

PARKS REPORT: RLA 24 NOVEMBER 2016

- **Swanscombe Park:**
Bowls has finished for the season and renovations to the Green are underway.
The tennis nets have been taken down for the winter.
The War Memorial has been cleaned and the memorial beds have been planted with winter bedding.
All flower beds have been stripped and replanted.
Parks staff are clearing leaves and cutting back shrubs during the autumn months.
ASB damage to the old shelter in the center of the park has been repaired.
Maintenance to benches and play equipment will take place over the winter.

- **Manor Park:**
Shrub pruning has been completed.
Leaves and debris from the large Horse Chestnut trees are being cleared.
Painting and play equipment maintenance will be undertaken over the winter.

- **Broomfield:**
Two vandalised litter bins have been replaced.
The football season is well underway and the pitches are playing well.
Renovations to the cricket square have been completed.
As previously reported, minute 166/16-17, the work on the large Poplar (thinning and 50% reduction) has been undertaken by contractors.
Parks staff have laid a small footpath leading up to the play area.
The wooden fence between Neptune Park and Pacific Close was knocked over during the bonfire night weekend and has since been repaired.
Maintenance to play equipment and pruning of the shrub beds in Neptune Park will take place during winter.

- **Heritage Park:**
As per minute 164/16-17 a new dog waste bin has been installed at top of the footpath, adjacent to the training area.
Parks staff have had to remove dumped sofas and mattresses from the bottom of the bank close to the steps that lead up to Childs Crescent.
As per the agreement for the use of the area an adult and junior pitch have been marked out for training purposes.

- **Knockhall:**
The football pitches are playing well.
A vandalised litter bin has been refitted.
Staff are continuing to clear leaves.
Maintenance to play equipment is scheduled for the winter.

PARKS REPORT: RLA 24 NOVEMBER 2016

- **Valley View:**
Shrub pruning and maintenance of play equipment will be undertaken during winter.
The previously reported problems with ASB appear to have abated in recent weeks, possibly due to the colder weather.
- **Saxon Court:**
There have been reports of dog walkers using the park and failing to clear up after their dogs. New 'No Dogs' signs have been ordered and will be installed when we receive them and the Parks staff will continue to monitor the situation.
Shrub pruning and maintenance of play equipment will be undertaken during the winter.
- **Staff:**
Further to the unexpected departure of a Groundsman/Gardener (minute 161/16-17) the vacancy has been filled with the new employee taking up the role on 7 November 2016.
- **Equipment:**
Both of the vans had their annual full service in October.

AGENDA ITEM

7.1

26 SEP 2016

RLD 24/11/16

QUOTE



Bill To
PARK ROAD PARK WORKS
Graham blew
Town Clerk
Swanscombe and greenhithe town council

Quote # 67
Quote Date 22/09/2016

DESCRIPTION	AMOUNT
Area 1	2,380.00
Area 2	2,678.00
Area 3	3,948.00
TOTAL	£9,006.00

+470

Terms & Conditions

All prices are inclusive of plant, materials and labour and associated work.
All works are quoted on haucs compliant specifications and materials.

AS PREVIOUSLY MENTIONED I WILL GIVE A 5% DISCOUNT IF ALL WORKS ARE 'COMMISSIONED' AS ONE CONTRACT.



Graham Blew
 Swanscombe and Greenhithe
 Town Council
 Council Offices
 The Grove
 Swanscombe
 Kent DA10 0GA

Quotation	→ Site Address	Swanscombe Park Entrance	→ Date	29/09/2016
	→ Works	Tarmacadam to pathways	→ Quotation N°	GAR/SCG/Q0680

ITEM

Area 1

- | | | |
|-----|--|---------|
| 1.0 | Break out existing tarmac pathway and lay new tarmac pathway 21m ² , 100mm type 1 base, 40mm sub base, 6mm top coat @ 25mm thick, smooth finish top coat. | 1575.00 |
| 2.0 | Repair retaining wall to either side of pathway to match existing. | 140.00 |

