillors' Creed and P Read who were both unable to attend because of work commitments.

290 SUBSTITUTES

Councillor Mrs Read attended the Meeting as a substitute for Councillor P Read.

291 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

Councillor Bobby declared a personal prejudicial interest in the item relating to the Friends of the Heritage Park and did not take part in the meeting or vote. Councillor Johnston declared a personal interest in the item relating to St Peter & St Paul's Churchyard. The Clerk declared a personal prejudicial in relation to the work placements.

292 ITEMS DEEMED URGENT BY THE CHAIRMAN AND THEIR POSITION ON
THE AGENDA

There were none.

293 TO CONFIRM AND SIGN THE MINUTES OF THE MEETING HELD ON 1
JUNE 2006

The Minutes were confirmed and signed.

294 TREES WORKS – VALLEY VIEW

Members were advised that quotes were still awaited for the tree works.

RECOMMENDED

That the item be deferred to the next Meeting.

L. J. Bobby

295 ALCOHOL CONTROL ZONES IN RELATION TO BROOMFIELD SPORTS GROUND

Members were advised that Broomfield Sports Ground was not included in the alcohol control zones.

RECOMMENDED

That the Clerk write to Dartford Borough Council to ask them to include the whole of Swanscombe & Greenhithe in the alcohol control zones, in line with the new dispersal order areas. If it was not possible to do this, to request that at least Broomfield Sports Ground and Milton Road be included.

296 NO DUMPING SIGNS

Members were provided with the details of three quotes for a No Dumping sign at Springvale. The specification being Class 1 type 420 x 300 mm white sign board on an 8 ft galvanised post:

Quote A: £225.00
Quote B: £435.00
Quote C: £118.32

RECOMMENDED

Members approved Quote C and that one sign be installed with the Parks Foreman to identify the best location. The Clerk was delegated to purchase another sign if it was felt necessary.

297 PLAYGROUND ACCIDENT – SAXON COURT

Members were advised that this had been passed to the Town Council's insurer's. Members would be kept updated as necessary.

298 SQUASH COURTS

Members were advised that the repairs previously approved to be undertaken at the squash courts could not be done. This was because when the contractor turned up to do the work, the courts were in a much worse state of repair than when the courts were originally inspected and the works quoted for. The Town Council was aware that there was asbestos in the courts, however, due to a leak in the roof, the asbestos ceiling, which was not previously damaged, now was. The decision was taken to shut the courts on health and safety grounds and obtain quotes to have the all the asbestos removed and replaced with plasterboard.

The Clerk informed Members that she had contacted the Council's insurers and had been advised that the Council was covered under its policy for asbestos.

The Clerk would be putting in a claim, which would include the removal of the boards and their replacement. The playing floor that had been damaged by the leak in the roof would also be included in the claim.

The Clerk would keep Members updated on progress.

299 ANNUAL VISIT BY THE FAIR

The Clerk advised Members that the last Committee Meeting a decision had not been taken as to allow the fair to visit Knockhall. The Clerk and the Chairman discussed the matter and agreed that the fair would not be allowed this year.

The Clerk requested that the Council made a policy decision on whether to allow fairs on any of its grounds.

RECOMMENDED

That the actions of the Chairman and the Clerk be endorsed.

That the Council continued to allow applications for fairs which would be considered on a case by case basis and that the Council adopt a hiring policy. The Clerk was instructed to put together a list of conditions, which would include a minimum of 6 months notice and references from previous landowners. The Clerk was asked to report back to the next Committee meeting.

300 PLAYGROUND SAFETY SURFACING

The Clerk advised Members that the essential playground safety surfacing had been carried out and that further playground safety surfacing was to be budgeted for in the next financial year.

301 CRAYLANDS LANE ALLOTMENTS

The Clerk reminded Members that she was instructed to obtain an estimate for new 6 foot steel palisade fencing around the perimeter of the allotments. A quote had been received in the region of £10,000. The Clerk advised that there were insufficient funds in the budget to undertake any fencing on this site and suggested that further quotations be obtained and that the expenditure be included in the next annual estimates if possible.

RECOMMENDED

To agree the Clerk's proposals.

302 BROOMFIELD PARK

Members were advised that cricket had gone well and that the end of season dressing was being done. The new football posts had been installed which had greatly impressed the football clubs. The Parks Foreman had been chasing the football clubs in order to give them training on the erection of the posts for health and safety reasons. There was some training still to be carried out, but would be undertaken pre-match. The pitch that was not wide enough to be used for senior teams would be marked out for Swanscombe Tigers' disability teams.

Councillor Read advised Members that the Council should be commended for making its pitches available for the disabled.

303 SPRINGVALE

Members were advised that the subsidence work on the top of the bank had been completed both to the resident's and the Council's satisfaction.

304 ST PETER & ST PAUL'S CHURCHYARD

Members were advised that the Park staff would be cutting back and reducing the height of the hedge around the churchyard wall. This would make for easier working for the staff and could help with the security of the church, as the entire churchyard would be visible.

The Clerk was still waiting to hear from the Borough Council whether her claim for listed building funding had been successful for the repairs needed to the flint churchyard wall. The Clerk understood that this has not yet been reported to Dartford Borough Council's Cabinet but she was actively chasing the relevant Officer at the Borough Council.

The Clerk has also been made aware that the "normal" brick wall had been damaged. In order to repair this wall properly, a 4.2 m section of the wall needed to be taken down and rebuilt. One quote has been obtained for this work for the sum of £2,601 excluding VAT. The Clerk advised Members that it might be possible to have the works carried out this year if she was successful in obtaining the funding required for the flint wall by Dartford Borough Council. The Clerk advised that she would obtain two further quotes and report back to the next Meeting.

305 SWANSCOMBE PARK

This item was deferred until the end of the Meeting as it was to be dealt with in camera.

306 MANOR PARK – CHESTNUT TREES

The Parks Foreman advised Members that the chestnut trees needed to be checked for disease which was known to be spreading throughout the country.

RECOMMENDED

That Down to Earth carry out an inspection on the trees and that this reported to Members.

307 SAXON COURT PLAY AREA

Members were advised that the Parks Foreman and the Town Clerk had various issues with regard to the play area due the recess period.

The Parks Foreman received a telephone call from a local resident asking for an extra fence panel to be put one end of the re-bound fence as cricket balls were hitting her house and going into her garden. This apparently caused friction with the resident and the youths concerned, which resulted in an assault, which had to be reported to the Police.

There were also issues with regard to anti-social behaviour and damage caused by youths at the play area. The Clerk visited the site and the safety surfacing in front of the swings had been badly damaged. It was also reported that youths were throwing water bombs at passing vehicles and were damaging fences and properties. Councillor Tripp was contacted by a number of local residents and it was agreed that a letter would be sent to all residents on the estate about the problems and Members were provided with a copy of this letter.

The Parks Foreman also received a telephone call from a Councillor asking if the gates could be shut off due to this incident. If the gates to the play area were shut

off, the children would have to walk round the roads to get the play area, which would not be acceptable.

The problems seem to have settled down and no further incidents have been reported to the Council. The Parks Foreman and the Clerk felt that this was a "one-off" incident. The playground surfacing was repaired at the cost of £150.00.

The Clerk advised that she felt that Members seriously need to consider the whole issue of balls games being allowed in the play area at all. She advised that the play area was not really designed for ball games and although Members have acknowledged that there were older children on the estate that use the play area for ball games which is why Members agreed to put up the fence panels in order to protect the residents properties, the Clerk felt that further discussions and consideration needed to be given to this matter.

Members discussed this matter in great detail. Some Councillor's were for allowing ball games and others were against the idea.

RECOMMENDED

That Councillor's B Read, Bobby, Johnston, Mrs Tripp, the Clerk and the Parks Foreman undertake a survey of the site and report back to the Committee as soon as possible.

308 NEW FENCING AND GATES – SAXON COURT

Members were advised that quotes to replace the rotting wooden fencing and the gates to the play area had been received and were provided with the details:

To supply and fit in 3 areas 22lm x 1.2 galvanised weldmesh on new angle iron posts and 2 1.2m wide single gates with 1no par of 1.8m wide gates on new posts.

Quote A: £1170.00

Quote B: £1443.22

Quote C: £1600.00

RECOMMENDED

That this expenditure be included in the next financial year's annual estimates.

309 HERITAGE PARK

Members were advised that a great many nuts and bolts had been replaced on the green fence, due to the original bolts not being tightened enough. This had luckily spotted by Councillor Bobby. The Parks Foreman advised that all of the bolts had now been re-tightened or replaced that he would monitor the situation.

The Town Clerk, along with Councillors' B Read and Bobby were delegated to have discussions with Swanscombe Tigers about using the football pitches for training purposes. Members had previously approved them using this ground free of charge some time ago. The Clerk advised that quotes that had been received to redress the pitches but were much higher than anticipated and were in the thousands of pounds region. The expenditure was not within the Town Council's finances or the Club's finances. The Tigers had now been offered to use the pitches for training in their present state. The Clerk advised that she had checked with the Town Council's

solicitor who advised that provided the Club carried its own insurance against injuries and the relevant officer(s) of the Club indemnified the Council against any injury claims then the Council would be protected. Members were informed that the Club would confirm in writing if these wished to use the facilities.

310 KNOCKHALL PARK

Members were advised that the new football posts had been installed. A friendly match had been played for charity, mid-summer and went well. The Parks Foreman was monitoring the floor condition in the changing rooms, after the temporary repair which that was carried out by the Park staff.

Councillor Read advised Members that the charity football match was hosted by a local pub for the children of Chernobyl and the Council had made a Section 137 contribution for the charge for the match. The pub raised approximately £900 for the charity and the children of Chernobyl had been here for about a month.

311 THE SWANSCOMBE CENTRE – NEPTUNE PARK

The Parks Foreman advised that there were two main areas of concern that would be addressed in the autumn. The main problem was getting rid of tree and shrub cuttings, etc. He advised that it may be necessary to hire a skip to get rid of these cuttings that could be sited near the shrubbery on Neptune Park. Alternatively it may be possible to hire a chipper and use the chippings in other areas as required.

312 STAFF

Members were advised that the Town Clerk had been contacted by TGB Learning, a company based in Gravesend, that assisted the unemployed getting back into to work. TGB Learning offered work placements for 13 week periods. This was a free service to the Council, as any costs were met by the Government.

In discussions with the Clerk and the Chairman, it was agreed that it would be beneficial to have a work placement and the first placement commenced on 6 September 2006.

The Parks Foreman also advised that the Council may need to consider employing extra staff full-time or possibly seasonally because of the increased workloads caused by the additional areas that the Town Council had taken on.

The new Groundsman/Gardner was now very much involved with most of the sports work and was doing well.

RECOMMENDED

Members endorse the actions of the Clerk and the Chairman in taking on the work placement.

That the additional staffing requirements for the Park staff be referred to the Personnel Committee.

That the item relating to the Member of staff being sent on a chemical spraying course be deferred to the confidential section of the agenda.

313 VANS

Members were informed that additional work had to be carried out on the older van due to an electrical fault. The breaks had also failed on the Parks Foreman's van. Members were advised that a new budget had been set up in order to build up a fund to purchase new vans.

314 EQUIPMENT

The new Sisis machine was proving an asset on the bowling green but had not been used to its full potential due to the weather. However, the bowling green had played well during the season due to the extra work the machine was capable of.

All the machines were due for their annual services as the various sports seasons ended.

315 GENERAL

The Parks Foreman hoped to have the tree assessments carried out in next year, so that the Council could commence a yearly maintenance programme. Winter work would soon be undertaken on all sites, ie pruning etc.

RECOMMENDED

That the costs of the assessments be obtained and the expenditure be included in the next financial year's annual estimates.

316 POLICING IN SWANSCOMBE PARK

The Parks Foreman was concerned about the policy in Swanscombe Park, in light of the new dispersal orders. He felt that most of the youth were now starting to congregate in the Park instead of being on the streets. He had advised that he had had a lot of discussions regarding this matter with the local Beat Officer and the PCSOs and that a better response was being received when reporting incidents.

RECOMMENDED

That this matter be referred to the Anti-Social Behaviour & Crime Sub-Committee and also to the Swanscombe & Greenhithe Community Safety Focus Group.

317 SENIOR CITIZENS CLUB

This item was deferred to the end of the meeting to be discussed in camera.

318 TREES IN THE BOUNDARY OF THE GROVE HALL

The Chairman received a complaint from a resident about tree within the boundary of the Grove Hall which overhung the resident's property whereby a small branch came off and nearly landed on his young baby. From discussions with the Parks Foreman, because of the type of tree that it was, rather than having it pollarded, it would be better for it to be felled. The Clerk had obtained three quotes on this basis which were provided to Members.

To dismantle tree to ground level and grind out main root.

Quote A:	£2870.00	£3940.00 (cost if a bucket lift could not be used)
Quote B:	£1680.00	

Quote C: £1240.00

RECOMMENDED

That quotes be obtained to have the tree pollarded. That discussions be held with the builders for the new Council offices to see if the tree could be felled when other tree works had to be done because of the build.

319 GROVE CAR PARK TREES

The Clerk had contacted the Horticultural Officer at the Borough Council regarding the replacement of the trees that had been felled on the boundary of the car park. The Clerk was advised that the replacement of the trees were on "Borough Pride" list of projects but that unless there was a major slippage on another project, there would not be enough funds for planning this winter.

RECOMMENDED

That the Clerk write to the Horticultural Officer's Head of Department and bring to their attention that the fact that the trees were removed around the car park and that the Council was under the impression that they would be replaced. That the Council was expected them to be replaced and were concerned because so many trees had been lost in the area and it was therefore important that they were replaced. The Clerk was asked to obtain a timetable for their replacement. The letter was also to be copied to Councillor Patsy Thurlow.

320 HIRE OF SWANSCOMBE PARK

During the Recess period the Chairman approved the hire of Swanscombe Park for an event hosted by the Discovery Centre.

RECOMMENDED

To endorse the Chairman's actions.

321 CAPPING STONE – ENTRANCE TO SWANSCOMBE PARK ON GUNN ROAD

One of the capping stones had been removed. A quote was obtained for it to be fixed for the sum of £258, exclusive of VAT, which was approved by the Chairman.

RECOMMENDED

To endorse the Chairman's actions.

322 HERITAGE OPEN DAYS

Members were provided with correspondence from Dartford Borough Council regarding the Heritage Open Days that were held in Borough between 7 and 10 September. Over 30 historic sites participated, including the Heritage Park.

323 YOUTH FUNDING OPPORTUNITIES

Members were provided with correspondence received from Kent County Council providing details of youth funding streams aimed at providing primarily 13 to 19 year

olds with things to do and places to go. Parish and Town Council's were able to apply to these funding streams.

324 ENTRANCE GATES TO SWANSCOMBE PARK ON PARK ROAD

Members were aware that the Parks Foreman has tried to repair this brick wall but has been unsuccessful. The Clerk had obtained a quotation to have this repaired and advised Members that it was not always necessary to obtain three quotations for works under the sum of £1,000 as stated in the Council's Financial Regulations.

RECOMMENDED

That the repair works be approved and the Clerk and the Finance Chairman to approve the expenditure if within existing budgets.

325 FLOWER BEDS

The flower beds were to be autumn planted. The memorial bed had its plants pulled out. The main beds had not been done, due to water restrictions and vandalism.

326 TOWN BOWLS GREEN

The Green had been quite well used by the general public during the season. Instead Rise Bowls Club had held many roll-up sessions and the Parks Foreman was pleased to see the green being so well used during the summer period.

327 EXCLUSION OF PRESS & PUBLIC

Due to the confidential nature of the business to be transacted, it was

RESOLVED

That the Press and Public be excluded from the meeting whilst the remaining agenda items were discussed.

328 SWANSCOMBEDOWNS BOWLS GREEN

The Parks Foreman expressed concern about the state of the green and the lack of maintenance work being undertaken.

RECOMMENDED

That the Clerk write to the Secretary of the Club advising of the Council's concerns and request details of planned maintenance for close season and next season. To also offer the Parks Foreman to discuss with the Club's Committee his concerns and provide his advice for the proper maintenance of the green.

329 SENIOR CITIZEN'S HALL

Members were advised that the Council had now taken over the running of the hall. The hall had been cleared and tidied and essential maintenance works were being undertaken, the cost of which was mostly being met by the former Senior Citizen's Club. The Council had met with all of the previous users of the hall and the Clerk was pleased to advise they all of them wished to continue to hire the premises.

The Friends of the Heritage Park, a local voluntary community group, whose main aim was to promote the Heritage Park, often used the Senior Citizen's Hall to host events for the local children. They have previously held events such as teddy bear's picnics, treasure hunts, Easter Egg hunts etc.

Members were asked to consider reducing the hire charge for the Group. Their funds were extremely limited and they very much relied on donations.

RECOMMENDED

That because the Friends of the Heritage Park had set themselves up to promote the Heritage Park, which was the responsibility of the Town Council, that Members charged the rate of £6.25 per hour but agreed to a Section 137 contribution being awarded to meet the cost of the hall hire charges.

The Friends of the Heritage Park would be asked to write to the Council on an annual basis asking for the Council to award a donation for their hiring needs for the coming year.

Members were also advised that one group that used the hall had emailed the Clerk to asking if the Council would consider waiving the half an hour either side of the booking which was used for setting up and taking down his equipment. The Clerk advised that Groups were usually charged for the entire time that they needed the hall which included any time required to set up etc. Before a caretaker was in place, the group used to previously clean the hall before being able to set up their equipment. The Clerk has asked whether the length of time either side is still required, bearing in mind that the hall should be clean and ready to use straightaway, but had not received a response.

RECOMMENDED

That Members felt it difficult to change the standard arrangements for one group and until the Group responded to the Clerk's email as to whether they actually still required the full half hour either side for setting up and taking down that they continued to be charged for the time that the hall was used.

Members were also advised of a letter received from a local resident who had booked the hall through the former Senior Citizens Club prior to the handover. The resident was requesting that the booking be honoured at the rate quoted by the Secretary of the Senior Citizen's Club.

RECOMMENDED

That as a gesture of goodwill booking be allowed at the former rate.

330 STAFF TRAINING

Members were asked about sending one of the Groundsman/Gardner on a chemical spraying course.

RECOMMENDED

That this be deferred until the results of the medical were known.

331 THE SWANSCOMBE CENTRE

Members were pleased to see the figures in the annual report and accounts for the Swanscombe Centre that was operated on behalf of the Town Council by Gravesham Community Leisure Limited.

There being no further Business, the Meeting closed at 8.50 pm.

L/S

MINUTES of the MEETING of the PLANNING, MAJOR DEVELOPMENTS,
TRANSPORTATION & ENVIRONMENT COMMITTEE held at THE SWANSCOMBE
CENTRE, CRAYLANDS LANE, SWANSCOMBE on WEDNESDAY, 20TH
SEPTEMBER 2006 at 6.00 PM

PRESENT: Councillor B E Read (Chair)
Councillor P J Scanlan
Councillor Mrs C Angell
Councillor L J Bobby
Councillor M D G Jackson
Councillor S Johnston
Mrs Sara Stapleton, Town Clerk

IN ATTENDANCE: Mr Colin Martin, Kent Highway Services
Mr Martin Murphy, Greenhithe Marina Project
Mr Brian Page, Brian Page Associates

332 APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Councillors' P Read and Sangar who were unable to attend the meeting because of work commitments.

333 SOUTHFLEET/STANHOPE ROAD WORKS

Colin Martin was welcomed to the meeting. He had hoped that Stuart Threadingham of Jacobs Babbie would be at the Meeting. It was agreed to defer the item until after agenda item 7, in case Mr Threadingham was running late.

334 GREENHITHE MARINA

Martin Murphy was introduced to Members. He was attending the Meeting in a private capacity to make a presentation to Members on the Greenhithe Marina Project. He would not be taking part in the Committee Meeting as a Councillor.

Mr Murphy explained that he was the Director of Greenhithe Marina Limited and introduced his architect Mr Brian Page. He explained that they was now ready to submit the planning application to Dartford Borough Council for consideration. It was the intention to discuss with Members where they were at with the project and to answer any queries or management issues that Members had with the project.

Mr Murphy displayed a large scale drawing of the plan. Since the first time that he came to see the Town Council about the Marina development the plans for it had gone a great deal further. He explained that it was an outline application that would be submitted to the Borough Council to approve the principal of the development.

The current design was based on a nautical theme and a nautical construction and that it would be floating structure that would be anchored to the bed of the river and float with the tide. As part of the concept, tidal implications in accessing the marina had to be considered. Drawings were provided to Members that showed high and low tide scenarios in a schematic diagram. It was explained that a 6 metre drop in the rise of the tide was being looked at and access to the development would be at the first floor level. This would give the building the opportunity rise by 3 metres and would mean that disabled access could always be gained to the development. The intention was for the marina to be accessed from the Pier slipway which sat on the bend of the river. Members were advised that in discussions with the Port of London

Authority (PLA), they advised that there would be fingers of moorings angled on one side of the jetty which would act as a breakwater and the whole principal behind the scheme was to re-establish the nautical relationships that Greenhithe has always enjoyed in the past. Traffic studies had been developed as well as environmental analysis and these would form part of the application. It was hoped that the Town Council would be able to see the effort and information that would be included in the application in order to give as many answers to questions as possible, so that the merits of the marina could be of benefit to the area as quickly as possible.

Councillor Read asked whether the actual element that was in the river was as far as the tide drops. Mr Murphy explained that it was a 24/7 marina facility that would not be affected by the rise and fall of the tide. The idea of the fingers of moorings would be to start with some and then according to popularity, add to them. An appropriate level of moorings had been opted for and from previous public consultation it would appear the local demand would fail to be met. There were a lot of local people that moored boats elsewhere. The infrastructure would be put in to provide the mooring, with the moorings at the end more likely being used for visitor moorings. There would be 296 moorings and it was envisaged that moor would be added from this number.

Councillor Angell was very interested in how the structure would moved with the tide and what it would be built out of. Mr Murphy advised that the pontoon was hollow box that would be constructed of steel and concrete. This was not new technology. Councillor Angell was also concerned about transport and about the effect the development could have on the flood plains and that there could be surge. It was explained that in discussions with the PLA it was felt the nature of the siting and the direction of the moorings and the main spine of the development would actually act as a breakwater which would give security for the moorings. Also because it was the floating structure, it would not act as obstacle to water movement and would not cause surges of water. It would affect the surface performance eof the water because it would beak its force before it got to the shoreline. It was felt that the shoreline would actually have more protection than currently.

Mr Murphy advised that a flood risk assessment had not been done and that any issues would be resolved in the detailed stage of the planning application. However, he did advise that the piles in the ground would be designed to accommodate a 1 in 2000 or 1 in 3000 flood risk and that the marina would be capable of rising to a 1 in 3000 flood assessment and would actually be able to launch rescue boats from it.

Councillor Scanlan asked whether the structure would intrude of the current exercises of the Cambria Sea Scouts. Mr Murphy advised that it would enhance their activities. He also advised that they planned to have a meeting with the sea scouts. He also explained the whole genesis of the marina came about as a result to assist the Sea Scouts. The Marina was the next extension and the project had grown from their. Mr Murphy advised that they were aligned to the interests of the Sea Scouts and have actively engaged them with all the plans and would continue to work to accommodate their requirements within the main structure.

Mr Murphy advised Members that a survey had been undertaken and felt that approximately 80% capacity of the moorings would be met by local residents. This information from found from the public open day and one of the things that had been verified was where those people expressing an interest in the moorings actually lived.

Mr Murphy advised that a travel plan had been completed. He also advised that the main use of the marina would be during off peak times and would therefore not

generate traffic additional traffic during peak times. He explained that there was quite a capacity for additional traffic and parking generally in off peak times, ie evenings and weekends. They were talking to Kent County Council about enlarging the Eagles Road car park. He explained that a lot of substantial research had been done on marinas and the main points were that on average people used their boats about six times a year. Also if moorings were skewed to people that lived locally and limited the membership it was suggested that the traffic would not be substantially.

Councillor Angell was concerned that local residents did not want the car park enlarged. Mr Murphy advised that there was planning permission for doubling the size of the car park. He also advised that they were proposing to put a centre in the car park that would be manned. This would add to security and also CCVT or webcams could be installed.

Councillor Jackson asked about the standing on people living on boats. Mr Murphy confirmed that it would not be encouraged and that it would not become a residential development in that sense and that the marina was purely for leisure craft. He did advise that when foreign visitors arrived, ie from Holland, France or Norway, then they would be allowed to moor on a short term basis, but nobody would be able to live on a boat at the marina.

Mr Murphy thank Members for their frank questions. He explained that the club house would be a membership scheme and that in terms of traffic generation it was not open to members of the public. It would be a private club which you would have to be invited to.

