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# SWANSCOMBE & GREENHITHE TOWN COUNCIL.

## Allotments & Cemeteries Sub- Committee.

Councillor B E Read (Chairman)  
Councillor Mrs S P Butterfill (Vice-Chairman)  
Councillor J A Hayes  
Councillor R J Lees  
Councillor Mrs L Manchester  
Councillor B R Parry

To all other Councillors: For information only

**A Meeting of the above Committee will be held on**

**Thursday 9 March 2017 at 7.15pm  
or on the rising of the Finance and General Purposes Committee  
meeting starting at 7.00pm**

**at The Council Offices, The Grove, Swanscombe, DA10 0GA.**

**Graham Blew  
Town Clerk**

Dated: 2 March 2017

Should any member have any questions regarding the content of the agenda or attached papers, please put them to the clerk's office 24 hours in advance of the meeting.

The Council Offices, The Grove, Swanscombe, Kent DA10 0GA  
Tel: (01322) 385513 Fax: (01322) 385849

## A G E N D A.

**The Quorum for Sub-Committees is one half of its Membership. If a Councillor is unable to attend, that Councillor can arrange for a substitute to attend in their place.**

1. Apologies for absence.
2. Substitutes.
3. Declarations of Interest in Items on the Agenda.

**At the Chairman's discretion the meeting will be adjourned at this point to accept questions from the public.**

4. To receive items deemed urgent by the Chairman / matters arising from the previous minutes and their position on the Agenda (*for information, not for decisions*).
5. To approve the Minutes of the Meeting held on 25 November 2015 (Town Council 8 December 2015).
6. **ANNUAL ALLOTMENT SITE INSPECTION (p).**

Members are asked to consider the information contained in the attached report following a visit undertaken on 16 February 2017 to each allotment site by the ATC/RFO, Councillor R J Lees and Bill Morrison (Chairman of the Allotment Association)

**Recommended:** To discuss and advise accordingly.

7. **ALLOTMENT ASSOCIATION OPERATIONAL UPDATE (p).**

Members are asked to consider the attached notes of a meeting held between Bill Morrison (Chairman of the Allotment Association) the Town Clerk and ATC/RFO, on the 28 February 2017 at the request of the Allotment Association.

**Recommended:** To discuss and advise accordingly.



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Swanscombe and Greenhithe Town Council Website:  
<http://www.swanscombeandgreenhithetowncouncil.gov.uk>

