

MINUTES OF A MEETING of the FINANCE AND GENERAL PURPOSES COMMITTEE held at the SWANSCOMBE CENTRE, CRAYLANDS LANE, SWANSCOMBE on THURSDAY, 31st OCTOBER 1991 at 7.30pm

Present: Cllr. B E Read - Chairman  
Cllr. Mrs D J Ash-Smith Cllr. T V Dixon  
Cllr. A M Barham Cllr. Mrs S East  
Cllr. L G Caller Cllr. V Openshaw  
Cllr. M A Crosby Cllr. Mrs G M Prior  
Cllr. P S Crow Cllr. R Simmonds

428 MINUTES The Minutes of the Meeting held on 19th September 1991 were confirmed and signed.

Apologies for absence were received from Councillor's A C Ash-Smith and W G East.

429 INCOME FOR AUGUST 1991 The income for August 1991 amounting to £10,006.47 was received as set out in the annexed list.

430 ACCOUNTS PAID AUGUST 1991 The Clerk reported that accounts amounting to £24,586.40 had been paid during August.

431 INCOME FOR SEPTEMBER 1991 The income for September 1991 amounting to £104,368.18 was received as set out in the annexed list.

432 ACCOUNTS PAID SEPTEMBER 1991 The Clerk reported that accounts amounting to £25,774.14 had been paid during September.

433 ACCOUNTS FOR PAYMENT Members were advised of the following account which had been received for payment:-

Jubilee Building Services - £490.00

RECOMMENDED

That this account be paid.

434 GREENHITHE COMMUNITY ASSOCIATION Members were asked to consider the donation made for 1992/93 toward the costs of the Association,

RECOMMENDED

That a letter be sent advising that the Town Council would be looking to reduce by approximately 1/3rd when the estimates are drawn up for 1992/93.

435 SENIOR CITIZENS Reference Minute 213, after consideration, it was

RECOMMENDED

That the accounts for taxi hire would continue to be paid for the remainder of this financial year - under Section 137 of the 1972 Local Government Act.

B.R.

436 ANNUAL ESTIMATES Members were asked to consider items for inclusion in the annual estimates for 1992/93. Requests were made for the following to be included:-

Manor Park (Crest Homes Offer)  
Public Conveniences

A report of all items to be submitted for Members consideration at the next Finance and General Purposes Committee to be held on 5th December 1991.

437 FOOTPATH LIGHTING - BROOMFIELD ROAD Members had received copies of the following quotes that had been obtained for repairs to be carried out:-

David Webster - £101.26 per unit (3 units)  
Seeboard - £500.00

RECOMMENDED

That the quote from David Webster be accepted and the park staff be asked to prune the trees which obscure the lights.

438 KENT ASSOCIATION FOR UNDER 11'S Members were advised that the August Newsletter had been received and the subscription was due for renewal in the sum of £5.00

RECOMMENDED

That the subscription be renewed.

439 MANOR PARK DEVELOPMENT

RECOMMENDED

A reply be sent to Crest Homes, querying the nominal consideration that was now being suggested and reminding them it had been agreed at the previous meeting that the Town Council should be involved during the planning stages of the development.

The Clerk was also instructed to write to the Borough Council Planning Officer asking that, should the plans for Manor Park be accepted, the Borough Council would refuse to allow further development on the site in the future due to overintensive use and bearing in mind that statements in the Dartford Local Plan.

440 MIND EXCHANGE Members were advised that the Autumn edition of Mind Exchange had been received alongwith details of a talk being given by Doctor Dorothy Rowe on 15th November 1991 at Dartford Grammer School.

NOTED

B.R.

441 TRADING STANDARDS Members were advised of a Seminar being held at County Hall on Thursday, 14th November 1991 entitled "Quality Counts".

NOTED

442 TIDY BRITAIN GROUP Members were advised of details received for a Seminar being held at Wandsworth Town Hall on Tuesday, 19th November 1991 entitled "Dogs in the Community".

443 N A L C Members were advised that a copies of the Direct Information Service numbers 259, 260 and 261 had been received.

NOTED

444 SWANSCOMBE PROJECT Members were advised that a copy of "Living Memories" had been received and was available in the Town Clerks office.

NOTED

445 C P R E Members were advised of a letter received from CPRE seeking financial assistance with their campaign for better management of water resources.

NOTED

446 W W F N Members were advised that the Autumn edition of World Wildlife Fund had been received alongwith the October Issue of Wildlife magazine.

NOTED

447 N P F A Members were advised that the Autumn edition of Action for Playing had been received from the National Playing Fields Association.

NOTED

448 STONE HOUSE HOSPITAL Members were advised of a reply received from Dartford and Gravesham Health Authority in response to the request for them to reconsider their proposals for Stone House Hospital, it was

RECOMMENDED

That a letter be sent to Dartford and Gravesham Health Authority seeking more information.

*BR.*

449 CHRISTMAS LIGHTING Members were advised of a reply received from Dartford Borough Council advising that due to the pressure of the Councils spending, a sum of £250.00 had been allocated towards the installation costs of the Christmas Lighting,

RECOMMENDED

That a letter be sent to Dartford Borough Council expressing Members disappointment in the reduction from the donation made last year.

450 PUBLIC CONVENIENCES Members were advised of a reply that had been received informing of the costs of running the public conveniences. This item be deferred to the next Recreationa and Amenities Committee.

451 KENT COUNTY CONSTABULARY Members were informed of a letter that had been received from Kent County Constabulary advising that a public meeting would be held with the Police and the Community Consultive Group at the Leisure Centre on 20th March 1992. A letter was to be sent to the Chief Superintendent Tappenden of Kent County Constabulary asking for a representative of the Police to attend the next Town Council Meeting to be held on 14th November 1991.

452 KENT RURAL COMMUNITY COUNCIL Members were informed of a letter and Annual Report received from Kent Rural Community Council advising of their 68th Annual Meeting to be held on 22nd November 1991 at 3.30pm at County Hall, Maidstone.

453 LOCAL GOVERNMENT REVIEW It was agreed that a meeting of the Local Government Review Committee would be held on 21st November 1991 at 8pm.

454 HERITAGE PARK After discussion it was,

RECOMMENDED

That an amount of £1,500 be transferred from Knockhall Road and £1,000 from improvements to playground equipment to general projects to be used for project proposed by Groundwork Trust starting with the playground area.

455 LAND REAR OF TAUNTON ROAD Members were advised of a letter received from Kent Association of Parish Councils and copies of the letter would be circulated for next Recreation and Amenities Committee Meeting to be held on 28th November 1991.

BER.

456 BOWLING CLUB - LEASE Members were advised of the discussion that took place regarding the Lease being drawn up for the Bowling, and it was

RECOMMENDED

That Councillor P S Crow continue to negotiate with the Bowls Club and final report to be submitted for Members approval.

457 VALLEY VIEW PLAYGROUND Members were advised of a recently held meeting with Developers of Valley View site,

RECOMMENDED

That a letter be sent to Dartford Borough Council asking why this application had not been determined and explain that Members were concerned about the delay caused to the Valley View Playground completed.

458 CHRISTMAS HOLIDAYS Members were asked to consider Christmas Holidays for the Administration staff,

RECOMMENDED

That the Christmas Holidays should include 24th, 25th, 26th and 27th December and finish at 12 noon on 31st December 1991.

459 HALF YEARLY FIGURES Members had received copies of the half yearly figures, and it was

RECOMMENDED

That an amount of £250 be allocated from Administration (Furniture and Fittings) to purchase ties and badges for Members and staff.

Councillor M A Crosby left Committee Room

460 TOWN PLANNING The following planning application was submitted for Members consideration:-

DA/91/0571 - Erection of a side extension.

11 Galley Hill Road, Swanscombe.

OBSERVATIONS - No Objections - Providing neighbouring properties were informed.

BER

The following Decision Notices had been received granting permission for development:-

DA/91/0446 REV - Erection of a Conservatory.

14 Ivy Villas, Station Road, Greenhithe.

DA/89/0482/B - Revisions to previously approved plans ref no. DA/89/0482 granted on appeal. Revisions in respect of roof heights raised on front projections and additional windows in side elevations on blocks A, B, C & G in rear elevation.

Land at Wharf, High Street, Swanscombe.

DA/91/0428 - Erection of two no. three bedroom detached houses with associated garages.

Plots 57 & 58 Eagles Road, Swanscombe.

#### 461 QUESTIONS

Councillor T V Dixon explained that there were problems with cars parking on the pavements on Leonard Avenue and pedestrians were having to walk in the road, it was asked that a letter be sent to Dartford Borough Council asking for plans to improve off street parking in this area.

Discussion took place regarding confidentiality and declaration of interest.

*B. Reed.*

Chairman

INCOME FOR AUGUST 1991

Parks	Hire of Park	19.80	
	Football	74.94	
	Tennis	82.08	
	Bowls	92.97	269.79
Admin	Use of Copier	4.26	
	Refund bank charges	3.30	
	Interest - H.I.A	2398.75	2406.31
Community Halls	Grove	145.46	
	Church Road	170.28	315.74
Allotments	Rents		17.84
Squash	Hire Fees		496.15
Leisure Centre	Membership	274.30	
	Table Tennis	14.68	
	Badminton	463.75	
	5x5 Football	482.05	
	Bowls	1.91	
	Fitness Room	798.13	
	Aerobics	469.14	
	Short Tennis	4.77	
	Trampoline	94.56	
	Fun Club	17.32	
	Childrens Parties	28.47	
	Sale/Hire Equipment	44.86	
	Committee Room	35.79	
	Karate	90.38	
	Judo	1.96	
Telephone	39.66		
Childrens Activities	38.93	2900.66	
Centre Bar	Bar Takings	3486.20	
	Food	113.78	3599.98
			<hr/>
			£10,006.47
			<hr/>

ACCOUNTS PAID - AUGUST 1991

<u>Voucher No.</u>		<u>Town Council</u>	<u>Leisure Centre</u>
227	Monthly Salary	345.38	
228	Maintenance (Plumbing)		65.00
229	Water Account		192.26
230	Audio System Repair		88.13
231	Admission Tickets	17.02	
232	Service to Boiler	42.30	
233	Repairs to Pathway and Church Road Hall	481.50	
234	Stocktake		82.25
235	Refuse Collection	45.75	
236	Hire of Glasses		1.70
237	Equipment		8.50
238	Judo Coaching		60.00
239	Wages (1.8.91)	680.47	17.81
240	Wages (8.8.91)	759.84	24.94
241	Maintenance		93.73
242	Repairs to Roof and Garage	403.49	
243	Maintenance		11.77
244	Water Account	320.58	
245	Street Lighting Repairs	411.25	
246	Repair to Audio System		48.18
247	Allotment rents	173.79	
248	Donation (DAEC) (S.137)	30.00	
249	Inland Revenue	1839.75	1213.07
250	Kitchen Equipment		51.28
251	Wages (15.8.91)	1162.87	
252	Cleaning Materials		43.40
253	Solicitors Fees		1078.45
254	Centre Maintenance		315.04
255	Subscription	1.50	
256	Kitchen Equipment		110.37
257	Bar Supplies (Soft Drinks)		256.12
258	Grass Cutting	196.81	
259	Supplies (Park & Centre)	23.07	69.14
260	Cleaning Supplies		101.70
261	Monthly Salaries (31.8.91)	1616.17	4728.23
262	Wages (22.8.91)	641.93	
263	Aerobics Coach(July/Aug.)		240.22
264	Hire of Bar TV		12.49
265	Donation (Fire Station)	70.50	
266	Centre Cleaning Equip.		21.78
267	Public Lighting Account	43.70	
268	Personal Hygiene		149.24
269	Parks Cleaning Equip. & Photo- copy Rental.	315.98	
270	OAP's Taxis (S.137)	36.00	
271	Fire Extinguishers	245.58	
272	Repairs to Mowers	366.60	
273	Petrol (Truck)	30.00	
274	Petrol (Mowers)	79.95	



<u>Voucher No.</u>		<u>Town Council</u>	<u>Leisure Centre</u>
275	Soft Drinks Supplies		193.26
276	Bar Gas Supplies		44.06
277	Bar Bee Supplies		2265.86
278	Business Rates	87.00	482.00
279	Water Account	368.63	
280	Monthly Salary (S.Pearce)	695.63	
281	Wages (29.8.91)	773.45	9.97
282	Casual Staff		103.25
283	Casual Staff		9.00
284	Window Cleaner		40.22
285	Bakers		19.13
286	Parks Timber	28.36	
		<hr/>	<hr/>
		£12,334.85	£12,251.55

Grand Total: £24,586.40

INCOME FOR SEPTEMBER 1991

Parks	Football	679.09	
	Tennis	32.89	
	Bowls	56.21	
	Cricket	164.27	932.46
Admin	Use of Copier	1.70	
	Precept	97215.00	
	Interest - BPA	551.11	97767.81
Community Halls	Grove	104.22	
	Church Road	72.28	176.50
Squash	Hire Fees	465.39	
	Registration Fees	25.36	490.75
Leisure Centre	Membership	217.87	
	Table Tennis	16.86	
	Badminton	316.68	
	5x5 Football	336.43	
	Bowls	1.91	
	Fitness Room	561.03	
	Aerobics	402.13	
	Short Tennis	11.40	
	Trampoline	140.46	
	Fun Club	9.83	
	Childrens Parties	38.21	
	Sale/Hire Equip.	34.64	
	Hire of hall	120.00	
	Karate	194.34	
	Vending m/c's	82.10	
	Telephone	22.55	
Refund - Alarm a/c.	36.63	2543.07	
Centre Bar	Bar takings	2197.20	
	Food	25.84	
	Gaming Machines	234.55	2457.59
			<hr/>
			£104,368.18
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ACCOUNTS PAID - SEPTEMBER 1991

<u>Voucher No.</u>		<u>Town Council</u>	<u>Leisure Centre</u>
287	Bank Charges	4.00	
288	Kitchen Equipment		51.28
289	Wages (4.9.91)	1151.83	
290	Bar Supplies		90.23
291	Mower Repairs	201.63	
292	Park Supplies	15.28	
293	Maintenance Supplies		49.66
294	Water Heater Main.		117.50
295	Centre Cleaning Supplies		71.44
296	Bar Supplies (Spirits)		76.85
297	Wages (12.9.91)	792.52	
298	Parks Equipment	41.57	
299	Bar Supplies (Food)		38.94
300	Inland Revenue	2208.42	1435.59
301	Bar Supplies (Tobacco)		109.69
302	Camera Film		77.61
303	Course Fee (Computer)	31.00	
304	Bar Food Supplies		42.50
305	Bar Soft Drinks		129.25
306	Bar Gas Supplies		50.47
307	Parks Fuel	50.00	
308	Parks Fuel	59.70	
309	Bar Beer Supplies		1131.18
310	Window Cleaner (Church Rd Hall)	26.00	
311	Personal Hygiene		160.99
312	Centre Fire Alarm Service		65.80
313	Wages (19.9.91)	627.39	
314	Aerobices Coach		182.14
315	Stationary	80.05	18.85
316	Centre Maintenance		100.72
317	Street Lighting	43.70	
318	OAP's Taxis	36.00	
319	Bar TV Rental		12.49
320	Kitchen Equipment		110.37
321	Aerobics Coach		51.12
322	Water Account		447.95
323	Repairs to Mowers	402.44	
324	Solicitors Fees	607.00	
325	Solicitors Fees (Licence)		264.37
326	Street Lighting	1120.06	
327	Fee for Audit	464.12	
328	Business Rates	319.00	482.00
329	Childrens Entertainment	220.00	
330	Land & Allotment Rent	15.52	
331	Centre Cleaning		96.11
332	Donation (S.137) (G.C.A)	1428.75	
333	Stationary		14.33

<u>Voucher No.</u>		<u>Town Council</u>	<u>Leisure Centre</u>
334	Vehicle Repair	42.30	
335	Equipment & Spares	449.67	
336	Wages (25.9.91)	882.84	
337	Monthly Salaries	1850.08	4779.81
338	Copier Rental	298.80	
339	Casual Staff		50.00
340	Gaming Machines Rent		173.00
341	Casual Staff		18.00
342	Window Cleaning		32.00
343	Monthly Salary	<u>1772.23</u>	
		£15,241.90	£10,532.24

Grand Total: £25,774.14

MINUTES of a MEETING of the LEISURE CENTRE MANAGEMENT COMMITTEE held at the SWANSCOMBE CENTRE, CRAYLANDS LANE, SWANSCOMBE on THURSDAY, 7th NOVEMBER 1991 at 7.30pm

Present: Cllr. P S Crow - Chairman  
Cllr. A C Ash-Smith  
Cllr. Mrs D J Ash-Smith  
Cllr. W G East  
Cllr. B E Read  
Cllr. R Simmonds

Centre Manager - R Bartholomew

Apologies for absence were received from Councillor's A M Barham, D J Cowell and Mrs S East.

462 MINUTES The Minutes of the Meetings held on 8th and 29th August and 26th September 1991 were confirmed and signed.

Councillor's A C and Mrs D J Ash-Smith entered Committee Room

463 MANAGER'S REPORT Members were advised that staff were now attending courses as previously agreed. The Centre was now opening at 12.30pm and 2 Country Music Nights, a Scouts Disco and a Psychic Fair had been held successfully.

The equipment for producing identity cards had been obtained.

Problems with the heating were now satisfactorily resolved.

Councillor W G East entered Committee Room

Discussion took place regarding the bar tills - which now seem to be functioning correctly.

464 MEMBERSHIP FEES After discussion, it was

RECOMMENDED

That the following Membership Fees apply from 1st January 1992:-

£4 per person over 16 years  
£2 per person over 60 years  
£9 per family of 4 (2 adults plus 2)  
£2 per person under 16 years

Full Membership is due at all times from 1st January 1992, but if Member joins after 1st October 1992 - payment would cover remainign months of 1992 plus year commencing 1st January 1993 - effectively giving up to 15 months membership.

*ASC*

465 HIRE FEES Following a lengthy discussion it was

RECOMMENDED

That the scale of charges be increased by 6.5% - rounded up to nearest 10p.

Charges for hire of main hall to be inclusive by 6.5% to £128 for evening hire (from 4pm) plus £25 for each additional hour - plus the cost of obtaining any extensions.

466 EVENTS Members were advised that 2 adult and 1 junior 5-a-side competitions were being arranged.

It was agreed that a programme of events would be prepared and advertised and would commence from 1st January 1992.

Peak time charges were to be effective from 6.30pm.

467 PUBLIC MEETING Reference Minute 451 - It was agreed that the main hall be made available for this meeting and it was

RECOMMENDED

That an advertisement be placed in the Extra 2 weeks prior to the meeting and no charge would be made for hire of the hall.

468 CHARITY DISCO Members were advised that a 60's Disco was now being arranged in place of the Race Night as originally suggested

RECOMMENDED

That free use of the hall be allowed for the Town Mayor's Charity Disco.

469 ESTIMATES 1992/93 Members were requested to submit items for consideration for inclusion in the estimates for 1992/93 for the Clerk to include for the meeting of the Finance and General Purposes Committee to be held on 5th December 1991.

470 PUBLICITY After discussion it was

RECOMMENDED

That leaflets be prepared and distributed around Swanscombe and Greenhithe.

471 CHILDREN IN NEED The Manager explained that Debenhams had made a request for the use of the hall for a marathon Badminton event to be held and the Leisure Centre would be included in the publicity.

472 OPEN DAY Members considered the idea of an Open Day being held at Easter - with proceeds being donated to charities.

473 CHRISTMAS HOURS After discussion it was

RECOMMENDED

That the bar be opened for the lunch session on Christmas Day - closed Boxing Day and opened for lunch session New Years Day - with lieu time being arranged accordingly.

The Centre to be opened as follows:-

23rd December - Open  
24th December - Open until 6pm  
25th & 26th December - Closed  
27th, 28th, 29th & 30th December - Open  
31st December - Open from 3pm  
1st January 1992 - Closed

474 NEW YEAR DISCO Members discussed the new year event and it was

RECOMMENDED

That tickets be sold at £3 adults £1.50 children event to be advertised in the Extra and extensive publicity arranged.

475 STOCKTAKE REPORT Members had received copies of the latest stocktake report for the 28 days to 22nd October 1991.

476 MAINTENANCE Letters had been received regarding the outstanding account for Jubilee Building Services regarding installation of isolating valves and it was,

RECOMMENDED

That the account for Jubilee Building Services be paid and an invoice be sent to the Borough Council with a letter of explanation.

477 PASSENGER LIFT A reply had been received to the query that was raised reference the temperature of the lift motor room - this was to be dealt with by the Centre Manager.

478 FIRST AID COURSE Members were advised that 2 Members of staff would be attending the First Aid at Work Course being held at the Civic Centre, Gravesend from 10th to 13th December 1991 at the cost of £70 per head.

479 UNIFORMS The cost of sweatshirts and tee shirts had been received and further prices were to be obtained for Members consideration.

ABC

480 MAINTENANCE - SUMP PUMPS Contract details had been received from KSB and it was

RECOMMENDED

That the Contract for 2 visits per year be accepted at the cost of £224 per visit.

Councillor W G East left Committee Room

481 EXCLUSION OF PRESS AND PUBLIC Due to the confidential nature of the business to be transacted it was,

RECOMMENDED

That the Press and Public be excluded from the remainder of the Meeting.