Councillor Read asked about the timescale for the development. It was confirmed that the planning permission was aimed to be submitted the following week, which would go through the normal 13 week consultation and that it was hoped to be in a position to start working the detailed build structure and the build to take somewhere between six to nine months to complete.

335 STANHOPE/SOUTHFLEET ROAD IMPROVEMENTS

Members were advised that the Clerk had invited Colin Martin of Kent Highway Services to attend the meeting to provide them with an update on the overall project. There had been some residents' complaints and some changes made since the completion of the project that these would be explained.

Colin Martin advised that one major change has been a section of single yellow lining where Highways were in the process of changing the restricted hours because residents are complaining that they cannot park when they get home from work. The changes will be for the restrictions to end at 5.00 pm. This would provide a dozen extra parking spaces. Also one or two residents were concerned about the speed of traffic and safety of the one way section. Speed measurements had not yet been undertaken, but would be once the waiting restrictions were changed in November.

Councillor Jackson advised that there had been some very near misses and he that that it was encouraging people to speed. Colin Martin advised that new schemes sometimes take a while for people to get used to. The Clerk advised that she felt that the roundabout was awkward and that the signage wasn't that good. Also, that the signage close to the school need to be reviewed. Colin Martin did advise that the new weight restriction sign was due to go in mid October to early November. There would also be a weight restriction sign at the High Street end stating that there was a weight limit ahead.

Councillor Johnston was surprised that there were no priority signs. Colin Martin advised that these might have to be put in eventually. However, it would be tried without the signs first and that this would be reviewed again once the weight restrictions were in place and speed measurements had been undertaken.

Councillor Angell was worried about the road being used as a cut-through and was concerned that the expansion of the A2 would exacerbate this. She had already noticed it being used as a cut-through.

Colin Martin advised that Highways could put a counter down on Southfleet road to see how many vehicles were using the road. He advised that he had figures to compare these with.

Colin Martin also informed Members that he had asked Land Securities to open up the road to Ebbsfleet. However, Land Securities did not want to do that as they would have to maintain the road until it was adopted and that they also wanted to use the road for construction vehicles for their developments. However Kent Highways were pushing to get the road opened up early.

Councillor Bobby asked whether the new roads could cope with the increased traffic. It was felt that they were and several of the roads had the potential to become dual carriageways if needed.

Colin Martin was thanked for providing an update to Members and was asked to stay for the next Agenda item.

336 OFF ROAD PARKING FACILITY – STANHOPE ROAD

The Clerk advised Members that she had received a plan of a possible car parking layout from Kent Highway Services with space for 31 vehicles. The Clerk advised that the land in question was in the joint ownership of LaFarge and Land Securities and both companies, so far, had been positive in discussions on this issue.

The Clerk advised Members that before discussions could continue with Land Securities and LaFarge, they needed clarification as to how the Council intended to manage and maintain the car park following completion and how the Council would minimise the risk of vandalism and damage to any parked vehicles. Members were provided with a copy of the correspondence from LaFarge and Land Securities, with the LaFarge letter giving some pointers for the Council to think about in relation to maintenance and management. Members were also asked by the Clerk to discuss how the Council would fund the physical build of the facility.

Members discussed the matter in length with Colin Martin providing some guidance.

RECOMMENDED

That residents from 1 to 41 on the odd numbers and 2 to 74 of the even numbers be consulted on the proposal and asked for their comments.

That the Clerk write back to Land Securities and LaFarge informing them that the Council informing them that Town Council had now discussed the issues of long term maintenance and security and that it was proposed that the car park would have a loose stone finish, as it is a very simple and cheap finish that the Council could afford to maintain within its tight budgets. Also, that type of finish would be beneficial

because of its natural drainage abilities and would look more natural in its surroundings. That the Council would also propose to erect security fencing around the perimeter of the car park as well as height restrictions and also that the car park would be suitably lit and for CCTV to be installed, that could either be linked to a central monitoring unit or back into the Town Council's offices.

The Clerk was also instructed to advised that the facility had received residents support but that the Town Council had written to the residents who would be able to use the facility to gauge the views.

That once a response had been received, Colin Martin be approached to obtain costings for the facility and that the Town Council try and pursue the funding through Land Securities with them and LaFarge also donating the land.

337 EASTERN QUARRY – DUPLICATE APPLICATION

The Clerk advised Members that during the Recess period, herself and Councillors' B Read and Bobby met with Land Securities to obtain an update on the Section 106 Agreement with the Borough Council and, more in particular, to obtain an update on the "offers" made to the Town Council for off-site provisions back in May 2004.

From the meeting, it was made clear that the offers previously made to the Town Council would not be included within the Section 106 Agreement, although Land Securities did state that they were still valid offers and they would continue to try and secure these for the Town Council.

This concerned myself and Councillors' Read and Bobby and a letter was drafted to the Borough Council raising the concerns. Members were provided with a copy of this letter.

Members were also asked to consider the revised application. They were advised that a revised application had been submitted because the development had changed, mostly because the original concept of 5 villages had now been reduced to three villages.

RECOMMENDED

That the Clerk respond to the Borough Council repeating all the comments that the Town Council had said before and to add that these items needed to be included in the Section 106 Agreement. Also, that it was not possible for the developer to fulfil any of these packages then the Town Council should be given something in lieu of these. Also that in regard to the local facilities in the Section 106 Agreement needed to be agreed with the Town Council before being confirmed at the Borough Council. The letter was also to be copied to the Leader and the Managing Director of the Borough Council.

338 GETTING ABOUT APPLICATION

Members were provided with an application from Swanscombe Tigers FC to fund transport needs.

RECOMMENDED

That £100 be granted.

BER

339 HIGHWAYS SPREADSHEET

Members were provided with the Highways Spreadsheet with an update on items already reported and were asked to provide the Clerk with any additional highways issued that needed to be referred to the Highways Services.

RECOMMENDED

That the following items be reported.

A lot of epicorn on growth on the bottom of trees in Milton Road, Manor Road, Alkerden Lane and Park Road.

The overhang on the approached to Greenhithe Station needed cutting back.

The verges on Stanhope Road needed to be cut back.

The hedge to 49 Milton Road needed cutting back as it was making the footpath completely impassable.

340 PROPOSED INSTALLATION OF BOLLARDS – HIGH STREET, GREENHITHE

Members were provided with correspondence from Kent Highway Services showing the locations of the bollards and also advising that a further 12 bollards were being installed funded by Dartford Borough Council outside nos 3 to 7 Arethusa Place.

341 STREET LIGHTING MAINTENANCE

The Clerk advised Members that she had been in communication with Kent Highway Services regarding the County Council's offer to include the Council's street lighting in the County's street lighting maintenance contract. There had been a high level of interest shown by all the parishes in Kent and Highway Services were having to look more closely at the resources required in order to complete the initiative. Members were provided with a copy of the latest correspondence received, which basically advised that we would receive a price for street lighting maintenance sometime in January/February 2007.

342 LOCAL SPEED LIMITS

Members were provided with correspondence from Kent Highway Services about the Department for Transport's guidance for the introduction of speed limits nationwide which was likely to lead to the introduction of lower speed limits initially on "A" and "B" road networks. The letter explained how KHS would deal with the matter.

343 A2 BEAN TO COBHAM – PHASE 2 PEPPERHILL TO COBHAM IMPROVEMENT

Members were provided with correspondence from the Highways Agency advising that the start of the construction works for the above section of the A2 was 11 September 2006.

344 KENT THAMESIDE FRASTRACK – EVERARDS LINK PHASE 2

BER

Members were provided with correspondence from Kent County Council regarding Everards Link Phase 2 advising that a planning application had been made and providing a copy of the letters that were sent to the residents most affected by the application.

345 KCC ANNUAL PLAN 2006/07

Members were advised that a copy of the Plan was available in the office for review.

346 TOWN PLANNING DEALT WITH DURING RECESS

Members were provided with the details of planning applications received and responded to by the Chairman and the Clerk during the Recess period.

RECOMMENDED

That Members endorsed the comments submitted.

Dartford Borough Council Applications

DA/06/00753/OUT	Outline application for the erection of an end of terrace property and provision of two parking spaces 17 Mounts Road Greenhithe Kent DA9 9LY
OBSERVATIONS	No observations provided that the adjacent and opposite neighbours are notified
DA/06/00755/COU	Conversion of two houses into 3x1 bedroom flats & 2x2 bedroom maisonettes together with the installation of additional windows in side elevations, rear balconies at first & second floor levels and bin store to front elevation 109 & 111 Mounts Road Greenhithe Kent DA9 9ND
OBSERVATIONS	Members object to application unless sufficient resident and visitor parking is provided. The proposed development is on an extremely busy road which has no room for on road parking. Members can still not see any provision for parking on this application.
DA/06/00757/REM	Submission of details relating to gas impermeable membrane and disabled access pursuant to Conditions 8 & 9 of Planning Permission DA/05/01090/COU for erection of a two part/part first floor rear extension in connection with the use of the building for community purposes. Swanscombe Library Church Road Swanscombe Kent
OBSERVATIONS	No observations
DA/06/00774/REM	Submission of details relating to street furniture pursuant to Condition 18 of Planning Permission

	DA/98/00664/OUT for residential development
	Waterfront 1,2 & 3 Ingress Park Greenhithe
OBSERVATIONS	No observations as long as in keeping with existing style
DA/06/00780/FUL	Retention of a satellite dish on front elevation
	11 College Place Greenhithe Kent DA9 9GF
OBSERVATIONS	No observations
DA/06/00783/REM	Submission of details relating to archaeological watching brief pursuant to Condition 4 of Planning Permission DA/04/01253/FUL for erection of a day nursery
	Springfield Lodge Day Nursery Craylands Lane Swanscombe Kent
OBSERVATIONS	No observations
DA/06/00793/CPO	Consultation on an application under Regulation 3 for the erection of a single storey extension to create toilet facility
	Knockhall County Primary School Eynsford Road Greenhithe Kent
OBSERVATIONS	No observations
DA/06/00759/FUL	Demolition of existing outbuildings and erection of 3 storey extensions to front and both sides incorporating 4 dormer windows in front elevation and 6 dormer windows in rear elevation in connection with the conversion of property to form 14x2 bedroom flats together with associated car parking
	Mounts Court Mounts Road Greenhithe Kent
OBSERVATIONS	Due to the size and scale of the development and the fact that traffic will enter it adjacent to a busy road junction, members request a site meeting.
	<i>A site Meeting is being held. Please see further below in the Agenda for the details of this.</i>
DA/06/0812/FUL	Installation of a new shop front
	137A Milton Road Swanscombe DA10 0LS
OBSERVATIONS	No observations provided neighbours are consulted
DA/06/0810/LBC	Application for Listed Building Consent for retention of

	a burglar alarm box on front elevation
	32 High Street, Greenhithe, DA9 9NN
OBSERVATIONS	No observations
DA/06/00835/FUL	Erection of a first floor side extension
	15 Atlantic Close Swanscombe DA10 0LJ
OBSERVATIONS	No observations
DA/06/00837/FUL	Retention of a satellite dish on roof of property
	39 Park Cliff Road Greenhithe DA9 9FY
OBSERVATIONS	No observations
DA/06/00840/FUL	Erection of a single storey extension to existing detached garage
	1 Ivy Bower Close Greenhithe Kent DA9 9NF
OBSERVATIONS	No observations provided neighbours are consulted
DA/06/00863/FUL	Installation of a satellite dish on rear elevation
	2 Portland Place Greenhithe Kent DA9 9FE
OBSERVATIONS	No observations
DA/06/00884/LBC	Application for listed Building Consent for replacement of rear windows on second floor landing and bathroom to match existing
	34 High Street Greenhithe Kent DA9 9NN
OBSERVATIONS	No observations
DA/06/00886/REM	Submission of details relating to gas impermeable membrane pursuant to Condition 3 of Planning Permission DA/05/00430/FUL for demolition of existing industrial unit & erection of a detached single storey building to provide 3 x1 bed residential units
	186A Milton Road Swanscombe Kent DA10 0LX
OBSERVATIONS	No observations
DA/06/00887/REM	Submission of details relating to boundary walls & fences pursuant to Condition 4 of Planning Permission DA/05/00430/FUL for the demolition of existing industrial unit & erection of a detached single storey building to provide 3 x 1 bed residential units

186A Milton Road Swanscombe Kent DA1 0LX

OBSERVATIONS

Members would like it ensured that there will be no access for vehicles to use the public pedestrian footpath, as a route to gain access to this development. The footpath should also not be impeded at any time.

DA/06/00888/REM

Submission of details relating to motorcycle & Cycle parking facility pursuant to Condition 5 of Planning Permission DA/05/00430/FUL for the demolition of existing industrial unit & erection of a detached single storey building to provide 3 x 1 bed residential units

186A Milton Road Swanscombe Kent DA10 0LX

OBSERVATIONS

Members would like it ensured that there will be no access for vehicles to use the public pedestrian footpath, as a route to gain access to this development. The footpath should also not be impeded at any time.

DA/06/00892/REM

Submission of details relating to foul and surface water drainage pursuant to Condition 5 of Planning Permission DA/06/00216/FUL for erection of a single storey side extension

Haslington Nursing Home 27 Bean Road Greenhithe Kent

OBSERVATIONS

No observations

DA/06/00904/FUL

Retention of a satellite dish on front basement elevation

6 Meriel Walk Greenhithe Kent DA9 9GL

OBSERVATIONS

No observations

DA/06/00908/REM

Submission of details relating to contaminated land assessment report pursuant to Condition 2 of Planning Permission DA/06/00524/FUL for erection of a detached industrial building with associated car parking and 2 new accesses off Lower Road

Land adj Unit F6 Lower Road Northfleet Kent

OBSERVATIONS

No observations

DA/06/00916/REM

Submission of details relating to riverside railings and safety measures pursuant to Condition 18 of Planning Permission DA/98/664/OUT for residential development

Riverside Footpath Ingress Ingress Park

OBSERVATIONS No observations
DA/06/00923/FUL Retention of a satellite dish on rear elevation
19 Reed Court Greenhithe Kent DA9 9FT

OBSERVATIONS No observations

Granted Decision Notices Received From the Borough Council

DA/06/00543/FUL Retention of a satellite dish
4 The Dell Greenhithe Kent DA9 9XG
DA/06/00367/FUL Repositioning of a satellite dish
59 Empire Walk Greenhithe Kent DA9 9FU
DA/06/00681/COU Retention of use of ground floor of property for Class
A2 use (Estate Agents)
41 High Street Swanscombe DA10 0AG
DA/06/00692/FUL Erection of a part two/part single storey side/rear
extension and front porch (Revisions to previously
approved Planning Permission DA/05/01026/FUL,
revisions to include enlarged first floor rear extension)
32 Knockhall Chase Greenhithe Kent DA9 9EN
DA/06/0630/REM Submission of details relating to four water drainage
pursuant to Condition 18 of Planning Permission
DA/03/1153/OUT for residential development
Site of Phoenix Park, Galley Hill Road, Swanscombe
DA/06/0657/REM Submission of details relating to boundary walls and
fences pursuant to Condition 7 of Planning Permission
DA/05/1028/FUL for single storey extension to No. 40
and parking rear of No. 38.
38-40 Craylands Lane, Swanscombe, DA10 0LP
DA/06/00626/FUL Erection of a rear conservatory
10 Hyndford Crescent Greenhithe Kent DA9 9XB
DA/06/00748/FUL Installation of a satellite dish on rear elevation
24 College Place Greenhithe Kent DA9 9GF
DA/06/00726/FUL Erection of a rear conservatory
18 St Peters Close Swanscombe Kent DA10 0BD

DA/06/00774/REM Submission of details relating to street furniture pursuant to Condition 18 of Planning Permission DA/98/00664/OUT for residential development

DA/06/00780/FUL Retention of a satellite dish on front elevation
11 College Place Greenhithe Kent DA9 9GF

Refused Decision Notices Received From the Borough Council

DA/06/00716/FUL Erection of a first floor side extension to include the infil of front porch

23 Riverview Road Greenhithe Kent DA9 9NJ

DA/06/00720/FUL Retention of a satellite dish

27 Reed Court Greenhithe Kent DA9 9FT

Discharged Applications Received from the Borough Council

DA/05/00979/REM Submission of details relating to Contaminated Land Assessment and petrol Tank Installation pursuant to Condition 5 & 8 of Planning Permission DA/05/00216/FUL for the redevelopment of site for petrol filling station and a single storey building for sales area, food area with public and staff facilities

Greenhithe Service Station London Road Greenhithe Kent

DA/05/01144/REM Submission of details relating foul and surface water drainage pursuant to Condition 7 of Planning Permission DA/05/00216/FUL for redevelopment of site for petrol filling station

Greenhithe Service Station London Road Greenhithe Kent

DA/06/00783/REM Submission of details relating to archaeological watching brief pursuant to Condition 4 of Planning Permission DA/04/01253/FUL

Springfield Lodge Day Nursery Craylands Lane Swanscombe Kent

Kent County Council Applications

BER

DA/06/TEMP/029	Single storey extension to create toilet facility Knockhall Primary School Eynsford Road Greenhithe Kent DA9 9RF
OBSERVATIONS	No observations

Granted Decision Notices Received From Kent County Council

DA/06/793	Single storey extension to create a toilet facility. Knockhall Primary School Eynsford Road Greenhithe
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Decisions That Will Not Require Prior Approval from the Borough Council

DA/06/00605/TDA	Application to determine pursuant to Part 24 Class A Town & Country Planning (General Permitted Development) Order 1995 as to whether prior approval is required for the installation of a radio base station comprising the erection of a 15m high slimline monopole housing 3 antennas and 1 dish with associated radio equipment
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Land Adjacent Units 1-5 Galley Hill Trading Estate
London Road Swanscombe

Will not require the prior approval

347 TOWN PLANNING

The following planning applications WERE been received from the Borough Council for Members' consideration.

DA/06/00906/FUL	Application for use of existing barge for public access and associated works including railings, lighting, mini wind turbine, and interpretation structures and also the provision of a new cantilevered walk way on the river well.
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Barge at Bendigo Wharf, Pier Road, Greenhithe

OBSERVATIONS	Members were concerned about this application and the Clerk was asked to make queries to the Borough Council and that the application be deferred until these the Council's queries were resolved.
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DA/03/01134/OUT DA/05/00280/OUT (duplicate application)	& A mixed development comprising up to 6,250 dwellings and up to 231,000 sq metres of built floorspace for: business premises; education; community and social facilities; hotels; theatre; and supporting retail and leisure facilities and associated works to provide the development.
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Revised details being:

BZK

Changes to the document to reflect the revised layout of the site as 3 villages. The Environment Statement; Transport Assessment; and Retail and Leisure Assessment have been updated to take account of these revisions and changes in circumstances.

Eastern Quarry, Watling Street, Swanscombe

Responded to in earlier section of agenda.

DA/06/TEMP/0042

Provision of a bus priority route linking the recently constructed bus/rail interchange with the new development at Ingress Park, including associated landscaping works, which will form part of the Kent Thameside Fastrack Major Scheme

Land immediately north of the railway line between Station Road and The Avenue, Greenhithe

OBSERVATIONS

No observations

DA/06/00965./FUL

Retention of satellite dish on rear elevation

22 Empire Walk, Greenhithe

OBSERVATIONS

No observations

DA/06/00925/FUL

Retention of a satellite dish on rear elevation

8 Reed Court, Greenhithe

OBSERVATIONS

No observations

DA/06/00921/FUL

Retention of a satellite dish on rear elevation

3 Empire Walk, Greenhithe

OBSERVATIONS

No observations

DA/06/0933/FUL

Retention of a satellite dish on rear elevation

18 Empire Walk, Greenhithe

OBSERVATIONS

No observations

Members were advised that a Site Meeting would take place in relation to the application detailed below on Saturday, 30th September 2006 at 9.30 am.

DA/06/00755/COU

Conversion of two houses into 3 x 1 bedroom flats and 2 x 2 bedroom maisonettes together with the installation of additional windows in side elevations, rear balconies at first and second floor levels and bin storage to front elevation.

BE R

109 and 111 Mounts Road, Greenhithe

The following granted decision notices were received from the Borough Council for Members' information.

- DA/06/00837/FUL Retention of a satellite dish on roof of property.
39 Park Cliff Road, Greenhithe
- DA/06/00757/REM Submission of details relating to a gas impermeable membrane and disabled access pursuant to Conditions 8 and 9 of Planning Permission DA/05/0109/COU for the erection for a part two/part first floor rear extension in connection with the use of the building for community purposes.
Swanscombe Library, Church Road, Swanscombe
- DA/06/00774/REM Submission of details relating to street furniture pursuant to Condition 18 of Planning Permission DA/98/00664/OUT for residential development.
Waterfront 1, 2 and 3 Ingress Park, Greenhithe
- DA/06/00780/FUL Retention of a satellite dish on front elevation.
11 College Place, Greenhithe
- DA/06/00726/FUL Erection of a rear conservatory
18 St Peters Close, Swanscombe

The following refused decision notices were received from the Borough Council for Members' information.

- DA/06/00720/FUL Retention of a satellite dish
27 Reed Court, Ingress Park, Greenhithe
- DA/06/00753/OUT Outline application for the erection of an end of terrace property and provision of two parking spaces.
17 Mounts Road, Greenhithe

The following discharged notice had been received from the Borough Council for Members' information.

- DA/06/00783/REM Submission of details relating to archaeological watching brief pursuant to Planning permission DA/04/01253/FUL for the erection of a day nursery
Springfield Lodge Day Nursery, Craylands Lane, Swanscombe

The following appeal dismissed decision notice had been received, ie planning permission has not been granted.

BR

DA/05/01061/FUL

Retention of a veranda

Neptune Cottage, Bendigo Wharf, Greenhithe

The following granted decision notice had been received from Kent County Council for Members' information.

DA/06/793

Single storey extension to create a toilet facility

Knockhall Primary School, Eynsford Road, Greenhithe

There being no further business, the Meeting closed at 8.00 pm.

BZ Read.

MINUTES of the MEETING of the REGENERATION & QUALITY COUNCIL SUB-COMMITTEE held at THE SWANSCOMBE CENTRE, CRAYLANDS LANE, SWANSCOMBE on MONDAY, 25TH SEPTEMBER 2006 at 6.00 PM

PRESENT: Councillor B E Read (Chair)
Councillor P J Scanlan (Vice Chair)
Councillor Mrs C Angell
Councillor L J Bobby
Councillor S Johnston
Mrs Sara Stapleton (Town Clerk)

IN ATTENDANCE: Mr Jon Fisher, Neighbourhood Renewal Co-ordinator (DBC)
Mr Steven Snell, Swanscombe Youth Forum

348 APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Councillor Fitzpatrick who was unable to attend because of work commitments.

349 SUBSTITUTES

There were none.

350 DECLARATION OF INTERESTS IN ITEMS ON THE AGENDA

There were none.

351 TO CONFIRM AND SIGN THE MINUTES OF THE MEETING HELD ON 21 JUNE 2006

The Minutes were confirmed and signed.

352 TO RECEIVE ITEMS DEEMED URGENT BY THE CHAIRMAN AND THEIR POSITION ON THE AGENDA

Mr Fisher wished to discuss with Members a proposal for working with the children at Swan Valley Community School. The Chairman agreed to discuss before the next agenda item.

353 WORKING WITH SWAN VALLEY COMMUNITY SCHOOL

Diane Snell had been in discussions with the Headteacher of Swan Valley Community School regarding a project to engage the young people of the school to work in the community. The Headteacher of the School was keen to show the community that the school was very much a community school and this is why he wanted to do something. Members discussed the sort of work that the students could carry out and suggestions were made of decorating, bulb planting and gardening. The Clerk advised that the Town Council had worked with Northfleet School for Girls in the same way.

RECOMMENDED

That the Town Council work with the School on this project. That projects that they could undertake would be the planting of the containers in the potting green. That

liaise with the Clerk and the Parks Foreman on the projects to be undertaken. That Diane Snell also liaise with the Friends of the Heritage Park who could assist with various projects.

354 SCOOTER CLUB

Mr Jon Fisher and Mr Steven Snell attended the Meeting to discuss with Members the proposal for a Scooter Club. Jon Fisher advised that the idea had come about from a conversation between the Borough and Kent County Council who were both seeking to engage 16-18 year olds and the Youth Service.

Mr Fisher advised that he wished to ask the Council's permission to use the Grove Car Park as a meeting point for a scooter club. The aim of the scooter club was to get to the hard to reach youths who ride dangerously to join the Club and train them how to ride properly. The Youth Forum would hopefully provide some funding and it was hoped that the Police and Borough Council would be involved and would try to train them properly. Steven Snell advised that the youths that drive the scooters dangerously around the local roads do have licences and also ride legal scooters. The training would be on the road and the youths would be going out with fully qualified instructors. It was aimed to do the training monthly, but if it proved popular it could be fortnightly or even weekly.

