

MINUTES of the ANNUAL GENERAL MEETING of the SWANSCOMBE AND GREENHITHE TOWN COUNCIL held at the LEISURE CENTRE, CRAYLANDS LANE, SWANSCOMBE on THURSDAY, 18th MAY 1995 at 7.30pm.

Present:

A C Ash-Smith	B R Francis
Mrs D J Ash-Smith	W Freed
R D Bartlett	Mrs M J Lawrie
H Broadley	M J Munn
L G Caller	T G Parry
T J Carrington	B G Poppy
P S Crow	B E Read
P R Defty	R M White
T V Dixon	

Prayers were read by Reverend Mercer.

1 ELECTION OF TOWN MAYOR The Town Mayor requested nominations for the position of Town Mayor for the forthcoming year and it was,

Moved by Councillor L G Caller and seconded by Councillor P R Defty,

RESOLVED

That Councillor Mrs D J Ash-Smith be elected as Town Mayor for the ensuing year.

Councillor Mrs Ash-Smith thanked Members for electing her as Town Mayor and advised that Reverend Mercer would be Chaplain during her year of office. A vote of thanks was also given to Reverend Barron for his services during the previous year.

Councillor Mrs Ash-Smith informed Members that she would be raising money for local charities during her year as Town Mayor.

Councillor Crow congratulated Councillor Mrs Ash-Smith on her appointment as Town Mayor, he thought she had worked tirelessly for the people she represented and wished her a successful year.

2 ELECTION OF DEPUTY TOWN MAYOR The Town Mayor requested nominations for the position of Deputy Town Mayor and it was,

Moved by Councillor T V Dixon and seconded by Councillor L G Caller

RESOLVED

That Councillor P R Defty be elected as Deputy Town Mayor for the ensuing year.

3 VOTE OF THANKS A vote of thanks was given to Councillor Read by Councillor Caller for the work he had carried out during his year of office.

4 RESPONSE BY COUNCILLOR B E READ Councillor Read wished Councillor Mrs Ash-Smith all the best and said that she would be overwhelmed by the response she would receive.

Councillor and Mrs Read had enjoyed their year, which had included the Centenary celebrations and V E Day.

An amount of £1,700 had been raised for the Town Mayor's Charity and this was to be equally distributed between the Lion's Club and the Ellenor Foundation.

Councillor Mrs Ash-Smith then presented Councillor Read with a gift and a Past Mayor's Badge.

5 AMENDMENT TO STANDING ORDERS Proposed by Councillor Caller and seconded by Councillor Dixon that item 4 of Standing Orders, 'Quorum (ii)' be amended to read:

If a quorum is not present when the Council or Committees meet, a maximum period of 10 minutes, from the advertised start time of the meeting, can be allowed in an effort to obtain a quorum.

Item 4 (ii) to become 4 (iii).

RESOLVED

That the proposition be accepted.

6 APPOINTMENT AND CONSTITUTION OF STANDING AND OTHER COMMITTEES

RESOLVED

- a) That the Recreation, Leisure and Amenities Committee be constituted of the whole of the Members of the Council.
- b) That the Allotments Sub-Committee be constituted of 7 Members, 4 from the Town Council - Councillors A C Ash-Smith, Mrs D J Ash-Smith, R D Bartlett and B R Francis, plus 3 Members of the Swanscombe and Greenhithe Allotments and Gardens Association - Mr G Collar, Mr T Dixon and Mr H Krief. *Francis Poppy*
- c) That the Finance and General Purposes Committee be constituted of the whole of the Members of the Council.
- d) That the Executive Committee be constituted of 10 Members of the Council - Councillors Mrs D J Ash-Smith, A C Ash-Smith, L G Caller, T J Carrington, P S Crow, P R Defty, T V Dixon, B R Francis, B G Poppy and B E Read. *Read & White*
- e) That the Emergency Committee be comprised of 6 Members of the Council plus the Town Clerk or the Assistant Town Clerk - Councillors L G Caller Chairman, H Broadley, P S Crow, M J Munn, T G Parry and B E Read.
- f) That the Local Government Committee be comprised of 5 Members of the Council plus the Town Mayor and the Town Clerk - Councillors Mrs D J Ash-Smith, A C Ash-Smith, R D Bartlett, L G Caller, P R Defty and B E Read. *Poppy Munn*

7 POWERS AND DUTIES OF COMMITTEES AND SUB-COMMITTEES

The Powers and Duties of Committees and Sub-Committees were defined as follows:-

RECREATION, LEISURE AND AMENITIES COMMITTEE

Delegated Functions

To exercise the functions of the Council in expending any finances allocated to it by the Council within the annual estimates or otherwise in the area of recreation grounds, parks, open spaces, playgrounds, allotments, sporting facilities, recreational facilities, community halls and leisure centres.

To exercise the functions of the Council in controlling the operation and provision of facilities in relation to recreation grounds, parks, open spaces, playgrounds, allotments, sporting facilities, community halls and the leisure centre. To include the setting of fees, charges and opening times in relation to the leisure centre, taking into account local needs and within the guidelines set by the Council.

To make representation to the Finance and General Purposes Committee in relation to the annual estimates in respect of expenditure.

To liaise as required with other Committees and staff of the Council, outside bodies and persons on any aspects of joint responsibility.

To liaise with the Town Clerk on aspects of leisure centre management as they affect the general administration of the Town Council.

To investigate and implement, if considered appropriate, a Committee of Users as an advisory body for the leisure centre, in order to achieve a high level of democratisation at a local level.

To exercise the functions of the Council by making representation to the relevant Planning Authority on development proposals which may be laid before it under provisions of the Town and Country Planning Acts.

Referred Functions

To act as an advisory body considering any recommendations laid before it by other Committees or the Council which relates to facilities or areas within the scope of this Committee not contained within the delegated functions printed above.

ALLOTMENTS SUB-COMMITTEE

Delegated Functions

To exercise the functions of the Recreation, Leisure and Amenities Committee with reference to the appointment of lay volunteer allotment managers as per the provisions of Section 20 of the Small Holdings and Allotments Act 1908.

Referred Functions

To report to the Recreation, Leisure and Amenities Committee on

any finances relating to the provision, management, maintenance, improvement and administration of all allotments under the control of the Recreation, Leisure and Amenities Committee.

To report to the Recreation, Leisure and Amenities Committee on any finances relating to the provision, management, maintenance, improvement and administration of all allotments under the control of the Recreation, Leisure and Amenities Committee, inclusive of the right to report to the said Committee suggestions for finances to be included within the annual estimates for specific schemes of improvement.

FINANCE AND GENERAL PURPOSES COMMITTEE

Delegated Functions

To exercise the functions of the Council in expending any finances allocated to it by the Council in the annual estimates or otherwise in the area of footway and footpath lighting, footpaths, car parks and donations to local organisations or individuals or other bodies under Section 137 of the Local Government Act 1972.

To exercise the functions of the Council in the examination of all accounts submitted for payment and the collection of sums due to the Council.

To exercise the functions of the Council in the examination of any parochial charity accounts submitted to the Council under those provisions contained within Section 32 of the Charities Act 1960 as amended.

To exercise the functions of the Council by making representation to the relevant Planning Authority on development proposals which may be laid before it under the provisions of the Town and Country Planning Acts.

Referred Functions

As an advisory body to consider and report to the Council on all finances not specifically allocated to other Committees including those finances contained within balances and investment accounts.

As an advisory body to consider and report to Council, estimates for the making of the annual rate and precept issued, the raising of loans or borrowing money and securing of any necessary loan sanctions and the approval of schemes for local lotteries.

As an advisory body to consider any recommendations laid before it by other Committees or the Council which relate to facilities or areas within the scope of this Committee not contained within the delegated functions printed above.

As an advisory body to consider any recommendations specifically put to it by other Committees in relation to their expenditure and consider and report upon any matters not specifically allocated to other Committees.

EXECUTIVE COMMITTEE

Delegated Functions

To exercise any functions of the Council on urgent issues or during the period of recess of the Council save those functions relating to the setting of an annual rate and issuing a precept, the raising of loans or borrowing of money and securing of any necessary loan sanctions, and the approval of schemes for local lotteries.

To exercise any functions of the Council on matters specifically delegated to it to decide, save those exempted from delegation by statute and listed above.

To exercise any functions of the Council in relation to personnel matters.

With reference to personnel matters (paragraph 3) not more than 4 Members of the Executive Committee (of which one to be the Town Mayor) to form a Sub-Committee to deal with matters relating to Staff Disciplinary Procedures.

Referred Functions

As an advisory body reporting to Council on any matters it has been specifically instructed to investigate.

As an advisory body reporting to Council on the question of levels of pay and salary settlements for all Staff employed by the Council.

EMERGENCY COMMITTEE

Delegated Functions

To assist, in an emergency, the population of Swanscombe and Greenhithe in overcoming any extreme or unusual conditions caused by natural or accidental means.

To co-operate with other Agencies, statutory or voluntary, to assist in the above.

To enlist the support of any other Organisations or individuals to assist in the above, as may be necessary.

To prepare contingency plans to meet any of the situations as described above.

LOCAL GOVERNMENT REVIEW COMMITTEE

Delegated Functions

To exercise delegated powers on behalf of the Town Council to investigate and report on possible Local Government Re-organisation within the area.

To be a Sub-Committee of the Finance and General Purposes Committee.

To report and make recommendations for consideration by Members of the Finance and General Purposes Committee within a stipulated time scale.

8 APPOINTMENT OF CHAIRMEN AND VICE-CHAIRMEN OF COMMITTEES

RESOLVED

That the Council appoint the following Chairmen and Vice-Chairmen of Committees for the ensuing year:-

Recreation, Leisure and Amenities Committee

Chairman - Councillor A C Ash-Smith
Vice-Chairman - Councillor B R Francis

Finance and General Purposes Committee

Councillor - L G Caller
Vice-Chairman - Councillor P R Defty

Executive Committee

Chairman - Councillor Mrs D J Ash-Smith
Vice-Chairman - Councillor P R Defty

9 DAY AND TIME OF MEETINGS

RESOLVED

That the Annual General Meeting, Annual Town Meeting, the Recreation, Leisure and Amenities Committee, the Finance and General Purposes Committee, the Executive Committee, the Allotments Sub-Committee and the Emergency Committee Meetings be held at 7.30pm on the dates specified on the annexed list.

10 APPOINTMENT OF REPRESENTATIVES

RESOLVED

That the Council appoint the following representatives to serve upon the various Committees for the ensuing year:-

Swanscombe and Greenhithe Association of Sports Clubs:
Councillors A C Ash-Smith, P S Crow and B G Poppy. *R White*

Senior Citizen's Management Committee:
Councillors H Broadley, T V Dixon, B R Francis and B G Poppy.

Swanscombe and Greenhithe Old People's Welfare Committee:
Councillors P S Crow and T V Dixon.

County Area Committee of Kent Association of Parish Councils:
Councillors R D Bartlett and Miss M J Lawrie.

Dartford Area Committee of Kent Association of Parish Councils:
Councillors T J Carrington, Miss M J Lawrie and B G Poppy plus the Town Clerk.