482 STAFFING Discussion took place regarding the position of the Bar Steward.



Chairman



MINUTES of a MEETING of the SWANSCOMBE AND GREENHITHE TOWN COUNCIL held at the SWANSCOMBE CENTRE, CRAYLANDS LANE, SWANSCOMBE on THURSDAY, 14th NOVEMBER 1991 at 7.30pm

Present: Cllr. B E Read - Town Mayor  
Cllr. A C Ash-Smith Cllr. T V Dixon  
Cllr. Mrs D J Ash-Smith Cllr. Mrs S East  
Cllr. R D Bartlett Cllr. W G East  
Cllr. L G Caller Cllr. V Openshaw  
Cllr. M D Chater Cllr. Mrs G M Prior  
Cllr. P S Crow Cllr. R Simmonds

Apologies for absence were received from Councillor's A M Barham, D J Cowell and M A Crosby.

483 DECLARATION OF INTEREST Members were advised of a letter received from Councillor V Openshaw declaring a pecuniary interest in matters relating to the Sports Pavilion.

A non-pecuniary interest in the Sports Pavilion was declared by Councillor's A C Ash-Smith, P S Crow and B E Read and by Councillor Mrs S East as a member of the Management Committee.

484 MINUTES

RESOLVED

That the Minutes of the Meeting held on 3rd October 1991 be confirmed and signed.

Councillor M D Chater entered Committee Room

485 HERITAGE PARK Members were advised of the proposals put forward from the Groundwork Trust, it was

RESOLVED

That a decision be made by the Chairman and Vice Chairman of the Recreation and Amenities Committee and Councillor M D Chater.

486 KENT RAIL ACTION GROUP Members were advised of a brochure received and a meeting with the Kent Rail Action Group to be held on 28th November 1991 at 10.15am at County Hall, Maidstone.

RESOLVED

That Councillor's Mrs S East and R Simmonds attend the meeting at County Hall.

487 LICENSING Members were advised of a letter received from A W Gore regarding the application for transfer of Licence for the Alma PH to Mr R M Young and Miss S L Boorman.

NOTED

*BER*

488 KENT COUNTY CONSTABULARY Members were advised that it was not possible for a representative of the police to attend the meeting, but arrangements were being made for a meeting to be held with Chief Superintendent Lofthouse.

489 NEWSHOPPER Members were advised of a letter received from Newssshopper who are aiming to increase coverage of Parish Councils, it was agreed that this item be deferred to the Finance and General Purposes Committee to be held on 5th December 1991 and the Clerk to contact the Kentish Times.

490 MANOR HOUSE Members were advised of a reply received from Peter Bowden, and it was agreed that a letter be sent to Crest Homes advising that a decision regarding open space would be discussed at the next Town Council Meeting to be held on 19th December 1991.

Members were also advised of a site meeting being held on Saturday, 23rd November 1991 at 9am at Manor Park.

491 DARTFORD BOROUGH COUNCIL - LOCAL PLAN Members were advised of a letter received from Dartford Borough Council regarding the Local Plan to be placed "on deposit" for formal consultation, it was agreed that this item be deferred to the next Recreation and Amenities Committee agenda.

492 BRITISH RAIL - NETWORK Members were advised that a copy of the Timetable proposals for May 1992 had been received and comments were to be raised at the meeting of the Recreation and Amenities Committee.

493 NALC - GAMBLING HOURS Members were advised of a summary received from NALC regarding evening opening hours of Betting Offices.

NOTED

494 EXECUTIVE COMMITTEE Moved by Councillor B E Read and seconded by Councillor P S Crow

RESOLVED

That the Minutes of the Executive Committee held on 9th October 1991 be confirmed and the recommendations contained therein be adopted.

495 LEISURE CENTRE MANAGEMENT COMMITTEE Moved by Councillor P S Crow and seconded by Councillor B E Read

RESOLVED

That the Minutes of the Leisure Centre Management Committee held on 10th October 1991 be confirmed and the recommendations contained therein be adopted.

BER

496 RECREATION AND AMENITIES COMMITTEE Moved by Councillor P S Crow and seconded by Councillor L G Caller

RESOLVED

That the Minutes of the Recreation and Amenities Committee held on 17th October 1991 be confirmed and the recommendations therein be adopted.

497 VALLEY VIEW PLAYGROUND Reference Minute 408 - Members asked that this item be deferred to the next Recreation and Amenities Committee Meeting to be held on 28th November 1991.

Councillor V Openshaw left Committee Room.

498 SPORTS PAVILION With reference to the Minutes of the Special Meeting of the Recreation and Amenities Committee - Members were again asked for their views on the proposed extension to the pavilion and the car parking area. A letter has also been received from the Association of Sports Clubs suggesting an alternative area for use as a car park.

After a lengthy discussion, a recorded vote was requested and it was

RESOLVED

That the Town Council agree to the plans (1091/1B & 1091/3 - April 91) and 1091/4 & 1091/5 - May 91) that had been presented subject to a satisfactory lease being agreed and signed.

FOR

R D Bartlett  
M D Chater  
Mrs S East  
W G East  
Mrs G M Prior  
B E Read  
Chairmans casting vote

AGAINST

A C Ash-Smith  
Mrs D J Ash-Smith  
L G Caller  
P S Crow  
T V Dixon  
R Simmonds

499 CAR PARK Discussion then took place regarding the need for a Car Parking area - a recorded vote was again requested and it was unanimously

RESOLVED

That none of the land owned by the Town Council should be offered for car parking in respect of the plans that were submitted for the proposed extension to the pavilion.

Notices were to be published advising of the intention to dispose of land used for open space in the event that the plans were to be submitted to Dartford Borough Council seeking planning permission for the proposed extension.

BCL

Recorded Vote requested:-

FOR

AGAINST

A C Ash-Smith  
Mrs D J Ash-Smith  
R D Bartlett  
L G Caller  
M D Chater  
P S Crow  
T V Dixon  
Mrs S East  
W G East  
Mrs G M Prior  
B E Read  
R Simmonds

500 EMERGENCY LEISURE CENTRE MANAGEMENT COMMITTEE Moved by  
Councillor P S Crow and seconded by Councillor R Simmonds

RESOLVED

That the Minutes of the Emergency Leisure Centre Management Committee held on 29th October 1991 be confirmed and the recommendations therein be adopted.

501 FINANCE AND GENERAL PURPOSES COMMITTEE Moved by  
Councillor B E Read and seconded by Councillor P S Crow

RESOLVED

That the Minutes of the Finance and General Purposes Committee held on 31st October 1991 be confirmed and the recommendations contained therein be adopted.

502 LEISURE CENTRE MANAGEMENT COMMITTEE Moved by  
Councillor P S Crow and seconded by Councillor Mrs S East

RESOLVED

That the Minutes of the Leisure Centre Management Committee held on 7th November 1991 be confirmed and the recommendations contained therein be adopted.

503 BAR STEWARD It was

RESOLVED

That candidates be selected for interview by the Chairman or Vice Chairman of the Leisure Centre Management Committee and the Centre Manager and the interviews be conducted by the Chairman or Vice Chairman of the Leisure Centre Management Committee, Councillor A C Ash-Smith and the Centre Manager.

*BeK .*

504 K A P C Members had received a report of the Annual General Meeting of the Kent Association of Parish Councils and it was agreed that a joint meeting of the Dartford Area Committee be held with Dartford Borough Council and that substitutes should be allowed to attend. This item to be discussed at the next Finance and General Purposes Committee to be held on 5th December 1991.

505 REPORTS OF COUNCIL REPRESENTATIVES

Councillor Mrs D J Ash-Smith reported that the Greenhithe Community Association would be holding a Christmas Fayre on the 1st December 1991, Members were also advised of the disappointment felt by the Greenhithe Community Association regarding the reduction of the Town Council's donation.

Members were also advised that the development proposals for the Greenhithe Community Association had been discussed, but the developer had been unavailable for comment.

Members were also advised of a report received from Mr Malcolm Munn - School Governor regarding the last minutes of a meeting at Manor Road School held on 7th October 1991.

506 TOWN MAYORS ANNOUNCEMENTS

The Town Mayor advised Members that he had attended the opening of the new hall for the Galley Hill Scouts at the beginning of November.

The Mayor thanked Members for their sympath during his bereavement.

507 QUIZ NIGHT Members were advised of a Quiz Night to be held on 22nd November 1991 at Greenhithe Community Association, teams of 4 & 6 were invited.

NOTED

508 MAYORS CHARITY Members were advised of a letter received from Dartford and Gravesham Health Authority Acute Services regarding the donation made by Councillor A M Barham, ex-Town Mayor for the amount of £1257.52 for the Special Baby Unit - a vote of thanks was given to Councillor A M Barham.

509 TOWN PLANNING The following planning application was submitted for Members consideration:-

DA/82/617 - Proposed modification to approved levels, pursuant to condition (iii) of planning permission DA/82/617.

Northfleet Landfill - Blue Circle Industries.

BEK.

OBSERVATIONS - Members regret the need to modify the plans and ask that conditions originally imposed be adhered to.

Government proposals were that 25% of household waste be recycled and Kent County Council were to be asked to look into this matter to avoid proposals of this nature being returned for further modifications.

The following decision notices were received from Dartford Borough Council:-

DA/91/0393 - 1 Manor Road, Swanscombe - Permission refused.

DA/91/0521 - 12 Johnsons Way, Greenhithe - Permission granted.

#### 510 QUESTIONS

Questions were raised regarding the refusal of planning permission for Grove Cars and support for an appeal.

High Speed Rail Link and plans put forward by Aerail Limited.

Detailed plans at Manor Park - request for support from Councillors.

Town Council's policy on Open Space.

Publication of site meeting at Manor Park.

*B E Read,*

Town Mayor

MINUTES of a MEETING of the LEISURE CENTRE MANAGEMENT COMMITTEE held at the SWANSCOMBE CENTRE, CRAYLANDS LANE, SWANSCOMBE on TUESDAY, 26th NOVEMBER 1991 at 7.30pm

Present: Cllr. P S Crow - Chairman  
Cllr. Mrs D J Ash-Smith  
Cllr. Mrs S East  
Cllr. R Simmonds

Also in attendance - Councillor T V Dixon.

Apologies for absence were received from Councillor's A C Ash-Smith, A M Barham, D J Cowell, W G East and B E Read.

511 SUBSTITUTES It was

RECOMMENDED

That Councillor T V Dixon attend the meeting as substitute for Councillor W G East.

512 MINUTES The Minutes of the Meetings held on 10th October and 7th November 1991 were confirmed and signed.

513 BAR STEWARD Members were advised that the interviews for the position of Bar Steward had been held and John Lorence had been appointed.

514 NEW YEARS EVE Tickets for the New Year Disco had been ordered and an application had been made for the occasional licence.

515 CENTRE REPORT The water temperature for the showers had been the cause of complaints and estimates had been requested for the installation of mixer valves.

The main water feed to the Centre should have a protective guard and estimates were being obtained.

516 WATER SOFTENER The Borough Council had agreed to allow the sum of £3,000.00 towards the cost of installing a water softener and correcting the problems with the bar lighting.

517 BAR CARPET An estimate had been received for the cost of replacing the carpet and further were to be obtained.

518 STOCKTAKE REPORT Members were given copies of the latest stocktake report for the 28 days to 19th November 1991.

NOTED

519 CATERING The Bar Steward's appointment was to take effect from Thursday, 28th November 1991 and it was

RECOMMENDED

That the Steward arrange for bar food to be available - based on a profit share of 60/40 - for a 3 month probationary period.

BC

520 MAINTENANCE CONTRACT Members considered a Maintenance Contract that had been received for the fridge/freezer, and cooker and it was agreed that further quotes should be obtained.

521 WARM AIR CURTAIN An estimate had been received for repair of the warm air curtain and it was

RECOMMENDED

That this quote be accepted in the sum of £83.30 plus VAT.

522 TELEPHONE SYSTEM Following a discussion regarding the telephone account it was agreed that the bar and reception area should have incoming lines only.

523 DATES FOR MEETINGS It was

RECOMMENDED

That the dates for the next 2 meetings would be 16th December 1991 and 23rd January 1992.

524 FOOTBALL SKILLS Members were advised that arrangements had been made for children to be coached in football skills on Wednesday afternoons.

525 EXCLUSION OF PRESS AND PUBLIC Due to the confidential nature of the business to be transacted, it was

RECOMMENDED

That the Press and Public be excluded from the remainder of the meeting.

526 BAR STAFF Members were advised of the current situation regarding the Steward and the casual staff that were employed.



Chairman



MINUTES of a MEETING of the RECREATION AND AMENITIES COMMITTEE  
held at the SWANSCOMBE CENTRE, CRAYLANDS LANE, SWANSCOMBE on  
THURSDAY, 28th NOVEMBER 1991 at 7.30pm

Present: Cllr. P S Crow - Chairman Cllr. T V Dixon  
Cllr. Mrs D J Ash-Smith Cllr. W G East  
Cllr. R D Bartlett Cllr. V Openshaw  
Cllr. L G Caller Cllr. Mrs G M Prior  
Cllr. M D Chater Cllr. B E Read  
Cllr. D J Cowell Cllr. R Simmonds

527 MINUTES The Minutes of the Meeting held on 28th October 1991 were confirmed and signed.

Apologies for absence were received from Councillor's A C Ash-Smith, M A Crosby, Mrs S East and B A Kemp.

528 DECLARATION OF INTEREST Councillor's D J Cowell, P S Crow and V Openshaw declared an interest with reference to a letter received from the Swanscombe Tigers.

Councillor's T V Dixon and R Simmonds declared an interest with reference to the Allotment Rents.

Councillor W G East entered Committee Room

529 PARKS REPORT Members were advised of the football teams leaving net pins in the ground and not removing them at the end of a match, also the garage doors at Broomfield Sports Ground were being left unlocked and orange and litter was left on the field.

The Clerk was asked to write to the Teams concerned seeking their cooperation with these problems.

530 SWANSCOMBE TIGERS Members had received a copy of the letter from Swanscombe Tigers requesting use of a pitch for Sunday afternoons

Councillor Mrs D J Ash-Smith entered Committee Room

The Assistant Parks Foreman was asked for his opinion and it was then

RECOMMENDED

That the Swanscombe Tigers be allowed to hire 2 pitches on Sunday afternoons for the 1992 Season, with the Park Staff retaining the right to cancel matches if necessary.

BC

531 BROOMFIELD CHANGING ROOMS Members had received a copy of the letter received from a football club regarding problems with changing rooms and the showers, it was

RECOMMENDED

That a letter be sent to the Bar Steward of the Sports Pavilion explaining the problem and ask that the changing rooms be cleared, it was also asked that an electrician check the showers.

A vote of thanks was given to the Assistant Parks Foreman and park staff for their efforts during the period of short staffing.

532 RECREATIONAL FACILITY CHARGES Members had received a copy of the Recreational Facility Charges and asked to consider increases for 1992/93. It was agreed that this item be deferred to the next Town Council Meeting to be held on 19th December 1991.

533 LAND REAR OF TAUNTON ROAD Members had received a copy of the letter received from Kent Association of Parish Councils regarding ownerless land.

NOTED

534 ALLOTMENT SUB-COMMITTEE Members had received the report of the Meeting of the Allotment Sub-Committee held on 22nd October 1991. It was agreed with reference to the Conditions of Tenancy that an extra item be added regarding bonfires being lit and rubbish being dumped on the sites, it was asked that the Town Clerk look into bye-laws reference notices of trespass.

535 PUBLIC CONVENIENCES Members had received a copy of the total running costs for public conveniences at the Avenue and Pilgrims Road, and it was agreed that this be included for the Finance and General Purposes Committee to be held on 5th December 1991.

536 ANNUAL ESTIMATES Members were asked to consider items for inclusion in the annual estimates for 1992/93 - items for consideration:-

Grove Hall fence  
Mower for Park  
Truck - Contingency towards eventual cost  
Water Supply - Allotment Sites  
Playground Equipment and Safety Surface at Greenhithe Foreshore  
Internal/External painting of the Leisure Centre  
Compulsory Competitive Tendering (Professional Services)  
Purchase of Fax Machine  
Maintenance Contract for Computer and Printer  
Refurbishment of Football Pitches  
Heritage Park - £5,000.00  
Pillars of Gate at St Peter and St Paul Church Yard  
Replacement of tables and chairs in Community Halls

537 GROVE CAR PARK Members were advised of the amount of glass and the replacement of the Bottle Bank in the Grove Car Park. Members were also advised of a letter received from Dartford Borough Council regarding the misunderstanding reference the sale of the Grove Car Park.

NOTED

538 CHURCHYARD STEPS Members were advised that work on the steps of the churchyard had commenced on Monday, 25th November 1991.

NOTED

539 FOOTBALL MATCH Members were advised of a request received for the use of Broomfield Pitch on Boxing Day morning in aid of Kent Air Ambulance, and it was agreed that the pitch be made available - free of charge.

540 BONFIRE NUISANCE Members were advised of a letter received from Dartford Borough Council concerning bonfire nuisance advising that there were no bye-laws and the Town Council had the control over these allotments and could notify the allotment holders.

NOTED

541 COBHAM TERRACE The Clerk reported receipt of a letter from Saxon Homes advising that the steel fence could be removed when the site was developed - at the expense of the Town Council.

542 CELEBRATION OFFER OF TREES Members were advised of a letter received from Notcutts Nurseries regarding trees which were on offer to mark the 40th Anniversary of the Accession to the throne of her Majesty the Queen.

NOTED

543 INGRESS PARK Members were advised of a letter received from a resident regarding the condition of Ingress Park. It was agreed that a letter be sent to the Marine Society explaining that complaints had been received and enquiring about future use of the site.

544 PLAYGROUND EQUIPMENT Members were advised that the Engineers report had been received from Municipal Mutual Insurance on the playground equipment.

NOTED

545 FREE TREES Members were advised of leaflets that had been received from the Countryside Project advising of free trees that were available.

NOTED

PSC

546 LAND REAR OF CHURCH ROAD HALL Members had received a copy of a letter from CBHB & P Solicitors regarding the land rear of Church Road Hall.

547 KENT RAIL ACTION GROUP Members were of advised that the Minutes of the Meeting held on 24th January 1991 had been received.

548 LOCAL GOVERNMENT REVIEW Members were advised of an invitation received from Kent Rural Community Council inviting Members to attend a Local Government Review Meeting being held on Wednesday, 11th December 1991 at Ditton Community Centre.

549 SECURITY - MESS ROOM Members were advised of 2 quotes received from Ambassador Security and Gravesham Services regarding steel bars being erected on the windows of the Mess Room in Swanscombe Park, it was agreed the Town Clerk seek advice from the Parks Foreman.

550 VALLEYVIEW PLAYGROUND The Clerk was asked to arrange a meeting with Councillor T Smith (Chairman of the Development Control Sub-Committee) and representatives of the Town Council alongwith Mr McGeagh.

The Town Council will be represented by Councillor's Mrs D J Ash-Smith, M A Crosby, P S Crow and B E Read.

551 HERITAGE PARK It was

RECOMMENDED

That a working party be formed to liaise with the Groundwork Trust and a meeting be arranged as soon as possible to finalise details - Councillor's L G Caller, M D Chater, D J Cowell and P S Crow to form the working party.

552 DARTFORD LOCAL PLAN It was

RECOMMENDED

That a letter be sent to the Department of the Environment advising that Manor Park be removed as a potential development area and left as open space.

553 TOWN PLANNING Members were asked to consider the following Planning Applications:-

DA/91/0605 - Erection of a Conservatory at rear of property.

5 Ivy Bower Close, Greenhithe.

OBSERVATIONS - No Objections



DA/91/0599 - Erection of a part single/part two storey rear extension.

60 Sun Road, Swanscombe.

OBSERVATIONS - No Objections - Providing Neighbouring properties are informed.

554 QUESTIONS

Councillor L G Caller asked when repairs to the Church Road Hall were to be carried out.



Chairman

MINUTES of a MEETING of the FINANCE AND GENERAL PURPOSES COMMITTEE held at the SWANSCOMBE CENTRE, CRAYLANDS LANE, SWANSCOMBE on THURSDAY, 5th DECEMBER 1991 at 7.30pm

Present: Cllr. B E Read - Chairman Cllr. M A Crosby  
Cllr. Mrs D J Ash-Smith Cllr. P S Crow  
Cllr. R D Bartlett Cllr. T V Dixon  
Cllr. L G Caller Cllr. B A Kemp

555 MINUTES The Minutes of the Meeting held on 31st October 1991 were confirmed and signed.

Apologies for absence were received from Councillor's A C Ash-Smith, Mrs S East, V Openshaw and Mrs G M Prior.

Councillor Mrs D J Ash-Smith entered Committee Room

556 INCOME FOR OCTOBER 1991 The income for October amounting to £9,786.75 was received as set out in the annexed list.

557 ACCOUNTS PAID OCTOBER 1991 The Clerk reported that accounts amounting to £29,082.96 had been paid during October.

Councillor P S Crow entered Committee Room

558 ACCOUNTS FOR PAYMENT Members were advised of the following accounts which had been received for payment:-

Design & Management Contracts - £3,743.20  
Wontner Smith Stocktakers - £82.25  
H C Printing - £26.28  
CBHB & P Solicitors - £1413.87

RECOMMENDED

That the accounts be paid.