Councillor Read commended the idea, although he had reservations about using the Grove Car Park. Members were generally concerned that it had taken a long time for the car park to be used and they were loathed for it to be a meeting venue. Members were concerned that it would cause concern for the people that used the car park. Members then discussed other possible venues. The Clerk suggested the lay by at the bottom of Craylands Lane. Other suggestions were for the car park at Land Securities offices off of Southfleet Road, McDonald's car park or the car park in the industrial estate by Swanscombe Train Station.

RECOMMENDED

That the Grove Car Park was not a suitable meeting venue. That Members were happy for any of the other suggestions for a meeting venue to be used. That Jon Fisher proceed with the project and advise the Clerk which venue was chosen.

355 OLD LIBRARY COMMUNITY CAFÉ

Members were provided with the Business Plan for the café produced by Hope in the Community. They were advised that it had been accepted by the Borough Council and that the Borough Council had also agreed that the £100,000 for a community project included in the Section 106 Agreement for the Korsnas site could be used to fund this project. A system had to be agreed as to how the Town Council would claim the money. Councillor Read advised that Members need to clarify the steps that would be taken to start the project off. The target date for the building to be open was roughly the end of October. Councillor Read advised that Members need to work out a method for staffing and equipping the café. He also advised that there was funds included to equip the café within the actual build project but that this might not be enough. He advised Members that regarding the staffing, we should run before we could walk. He pointed out that the business plan detailed what could be done over a period of time. He advised that it was probably necessary for a manager to run the place.

Councillor Angell referred to the business and what the cost implications would be for the Town Council after three years. Councillor Read confirmed that it would need reviewing on a regular basis, but that the costs were underwritten by the Town Council because of the increased precept that it would receive for the additional houses.

Members discussed the staffing and agreed that a manager was needed to run the facility and they would be given the option to take on casual staff as necessary.

RECOMMENDED

That the matter be delegated to Councillors' Bobby, Johnston, Read, Scanlan and the Town Clerk. Councillor Angell would be included via email.

That this group be responsible for putting a job description together for a café manager as the main feature but Members also looked at a position for a person to develop the project in a wider range.

That the job description provided by Hope in the Community be used as basis and amended as necessary as to what Members felt appropriate to try and broaden the role to not just a café manager.

That some research should be undertaken to get an idea of salary ranges for a café manager.

That Hope in the Community be asked for assistance as necessary.

That the Group also be delegated to look at the caretaking needs for the building.

That Jon Fisher clarify with the Borough Council the system for claiming the funding.

Jon Fisher advised that he was hoping to launch the ITC project in late November and that it would make sense to launch the café on the same day if possible.

There being no further business, the Meeting closed at 7.15 pm.

B. Read

MINUTES of the MEETING of the FINANCE & GENERAL PURPOSES COMMITTEE
held at THE SWANSCOMBE CENTRE, CRAYLANDS LANE, SWANSCOMBE on
THURSDAY, 5TH OCTOBER 2006 at 7.00 PM

PRESENT: Councillor B E Read (Chair)
Councillor Mrs A R Harvey (Vice-Chair)
Councillor L J Bobby
Councillor P J Scanlan
Mrs Sara Stapleton (Town Clerk)

356 APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Councillors' Jackson, Johnston and Mrs I Read.

357 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

Councillor Mrs Harvey declared a personal interest in the item relating to Age Concern Swanscombe. Councillor B Read declared a prejudicial interest in item 9.4 as he was Chairman of the Licensing Panel at Dartford Borough Council. Councillor Scanlan declared a prejudicial in the item relating to Age Concern as he was President of Age Concern in his mayoral year.

358 TO RECEIVE ITEMS DEEMED URGENT BY THE CHAIRMAN

There were none.

359 TO CONFIRM AND SIGN THE MINUTES OF THE MEETING HELD ON 15 JUNE 2006

The Minutes were confirmed and signed.

360 TO RECEIVE FINANCE STATEMENTS AND PASS ACCOUNTS FOR PAYMENT

Members were provided with a detailed report of receipts and payments for the months of June, July, August and September 2006 for authorisation. Councillor Mrs Harvey queried the emergency glass repairs on 13 July 2006 and asked the Clerk to check what it was for.

RECOMMENDED

That the payments for the months of June, July, August and September 2006 totalling £108,620.27 as per the annexed list be approved. That the receipts for the months of June, July, August and September 2006 totalling £177,568.22 as per the annexed list be approved.

361 SUMMARY OF ACCOUNTS

Members were provided with a summary of accounts balanced to 30 September 2006.

362 SWANSCOMBE AGE CONCERN

Members were provided with a copy of a supportive letter from the Leader of the Borough Council regarding the securing of new premises for Swanscombe Age Concern. Also provided to Members was an email from the Vice Chairman of the Oast House thanking the Council for its support and advising that a possible site had been found where the old DBC garages were near Keary Road Allotments.

RECOMMENDED

That the Clerk responded to the Vice Chairman advising that Members were surprised that this site was being looked at because in Members' view it would not offer anything bigger than their current facility. Members were also concerned that the site was also less secure and that it was a known spot for vandalism. Members felt that their suggestion of a site on the school grounds would be more appropriate which needed further support to become a reality be pursuing this with the Borough Council

363 SECTION 137 DONATIONS AWARDED DURING RECESS

Members were advised that the Chairman had authorised two section 137 contributions during the Recess period. These were for the Charity Football Match organised for the children of Chernobyl by the Morning Star Public House for £38 and the Discovery Centre to hire Swanscombe Park for a fun day for £35.

RECOMMENDED

That the Chairman's actions be endorsed.

364 VOLUNTARY TREASURER

Members were provided with correspondence from the Oast House who were looking for a new voluntary treasurer as their current treasurer had retired.

RECOMMENDED

That Members advise the Chief Executive of the Oast House if they knew of anyone suitable.

365 GREENHITHE AND CASTLE WARDS DEEP CLEAN

Members were advised that deep clean of these wards was taking place this week.

366 HOUSING NEEDS SURVEY

Members were provided with correspondence from the Borough Council advising that it had commissioned an independent housing research consultancy to undertake housing needs survey in order to assess current housing circumstances as well as present and future housing needs for the people living within the borough. The Borough Council was asking Members to support the promoting of this campaign.

367 DROUGHT UPDATE

Members were provided with a leaflet produced by the Water companies giving an update on the drought situation.

368 NEW AND VARIATION LICENCE APPLICATIONS

Members were provided with a copy of the new and variation licence applications received by the Borough Council up to 19 September 2006.

There being no further business, the Meeting closed at 7.25 pm.

B. Read

Detailed Payments - June 2006

Cost Centre Code	Date	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1	10/08/06/2006	709222	Street Lighting Maintenance	EDF Energy Contracting	S	70.15	12.27	82.42
1	10/08/06/2006	709229	Street Lighting	EDF Energy Contracting	S	70.23	3.51	73.74
Public Lighting Total						140.38	15.78	156.16
2	20/08/06/2006	709221	NNDR	DBC	Z	307.00	0.00	307.00
Grove Car Park Total						307.00	0.00	307.00
4	40/08/06/2006	709230	PAYE	Inland Revenue	Z	860.63	0.00	860.63
4	40/08/06/2006	709230	NI	Inland Revenue	Z	960.38	0.00	960.38
4	40/08/06/2006	709231	Pension - Employee	KCC LGPS	Z	302.71	0.00	302.71
4	40/08/06/2006	709231	Pension - Employer	KCC LGPS	Z	1,494.25	0.00	1,494.25
4	40/13/06/2006	DD	Wages	SGTC	Z	4,273.19	0.00	4,273.19
4	40/15/06/2006	709239	CSA Payment	SGTC	Z	22.60	0.00	22.60
4	41/15/06/2006	709232	CRB Checks - Park Staff	DBC	Z	38.00	0.00	38.00
4	41/15/06/2006	709233	Gang Mowing	J B Westwood	S	1,690.00	295.75	1,985.75
4	41/15/06/2006	709235	Welding Repairs - S/combe Park	Ray Weld	S	335.00	58.63	393.63
4	41/15/06/2006	709240	Hygiene Services - S/c Park	Cannon Hygiene	S	40.30	7.05	47.35
4	41/22/06/2006	709243	Skip Hire	Pinden Plant & Processing Ltd	S	135.00	23.63	158.63
4	41/29/06/2006	709255	Mower Maintenance	Godfreys	S	68.55	12.00	80.55
4	42/08/06/2006	DD	Diesel	Asda	S	178.86	31.28	210.14
4	45/08/06/2006	DD	Parks Mobile Phone	O2	S	24.23	3.80	28.03
4	45/13/06/2006	DD	Use of Private Mobile - T Hoad	SGTC	Z	5.00	0.00	5.00
4	45/29/06/2006	DD	Parks Mobile Phone	O2	S	24.77	3.90	28.67
4	46/22/06/2006	709250	Van Lights	Morgan Elliott	S	65.65	11.49	77.14
4	47/08/06/2006	709223	Electricity - Bowls Pavilion	EDF Energy Contracting	S	42.52	2.12	44.64
4	47/08/06/2006	709223	Electricity - Mess Room	EDF Energy Contracting	S	27.87	1.39	29.26
4	47/22/06/2006	709241	Electricity - Toilet Block	EDF Energy Contracting	S	14.74	0.74	15.48
4	47/22/06/2006	709246	Electricity - Bowls Pavilion	EDF Energy Contracting	S	138.03	24.16	162.19
4	49/22/06/2006	709247	First Aid Training - M Kennet	Kent First Aid Training	S	180.00	31.50	211.50
Parks Establishment Total						10,922.28	507.44	11,429.72

Handwritten initials/signature

Detailed Payments - June 2006

10	116	08/06/2006	709221	NNDR	DBC	Z	1,273.00	0.00	1,273.00
10	130	29/06/2006	709253	Management Fee - Jul - Sep 06	GCLL	S	15,444.56	2,702.80	18,147.36
Leisure Centre Total								2,702.80	19,420.36
14	170	08/06/2006	709230	PAYE	Inland Revenue	Z	603.46	0.00	603.46
14	170	08/06/2006	709230	NI	Inland Revenue	Z	686.70	0.00	686.70
14	170	08/06/2006	709231	Pension - Employee	KCC LGPS	Z	76.97	0.00	76.97
14	170	08/06/2006	709231	Pension - Employer	KCC LGPS	Z	378.70	0.00	378.70
14	170	13/06/2006	DD	Wages	SGTC	Z	3,345.57	0.00	3,345.57
14	174	08/06/2006	709225	Toner Cartridge	Nico Office Ltd	S	48.85	8.55	57.40
14	174	15/06/2006	709237	Stationery	KCC Commercial Services	S	51.75	9.06	60.81
14	174	22/06/2006	709242	Stationery	KCC Commercial Services	S	3.00	0.53	3.53
14	174	29/06/2006	709254	Stationery	KCC Commercial Services	S	23.40	4.10	27.50
14	175	13/06/2006	DD	Internet Connection	SGTC	S	23.82	4.17	27.99
14	176	13/06/2006	DD	Mileage	SGTC	S	62.16	1.61	63.77
14	178	08/06/2006	709226	Sage Payroll Cover	Sage	S	250.00	43.75	293.75
14	178	15/06/2006	709236	Council Administration Book	Lexis Nexis	Z	53.45	0.00	53.45
14	184	15/06/2006	709234	Internal Audit	Mrs R Banister	Z	40.00	0.00	40.00
14	186	08/06/2006	709227	Mayor's Fun Run Insurance	Zurich Municipal	Z	68.25	0.00	68.25
14	186	08/06/2006	709228	VAT Adjustments	HM Customs & Excise	Z	1,235.94	0.00	1,235.94
14	186	15/06/2006	709238	Replacement Admin Window	Fleet Glass	S	254.72	44.57	299.29
14	186	22/06/2006	709242	Cleaning Materials	KCC Commercial Services	S	4.11	0.72	4.83
14	186	22/06/2006	709249	Cash in Transit	Securitas UK Ltd	S	36.70	6.42	43.12
14	194	22/06/2006	709245	Getting About Funding	Manor Farm Social Club	Z	96.00	0.00	96.00
Administration Total							7,343.55	123.48	7,467.03
15	200	13/06/2006	DD	Wages	SGTC	Z	297.00	0.00	297.00
15	203	15/06/2006	709237	Cleaning Materials	KCC Commercial Services	S	4.06	0.71	4.77
15	203	22/06/2006	709242	Cleaning Materials	KCC Commercial Services	S	10.92	1.91	12.83
15	205	08/06/2006	709221	NNDR	DBC	Z	92.00	0.00	92.00
15	206	08/06/2006	709220	Hygiene Services	Cannon Hygiene	S	1.86	0.33	2.19
15	206	22/06/2006	709242	Fire Extinguisher Refill	KCC Commercial Services	S	11.00	1.93	12.93
15	206	29/06/2006	709252	Hygiene Services	Cannon Hygiene	S	1.86	0.33	2.19
Church Road Hall Total							418.70	5.21	423.91

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Detailed Payments - June 2006

16	210	13/06/2006	DD	Wages	SGTC	Z	307.30	0.00	307.30
16	212	08/06/2006	709223	Electricity	EDF Energy Contracting	S	62.27	3.11	65.38
16	212	22/06/2006	709248	Gas	British Gas	Z	86.61	0.00	86.61
16	212	22/06/2006	709251	Electricity	EDF Energy Contracting	S	28.05	1.40	29.45
16	213	15/06/2006	709237	Cleaning Materials	KCC Commercial Services	S	4.07	0.71	4.78
16	213	22/06/2006	709242	Cleaning Materials	KCC Commercial Services	S	10.92	1.91	12.83
16	215	08/06/2006	709221	NNDR	DBC	Z	53.00	0.00	53.00
16	216	08/06/2006	709220	Hygiene Services	Cannon Hygiene	S	1.86	0.33	2.19
16	216	29/06/2006	709252	Hygiene Services	Cannon Hygiene	S	1.86	0.33	2.19
Grove Hall Total								7.79	563.73
18	240	08/06/2006	709224	Heritage Park Rent	Land Securities	S	12.50	2.19	14.69
Heritage Park Total								2.19	14.69
Grand Total of Payments for June 2006								3,364.69	39,782.60

BER

Cost Centre Code Date		Description	Detailed Receipts for June 2006			
			Customer	Vat	Total	
			Vat Type			
4	50	29/06/2006	S/combe Park Hire	35.00	0.00	35.00
Parks Establishment Total			<u>35.00</u>	<u>0.00</u>	<u>35.00</u>	
14	192	05/06/2006	Bank Interest	29.84	0.00	29.84
14	192	05/06/2006	Bank Interest	176.43	0.00	176.43
14	192	05/06/2006	Bank Interest	9.73	0.00	9.73
14	192	12/06/2006	Bank Interest	99.46	0.00	99.46
14	192	15/06/2006	Bank Interest	456.08	0.00	456.08
14	192	27/06/2006	Bank Charges	-13.23	0.00	-13.23
Administration Total			<u>758.31</u>	<u>0.00</u>	<u>758.31</u>	
Grand Total of Income for June 2006			<u>793.31</u>	<u>0.00</u>	<u>793.31</u>	

BER

Swanscombe and Greenhithe Town Council

Detailed Payments - July 2006

Cost Centre Code	Date	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1	10/05/07/2006	709267	Street Lighting Maintenance	EDF Energy Contracting	S	70.15	12.27	82.42
1	10/13/07/2006	709276	Public Lighting	EDF Energy Contracting	S	70.23	3.51	73.74
Public Lighting Total						140.38	15.78	156.16
2	20/05/07/2006	709269	NNDR	DBC	Z	307.00	0.00	307.00
Grove Car Park Total						307.00	0.00	307.00
4	40/13/07/2006	709273	PAYE	Inland Revenue	Z	730.73	0.00	730.73
4	40/13/07/2006	709273	NI	Inland Revenue	Z	792.15	0.00	792.15
4	40/07/07/2006	709274	Pension - Employee	KCC LGPS	Z	250.06	0.00	250.06
4	40/07/07/2006	709274	Pension - Employer	KCC LGPS	Z	1,235.22	0.00	1,235.22
4	40/13/07/2006	DD	Wages	SGTC	Z	5,378.13	0.00	5,378.13
4	40/20/07/2006	709287	CSA Payment	CSA	Z	22.60	0.00	22.60
4	41/06/07/2006	709256	Hayter Harrier Lawnmower	J B Westwood	S	450.00	78.75	528.75
4	41/06/07/2006	709258	Mower Maintenance	Godfreys	S	20.28	3.56	23.84
4	41/06/07/2006	709259	New Toilet Keys - S/c Park	Locks N Tools Ltd	S	29.20	5.11	34.31
4	41/06/07/2006	709262	General Maintenance	Ernest Doe & Sons Ltd	S	71.11	12.43	83.54
4	41/05/07/2006	709263	Fencing Repairs - Saxon Court	Petty Cash	S	1.50	0.26	1.76
4	41/05/07/2006	709263	General Maintenance	Petty Cash	S	28.83	5.04	33.87
4	41/05/07/2006	709264	Football Pitch Consultation	NPFA	S	150.00	26.25	176.25
4	41/05/07/2006	709266	New Goal Posts	Harrod UK Limited	S	2,760.00	483.00	3,243.00
4	41/13/07/2006	709279	Skip Hire	Pinden Plant & Processing Ltd	S	135.00	23.63	158.63
4	41/20/07/2006	709286	General Maintenance	Godfreys	S	16.14	2.82	18.96
4	41/20/07/2006	709288	Gang Mowing	J B Westwood	S	1,495.00	261.63	1,756.63
4	41/20/07/2006	709289	General Maintenance	Ernest Doe & Sons Ltd	S	158.45	27.68	186.13
4	41/01/07/2006	DD	Replacement Dog Bins	Groundwork	Z	-124.73	0.00	-124.73
4	42/13/07/2006	DD	Diesel	Asda	S	180.52	31.58	212.10
4	45/13/07/2006	709275	Phone Bill - Park	British Telecom	S	89.97	15.74	105.71
4	45/13/07/2006	DD	Use of Private Mobile - T Hoad	SGTC	Z	5.00	0.00	5.00
4	45/27/07/2006	DD	Parks Mobile Phone	O2	Z	27.63	4.40	32.03
4	46/05/07/2006	709265	Van Repairs	Morgan Elliott	S	14.44	2.53	16.97
4	47/05/07/2006	709268	Electricity - Mess Room	EDF Energy Contracting	S	438.03	76.65	514.68
4	48/27/07/2006	709296	New Safety Surfacing	Abacus Playgrounds	S	7,677.00	1,343.48	9,020.48
Parks Establishment Total						22,032.26	2,404.54	24,436.80

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Swanscombe and Greenhithe Town Council

Detailed Payments - July 2006

7	102	06/07/2006	709270	Summer Entertainment	Z	200.00	0.00	200.00
7	102	13/07/2006	709280	Summer Entertainment	Z	280.00	0.00	280.00
General Projects Total								
10	116	05/07/2006	709269	NNDR	Z	1,273.00	0.00	1,273.00
Leisure Centre Total								
13	161	06/07/2006	709272	Licence for Water	Z	116.75	0.00	116.75
13	161	27/07/2006	709290	New Keys Keary Road Allotments	S	20.43	3.57	24.00
Allotments Total								
14	170	13/07/2006	709273	PAYE	Z	596.76	0.00	596.76
14	170	13/07/2006	709273	NI	Z	686.70	0.00	686.70
14	170	07/07/2006	709274	Pension - Employee	Z	76.97	0.00	76.97
14	170	07/07/2006	709274	Pension - Employer	Z	378.69	0.00	378.69
14	170	13/07/2006	DD	Wages	Z	3,856.00	0.00	3,856.00
14	173	06/07/2006	709257	Photocopier	S	108.00	18.90	126.90
14	173	27/07/2006	709295	Photocopier	S	171.54	30.02	201.56
14	174	06/07/2006	709261	Stationery	S	46.25	8.09	54.34
14	174	06/07/2006	709263	Postage	Z	67.01	0.00	67.01
14	174	13/07/2006	709278	Stationery	S	33.98	5.95	39.93
14	174	27/07/2006	709290	Postage	Z	44.18	0.00	44.18
14	175	13/07/2006	709275	Phone Bill - Admin	S	138.94	24.31	163.25
14	175	13/07/2006	DD	Internet Connection	S	23.82	4.17	27.99
14	176	13/07/2006	DD	Mileage	S	79.28	2.06	81.34
14	178	06/07/2006	709260	Annual Subscription	Z	367.50	0.00	367.50
14	182	01/07/2006		Valuation Fees for Bowls	Z	-950.00	0.00	-950.00
14	185	13/07/2006	709282	Section 137 Donation	Z	150.00	0.00	150.00
14	185	13/07/2006	709283	Section 137 Donation	Z	250.00	0.00	250.00
14	186	06/07/2006	709263	Agenda Delivery + Coffee	Z	19.50	0.00	19.50
14	186	06/07/2006	709263	Petty Cash Underdrawn	Z	51.14	0.00	51.14
14	186	05/07/2006	709263	Underbanking - Petty Cash	Z	9.00	0.00	9.00
14	186	13/07/2006	709277	Bouquet for Mrs Hayles	Z	20.00	0.00	20.00
14	186	13/07/2006	709281	Emergency Glass Repairs	S	141.47	24.75	166.22
14	186	27/07/2006	709290	Newspapers	Z	17.25	0.00	17.25
14	186	27/07/2006	709290	Coffee/Biscuits/Milk	Z	7.96	0.00	7.96
14	186	27/07/2006	709291	Cash in Transit	S	36.70	6.42	43.12
14	186	27/07/2006	709297	Hall Hire - Senior Citizens	Z	-262.50	0.00	-262.50
Administration Total								
						6,166.14	124.67	6,290.81

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Swanscombe and Greenhithe Town Council

Detailed Payments - July 2006

15	200	13/07/2006	DD	Wages	SGTC	Z	359.56	0.00	359.56	
15	202	06/07/2006	709271	Gas	British Gas	Z	86.81	0.00	86.81	
15	202	27/07/2006	709292	Electricity	EDF Energy Contracting	S	86.58	4.33	90.91	
15	203	20/07/2006	709285	Cleaning Materials	KCC Commercial Services	S	3.25	0.57	3.82	
15	205	05/07/2006	709269	NNDR	DBC	Z	92.00	0.00	92.00	
Church Road Hall Total								628.20	4.90	633.10
16	210	13/07/2006	DD	Wages	SGTC	Z	334.42	0.00	334.42	
16	215	05/07/2006	709269	NNDR	DBC	Z	53.00	0.00	53.00	
Grove Hall Total								387.42	0.00	387.42
17	222	27/07/2006	709296	Cleaning Contribution	S&G Association of Sports Club	Z	860.00	0.00	860.00	
Sports Pavilion Total								860.00	0.00	860.00
Grand Total of Payments - July 2006								32,411.58	2,553.46	34,965.04

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Cost Centre Code	Date	Description	Customer	Vat Type	Net	Vat	Total
Grand Total of Receipts - July 2006							
5	50	01/07/2006	Knockhall Park Hire	Z	35.00	0.00	35.00
Parks Establishment Total					35.00	0.00	35.00
6	60	01/07/2006	Bowls Green Hire	Z	30.70	0.00	30.70
6	60	01/07/2006	Bowls Green Hire	Z	16.35	0.00	16.35
6	60	01/07/2006	Bowls Fees	Z	12.00	0.00	12.00
6	60	01/07/2006	Bowls Green Hire	Z	787.72	0.00	787.72
6	60	01/07/2006	Bowls Fees	Z	38.45	0.00	38.45
6	60	27/07/2006	Bowls Fees	Z	20.50	0.00	20.50
6	60	27/07/2006	Bowls Fees	Z	12.40	0.00	12.40
Swanscombe Park Total					918.12	0.00	918.12
7	71	01/07/2006	Football Pitch Hire	Z	390.00	0.00	390.00
7	71	27/07/2006	Football Pitch Hire	Z	195.00	0.00	195.00
Knockhall Playing Field Total					585.00	0.00	585.00
8	80	01/07/2006	Cricket Pitch Hire	Z	232.00	0.00	232.00
8	80	01/07/2006	Cricket Pitch Hire	Z	58.00	0.00	58.00
8	81	01/07/2006	Football Pitch Hire	Z	390.00	0.00	390.00
8	81	27/07/2006	Football Pitch Hire	Z	390.00	0.00	390.00
8	81	27/07/2006	Football Pitch Hire	Z	1,170.00	0.00	1,170.00
8	81	27/07/2006	Football Pitch Hire	Z	780.00	0.00	780.00
Broomfield Sports Ground Total					3,020.00	0.00	3,020.00
13	162	01/07/2006	Allotment Rent	Z	19.50	0.00	19.50
13	162	01/07/2006	Allotment Rent	Z	9.75	0.00	9.75
13	162	01/07/2006	Allotment Rent	Z	9.75	0.00	9.75
13	162	01/07/2006	Allotment Rent	Z	9.75	0.00	9.75
13	162	01/07/2006	Allotment Rent	Z	9.75	0.00	9.75
13	162	27/07/2006	Allotment Rent	Z	8.99	0.00	8.99
13	162	27/07/2006	Allotment Rent	Z	9.75	0.00	9.75
13	162	27/07/2006	Allotment Rent	Z	9.75	0.00	9.75
Allotments Total					86.99	0.00	86.99

