

FGP 9/3/17

SGTC
TRANSFERS - JANUARY 2017

Date	Desc	From	To	Amount
10/01/2017	Bank to Bank Transfer	Current Account	Active Saver 1	12,160.69
10/01/2017	Bank to Bank Transfer	Current Account	Active Saver 1	5,000.00
12/01/2017	Bank to Bank Transfer	Active Saver 1	Current Account	23,769.15
19/01/2017	Bank to Bank Transfer	Active Saver 1	Current Account	1,059.12
26/01/2017	Bank to Bank Transfer	Active Saver 1	Current Account	5,798.41
16/01/2017	Bank to Bank Transfer	Active Saver 1 - Treasury Deposit	Active Saver 1	180,000.00
16/01/2017	Bank to Bank Transfer	Active Saver 2	Active Saver 1	10.57
16/01/2017	Bank to Bank Transfer	Active Saver 1	Active Saver 1 - Treasury Deposit	150,000.00
11/01/2017	Bank to Bank Transfer	Active Saver 2	Active Saver 1	238.02
16/01/2017	Bank to Bank Transfer	Active Saver 2 - Treasury Deposit	Active Saver 2	389,834.73
16/01/2017	Bank to Bank Transfer	Active Saver 2	Active Saver 2 - Treasury Deposit	389,834.73
			Total.....	1,157,705.42

**SGTC
TRANSFERS - FEBRUARY 2017**

Date	Desc	From	T	Amount
02/02/2017	Bank to Bank Transfer	Active Saver 1	Current Account	2,436.72
09/02/2017	Bank to Bank Transfer	Active Saver 1	Current Account	44,493.06
16/02/2017	Bank to Bank Transfer	Active Saver 1	Current Account	4,488.10
16/02/2017	Bank to Bank Transfer	Active Saver 1 - Treasury Deposit	Active Saver 1	150,000.00
16/02/2017	Bank to Bank Transfer	Active Saver 1	Active Saver 1 - Treasury Deposit	100,000.00
16/02/2017	Bank to Bank Transfer	Active Saver 2	Active Saver 1	9.93
16/02/2017	Bank to Bank Transfer	Active Saver 2 - Treasury Deposit	Active Saver 2	389,834.73
16/02/2017	Bank to Bank Transfer	Active Saver 2	Active Saver 2 - Treasury Deposit	389,834.73
			Total.....	1,081,097.27

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Listing of Receipts in each Code for All Cost Centres
(Between 01/01/2017 to 31/01/2017)

Cost Centre Administration				271 Miscellaneous Income				Supplier				Total			
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Vat Type	Net	Vat	Total	Supplier	Vat Type	Net	Vat	Total	
204	09/01/2017		Current Account		VAT Repayment	R	0.00	12,160.69	12,160.69	HMRC	R	0.00	12,160.69	12,160.69	
Subtotal for Code: Miscellaneous Income															
£0.00 £12,160.69 £12,160.69															
Cost Centre Bank Interest				274 Bank Interest				Supplier				Total			
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Vat Type	Net	Vat	Total	Supplier	Vat Type	Net	Vat	Total	
203	09/01/2017		Current Account		Bank Loyalty Reward	Z	11.19	0.00	11.19	Barclays	Z	11.19	0.00	11.19	
218	16/01/2017		Active Saver 1		Bank Interest	Z	4.88	0.00	4.88	Barclays	Z	4.88	0.00	4.88	
219	16/01/2017		Active Saver 2		Bank Interest	Z	10.57	0.00	10.57	Barclays	Z	10.57	0.00	10.57	
Subtotal for Code: Bank Interest															
£26.64 £0.00 £26.64															
Subtotal for Cost Centre: Administration															
26.64 12,160.69 12,187.33															
Cost Centre Church Road Hall				295 Hire Income				Supplier				Total			
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Vat Type	Net	Vat	Total	Supplier	Vat Type	Net	Vat	Total	
209	27/01/2017		Current Account		Hall Hire	Z	112.50	0.00	112.50	Various	Z	112.50	0.00	112.50	
Subtotal for Code: Hire Income															
£112.50 £0.00 £112.50															
Subtotal for Cost Centre: Church Road Hall															
112.50 0.00 112.50															
Cost Centre Heritage Community Hall				335 Hire Income				Supplier				Total			
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Vat Type	Net	Vat	Total	Supplier	Vat Type	Net	Vat	Total	
202	04/01/2017		Current Account		Hall Hire	Z	2,600.00	0.00	2,600.00	Craytots	Z	2,600.00	0.00	2,600.00	
210	03/01/2017		Active Saver 1		Hall Hire	Z	95.00	0.00	95.00	Shizendo Karate	Z	95.00	0.00	95.00	
211	05/01/2017		Active Saver 1		Hall Hire	Z	529.00	0.00	529.00	Alpha & Omega	Z	529.00	0.00	529.00	
214	10/01/2017		Active Saver 1		Hall Hire	Z	95.00	0.00	95.00	DBC	Z	95.00	0.00	95.00	
217	27/01/2017		Active Saver 1		Hall Hire	Z	23.00	0.00	23.00	Shizendo Karate	Z	23.00	0.00	23.00	
Subtotal for Code: Hire Income															
£3,342.00 £0.00 £3,342.00															
Subtotal for Cost Centre: Heritage Community Hall															
3,342.00 0.00 3,342.00															
Cost Centre Sports Pavilion				350 Rent Income				Supplier				Total			
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Vat Type	Net	Vat	Total	Supplier	Vat Type	Net	Vat	Total	
206	27/01/2017		Current Account		Rent	Z	1,410.71	0.00	1,410.71	The Pavilion Community Sports & Z	Z	1,410.71	0.00	1,410.71	
Subtotal for Code: Rent Income															
£1,410.71 £0.00 £1,410.71															
Subtotal for Cost Centre: Sports Pavilion															
1,410.71 0.00 1,410.71															
Cost Centre Town Council Offices Community Hall				370 Hire Income				Supplier				Total			
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Vat Type	Net	Vat	Total	Supplier	Vat Type	Net	Vat	Total	
207	27/01/2017		Current Account		Hall Hire	Z	1,475.50	0.00	1,475.50	Cygnets	Z	1,475.50	0.00	1,475.50	

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Listing of Receipts in each Code for All Cost Centres
(Between 01/01/2017 to 31/01/2017)

208	27/01/2017	Current Account	Hall Hire	Various	Z	29.00	0.00	29.00
212	09/01/2017	Active Saver 1	Hall Hire	North Kent Karate	Z	275.50	0.00	275.50
213	10/01/2017	Active Saver 1	Hall Hire	Various	Z	87.00	0.00	87.00
215	20/01/2017	Active Saver 1	Hall Hire	WeightWatchers	Z	152.00	0.00	152.00
216	20/01/2017	Active Saver 1	Hall Hire	DBC	Z	28.50	0.00	28.50
Subtotal for Code: Hire Income						£2,047.50	£0.00	£2,047.50
Subtotal for Cost Centre: Town Council Offices Comr						2,047.50	0.00	2,047.50

Cost Centre Old Fire Station Cafe

Code Number	Date	395 Cafe Income	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 205	27/01/2017	Current Account	Food Sales	Old Fire Station Cafe	S	524.56	131.14	655.70
Subtotal for Code: Cafe Income						£524.56	£131.14	£655.70
Subtotal for Cost Centre: Old Fire Station Cafe						524.56	131.14	655.70
TOTALS						£7,463.91	£12,291.83	£19,755.74

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Listing of Payments in each Code for All Cost Centres
(Between 01/01/2017 to 31/01/2017)

Cost Centre Public Lighting			1 Supply & Maintenance			Supplier			Vat Type			Net			Total		
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total							
Vchr.	1006	12/01/2017	Current Account	DD	Electricity - Street Lighting	E-on	L	84.65	4.23	88.88							
					Subtotal for Code: Supply & Maintenance			£84.65	£4.23	£88.88							
Cost Centre Christmas Lighting			3 Christmas Lighting			Supplier			Vat Type			Net			Total		
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total							
Vchr.	995	12/01/2017	Current Account	DC	Christmas Lighting - 2nd Instalmen	Festive International Lighting	S	1,140.00	228.00	1,368.00							
					Subtotal for Code: Christmas Lighting			£1,140.00	£228.00	£1,368.00							
					Subtotal for Cost Centre: Public Lighting			1,224.65	232.23	1,456.88							
Cost Centre Parks Establishment			40 Wages			Supplier			Vat Type			Net			Total		
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total							
Vchr.	989	05/01/2017	Current Account	DC	Park Keeper Contract	Night & Day Security	Z	1,281.25	0.00	1,281.25							
	1008	12/01/2017	Current Account	DC	Pension E'ee	KCC - LGPS	Z	119.81	0.00	119.81							
	1015	12/01/2017	Current Account	DC	Pension E'er	KCC - LGPS	Z	219.35	0.00	219.35							
	1016	12/01/2017	Current Account	DC	Pension Employer Secondary Cont	KCC - LGPS	Z	516.66	0.00	516.66							
	1021	12/01/2017	Current Account	DD	Pension E'ee	Intelligent Money	Z	20.03	0.00	20.03							
	1022	12/01/2017	Current Account	DD	Pension E'er	Intelligent Money	Z	10.02	0.00	10.02							
	1024	12/01/2017	Current Account	DC	PAYE	HMRC	Z	239.20	0.00	239.20							
	1030	12/01/2017	Current Account	DC	NI	HMRC	Z	729.00	0.00	729.00							
	1032	12/01/2017	Current Account	DC	Wages	SGTC	Z	3,986.26	0.00	3,986.26							
	1076	26/01/2017	Current Account	DD	Pension E'ee	Intelligent Money	Z	20.03	0.00	20.03							
	1077	26/01/2017	Current Account	DD	Pension E'er	Intelligent Money	Z	10.02	0.00	10.02							
	1080	26/01/2017	Current Account	DD	Pension E'ee	KCC - LGPS	Z	119.81	0.00	119.81							
	1081	26/01/2017	Current Account	DD	Pension E'er	KCC - LGPS	Z	219.35	0.00	219.35							
	1082	26/01/2017	Current Account	DC	Pension Employer Secondary Cont	KCC - LGPS	Z	516.67	0.00	516.67							
	1092	26/01/2017	Current Account	DC	PAYE	HMRC	Z	251.80	0.00	251.80							
	1093	26/01/2017	Current Account	DC	NI	HMRC	Z	690.82	0.00	690.82							
					Subtotal for Code: Wages			£8,950.08	£0.00	£8,950.08							
Cost Centre Equipment/Materials			41 Equipment/Materials			Supplier			Vat Type			Net			Total		
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total							
Vchr.	975	05/01/2017	Current Account	DC	Cleaning Materials	KCC - KCS	S	9.90	1.98	11.88							
	979	05/01/2017	Current Account	DD	Credit card fee - Path Repairs	Barclaycard	S	124.00	24.80	148.80							
	984	05/01/2017	Current Account	DC	Skip Hire	Pinden Ltd	S	215.00	43.00	258.00							
	986	05/01/2017	Current Account	DC	Parks Equipment - Painting Suppli	Discount Builders Merchants	S	36.60	7.32	43.92							
	991	12/01/2017	Current Account	DC	Parks Equipment - Signage and Pi	Discount Builders Merchants	S	74.70	14.94	89.64							
	992	12/01/2017	Current Account	DC	Sports Ground Supplies	Eden Park (STMS) Ltd	S	415.10	83.02	498.12							
	1001	12/01/2017	Current Account	DC	Skip Hire	Pinden Ltd	S	215.00	43.00	258.00							