559 K A P C Members were advised it had been suggested by the Kent Association of Parish Councils for the Centenary Celebrations that the Minutes of the first Parish Council Meeting (1895/96) be traces and a Service be held in Canterbury Cathedral. A donation of 0.5% of the budget also be considered.

It was agreed to support the request from the Dartford Area Committee for the County Planning Officer to be invited to attend a meeting.

560 RAIL LINK Members were advised of assistance offered by Kent Association Parish Council regarding the Rail Link.

NOTED

*B E Read*

561 LOCAL GOVERNMENT REVIEW SUB-COMMITTEE Moved by Councillor P S Crow and seconded by Councillor B A Kemp

RESOLVED

That the Report of the Local Government Review Sub-Committee held on 21st November 1991 be accepted and the recommendations be carried out.

562 GROUNDWORK TRUST Members were asked to consider dates that had been obtained for a meeting with Groundwork Trust and it was agreed that a meeting with the Working Party be arranged for Tuesday, 10th December 1991 at 7.30pm.

563 PARISH NEWS Members had received a copy of the Parish News No.184.

NOTED

564 CHILDRENS PARTY Members were advised of a letter received seeking financial assistance towards the expenses involved with the Childrens Christmas Party to be held at the Leisure Centre, it was

RECOMMENDED

That a donation of £100 be made under Section 137 of the 1972 Local Government Act subject to available funds.

565 CHANNEL TUNNEL RAIL LINK Members were advised of a reply received from the Department of Transport advising that there would be a full consultation before a decision is taken.

NOTED

566 PARKING PROBLEMS Members were advised of a reply received from Dartford Borough Council regarding lorries parking by the bus stop in Church Road. Dartford Borough Council advised of a waiting list of sites for the introduction of waiting restrictions and it was

RECOMMENDED

That a copy of the letter be sent to Kent County Constabulary, also letters be sent to Kentish Buses asking for their comments and Dartford Borough Council be asked for waiting restrictions to be placed at the bus stop.

567 LOCAL CHARITY Members were advised that Newsletter No. 5 had been received and was available in the office.

NOTED

B.A.K.

568 NETWORK PLANNING Members were advised of a letter received from a company of Telecommunication consultants offering advice, it was agreed that any relevant points be raised by Councillor B E Read.

569 COMPLAINTS Members were advised of a letter of complaint received from a local resident regarding future building on the site of Swanscomb School. It was agreed a letter be sent explaining that it was out of the Council's control and the situation would be monitored.

570 LOGIC Members were advised of details received regarding a new local government information service.

NOTED

571 NALC Members were advised that the latest issues of the Direct Information Service (No's 262 & 263) had been received and were available in the office.

NOTED

572 TIDY BRITAIN GROUP Members were advised of a letter received alongwith the Winter Newsletter regarding the 1992 National Spring Clean, it was agreed that a letter be sent asking if there were posters available for display.

NOTED

573 SUPERANNUATION FUND Members were advised that a copy of the audited accounts had been received for the fund for year ending March 1991.

NOTED

574 C P R E Members were advised that the Autumn Edition of the Countryside Campaign and the Kent Branch News had been received alongwith a gift catalogue.

NOTED

575 NEWSSHOPPER Members were advised of a letter received asking the Town Council if they would be willing to provide details of Parish News for this newspaper. It was agreed that this be provided by the Centre Manager with the assistance of the Town Clerk and the payment to go in the budget for the Leisure Centre.

576 RAILINK Members had received Issue no. 15 of the Railink Update.

577 N C V O Members were advised of a letter and information leaflet that had been received, inviting the Council to take out a subscription in the sum of £300 per annum.

NOTED

*B.E.R.*



578 KENT RURAL COMMUNITY COUNCIL Members were advised of receipt of the Winter edition of Oast to Coast alongwith leaflets on Litter, Local Needs Housing, Village Venture Competition and Village Grants Scheme.

NOTED

579 WORLD WILDLIFE FUND Members were advised that the Wildlife magazine had been received and was available in the office.

NOTED

580 STONE HOUSE HOSPITAL Members had received a copy of the reply from the Dartford and Gravesham Health Authority regarding changes at the Hospital.

NOTED

581 OFF-STREET PARKING Members had received a copy of the letter received from Dartford Borough Council regarding off-street parking.

582 THAMESIDE INDUSTRIAL ROAD Members were advised that correspondence had been received from KCC enclosing a copy letter from the Department of Transport which was dated 24th October 1991 and asked for the views of the Town Council within 28 days regarding the installation of a Pelican Crossing.

The Clerk had replied on behalf of the Council supporting the installation of a Pelican Crossing on Station Road link at Riverview. Members endorsed the action taken by the Town Clerk.

583 PUBLIC CONVENIENCES This item to be discussed when further information had been received.

584 ANNUAL ESTIMATES It was agreed that all items would be considered when the budget for 1992/93 was prepared and a Special Meeting of the Finance and General Purposes Committee would be held on 23rd January 1992.

585 TOWN PLANNING The following planning applications had been received from Dartford Borough Council and were submitted for Members' consideration:-

DA/91/0294 - Revised height of rear extension to first floor level only and revised fenestration.

9/10 Cobham Terrace, Greenhithe.

OBSERVATIONS - No Observations.

DA/88/0857/F - Submission of landscaping details pursuant to condition (7) of planning permission ref. DA/88/0857 for the development of the site.

OBSERVATIONS - No Observations.

The following decision notices had been received from Dartford Borough Council granting permission for development:-

BZR.

DA/89/0028A - Kent Kraft Industrial Estate, Northfleet.

DA/91/0571 - 11 Galley Hill Road, Swanscombe.

DA/82/617 - Northfleet Landfill - A reply had been received from Kent County Council advising that an updated Waste Disposal Plan was being produced and should be available in draft form by the end of the year.

QUESTIONS The Chairman was asked if a 3 year budget strategy was to be considered.

*Behead,*

CHAIRMAN.

INCOME FOR OCTOBER 1991

Parks	Football	249.24	
	Tennis	13.70	
	Bowls	37.14	300.08
Administration	Use of Copier		3.46
Community Halls	Grove	70.20	
	Church Road	64.74	
	Sports Pavilion	750.00	884.94
Squash	Hire Fees.		333.77
Leisure Centre	Membership	278.39	
	Table Tennis	46.12	
	Badminton	418.52	
	5x5 Football	520.59	
	Fitness Room	695.49	
	Aerobics	474.89	
	Short Tennis	5.70	
	Volleyball	96.21	
	Trampoline	217.44	
	Fun Club	13.11	
	Childrens Parties	20.00	
	Sale/Hire Equip.	62.46	
	Committee Room	12.00	
	Psychic Fair	369.47	
	Country Music	40.00	
	Karate	80.34	
	Vending Machines	41.01	
	Telephone	47.83	
	Weighing Machine	8.40	
	Contribution D.B.C	424.07	3872.04
Centre Bar	Bar Takings	3405.48	
	Food	144.54	
	Gaming Machines	842.44	4392.46
			<hr/>
			£9,786.75
			<hr/>

ACCOUNTS PAID - OCTOBER 1991

<u>Voucher No.</u>		<u>Town Council</u>	<u>Leisure Centre</u>
344	Hire of Glasswasher		51.28
345	Wages - Week 26	717.62	
346	Inland Revenue	1419.70	1512.11
347	Water Account	26.99	
348	Stocktake (Bar)		82.25
349	Stationary	103.32	2.40
350	Station Rd Car Park	125.00	
351	Maintenance		70.73
352	Stationary	55.67	
353	Electricity Account	57.41	
354	Soft Drinks (Bar)		65.49
355	Snacks (Bar)		32.42
356	Beers & Spirits (Bar)		976.15
357	Aerobics Coach		100.26
358	Wages - Week 27	1231.97	
359	Advertising (Psychic Fair)		417.92
360	Aerobics Coach		48.48
361	Stationary	160.49	31.16
362	Cleaning Services		160.99
363	Gas Supplies (Bar)		16.75
364	Allotment Licence (NBG)	5.00	
365	Taxi's (OAP)	24.00	
366	Park Supplies	8.45	
367	Park Fuel	20.00	
368	Maintenance	188.00	
369	Park Plants	198.28	
370	Food (Bar)		61.12
371	Advertising (Psychic Fair)		11.68
372	Cleaning Supplies (Bar)		52.57
373	Wages - Week 28	1198.74	
374	Lunches (KAPC)	8.50	
375	Wages - Week 29	816.04	
376	Monthly Salaries	2021.92	4461.87
377	Aerobics Coach		43.20
378	Park Fuel	83.94	
379	Street Light. Maintenance	43.70	
380	Wages		123.38
381	Maintenance		116.32
382	VAT Payment	124.29	
383	Telephone Account	246.76	634.86
384	T V Rental (Bar)		12.49
385	Food Supplies (Bar)		7.00
386	Wine & spirits (Bar)		830.30
387	Gas Account		685.57
388	Water Supply	89.25	
389	Maintenance		581.95
390	Advertising (Park Foreman)	41.23	

<u>Voucher No.</u>		<u>Town Council</u>	<u>Leisure Centre</u>
391	Advertising (Park Forman)	56.40	
392	All Night St. Lighting 91/92	1576.85	
393	Kitchen Equip. Hire		110.37
394	Wages - Week 30	836.23	
395	Monthly Salary		867.32
396	Aerobics Coach		39.24
397	Stocktake (Bar)		82.25
398	Poppy Wreaths	20.00	
399	Rent (Rear Taunton Road)	25.00	
400	Business Rates	286.00	482.00
401	Electricity Account	61.37	3530.11
402	Food (Bar)		5.85
403	Casual Staff		42.00
404	Window Cleaning		32.00
405	Casual Staff (9th 16th 24th 31st Oct.91)		213.50
406	Rent & Licence Gaming m/c's		605.50
407	Bank Charges		4.00
		<hr/>	<hr/>
		£11,878.12	£17,204.84
	 Total:	 £29,082.96	

MINUTES of a MEETING of the LEISURE CENTRE MANAGEMENT COMMITTEE held at the SWANSCOMBE CENTRE, CRAYLANDS LANE, SWANSCOMBE on MONDAY, 16th DECEMBER 1991 at 7.30pm

Present: Cllr. P S Crow - Chairman  
Cllr. B E Read  
Cllr. R Simmonds

Councillor T V Dixon was also in attendance.

Apologies for absence were received from Councillor's A C Ash-Smith, Mrs D J Ash-Smith, Mrs S East and W G East.

586 SUBSTITUTES It was

RECOMMENDED

That Councillor T V Dixon attend the Meeting as Substitute for Councillor A C Ash-Smith.

587 FIRST AID COURSE Members were advised that 2 Members of staff had attended the First Aid at Work Course and had obtained certificates.

588 CHILDRENS CHRISTMAS PARTY Tickets for 160 children to attend had been sold and it was

RECOMMENDED

That the sum of £100 be allocated to cover the cost of hiring the costumes for staff to wear and for a bouquet of flowers to be sent to Mrs Cooper in recognition of the hard work she had put into organising the event.

Councillor B E Read entered Committee Room

589 CENTRE BAR Members were advised of a fire in the bar area that had started after the bar had closed on Sunday evening.

A report had been circulated, containing details of improvements that were proposed for the bar and kitchen amounting to a total cost of £1753.00. After discussion it was,

RECOMMENDED

That the report be accepted and the improvements be instigated.

*PSC*

590 MAINTENANCE Following a discussion it was with the exception of the New Year Disco

RECOMMENDED

That the Leisure Centre be closed from Christmas Eve for maintenance work and bar improvements to be carried out and be re-opened on Monday, 6th January 1992.

591 IDENTIFICATION CARDS Members were advised that the cards were now available for identification purposes.

592 STOCKTAKE Members had received a copy of the report for the 13 days to 19th November 1991.

NOTED

593 BAR LICENCE The Clerk advised that a letter had been sent asking the Solicitor to arrange for John Lorence to be included as a Licensee on the Justice' Licence.

594 DATES FOR MEETINGS OF THE LEISURE CENTRE MANAGEMENT COMMITTEE It was

RECOMMENDED

That Meetings be held on 20th January (instead of 23rd) 20th February, 19th March and 16th April 1992.



CHAIRMAN

MINUTES OF A MEETING OF THE SWANSCOMBE AND GREENHITHE TOWN COUNCIL  
held at the SWANSCOMBE CENTRE, CRAYLANDS LANE, SWANSCOMBE on THURSDAY,  
19th DECEMBER 1991 at 7.30pm

Present: Cllr. B E Read - Town Mayor Cllr. P S Crow  
Cllr. Mrs D J Ash-Smith Cllr. W G East  
Cllr. R D Bartlett Cllr. V Openshaw  
Cllr. L G Caller Cllr. Mrs G M Prior  
Cllr. M A Crosby Cllr. R Simmonds

Prayers were read by Reverend T Mercer.

Apologies for absence were received from Councillor's A C Ash-Smith, D J Cowell and Mrs S East.

595 DECLARATION OF INTEREST Councillor V Openshaw declared an pecuniary interest with reference to Minute No. 498.

Councillor's P S Crow and B E Read declared a Non-pecuniary interest with reference to the Sports Pavilion.

596 MINUTES

RESOLVED

That the Minutes of the Meeting held on 14th November 1991 be confirmed and signed.

597 LEISURE CENTRE MANAGEMENT COMMITTEE Moved by Councillor P S Crow and seconded by Councillor R Simmonds

RESOLVED

That the Minutes of the Leisure Centre Management Committee held on 26th November 1991 be confirmed and the recommendations contained therein be adopted.

Councillor M A Crosby entered Committee Room

598 RECREATION AND AMENITIES COMMITTEE Moved by Councillor P S Crow and seconded by Councillor V Openshaw

RESOLVED

That the Minutes of the Recreation and Amenities Committee held on 28th November 1991 be confirmed and the recommendations contained therein be adopted.

599 FINANCE AND GENERAL PURPOSES COMMITTEE Moved by Councillor B E Read and seconded by Councillor L G Caller

RESOLVED

That the Minutes of the Finance and General Purposes Committee held on 5th December 1991 be confirmed and the recommendations contained therein be adopted.

BER



600 GROUNDWORK TRUST Reference Minute 562, Councillor B E Read asked Members to consider an additional sum of between £1000-£1500 be spent on the Heritage Park to allow the planting programme to be completed, it was

RECOMMENDED

That the money be set aside if available.

601 LEISURE CENTRE MANAGEMENT COMMITTEE Moved by Councillor P S Crow and seconded by Councillor R Simmonds

RESOLVED

That the Minutes of the Leisure Centre Management Committee held on 16th December 1991 be confirmed and the recommendations contained therein be adopted.

Councillor Mrs D J Ash-Smith entered the Committee Room

602 REPORTS OF COUNCIL REPRESENTATIVES

Councillor Mrs D J Ash-Smith advised Members of attending a School Christmas Play put on by Knockhall School and written by the Headmaster, also of vandalism at the School.

Councillor M A Crosby advised Members of a Local Government Review Meeting attended by himself and Councillor Mrs S East held at the Civic Centre and that the views of the Town Council were put across.

Councillor P S Crow advised Members regarding the Groundwork Trust Scheme - work would start early January and finish latter part of March and the Town Council would be informed of developments.

Councillor Mrs D J Ash-Smith advised Members of a telephone conversation held with Councillor T Smith of Dartford Borough Council regarding the proposed meeting concerning Valley View Playgorund.

603 TOWN MAYORS ANNOUNCEMENTS The Town Mayor wished all Members a Merry Christmas and a Happy New Year and asked Members to join him for drinks and refreshments after the Meeting.

Members were advised that the ties has been received and were now available.

604 RECREATIONAL FACILITY CHARGES - 1992/93 Members had received a copy of the proposed Recreational Facility Charges for 1992/93.

RESOLVED

That the fees be accepted as attached.

BER.

605 MANOR PARK It was

RECOMMENDED

That this Town Council accepts responsibility of remaining area of open space. The Town Mayor to negotiate with Crest homes and the area to be retained as open space with the cost of the playground equipment being donated for use in other areas.

The Borough Council to maintain and control paths and walkways.

An entrance to be included leading from Swanscombe Street into the area of open space.

The Clerk to invite Peter Bowden of Crest Homes to attend the Meeting of the Recreation and Amenities Committee.

606 TOWN PLANNING The following planning applications were submitted for Members consideration:-

DA/91/0638 - Erection of a part single/part two storey rear extension to form Granny Annexe.

14 Manor Road, Swanscombe.

OBSERVATIONS - No Observations.

DA/91/0655 - Erection of a detached single storey portable building with external flues for use as a spray booth.

North Kent Commercials - Unit A1 Northfleet Industrial Estate Lower Road, Northfleet.

OBSERVATIONS - No Observations.

Councillor L G Caller declared a Non-pecuiary interest in the following application.

DA/91/0643 - Provision of an additional Mobile Classroom.

Swanscombe Primary School, Manor Road, Swanscombe.

OBSERVATIONS - This application does not follow the Policy of Kent County Council, which is not to use mobile Classrooms, and Members feel that permanent rooms should be provided - also bearing in mind the limited play area which will be further reduced.

The reason for closing Swanscombe School was because pupil ratios were not sufficient and yet due to increase in numbers - mobile Classrooms are being proposed.

DA/91/0648 - Erection of a front porch and conservatory at rear.

4 Western Cross Close, Greenhithe.

OBSERVATIONS - No Observations.

BER.

DA/91/0657 - Change of use of property from residential to estate warden offices.

1 Munford Drive, Swanscombe.

OBSERVATIONS - Members do not wish to see housing stock reduced for this use when it could be avoided.

DA/91/0649/ADV - Display of a roof mounted company sign.

Unit P4, Northfleet Industrial Estate, Lower Road Northfleet.

OBSERVATIONS - No Observations.

DA/91/0661 - Erection of a part single/part two storey rear extension.

26 Eglinton Road, Swanscombe.

OBSERVATIONS - No Observations.

#### 607 QUESTIONS

It was agreed that the Town Council advise Dartford Borough Council of the forthcoming meetings.

*B. Read.*

TOWN MAYOR

SWANSCOMBE AND GREENHITHE TOWN COUNCIL

RECREATIONAL FACILITY CHARGES 1992/93

BCWLING GREENS

No.1 £1200.00  
Occasional £ 1.00 0.50p Concessionary Rate

CRICKET

Seasonal £ 350.00  
Occasional £ 20.00

TENNIS £ 1.00 per person per hour 0.50p Concessionary Rate

FOOTBALL

Swanscombe Season £ 165.00 per season including facilities for training  
Swanscombe Occasional £ 14.00  
ockhall Season £ 165.00 per Season including facilities for training  
ockhall Occasional £ 14.00

SQUASH

Mon - Fri befor 5p.m.  
and Sat & Sun £ 2.00 per half hour  
Mon - Fri after 5p.m. £ 2.50 per half hour

ALLOTMENTS £ 5.00 per 10 rod + 0.75p if water supplied

COMMUNITY HALLS

Grove Hall

Meetings £ 3.00 per hour Regular Organisations  
£ 4.20 per hour Casual Bookings  
Social Events £ 6.00 per hour Mon - Fri  
£ 6.75 per hour Weekends

Church Road Hall

Meetings £ 4.40 per hour Regular Organisations  
£ 5.50 per hour Casual Bookings  
Social Events £ 7.40 per hour Mon - Fri  
£ 8.00 per hour Weekends

Commercial and profit making bookings for both halls to be charged at double the rate for casual bookings

Use of photo-copier (for local organisations only)

A4 size 10p per side  
B4 size 15p per side  
A3 size 20p per side

50% Reduction for Unemployed, Senior Citizens (over 60 years of age) and persons in full time Education - for certain recreational facilities only.

Where applicabile V.A.T has been included

MINUTES OF A MEETING OF THE RECREATION AND AMENITIES COMMITTEE held at the  
SWANSCOMBE CENTRE, CRAYLANDS LANE, SWANSCOMBE on THURSDAY, 9th JANUARY 1992  
at 7.30pm

Present: Cllr. P S Crow - Chairman  
Cllr. R D Bartlett Cllr. W G East  
Cllr. L G Caller Cllr. V Openshaw  
Cllr. M D Chater Cllr. B E Read  
Cllr. T V Dixon Cllr. R Simmonds

Peter Bowden - Crest Homes

Apologies for absence were received from Councillor's A C Ash-Smith,  
Mrs D J Ash-Smith, Mrs S East and Mrs G M Prior.

608 MINUTES The Minutes of the Meeting held on 28th November 1991 were  
confirmed and signed.

609 DECLARATION OF INTEREST Councillor V Openshaw declared a pecuniary  
interest reference the Sports Pavilion

Councillor's P S Crow and B E Read declared a Non-pecuniary interest with  
reference to the Sports Pavilion.

610 MANOR PARK Members were asked to raise questions with reference to  
open space at Manor Park.

It was asked if the trees in the area would be cut, and would they be protected  
during development.

Mr Bowden explained there had been an archaeological dig on the site before  
Christmas 1991.

It was asked with regard to the parking area, where will cars be parked once  
development has taken place? The proposal would be that houses would have drive-  
ways for residents to park.