Gravesend and District Society for Mentally Handicapped:
Councillor B G Poppy.

DATES OF MEETINGS 1995/96

R & A	F & G P	COUNCIL
1st June 1995	22nd June 1995	13th July 1995
31st August 1995	21st September 1995	12th October 1995
2nd November 1995	23rd November 1995	14th December 1995
4th January 1996	25th January 1996	15th February 1996
7th March 1996	28th March 1996	18th April 1996

25th April 1996 - Annual Town Meeting

2nd May 1996 - Annual General Meeting

Meetings of the Executive Committee as and when required.

Northfleet Landfill Liaison Committee:
Councillors B R Francis, B E Read and R M White.

Knockhall Landfill Site:
Councillors Mrs D J Ash-Smith, H Broadley and T G Parry. *Miss Lawrie*

Greenhithe Community Association:
Councillors H Broadley and R M White.

Post Office Advisory Committee:
Councillor Miss M J Lawrie.

Rail Link Action Group:
Councillors R D Bartlett, P R Defty and W Freed.

Crime Prevention/Traffic Working Party:
Councillors A C Ash-Smith, Mrs D J Ash-Smith, T J Carrington,
T V Dixon, B G Poppy and B E Read plus the Town Clerk and a
representative from Dartford Borough Council and Kent County
Constabulary.

Police and Community Liaison Group:
Councillors P S Crow and B G Poppy.

Village Transport Representative:
Councillor A C Ash-Smith.

Heritage Park Working Party:
Councillors A C Ash-Smith, R D Bartlett, H Broadley, B R Francis
and R M White plus the Town Clerk. *W Freed*

Crime Prevention Committee:
Councillor Mrs D J Ash-Smith. *P Defty*

Consolidated Almshouse Charity:
Secretary - Mrs J Armour;
Trustee to July 1996 - Mrs J Armour; and
Trustee to May 1999 - Mrs R Povey.

11 AUTHORITY FOR PAYMENT OF CHEQUES

RESOLVED

That the following Members be appointed as signatories to
authorise payment of cheques:

Bank Account Barclays - Councillors A C Ash-Smith,
Mrs D J Ash-Smith, L G Caller, P R Defty, B R Francis and
B G Poppy. *Dixon & Freed*

Town Mayor's Account - Councillors Mrs D J Ash-Smith, P R Defty
and the Town Clerk.

Town Mayor's Charity Account - The Town Clerk.

12 MINUTES The Minutes of the Meeting held on 20th April 1995
were confirmed and signed.

13 KENT ASSOCIATION OF PARISH COUNCILS Members were provided
with issue no. 219 of the Parish News and were informed of an

invitation to attend a specialist seminar on 'Employment Law and Practice for Local Councils' on June 14th. NOTED

14 NEW HEALTH CENTRE Members were provided with a copy of the letter which had been received from West Waddy, Chartered Architects, and it was

RESOLVED

That this item be referred for consideration to the Meeting of the Recreation, Leisure and Amenities Committee.

15 TOWN PLANNING The following planning applications had been received from Dartford Borough Council and were submitted for Members' consideration:-

Councillor Munn declared a pecuniary interest in the next item and did not take part in any discussion or decision on this item.

DA/95/00182/CPO Consultation on an application for Planning Permission for winning and working of minerals, chalk, sands, gravel and associated overburden.

Eastern Quarry, A2 Watling Street, Bean Road, Greenhithe.

OBSERVATIONS No Observations.

DA/95/00174/FUL Erection of a first floor extension.
43 Valley View, Greenhithe.

OBSERVATIONS No objections providing no objections are received from neighbours.

DA/95/00164/FUL Provision of surface water drainage outfall pipe together with associated works.

Western Quarry Bean Road and Land between Western Quarry and London Road Crossing London Road to Land North of London/Bean/Station Road Junction adj. King Edward Road under B R line along Station Road towards River Thames.

OBSERVATIONS Members ask that the traffic lights are adequate to allow traffic to flow freely during peak periods.

The water pipe to be sunk to a sufficient depth to allow access without disturbing traffic, should the need arise in the future.

DA/95/00190/FUL Erection of a part single part two storey rear extension.

50 Knockhall Chase, Greenhithe.

OBSERVATIONS No Objections providing no objections were received from neighbours.

DA/95/00184/COU Change of use of Unit R2 from storage and distribution to light industrial.

Unit R2 Northfleet Industrial Estate, Lower Road, Northfleet.

OBSERVATIONS No Observations.

DA/95/00185/FUL Erection of a single storey rear extension and front porch.

39 Ames Road, Swanscombe.

OBSERVATIONS No Objections providing no objections are made by neighbours.

DA/95/00205/REM Submission of landscaping details pursuant to condition 9 of Planning Permission Ref. No. DA/89/0633 for the change of use of Church to 14 no. self contained flats.

Formerly site of All Saints Church, Galley Hill, Swanscombe.

OBSERVATIONS No Objections.

DA?95/00204/FUL Erection of a front porch and bay window.

11 Munford Drive, Swanscombe.

OBSERVATIONS No Objections.

Councillor Carrington declared a pecuniary interest in the next item and took no part in the discussion or decision which was made.

10 and 12 HIGH STREET, GREENHITHE

A letter had been received from Dartford Borough Council seeking observations from Members on the request which had been made to repaint the exteriors of 10 and 12 High Street, Greenhithe - both properties being in the Conservation Area of Greenhithe.

After consideration Members agreed that no observations would be made.

Members were advised that the following decision notices had been received from Dartford Borough Council, granting permission for development:

DA/95/00129/FUL - 27 High Street, Swanscombe;

DA/95/00112/FUL - 33 Kemsley Close, Greenhithe;

DA/95/00143/FUL - 5a Castle Street, Swanscombe;

DA/95/00067/FUL - Unit 1 Swanscombe Business Centre,
17 London Road, Swanscombe.

16 DATE FOR EXECUTIVE COMMITTEE It was agreed that the next Meeting of the Executive Committee would be held at 8pm on Thursday, 25th May 1995.

17 QUESTIONS The Chairman was asked if retiring Members would continue to be presented with a gift for past service and it was said that arrangements would be made for presentations to be made at the next Meeting of the Town Council.

The Chairman was asked if a reply had been received from the Borough Council regarding the problem of vehicles being parked on pavements and it was suggested that a meeting of the Crime Prevention/Traffic Working Party be arranged and this item be included for discussion.



Town Mayor

MINUTES OF A MEETING OF THE EXECUTIVE COMMITTEE HELD AT THE
LEISURE CENTRE, CRAYLANDS LANE, SWANSCOMBE ON THURSDAY,
25TH MAY 1995 AT 8PM.

PRESENT: Cllr. Mrs D J Ash-Smith - Town Mayor
Cllr. L G Caller Cllr. B R Francis
Cllr. T J Carrington Cllr. B E Read
Cllr. T V Dixon Cllr. B G Poppy

Apologies for absence were received from Councillors' P S Crow and P R Defty.

19 DECLARATION OF INTEREST Councillor Read declared a non-pecuniary interest in an item relating to a Member of Staff and to the sports pavilion.

Councillor Mrs Ash-Smith declared a pecuniary interest in items relating to Age Concern.

A minutes silence was held in respect for the late Sir Harold Wilson.

20 MINUTES The Minutes of the Meeting held on 23rd February 1995 were confirmed and signed.

21 EXCLUSION OF PRESS AND PUBLIC Due to the confidential nature of the business to be transacted it was,

RESOLVED

That the Press and Public be excluded from the remainder of the Meeting.

22 STAFFING Members were advised that two members of staff had been given a verbal warning. The action taken by the Town Clerk was endorsed and the item was noted.

23 MILEAGE ALLOWANCE Members were advised of the increase in the mileage allowance, with effect from 1st April 1995.

RESOLVED

That the increase be accepted.

24 COST OF LIVING INCREASE Members were reminded of the annual increase (of between 2.2 and 2.76%) which had been accepted as the second part of the agreement for 1994 and 1995, although there was an understanding that the Unions might make a further claim in light of unexpected developments.

RESOLVED

That the increase be accepted with effect from 1st June 1995.

Councillor Francis left the Meeting.

25 SENIOR LEISURE OFFICER After consideration it was,

RESOLVED

That the salary of the Senior Leisure Officer be increased by

£250 per year - plus the cost of living increase.

26 ASSISTANT TOWN CLERK After consideration it was,

RESOLVED

That the salary of the Assistant Town Clerk be increased by £250 per year - plus the cost of living increase.

27 CASUAL STAFF After consideration it was,

RESOLVED

That the rates for staff employed on a casual basis remain as agreed for 1994/95.

28 COMMUNITY ENTERPRISE SCHEME Members were informed of a letter which had been received from Barclays Bank alongwith details of their Community Enterprise Scheme. It was

RESOLVED

That a copy of the leaflet be forwarded to local organisations who might find this information beneficial.

29 DARTFORD HOUSING FORUM Members were advised of a letter which had been received inviting someone to attend a meeting of the Housing Forum at the Royal Manor Gatehouse on 14th June and seeking Members' comments on the Housing Strategy Statement.

RESOLVED

That Councillors' Mr and Mrs Ash-Smith attend the meeting. The Clerk to advise that the document was not received in time for comments to be made and request additional copies of the Strategy Statement.

30 CRIME PREVENTION/TRAFFIC WORKING PARTY Members were asked to make arrangements for a meeting of the working party to be held and it was,

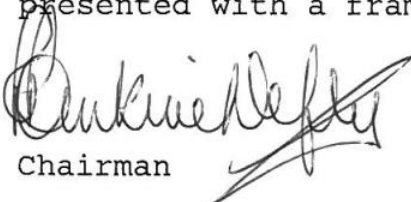
RESOLVED

That a Meeting of the Crime Prevention/Traffic Working Party be held at the Leisure Centre on 29th June or 6th July, whichever was convenient for the representatives from Dartford Borough Council and the Police.

31 GIFT FOR RETIRING MEMBERS After consideration it was,

RESOLVED

That Members who had recently retired from the Council be presented with a framed picture of St Peter and St Paul Church.


Chairman

MINUTES of the MEETING of the RECREATION, LEISURE AND AMENITIES COMMITTEE held at the LEISURE CENTRE, CRAYLANDS LANE, SWANSCOMBE on 1st JUNE 1995 at 7.30pm.

PRESENT: Cllr. A C Ash-Smith - Chairman
Cllr. Mrs D J Ash-Smith
Cllr. R D Bartlett
Cllr. L G Caller
Cllr. T J Carrington
Cllr. T V Dixon
Cllr. B R Francis
Cllr. W Freed
Cllr. M J Munn
Cllr. T G Parry
Cllr. B G Poppy
Cllr. B E Read
Cllr. R M White

32 MINUTES The Minutes of the Meeting held on 9th March 1995 were confirmed and signed.

Apologies for absence were received from Councillors' P S Crow, H Broadley, P R Defty and Miss M J Lawrie.