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Listing of Payments in each Code for All Cost Centres
(Between 01/01/2017 to 31/01/2017)

1045	19/01/2017	Current Account	DC	Parks Equipment - Paint	Discount Builders Merchants	S	57.16	11.43	68.59
1046	19/01/2017	Current Account	DC	Boot Scraper - Knockhall Park	Sportsmark Ltd	S	274.62	54.92	329.54
1048	26/01/2017	Current Account	713965	Parks Clothing - Trousers	Petty Cash	Z	20.00	0.00	20.00
1049	26/01/2017	Current Account	713965	Parks Clothing - Boots	Petty Cash	Z	24.90	0.00	24.90
1072	26/01/2017	Current Account	DC	Parks Equipment - Sand & Wood	Discount Builders Merchants	S	43.00	8.60	51.60
1073	26/01/2017	Current Account	DD	Signs - No Motorbikes	Barclaycard	Z	240.94	0.00	240.94
1074	26/01/2017	Current Account	DD	Stationary	Barclaycard	Z	43.50	0.00	43.50
							£1,794.42	£293.01	£2,087.43

Code Number 43 Fuel

Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
981	05/01/2017	Current Account	DD	Fuel	Asda Stores Ltd (Allstar)	S	199.22	39.85	239.07
							£199.22	£39.85	£239.07

Code Number 45 Telephone

Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1003	12/01/2017	Current Account	DD	Phone Bill - Parks	British Telecom	S	40.60	8.12	48.72
1044	19/01/2017	Current Account		Phone Bill - Parks	O2	S	9.63	1.93	11.56
							£50.23	£10.05	£60.28
							10,993.95	342.91	11,336.86

Cost Centre Administration

Code Number 230 Wages

Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1009	12/01/2017	Current Account	DC	Pension E'ee	KCC - LGPS	Z	364.89	0.00	364.89
1014	12/01/2017	Current Account	DC	Pension E'er	KCC - LGPS	Z	553.31	0.00	553.31
1017	12/01/2017	Current Account	DC	Pension Employer Secondary Cont	KCC - LGPS	Z	1,033.32	0.00	1,033.32
1020	12/01/2017	Current Account	DD	Pension E'ee	Intelligent Money	Z	58.54	0.00	58.54
1023	12/01/2017	Current Account	DD	Pension E'er	Intelligent Money	Z	29.28	0.00	29.28
1025	12/01/2017	Current Account	DC	PAYE	HMRC	Z	916.80	0.00	916.80
1029	12/01/2017	Current Account	DC	NI	HMRC	Z	1,504.70	0.00	1,504.70
1031	12/01/2017	Current Account	DC	Wages	SGTC	Z	6,730.44	0.00	6,730.44
1078	26/01/2017	Current Account	DD	Pension E'er	Intelligent Money	Z	29.28	0.00	29.28
1079	26/01/2017	Current Account	DD	Pension E'ee	Intelligent Money	Z	58.54	0.00	58.54
1083	26/01/2017	Current Account	DD	Pension Employer Secondary Cont	KCC - LGPS	Z	1,033.32	0.00	1,033.32
1084	26/01/2017	Current Account		Pension E'er	KCC - LGPS	Z	553.31	0.00	553.31
1085	26/01/2017	Current Account		Pension E'ee	KCC - LGPS	Z	364.89	0.00	364.89
1094	26/01/2017	Current Account	DC	NI	HMRC	Z	1,504.70	0.00	1,504.70
1095	26/01/2017	Current Account	DC	PAYE	HMRC	Z	919.60	0.00	919.60
							£15,654.92	£0.00	£15,654.92

Code Number 231 Furniture, Fixtures & Fittings

Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total

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Listing of Payments in each Code for All Cost Centres (Between 01/01/2017 to 31/01/2017)

977	05/01/2017	Current Account	DC	Cleaning Equipment - New Hoover	KCC - KCS	S	125.30	25.06	150.36
				Subtotal for Code: Furniture, Fixtures & Fitting			£125.30	£25.06	£150.36
233 Stationary, Advertising & Postage									
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
976	05/01/2017	Current Account	DC	Cleaning Materials	KCC - KCS	S	6.20	1.24	7.44
978	05/01/2017	Current Account	DD	Postage	Franco typ Postalia Ltd	Z	100.00	0.00	100.00
993	12/01/2017	Current Account	DC	Cleaning Materials	KCC - KCS	S	27.90	5.58	33.48
994	12/01/2017	Current Account	DC	Stationery	KCC - KCS	S	62.50	12.50	75.00
997	12/01/2017	Current Account	DC	Stationery	Viking Direct	S	6.68	1.34	8.02
1052	26/01/2017	Current Account	713965	Stamps	Petty Cash	Z	33.32	0.00	33.32
1064	26/01/2017	Current Account	DC	Postage	Franco typ Postalia Ltd	Z	100.00	0.00	100.00
1069	26/01/2017	Current Account	DC	Stationery	KCC - KCS	S	9.00	1.80	10.80
				Subtotal for Code: Stationary, Advertising & F			£345.60	£22.46	£368.06
234 Telephone / Internet									
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1004	12/01/2017	Current Account	DD	Phone Bill - Admin Lift Alarm Line	British Telecom	S	66.63	13.33	79.96
1005	12/01/2017	Current Account	DD	Phone Bill - Admin Internet	British Telecom	S	63.60	12.72	76.32
1038	12/01/2017	Current Account	DC	Use of Personal Mobiles - TC and I	SGTC	Z	25.00	0.00	25.00
1039	19/01/2017	Current Account	DD	Phone Bill - Admin Fax Line	British Telecom	S	67.06	13.41	80.47
1055	26/01/2017	Current Account	713965	Mobile Phone Top Up Voucher	Petty Cash	Z	10.00	0.00	10.00
1065	26/01/2017	Current Account	DD	Phone Bill - Admin Alarm Line	British Telecom	S	63.60	12.72	76.32
1066	26/01/2017	Current Account	DD	Phone Bill - Admin Line	British Telecom	S	463.44	92.68	556.12
				Subtotal for Code: Telephone / Internet			£759.33	£144.86	£904.19
235 Mileage Allowance									
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1037	12/01/2017	Current Account	DC	Mileage	SGTC	Z	72.15	0.00	72.15
				Subtotal for Code: Mileage Allowance			£72.15	£0.00	£72.15
237 Subscriptions / Publications									
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
980	05/01/2017	Current Account	DD	Credit card fee - Land Registry & C	Barclaycard	Z	38.00	0.00	38.00
988	05/01/2017	Current Account	DC	Membership Renewal	Fields In Trust	Z	50.00	0.00	50.00
				Subtotal for Code: Subscriptions / Publication			£88.00	£0.00	£88.00
238 Town Mayor's Allowance									
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1056	26/01/2017	Current Account	713965	Stamps for Christmas Cards	Petty Cash	Z	19.80	0.00	19.80
1057	26/01/2017	Current Account	713965	Buffet for Christmas Meeting	Petty Cash	Z	61.10	0.00	61.10
1058	26/01/2017	Current Account	713964	Charity Mayoral Event Payment	Mayor of Darford	Z	24.00	0.00	24.00
				Subtotal for Code: Town Mayor's Allowance			£104.90	£0.00	£104.90
245 Miscellaneous Expenditure									
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total

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Listing of Payments in each Code for All Cost Centres
(Between 01/01/2017 to 31/01/2017)

1051	26/01/2017	Current Account	713965	Replacement Keys - Shutters	Petty Cash	Z	21.00	0.00	21.00
1053	26/01/2017	Current Account	713965	Newspapers	Petty Cash	Z	2.00	0.00	2.00
1054	26/01/2017	Current Account	713965	Padlocks and Keys	Petty Cash	Z	8.97	0.00	8.97
Code Number		247 Staff Training			Subtotal for Code: Miscellaneous Expenditure		£31.97	£0.00	£31.97
Vchr.	Date	Minute	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
985	05/01/2017	Current Account	DC	Staff Training - Allotment Law - Tov	KALC	S	60.00	12.00	72.00
					Subtotal for Code: Staff Training		£60.00	£12.00	£72.00
Code Number	Date	Minute	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
990	12/01/2017	Current Account	DC	IT Support & Maintenance	ABC ICT Ltd	S	250.00	50.00	300.00
1075	26/01/2017	Current Account	DD	Heritage Park Domain Name	Barclaycard	Z	57.46	0.00	57.46
					Subtotal for Code: IT Services		£307.46	£50.00	£357.46
Code Number	Date	Minute	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
983	05/01/2017	Current Account	DC	Lift Maintenance Contract - Quarter	Schindler Ltd	S	407.80	81.56	489.36
1000	12/01/2017	Current Account	DC	Hygiene Services	Cannon	S	36.39	7.28	43.67
1002	12/01/2017	Current Account	DC	Window Cleaning	Chapman	Z	40.00	0.00	40.00
1042	19/01/2017	Current Account	DC	Replace External & Chamber High	Focus Electrical	S	135.00	27.00	162.00
1070	26/01/2017	Current Account	DC	Plumbing Repair - Office Gents	LW Burt & Son Ltd	S	39.98	7.99	47.97
1071	26/01/2017	Current Account	DC	Light Bulbs - Emergency Lights	Gurney & White	S	28.50	5.70	34.20
					Subtotal for Code: Council Offices Building M		£687.67	£129.53	£817.20
Code Number	Date	Minute	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
982	05/01/2017	Current Account	DD	Bank Charges	Barclays	Z	55.91	0.00	55.91
1063	26/01/2017	Current Account		Bank Charges	Barclays	Z	38.89	0.00	38.89
					Subtotal for Code: Bank Interest		£94.80	£0.00	£94.80
					Subtotal for Cost Centre: Administration		18,332.10	383.91	18,716.01
Code Number	Date	Minute	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1027	12/01/2017	Current Account	DC	PAYE	HMRC	Z	33.80	0.00	33.80
1036	12/01/2017	Current Account	DC	Wages	SGTC	Z	358.59	0.00	358.59
1098	26/01/2017	Current Account	DC	PAYE	HMRC	Z	33.80	0.00	33.80
					Subtotal for Code: Wages		£426.19	£0.00	£426.19
Code Number	Date	Minute	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1040	19/01/2017	Current Account	DC	Emergency Light Test and Inspecti	Focus Electrical	S	135.00	27.00	162.00
					Subtotal for Code: Repairs & Maintenance		£135.00	£27.00	£162.00

