

MINUTES of the MEETING OF THE HERITAGE / SKULL SITE SUB-COMMITTEE
held at THE COUNCIL OFFICES, THE GROVE, SWANSCOMBE on TUESDAY 29
JANUARY 2008 at 2.00 PM

PRESENT: Councillor B E Read (Chairman)
Councillor L J Bobby (Vice-Chairman)
Councillor Ms L Howes
Councillor R Lees
Councillor Mrs C Openshaw
Councillor P J Scanlan
Graham Blew, Town Clerk
Sara Stapleton, Responsible Financial Officer
Margaret Bull, Friends of the Heritage Park
Lis Dyson, Kent County Council
Emma Ventham, Groundwork
Diane Snell, Groundwork
Suzanne Kemmenoe, Land Securities
Stephen Jefferson, Dartford Borough Council

575. APOLOGIES FOR ABSENCE

There were none.

576. SUBSTITUTES:

There were none.

577. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

Councillors L J Bobby and Ms L Howes declared personal interests in agenda item 7 – DCLG Underspend, as they are New Burial Ground allotment tenants.

578. TO RECEIVE ITEMS DEEMED URGENT BY THE CHAIRMAN AND THEIR POSITION ON THE AGENDA

There were none.

579. TO CONFIRM AND SIGN THE MINUTES OF THE MEETING HELD ON 4 DECEMBER 2007

The Minutes were confirmed and signed as a true record.

580. DCLG UNDERSPEND

 B E R

Stephen Jefferson updated Members on the progress to date with the various scheduled projects, this included:

1. CCTV, upgrading existing equipment at the Leisure Centre and the addition of 2 cameras covering the play area in the park and 1 camera covering the car park – **Nine cameras had been installed and were working with signage to be erected shortly.**
2. Additional play equipment to compliment the recently installed equipment (to include the removal of old play equipment) – **Quotations had been received and a contractor appointed. Seven new pieces of equipment would be installed with an area of safety surface. The contractor was hoped to be on site within the next 7 weeks.**
3. Installation of low level fencing around the play area and along the path to the park (by the car park) – **This should take 3 – 4 days to install.**
4. Website; setting up of a designated multi lingual website (by Dartford Borough Council Communications Team) to include a 3 year contract covering maintenance and updates and also information leaflets for distribution – **The domain name had been purchased (www.swanscombeheritagepark.co.uk) and examples of the website would be distributed for the Committee's comments/approval before anything was published. Publicity leaflets would also be produced as part of this item.**
5. Road signage directing to the Heritage Park – **Two signs on London Road and one sign at the car park were hoped to be erected by 11 February 2008 with 2 pedestrian signs for the Knockhall Road end due in the next 5 – 6 days.**
6. Installation of a flood light that will shine onto the monument (this would hopefully be able to be installed on the existing floodlights used for the Multi Use Games Area at the back of the Leisure Centre – **A contractor had been sourced who would complete the whole job (supply, installation etc.) Planning permission was not required if the post was 4m or lower and an anti-vandal collar would be fitted to the post.**
7. Appropriate fencing around the allotment site – **The Town Clerk had notified all allotment holders and relevant residents of Gilbert Close. The work was well under way and was expected to be finished by week ending 1 February or 8 February 2008.**

✓
BR

8. Feasibility Study for services to the football pitches – **A meeting with the architects had taken place and a costed plan would be available should any funding become available in the future.**

Members requested that any surplus moneys not allocated could be used for fencing at the Senior Citizens Hall (which was due to be re-named very shortly), extra bins and benches at the play area and also for clearing the pond in the Heritage Park.

Stephen agreed to ensure all bolts and litter would be removed by the fencing contractor.

Recommendation: That the item be noted.

581. HLF FUNDING APPLICATION

Emma Ventham informed members that work was still in progress and that a new Grants Officer, Ms Emily Greenaway, had been allocated by HLF.

Recommendation: That the item be noted.

582. PRIORITISED PROJECT LIST

The Town Clerk agreed to contact Natural England, again, to seek their attendance at future meetings.

Recommendation: That the item be noted.

583. FRIENDS OF THE HERITAGE PARK (FOTHP) REPORT OF ACTIVITIES

Margaret Bull informed that the FOTHP were thinking of holding a St George's Day Event (23 April) which could be fancy dress.

Even though it had been a cold day the Back to School Party had gone well.

The daffodil bulbs in the park were well on the way and this would add to the beauty of the park in the near future.

On Saturday 26 January 2008 some visitors from France had commented on how nice, as well as tidy, the park looked.

Recommendation: That the item be noted.



584. ANY OTHER ITEMS RELATING TO THE HERITAGE PARK / SKULL SITE

Suzanne Kemmenoe gave details of future open days and exhibitions being held by Land Securities.

Suzanne agreed to supply the Town Clerk with contact details of the British Transport Police at Ebbsfleet International Station so that they could be included in future correspondences/information sharing.

Emma Ventham reported that Sue Young, Kent Wildlife Trust, who was fronting the bid being submitted by Middlemarch Environmental (on behalf of Land Securities) to BIFFA, was looking at, as part of the bid, undertaking an ecological survey of Craylands Gorge. Emma advised that the survey would tie in with the audience development work being completed by Groundwork for the bid to the HLF.

Recommendation: That the item be noted.

585. DATE OF NEXT MEETING

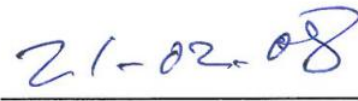
The next meeting was scheduled for Tuesday 4 March 2008 at 2.00pm, to be held at The Council Offices, The Grove, Swanscombe.

There being no further business to transact, the Meeting closed at 2.45pm.

Signed: 

(Chairman)

B. Read

Date: 

4-3-08

MINUTES of the MEETING of the SPECIAL SWANSCOMBE & GREENHITHE TOWN COUNCIL held at THE SWANSCOMBE CENTRE, CRAYLANDS LANE, SWANSCOMBE on THURSDAY 31 JANUARY 2008 at 7.00 PM

PRESENT: Councillor V Openshaw (Town Mayor)
Councillor S W Johnston (Deputy Mayor)
Councillor L J Bobby
Councillor Ms L Hall
Councillor P M Harman
Councillor P Harris
Councillor Mrs A R Harvey
Councillor Ms L Howes
Councillor R Lees
Councillor Mrs C Openshaw
Councillor B E Read
Councillor P A Read
Councillor P J Scanlan

ALSO PRESENT: Mr G Blew (Town Clerk)
Mrs S Stapleton (Responsible Financial Officer)
Mrs P Atherton (Assistant Town Clerk)

586. APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Councillors' K Basson (work commitments), J A Hayes, Mrs G B Tripp (other commitments), Ms D Johnston (work commitments) and Mrs I A Read (other commitments)

587. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

There were none.

588. ANNUAL ESTIMATES 2008 / 2009

Members were provided with a copy of the proposed Annual Estimates for the 2008 / 2009 financial year.

RESOLVED:

That the 2008 / 2009 Annual Estimates be accepted and approved.

589. COUNCIL TAX BASE


Members were asked to set the Council Tax Base for Band D properties and to approve the narrative, on the bottom of the Estimated Expenditure and Income incurred by the Town Council in the Provision of Services, for submission to Dartford Borough Council.

RESOLVED:

SPECIAL SWANSCOMBE & GREENHITHE
TOWN COUNCIL MEETING
THURSDAY 31 JANUARY 2008

1. That the Council Tax Base for Band D properties be set at £64.98.
2. That the narrative, on the bottom of the Estimated Expenditure and Income incurred by the Town Council in the Provision of Services, for submission to Dartford Borough Council be approved.

There being no further business, the Meeting closed at 7.10pm.

Signed:  Date: 21-2-08
Town Mayor

MINUTES of the MEETING of the RECREATION, LEISURE & AMENITIES COMMITTEE held at THE COUNCIL OFFICES, THE GROVE, SWANSCOMBE on THURSDAY 31 JANUARY 2008 at 7.00PM

PRESENT: Councillor L J Bobby (Chairman)
Councillor S W Johnston (Vice-Chairman)
Councillor Ms L Hall
Councillor P M Harman
Councillor P Harris
Councillor J Hayes
Councillor R J Lees
Councillor B E Read
Councillor P A Read
Councillor P J Scanlan

IN ATTENDANCE: Mr G Blew, Town Clerk
Ms P Atherton, Assistant Town Clerk
Mr L Howel, Park's Foreman

590. APOLOGIES FOR ABSENCE

An apology for absence was received and accepted from Councillor K G Basson (work commitments).

An apology for lateness was received and accepted from Councillor J A Hayes.

591. SUBSTITUTES

There were none.

592. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

There were none

593. ITEMS DEEMED URGENT BY THE CHAIRMAN AND THEIR POSITION ON THE AGENDA

There were none.

594. TO APPROVE AND SIGN THE MINUTES OF THE MEETING HELD ON 8 NOVEMBER 2007

RECOMMENDED:

That the Minutes of the Meeting held on 8 November 2007 were approved and signed as a true record.

595. ITEMS OUTSTANDING FROM PREVIOUS MEETING

There were none.

PARK'S REPORT

596. Swanscombe Park

Members were advised that work was being carried out on the old putting area: re-siting iron rings, banking around rings using the soil on site, new flower beds cut in and containers moved along. The new container from the Grove was to be transferred and placed alongside the two already in situ with a new palisade fence, to include a double gate, being erected to make the area into a compound. The benches from Broomfield (x 1) and Manor Park (x 1) were to be transferred to the putting area by contractors.

A meeting, on site, with the Chairmen of the Recreation, Leisure & Amenities Committee and the Finance & General Purposes Committee had taken place on 3 December 2007 to agree these works (as per minute 223 from 13 September 2007 meeting). Further to this meeting the Park's Foreman had advised that a tarmac based surface, costing approximately £1000.00, would be required to be laid before the container currently in the grounds of the Grove Hall could be re-sited in the putting green area.

The Town Clerk drew members' attention to the fact that the parks staff had worked hard in keeping Swanscombe Park neat and tidy during the recent inclement weather and that this had included leaf collecting, hedge trimming and repairing, where possible, the metal perimeter fence.

RECOMMENDED:

1. That the work, including the hard surfacing, in the putting green area be commenced, using the remainder of this years budget and any outstanding costs to be taken from the 2008 – 2009 budget.
2. That the park staff's efforts in keeping Swanscombe Park neat and tidy be recognised.

597. Valley View

Members were advised that a tree was to be replaced under a Tree Preservation Order and this would be a semi-mature silver birch (50cm) at a cost of approximately £150.

V.O.
L.A.B.

The Park's Foreman was in the process of obtaining quotes to renew the rotting fence; this would replace the old wood and chain link fence with concrete post & weld-mesh to match the rest of the site along with a gate being installed to match.

RECOMMENDED:

That this item be noted.

598. General

The Park's Foreman advised Members that the purchase of a sarrel roller, to be ready for the spring work on the cricket square and bowls green, was required.

RECOMMENDED:

That a sarrel roller be purchased from the 2008 - 2009 budget.

599. SWANSCOMBEDOWNS BOWLS CLUB – FACILITIES REQUEST

Members were provided with a copy of a letter that had been received from the Secretary of the Swanscombedowns Bowls Club.

The Park's Foreman confirmed that a water heater had been fitted in the gent's toilets and he also confirmed that the garage in the public bowls area would be in use in the very near future and this would not be possible if the front of the garage was to be obstructed. Although the Park's Foreman had no objection to the request for the installation of a low voltage electric fence he asked that, if this were to be agreed, he be involved to ensure it was correctly sited on the bowls club border and not the path side of the green.

Members expressed concern over the health and safety implications regarding this type of fence.

Recommendation:

1. That the request to site a container along the front of the garage in the public bowls area be declined but a review of storage facilities be undertaken once the re-siting of the containers in the Old Putting Green Area had been completed.
2. That before making a decision on the request for the erection of a 12 volt fence around the perimeter of the Bowling Green the Council request that SwanscombeDowns Bowls Club supply them with a specification of the type of fence that would be used


I.A.B.

3. That Dartford Borough Council be contacted for advice on the installation of these type of fences.

600. PICNIC BENCH NEXT TO PAVILION

Members were advised that further to minute 414, quotations, not including VAT, had been provided to the following specification:

To dig out existing concrete, fill in existing holes, dig out new holes, move benches and make sure they are level and square, cast concrete to ground level.

This cost had been included in the budget for the 2008 – 2009 financial year.

RECOMMENDED:

That Quote B be accepted.

601. ERECTION OF FENCE AT SWANSCOMBE PARK (OLD PUTTING AREA)

Members were advised that quotations, not including VAT, had been provided to the following specification:

To supply and fit approximately 37 metres of 6 foot high Steel Palisade fencing, with green powder coated finish and to include one pair of double gates to match.

This cost had been included in the budget for the 2008 – 2009 financial year.

RECOMMENDED:

That Quote A be accepted.

602. REQUEST TO POTENTIALLY USE PITCHES AT HERITAGE PARK FOR 2008 – 2009 FOOTBALL SEASON

Members were advised the Chairman of Swanscombe Tigers Football Club had written to the council asking them to consider the Club's potential use of the land for matches next season.

RECOMMENDED:

That the Town Clerk advise Swanscombe Tigers FC that the Council had no objection to their request to use the land in the Heritage Park for matches provided the following conditions were adhered to:


L.F.B.

- The football club's Public Liability Insurance covers the use of the unprepared ground.
- The area was currently not managed by the Town Council therefore the onus would be on the football club to make the necessary arrangements/preparations and provide the required equipment to enable matches to be played.
- If the Council were able to begin works to provide facilities and associated buildings this would take immediate precedence and would require the club to stop using the area until further notice.

603. LITTER BIN SURVEY

Members were advised that further to minute 417, the Park's Foreman had supplied a breakdown of what bins were currently provided.

RECOMMENDED:

1. That, within the constraints of the budget, future purchases of litter and dog bins be of the metal variety.
2. That as this had not been included in the 2008 – 2009 budget this matter be reconsidered once the financial implications had been investigated.

604. CHRISTMAS LIGHTS FOR 2008 - 2009

Members expressed their pleasure at the lights that had been erected in Greenhithe High Street at Christmas and agreed that the same contractor should be contacted to "decorate" both Swanscombe and Greenhithe High Streets in the future.

Members discussed future Christmas lights, in Swanscombe High Street, beginning further towards the entrance from London Road.

RECOMMENDED:

1. That the erection of Christmas lights in Greenhithe continued and that designs were sought for Swanscombe High Street.
2. That future Christmas lights, in Swanscombe High Street, begin further towards London Road.
3. That a 3 year contract to supply the Christmas lights be entered into.

NO
L.F.B.

605. RE-NAMING SENIOR CITIZENS HALL

Members were advised of the suggested names that had been submitted and after discussing possible options, voted on the proposed name for the hall.

RECOMMENDED:

1. That the name "The Heritage Community Hall" be submitted to full council for approval.
2. That a delegation of members, consisting of the Mayor, Deputy Mayor and Councillor P M Harman, visit Craylands Community Primary School, once a name had been approved, to advise the pupils of the outcome and reasoning behind re-naming the hall.

606. INSURANCE AWARD

Members were provided with a copy of the confirmation of the insurance payout awarded for the damage to the bowls pavilion in April 2007.

RECOMMENDED:

That the item be noted.

607. LITTER AT GREENHITHE STATION, MCDONALDS AND ASDA

Members were advised that Councillor P Harris had asked if Members would consider sending a letter to both McDonald's and Asda regarding the litter around the stores and Greenhithe Train Station.

Councillor P Harris informed that Dave Thomas, Dartford Borough Council had been contacted regarding this matter.

Councillor P M Harman advised that he had a contact within Asda and McDonald's and, if members agreed, was happy to speak to both before any written correspondence was required.

RECOMMENDED:

1. That Councillor P M Harman contact Asda and McDonalds and advised the Town Clerk of the outcome of his discussions.
2. That the Town Clerk write to Dartford Borough Council to ask if their litter/refuse contractors could give special attention to these areas.

608. LEWIS ROAD ALLOTMENTS

Handwritten signature/initials
L.B.

Members were advised that further to minute 454, the Town Clerk, in consultation with the Chairman of the Finance & General Purposes Committee, had clarified the approximate value of the land.

Members discussed the possible uses for the land.

RECOMMENDED:

That the land be used as allotments and advertised on the Council's website and kept under review.

609. APPEARANCE OF "HOLES" – SWANSCOMBE HERITAGE PARK AND KNOCKHALL FOOTPATH

Members were advised that the Town Clerk had reported, to Groundwork, three holes appearing, one at the Heritage Park entrance and two at the seating area of the footpath. Groundwork had written to contractor who undertook the original works in 2005 as it was felt that these holes were the result of rubbish being buried in the area which had rotted.

RECOMMENDED:

That the item be noted.

610. MANHOLE AT REAR OF SENIOR CITIZENS HALL

Members were advised that during the recent heavy rain the manhole cover over the drain lifted and flooding occurred. The Town Clerk had instigated an investigation by Kent Highways which had revealed a blocked piped in the allotment area. As soon as the full details were received, Kent Highways had informed they would instigate the repair.

RECOMMENDED:

That the item be noted and the Town Clerk monitor the issue.

611. PAVILION SMOKING SHELTER

Members were advised that the Club Secretary had written informing the council of the erection of a smoking shelter at the Pavilion.

RECOMMENDED:

That a reply be sent to the Club Secretary advising that this shelter needed to comply with the appropriate building regulations and requesting confirmation of

this. The council would also advise the Club that they should contact the Kent Fire & Rescue to seek advice on the location of the shelter, with regards to exit points from the Club.

612. TREE SURVEY

Members were advised that, further to minute 425, the tree survey had been delayed due to injury to the tree surgeon. It was hoped to have the survey completed in the Spring 2008.

RECOMMENDED:

That the item be noted.

613. GARAGE IN GROUNDS OF SENIOR CITIZENS HALL

Members were advised that the Oast House had replied, to a letter from the Town Clerk, informing that they do not know who owned the old garage behind the hall.

Members discussed the history of the garage and recalled it being used to park the ambulance owned by the Oast House.

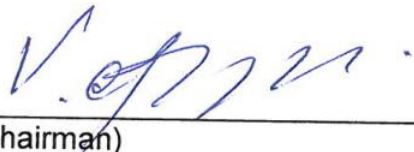
RECOMMENDED:

1. That the Park's Foreman, be asked whether he had a use for the garage.
2. That a price be obtained for the demolition and making safe of the garage and the item be reconsidered by the Committee.