Councillor L G Caller entered Committee Room

It was agreed that a letter be sent to the Doctors Surgery advising them of  
the development.

Open space be maintained by Swanscombe & Greenhithe Town Council.

Nominations for a working party to be set up to be considered at the next  
Meeting of the Town Council.

611 PARK FOREMANS REPORT The Parks Foreman reported that the padlocks were  
being taken and it was agreed that a deposit of £5 be paid to the cleaner  
before the match and returned after, it was

RECOMMENDED

That the keyholder be informed of this.

612 BOTTLE BANKS Members were advised that the Bottle Banks at Grove Car Park were being vandalised, it was agreed that a letter be sent to Dartford Borough Council advising them of the problem.

613 GROVE CAR PARK Members were advised of the growing problems with reference to cars being dumped, it was agreed that a letter be sent to Dartford Borough Council seeking prices for the removal of the cars, this to be deferred to the next Town Council Meeting on 30th January 1992.

614 KNOCKHALL PITCH Members were advised of the request to move the car park on Knockhall Pitch, it was agreed that a letter be sent to the representatives of the football clubs using the pitch asking them to attend the next Recreation and Amenities Committee Meeting to be held on 13th February 1992.

615 SPORTS PAVILION Members received a copy of a letter regarding the proposed extension of the Pavilion, it was agreed a letter be sent to the representatives of Swanscombe & Greenhithe Sports Association asking them to attend a meeting with Town Council to discuss this.

616 SWANSCOMBE TIGERS Members were asked to consider the hire fees for the Junior Football Team and it was

RECOMMENDED

That they be charged 50% of the normal fee.

617 CHURCH ROAD HALL Members were advised of a reply received from Dartford Borough Council regarding the problems caused by a conservatory being built at no. 2 Church Road, it was agreed that an extractor fan be installed in the toilet window.

618 VALLEY VIEW PLAYGROUND Members had received a copy of the letter from Dartford Borough Council regarding Valley View Playground, it was agreed that a letter be sent to Adrian Penfold requesting a meeting take place before the next Town Council Meeting on 30th January 1992.

619 INGRESS PARK Members received a copy of the letter received from the Marine Society regarding the childrens play area in Ingress Park.

NOTED

620 SPORTS PAVILION - CAR PARKING Members had received a copy of the letter from the Sports Association suggesting that the Grove Car Park be lined to accommodate 150 cars, it was

RECOMMENDED

That a reply be sent advising that the Town Council would like to see drawings of their proposals and that any cost involved would be the responsibility of the Association of Sports Clubs.

621 TOWN PLANNING The following decision notices were received from Dartford Borough Council granting permission for development:-

- DA/91/0506 (REV) - 1 Durrant Way, Swanscombe.
- DA/91/0294 (REV) - 9 & 10 Cobham Terrace, Greenhithe.
- DA/91/0379 - Land rear of 16-26 Cobham Terrace, Greenhithe.
- DA/91/0484 (REV) - The Mount Nursing Home, Mounts Road, Greenhithe.

Permission had been refused for the following:-

- DA/91/0447 (REV) - 27 The Grove, Swanscombe.

The following planning applications were submitted for Members consideration:-

- DA/91/0685 - Erection of a 2M high brick boundary wall.  
22 Spring Vale, Greenhithe.

OBSERVATIONS- No Objections - Providing neighbouring properties were informed.

- DA/91/0675 - Erections of a single storey rear extension.  
25 Church Road, Swanscombe.

OBSERVATIONS- No Objections - Providing neighbouring properties were consulted.

- DA/91/0681 - Use of land for public recreational purposes.  
Land rear of Milton Street/Madden Close, Swanscombe.

#### 622 ANY OTHER BUSINESS

Councillor V Openshaw informed Members of Bottle Banks being erected in Greenhithe, it was asked that a letter be sent to Dartford Borough Council asking if they could be erected near the old Coronation Hall.

Councillor T V Dixon advised Members of a cafe in Church Road often holding private parties until 2.30am and causing a disturbance due to noise, it was asked that a letter be sent to the Environmental Health Officer and the Planning Department with reference to the lateness of the hour.

CHAIRMAN 

MINUTES OF A MEETING OF THE EXECUTIVE COMMITTEE held at the GROVE HALL, THE GROVE, SWANSCOMBE on WEDNESDAY, 15th JANUARY 1992 at 7.30pm

Present: Cllr. B E Read - Town Mayor  
Cllr. M A Crosby  
Cllr. P S Crow  
Cllr. Mrs S East  
Cllr. Mrs G M Prior  
Cllr. R Simmonds

Apologies for absence were received from Councillor's Mrs D J Ash-Smith, M D Chater and W G East.

623 MINUTES The Minutes of the Meeting of held on 9th October 1991 were confirmed and signed.

624 EXCLUSION OF PRESS AND PUBLIC Due to the confidential nature of the business to be transacted, it was

RECOMMENDED

That the Press and Public be excluded from the remainder of the Meeting.

625 PARKS FOREMAN Members were advised of two satisfactory references that had been received for the Parks Foreman

626 CENTRE MANAGER Discussion took place concerning the probation period that would be completed by the Centre Manager on 1st February 1992, after consideration it was

RECOMMENDED

That his probation period be extended by 3 months. Payment would be made for 2 of his 7 days sick leave in lieu of extra hours that had been worked. After 1 years completed service an additional 2 days holiday to be applicable and a pay review to be made and applied from 1st February 1992. A Meeting to be held with the Centre Manager on his return from sick leave.

627 INNER LONDON FRINGE ALLOWANCE Members were advised that notification had been received from the N J C of an increase in the Inner London Fringe Allowance to £480 per annum with effect from 1st July 1991

With reference to Minute 278 - the increase to £450 of Inner London Fringe Allowance for administrative staff should have been back dated to 1st July 1990.

RECOMMENDED

That the increase be accepted and back dated accordingly.

BTR.



628 FULL TIME PARK ATTENDANT After a lengthy discussion, it was

RECOMMENDED

That the position of Full Time Park Attendant was no longer required and this position would cease to exist from 31st January 1992.

The person currently employed in this position to be offered alternative employment to include Saturdays and Sundays from October to March with remaining hours to be worked on a rota system - at the discretion of the Parks Foreman. Hours from April to September to include alternate weekend work and some evenings.

The Contract for the weekend Park Attendant and the cleaner for Knockhall Changing rooms to be terminated accordingly.

A part time Park Attendant to be employed from May to September as required.

*B E Read.*

TOWN MAYOR

MINUTES OF A MEETING OF THE FINANCE AND GENERAL PURPOSES COMMITTEE held at  
the SWANSCOMBE CENTRE, CRAYLANDS LANE, SWANSCOMBE on THURSDAY, 16th JANUARY  
1992 at 7.30pm

Present: Cllr. B E Read - Chairman  
Cllr. Mrs D J Ash-Smith Cllr. M A Crosby  
Cllr. R D Bartlett Cllr. T V Dixon  
Cllr. L G Caller Cllr. Mrs S East  
Cllr. D J Cowell Cllr. Mrs G M Prior

Apologies for absence were received from Councillor's A C Ash-Smith,  
M D Chater, P S Crow, W G East and R Simmonds.

629 MINUTES The Minutes of the Meeting held on 5th December 1991 were  
confirmed and signed.

Councillor's Mrs S East and Mrs G M Prior entered Committee Room

630 INCOME FOR NOVEMBER 1991 The Income for November 1991 amounting to  
£9014.91 was received as set out in the annexed list.

631 ACCOUNTS PAID NOVEMBER 1991 The Clerk reported that accounts amounting  
to £23,275.66 had been paid during November.

632 ACCOUNTS FOR PAYMENT Members were advised of the following accounts which  
had been received:-

Darent Valley Electrical	- £1753.68
Carpet Cuts Ltd	- £1530.00
Bromley College	- £ 282.00

RECOMMENDED

That the abovementioned accounts be paid.

633 VILLAGE HALLS CONFERENCE Members were advised that a Conference was to  
be held at Frittenden Memorial Hall on Saturday, 21st March 1992.

NOTED

634 K A P C Members had received a copy of Parish News no 186.

NOTED

318

635 PARISH MINUTES 1894 A reply had been received from Kent County Council advising of the cost of obtaining copies of Minutes from 1894 and it was

RECOMMENDED

That the Clerk obtain copies of these Minutes.

636 LAND REAR OF CHURCH ROAD HALL Members had received a copy of the letter from CBHB & P Solicitors and it was

RECOMMENDED

That the Solicitor be instructed to proceed to try and enforce the Judgement of Costs.

637 NORTH WEST KENT COUNTRYSIDE PROJECT Members were advised that the Annual Report had been received.

638 ALL SAINTS CHURCH Members were advised that a letter had been received from the Borough Council confirming that the Memorial Plaque was to be retained as a feature for the building.

NOTED

639 BUS STOP PARKING - CHURCH ROAD Dartford Borough Council had advised that they would investigate the possibility of waiting restrictions but they would not be implemented for at least 2 years.

640 LOGIC Members were advised that the December issue of Logic had been received.

NOTED

641 ENVIRONMENT PROGRAMME Kent County Council had forwarded their 1990/91 Report along with a copy of 'Elements'.

NOTED

642 COUNTRYSIDE CAMPAIGN A copy of the leaflet received from the Groundwork Trust was circulated for Members information - this item was deferred for discussion at the next Meeting of the Recreation and Amenities Committee.

643 THAMESIDE INDUSTRIAL ROUTE Members were advised that a copy of the Confirmed Order has been received and was available in the office.

NOTED

644 COMMUNITY CARE PLAN Members were advised that a copy of the Community Care Plan Consultative Document had been received.

This item was deferred to the Special Meeting of the Finance and General Purposes Committee to be held on 23rd January 1992 and a copy was to be sent to each Member.

645 CIRCUS A letter had been received seeking to rent land to provide a circus - this to be discussed at the next Meeting of the Recreation and Amenities Committee.

BRK

646 WORLD WIDE FUND Members were advised that the January issue of the Wildlife magazine had been received alongwith the 1991 Review.

NOTED

647 NALC Issue's numbered 264 & 265 of the Direct Information Service had been received and were available in the office.

NOTED

648 TOWN PLANNING The following planning applications had been received from Dartford Borough Council and were submitted for Members consideration:-

DA/89/0698/OUT - Revised Plans

Ingress Park

OBSERVATIONS - Due to scope of development - Members request site meeting - Reservations on the present road infra-structure.

DA/91/0699 - Erection of a second floor rear extension

19 Worcester Close, Greenhithe

OBSERVATIONS - No Observations

CHAIRMAN

*BzRead.*

INCOME FOR NOVEMBER 1991

Parks	Football	139.28	
	Tennis	8.34	147.62
Administration	Refund Van		
	Insurance	132.39	
	Interest HI A/C	2196.86	2329.25
Street Lighting	Contribution D.B.C		250.00
Community Halls	Grove	79.32	
	Church Road	330.92	410.24
Allotments	Rents		3.96
Squash	Hire Fees	382.64	
	Reg. Fees	6.64	389.28
Leisure Centre	Membership	172.01	
	Table Tennis	20.42	
	Badminton	292.00	
	5x5 Football	472.18	
	Fitness Room	471.48	
	Aerobics	273.83	
	Volleyball	74.64	
	Trampoline	144.85	
	Fun Club	7.49	
	Childrens Parties	54.38	
	Sale/Hire Equip.	49.52	
	Committee Room &		
	Hall Hire	64.25	
	Karate	80.34	
	Vending m/c	47.26	
	Telephone	46.98	
	Weighing m/c	8.10	
	Christmas Party	215.24	2494.97
Bar	Bar Takings	2658.84	
	Food	80.65	
	Gaming m/c's	232.82	
	Misc.	17.28	2989.59
			<hr/>
			£9014.91
			<hr/>

812.

ACCOUNTS PAID - NOVEMBER 1991

<u>Voucher No.</u>		<u>Town Council</u>	<u>Leisure Centre</u>
408	Subscription	5.00	
409	Wages Wk 31	999.37	25.00
410	Aerobics Coach		26.25
411	Sports Pavilion Gas & Elec. Account	456.21	
412	Water Account	442.59	196.32
413	Inland Revenue	2275.88	1689.67
414	Till Maintenance		61.69
415	Bar (Spirits)		109.17
416	Publication	3.50	
417	Bar (Snacks)		26.46
418	Stationary	81.78	
419	Water Account		177.70
420	Maintenance		630.11
421	Advertising	20.62	20.61
422	Maintenance of Equipment	150.93	
423	Plants	40.00	
424	Childrens Entertainer (Deposit)		10.00
425	First Aid Training Fees	70.00	140.00
426	Truck Fuel	61.00	
427	Tractor Fuel	10.00	
428	Gas Account	149.85	
429	Maintenance		284.55
430	Park Supplies	1143.60	
431	Tobacco		32.50
432	Cleaning Supplies		89.15
433	Wages Wk 32	888.71	23.62
434	Aerobics Coach		39.90
435	Kitchen Equip. Hire		51.28
436	Aerobics Coach		37.96
437	Wages Wk 33	621.81	25.03
438	Monthly Salaries	1791.09	4057.66
439	Water Account	494.81	
440	Bar (Snacks)		29.79
441	Admin & Cleaning Supplies	168.54	80.41
442	Street Light. Maintenance	43.70	
443	Personal Hygiene		160.99
444	T V Hire		12.49
445	Gas Supply		15.63
446	Advertising (Bar Steward)		42.30
447	Park Equipment	52.99	
448	Bar (Soft Drinks)		184.17
449	Bar (Spirits)		97.63
450	Bar (Beers)		1483.70

BEF.

<u>Voucher No.</u>		<u>Town Council</u>	<u>Leisure Centre</u>
451	Wages		164.50
452	Membership Tickets & Machine		661.53
453	Child. Party Tickets		26.26
454	Bar Licence		8.00
455	Hire of Kitchen Equip.		110.37
456	Aerobics Coach		36.00
457	Business Rates	307.03	482.00
458	Wages Wk 34	965.22	12.26
459	Casual Staff (Nov.)		454.00
460	Food		7.77
461	Casual Staff & Window Cleaning		34.00
462	Vending m/c's		173.00
		<hr/>	<hr/>
		£11244.23	£12031.43

Total: £23,275.66

BER.

MINUTES OF A MEETING OF THE LEISURE CENTRE MANAGEMENT COMMITTEE held at  
the SWANSCOMBE CENTRE, CRAYLANDS LANE, SWANSCOMBE on MONDAY, 20th JANUARY  
1992 at 7.30pm

Present: Cllr. P S Crow - Chairman  
Cllr. Mrs S East  
Cllr. B E Read

Apologies for absence were received from Councillor W G East.

649 MINUTES The Minutes of the Meetings held on 26th November and 16th December 1991 were confirmed and signed.

650 SOCIAL EVENTS Members discussed the Childrens Party and the New years Eve Disco - both of which had proved successful and it was

RECOMMENDED

That a vote of thanks be passed on to the staff who had worked hard to make both events such a success.

651 FUTURE EVENTS Members were advised that an Old Tyme Music Hall was to be held on 7th March 1992 and a Professional Wrestling Bout on 23rd May 1992.

652 MODERN ALARMS Members were advised of a quote for additional security that had been obtained and it was agreed that this be deferred to the next Meeting.

653 STOCKTAKE REPORT Members had received a copy of the latest stocktake report and this was also deferred to the next Meeting.

654 NEW YEARS DISCO Members had received a breakdown of the income and expenditure relating to the New Year Disco - which had resulted in a profit being made on this event.

655 BAR STEWARD'S REPORT Members had received a copy of the report produced by the Steward and it was agreed that this be deferred to the next Meeting.



CHAIRMAN



MINUTES OF A SPECIAL MEETING of the FINANCE AND GENERAL PURPOSES COMMITTEE  
held at the SWANSCOMBE CENTRE, CRAYLANDS LANE, SWANSCOMBE on THURSDAY,  
23rd JANUARY 1992 at 7.30pm

Present: Cllr. B E Read  
Cllr. A M Barham Cllr. Mrs S East  
Cllr. R Bartlett Cllr. W G East  
Cllr. M A Crosby Cllr. B A Kemp  
Cllr. D J Cowell Cllr. Mrs G M Prior  
Cllr. P S Crow Cllr. R Simmonds

Apologies for absence were received from Councillor's L G Caller, M D Chater and T V Dixon.

656 DECLARATION OF INTEREST Councillor M A Crosby declared an interest in the item on Car Hire for Senior Citizens.

A Non-pecuniary interest in the Sports Pavilion was declared by Members attending the Meeting.

Councillor D J Cowell entered Committee Room

657 COMMUNITY CARE PLAN Members had received a copy of the Community Care Plan - Consultative Document.

After a lengthy discussion, it was

RECOMMENDED

That a letter be sent to the Area Director of Social Services advising that Members were concerned that the Health Authority would be unable to fulfil its obligations as outlined in the document due to financial restrictions, which would restrict the numbers of staff. This could probably result in a large number of people suffering greater distress in the County of Kent than previously experienced.

A suggestion was to be made for a Night Centre to be provided to assist the people who are able to cope during the day and it was also felt that Central Government Policy regarding the Health Service would dictate the way forward.

Councillor A M Barham entered Committee Room followed by Councillor B A Kemp.

658 SPORTS PAVILION It was

RECOMMENDED

That a meeting be arranged as a matter of urgency with the Executive Committee of the Swanscombe and Greenhithe Association of Sports Clubs to discuss the Lease.

BER.

659 ANNUAL ESTIMATES 1992/93 Members had received copies of the Annual Estimates for 1992/93. Following discussion, it was proposed by Councillor R Simmonds and seconded by Councillor P S Crow

RECOMMENDED

That the Annual Estimates for 1992/93 be accepted.

660 CONTRIBUTION FROM DARTFORD BOROUGH COUNCIL Members were advised of the likely reduction in the S136 contribution from the Borough Council of £1 per Community Charge Payer - with the possible contribution being reduced to £14,360.

661 STRATEGY 1992-1995 A report had been prepared and circulated to all Members.

*R Simmonds*

CHAIRMAN

MINUTES OF A MEETING of the SWANSCOMBE & GREENHITHE TOWN COUNCIL  
held at the SWANSCOMBE CENTRE, CRAYLANDS LANE, SWANSCOMBE on  
THURSDAY, 30th JANUARY 1992 at 7.30pm

Present:

	Cllr. B E Read - Town Mayor	
Cllr. Mrs D J Ash-Smith		Cllr. Mrs S East
Cllr. R D Bartlett		Cllr. W G East
Cllr. L G Caller		Cllr. V Openshaw
Cllr. D J Cowell		Cllr. Mrs G M Prior
Cllr. P S Crow		Cllr. R Simmonds

Apologies for absence were received from Councillor's  
A C Ash-Smith, A M Barham and T V Dixon.

662 DECLARATION OF INTEREST Councillor V Openshaw declared a  
pecuniary interest with reference to the Sports Pavilion.

Councillor's D J Cowell, P S Crow, Mrs S East and B E Read  
declared a non-pecuniary interest with reference to the Sports  
Pavilion.

Councillor Mrs D J Ash-Smith declared a pecuniary interest  
regarding an application to the Licensing sessions for the Pier  
Hotel, Greenhithe.

663 MINUTES

RESOLVED

That the Minutes of the Meeting held on 19th December 1991 be  
confirmed and signed.

664 TRANSFER OF LICENCE Members were advised that notice had  
been received of an application to Transfer the Justices Licence  
for the Pier Hotel, Greenhithe.

665 MANOR PARK Members were advised of a letter received from  
Crest Homes regarding Public Open Space.

NOTED

666 RECREATION AND AMENITIES COMMITTEE Moved by  
Councillor P S Crow and seconded by Councillor R Simmonds

RESOLVED

That the Minutes of the Recreation and Amenities Committee held  
on 9th January 1992 be confirmed and the recommendations  
contained therein be adopted.

667 SPORTS PAVILION Reference Minute 615 - Members were advised  
of a verbal reply from Swanscombe and Greenhithe Association of  
Sports Clubs, and it was agreed a Meeting be held on Wednesday,  
12th February 1992 at 7.30pm at the Grove Hall, with the Chairmen  
of the Finance and General Purposes Committee and the Recreation  
and Amenities Committee plus a Member of the Labour Party.

322

668 EXECUTIVE COMMITTEE Moved by Councillor P S Crow and seconded by Councillor L G Caller

RESOLVED

That the Minutes of the Executive Committee held on 15th January 1992 be confirmed and the recommendations contained therein be adopted.

669 FINANCE AND GENERAL PURPOSES COMMITTEE Moved by Councillor B E Read and seconded by Councillor Mrs S East

RESOLVED

That the Minutes of the Finance and General Purposes Committee held on 16th January 1992 be confirmed and the recommendations contained therein be adopted.

670 LEISURE CENTRE MANAGEMENT COMMITTEE Moved by Councillor P S Crow and seconded by Councillor B E Read

RESOLVED

That the Minutes of the Leisure Centre Management Committee held on 20th January 1992 be confirmed and the recommendations contained therein be adopted.

671 SPECIAL FINANCE AND GENERAL PURPOSES COMMITTEE Moved by Councillor P S Crow and seconded by Councillor R Simmonds

RESOLVED

That the Minutes of the Special Finance and General Purposes Committee held on 23rd January 1992 be confirmed and the recommendations contained therein be adopted.