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Listing of Payments in each Code for All Cost Centres (Between 01/01/2017 to 31/01/2017)

Cost Centre Heritage Community Hall				Subtotal for Cost Centre: Church Road Hall						
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
320 Wages										
Vchr.	1026	12/01/2017	Current Account	DC	PAYE	HMRC	Z	93.80	0.00	93.80
	1035	12/01/2017	Current Account	DC	Wages	SGTC	Z	374.94	0.00	374.94
	1097	26/01/2017	Current Account	DC	PAYE	HMRC	Z	93.60	0.00	93.60
						Subtotal for Code: Wages		£562.34	£0.00	£562.34
321 Repairs & Maintenance										
Vchr.	999	12/01/2017	Current Account	DC	Hygiene Services	Cannon	S	5.11	1.02	6.13
	1041	19/01/2017	Current Account	DC	Emergency Light Test and Inspecti	Focus Electrical	S	135.00	27.00	162.00
						Subtotal for Code: Repairs & Maintenance		£140.11	£28.02	£168.13
322 Gas & Electricity										
Vchr.	987	05/01/2017	Current Account	DD	Gas	KCC - Laser	L	43.77	2.19	45.96
	996	12/01/2017	Current Account	DD	Gas	KCC - Laser	L	88.50	4.43	92.93
						Subtotal for Code: Gas & Electricity		£132.27	£6.62	£138.89
323 Cleaning Materials										
Vchr.	1067	26/01/2017	Current Account	DC	Cleaning Materials	KCC - KCS	S	17.80	3.56	21.36
						Subtotal for Code: Cleaning Materials		£17.80	£3.56	£21.36
327 Miscellaneous Expenditure										
Vchr.	1050	26/01/2017	Current Account	713965	Replacement Keys - Shed	Petty Cash	Z	3.15	0.00	3.15
						Subtotal for Code: Miscellaneous Expenditure		£3.15	£0.00	£3.15
						Subtotal for Cost Centre: Heritage Community Hall		855.67	38.20	893.87
Cost Centre Town Council Offices Community Hall										
360 Wages										
Vchr.	1011	12/01/2017	Current Account	DC	Pension E'ee	KCC - LGPS	Z	30.73	0.00	30.73
	1012	12/01/2017	Current Account	DC	Pension E'er	KCC - LGPS	Z	66.49	0.00	66.49
	1019	12/01/2017	Current Account	DC	Pension Employer Secondary Cont	KCC - LGPS	Z	516.67	0.00	516.67
	1034	12/01/2017	Current Account	DC	Wages	SGTC	Z	527.97	0.00	527.97
	1089	26/01/2017	Current Account		Pension Employer Secondary Cont	KCC - LGPS	Z	516.67	0.00	516.67
	1090	26/01/2017	Current Account		Pension E'er	KCC - LGPS	Z	66.49	0.00	66.49
	1091	26/01/2017	Current Account		Pension E'ee	KCC - LGPS	Z	30.73	0.00	30.73
						Subtotal for Code: Wages		£1,755.75	£0.00	£1,755.75

SGTC
Listing of Payments in each Code for All Cost Centres
(Between 01/01/2017 to 31/01/2017)

Code Number		363 Cleaning Materials		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total	
Vchr.	Date	Minute	Bank	DC	DC												
1043	19/01/2017		Current Account				Cleaning Materials	KCC - KCS	S			2.05	0.41			2.46	
1068	26/01/2017		Current Account				Cleaning Materials	KCC - KCS	S			39.60	7.92			47.52	
Subtotal for Code: Cleaning Materials													£41.65	£8.33	£49.98		
Subtotal for Cost Centre: Town Council Offices Comr													1,797.40	8.33	1,805.73		

Code Number		380 Wages		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total	
Vchr.	Date	Minute	Bank	DC	DC												
1010	12/01/2017		Current Account				Pension E'ee	KCC - LGPS	Z			38.35	0.00			38.35	
1013	12/01/2017		Current Account				Pension E'er	KCC - LGPS	Z			82.97	0.00			82.97	
1018	12/01/2017		Current Account				Pension Employer Secondary Cont	KCC - LGPS	Z			516.67	0.00			516.67	
1028	12/01/2017		Current Account				NI	HMRC	Z			5.64	0.00			5.64	
1033	12/01/2017		Current Account				Wages	SGTC	Z			750.58	0.00			750.58	
1086	26/01/2017		Current Account				Pension E'ee	KCC - LGPS	Z			43.69	0.00			43.69	
1087	26/01/2017		Current Account				Pension E'er	KCC - LGPS	Z			94.53	0.00			94.53	
1088	26/01/2017		Current Account				Pension Employer Secondary Cont	KCC - LGPS	Z			516.67	0.00			516.67	
1096	26/01/2017		Current Account				NI	HMRC	Z			31.44	0.00			31.44	
Subtotal for Code: Wages													£2,080.54	£0.00	£2,080.54		

Code Number		381 Food/Supplies		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total	
Vchr.	Date	Minute	Bank	BANKADJ	BANKADJ												
1059	26/01/2017		Current Account				Food Supplies	Asda Stores Ltd	Z			95.59	0.00			95.59	
1060	26/01/2017		Current Account				Food Supplies	Poundland	Z			2.00	0.00			2.00	
1061	26/01/2017		Current Account				Food Supplies	Nilla	Z			86.55	0.00			86.55	
Subtotal for Code: Food/Supplies													£184.14	£0.00	£184.14		

Code Number		382 Furniture, Fixtures & Equipment (i)		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total	
Vchr.	Date	Minute	Bank	DD	BANKADJ												
1007	12/01/2017		Current Account				Coffee Machine Monthly Rental	Tchibo Coffee International Ltd	S			65.00	13.00			78.00	
1062	26/01/2017		Current Account				Newspapers	Local Shops	Z			23.00	0.00			23.00	
Subtotal for Code: Furniture, Fixtures & Equip													£88.00	£13.00	£101.00		

Code Number		389 Maintenance		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total	
Vchr.	Date	Minute	Bank	DC	DC												
998	12/01/2017		Current Account				Waste Bin Collection	Viridor Waste Kent Ltd	S			48.60	9.72			58.32	
1047	19/01/2017		Current Account				Hygiene Services	Cannon	S			67.08	13.42			80.50	
Subtotal for Code: Maintenance													£115.68	£23.14	£138.82		
Subtotal for Cost Centre: Old Fire Station Cafe													2,468.36	36.14	2,504.50		

TOTALS **£36,233.32** **£1,068.72** **£37,302.04**

SGTC

Listing of Receipts in each Code for All Cost Centres
(Between 01/02/2017 to 28/02/2017)

Cost Centre	Other Projects									
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
233	22/02/2017		Active Saver 1		KCC Funding Contribution - Summ	Kent County Council	Z	500.00	0.00	500.00
					Subtotal for Code: General Projects (inc. Surr			£500.00	£0.00	£500.00
					Subtotal for Cost Centre: Other Projects			500.00	0.00	500.00
Cost Centre	Allotments									
Code Number	218	Rent Income								
Vchr.	226	22/02/2017	Current Account		Unclaimed Allotment Key Deposits	Various	Z	20.00	0.00	20.00
					Subtotal for Code: Rent Income			£20.00	£0.00	£20.00
					Subtotal for Cost Centre: Allotments			20.00	0.00	20.00
Cost Centre	Administration									
Code Number	241	Legal Fees								
Vchr.	227	22/02/2017	Current Account		Refund for Legal Costs	Hatten Wyatt	Z	112.00	0.00	112.00
					Subtotal for Code: Legal Fees			£112.00	£0.00	£112.00
Code Number	274	Bank Interest								
Vchr.	220	06/02/2017	Current Account		Loyalty Reward	Barclays	Z	7.78	0.00	7.78
	232	16/02/2017	Active Saver 1		Bank Interest	Barclays	Z	3.82	0.00	3.82
	235	16/02/2017	Active Saver 2		Bank Interest	Barclays	Z	9.93	0.00	9.93
					Subtotal for Code: Bank Interest			£21.53	£0.00	£21.53
					Subtotal for Cost Centre: Administration			133.53	0.00	133.53
Cost Centre	Church Road Hall									
Code Number	295	Hire Income								
Vchr.	223	22/02/2017	Current Account		Hall Hire	Various	Z	262.50	0.00	262.50
					Subtotal for Code: Hire Income			£262.50	£0.00	£262.50
					Subtotal for Cost Centre: Church Road Hall			262.50	0.00	262.50
Cost Centre	Heritage Community Hall									
Code Number	335	Hire Income								
Vchr.	231	10/02/2017	Active Saver 1		Hall Hire	DBC	Z	76.00	0.00	76.00
	234	23/02/2017	Active Saver 1		Hall Hire	Ebbsfleet Development Corporatir	Z	100.00	0.00	100.00
					Subtotal for Code: Hire Income			£176.00	£0.00	£176.00
					Subtotal for Cost Centre: Heritage Community Hall			176.00	0.00	176.00
Cost Centre	Sports Pavilion									

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Listing of Receipts in each Code for All Cost Centres
 (Between 01/02/2017 to 28/02/2017)

Code Number	350 Rent Income	Bank	Current Account	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 222	22/02/2017	Current Account			Rent	The Pavilion Community Sports & Z	Z	1,410.71	0.00	1,410.71
Subtotal for Code: Rent Income										£1,410.71
Subtotal for Cost Centre: Sports Pavilion										1,410.71