There being no further business to transact, the Meeting closed at 8.35pm.

Signed: _____

(Chairman)



L. J. Bobby

Date: _____



31-3-8

MINUTES of the MEETING of the ANTI-SOCIAL BEHAVIOUR & CRIME SUB-COMMITTEE held at THE COUNCIL CHAMBERS, THE GROVE, SWANSCOMBE on WEDNESDAY 6 FEBRUARY 2008 at 7.00 PM

PRESENT: Councillor B E Read - Chair
Councillor L J Bobby
Councillor Ms L Cross
Councillor P M Harman
Councillor P Harris
Councillor R Lees
Councillor V Openshaw

IN ATTENDANCE: P C James Hensman, Kent Police
PCSO Chris Burnett, Kent Police
PCSO Ross Sparrow, Kent Police
PCSO Sheron Reece, Kent Police
PS Martin Keep, Transport Police
Linda Tilley, Senior Housing Officer, Dartford Borough Council
Pam Atherton, Assistant Town Clerk

614. APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Councillors' S W Johnston (other commitments), Mrs C Openshaw (other commitments) P J Scanlan (attending another Meeting) and Pam Kaur (other commitments)

615. SUBSTITUTES

Councillor R Lees substituted for Councillor S W Johnston and Councillor Ms L Cross substituted for Councillor P J Scanlan.

616. DECLARATIONS OF INTEREST ON ITEMS ON THE AGENDA

There were none.

617. TO CONFIRM AND SIGN THE MINUTES OF THE MEETING HELD ON 5 DECEMBER 2007

Members were provided with copy Minutes of the Meeting held on 5 December 2007.

RECOMMENDED:

That the Minutes were confirmed and signed as a true record

BR

618. ITEMS DEEMED URGENT BY THE CHAIRMAN AND THEIR POSITION ON THE AGENDA

There were none

619. MOTOR CYCLE PROBLEMS

Members were advised that there were no further reported incidents with motor cycle problems in Southfleet Road.

Sergeant Keep advised Members that there was a 24 hour security presence at Ebbsfleet which had helped with these problems. However, when the weather improved this could re-occur. Councillor B E Read advised that they had the full backing of the Town Council.

RECOMMENDED:

That this item be noted and put on future Agendas to monitor the situation.

620. MAJOR CRIMES

Members were advised that at the last Meeting Members asked that the major crimes taking place in the area be added to the Problems Log. However, as these were alleged crimes and carry a lot of hearsay they could not practically be added to the Problems Log.

PC J Hensman advised Members of the major crimes that had taken place.

RECOMMENDED:

That the major crimes be added to the Problems/Incident Log.

That the report by PC J Hensman be noted.

621. LOW LEVEL STRENGTH OF STREET LIGHTING IN SWANSCOMBE & GREENHITHE AREA

Members would recall they had previously requested that a further letter be sent to Kent Highway Services concerning the above. Members were provided with a copy of the letter and the two responses received, from Kent Highway Services. However, they were advised that the matter had been referred to the Planning, Transport & Environment Committee Meeting held on 23 January 2008.

PC J Hensman advised that they would be prepared to provide a list of streets and alleyways that had very dim lighting.

Members were advised with the problem of lights on footpath DS6 and Knockhall Road.

BZR

Members were advised that there was a problem with a light at the end of the footpath at Orchard Road.

RECOMMENDED:

That Kent Highways be requested for an update on Knockhall Road and footpath DS6 lighting.

That the light at the end of the footpath at Orchard Road be investigated.

That PC J Hensman produced a list of roads and alleyways that had dim lighting.

622. FOOTPATH DS7 - FENCING

Members were advised that the Kent County Council Footpath Officer had been contacted regarding the broken fencing on DS7 who had advised that they were not responsible for fencing along footpaths.

Members were advised that PCSO C Burnett had confirmed that he had been in touch with the owners of the land at Empire Sports Ground.

Councillor B E Read advised that a Meeting had taken place with the Owners of the land at Empire Sports Ground that he had attended along with PCSO C Burnett in order to resolve the issue of fencing the boundary, to solve the motor cycle problems being experienced, in that area.

Councillor B E Read advised that the footpath from Stanhope Road to Ebbsfleet would be widened, fenced, lit and a filtration gate installed over the next 2/3 months he thought by Green Grid.

PS M Keep advised Members that there was a different type of barrier being used to deter motor cyclists which allowed disabled access. Councillor B E Read asked if there were any details or information on these types of barrier to forward them to the Town Council.

Councillor B E Read advised that Members had been speaking to Crest concerning the barrier at the Pier Hotel. This barrier did prevent motor cyclists but did not allow wheelchair access.

RECOMMENDED:

That a letter be sent to the owner of the land enquiring what steps were being taken regarding the fencing.

That PCSO C Burnett chased the land owners of Empire Sports Ground regarding the fencing.

623. ANTI-SOCIAL BEHAVIOUR VIA DARTFORD HOUSING

BR

Linda Tilley, Dartford Housing advised that there had been:

- 10 Neighbourhood disputes
- 1 ASBI issued
- 1 Serious assault on a tenant.

Councillor R Lees enquired whether there has been more problems in the area or whether there had just been more reported.

Linda Tilley advised that she thought there had been more problems reported.

RECOMMENDED:

That the report be noted.

624. TOWN COUNCIL'S PROBLEMS LOG

Members were provided with a copy of the problems reported to the Town Council, during the period December 2007 to January 2008.

Members were advised that no Problems from the Greenhithe area had been reported since the last meeting.

Linda Tilley advised that a new post had been created at Dartford Borough Council to feed information back on crime.

RECOMMENDED:

That the Problems Log be re-named an Incident Log.

That Councillor B E Read reviewed the Problem/Incident Log reporting.

That Linda Tilley obtained more details of the new post at Dartford Borough Council regarding the reporting back of crimes.

That the Town Clerk be requested to add the Minutes of the Meeting on to the Council's Website.

That the problems reported by Councillor P Harris be added to the Problems /Incident Log.

That Public Safety Unit at Dartford Borough Council be contacted to enquire what information was available on crime in the area that could be passed to the Town Council.

625. CCTV AT THE LEISURE CENTRE, CRAYLANDS LANE

Members were advised that as part of the ongoing DCLG Underspend Project at the Heritage Park the CCTV equipment at the Leisure Centre had been replaced with modern cameras and new cameras had been added. The car

park area and the play area in the Heritage Park were now covered by the new CCTV cameras.

RECOMMENDED:

The details of the new installation at the Leisure Centre be provided by the Town Clerk at the next Meeting.

That Jeff Wren, Intelligence Manager, Dartford Borough Council be invited to the next Meeting.

That the Public Safety Unit at Dartford Borough Council be contacted to enquire what the plans they had for the future and what kind of co-ordinated effort could be made to obtain better surveillance in the area.

626. BEAT OFFICERS REPORT

PC J Hensman advised Members:

1. A cannabis factory had been discovered
2. There had been a street robbery
3. Licensing - Shops had been given warnings on the sale of alcohol to under aged drinkers. Alcohol had been confiscated.
4. Theft from motor vehicles - there had been stop checks
5. The tactical neighbourhood team had been in the area.
6. There had been 5 arrests for thefts
7. Not as many nuisance bikes had been reported.

Councillor V Openshaw advised Members of the problems with parking on zig zag lines.

PCSO C Burnett advised that they would be contacting the schools to try and enlist their assistance with the parking on zig zag lines.

Members asked whether the alcohol free zones in the area were still in force or whether they had lapsed.

Councillor B E Read asked the police whether they could contact the Public Safety Unit at Dartford to try and obtain a dispersal order.

RECOMMENDED:

That a letter be sent to Dartford Borough Council, Parking Enforcement advising that Members felt there were a lack of parking wardens in the area

especially at the school sites and whether they could provide more assistance and provide the Council with details of their rotas.

That Kent Highways be contacted advising them of the problem with parking on zig zag lines and asking whether they could provide any assistance.

That Dartford Borough Council Licensing be contacted to check whether the alcohol free zones were still in force. If not could they be re-introduced.

That the police, contacted the Public Safety Unit at Dartford Borough Council to try and obtain a dispersal order, for the alcohol free zones.

627. POLICE COMMUNITY SUPPORT OFFICERS (PCSO) REPORT

PCSO C Burnett advised Members:

- They had patrolled Ingress Park and made their presence known to residents.
- Burglaries had occurred at Portland Place – leaflets had been distributed.
- They were keeping an eye on Springvale as youths had been digging holes and making a camp.
- They had retrieved an abandoned car
- They had attended the report of the missing garage door but found it not to be missing.

RECOMMENDED:

That the report be noted.

628. KENT MINORITY ETHNIC POLICE ASSOCIATION ANNUAL CONFERENCE 2008

Members are invited to attend the above Conference being held at 10am on Friday 14 March 2008 at the Kent Police College (copy correspondence attached)

RECOMMENDED:

That any Member wishing to attend completed the reply form.

629. POLICING KENT

Please find attached a copy of the December 2007 issue of Policing Kent.

RECOMMENDED:

That the item be noted.

630. LN INSIDE NEW – BRITISH TRANSPORT POLICE

BER

Members were provided with a copy of Issue 1, January 2008 issue of LN Inside News

RECOMMENDED:

That the item be noted.

631. BRITISH TRANSPORT POLICE

Councillor B E Read thanked PS M Kemp for his attendance at the Meeting.

PS M Kemp advised of the staffing at Ebbsfleet Station and what crimes had taken place.

632. URBAN SURVEY

Councillor B E Read advised Members that Urban had conducted a survey to further look at linking Ebbsfleet to Swanscombe.

633. DATE OF NEXT MEETING

Members were advised that the next Meeting would be held on 2 April 2008 at 7.00pm

There being no further business to transact the Meeting closed at 8.45pm.

Signed..... *B E Read* Date *2/4/08*

Chairman

MINUTES OF THE PLANNING, MAJOR DEVELOPMENTS, TRANSPORTATION
AND ENVIRONMENT COMMITTEE HELD AT THE COUNCIL OFFICES, THE
GROVE, SWANSCOMBE ON WEDNESDAY 13 FEBRUARY 2008 AT 7.00 PM

PRESENT: Councillor B E Read (Chair)
Councillor P J Scanlan (Vice-Chairman)
Councillor L J Bobby
Councillor P M Harman
Councillor P Harris
Councillor Mrs A R Harvey
Councillor M D G Jackson
Councillor Ms D Johnston
Councillor V Openshaw
Councillor P A Read

IN ATTENDANCE: Mr Nigel Smith, Head of Development & Investment (Kent
County Council)
Mr G Blew, Town Clerk

634. APOLOGIES FOR ABSENCE

An apology for absence was received and accepted from Councillors S W Johnston (borough meeting) and Mrs G B Tripp (other commitments)

Apologies for lateness were received and accepted from Councillor M D G Jackson and Mr N Smith.

635. SUBSTITUTES

There were none.

636. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

Councillor P Harman declared a personal interest in application DA/08/00150/FUL as he lives in close proximity to the application.

Councillor Ms D Johnston declared a personal prejudicial interest in application DA/08/TEMP/004 as she works at the children's centre.

Councillor Ms D Johnston declared a personal interest in any applications relating to Ingress Park as she resides there.

Councillor Ms D Johnston declared a personal prejudicial interest in application DA/07/01298/FUL, which was considered at the previous meeting on 23 January 2008, as she had since made an objection to the application.

637. ITEMS DEEMED URGENT BY THE CHAIRMAN AND THEIR POSITION ON THE AGENDA

There were none.

638. TO CONFIRM AND SIGN THE MINUTES OF THE MEETING HELD ON 23 JANUARY 2008

An amended version of the minutes was tabled which highlighted that Councillor P Harris's personal prejudicial interest in application DA/06/01317/OUT was not because he had objected but because he supports the application and has applied for a berth at the marina should the application be successful.

Councillor Ms D Johnston requested that her declarations be amended to delete application DA/07/01298/FUL as, at the time of the meeting, she had not objected to the application although she did ask for it to be recorded that since the meeting she had lodged an objection to the application.

RECOMMENDED: That the Minutes, as amended, were confirmed and signed.

639. CHANGE IN AGENDA ORDER

Due to public interest and attendance it was agreed to consider application DA/08/00011/COU as the next item.

640. ADJOURNMENT

The meeting was adjourned to enable the public present to address the committee.

641. RE-CONVENING

The meeting was reconvened.

642. DA/08/00011/COU

DA/08/00011/COU

Change of use of property from Class A3 (Restaurant) to Class A5 (Hot food takeaway).

123 Milton Road, Swanscombe.

OBSERVATIONS:

Members strongly object to this application on the grounds of inadequate parking, the effects on highway safety and the free flow of traffic and the effect on the living

conditions of the occupiers of adjoining properties, there would also be significant increase in litter to the surrounding residential area.

The Town Council would also like to bring the Local Planning Authorities attention to Section 8 – Neighbour and Community Consultation, on the application form. This has been filled out with *"All my neighbours know about proposal and they are so happy with it."* Members of the Town Council do not consider this comment to be accurate as they have received no supporting comments for this application whereas many residents of the area have expressed their objections to this application.

643. HIGHWAYS SPREADSHEET

Members were provided with a copy of the latest Highways Spreadsheet from Kent Highways Services.

RECOMMENDED: That Members contact the Town Clerk with any items they wished to add to the spreadsheet.

644. RE-DEVELOPMENT OF PEPPERHILL HOUSEHOLD WASTE CENTRE, SOUTHFLEET

Members were informed of the arrangement for the temporary closure of the existing site during the re-development.

RECOMMENDED: That the item be noted.

645. DARTFORD'S LOCAL DEVELOPMENT FRAMEWORK CORE STRATEGY – PREFERRED OPTIONS & SUSTAINABILITY APPRAISAL DOCUMENTS – PRE-SUBMISSION CONSULTATION (REGULATION 26)

Members were invited to comment on the contents of the documentation by Thursday 13 March 2008.

RECOMMENDED: That Dartford Borough Council be contacted and requested to supply the updated edition of the

documents and that the deadline for responding be extended.

That any Member wishing to have a hard copy of the documents contact the Town Clerk.

646. KCC DRAFT PERMIT SCHEME

Members were invited to comment on the content of the documentation by 14 March 2008.

RECOMMENDED: That any comments from Members be submitted to the Town Clerk so that, in consultation with the Chairman, a response can be formulated and submitted.

647. LAND SECURITIES – EBBSFLEET VALLEY UPDATE ON PROPOSALS

Members were informed of details for the scheduled Open Days and Design Workshop being run in March 2008. The Members Private Preview was to be held on 7 March 2008 from 2pm.

RECOMMENDED: That the correspondence be noted.

648. EASTERN QUARRY – RRESPONSE FROM KENT HIGHWAY SERVICES

Members were presented with the Senior Development Engineer's (Kent Highway Services) response to their request for assurances regarding the capability of the infrastructure of the new development and the surrounding area.

RECOMMENDED: That the Senior Development Engineer be informed that the council still have concerns and that he be invited to attend a future meeting of the Committee to discuss these concerns.

649. KISSING GATE AT PIOER ROAD, GREENHITHE

Members received a response from the Design and Planning Director, Crest Nicholson regarding their concerns over the suitability of the kissing gate for disabled/push chair access.

RECOMMENDED: That the Design and Planning Director, Crest Nicholson be thanked for his response and informed that the council cannot condone not making areas accessible to disabled people and that the gates currently being used dissuade

B&R

many people (cyclists, people with pushchairs etc.) from using those areas. The Council would like to ask that the situation be reviewed and are more than happy to show Crest Nicholson the gates that are used at the Heritage Park and would welcome their attendance at a future meeting to discuss this issue.

650. PRESENTATION ON SECTION 106 AGREEMENTS BY THE HEAD OF DEVELOPMENT AND INVESTMENT, KENT COUNTY COUNCIL (KCC)

A presentation was given by: Nigel Smith, Head of Development and Investment, KCC with a question and answer session held after the presentation.

Members discussed formulating a structure/strategy for approaching Section 106 Agreements.

RECOMMENDED: To thank Mr Smith for his attendance and to note the presentation.

651. TOWN PLANNING

652. APPLICATIONS SUBMITTED BY THE BOROUGH COUNCIL FOR MEMBERS' OBSERVATIONS

- | | |
|------------------|--|
| DA/07/01258/FUL | Erection of a two storey building for official use.
Land adjacent Unit M4/M5, Kent Kraft Ind. Estate. |
| OBSERVATIONS: | No observations. |
| DA/08/00048/COU | Conversion of existing property to provide 2 x 1 bedroom flats.
3 Milton Road, Swanscombe. |
| OBSERVATIONS: | Members object to this application on the grounds that this development will create further parking problems in the area. |
| DA/08/00045/VCON | Application for the Variation of Condition 9 of Planning Permission DA/05/00370/FUL in respect of allowing the construction of the sample panel to be submitted and approved prior to the commencement of the flint facing works rather than |

commencement of works on site.

St Marys Church, London Road, Greenhithe.

OBSERVATIONS: Members are concerned that judgement on the finalised work will not be possible until all monies have been spent and would prefer if the applicant adhered to the contents of the original application (DA/05/00370/FUL).

DA/08/00067/CDNA Details pursuant to Condition 2 (Archaeological specification) of Planning Permission DA/05/00370/FUL for excavation works to land east of church to provide new car park, car park entrance from Mounts Road, drop off lay by & pedestrian front path & a detached garage.

St Marys Church, London Road, Greenhithe.

OBSERVATIONS: No observations.

DA/08/00154/FUL Erection of a rear conservatory (Retrospective Application).

11 The Dell, Greenhithe, DA9 9XG.

OBSERVATIONS: No observations.

Having already declared a personal interest Councillor P M Harman took no part in the debate or decision of the following item.

DA/08/00150/FUL Demolition of existing conservatory and erection of a single storey rear extension.

Ingress Priory, High Street, Greenhithe.

OBSERVATIONS: No observations.

DA/08/00141/FUL Erection of a side conservatory.

16 Watermans Way, Greenhithe, DA9 9GP.

OBSERVATIONS: No observations.

DA/08/00186/CDNA Details of infill sub and top soil pursuant to Condition 3 of Planning Permission

DA/06/00699/COU.

104a Church Road, Swanscombe.

OBSERVATIONS: The Council request that the Local Planning Authority inspect the building as it appears to affect the sight lines along the road.