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Detailed Payments - August 2006

Cost Centre Code	Date	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1	10/08/2006	709313	Street Lighting	EDF Energy Contracting	S	70.23	3.51	73.74
1	10/08/2006	709330	Street Lighting Maintenance	EDF Energy Contracting	S	70.15	12.28	82.43
Public Lighting Total						140.38	15.79	156.17
2	03/08/2006	709302	NNDR	DBC	Z	307.00	0.00	307.00
Grove Car Park Total						307.00	0.00	307.00
4	10/08/2006	DD	Wages	SGTC	Z	4,732.54	0.00	4,732.54
4	10/08/2006	709306	Pension - Employee	KCC LGPS	Z	279.52	0.00	279.52
4	10/08/2006	709306	Pension - Employer	KCC LGPS	Z	1,380.16	0.00	1,380.16
4	10/08/2006	709307	PAYE	Inland Revenue	Z	1,094.04	0.00	1,094.04
4	10/08/2006	709307	NI	Inland Revenue	Z	1,111.00	0.00	1,111.00
4	10/08/2006	709308	CSA Payment	CSA	Z	22.60	0.00	22.60
4	03/08/2006	709300	Skip Hire	Pinden Plant & Processing Ltd	S	135.00	23.63	158.63
4	03/08/2006	709301	Cleaning Materials	KCC Commercial Services	S	6.17	1.08	7.25
4	10/08/2006	709309	Dog Bins & Posts	Glasdon UK Ltd	S	262.64	45.96	308.60
4	10/08/2006	709311	Cleaning Materials	KCC	S	25.47	4.46	29.93
4	10/08/2006	709314	General Maintenance Supplies	Ernest Doe & Sons Ltd	S	86.03	15.03	101.06
4	10/08/2006	709315	Football Pitch Supplies	Eden Park Ltd	S	127.70	5.72	133.42
4	10/08/2006	709318	General Maintenance Supplies	Godfreys	S	68.00	11.90	79.90
4	16/08/2006	709319	Skip Hire	Pinden Plant & Processing Ltd	S	135.00	23.63	158.63
4	16/08/2006	709320	Kango Hire	Can-Do Hire Centre	S	46.44	8.14	54.58
4	30/08/2006	709322	General Supplies	Petty Cash	S	77.21	13.51	90.72
4	31/08/2006	709323	Padlock & Keys S/combe Park	Locks N Tools Ltd	S	11.93	2.08	14.01
4	31/08/2006	709325	General Maintenance Supplies	Landscape Supply Co	S	242.16	42.38	284.54
4	31/08/2006	709329	Cricket Supplies	Eden Park Ltd	S	420.00	73.50	493.50
4	16/08/2006	DD	Football Post Funding	Kent FA	Z	-1,380.00	0.00	-1,380.00
4	10/08/2006	DD	Diesel	Asda	S	179.31	31.38	210.69
4	10/08/2006	DD	Use of Private Mobile - T Hoad	SGTC	Z	5.00	0.00	5.00
4	30/08/2006	709322	Mobile Phone Voucher	Petty Cash	S	17.02	2.98	20.00
4	31/08/2006	DD	Parks Mobile Phone	O2	S	25.61	4.05	29.66
4	10/08/2006	709317	Van Repairs	Morgan Elliott	S	41.40	7.25	48.65
4	30/08/2006	709322	Puncture Repair Kit	Petty Cash	S	8.51	1.49	10.00
4	31/08/2006	709326	Van Repairs	Morgan Elliott	S	34.28	6.00	40.28
4	10/08/2006	709316	Water Charges - S/c Park	Thames Water	Z	195.26	0.00	195.26
4	16/08/2006	709321	Water Charges - S/c Park	Southern Water	Z	33.89	0.00	33.89
4	03/08/2006	709298	Playground Maintenance	Wicksteed Leisure Ltd	S	1,829.00	320.07	2,149.07
Parks Establishment Total						11,252.89	644.24	11,897.13

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Detailed Payments - August 2006

9	102	31/08/2006	709327	Summer Entertainment	Mrs Back to Front	Z	390.00	0.00	390.00	
General Projects Total								390.00	0.00	390.00
10	116	03/08/2006	709302	NNDR	DBC	Z	1,273.00	0.00	1,273.00	
10	118	03/08/2006	709303	Buildings Insurance	DBC	Z	3,785.24	0.00	3,785.24	
Leisure Centre Total								5,058.24	0.00	5,058.24
14	170	10/08/2006	709306	Pension - Employee	KCC LGPS	Z	87.84	0.00	87.84	
14	170	10/08/2006	709306	Pension - Employer	KCC LGPS	Z	432.17	0.00	432.17	
14	170	10/08/2006	709307	PAYE	Inland Revenue	Z	767.95	0.00	767.95	
14	170	10/08/2006	709307	NI	Inland Revenue	Z	847.38	0.00	847.38	
14	170	10/08/2006	DD	Wages	SGTC	Z	3,592.14	0.00	3,592.14	
14	174	30/08/2006	709322	Postage	Petty Cash	Z	33.38	0.00	33.38	
14	174	31/08/2006	709332	Stationery	Neat Ideas	S	33.98	5.95	39.93	
14	174	31/08/2006	709333	Stationery	KCC Commercial Services	S	19.89	3.47	23.36	
14	175	03/08/2006	709304	Phone Bill - Admin - Fax	British Telecom	S	78.92	13.81	92.73	
14	175	10/08/2006	DD	Internet Connection	SGTC	S	23.82	4.17	27.99	
14	176	10/08/2006	DD	Mileage	SGTC	S	47.19	1.23	48.42	
14	178	10/08/2006	709312	Fire Safety Regulations Public	HSE Books	Z	12.00	0.00	12.00	
14	186	03/08/2006	709301	Cleaning Materials	KCC Commercial Services	S	6.17	1.08	7.25	
14	186	31/08/2006	709331	Cash in Transit	Securitas UK Ltd	S	36.70	6.42	43.12	
Administration Total								6,019.53	36.13	6,055.66
15	200	10/08/2006	DD	Wages	SGTC	Z	301.51	0.00	301.51	
15	202	03/08/2006	709305	Gas	British Gas	S	98.35	4.91	103.26	
15	203	03/08/2006	709301	Cleaning Materials	KCC Commercial Services	S	30.75	5.38	36.13	
15	203	10/08/2006	709311	Cleaning Materials	KCC	S	25.48	4.46	29.94	
15	203	31/08/2006	709333	Cleaning Materials	KCC Commercial Services	S	9.39	1.65	11.04	
15	205	03/08/2006	709302	NNDR	DBC	Z	92.00	0.00	92.00	
15	206	03/08/2006	709299	Hygiene Services	Cannon Hygiene	S	1.86	0.33	2.19	
15	206	10/08/2006	709310	Hygiene Services	Cannon Hygiene	S	1.86	0.33	2.19	
15	206	31/08/2006	709328	Hygiene Services	Cannon Hygiene	S	1.86	0.33	2.19	
Church Road Hall Total								563.06	17.39	580.45

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Swanscombe and Greenhithe Town Council

Detailed Payments - August 2006

16	210	10/08/2006	DD	Wages								
16	212	03/08/2006	709305	Gas	SGTC	Z	305.75	0.00	305.75			
16	213	03/08/2006	709301	Cleaning Materials	British Gas	S	3.82	0.67	4.49			
16	213	10/08/2006	709311	Cleaning Materials	KCC Commercial Services	S	30.75	5.38	36.13			
16	213	31/08/2006	709333	Cleaning Materials	KCC	S	25.48	4.46	29.94			
16	215	03/08/2006	709302	NDR	KCC Commercial Services	S	5.64	0.99	6.63			
16	216	03/08/2006	709299	Hygiene Services	DBC	Z	53.00	0.00	53.00			
16	216	10/08/2006	709310	Hygiene Services	Cannon Hygiene	S	1.86	0.33	2.19			
16	216	31/08/2006	709328	Hygiene Services	Cannon Hygiene	S	1.86	0.33	2.19			
Grove Hall Total										430.02	12.49	442.51
Senior Citizens Hall Total										5.67	0.99	6.66
Grand Total of Payments August 2006										30,749.38	780.55	31,529.93

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Detailed Receipts - August 2006

Cost Centre	Code	Date	Description	Customer	Vat Type	Net	Vat	Total
	6	60	29/08/2006	Parks	Z	27.40	0.00	27.40
	6	60	29/08/2006	Parks	Z	27.07	0.00	27.07
	6	60	29/08/2006	Parks	Z	10.50	0.00	10.50
Swanscombe Park Total						64.97	0.00	64.97
	7	71	29/08/2006	A&Z Sports	Z	195.00	0.00	195.00
	7	71	29/08/2006	Old Courthouse FC	Z	390.00	0.00	390.00
	7	71	29/08/2006	Morning Star FC	Z	200.00	0.00	200.00
Knockhall Playing Field Total						785.00	0.00	785.00
	8	81	29/08/2006	Sun FC	Z	390.00	0.00	390.00
Broomfield Sports Ground Total						390.00	0.00	390.00
	13	162	29/08/2006	Mr Mayers	Z	8.65	0.00	8.65
Allotments Total						8.65	0.00	8.65
	14	189	29/08/2006	Cilr T Carrington	S	0.43	0.07	0.50
	14	189	29/08/2006	GCLL	S	177.50	31.06	208.56
	14	190	31/08/2006	HM Customs & Excise	R	0.00	2,987.28	2,987.28
	14	192	17/08/2006	Barclays	Z	193.47	0.00	193.47
	14	192	14/08/2006	Barclays	Z	100.66	0.00	100.66
Administration Total						472.06	3,018.41	3,490.47
	15	207	29/08/2006	Mr J Simmons	Z	46.00	0.00	46.00
	15	207	29/08/2006	Mrs Wainright	S	25.53	4.47	30.00
	15	207	29/08/2006	Grove Irish Dancers	S	22.98	4.02	27.00
	15	207	29/08/2006	Cygnets	S	254.47	44.53	299.00
	15	207	29/08/2006	Mrs Wainright	Z	39.00	0.00	39.00
Church Road Hall Total						387.98	53.02	441.00
	16	217	29/08/2006	Grove Irish Dancers	Z	49.00	0.00	49.00
	16	217	29/08/2006	S&G Residents Association	Z	27.00	0.00	27.00
	16	217	29/08/2006	Cygnets	S	390.64	68.36	459.00
	16	217	29/08/2006	Allotment Association	Z	9.75	0.00	9.75
Grove Hall Total						476.39	68.36	544.75

Detailed Receipts - August 2006

17	225	29/08/2006	Rent	Z	1,000.00	0.00	1,000.00
17	225	29/08/2006	Rent	Z	1,000.00	0.00	1,000.00
17	225	29/08/2006	Rent	Z	1,000.00	0.00	1,000.00
Sports Pavilion Total					3,000.00	0.00	3,000.00
20	287	29/08/2006	Hall Hire	Z	262.50	0.00	262.50
20	287	29/08/2006	Hall Hire	Z	20.00	0.00	20.00
Senior Citizens Hall Total					282.50	0.00	282.50
Grand Total of Receipts - August 2006					5,867.55	3,139.79	9,007.34

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Swanscombe and Greenhithe Town Council

Detailed Payments for September 2006

Cost Centre Code	Date	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1	10/07/09/2006	709337	Street Lighting Maintenance	EDF Energy Contracting	S	70.15	12.28	82.43
1	10/13/09/2006	709346	Street Lighting	EDF Energy Contracting	S	70.23	3.51	73.74
Public Lighting Total						140.38	15.79	156.17
2	20/07/09/2006	709338	NNDR	DBC	Z	307.00	0.00	307.00
Grove Car Park Total						307.00	0.00	307.00
4	40/13/09/2006	DD	Wages	SGTC	Z	4,270.97	0.00	4,270.97
4	40/13/09/2006	709342	CSA Payment	CSA	Z	22.60	0.00	22.60
4	40/13/09/2006	709350	PAYE	Inland Revenue	Z	885.30	0.00	885.30
4	40/13/09/2006	709350	NI	Inland Revenue	Z	922.79	0.00	922.79
4	40/13/09/2006	709351	Pension - Employee	KCC LGPS	Z	264.22	0.00	264.22
4	40/13/09/2006	709351	Pension - Employer	KCC LGPS	Z	1,304.88	0.00	1,304.88
4	41/07/09/2006	709340	Padlock & Keys - Knockhall	Locks N Tools Ltd	S	19.74	3.45	23.19
4	41/13/09/2006	709345	Cricket Supplies	Eden Park Ltd	S	720.44	89.68	810.12
4	41/13/09/2006	709347	Dog Bin Disposal	MRS Environmental	S	68.00	11.90	79.90
4	41/20/09/2006	709352	Borer Hire - goal posts instal	Can-Do Hire Centre	S	54.00	9.45	63.45
4	41/20/09/2006	709353	Keys - Knockhall	Locks N Tools Ltd	S	10.67	1.87	12.54
4	41/20/09/2006	709354	Plumbing Repairs - Toilet S/P	GKS Plumbing	S	142.75	24.98	167.73
4	41/27/09/2006	708402	Gang Mowing	J B Westwood	S	1,575.00	275.63	1,850.63
4	41/27/09/2006	708409	Skip Hire	Pinden Plant & Processing Ltd	S	135.00	23.63	158.63
4	41/27/09/2006	708413	General Maintenance Supplies	Petty Cash	S	76.09	13.31	89.40
4	41/31/08/2006	709324	Bank Works - Spring Vale	B R Stacey	S	780.00	136.50	916.50
4	42/07/09/2006	DD	Diesel	Asda	S	154.80	27.10	181.90
4	43/13/09/2006	709343	Fence Panels - S/combe Pk	Can-Do Hire Centre	S	49.50	8.66	58.16
4	45/13/09/2006	DD	Use of Private Mobile - T Hoad	SGTC	Z	5.00	0.00	5.00
4	45/27/09/2006	DD	Parks Mobile Phone	O2	S	23.16	3.62	26.78
4	46/13/09/2006	709348	Van Repairs	Church Road Garage	S	180.00	31.50	211.50
4	46/20/09/2006	709355	Van Repairs	DAC Vehicle Repairs	S	223.26	39.07	262.33
4	46/27/09/2006	708404	Van Repairs	DAC Vehicle Repairs	S	168.99	21.85	190.84
4	47/13/09/2006	709344	Electricity - Toilet Block	EDF Energy Contracting	S	1.16	0.06	1.22
4	47/27/09/2006	708411	Water Rates - K/hall Changing	Southern Water	Z	106.24	0.00	106.24
Parks Establishment Total						12,164.56	722.26	12,886.82

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Swanscombe and Greenhithe Town Council

Detailed Payments for September 2006

15	200	13/09/2006	DD	Wages	Z	305.75	0.00	305.75
15	205	07/09/2006	709338	NNDR	Z	92.00	0.00	92.00
15	206	27/09/2006	708403	Hygiene Services	S	1.86	0.33	2.19
Church Road Hall Total								
						399.61	0.33	399.94
16	210	13/09/2006	DD	Wages	Z	345.96	0.00	345.96
16	212	27/09/2006	709360	Electricity	S	227.93	11.40	239.33
16	215	07/09/2006	709338	NNDR	Z	53.00	0.00	53.00
16	216	27/09/2006	708403	Hygiene Services	S	1.86	0.33	2.19
Grove Hall Total								
						628.75	11.73	640.48
18	240	07/09/2006	709335	Heritage Park Rent	S	12.50	2.19	14.69
Heritage Park Total								
						12.50	2.19	14.69
20	280	13/09/2006	DD	Wages	Z	431.26	0.00	431.26
20	282	27/09/2006	708401	Electricity	S	138.14	6.90	145.04
20	283	13/09/2006	709349	Cleaning Materials	S	47.24	8.27	55.51
20	283	27/09/2006	708408	Cleaning Materials	S	36.90	6.46	43.36
20	283	27/09/2006	708413	Cleaning Materials	Z	1.09	0.00	1.09
20	286	07/09/2006		Skip Hire	S	100.00	17.50	117.50
20	286	07/09/2006	709336	Fire Extinguisher Refill	S	30.00	5.25	35.25
20	286	07/09/2006	709341	Toilet Seat	S	30.47	4.47	34.94
20	286	20/09/2006	709353	Locks Replaced - Snr Citz Hall	S	170.21	29.79	200.00
20	286	27/09/2006	708403	Hygiene Services	S	3.73	0.65	4.38
Senior Citizens Hall Total								
						989.04	79.29	1,068.33
Grand Total of Expenditure for September 2006								
						33,923.23	3,684.07	37,607.30

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Detailed Receipts for September 2006

Cost Centre Code	Date	Description	Customer	Vat Type	Net	Vat	Total
7	60	27/09/2006	Parks	Z	26.00	0.00	26.00
7	60	27/09/2006	Parks	Z	5.00	0.00	5.00
Swanscombe Park Total					31.00	0.00	31.00
8	81	27/09/2006	Woodlands FC	Z	55.00	0.00	55.00
8	81	27/09/2006	Woodlands FC	Z	105.00	0.00	105.00
Broomfield Sports Ground Total					160.00	0.00	160.00
14	189	27/09/2006	Photocopying Income	S	51.20	8.96	60.16
14	190	06/09/2006	Old Coinage from S/nr Cit Bank of England	Z	40.00	0.00	40.00
14	191	29/09/2006	Precept	Z	121,501.00	0.00	121,501.00
14	192	26/09/2006	Bank Charges	Z	-31.10	0.00	-31.10
14	192	04/09/2006	Bank Interest	Z	20.85	0.00	20.85
14	192	04/09/2006	Bank Interest	Z	78.02	0.00	78.02
14	192	18/09/2006	Bank Interest	Z	136.22	0.00	136.22
14	192	04/09/2006	Bank Interest	Z	13.76	0.00	13.76
14	192	14/09/2006	Bank Interest	Z	103.19	0.00	103.19
14	197	29/09/2006	Section 136 Contribution	S	33,656.00	0.00	33,656.00
Administration Total					155,569.14	8.96	155,578.10
15	207	27/09/2006	Mrs Mantelow	Z	31.50	0.00	31.50
15	207	27/09/2006	Mrs Sanders	Z	11.50	0.00	11.50
Church Road Hall Total					43.00	0.00	43.00
16	217	27/09/2006	Grove Hall Hire	Z	72.00	0.00	72.00
Grove Hall Total					72.00	0.00	72.00
17	225	27/09/2006	S&G Association of Sports Club	Z	1,000.00	0.00	1,000.00
17	225	27/09/2006	S&G Association of Sports Club	Z	2,000.00	0.00	2,000.00
Sports Pavilion Total					3,000.00	0.00	3,000.00
20	287	27/09/2006	Mrs Stevens	Z	-30.75	0.00	-30.75
20	287	27/09/2006	Mrs Stevens	Z	33.50	0.00	33.50
20	287	27/09/2006	Line Dancing	Z	21.25	0.00	21.25
20	287	27/09/2006	Mrs Stevens	Z	7.25	0.00	7.25
20	287	27/09/2006	Friends of the Heritage Park	Z	21.87	0.00	21.87
Senior Citizen's Hall Total					53.12	0.00	53.12
Grand Total of Receipts for September 2006					158,928.26	8.96	158,937.22

Handwritten initials/signature

Swanscombe & Greenhithe Town Council
Summary of Receipts and Payments
All Cost Centres and Codes

Balanced to 30 Sep 06

Cost Centre 1 Public Lighting

Code	Title	Receipts		Payments		Net Position
		Estimated	Actual	Estimated	Actual	Underspend (+)/Overspend (-)
10	Supply & Maintenance			2,100.00		1,257.97
11	All Night Lighting			4,900.00		4,900.00
12	Christmas Lighting			3,400.00		3,400.00
13	Repairs			100.00		100.00
14	Misc Income					0.00
15	New Christmas Lights			2,000.00		2,000.00
	SUB TOTAL	0.00	0.00	12,500.00	842.03	11,657.97

Cost Centre 2 Grove Car Park

Code	Title	Receipts		Payments		Net Position
		Estimated	Actual	Estimated	Actual	Underspend (+)/Overspend (-)
20	Rates			3,150.00		1,305.03
21	Repairs & Maintenance				1,844.97	0.00
	SUB TOTAL	0.00	0.00	3,150.00	1,844.97	1,305.03

Cost Centre 3 Craylands Car Park

Code	Title	Receipts		Payments		Net Position
		Estimated	Actual	Estimated	Actual	Underspend (+)/Overspend (-)
30	Rates					0.00
31	Repairs & Maintenance			100.00		100.00
	SUB TOTAL	0.00	0.00	100.00	0.00	100.00

Cost Centre 4 Parks - Establishment

Code	Title	Receipts		Payments		Net Position
		Estimated	Actual	Estimated	Actual	Underspend (+)/Overspend (-)
40	Wages			88,000.00	44,237.05	43,762.95
41	Equipment/Materials			24,000.00	19,989.39	4,010.61
42	Fuel			2,100.00	1,003.15	1,096.85
43	Fencing			5,000.00	1,008.00	3,992.00
44	Contingency			300.00		300.00
45	Telephone			800.00	384.83	415.17
46	Vehicles			3,000.00	758.41	2,241.59
47	Water, Gas, Electric			2,300.00	1,247.91	1,052.09
48	P/ground Equip/Maint			8,000.00	9,506.00	-1,506.00
49	Training			1,500.00	180.00	1,320.00
50	Misc Income		461.50			461.50
51	Reserve Fund	3,000.00				-3,000.00
52	New Vehicles			2,000.00		2,000.00
53	Playground Improvemen			3,000.00		3,000.00
54	Parks Works Area			2,000.00		2,000.00
55	Changing Rooms - K/ha			2,000.00		2,000.00
	SUB TOTAL	3,000.00	461.50	144,000.00	78,314.74	63,146.76

Cost Centre 5 Swanscombe Park

Code	Title	Receipts		Payments		Net Position
		Estimated	Actual	Estimated	Actual	Underspend (+)/Overspend (-)
60	Bowls	1,500.00	1,740.14			240.14
61	Tennis					0.00
62	Five-a-side					0.00
63	Hire Charges					0.00
64	Path					0.00
65	Pavilion Maint			700.00	4.70	695.30
	SUB TOTAL	1,500.00	1,740.14	700.00	4.70	935.44

Cost Centre 6 K/hall Playing Field

Code	Title	Receipts		Payments		Net Position
		Estimated	Actual	Estimated	Actual	Underspend (+)/Overspend (-)
70	Rates			90.00	75.77	14.23
71	Football	2,000.00	1,370.00			-630.00
	SUB TOTAL	2,000.00	1,370.00	90.00	75.77	-615.77

Swanscombe & Greenhithe Town Council

Summary of Receipts and Payments

All Cost Centres and Codes

Cost Centre 7 B/field Sports Ground

Code	Title	Receipts		Payments		Net Position Underspend (+)/Overspend (-)
		Estimated	Actual	Estimated	Actual	
80	Cricket	275.00	522.00			247.00
81	Football	3,610.00	3,280.00			-330.00
82	Misc Income					0.00
	SUB TOTAL	3,885.00	3,802.00	0.00	0.00	-83.00

Cost Centre 8 Churchyard - SP&SP

Code	Title	Receipts		Payments		Net Position Underspend (+)/Overspend (-)
		Estimated	Actual	Estimated	Actual	
90	Maintenance	5,000.00				-5,000.00
	SUB TOTAL	5,000.00	0.00	0.00	0.00	-5,000.00

Cost Centre 9 Other Projects

Code	Title	Receipts		Payments		Net Position Underspend (+)/Overspend (-)
		Estimated	Actual	Estimated	Actual	
101	CCTV			500.00		500.00
	General Projects			500.00	590.00	-90.00
103	Bus Shelters			2,000.00		2,000.00
104	Changing Rooms					0.00
105	Misc Income					0.00
	SUB TOTAL	0.00	0.00	3,000.00	590.00	2,410.00