Code Number	370 Hire Income	Bank	Current Account	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 224	22/02/2017	Current Account			Hall Hire	Various	Z	45.00	0.00	45.00
225	22/02/2017	Current Account			Hall Hire	Various	Z	100.00	0.00	100.00
228	22/02/2017	Current Account			Hall Hire	Cygnets	Z	2,184.00	0.00	2,184.00
229	01/02/2017	Active Saver 1			Hall Hire	North Kent Karate	Z	380.00	0.00	380.00
230	10/02/2017	Active Saver 1			Hall Hire	DBC	Z	133.00	0.00	133.00
Subtotal for Code: Hire Income										£2,842.00
Subtotal for Cost Centre: Town Council Offices Comm										2,842.00

Code Number	395 Cafe Income	Bank	Current Account	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 221	22/02/2017	Current Account			Food Sales	Old Fire Station Cafe	S	484.92	121.23	606.15
Subtotal for Code: Cafe Income										£484.92
Subtotal for Cost Centre: Old Fire Station Cafe										484.92

TOTALS **£5,829.66** **£121.23** **£5,950.89**

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Listing of Payments in each Code for All Cost Centres
(Between 01/02/2017 to 28/02/2017)

Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Cost Centre Public Lighting										
1 Supply & Maintenance										
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1131	09/02/2017		Current Account	DD	Electricity - Street Lighting	E-on	L	84.65	4.23	88.88
								£84.65	£4.23	£88.88
								Subtotal for Code: Supply & Maintenance		
3 Christmas Lighting										
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1102	02/02/2017		Current Account	DC	Christmas Lighting - Electricity	EDF Energy	L	37.19	1.86	39.05
1103	02/02/2017		Current Account	DC	Christmas Lighting - Electricity	EDF Energy	L	37.90	1.90	39.80
								£75.09	£3.76	£78.85
								Subtotal for Code: Christmas Lighting		
								159.74	7.99	167.73
								Subtotal for Cost Centre: Public Lighting		
40 Wages										
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1107	02/02/2017		Current Account	DC	Park Keeper Contract	Night & Day Security	Z	1,281.25	0.00	1,281.25
1136	09/02/2017		Current Account	DC	Wages	SGTC	Z	3,339.64	0.00	3,339.64
								£4,620.89	£0.00	£4,620.89
								Subtotal for Code: Wages		
41 Equipment/Materials										
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1113	09/02/2017		Current Account	DC	Parks Equipment - Brushes	Trade UK	S	15.48	3.10	18.58
1122	09/02/2017		Current Account	DC	Skip Hire	Pinden Ltd	S	215.00	43.00	258.00
1128	09/02/2017		Current Account	DC	Parks Equipment - Motor Parts & /	Ernest Doe & Sons Ltd	S	51.86	10.37	62.23
1133	09/02/2017		Current Account	DC	Parks Equipment - Installation Equ	Discount Builders Merchants	S	35.09	7.02	42.11
1168	23/02/2017		Current Account	BANKADJ	Parks Clothing - D Hayes	Petty Cash	Z	20.00	0.00	20.00
1177	23/02/2017		Current Account	DC	Cleaning Equipment	KCC - KCS	S	79.75	15.95	95.70
1180	23/02/2017		Current Account	DC	Parks Equipment - Play Equipment	Wicksteed Leisure Ltd	S	217.00	43.40	260.40
1186	23/02/2017		Current Account	DC	Site Survey - Knockhall Changing F	Fabrication Site Services	S	250.00	50.00	300.00
								£884.18	£172.84	£1,057.02
								Subtotal for Code: Equipment/Materials		
43 Fuel										
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1099	02/02/2017		Current Account	DD	Fuel	Asda Stores Ltd (Allstar)	S	244.28	48.35	292.63
								£244.28	£48.35	£292.63
								Subtotal for Code: Fuel		
44 Fencing										
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1129	09/02/2017		Current Account	DC	New Gate - 5 Play Areas	Steelway	S	3,280.30	656.05	3,936.35
								£3,280.30	£656.05	£3,936.35
								Subtotal for Code: Fencing		
45 Telephone										
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1146	16/02/2017		Current Account	DD	Phone Bill - Parks	O2	S	9.63	1.93	11.56

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Listing of Payments in each Code for All Cost Centres
(Between 01/02/2017 to 28/02/2017)

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
48 Gas/Electricity									
Vchr.	1104	02/02/2017	DC	Electricity - Bowls Pavilion	EDF Energy	Z	29.00	0.00	29.00
	1148	16/02/2017	DD	Electricity - Bowls Pavilion	KCC - Laser	L	62.46	3.12	65.58
	1172	23/02/2017	DD	Electricity - Bowls Pavilion	KCC - Laser	L	184.61	9.23	193.84
Subtotal for Code: Gas/Electricity							£276.07	£12.35	£288.42
Subtotal for Code: Telephone							£9.63	£1.93	£11.56
49 Playground Equipment & Mainteni									
Vchr.	1118	09/02/2017	DC	Replacement Swings - Saxon & Kn	Caloo Ltd	S	4,950.00	990.00	5,940.00
	1155	16/02/2017	DC	Playground Equipment - Dome Bro	Playdale Playgrounds Ltd	S	256.00	51.20	307.20
Subtotal for Code: Playground Equipment & h							£5,206.00	£1,041.20	£6,247.20
54 Trees									
Vchr.	1181	23/02/2017	DC	Chipping at Heritage Park	SL Tree Care Ltd	S	256.00	51.20	307.20
Subtotal for Code: Trees							£256.00	£51.20	£307.20
Subtotal for Cost Centre: Parks Establishment							14,777.35	1,983.92	16,761.27
121 General Projects (inc. Summer En									
Vchr.	1179	23/02/2017	DC	Community Litter Picking Equipmer	KCC - KCS	S	610.75	121.40	732.15
Subtotal for Code: General Projects (inc. Surr							£610.75	£121.40	£732.15
Subtotal for Cost Centre: Other Projects							610.75	121.40	732.15
155 Management Fee									
Vchr.	1134	09/02/2017	DC	Management Fee	GCLL	S	14,250.00	2,850.00	17,100.00
Subtotal for Code: Management Fee							£14,250.00	£2,850.00	£17,100.00
Subtotal for Cost Centre: Leisure Centre							14,250.00	2,850.00	17,100.00
230 Wages									
Vchr.	1135	09/02/2017	DC	Wages	SGTC	Z	6,695.44	0.00	6,695.44
Subtotal for Code: Wages							£6,695.44	£0.00	£6,695.44
231 Furniture, Fixtures & Fittings									
Vchr.	1144	16/02/2017	DC	Office Equipment	KCC - KCS	S	35.75	7.15	42.90
	1154	16/02/2017	DC	Staff Hi-Viz Jackets	Tester	S	87.45	17.49	104.94
Subtotal for Code: Furniture, Fixtu							£123.20	£24.64	£147.84

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Listing of Payments in each Code for All Cost Centres
(Between 01/02/2017 to 28/02/2017)

Code Number	Date	232 Photocopier	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	1178	23/02/2017		Photocopier Rental	KCC - KCS	S	189.75	37.95	227.70
			DC		Subtotal for Code: Photocopier		£189.75	£37.95	£227.70
Code Number	Date	233 Stationary, Advertising & Postage	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	1106	02/02/2017		Stationary	KCC - KCS	S	4.10	0.82	4.92
	1110	09/02/2017		Postage Adjustment	Francotyp Postalia Ltd	S	36.00	7.20	43.20
	1176	23/02/2017		P60 Year End	Sage	S	27.46	5.49	32.95
			DC		Subtotal for Code: Stationary, Advertising & F		£67.56	£13.51	£81.07
Code Number	Date	234 Telephone / Internet	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	1115	09/02/2017		Phone Bill - Admin Internet	British Telecom	S	101.50	20.30	121.80
	1142	09/02/2017		Use of Personal Mobiles - TC and I	SGTC	S	20.83	4.17	25.00
			DC		Subtotal for Code: Telephone / Internet		£122.33	£24.47	£146.80
Code Number	Date	235 Mileage Allowance	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	1141	09/02/2017		Mileage	SGTC	L	59.52	1.58	61.10
			DC		Subtotal for Code: Mileage Allowance		£59.52	£1.58	£61.10
Code Number	Date	239 Civic Reception	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	1162	23/02/2017		Glass Hire Charge	Petty Cash	Z	20.00	0.00	20.00
			BANKADJ		Subtotal for Code: Civic Reception		£20.00	£0.00	£20.00
Code Number	Date	241 Legal Fees	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	1127	09/02/2017		Consultancy on HLF Bid	Walk Tall	Z	1,750.00	0.00	1,750.00
			DC		Subtotal for Code: Legal Fees		£1,750.00	£0.00	£1,750.00
Code Number	Date	243 Internal Audit Fees	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	1116	09/02/2017		Interim Internal Audit	Robbins	Z	125.00	0.00	125.00
			DC		Subtotal for Code: Internal Audit Fees		£125.00	£0.00	£125.00
Code Number	Date	245 Miscellaneous Expenditure	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	1100	02/02/2017		Pre-employment Health Questionn:	Preventative Health Care Compar	S	70.00	14.00	84.00
	1119	09/02/2017		Swancombe Memorial Book	St Johns History Society	Z	15.00	0.00	15.00
	1153	16/02/2017		Budget Statement Printing & Distrib	Dor-2-Dor	S	709.06	102.70	811.76
	1158	16/02/2017		Pre-employment Health Questionn:	Preventative Health Care Compar	S	26.75	5.35	32.10
	1160	23/02/2017		Newspapers	Petty Cash	Z	4.00	0.00	4.00
	1161	23/02/2017		Parking	Petty Cash	Z	1.00	0.00	1.00
			BANKADJ						
			BANKADJ						

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Listing of Payments in each Code for All Cost Centres
(Between 01/02/2017 to 28/02/2017)