653. APPLICATIONS SUBMITTED BY THE COUNTY COUNCIL FOR MEMBERS' OBSERVATIONS

Having already declared a personal prejudicial interest Councillor Mrs D Johnston left the chamber and took no part in the debate or decision of the following item.

DA/08/TEMP/004 The construction of a new children's centre to comply with the requirements of a full core plus facility. The building shall be two storeys, with a pitched roof construction.

Swan Valley School, Southfleet Road, Swanscombe.

OBSERVATIONS: The Council object to the application on the grounds that as it is directly adjacent to the health centre it will create parking problems, especially for the people most likely to use the health centre (elderly, disabled etc.) This proposal would also block out the light to the health centre and could affect ambulances that require access. The Council would request that a site visit be arranged and that the site visit be held when the health centre is open and at the local school closing time so that the traffic and parking issues can be experienced/witnessed.

654. GRANTED DECISION NOTICES RECEIVED FROM DARTFORD BOROUGH COUNCIL.

The following granted decision notices were noted.

DA/07/01237/FUL Erection of a single storey side/rear extension together with the conversion of existing garage to habitable room with associated alterations to front elevation.

- 36 Caspian Way, Swanscombe.
- DA/07/01267/PAC Details of new footbridge pursuant to Part 11 Condition A1 of the Town and Country Planning (General Permitted Development) Order 1995.
- Greenhithe Railway Station.
- DA/08/00161/CDNL Details and samples of materials pursuant to Condition 2 of Planning Permission DA/07/00872/FUL.
- Land Adj. 17 Mounts Road, Greenhithe.
- DA/08/00160/CDNL Submission of details pursuant to Condition 02 (external materials) and 04 (details of waste disposal) appended to Planning Permission DA/07/00992/REM in connection with provision of nursery.
- Site of Former Korsnas Sacks, Galley Hill, Swanscombe.
- DA/07/01313/TPO Application to remove single lowest branches from 2 Lime trees (T2 and T3) overhanging road and repollard 1 Sycamore tree (T1) back to main trunk subject to Tree Preservation Order No.8 1988.
- The Warren, 29 High Street, Greenhithe.

655. WITHDRAWN APPLICATION.

The following withdrawn application was noted.

- DA/07/969 Construction of a new Children's Centre with community facilities and provision of external play areas, canopies, fencing, 3 car parking spaces and relocation of the bicycle shelter.
- Swan Valley School, Southfleet Road, Swanscombe.

B.R.

There being no further business to transact, the Meeting closed at 9.10pm.

Signed: *B. Read*
(Chair)

Date: *5 / 3 / 2008*

MINUTES of the MEETING of the SWANSCOMBE & GREENHITHE TOWN COUNCIL held at THE COUNCIL OFFICES, THE GROVE, SWANSCOMBE on THURSDAY 21 FEBRUARY 2008 at 7.00 PM

PRESENT:

- Councillor V Openshaw – Town Mayor
- Councillor S W Johnston – Deputy Town Mayor
- Councillor L J Bobby
- Councillor Ms L Cross
- Councillor Ms L Hall
- Councillor P Harris
- Councillor J A Hayes
- Councillor Ms L Howes
- Councillor M D G Jackson
- Councillor R Lees
- Councillor Mrs C Openshaw
- Councillor B E Read
- Councillor Mrs I A Read
- Councillor P J Scanlan
- Councillor Mrs G B Tripp

ALSO PRESENT:

- Brenda Armstrong – KCC Area Youth Officer, Dartford and Gravesham
- Frederick Tchic – KCC Youth Worker, Swan Valley
- Graham Blew – Town Clerk
- Sara Stapleton – Responsible Financial Officer

656. PRAYERS : REVEREND D SCOTT

The Mayor invited the Reverend D Scott to say prayers.

657. APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Councillors' P M Harman (holiday), Mrs A R Harvey (holiday), Ms D Johnston (work commitments) and P A Read (holiday).

658. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

There were none.

659. MINUTES OF THE MEETING HELD ON 13 DECEMBER 2007 AND THE SPECIAL MEETING HELD ON 31 JANUARY 2008

Members were provided with a copy of the Minutes of the Meeting held on 13 December 2007 and the Special Meeting held on 31 January 2008.

Handwritten signature and initials in black ink, located at the bottom right of the page.

RESOLVED:

That the Minutes of the Meeting held on 13 December 2007 and the Special Meeting held on 31 January 2008 be signed as a true record.

660. ITEMS DEEMED URGENT BY THE CHAIRMAN AND THEIR POSITION ON THE AGENDA

There were none.

661. MINUTES OF THE PLANNING, MAJOR DEVELOPMENTS, TRANSPORTATION & THE ENVIRONMENT COMMITTEE MEETING HELD ON 23 JANUARY 2008

The Town Clerk drew member's attention to the fact that the declarations of interest at the 23 January 2008 meeting had been amended at the 13 February 2008 Planning, Major Developments, Transportation & the Environment Committee meeting and that it was these amended minutes they were being asked to confirm and pass the resolutions of.

RESOLVED:

That the Minutes of the Planning, Major Developments, Transportation & Environment Committee Meeting held on 23 January 2008, as amended, be confirmed and the recommendations made therein be adopted.

662. MINUTES OF THE RECREATION, LEISURE & AMENITIES COMMITTEE MEETING HELD ON 31 JANUARY 2008

RESOLVED:

That the Minutes of the Recreation, Leisure & Amenities Committee Meeting held on 31 January 2008 be confirmed and the recommendations made therein be adopted.

663. MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE MEETING HELD ON 17 JANUARY 2008

RESOLVED:

That the Minutes of the Finance & General Purposes Committee Meeting held on 17 January 2008 be confirmed and the recommendations made therein adopted.

664. MINUTES OF THE HERITAGE PARK / SKULL SITE SUB - COMMITTEE MEETINGS HELD ON 4 DECEMBER 2007 AND 29 JANUARY 2008

RESOLVED:

That the Minutes of the Heritage Park / Skull Site Sub - Committee Meetings held on 4 December 2007 and 29 January 2008 be confirmed and the recommendations made therein be adopted.

665. MINUTES OF THE ANTI-SOCIAL BEHAVIOUR & CRIME SUB-COMMITTEE HELD ON 5 DECEMBER 2007

RESOLVED:

That the Minutes of the Anti-Social Behaviour & Crime Sub-Committee meeting held on 5 December 2007 be confirmed and the recommendations made therein be adopted.

666. YOUTH WORKERS IN GREENHITHE

The Mayor welcomed Brenda Armstrong and Frederick Tchie to the meeting.

Members discussed the issues surrounding the provision of youth workers within Swanscombe & Greenhithe and were informed that the attendance at the Youth Centre operating at Swan Valley included approximately 30 people from Greenhithe.

Members were informed that the main issue that was consistently raised by the youth was the matter of transportation.

Members raised concerns regarding the provision for current residents and for future residents, given the rapid pace that the area was expanding at.

Members advised Ms Armstrong that it was essential for the Town Council to be recognised and involved, at the present time and not after the major developments had been completed, in plans for the provision of youth services.

Members agreed that a representative attending the Youth Advisory Group (Dartford) was the best way to progress the needs of the Town. Members were informed that the next meeting of the Youth Advisory Group (Dartford) was being held at the Highfield Youth Centre, Heath Lane, Dartford on 19 March 2008 at 4.00pm

RESOLVED:

That Councillor B E Read be the Council's representative on the Youth Advisory Group (Dartford).

667. CODE OF CONDUCT TRAINING FOR MEMBERS

Members received the additional information from the Kent Association of Local Councils (KALC) regarding the status of the training and the offer to undertake the training (if enough members requested it) at a local venue. Members agreed for the Council Chamber to be offered as a venue for the training.

RESOLVED:

That the Town Clerk's actions be noted and the Council Chamber to be offered as a venue for the training.

668. INGRESS PARK (GREENHITHE) MANAGEMENT LIMITED

Members were advised that Peverel OM Limited had now registered Councillor P Harris as a Director of Ingress Park (Greenhithe) Management Limited. Councillor P M Harman was the Council's other nominee and had already been appointed. Councillor B E Read was Dartford Borough Council's representative on the Board of Directors.

RESOLVED:

That the item be noted.

669. MAINTENANCE CONTRACTS

The Responsible Financial Officer advised Members on the action she had taken thus far in making arrangements for future maintenance cover for the Council Offices and Members were asked to select the quotations to be used for items 1 and 2 of the report and to approve the Responsible Financial Officer's recommendations for items 3 – 6 of the report.

The Responsible Financial Officer advised Members that although quotation A for the electrical engineering, air conditioning & refrigeration, heating & ventilation, plumbing & water treatment (item 1) was not the lowest she felt that the company providing it was extremely professional and thorough.

RESOLVED:

1. That quotation A be used for the *electrical engineering, air conditioning & refrigeration, heating & ventilation, plumbing & water treatment*.
2. That quotation B be used for the *fire alarm/emergency lighting*

20

3. That the Responsible Financial Officer's recommendations be used for the *lift; roller shutters; intruder alarms/access control/CCTV and Central Monitoring Station and; emergency keyholder service.*
4. That one year contracts for all of the above, except the roller shutters, be entered into (thus enabling contracts to be reviewed at the end of the term).

670. KENT COUNTY COUNCIL (KCC) MEMBER COMMUNITY GRANT

Members were provided with a copy of the local Kent County Councillors Members Community Grant allocations.

RESOLVED:

That this item be noted.

671. CHAIN OF OFFICE

Members were informed that the Town Clerk and Responsible Financial Officer had visited a specialist supplier and ordered a new Chain of Office.

RESOLVED:

That the Town Clerk and Responsible Financial Officer's actions be endorsed.

672. EXCLUSION OF PRESS AND PUBLIC

It was proposed by Councillor B E Read, seconded by Councillor P J Scanlan and duly carried;

RESOLVED:

That due to the confidential nature of the business to be transacted the Press and Public be excluded from the Meeting whilst the next two items were discussed.

673. CONFIDENTIAL ITEM - PAVILION PAYMENT REQUEST

Members were informed of the outcome of the informal meetings that had been held between representatives of the Leases & Legal Sub-Committee and the Swanscombe & Greenhithe Association of Sports & Social Clubs.

RESOLVED:

That the proposed payment agreement be approved and the Town Clerk be delegated to sign and exchange letters with the Swanscombe & Greenhithe Association of Sports & Social Clubs.

674. CONFIDENTIAL ITEM - DAMAGES CLAIM

RESOLVED:

That this item be noted.

675. RE-NAMING SENIOR CITIZENS HALL

Members discussed the recommendations from the Recreation, Leisure & Amenities Committee and voted by a show of hands;

10 for and 2 against

RESOLVED:

That the Recreation, Leisure & Amenities Committee's recommendations be endorsed and the hall be re-named "The Heritage Community Hall".

676. THE MAYOR'S (DARTFORD BOROUGH COUNCIL) CIVIC AWARDS FOR VOLUNTEERS 2007 - 2008

RESOLVED:

That this item be noted.

677. DCLG: POWERS TO CREATE PARISH COUNCILS CONFIRMED

RESOLVED:

That this item be noted.

678. REPORTS OF OUTSIDE REPRESENTATIVES

Members were advised that this item provided an opportunity for Members' appointed as representatives on outside bodies to provide a report at the Meeting.

Dartford Association of Parish and Town Council's (DAPTC)

The Town Clerk clarified that, under the Terms of Reference for the DAPTC the Town Council's representation should be the Town Mayor (or nominee) and the



Town Clerk. Members received a copy of the minutes of the 18 December 2007 meeting.

RESOLVED:

That this item be noted.

679. SEALING OF DOCUMENTS

Members were advised that the following documents had been received from the Council's solicitors for signing and sealing:

- License to Underlet – relating to Swanscombe Leisure Centre.
- (Counterpart) Supplemental Underlease of premises known as: Car Park adjoining The Swanscombe Centre, Craylands Lane, Swanscombe, Kent.

RESOLVED:

That, in accordance with Standing Order 23, the Town Mayor and Town Clerk be authorised to sign and seal both documents.

680. TOWN MAYOR'S ANNOUNCEMENTS


The Mayor reminded Members that Civic Night was being held on 29 March 2008 and that all donations for raffle prizes would be gratefully received.

The Deputy Town Mayor informed members that, with the agreement of the current Town Mayor, the possibility of holding a Fun Day for the Mayor's Charity at Broomfield Recreational Park had been investigated, should any future Town Mayor wish to proceed with the idea.

681. QUESTIONS

Members were advised that questions did not form part of the Meeting and that they were merely the opportunity for Members to exchange information.

There being no further business to transact the Meeting closed at 8.10 pm.

Signed: 
(Chairman)

Date: 23-4-08

MINUTES OF THE SPECIAL PLANNING, MAJOR DEVELOPMENTS,
TRANSPORTATION AND ENVIRONMENT COMMITTEE HELD AT THE COUNCIL
OFFICES, THE GROVE, SWANSCOMBE ON WEDNESDAY 27 FEBRUARY 2008
AT 7.00 PM

PRESENT: Councillor B E Read (Chair)
Councillor P J Scanlan (Vice-Chairman)
Councillor L J Bobby
Councillor P Harris
Councillor Mrs A R Harvey
Councillor M D G Jackson
Councillor S W Johnston
Councillor R Lees (substituting Councillor P A Read)
Councillor Mrs G B Tripp

IN ATTENDANCE: Mr G Blew, Town Clerk

682. APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Councillors P M Harman (holiday), Ms D Johnston (work commitments), V Openshaw (other commitments) and P A Read (work commitments).

683. SUBSTITUTES

Councillor R Lees substituted for Councillor P A Read.

684. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

There were none.

685. FORMULATION OF A STRATEGY / STRUCTURE FOR FUTURE SECTION 106 AGREEMENTS.

The Chairman introduced the item and drew member's attention to the tabled draft starting document.

Topics covered in the discussions included:

- Education and health
- Road Infrastructure and Public Transport Facilities
- Public Transport
- Environment
- Community Amenities

Members agreed that the formulation of a strategy / structure was the correct way forward and that Dartford Borough Council should be requested to include this,

once it was completed, in their Local Development Framework (LDF) Core Strategy.

Members agreed that the finalised strategy / structure should be submitted to the Town Council for endorsement.

RECOMMENDED:

That the Chairman be delegated to work with the Town Clerk to produce a more detailed document for submission to the Planning, Major Developments, Transportation & the Environment Committee for consideration.

There being no further business to transact, the Meeting closed at 8.05pm.

Signed: _____ Date: _____
(Chair)

MINUTES of the MEETING OF THE HERITAGE / SKULL SITE SUB-COMMITTEE held at THE COUNCIL OFFICES, THE GROVE, SWANSCOMBE on TUESDAY 4 MARCH 2008 at 2.00 PM

PRESENT: Councillor B E Read (Chairman)
Councillor L J Bobby (Vice-Chairman)
Councillor Ms L Howes
Councillor R Lees
Graham Blew, Town Clerk
Sara Stapleton, Responsible Financial Officer
Margaret Bull, Friends of the Heritage Park
Lis Dyson, Kent County Council
Emma Ventham, Groundwork
Suzanne Kemmenoe, Land Securities

686. APOLOGIES FOR ABSENCE

Apologies for absence were submitted and accepted from Councillors Mrs C Openshaw (other commitments), P J Scanlan (other commitments), Mrs D Snell – Groundwork (work commitments) and Mr S Jefferson – Dartford Borough Council (personal).

687. SUBSTITUTES:

There were none.

688. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

Councillors L J Bobby and Ms L Howes declared personal interests in agenda item 7 – DCLG Underspend, as they are New Burial Ground allotment tenants.

689. TO RECEIVE ITEMS DEEMED URGENT BY THE CHAIRMAN AND THEIR POSITION ON THE AGENDA

There were none.

690. TO CONFIRM AND SIGN THE MINUTES OF THE MEETING HELD ON 29 JANUARY 2008

The Minutes were confirmed and signed as a true record.

691. DCLG UNDERSPEND

Unfortunately Stephen Jefferson was unable to attend the meeting and Members discussed that, as far as they were aware, all items were on schedule for

completion with the report on the football pitch area and the light for the axes head sculpture requiring completion.

Recommendation: That the item be noted and that Stephen Jefferson be congratulated on his efforts.

692. NATURAL ENGLAND

Unfortunately no representative from Natural England attended the meeting.

Recommendation: That the Town Clerk contact Natural England, again, and emphasise the importance of a representative attending future meetings.

693. HLF FUNDING APPLICATION

Emma Ventham informed members that, although there was no further update, work was still in progress.

Recommendation: That the item be noted.

694. PRIORITISED PROJECT LIST

Recommendation: That the item be noted.

695. FRIENDS OF THE HERITAGE PARK (FOTHP) REPORT OF ACTIVITIES

Margaret Bull informed that the FOTHP were holding an Easter Egg Hunt on 22 March 2008.

The planned St George's Day Event (23 April) had been deferred until next year due to a lack of available time to organise the event.

Margaret highlighted that the pond was still full of litter and required work to restore it.

Recommendation: That an item on the pond be added to the Priority Project List.

696. ANY OTHER ITEMS RELATING TO THE HERITAGE PARK / SKULL SITE

Suzanne Kemmenoe gave details of future open days and exhibitions being held by Land Securities. Councillor Ms L Howes agreed to attend the workshop as a representative of the Sub-Committee.

Recommendation: That the item be noted.

697. DATE OF NEXT MEETING

The next meeting was scheduled for Tuesday 13 May 2008 at 1.00pm, to be held at The Heritage Community Hall, Craylands Lane, Swanscombe and followed by a site visit to the Heritage Park.

There being no further business to transact, the Meeting closed at 2.50pm.

Signed: *B. Rend* Date: *13/5/2008*
(Chairman)

MINUTES OF THE PLANNING, MAJOR DEVELOPMENTS, TRANSPORTATION
AND ENVIRONMENT COMMITTEE HELD AT THE COUNCIL OFFICES, THE
GROVE, SWANSCOMBE ON WEDNESDAY 5 MARCH 2008 AT 7.00 PM

PRESENT: Councillor B E Read (Chair)
Councillor P J Scanlan (Vice-Chairman)
Councillor L J Bobby
Councillor P M Harman
Councillor P Harris
Councillor M D G Jackson
Councillor Ms D Johnston
Councillor S W Johnston
Councillor P A Read
Councillor Mrs G B Tripp

IN ATTENDANCE: Colin Martin, Kent Highway Services
Mr G Blew, Town Clerk

698. APOLOGIES FOR ABSENCE

An apology for absence was received and accepted from Councillor V Openshaw (other commitments).