672 COMMUNITY CHARGE 1992/93 Following discussion, it was agreed that a joint statement be made by the Borough Councillors regarding the reduction of the S136 contribution from Dartford Borough Council and it was then

RESOLVED

That the Community Charge of £29.15 be set for 1992/93.

B E R

673 STANDING ORDERS A proposal had been put forward by Councillor P S Crow and seconded by Councillor R Simmonds, and it was

RESOLVED

That Standing Orders item (i) be amended to read as follows:-

- (i) Meetings of the Council and Committees shall be held at the Grove Hall, The Grove, Swanscombe at 7.30pm, unless otherwise agreed at a previous meeting or at the discretion of the Chairman - with the exception of the Annual General Meeting and the Meeting of the Town Council held in December (prior to Christmas), both of which are to be held at the Council Offices, Craylands Lane, Swanscombe.

674 MANOR PARK - WORKING PARTY After discussion it was agreed that a working party be nominated to deal with matters arising regarding Manor Park and it was

RESOLVED

That the working party comprise of Councillors P S Crow, B E Read and one other Member to be nominated.

675 REPORTS OF COUNCIL REPRESENTATIVES

Members were advised of a report received from Malcolm Munn regarding a meeting of the School Governors of Manor Road Infant School with Doctor M Waters from Kent County Council. A vote of thanks was given to Mr Munn for his work as a Governor and hoped he would continue to represent the Council for years to come.

Councillor Mrs D J Ash-Smith advised Members of a Meeting attended with Gravesend and District Society for Mentally Handicapped, the Meeting was attended by Mr Brian Clay of Gravesend Social Services and the Community Care Plan was discussed at length.

676 TOWN MAYORS ANNOUNCEMENTS The Town Mayor advised Members of a very enjoyable evening he had attended with the senior Citizens Club.

The Town Mayor also advised of a visit made to a Resident of Stanhope Nursing Home who was celebrating her 102nd Birthday.

677 TOWN PLANNING The following planning application had been received from Dartford Borough Council and were submitted for Members consideration:-

DA/92/0001 - Retention of a storage shed.

Swanscombe Fire Station, The Grove, Swanscombe.

OBSERVATIONS - No Objections.

BER

DA/92/0004 - Erection of a single storey rear extension.

4 Gasson Road, Swanscombe.

OBSERVATIONS - No Objections - Providing neighbouring properties were informed.

DA/91/0428/A - Revisions of previously approved plans Ref No. DA/91/0428 for the erection of 2 No. 3 bedroom detached houses with associated garages. Revisions in respect of the resiting of one house.

Plot 57, Eagles Road, Greenhithe.

OBSERVATIONS - No Observations.

DA/91/0030/A - Submission of landscaping details pursuant to condition (7) of planning permission Ref No. DA/91/0030 for the erection of a two storey side extension, single storey rear extension and a fire escape staircase.

Haslington Nursing Home, 27 Bean Road, Greenhithe.

OBSERVATIONS - No Observations.

DA/91/0301/OUT - Revised plans reducing number of units to 6 from 10 4 x 1 bedroom flats and 2 x 1 bedroom houses.

Valley View, Greenhithe.

OBSERVATIONS - No Observations.

The following decision notices were received granting permission for development:-

DA/91/0605 - 5 Ivy Bower Close, Swanscombe.

DA/91/0513 - 29 Church Road, Swanscombe.

DA/88/0857/F - Land bounded by Eagles Road and The Avenue, Greenhithe.

Permission was refused for the following:-

DA/91/0479 - Pardix Holdings Ltd - 34-40 Station Road, Greenhithe.

DA/91/0649/ADV - Unit P4, Northfleet Industrial Estate, Lower Road Northfleet.

BZ12

Members were advised of a letter received from the Department of the Environment regarding the following appeals by Crest Homes:-

DA/90/0454/OUT & DA/91/0245/OUT - Land West of Station Road.

678 QUESTIONS

It was asked if the Town Council supported the application to build a "Green" power station burning household refuse at Northfleet Power Station.

It was suggested that Gravesham Council be asked to include Swanscombe & Greenhithe Town Council for their comments on this application.

*B. R. Rad.*

TOWN MAYOR

MINUTES of a MEETING of the RECREATION AND AMENITIES COMMITTEE  
held at THE GROVE HALL, THE GROVE, SWANSCOMBE on THURSDAY, 13th  
FEBRUARY 1992 at 7.30pm

Present: Cllr. P S Crow - Chairman Cllr. Mrs S East  
Cllr. A C Ash-Smith Cllr. W G East  
Cllr. Mrs D J Ash-Smith Cllr. V Openshaw  
Cllr. R D Bartlett Cllr. Mrs G M Prior  
Cllr. L G Caller Cllr. B E Read  
Cllr. M A Crosby Cllr. R Simmonds

The Parks Foreman - G Cresswell was present alongwith representatives from Eastgate, Joyce Green, Rising Sun and Top House Football Clubs.

679 MINUTES The Minutes of the Meeting held on the 9th January 1992 were agreed and signed.

Apologies for absence were received from Councillor's A M Barham, M D Chater, D J Cowell and B A Kemp.

680 DECLARATION OF INTEREST Councillor L G Caller declared a non-pecuniary interest in Centreline Telecommunications.

Councillor V Openshaw declared pecuniary interest in the Sports Pavilion.

Councillor's A C Ash-Smith, M A Crosby, P S Crow, Mrs S East and B E Read declared non-pecuniary interest in the Sports Pavilion.

681 BROOMFIELD ROAD SPORTS GROUND The Parks Foreman advised Members that motor cyclists were riding over the field and damaging football pitches. After discussion it was

RECOMMENDED

That the cost of a post and kissing gate be obtained and Park Staff check the work needing completion at Church Road Hall.

682 FOOTBALL - KNOCKHALL ROAD The representatives of the football teams were welcomed to the meeting and were invited to air their views, questions were then put to Members regarding the teams not being allowed to park on Knockhall Playing Field.

After a lengthy discussion it was

RECOMMENDED

That the keys to the gates could be collected before matches and the home team would be held responsible for ensuring that cars were parked in the correct area.

The Clerk was to write to the Secretary of the 4 Football Clubs advising that this situation would be reviewed at the end of the Season.

FS



683 SPRINGVALE FOOTBALL CLUB Members had received a copy of a reply from Springvale Football Club reference Minute 529.

NOTED

684 PAYPHONE Discussion took place regarding the installation of a payphone in the park's mess room and it was agreed to consider this again after the next account had been received.

685 KEARY ROAD ALLOTMENTS A letter had been received from the Allotment Association requesting permission for a shed to be erected on plot 4 at the Keary Road Site. No objections were raised to this request.

686 SWANSCOMBE BOWLING CLUB Members were advised of a letter that had been received from Swanscombe Bowling Club reference the proposed Lease and it was agreed that Councillor M D Chater and Councillor P S Crow should discuss the draft lease with representatives of the Bowling Club and present a report to the Meeting of Recreation and Amenities Committee.

687 ST PETER AND ST PAUL CHURCH An estimate had been obtained for rebuilding the 2 piers in the sum of £2,750 plus provisional sum of £500, it was

RECOMMENDED

That a letter be sent to Reverend Mercer, enclosing a copy of the estimate and advising that £500 was available towards this expenditure.

688 MANOR PARK Discussion took place regarding the 'open space' area of Manor Park and it was

RECOMMENDED

That a meeting be arranged and a report be made at the next convenient meeting.

689 ABANDONED VEHICLES Members were advised of a reply received from Dartford Borough Council informing that they were unable to assist with the removal of abandoned vehicles and suggesting that Kent County Council be contacted for further information

RECOMMENDED

That the Clerk obtain details from Kent County Council.

690 CHURCHYARD STEPS Members were advised that a cheque had been received from the Borough Council for grant aid towards the cost of repairing the steps of St Peter and St Paul Church in the sum of £678.00.

NOTED

*ISS*

691 SPRING INTO COUNTRYSIDE CAMPAIGN Reference Minute 642 - the Clerk was requested to give this correspondence to the Centre Manager for his attention.

692 CIRCUS Reference Minute 645 - it was agreed that subject to satisfactory references being obtained, the Circus be allowed to stay for a maximum of 6 days in Swanscombe Park. The proprietor of the Circus to be responsible for any damage caused and a reasonable donation to be made to the Town Mayor's Charity Fund.

693 N A L C Members were advised that issue no 267 of the Direct Information Service had been received and it was available in the office.

NOTED

694 K A P C Members were informed of the Councillors Information Day which had been arranged for 7th March 1992 at Benenden.

NOTED

695 K R C C Members had received a copy of the letter from the Kent Rural Community Council seeking a donation towards their expenditure for both 1991/92 and 1992/93

RECOMMENDED

That the Finance and General Purposes Committee consider making a donation to the Association.

696 CHILDRENS PLAYGROUND - ALKERDEN LANE Members had received copies of the letter from Saxon Homes, enquiring about the Town Councils willingness to accept ownership and management of the playground

RECOMMENDED

That a letter be sent asking for the financial details to be explained and the Parks Foreman inspect the equipment and surfacing for defects. This item to be discussed at the Meeting of the Finance and General Purposes Committee.

697 HERITAGE PARK Members of the Working Party were to have copies of the letter from Kent County Council regarding the grant application.

The Clerk reported that Zweekform had withdrawn their offer of sponsorship - but Groundwork Trust would now fund the planting programme, but the launching ceremony would not proceed.

Children from Knockhall and Sweyne School would be planting trees etc on 10th March 1992 and it was suggested that a meeting be arranged for the working party to discuss details with the Groundwork Trust on 25th February 1992 at 7.30pm at the Leisure Centre.

698 COMMUNITY WOODLAND PROJECT A letter had been received from Kent Rural Community Council suggesting that the Centenary of the Parish Council system in 1994 be celebrated with the planting of a Community Woodland.

NOTED

699 POLICE AND COMMUNITY CONSULTATIVE GROUP Members were advised that posters had been received reference the Meeting to be held at the Leisure Centre on Friday, 20th March 1992 and were being circulated for display.

700 OLD PEOPLES WELFARE COMMITTEE A request had been received for use of Swanscombe Park on 6th September 1992 for a Summer Fete to be held

RECOMMENDED

That the use of Swanscombe Park be allowed - free of charge.

701 ROYAL GARDEN PARTY Members were asked to submit names for a representative to be considered to attend the Royal Garden Party on 21st July 1992

RECOMMENDED

That Councillor Mrs S East be nominated for consideration.

702 DOWNS BOWLS CLUB A letter had been received from the Bowls Club asking Members to consider allowing them use of part of the second bowls rink in Swanscombe Park

RECOMMENDED

That a meeting be arranged with representatives of the Downs Club for 7pm at the Leisure Centre on 20th February 1992 and a report be made at the Meeting of the Town Council.

703 TOWN PLANNING The following planning application had been received from Dartford Borough Council and was submitted for Members consideration:-

DA/92/0049 - Erection of a part single storey, part two storey rear extension.

18 Gasson Road, Swanscombe.

OBSERVATIONS - No Objections - Provided there are no objections from neighbouring properties.

The following decision notices had been received from the Borough Council granting permission for development:-

DA/91/0428/A - Plot 57, Eagles Road, Greenhithe.

DA/91/0675 - 25 Church Road, Swanscombe.

DA/91/0319/A - Plot 20, Kent Kraft Industrial Estate, Northfleet.

704 HERITAGE PARK A letter had been received from the Borough Council's Planning Department seeking additional information regarding the planning application that had been submitted. It was agreed that a meeting be arranged with Groundwork Trust and this letter be included for discussion.

705 CHURCH ROAD HALL Questions were raised regarding the maintenance work to be carried out at Church Road Hall.

706 SPORTS PAVILION Following discussion it was suggested that a meeting be arranged between the Council's Working Party and representatives of the Association of Sports Clubs.

CHAIRMAN

A handwritten signature in blue ink, appearing to read 'A. Crow', with a flourish extending to the right.

MINUTES of an EXTRAORDINARY MEETING of the TOWN COUNCIL held at the SWANSCOMBE CENTRE, CRAYLANDS LANE, SWANSCOMBE on THURSDAY, 20th FEBRUARY 1992 at 7.30pm

Present: Cllr. B E Read - Town Mayor Cllr. D J Cowell  
Cllr. A C Ash-Smith Cllr. M A Crosby  
Cllr. Mrs D J Ash-Smith Cllr. P S Crow  
Cllr. A M Barham Cllr. Mrs S East  
Cllr. R D Bartlett Cllr. R Simmonds

Apologies for absence were received from Councillor's L G Caller, T V Dixon and Mrs G M Prior.

707 MANOR PARK Members were advised of a letter that had been received from Crest Homes and the options were outlined for use of the 'Open Space' area of Manor Park.

Following a lengthy discussion, it was

RESOLVED

That Crest Homes be advised that this Council were still willing to assume responsibility for the land and ask that the planning brief be complied with.

The Swanscombe & Greenhithe Town Council would take full responsibility for the open space including the playground, but with reference to the sum of £5,000.00, the Council would be looking for a considerable increase to this figure for upkeep and depreciation over the next 5 years.

*B E Read*

TOWN MAYOR

MINUTES of the MEETING of the LEISURE CENTRE MANAGEMENT COMMITTEE held at the SWANSCOMBE CENTRE, CRAYLANDS LANE, SWANSCOMBE on THURSDAY, 20th FEBRUARY 1992 at 8pm

Present: Cllr. P S Crow - Chairman Cllr. D J Cowell  
Cllr. A C Ash-Smith Cllr. Mrs S East  
Cllr. Mrs D J Ash-Smith Cllr. B E Read  
Cllr. A M Barham Cllr. R Simmonds

Apologies for absence were received from Councillor W G East.

708 MINUTES The Minutes of the Meeting held on 20th January 1992 were confirmed and signed.

709 CENTRE REPORT Members had received a copy of the Report.

NOTED

710 MODERN ALARMS This item was deferred for consideration at the next Meeting.

711 STOCKTAKE Members had received copies of the stocktake that had taken place on 4th February 1992.

NOTED

712 BAR STEWARD'S REPORT Reference Minute 655, after consideration it was,

RECOMMENDED

That the price of beers and spirits be held until 30th September 1992 and the situation be reviewed at the first Meeting of the Leisure Centre Management Committee held in October.

713 INSURANCE Members were advised that the cheque had been received to cover the damaged bar carpet.

714 VEHICLE NUISANCE Members were advised of problems that were being caused by vehicles speeding in the car park and the approach road. It had been suggested that speed ramps be installed.

NOTED

715 TELEPHONE SYSTEM Quotes had been obtained for an alternative system to be installed and it was agreed that this be discussed at a later date.

716 COMMITTEE ROOM A letter had been received from the Kent County Constabulary advising that alcohol could be consumed - but not sold - in the Committee Room.

717 EXCLUSION OF PRESS AND PUBLIC Due to the confidential nature of the business to be transacted, it was

RECOMMENDED

That the Press and Public be excluded from the remainder of the Meeting.

718 BAR STEWARD Members were advised of the current situation, and it was

RECOMMENDED

That the Clerk write to the former Steward - as instructed.

CHAIRMAN

*Shirley*

MINUTES of a MEETING of the FINANCE AND GENERAL PURPOSES COMMITTEE held at THE GROVE HALL, THE GROVE, SWANSCOMBE on THURSDAY, 27th FEBRUARY 1992 at 7.30pm

Present: Cllr. B E Read - Chairman Cllr. P S Crow  
Cllr. Mrs D J Ash-Smith Cllr. V Openshaw  
Cllr. R D Bartlett Cllr. Mrs G M Prior  
Cllr. L G Caller Cllr. R Simmonds

719 MINUTES

RESOLVED

That the Minutes of the Meetings held on 16th & 23rd January 1992 were confirmed and signed.

Apologies for absence were received from Councillor's A C Ash-Smith, T V Dixon, Mrs S East and W G East.

720 DECLARATION OF INTEREST Councillor V Openshaw declared a pecuniary interest with reference to the Sports Pavilion.

Councillor B E Read declared a non-pecuniary interest regarding the Sports Pavilion.

721 INCOME FOR DECEMBER 1991 The Income for December 1991 amounting to £6,614.61 was received as set out in the annexed list.

722 ACCOUNTS PAID FOR DECEMBER 1991 The Clerk reported that accounts amounting to £34,123.31 had been paid during December.

723 INCOME FOR JANUARY 1992 The Income for January 1992 amounting to £8,585.34 was received as set out in the annexed list.

724 ACCOUNTS PAID FOR JANUARY 1992 The Clerk reported that accounts amounting to £28,918.42 had been paid during January.

Councillor Mrs G M Prior entered Committee Room

725 ACCOUNT FOR PAYMENT Members were advised of the following accounts which had been received:-

Swanscombe & Greenhithe Sports Association - £416.00  
National Association of Local Councils - £ 65.00

RECOMMENDED

That the abovementioned accounts be paid.

726 FINANCIAL INFORMATION SERVICE Members were advised of the annual subscription due for renewal for the period from 1st January 1992 for the sum of £35.00, it was agreed that this subscription be cancelled.

BER



727 SOCIETY LOCAL COUNCIL CLERKS Members were advised that the annual subscription was due for renewal.

RECOMMENDED

That the subscription be renewed in the sum of £44.

728 MINUTES OF PARISH MEETING Members were advised copies of the Minutes of the First Parish Meeting dated 4th December 1894 and the Parish Meeting of 12th May 1896 had been obtained from the County Archives and were available in the office.

NOTED

729 KENT RURAL COMMUNITY COUNCIL Members received a copy of the letter received from Kent Rural Community Council seeking financial assistance, and it was

RECOMMENDED

That a donation of £30.00 be made to cover 1992/92 and 1992/93.

730 ALLOTMENT MANAGERS Members were asked to consider a personal accident insurance for the managers of the allotment sites. It was agreed that the Clerk looked into whether the Managers were legally acting on behalf of the Town Council and if the managers were covered by public liability insurance.

This item to be discussed when further information was available.

731 WAGES This item was deferred for discussion at a later date.

732 KENT TRUST NATURE CONSERVATION Members were advised that the Winter/Spring Edition of the Kent Wildlife Focus and the Winter Issue of Natural World had been received.

NOTED

733 PLAYGROUND - EAGLES ROAD Members received a copy of the letter from a Resident in Greenhithe concerning a proposed playground.

NOTED

734 COMMUNITY CARE PLAN Members had received a copy of the reply from the Area Director of Social Services regarding the Community Care Plan.

NOTED

735 SOUTH EAST IN BLOOM Members were advised of an invitation received from the Tidy Britain Group to participate in the 1992 Competition, it was agreed that the Allotment Association be informed of the Competition.

NOTED

BER

736 LOGIC Members were advised that the January 1992 edition of Logic that had been received.

NOTED

737 GOOD WEEKEND GUIDE Members received a copy of a letter from The Good Weekend Guide seeking information of Historical Sites in the Swanscombe & Greenhithe Area, it was

RECOMMENDED

That they be informed of the Skull Site, Local Church and Ingress Abbey.

738 RAIL LINK Members received copies of a letter received from Kent Association of Parish Councils alongwith an extract from Hansard and a letter written to the Minister of Public Transport. Members were also advised that the Minutes of a Meeting of the Kent Rail Action Group held on 28th November 1991 had been received and copies of the County Council's Railink Update were circulated.

NOTED

739 CRITICAL PUBLIC HEALTH Members were advised of information received regarding a quarterly journal of the politics of public health - available for a subscription of £16.00 per year.

740 KENT ASSOCIATION OF PARISH COUNCILS Members received a copy of the Area Committee Terms of Reference alongwith the Minutes of the Meeting held on 22nd January 1992.

NOTED

741 NATIONAL ASSOCIATION OF LOCAL COUNCILS Members were advised that the Winter Edition of Local Council Review had been received alongwith Issues 266 & 268 of the Direct Information Service.

NOTED

742 CHANNEL TUNNEL Members were advised of a note received from Kent County Council regarding a meeting of the Channel Tunnel Joint Consultative Committee held on 4th December 1991.

NOTED

743 COUNCIL FOR PROTECTION OF RURAL ENGLAND Members were advised of a letter received from the Council for Protection of Rural England alongwith Countryside News and a booklet entitled '65 Year's of Achievement'.

NOTED

744 WORLD WIDE FUND FOR NATURE Members were advised that the February and March Issue of the Worldlife magazine had been received.

NOTED

BER

745 KENT ASSOCIATION OF PARISH COUNCILS Members had received copies of Issue no. 187 of the Parish News.

NOTED

746 MANOR HOUSE Members were advised of a letter received from Crest Homes regarding the playground area, it was

RECOMMENDED

That a reply be sent to Crest Homes advising that Members accept that the playground would be sited in the open space area, and that the area would be fenced and a safety surface installed.

The offer of £10,000.00 towards the cost of maintenance was accepted and Crest Homes were to be asked to liaise with the Town Council's Working Party and Eric Davis of Dartford Borough Council with regard to the siting of the equipment.

747 DARTFORD REVIEW Members were advised of a brochure entitled 'Dartford Review' that had been received.

NOTED

748 TIDY BRITAIN GROUP Members were advised of information received promoting a National Spring Clean.

NOTED

749 ROYAL NAVY PRESENTATION Members were advised of a letter and invitations received from the Royal Navy Presentation Team regarding a presentation at the Orchard Theatre, Homes Gardens, Dartford on Thursday, 19th March 1992.