Area 2

- | | | |
|-----|--|---------|
| 1.0 | Excavate failed pathway and lay new tarmac pathway 50m ² , 100mm type 1 base, 40mm sub base, 6mm top coat @ 25mm thick. Smooth finish to top. | 3750.00 |
|-----|--|---------|

Area 3

- | | | |
|-----|---|---------|
| 1.0 | Excavate failed pathway and grass. Form new tarmac pathway leading up to playground 24m ² , 100mm type 1 base, 40mm sub base, 6mm top coat @ 25mm thick, smooth finish to top. | 1800.00 |
|-----|---|---------|

FOR THE SUM OF:-	£ 7265.00
EXCLUDING VAT	

- If all three areas are undertaken at the same time, we could Offer a 7.5% discount. £ 6720.12



SPECIFICATION FOR PATH INSTALLATION / REPAIRS AT SWANSCOMBE PARK

- **AREA 1 – Entrance from Gunn Road**

Repair retaining wall to either side of the path

Break out existing pathway and lay new tarmac pathway for approximately 21m² (3m wide by 7m long)

- **AREA 2 – Gravel path to the front of the play area**

Break out existing pathway and lay new tarmac pathway for approximately 50m²

- **AREA 3 – Sloped entranceway to the side of the play area**

Excavate failed pathway and grass area and construct tarmac sloped entrance way for approximately 24m² (3m wide by 8m long) to side of play area entrance gate.

SPECIFICATION:

	Millimetre's
Surface	20
Binder	40
Sub-base	100
Dig-depth	160

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2017-08-17



17-8-16

11-6-16



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163/16-17. **SENIOR GROUNDSMAN/GARDENERS REPORT.**

The Senior Groundsman/Gardeners report updated members on the work undertaken, by the Parks Department and also the work planned for the future which included:

Swanscombe Park, Manor Park, Broomfield Park, Heritage Park, Knockhall Park, Spring Vale, Valley View and Equipment.

The Town Clerk advised members that quotes were being sought for hard surfacing the area in front and to the side of the garage at Broomfield Park and indicated the costs that had so far been received.

Recommended: That the item be noted.

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From:

Sent: 09 September 2016 12:17

To: Graham Blew <graham.blew@swanscombeandgreenhithetowncouncil.gov.uk>

Subject: RE: Update : 2nd : Broomfield Park, The Grove, Swanscombe, Kent, DA10 0GA

Hi Graham.

Following our recent meeting I am forwarding my recommendation for the area you wish to surface.

The natural falls of the ground in question are such that grass Crete or any sealed surface would cause ponding in any low areas. I would recommend you construct with a porous surface to remove this problem. Please find the following.

To excavate 300mm of soil from area to be surfaced.

To edge area with 125x150 kerbs bedded & surrounded in concrete.

To lay 150mm of hard-core over excavated area.

To surface some 380m² of prepared area with 60mm base & 40mm porous wearing course.

Cost of above. £23104-50 + vat.

I trust the above is of interest.

Regards

Certified COPY

Graham Blew

re-quote 210 mt²

From: [REDACTED] <inbox@[REDACTED]>
Sent: 27 September 2016 10:18
To: Graham Blew
Subject: RE: Alternative : Quote - [REDACTED] Update : 2nd : Broomfield Park, The Grove, Swanscombe, Kent, DA10 0GA



Hi Graham.

To construct area with the specification you have requested & the reduced size (we quoted for 380m2) the cost would be .

£12768-00 + vat.

I trust this is of interest.

Regards



Our ref: Q8053

Swanscombe & Greenhithe Town Council
Council Offices
The Grove
Swanscombe
Kent
DA10 0GA

15th September 2016

For the attention of: Mr Graham Blew.

Re: Broomfield Park, The Grove, Swanscombe, Kent, DA10 0GA.