Cost Centre 10 Leisure Centre

Code	Title	Receipts		Payments		Net Position Underspend (+)/Overspend (-)
		Estimated	Actual	Estimated	Actual	
110	Wages					0.00
111	Wages - Cleaners					0.00
112	Administration					0.00
113	Advertising					0.00
114	Building Maintenance					0.00
115	Cleaning Equip - etc					0.00
116	Rates/Insurance Rent					0.00
117	Water, Gas, Electric			13,050.00	7,638.20	5,411.80
118	Insurance					0.00
119	Telephone					0.00
120	Miscellaneous Expense					0.00
121	Equipment					0.00
122	Coaching					0.00
123	Lease Equip - Fitness					0.00
124	Staff Training					0.00
125	General Income					0.00
126	Sports Hall Income					0.00
127	Fitness Suite					0.00
128	Membership					0.00
129	Misc Income					0.00
130	Management Fee					0.00
	SUB TOTAL	0.00	0.00	62,420.00	47,094.56	15,325.44
				75,470.00	54,732.76	20,737.24

Cost Centre 11 Thames Bar

Code	Title	Receipts		Payments		Net Position Underspend (+)/Overspend (-)
		Estimated	Actual	Estimated	Actual	
140	Wages					0.00
141	Supplies					0.00
142	Food					0.00
143	Leased Equipment					0.00
144	Misc Expenditure					0.00
145	Bar Income					0.00
146	Food Income					0.00
147	Misc Income					0.00
	SUB TOTAL	0.00	0.00	0.00	0.00	0.00

Cost Centre 12 Squash Courts

Code	Title	Receipts		Payments		Net Position Underspend (+)/Overspend (-)
		Estimated	Actual	Estimated	Actual	
150	Maintenance			2,500.00		2,500.00

Swanscombe & Greenhithe Town Council
Summary of Receipts and Payments
All Cost Centres and Codes

151	Income	1,000.00						
	SUB TOTAL	1,000.00	0.00	2,500.00	0.00	-1,000.00	1,500.00	

Cost Centre 13 Allotments

Code	Title	Receipts		Payments		Net Position Underspend (+)/Overspend (-)
		Estimated	Actual	Estimated	Actual	
160	Rents/Licences			500.00	50.00	450.00
161	Repairs/Water Supply			1,500.00	137.18	1,362.82
162	Rent Income	685.00	741.62			56.62
	SUB TOTAL	685.00	741.62	2,000.00	187.18	1,869.44

Cost Centre 14 Administration

Code	Title	Receipts		Payments		Net Position Underspend (+)/Overspend (-)
		Estimated	Actual	Estimated	Actual	
170	Wages			75,000.00	31,497.50	43,502.50
171	F&F, Equipment etc			1,000.00	454.02	545.98
172	Visitor Reception			100.00	1.00	99.00
173	Photocopier			1,500.00	573.63	926.37
174	Stationery, Adv, Post			2,300.00	980.03	1,319.97
175	Telephone			1,450.00	578.26	871.74
176	Mileage Allowance			500.00	369.33	130.67
177	Insurance			9,500.00	9,715.23	-215.23
178	Subs & Pubs			2,300.00	1,780.45	519.55
179	Town Mayor Allowance			1,200.00	1,200.00	0.00
180	Civic Reception			3,350.00	14.98	3,335.02
181	Chairs of Office			200.00	107.25	92.75
182	Legal Fees			5,000.00	-326.00	5,326.00
183	External Audit Fees			1,100.00		1,100.00
184	Internal Audit Fees			200.00	40.00	160.00
185	Section 137			1,500.00	550.00	950.00
186	Misc Expenses		-262.50	3,200.00	2,823.23	114.27
187	Election Expenses			1,000.00		1,000.00
188	Training			1,000.00		1,000.00
189	Photocopier Income		432.80			432.80
190	Misc Income	1,500.00	3,027.28			1,527.28
191	Precept	243,002.00	243,002.00			0.00
192	Bank Interest	3,500.00	2,145.69			-1,354.31
193	P/ground Acc Interest					0.00
194	Community Bus			2,000.00	1,433.50	566.50
195	Management Fee - L/C					0.00
196	Rates - L/C					0.00
197	Section 136	67,313.00	67,313.00			0.00
198	Website/Newsletter			4,000.00		4,000.00
199	Handyman			8,000.00		8,000.00
	SUB TOTAL	315,315.00	315,658.27	125,400.00	51,792.41	73,950.86

Cost Centre 15 Church Road Hall

Code	Title	Receipts		Payments		Net Position Underspend (+)/Overspend (-)
		Estimated	Actual	Estimated	Actual	
200	Wages			4,300.00	1,857.82	2,442.18
201	Repairs & Maintenance			650.00		650.00
202	Electricity & Gas			1,000.00	805.72	194.28
203	Cleaning Materials			200.00	97.44	102.56
204	Furniture & Fittings			100.00		100.00
205	Rates & Water			1,200.00	635.37	564.63
206	Miscellaneous Expense			300.00	35.28	264.72
207	Rent Income	3,600.00	1,869.13			-1,730.87
	SUB TOTAL	3,600.00	1,869.13	7,750.00	3,431.63	2,587.50

Cost Centre 16 Grove Hall

Code	Title	Receipts		Payments		Net Position Underspend (+)/Overspend (-)
		Estimated	Actual	Estimated	Actual	
210	Wages			4,300.00	1,887.43	2,412.57
211	Repairs & Maintenance			350.00		350.00
212	Electricity & Gas			1,150.00	869.94	280.06
213	Cleaning Materials			200.00	90.45	109.55
214	Furniture & Fittings			50.00		50.00
215	Rates & Water			700.00	318.42	381.58
216	Miscellaneous Expense			400.00	26.63	373.37
217	Hire Income	5,200.00	2,634.49			-2,565.51
	SUB TOTAL	5,200.00	2,634.49	7,150.00	3,192.87	1,391.62

Swanscombe & Greenhithe Town Council
Summary of Receipts and Payments
All Cost Centres and Codes

Cost Centre 17 Sports Pavilion

Code	Title	Receipts		Payments		Net Position Underspend (+)/Overspend (-)
		Estimated	Actual	Estimated	Actual	
220	Gas & Electricity			650.00		650.00
221	Water			250.00		250.00
222	Maintenance & Cleanin			1,300.00	860.00	440.00
223	Insurance			2,625.00	1,296.22	1,328.78
224	Rates			1,325.00		1,325.00
225	Rent Income	15,683.00	10,923.89			-4,759.11
	SUB TOTAL	15,683.00	10,923.89	6,150.00	2,156.22	-765.33

Cost Centre 18 H/Park - Skull Site

Code	Title	Receipts		Payments		Net Position Underspend (+)/Overspend (-)
		Estimated	Actual	Estimated	Actual	
240	Maintenance/Rent			1,000.00	25.00	975.00
241	Water Supply			1,000.00		1,000.00
242	Fencing			1,000.00		1,000.00
243	Changing Rooms			1,000.00		1,000.00
	SUB TOTAL	0.00	0.00	4,000.00	25.00	3,975.00

Cost Centre 19 New Council Offices

Code	Title	Receipts		Payments		Net Position Underspend (+)/Overspend (-)
		Estimated	Actual	Estimated	Actual	
260	Maintenance			1,000.00		1,000.00
261	Gas & Electricity			1,000.00		1,000.00
262	F, F & Equipment			10,000.00		10,000.00
263	Rates			3,000.00		3,000.00
264	Cleaning Materials			200.00		200.00
265	Staff (Clean/Caretake)			2,500.00		2,500.00
266	Rent Income					0.00
	SUB TOTAL	0.00	0.00	17,700.00	0.00	17,700.00

Cost Centre 20 Senior Citizens Hall

Code	Title	Receipts		Payments		Net Position Underspend (+)/Overspend (-)
		Estimated	Actual	Estimated	Actual	
280	Wages				431.26	-431.26
281	Repairs & Maintenance					0.00
282	Electricity & Gas				138.14	-138.14
283	Cleaning Materials				90.90	-90.90
284	Furniture & Fittings					0.00
285	Rates & Water					0.00
286	Miscellaneous Expense					0.00
2	Hire Income		335.62		334.41	-334.41
	SUB TOTAL	0.00	335.62	0.00	994.71	-659.09

NET TOTAL	356,868.00	339,536.66	411,660.00	198,184.99	
V.A.T.		13,343.44		15,900.20	196,143.67
GROSS TOTAL		352,880.10		214,085.19	

MINUTES of the MEETING of the HERITAGE PARK/SKULL SITE SUB-COMMITTEE
held at THE SWANSCOMBE CENTRE, CRAYLANDS LANE, SWANSCOMBE on
TUESDAY, 10 OCTOBER, 2006 at 2.30 PM

PRESENT: Councillor B E Read (Chair)
Councillor L J Bobby
Councillor P J Scanlan

IN ATTENDANCE: Fiona White – Operations Manager, GKT
Peter Greenstreet - GKT
Jon Fisher – Neighbourhood Renewal Co-ordinator, DBC
Liz Dyson - Kent County Council
Margaret Bull – Friends of the Heritage Park

369 APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Councillors' Munn and P Read.
Also from Diane Snell, Groundwork.

370 SUBSTITUTES

There were none.

371 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

There were none.

372 TO CONFIRM AND SIGN THE MINUTES OF THE MEETING HELD ON 19th
JULY 2006

The Minutes of the Meeting were confirmed and signed.

373 MATTERS ARISING FROM THE MINUTES OF THE MEETING

Heritage Days

Margaret Bull expressed disappointment with the level of publicity for the Heritage Days that had taken place. Only three people had attended.

RECOMMENDED

That Dartford Borough Council be contacted and advised that Members were disappointed at the lack of publicity there had been in the local area for the Heritage Days.

Graffiti

Councillor Bobby advised that not all the stones in the Heritage Park were being included in the graffiti cleaning carried out by the Contractors employed by Dartford

Borough Council. Councillor B Read advised that any problems with the stones should be reported to the Town Council office.

RECOMMENDED

That Dartford Council be contacted and advised that not all the stones in the Heritage Park were being cleaned by the contractors they employed and seek confirmation that these were included as part of the cleaning process in future.

374 SNAGGING MATTERS

Peter Greenstreet advised that 90% of the snagging matters had been completed. The Parks Foreman had advised him of areas that needed soil and seed. He advised that there was an area that he was not happy with at the end of the path where it turns to the Skull Site. He advised that there was insufficient light for the grass to grow. He asked whether it would be possible to thin some of the trees to allow the grass to grow. Margaret Bull advised that where the path had been widened there were bits of wall tiles in the soil. Peter Greenstreet advised that the material that was put in was site 1 material which was topsoil that had been dug out from the park and would have included some building rubble.

Monument Lighting – Peter Greenstreet advised that the assembly for the lights had been lowered allowing a steel cover to be fitted. The covers were expected within the next few weeks and the reflectors would be coming from Belgium. He advised that the lights should be ready for operation in approximately 3 weeks. Members enquired whether the electricians were in place to support these. Peter advised that as far as he was concerned they were.

RECOMMENDED

Investigations would be undertaken to establish whether the trees in Heritage Park could be thinned and reported back to the next Meeting.

375 LEISURE CENTRE LIGHTS

Councillor Bobby advised that the lights along the slip road by the side of the Leisure Centre were not working.

RECOMMENDED

That an investigation be carried out regarding this.

376 ENGLISH NATURE – SITE MAINTENANCE

As English Nature were not present at the Meeting the Management Plan could not be discussed. Councillor Read advised that due to the change in name of English Nature that the Management Plan had been delayed because of this.

RECOMMENDED

That the new agreement be left in abeyance. That English Nature be contacted in order that this could be discussed at the next Meeting.

377 DBC FUNDING FOR FUTURE PROJECTS

Network of Ponds – Members were advised that the big pond would be restored along with 2 smaller ponds. Peter Greenstreet advised that he had not managed to get in touch with the ecologist that had written a report but one of the options open to him was to speak to a local resident who was a Member of the Kent Reptile and Amphibian Group and knowledgeable in reptiles and amphibians and take his advice. He would speak to the local resident to gain ideas and produce drawings at a later date.

Councillor B Read enquired what level of funding was available. Peter Greenstreet advised that there was £11,000 available. However £1,500 had been spent on the entrance ramp.

He advised that the ponds would be fairly expensive and they were investigating different liners for sustainability and suitability.

Play equipment – Peter Greenstreet advised that they had allowed £5,000 for the play equipment which did not allow for a great deal of equipment. He had obtained details and quotes for wooden play equipment that needed no safety surfacing. He enquired whether Members would be happy with wooden equipment as this would provide more equipment than purchasing steel equipment. Councillor Read advised that that only play equipment that would be appropriate in the park would be timber. He advised that Members were looking at play equipment that could be added to.

Members were provided with details and drawings by Peter Greenstreet of wooden play equipment that had been provided by RSS. Members discussed the various options provided.

RECOMMENDED

That Peter Greenstreet obtained further details and presented them at the next Meeting.

378 PICNIC BENCHES

Members were provided with a copy of the drawing submitted by Councillor Bobby depicting the site of the two new benches. He advised Members that one had been wrongly sited. Peter Greenstreet advised that the bench had been sited on the opposite side as they felt that people would not want their back to the path. The second seat had not been sited as this would be sited where the new play equipment was installed.

379 PARKS FOR PEOPLE FUNDING APPLICATION

Fiona White advised Members that she had researched the bid and felt that it made more sense to apply for a Project Planning Grant. She advised that she had started filling in the Project Planning Grant and provided a copy to be given to the Town Clerk. She requested that the Town Clerk and Jon Fisher, Dartford Borough Council looked at the application. She had costed the application assuming that Groundwork officers would undertake the work that needed to be done. She had a query over whether Dartford Borough Council would be submitting an application for Central Park at the

same time. She had contacted Steve Jefferson at Dartford Borough Council, who advised that there was a delay on that project.

Liz Dyson enquired whether there needed to be some funding included for archaeological advice, although she could devote a certain amount of time to this. She requested that once it was nearly completed she could review this aspect. Fiona White agreed. Councillor B Read advised that the Council had past ecological and archaeological reports that were funded.

RECOMMENDED

That the bid for a Project Planning Grant be submitted, with any relevant input being sent to Fiona White and submitted as soon as possible and presented at the next Meeting.

380 FOOTBALL PITCHES

Councillor B Read advised that the Swanscombe Tigers had been granted the free use of the football pitches to train in the Heritage Park. The Tigers would take on the responsibility for safety in its use. Councillor Read advised that they were waiting to hear from the Swanscombe Tigers as to whether they wanted to accept the offer, but he felt that they would. He advised that Land Securities had sponsored a kit for all the Swanscombe Tiger teams

381 COMMUNICATIONS PLAN

Councillor Read advised that Members had been provided with a plan for discussion at the Meeting. Jon Fisher, Dartford Borough Council requested comments from Members. Councillor Read advised that there was nothing to add and that the plan went ahead. John Fisher advised that on the plan there was an action plan.

RECOMMENDED

That the actions from the Communication Plan be put on the Agenda for the next Meeting.

382 PRIORITISED LIST OF PROJECTS

Councillor B Read advised that there was a list of project but they were wrapped up in large areas. He advised that the Council was looking at the Park for People to contain, the play area and picnic area giving as much enhancement as possible. Improve the fencing, as there were still some areas that needed attention and there was also a problem in bolts being taken out in order to remove the fencing. If it could be funded a contractor could undertake tack welding of the bolts.

The other areas are the football pitches, trails that could be put in and looking to the future to join up with the Northern Park, Eastern Quarry which would start at the Ebbsfleet end.

Councillor Read B advised that the Council would be looking to obtain funding for a Heritage Centre.

Jon Fisher advised that he requested that this item be put on the Agenda in order to re-visit the topic for discussion.

383 NEIGHBOURHOOD POLICING OF HERITAGE PARK

Councillor B Read advised that this matter had been raised with the police. Unfortunately due to the lack of police resources and any improvement to the policing was remote. He advised that it was essential that wardens for all the parks, was built into the bid for Parks for People. He informed Members that any problems in the area are logged and related to the police at the Crime Prevention & Anti Social Behaviour Sub-Committee Meetings.

Liz Dyson advised that she had mentioned Swanscombe to the Environmental Crime Team. However more information was required which she had not provided to date. She would put information together and send it to this team for inclusion. Councillor B Read advised that that would be very helpful.

384 ANY OTHER ITEMS RELATED TO THE HERITAGE PARK

Margaret Bull advised that when the weather was fine they hosted walks for the children to the Skull site and back. The Friends of the Heritage Park were now known more. She advised that volunteers to belong to the Friends of the Heritage were low

Margaret also advised that there would be a Halloween Party held at the Senior Citizens Club on 27th October 2006 between 6-8pm. They had also joined with Grasshoppers to host an apple day event in the Senior Citizens Hall on 25th October 2006.

Councillor Bobby enquired about the proposal to have "T" shirts with the Friends of the Heritage logo on. It was suggested by Councillor B Read that at the next Meeting of the Friends of the Heritage Park that these requirements be established and Land Securities be approached the sponsor these "T" shirts.

385 FUNDING OF GROUNDWORK

Fiona White advised that she had had a Meeting with Land Securities who had advised that they were changing the way they funded Groundwork. Instead of a core contribution they wanted Groundwork to produce project ideas that they could fund. Groundwork had produced that the list of projects, that included a maintenance grant for Swanscombe Heritage Park. Unfortunately, Land Securities advised that they did not want to spend any more money in the Swanscombe and Greenhithe area but wanted to divert their community focus to Northfleet and Perry Street areas.

Councillor B Read advised that the Town Council would be meeting with Land Securities and that point would be born in mind.

386 STEPS IN HERITAGE PARK

Liz Dyson advised that the person dealing with the report on steps had left. She advised that there were drawings but they needed some more work.

RECOMMENDED

That Liz Dyson reviewed the document and drawings and reported back to a future meeting.

387 DATE OF NEXT MEETING

This was scheduled for 21st November 2006 at 2.30pm.

There being no other business to transact the Meeting closed at 3.50pm.

B. Rend.

MINUTES of the PLANNING, MAJOR DEVELOPMENTS, TRANSPORTATION AND ENVIRONMENT COMMITTEE held at THE SWANSCOMBE CENTRE, CRAYLANDS LANE, SWANSCOMBE on WEDNESDAY, 11TH OCTOBER 2006 at 6.00 PM

PRESENT: Councillor B E Read (Chair)
Councillor P J Scanlan
Councillor L J Bobby
Councillor Mrs A R Harvey
Councillor M D G Jackson
Councillor S Johnston
Councillor M M Murphy

388 APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Councillors' Mrs C Angell, Mrs G Gripp and Sangar.

389 SUBSTITUTES

There were none.

389 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

Councillor Jackson declared a personal interest in the item relating to possible off road parking facility at Stanhope Road.

390 ITEMS DEEMED URGENT BY THE CHAIRMAN

There were none.

391 TO CONFIRM AND SIGN THE MINUTES OF THE MEETING HELD ON 20 SEPTEMBER 2006

The Minutes were confirmed and signed.

392 STANHOPE ROAD POSSIBLE CAR PARKING FACILITY

The Clerk advised Members that Land Securities and LaFarge had requested a meeting to progress the possible car parking facility.

RECOMMENDED

That Councillors' Bobby, Johnston and B Read attend the Meeting along with the Town Clerk and report back to Members.

393 ILLEGAL ZEBRA CROSSING

The Clerk advised Members that she had received an email from Kent Highway Services advising that they had decided not to remove the illegal zebra crossing and their reasons for this. The Clerk also advised that Kent Highway Services had said that the only complaints they had received about the crossing were from the Town Council.

RECOMMENDED

394 DAMAGED STREET NAME PLATES

The Clerk advised Members that it had been reported to the Assistant Town Clerk that two roads signs in Eglinton Road had been damaged. One had been smashed in half and the other knocked off the wall. The Clerk advised that the signs were now the responsibility of Kent Highway Services and would only be replaced in the standard style, rather than the corporate style chosen by the Town Council.

RECOMMENDED

That the Clerk write to the Director of Regeneration at Dartford Borough Council advising that the style chosen by the Town Council was its preferred corporate style. That the project for the new name plates was part of the regeneration exercise undertaken by the Borough Council and that the Town Council would like his assistance to talk to Kent Highway Services in order to ensure that the corporate style was installed for any that needed replacement.

395 HIGHWAYS SPREADSHEET

Members were asked to provide the Clerk details of any issues to be added to the Highways Spreadsheet.

RECOMMENDED

That the following be added to the list.

A tree badly overhanging along DS7.

396 FASTRACK EVARARD'S LINK PHASE 2

Members were provided with correspondence from Kent County Council which enclosed a letter that had been sent to the residents mostly affected by the Scheme.

RECOMMENDED

That the Clerk write back expressing the Council's concern that the composting of knotweed may not be the best way unless the right type of treatment on the roots was used.

397 CROSSRAIL BULLETIN

Members were provided with correspondence regarding information sessions being held by Crossrail.

398 TOWN PLANNING

Please find attached email correspondence that a local resident has had with the Borough Council regarding application number DA/06/00755/COU which was for the conversion of 2 houses into 3 x 1 bedroom flats and 2 x 2 bed maisonettes at 109 and 111 Mounts Road. The Town Council objected to this application on the grounds of insufficient parking for residents and visitors and also the development being on a busy road. This is being considered by DCBoard on 12 October. The Clerk asked Members whether any further input from the Town Council was necessary.

RECOMMENDED

BZR

That the Clerk email back the resident advising that it was considered by the Town Council as a consultee and that the Town Council did log objections, basically regarding parking which it was thought would be made worse and that the decision on the application was still awaited from DCBoard.

Members are advised that the following planning applications had been received from Dartford Borough Council for their consideration.

DA/06/1042/FUL	Alterations to roof height in connection with the installation of dormer windows in front and rear elevation to provide additional rooms in the roof space together with alterations to front elevation. 93 Mounts Road, Greenhithe, DA9 9ND
OBSERVATIONS	No observations provided neighbours were consulted and the roof height did not cause overlooking.
DA/06/1072/FUL	Retention of a satellite dish on rear elevation 21 Empire Walk, Greenhithe, DA9 9FU
OBSERVATIONS	No observations.
DA06/1018/TPO	Application to prune 1 Lime tree subject to Tree Preservation Order No. 3 1991 5 St Pauls Close, Swanscombe, DA10 0BA
OBSERVATIONS	No objections provided the minimum pruning took place.
DA/06/1029/TPO	Application to remove all sapling growth, reduce crown substantially and reduce lower branches overhanging highway/pavement of 1 No. Chestnut tree subject to Tree Preservation Order No. 3 1990. All Saints Church, Galley Hill Road, Swanscombe
OBSERVATIONS	No observations provided the minimum pruning took place.
DA/06/1047/FUL	Addition of first floor to existing bungalow together with pitched roof over existing car port and provision of a rear facing balcony area (Revisions to previously submitted application) Treetops, London Road, Greenhithe
OBSERVATIONS	No observations provided neighbours were consulted.
DA/06/1044/FUL	Demolition of existing industrial unit & erection of a detached single storey building to provide 3 x 1 bed residential unit with motorcycle shed (Revisions to

previously approved Planning Permission DA/05/0430/FUL (Granted on appeal) in respect of design of roof)

186A Milton Road, Swanscombe, DA10 0LX

OBSERVATIONS Members suggested a site meeting so that it could be explained how the roof was being altered.

DA/06/1036/EBVAR Amendments to the disposition of development and open space proposed for the area known as Station Quarter South (resulting in amendment to figure 8 referred to in Condition C3 of DA/96/47 and amendments to figure 3 of the landscape and Nature Conservation Strategy approved under reference DA/04/677/EBCON)

Ebbsfleet Valley Development, Swanscombe

OBSERVATIONS Members requested further information before considering.

DA/06/1062/FUL Installation of a satellite dish behind parapet wall

8-17 Duncannon Place, Greenhithe, DA9 9FW

OBSERVATIONS No observations.

DA/06/0974/FUL Retention of a satellite dish on front elevation

8 College Place, Greenhithe, DA9 9GF

OBSERVATIONS No observations.

Members are advised that the following planning application has been received from Kent County Council for Members' consideration.

DA/06/856 Kent Thameside Fastrack, Everard's Link Phase 2, being to provision of a bus priority route linking the recently constructed bus/rail interchange with the new development at Ingress Park (including associated landscaping works, and dismantling and re-erection of listed wall and associated railings along The Avenue), which will form part of the Kent Thameside Fastrack Major Scheme.

Land immediately north of the railway line between Station Road and The Avenue, Greenhithe

OBSERVATIONS No observations provided that due care and attention was taken whilst the construction was undertaken.