NOTED

750 PUBLIC LIGHTING Members were advised of a letter received from Seeboard informing that charges for Public Lighting were to be increased.

NOTED

751 TOWN PLANNING The following Decision Notices had been received from Dartford Borough Council granting permission for development:-

- DA/91/0301/OUT(REV) - Mounts Cottage, Bean Road, Greenhithe.
- DA/91/0643 - Swanscombe County Primary School, Manor Road, Greenhithe.
- DA/91/0661(REV) - 26 Eglinton Road, Swanscombe.
- DA/92/0001 - Swanscombe Fire Station, The Grove, Swanscombe.
- DA/91/0685 - 22 Spring Vale, Greenhithe.
- DA/91/0648(REV) - 4 Western Cross Close, Greenhithe.

Permission was refused for the following:-

- DA/91/0340 - Bamber Disposals Ltd, Northfleet Industrial Estate, Lower Road, Swanscombe.

BER

DA/91/0699 - 19 Worcester Close, Greenhithe.

The following Planning Applications were submitted for Members consideration:-

DA/92/0073 - Erection of Front Porches.

18 & 19 Worcester Close, Greenhithe.

OBSERVATIONS - No Observations.

DA/92/0071 - Submission of details of a railway bridge over proposed Thameside Industrial Route in partial pursuance of condition (5) of planning permission Ref No. DA/90/0048 for the construction of Thameside Industrial Route stage 1 including Station Road Link.

Railway Line to the West of Greenhithe Station, Station Road, Greenhithe.

OBSERVATIONS - Members request work be carried out to cause as little inconvenience as possible to residents of Greenhithe & Stone and minimum disruption to service.

DA/91/340/319 & 629 - Retention of Land for Waste Transfer Use.

Northfleet Industrial Estate, Northfleet.

OBSERVATIONS - Members are concerned about generation of heavy traffic and the type of materials being stored and request a site meeting be held to consider this application in more detail.

DA/92/0087 - Erection of a first floor rear extension.

35 Knockhall Chase, Greenhithe.

OBSERVATIONS - No Objections - Providing neighbouring properties are informed.

DA/92/0084 - Continued use of a part of residential garage to radio control office for taxi/private hire operation.

31 The Grove, Swanscombe.

OBSERVATIONS - No Objections.

Members had received a copy of the letter from Dartford Borough Council regarding the new enforcement provisions relating to breaches of planning control.

BER

752 NORTHFLEET POWER STATION Discussion took place concerning the application that had been received from Gravesham Borough Council for the Construction of a waste to energy centre for the disposal of municipal solid waste, the generation of electricity and the carrying out of ancillary works at the Former Northfleet Power Station by Northfleet Waste to Energy Ltd.

RECOMMENDED

That observations ne made regarding the Delivery and Operation aspects of the application concerning the likely traffic and environmental problems.

CHAIRMAN

*B. Lead.*

INCOME FOR DECEMBER 1991

Parks	Donation - Churchyard Steps		120.00
Administration	Use of Copier	1.70	
	Sale of Ties	4.26	5.96
Community Halls	Grove Hall	171.06	
	Church Road	245.33	416.39
Squash	Hire Fees		230.41
Leisure Centre	Membership	125.87	
	Table Tennis	4.81	
	Badminton	264.33	
	5x5 Football	500.21	
	Bowls	7.64	
	Fitness Room	382.29	
	Aerobics	166.59	
	Short Tennis	7.61	
	Trampoline	105.70	
	Fun Club	5.61	
	Childrens Parties	40.00	
	Sale/hire equip.	63.06	
	Private functions	170.00	
	Karate	222.47	
	Dancercise	17.04	
	Vending m/c	38.62	
	Telephone	49.28	
	Child. Xmas Party	512.29	
	New Year Disco	525.95	3209.37
Centre Bar	Bar Takings	2413.59	
	Food	28.94	
	Gaming m/c's	189.95	2632.48
			<hr/>
			£6,614.61
			<hr/>

Bar

ACCOUNTS PAID DECEMBER 1991

<u>Voucher No.</u>		<u>Town Council</u>	<u>Leisure Centre</u>
463	Aerobics Coach		43.20
464	Wages (Week 35)	797.99	231.13
465	Bar Supplies (Beer)		123.21
466	Games Equipment		55.82
467	Maintenance	154.32	
468	Bar Supplies (Tobacco)		32.50
469	Maintenance		145.03
470	Senior Citizens (Taxis)	40.00	
471	Squash Fees	1187.46	
472	Superann. Contributions	1617.25	298.59
473	Planning Application	46.00	
474	Equipment Hire		51.28
475	Childrens Party (S137)	100.00	
476	Bank Charges		16.00
477	Aerobics Coach		38.58
478	Wages (Week 36)	943.54	61.45
479	Inland Revenue	2016.15	1302.48
480	Legal Fees (Land Rear of Church Road Hall)	1413.87	
481	Tickets		52.54
482	Maintenance	40.54	
483	Equipment Repairs	49.35	
484	Bar (Gas Supplies)		39.72
485	Recorded Music Charges		584.05
486	Petrol (Truck)	47.00	
487	Petrol (Tractor)	20.10	
488	Bar (Snacks)		36.42
489	Maintenance	6.88	
490	Stocktake (August & November)		164.50
491	Bar (Cooker)		332.75
492	Monthly Salary	1743.47	4575.96
493	Wages (Week 37)	1678.66	27.01
494	Aerobics Coach		29.25
495	Deposit (Mayors Reception)	50.00	
496	Disco & Hall Cleaning		183.45
497	Decoration Materials		60.39
498	Hire of Sports Hall (S137)	150.00	
499	Bar (Wines & Spirits)		269.21
500	Loan+Interest		3820.00
501	Renewal of Licence		12.50
502	Greenhithe Community Assoc. Donation (S137)	1428.75	
503	Business Rates	314.00	482.00
504	Salary	702.00	
505	Personal Hygiene		160.99
506	Cleaning Materials		21.71

BER

Voucher No.

Town Council

Leisure Centre

507	Service (Fire Alarm)		65.80
508	Membership Cards		209.15
509	Maintenance (Dartforce)		61.74
510	Stone Step Repairs	3743.20	
511	Bar (Beer Supplies)		1056.01
512	Casual Staff		93.50
513	Machines (Rent)		173.00
514	Keys Cut		48.00
515	Football Trophies		23.50
516	Childrens Party Expenses		704.99
517	Casual Staff		35.00
518	Kitchen Equip. Hire		110.37
		<hr/>	<hr/>
		£18,290.53	£15,832.78

Grand Total    £34,123.31

BER



INCOME FOR JANUARY 1992

Parks	Football		164.34
Administration	Use of Copier	3.76	
	Interest B P A/C	729.27	
	Sale of Ties	12.77	
	Ins. Claim	138.50	884.30
Community Halls	Grove Hall	103.67	
	Church Road	99.74	203.41
Squash	Hire Fees		274.64
Leisure Centre	Membership	1105.81	
	Table Tennis	22.72	
	Badminton	389.62	
	5x5 Football	426.13	
	Bowls	2.04	
	Fitness Room	534.47	
	Aerobics	123.40	
	Short Tennis	1.02	
	Volleyball	136.94	
	Trampoline	113.45	
	Fun Club	2.04	
	Childrens Parties	25.87	
	Sale/hire Equip.	47.07	
	Private functions	250.00	
	Karate	85.11	
	Dancercise	12.78	
	Telephone	47.31	
	Weighing m/c	10.30	
	Vending m/c	10.21	3346.29
Centre Bar	Bar Takings	3424.80	
	Food	193.52	
	Gaming m/c	94.04	3712.36
			<hr/>
			£8,585.34
			<hr/>

BZK

ACCOUNTS PAID JANUARY 1992

<u>Voucher No.</u>		<u>Town Council</u>	<u>Leisure Centre</u>
519	Aerobics Coach		12.00
520	Wages (Week 39)	878.05	
521	Stationary	55.67	
522	Ties	151.11	
523	Senior Citizen (Taxis)	32.00	
524	Y.T.S (Wages)		164.50
525	Repairs (Church Rd Hall)	263.50	
526	Staff Training		58.76
527	Cleaning Materials		30.73
528	Repairs (Grove Hall)	102.81	
529	Street Lighting	290.93	1945.18
530	Wages (Week 40)	720.97	17.19
531	Inland Revenue	2101.20	1632.93
532	Footpath Light. Repairs	356.94	
533	Bar (Food Supplies)		14.65
534	Bar (Food Supplies)		22.50
535	Staff Clothing		77.91
536	Cleaning Materials	52.25	
537	Rent (Heritage Park)	14.69	
538	Advertising		371.49
539	Equipment Lease		51.28
540	Wages (Week 41)	796.94	
541	Gas Account		1967.80
542	Bar (Food Supplies)		22.60
543	Cleaning Materials		50.23
544	Leaflet Printing		191.50
545	Y.T.S (Wages)		164.50
546	Bar (Gas Supplies)		16.78
547	T.V Hire		12.49
548	Minutes (1894)	7.00	
549	Monthly Salary	2497.00	4536.02
550	Wages (Week 42)	850.21	50.94
551	Camera Film		90.20
552	Bar Carpeting		1530.00
553	Equipment Maintenance	103.99	
554	Christmas Lighting	1797.03	
555	Stocktake		82.25
556	Christ. Lighting Connection & Supply	150.12	
557	Management Course		282.00
558	Bar (Beer Supply)		1968.13
559	Stationary	6.29	
560	Petrol (Truck)	70.57	
561	Senior Citizens (Taxis)	24.00	
562	Personal Hygiene etc		160.99
563	Equipment Lease		110.37
564	Wages (Week 43)	709.15	
565	Wages	55.59	

BER

<u>Voucher No.</u>		<u>Town Council</u>	<u>Leisure Centre</u>
566	First Aid Equip.		15.00
567	Maintenance (Hollisters)		35.16
568	Business Rates	275.00	482.00
569	Maintenance Equip.	16.16	
570	Kitchen Equipment		22.46
571	Casual Staff		10.00
572	Machine Rent		86.50
573	Food Expenses (Bar)		82.21
574	Casual Staff		170.00
		<hr/>	<hr/>
		£12,379.17	£16,539.25

Grand Total: £28,918.42

BEL

MINUTES of a MEETING of the LEISURE CENTRE MANAGEMENT COMMITTEE  
held at the SWANSCOMBE CENTRE, CRAYLANDS LANE, SWANSCOMBE on  
THURSDAY, 19th MARCH 1992 at 8pm

Present: Cllr. Mrs S East - Chairman Cllr. P S Crow  
Cllr. A C Ash-Smith Cllr. B E Read  
Cllr. Mrs D J Ash-Smith Cllr. R Simmonds

Councillor T V Dixon was also in attendance.

Apologies for absence were received from Councillor's A M Barham and W G East.

773 SUBSTITUTES Councillor T V Dixon attended as Substitute for Councillor A M Barham.

774 MINUTES The Minutes of the Meeting held on 20th February 1992 were agreed and signed.

775 CENTRE REPORT Members were advised that Membership to date was 426 and the Centre was generally being used more with the schools making use of the facilities on 2 afternoons each week.

The Centre Manager recommended that a Service Contract be taken out with SKS Services for maintenance of the refrigerators and glass washer.

The Old Tyme Music Hall evening had been successful but the Psychic Fair had been postponed until 3rd May 1992.

Future events that were planned included a Karate Tournament, Family Disco, Leather Sale and Cage Bird Exhibition. Consideration was to be given to a boot fair in the car park and activities for childrens holidays.

Cllr. P S Crow entered the Committee Room.

776 STOCKTAKE Members had received a copy of the latest stocktake report for the 28 days to 3rd March 1992.

Cllr. B E Read entered the Committee Room.

777 COMMITTEE ROOM After consideration, it was

RECOMMENDED

That a 7' x 4' pool table and a dart board be installed in the Committee Room as soon as possible.

*pse*

A rent of £20 per week would be paid for the pool table and a returnable deposit was to be paid to obtain the cues.

778 STORAGE EXTENSION Members were advised by Councillor Crow of the sum allocated by Dartford Borough Council for the provision of an extension for storage and the re-design of the foyer at the Leisure Centre.

Work on the extension was scheduled to commence in June and be completed by early September.

779 EXCLUSION OF PRESS AND PUBLIC Due to the confidential nature of the business to be transacted, it was

RECOMMENDED

That the Press and Public be excluded for the next item on the agenda.

780 STAFFING Members were advised of the reply received from the Solicitor and it was

RECOMMENDED

That the advice of the Solicitor be accepted.

781 LIFT MAINTENANCE Members were advised of outstanding accounts awaiting payment relating to lift maintenance

RECOMMENDED

That the Centre Manager again query payment of these accounts.

782 PRIVATE FUNCTION Members were asked to consider the hire of the bar area for a private function and after consideration it was

RECOMMENDED

That the bar lounge could be hired for the evening, at the hire rate for Grove Hall, with the public being allowed to use the Committee Room.

783 BANK HOLIDAY Following a lengthy discussion it was,

RECOMMENDED

That the Leisure Centre be opened on Good Friday from 10.30am to 6.30pm.

*pe*

MINUTES of a MEETING of the SWANSCOMBE & GREENHITHE TOWN COUNCIL held at THE GROVE HALL, THE GROVE, SWANSCOMBE on THURSDAY, 12th MARCH 1992 at 7.30pm

Present: Cllr. B E Read - Town Mayor  
Cllr. L G Caller Cllr. W G East  
Cllr. D J Cowell Cllr. V Openshaw  
Cllr. M A Crosby Cllr. Mrs G M Prior  
Cllr. Mrs S East Cllr. R Simmonds

Prayers were read by Reverend T Mercer.

Apologies for absence were received from Councillor's A C Ash-Smith, Mrs D J Ash-Smith, R D Bartlett, P S Crow and T V Dixon.

753 DECLARATION OF INTEREST Councillor V Openshaw declared a pecuniary interest with reference to the Sports Pavilion.

Councillor's D J Cowell, M A Crosby and B E Read declared a non-pecuniary interest with reference to the Sports Pavilion.

754 MINUTES

RESOLVED

That the Minutes of the Meetings held on 30th January and 20th February 1992 be confirmed and signed.

755 ACCOUNTS FOR PAYMENT Members were advised of the following accounts which had been received:-

Gravesham Borough Council - £202.10  
Gravesham Borough Council - £ 91.65  
Council for the Protection of Rural England - £12.00  
Dartford Borough Council - £2881.45

RECOMMENDED

That the abovementioned accounts be paid.

756 COMMUNITY CHARGE 1992/93 Members received a copy of the Statement of Estimated Expenditure of the Town Council for the Community Charge for 1992/93. It was agreed that the Town Clerk contact Kent Association of Parish Councils regarding the final paragraph suggested for inclusion by Dartford Borough Council.

757 MANOR PARK Members were advised of a letter received from Peter Bowden of Crest Homes, regarding the proposed play equipment layout plan. It was agreed that a Meeting take place with Peter Bowden and the Manor Park Working Party on Thursday, 19th March 1992 at 7.15pm prior to the Meeting of the Leisure Centre Management Committee.

BTR

758 BROOMFIELD FOOTPATH Members were advised of a request from Seeboard seeking permission to lay underground cables on the Sports Field alongside Broomfield Footpath. It was agreed that this be allowed providing the ground be re-instated to a satisfactory condition.

759 COUNCIL FOR THE PROTECTION OF RURAL ENGLAND Members were advised of information received from CPRE regarding an Informal 'Get Together' on Tuesday, 17th March 1992 at The Meadow Rooms, Cobham and of a 'Spring Walk' to be held at Medway Gap on Sunday, 29th March 1992.

NOTED

760 PLAYGROUND SAFETY Members were advised of a leaflet received from The Department of Education and Science regarding Playground Safety Seminars to be held in London on 16th April 1992.

NOTED

761 EAGLES ROAD PLAYGROUND Members were advised of a letter received from Dartford Borough Council regarding Eagles Road Playground informing that a site meeting was to be arranged.

NOTED

762 STATION ROAD CAR PARK Members were advised of a letter received from Kent County Council alongwith a Notice of Entrey and Notice to Treat regarding the Station Road Car Park. The Clerk was asked to make enquiries about an alternative site.

763 FINANCE AND GENERAL PURPOSES COMMITTEE Members were advised that the General Election was to be held on the same day as the Meeting of the Finance and General Purposes Committee and it was

RESOLVED

That the Meeting of the Finance and General Purposes Committee be held on Wednesday, 8th April 1992.

764 RECREATION AND AMENITIES COMMITTEE Moved by Councillor L G Caller and seconded by Councillor Mrs S East

RESOLVED

That the Minutes of the Recreation and Amenities Committee held on 13th February 1992 be confirmed and the recommendations contained therein be adopted.

765 LEISURE CENTRE MANAGEMENT COMMITTEE Moved by Councillor W G East and seconded by Councillor V Opendshaw

RESOLVED

That the Minutes of the Leisure Centre Management Committee held on 20th February 1992 be confirmed and the recommendations contained therein be adopted.

*BR*

766 FINANCE AND GENERAL PURPOSES COMMITTEE Moved by  
Councillor B E Read and seconded by Councillor L G Caller

RESOLVED

That the Minutes of the Finance and General Purposes Committee held on 27th February 1992 be confirmed and the recommendations contained therein be adopted.

767 LOCAL GOVERNMENT REVIEW Members of the Local Government Review Committee were asked to provide dates for a Meeting to be arranged and it was agreed that prior to that the Clerk would obtain information regarding the position of Parish/Community Councils in Wales now that there were 23 Unitary Authorities.

768 DOWNS BOWLS CLUB Members received a report of the Meeting with the Downs Bowls Club held on 20th February 1992 and it was agreed that this item be deferred to the next Meeting of the Recreation and Amenities Committee.

769 REPORTS OF COUNCIL REPRESENTATIVES

Members were advised of a report received from Manor Road School Committee of the Building Sub-Committee Meeting held on the 10th February 1992, electing Councillor L G Caller as Chairman of the Sub-Committee.

The Meeting was held to discuss the Whole School Development Plan, giving staff the opportunity to question Governors regarding the policy towards school development.

770 TOWN MAYORS ANNOUNCEMENTS

The Town Mayor asked Members to reply to their Civic Reception invitations as soon as possible.

The Town Mayor also advised Members of the Tree Planting Ceremony held on 10th March 1992 at the Heritage Park attended by 240 school children.

771 TOWN PLANNING The following planning applications had been received from Dartford Borough Council and were submitted for Members consideration:-

DA/92/0096 - Erection of a first floor rear extension with an external staircase.

The Arches, Mounts Road, Greenhithe.

OBSERVATIONS - No Observations.

BER



DA/92/0095/OUT - Redevelopment of the site to provide 24 No. houses, 75 No. flats, 14,902 SQ. M of B1, conversion of existing training college buildings into hotel and conference centre, change of use and extension of existing Ingress Abbey to form offices, associated car parking, roadways and improved vehicular access from London Road.

Ingress Park, London Road, Greenhithe.

OBSERVATIONS - Members request site meeting due to large scale nature of this development.

The following Decision Notice had been received from Dartford Borough Council granting permission for development:-

DA/91/0532(Revised) - Ace Car Breakers, Unit P16 Kent Kraft Industrial Estate, Lower Road, Northfleet.

Members were advised of a letter received from Kent County Council regarding the following Planning Application:-

DA/91/319 - Renewal of planning permission of use of land as waste transfer station, reclamation and storage.

Northfleet Industrial Estate, Northfleet.

OBSERVATIONS - Members request more information on types of materials being stored.

#### 772 QUESTIONS

It was asked if Dartford Borough Council could widen Ames Road using part of the pavements.

It was also asked that the Town Council look into the progress of Valley View Playground.

*BE Read*

TOWN MAYOR

784 MAINTENANCE CONTRACT Members were advised of the situation concerning the Contract for cleaning services and it was

RECOMMENDED

That the Contract be terminated.

CHAIRMAN

A handwritten signature in blue ink, appearing to be "R. Gro", is written over the printed name "CHAIRMAN".

MINUTES of a MEETING of the RECREATION AND AMENITIES COMMITTEE held at THE GROVE HALL, THE GROVE, SWANSCOMBE on THURSDAY, 26th MARCH 1992 at 7.30pm

Present: Cllr. P S Crow - Chairman Cllr. M A Crosby  
Cllr. A C Ash-Smith Cllr. T V Dixon  
Cllr. Mrs D J Ash-Smith Cllr. Mrs S East  
Cllr. A M Barham Cllr. Mrs G M Prior  
Cllr. R D Bartlett Cllr. B E Read  
Cllr. L G Caller Cllr. R Simmonds

785 MINUTES The Minutes of the Meeting held on 13th February 1992 were confirmed and signed.

786 DECLARATION OF INTEREST Non-pecuniary interests were declared by Councillor's A C Ash-Smith, P S Crow and B E Read in items relating to Sports Pavilion.

787 BOWLS PAVILION Members were advised of a recent break-in to the pavilion in Swanscombe Park.

788 CHURCH ROAD HALL Members were advised of problems in the hall relating to damp showing on the walls.

This item was deferred to the Meeting of the Recreation and Amenities Committee, pending the surveyors report.