33 DECLARATION OF INTEREST Councillor Mrs Ash-Smith declared a pecuniary interest in items relating to Age Concern.

34 EQUIPMENT Members were advised that the strimmer belonging to the Allotment Association had been stolen from the park's premises during one of the recent break-ins. After consideration it was,

RECOMMENDED

Councillor B E Read entered the Committee Room

That a heavy duty strimmer be purchased for the park's department which could be loaned to the Allotment Association when required.

35 PARK'S MESS ROOM The Park's Foreman provided suggestions for increasing security of the mess room which were noted.

36 PLAYGROUND EQUIPMENT Members were advised that the report had been received, following an inspection of the equipment, and it was agreed that the Park's Foreman provide a full list of the playground equipment, including details of the condition, for the next meeting of the Recreation, Leisure and Amenities Committee.

37 PICNIC BENCH Members were advised that an inscribed plaque could be obtained, and it was

RECOMMENDED

That the plaque be obtained and inscribed in Old English Writing 'In Memory of Councillor Simmonds' with dates of service, and the bench be installed in Manor Park.

Councillor W Freed entered the Committee Room

38 BROOMFIELD ROAD SPORTS GROUND Members were provided with a copy of the letter of complaint which had been received and after discussion it was agreed that a site meeting would be arranged for Members to visit the play areas.

It was agreed that the meeting be held at 7pm on June 13th and everyone was to meet at Broomfield Park.

The Meeting was adjourned and resumed after a 10 minute break.

39 FAIR AT KNOCKHALL ROAD Members were provided with a copy of a letter of complaint from a local resident, regarding the visit of the Fun Fair to Knockhall Sports Field.

After a lengthy discussion it was,

RECOMMENDED

That this Council continue with the practice of inviting Fairs etc. to this area, references to be obtained and the situation to be monitored, ensuring noise levels are kept to a minimum.

Fairs etc. were not to be held during the football season and equipment was to be sited as far away as possible.

A reply to be sent to the complainant expressing regret and advising that the situation would be monitored.

40 SWANSCOMBE PARK - COMPLAINT A copy of the letter of complaint received from local residents had been circulated to Members and it was,

RECOMMENDED

That a site meeting be held in Swanscombe Park at 10.30am on Saturday, 17th June and an invitation be extended to the complainants to attend this meeting.

41 MANOR PARK A letter had been received regarding the untidy state of the children's play area in Manor Park and it was,

RECOMMENDED

That a letter be sent to Crest Homes informing that the site was not being maintained and also the Town Council were waiting to assume responsibility for this area and wanted outstanding items of work to be completed as soon as possible.

A copy of this letter to be sent to the complainant and to the Borough Council and ask if the street lighting and footpaths had yet been adopted.

42 FOOTBALL PITCH ALLOCATION Members had been provided with a list of suggested pitch allocations for the 1995/96 season and were advised that arrangements needed to be made for a meeting with representatives from the football clubs. It was,

RECOMMENDED

That the meeting be held at the Leisure Centre at 8pm on Tuesday, 27th June with the Chairman, Councillor A C Ash-Smith attending alongwith a second Member - to be advised by Councillor Read, and the allocation of pitches be accepted.

Councillor Munn declared an interest in the next item.

43 ST JOHN AMBULANCE A letter had been received, requesting

permission to hold a boot fair in Swanscombe Park to raise funds for St John Ambulance, and it was

RECOMMENDED

That this request be approved, subject to the usual conditions, and the date to be advised.

44 INCOME FOR BAR AND CENTRE Members had received copies of income figures for the Bar and the Leisure Centre to 31st March 1995. NOTED

45 STOCKTAKE REPORT Members had received a copy of the reports for 45 days to 1st April and 44 days to 15th May alongwith a valuation of stock on hand as at 31st March 1995. NOTED

46 REVIEW OF CHARGES A proposal had been put forward by the Senior Leisure Officer for charges to be increased for aerobics and step aerobics to £12.50 per hour, Kindersport to £17.50 for 3 courts and for Karate an increase to £9.50 per court.

The proposal was also that Karate gradings should remain at £15 per hour on Sundays.

RECOMMENDED

That the proposal be accepted.

47 NEW ACTIVITIES Members were advised that Tai Kwon Do was to be introduced as a new class from 31st May and Boxercise classes would be introduced from 24th May - these would be taken by Staff of the Leisure Centre. This information was noted with pleasure.

48 YOUTH TRAINEE STUDENT Members were advised that interviews for a student to be employed were to be arranged within the next few days.

49 V J DAY Members were advised that the Leisure Centre Staff would like to organise an event to celebrate VJ Day, possibly on 19th August at the Leisure Centre.

It was agreed that a Working Party be set up to arrange details and report to the Finance and General Purposes Committee. The Working Party was to comprise Councillors Mrs D J Ash-Smith and B G Poppy plus a representative from the Residents Association - to be advised by Councillor Read. Included in the Working party were Julie Scott plus the Town Clerk or the Assistant Town Clerk.

50 SUMMER HOLIDAY ACTIVITIES Members were advised that activities were to be arranged for children throughout the summer holidays for 2 hours on Mondays, Wednesdays and Fridays in the Leisure Centre, with the exception of 21st to 25th August when a Karate Kids Course was to be held. NOTED

51 INTERNAL DECORATION OF LEISURE CENTRE Members were advised that the following quotes had been received to decorate the entrance lobby, committee room, stairs and lower lobby area:

a) £1,680+VAT b) £1,575 c) £1,675.

RECOMMENDED

That quote B is accepted in the sum of £1,575.

52 PRESSURISATION UNIT Members were informed of problems which had been occurring with the pressurisation unit, which were being investigated, but it was felt that a solution would probably not be found until the system was stripped down for the summer service.

53 FOOTBALL CLUB Members were advised of problems which a football club had caused, for the second year running, during their hire of the hall and it was felt that any future business with the club should be refused. After consideration, it was

RECOMMENDED

That no future bookings be accepted from this club.

54 BREWERY TAKOVER Members were informed that Courage had recently sold out to Scottish and Newcastle and that a new portfolio of products would be available within the next few months.

55 OPENING HOURS OF THE CENTRE Members had been provided with a copy of the letter of complaint which had been received from a local resident, regarding the opening hours of the Centre.

It was agreed that a reply should be sent advising that the complaint had been noted and the situation would be monitored.

56 SAFETY SURFACING - CHILDREN'S PLAY AREAS Members were asked to consider the quotations for replacing the safety tiles which had been obtained and which amounted to a total of £30,062.

After consideration it was agreed that the tiles would be inspected during the site meeting on June 13th.

57 LAND REAR OF TAUNTON ROAD Members were advised of the recommendation which had been made for the Town Council to relinquish their claim to the land rear of Taunton Road.

An amount of £1,200 had been allowed in the 95/96 estimates to have the fence re-instated on the boundary with Paper Sacks, which would then allow the lease to be terminated.

After consideration, it was

RECOMMENDED

That arrangements be made for the boundary fence to be re-instated.

58 ENCY AND SHELL BETTER BRITAIN CAMPAIGN Members were informed of information which had been received about grants which could possibly be available for projects which would improve the local environment. NOTED

59 NATIONAL LOTTERY FUNDING The Clerk had been advised that funding for a new community hall did not fall within the criteria for any category of funding from the lottery. It was possible

that a blanket application would be made by KRCC for Community Halls in Kent and the Clerk had been advised that this application had been put on hold until September.

It was agreed that this item be included for consideration at the next Meeting of the Recreation, Leisure and Amenities Committee when other types of funding should also be available.

60 DOG BYE-LAWS Members were provided with a copy of the letter which had been received from Dartford Borough Council informing of a Private members' Bill which was currently before Parliament and it was agreed that further information would be awaited before the Council's Bye-laws were progressed.

61 SWANSCOMBE BOWLING CLUB Members were provided with a report of the meeting which had been held with representatives from the Bowling Club on 13th April alongwith a copy of their letter dated 13th April '95.

It was suggested that the Town Mayor send a letter of congratulations to the members of the Bowling Club who had been selected to play for England.

It was agreed that Members would look at this area during their site meeting which was to be held on 17th June and then it would be discussed further at the Meeting of the Recreation, Leisure and Amenities Committee on 31st August.

RECOMMENDED

That the Bowling Club be advised that play would continue to be restricted on Saturday and Sunday mornings, as advised by the Greenkeeper, and that they could hire a portaloos for the 17th July when the Kent Ladies Match was to be held - at the expense of the Bowling Club.

62 CRAYLANDS GORGE The Clerk had been advised that members of the public would be able to take part in guided walks through the Craylands Gorge on Tuesday, 30th May at 2pm and 6.30pm. NOTED

63 SWANSCOMBE ALLOTMENT AND GARDEN ASSOCIATION Members were advised that a letter had been received from the Allotment Association informing who had been elected to serve as Chairman, Vice-Chairman, Secretary and Treasurer of the Association.

A letter had also been received from the Dartford Road allotments Association informing of the revived Allotment Competition - copies of which had been passed to Swanscombe Allotment Association. NOTED

64 RURAL LANES PROJECT Members were provided with a copy of the letter which had been received from KCC asking for details of Lanes which had an historical character. NOTED

65 FUTURE OF LEARNING IN KENT Members had been provided with a copy of the letter and the consultation document which had been received from KCC regarding the the joint strategy for the future of learning in Kent. NOTED

66 GREENHITHE FORESHORE A letter had been received from

Cambria Sea Scouts, seeking permission to erect a small marquee in the park at the Foreshore to provide shelter for their open afternoon on Sunday, 2nd July and it was agreed that this be allowed.

67 OUTDOOR SERVICE IN SWANSCOMBE PARK A request had been received from the Methodist Church for them to be allowed to hold an outdoor service and picnic in Swanscombe Park on Sunday, 16th July between 3 and 4pm and it was agreed that this be allowed.

68 PUBLIC RIGHTS OF WAY - FINGERPOSTS Information had been received from Kent Highways regarding the installation of fingerposts where paths joined carriageways. The Clerk also informed Members that she had been advised by the Footpaths Officer that all footpaths in Swanscombe and Greenhithe were already signed with metal posts and fingers. NOTED

69 NEW HEALTH CENTRE Members were asked to consider the letter from West Waddy, which had previously been circulated, regarding the need for a new health centre.

) After consideration the Clerk was asked to advise that, although Members were concerned and were supportive of this project in principle, they were unable to assist - but should the situation change in the future they would be notified.

It was also suggested that West Waddy should contact Blue Circle as they were the main landowners in this area.

70 WESTERN SHOW AT BROOMFIELD A request had been received for permission to use the sports ground for a Western Show show on Friday, 7th July. After consideration it was,

RECOMMENDED

That permission be refused.

Councillor Munn declared a pecuniary interest in the next item.

) 71 CRAYLANDS LANE DEVELOPMENT Members were advised that a copy of the letter sent to the Borough Council's Development and Building Control Manager from Blue Circle's Residential Estates Department had been received, regarding various issues relating to the development at Craylands Lane. NOTED

72 CIVIC SERVICE Members were advised of an invitation for them to attend a Civic Service on Sunday, 18th June, which had been received from the Mayor of Dartford, Councillor Len Eaton.