Members were advised that the following granted decision notices had been received from Dartford Borough Council

DA/06/0812/FUL	Installation of a new shop front 137A Milton Road, Swanscombe, DA10 0LS
DA/05/0589/REM	Submission of details relating to pedestrian access, refuse & waste storage, marking out of parking spaces pursuant to Conditions 9, 12, & 13 of Planning Permission DA/04/1218/FUL for erection of a terrace of 6 No. 2 bedroom town houses and associated parking. 34-40 Station Road, Greenhithe, DA9 9NQ
DA/06/0835/FUL	Erection of a first floor side extension 15 Atlantic Close, Swanscombe, DA10 0LJ
DA06/0303/TPO	Application to fell 2 Sycamore trees and to remove deadwood, ivy and overhanging branches from 1 Ash tree and 2 Horse Chestnut trees subject to Tree Preservation Order No 17 1991. Children's Play Area, Valley View, Greenhithe

Members were advised that the following Notification of Grant to carry out works to a listed building notice had been received from Dartford Borough Council

DA/06/0810/LBC	Carry out works to a listed building. 32 High Street, Greenhithe, DA9 9NN
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Members were advised that the following notification of appeal had been received from Dartford Borough Council

DA/06/0132/COU	Change of use of ground floor property to Class A3 (Restaurants and Cafes) and Class A5 (Hot Food Take Away) 125 Milton Road, Swanscombe, DA10 0LS
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Members were advised that the following planning applications had been received from Dartford Borough Council for their consideration

DA/06/1111/FUL	Retention of a satellite dish on rear elevation 39 Reed Court, Greenhithe, DA9 9FL
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OBSERVATIONS	No observations
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DA/06/0976/FUL	Retention of a satellite dish on rear elevation 22 Duncannon Place, Greenhithe, DA9 9FW
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OBSERVATIONS	No observations.
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DA/06/0840/FUL	Erection of a single storey extension to existing detached
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(Revised)

garage

1 Ivy Bower Close, Greenhithe, DA9 0NF

OBSERVATIONS

If garage is being extended it needs to be used for residential purposes only and that this should be part of the planning conditions.

Members were advised that the following granted decision notice had been received from Dartford Borough Council

DA/06/0657/REM

Submission of details relating to gates and boundary walls and fences pursuant to Conditions 6 and 7 of Planning Permission DA/05/1028/FUL for single storey extension to No 40 and parking rear of No. 38

38-40 Craylands Lane, Swanscombe, DA10 0LP

Members were advised that the following appeal dismissal notice had been received from Dartford Borough Council

DA/06/0242/COU

Change of use to A5 hot food take away

10 Hedge Place Road, Greenhithe, DA9 9JZ.

Members were made aware that the applicant was trying to put a petition together but that the applicant was not explaining that there would be a takeaway.

399 LETTER TO DBC REGARDING EASTERN QUARRY

Members were provided with a copy of a letter the Clerk had drafted to Dartford Borough Council regarding the revised Eastern Quarry application for approval and that Dartford Borough Council had requested to meet with the Town Council to update the Town Council on the Section 106 Agreement.

RECOMMENDED

That the letter be sent and that Councillor's Bobby, Johnston, Murphy, B Read and Scanlan be delegated to meeting with representative from the Planning Department at the Borough Council.

There being no further business, Meeting closed at 7.00 pm

B Read

MINUTES of the MEETING of the SWANSCOMBE & GREENHITHE TOWN COUNCIL
held at the SWANSCOMBE CENTRE, CRAYLANDS LANE, SWANSCOMBE on
THURSDAY 19TH OCTOBER 2006 at 7.00 PM

PRESENT:

Councillor P Scanlan – Town Mayor
Councillor L J Bobby
Councillor J Hayes
Councillor Mrs A Harvey
Councillor M Jackson
Councillor S Johnston
Councillor M Munn
Councillor M Murphy
Councillor V Openshaw
Councillor B E Read
Councillor P Read
~~Councillor P Scanlan~~
Councillor Mrs G Tripp

IN ATTENDANCE:

Stephen Snell, Swanscombe Youth Forum
Tim Smith, Swanscombe Youth Forum

400 APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Councillors' Angell, Creed, Carrington, Fitzpatrick and Mrs I Read.

401 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

Councillor P Read declared a personal prejudicial interest in Agenda Item 6, Ingress Park

402 MINUTES OF THE MEETINGS HELD ON 6th JULY 2006

Members were provided with a copy of the Minutes of the Meeting held on 6TH July 2006

RESOLVED

That the Minutes of the Meeting held on 6th July 2006 be approved and signed as a true record.

403 ITEMS DEEMED URGENT BY THE CHAIRMAN AND THEIR POSITION ON THE AGENDA

There were none.



404 SWANSCOMBE YOUTH FORUM

Councillor Scanlan welcomed Stephen Snell and Tim Smith from Swanscombe Youth Forum to the Meeting.

Stephen Snell advised Members of what he thought were important issues with the youth of the area. Graffiti was a big problem as in other areas. At the present time it was seen as a crime but the Youth Forum would like it to be seen as an art form with dedicated official graffiti walls set up. Anti Social behaviour and motor bikes were also big issues in the area.

Stephen Snell advised that they had carried out work with Dunkirk as part of the Citizenship Festival. They had taken the monopoly board that had been created to Dunkirk.

The Youth Forum supported other groups and had helped the Friends of the Heritage Park in the clean up.

Their current projects included Junior Fun at Swan Valley, which ran for 1 week during the summer. There had been displays by the fire and police services. They ran a 8-10 year old youth night at Swan Valley School on a Thursday evening. As members of the Dartford Youth Forum they had assisted in the Swanscombe Big Brother event which was part of the Citizenship Festival which had encompassed some of the harder to reach youth of the area and presented a £250 cheque to the winner. They had funded a family trip to Chessington which had been selected by the youth of the area.

Stephen Snell advised on what the Forum would like to achieve in the future.

- a) Do more for 8-11 year olds
- b) More after school clubs
- c) Residential and family trips
- d) More events like Big Brother
- e) Set up a motor bike project in Swanscombe
- f) Recruit more members
- g) Engage the harder to reach youths
- h) Create opportunities for more recreational facilities

Members discussed the graffiti wall proposal. They advised that they had previously discouraged this, but if it could be carried out and controlled properly, a proposal could be put to the Council. It was suggested that Stephen Snell obtained proof of where it has successfully been carried and obtained photographic evidence of this. Also that the project be extended to Greenhithe.

Motor Cycle Project – Members enquired who would be funding this and whether it could be extended to cycles as well. Stephen Snell advised that Dartford Borough Council would be partly funding this and they would also fund this project.

Funding – Stephen Snell advised that the first project carried out by the Youth Forum had been funded by Conrad but this funding had now ceased. £2,000 was being funded by Dartford Borough Council but had not been received to date.



Stephen Snell enquired whether when the new Community Café was opened whether it would be possible for the youth to use it one night a week. Councillor Read advised that this could be discussed at a later stage.

Members congratulated the Youth Forum for the work they carried out.

Councillor Scanlan enquired what recreational facilities would the youth like to see in the area. Stephen Snell advised that basketball would be welcomed, as the basketball had been taken down to facilitate new building works. Councillor Read advised that the court would be re-located once the building had been built. Stephen Snell enquired whether it was proposed to put a basket ball pitch in Greenhithe. Councillor Read advised that there were insufficient funds in the budget this year but could be looked at for the future.

Councillor Scanlan thanked the Youth Forum for an excellent presentation.

405 INGRESS PARK

The Town Clerk advised Members that Councillor Murphy had brought various issues to her attention. She advised that the Town Council should have two representatives on the Management Committee at Ingress. She advised that she had received documentation stating that the Management Committee would not come into force until the last house had been built and that Peverells were managing the estate at the present time. She advised that no invitation had been received by the Town Council to attend any Meetings. She would however continue to investigate the issue.

Councillor Murphy advised that he had attended the Neighbourhood Watch scheme in Kent with around 600 members. The members of this group felt let down by the management in a number of areas. These were street lighting not being maintained and parking problems. He also advised that there had been meetings at Ingress.

RESOLVED

That more information be obtained and Councillors B Read and Murphy be appointed as representatives on the Management Committee when formed.

That Crest be contacted to establish when they would be holding a meeting.

406 SWANSCOMBE LIBRARY

Members were provided with a copy of the draft Lease and correspondence that had been received from the Council's solicitors.

The Town Clerk advised members she had reviewed the documentation. She felt that one of the points made by the solicitors was in fact that the grant by Dartford Borough Council towards the rent was not in the Lease, which should be. Also there should be provision made in the Lease for further funding after the first five years. Regarding point 3 of the solicitors letter concerning costs towards maintenance that the Town Council should not be responsible for contributing towards the maintenance of the lift as it was of no benefit to the Council.



On point 8 concerning the Quarterly Business Plan the Town Clerk felt that this would not be feasible to do. Councillor B Read advised that there was a Business Plan in place that had been agreed by the Town Council and Dartford Borough Council and it would be reviewed quarterly and any changes to this would be notified to the Borough Council. He advised that the wording in the Lease should be altered to reflect this.

Councillor B Read informed Members that he felt that the penalty clause of the late payment of rent and rates should also be applied if the grant funding was late, which should bear interest.

Councillor Read also advised Members that the Council would want the right of renewal of the Lease after the initial 20 year period. He informed Members that funding in the sum of £100,000 would be available from the Korsnas project.

RESOLVED

That the points made by Members on the Lease be advised to the Town Council solicitors and the Lease amended accordingly.

407 NEW TOWN COUNCIL OFFICES AND COMMUNITY HALL

Members were advised that completion of the new offices would now be 7 January 2007. The Town Clerk advised of the expenditure that would be required for furnishing/fittings, telephone system, IT requirements and moving expenditure. She advised the amount being provided by Dartford Borough Council against these costs.

RESOLVED

That this matter be delegated to the group dealing with the office move to finalise the requirements. That enquiries be made into whether there would be a hearing loop installed in the new offices.

408 MINUTES OF THE PLANNING, MAJOR DEVELOPMENTS, TRANSPORTATION & THE ENVIRONMENT COMMITTEE MEETINGS HELD ON 28TH JUNE, 19TH JULY AND 20TH SEPTEMBER 2006.

RESOLVED

That the Minutes of the Planning, Major Developments, Transportation & The Environment Committee Meetings held on 28th June, 19th July and 20th September 2006 be confirmed and the recommendations made therein be adopted.

409 MINUTES OF THE EXECUTIVE & EMERGENCY COMMITTEE MEETINGS HELD ON 13TH JULY AND 14TH AUGUST 2006

RESOLVED

That the Minutes of the Executive & Emergency Committee Meetings held on 13th July and 14th August 2006 be confirmed and the recommendations made therein be adopted.



410 MINUTES OF THE ANTI-SOCIAL BEHAVIOR & CRIME SUB-COMMITTEE MEETINGS HELD ON 26TH JULY AND 13TH SEPTEMBER 2006

RESOLVED

That the Minutes of the Anti-Social Behaviour & Crime Sub-Committee Meetings held on 26th July and 13th September 2006 be confirmed and that the recommendations made therein be adopted.

411 MINUTES OF THE PERSONNEL COMMITTEE MEETINGS HELD ON 5TH JULY AND 14TH SEPTEMBER 2006

RESOLVED

That the Minutes of the Personnel Committee Meetings held on 5th July and 14th September 2006 be confirmed and the recommendations made therein be adopted.

412 MINUTES OF THE RECREATION, LEISURE & AMENITIES COMMITTEE MEETING HELD ON 14TH SEPTEMBER 2006

RESOLVED

That the Minutes of the Recreation, Leisure & Amenities Committee Meeting held on 14th September 2006 be confirmed and that the recommendations made therein be adopted.

413 MINUTES OF THE REGENERATION/QUALITY COUNCIL SUB-COMMITTEE MEETING HELD ON 25TH SEPTEMBER 2006

RESOLVED

That the Minutes of the Executive & Emergency Committee Meeting held on 25th September 2006 be confirmed and the recommendations made therein be adopted.

414 MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE MEETING HELD ON 5TH OCTOBER 2006

RESOLVED

That the Minutes of the Finance & General Purposes Committee Meeting held on 5th October 2006 confirmed and that the recommendations made therein be adopted.

415 MINUTES OF THE HERITAGE/SKULL SITE SUB-COMMITTEE MEETING HELD ON 19TH JULY 2006

RESOLVED

That the Minutes of the Heritage/Skull Site Sub-Committee be confirmed and the recommendations made therein be adopted.



416 MINUTES OF THE MEETING WITH THE SWANSCOMBE & GREENHITHE ASSOCIATION OF SPORTS & SOCIAL CLUBS HELD ON 20TH JULY 2006

That the Minutes of the Minutes of the Meeting held with the Swanscombe & Greenhithe Association of Sports & Social Clubs held on 20th July 2006 be confirmed and that the recommendations made therein be adopted.

417 SEALING OF DOCUMENTS

Members were advised that during to Recess it had been necessary for the Mayor and the Town Clerk to sign and seal the Deed of Release in relation to the covenant on the Senior Citizen's Hall.

RESOLVED

That Members endorsed the sealing of the Deed of Release.

418 DARTFORD ASSOCIATION OF PARISH AND TOWN COUNCILS

Members were provided with a copy of the Minutes of the Meeting held on 13 June 2006.

419 REPORTS OF COUNCIL REPRESENTATION ON OUTSIDE BODIES

Councillor Scanlan informed Members that he had attended the Swanscombe & Greenhithe Association of Sports & Social Club Meeting. He advised that they were still experiencing problems but they were beginning to sort things out.

420 TOWN AND PARISH STANDARDS : 07

Members were provided with a copy of the July 2006 issue of the Town and Parish Standards.

421 KAPC NEWSLETTER

Members were provided with a copy of the August and September 2006 issues of KAPC News.

422 EXPLORE KENT WEBSITE

Members were provided with correspondence that had been received from Kent County Council regarding the newly launched Explore Kent website which gave information on walking, cycling and riding in Kent as well as ideas for days out in the countryside.

423 TOWN MAYOR'S ANNOUNCEMENTS

Councillor Scanlan advised that he would be holding a Race night at the Pavilion on 25th November 2006 at 8pm.

There being no other business to transact the Meeting closed at 8.30pm.



MINUTES of the MEETING of the PLANNING, MAJOR DEVELOPMENTS,
TRANSPORTATION & ENVIRONMENT COMMITTEE held at THE SWANSCOMBE
CENTRE, CRAYLANDS LANE, SWANSCOMBE on WEDNESDAY, 1ST NOVEMBER
2006 at 6.00 PM

PRESENT:
Councillor B E Read (Chair)
Councillor P J Scanlan
Councillor Mrs C Angell
Councillor L J bobby
Councillor Mrs A R Harvey
Councillor M D G Jackson
Councillor S Johnston
Councillor M J Murphy
Councillor P A Read
Councillor Mrs G Tripp

424 APOLOGIES FOR ABSENCE

There were none.

425 SUBSTITUTES

There were none.

426 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

Councillor Jackson declared a personal prejudicial interest in the item relating to Stanhope Road as he is a resident of the road. Councillor B Read declared a personal interest in the item relating to Stanhope Road as he was Chairman of the Regeneration Committee at Dartford Borough Council. Councillor P Read declared a personal interest in the planning application relating to Ingress Park as he resided in the Ingress Park Estate.

427 ITEMS DEEMED URGENT BY THE CHAIRMAN

There were none.

428 TO CONFIRM AND SIGN THE MINUTES OF THE MEETING HELD ON 11
OCTOBER 2006

The Minutes were not available and were deferred to the next meeting.

429 STANHOPE ROAD POSSIBLE CAR PARKING FACILITY

Members were advised that Councillors' B Read, Bobby and the Town Clerk, met with representatives of LaFarge and Land Securities who jointly owned the land where the Town Council were proposing to use for a possible off road car parking facility. They were advised that LaFarge and Land Securities had agreed that they would be happy to enter into a lease arrangement for the land for a period of 20 to 25 years with the view to giving the Town Council the freehold of the land after this period, if the car park proved to be successful. There would be no rent charged to the Council for leasing the land. The Clerk had asked Kent Highway Services to provide a cost for the design of a suitable scheme which had not yet been received. Councillor B Read had also asked the Leader of Dartford Borough Council if there would be any funding available from the Borough Council to enable the facility to be

built. Councillor Read advised that the Borough Council might be able to fund the design of the scheme. Councillor Read had also asked the Regeneration Office at the Borough Council to look at any possible funding avenues.

RECOMMENDED

That the Councillors' already delegated continue to deal with this matter and report back to the Committee as necessary. That Councillor Angell provided the Town Clerk a link that she had for funding support specifically aimed at Parish Councils.

430 HIGHWAYS SPREADSHEET

Members were asked to provide the Clerk with any items that needed adding to the Kent Highways Spreadsheet.

RECOMMENDED

That the following items be added:

Street lighting in Swanscombe and Greenhithe needed to be looked into because it wasn't powerful.

That the pedestrian crossings at the top of Lovers Lane and at The Avenue along the London Road were so dark that any pedestrians crossing the road at night could not be seen.

Councillor Murphy to email issues relating to Greenhithe to the Clerk to include in the spreadsheet.

431 TOWN PLANNING

Members were advised that the following planning applications had been received from the Borough Council for consideration.

DA/06/01142/LBC Application for Listed Building Consent for retention of a burglar alarm box on rear elevation and a satellite dish on chimney.

32 High Street, Greenhithe

OBSERVATIONS No observations.

DA/06/01140/FUL Retrospective application for variation of condition 3 of planning permission DA/01/0174/FUL in respect of continued use of workshop as a recruitment consultancy.

12 Woodland Way, Greenhithe

OBSERVATIONS Members asked the Clerk to check whether the change of used had been approved. Members were concerned about the effect the users of the commercial premises were having in a residential area. There was a lack of parking in the area generally, which was exacerbated by commuters parking in the area.

DA/06/01006/FUL Retention of a satellite dish

BEA

53 Reed Court, Greenhithe

OBSERVATIONS Observations

DA/06/01104/REM Submission of details relating to landscaping pursuant to Condition 17 of Planning Permission Da/04/01218/FUL for the erection of a terrace of 6 no 2 bedroom town houses and associated parking.

34-40 Station Road, Greenhithe

OBSERVATIONS Please ensure that before any of the conditions are agreed, the site is given a clean bill of health in regards to the remedial works that were carried out on site as part of the enabling works prior to construction commencing to ensure that previous rubble in the land has been taken away (as there was the potential that an asbestos roof was buried underground).

DA/06/01102/REM Submission of details relating to landscaping pursuant to Condition 3 of Planning Permission DA/04/1218/FUL for the erection of a terrace of 6 no 2 bedroom town houses and associated parking.

34-40 Station Road, Greenhithe

OBSERVATIONS Please ensure that before any of the conditions are agreed, the site is given a clean bill of health in regards to the remedial works that were carried out on site as part of the enabling works prior to construction commencing to ensure that previous rubble in the land has been taken away (as there was the potential that an asbestos roof was buried underground).

DA/06/01103/REM Submission of details relating to boundary enclosure to Condition 3 of Planning Permission DA/04/1218/FUL for the erection of a terrace of 6 no 2 bedroom town houses and associated parking.

34-40 Station Road, Greenhithe

OBSERVATIONS No observations provided there is no visual impairment to other persons in the vicinity.

DA/06/01122/FUL Installation of a satellite dish

2 Ingress Park Avenue, Greenhithe

OBSERVATIONS No observations.

DA/06/01139/REM Submission of reserved matters relating to play area P2 and associated landscaping pursuant to condition1 of Planning Permission DA/98/00664/OUT for residential development.

Play Area P2 Adjacent to Spine Road, Ingress Park,

Greenhithe

OBSERVATIONS No observations provided a design is submitted to the Town Council for approval.

DA/06/01144/REM Submission of reserved matters relating to design and external appearance pursuant to Condition 1 of Planning Permission DA/98/0664/OUT for the erection of a 6 x 3 bed, 46 x 2 ed and 24 x 1 bedroom apartments with parking.

Phase 4B Waterside, Ingress Park, Greenhithe

OBSERVATIONS Given the number of satellite dishes that residents wish to erect has the developer in its detailed plans made any provision for the use of satellite dishes.

DA/06/1180/FUL Retention of a satellite dish

19 Empire Walk, Greenhithe, Kent, DA9 9FU

OBSERVATIONS No observations.

Members were advised that the following granted appeal notice has been received from Dartford Borough Council

DA/05/0573/FUL Redevelopment to provide 211 residential flats, 233 parking spaces with access to Station Road, public and private open space, landscaping, a riverside promenade, Class A1/A2/A3/A4/A5 retail, Class B1 business use, and Class D1/D2 community use fronting Asda Square

Land at Site of Everards, The Wharf, Station Road, Greenhithe

Members were advised that the following lawful notice had been received from Dartford Borough Council

DA/06/0936/LDC Operations were lawful within the meaning of Section 192 of the Town and Country Planning Act 1990

Site of Korsnas Sacks, Galley Hill Road, Swanscombe, Kent

The following granted decision notices were received from the Dartford Borough Council.

DA/06/0916/REM Submission of details relating to riverside railings and safety measures

Riverside Footpath, Ingress Park

DA/06/0863/FUL Installation of a satellite dish inside garden area.

2 Portland Place, Greenhithe

DA/06/0884/LBC Application for listed building consent for the replacement of

rear windows on second floor landing and bathroom to match existing.

34 High Street, Greenhithe

DA/06/0904/FUL Retention of a satellite dish on front basement elevation.

6 Meriel Walk, Greenhithe

DA/06/0933/FUL Retention of a satellite dish on rear of property

18 Empire Walk, Greenhithe, DA9 09FU

DA/06/0923/FUL Retention of a satellite dish on rear elevation

19 Reed Court, Greenhithe, DA9 9FT

DA/06/0921/FUL Retention of a satellite dish

3 Empire Walk, Greenhithe, DA9 9FU

The following refused decision notices were received from the Borough Council.

DA/06/0759/FUL Demolition of existing outbuildings and erection of 3 storey extensions to front and both sides incorporating 4 dormer windows in front elevation and 6 dormer windows in rear elevation in connection with the conversion of a property to form 14 x 2 bedroom flats together with associated car parking and bin/cycle storage.

Mounts Court, Mounts Road, Greenhithe

DA/06/0755/COU Conversion of two houses into 3 x 1 bedroom flats and 2 x 2 bedroom maisonettes together with the installation of additional windows in side elevations, rear balconies at first floor levels and bin store to front elevation.

109 and 111 Mounts Road, Greenhithe

DA/06/0908/REM Submission of details relating to contaminated land assessment report for the erection of a detached industrial building with associated car parking and 2 new accesses off Lower Road.

Land Adj Unit F6, Lower Road, Northfleet

The following withdrawn notice was received from the Borough Council

DA/06/0906/FUL Application for use of existing barge for public access and associated works including, railings, lighting, mini wind turbine and interpretation structures and also the provision of a new cantilevered walk way on the river wall.

Barge at Bendigo Wharf, Pier Road, Greenhithe

There being no further Business, the Meeting closed at 6.40 pm.

B. E. P. and

MINUTES of the MEETING of the RECREATION, LEISURE & AMENITIES
COMMITTEE held at THE SWANSCOMBE CENTRE, CRAYLANDS LANE,
SWANSCOMBE on THURSDAY 2nd NOVEMBER 2006 at 7.00 PM

PRESENT: Councillor L J Bobby (Chairman)
Councillor J Hayes
Councillor S Johnston
Councillor M J Munn
Councillor M M Murphy
Councillor B E Read
Councillor Mrs I Read
Councillor P J Scanlan

IN ATTENDANCE: Mr L Howell, Park's Foreman

432 APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Councillors' Carrington, P Read and Sangar.

433 SUBSTITUTES

Councillor Mrs I Read substituted for Councillor P Read

434 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

Councillor S Johnston declared a personal, prejudicial interest in Agenda item 8.3 St Peter & St Paul's Churchyard Wall.

435 TO APPROVE AND SIGN THE MINUTES OF THE MEETING HELD ON 24
SEPTEMBER 2006

The Minutes of the Meeting held on 24 September 2006 were approved and signed as a true record.

436 CRAYLANDS LANE ALLOTMENTS

Members were advised that the Town Clerk had been requested to obtain three quotes required for new fencing around the perimeter of the allotments. These were:

Quote A: £9,210 + VAT
Quote B: £11,995 + VAT
Quote C: £11,900 + VAT

RECOMMENDED

That the expenditure be included in the next financial year's annual estimates

437 SWANSCOMBE PARK

Town Bowls Green – Members were advised that the top dressing on the green had been completed. The strengthening of the wood surround still had to be completed.

Swanscombe Downs Bowls Green – Members were advised that It had been agreed with the Chairman of the Recreation, Leisure & Amenities Committee that the park staff would carry out any weed or disease spraying, as and when necessary. The Park's Foreman would also be obtaining a quote for cutting back some overhanging branches on the bowls green.

Tennis – Members were advised that the tennis court was now closed for the season but was well used by youths during the summer, with no problems. The Park's Foreman advised that youths were not charged for the use of the courts but were charged if they misbehaved. Councillor Johnston confirmed that the courts were well maintained and used. Councillor Read informed the Park's Foreman that the hire charge should be applied when appropriate.

Planting – The Park's Foreman advised that all the beds and tubs were in the process of being planted.