789 KNOCKHALL SPORTS GROUND Having been advised that cars were again being driven over the sports ground, Members

RECOMMENDED

That the Clerk contact the Secretary of the Top House Football Club and arrange for a meeting to be held.

790 CHURCH ROAD HALL Problems were being caused to hirers of the hall by young people interfering with the lighting system and it was

RECOMMENDED

That the light switches be relocated.

791 BROOMFIELD ROAD SPORTS GROUND After consideration it was

RECOMMENDED

That the quote for the kissing gate to be installed be accepted - in the sum of £596 plus VAT.

792 HIRE OF FOOTBALL PITCHES Letters requesting to hire pitches for the forthcoming season had been received from Woodlands Athletic and Greenhithe United

RECOMMENDED

That the Clubs be advised that, unfortunately, no pitches were available for the coming season.

793 HERITAGE PARK Members were advised of the cost of fencing the boundaries and it was agreed that a site meeting be held at 10am on Saturday, 11th April 1992.

Consideration was given to holding an Open Air Dedication Service at the Heritage Park and it was agreed that this be arranged for 3pm on Sunday, 17th May 1992.

794 PLAYGROUND - ALKERDEN LANE Members were advised of the reply received from Saxon Homes offering the sum of £30,000 to cover the costs involved for the next 6 years. It was

RECOMMENDED

That this Council accept the offer, subject to a satisfactory agreement being drawn up, and the Clerk to ask if the Contract could give the Town Council control of the land to prevent future development of the area.

795 CHILDRENS SUMMER ENTERTAINMENT Members considered the possibility of providing entertainment during the summer holidays and it was,

RECOMMENDED

That entertainment be arranged according to the expenditure allowed in the estimates.

796 ABANDONED VEHICLES Members were advised that the Borough Council would be responsible for the removal of vehicles that had been abandoned or were in a dangerous condition from the car parks.

797 MANOR PARK Members had received a copy of the reply from Crest Homes and a verbal report of the recently held meeting with representatives of Crest Homes was given by Councillor's A M Barham and B E Read and it was

RECOMMENDED

That a site meeting be held at 11am on Saturday, 11th April 1992 and Crest Homes be advised.

798 GREENHITHE FORESHORE A request had been received from the Cambria Scout Group for permission to erect a small marquee at the Foreshore on 21st June 1992 for their Open Afternoon

RECOMMENDED

That this request be allowed.

799 THAMESIDE INDUSTRIAL ROUTE The Clerk reported that a letter had been received from Kent County Council advising that the programmed commencement date for the demolition of properties in Station Road, Greenhithe was 16th April 1992, with a three week duration.

800 CRICKET CLUB A letter had been received seeking a meeting to discuss the problems that had arisen during the previous season and it was,

RECOMMENDED

That a meeting be arranged in the Clerk's office with the Chairman, Groundsman and Parks Foreman to discuss the issue with the Cricket Club.

801 QUIZ NIGHT An invitation had been received for Members to participate in a Quiz Night at the Sports Pavilion.

802 COMMUNITY HEALTH COUNCIL Members were advised of an informal meeting that was to be held at the British Legion on 7th April 1992 to allow the public to meet and discuss issues with the local General Practitioners.

Councillor M A Croby declared a non-pecuniary interest in the next item.

803 SPORTS PAVILION Members had received a copy of the report of the meeting of the working party held on 5th March 1992 alongwith a copy of the letter received from the Association of Sports Clubs.

804 DOWNS BOWLS CLUB After consideration it was,

RECOMMENDED

That the Bowling Club be allowed to hire 3 rinks of the public green for the season, on a trial basis, for the sum of £450.00.

805 TOWN PLANNING The following planning applications had been received and were submitted for Members consideration:-

DA/92/0127 - Retention of a conservatory.

Haslington Nursing Home, 27 Bean Road, Greenhithe.

OBSERVATIONS - No Observations.

DA/92/0423/A - Submission of details of roads, footpaths, wheel washing equipment, boundary walls, external materials, landscaping, childrens play area, pedestrian access through the site, vehicular access and archaeological scheme pursuant to conditions 6,11,12,14,16,19,20,21,22,25 & 27 of P.P Ref. No. DA/91/0423 for the erection of 42 houses and 1 flat with associated car parking & garages.

Land at Manor House, Swanscombe Street, Swanscombe.

OBSERVATIONS - Members ask that conditions imposed by the Borough Council be strictly adhered to - in particular those conditions concerning the archaeological evaluation.

Members were pleased with the landscaping details but concerned at the density of the development.

DA/92/0138 - Erection of a single storey side extension and an attached garage.

20 Hasted Close, Greenhithe.

OBSERVATIONS - No Objections providing neighbouring properties are advised.

The following decision notices had been received from the Borough Council granting permission for development:-

DA/91/0657(Revised) - 1 Munford Drive, Swanscombe.

DA/92/0073 - 18 & 19 Worcester Close, Greenhithe.

DA/91/0423(Revised) - Land at Manor House, Swanscombe Street Swanscombe.

806 DOG FOULING Discussion took place regarding the problem of dogs fouling the park areas and the Clerk was asked to look into the costs involved in providing bins and signs.

807 TRAFFIC PROBLEMS The Clerk was asked to invite the local Police Officer and possibly the Crime Prevention Officer to either of the next two Meetings.

Councillor M A Crosyb left the Meeting.

808 EXCLUSION OF PRESS AND PUBLIC Due to the confidential nature of the business to be transacted, it was

RECOMMENDED

That the Press and Public be excluded from the remainder of the Meeting.

809 COURIER SERVICE After discussion it was agreed that a recommendation would be made to the Finance and General Purposes Committee for consideration.

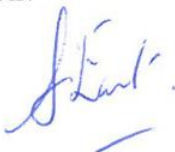
810 SPORTS PAVILION A plan of the proposed area for parking had been received and a verbal report of the Association's last meeting was given.

After a lengthy discussion, it was

RECOMMENDED

That the question of parking space be deferred until after 14th May 1992 and a meeting of the Working Party be arranged with representatives of the Association of Sports Clubs.

CHAIRMAN



MINUTES of a MEETING of the FINANCE AND GENERAL PURPOSES COMMITTEE held at THE GROVE HALL, THE GROVE, SWANSCOMBE on WEDNESDAY, 8th APRIL 1992 at 7.30pm

Present: Cllr. B E Read - Chairman Cllr. Mrs S East  
Cllr. R D Bartlett Cllr. W G East  
Cllr. L G Caller Cllr. V Openshaw  
Cllr. P S Crow Cllr. Mrs G M Prior  
Cllr. T V Dixon Cllr. R Simmonds

811 MINUTES The Minutes of the Meeting held on 27th February 1992 were confirmed and signed.

Councillor W G East entered Committee Room

Apologies for absence were received from Councillor A M Barham.

812 DECLARATION OF INTEREST Councillor V Openshaw declared a pecuniary interest with reference to the Sports Pavilion.

Councillor B E Read declared a non-pecuniary interest with reference to the Sports Pavilion.

813 INCOME FOR FEBRUARY 1992 The Income for February 1992 amounting to £10,017.79 was received as set out in the annexed list.

814 ACCOUNTS PAID FOR FEBRUARY 1992 The Clerk reported that accounts amounting to £21,004.95 had been paid during February.

815 ACCOUNT FOR PAYMENT Members were advised of the following accounts which had been received for payment:-

Edge Designs - £116.33  
Church Road Garage - £416.42  
Municipal Mutual Insurance - £283.20  
CBHB & P Solicitors - £264.37

RECOMMENDED

That the accounts be paid.

Councillor T V Dixon entered Committee Room

816 COMMUNITY CHARGE Reference Minute 756, Members were advised that the last paragraph had been omitted from the Town Council's Statement but a notice of explanation had been displayed for the public.

NOTED

BER



817 PLAYGROUND - EAGLES ROAD Members were advised of a letter received from the Borough Council regarding a site meeting on Saturday, 4th April 1992 to discuss the provision of a playground and traffic calming measures.

NOTED

818 NATIONAL PLAYING FIELDS ASSOCIATION Members were advised that the Annual Subscription for 1992/93 in the sum of £25.00 was due for renewal and it was

RECOMMENDED

That the Subscription be renewed.

819 SOUTH EAST EMPLOYERS ASSOCIATION Members were advised that the Annual Subscription for 1992/93 was due for renewal in the sum of £150 plus VAT, after consideration it was

RECOMMENDED

That the Subscription be renewed and a request be made for advance notice of increases to allow this to be taken into consideration when the estimates are compiled.

820 KENT RURAL COMMUNITY COUNCIL Members were advised that the Annual Subscription was due for renewal in the sum of £18.51 plus VAT plus £4 for the year's subscription to Oast to Coast, it was

RECOMMENDED

That these subscriptions be renewed.

821 KENT ASSOCIATION OF PARISH COUNCILS Members were advised that the Annual Subscription was due for renewal in the sum of £300 plus VAT plus the cost of the Local Council Review at £5 per copy per annum, it was

RECOMMENDED

That this subscription be renewed and 1 copy of the Local Council Review be obtained.

822 RE-CYCLING PROGRAMME A request had been received from Dartford Borough Council for permission to install recycling banks for paper, cans, glass and textiles in the Swanscombe and Greenhithe area. After consideration it was agreed that a can bank could be installed at the Grove Car Park. Further consideration would be given on receipt of additional information.

BER.

823 THE STROKE ASSOCIATION Members were advised of details received from the Stroke Association regarding an event being held at Crystal Palace Park on Sunday, 17th May 1992 and of information packs that could be obtained if required to help raise funds for stroke victims and their families.

NOTED

824 LOGIC Members were advised that the March 1992 issue of Logic had been received.

NOTED

825 NATIONAL MUSIC DAY Members were advised of a letter received advising that a National Music Day was to be held on Sunday, 28th June 1992, and inviting the Town Council to participate.

NOTED

826 BEST KEPT VILLAGE Members were advised that an entry form had been received for the 1992 'Best Kept Village' Competition.

NOTED

827 PUBLIC LIGHTING CHARGES Members were advised of a letter received advising of an increase of 6% for public lighting charges with effect from 1st April 1992.

828 KENT RURAL COMMUNITY COUNCIL Members were advised of a letter of thanks that had been received for the Donation of £30.00.

NOTED

829 INSURANCE Members were advised of a letter received from Municipal Mutual Insurance confirming that volunteers working on behalf of the Council were covered by the Council's Public Liability Insurance.

NOTED

830 T I R ROUTE Members were advised of the demolition programme for properties in Station Road, Greenhithe which had been scheduled for week commencing 6th April 1992.

NOTED

831 THE ELLENOR FOUNDATION Members had received a copy of a letter from the Ellenor Foundation seeking financial assistance and it was agreed that a letter be sent advising that the Town Mayor, Councillor Read had been raising funds for the Mayor's charity during his year of office and had stated that 50% of his profits were to be donated to the Ellenor Foundation.

BTR

832 NORTHFLEET LANDFILL SITE Members had received a copy of the letter which Blue Circle had circulated to local residents advising that the Landfill Site was to be re-opened.

The Clerk also reported that a copy of the Minutes of the Liaison Committee, held on 22nd March 1992 had been received and were available in the office.

NOTED

833 NATIONAL ASSOCIATION OF LOCAL COUNCILS Members were advised that copies of the Direct Information Service numbers 269-271 had been received and were available in the office. A copy of an extract alongwith Annex D from issue 269 relating to the reorganisation of Local Government was circulated to Members.

NOTED

834 LOCAL GOVERNMENT REVIEW With reference to the request for information regarding the position in Wales - Members were advised that NALC had informed there was no change at present but the Secretary of State would issue a Statement towards the end of the Summer.

Members had received copies of extracts from the Direct Information Service (issue 271) and the journal of the Society of Local Council Clerks.

NOTED

835 RAILINK Members had received a copy of the Railink update issue no 17.

NOTED

836 COMMISSION OF THE EUROPEAN COMMUNITIES Members were advised of a 'Fit for Europe' publication which had been received.

NOTED

837 C P R E Members were advised that the Spring issue of the Countryside Campaigner had been received and was available in the office.

838 SWEYNE ROAD ALLOTMENTS Members were advised of a letter received from Mr Tom Dixon advising that one of the plot holders (rear of Sweyne Road) had given up his tenancy due to ill health and the plot had now been re-allocated.

839 PARISH PATHS Members were advised of a leaflet received from the Countryside Commission regarding Parish Paths.

NOTED

BER .

840 CIVIC SERVICE An invitation had been received from the Borough Council for Members to attend a Service of Thanksgiving at St Mary Church, Stone on Sunday, 10th May 1992.

841 WORLD WIDE FUND FOR NATURE Members were advised of leaflets and magazines that had been received from the World Wide Fund for Nature.

NOTED

842 SPORTS TURF MAINTENANCE Members had received a copy of the letter from Sports Turf Maintenance regarding reinstatement of the Knockhall Football Pitch and seeding of the pitch at Broomfield Sports Ground, and it was

RECOMMENDED

That this item be deferred to the next Town Council Meeting for a final decision to be made.

843 ST PETER & ST PAUL CHURCH Members were advised of a letter received from Reverend Mercer regarding sponsorship of the Flower Festival to be held from 26th to 28th June 1992 to raise money to maintain the Church, it was

RECOMMENDED

That the Town Council sponsor an arrangement in the sum of £40.00 under Section 137 of the 1972 Local Government Act.

844 DEFINITIVE MAP MODIFICATION ORDER A letter had been received from Kent County Council alongwith a copy of the Modification Order relating to sheet 028 (TQ57SE) reference footpath DR39.

NOTED

845 PLAY EQUIPMENT Members were advised of a letter received from Crest Homes regarding dismantling of the play equipment and surrounding fence, which was to be stored until it could be incorporated into the area of open space.

NOTED

846 DARTFORD LOCAL PLAN Members were advised that the Deposit Version of the Local Plan had been received alongwith an index of objections, representations in support of the plan, list of local plan objections and supports and policies referred to.

BER

847 TOWN PLANNING The following planning applications had been received from Dartford Borough Council and were submitted for Members consideration:-

DA/92/0159 - Erection of a two storey rear extension.

12 Lewis Road, Swanscombe.

OBSERVATIONS - No Objections - Providing neighbouring properties are informed.

DA/88/1015/B - Submission of noise insulation scheme pursuant to condition (7) of planning permission Ref No: DA/88/0737/OUT for the erection of two 3 storey buildings comprising 57 one bedroom & studio flats.

Land at junction of London Road and Knockhall Road, Greenhithe.

OBSERVATIONS - No Observations.

The following Decision Notices had been received from Dartford Borough Council granting permission for development:-

DA/91/0638(Revised) - Erection of a part single/part two storey rear extension to form Granny Annexe.

14 Manor Road, Swanscombe.

DA/92/0004 - Erection of a single storey rear extension.

4 Gasson Road, Swanscombe.

DA/92/0049 - Erection of a part single storey/part two storey rear extension.

18 Gasson Road, Swanscombe.

848 EXCLUSION OF PRESS AND PUBLIC Due to the confidential nature of the business to be transacted, it was

RECOMMENDED

That the Press and Public be excluded for the next item on the agenda.

BER.

849 COURIER SERVICE Reference Minute 809, after a lengthy  
discussion it was

RECOMMENDED

That the Clerk accept the quote as instructed.

*BE Rend,*

CHAIRMAN

ACCOUNTS PAID - FEBRUARY 1992

<u>Voucher No.</u>		<u>Town Council</u>	<u>Leisure Centre</u>
575	Inland Revenue	2032.08	1579.83
576	Telephone Account	308.49	552.02
577	Water Account (Park)	571.42	
578	Water Account (Leisure Centre)		181.43
579	Gas Account (Church Rd. Hall)	171.56	
580	Wages (Week 44)	761.75	
581	Kitchen Equip. Hire		51.28
582	Advertising		50.00
583	Wages (Week 45)	749.27	19.55
584	Beer Supplies		701.09
585	Soft Drinks Supplies		310.36
586	Food Supplies		7.00
587	Admin Supplies	397.52	24.32
588	Maintenance (Air Curtain Repair)		97.83
589	Weights Equipment		26.48
590	Window Cleaning	26.00	
591	Carpet Cleaning Machine Hire		60.75
592	Cleaning Materials		106.51
593	Alarms Maintenance		52.88
594	Street Lighting	69.61	
595	Centre Till Ribbons		33.72
596	Beer Supplies		368.42
597	Gas Account	80.84	
598	Insurance Premium (DBC)		247.41
599	Y.T.S Wages		164.50
600	Bar Snacks		27.00
601	Petrol Account	10.00	
602	Tractor Repairs	153.08	
603	Advertising		79.31
604	Kitchen Equip. Hire		110.37
605	Wages (Week 45)	759.60	19.82
606	Monthly Salaries	2450.91	4657.12
607	Electric Account	104.15	
608	T V Hire		12.49
609	Lighting Supplies		77.77
610	Skip Hire	49.35	
611	Building Supplies (Park)	54.05	
612	Maintenance Supplies (Park)	57.73	
613	Beer Supplies		423.58
614	Tobacco Supplies		32.50
615	Crockery Supplies		64.06
616	Gas Supplies (Bar)		11.99
617	Maintenance Supplies (Park)	137.80	
618	Tickets (Old Tyme Music Hall)		26.44
619	Petrol Account	60.00	
620	Music & Dance Licence		165.00
621	Wages (Week 47)	702.17	
622	Water Account	218.10	
623	Senior Cit. Taxi Hire	32.00	
624	Stocktake		82.25
625	Cleaning Services		160.99
626	Food Expenses		119.90
627	Gaming Machines Rent		259.50
628	Casual Staff		82.00
		<hr/>	<hr/>
		£9,957.48	£11,047.47

BCL

Grand Total: £21,004.95

INCOME FOR FEBRUARY 1992

Parks	Grant - Churchyard steps	678.00	
	Tennis	7.74	685.74
Administration	Use of Copier	7.96	
	VAT Refund	670.98	
	Insurance Claims (Tractor)	105.28	784.22
Community Halls	Grove	108.97	
	Church Road	381.63	490.60
Squash	Hire Fees		243.51
Leisure Centre	Membership	508.59	
	Table Tennis	30.12	
	Badminton	393.69	
	5x5 Football	422.04	
	Bowls	4.09	
	Fitness Room	646.12	
	Aerobics	123.40	
	Short Tennis	16.34	
	Volleyball	182.89	
	Trampoline	91.91	
	Fun Club	4.59	
	Childrens Parties	54.64	
	Sale/hire equip.	40.76	
	Private functions	230.00	
	Karate	255.32	
	Dancercise	17.04	
	Vending m/c	68.19	
	Telephone	53.44	
	Tae Kwondo	23.82	
	Old Tyme Music Hall	51.49	3218.48
Centre Bar	Bar Takings	2663.33	
	Food	207.39	
	Gaming m/c	286.44	
	Misc	12.56	
	Insurance	1425.52	4595.24
			<hr/>
			£10,017.79
			<hr/>

BER,



MINUTES of a MEETING of the LEISURE CENTRE MANAGEMENT COMMITTEE  
held at THE GROVE HALL, THE GROVE, SWANSCOMBE on THURSDAY, 16th  
APRIL 1992 at 7.30pm

Present: Cllr. P S Crow - Chairman  
Cllr. Mrs D J Ash-Smith  
Cllr. Mrs S East  
Cllr. B E Read  
Cllr. R Simmonds

Apologies for absence were received from Councillor's  
A C Ash-Smith, D J Cowell and W G East.

850 CENTRE REPORT Members had received an up to date report on  
usage of the Centre and events that were programmed for future  
months.

It was reported that the air conditioning unit in the gent's  
changing rooms needed replacing at a cost of £455.54.

RECOMMENDED

That the Centre Manager arrange for the unit to be replaced and  
have the original unit tested to see why it had failed after only  
2½ years.

851 CONDITIONS OF USE Members were advised of recent problems  
that had occurred at the Centre and it was agreed that advisory  
notices be displayed.

852 RECEPTIONIST A letter of resignation had been received from  
Mrs Cooper, terminating her employment on 3rd May 1992.

853 UNIFORMS Members were advised of uniform blouses which were  
available and it was

RECOMMENDED

That 4 blouses be purchased and investigations be made regarding  
the Centre's Logo being printed on each one.

CHAIRMAN



MINUTES of a MEETING of the SWANSCOMBE AND GREENHITHE TOWN COUNCIL held at THE GROVE HALL, THE GROVE, SWANSCOMBE on THURSDAY, 23rd APRIL 1992 at 7.30pm

Present: Cllr. B E Read - Town Mayor  
Cllr. Mrs D J Ash-Smith Cllr. P S Crow  
Cllr. A M Barham Cllr. Mrs S East  
Cllr. R D Bartlett Cllr. W G East  
Cllr. L G Caller Cllr. V Openshaw  
Cllr. D J Cowell Cllr. Mrs G M Prior  
Cllr. M A Crosby Cllr. R Simmonds

Apologies for absence were received from Councillor's A C Ash-Smith, T V Dixon and B A Kemp.

854 DECLARATION OF INTEREST Councillor V Openshaw declared a pecuniary interest with reference to the Sports Pavilion.

Councillor's D J Cowell, M A Crosby, P S Crow, Mrs S East and B E Read declared a non-pecuniary interest with reference to the Sports Pavilion.