73 LOCAL GOVERNMENT REVIEW Members were informed of a letter which had been received from KAPC alongwith a draft copy of the Policy and Procedure for the revised Local Government Commission.

Comments on this document were to be made to the Department of the Environment by 13th June and these would be taken into consideration before a decision was made on whether to refer Dartford and Gravesham Boroughs back to the revised Commission.

After consideration it was,

RECOMMENDED

That previous comments be reiterated advising that this Council was opposed to a Unitary Authority being formed.

Councillor B E Read requested that his vote against the above recommendation be recorded.

74 TOWN PLANNING The following planning applications had been received from Dartford Borough Council and were submitted for Members' consideration:

DA/95/00248/OUT Erection of a nursing home and alterations to existing access road.

Land R/O Railway Hotel, at the junction of Bean Road and Breakneck Hill, Greenhithe.

OBSERVATIONS Members voiced concern about the access to the site and asked that Officers of the Borough Council ensure that a suitable level surface is provided for users of wheelchairs.

Parking provision should also be adequate for use by staff and visitors whilst still maintaining a clear access for emergency vehicles.

These problems were already being experienced at The Arches Nursing Home, which was adjacent to the site currently being considered.

The following Decision Notices had been received from the Borough Council, granting permission for development:-

DA/95/00174/FUL - 43 Valley View, Greenhithe;

DA/94/00191/FUL - Land junction of Mounts Road/Bean Road, Greenhithe; and

Da/95/00133/ADV - Swanscombe Fish Bar, 27 High Street, Swanscombe.

75 V E DAY Councillor Mrs Ash-Smith informed Members about a letter which she had seen in the local paper regarding VE Day celebrations in Swanscombe and Greenhithe.

76 EXCLUSION OF PRESS AND PUBLIC Due to the confidential nature of the business to be transacted, it was

RESOLVED

That the Press and Public be excluded from the remainder of the Meeting.

77 CHURCH ROAD HALL Members were provided with a copy of the structural survey and alongwith copy of the letter which had been received from the Surveyor.

Members agreed, in principle, to repairs being carried out -



subject to the cost involved. The Clerk advised that a detailed specification could be provided for approximately £100 and it was,

RECOMMENDED

That Tenders be obtained for this work, using the specification as advised by the Clerk.

Councillor Read declared a non-pecuniary interest in the following item.

78 SPORTS PAVILION Members had been provided with a copy of the proposed lease for the sports pavilion and a lengthy discussion took place on various items in the lease.

Councillor B G Poppy stated that he did not wish to be associated with the dealings on this lease, he advised Members he would be seeking legal advice on the lease and suggested other Members did he same and then left the Committee Room.

RECOMMENDED

That the Clerk liaise with the Sports Pavilion Working Party and then advise the Solicitor of the amendments which were required.

Chairman



2. 11.95.

MINUTES of the MEETING of the FINANCE AND GENERAL PURPOSES COMMITTEE held at the LEISURE CENTRE, CRAYLANDS LANE, SWANSCOMBE on THURSDAY, 22nd JUNE 1995 at 7.30pm.

PRESENT: Cllr. L G Caller - Chairman
Cllr. A C Ash-Smith
Cllr. D J Ash-Smith
Cllr. T J Carrington
Cllr. P S Crow
Cllr. P R Defty
Cllr. T V Dixon
Cllr. B R Francis
Cllr. W Freed
Cllr. Miss M J Lawrie
Cllr. M J Munn
Cllr. T G Parry
Cllr. B G Poppy
Cllr. B E Read
Cllr. R M White

79 MINUTES The Minutes of the Meeting held on 30th March 1995 were confirmed and signed.

Councillor B E Read entered the Committee Room.

80 DECLARATION OF INTEREST Councillors' P S Crow, W Freed and B E Read declared a non pecuniary interest in items relating to the sports pavilion.

Councillors' Mrs D J Ash-Smith and P R Defty declared a pecuniary interest in items relating to Age Concern.

Councillor Munn declared a pecuniary interest in items relating to Blue Circle Industries PLC.

Councillor Caller introduced Mrs Borrow, Dr. Desai and Mr Waddy and invited them to proceed with their presentation for the new health centre which was required for this area.

Councillor Miss M J Lawrie entered the Committee Room.

Mr Waddy proceeded to explain that the present building needed to be replaced to allow primary care facilities to be provided from one building.

A site was required of approximately one half to two thirds of an acre with room for 30 to 40 parking spaces.

The scheme would be entirely funded by the Doctors and they had been looking for suitable land in Swanscombe and had come to the conclusion that the areas considered most suitable were owned by Swanscombe Council - these being Broomfield Road Sports Ground, car park rear of the Leisure Centre, land West of Craylands Lane and Swanscombe Park.

Blue Circle had been approached but their available land had been allocated for school or recreational use.

Dr. Desai said he would prefer a site in the middle of Swanscombe for the convenience of patients, for which a sensible price would be paid, and he hoped the Council would support this venture.

A lengthy discussion followed on the various sites and aspects of this request and Councillor Caller thanked everyone for attending and explained that this item would be included for further consideration at the Meeting of the Recreation, Leisure and

Amenities Committee on 31st August.

81 INCOME FOR MARCH, APRIL AND MAY 1995 The Income for March, April and May amounting to £134,586.46 was received as set out in the annexed list.

82 ACCOUNTS PAID MARCH, APRIL AND MAY 1995 The Town Clerk reported that accounts amounting to £82,105.98 had been paid during March, April and May.

83 ACCOUNTS FOR PAYMENT Members were asked to approve the following accounts for payment:-

Dartford Borough Council - £2,061.84;
Dartford Borough Council - £75.00;
Dartford Borough Council - £3,203.08; and
Zurich Municipal - £6,836.12.

RECOMMENDED

That these accounts be paid.

84 SOUTH EAST EMPLOYER'S ASSOCIATION Members were advised that the annual subscription for 1995/96 was due for renewal, in the sum of £160 plus VAT. It was

RECOMMENDED

That the annual subscription be renewed.

85 NATIONAL PLAYING FIELDS ASSOCIATION The Clerk reported that the annual subscription for 1995/96 was due for renewal, in the sum of £25 and it was,

RECOMMENDED

That the annual subscription be renewed.

86 PARISH COUNCIL CONSULTATION EXERCISE A copy of the letter received from Peter Skinner MEP had been circulated and after consideration, it was

RECOMMENDED

That Mr Skinner be advised that Members would like to accept his offer, when it could be arranged, to discuss a wide range of issues which were of concern to Members of this Council.

87 GREENHITHE COMMUNITY CENTRE Members were provided with copies of letters which Councillor Crosby had sent to Dartford Borough Council. NOTED

A copy of the audited accounts had been received from Greenhithe Community Association and were circulated to Members. After a lengthy discussion, it was

RECOMMENDED

That Members wait until the Greenhithe Community Association had met with Mr Harris before a meeting was arranged with representatives from this Council.

88 CHANNEL TUNNEL RAIL LINK Members were advised of details of the Promotor's Response to the Petition which had been presented

to the Select Committee.

A vote of thanks was given to staff for the work which had been undertaken with this petition and a letter was to be sent to Susan Free, thanking her for the assistance she had provided.

It was also agreed that a letter should be sent to the appropriate authority asking that this Council be represented with other bodies when the traffic management plan was being prepared.

89 V J DAY CELEBRATIONS Members had been provided with a report of the meeting of the Working Party which had been held on Tuesday, 21st June 1995. It was

RECOMMENDED

That the report be accepted, including the offer to provide music which had been made by Mr Boelitz.

Councillor Read advised that he was the representative from the Resident Association Councillors on this Working Party.

90 PETITION FROM LOCAL RESIDENTS Members were advised of a petition which had been received from local residents and it was agreed that this should be included for discussion at the meeting of the Crime Prevention/Traffic Working Party.

The Clerk was to provide Councillor Read with a copy of the petition.

91 POLICE COMMUNITY CONSULTATIVE GROUP Members were advised that a copy of the minutes of the meeting of the consultative group, held on 8th March '95, had been received and were available in the office. NOTED

92 LOCAL GOVERNMENT REVIEW Members were supplied with a copy of the County Council's formal response to the announcement made by the Secretary of State for a partial new review of district areas in North West Kent.

A letter had also been received from KCC alongwith their statement on consultation, information, delegation and partnership with Town and parish Councils. Members had been provided with copies of this correspondence and after consideration, it was

RECOMMENDED

That a reply be sent advising that Members would be interested in developing closer links with the County Council and would like to receive further information and also inform that Members were particularly interested in information concerning education.

93 SECURITY SERVICE Members were informed that a letter had been received advising of an increase of £2.46 per month in the cost of providing this service from 1st June 1995. NOTED

94 DARTFORD DISTRICT VOLUNTEER GROUP A copy of the letter received from the Volunteer Group was circulated and after consideration, it was



RECOMMENDED

That a donation of £50 be made, under Section 137 of the 1972 Local Government Act, to assist with the costs involved in providing this service. This was to be reviewed once the half yearly figures were available.

95 BOROUGH OF DARTFORD LOCAL PLAN Members were advised of a letter which had been received from Adrian Penfold, alongwith a copy of the Introductory Statement, informing that the Local Plan had now been formally adopted and a copy of the composite version of the Plan would be forwarded in due course. NOTED

Councillors Mr and Mrs Ash-Smith entered the Committee Room.

96 KENT STRUCTURE PLAN THIRD REVIEW - PROPOSED MODIFICATIONS Members were advised that KCC had now published and placed on deposit the Panel's Report and the Council's Statement of decisions and proposed modifications to the deposit structure plan, which had been prepared following the examination in public of the Kent Structure Plan. NOTED

97 TRAILBLAZING RIDE Members were advised of a letter received from Dartford Borough Council informing that a group of cyclists would be travelling from Inverness to Dover on the proposed National Cycle Network and would arrive in Kent on 6th July.

A lunch stop was to be made in Greenhithe and permission was being requested to use Ingress park as a rest stop.

Members agreed to this request but asked that adequate toilet facilities should be provided by the Borough Council and the area was to be left in a clean and tidy condition.

98 SWANLEY COURT HOTEL - EASTBOURNE Members were advised of a letter which had been received from Swanley Town Council informing that the cost for senior citizens to have a week's holiday at this hotel had been reduced to £89 during September and October.

The Clerk advised that local Senior Citizen's Club's had been informed of this offer and that a few people from the Greenhithe Old People's Club had shown an interest. NOTED

99 MMI SCHEME OF ARRANGEMENT Members were advised that a report had been received of the third meeting of the Scheme of Creditor's Committee, held on 28th February 1995, alongwith a six monthly statement of payments/recoveries to 31st March '95 - plus the annual report and group accounts. NOTED

100 SWANSCOMBE AND GREENHITHE CRICKET CLUB A request had been received for representatives to have a meeting with representatives of the Recreation, Leisure and Amenities Committee and it was,

RECOMMENDED

That a meeting be arranged for 7pm on Monday, 26th June '95.