Code Number		247 Staff Training		Cheq. No.		Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Minute	Bank	DC	DD						
1121	09/02/2017		Current Account	DC		Staff Training - Media - Town Clerk	KALC	S	60.00	12.00	72.00
1183	23/02/2017		Current Account	DD		Excel Training x 2 Admin Staff	Barclaycard	Z	44.00	0.00	44.00
Subtotal for Code: Staff Training									£104.00	£12.00	£116.00
Subtotal for Code: Miscellaneous Expenditure								£825.81	£122.05	£947.86	
Code Number		248 Member Training		Cheq. No.		Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Minute	Bank	DC <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td>							
1120	09/02/2017		Current Account	DC		Member Training x 1 - Media Traini	KALC	S	60.00	12.00	72.00
Subtotal for Code: Member Training									£60.00	£12.00	£72.00
Code Number		249 IT Services		Cheq. No.		Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Minute	Bank	DC <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td>							
1101	02/02/2017		Current Account	DC		IT Support & Maintenance	ABC ICT Ltd	S	250.00	50.00	300.00
1182	23/02/2017		Current Account	DD		Adobe Software	Barclaycard	Z	378.00	0.00	378.00
Subtotal for Code: IT Services									£628.00	£50.00	£678.00
Code Number		251 Council Offices Building Maintena		Cheq. No.		Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Minute	Bank	DC <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td>							
1123	09/02/2017		Current Account	DC		Legionella Water Testing	All Clear Water Solutions Ltd	S	455.00	91.00	546.00
1130	09/02/2017		Current Account	DC		CCTV/Alarm & Access Annual Mai	Active Security Group	S	932.54	186.51	1,119.05
1143	16/02/2017		Current Account	DX		Keyholding Service	G4S	S	1,476.16	295.23	1,771.39
1157	16/02/2017		Current Account	DC		Plumbing Repair - Gents Urinal	LW Burt & Son Ltd	S	396.84	79.37	476.21
1175	23/02/2017		Current Account	DC		Key Holder Payment - Price Increa	G4S	S	70.24	14.05	84.29
Subtotal for Code: Council Offices Building M									£3,330.78	£666.16	£3,996.94
Code Number		274 Bank Interest		Cheq. No.		Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Minute	Bank	DC <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td>							
1184	23/02/2017		Current Account	DD		Bank Charges	Barclays	Z	45.05	0.00	45.05
Subtotal for Code: Bank Interest									£45.05	£0.00	£45.05
Subtotal for Cost Centre: Administration								14,146.44	964.36	15,110.80	
Code Number		280 Wages		Cheq. No.		Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Minute	Bank	DC <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td>							
1140	09/02/2017		Current Account	DC		Wages	SGTC	Z	344.31	0.00	344.31
Subtotal for Code: Wages									£344.31	£0.00	£344.31
Code Number		281 Repairs & Maintenance		Cheq. No.		Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Minute	Bank	DC <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td>							
1108	02/02/2017		Current Account	DC		Electrical Inspection Test	Focus Electrical	S	135.00	27.00	162.00
1124	09/02/2017		Current Account	DC		Legionella Water Testing	All Clear Water Solutions Ltd	S	187.50	37.50	225.00
Subtotal for Code: Repairs & Maintenance									£322.50	£64.50	£387.00

SGTC

Listing of Payments in each Code for All Cost Centres
(Between 01/02/2017 to 28/02/2017)

Code Number		282 Gas & Electricity									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
1111	09/02/2017		Current Account	DD	Gas	KCC - Laser	L	68.24	3.41	71.65	
1147	16/02/2017		Current Account	DD	Electricity	KCC - Laser	S	200.57	40.11	240.68	
1151	16/02/2017		Current Account	DD	Gas	KCC - Laser	L	42.72	2.14	44.86	
1152	16/02/2017		Current Account	DD	Gas	KCC - Laser	L	62.38	3.12	65.50	
1159	16/02/2017		Current Account	DD	Gas	KCC - Laser	L	-1.86	-0.09	-1.95	
1170	23/02/2017		Current Account	DD	Electricity	KCC - Laser	S	592.42	118.48	710.90	
Subtotal for Code: Gas & Electricity								£964.47	£167.17	£1,131.64	
Cost Centre		Grove Hall						1,631.28	231.67	1,862.95	

Code Number		302 Gas & Electricity									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
1105	02/02/2017		Current Account	DD	Electricity	KCC - Laser	L	5.78	0.29	6.07	
1173	23/02/2017		Current Account	DD	Electricity	KCC - Laser	L	21.57	1.08	22.65	
Subtotal for Code: Gas & Electricity								£27.35	£1.37	£28.72	
Cost Centre		Heritage Community Hall						27.35	1.37	28.72	

Code Number		320 Wages									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
1139	09/02/2017		Current Account	DC	Wages	SGTC	Z	374.74	0.00	374.74	
Subtotal for Code: Wages								£374.74	£0.00	£374.74	

Code Number		321 Repairs & Maintenance									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
1109	02/02/2017		Current Account	DC	Electrical Inspection Test	Focus Electrical	S	165.00	33.00	198.00	
1125	09/02/2017		Current Account	DC	Legionella Water Testing	All Clear Water Solutions Ltd	S	187.50	37.50	225.00	
Subtotal for Code: Repairs & Maintenance								£352.50	£70.50	£423.00	

Code Number		322 Gas & Electricity									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
1112	09/02/2017		Current Account	DD	Gas	KCC - Laser	L	93.16	4.66	97.82	
1150	16/02/2017		Current Account	DD	Electricity	KCC - Laser	S	175.02	35.00	210.02	
1169	23/02/2017		Current Account	DD	Electricity	KCC - Laser	S	516.91	103.38	620.29	
1174	23/02/2017		Current Account	DD	Gas	KCC - Laser	L	79.25	3.96	83.21	
Subtotal for Code: Gas & Electricity								£864.34	£147.00	£1,011.34	

Code Number		323 Cleaning Materials									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
1145	16/02/2017		Current Account	DC	Cleaning Materials	KCC - KCS	S	16.00	3.20	19.20	
Subtotal for Code: Cleaning Materials								£16.00	£3.20	£19.20	

SGTC

Listing of Payments in each Code for All Cost Centres
(Between 01/02/2017 to 28/02/2017)

Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
326	23/02/2017		Current Account	DC	Water Rates	Thames Water	S	32.39	6.48	38.87
						Subtotal for Code:		£32.39	£6.48	£38.87
Cost Centre Town Council Offices Community Hall										
360	09/02/2017		Current Account	DC	Wages	SGTC	Z	527.97	0.00	527.97
						Subtotal for Code:		£527.97	£0.00	£527.97
Subtotal for Cost Centre: Heritage Community Hall 1,639.97 227.18 1,867.15										
361	09/02/2017		Current Account	DC	First Aid Supplies	KCC - KCS	S	3.60	0.72	4.32
						Subtotal for Code:		£3.60	£0.72	£4.32
Subtotal for Cost Centre: Town Council Offices Commr 531.57 0.72 532.29										
380	09/02/2017		Current Account	DC	Wages	SGTC	Z	811.37	0.00	811.37
						Subtotal for Code:		£811.37	£0.00	£811.37
381	23/02/2017		Current Account	BANKADJ	Food Supplies	Asda Stores Ltd	Z	91.42	0.00	91.42
	23/02/2017		Current Account	BANKADJ	Food Supplies	Iceland	Z	2.00	0.00	2.00
	23/02/2017		Current Account	BANKADJ	Food Supplies	Bargain Buys	Z	4.00	0.00	4.00
	23/02/2017		Current Account	BANKADJ	Food Supplies	Nila	Z	64.10	0.00	64.10
						Subtotal for Code:		£161.52	£0.00	£161.52
382	09/02/2017		Current Account	DD	Coffee Machine Monthly Rental	Tchibo Coffee International Ltd	S	65.00	13.00	78.00
	23/02/2017		Current Account	BANKADJ	Newspapers	Nila	Z	23.00	0.00	23.00
						Subtotal for Code:		£88.00	£13.00	£101.00
385	16/02/2017		Current Account	DD	Electricity	KCC - Laser	S	125.29	25.06	150.35
	23/02/2017		Current Account	DD	Electricity	KCC - Laser	S	370.02	74.00	444.02
						Subtotal for Code:		£495.31	£99.06	£594.37
388			Bank		Telephone / Internet					
						Supplier	Vat Type	Net	Vat	Total

SGTC

Listing of Payments in each Code for All Cost Centres
(Between 01/02/2017 to 28/02/2017)

Code Number	Date	389 Maintenance	Current Account	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1114	09/02/2017		Current Account	DD	Phone Bill - Cafe	British Telecom	S	186.45	37.29	223.74
1156	16/02/2017		Current Account	DD	Phone Bill - Cafe Internet	British Telecom	S	113.17	22.63	135.80
					Subtotal for Code: Telephone / Internet			£299.62	£59.92	£359.54
Vchr.	1132	09/02/2017	Bank	DC	Waste Bin Collection	Viridor Waste Kent Ltd	S	64.80	12.96	77.76
					Subtotal for Code: Maintenance			£64.80	£12.96	£77.76
					Subtotal for Cost Centre: Old Fire Station Cafe			1,920.62	184.94	2,105.56
TOTALS								£49,695.07	£6,573.55	£56,268.62

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SGTC
Summary of Receipts and Payments
All Cost Centres and Codes

Balanced to:
 By the Responsible
 Financial Officer (RFO)

28/2/17

AGENDA ITEM 9
 FGP 9/3/17

Cost Centre Public Lighting

Code Title	Receipts			Payments			Net Position	
	Estimated	Actual	Variance	Estimated	Actual	Variance +/-	Under/over spend	
1 Supply & Maintenance				2,200.00	2,173.97	26	26	
2 All Night Lighting								
3 Christmas Lighting		1,140.00	1,140	1,300.00	2,443.93	-1,144	-4	
4 Repairs				1,000.00	434.75	565	565	
5 Long Term Financial Risks				1,450.00		1,450	1,450	
6 Income	1.00	1.15	0				0	
7 Long Term Maintenance								
SUB TOTAL	1.00	1,141.15	1,140	5,950.00	5,052.65	897	2,038	

Cost Centre Grove Car Park

Code Title	Receipts			Payments			Net Position	
	Estimated	Actual	Variance	Estimated	Actual	Variance +/-	Under/over spend	
20 Rates				3,400.00	3,436.40	-36	-36	
Repairs & Maintenance				500.00	860.01	-360	-360	
22 Long Term Financial Risks				3,590.00		3,590	3,590	
23 Long Term Maintenance				50.00		50	50	
SUB TOTAL				7,540.00	4,296.41	3,244	3,244	

Cost Centre Craylands Lane Car Park

Code Title	Receipts			Payments			Net Position	
	Estimated	Actual	Variance	Estimated	Actual	Variance +/-	Under/over spend	
30 Rates								
31 Repairs & Maintenance								
32 Long Term Financial Risks								
SUB TOTAL								