Apologies for lateness were received and accepted from Councillors' P M Harman and M D G Jackson.

699. SUBSTITUTES

There were none.

700. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

Councillor P M Harman declared a personal interest in application DA/08/00223/FUL as he lives in close proximity to the application.

Councillor P M Harman declared a personal prejudicial interest in application DA/06/856/R20 as it has a direct bearing on how his work as a retained fire-fighter operates.

Councillor P M Harman declared a personal prejudicial interest in application number DA/07/01298/FUL as he has already objected to the application.

Councillors P Harris and Ms D Johnston declared a personal interest in any applications relating to Ingress Park as they reside there.

701. ITEMS DEEMED URGENT BY THE CHAIRMAN AND THEIR POSITION ON THE AGENDA

There were none.

702. TO CONFIRM AND SIGN THE MINUTES OF THE MEETING HELD ON 13 FEBRUARY 2008

RECOMMENDED: That the Minutes were confirmed and signed.

703. COLIN MARTIN, KENT HIGHWAY SERVICES (KHS) – EASTERN QUARRY INFRASTRUCTURE

The Chairman welcomed Mr Martin to the meeting.

Mr Martin gave a presentation on the planned infrastructure for the local area which included a synopsis of the Southfleet Road Access and Management Plan.

RECOMMENDED: That the presentation be noted and that Mr Martin be thanked for an interesting and informative presentation.

704. HIGHWAYS SPREADSHEET

Members were provided with a copy of the latest Highways Spreadsheet from Kent Highways Services.

RECOMMENDED: That Members contact the Town Clerk with any items they wished to add to the spreadsheet.

705. PROPOSED EXTENSION OF 20 MPH ZONE. CRAYLANDS LANE, SWANSCOMBE

Members were requested, by the Transportation Team, Kent Highway Service, to submit their comments on the proposed change to the existing 20mph zone at Craylands Lane, Swanscombe.

RECOMMENDED: That the Transportation Team (KHS) be informed that the Council has no objection to the proposed change to the existing 20mph zone but would strongly suggest that they contact KCC Education to ask that a barrier be placed on the nursery land as members have extreme concerns that the fence between the nursery and the highway is only a wire mesh design and if a vehicle were to mount the pavement, whilst going round the roundabout, and hit the fence it



could have devastating consequences if the toddlers at the nursery were playing by this wire mesh fence.

706. DARTFORD'S LOCAL DEVELOPMENT FRAMEWORK CORE STRATEGY – PREFERRED OPTIONS & SUSTAINABILITY APPRAISAL DOCUMENTS – PRE-SUBMISSION CONSULTATION (REGULATION 26)

The Town Clerk tabled a draft response to Dartford Borough Council informing that the Town Council would provide its strategy on planning and major developments, once finalised, and requested that a paragraph to this effect be included in the current Dartford Borough Council Core Strategy.

RECOMMENDED: That the response be agreed and sent to Dartford Borough Council.

707. KENT COUNTY COUNCIL (KCC) – KENT MINERALS DEVELOPMENT FRAMEWORK : WITHDRAWAL OF SUBMITTED DEVELOPMENT PLAN DOCUMENTS (DPD's)

Members were notified that after careful consideration to the Inspector's comments and, following discussion with Government Office of the South East, KCC had requested that Government agree that all three of the submitted Kent Mineral Development Framework DPD's be formally withdrawn.

RECOMMENDED: That the item be noted.

708. DARTFORD BOROUGH COUNCIL - DOMESTIC ABUSE HOUSING STRATEGY

Members were informed that the Graduate Housing Policy Officer, Dartford Borough Council, had written welcoming any comments on the draft Strategy document.

RECOMMENDED: That the item be noted.

709. KISSING GATE AT THE PIER, GREENHITHE

The Town Clerk informed Members that Nicholas Davies, Design & Planning Director, Crest Nicholson (South East) Ltd, had confirmed that he would be attending the 26 March 2008 Planning, Major Developments, Transportation & the Environment Committee meeting to discuss this matter with Members.

RECOMMENDED: That the item be noted.



710. TOWN PLANNING

711. APPLICATIONS SUBMITTED BY THE BOROUGH COUNCIL FOR MEMBERS' OBSERVATIONS

DA/08/00087/FUL Erection of a rear conservatory.

39 Eynsford Road, Greenhithe.

OBSERVATIONS: No observations provided that all neighbours are consulted prior to the application being considered.

DA/08/00152/FUL Conversion of property from single dwelling to 2 x 1 bed flats with cycle stores.

73 Milton Street, Swanscombe.

OBSERVATIONS: The Town Council object to this application as it appears to have the potential to increase the amount of traffic in this area and strongly request that all parking arrangements are made within the curtilage of the property.

DA/08/00188/FUL Conversion of existing garage into habitable room together with the erection of a single storey rear extension and alterations to front elevation to replace existing garage door with bay window.

12 Bere Close, Greenhithe.

OBSERVATIONS: The Town Council object to this application as it would take away a parking space in an area that is already struggling with huge parking issues. Although not a planning consideration the Town Council would urge the Planning Authority to investigate whether this application is against the covenant residents of Ingress Park signed regarding not changing the front of the properties on the estate.

DA/08/00223/FUL Erection of a satellite dish.

43 – 51 Empire Walk, Greenhithe.

OBSERVATIONS: No observations provided that all neighbours are consulted prior to the application being considered.



Having already declared a personal interest Councillor P M Harman took no part in the debate or decision of the following item.

DA/08/00224/CON Demolition of existing conservatory within Conservation Area.

Ingress Priory, High Street, Greenhithe.

OBSERVATIONS: No observations provided that all neighbours are consulted prior to the application being considered.

DA/08/00230/CDNA Submission of details relating to further ground investigation pursuant to part (2) of Condition 2 of Planning Permission DA/06/00524/FUL for erection of a detached industrial building with associated car parking and 2 new accesses off Lower Road.

Land Adjacent Unit F6, Lower Road, Northfleet.

OBSERVATIONS: No observations provided that all neighbours are consulted prior to the application being considered.

DA/08/00269/FUL Application to replace and raise existing canopy by 0.5m.

Asda Superstores Petrol Station, Crossways Boulevard, Dartford.

OBSERVATIONS: No observations provided that all neighbours are consulted prior to the application being considered.

DA/08/00235/FUL Erection of a single storey rear extension.

24 Caspian Way, Swanscombe.

OBSERVATIONS: No observations provided that all neighbours are consulted prior to the application being considered.

DA/08/00276/EQCON Submission of Code of Conduct Practice pursuant to Condition 36 of DA/03/1134.

Eastern Quarry, Swanscombe.

OBSERVATIONS: No observations provided that all neighbours are consulted prior to the application being considered.



712. APPLICATIONS SUBMITTED BY THE COUNTY COUNCIL FOR MEMBERS' OBSERVATIONS

Having already declared a personal prejudicial interest Councillor P M Harman took no part in the debate or decision of the following item.

DA/06/856/R20 Request for relaxation of normal working hours to allow construction of the underpass to take place up until 1600 hours on Saturdays and on three occasions between 07.00 – 2000 Mondays to Fridays pursuant to condition 20 of planning permission DA/06/856.

Land immediately north of railway line between Station Road and The Avenue, Greenhithe.

Members were informed that due to the timing of the receipt of the application, and the inability to extend the deadline for responding to the application, the Chairman had been consulted and a response sent stating the Town Council had no observations.

RECOMMENDED: That the Town Clerk's actions and Chairman's response be endorsed.

713. GRANTED DECISION NOTICES RECEIVED FROM DARTFORD BOROUGH COUNCIL.

The following granted decision notices were noted.

DA/07/00799/FUL Erection of 2 detached 2 storey buildings with dormer windows to provide 35 units comprising of 14 x 1 bedroom and 21 x 2 bedroom units together with associated car parking and landscaping.

Mount Nod, Opposite 26 London Road, Greenhithe.

DA/08/00263/CDNL Submission of woodland and tree management plan pursuant to Condition 3 of Planning Permission DA/07/00799/FUL.

Mount Nod, Opposite 26 London Road, Greenhithe.

- DA/08/00244/CDNL Submission of materials schedule pursuant to Condition 4 of Planning Permission DA/07/00799/FUL.

Mount Nod, Opposite 26 London Road, Greenhithe.
- DA/08/00237/CDNL Submission of details relating to travel plan pursuant to Condition 7 of Planning permission DA/06/00139/FUL for a two storey extension to provide an events and exhibition centre.

Water Circus, South Village, Bluewater.
- DA/07/01323/EQCON Submission of bio-diversity Action Plan implementation programme pursuant to Condition 15 of DA/03/1134/OUT.

Eastern Quarry, Southfleet Road, Swanscombe.
- DA/07/01320/EQCON Submission of site wide Signage Design Guide pursuant to Condition 17 of DA/03/0034/OUT.

Eastern Quarry, Southfleet Road, Swanscombe.
- DA/08/00297/CDNL Submission of details relating to external materials pursuant to Condition 2 of Planning Permission DA/07/00201/FUL for the erection of a replacement 2 bedroom semi detached house to include canopy over front door and garage (attached to house and 4 Smugglers Walk garage) and a rear conservatory.

2 Smugglers Walk, Greenhithe.

714. WITHDRAWN APPLICATIONS RECEIVED FROM DARTFORD BOROUGH COUNCIL.

The following withdrawn applications were noted.

Having already declared a personal prejudicial interest Councillor P M Harman took no part in the debate or decision of the following item.

- DA/07/01298/FUL Erection of a detached three storey building with basement to provide 6 x 2 bedroom apartments



with associated car parking and relocation of a sea scout facilities at basement level.

Neptune Slipway, Pier Road, Greenhithe.

DA/07/00369/FUL

Demolition of existing buildings and erection of frontage block comprising 1 No.1 bedroom flat, 2 No.2 bedroom flats and 3 No.3 bedroom terrace houses with provision of access through to the rear, erection of rear terrace of 4 No.3 bedroom units (site total 10) and associated parking.

69 – 73 High Street, Greenhithe.

715.REFUSED DECISION NOTICE RECEIVED FROM DARTFORD BOROUGH COUNCIL

The following refused decision notice was noted.

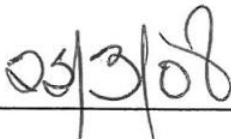
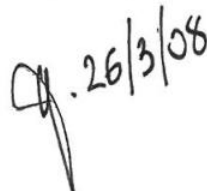
DA/08/00011/COU

Change of use of property from Class A3 (Restaurant) to Class A5 (Hot food takeaway).

123 Milton Road, Swanscombe.

There being no further business to transact, the Meeting closed at 8.30pm.

Signed: 
(Chair)

Date: 


MINUTES of the MEETING of the LEASES & LEGAL SUB-COMMITTEE held at THE COUNCIL OFFICES, THE GROVE, SWANSCOMBE on WEDNESDAY, 12 MARCH 2008 at 11.00AM

PRESENT: Councillor B E Read – Chairman
Councillor L J Bobby – Vice-Chairman
Councillor Mrs I A Read
Councillor P J Scanlan

IN ATTENDANCE: Mr G Blew – Town Clerk
Mrs S Stapleton – Responsible Financial Officer

716. APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Councillors' J A Hayes (recovering from operation) and M D G Jackson (work commitments).

717. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

There were none.

718. SUBSTITUTES

There were none.

719. TO APPROVE AND SIGN THE MINUTES OF THE MEETING HELD ON 17 MAY 2006

The Minutes of the Meeting held on 17 March 2006 were approved and signed.

720. ITEMS AS DEEMED URGENT BY THE CHAIRMAN AND THEIR POSITION ON THE AGENDA

There were none.

721. EXCLUSION OF PRESS AND PUBLIC

It was proposed by Councillor B E Read, seconded by Councillor P J Scanlan and duly carried;

RESOLVED:

That, under Section 100A(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information.

No members of the press or public were present during discussion of the following item of business.

BER

722. SPORTS PAVILION AND SQUASH COURTS

Members discussed the operational running of the building.

RECOMMENDED:

1. That the Town Clerk and Responsible Financial Officer investigate the possible options available to the Town Council.
2. That, were the building ever to become vacant, arrangements for securing it be implemented immediately.

There being no further business, the Meeting closed at 11.45 pm.

Signed:
Chairman

B. E. Read

Date:

4/11/2009

MINUTES of the MEETING of the RECREATION, LEISURE & AMENITIES COMMITTEE held at THE COUNCIL OFFICES, THE GROVE, SWANSCOMBE on THURSDAY 13 MARCH 2008 at 7.00PM

PRESENT: Councillor L J Bobby (Chairman)
Councillor S W Johnston (Vice-Chairman)
Councillor K Basson
Councillor Ms L Hall
Councillor P Harris
Councillor R J Lees
Councillor B E Read
Councillor P J Scanlan

IN ATTENDANCE: Mr G Blew, Town Clerk

723. APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Councillors' P M Harman (work commitments), J A Hayes (recovering from operation) and P A Read (other commitments).

724. SUBSTITUTES

There were none.

725. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

Councillor S W Johnston declared a personal interest in item 9 – Holly and Elder trees in St Peter and St Paul Churchyard as he is a member of the Parochial Church.

Councillor K Basson declared a personal interest in item 7 – Recreational Facility Charges 2008 – 2009 as he is Chairman of Swanscombe Tigers Football Club.

Councillor R J Lees declared a personal interest in item 7 – Recreational Facility Charges 2008 – 2009 as he is a Trustee of Cygnets Pre-School.

726. ITEMS DEEMED URGENT BY THE CHAIRMAN AND THEIR POSITION ON THE AGENDA

There were none.



727. TO APPROVE AND SIGN THE MINUTES OF THE MEETING HELD ON 31 JANUARY 2008

RECOMMENDED:

That the Minutes of the Meeting held on 31 January 2008 were approved and signed as a true record.

728. ITEMS OUTSTANDING FROM PREVIOUS MEETING

Councillor S W Johnston asked if, further to minute 607, any contact with Asda had been made.

The Town Clerk informed members that Councillor P M Harman had contacted the General Store Manager of Asda who had advised that Asda, as an organisation, took its responsibility very seriously and that at 3.00pm each day a litter patrol is carried out in the surrounding areas. The General Store Manager had agreed to re-check that these procedures were being carried out correctly and that the matter would be monitored in the future.

RECOMMENDED:

That the Council, in consultation with ASDA, monitor the situation in the future and that Councillor P M Harman be thanked for his tact and efforts in discussions with ASDA.

729. RECREATION FACILITY CHARGES 2008 - 2009

Members discussed the proposed charges contained in the report.

RECOMMENDED:

That the Recreation Facility Charges 2008 – 2009 be approved.

730. PROPOSED CHILDREN'S ENTERTAINMENT 2008

Members received a report from the Assistant Town Clerk proposing entertainment, in Broomfield, Knockhall and Swanscombe Parks, for local children during the school summer holidays.

RECOMMENDED:

That the proposals be submitted to the Town Council for approval.



731. HOLLY AND ELDER TREES IN ST PETER AND ST PAUL CHURCHYARD

Members noted that the church proposed to remove a holly and elder tree from the churchyard (due to them causing damage to tombstones), and were to replace them with two more suitably located trees, of the same variety, within the churchyard.

RECOMMENDED:

That the proposal be approved on the condition that any damage incurred whilst removing the trees is made good by the church.

732. PARK'S REPORT

Members were advised that, due to staff sickness, a Park's Report had not been produced and the Town Clerk updated members on the following:

- The adverse weather, on Monday 10 March 2008, had damaged a tree in Swanscombe Park which had required approximately two thirds of its height to be cut off.
- As previously agreed by the Council, a set of goal posts had been erected, on Friday 7 March 2008, in Broomfield Recreational Park for use by the general public. Delivery of a piece of installation equipment was still awaited for the goal posts that were going to be installed in Knockhall Park.
- As previously agreed by Council, the picnic benches from Broomfield and Manor Park had been re-sited to the old putting green area in Swanscombe Park.
- The Park's Foreman had purchased eight new trees to go in the Parks and these were expected to be delivered tomorrow.

RECOMMENDED:

That the update be noted.

733. SWANSCOMBEDOWNS BOWLS CLUB – FACILITIES REQUEST

Further to minute 599, Members were informed of Dartford Borough Council's Safety Officers comments regarding the request to erect an "electrical" fence around the bowls green.

RECOMMENDED:



That the Swanscombedowns Bowls Club be notified that the Council had received expert advice and that, at the present time, were not willing to proceed with the request.

734. SAFETY INSPECTION OF PLAYGROUND EQUIPMENT

Members discussed the playground safety inspection report.

RECOMMENDED:

That the Safety Inspection of Playground Equipment be noted and that the remedial actions, as indicated in the report, be carried out.

There being no further business to transact, the Meeting closed at 7.25pm.

Signed: *L. J. Bodley* Date: 29-5-08
(Chairman)

MINUTES OF THE PLANNING, MAJOR DEVELOPMENTS, TRANSPORTATION
AND ENVIRONMENT COMMITTEE HELD AT THE COUNCIL OFFICES, THE
GROVE, SWANSCOMBE ON WEDNESDAY 26 MARCH 2008 AT 7.00 PM

PRESENT: Councillor P J Scanlan (Vice-Chairman in the Chair)
Councillor L J Bobby
~~Councillor P M Harman~~ 16/3/08
Councillor Mrs A R Harvey
Councillor M D G Jackson
Councillor Ms D Johnston
Councillor S W Johnston
Councillor V Openshaw

IN ATTENDANCE: Nicholas Davies, Design & Planning Director, Crest
Nicholson
Mr G Blew, Town Clerk

735. APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Councillors B E Read (on holiday) and P M Harman (work commitments).

736. SUBSTITUTES

There were none.

737. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

Councillor M D G Jackson declared a personal interest in item 8.6 – Footpath DS17 and application DA/08/TEMP/0010 as he resides in Stanhope Road.

Councillor Ms D Johnston declared a personal interest in any applications relating to Ingress Park as she resides there.

Councillor Ms D Johnston declared a personal prejudicial interest in application DA/08/00132/FUL as she resides in Ingress Park and has previously spoken about the parking issues on the estate.