Dear Sir,

Thank you for your recent enquiry. We are pleased to quote you for the works at the above location.

To excavate 300mm of soil from area to be surfaced.

To edge area with 125 x 150 kerbs bedded and surround in concrete.

To lay 150mm of hard-core over excavated area.

To surface some 380mt sq of prepared area with 60mm base & 40mm porous wearing course.

The price to carry out the above works is: **£34,200.00**

VAT 20%: £ 6,840.00

Total: £41,040.00

Certified COPY

CONTRACTORS OWN SPECIFICATION.

3

Our ref: Q8054

Swanscombe & Greenhithe Town Council
Council Offices
The Grove
Swanscombe
Kent
DA10 0GA

15th September 2016

For the attention of: Mr Graham Blew.

Re: Broomfield Park, The Grove, Swanscombe, Kent, DA10 0GA.

Dear Sir,

Thank you for your recent enquiry. We are pleased to quote you for the works at the above location.

210 sq mts

Excavate to a depth of 300mm. Cart to an authorised tip. Set levels. Roll formation. Supply and lay 150mm of type 1. Roadstone, 70mm of 20mm DBM base course x 30mm of 10mm SMA wearing course.

40 Lin mts

Supply and lay 150mm x 50mm concrete edging. Top soil surround grass area.

Supply and fix herras fencing.

Supply and maintain all traffic management.

The price to carry out the above works is: **£23,650.00**

VAT 20%: **£ 4,730.00**

Total: £28,380.00

Yours faithfully, J J

Certified COPY



Graham Blew
 Swanscombe and Greenhithe
 Town Council
 Council Offices
 The Grove
 Swanscombe
 Kent DA10 0GA

Quotation	→ Site Address	Broomfield Park	→ Date	29/09/2016
	→ Works	Hard Standing Area	→ Quotation N ^o	

ITEM [REDACTED]

- 1.0 Erect Arris safety fencing compound to protect public.
- 2.0 Excavate and remove 380^{m2} of spoil.
- 3.0 Import and lay 62.3lm of bullnose kerb edgings set in lean mix mortar to all perimeters.
- 4.0 Import crushed concrete hardcore and lay @ 150mm deep 380^{m2}
- 5.0 Supply and lay 380^{m2} of 20mm sub base @ 60mm deep tarmacadam hot rolled.
- 6.0 Supply and lay 380^{m2} of 40mm porous wearing course @ 40mm deep hot rolled leaving smooth surface finish.
- 7.0 Clear all spoil and debris from site leaving clean and tidy.

FOR THE SUM OF:- £21,226.00
 EXCLUDING VAT

Certified COPY

Graham Blew
 Swanscombe and Greenhithe
 Town Council
 Council Offices
 The Grove
 Swanscombe
 Kent DA10 0GA

Quotation	→ Site Address	Broomfield Park	→ Date	29/09/2016
	→ Works	Hard Standing Area	→ Quotation N°	

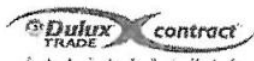
ITEM

- 1.0 Erect Arris safety fencing compound to protect public.
- 2.0 Excavate and remove 210^{m2} of spoil.
- 3.0 Import and lay 62.3lm of bullnose kerb edgings set in lean mix mortar to all perimeters.
- 4.0 Import crushed concrete hardcore and lay @ 150mm deep 210^{m2}
- 5.0 Supply and lay 210^{m2} of 20mm sub base @ 60mm deep tarmacadam hot rolled.
- 6.0 Supply and lay 210^{m2} of 40mm porous wearing course @ 40mm deep hot rolled leaving smooth surface finish.
- 7.0 Clear all spoil and debris from site leaving clean and tidy.