Cost Centre Parks Establishment

Code Title	Receipts			Payments			Net Position	
	Estimated	Actual	Variance	Estimated	Actual	Variance +/-	Under/over spend	
40 Wages				85,475.00	78,813.17	6,662	6,662	
41 Equipment/Materials		-39.72	-40	32,000.00	38,504.53	-6,505	-6,544	
New Grounds Maintenance Ec								
43 Fuel				2,850.00	2,252.15	598	598	
44 Fencing				5,000.00	11,468.26	-6,468	-6,468	
45 Telephone				350.00	273.47	77	77	
46 Vehicles				1,750.00	1,575.07	175	175	
47 Water Rates				1,500.00	1,804.75	-305	-305	
48 Gas/Electricity		37.90	38	2,000.00	1,578.30	422	460	
49 Playground Equipment & Mair				10,500.00	13,712.79	-3,213	-3,213	
50 Staff Training				1,000.00		1,000	1,000	
51 Knockhall Changing Rooms				200.00	131.40	69	69	
52 Parks Works Area				500.00	429.45	71	71	
53 Vandalism				1,000.00	260.00	740	740	
54 Trees				3,000.00	2,878.00	122	122	
55 New Recreational Facilities				5,000.00		5,000	5,000	
56 Unexpected/Emergency Work				400.00	444.25	-44	-44	
57 Long Term Financial Risks				9,725.00		9,725	9,725	
58 New Community Facility								
59 Long Term Maintenance								
65 Miscellaneous Income	1,000.00	1,000.00						
66 Reserve Fund								
SUB TOTAL	1,000.00	998.18	-2	162,250.00	154,125.59	8,124	8,123	

SGTC

Summary of Receipts and Payments

All Cost Centres and Codes

Cost Centre Swanscombe Park

Code Title	Receipts			Payments			Net Position	
	Estimated	Actual	Variance	Estimated	Actual	Variance	+/-	Under/over spend
70 Bowls Pavilion Maintenance								
71 Long Term Financial Risks				3,680.00			3,680	3,680
75 Bowls Income	3,159.00	3,043.65	-115					-115
76 Tennis Income								
77 Five-a-Side Income								
78 Hire Charges								
79 Long Term Maintenance				500.00			500	500
SUB TOTAL	3,159.00	3,043.65	-115	4,180.00			4,180	4,065

Cost Centre Knockhall Playing Field

Code Title	Receipts			Payments			Net Position	
	Estimated	Actual	Variance	Estimated	Actual	Variance	+/-	Under/over spend
80 Rates				130.00	130.68	-1		-1
81 Long Term Financial Risks				1,200.00			1,200	1,200
85 Football	3,800.00	3,784.00	-16					-16
SUB TOTAL	3,800.00	3,784.00	-16	1,330.00	130.68	1,199		1,183

Cost Centre Broomfield Sports Ground

Code Title	Receipts			Payments			Net Position	
	Estimated	Actual	Variance	Estimated	Actual	Variance	+/-	Under/over spend
90 Long Term Financial Risks				1,400.00			1,400	1,400
95 Football Income	5,350.00	5,186.00	-164					-164
96 Cricket Income	1,844.00	1,844.00						
97 Miscellaneous Income								
98 Long Term Maintenance				500.00			500	500
SUB TOTAL	7,194.00	7,030.00	-164	1,900.00			1,900	1,736

Cost Centre Heritage Park

Code Title	Receipts			Payments			Net Position	
	Estimated	Actual	Variance	Estimated	Actual	Variance	+/-	Under/over spend
100 Maintenance/Rent				500.00	12.50	488		488
101 Water Supply								
102 Fencing								
103 Changing Facilities								
104 Long Term Financial Risks				1,250.00			1,250	1,250
SUB TOTAL				1,750.00	12.50	1,738		1,738

Cost Centre St Peter & St Paul's Churchyard

Code Title	Receipts			Payments			Net Position	
	Estimated	Actual	Variance	Estimated	Actual	Variance	+/-	Under/over spend
110 Maintenance				2,000.00	1,950.00	50		50
SUB TOTAL				2,000.00	1,950.00	50		50

Cost Centre Other Projects

Code Title	Receipts			Payments			Net Position	
	Estimated	Actual	Variance	Estimated	Actual	Variance	+/-	Under/over spend
121 General Projects (inc. Summe		2,157.04	2,157	3,200.00	5,386.88	-2,187		-30
123 Long Term Financial Risks								
128 Miscellaneous Income								
SUB TOTAL		2,157.04	2,157	3,200.00	5,386.88	-2,187		-30

SGTC
Summary of Receipts and Payments
All Cost Centres and Codes

Cost Centre Leisure Centre

Code Title	Receipts			Payments			Net Position
	Estimated	Actual	Variance	Estimated	Actual	Variance	+/- Under/over spend
140 Wages							
141 Wages - Cleaners							
142 Administration							
143 Advertising							
144 Maintenance							
145 Cleaning Equipment & Materie							
146 Rates & Insurance Rent - DBK		2,437.55	2,438	23,900.00	26,147.26	-2,247	190
147 Water, Gas & Electricity							
148 Insurance							
149 Telephone							
150 Miscellaneous							
151 Equipment							
152 Coaching Fees							
153 Staff Training							
154 Leases - Fitness Equipment							
155 Management Fee				57,000.00	57,000.00		
165 General Income							
166 Sports Hall Income							
167 Fitness Suite Income							
168 Membership Income							
169 Function Deposits							
170 Miscellaneous Income							
SUB TOTAL		2,437.55	2,438	80,900.00	83,147.26	-2,247	190

Cost Centre Thames Bar

Code Title	Receipts			Payments			Net Position
	Estimated	Actual	Variance	Estimated	Actual	Variance	+/- Under/over spend
180 Wages - Cleaners							
181 Supplies							
182 Food							
183 Leased Equipment							
184 Miscellaneous							
190 Bar Sales							
191 Food Sales							
192 Miscellaneous							
SUB TOTAL							

Cost Centre Squash Courts

Code Title	Receipts			Payments			Net Position
	Estimated	Actual	Variance	Estimated	Actual	Variance	+/- Under/over spend
200 Maintenance				250.00		250	250
201 Long Term Financial Risks							
205 Squash Income							
SUB TOTAL				250.00		250	250

Cost Centre Allotments

Code Title	Receipts			Payments			Net Position
	Estimated	Actual	Variance	Estimated	Actual	Variance	+/- Under/over spend
210 Rents / Licences				200.00	201.93	-2	-2
211 Repairs / Maintenance				50.00	16.50	34	34
212 Water Supply							
213 Long Term Financial Risks				2,135.00		2,135	2,135
218 Rent Income	1,535.00	1,526.18	-9		10.00	-10	-19

SGTC
Summary of Receipts and Payments
All Cost Centres and Codes

SUB TOTAL		1,535.00	1,526.18	-9	2,385.00	228.43	2,157	2,148
Cost Centre	Administration							
Code	Title	Receipts			Payments			Net Position
		Estimated	Actual	Variance	Estimated	Actual	Variance +/-	Under/over spend
230	Wages				132,000.00	123,366.04	8,634	8,634
231	Furniture, Fixtures & Fittings				500.00	491.81	8	8
232	Photocopier				1,950.00	1,824.97	125	125
233	Stationary, Advertising & Post		3.49	3	1,500.00	1,618.33	-118	-115
234	Telephone / Internet				3,450.00	3,647.39	-197	-197
235	Mileage Allowance				500.00	528.23	-28	-28
236	Insurance				12,500.00	12,442.35	58	58
237	Subscriptions / Publications				3,600.00	3,529.40	71	71
238	Town Mayor's Allowance				1,500.00	712.54	787	787
239	Civic Reception				1,500.00	1,371.91	128	128
240	Chairs of Office				250.00	120.00	130	130
241	Legal Fees		112.00	112	3,500.00	5,125.00	-1,625	-1,513
242	External Audit Fees				1,300.00	1,300.00		
243	Internal Audit Fees				250.00	225.00	25	25
244	Section 137 Donations				2,000.00	680.00	1,320	1,320
245	Miscellaneous Expenditure				500.00	1,107.38	-607	-607
246	Election Expenses				2,000.00		2,000	2,000
247	Staff Training				1,500.00	187.73	1,312	1,312
248	Member Training				1,000.00	300.00	700	700
249	IT Services		27.30	27	3,150.00	6,600.62	-3,451	-3,423
250	Handyman (incl. seasonal par				500.00		500	500
251	Council Offices Building Maint				15,000.00	14,978.84	21	21
252	Water Rates				1,000.00	786.91	213	213
253	Gas				1,600.00	978.14	622	622
254	Electricity				4,750.00	3,047.36	1,703	1,703
255	Rates				22,800.00	22,737.75	62	62
256	Long Term Financial Risks				5,000.00		5,000	5,000
270	Photocopier Income							
271	Miscellaneous Income	50.00	1,381.84	1,332				1,332
272	Precept	482,139.00	482,139.00					
273	Section 136	14,105.00	14,105.00					
274	Bank Interest	650.00	1,229.64	580		626.54	-627	-47
275	Long Term Maintenance				2,875.00		2,875	2,875
276	Government CTax Grant	37,431.00	37,431.00					
SUB TOTAL		534,375.00	536,429.27	2,054	227,975.00	208,334.24	19,641	21,695
Cost Centre	Church Road Hall							
Code	Title	Receipts			Payments			Net Position
		Estimated	Actual	Variance	Estimated	Actual	Variance +/-	Under/over spend
280	Wages				4,800.00	4,349.35	451	451
281	Repairs & Maintenance				2,000.00	2,022.26	-22	-22
282	Gas & Electricity				800.00	1,421.52	-622	-622
283	Cleaning Materials				100.00	40.41	60	60
284	Furniture, Fixtures & Fittings				100.00		100	100
285	Rates				1,120.00	1,113.20	7	7
287	Miscellaneous Expenditure				125.00		125	125
288	Long Term Financial Risks				890.00		890	890
295	Hire Income	3,225.00	2,795.75	-429				-429
299	Long Term Maintenance				1,945.00		1,945	1,945
SUB TOTAL		3,225.00	2,795.75	-429	11,880.00	8,946.74	2,933	2,504

SGTC
Summary of Receipts and Payments
All Cost Centres and Codes

Cost Centre Grove Hall

Code Title	Receipts			Payments			Net Position	
	Estimated	Actual	Variance	Estimated	Actual	Variance	+/-	Under/over spend
300 Wages								
301 Repairs & Maintenance				700.00	1,717.96	-1,018		-1,018
302 Gas & Electricity					-109.85	110		110
303 Cleaning Materials								
304 Furniture, Fixtures & Fittings								
305 Rates								
306 Water Rates								
307 Miscellaneous Expenditure				10.00			10	10
308 Long Term Financial Risks								
315 Hire Income								
SUB TOTAL				710.00	1,608.11	-898		-898