738. ITEMS DEEMED URGENT BY THE CHAIRMAN AND THEIR POSITION ON THE AGENDA

There were none.

739. TO CONFIRM AND SIGN THE MINUTES OF THE MEETING HELD ON 5 MARCH 2008

RECOMMENDED: That the Minutes were confirmed and signed.

740. KISSING GATE AT THE PIER PH, GREENHITHE

The Chairman welcomed Mr Davies to the meeting.

Mr Davies gave a synopsis of the history behind the current kissing gate sited at The Pier PH and discussed with members the problems currently being experienced.

After discussing the possible appropriate options Mr Davies offered, and members agreed, to take back and discuss adapting the current kissing gate so that it operated in the same way as the gates at the Heritage Park, Swanscombe.

RECOMMENDED: That Mr Davies be thanked for attending the meeting and that he liaise with the Town Clerk regarding the adaptation of the kissing gate at the Pier PH, Greenhithe.

741. HIGHWAYS SPREADSHEET

Members were provided with a copy of the latest Highways Spreadsheet from Kent Highways Services.

RECOMMENDED: That Members contact the Town Clerk with any items they wished to add to the spreadsheet.

742. STREET NAMING AT PHASES 4A & 4B AT THE INGRESS PARK DEVELOPMENT

Members were notified, by the Property Information Officer, Dartford Borough Council, of a new development within the borough of Dartford.

Mr Davies, Crest Nicholson, confirmed that Moreing Drive had been chosen because the architect of the Abbey was a Mr Christopher Moreing.

RECOMMENDED: That the item be noted.

743. KENT COUNTY COUNCIL DRAFT PERMIT SCHEME

Members were informed that the deadline for responses had been extended by 6 weeks until 25 April 2008.

RECOMMENDED: That the item be noted.

BZR

744. KENT HIGHWAYS SERVICE (KHS) - PIPKIN

Members were notified that the PIPKIN guidance document, which outlines how PIPKIN works, was available to view or download from the Kent.gov.uk website.

RECOMMENDED: That the item be noted.

745. KENT HIGHWAY SERVICES (KHS) – ROAD CLOSURES APPLICATIONS FOR RESURFACING 2008

Members were asked to submit any comments directly to the Technical Support Officer (KHS).

RECOMMENDED: That the item be noted.

746. KENT HIGHWAY SERVICES (KHS) NEWS

Members were informed that the latest edition of the KHS News was now available on the KHS website.

RECOMMENDED: That the item be noted.

747. FOOTPATH DS17

Members were advised that Peter Greenstreet had contacted the Council to inform that footpath DS17 would be closed from 26 March 2008 for approximately 6 to 7 weeks whilst the widening works were carried out. If anyone required further information Groundwork should be contacted directly.

RECOMMENDED: That the item be noted.

748. TOWN PLANNING

749. APPLICATIONS SUBMITTED BY THE BOROUGH COUNCIL FOR MEMBERS' OBSERVATIONS

Having already declared a personal prejudicial interest Councillor Ms D Johnston left the chamber and took no part in the debate or decision of the following item.

DA/08/00132/FUL Application for the creation of permanent parking bays.

Capability Way, Ingress Park, Greenhithe.

OBSERVATIONS: No observations.

BER

DA/08/00327/VCON Application for variation of Condition 3 of Planning Permission DA/06/00132/COU (granted on appeal) to amend opening hours from 09:00 to 23:51hrs to 07:00 to 23:00 hrs Monday to Sunday.

125 Milton Road, Swanscombe.

OBSERVATIONS: Members object to this application on the grounds of:

- Adequacy of parking
- Traffic congestion
- Noise and disturbance resulting from use at these excessive hours

Members would request that a wider consultation is undertaken regarding this application as it could have further reaching implications than just the neighbouring properties.

Members would like to highlight to the planning authority that currently customers and/or workers at the establishment are parking the vehicles fully on the footpath outside of the building and neighbouring buildings.

DA/07/00977/OUT

REVISED PLANS

Outline application for the demolition of existing buildings and erection of a part 2/3/4 storey building with pitch roof and dormer windows in front and rear elevations to provide 49 dwellings comprising 41 x 2 bedroom and 8 x 1 bedroom flats with associated underground parking, access road, landscaping and amenity areas.

1A, 1B & 1C Knockhall Road, Greenhithe.

OBSERVATIONS: Members object on the grounds of over-development of the site, lack of parking facilities, bad access due to location on the corner of the junction.

Members suggest:

That this application falls within the framework of the new tariff system and that this money should be used to improve this junction.

That the Planning Authority seek a Section 106

BER

Agreement, prior to any approval being granted, with the developer to include a financial contribution to the Town Council for the improvement of recreational facilities for local children in the area.

DA/08/00152/FUL

REVISED PLANS

Conversion of property from single dwelling to 2 x 1 bed flats with cycle store.

73 Milton Street, Swanscombe.

OBSERVATIONS:

Members object to this application as it appears to have the potential to increase the amount of traffic in this area and strongly request that all parking arrangements are made within the curtilage of the property.

Members request that the Planning Authority seek a Section 106 Agreement, prior to any approval being granted, with the developer to include a financial contribution to the Town Council for the improvement of recreational facilities for local children in the area.

750. APPLICATIONS SUBMITTED BY THE COUNTY COUNCIL FOR MEMBERS' OBSERVATIONS

DA/08/TEMP/0010

Provision of a 3.1 metre wide macadam path for pedestrians and cyclists (The Ebbsfleet Cycle Route). Excavation and filling to reduce steep gradients, construction of a low hardwood retaining wall. Provision of street lighting, street furniture and safety railings.

Land immediately southeast of intersection of Channel Tunnel Rail Link and North Kent railway line, Ebbsfleet.

OBSERVATIONS:

No observations

BER

751. GRANTED DECISION NOTICES RECEIVED FROM DARTFORD BOROUGH COUNCIL.

The following granted decision notices were noted.

- | | |
|--------------------|---|
| DA/08/00284/CDNA | Submission of foundation details pursuant to Condition 8 of Planning Permission DA/07/00799/FUL.

Mount Nod, London Road, Greenhithe. |
| DA/07/01319/EQCON | Submission of Utilities Framework pursuant to Condition 16 of DA/03/1134/OUT.

Eastern Quarry, Southfleet Road, Swanscombe. |
| DA/07/01318/EQCON | Submission of Site Wide Master Plan pursuant to Condition 10 of DA/03/1134.

Eastern Quarry, 2 Southfleet Road, Swanscombe. |
| DA/07/01316/EQCHRM | Reserved matters landscaping submission under Condition 2 of Planning Permission DA/03/01134/OUT relating to the landforming and landscaping to create the north-east local park.

Castle Hill, Eastern Quarry Development, Swanscombe. |
| DA/07/01326/EQCHC | Submission of Area Master Plan for Castle Hill and the north east local park pursuant to Condition 19 of DA/03/1134/OUT.

Castle Hill, Eastern Quarry, Southfleet Road, Swanscombe. |
| DA/07/01317/EQCHRM | Reserved matters advance infrastructure submission under Condition 2 of Planning Permission DA/03/01134/OUT relating to permanent landscaping to Castle Hill and Weldon, the East Lake lakeline and the pumping station access road.

Castle Hill & Weldon, Eastern Quarry Development, Swanscombe. |

BZR

- DA/08/00045/VCON Application for the Variation of Condition 9 of Planning Permission DA/05/00370/FUL in respect of allowing construction of the sample panel to be submitted and approved prior to the commencement of the flint facing works rather than commencement of works on site.
- St Marys Church, London Road, Greenhithe.
- DA/08/00374/CDNL Details of archaeological pursuant to Condition 4 of Planning permission DA/07/1237/FUL for erection of a single storey side/rear extension together with the conversion of existing garage to habitable room with associated alterations to front elevation.
- 36 Caspian Way, Swanscombe.
- DA/08/00087/FUL Erection of a rear conservatory.
- 39 Eynsford Road, Greenhithe.
- DA/07/01325/EQCON Submission of Water Management Plan pursuant to Condition 12 of A/03/1134/OUT.
- Eastern Quarry, Southfleet Road, Swanscombe.
- DA/08/00379/CDNA Submission of roof materials pursuant to Condition 02 appended to Planning Permission DA/06/01386/FUL being a Marley Rivendale Cement roof slqate.
- Mounts Court, Mounts Road, Greenhithe.

752. GRANTED DECISION NOTICES RECEIVED FROM KENT COUNTY COUNCIL.

The following granted decision notices were noted.

- DA/06/856/R20 Request for relaxation of normal working hours to allow construction of the underpass to take place up until 1600 hours on Saturdays and on three occasions between 0700 – 2000 Monday to Friday – Kent Thameside Fastrack, Everard's Link Phase 2.

BER

Land immediately North of the Railway Line
between Station Road and The Avenue,
Greenhithe.

DA/08/96

Two play lodges to be installed on Nursery
grassed play area.

Knockhall Nursery, Eynsford Road, Greenhithe.

**753.REFUSED DECISION NOTICES RECEIVED FROM DARTFORD BOROUGH
COUNCIL**

The following refused decision notices were noted.

DA/07/00711/FUL

Demolition of existing conservatory and erection
of part single/part two storey side/rear
extension.

49 Eynsford Road, Greenhithe.

DA/08/00048/COU

Conversion of existing property to provide 2 x 1
bedroom flats.

3 Milton Road, Swanscombe.

There being no further business to transact, the Meeting closed at 7.55pm.

Signed: _____
(Chair)

BC Read

Date: _____

16/4/2008

MINUTES of the MEETING of the ANTI-SOCIAL BEHAVIOUR & CRIME SUB-COMMITTEE held at THE COUNCIL CHAMBERS, THE GROVE, SWANSCOMBE on WEDNESDAY 2 APRIL 2008 at 7.00 PM

PRESENT: Councillor B E Read - Chair
Councillor L J Bobby
Councillor Ms L Cross
Councillor P Harris
Councillor R Lees
Councillor V Openshaw
Councillor P J Scanlan

IN ATTENDANCE: PCSO Sheron Reece, Kent Police
PS Martin Keep, Transport Police
Mr J Wren, Intelligence Manager, Dartford Borough Council
Mr C Newmarch, Senior Enforcement Manager, Dartford Borough Council
Ms C Bates, Kent Community Warden Stone & Greenhithe
Pam Atherton, Assistant Town Clerk

754. APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Councillors' S W Johnston (other commitments) and Mrs C Openshaw (other commitments).

755. SUBSTITUTES

Councillor R Lees substituted for Councillor S W Johnston and Councillor Ms L Cross substituted for Councillor Mrs C Openshaw.

756. DECLARATIONS OF INTEREST ON ITEMS ON THE AGENDA

There were none.

757. TO CONFIRM AND SIGN THE MINUTES OF THE MEETING HELD ON 6 FEBRUARY 2008

Members were provided with an amended copy of the Minutes of the Meeting held on 6 February 2008.

RECOMMENDED:

That the Minutes were confirmed and signed as a true record

758. ITEMS DEEMED URGENT BY THE CHAIRMAN AND THEIR POSITION ON THE AGENDA

There were none

W & R

759. PRESENTATION BY MR J WREN, INTELLIGENCE MANAGER, DARTFORD BOROUGH COUNCIL

A presentation was given to Members by Mr J Wren, Intelligence Manager, Dartford Borough Council on the re-structuring of the Shop Safe Scheme which would be introduced into retail outlets in Swanscombe. He explained that this would be partly funded by Kent Police and partly by Urban. A question and answer session was held after the presentation.

RECOMMENDED: To thank the Intelligence Manager, Dartford Borough Council and to note the presentation.

760. PRESENTATION BY MR C NEWMARCH, SENIOR ENFORCEMENT OFFICER, DARTFORD BOROUGH COUNCIL.

A presentation was given by Mr C Newmarch, Senior Enforcement Officer, Dartford Borough Council on the structure and working practices of the enforcement team. He also advised on the future plans for enforcement and surveillance in the area. A question and answer session was held after the presentation. Members were provided with documentation on Crime and Disorder Reduction Partnership and Dartford Town Against Crime.

RECOMMENDED: To thank Mr C Newmarch, Senior Enforcement Officer, Dartford Borough Council and to note the presentation.

761. KENT COMMUNITY WARDEN – STONE AND GREENHITHE

Ms Christine Bates, Kent Community Warden for Stone and Greenhithe introduced herself and provided Members with an overview of her role and responsibilities.

RECOMMENDED: To thank Ms C Bates, Kent Community Warden, Stone and Greenhithe for her report and that the item be noted

That the Kent Community Warden be given an open invite to attend the Anti Social Behaviour & Crime Sub-Committee Meetings and attend as she felt necessary.

762. FOOTPATH DS6 AND KNOCKHALL ROAD LIGHTING

Members were advised that Kent Highway Services (KHS) had been contacted regarding the street lighting on Footpath DS6 and Knockhall Road. KHS had advised that the problem was being rectified by EDF and they had

no control over the length of time EDF took to rectify problems however, KHS would be chasing EDF again.

RECOMMENDED: That the item be noted.

763. ORCHARD ROAD – LIGHT AT THE END OF FOOTPATH

KHS had been contacted concerning the problem with the light at the end of the footpath at Orchard Road. KHS had advised that it was an EDF networking problem which they would have to rectify and that this would be done as soon as was possible.

RECOMMENDED: That, the light at the end of the footpath at Orchard Road be monitored, to establish whether the problem had been rectified and that if not, then EDF be contacted direct to chase the problem.

764. FOOTPATH DS7 – FENCING

Members were provided with a copy of the response to the Assistant Town Clerk's letter that had been received from the land owners of Empire Sports Ground.

RECOMMENDED: That the item be noted.

765. NEW POST AT DARTFORD BOROUGH COUNCIL

As the Senior Housing Officer was not present at the Meeting no update could be provided on the new post at Dartford Borough Council regarding feeding information back on crime.

RECOMMENDED: That the item be put on the next Agenda

766. INCIDENT (PROBLEMS) LOG

Members were advised that at the last meeting Members it had been requested whether the Town Clerk could add the Minutes of the Anti-Social Behaviour & Crime Sub-Committee to the Council's Website. The Town Clerk had advised that it was only currently possible for the four main Committees to be published on to the Website. The Website was supplied, free of charge, by Kent County Council.

Councillor B E Read had advised at the last meeting that he would review the Incident/Problem Log reporting.

BER

The Public Safety Unit at Dartford had been contacted, to enquire what information was available on crime in the area. The Assistant Town Clerk had contacted the Public Safety Unit at Dartford and Members were provided with a copy of their response. In the response letter it had advised that trend data could be provided by Inspector Stenhuis.

RECOMMENDED: That, a copy of the Council's Incident Log be passed to the Public Safety Unit at Dartford Borough Council.

That the correspondence from the Public Safety Unit be noted.

767. CCTV AT THE LEISURE CENTRE CRAYLANDS LANE

Members were provided with a copy of the Town Clerk's report concerning the CCTV installation at the Leisure Centre.

RECOMMENDED: That the report be noted

768. "ZIG ZAG" LINES

At the last meeting problems had been reported with parking on "zig zag" lines especially at schools. Members had requested that Parking Enforcement at Dartford Borough Council be contacted, as it was felt there was a lack of parking wardens in the area especially at schools and requesting more assistance. Members were provided with a copy of their response.

Members were advised that the Assistant Town Clerk had contacted KHS advising them of the problems with parking on "zig zag" lines. Members were provided with a copy of their response.

A site visit had been arranged with the Senior Transportation Engineer, KHS and the Assistant Town Clerk to visit the schools and observe any parking problems. Members were provided with details of the site visit.

RECOMMENDED: That the item be noted

769. ALCOHOL FREE ZONES

Members were advised that the alcohol free zones in Swanscombe and Greenhithe were still in force and would continue to be in force indefinitely.

RECOMMENDED: That a copy of the Alcohol Free Zones be passed to PCSO Sheron Reece

BR

770. MOTOR CYCLE PROBLEMS – SOUTHFLEET ROAD

Members were advised that there had not been any further reports received of problems in Southfleet Road.

RECOMMENDED: That the item be put on the next Agenda

771. ANTI-SOCIAL BEHAVIOUR VIA DARTHOMES

As the Senior Housing Officer at Dartford Borough Council was not present no update could be provided.

RECOMMENDED: That the item be noted

772. TOWN COUNCIL'S INCIDENT LOG

Members were provided with a list of the problems reported to the Town Council from September 2007 to March 2008.

RECOMMENDED: That the item be noted

773. BEAT OFFICER REPORT

As the Beat Officer was not present at the Meeting a report could not be given.

RECOMMENDED: That the item be noted.

774. PCSO REPORT

PCSO S Reece advised Members that 3 bikes had been seized and 4 Section 59's had been issued, there had been one arrest for motoring offences.

A leaflet drop had been carried out in the area concerning the rulings on motor cycles and providing a police contact number to report any problems.

2 people had been arrested for shop lifting, £80 fines could now be issued by the police for shoplifting. Fines could also be issued by the police for abusive language/behaviour.

A drugs campaign would be carried out around the schools and a banner had been produced for this purpose. Talks would be carried out in schools prior to the banner being put up.

There had been 2 abandoned cars in Stanhope Hope that had been removed.

Under age drinking was still being monitored and dealt with.

Attendance at the After School Club, run at the Fire Station Café, had not been as high as had been hoped. There had been a Meeting with the Head

MR

of Swan Valley School who had offered funding to assist and put in place a scheme involving school children to better utilise this facility.

RECOMMENDED: That the report be noted

775. KENT COUNTY COUNCIL/KENT POLICE JOINT FUNDED PCSO'S

Members were provided with a copy of a letter that had been received from Head of Operations – Community Wardens concerning PCSO funding.

RECOMMENDED: That the item be noted

776. LN INSIDE NEWS – BRITISH TRANSPORT POLICE

Members were provided with copies of Issue 2: February 2008 and Issue 3: March 2008 LN Newsletters.

RECOMMENDED: That the item be noted

777. NON EMERGENCY AND OPERATIONAL POLICE PHONE NUMBER

Councillor P Harris requested that this item be placed on the Agenda as he had received complaints that the contact telephone numbers supplied through neighbourhood doors, by the police, to report any incidents were un-manned. He requested that Members be supplied with a non emergency and operational police number to contact.