101 WATER PIPE - GILBERT CLOSE, SWANSCOMBE A letter had been received from Dartford Borough Council asking if the Town Council wished to renew the licence for the water pipe, which served the New Burial Ground Allotments. The licence had expired on 14th September 1991 and had been for a period of 4 years.

A new licence could be granted for up to 8 years and the cost would be increased to £100 with the Town Council being responsible for the legal fees of approximately £40. It was

RECOMMENDED

That a new licence be obtained for 8 years - expiring in 1999.

102 FUTURE OF LEARNING IN KENT : CONSULTATION TOWARDS CREATING A JOINT STRATEGY Members were advised of an invitation which had been received from KCC to attend one of three meetings which had been arranged to provide the opportunity to respond to the consultation document, which had recently been received. NOTED

103 CIVIL DEFENCE ORGANISATION A letter had been received seeking information on the former Civil Defence Organisation in the Gravesend, Northfleet and Swanscombe areas. NOTED

104 COMMUNITY COMPOST HEAP Members had been provided with a copy of the letter which had been received from a local resident, suggesting that a community compost heap be considered and offering to become involved in establishing such a scheme.

The Clerk was asked to pass a copy of this correspondence to the Allotment Association for their comments.

105 KENT ASSOCIATION OF PARISH COUNCILS Members were provided with copies of issue no. 220 of the Parish News. NOTED

106 NATIONAL ASSOCIATION OF LOCAL COUNCILS Members were advised that issues numbered 346 - 350 of the Direct Information Service had been received and were available in the office. NOTED

107 SWANSCOMBE BOWLING CLUB The Clerk advised that a copy of Certificate B had been received from the Bowling Club - informing that a planning application had been made to the Borough Council for the proposed pavilion. NOTED

108 LETTER OF COMPLAINT Members were advised that a copy of a letter of complaint which had been sent to the Borough Council had been received.

The Clerk was asked to thank the complainant for supplying a copy of this letter and advise that he would, no doubt, receive a reply from the Borough Council in due course.

109 TOWN PLANNING The following planning applications had been received from Dartford Borough Council and were submitted for Members' consideration:-

DA/95/00261/FUL Erection of a conservatory and retention of a front porch.
15 Bevans Close, Greenhithe.

OBSERVATIONS	No Objections.
DA/95/00262/FUL	Alterations to front elevation in connection with change of use of garage to study together with provision of a pitched roof over existing single storey front bay. 116c Knockhall Road, Greenhithe.
OBSERVATIONS	No Observations.
DA/95/00259/FUL	Application under Article 4 for the repainting of the front elevation of the property. 12 High Street, Greenhithe.
OBSERVATIONS	No Observations.
DA/95/00258/FUL	Application under Article 4 for the repainting of the front elevation of the property. 10 High Street, Greenhithe.
OBSERVATIONS	No Observations.
DA/95/00260/REM	Submission of details of flue and related air filtration and ventilation equipment pursuant to Planning Permission ref. no. DA/93/0642 granted on appeal for the change of use of property to restaurant and hot food takeaway. 55 High Street, Swanscombe.
OBSERVATIONS	A letter to be sent asking if residents in the High Street had been consulted about this application.
DA/95/00267/FUL	Erection of a front porch. 6 Stanley Road, Swanscombe.
OBSERVATIONS	No Objections.
DA/95/00275/FUL	Erection of 12 no. 3 storey houses in lieu of 2 no. 3/4 storey buildings comprising 20 flats. Land at the Wharf, High Street, Greenhithe.
OBSERVATIONS	No Observations.
DA/95/00287/REM	Submission of details of external materials pursuant to condition 12 of p.p ref. DA/94/594/FUL for a residential development. Land at the Wharf, High Street, Greenhithe.
OBSERVATIONS	No Observations.
DA/95/00288/FUL	Erection of a conservatory. 14 St Pauls Close, Swanscombe.
OBSERVATIONS	No Objections.
DA/95/00297/REM	Masterplan & Landscaping details to discharge Conditions 3 & 13 of DA/88/0336/OUT for a

regional shopping centre (as amended by DA/92/422, 93/371, 372, 373, 375, 94/178, 95/30 & by 93/374).

OBSERVATIONS No Observations.

Members were advised that the following decision notices had been received from the Borough Council, granting permission for development:-

DA/95/00205REM - Former site of All Saints Church, Galley Hill, Swanscombe;

DA/95/00185/FUL - 39 Ames Road, Swanscombe;

DA/94/00594/FUL - Land North of the High Street adj. Bendigo Wharf, Greenhithe.

WASTE TRANSFER STATION Members were advised of an article which had been seen in the local press regarding a waste transfer station being proposed for East of Craylands, Swanscombe.

After a lengthy discussion, it was

RECOMMENDED

That a letter be sent to Dartford Borough Council and Kent County Council advising that Members strongly objected to the proposal to put the waste transfer station in Swanscombe - as read in the local press.

Members were also concerned that this Council had not been previously notified of this proposal but had to read about it in the local press.

110 ARTS AND LEISURE Councillor Munn asked if Members had any suggestions to put forward for consideration by the Borough Council's Arts and Leisure Committee.

111 EURO CITY AND EBBSFLEET VILLAGE Members were asked for their opinions on the proposals for Euro City and Ebbsfleet Village and Councillor Crow advised that he had always opposed any changes which had been suggested to alter the boundaries of Swanscombe and Greenhithe, which he felt should remain united as one Council.

112 EXCLUSION OF PRESS AND PUBLIC Due to the confidential nature of the business to be transacted, it was

RESOLVED

That the Press and Public be excluded from the remainder of the Meeting.

113 SWANSCOMBE AND GREENHITHE ASSOCIATION OF SPORTS CLUBS Members were informed of a letter which had been received from the Chairman of the Association and it was agreed that this item would be included on the Agenda for the Town Council Meeting which was to be held on Thursday, 13th July.

CHAIRMAN



21.9.95

Income March 1995

Administration	Copier	1.70	
	Interest	2283.89	
	Interest (PG.A/C)	516.19	
	Centenary	30.00	2831.78
Community Halls	Grove Hall		638.11
Allotments	Rent for Garage		474.00
Leisure Centre	Income		4034.21
Centre Bar	Income	3395.79	
	Food	660.26	
	Gaming Machines	308.55	4364.60
			<hr/>
			£12,342.70
			<hr/> <hr/>



Income April 1995

Parks	Bowls	1285.00	
	Tennis	8.43	
	5 a side football	25.54	
	Refund Electric etc	8.51	
	Fair	153.19	1480.67
) Administration	Copier	2.72	
	Precept	103272.05	
	Centenary	95.11	103369.88
Community Halls	Grove Hall		110.30
Leisure Centre	Income		3184.74
Bar	Income	2700.03	
	Food	629.79	
	Gaming Machines	199.95	3529.77
) Allotments	Rents		460.78
			<hr/>
			£112,136.14
			<hr/> <hr/>

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Income May 1995

Parks	Tennis	21.49	
	5 x 5 Football	4.26	
	Bowls	540.34	
	Fair & Ins. Claim	779.17	1345.26
Administration	Copier	3.25	
	Centenary	4.26	
	Past Mayor's Badge	140.00	147.51
Allotments			42.65
Community Halls	Grove Hall		378.53
Leisure Centre	Income		2572.72
Bar	Income	4742.22	
	Food	673.02	
	Gaming Machines	205.71	5620.95
			<hr/>
			£10,107.62
			<hr/> <hr/>



ACCOUNTS PAID FOR MARCH 1995

	<u>Town Council</u>	<u>Leisure Centre</u>
Wages-Week 48	521.18	
Stationary	51.84	
Stationary	13.35	
Park-Equipment	32.68	
Bar-Food & Oven		212.12
Wages		140.00
Bar-Rental Snack M/C		357.74
Cleaning Materials		77.49
Park-Materials	26.42	
Expenses-N.Y.Disco		101.94
Park & Sports Pavilion	740.13	
Maintenance		122.35
Wages-Week 49	672.32	
Bar-Rental V/Mch.		141.00
Park-Fuel A/C.	44.11	
Equipment		78.31
Repairs to Equipment		325.59
Repairs to Equipment		252.63
Park-Treework	85.00	
Centenary Firework Display	323.13	
Park-Repairs to Knockhall C.R.	79.90	
Senior Citizens-Transport	5.00	
Centenary Disco	150.00	
Maintenance-Reline W/Tank	2298.30	
Stocktaker		65.00
Inland Revenue	837.34	1781.90
Electric Account		676.27
Maintenance		211.50
Stationary & Materials	88.71	34.30
Cleaning Materials		40.86
Bar-Supplies		158.61
Maintenance-St. Lighting	37.84	
Wages-Week 50	322.13	11.84
Bar-Supplies		91.74
St. Lighting	38.22	
Bar-Cleaning		6.18
Donation-KRCC	10.00	
Civic Reception-Band	450.00	
Planning Application	40.00	
Posters-Centenary	19.38	
Copier	24.97	
Chairs of Office	277.97	
Scribe Contract	112.74	
Park-Water Account	45.41	
Bar Supplies		337.11
Repair to Equipment		17.62
Maintenance		55.51
Park-Repairs to Toilets	17.33	
Security Service	32.18	64.36
Bar-Supplies		1267.34
Stationary & Equipment	23.31	
Wages-Week 51	519.70	19.74
Park-Telephone Account	21.34	
Salaries-Month 12	2633.07	3371.84
Centenary Disco Tickets	31.72	

C/fwd

£10,626.72

£10,020.89

B/fwd.	£10,626.72	£10,020.89
Bar Food		44.40
Civic Reception	1300.00	
Civic Reception	182.51	
Repair-Security Lights		74.61
Name Badge		4.75
Water Account		257.28
Supplies & Stationary	35.30	49.63
Bar Supplies		33.69
Park/Grove Electric	252.07	
Wages-Week 52	553.93	17.23
St. Lighting	2613.92	
Advertising		194.82
Training Course		164.50
Cleaning Materials & Bar Food		92.34
Maintenance-Lift Repair		69.33
Wages	44.89	184.15
Bar-Food Expenses		163.48
Uniforms		72.00
Yoga Coach		30.00
Gaming Machines		271.50
Membership Renewal (BTF)		41.00
Maintenance		1.89
Window Cleaner		20.00
Advertising		134.13
Internal Auditor	70.00	
Centenery-Bal. Firework Display	969.38	
Park-Renewing water pipes	2420.50	
Repairs-Knockhall C/R & Grove Hall.	323.12	
Weights Course		95.00
Park-Equipment-Knockhall	987.00	
Bar-Supplies		855.17
Structural Survey	253.50	
Stationary	103.09	
Grand Total	£33,627.72	£12,891.79
	£20,735.93	

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ACCOUNTS PAID FOR APRIL 1995