Cost Centre Heritage Community Hall

Code Title	Receipts			Payments			Net Position	
	Estimated	Actual	Variance	Estimated	Actual	Variance	+/-	Under/over spend
320 Wages				6,010.00	5,267.94	742		742
321 Repairs & Maintenance				3,800.00	8,407.27	-4,607		-4,607
322 Gas & Electricity		6.24	6	1,200.00	1,656.30	-456		-450
323 Cleaning Materials				195.00	135.19	60		60
324 Furniture, Fixtures & Fittings				500.00		500		500
325 Rates				2,160.00	2,153.80	6		6
326 Water Rates				500.00	376.82	123		123
327 Miscellaneous Expenditure				70.00	13.15	57		57
328 Long Term Financial Risks				1,975.00		1,975		1,975
329 Long Term Maintenance Requ				2,350.00		2,350		2,350
335 Hire Income	15,000.00	13,678.63	-1,321		157.00	-157		-1,478
SUB TOTAL	15,000.00	13,684.87	-1,315	18,760.00	18,167.47	593		-723

Cost Centre Sports Pavilion

Code Title	Receipts			Payments			Net Position	
	Estimated	Actual	Variance	Estimated	Actual	Variance	+/-	Under/over spend
Gas & Electricity				600.00		600		600
341 Water Rates				450.00		450		450
342 Maintenance & Cleaning Cont				1,750.00	1,120.00	630		630
343 Rates								
344 Building Insurance				2,025.00	1,696.68	328		328
345 Miscellaneous Expenditure				50,000.00	58,389.01	-8,389		-8,389
346 Long Term Financial Risks				17,000.00		17,000		17,000
350 Rent Income	16,861.00	15,517.81	-1,343					-1,343
SUB TOTAL	16,861.00	15,517.81	-1,343	71,825.00	61,205.69	10,619		9,276

Cost Centre Town Council Offices Community

Code Title	Receipts			Payments			Net Position	
	Estimated	Actual	Variance	Estimated	Actual	Variance	+/-	Under/over spend
360 Wages				13,000.00	12,536.39	464		464
361 Repairs & Maintenance		17.10	17	2,500.00	2,090.36	410		427
362 Furniture, Fixtures & Fittings				100.00		100		100
363 Cleaning Materials				260.00	149.65	110		110
364 Miscellaneous Expenditure				75.00	6.00	69		69
365 Long Term Financial Risks				4,550.00		4,550		4,550
370 Hire Income	30,500.00	28,809.15	-1,691					-1,691
SUB TOTAL	30,500.00	28,826.25	-1,674	20,485.00	14,782.40	5,703		4,029

SGTC
Summary of Receipts and Payments
All Cost Centres and Codes

Cost Centre Old Fire Station Cafe

Code Title	Receipts			Payments			Net Position
	Estimated	Actual	Variance	Estimated	Actual	Variance +/-	Under/over spend
380 Wages				21,000.00	19,158.90	1,841	1,841
381 Food/Supplies				3,000.00	2,672.17	328	328
382 Furniture, Fixtures & Equipme				900.00	1,169.56	-270	-270
383 Advertising				100.00		100	100
384 Rates				1,550.00	1,476.20	74	74
385 Electricity & Water				1,300.00	1,379.22	-79	-79
386 Cleaning Materials				130.00	85.87	44	44
387 DBC Maintenance Service Ch				1,000.00	1,023.44	-23	-23
388 Telephone / Internet				1,185.00	1,068.08	117	117
389 Maintenance				1,000.00	1,191.62	-192	-192
390 Miscellaneous Expenditure (in				1,325.00	389.92	935	935
391 Long Term Financial Risks				1,800.00		1,800	1,800
392 Rent DBC							
393 Long Term Maintenance				500.00		500	
395 Cafe Income	7,400.00	6,826.88	-573				-573
SUB TOTAL	7,400.00	6,826.88	-573	34,790.00	29,614.98	5,175	4,602

Cost Centre Bus Shelters

Code Title	Receipts			Payments			Net Position
	Estimated	Actual	Variance	Estimated	Actual	Variance +/-	Under/over spend
400 Mainenance		7,512.00	7,512	1,500.00	9,072.99	-7,573	-61
401 Long Term Financial Risks							
405 Miscellaneous Income							
SUB TOTAL		7,512.00	7,512	1,500.00	9,072.99	-7,573	-61
NET TOTAL	624,050.00	633,710.58	9,661	661,560.00	606,063.02	55,497	65,158
V.A.T.		57,708.57			52,101.91		
GROSS TOTAL		691,419.15			658,164.93		




20 JAN 2017

AGENDA ITEM 10

FGP 09/3/17

APPLICATION FORM FOR FUNDING FROM THE TOWN COUNCIL.

(Please complete using BLACK INK).

1. Name and full address of Organisation:	1st Swanscombe Rainbows.
2. Amount of funding requested.	£ 200.00
3. Name and contact details of applicant (this is the address the Town Council will use for all correspondences):	Sandra Keeler Stanhope Road Swanscombe Kent DA10 0AL
4. Brief description of the aims and objectives of your organisation (please include the date your organisation was established):	To provide quilting opportunities for Quilts aged 5-7 from the local community Established Jan 2016
5. Please give an estimate of how many people within your organisation reside within Swanscombe and Greenhithe.	All.
6. Please give details of how your organisation assists or impacts on the residents of Swanscombe and Greenhithe.	Promote Community Spirit through events held both inside + outside of the meeting place
7. Please supply details of how the funding applied for will be used (please include total costs of projects, project plans, quoted costs etc.). No works/purchases can be made until any applications have been considered by the Town Council. Retrospective applications will NOT be considered.	Unit flag £80.00 Audio Player £80.00 Games/Equipment £40.00
8. Please detail any funding received in the last three years, including any from Swanscombe and Greenhithe Town Council.	Feb 2016 £209.00 to assist with initial rental of hall.
9. Name of organisation that cheques should be made out (cheques are unable to be made out to individuals).	1st Swanscombe Rainbows
10. Declaration: I declare that the information given is, to the best of my knowledge, accurate and true.	Signed:  Dated: 20.1.17.

Please use a separate sheet if necessary clearly numbering the relevant section.


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20 JAN 2017

APPLICATION FORM FOR FUNDING FROM THE TOWN COUNCIL.

(Please complete using BLACK INK).

1. Name and full address of Organisation:	2nd Swanscombe Brownies
2. Amount of funding requested.	£ 300.00
3. Name and contact details of applicant (this is the address the Town Council will use for all correspondences):	Shelley Wise Seymour Walk Swanscombe Kent DA10 0NF
4. Brief description of the aims and objectives of your organisation (please include the date your organisation was established):	EST Jan 2017 To provide Secondary Curling to Girls Aged 7-10 after Partials
5. Please give an estimate of how many people within your organisation reside within Swanscombe and Greenhithe.	All of them
6. Please give details of how your organisation assists or impacts on the residents of Swanscombe and Greenhithe.	Providing Social Activities for young girls aged 7-10 to improve + work with The Community
7. Please supply details of how the funding applied for will be used (please include total costs of projects, project plans, quoted costs etc.). No works/purchases can be made until any applications have been considered by the Town Council. Retrospective applications will NOT be considered.	Support with first year rent £175.00 Purchase of Badges £60.00 Purchase of equipment £75.00
8. Please detail any funding received in the last three years, including any from Swanscombe and Greenhithe Town Council.	Nil As Brownies
9. Name of organisation that cheques should be made out (cheques are unable to be made out to individuals).	2nd Swanscombe Brownies
10. Declaration: I declare that the information given is, to the best of my knowledge, accurate and true.	Signed:  Dated: 19.0.17

Please use a separate sheet if necessary clearly numbering the relevant section.

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13 FEB 2017



APPLICATION FORM FOR FUNDING FROM THE TOWN COUNCIL.

(Please complete using BLACK INK).

1. Name and full address of Organisation:	Swanscombe & Greenhithe Local History Group.
2. Amount of funding requested.	£ 200
3. Name and contact details of applicant (this is the address the Town Council will use for all correspondences):	Kesley Hewes Bullwunt Close Greenhithe DA9 9PB
4. Brief description of the aims and objectives of your organisation (please include the date your organisation was established):	See separate sheet
5. Please give an estimate of how many people within your organisation reside within Swanscombe and Greenhithe.	See separate sheet
6. Please give details of how your organisation assists or impacts on the residents of Swanscombe and Greenhithe.	See separate sheet
7. Please supply details of how the funding applied for will be used (please include total costs of projects, project plans, quoted costs etc.). No works/purchases can be made until any applications have been considered by the Town Council. Retrospective applications will NOT be considered.	To publish 100 copies of a small booklet, 20 pages, that records the history of local schools & memories of past students
8. Please detail any funding received in the last three years, including any from Swanscombe and Greenhithe Town Council.	none
9. Name of organisation that cheques should be made out (cheques are unable to be made out to individuals).	Swanscombe & Greenhithe Local History Group.
10. Declaration: I declare that the information given is, to the best of my knowledge, accurate and true.	Signed: Dated: 10 - 2 - 2017

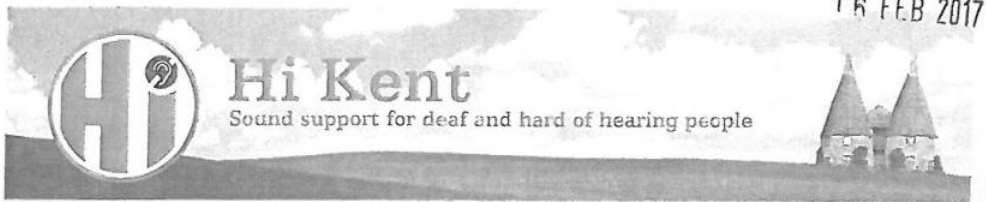
Please use a separate sheet if necessary clearly numbering the relevant section.

4) The Local History Group, established 2016, aims to encourage those interested in local history to meet together to share memories & research & record the town's past

The objectives are to foster a pride in the town and its residents, past, present & future.

5) Our newly formed group has, at present, 10 regular members who meet on a monthly basis. However open events attract the attendance of over 50 people.