FOR THE SUM OF:-
 EXCLUDING VAT

 £14,500.00

Signed on behalf of



Replacement Swings – Knockhall Park & Saxon Court

3 companies have been contacted regarding the replacement swings. All were given the photos of the existing swings along with the specification of a 2 bay swing at Knockhall Park and a single bay swing at Saxon Court. All 3 quotes below show an example of the 2 bay swing and all are subject to VAT.



Quote A
 Price - £7103.23
 Specification – Galvanised steel frame with powder coated colours
 Guarantee – Frame 25 years
 Seats, chains etc 2 years
 Installation – 12 months
 Certified to British safety standards



Quote B
 Price - £8518.35
 Specification – Stainless steel frame no painting required
 Guarantee – Frame 25 years
 Seats, chains etc 3-5 years
 Installation – 12 months
 Certified to British safety standards



Quote C
 Price - £4950.00
 Specification – Galvanised steel frame with powder coated crossbar
 Guarantee – Frame 20 years
 Seats, chains etc 2 years
 Installation – 12 months
 Certified to British safety standards

Of the 3 companies providing quotes only Quote C have undertaken a site visit to measure the land. The remaining 2 have caveats within the quotes against any additional work required and potential extra costs that may be incurred.

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SAXON COURT 19/10/2016



KNOCKHALL 19/10/2016



RLD 24/11/16

GRAVESHAM COMMUNITY LEISURE LIMITED MANAGEMENT BOARD	DATE: 31.10.16
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TITLE: SCALE OF CHARGES FOR 2017	ITEM NO.
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REPORTING OFFICER: MANAGING DIRECTOR	
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INTRODUCTION

Gravesham Community Leisure Limited's (GCLL's) Pricing Policy refers to charges being reviewed prior to January each year and for any variations to be implemented as from 1st January. Any amendments need to be agreed by Gravesham Borough Council/Swanscombe and Greenhithe Town Council and also need to be advertised to the general public prior to 1st January.

The Financial Plan for 2017 is currently being prepared on the basis of the proposed Scale of Charges being agreed although there are a number of key issues that are out of GCLL's control that may have an impact on the Financial Plan 2017 including Living Wage and Minimum Wage levels and also the fact that GCLL's leisure management contract with GBC is due to expire as of 31 March 2020 – only three years away.

SCALE OF CHARGES FOR 2017

Attached at Appendix A are the proposed 'core' activity charges for 2017 which are compared with the current 2016 charges for Cascades, Cygnet and Swanscombe Leisure Centres. The appendix also details the percentage increases.

The revised charges have been compared with other similar local providers and GCLL continues to be price-competitive, which is extremely important in the leisure market.

Examples of competitor prices are also included at Appendix A.

The Scale of Charges 2017 will be presented in detail at the meeting.

DECISIONS

It is **recommended** that the revised Scale of Charges for 2017, attached at Appendix A, be approved for implementation from 1st January 2017, subject to any comments from Gravesham Borough Council, Swanscombe and Greenhithe Town Council and/or any adverse customer reaction and also to address any issues that may or may not arise from the Financial Plan 2017 preparations.

