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# SWANSCOMBE & GREENHITHE TOWN COUNCIL

## Leases & Legal Sub - Committee

Councillor B E Read (Chairman)  
Councillor R J Lees (Vice-Chairman)  
Councillor J A Hayes  
Councillor Mrs M B Kelly  
Councillor Mrs L Manchester  
Councillor Mrs I A Read

To all other Councillors: For information only

**A Meeting of the above Sub-Committee will be held on**

**Thursday 15 June 2017 at 7.30pm  
or on the rising of the Finance and General Purposes  
Committee meeting starting at 7.00pm**

**at The Council Offices, The Grove, Swanscombe, DA10 0GA.**

Graham Blew  
**Town Clerk**

Dated: 8 June 2017

**Due to the confidential nature of the business to be transacted, the Press and Public will be excluded from the Meeting from item 7 onwards.**

*Should any member have any questions regarding the content of the agenda or attached papers, please put them to the clerk's office 24 hours in advance of the meeting.*

1. Apologies for absence.
2. Substitutes.
3. Declarations of Interest in items on the agenda.

**At the Chairman's discretion the meeting will be adjourned at this point to accept questions from the public.**

4. Items as deemed urgent by the Chairman / matters arising from previous minutes and their position on the Agenda (for discussion/information only, not for decision).
5. To approve and sign the Minutes of the Meeting held on 17 June 2013 (*Town Council 10 July 2013*).

**6. EXCLUSION OF THE PRESS AND PUBLIC.**

TO RESOLVE: Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 that, because of the confidential nature of the business to be transacted, the press and public leave the meeting during consideration of the following item/s.

**7. GROVE CAR PARK MANAGEMENT (p).**

Please refer to the attached confidential report.

**Recommended:** To endorse the Heads of Terms and approve the appropriate equipment location.

**8. DELEGATION TO CONDUCT NORMAL BUSINESS DURING RECESS PERIOD.**

Members are requested to delegate authority to the Town Clerk, in accordance with section 101 (1) (a) of the Local Government Act 1972, to conduct the normal business of the Council during the recess period. The Town Clerk will consult with the Chairman and Town Mayor, if appropriate, before any business is transacted. If any emergencies do occur during this time the Executive & Emergency Committee would be convened.

**Recommended:** That, in accordance with section 101 (1) (a) of the Local Government Act 1972 the Town Clerk be delegated authority to conduct the normal business of the Council during the recess period



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<http://www.swanscombeandgreenhithetowncouncil.gov.uk>