RECOMMENDED: That the police supply the appropriate contact number

778. KENT POLICE AUTHORITY – “HAVE YOUR SAY IN RURAL POLICING”

Members were provided with a copy of correspondence that had been received from the Chair of the Kent Police Authority advising of a conference taking place at the Ashford International Hotel on Tuesday 8 April 2008 at 12.15pm

RECOMMENDED: That, any Member who wished to attend, completed and returned the appropriate form.

779. CRIME DATA

Members were provided with statistical data on crime that had been supplied by Inspector Stenhuis, Kent Police

RECOMMENDED: That the item be noted

BAR

780. DATE OF NEXT MEETING

Members were informed that the date for a further Meeting would be arranged by the Assistant Town Clerk and Members would be advised accordingly.

There being no further business to transact the Meeting closed at 9.35pm.

Signed..... *BE Read* *22/10/08*
Chairman Date

MINUTES of the MEETING of the FINANCE & GENERAL PURPOSES COMMITTEE
held at THE COUNCIL OFFICES, THE GROVE, SWANSCOMBE on THURSDAY 3
APRIL 2008 AT 7.00PM

PRESENT: Councillor B E Read (Chairman)
Councillor Mrs A R Harvey (Vice-Chairman)
Councillor L J Bobby
Councillor Ms L Cross
Councillor Ms L Howes
Councillor M D G Jackson
Councillor R Lees (substituting for Councillor P J Scanlan)
Councillor Mrs I A Read

ALSO PRESENT: Mr G Blew, Town Clerk
Mrs S Stapleton, Responsible Financial Officer (RFO)

781. APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Councillors' D Johnston, S W Johnston, V Openshaw (borough council commitments), P J Scanlan (borough council commitments).

782. SUBSTITUTES

Councillor R Lees substituted for Councillor P J Scanlan.

783. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

Councillor L J Bobby declared a personal interest in item 11.2 - Friends of Swanscombe Heritage Park – Request for revenue funding, as his wife is a member of the Friends of Swanscombe Heritage Park.

Councillor Mrs A R Harvey declared a personal prejudicial interest in item 4 – Urgent - Confidential Item (Pavilion) as she is a committee member of the Swanscombe and Greenhithe Association of Sports and Social Clubs (Pavilion).

Councillor Mrs A R Harvey declared a personal interest in item 10 – Donation towards Christmas lights, as she is employed by Asda, Greenhithe.

On behalf of all members the Chairman declared personal interests in item 4 – Urgent – Confidential Item (Pavilion), as members of the Swanscombe & Greenhithe Residents' Association are affiliated members of the Swanscombe and Greenhithe Association of Sports and Social Clubs (Pavilion). The

Chairman clarified that members had been granted dispensation from the Standards Committee (Dartford Borough Council).

784. TO RECEIVE ITEMS DEEMED URGENT BY THE CHAIRMAN AND THEIR POSITION ON THE AGENDA

The RFO advised members that an urgent confidential item had arisen.

785. EXCLUSION OF PRESS AND PUBLIC

It was proposed by Councillor B E Read, seconded by Councillor M D G Jackson and duly carried;

RESOLVED:

That due to the confidential nature of the business to be transacted the Press and Public be excluded from the Meeting whilst this item was discussed.

786. PAVILION PAYMENTS

The RFO advised members of her recent findings and circulated the correspondences that she had sent to the treasurer and book keepers of the Pavilion.

RESOLVED:

That the RFO's actions be endorsed and that responses to the correspondences be monitored.

787. TO CONFIRM AND SIGN THE MINUTES OF THE MEETING HELD ON 17 JANUARY 2008

The Minutes were confirmed and signed as a true record.

788. TO RECEIVE FINANCE STATEMENTS AND PASS ACCOUNTS FOR PAYMENT

Members were provided with details of all receipts and payments for authorisation for December 2007, January and February 2008. The RFO tabled receipts and payments for March 2008.

RECOMMENDED:

That the receipts and payments for December 2007, January 2008, February 2008 and March 2008 as per the annexed list, be approved.

789. SUMMARY OF ACCOUNTS

Members were provided with details of the Summary of Accounts, balanced to 29 February 2008. THE RFO tabled details of the Summary of Accounts balanced to 31 March 2008.

RECOMMENDED:

That the details of the Summary of Accounts, balanced to 31 March 2008 be noted.

790. SUCCESSFUL FUNDING BIDS

Members were informed of two recent successful funding bids and were asked to approve additional costs of £350.00 plus VAT for plumbing works contained/included in the bids.

Members thanked the Town Clerk for his efforts in obtaining the funding in a short space of time.

RECOMMENDED:

1. That the Town Clerk's actions in obtaining the funding be endorsed.
2. That the additional expense of £350.00 plus VAT, for plumbing works, be agreed.

791. APPOINTMENT OF EXTERNAL AUDITOR

Members were appraised of the appointment of Alun Williams, by the Audit Commission's Limited Assurance Specialist Unit as the auditor for Swanscombe and Greenhithe Town Council.

RECOMMENDED:

That the item be noted.

792. DONATION TOWARDS CHRISTMAS LIGHTS

Members were notified that Asda Greenhithe had contacted the council and agreed to donate £100.00 towards the cost of Christmas Lights for 2008.

RECOMMENDED:

That the donation be accepted and, when received, a letter of thanks be sent to the store.

AKR

793. ELLENOR LIONS HOSPICE – CONTRIBUTION REQUEST

Members received a letter from the Ellenor Lions Hospice seeking a contribution from the Town Council.

RECOMMENDED:

That a contribution of £100.00, from the Section 137 budget, be made.

794. FRIENDS OF SWANSCOMBE HERITAGE PARK – CONTRIBUTION REQUEST

Members received a letter from the Friends of Swanscombe Heritage Park seeking a contribution from the Town Council.

RECOMMENDED:

That a contribution of £250.00, from the Section 137 budget, be made and the Friends of Swanscombe Heritage Park be requested to supply the Council with a set of their accounts.

795. GREENHITHE COMMUNITY MARKET GARDEN – CONTRIBUTION REQUEST

Members received a letter from the Greenhithe Community Market Garden seeking a contribution from the Town Council.

RECOMMENDED:

That the request be deferred and that the Greenhithe Community Market Garden be requested to write and supply a copy of their newsletter in the future.

There being no further business, the Meeting closed at 7.45 pm.

Signed:

B. L. Road
(Chairman)

Date:

12/6/2008

MINUTES OF THE PLANNING, MAJOR DEVELOPMENTS, TRANSPORTATION
AND ENVIRONMENT COMMITTEE HELD AT THE COUNCIL OFFICES, THE
GROVE, SWANSCOMBE ON WEDNESDAY 16 APRIL 2008 AT 7.00 PM

PRESENT: Councillor B E Read (Chairman)
Councillor P J Scanlan (Vice-Chairman)
Councillor P M Harman
Councillor P Harris
Councillor M D G Jackson
Councillor S W Johnston
Councillor V Openshaw
Councillor P A Read
Councillor Mrs G B Tripp

IN ATTENDANCE: Mr G Blew, Town Clerk

796. APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Councillors' L J Bobby (illness) and Ms D Johnston (work commitments).

797. SUBSTITUTES

There were none.

798. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

Councillor S W Johnston declared a personal prejudicial interest in application DA/08/0552/FUL as he is the Treasurer of St Peter and St Paul Church, Swanscombe.

799. ITEMS DEEMED URGENT BY THE CHAIRMAN AND THEIR POSITION ON THE AGENDA

The Chairman announced that an email had been received from Kent Highway Services (KHS) regarding a possible parking problem on Ames Road, outside Wardona Court. The email was tabled to Members who discussed the issue.

RECOMMENDED: That a response be sent informing that *"the problem has, so far, not been raised with the Town Council but the Town Council are more than happy to discuss the matter with Kent Highway Services if they would like to."*

800. TO CONFIRM AND SIGN THE MINUTES OF THE MEETING HELD ON 26 MARCH 2008

It was highlighted that the minutes listed Councillor P M Harman as being present when he was in fact not at the meeting.

RECOMMENDED: That the Minutes, including the amendment to delete Councillor P M Harman from the "present" section, were confirmed and signed.

801. HIGHWAYS SPREADSHEET

Members were provided with a copy of the latest Highways Spreadsheet from Kent Highways Services.

Members asked for the following issues to be added to the spreadsheet:

1. Lamp post outside 27 Eglinton Road on day and night.
2. Lamp post outside 119 – 121 Church Road not working and causing a danger as it is outside a Scout Hall.
3. Bollards in Alkerden Lane (at entrance to Pilgrims Way) have been knocked over.
4. Southfleet Road has become broken away and dangerous towards the entrance to Eastern Quarry.

RECOMMENDED: That the above additions be made to the spreadsheet and Members contact the Town Clerk with any items they wished to add to the spreadsheet.

802. KENT HIGHWAY SERVICES (KHS) – POST WINTER POTHOLE REPAIRS

Members were notified, by the Head of Operations (KHS) that resources and increasing numbers of crew were being deployed in April to repair as many potholes as possible. People were asked to report potholes by using website www.kent.gov.uk/highways or by emailing kent.highwayservices@kent.gov.uk

RECOMMENDED: That the item be noted.

803. COMMUNITIES AND LOCAL GOVERNMENT

Members were informed that, as a result of a review, the processing of case types detailed will now be handled by three new centralised Government Office teams.

RECOMMENDED: That the item be noted.

804. TOWN PLANNING

805. APPLICATIONS SUBMITTED BY THE BOROUGH COUNCIL FOR MEMBERS' OBSERVATIONS

DA/08/00226/FUL Erection of a detached 2 bedroom house.

Rear of 23 High Street, Swanscombe.

OBSERVATIONS: Members object on the grounds of the application being on backland development, it would cause traffic restrictions, it would overlook and cause shadowing to neighbouring properties. **The Town Council would strongly urge the Planning Authority to hold a site visit prior to any decision being made on this application.**

DA/08/00307/FUL Installation of a sky satellite dish (retrospective application).

25 College Place, Greenhithe.

OBSERVATIONS: No observations.

DA/08/00245/FUL Demolition of existing buildings and erection of a 2 x 2 storey buildings with dormer windows in front and rear elevations providing 1 x 1 bed flat and 1 x 2 bed flat, 6 x 3 bed houses and 1 x 4 bed house together with 11 car parking spaces.

D M Mitchell & Son Diesel Engineers, 69 – 71 High Street, Greenhithe.

OBSERVATIONS: Members object to this application on the grounds that it would be overbearing, it would add to the existing highway traffic problems as well as add to the traffic access problems at the site. Further allowance should be considered for visitor parking with traffic control linked into the survey recently undertaken on Greenhithe High Street. All neighbours within a wide radius should be notified and consulted prior to this application being considered.

BR

DA/08/00336/FUL Erection of 1m high metal railings and 1m high bollards in front of property.

4 Crest View, Greenhithe.

OBSERVATIONS: No observations.

DA/08/00489/FUL Erection of a single storey side extension together with the conversion of existing Garage to habitable room with associated alterations to front elevation (revisions to previously approved planning application DA/08/00489/FUL in respect of deletion of single storey rear extension).

36 Caspian Way, Swanscombe.

OBSERVATIONS: Members object to this application on the grounds that it would add further to the parking issues placed on the roads and the Town Council feel that parking provisions should be made within the curtilage of the property.

DA/08/00511/CDNA Submission of details relating to Desk Study pursuant to parts (11) and (111) of Condition 5 of Planning Permission DA/07/00283/FUL for the erection of a 3 storey building to provide 3 x 1 bedroom flats.

Land Adjacent 131 Milton Road, Swanscombe.

OBSERVATIONS: The Town Council still have concerns that this application will/is an overdevelopment of the area.

DA/08/0577/EBQSQN Submission of Station Quarter North Master Plan and Station Quarter North Landscape Scheme pursuant to Conditions C6 and E7 of Planning Permission DA/96/0047/OUT.

Station Quarter North, Ebbsfleet.

OBSERVATIONS: No observations at the present time.

BER

Having already declared a personal prejudicial interest Councillor S W Johnston left the chamber and took no part in the debate or decision of the following item.

DA/08/0552/LBC Application for Listed Building Consent for repairs to tower and installation of new surface water drainage system and gas fired wet heating system.

St Peter and St Paul Church. Swanscombe Street, Swanscombe.

OBSERVATIONS: No observations.

DA/08/0533/FUL Erection of a satellite dish (retrospective application)

49 the Boulevard, Greenhithe, Kent, DA9 9GU.

OBSERVATIONS: No observations.

DA/08/0535/EQFUL Provision of a new pedestrian footpath to link Southfleet Road and station access road

Eastern Quarry, Watling Street, Swanscombe, Kent.

OBSERVATIONS: The Town Council would ask that additional features for public safety when crossing the roads be included in the application.

DA/08/0536/EQFUL Retention of a number of existing buildings at the washmills (currently subject to KC minerals permission DA/95/182) in association with the use of the washmills as a construction compound in relation to the development of Eastern Quarry 2 as set out in the construction code of conduct submitted pursuant to Outline Planning Permission DA/03/1134/OUT

Washmills Site, Eastern Quarry.

OBSERVATIONS: No observations.

DA/08/0343/FUL Provision of an internal mezzanine floor involving the installation of an emergency access staircase from mezzanine, alterations to car park layout and

access arrangements including traffic controlled junction at Crossways Boulevard and new bus waiting facilities

Asda Superstores, Crossways Boulevard, Dartford, Kent.

OBSERVATIONS:

The Town Council envisage problems with the road arrangements made in the application, including the traffic lights, these would mainly be caused by the short distance for queuing traffic waiting to enter Asda. With the future provision of the underpass at McDonalds the Town Council feel that this application should be re-investigated to ensure there is no undue interruption to the traffic flow within the area covered by the application.

The Town Council would like to be consulted on final arrangements for Public Transport as there is currently no sheltered waiting areas and the service is poor with long waiting periods between services. The Town Council would also like to highlight that there is currently no provision for taxi services at the Asda store. The Town Council would expect that provision to address the Public Transport issues be included in a Section 106 Agreement with this application.

Members feel that use of the roundabout at Greenhithe Station, with an entrance coming off of it directly into Asda, would be a more appropriate solution and due to the severity and effect the application would have **strongly recommend that the Planning Authority hold a site meeting prior to any decision being made on this application.**

806. APPLICATIONS SUBMITTED BY THE COUNTY COUNCIL FOR MEMBERS' OBSERVATIONS

DA/08/175

Construction of a new two storey children's centre and use of the car parking spaces to the rear of properties 11 – 17 Southfleet Road during working hours.

OBSERVATIONS:

Swan Valley School, Southfleet Road, Swanscombe. Members strongly object to this application as it is

completely contrary to the original application of the school. Originally the small car park area at the back of the properties was required for residents use and this application would appear to be taking away that use ("*during working hours*") which would add to the already severe parking problems in the area.

807. GRANTED DECISION NOTICES RECEIVED FROM DARTFORD BOROUGH COUNCIL.

The following granted decision notices were noted.

DA/08/00150/FUL	Demolition of existing conservatory and erection of a single storey rear extension. Ingress Priory, High Street, Greenhithe.
DA/08/00224/CON	Demolition of existing conservatory within Conservation Area. Ingress Priory, High Street, Greenhithe.
DA/08/00141/FUL	Erection of a side conservatory. 16 Watermans Way, Greenhithe.
DA/08/00154/FUL	Erection of a rear conservatory (Retrospective Application). 11 The Dell, Greenhithe.
DA/08/00473/CDNL	Details of boundary treatment pursuant to Condition 4 of Planning Permission DA/07/00872/FUL. Land Adj. 17 Mounts Road, Greenhithe.
DA/08/00477/CDNL	Submission of landscape scheme, tree survey and details of trees to be retained pursuant to Condition 2 of Planning Permission DA/07/00799/FUL. Mount Nod, London Road, Greenhithe.
DA/07/01315/EQCHRM	Reserved matters advance infrastructure

submission under Condition 2 of Planning Permission DA/03/01134/OUT relating to: main streets, temporary access to Southfleet Road, surface and foul water drainage, lake recirculation network, utilities and Weldon temporary landscaping.

Castle Hill and Weldon, Eastern Quarry Development, Swanscombe.

DA/08/00141/FUL Erection of a side conservatory.

16 Watermans Way, Greenhithe.

DA/08/00223/FUL Erection of a satellite dish.

43 – 51 Empire Walk, Greenhithe.

DA/08/00269/FUL Application to replace and raise existing canopy by 0.5M.

Asda Superstores Petrol Station, Crossways Boulevard, Dartford.

808. REFUSED DECISION NOTICES RECEIVED FROM DARTFORD BOROUGH COUNCIL

The following refused decision notices were noted.

DA/07/00435/CDNA Details of landscaping pursuant to Condition 5 of the planning permission DA/03/00842/FUL.

Haslington Nursing Home, 27 Bean Road, Greenhithe.

808. WITHDRAWN NOTICE RECEIVED FROM DARTFORD BOROUGH COUNCIL.

The following granted decision notices were noted.

DA/07/1258/FUL Erection of a two storey building for office use.

Land Adjacent Unit M4/M5 Kent Kraft Industrial Estate.

BER

MINUTES of the MEETING of the SWANSCOMBE & GREENHITHE TOWN COUNCIL held at THE COUNCIL OFFICES, THE GROVE, SWANSCOMBE on THURSDAY 23 APRIL 2008 at 7.00 PM

PRESENT: Councillor V Openshaw – Town Mayor
Councillor S W Johnston – Deputy Town Mayor
Councillor L J Bobby
Councillor Ms L Cross
Councillor Ms L Hall
Councillor P Harris
Councillor P M Harman
Councillor Mrs A R Harvey
Councillor J A Hayes
Councillor Ms L Howes
Councillor M D G Jackson
Councillor R Lees
Councillor B E Read
Councillor P A Read
Councillor Mrs G B Tripp

ALSO PRESENT: Ms M Crear, Cage Manager, Development Officer
Ms S Sims, Gravesham Community Leisure Limited (GCLL)
Graham Blew, Town Clerk
Sara Stapleton, Responsible Financial Officer
Pam Atherton, Assistant Town Clerk

809. APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Councillors' K Basson (work commitments), Ms D Johnston (work commitments) Mrs C Openshaw (other commitments), Mrs I A Read (other commitments) and P J Scanlan (holiday).

An apology for absence was received and accepted on behalf of Reverend D Scott.

810. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

Councillors' S W Johnston and P A Read declared a personal interest in Item 7 - Sensory Room at the Leisure Centre, as they were members of the Leisure Centre.