General – Members were advised that the shrub clearance would be carried out as part of the winter work. The Park's Foreman advised that two trees needed to be felled as they were dead and dangerous. The trees had Tree Preservation Order on them and Dartford Council would need to be informed. Councillor Read advised Members that he felt that two trees should be planted for every tree that was felled. The Park's Foreman advised that the benches were in need of repair but this would depend on budget.

Bowls Pavilion – Members were advised that three windows had been broken and needed replacing. The painting of the pavilion and toilet block was to be carried out by TBG staff.

Cemetery – The Park's Foreman advised Members that Dartford Borough Council needed to be contacted officially to repair the cemetery fencing, as it was being used as a cut through when the park was shut. It was also accessed by dog walkers. He also advised that the trees needed to be cut back from overhanging near the bowls green and mess room areas. The garage roof also was in need of repair. The Park's Foreman had requested this un-officially but he felt it needed dealing with formally.

Councillor Scanlan advised that the benches had not been replaced.

RECOMMENDED

That the action of the Chairman of the Recreation, Leisure & Amenities Committee for the park staff to carry out any weed or disease spraying on the Swanscombe Downs Bowls Green be endorsed.

That Dartford Borough Council be informed of the two trees that needed to be felled, due to Tree Preservation Orders being on them.

That the two trees in Swanscombe, Park being felled were replaced with four trees.

That the three windows be replaced in the Bowls Pavilion.

That Dartford Borough Council be contacted regarding the work needed in the cemetery and it be put on the Agenda for the next Meeting.

That estimates for the garage roof be obtained and if not done carry out work and bill Dartford Borough Council.

That if the benches were not replaced by DBC, then the Council replaced them and an invoice sent Dartford Borough Council for the cost.

438 BROOMFIELD AND NEPTUNE

Cricket Square – The Park's Foreman advised that the square had now been dressed but damage had been caused on wet evening by bikes. The square would have to be re-dressed at a later date.

Football – Members were advised that the football season had started and the new posts and nets had been received well. The winter fertilizer had now been applied.

Neptune – Members were advised that some of the heavy grass cuttings would be used around Neptune on beds for mulching purposes. It was hoped to commence clearing of the beds in November.

439 KNOCKHALL

The Park's Foreman advised that the cedar tress, were to be lifted to allow a better sight line. This would be carried out during the winter. Football had commenced and was going well.

440 SAXON COURT

Members were advised that the shrub beds were to be carried out during the winter. A temporary repair was needed to the wooden fence if the budget allowed.

RECOMMENDED

That a temporary repair be carried out.

441 VALLEY VIEW

Members were advised that the fence along one side plus the large entrance gate was now rotting. The Park's Foreman would obtain a quote for the budget next year. The line of shrubs and trees were to be reduced or thinned, where appropriate.

442 MANOR PARK

Members were advised that the line of trees were to be cleared of overhanging branches affecting neighbours gardens and a general tidy up carried out.

Councillor Munn enquired about the horse chestnut trees. The Park's Foreman advised that they had just been cut back but that some of them could be diseased.

443 HERITAGE PARK AND PITCHES

The Park's Foreman advised Members that the last cut should now have been carried out, depending on the weather. It was still to be established, as to whose responsibility it was for the grass cutting on the side of the path and bank at Knockhall end.

A cut around the perimeter of the football pitches, the removal of fence posts and fencing which could be a danger during winter would be carried out. There needs to be a check on the actual work and responsibilities that would be required, once this area was handed over to the Town Council, i.e. trees, paths, etc.

Some of the smaller bikes were still using Heritage Park, which was impossible to stop. These needed to be stopped by the police before they reach the site.

Members were advised that 200 bulbs had been planted by the Friends of the Heritage a further 750 would be planted the following Saturday. A further 250 bulbs would be planted by the local school children.

RECOMMENDED

That an enquiry be made at the Land Registry regarding the area of land at the side of the path and bank at Knockhall end and also the surrounding area. If no ownership the Town Council assume the responsibility.

That the smaller bike problem be added to the Agenda of the next Anti Social Behaviour & Crime Sub-Committee Meeting.

444 EQUIPMENT

The Park's Foreman advised Members that he was still endeavouring to obtain further quotes for the tractor repair. Most of the companies were quite far away. Therefore he had added the costs of pick up and return to the quotes for service and repair in order to compare them to the original quote. Some of the companies had confirmed that they could not pick up or return the tractor and therefore it would be up to the park staff to arrange it. He wanted to get the tractor serviced and repairs carried out during the winter, subject to budget restrictions.

He also advised the mowers were now being serviced with some being carried out in house.

RECOMMENDED

That the budgets were looked at, to establish whether money could be transferred in order for the tractor repairs to be carried out.

That the Parks' Foreman, collated the tractor quotes for submission.

445 VANS

Members were advised that both the vans had now been MOT'd and serviced but the cost of this work was increasing. The Park's Foreman advised that to date most repairs

and general wear & tear items were consistent with the vans age. However, some welding had taken place which meant he had asked the garage for a safety check on the chassis', etc, while the service was being carried out.

446 GENERAL

The Park's Foreman advised that the problems with motor cycles had eased in Swanscombe Park, due to the Park Attendant and himself persisting on keeping them out as soon as they turn up. He also advised that they were now getting help from the local PC, who keeps an eye out if he goes past.

Members were advised that the general youth behaviour with vandalism, motor cycles and drinking was very small in our parks and it was hoped that this continued.

The Parks' Foreman advised that funding for a tree report in next year's budget was required as he had concerns with the size and state of the trees at all sites.

RECOMMENDED

That the expenditure for the tree report be included in the next financial year's annual estimates

447 TRAINING

The Parks' Foreman advised that it had been suggested that the Council needed their Health & Safety trained personnel. He advised that he would like to volunteer to do this if no other person was nominated. If the Council agreed to have an in house HSE person he would find out more information and charges.

Councillor Murphy advised that he thought there should be two people trained to do this.

RECOMMENDED

That the Town Clerk and Parks' Foreman be trained and dealt with by the Town Clerk as a special project in her new role.

448 TREES IN THE BOUNDARY OF THE GROVE HALL

Members were advised that the Town Clerk had sought advice from the Council's solicitors concerning the Council's liability if damage or injury was caused by a falling branch. The solicitor had replied advising that it was his view that the Council would potentially be liable if this occurred. The risk to the Council would be increased given that a complaint had been made and could be considered negligent. He had recommended that the Council's insurers be contacted as they may have a view as to the appropriate action to take. The Town Clerk advised that the Council's Insurers had advised that as long as the tree is healthy and there is a Management procedure in place for the trees with regular checking and carry out any remedial works carried out the Council would be covered.

RECOMMENDED

That the tree be felled and replaced with two trees in the park.

That Dartford Borough Council be contacted to establish whether this tree could be incorporated in the trees being dealt with due to the new Council office being built. That the trees be replaced with two trees for every one tree removed.

449 PILGRIMS ROAD, SWANSCOMBE

Members were advised that the Town Clerk had applied for a search to be undertaken at Tonbridge Land Registry and the result of the search had been received. Members were provided with a copy of the Land Registry result. Members were informed that CTRL had given a presentation to the Council advising that they would be shutting the road and re-opening it at a later stage.

RECOMMENDED

That the Council's solicitor be contacted to clarify the position with the Land Registry search. That the Town Council's Minutes be searched to confirm the undertaking made by CTRL. That the footpath officer be contacted to seek advice and the next course of action.

450 SENIOR CITIZENS HALL

Members were advised that the one of the groups using the hall had contacted the Member of Parliament for Dartford concerning the rent increase for hiring the Senior Citizens Club as this could result in the demise of the service they provided. The Member of Parliament had written to the Council asking if the Council would look at this issue again and re-consider the possibility of reducing the rent for this group.

RECOMMENDED

That as the group had already been given a special rate that no further discount be granted. That a response be sent to the Members of Parliament for Dartford advising that the group had already been give a discount and a copy of the Council's charges. Also advise him that the group had previously used the hall illegally.

451 TREE PLANTING SCHEME

Councillor Johnston advised Members that he was disappointed with the lack of response from Dartford Council concerning the trees at the Grove.

Councillor Johnston provided Members with details of National Tree Week and asked whether they would support this.

Councillor Read advised that he had attended a Meeting at KAPC which was attended by the Countryside Agency who had advised that they were taking bids for free trees. However this scheme had just ended.

The Park's Foreman advised that these were very small whips which would need constant watering as part of the contract.

RECOMMENDED

That this be planned for next year and Councillor Johnston and Murphy worked on this.

452 PICNIC BENCH OUTSIDE THE PAVILION

Members were advised that The Pavilion had asked whether the picnic bench outside the Pavilion could be moved. They were finding that youths were now congregating outside the premises.

RECOMMENDED

That the Pavilion be advised that the bench would be moved to another location and would be advised of the location when decided. That they were also advised the reason for the bench being placed in that location was to stop football, which may re-occur if the bench was moved. That they also contact the police every time there was a problem.

453 ST PETER & ST PAUL'S CHURCHYARD WALL

The Town Clerk advised Members that as recommended by the Council's Kent County Council Councillor, she completed an application for funding to assist the Council towards the cost of the repairs to the Churchyard wall. She was advised to put in a claim for the whole amount, less the contribution from the Borough Council, but unfortunately the Claim was unsuccessful. She thought that because the Town Council were not submitting any funds to the project if it was paid for by Kent. She advised that the Council had got funds in its budget to assist with the repairs and were happy to use them. It had been suggested that she contacted English Heritage for assistance with funding. However, her main concern is that this had still not been considered by the Borough Council. The application had been submitted to them back in March 2006. She was now extremely concerned that the quotes would no longer valid and the process would have to be started all over again.

RECOMMENDED

That the quotes be updated.

That Dartford Borough Council be contacted to chase the application.

That Council's Kent County Councillor be contacted and advised that the Council were willing to put funds in but these were insufficient to cover the cost of the churchyard wall.

454 CHRISTMAS LIGHTING

Members were advised that the Assistant Town Clerk had endeavoured to obtain three quotes for the Christmas lighting. However, she had only received one from the usual company that carried this out on an annual basis. The others had either refused to quote or had not responded. The cost of the quote was £2,480 excluding VAT, plus a separate quote for new time locks and double pole switches for the sum of £360. These had been recommended so that the lights could be disconnected from the top of the column in the event of fire or other emergency work.

RECOMMENDED

That the quote for £2,480 and £360 be accepted.

455 ANNUAL ESTIMATES

Members were asked to consider any items they wished to be included in the annual estimates for next year,

RECOMMENDED

That Members submitted to the Town Clerk, any items for inclusion in the annual estimates for the next year.

456 SMP PLAYGROUNDS

Members were advised that SMP were hosting three informal briefings on current hot topics regarding Play Space provision for Town and Parish Councils. Members were invited to attend any of these sessions being held on 1st, 8th and 16th November 2006. Members were provided with a copy of the Agenda.

There being no further business to transact, the Meeting closed at 8.55 pm.

MINUTES of the MEETING of the ANTI-SOCIAL BEHAVIOUR & CRIME SUB-COMMITTEE held at THE SWANSCOMBE CENTRE, CRAYLANDS LANE, SWANSCOMBE on WEDNESDAY, 15TH NOVEMBER 2006 at 6.00 PM

PRESENT: Councillor B E Read – Chair
Councillor L J Bobby
Councillor S Johnston
Councillor M Munn
Councillor P J Scanlan

IN ATTENDANCE: PC Steve Hammond, Beat Officer for Swanscombe & Greenhithe
PCSO Lee Edwards-Gee, Kent Police
PS Rebekah Marsh, Kent Police
Mrs L Tilley – Senior Housing Officer, Dartford Housing Services

457 APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Councillor P Read and PCSO Lisa Breeze

458 SUBSTITUTES

There were none

459 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

None were declared

460 TO CONFIRM AND SIGN THE MINUTES OF THE MEETING HELD ON 13 SEPTEMBER 2006

The Minutes of the Meeting held on 13 September 2006 were confirmed and signed as a true record.

461 ITEMS DEEMED URGENT BY THE CHAIRMAN AND THEIR POSITION ON THE AGENDA

There were none

462 MOTORBIKE REPORT BY PC HAMMOND

At the previous Meeting Members were advised by PC Hammond he was compiling a report on motorcycle problems in the area for submission to PS Marsh. Members enquired what progress had been made with this report and whether they could be provided with a copy. PS Marsh advised that the report had been completed and a proposal put together which had been submitted for consideration.

RECOMMENDED

That a copy of the report submitted by PC Hammond be provided to Members.

463 ANTI-SOCIAL BEHAVIOUR VIA DARTHOMES

BER

The Senior Housing Officer advised that the new housing officer had been appointed. She advised that apart from neighbour disputes there were no other problems.

Councillor Read confirmed that the graffiti in the area had improved.

The Senior Housing Officer advised that an estate inspection had been carried out and the most graffiti had been found in Gunn Road. She informed Members that the graffiti was cleaned off on a regular basis.

Councillor Read advised the Senior Housing Officer that he felt that the graffiti should be logged in and reported to the police before being cleaned off.

Members were advised that people should be encouraged to report all graffiti to the police and obtain a crime number. This would ensure an accurate record was kept.

Councillor Munn reported that a member of the public had advised him that a restraining order on her ex partner in force but the ex partner had moved in the flat downstairs. The Senior Housing Officer advised that unless the person being housed gave that information they would have no way of knowing this.

Councillor Read enquired about the barrier for Orchard Road, Grove parking area. The Senior Housing Officer confirmed that the consultation letters had been despatched and would be completed in 6/8 weeks. She confirmed the parking would be the responsibility of the tenants. Councillor Read asked to be informed when the contractual works were due to commence.

Councillor Scanlan enquired whether there was a dedicated number at Dartford Borough Council to report graffiti. He was advised to go through to Environmental Services at Dartford Borough Council.

464 TOWN COUNCIL'S PROBLEMS LOG

Members were provided with a copy of the list of problems reported to the Town Council during September, October and November 2006

It was noted by Members that there were a lot of reports on windows being broken in the area. Muggings and more serious crimes were also being reported.

Cllr Johnston advised Members that his garage had been broken into.

Councillor Read enquired whether Kent Police could provide Members with a monthly update on crimes reported. PS Marsh advised that a brief general update could be provided but that there were insufficient resources to provide a detailed report.

Members were advised that the person in Butcher Walk who had his window broken had to wait 20 days for it to be repaired.

Councillor Read advised that he felt the communication between the police and Members could be better. PS Marsh advised that crimes could be reported on the Kent Police Website.

Members were provided with a copy of an email reporting an incident of common assault. PCSO Edwards Gee advised that if she was provided with details of the

person she would carry out a follow up visit. Councillor Read asked whether PCSO Edwards- Gee could provide feed back in order that a response could be sent.

Councillor Read advised that the youth of the area had a warning network when police were in the area.

465 PCSO'S REPORT

PCSO Edwards-Gee advised that they had carried out visits to schools, diversion work, youth clubs, school talks, road safety talks and victim care which took up a great deal of their time.

Pcso Edwards-Gee advised that it would not be possible to give update reports prior to the Meetings, due to levels of workload.

PS Marsh advised that looking at the problems log she felt that it would not be possible to give an update on how investigations were going and actions taken. The PCSO's and beat Officer needed to spend as much time as they could out on patrol.

Councillor Read asked whether Darthomes had a log in method at Dartford Council for broken windows etc., in council homes. The Senior Housing Officer advised that they did not.

PCSO Edwards-Gee advised that good results had been achieved in October and November due to a van being assigned to four or five areas but it had been in the area most evenings. This was due to the number of problems in the area.

PCSO Edwards-Gee advised that there had been problems with illegal parking on the zig-zag lines outside the schools and would undertake more visits to deal with this problem.

PCSO Edwards-Gee advised that they had visited Swan Valley School as several issues had been highlighted there.

466 BEAT OFFICER REPORT

PC Hammond advised that there had been more police in the area during the fireworks weekend.

He had liaised closely with the Park's Foreman on various issues.

He advised that youths had been hanging around the Pavilion.

He advised that there were 2/3 road bikes that had been causing problems in the area. With regard to the scooters the owners were now the registered keepers.

PC Hammond informed Members had been patrolling on his bicycle to give him better access to areas.

He advised that he had liaised with the Anti Social Behaviour Unit at Dartford Borough Council to identify anti social behaviour in the area.

Councillor Read advised Members that football was being played and motor cycles gathering in the Grove car park in the evenings, which was deterring members of the

The next Meeting was due to be held on 10 January 2007 at 6.00pm.

There being no further business to transact the Meeting closed at 7.38pm.

B. Read.

MINUTES of the MEETING of the HERITAGE PARK / SKULL SITE SUB-COMMITTEE held at THE SWANSCOMBE CENTRE, CRAYLANDS LANE, SWANSCOMBE on TUESDAY, 21ST NOVEMBER 2006 at 2.30 PM

PRESENT: Councillor B E Read (Chair)
Councillor L J Bobby
Councillor M J Munn
Councillor P J Scanlan
Mrs Sara Stapleton, Town Clerk

IN ATTENDANCE: Lis Dyson, KCC
Peter Greenstreet, Groundwork Kent Thames-side
Fiona White, Groundwork Kent Thames-side
Margaret Bull, Friends of the Heritage Park

472 APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Councillor P Read who was on holiday. Further apologies for absence were received from Rowena Collins of Land Securities and Dave Rogers of Natural England.

473 SUBSTITUTES

There were none.

474 TO RECEIVE ITEMS DEEMED URGENT BY THE CHAIRMAN

There were none.

475 TO CONFIRM AND SIGN THE MINUTES OF THE MEETING HELD ON 10 OCTOBER 2006

The Minutes were confirmed and signed.

476 MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 10 OCTOBER 2006

The Town Clerk advised Members that the Assistant Town Clerk had contacted the Borough Council regarding the graffiti clearance in the Heritage Park. She was advised that Dartford Borough Council will regularly visit and check the park. However, they did state that there some access issues to some of the stones and the continual removal of the graffiti from the stones was causing the ink to fade on the interpretation panel.

Members did not understand how the contractors could not access some of the stones.

Peter advised Members that he had spoken to Dartford Engraving about the ink problem. It was possible to repair the photos but it couldn't be done in the same grade of ink. Cellulose ink would be used and then the panels would be lacquered so that the ink would be sealed in. Members were advised that only one stone was really bad. The Clerk suggested that the worst one was repaired and the others were lacquered.

BER

RECOMMENDED

That Peter obtain a price to have the works undertaken as the Clerk's proposal and details on the product. That he advised the Clerk of the costs for her to check the Council's budgets for the expenditure.

That the Clerk ask the Borough Council where there was an access problem.

Fiona also asked Councillor Read whether he had spoken to Land Securities about funding for Swanscombe generally. He confirmed that he had no further information.

477 SNAGGING MATTERS – FIRST PHASE

Peter advised Members that he was progressing with the monument lighting. He was waiting on some further parts and once these were received, they could be installed. It was hoped that the lights would be working before Christmas. He explained that he was concentrating on the lights at the front of the stone and if these were successful, the two lights at the rear of the stone would be looked at. Margaret advised that it would be nice to do a carol singing event with the lights switched on.

Peter also advised that Groundwork was still holding the contractor's retention. Peter was not satisfied with the last section of the path from the end of the woodland round to the monument. Also, the two big weeds that had grown through the path near the monument had grown back and this would have to be done again.

478 SITE MAINTENANCE

As Dave Rogers could not attend the Meeting, this item was deferred. It was agreed that site maintenance would be included on every agenda.

479 POND

The Clerk advised Members that Natural England had asked for more details on how it was proposed to construct the new pond and that they would need to seek further advice to ensure that buried specialist interest was not going to be disturbed or damaged by the proposed location of the pond. The Clerk also raised the issue of maintenance of the pond. She was concerned that the Council did not have the expertise needed to carry out maintenance works.

RECOMMENDED

That Lis Dyson would check the archaeological interests in relation to the proposed location. That provided Lis was satisfied that no interests would be disturbed and that Dave Rogers was satisfied that the pond liner was suitable, and that these confirmations were provided to the Clerk for information, the work on the ponds could go ahead.

That the Clerk speak to Natural England regarding pond maintenance to see if they would pay for any maintenance works required.

480 PLAY EQUIPMENT

Peter provided Members with the details for the playground equipment which was targeted to be installed in February/March 2007.

RECOMMENDED

B4R

That Option 3 be agreed. That Peter provided a plan showing the exact location of the equipment.

481 PARKS FOR PEOPLE BID

Fiona confirmed that the application was nearly complete but that she was waiting for the cost of a bat survey. Fiona was concerned that the bid looked like Groundwork had written it rather than the Town Council. Fiona advised that she hoped to get the bid out by 15 December 2006.

RECOMMENDED

That Lis Dyson and Dave Rogers look at the bid and give their comments back to Fiona by 30 November.

482 COMMUNICATIONS PLAN

As Jon Fisher was not at the meeting, this item was deferred to the next meet.

483 PRIORITISED LIST OR PROJECTS

As Jon Fisher was not at the meeting, this item was deferred to the next meet.

484 NEIGHBOURHOOD POLICING OF THE PARK

Lis advised Members that she was gathering information to Kent Police. She was sending contact details for the council and a copy of the archaeological report. She asked if there was any additional information that the Council could provide.

RECOMMENDED

That the Clerk review the problems log and send the appropriate ones which had issues relating to the Heritage Park and send these to Lis.

485 STEPS IN THE HERITAGE PARK

The Clerk asked what the problem was with the steps. Peter explained that a consultant had been employed during the site works to provide a report on the area where the steps were to be installed to ensure that no damage was going to be caused to any existing archaeology. The consultant had been paid in full plus a bit extra as he also took a look at the pond location too. The report provided sufficient information for the work to go ahead, although the drawings provided by the consultant were in sketch format. Lis said that she would check to see if KCC really did need the drawings to be any more detailed.

486 FRIENDS OF THE HERITAGE PARK ACTIVITIES

Margaret confirmed that they had had a very successful Halloween event and that so many attended that there was not enough room in the hall for the children to do their activities. Parents had to be asked to wait outside. Margaret advised that they were doing an event with another group in the coming few weeks where they were going to make Christmas Cards and would also have Father Christmas. And that if the lights were working, the Friends would hopefully hold a Christmas carol singing event around the Monument.

BER

487 DATE OF NEXT MEETING

The next Meeting was scheduled for 1.30 pm on 27 February 2007, which should be in the new Council offices.

There being no further business, the Meeting closed at 3.40 pm.

B. Read

MINUTES of the MEETING of the PLANNING, MAJOR DEVELOPMENTS,
TRANSPORTATION & THE ENVIRONMENT COMMITTEE held at THE
SWANSCOMBE CENTRE, CRAYLANDS LANE, SWANSCOMBE on WEDNESDAY,
22ND NOVEMBER 2006 at 6.00 PM

PRESENT: Councillor B E Read (Chair)
Councillor P J Scanlan (Vice Chair)
Councillor L J Bobby
Councillor Mrs A R Harvey
Councillor M D G Jackson
Councillor S Johnston
Councillor V Openshaw
Councillor Mrs G Tripp
Mrs Sara Stapleton, Town Clerk

488 APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Councillors' Mrs Angell (held up at another meeting) and Councillor P Read (on holiday).

489 SUBSTITUTES

There were none.

490 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

Councillor Jackson declared a personal interest in the item relating to Stanhope Road Car Parking facility.

491 ITEMS DEEMED URGENT BY THE CHAIRMAN AND THEIR POSITION ON
THE AGENDA

There were none.

492 TO CONFIRM AND SIGN THE MINUTES OF THE MEETINGS HELD ON 11
OCTOBER AND 1 NOVEMBER 2006

The Minutes were confirmed and signed.

493 STANHOPE ROAD POSSIBLE CAR PARKING FACILITY

The Clerk advised Members that she was still awaiting a costing for the Kent Highway Services producing a detail plan of the proposed car park facility.

494 GROVE CAR PARK

Members were advised that the Clerk and the Parks Foreman met with Kent Highway Services and Jacobs Babbie on site on 10 November to discuss the issues with the car park. Members were advised that the fencing had not been secured properly and that some of it had been pulled out, as it was very easily to pull out in huge sections. Also, that some of the curbing had fallen away. That the contractors had not cleared all the site rubbish from the perimeter of the car park and that some of the lit street signs had been turned round. The Clerk also advised Members that subsequent to this meeting, the Parks Foreman had reported that the youths had taken out more of

the fence and had used it to try and smash the glass doors on the new Council offices the previous evening. The incident was reported to the Police. The Clerk advised Members that Jacobs Babbie would get these issues addressed and that she was waiting to hear when they would be done.

495 KENT HIGHWAYS SPREADSHEET

Members were provided with the updated spreadsheet from Kent. The Clerk advised Members that the matters added at the last meeting would be on the next spreadsheet. Members were asked to provide the Clerk with other highways issues to be added. The Clerk advised Members that Kent Highways Services were asking for Members comments on the introduction of the monthly spreadsheet.