855 MINUTES

RESOLVED

That the Minutes of the Meeting held on 12th March 1992 be confirmed and signed.

856 POLICE REPRESENTATIVES Two Police Representatives were welcomed to the Meeting, P C Peter Harman and Inspector Chris Collins from the Gravesend Police Station.

Questions were raised regarding Motorcyclists riding along pavements and causing danger to pedestrians - the police explained that they were aware of this and were trying to solve the problem.

The costs of vandalism was discussed and it was asked if the police could press charges to the parents and impose a financial penalty if the damage had been caused by juveniles.

It was asked if the police could do more to ease the problems caused by motorists parking on pavements in the area.

A vote of thanks was given for the increase of police presence in the area and the improvements to traffic flow since traffic wardens had been patrolling the area.

*ABC*

857 MANOR PARK Members received a copy of a letter from CBHB & P Solicitors regarding the Public Open Space and it was

RESOLVED

That item 1 be defined to read 'boundary of open space area where playground is situated which is in ownership of the Town Council'.

858 AUDIT 1991/92 Members were advised of correspondence received from Price Waterhouse advising that the Audit for 1991/92 would take place on 26th May 1992.

NOTED

859 DOWNS BOWLS CLUB Members received a copy of a letter from the Downs Bowls Club requesting permission to provide and site a mobile cabin, it was

RESOLVED

That Members were not willing to allow further structure for a trial period and hoped that an amicable arrangement could be made with the Bowls Club.

860 SPRING INTO THE COUNTRYSIDE Members were advised of a leaflet received from the Groundwork Trust regarding a Spring into the Countryside Week to be held from 20th April to 3rd May 1992.

NOTED

861 SCANNER APPEAL CHARITY FOOTBALL MATCH Members were advised of a letter received from the Dartford and Gravesham Life Scan Appeal requesting the hire of Broomfield Road playing field for a Charity Football Match to be held on 21st July 1992, it was

RESOLVED

That the pitch be donated free of charge.

862 DARTFORD LOCAL PLAN Members were advised of a letter received from the Department of the Environment regarding the Dartford Local Plan.

863 LEISURE CENTRE MANAGEMENT COMMITTEE Moved by Councillor P S Crow and seconded by Councillor R Simmonds

RESOLVED

That the Minutes of the Leisure Centre Management Committee held on 19th March 1992 be confirmed and the recommendations contained therein be adopted.

864 STORAGE EXTENSION Reference Minute 778, Members were advised that planning permission had been granted for work to start middle to late June and finish by the end of September 1992.

865 RECREATION AND AMENITIES COMMITTEE Moved by Councillor P S Crow and seconded by Councillor L G Caller

RESOLVED

That the Minutes of the Recreation and Amenities Committee held on 26th March 1992 be confirmed and the recommendations contained therein be adopted.

866 MANOR PARK Reference Minute 797, Members were advised that Councillor Mrs D J Ash-Smith had been in contact with Dartford Borough Council regarding a damaged tree on the Manor Park site.

867 CRICKET Reference Minute 800, Members were given a verbal report of the Meeting held on 23rd April 1992 with the representatives of the Cricket Club.

868 FINANCE AND GENERAL PURPOSES COMMITTEE Moved by Councillor B E Read and seconded by Councillor R Simmonds

RESOLVED

That the Minutes of the Finance and General Purposes Committee held on 8th April 1992 be confirmed and the recommendations contained therein be adopted.

869 DARTFORD LOCAL PLAN Members were advised that the Borough Council were commending changes to the Local Plan regarding the use of Swanscombe Marshes and land East of Craylands Lane for potential development.

RESOLVED

That the Town Council object to these changes.

870 LEISURE CENTRE MANAGEMENT COMMITTEE Moved by Councillor P S Crow and seconded by Councillor R Simmonds

RESOLVED

That the Minutes of the Leisure Centre Management Committee held on 16th April 1992 be confirmed and the recommendations contained therein be adopted.

871 KNOCKHALL FOOTBALL PITCH Members were advised that the park staff could maintain the pitch at Knockhall for the coming Season and renovation work could be carried out in April 1993. It was agreed that this item be deferred to the next Meeting of the Recreation and Amenities Committee.

872 DONATIONS TO LOCAL ORGANISATIONS It was

RESOLVED

That the Senior Citizens be allowed 50% of the previous donation (Taxi's) and the Greenhithe Community Association be allocated 2/3rd of the donation made in 1991/92 under Section 137 of the 1972 Local Government Act.

873 CHILDRENS PLAYGROUND - ALKERDEN LANE Members received correspondence regarding the childrens playground in Alkerden Lane, it was

RESOLVED

That the Town Council would agree to take on an extra piece of land, but haven't the equipment to deal with this. It was agreed that Saxon Homes be asked to consider the cost of the equipment after the Clerk had obtained further information from Dartford Borough Council.

874 REPORTS OF COUNCIL REPRESENTATIVES

Councillor Mrs D J Ash-Smith advised Members that the Gravesend and District Society for Mentally Handicapped had held functions such as Disco's and Outings. The District Officer of the Royal Society, Mrs Ann Cook had been invited to a Meeting to discuss the Society's new post of Development Work for the Gravesend and Dartford area.

875 SWANSCOMBE BOWLING CLUB Members received a copy of the report of a Meeting held with the Swanscombe and Greenhithe Bowling Club held on 1st April 1992.

876 TOWN MAYORS ANNOUNCEMENTS The Town Mayor advised Members of a Family Charity Evening to be held on 2nd May 1992 and that he had attended an Easter Bonnet Competition which was held at the local Playgroup.

Members were advised of a Sponsored Walk being arranged by the Rotary Club on behalf of Cancer Relief - Sponsors were invited.

Members were advised that Councillor D J Cowell was taking part on a Sponsored Walk from Margate to Gravesend on 1st & 2nd May 1992 on behalf of the Lions Hospice - Sponsors were again invited.

877 TRANSPORT Members were advised of the withdrawal of transport from Gravesend to Joyce Green Hospital for nursing staff and it was asked that a letter be sent to the Health Authority objecting to this.



878 QUESTIONS Questions were raised regarding how the Town Council would deal in emergency situations.

The condition of the building site adjacent to 36 Craylands Lane.

The footpath through Manor Park site was in bad condition and several people had complained.

879 EXCLUSION OF PRESS AND PUBLIC Due to the confidential nature of the business to be transacted, it was

RESOLVED

That the Press and Public be excluded from the remainder of the Meeting.

Councillor M A Crosby left Meeting.

880 CHURCH ROAD HALL Discussion took place regarding the Church Road Hall, after consideration it was

RESOLVED

That this item be deferred to the next Recreation and Amenities Committee Meeting and a report was to be circulated to Members for a decision to be made at that Meeting.

Councillor V Openshaw left Meeting.

881 SPORTS PAVILION Members received a copy of the report of the Meeting held on 21st April 1992, after a lengthy discussion, it was unanimously

RESOLVED

That the offer from the Association of Sports Clubs be accepted - with the Conditions being included in the Lease, as agreed. A further Meeting of the Working Party was to be arranged.



TOWN MAYOR

REPORT of a MEETING of the TOWN COUNCIL'S WORKING PARTY with REPRESENTATIVES of the ASSOCIATION of SPORTS CLUBS held on MONDAY, 27th APRIL 1992

Present: Councillor's L G Caller, P S Crow and B E Read.

F Card, C Howell and P Stroud for the Sports Association.

The Meeting was opened by Councillor Read who advised the recommendation from the Town Council Meeting held on 23rd April 1992, when it was agreed to accept the offer of £5,000 rent with effect from 1st April 1992.

Copies of the Conditions relating to the Lease were circulated (as attached) and each item was discussed and agreed.

The Association agreed to give prior notice if, for any reason, the changing rooms were not available for use.

A Notice of Intent' was to be drawn up and signed - prior to the Lease being completed.

The Association agreed to take over the Squash bookings from 1st May 1992 and they were to be advised of advance bookings etc.

The insurance premium was due for renewal on 21st May 1992 and the Clerk was asked to advise Mr Howell of the sum insured for the Pavilion and Squash Courts.

Arrangements were to be made for the Sports Association to pay the Business Rates on the Squash Courts and the accounts for Thames and Southern Water.

Future correspondence was to be sent to Mr Stroud.

MINUTES of a MEETING of the EXECUTIVE COMMITTEE held at the GROVE HALL, THE GROVE, SWANSCOMBE on WEDNESDAY, 6th MAY 1992 at 7.30pm

Present: Cllr. B E Read - Town Mayor  
Cllr. Mrs D Ash- Smith  
Cllr. P S Crow  
Cllr. Mrs S East  
Cllr. Mrs G M Prior

Apologies for absence were received from Councillor's W G East and R Simmonds.

882 MINUTES The Minutes of the Meeting held on 15th January 1992 were confirmed and signed.

883 EXCLUSION OF PRESS & PUBLIC Due to the confidential nature of the business to be transacted, it was

RESOLVED

That the Press and Public be excluded from the remainder of the Meeting.

884 CENTRE MANAGER Members were advised that the extended probation period had been completed and it was

RECOMMENDED

That the appointment be confirmed and the Manager be advised that usage of the Centre would be closely monitored.

885 RECREATION SUPERVISORS Members were advised that staff had agreed to forego automatic spinal point increases and it was

RECOMMENDED

That performance related pay increases would be made at the end of each year and the first review would take place when figures were available for year ending 31st March 1993.

886 ADMINISTRATION STAFF The Town Clerk and Assistant Town Clerk had agreed to forego automatic spinal point increases in favour of a performance related pay review, and it was

RECOMMENDED

That the salaries be increased, as instructed, with effect from 1st April 1992.



887 BAR STEWARD Members were advised that the probation period of the Bar Steward would conclude on 28th May 1992. This item was referred to the Leisure Centre Management Committee for the Meeting to be held on 21st May 1992.

888 PARKS FOREMAN The Parks Foreman would have worked his 6 months probation period on 2nd June and it was

RECOMMENDED

That his appointment be confirmed and his salary be increased as instructed.

889 CASUAL USER ALLOWANCE A letter had been received advising of an increase in the mileage allowance from 1st January 1992, after consideration it was,

RECOMMENDED

That the increase not be accepted and remain at the rate applicable from 1st April 1992.

890 SUMMER PARK ATTENDANT Members were advised that a satisfactory reference had been received for Stephen Walford.



TOWN MAYOR

A

Abandoned Vehicles - 689,796  
Accounts for Payment - 93,210,319,433,632,725,755,815  
Accounts Paid - 92,209,314,316,318,430,432,558,631,722,724,814  
Administration Staff - 886  
Advance of Discount - 369  
Advertising - 95,203  
Aerobics Coach - 89  
Alarm System - 196  
Alkerden Lane - 301,327  
All Saints Church - 638  
Allotments - 60,309  
Allotment Competitiion - 184  
Allotment Managers - 730  
Allotment Sub-Committee - 534  
Almshouse Charity - 17,162  
Amendments to Standing Orders - 12  
Annual Audit - 96  
Annual Bowls Match - 219  
Annual Estimates - 409,436,536,584,659  
Any Other Business - 622  
Apologies For Absence - 3  
Appointment & Constitution of Standing Orders - 4  
Appointment of Chairman & V.Chairman of Committees - 6  
Appointment of Representatives - 8  
Association of Larger Local Councils - 369  
Audit 1991/92 - 858  
Authority for Payment of Cheques - 9

B

Bank Holidays - 41,783  
Bar Carpet - 517  
Bar Licence - 141,287,593  
Bar Manager - 43  
Bar Staff - 526  
Bar Steward - 45,74,144,503,513,655,712,718,887  
Beaver Housing - 341  
Best Kept Village - 826  
Block Bookings - 283  
Bonfire Nuisance - 407,540  
Borough Pride Scheme - 225  
Bottle Bank - 414,612  
Bowling Club - 412,456  
Bowling Green - 50,52  
Bowls Pavilion - 787  
British Rail - 333,492  
Broomfield Changing Rooms - 531  
Broomfield Footpath - 758  
Broomfield Road Sports Ground - 681,791  
Building Problems - 146  
Bumpa Bouncers - 33  
Bus Stop Parking - 639

C

Cambria Sea Scouts - 300  
Car Park - 356,499

Casual User Allowance - 134,889  
Catering - 519  
Celebration offer of Tress - 542  
Centre Bar - 82,589  
Centre Manager - 44,86,148,149,153,205,252,279,626,884  
Centre Report - 515,709,775,850  
Channel Tunnel - 339,565,742  
Charity Disco - 468  
Charity Event - 284  
Children in Need - 471  
Childrens Party - 564,588  
Childrens Playground - Alk. Lane - 696,794,873  
Childrens Summer Entertainment - 57,343,795  
Christmas Holidays - 413,458  
Christmas Hours - 473  
Christmas Lighting - 326,449  
Christmas & New Year Events - 27  
Church Road Hall - 351,617,705,788,790,880  
Churchyard Steps - 58,178,538,690  
Circus - 645,692  
Civic Centre -158  
Civic Service - 353,840  
Club '84 - 113  
Club Licence - 270,366  
Coaching - 285  
Cobham Terrace Playground - 49,541  
Commission of the European Communities - 836  
Committee Room - 716,777  
Commercial Waste - 107  
Commemorative Plaque - 102,212,248  
Community Care Plan - 644,657,734  
Community Charge - 111,672,756,816  
Community Halls - 59  
Community Health Council - 802  
Community Woodland Project - 698,  
Complaints - 569  
Compulsory Competitive Tendering - 39,161,371,  
Conditions of Service -154,  
Conditions of Use - 851,  
Conservation Show -187,  
Contribution from Dartford Borough Council - 660,  
Correspondenc Course -365,398,  
Country Music - 30,73,138,262,  
Countryside Campaign - 642,691,  
Council for the Protection of Rural England - 19,115,119,221,445,  
574,743,759,837,  
Courage - 145,370,  
Courier Service - 809,849,  
Crest Homes - 385,  
Cricket - 867,  
Cricket Club - 800,  
Crime Report - 137,  
Critical Public Health - 739,

## D

Dartford Local Plan - 104,246,321,491,552,846,862,869,  
Dartford Volunteer Bureau - 338,  
Dates of Committee Meetings - 84,523,594  
Day & Time of Meetings - 7,  
Declaration of Interest - 99,354,483,528,595,609,656,662,680,  
720,753,786,812,854,  
Decorating - 83,  
Definitive Map Modification Order - 844,  
Delegated Powers - 247,  
Disclosure of Criminal Backgrounds - 35,403,  
Dog Byelaws - 298,  
Dog Fouling - 806,  
Donations to Local Organisations - 872,  
Downs Bowls Club - 702,768,804,859,  
DTI Enterprise Initiative - 159,

## E

Election of Deputy Town Mayor - 2,  
Election of Town Mayor - 1,  
Ellenor Foundation - 831,  
Emergency Committee - 181,  
Emergency Leisure Centre Management Committee - 500,  
Engineers Report on Playground - 66,  
Environment Programme - 641,  
Estimates 1992/93 - 469,  
Events - 466,  
Exclusion of Press & Public - 42,71,85,147,151,204,240,275,310,  
391,426,481,525,624,717,779,808,848,879,  
Executive Committee - 129,167,169,254,377,386,390,494,623,668,  
883,  
Extractor Fan - 38,

## F

Finance and General Purposes Committee - 90,166,207,253,312,380,  
428,501,555,599,629,669,719,763,766,811,868,  
Financial Information Service - 726,  
Fire Insurance - 264,  
Fire Station - 289,  
First Aid Course - 31,478,587,  
Fitness Room - 404,  
Floodlights - 186,250,  
Football - Knockhall Road - 682,  
Football Pitch Allocation - 51,  
Football Skills - 524,  
Footpaths - 218,  
Footpath Lighting - 101,437,  
Free Trees - 545,  
Full Time Park Attendant - 628,  
Future Events - 651,

## G

Gartmore Trust - 125,  
George & Dragon Public House - 21,  
Good Weekend Guide - 737,  
Goods Vehicle Operators Licence - 217,  
Greenhithe Community Association - 109,235,434,  
Greenhithe Foreshore - 53,798,  
Groundwork Trust - 56,243,305,562,600,  
Grove Car Park - 420,537,613,  
Grove Hall - 65,  
Guide Dogs for the Blind Association - 122,  
Guide to Licensing - 37,

## H

Half Yearly Figures - 459,  
Heating Problems - 26,  
Heating & Ventilation - 25,79,  
Heritage Park - 126,190,347,454,485,551,697,704,793,  
Hire Fees - 465,  
Hire of Football Pitches - 792,

## I

Identity Cards - 363,396,591,  
Illegal Dumping - 67,  
Income - 91,208,315,317,429,431,556,630,721,723,813,  
Ingress Gardens - 619,  
Ingress Park - 543,  
Inner London Fringe Allowance - 278,627,  
Insurance - 94,340,713,829,  
Invicta Monument - 112,299,

## J

Judo - 143,

## K

Karate, Judo & Aerobics - 198,  
Keary Road Allotments - 685,  
Kent Assessment Handbook - 244,  
Kent Association of Boys Clubs - 373,  
Kent Association for Parish Councils - 123,236,344,375,421,504,  
559,634,694,740,745,821,  
Kent Association for Under 11's - 438,  
Kent County Constabulary - 451,488,  
Kent County Councils Environment Programme - 226,  
Kent County Council Surveyors Report - 229,  
Kent Police Authority - 329,  
Kent Rail Action Group - 486,547,  
Kent Rural Community Council - 331,452,578,695,729,820,828,  
Kent Trust for Nature Conservation - 121,336,732,  
Knockhall Changing Rooms - 100,132,  
Knockhall Pitch - 614,871,  
Knockhall Sports Ground - 789,

L

Land - Church Road Hall - 157,273,311,546,636,  
Land Rear of Taunton Road - 455,533,  
Landscape & Amenity Safety Day - 297,  
Landscaping - 76,267,  
Lease - Swanscombe Centre - 18,34,105,269,  
Leisure Centre - 72,88,  
Leisure Centre Management Committee - Minutes - 24,163,165,168,  
194,251,259,376,378,383,462,495,502,512,597,601,649,670,708,765,  
774,863,870,  
Lift Maintenance Agreement - 29,781,  
Local Charity - 567,  
Local Bus Services - 230,  
Local Government Review Committee - 11,127,222,453,548,561,767,  
834,  
Logic - 570,640,736,824,  
Lych Gate - 61,

M

Maintenance - 199,266,282401,402,476,480,520,590,784,  
Management Course - 136,200,  
Managers Report - 281,463,  
Manor House - 490,746,  
Manor Park - 179,439,605,610,665,688,707,757,797,857,866,  
Manor Way - 54,180,  
Mayors Charity - 508,  
Meeting Dates - 40,  
Meeting of Executive Committee - 131,  
Membership Cards - 173,464,  
Milton Road - Rear Access - 416,  
Mind Exchange - 232,440,  
Minutes - 10,  
Minutes of Parish Meeting - 728,  
Modern Alarms - 652,710,  
Mother & Toddler Group - 183,

N

National Association of Local Councils - 110,231,335,443,493,571,  
647,693,741,833,  
National Association of Governing Bodies - 211,  
National Deaf/Blind Rubella Association - 120,  
National Music Day - 825,  
National Playing Fields Association - 116,302,447,818,  
N C V O - 577,  
Network Planning - 568,  
Newshopper - 489,575,  
New Year Disco - 139,474,514,654,  
N J C Conditions - 277,  
Northfleet Landfill Site - 832,  
Northfleet Power Station - 752,  
North West Kent Adult Education - 342,  
North West Kent Countryside Project - 637,

O

Off Street Parking - 581,  
Old Peoples Welfare Committee - 700,  
Open Day - 361,397,472,  
Opening Hours - 290,

P

Parish Council Centenary - 1994 - 324,  
Parish News - 62,563,635,  
Parish Paths - 839,  
Parking Problems - 566,  
Parks Foreman - 352,393,411,625,888,  
Parks Report - 176,294,406,529,611,  
Parks Van - 48,98,156,177,  
Part Time Bar Assistant - 142,  
Passenger Lift - 400,477,  
Payphone - 684,  
Pitch Sports - 64,  
Playground Equipment - 544,845,  
Playground - Eagles Road - 733,761,817,  
Playground Safety - 760,  
Police & Community Consultative Group - 699,  
Police Representatives - 856,  
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Public Lighting - 750,827,  
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Questions - 258,308,349,389,461,510,554,607,678,772,878,  
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Race Night - 32,75,  
Rail Link - 118,223,334,394,560,576,738,835,  
Receptionist - 852,  
Recreation and Amenities Committee - 47,164,175,249,293,379,382,  
405,496,527,598,608,666,679,764,785,865,  
Recreation Supervisors - 885,  
Recreational Facility Charges - 410,532,604,  
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South East Employers - 819,  
Special Finance & General Purposes Committee - 671,  
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Sports Pavilion - 14,46,189,306,355,424,498,615,620,658,667,  
706,803,810,881,  
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Town Planning Applications - 22,70,128,174,191,238,257,274,307,  
348,388,423,460,509,553,585,606,621,648,677,703,751,771,805,847,  
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