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# SWANSCOMBE & GREENHITHE TOWN COUNCIL

## SUMMONS & AGENDA

**A Meeting of the Swanscombe and  
Greenhithe Town Council will be held  
on**

**Thursday 27 April 2017 at 7.00pm**

**at: The Council Offices, The Grove, Swanscombe, DA10 0GA.**

A handwritten signature in black ink that reads "Graham Blew". The signature is written in a cursive style and is underlined with a long, sweeping stroke.

**Graham Blew  
Town Clerk**

Dated: 20 April 2017

Should any member have any questions regarding the content of the agenda or attached papers, please put them to the clerk's office 24 hours in advance of the meeting.

The Council Offices, The Grove, Swanscombe, Kent, DA10 0GA  
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## A G E N D A

### A MEETING OF THE SWANSCOMBE & GREENHITHE TOWN COUNCIL

1. To receive apologies for absence.
2. Declarations of interest in items on the Agenda.

***At the Chairman's discretion the meeting will be adjourned at this point to accept questions from the public.***

3. To approve the Minutes of the Meeting held on 16 February 2017 (p).
4. Items as Deemed Urgent by the Town Mayor / matters arising from previous minutes and their position on the Agenda (*for discussion/information only, not for decision*).
5. **TO RECEIVE THE MINUTES OF THE FOLLOWING COMMITTEES AND SUB-COMMITTEES AND PASS RESOLUTIONS AS DEEMED ADVISABLE (p):**

- Planning, Major Developments, Transportation & the Environment Committee – 1 March 2017, 22 March 2017 and 12 April 2017.
- Recreation, Leisure & Amenities Committee – 30 March 2017.
- Finance & General Purposes Committee – 9 March 2017.
- Personnel Committee – 30 March 2017
- Regeneration & Quality Sub-Committee – 10 February 2017 and 7 April 2017.
- Heritage Park / Skull Site Sub-Committee – 7 March 2017.
- Allotments & Cemeteries Sub-Committee – 9 March 2017
- Anti-Social Behaviour & Crime Sub-Committee – 5 April 2017.

6. **LOCAL GOVERNMENT BOUNDARY COMMISSION FOR ENGLAND (LGBCE) – INTERVENTION REVIEW OF DARTFORD BOROUGH COUNCIL (p).**

At the recent Borough and Parish Forum the LGBCE produced the attached presentation regarding the review which will take place from July/August this year with the final recommendations coming into force at the elections in 2019.

**Recommended:** That the item be noted.

7. **KENT COUNTY COUNCIL VOLUNTEER SUPPORT WARDEN SCHEME (p).**

Further to minute 322/16-17 the Chief Executive of the Kent Association of Local councils (KALC) has supplied the attached update to the scheme.

**Recommended:** That the item be noted.

**8. KENT ASSOCIATION OF LOCAL COUNCILS (KALC) – PARISH NEWS (p).**

Please find attached for your information the February 2017 issue of the Parish News.

**Recommended:** To note.

**9. STAFF / MEMBER TRAINING – UPDATE.**

The following training has been scheduled / undertaken:-

Assistant Town Clerk/RFO	Neighbourhood Planning Workshop – KALC - Lenham	22 February 2017
Town Clerk	Clerks Conference – KALC – Canterbury	7 June 2017
Cllr Ms L C Howes	Planning Conference – KALC – West Faversham	23 March 2017

**Recommended:** To note.

**10. INSURANCE CLAIM/S – UPDATE.**

The following claim/s have now been settled:-

- Claim Ref: 1390460 – gates at Swanscombe Park damaged by car - this claim is not through the Town Councils insurer and will not incur any expense.

**Recommended:** To note

**11. OUTSIDE BODY – EBBSFLEET WATER MANAGEMENT GROUP (EWMG) (p).**

The Head of Design (EDC) has written advising that the EC would welcome an appropriate member attending future sessions of the EWMG).

**Recommended:** To select a member to attend the EWMG as a Town Council representative.

**12. REPORTS OF OUTSIDE REPRESENTATIVES.**

This provides an opportunity for Members' appointed as representatives on outside bodies to provide a report at the Meeting.

**12.1 Kent Association of Local Councils – Dartford AREA Committee (KALCDAC)**

Councillor R J Lees and the Town Clerk are the Town Council's representatives on KALCDAC. As previously agreed the agenda, including the minutes from the 4 October 2016 meeting, for the 28 March 2017 meeting are available in the Chamber for inspection.

**12.2 Ingress Park (Greenhithe) Management Limited (IPGM).**

Councillors' P M Harman and P C Harris are the Council's representatives on IPGM. IPGM have indicated that, although unable to supply any documentation, they would like a verbal update to be submitted to the Council.

**13. REPORT FROM KENT COUNTY COUNCILLOR.**

This item gives Kent County Councillor for Swanscombe and Greenhithe, Mr Peter M Harman the opportunity to submit a verbal report on relevant news or issues from Kent County Council.

**14. REPORT FROM DARTFORD BOROUGH COUNCILLORS.**

This item gives the 6 Dartford Borough Councillors representing Swanscombe and Greenhithe the opportunity to submit a verbal report on any relevant news or developments at Dartford Borough Council.

**15. SEALING OF DOCUMENTS (p).**

The following documents have been received from the Solicitor's acting on behalf of Persimmon's and require signing and sealing:

- Lease of land at Alkerden Lane, Swanscombe, Kent (*New Burial Ground Allotments*)
- Licence to use and maintain a pipe under land at Gilbert Close and Alkerden Lane, Swanscombe, Kent

**Recommended:** To sign and seal the above documents, in accordance with Standing Order 21, a) and b).

**16. TOWN MAYOR'S ANNOUNCEMENTS.**

**17. QUESTIONS.**

Please note that questions do not form part of the Meeting. They are merely the opportunity for Members to exchange information.

**18. EXCLUSION OF THE PRESS AND PUBLIC.**

TO RESOLVE: Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 that, because of the confidential nature of the business to be transacted, the press and public leave the meeting during consideration of the following item/s.

**19. INGRESS PARK COMMUNITY CENTRE – UPDATE AND INFORMATION FROM CREST (p).**

Please see the attached confidential report.

**Recommended:** To discuss and advise accordingly

INFORMATION IN THE OFFICE.

- Local Councils Update – Issue 204, March 2017 and Issue 205, April 2017.
- The Clerk Magazine, Society of Local Council Clerks, No. 2, March 2017
- Clerks & Councils Direct – Issue 110, March 2017.



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Swanscombe and Greenhithe Town Council Website:  
<http://www.swanscombeandgreenhithetowncouncil.gov.uk>