811. MINUTES OF THE MEETING HELD ON 21 FEBRUARY 2008

Members were provided with a copy of the Minutes of the Meeting held on 21 February 2008.

RESOLVED:

That the Minutes of the Meeting held on 21 February 2008 be signed as a true record.

812. ITEMS DEEMED URGENT BY THE CHAIRMAN AND THEIR POSITION ON THE AGENDA

The Chairman suggested that it would be appropriate for the Town Council to send letters of congratulations to the two local football teams on their recent achievements;

- Ebbsfleet United Football Club had reached the FA Trophy final to be played at Wembley Stadium.
- Dartford Football Club had become Ryman Division North Champions 2007/08

RESOLVED:

That a letter of congratulations be sent to both football clubs highlighting their recent achievements.

813. MINUTES OF THE PLANNING, MAJOR DEVELOPMENTS, TRANSPORTATION & THE ENVIRONMENT COMMITTEE MEETINGS HELD ON 13 FEBRUARY 2008, 27 FEBRUARY 2008 (SPECIAL MEETING), 5 MARCH 2008 AND 26 MARCH 2008

The Town Clerk confirmed that the Minutes from the 26 March 2008 meeting had subsequently been amended to delete Councillor P Harman from the "Present" list.

RESOLVED:

That the Minutes of the Planning, Major Developments, Transportation & Environment Committee Meeting held on 13 February 2008, 27 February 2008 (Special Meeting), 5 March 2008 and 26 March 2008 (as amended), be confirmed and the recommendations made therein be adopted.

814. MINUTES OF THE RECREATION, LEISURE & AMENITIES COMMITTEE MEETING HELD ON 13 MARCH 2008

RESOLVED:

B.R.

That the Minutes of the Recreation, Leisure & Amenities Committee Meeting held on 13 March 2008 be confirmed and the recommendations made therein be adopted.

815. MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE MEETING HELD ON 3 APRIL 2008

RESOLVED:

That the Minutes of the Finance & General Purposes Committee Meeting held on 3 April 2008 be confirmed and the recommendations made therein adopted.

816. MINUTES OF THE HERITAGE PARK / SKULL SITE SUB - COMMITTEE MEETING HELD ON 4 MARCH 2008

RESOLVED:

That the Minutes of the Heritage Park / Skull Site Sub - Committee Meeting held on 4 March 2008 be confirmed and the recommendations made therein be adopted.

817. MINUTES OF THE ANTI-SOCIAL BEHAVIOUR & CRIME SUB-COMMITTEE MEETINGS HELD ON 6 FEBRUARY 2008 AND 2 APRIL 2008

RESOLVED:

That the Minutes of the Anti-Social Behaviour & Crime Sub-Committee meetings held on 6 February 2008 and 2 April 2008 be confirmed and the recommendations made therein be adopted.

818. MINUTES OF THE LEASES AND LEGAL SUB-COMMITTEE MEETING HELD ON 12 MARCH 2008

RESOLVED:

That the Minutes of the Leases and Legal Sub-Committee meeting held on 12 March 2008 be confirmed and the recommendations made therein be adopted.

819. SENSORY ROOM AT THE LEISURE CENTRE – (GCLL)

Members had considered, and agreed in principle, the idea for a Sensory Room at its' 19 July 2007 meeting. Members were advised that the Head of Operations (GCLL) had since contacted the Council to seek approval to proceed with the project.

B.R.

The Mayor welcomed Sonya Sims, Disability Sportslink Co-Ordinator (GCLL) to the meeting. Ms Sims gave a brief synopsis of the project and circulated a picture of what the Sensory Room would look like.

RESOLVED:

1. That the Disability Sportslink Co-Ordinator (GCLL) be thanked for her attendance at the meeting.
2. That the progression of the project be approved subject to GCLL providing detailed plans for submission to Dartford Borough Council for the necessary consent.

820. COMMUNITY CAFÉ – OLD FIRE STATION

Members were advised that due to the Section 106 finances being expended faster than anticipated an informal meeting, with the Town Mayor and Chairmen of the Finance & General Purposes Committee and Recreation, Leisure and Amenities Committee, Town Clerk, RFO and Café Manager/Development Officer had been held on 9 April 2008.

The Chairman welcomed the Café Manager/Development Officer to the meeting. Members were advised of her ideas for the development of the café and funding options. She also advised that she had attended a course on running your own Community Café. Members were informed that the Head of Swan Valley School would be arranging for some students to assist with the running of the After School Club and had offered funding.

A successful funding application, to assist with the running of the After School Club, had been made to the Kent County Council Members Community Grant Scheme.

RESOLVED:

1. That the Café Manager/Development Officer be delegated to standardise the increase prices at the café.
2. That the After School Club hours be amended to operate from 15.00 to 16.30 Monday to Friday.
3. That the funding from the KCC Members Community Grant Scheme be accepted.
4. That the Recreation, Leisure and Amenities Committee be delegated responsibility for the project as part of its Terms of Reference.

5. That the Town Mayor and Chairmen of the main Committees, Town Clerk, RFO and Café Manager/Development Officer be delegated to deal with, and make decisions on, any matters relating to the project in between Recreation, Leisure and Amenities Committee scheduled meetings.

821. CIVIC NIGHT - CATERING

Members were asked to consider entering into a 3 year contract for the catering arrangements for Civic Night.

Members discussed the advantages and dis-advantages of entering into a formal arrangement,

RESOLVED:

Not to enter into a formal contract and for the catering arrangements for the Civic Reception be decided from year to year.

822. CODE OF CONDUCT TRAINING FOR MEMBERS

Members were informed that the Kent Association of Local Councils (KALC) held a Members Code of Conduct training session, in the Town Council Chamber, on 1 April 2008. The event had been attended by Councillors and Clerks from most of the parish councils within the borough and, as well as being informative and enjoyable, the evening helped further raise the profile of the Town Council.

Members were provided with a copy of correspondences that had been received from the Head of Legal Services, Dartford Borough Council and the Standards Board.

RESOLVED:

That the correspondence be noted.

823. EXCLUSION OF THE PUBLIC AND PRESS

It was proposed by Councillor B A Read, seconded by Councillor L J Bobby and duly carried;

RESOLVED:

That due to the confidential nature of the business to be transacted the Press and Public be excluded from the Meeting whilst the next item was discussed.

824. LEWIS ROAD ALLOTMENTS

Members were informed of the current situation regarding hirers of the allotments and the fencing around the allotments.

RESOLVED:

1. That the Town Clerk investigate appropriate funding opportunities for specific types of organisations that may wish to use the allotments.
2. That, if funding was not appropriate, the Town Clerk be delegated to obtain quotes for fencing the area and have the work undertaken.

825. CORRESPONDENCE

Members were advised that no correspondences had been received.

RESOLVED:

That the item be noted.

826. REPORTS OF OUTSIDE REPRESENTATIVES

Members were advised that this item provided an opportunity for Members' appointed as representatives on outside bodies to provide a report at the meeting.

Dartford Association of Parish and Town Council's (DAPTC)

The Town Mayor and Town Clerk were the Council's representatives on the DAPTC. Members were provided with a copy of the minutes from the 11 March 2008 meeting.

Elderly Forum

Councillor Ms L Howes was the Council's representatives on the Elderly Forum. Members were provided with a copy of the agenda for the 18 April 2008 meeting.

Kent Association of Local Councils (KALC) - Dartford Area Branch

Councillors' L J Bobby and B E Read were the Council's representatives on the KALC – Dartford Local Branch. A copy of the agenda for the 30 April 2008 meeting and the minutes from the 3 October 2007 meeting were provided.

Police Community Liaison Group (PCLG)

BER

Councillor M D G Jackson was the Council's representatives on the PCLG. A copy of the agenda for the 13 March 2008 meeting was provided.

Ingress Park (Greenhithe) Management Company Limited (IPGM)

Councillors' P M Harman and P Harris were the Council's representatives on the Board of Directors. Members were provided with a copy of the agenda from the 25 April 2008 Directors Meeting.

Dartford Youth Advisory Group (YAG)

Councillor B E Read was the Council's representative on the YAG. A copy of the agenda and minutes from the 19 March 2008 meeting was provided.

Councillor B E Read advised that he would persist with the subject of Youth Service provision in Greenhithe. At the YAG Meeting on the 19 March 2008 a presentation had been given by youths that had taken a trip to Gambia which he had been very impressed with as the students had come across as self assured and confident.

RESOLVED:

1. That the YAG be contacted to see if it was possible for the group of youths who had given the presentation at the YAG Meeting held on 19 March 2008 to attend a future Council meeting to give the presentation to Members.
2. That all the other Meetings information be noted.

827. SEALING OF DOCUMENTS

Members were advised that the following documents associated with the New Lease for Allotments at Alkerden Lane, Swanscombe had been received from the Council's solicitors for signing and sealing.

- Warning notice relating to the exclusion of the Lease from the Landlord & Tenant Act 1954.
- Tenant's Declaration.
- Engrossed Counterpart Lease.
- Engrossed Licence (in duplicate), in respect of the water supply.

Members were informed that the Council's solicitor had advised that these Licenses and Lease followed the format of the previous documents held by the Council and advised that, as the Landlord & Tenant Act 1954 was excluded it meant that there was no automatic right of renewal at the end of the term.

RESOLVED:

That, in accordance with Standing Order 23, the Town Mayor and Town Clerk be authorised to sign and seal the documents.

828. TOWN MAYOR'S ANNOUNCEMENTS

The Mayor thanked Members for their kind donations to the Civic Reception and Race Night raffles.

829. QUESTIONS

Members were informed that questions did not form part of the Meeting. They were merely the opportunity for Members to exchange information.

There being no further business to transact the Meeting closed at 8.25 pm.

Signed:

P. Head

(Chairman)

Date:

15/5/2008

MINUTES of the MEETING of the TWENTY SEVENTH ANNUAL MEETING OF THE SWANSCOMBE & GREENHITHE TOWN COUNCIL held at the THE COUNCIL OFFICES, THE GROVE, SWANSCOMBE on THURSDAY 8TH MAY at 7.00 PM

PRESENT:

- Councillor V Openshaw – Town Mayor
- Councillor S W Johnston – Deputy Town Mayor
- Councillor K Basson
- Councillor L J Bobby
- Councillor Ms L Cross
- Councillor Ms L Hall
- Councillor P M Harman
- Councillor P Harris
- Councillor J A Hayes
- Councillor Ms L Howes
- Councillor M D G Jackson
- Councillor R Lees
- Councillor B E Read
- Councillor Mrs I A Read
- Councillor P J Scanlan

IN ATTENDANCE:

- Mrs S Wood – S & G Age Concern
- Mr T Norman – 1st Galley Hill Scouts
- Ms C Bates – KCC Community Warden Greenhithe and Stone
- Mrs B Bobby – Friends of the Heritage Park
- Mrs M Bull – Friends of the Heritage Park
- Mr R Francis – Eleanor Lions Hospice
- Mr N Jones – Swan Valley Community School
- Reverend D Scott – St Peter & St Paul Church
- Mrs T Head – Walkie Talkies
- Mrs J Gibbons – Walkie Talkies
- Mr J Chapman – Member of the public
- Graham Blew – Town Clerk
- Mrs P Atherton - Assistant Town Clerk
- Miss R Rawlings – Administration Assistant

1. TOWN MAYORS INTRODUCTION

The Town Mayor, Councillor V Openshaw welcomed everybody to the 27th Annual Town Meeting. He explained that it was a meeting whereby reports from various committees of the Council were given. It was also an opportunity for members of the public to ask questions of Councillors and give reports from their organisations.

2. APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Councillors' Ms D Johnston (work commitments), P A Read (work commitments) and Mrs C Openshaw (other commitments)

3. MINUTES OF THE MEETING HELD ON 2 MAY 2007

The Minutes of the Meeting held on 2 May 2007 were approved and signed as a true record.

4. REPORT OF THE RECREATION, LEISURE AND AMENITIES COMMITTEE

Members were provided with a copy of the achievements of the Town Council over the municipal year.

Councillor L J Bobby gave a report as follows:

KNOCKHALL PARK

Councillor L J Bobby informed that, as well as the above he and Councillor B E Read had visited and spoken to pupils of class 9 at Knockhall School and asked for their input for improvements for Knockhall Park. As a result of the pupils input new litter bins had been installed.

The pupils had also assisted in planting many daffodil bulbs in the park.

HERITAGE PARK

Councillor L J Bobby advised that The Government donated £115,000 for the Heritage Park. The money had been spent on a new children's play area, new fencing around the play area and a new spotlight to highlight the sculpture. This area was now being well used by residents.

ALLOTMENTS

Councillor L J Bobby informed that new fencing had been installed around the New Burial Ground Allotments.

SWANSCOMBE PAVILION

Councillor L J Bobby informed that the pathway to the Swanscombe Pavilion had been improved with new barrel fencing and that the kissing gate had been re-located to make easier access for footballers and the disabled.

SWANSCOMBE LEISURE CENTRE

Councillor L J Bobby advised that the Leisure Centre in Craylands Lane would be introducing a sensory room which could be used as a chill-out zone.

5. REPORT OF THE FINANCE & GENERAL PURPOSES COMMITTEE

Councillor B E Read gave a report as follows:

Councillor B E Read advised Members that the current term of office had been very successful in attracting outside funding although the Council were still investigating the options available for sports areas.

STANHOPE ROAD/EBBSFLEET FOOTPATH (DS17)

Councillor B E Read informed that the improvement work to the Stanhope Road/Ebbsfleet footpath (DS17) was now underway which would result in it being a well lit footpath that would give walking access to Ebsfleet International Station and would also give walking access to Ebbsfleet Football ground.

In response to a question from the public Councillor B E Read informed that the footpath was being funded by Greengrid through Urban and that every effort would be made to try to keep motorbikes out of the area. Councillor B E Read re-enforced that the only way to tackle this type of anti-social behaviour was for the public to keep reporting incidents to the police and to obtain a crime number.

SWANSCOMBE TRAIN STATION

Councillor B E Read advised that the relevant organisations were being encouraged to re-look at the train station and work to improve lighting, signage and CCTV to make the area safer should be undertaken in the near future.

COUNCIL TAX RATES

Councillor B E Read advised that the Town Council rates were kept in line with inflation and were now lower than in 1993.

Councillor B E Read informed that there were still lots of things that the Town Council would like to get done and that a very dedicated team were in place to achieve the best results for the current, and future, residents.

6. REPORT OF THE PLANNING, TRANSPORT & ENVIRONMENTAL COMMITTEE

Councillor B E Read advised that he was also the Chair of the above committee and gave a report as follows:

He advised that this was a very active committee which met every three weeks, the three major developments were Eastern Quarry, Ingress Abbey and Ingress Park and these were long term planning applications and gave a report as follows:

EASTERN QUARRY

Councillor B E Read advised that it was a very busy time for the Town Council as there were large developments in the area. The largest being Eastern Quarry which would be starting work as soon as the chalk operation had finished.

THE MARINA AT GREENHITHE

Councillor B E Read informed that a planning application for a marina at Greenhithe river front had recently been refused by Dartford Borough Council. The Town Council agreed that the river area should be utilised as it was a good attraction and an asset to the area and it was hoped that similar proposals at a more suitable site would be forthcoming.

SOUTHFLEET ROAD

Councillor B E Read advised that work to widen the road with appropriate crossings would start within the next two to three months, it was envisaged that Southfleet Road would eventually become a dual carriageway.

SCULPTURE AT EBBSFLEET

A member of the public enquired who had made the decision regarding the proposals submitted for the sculpture at Ebbsfleet.

Councillor B E Read advised that Land Securities & Eurostar had put forward the ideas for the sculpture and that these had come after a brief on the local history had been provided by Christoph Bull. It was clarified that the sculpture would be sited in Northfleet in close proximity to Swanscombe boundary.

Councillor B E Read went on to say that he believed that there would be further ongoing consultation with the public and the Town Council would actively seek to promote the Towns heritage.

7. REPORTS OF LOCAL ORGANISATIONS

SWANSCOMBE & GREENHITHE AGE CONCERN:

Sue Wood advised that following on from last year Age Concern had had very good attendances from the Swanscombe and Greenhithe area. Most referrals

were coming from families, friends, local doctors but not many were coming from Social Services.

Due to Kent Age Concern being dissolved money had been given to Dartford, Northfleet, Gravesend and Swanscombe & Greenhithe Age Concern to put together a shared project, research had been undertaken, through questionnaires, with gentle exercise sessions being the most popular option, these would be held on Tuesday and Wednesday (times would be displayed on the Oast House doors).

Challenges to face as 2010 approached; Kent County Council (KCC), which was their main supply of funding, may require the Age Concern organisations to tender for the services they provide under EU legislation.

ST PETER AND ST PAUL CHURCH:

Reverend Scott advised that thieves had removed lead from the roof so therefore the church decided to remove the last of the lead. It was replaced by felt which would eventually need to be replaced and put back to lead.

A grant from the Colin Ferguson Trust had been awarded to the church which was being used for heating inside the church and also a tender was put forward for the French drains around the church.

Volunteers from the community were going to be helping with the redecoration of the church but this was made more problematic, and more expensive, as the materials required had to receive heritage approval.

The main services being held at the church were a 10am formal service and a more modern service at 11am.

Reverend Scott had also attended three school assemblies.

1st GALLEY HILL SCOUTS:

Tony Norman advised that the scouts had celebrated 100 years of scouting and to celebrate the Scouts were asked to do 100 extra different activities to what they would usually do.

The scouts also went to the World Jamboree in August which had been held in Essex, this had enabled the Scouts to look at different types of scouting. In January 2008 some of the Scouts had visited Disneyland Paris.

A new heating system had been installed and re-painted on the Scout Hall and this had been paid for by a grant from the trust fund.

A quiz night had been held to raise money for the scouts and this had been reasonably successful.

The membership of the Scouts had increased over the last year.

FRIENDS OF SWANSCOMBE HERITAGE PARK:

Margaret Bull advised that the 10,000 bulbs (approximate) that were planted, by pupils of Swan Valley School, in the Heritage Park had now blossomed and they made a nice show. A new play area for small children to use had been installed and was proving very popular. There had been a problem with vandalism to the pond where the membrane had been slashed.

A Teddy's Bear picnic had been held for the young children which included a walk around the park and had been a success. An Easter egg hunter had also been held.

Friends of the Heritage required more volunteers.