	<u>Town Council</u>	<u>Leisure Centre</u>
Wages-Week 1	517.88	
Subscription-KRCC	28.00	
Rent-Heritage Park	14.69	
Rent-Allotments	74.27	
Knockhall-Water Acc.	58.93	
Rental-Copier	258.37	
Park-Supplies & Equipment	53.67	
Park-Supplies	280.50	
Park-Electric Acc.	41.64	
Subscription-KAPC	507.33	
Licence-PPL		186.87
Centenary Firework	60.00	
Park-Phone	111.63	
Wages-Week 2	621.21	
Business Rates	277.24	635.40
Inland Revenue	1662.61	1135.35
Wages-Week 3	603.18	
Park-Supplies	32.00	
Hygiene-Supplies	5.40	
Senior Citizens-Transport	7.00	
Park-Replace Tools	360.17	
Park/Grove Replace Windows	332.52	
Park-Replace Locks	478.58	
Park-Repair Mess Room	117.50	
Bar-Supplies		1785.29
Superannuation-	3294.19	708.56
Security Service	32.20	64.34
Stationary/Cleaning Materials	46.42	
Grove-Gas Acc.	187.15	
Park-Maintenance	70.50	
Stationary	2.54	
Grove-Refuse Collection	25.05	
Stocktake		70.00
Electric Acc.		775.10
Park-Fuel Acc.	79.01	
Bar-Supplies		120.84
Park-Telephone Acc.	22.65	
Salaries-Month 1	2695.13	3471.53
Wages-Week 4	615.65	
Internal Auditor	70.00	
Bar-Supplies		702.12
Bar-Food Exp.		169.88
Wages		122.52
Yoga Coach		15.00
Gaming Machines		181.00
Replace-Phone Cord		45.00
Maintenance		35.00
Grand Total	£23,868.61	
	<u>£13,644.81</u>	<u>£10,223.80</u>

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ACCOUNTS PAID MAY 1995

	<u>Town Council</u>	<u>Leisure Centre</u>
Wages-Week 5	599.92	
Wages-Week 6	582.35	
Wages-Week 7	777.05	
Maintenance-Firedoors		240.00
Advertising	34.36	
Inland Revenue	1101.56	1806.77
Maintenance-Repair		49.94
Business Rates	315.49	1337.40
Thames Water	62.69	189.38
Security Service	32.18	64.36
Telephone Account	283.52	199.24
Bar Supplies		501.56
Bar Supplies		1487.59
Rent-Vending Machine		141.00
Coaching Course		82.25
Bowls Pavilion-Roof	3642.50	
Park-Plants	110.00	
Gas A/C-Church Rd. Hall	93.26	
Electric A/C-Church Rd. Hall	4.79	
St. Lighting-Maintenance	76.16	
St. Lighting-Energy Charges	35.42	
Park-Phone Account	21.84	
Salaries-Mth.2	2641.88	3515.76
Wages-Week 8	434.90	
Bar Supplies		108.74
Materials, Stationary & Equip.	58.75	15.79
Park-Materials	247.20	
Repair-Broomfield Sports Grnd.	131.60	
Park-Equipment & Service	871.79	
Internal Audit	70.00	
Equipment		52.88
Cleaning Materials		34.07
Equipment		54.34
Bar-Food		14.40
Stationary & Publications	39.62	
Copier	58.91	
Playground-Repairs	1086.87	
Vehicle-Service & MOT	227.89	
Park-Materials	23.41	
Past Mayor's Badge	90.06	
Vehicle-Tax	135.00	
Advertising	7.50	7.50
Street Lighting-Energy	35.42	
Wages		281.81
Rental-Gaming Machine		181.00
Yoga Coach		60.00
Bar-Food Exp.		187.66
Maintenance		27.32
Maintenance-Security		35.00
Grand Total	£13,933.89	£10,675.76

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MINUTES OF A MEETING OF THE EXECUTIVE COMMITTEE HELD AT THE GROVE HALL, THE GROVE, SWANSCOMBE ON TUESDAY, 11th JULY 1995 AT 8pm.

PRESENT: Cllr. Mrs D J Ash-Smith - Town Mayor
Cllr. A C Ash-Smith Cllr. P S Crow
Cllr. L G Caller Cllr. P R Defty
Cllr. T J Carrington Cllr. B G Poppy

Also in attendance was Councillor W Freed.

Apologies for absence were received from Councillors T V Dixon, B R Francis and B E Read.

114 SUBSTITUTES Councillor Freed attended the meeting as substitute for Councillor Francis.

115 DECLARATION OF INTEREST Councillor Crow declared a non-pecuniary interest in any items relating to the Sports Pavilion.

116 MINUTES The Minutes of the Meetings held on 25th August, 27th September and 10th November 1995 were confirmed and signed.

117 EXCLUSION OF PRESS AND PUBLIC Due to the confidential nature of the business to be transacted, it was
RESOLVED

That the Press and Public be excluded from the remainder of the Meeting.

118 STAFFING Members were advised that letters of resignation had been received from the Assistant Town Clerk and the Caretaker of Church Road Hall.

It was,

RESOLVED

That the resignation of the Assistant Town Clerk be accepted and a letter be sent from the Town Mayor, thanking her for her service to the Council.

One of the Receptionists to be allowed to assist the Town Clerk for a maximum of 40 hours over an 8 week period.

119 ASSISTANT TOWN CLERK The salary for the Assistant Town Clerk's position was proposed and it was,
RECOMMENDED

That this proposal be accepted.

120 CARETAKER - CHURCH ROAD HALL After consideration it was,

RECOMMENDED

That the Clerk make enquiries and draw up a list of persons willing to provide cover for the Caretaker of the Grove Hall during holidays and sickness and a Caretaker be recruited when needed.

121 SWANSCOMBE CEMETERY Members were advised of a letter which had been received from the Park Attendant.

After consideration, it was

RECOMMENDED

That a letter be sent to Dartford Borough Council advising that the Town Council were willing to allow their staff to open and close the cemetery gates from April to October and the Borough Council should employ an attendant to patrol the cemetery.

The Clerk was also asked to send a letter to the Borough Council asking for the grassed area, rear of The Flats in Knockhall Road to be cut.

Councillor Crow left the Meeting.

122 LEISURE CENTRE STAFF Councillor A C Ash-Smith advised Members of the leiu time which had been accrued by the Staff and suggested that a temporary member of staff be employed for 20 hours per week.

A lengthy discussion took place and it was felt that this problem should be solved long term.

Councillor Carrington left the Meeting.

It was then agreed that a meeting should be arranged between the Senior Leisure Officer, the Chairmen of the Finance and General Purposes Committee and the Recreation, Leisure and Amenities Committee plus the Town Clerk. This Meeting was to be held at 7pm on 20th July.

Members requested that they be provided with complete details of one weeks bookings at the Leisure Centre - including details of who carries out each area of work throughout the week.

123 INTERVIEW PANEL It was agreed that the interview panel for the position of Assistant Town Clerk comprise Councillors' A C Ash-Smith and P R Defty plus a Member from the Resident Councillors, with Councillor Poppy as substitute.

124 INCIDENT AT LEISURE CENTRE Members were informed of an incident which had occurred at the Leisure Centre the previous Saturday and it was,

RECOMMENDED

That a letter be sent banning this person from using the facilities of the Centre.

The Town Mayor was to write a letter of complaint to the police.

125 TOWN MAYOR'S CHARITY Councillor Mrs Ash-Smith asked for permission to use the Leisure Centre on 2nd September for a day of fund raising events and Knockhall Road Sports Field on 12th August for a Summer Fete.

No objections were raised to these requests.

Town Mayor



MINUTES OF A MEETING OF THE SWANSCOMBE AND GREENHITHE TOWN COUNCIL HELD AT THE LEISURE CENTRE, CRAYLANDS LANE, SWANSCOMBE ON THURSDAY, 13TH JULY 1995 AT 7.30PM.

PRESENT: Cllr. Mrs D J Ash-Smith - Town Mayor Cllr. T V Dixon
Cllr. A C Ash-Smith Cllr. B R Francis
Cllr. R D Bartlett Cllr. W Freed
Cllr. L G Caller Cllr. T G Parry
Cllr. T J Carrington Cllr. B G Poppy
Cllr. P S Crow Cllr. B E Read
Cllr. P R Defty Cllr. R M White

Apologies for absence were received from Councillors' H Broadley, Miss M J Lawrie and M J Munn.

Prayers were read by Reverend Richard Barron.

126 DECLARATION OF INTEREST A non-pecuniary interest in items relating to the sports pavilion was declared by Councillors' A C Ash-Smith, P S Crow, W Freed and B E Read.

Councillor Mrs D J Ash-Smith declared a pecuniary interest in items relating to Age Concern.

127 MINUTES The Minutes of the Annual General Meeting held on 18th May 1995 were confirmed and signed.

128 RECYCLING FACILITIES A letter had been received from Dartford Borough Council regarding increasing the current facilities and suggesting a meeting. After consideration it was,

RESOLVED

That a meeting be arranged for a Thursday evening and Councillors' A C Ash-Smith, Mrs D J Ash-Smith and W Freed attend.

129 HIGHWAY PROBLEMS ETC. Members had received a copy of the reply which had been received from the Assistant Chief Executive regarding various queries which had been raised. NOTED

130 COMPLAINT Members were advised of a letter which had been received from a local resident regarding damage to his vehicle.

This item was referred for consideration to the Meeting of the Recreation, Leisure and Amenities Committee on 31st August.

131 KENT RURAL COMMUNITY COUNCIL Members were advised of an invitation which had been received from KRCC to attend the Quarterly Council Meeting at Ryarsh Village Hall on Friday, 28th July. NOTED

Councillor Defty entered the Committee Room.

132 TRANSFER OF LICENCE Members were advised of receipt of the notice of intention to apply for the transfer of the Justices' Licence for the George and Dragon PH by M J Haves, L Smith and H G Haves which was to be heard at the Licensing Sessions at Dartford on 29th September.

NOTED

133 PLAYGROUND EQUIPMENT Members were advised of the quote which had been obtained, in the sum of £286 + VAT to repair the swings at Greenhithe Foreshore, and it was

RESOLVED

That this quote be accepted and a new piece of equipment be considered for an alternative site.

134 LOCAL GOVERNMENT REVIEW Members had been provided with copies of correspondence which had been received from the Local Government Commission for England and from the Kent Association of Parish Councils and were advised that a response should be made to the Commission by 2nd August.

After a lengthy discussion it was,

RESOLVED

That this Council support the status quo and the Clerk was asked to reply to the Local Government Commission as instructed on former occasions.

Councillor Francis left the Committee Room.

135 CRAYLANDS LANE DEVELOPMENT Members were provided with a report of the meeting which had been held on 12th July and, after a lengthy discussion, it was agreed that a Meeting of the Executive Committee be held at the Leisure Centre at 7.30pm on Thursday, 20th July to discuss this item in detail.

It was then,

RESOLVED

That the Draft S 106 document be forwarded to the Town Council's solicitor, ensuring that the items required by the Town Council were included in the document, and the Clerk to explain that the Town Council accepted that the health centre be included in the area of open space East of Craylands Lane.

136 DELEGATED AUTHORITY - COUNCIL RECESS It was,

RESOLVED

That delegated authority be given to the Town Mayor, Councillor Mrs Diane Ash-Smith and the Executive Committee to deal with items needing attention during the summer recess of the Council.

