



© 2009

SWANSCOMBE & GREENHITHE TOWN COUNCIL

Recreation, Leisure & Amenities Committee

Councillor K G Basson (Chairman)
Councillor P M Harman (Vice-Chairman)
Councillor Mrs A E D Barham
Councillor Ms L M Cross
Councillor Ms L M Hall
Councillor J A Hayes
Councillor Ms L C Howes
Councillor Mrs M B Kelly
Councillor D J Mote
Councillor B R Parry
Councillor B E Read
Vacancy

To all other Councillors: For information only

A Meeting of the above Committee will be held on

Thursday 23 June 2016 at 7.00pm

at: The Council Offices, The Grove, Swanscombe, Kent, DA10 0GA.

Graham Blew
Town Clerk

Dated: 16 June 2016

Should any member have any questions regarding the content of the agenda or attached papers, please put them to the clerk's office 24 hours in advance of the meeting.

This page is intentionally left blank.

A G E N D A

1. To receive Apologies for Absence.
2. Substitutes.
3. Declarations of Interest in Items on the Agenda.

At the Chairman's discretion the meeting will be adjourned at this point to accept questions from the public.

4. Items as Deemed Urgent by the Chairman / matters arising from previous minutes and their position on the Agenda (for discussion/information only, not for decision).
5. To confirm the Minutes of the Meeting held on 31 March 2016 (*Town Council 19 May 2016*).

6. SENIOR GROUNDSMAN/GARDENER'S REPORT (p).

Please see the attached report.

Recommended: To discuss and advise accordingly.

7. TOWN CLERK'S REPORT.

7.1 FOOTBALL PITCH ALLOCATION (p).

Please find attached a copy of the suggested football pitch allocations for the 2016 - 2017 football season. A paragraph will be included to the allocation letter thanking teams for their patience and co-operation whilst we undertake the work on the roof and ceilings in the changing rooms and surrounding areas.

Recommended: To approve the pitch allocations for 2016 – 2017.

7.2 MANOR PARK (p).

Further to minute 567/15-16 (attached) Members are asked to consider the issue of the anti-social behaviour witnessed by residents at Manor Park (motor bikes being ridden through to the St Pauls Close and also dogs being "trained" on play equipment within the children's play area). To assist members a photo of the sign the Town Council has at the entrance to all its children's play areas is attached.

Recommended: To discuss and advise accordingly.

7.3 NO DOG SIGNS AT CHILDREN'S PLAY AREAS (p).

At the AGM the matter of whether or not the installation of additional signage was required was requested to be considered by the Committee.

Members will have seen the current signs in the papers for the previous item. Examples of possible further options are attached. We currently have 7 sites that additional signage could be installed.

Recommended: To discuss and advise accordingly.

7.4 ANNUAL SAFETY INSPECTION OF PLAYGROUND EQUIPMENT (p).

Unfortunately the results of the Annual Playground Safety Inspection became more complex this year to some equipment being damaged by anti-social behaviour at the same time as the inspection was being undertaken. The damaged pieces of equipment are the subject of an insurance claim. Therefore due to the timescales involved it has not been possible to produce comments, where appropriate, as in previous years and to avoid delay the Town Clerk, in consultation with the Senior Groundsman/Gardener, has authorised works within the Inspection report to be undertaken as per the figures attached. This is not be over the amount budgeted for in the 2016 – 2017 estimates.

To help reduce the costs of some of the issues raised the Senior Groundsman/Gardener has agreed to arrange for a lot of the labour / manual element of the works to be undertaken "in-house". Items that are unable to be completed this way will need to be carried out by the contractor, the cost of which is a budgeted expense.

Recommended: To note and endorse the actions of the Town Clerk to date in dealing with this matter.

7.5 STRATEGIC REVIEW OF THE TOWN COUNCILS BUILDING PORTFOLIO.

Requests have been made for the committee to consider whether it would like to set up a Working Group to carry out a strategic review of the Town Councils building portfolio. Part of the Terms of Reference of the Committee is to exercise the functions of the Council in controlling the operation and provision of facilities in relation tocommunity halls, the Swanscombe Centre and the Old Fire Station Community Café."

If the Committee agrees to set-up a Working Group the membership should be established along with the Terms of Reference (objectives, timescales etc.).

Recommended: To discuss and advise accordingly.

EXCLUSION OF THE PRESS AND PUBLIC.

TO RESOLVE: Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 that, because of the confidential nature of the business to be transacted, the press and public leave the meeting during consideration of the following items.

7.6 EAGLES ROAD (GREENHITHE) PLAY AREA (p).

Further to minutes 631/15-126 and 27/16-17 the Town Mayor met with the Leader of DBC and Cllrs' R J Lees and D J Mote on 7 June 2016.

A verbal update of this meeting will be given to members.

Recommended: To agree to work with Dartford Borough Council to investigate the feasibility of installing a play area on the site.

7.7 INGRESS PARK COMMUNITY CENTRE – WORKING GROUP UPDATE (p).

Please see the confidential notes from the Working Group meeting with representatives from Crest. A further meeting was scheduled to take place on 2 June but Crest had to postpone this, at short notice, and it was re-scheduled for 17 June 2016.

Recommended: To discuss and advise accordingly.

7.8 PAVILION – REPAIR/REPLACEMENT OF SMALLER AREA OF ROOF (ABOVE MAIN BOILER AREA ETC.) - UPDATE (p).

Please see the confidential report.

Recommended: To note the financial contents of the report and endorse the actions taken to date.

7.9 COMMUNITY CAFÉ – UPDATE (p).

Please see the confidential report.

Recommended: That the ATC/RFO continues with the project at the indicative cost contained in the report.

7.10 DELEGATION TO CONDUCT NORMAL BUSINESS DURING RECESS PERIOD.

Members are requested to delegate authority to the Town Clerk, in accordance with section 101 (1) (a) of the Local Government Act 1972, to conduct the normal business of the Council during the recess period. The Town Clerk will consult with the Chairman and Town Mayor, if appropriate, before any business is transacted. If any emergencies do occur during this time the Executive & Emergency Committee would be convened.

Recommended: That, in accordance with section 101 (1) (a) of the Local Government Act 1972 the Town Clerk be delegated authority to conduct the normal business of the Council during the recess period

INFORMATION AVAILABLE IN THE OFFICE:

- Wild Kent – The magazine of Kent Wildlife Trust – spring 2016.
- Allotment & Leisure Gardener – Issue 2 2016.