KENT COMMUNITY WARDEN for STONE & GREENHITHE

Christine Bates informed everyone that there had been several problems reported with youths drinking alcohol, drug taking, etc. Also there had been several break-ins in Greenhithe, mainly car keys, and then the cars themselves had been stolen.

There had also been some problems with cruelty to animals in the area and these had been reported to the RSPCA.

Parking outside schools had also caused problems but the Borough Council had been made aware of this issue.

ELEANOR HOSPICE

Roger Francis advised that the Eleanor Hospice and the Northfleet, Swanscombe and Greenhithe Lions Club had amalgamated to provide one seamless service for both patients and their families. Due to the joining of both organisations the amount of volunteers had more than doubled from 400 to 850.

Roger Francis advised that they were also working on a transitional scheme to help with the transition from childhood into adulthood.

The building development would consist of 3 extra wards which was to include a new high dependence ward.

Roger Francis also advised the joint fund raising team was now based in their new offices above the Lion Hospice shop in Swanscombe High Street.

Roger Francis advised that the name of The Northfleet, Swanscombe & Greenhithe Lions Club had changed to The Northfleet and Ebsfleet Lions club.

SWAN VALLEY COMMUNITY SCHOOL

Nigel Jones advised that last summers GCSE pass rate increased from 41% to 49% of students gaining 5 A* to C grades. The school had been awarded A Most Improved Award which was due to the improvement of their GCSE results. He also advised that Swan Valley was now a sports college and was part of the Specialist Schools Trust. Mr Jones informed that there were still areas that the school would be concentrating on; these would be boy's literacy and also raising the standards of general English and Mathematic skills.

Mr Jones also informed that school had received government funding for their gym extension, and an additional grant had also been received from Urban. It was hoped that the gym would be used for the local community.

Mr Jones advised that Swan Valley School had been building a relationship with the other schools in the area to try and make Swan Valley the first choice for local resident's secondary school. The school had also built a good relationship with the PCSO's so that students could get used to their presence around the schools and the local area.

WALKIE TALKIE

Jenny Gibbons and Tracey Head advised they were local residents who work to inform local residents of the regeneration which is taking place now and in the future for the area. They also advised that they could be found at the Town Council run Old Fire Station Community Café every Wednesday. Information could be found on the Town Council notice boards which were placed around the whole town.

The Walkie Talkies also provide the latest information for shop keepers, publicans and schools. A deep clean of the area had also been carried out to remove large items of rubbish.

KEARY ROAD

A member of the public enquired about parking for the new school at Keary Road. The pathways that Kent Highways had replaced were now being damaged due to the fact that people were going up them to get through.

Councillor B E Read advised that the Town Council were a consultation body for planning applications received from the Planning Authority (Dartford Borough Council) and that the Town Council were aware of the parking problems and issues in the area.

The Town council were looking at developing their own framework and to embody this into the Dartford and Gravesham frameworks.

SWAN VALLEY SCHOOL SIGNAGE

Mr Jones enquired if there was a possibility for more signage from a further distance from Swan Valley Community School highlighting there was a School ahead and also highlighting there was an exit from the school as Mr Jones believes this was a very dangerous area. Mr Jones also enquired if there was a possibility of some signage on the roundabout approaching Swan Valley School.

Councillor B E Read advised that the Town Council held meetings with the responsible authority, Kent Highway Services, and that they would take this matter up with them. Councillor B E Read also advised that there was a plan to have a crossing outside the school and also there would be weight restrictions.

There being no further business the Meeting closed at 8.20pm.

Signed (Chairman)

MINUTES of the MEETING OF THE HERITAGE / SKULL SITE SUB-COMMITTEE
held at THE HERITAGE COMMUNITY HALL, CRAYLANDS LANE, SWANSCOMBE
on TUESDAY 13 MAY at 1.00 PM

PRESENT: Councillor B E Read (Chairman)
Councillor Ms L Howes
Councillor R Lees
Councillor P J Scanlan
Graham Blew, Town Clerk
Sara Stapleton, Responsible Financial Officer
Margaret Bull, Friends of the Heritage Park
Lis Dyson, Kent County Council
Stephen Jefferson, Dartford Borough Council
Suzanne Kemmenoe, Land Securities
Councillor J A Kite, Leader of Dartford Borough Council
Diane Snell, Groundwork
Sarah Tyler, Natural England
Emma Ventham, Groundwork

830. APOLOGIES FOR ABSENCE

An apology for absence was submitted and accepted from Councillor L J Bobby (hospital appointment).

831. SUBSTITUTES:

There were none.

832. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

There were none.

833. TO RECEIVE ITEMS DEEMED URGENT BY THE CHAIRMAN AND THEIR POSITION ON THE AGENDA

There were none.

834. TO CONFIRM AND SIGN THE MINUTES OF THE MEETING HELD ON 4 MARCH 2008

The Minutes were confirmed and signed as a true record.

835. DCLG UNDERSPEND

Stephen Jefferson, Dartford Borough Council, gave a presentation and update on the various aspects of the project and clarified what had been completed and the financial amounts attached to each of the following segments of the project;

- *CCTV*
- *Play Area*
- *Signage*
- *Fencing*
- *Feasibility Study*
- *Lighting for Sculpture*
- *Website / leaflets*

Recommendations:

- 1 That an item, requesting any information for inclusion on the website, be added to the Sub-Committee's future agendas and that the RFO be the liaison to Dartford Borough Council Communications Team to ensure the website is updated accordingly.
- 2 That the item be noted and that Stephen Jefferson be congratulated on his efforts.

836. NATURAL ENGLAND

The Chairman welcomed Sarah Tyler to the meeting. Sarah informed the Sub – Committee that she was the designated person for the group and that she would be drawing up a Management Plan for the site by August 2008.

The group were informed that the current funding from Natural England, of £1500, would continue.

Recommendation: That the item be noted.

837. HLF FUNDING APPLICATION

Emma Ventham informed members that work had begun on identifying the training plan aspects and that a questionnaire, including a freepost return envelope, had been circulated to properties in close proximity of the site. The results were scheduled for the end of May although 57 returns had been received thus far.

Sara Stapleton highlighted that one of the conditions for qualifying for the funding was that the Council were required to show that they had leases in excess of 30

years. Suzanne Kemmenoe and Sarah Tyler agreed to follow this up with Land Securities and Natural England respectively.

Recommendations:

1. That Land Securities and Natural England report back to the Sub-Committee on the issue of the 30 year leases
2. That Emma Ventham gives an update on the results of the questionnaires at the next meeting.

838. PRIORITISED PROJECT LIST

Recommendation: That the item be noted.

839. FRIENDS OF THE HERITAGE PARK (FOTHP) REPORT OF ACTIVITIES

Margaret Bull informed that the FOTHP were holding a Teddy Bears picnic on 31 July 2008 between 2 and 4pm.

Recommendation: That the item be noted.

840. ANY OTHER ITEMS RELATING TO THE HERITAGE PARK / SKULL SITE

It was confirmed that the play equipment in the park would be subject to the Council's annual safety inspection and that the site was checked every morning by the Park's Staff.

Diane Snell raised the ongoing issue of motor bikes causing damage to the park. The Chairman urged that the public be encouraged to report all incidents to the Police and that a crime number be obtained when reporting them.

Councillor J A Kite suggested that it may be in the group's best interest to work closely with the Ebbsfleet Landmark Project to ensure that the route to the Town was accessible from the landmark site.

Recommendation: That the item be noted.

841. DATE OF NEXT MEETING

The next meeting was scheduled for Tuesday 1 July 2008 at 1.30pm, to be held at The Council Offices, The Grove, Swanscombe.

BR

842. SITE VISIT

The group toured the park and the skull site.

There being no further business to transact, the Meeting closed at 2.00pm.

Signed: BE Read Date: 1/7/2008
(Chairman)

MINUTES OF THE PLANNING, MAJOR DEVELOPMENTS, TRANSPORTATION
AND ENVIRONMENT COMMITTEE HELD AT THE COUNCIL OFFICES, THE
GROVE, SWANSCOMBE ON WEDNESDAY 14 MAY 2008 AT 7.00 PM

PRESENT: Councillor B E Read (Chairman)
Councillor P J Scanlan (Vice-Chairman)
Councillor L J Bobby
Councillor P M Harman
Councillor P Harris
Councillor Mrs A R Harvey
Councillor M D G Jackson
Councillor S W Johnston
Councillor V Openshaw
Councillor Mrs G B Tripp

IN ATTENDANCE: Mr G Blew, Town Clerk

842. APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Councillors' Ms D Johnston (work commitments) and P A Read (other commitments).

843. SUBSTITUTES

There were none.

844. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

There were none.

845. ITEMS DEEMED URGENT BY THE CHAIRMAN AND THEIR POSITION ON THE AGENDA

There were none.

846. TO CONFIRM AND SIGN THE MINUTES OF THE MEETING HELD ON 16 APRIL 2008

RECOMMENDED: The Minutes of the meeting held on 16 April 2008 were confirmed and signed.

847. HIGHWAYS SPREADSHEET

Members were provided with a copy of the latest Highways Spreadsheet from Kent Highways Services.

Members asked for the following issues to be added to the spreadsheet:

1. The Car Valet Garage in Milton Road has its gully blocked and the waste water is being discharged onto the pavement. There is also no protection for pedestrians walking past which means the spray from the water goes over them.
2. No. 19 Swayne Road, Swanscombe has a tree outside it that has a large amount of growth at the base making it difficult to use the footpath.
3. 49 Milton Road, Swanscombe. The side hedge is growing out over the footpath making it difficult for pedestrians to use.
4. The ruts in Southfleet Road, Swanscombe have become large and dangerous (especially at the entrance to The Observatory).
5. The footpath in High Street, Greenhithe was very difficult to use due to the undulations in it.
6. Vans and commercial vehicles were parking on the footpaths on the High Street, Greenhithe which meant pedestrian were walking in the road which was dangerous.
7. The bus stop in Milton Road, Swanscombe (outside the Methodist Church and at the crossing with Church Road) required markings in the road and also required a "Bus Stop" sign.

RECOMMENDED:

That the above additions be made to the spreadsheet and Members contact the Town Clerk with any items they wished to add to the spreadsheet.

848. PLANNING APPLICATION/2008/0327 – GRAVESHAM BOROUGH COUNCIL.

Members were asked to submit comments on the land at Ebbsfleet bounded by A2, Southfleet Road, Springhead Road and Northfleet Railway Line, excluding Blue Lake, Springhead Enterprise Park and CTRL Alignment Swanscombe/Northfleet.

RECOMMENDED:

That a response be sent stating that the Town Council were aware of this development as some parts of it fall within the boundaries of the Town. The Town Council are currently compiling its own Planning Framework and would request that, when it is completed, Gravesham Borough Council consider incorporating this into its Local Development Framework. The Town Council would ask that, as it has commitments to its' current and future residents with regards to Community Facilities, that it be included in any financial arrangements made by way of Section

106 Agreements for this development. The Town Council ask that it be afforded the maximum consultation with regards to developments touching its borders.

849. MOUNTS ROAD – ST CLEMENT WAY.

Members received the proposed plans, from Colin Martin, Kent Thameside Transportation Engineer who had held talks with Mr Tim Hollands, Property Manager Land Lease, Bluewater.

RECOMMENDED: That Colin Martin be informed that the Town Council endorse the proposed crossings although the Council take into account Kent Highway Services promise to investigate the installation of a loop system, to trigger the lights, in the road at the junction.

850. DRAFT WATER RESOURCES MANAGEMENT PLAN – SOUTHERN WATER

Members were requested to submit comments on the consultation on the Draft Water Resources Management Plan.

RECOMMENDED:

- 1 That a response be sent seeking clarification that sufficient resources are in place to facilitate the new residents that will be coming to the area.
- 2 That the item be placed on a future agenda for reconsidering before the 25 July 2008 deadline for responses.

851. KENT ROAD CLOSURE (SWEATSHOP 10km run).

Members received notification of the proposed road closure to enable the Sweatshop 10km run on 15 June 2008.

Councillor S W Johnston informed that he had been in touch with the organisers and that there would be no steel band on the road this year and local residents would be notified by way of leaflet drop, notices in local newspapers and road signs.

RECOMMENDED: That a response be sent asking that all residents affected by the event receive prior notice and

seeking assurances that access and exit arrangements for emergency services vehicles were in place.

852. TERMINAL CONTROL NORTH – PROPOSED CHANGES TO AIRSPACE

Members were informed that the consultation period had been extended until 19 June 2008.

RECOMMENDED: That the item be noted.

853. TOWN PLANNING

854. APPLICATIONS SUBMITTED BY THE BOROUGH COUNCIL FOR MEMBERS' OBSERVATIONS

DA/08/00591/FUL Erection of a single storey prefabricated building in connection with existing telecoms use.

Telephone Exchange, London Road, Greenhithe.

OBSERVATIONS: The Planning Authority are requested to ensure that the application does not result in any loss of parking facilities on the site.

DA/08/00622/CDNA Submission of Construction Code of Conduct pursuant to Condition 16 of Planning Permission DA/07/00799/FUL.

Mount Nod, London Road, Greenhithe.

OBSERVATIONS: The Town Council would request that the conditions include provision that all construction vehicles use the main roads only and are not permitted to use the village roads. The developer should be responsible for any cleaning of development related debris/litter on the adjacent A226. Containment of dust must take place during construction as the application would be a high development surrounded by lower residential areas.

DA/08/00592/FUL Erection of rear conservatory.

8 Reed Court, Greenhithe.

- OBSERVATIONS: All neighbouring properties should be consulted prior to the application being considered.
- DA/08/00584/FUL Erection of part two/part first floor side extension.
91 Caspian Way, Swanscombe.
- OBSERVATIONS: All neighbouring properties should be consulted prior to the application being considered.
- DA/08/00657/FUL Erection of a single storey rear extension.
19 Mounts Road, Greenhithe.
- OBSERVATIONS: All neighbouring properties should be consulted prior to the application being considered.
- DA/08/00668/TPO Application to carry out various works to various trees (as set out in Appendix 1 and trees shown on 2 x A4 plans accompanying application) subject to Tree Preservation Order No.1 1990.
Ingress Park Site, Ingress Park, Greenhithe.
- OBSERVATIONS: Due to the heavy development in the area a significant amount of tree growth has been lost. The Town Council has a policy of replacing every tree felled with 2 new suitable trees and would like to see this adhered to with this application. If the developer cannot find suitable areas within the site to position the replacement trees the Town Council would request that they be donated the trees so that they can be placed in Community Open Spaces within the Town.
- DA/08/00735/EBQNC Transport Strategy for Station Quarter North submitted pursuant to Condition F1(C) of outline planning permission DA/96/00047/OUT.
Station Quarter North Ebbsfleet.
- OBSERVATIONS: That the Planning Authority be contacted seeking an extension to the response deadline and that if this was not possible the Chairman be delegated to respond on behalf of the Committee.

DA/08/00716/ADV Display of 4 No. free standing non illuminated advertisement signs on roundabout.

Roundabout at Junction of Station Road and St Clements Way, Greenhithe.

OBSERVATIONS: The Town Council do have reservations concerning the safety aspect of advertising on road ways and would request that a financial contribution from the advertising charges be donated to the Town Council for use on community facilities within the Town.

855. GRANTED DECISION NOTICES RECEIVED FROM DARTFORD BOROUGH COUNCIL.

The following granted decision notices were noted.

DA/08/00632/CDNL Additional details of tree protection measures submitted pursuant to Condition 10 appended to Planning Permission DA/06/01386/FUL.

Mounts Court, Greenhithe.

DA/07/00758/CDNA Details of construction code of practice pursuant to Condition 07 appended to Planning Permission DA/06/01386/FUL.

Mounts Court, Greenhithe.

DA/07/00436/FUL Erection of 43 apartments: consisting of 14 x 1, 27 x 2 and 2 x 3 bedroom apartments.

Phase 4A Waterfront, Ingress Park, Greenhithe.

DA/08/00276/ECQN Submission of Code of Construction Practice pursuant to Condition 36 of DA/03/1134.

Eastern Quarry, Swanscombe.

DA/08/00283/CDNA Submission of drainage scheme and rainwater harvesting details pursuant to Conditions 10 and 12 of Planning Permission DA/07/00799/FUL.

- Mount Nod, London Road, Greenhithe.
- DA/08/00259/CDNA Submission of contaminated land assessment pursuant to Condition 14 of DA/07/00799/FUL.
Mount Nod, Opposite 26 London Road, Greenhithe.
- DA/08/00235/FUL Erection of a single storey rear extension.
24 Caspian Way, Swanscombe.
- DA/08/00188/FUL Conversion of existing garage into habitable room together with the erection of a single storey rear extension and alterations to front elevation to replace existing garage door with bay window.
12 Bere Close, Greenhithe.
- DA/08/00132/FUL Application for the creation of permanent parking bays.
Capability Way, Ingress Park, London Road, Greenhithe.
- DA/08/00489/FUL Erection of a single storey side extension together with the conversion of existing garage to habitable room with associated alterations to front elevation (revisions to previously approve planning application DA/07/01237/FUL in respect of deletion of single storey rear extension).
36 Caspian Way, Swanscombe.
- DA/08/00307/FUL Installation of a sky satellite dish (retrospective application).
25 College Place, Greenhithe.

856. REFUSED DECISION NOTICES RECEIVED FROM DARTFORD BOROUGH COUNCIL

The following refused decision notices were noted.

- DA/08/00327/VCON Application for Variation of Condition 3 of

Planning Permission DA/06/00132/COU
(granted on appeal) to amend opening hours
from 09:00 to 23:15 hours to 07:00 to 23:00
hours Monday to Sunday.

125 Milton Road, Swanscombe.

DA/08/00226/FUL

Erection of a detached 2 bedroom house.

Rear of 23 High Street, Swanscombe.

DA/06/01317/OUT

Outline application for a proposed marina
located c.195m offshore accessed from Pier
Road.

Greenhithe Marina, Pier Road, Greenhithe.

DA/08/00533/FUL

Erection of a satellite dish (retrospective
application).

49 The Boulevard, Greenhithe.

857. APPEAL NOTICE RECEIVED FROM DARTFORD BOROUGH COUNCIL.

The following appeal notice was noted.

DA/07/00400/FUL

Demolition of existing conservatory and erection
of part single/part two storey side/extension.

49 Eynsford Road, Greenhithe.

There being no further business to transact, the Meeting closed at 8.25pm.

Signed: *B. Read*
(Chair)

Date: 4/6/08