137 V J DAY ANNIVERSARY CELEBRATIONS Members had been provided with a report from the Working Party and it was,

RESOLVED

That the report be adopted and a verbal report be given at the Executive Committee regarding donations to organisations.

138 SPECIAL RESOLUTION Members were asked to consider the Special Resolution which had been proposed - to reduce the number of representatives on the Swanscombe and Greenhithe Association

of Sports Clubs by one Member but the motion was lost by 7 votes to 4.

139 COUNTY INFANT AND JUNIOR SCHOOL - KNOCKHALL Members were asked to consider appointing a Governor for Knockhall School due to the resignation of Councillor A C Ash-Smith from this position.

It was suggested that persons willing to be considered for this position be nominated for consideration as soon as possible.

140 SWANSCOMBE COUNTY INFANTS SCHOOL Members were asked to consider appointing a Governor for the County Infant School and it was,

RESOLVED

That Councillor B R Francis be appointed.

Councillor Crow left the Committee Room.

141 EXECUTIVE COMMITTEE Moved by Councillor L G Caller and seconded by Councillor A C Ash-Smith

RESOLVED

That the Minutes of the Meeting of the Executive Committee held on 25th May 1995 be confirmed and the recommendations contained therein be adopted.

142 SWANSCOMBE PARK - COMPLAINT Reference Minute 40, it was suggested that a petrol driven vac machine be obtained to collect rubbish in park areas at an approximate cost of £160.

After consideration it was,

RESOLVED

That, providing the equipment was well used and there was money within the budget, the Chairman of the Recreation, Leisure and Amenities Committee should use his authority to purchase this equipment.

143 FINANCE AND GENERAL PURPOSES COMMITTEE Moved by Councillor L G Caller and seconded by Councillor P R Defty.

RESOLVED

That the Minutes of the Meeting of the Finance and General Purposes Committee held on 22nd June 1995 be confirmed and the recommendations contained therein be adopted.

144 EXECUTIVE COMMITTEE Moved by Councillor L G Caller and seconded by Councillor B G Poppy.

RESOLVED

That the Minutes of the Meeting of the Executive Committee held on 11th July be confirmed and the recommendations contained therein be adopted.

145 TOWN MAYOR'S ANNOUNCEMENTS Councillor Mrs Ash-Smith informed Members that she had represented the Town Council at the Reception for the National Cycle Ride, which had been held at the Pier Hotel in Greenhithe.

Members were then advised of the forthcoming events which were being arranged to raise money for the Town Mayor's Charity, these being a Beach Party at the Pier Hotel on 5th August; a Summer Fete at Knockhall Sports Ground on 12th August; a Fun Day at the Leisure Centre on 2nd September - including a boot fair in the morning with a barbeque in the afternoon followed with a dance in the evening; and a dance was to be held at the Sports Pavilion on 14th October.

Members were also reminded of the Civic Service which was to be held at St Mary's Church, Greenhithe on Sunday, 30th July and were asked to support the sponsored walk which was being held on 29th July in aid of Greenhithe Community Centre and the Fete in Swanscombe Park on 3rd September in aid of Age Concern.

146 TOWN PLANNING Members were advised that the following decision notices had been received from Dartford Borough Council granting permission for development:

DA/95/00184/COU Unit R2 Northfleet Industrial Estate,
Lower Road, Northfleet;

DA/95/00258/FUL 10 High Street, Greenhithe;

DA/95/00259/FUL 12 High Street, Greenhithe.

D.J. Ash-Smith

Town Mayor

MINUTES OF A MEETING OF THE EXECUTIVE COMMITTEE HELD AT THE
LEISURE CENTRE, CRAYLANDS LANE, SWANSCOMBE ON THURSDAY,
20TH JULY 1995 AT 7.30PM.

PRESENT: Cllr. Mrs D J Ash-Smith - Town Mayor
Cllr. L G Caller Cllr. T V Dixon
Cllr. P R Defty Cllr. B G Poppy

Also in attendance were Councillors' W Freed and R M White

Apologies for absence were received from Councillors'
A C Ash-Smith, P S Crow, B R Francis and B E Read.

147 SUBSTITUTES Councillors' W Freed and R M White attended the
Meeting as Substitutes for Councillors' A C Ash-Smith and
B R Francis.

148 MINUTES The Minutes of the Meeting of the Executive
Committee held on 11th July 1995 were confirmed and signed.

149 CRAYLANDS LANE DEVELOPMENT Members were provided with a
report of the meeting which had been held with representatives of
Blue Circle PLC on 12th July alongwith copies of letters which
had been received from the Borough Council's Legal Services
Officer and the Town Council's Solicitor.

After discussion it was,

RECOMMENDED

That the Borough Council's Legal Officer be advised of Members'
concerns regarding taking responsibility for land which had been
infilled and details of landscaping would be required prior to
accepting responsibility for the open space area.

Copies of correspondence to the Borough Council and the Solicitor
were to be forwarded to Blue Circle alongwith a copy of the
report.

The Clerk was asked to try and arrange a meeting with
representatives from Blue Circle and Dartford Borough Council for
Tuesday, 15th August at 7.30pm at the Leisure Centre.

150 LOCAL GOVERNMENT PENSION SCHEME Members were advised of a
letter which had been received from the Pension Section of KCC
regarding amendments which had been made to the Scheme and after
consideration it was,

RECOMMENDED

That the condition of 6 months waiting period be rescinded and
all future staff employed by this Council be allowed to join the
Local Government Scheme immediately.

151 V J DAY CELEBRATIONS A verbal report was given and it was,

RECOMMENDED

That St. John Ambulance be given £50 for providing first aid cover,
£50 be given for providing musical entertainment for the Tea
Dance and £75 to the Scouts for delivering the leaflets.

152 LARGER LOCAL COUNCIL MEETING A letter had been received from KAPC informing of a meeting which was to be held at the Olympic, Swanley on Saturday, 9th September - commencing at 10.30 followed with lunch at 13.30 and a meeting of Larger Local Councils at 14.00.

Members were also asked for items they would like to see included on the agenda.

The following Councillors asked for their names to be put forward - A C Ash-Smith, Mrs D J Ash-Smith, T V Dixon, W Freed, B G Poppy and R M White and the Clerk was to ask to advise absent Members of this invitation.

The Clerk was to ask that the following items be included on the agenda:

Increased powers for Larger Local Councils;
Area Policing;
Control of green areas; and
Local Government Review.

Councillor Defty entered the Committee Room.

153 LIFT SERVICE The following quotes had been obtained for the annual maintenance of the lifts:

- a) £789.50 + VAT
- b) £556 + VAT

RECOMMENDED

That quote "a" be accepted as this provided the better service.

154 RECYCLING FACILITIES Members were advised that arrangements had been made for a meeting to be held to discuss these facilities with representatives from Dartford Borough Council.

The meeting was to be held at the Grove Hall at 7pm on Thursday, 3rd August.

155 DIARY OF EVENTS Members had been provided with a copy of the letter which had been received from the Secretary of the Mayor of Dartford alongwith a schedule of charity and civic events which were planned for 1995/96.

156 PAY SETTLEMENTS Members were informed of a letter which had been received from the S E Employers Association regarding the refusal of employers to re-open the 1994/96 pay settlements.

NOTED

157 CHURCH ROAD HALL A letter had been received from the Surveyor, advising Members of the additional work which had been undertaken to provide the tender document, seeking approval for the additional costs which had been incurred. An invoice was also enclosed in the sum of £250.

After consideration it was,

RECOMMENDED



That the Surveyor be advised Members were of the opinion that this Council should have been advised of the additional cost prior to commencing the work and an offer of £200 be made in settlement of the account.

158 TOWN PLANNING The following planning application had been received from Dartford Borough Council and was submitted for Members' consideration:-

DA/95/00348/REM Submission of details of soil monitoring pursuant to condition 12 of Planning Permission DA/94/00191 for residential development. Land at the junction of Mounts Road/Bean Road, Greenhithe.

OBSERVATIONS Members felt unable to respond due to insufficient information being provided.

The Valley View playground also formed part of this application and this Council were still awaiting replies to queries which had been raised with the Developer and the Borough Council.

159 EXCLUSION OF PRESS AND PUBLIC Due to the confidential nature of the business to be transacted, it was

RESOLVED

That the Press and Public be excluded from the remainder of the Meeting.

160 SPORTS PAVILION Members were provided with a copy of the letter which had been received from the Town Council's Solicitor and it was,

RECOMMENDED

That clause 5.5.4 remain as currently worded in the proposed lease - with alterations being allowed with consent.

161 CRIME PREVENTION COMMITTEE The Clerk was asked to provide Members of the Crime Prevention/Traffic Working Party with a copy of the letter received from a resident of Irving Walk.

162 INCIDENT AT LEISURE CENTRE Reference Minute 124, Members were informed of the continuing problems and permission was requested for the Town Clerk in conjunction with the Town Mayor to take legal action if necessary.

RECOMMENDED

That permission be given for this action to be taken.


Town Mayor

MINUTES OF A MEETING OF THE EXECUTIVE COMMITTEE HELD AT THE GROVE HALL, THE GROVE, SWANSCOMBE ON TUESDAY, 8TH AUGUST 1995 AT 8PM.

PRESENT; Cllr. P R Defty - Deputy Town Mayor
Cllr. L G Caller Cllr. T V Dixon
Cllr. T J Carrington Cllr. B G Poppy

Apologies for absence were received from Councillors' A C Ash-Smith, Mrs D J Ash-Smith, B R Francis and B E Read.

163 EXCLUSION OF PRESS AND PUBLIC Due to the confidential nature of the business to be transacted, it was

RESOLVED

That the Press and Public be excluded from the Meeting whilst the following items were discussed.

164 STAFFING All Members had been provided with a report of the meeting which had been held on 20th July which included a proposal for the employment of a temporary part time recreation supervisor. After consideration it was,

RECOMMENDED

That the proposal be accepted and the Chairman of the Recreation, Leisure and Amenities Committee liaise with the Senior Leisure Officer and the Town Clerk to make the necessary arrangements for interviews to be held.

A further report to be provided for Members to consider before the contract for the temporary position had been completed.

165 PARK STAFF Members were informed of the details of the job description for the Park Attendant.

166 ASSISTANT TOWN CLERK The Clerk advised Members that Michael Smith had accepted the position of Assistant Town Clerk and would be commencing on 21st August.


The Press and Public were allowed to enter the Meeting.

167 RECYCLING Members had been provided with a copy of the report of the meeting which had been held on 3rd August with representatives of the Borough Council.

After discussion, it was

RECOMMENDED

That the report be accepted and, providing it is kept in a tidy condition, a mixed paper bank be installed in the Grove Car Park.

The Town Council would retain the right to have this removed should problems arise. 

168 ANNUAL BOWLS MATCH A letter had been received from the Bowling Club inviting Members to a bowls match on Saturday, 2nd September and advising that the repairs to the pavilion would be

receiving attention in the near future.

RECOMMENDED

That a reply be sent advising that, unfortunately due to other commitments, it would not be possible to accept this invitation but it was hoped that arrangements could be made for 1996.