Background Papers: Managing Director's office, Cascades Leisure Centre

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THE SWANSCOMBE CENTRE

ACTIVITY SCALE OF CHARGES 2017

	2014	2015	Current 2016	Proposed 2017	Increase	
	£	£			£	%
Non Membership						
Junior/60+	1.20	1.30	1.30	1.30	0.00	0.00%
Adult	1.70	1.90	1.90	1.90	0.00	0.00%
Sports Hall						
Badminton						
Junior/60+	6.00	6.50	6.60	6.70	0.10	1.52%
Adult	7.30	8.00	8.20	8.30	0.10	1.22%
Table Tennis						
Junior/60+	3.50	4.00	4.20	4.70	0.50	11.90%
Adult	4.70	5.00	5.20	6.70	1.50	28.85%
5-a-side Soccer etc	37.50	37.50	37.50	40.00	2.50	6.67%
Health and Fitness						
Induction - Adult/60+	22.00	25.00	25.00	25.00	0.00	0.00%
Induction - Junior	12.00	13.00	15.00	15.00	0.00	0.00%
Junior/60+ Gym (casual use)	4.80	5.00	5.50	5.60	0.10	1.82%
Adult Gym (casual use)	6.20	6.50	7.00	7.10	0.10	1.43%
Aerobic Classes	6.00	6.50	7.00	7.10	0.10	1.43%
Monthly Direct Debit						
Single	40.95	41.95	43.25	43.95	0.70	1.62%
Joint (deleted but honouring existing)	72.95	75.95	80.00	82.00	2.00	2.50%
Saver (Concessionary)	29.95	29.95	17.95	18.50	0.55	3.06%
Saver+ (50+) delete but honour existing	33.95	34.95	37.00	37.95	0.95	2.57%
Saver+ (60+) new category		34.95	35.00	35.95	0.95	2.71%
Teen (16 - 17 yrs)	22.95	22.95	22.95	23.25	0.30	1.31%
Fit Kid (12 - 15 yrs)	17.95	17.95	17.95	18.25	0.30	1.67%
Corporate	35.95	35.95	39.00	39.50	0.50	1.28%
Student	32.95	32.95	32.95	33.25	0.30	0.91%
Phase 4 Scheme	30.95	30.95	31.50	31.95	0.45	1.43%
12 Month Contract - Single		38.50	39.00	39.50	0.50	1.28%
12 Month Contract - 60+		32.00	32.00	32.50	0.50	1.56%
Coaching						
50+ Clubs/Ladies Only	3.00	3.50	3.50	3.60	0.10	2.86%
Tumble Tots	2.60	3.00	3.10	3.20	0.10	3.23%
Dry Coaching Sessions	3.90	4.30	4.50	4.50	0.00	0.00%
Acorn Club	19.00	20.00	21.00	21.50	0.50	2.38%
Half Day Acorn Club	9.50	10.00	10.50	10.75	0.25	2.38%
Saturday Bizz Kids	5.20	5.20	5.50	5.50	0.00	0.00%
Creche	1.80	2.20	2.50	2.60	0.10	4.00%
Smarty Party	10.00	10.00	11.00	11.00	0.00	0.00%
Centre Membership						
Adult	40.00	40.00	45.00	50.00	5.00	11.11%
Junior	25.00	25.00	27.50	30.00	2.50	9.09%
Teen				30.00		
60+	25.00	25.00	27.50	30.00	2.50	9.09%
Family - 2 adults and up to 2 children	46.00	50.00	60.00	75.00	15.00	25.00%
Additional Child			15.00	15.00	0.00	0.00%
Local Residents - Adult	14.00	15.00	16.00	17.00	1.00	6.25%
Local Residents - Junior/60+	10.00	11.00	12.00	13.00	1.00	8.33%
Social Functions						
Main Hall (per hr)	65.00	65.00	70.00	70.00	0.00	0.00%
Disability/Concessionary (Low Income)						
Gym	4.80	4.70	4.70	4.90	0.20	4.26%
Aerobic	4.70	4.70	4.70	4.90	0.20	4.26%
Badminton	6.00	6.00	6.00	6.20	0.20	3.33%

New to allow access to Classes from 16

Table Tennis	3.50	3.50	3.50	3.70	0.20	5.71%
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AGENDA ITEM 7.5

PLA 24/11/16

December 2016				
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
		1	2	
5	6	7	8	9
12	13	14	15	16
19	20	21	• Town Council 22 H/T	23 H/T
26	27	• PTE 28 H/T	29 H/T	30 H/T
BANK HOLIDAY	BANK HOLIDAY			

January 2017

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
2	3	4	5	6
BANK HOLIDAY				
9	10	11	12	13
			• FGP + Special TC	
16	17	18	19	20
		• PTE		
23	24	25	26	27
30	31			