RECOMMENDED

That the following items be added to the spreadsheet:

Flooding in Milton Street – cars awash and floating on pavements caused by heavy rain on Friday 17 November 2006.

Large pot hole in Park Road.

Pavement outside 154 Milton Road. The curbstone had dropped and pavement was at least an inch higher.

High Street end of Stanhope Road. A resident's overgrown vegetation is causing difficulty for pedestrians to walk on the footpath and needs cutting back.

Abbey Road – the lighting has supposed to have been addressed, but the lights are still flickering and it is dark. Also in Abbey Road, the path has been damaged by tree roots.

Trees in Gasson need need bottom growth cutting back.

Transco are digging up a lot of the roads in Swanscombe which is causing traffic chaos. Members are concerned that there is no urgency to get the works finished.

Regarding comments on the spreadsheet, Members were disappointed that that no inspectors were available to deal with the issues reported.

496 COMMUNITY FACILITIES – HEADS OF TERMS

Members were provided with the key terms under discussion with the Borough Council and Land Securities regarding the community facilities at Eastern Quarry.

RECOMMENDED

That this item be deferred to the next meeting. That Members review the document received and provide written comment back to the Clerk for inclusion in the next meeting.

497 MINUTES OF THE CONSTRUCTION PRACTICE LIAISON GROUP

Members were provided with the Minutes of the Meeting held on 13 October 2006 and were advised that the next meeting was being held on 1 December 2006. Members were asked whether they wished to appoint another Council representative.

RECOMMENDED

BE R

That the Minutes be noted. That no other Council representatives be appointed at the present time and that the Clerk submit Councillor B Read's apologies for the next meeting as he will be interviewing for the new Town Clerk.

498 TOWARDS 2010 – HOW DOES IT AFFECT YOU

Members were provided with correspondence from Kent County Council advising that Towards 2010 had been formally adopted on 14 September and that KCC would like the opportunity to present this to Members and respond to questions on areas of specific interest. Alternatively, the local County Councillor could give a presentation in order to give a 'very local flavour'.

RECOMMENDED

That the Clerk respond back to Kent County Council advising that Members welcomed the document but wished to point out that Swanscombe and Greenhithe Town, to which the Town Councillors were the Town's elected representatives was under the heaviest development phases in the whole of Europe and within the country with the population due to treble or quadruple in the next few year's and that Members did not seem to find this area's future included in the document and no great help to assist the Town Council in deliver good sustainable communities in this area of growth.

499 PYLON DISMANTLING

Members were provided with correspondence regarding the pylons that were being dismantled close to Leonard Avenue.

500 CROSSRAIL PROJECT BULLETIN

Members were provided with bulletin 7.

501 MAJOR PLANNING APPLICATIONS

Members were provided with brief details of some of the major proposals currently under consideration by Development Control at the Borough Council.

502 TOWN PLANNING

Members were provided with the following applications from the Borough Council for their observations.

DA/06/00988/FUL	Retention of a satellite dish on rear elevation. 9 Prioress Crescent, Greenhithe
OBSERVATIONS	No observations.
DA/06/01225/CDNA	Submission of details pursuant to condition 6 of permission DA/05/00216/FUL in respect of the installation of a gas impermeable membrane. Greenhithe Service Station, London Road, Greenhithe
OBSERVATIONS	No observations

BLR

DA/06/01211/FUL	Erection of a single storey extension to no.40 to provide extension to shop with storage at ground floor and a 2 bedroom flat at first floor level together with associated parking, rear of no 37 and no 38 (revision to previously approved application DA/05/01028/FUL)
	38 – 40 Craylands Lane, Swanscombe
OBSERVATIONS	The Clerk was asked to check the comments on the previous application and report back to the next meeting. Members also wished to object on the following grounds, over development of site, concern about parking and the fact that the development is in a road with double yellow lines and also Members concerns about the proximity to a bus stop.
DA/06/01224/COU	Change of use of property shop from retail shop (Class A1) to Hot Food Takeaway (Class A5)
	18 Swanscombe Street, Swanscombe
OBSERVATIONS	The Clerk was asked to put in the same observations as previously submitted in relation to parking
DA/06/01223/FUL	Erection of a two storey side extension
	31 Riverview Road, Greenhithe
OBSERVATIONS	No observations provided neighbours were consulted.
DA/06/01203/OUT	Outline application for the erection of an attached end of terrace home
	17 Mounts Road, Greenhithe
OBSERVATIONS	Members objected to the application on the grounds of over development on the site and on problems with parking on a road that already suffered with parking issues. Members suggested a site visit.
DA/06/01183/FUL	Demolition of existing property and erection of a replacement 3 bedroom semi detached house.
	34 Eagles Road, Greenhithe
DA/06/01226/REM	Submission of reserved matters in respect of Fastrack route link under The Avenue to Ingress Park Avenue pursuant to Condition 1 of Planning Permission Da/98/00664/OUT
	Fastrack Route at Entrance to Ingress Park, The Avenue, Greenhithe
OBSERVATIONS	Members were very concerned about the effects that this would have on the many historical items attached to the

area and would want to see the complete restoration agenda and programme including methods and materials (ie whether the same flints would be reused) and that the repairs were being carried out by an approved listed building contractor. Also, because the service was being rerouted of the London Road, it would have the effect of depleting the bus services through Swanscombe and that something should be done to provide alternative plans for bus routes.

DA/06/01248/FUL

Erection of a satellite dish on rear elevation.

8 Reed Court, Greenhithe

OBSERVATIONS

No observations.

DA/06/01235/LBC

Re-erection of façade to the Cave following construction of Fastrack route above. Works to include stabilisation of soil, parapet wall and landscaping area.

The Cave of the Seven Heads, Ingress Abbey Grounds, Ingress Park, Greenhithe

OBSERVATIONS

Members were very concerned about the effects that this would have on the many historical items attached to the area and would want to see the complete restoration agenda and programme including methods and materials (ie whether the same flints would be reused) and that the repairs were being carried out by an approved listed building contractor. Also, because the service was being rerouted of the London Road, it would have the effect of depleting the bus services through Swanscombe and that something should be done to provide alternative plans for bus routes.

DA/06/01268/FUL

Erection of a first floor side extension

11 Admirals Walk, Greenhithe

OBSERVATIONS

No observations provided neighbours were consulted.

DA/06/01274/LBC

Demolition of listed wall and railings and re-erection party on different alignment (in connection with Fastrack works)

Boundary wall to Ingress Park along The Avenue, Greenhithe

OBSERVATIONS

Members were very concerned about the effects that this would have on the many historical items attached to the area and would want to see the complete restoration agenda and programme including methods and materials (ie whether the same flints would be reused) and that the repairs were being carried out by an approved listed building contractor. Also, because the service was being rerouted of the London Road, it would have the effect of

	depleting the bus services through Swanscombe and that something should be done to provide alternative plans for bus routes.
DA/06/01256/LBC	Creation of grassed bank over foundations and erection of a pedestrian guardrail. The Grotto, Ingress Park, Greenhithe
OBSERVATIONS	Members were very concerned about the effects that this would have on the many historical items attached to the area and would want to see the complete restoration agenda and programme including methods and materials and that the repairs were being carried out by an approved listed building contractor. Also, because the service was being rerouted of the London Road, it would have the effect of depleting the bus services through Swanscombe and that something should be done to provide alternative plans for bus routes.
DA/06/01263/FUL	Continued use of part of garage on habitable room 27 Frobisher Way, Greenhithe
OBSERVATIONS	No observations provided that there was no loss of parking. Members were provided with details of granted applications by the borough Council.
DA/06/01072/FUL	Retention of a satellite dish on rear elevation 21 Empire Walk, Greenhithe
DA/06/01013/FUL	Retention of a satellite dish on rear elevation 17 Empire Walk, Greenhithe
DA/06/01044/FUL	Demolition of existing industrial unit and erection of a detached single storey building to provide 3 x 1 bedroom residential units with motorcycle shed (Revisions to previously approved Planning Permission (granted on appeal) in respect of roof. 186A Milton Road, Swanscombe
DA/06/0888/REM	Submission of details relating to motorcycle storage and cycle parking facility 186A Milton Road, Swanscombe
DA/06/0887/REM	Submission of details relating to boundary walls and fences 186A Milton Road, Swanscombe
DA/06/01005/REM	Submission of details relating to geo-environmental desk

top study

186A Milton Road, Swanscombe

DA/06/01018/TPO

Application re-pollard to a height of 5 m from ground level, remove trunk and basal suckers, cut and remove ivy growth from 1 Lime tree.

5 St Pauls Close, Swanscombe

DA/06/00840/FUL

Erection of a single storey extension to existing detached garage.

1 Ivy Bower Close, Greenhithe

DA/06/00965/FUL

Retention of a satellite dish.

22 Empire Walk, Greenhithe

Members were provided with details of refused applications by the Borough

DA/06/00925/FUL

Retention of a satellite dish on rear elevation.

8 Reed Court, Greenhithe

Members were provided with details of applications submitted to the Secretary of State for appeal

DA/00/00885/OUT

Application for outline residential development.

Mount Nod, Opposite 26 London Road, Greenhithe

DA/06/00759/FUL

Demolition of existing outbuildings and erection of 3 storey extension to front and both sides to convert property to form 14 x 2 bedroom flats

Mounts Court, Mounts Road, Greenhithe

503 BLUEWATER 10K ROUTE

Members were provided with correspondence received from the Events Manager of a sports shop in Bluewater regarding the staging of a new road running race (the Bluewater 10K) in June 2007. The shop had received agreement in principle from Bluewater Management to stage the event. The Sweatshop is keen to consult with all interested parties and would like to meet with the local council, highways and the police to discuss the event.

The Town Council has been included as a consultee and had been invited to attend a meeting on 14 December 2006 at 11.00 pm

RECOMMENDED

BER

MINUTES of the MEETING of the FINANCE & GENERAL PURPOSES COMMITTEE
held at THE SWANSCOMBE, CENTRE, CRAYLANDS LANE, SWANSCOMBE on
THURSDAY, 30TH NOVEMBER 2006 AT 6.30 PM

PRESENT:

CLERK L BOBBY
ATTENDED

Councillor B E Read (Chair)
Councillor Mrs A R Harvey (Vice-Chair)
Councillor Mrs C Angell
Councillor M D G Jackson
Councillor S W Johnston
Councillor Mrs I A Read
Councillor D Rowlands
Councillor P J Scanlan

504 APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Councillor Creed who was unable to attend due to work commitments.

505 SUBSTITUTES

There were none.

506 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

Councillor Mrs Harvey declared a personal interest in the item relating to the Oast House as she was a Member of the Committee.

Councillor Scanlan also declared a personal interest in the item relating to the Oast House as he was the current President.

Councillor B Read declared a personal interest in the agenda item relating to the Oast House as he was on the Age Committee at the Borough Council.

507 TO RECEIVE ITEMS DEEMED URGENT BY THE CHAIRMAN AND THEIR POSITION ON THE AGENDA

There were none.

508 TO CONFIRM AND SIGN THE MINUTES OF THE MEETING HELD ON 5 OCTOBER 2006

The Minutes were confirmed and signed as a true record.

509 TO RECEIVE FINANCE STATEMENTS AND PASS ACCOUNTS FOR PAYMENT

Members were provided with details of all receipts and payment for authorisation for October 2006. The Clerk had hoped to provide Members with the November figures at the Meeting, but her computer had crashed during the day and she was unable to complete the accounts.

RECOMMENDED

That the payments totalling £19,597.51 as per the annexed list be passed.
That the receipts totalling £2,500.32 as per the annexed list be approved.

510 SUMMARY OF ACCOUNTS

The Clerk was unable to provide Members with the summary of accounts balanced to 30 November 2006 for the reason stated in the previous Minute.

511 SECTION 137 DONATION REQUEST

Members were asked to consider a Section 137 Donation request to Swanscombe & Greenhithe Age Concern for the hire of the Senior Citizen's Hall for a post Christmas Party on 8 January 2007

RECOMMENDED

That the hall hire totalling £108 for 8 hours be awarded as a Section 137 Contribution.

512 VICTIM SUPPORT KENT

Members were provided with correspondence from Victim Support Kent who provided emotional and practical support to victims of crime asking for a donation.

RECOMMENDED

That £100 be awarded as a Section 137 contribution this financial year and that a further donation be considered in the 2007/08 budgets.

513 BUSINESS CONTINUITY PLANNING

The Clerk provide Members with correspondence receiving from the Borough Council that had been sent to all local business regarding business continuity planning. The Clerk advised Members that the Town Council needed to put a plan together as this was separate to the Emergency Planning with the Borough Council. The Clerk recommended that this be delegated to her to progress in due and report back to the Council.

RECOMMENDED

That the Clerk's recommendation be carried.

514 NEW AND VARIATION LICENCES

Members were provided with the list from the Borough Council up to 4 October 2006.

515 MMI SCHEME OF ARRANGEMENT

Members were provided with the scheme statement for the six months ending 30 September 2006.

516 POLICING KENT SURVEY 2007/08

Members were provided with correspondence from the Kent Police Authority who were legally required to consult on the budget and policing plan for the next financial year. Members were asked to complete the questionnaire.

Members spoke in detail about this matter as they were very dissatisfied with the service that was received by the Police.

RECOMMENDED

That Councillors' Read, Bobby and the Clerk be delegated to respond to the questionnaire. That a covering letter be sent to the Chief Constable and copied to the PM and the local MP for Dartford with Members concerns about policing and that they did not feel that the questionnaire was worthwhile.

There being no further business, the Meeting closed at 6.52 pm.

Signed: B. Read
Chairman

Date: 8/2/2007

Swanscombe and Greenhithe Town Cour

Cost Centre Code	Date	Cheq. No.	Description	Detailed Payments	Supplier	Vat Type	Net	Vat	Total
1	10/09/10/2006	708423	Street Lighting	EDF Energy Contracting	EDF Energy Contracting	S	70.23	3.51	73.74
1	10/09/10/2006	708424	Street Lighting Maintenance	EDF Energy Contracting	EDF Energy Contracting	S	70.15	12.28	82.43
Public Lighting total							140.38	15.79	156.17
2	20/04/11/2006	708419	NNDR	DBC		Z	307.00	0.00	307.00
Grove Car Park Total							307.00	0.00	307.00
4	40/09/10/2006	708430	CSA Payment	Wages		Z	22.60	0.00	22.60
4	40/11/10/2006	708435	Pension - Employee	KCC		Z	250.63	0.00	250.63
4	40/11/10/2006	708435	Pension - Employer	KCC		Z	1,238.02	0.00	1,238.02
4	40/11/10/2006	708436	PAYE	Inland Revenue		Z	737.06	0.00	737.06
4	40/11/10/2006	708436	NI	Inland Revenue		Z	792.69	0.00	792.69
4	40/11/10/2006	DD	Wages	SGTC		Z	4,637.93	0.00	4,637.93
4	40/11/10/2006	DD	Mileage	SGTC		S	23.33	0.61	23.94
4	41/04/10/2006	708417	Cleaning Materials	KCC Commercial Services		S	3.09	0.55	3.64
4	41/09/10/2006	708425	Dog Bin Disposal	MRS Environmental		S	136.00	23.80	159.80
4	41/09/10/2006	708428	Cleaning Materials	KCC Commercial Services		S	0.50	0.09	0.59
4	41/09/10/2006	708431	Top Dressing/Seed	Eden Park Ltd		S	763.82	133.67	897.49
4	41/09/10/2006	708437	White Lining	Landscape Supply Co		S	44.97	7.87	52.84
4	41/16/10/2006	708440	Skip Hire	Pinden Plant & Processing Ltd		S	135.00	23.63	158.63
4	41/16/10/2006	708441	General Supplies	Ernest Doe & Sons Ltd		S	116.62	20.39	137.01
4	42/01/10/2006	DD	Diesel	Asda		S	175.48	30.71	206.19
4	45/09/10/2006	708432	Phone Bill - Park	British Telecom		S	89.54	15.66	105.20
4	45/11/10/2006	DD	Use of Private Mobile - T Hoad	SGTC		S	5.00	0.00	5.00
4	45/25/10/2006	DD	Parks Mobile Phone	O2		Z	26.30	4.17	30.47
4	46/25/10/2006	708447	Van Repairs & MOTs	DAC Vehicle Repairs		S	413.91	64.71	478.62
4	47/09/10/2006	708423	Electricity - Bowls Pavilion	EDF Energy Contracting		S	47.65	2.38	50.03
4	47/25/10/2006	708444	Electricity - Mess Room	EDF Energy Contracting		S	48.26	2.41	50.67
4	48/25/10/2006	708446	Playground Equipment	Playdale		S	51.71	9.05	60.76
Parts Establishment Total							9,760.11	339.70	10,099.81
6	65/25/10/2006	708450	Equip/Materials for Painting	Petty Cash		S	92.43	16.18	108.61
Swanscombe Park Total							92.43	16.18	108.61
10	116/04/11/2006	708419	NNDR	DBC		Z	1,273.00	0.00	1,273.00
10	116/09/10/2006	708427	L/C Rent 05/06 & 06/07	DBC		Z	2.00	0.00	2.00
Leisure Centre Total							1,275.00	0.00	1,275.00

ITEM 6

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Swanscombe and Greenhithe Town Cour

Detailed Payments October 2006

14	170	11/10/2006	708435	Pension - Employee	KCC	Z	81.05	0.00	81.05	
14	170	11/10/2006	708435	Pension - Employer	KCC	Z	398.77	0.00	398.77	
14	170	11/10/2006	708436	PAYE	Inland Revenue	Z	580.25	0.00	580.25	
14	170	11/10/2006	708436	NI	Inland Revenue	Z	713.21	0.00	713.21	
14	170	11/10/2006	DD	Wages	SGTC	Z	2,984.99	0.00	2,984.99	
14	173	04/10/2006	708418	Photocopier	Konica	S	171.54	30.02	201.56	
14	173	04/10/2006	708418	Photocopier	Konica	S	108.00	18.90	126.90	
14	174	04/10/2006	708417	Stationery	KCC Commercial Services	S	15.00	2.63	17.63	
14	174	04/10/2006	708421	Stationery	KCC Commercial Services	S	33.25	5.82	39.07	
14	174	09/10/2006	708428	Stationery	KCC Commercial Services	S	-2.60	-0.45	-3.05	
14	174	09/10/2006	708434	Stationery	KCC Commercial Services	S	47.97	8.39	56.36	
14	174	25/10/2006	708450	Postage	Neat Ideas	S	85.85	0.00	85.85	
14	174	25/10/2006	DD	Underbanked Postage	Petty Cash	Z	7.45	0.00	7.45	
14	175	11/10/2006	DD	Internet Connection	SGTC	Z	23.82	4.17	27.99	
14	175	16/10/2006	708439	Phone Bill - Admin	British Telecom	S	96.16	16.82	112.98	
14	175	16/10/2006	708443	Phone Bill - Admin - Fax	British Telecom	S	91.06	15.94	107.00	
14	175	02/10/2006	DD	BT Phone Contract	British Telecom	S	57.00	9.98	66.98	
14	176	11/10/2006	DD	Mileage	SGTC	S	4.24	0.11	4.35	
14	186	09/10/2006	708429	Town Clerk Advert	Opportunities	S	500.00	87.50	587.50	
14	186	25/10/2006	708448	Cash in Transit	Securitas UK Ltd	S	36.70	6.42	43.12	
14	186	25/10/2006	708450	Agenda Delivery	Petty Cash	Z	10.00	0.00	10.00	
14	186	25/10/2006	708450	Coffee/Biscuits/Milk	Petty Cash	Z	9.66	0.00	9.66	
14	188	16/10/2006	708438	Training	South East Employers	S	160.00	28.00	188.00	
Administration Total								6,213.37	234.25	6,447.62

15	200	11/10/2006	708436	NI	Inland Revenue	Z	14.72	0.00	14.72	
15	200	11/10/2006	DD	Wages	SGTC	Z	305.75	0.00	305.75	
15	202	16/10/2006	708442	Electricity	EDF Energy Contracting	S	74.42	3.72	78.14	
15	203	04/10/2006	708417	Cleaning Materials	KCC Commercial Services	S	7.62	1.33	8.95	
15	203	09/10/2006	708428	Cleaning Materials	KCC Commercial Services	S	10.62	1.86	12.48	
15	205	04/11/2006	708419	NNDR	DBC	Z	92.00	0.00	92.00	
15	205	25/10/2006	708449	Water Charges - Church Road Ha	Thames Water	S	33.34	5.83	39.17	
Church Road Hall Total								538.47	12.74	551.21

16	210	11/10/2006	708436	NI	Inland Revenue	Z	14.72	0.00	14.72	
16	210	11/10/2006	DD	Wages	SGTC	Z	305.75	0.00	305.75	
16	213	04/10/2006	708417	Cleaning Materials	KCC Commercial Services	S	7.62	1.33	8.95	
16	213	09/10/2006	708428	Cleaning Materials	KCC Commercial Services	S	10.63	1.86	12.49	
16	215	04/11/2006	708419	NNDR	DBC	Z	53.00	0.00	53.00	
Grove Hall Total								391.72	3.19	394.91

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Swanscombe and Greenhithe Town Council

Detailed Payments October 2006

20	280	11/10/2006	708436	NI	Inland Revenue	Z	3.33	0.00	3.33	
20	280	11/10/2006	DD	Wages	SGTC	Z	653.68	0.00	653.68	
20	281	09/10/2006	708426	Glass Repairs	Fleet Glass	S	59.94	10.48	70.42	
20	281	25/10/2006	708445	Plumbing Repairs	GKS Plumbing	S	75.00	13.13	88.13	
20	283	04/10/2006	708417	Cleaning Materials	KCC Commercial Services	S	18.12	3.17	21.29	
20	283	09/10/2006	708428	Cleaning Materials	KCC Commercial Services	S	10.63	1.86	12.49	
20	283	25/10/2006	708450	Cleaning Materials	Petty Cash	S	0.84	0.15	0.99	
20	286	04/10/2006	708420	Hygiene Services	Cannon Hygiene	S	3.73	0.65	4.38	
20	286	09/10/2006	708432	Phone Bill - Senior Citizen's	British Telecom	S	53.76	9.41	63.17	
Senior Citizen's Total								879.03	38.85	917.88
Grand Total of Payments for October 2006								19,597.51	660.70	20,258.21

BER

Swanscombe and Greenhithe Town Council

Cost Centre Code Date		Description	Detailed Receipts October 2006				
			Customer	Vat Type	Net	Vat	Total
6	60	25/10/2006	Bowls Fees	Z	26.00	0.00	26.00
Swanscombe Park Total					<u>26.00</u>	<u>0.00</u>	<u>26.00</u>
7	71	25/10/2006	Football Pitch Hire	Z	150.00	0.00	150.00
Broomfield Sports Ground Total					<u>150.00</u>	<u>0.00</u>	<u>150.00</u>
14	186	25/10/2006	Underbanked Petty Cash	Z	-39.90	0.00	-39.90
14	190	12/10/2006	VAT Liability - Qtr 2 2006/07	R	0.00	6,781.45	6,781.45
14	192	18/10/2006	Bank Interest	Z	64.26	0.00	64.26
14	192	16/10/2006	Bank Interest	Z	107.21	0.00	107.21
Administration Total					<u>131.57</u>	<u>6,781.45</u>	<u>6,913.02</u>
15	207	25/10/2006	Hall Hire	Z	318.50	0.00	318.50
Church Road Hall Total					<u>318.50</u>	<u>0.00</u>	<u>318.50</u>
16	217	25/10/2006	Hall Hire	Z	512.00	0.00	512.00
16	217	25/10/2006	Hall Hire	Z	20.25	0.00	20.25
Grove Hall Total					<u>532.25</u>	<u>0.00</u>	<u>532.25</u>
17	225	25/10/2006	Rent	Z	1,000.00	0.00	1,000.00
Sports Pavilion Total					<u>1,000.00</u>	<u>0.00</u>	<u>1,000.00</u>
20	287	25/10/2006	Hall Hire	Z	25.00	0.00	25.00
20	287	25/10/2006	Hall Hire	Z	21.25	0.00	21.25
20	287	25/10/2006	Hall Hire	Z	23.50	0.00	23.50
20	287	25/10/2006	Hall Hire	Z	85.00	0.00	85.00
20	287	25/10/2006	Hall Hire	Z	21.25	0.00	21.25
20	287	25/10/2006	Hall Hire	Z	30.00	0.00	30.00
20	287	25/10/2006	Hall Hire	Z	136.00	0.00	136.00
Senior Citizen's Hall Total					<u>342.00</u>	<u>0.00</u>	<u>342.00</u>
Grand Total of Income for October 2006					<u>2,500.32</u>	<u>6,781.45</u>	<u>9,281.77</u>

BER