6, ~~Our~~ The Swanscombe & Greenheth Local History Group helps to foster a pride in the town & looks to offer links ~~with~~ between established and new communities



Hi Kent

Sound support for deaf and hard of hearing people

Head Office
18 Brewer Street
Maidstone
Kent ME14 1RU
Tel: 01622 691151
Fax: 01622 672436
Text: 07795 951466

Patron: Rt. Hon. Ann Widdecombe President: Nadra Ahmed OBE DL Chief Executive: John Clayton Website: www.hikent.org.uk



14 February 2017

Graham Blew, Town Clerk
Council Offices
The Groves
Swanscombe
Kent
DA10 0GA

Dear Graham

FUNDING APPLICATION – HI KENT

Please find attached our funding application for the Town Council's kind consideration and I look forward to hearing from you regarding this. Please do not hesitate to contact me if you would like any further information.

Yours sincerely

Donna Chadwick
Fundraising Assistant



Hi Kent yearly budget for the Swanscombe and Greenhithe Clinic

Volunteer Co-Ordinator Salary and travel expenses	£127
Volunteer travel expenses	£190
Volunteer training expenses	£85
Home visits	£80
Advertising	£37
Equipment	£64
Total	£583



16 FEB 2017

APPLICATION FORM FOR FUNDING FROM THE TOWN COUNCIL.

(Please complete using BLACK INK).

1. Name and full address of Organisation:	Hi Kent 18 Brewer Street Maidstone Kent ME14 1RU
2. Amount of funding requested.	Up to £500
3. Name and contact details of applicant (this is the address the Town Council will use for all correspondences):	Donna Chadwick As above d.chadwick@hikent.org.uk
4. Brief description of the aims and objectives of your organisation (please include the date your organisation was established):	HI KENT IS THE LOCAL REGISTERED CHARITY SERVING THE NEEDS OF THE 300,000 DEAF AND HARD OF HEARING PEOPLE LIVING IN THE COUNTY OF KENT. WE HAVE BEEN ESTABLISHED SINCE 1986. ONE IN SIX PEOPLE SUFFERS FROM SEVERE HEARING LOSS AND THE NUMBER OF PEOPLE SEEKING OUR HELP IS INCREASING EVERY WEEK. WE PROVIDE ASSISTIVE EQUIPMENT TO HELP DEAF PEOPLE IN THEIR DAILY LIVES, USUALLY FREE OF CHARGE. TYPICALLY THESE ITEMS INCLUDE SPECIAL FLASHING DOORBELLS, SMOKE ALARMS, PAGERS, SPECIAL AMPLIFIED TELEPHONES, CONVERSATION AIDS, SPECIAL ALARM CLOCKS AND TV LISTENERS. WE ALSO PROVIDE FREE LIPREADING CLASSES AND TINNITUS SUPPORT GROUPS. WE ALSO RUN 250 FREE LOCAL HEARING AID SUPPORT CLINICS ALL OVER KENT WHERE PEOPLE CAN TURN UP AND OUR TRAINED VOLUNTEERS WILL CLEAN, RE-TUBE AND SUPPLY AND FIT NEW BATTERIES IN THEIR HEARING AIDS AND ADVISE IF NECESSARY ON OTHER SUPPORT THEY MAY NEED.
5. Please give an estimate of how many people within your organisation reside within Swanscombe and Greenhithe.	ALTHOUGH THERE IS NO ONE FROM HI KENT WHO LIVES IN SWANSCOMBE THE PEOPLE WHO VISIT OUR



APPLICATION FORM FOR FUNDING FROM THE TOWN COUNCIL.

(Please complete using BLACK INK).

	CLINICS LIVE IN THIS AREA.
6. Please give details of how your organisation assists or impacts on the residents of Swanscombe and Greenhithe.	WE HELP THE DEAF AND HEARING IMPAIRED, MOSTLY AGED 65+. THEY ARE ABLE TO VISIT ONE OF THE FREE LOCAL HEARING AID AND SUPPORT CLINICS WHERE THEY CAN TURN UP AND OUR TRAINED VOLUNTEERS WILL, CLEAN, RE-TUBE AND SUPPLY AND FIT NEW BATTERIES IN THEIR HEARING AIDS AND ADVISE IF NECESSARY ON OTHER SUPPORT THEY MAY NEED .
7. Please supply details of how the funding applied for will be used (please include total costs of projects, project plans, quoted costs etc.). No works/purchases can be made until any applications have been considered by the Town Council. Retrospective applications will NOT be considered.	WITH YOUR CONTINUED SUPPORT WE WISH TO RUN OUR FREE HEARING AID SUPPORT CLINICS IN SWANSCOMBE .THEY TAKE PLACE ONCE A MONTH IN THE CHURCH CENTRE. FOR THOSE PEOPLE WHO ARE HOUSBOUND OR TOO FRAIL OR ILL TO ATTEND THE CLINICS WE OFFER A FREE HOME VISIT ON REQUEST WHERE OUR TRAINED VOLUNTEERS WILL PROVIDE THE SAME SERVICE THAT THEY WOULD GET AT THE CLINIC, FREE OF CHARGE. PLEASE SEE ATTACHED SHEET FOR YEARLY BUDGET FOR CLINIC.
8. Please detail any funding received in the last three years, including any from Swanscombe and Greenhithe Town Council.	£300 March 2014 Northfleet, Swanscombe and Greenhithe Lions £500 SWANSCOMBE AND GREENHITHE TOWN COUNCIL MARCH 2016
9. Name of organisation that cheques should be made out (cheques are unable to be made out to individuals).	HI KENT
10. Declaration: I declare that the information given is, to the best of my knowledge, accurate and true.	Signed: Dated:

Please use a separate sheet if necessary clearly numbering the relevant section.



SWANSCOMBE AND GREENHITHE TOWN COUNCIL

GUIDANCE NOTES FOR APPLICATIONS FOR FUNDING FROM THE TOWN COUNCIL.

1. The decision regarding your application will be made on the basis of the information you supply on this application form. Your application will be copied to members of the Town Council. The decision made by the Town Council is final and non-negotiable; no further correspondence regarding decisions made on any applications will be entered into.
2. All parts of the application form must be completed.
3. Unfortunately the amounts requested each year normally exceed the funds available. It is therefore imperative that as much information as possible is provided with your application so that the Town Council can ascertain the activities and operation of your organisation.
4. All applications will be considered on their individual merits and every applicant must fully understand that there is no guarantee of funding or continued funding.
5. All applications will be deemed to have read and agreed to comply to the Guidance Notes for Applications for Funding from the Town Council.
6. All applications will be deemed to have agreed to information regarding their application be used and publicised by the Town Council both internally and externally.
7. All applications must, when successful, agree to appropriately acknowledge the Town Council for providing funding.
8. Applications will not be considered from:
 - Private organisations operated as a business or a profit making concern
 - Organisations intending to support or oppose political or religious groups
9. No works/purchases can be made until any applications have been considered by the Town Council.
10. Retrospective applications will NOT be considered.

Please do not hesitate to contact the Town Clerk, Graham Blew, if you wish to discuss any part of your application.

Telephone: 01322 385513

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FGP 9/3/17

REVIEW OF TELECOMMUNICATIONS CONTRACT

As part of a review of the existing telecommunications contract it was identified by our existing contractor that the equipment we currently operate is no longer manufactured and supported. The contractor confirmed that although the Town Council pay a maintenance charge they may not be able to repair any faults due to the lack of parts. The existing contractor has provided a quotation for a new telecommunications system.

In order to determine Best Value a comparison quotation for a telecommunications package was investigated and obtained.

Below is a breakdown of the contract costs of our existing contractor against the alternative company.

Contract Area:	Existing Contractor Charge:	Alternative Contractor Charge:
Monthly telephone & broadband charges.	£388.22	£216.81
Cost of new telephony system.	£2,684.67 + (VAT) outright equipment purchase and maintenance charge included above	£74.52 + VAT per month to lease the equipment on a 60 month lease
Total Monthly Contract Costs.	£388.22	£291.33
Risks	This is a large sum of money for a product that cannot be guaranteed to be supported in 5-10 years.	By entering into a 5 year lease we are bound by the contract and would have to settle the remainder of the lease term on termination.
Benefits	No changes to current billing procedures and service level currently provided	Guaranteed replace or repair on any equipment as leased. Company provides a strong training package for the equipment. Single monthly payment to a single supplier.

Financially the potential saving of £96.89 per month (or £1162.68 per year) far outweighs the potential risks of being tied into a contract. The alternative contractor uses the existing contractor's network so the quality of signal or speed should not diminish.

Given this comparison it would constitute Best Value to enter into the lease term with the alternative contractor.

Recommendation. To note the review and to change to the alternative contractor.

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The Department of Communities and Local Government (DCLG) has informed the NALC that the appropriate sum for the purpose of section 137(4)(a) of the Local Government Act 1972 (the 1972 Act) for local (parish and town) councils in England for 2017-18 is £7.57.

This is the amount that results from increasing the amount of 2016-17 (£7.42) by the percentage increase in the retail index between September 2015 and September 2016 (of 2.0%), in accordance with Schedule 12B to the 1972 Act.

The Local Government Act 1972 – A Summary (extract).

Section 137 Local Government Act 1972.

*If a council is considering expenditure for which there is no statutory power councillors may use Section 137 of the Local Government Act 1972. which states: A **local authority may, subject to the provisions of this section, incur expenditure which in their opinion is in the interests of their area or any part of it or all or some of their inhabitants, up to a total of £7.20** (the council are informed of what this amount will be each year by Department for Communities and Local Government (DCLG)) **per elector Register of Electors.***

The expenditure must bring some direct benefit to the area or part of it, or to some or all of the inhabitants; this means that it must be possible to point to some way in which, in the broadest sense, the area or its inhabitants will be better off as a result of the expenditure. Direct benefit must be commensurate with the expenditure involved; it is for the council, acting reasonably, to judge whether this test is met, but they need to consider whether the expenditure is reasonable in relation to the degree of direct benefit that it will produce. Expenditure within the stated financial and legal parameters must be included within the budget of the council. The important thing to remember is that s137 cannot be spent on an individual. E.g. a young scout may ask the council for financial help to enable a visit to an international jamboree in South America. Worthy as this may be the council cannot agree because the statute says s137 money must benefit 'some or all of the inhabitants.' However if the request came from the scout troop the parish/town council could consider a grant to the troop as a whole; it would then be benefiting 'some' inhabitants.

SECTION 137 EXPENDITURE: LIMIT FOR 2017/2018

The Department for Communities and Local Government has confirmed that the appropriate sum for parish councils for the purposes of section 137(4)(a) of the Local Government Act 1972 ("the 1972 Act") for 2017-2018 is £7.57.

This is the amount that results from increasing the amount for 2016-17 (£7.42) by 2% - the percentage increase in the retail index between September 2015 and September 2016, in accordance with Schedule 12B to the 1972 Act.

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