169 ACCOUNTS AND AUDIT REGULATIONS Members were advised of a letter which had been received from the Department of the Environment alongwith a copy of the consultation paper regarding proposed changes to the existing Account and Audit Regulations.

Comments were needed by 31st August and it was agreed that a letter be sent to the Borough Council and KAPC asking if they felt these changes would affect the Town Council. A response was to be formulated by the Town Clerk in conjunction with the Chairman or Vice-Chairman of the Finance and General Purposes Committee.

170 SKULL SITE Members were asked if they would like Mr Wilkinson or a representative from English Nature to attend a meeting to update them on the situation regarding the lease for the Skull Site. It was agreed that someone should be invited to attend a Meeting as soon as it could be arranged.

171 TRANSFERRED ASSETS Members were advised of a letter which had been received from the Borough Council's Director of Finance regarding the possibility of extinguishing the liabilities of both Council's on their outstanding loans.

After consideration it was,

RECOMMENDED

That the offer made by the Borough Council of a payment of £1,000 as a full and final settlement be accepted.

172 LOCAL GOVERNMENT REVIEW Members were advised of letters which had been received from the Leaders of KCC and it was,

RECOMMENDED

That a reply be sent advising that this Council supported the Status Quo and they would join them in their effort to retain the current two tier system.

173 VALLEY VIEW PLAYGROUND Members were advised of a letter which had been received from the Assistant Chief Executive of DBC informing that the Section 106 Agreement had been completed on 9th May 1995.

Urgent instructions were being sought from the Head of Planning and Design and further information would be forwarded in due course. NOTED

174 PERSONAL SAFETY - CODE OF PRACTICE Members were advised that a copy of the Borough Council's Code of Practice had been provided and it was,

RECOMMENDED

That copies of this document be given to the Park's Foreman and the Senior Leisure Officer for their comments to be included on the report for the meeting of the Recreation, Leisure and Amenities Committee.

175 CRAYLANDS LANE DEVELOPMENT Members were provided with a copy of the reply which had been received from the Solicitor and it was,

RECOMMENDED

That the suggestion put forward by the Solicitor be accepted and Blue Circle be asked to consider an alternative form of planning gain, possibly relating to a specified number of years as opposed to the number of dwellings occupied.

176 V J DAY SERVICE A letter had been received from the Borough Council inviting Members' to join the Mayor and Mayoress in attending a VJ Day Service on Sunday, 20th August at 11.50am for 12.00 noon at the Civilian War Memorial in the Watling Street Cemetery.

177 FOOTBALL PITCH A letter had been received from the Secretary of The Swans FC advising that the Club was disbanding and the pitch which had been allocated would not be required.

After consideration it was,

RECOMMENDED

That the Top House FC be offered use of this pitch at Broomfield and the next team on the waiting list be offered use of the pitch at Knockhall.

178 EXCLUSION OF PRESS AND PUBLIC Due to the confidential nature of the business to be transacted, it was

RESOLVED

That the Press and Public be excluded from the remainder of the Meeting.

179 CHURCH ROAD HALL Members were advised of a letter which had been received from the Solicitor regarding payment of an outstanding debt.

It was agreed that the Solicitor be asked whether, even if payment could not currently be made, payments would continue if this person was to obtain employment.

A further question to be put was, in the event of another Debtor forcing sale of the property, would this Council be able to make a claim on the proceeds.

180 TOWN PLANNING The following planning applications had been received from the Borough Council and were submitted to Members' for their consideration:-

DA/95/00396/FUL Erection of an extension to form school room.
Swanscombe Methodist Chapel, Milton Road,
Swanscombe.



OBSERVATIONS No Objections providing there are no objections made by neighbours.

DA/95/00400/FUL Erection of a four bedroom detached house with playroom at third floor level together with an integral garage.
Plot 57 Eagles Road, Greenhithe.

OBSERVATIONS No Objections providing immediate neighbours, and in particular the occupants of no. 36 Eagles Road, have no objections to this application.

DA/95/00403/FUL Erection of a single storey building to provide bowls pavilion, comprising function room, changing rooms and associated offices.
Swanscombe Park, Park Road, Swanscombe.

OBSERVATIONS Site Meeting requested.

DA/95/00410/REM Submission of landscaping details pursuant to Condition 18 of planning permission ref. no DA/94/00594/FUL for residential development.
Land at the Wharf, High Street, Greenhithe.

OBSERVATIONS Members were concerned that the trees should not be of such a height that would allow the view of the river to be restricted for residents currently living in the High Street.

Members were advised of the Meeting which was being held with the Leader and Deputy Leader of the Borough Council on Wednesday, 9th August and questions could be put through the Chairman of the Finance and General Purposes Committee or the Town Clerk.


Town Mayor

MINUTES OF A MEETING OF THE EXECUTIVE COMMITTEE HELD AT THE GROVE HALL, THE GROVE, SWANSCOMBE ON THURSDAY, 17TH AUGUST 1995 AT 7.30PM.

PRESENT: Cllr. P R Defty - Deputy Town Mayor
Cllr. Mrs D J Ash-Smith
Cllr. L G Caller
Cllr. T J Carrington
Cllr. T V Dixon
Cllr. B R Francis
Cllr. B E Read

Councillor M J Munn and Miss J Scott was also in attendance.

Apologies for absence were received from Councillors' A C Ash-Smith and P S Crow.

181 SUBSTITUTES Councillor Munn attended the Meeting as substitute for Councillor A C Ash-Smith.

182 EXCLUSION OF PRESS AND PUBLIC Due to the confidential nature of the business to be transacted, it was

RESOLVED

That the Press and Public be excluded from the Meeting whilst the next items were discussed.

183 ASSISTANT TOWN CLERK Members were advised that Michael Smith had declined the offer of employment and Linda Barnett had accepted the position of Assistant Town Clerk and had commenced work on Wednesday, 16th August.

184 RECREATION SUPERVISOR Members were advised that a letter of resignation had been received from Stuart Matthews.

Councillor Read entered the Meeting followed by Councillor Mrs D J Ash-Smith.

It was proposed that the interview panel for this position be comprised of the Chairman of the Recreation, Leisure and Amenities Committee, the Senior Leisure Officer and the Town Clerk.

RECOMMENDED

That this proposal be accepted and the closing date for applications be 29th August with interviews being held on Friday, 1st September 1995.

The salary for this position was agreed and the successful applicant would have to complete a 6 month period of probation.

A leaving interview was to be held and arrangements were to be made for this to be held week-ending 1st September by the Chairman and Vice-Chairman of the Recreation, Leisure and Amenities Committee.

It was agreed that the repayment of course fees by Stuart Matthews be waived.



185 CONFIDENTIALITY Members were reminded that items discussed in confidence during the meetings should remain confidential.

186 GROVE IRISH DANCERS It was suggested by Councillor Mrs Ash-Smith that, as the Irish Dancers have supported the Council at various functions, they be allowed free use of the sports hall for a competition or a fund raising event.

Members were also reminded of the VJ Day Celebrations which were to be held at the Leisure Centre on Saturday, 19th August.

187 BANK SIGNATORY Members were asked to approve Linda Barnett as a signatory for the current account and it was,

RECOMMENDED

That this request be approved.

188 FUN FAIR After consideration it was agreed that the Fair should arrive between 10am and 4pm on Monday, 21st August and leave the site between the same hours on Tuesday, 29th August, using the entrance at the end of Broomfield Road.

Leaflets were to be delivered to residents of Broomfield Road and Radburn Place.

189 TOWN PLANNING The following application had been received from Dartford Borough Council and was submitted for Members' consideration:

DA/95/00400/FUL(REV) Amendment to the proposed treatment of the front elevation.
Plot 57 Eagles Road, Greenhithe.

OBSERVATIONS: Members reiterated previous comments of No Objections providing immediate neighbours (particularly the occupants of 36 Eagles Road) had no objections.

A question was raised regarding the installation of bus shelters.

Members were reminded of the quiz night which was to be held at the Leisure Centre on Friday, 25th August.


Chairman

MINUTES OF A MEETING OF THE RECREATION, LEISURE AND AMENITIES COMMITTEE HELD AT THE LEISURE CENTRE, CRAYLANDS LANE, SWANSCOMBE ON THURSDAY, 31ST AUGUST 1995 AT 7.30PM.

PRESENT: Cllr. A C Ash-Smith, Chairman Cllr. W Freed
Cllr. Mrs D J Ash-Smith Cllr. Miss M J Lawrie
Cllr. P R Defty Cllr. B G Poppy
Cllr. T V Dixon Cllr. R M White

Apologies for absence were received from Councillors' L G Caller, T J Carrington, P S Crow, B R Francis, M J Munn, T G Parry and B E Read.

190 DECLARATION OF INTERESTS Councillors' A C Ash-Smith, Mrs D J Ash-Smith and P R Defty declared a pecuniary interest in Age Concern.

Councillor W Freed declared a pecuniary interest in Paper Save and a non-pecuniary interest in the Top House FC and the Sports Pavilion.

191 V J DAY A vote of thanks was given to the staff of the Leisure Centre for their efforts to make the V J Day celebrations so successful.

Councillor Ash-Smith also spoke of his disappointment at the lack of support from Members for this event.

192 PLAYGROUNDS Members had been provided with a copy of the Park Foreman's report which was noted and if necessary items were to be referred to the Finance and General Purposes Committee.

193 VALLEY VIEW PLAYGROUND Members were advised of a reply which had been received from the Borough Council regarding the children's play area, and it was

RECOMMENDED

That a reply be sent informing that Members were of the opinion that the playground at Valley View should have been completed before development at the Cobham Terrace Playground was allowed to commence. Dartford Borough Council were therefore in contravention of their planning conditions.

194 KNOCKHALL ROAD CHANGING ROOMS Members were advised of the continuing problems which were being experienced and were informed that a second shower was in need of replacement at a cost of £140. It was

RECOMMENDED

That the shower be replaced.

195 MANOR PARK Members were given a report on the condition of the open space area at Manor Park and were advised that a letter of thanks had been received on the improvements which had been made to the area.

After consideration, it was

RECOMMENDED



That a letter be sent to Crest Homes informing that the work had not been completed to Members' satisfaction.

196 PERSONAL SAFETY - CODE OF PRACTICE Members were advised of the comments made by the Park's Foreman and it was agreed that this item would be discussed further at the next Meeting of the Recreation, Leisure and Amenities Committee. Members were to be provided with a copy of the Town Council's Health and Safety Code.

197 QUOTES Members had been provided with details of quotes which had been received for ramps, gates of play areas, security container, fencing and a sign. After consideration it was,

RECOMMENDED

That the quote for the gates of the play areas to be repaired, in the sum of £185, be accepted and the remaining quotes be considered by Members of the Finance and General Purposes Committee.

198 SECURITY PATROLS Members were advised of the verbal reply which had been received from the Borough Council. NOTED

199 DAMAGED VEHICLE Members had been provided with copies of correspondence relating to this incident and as it was felt the Town Council were unable to accept responsibility for this damage the item was NOTED.

200 SALTEX TRADES EXHIBITION The Clerk reported that an invitation had been received to attend the Sports Amenities and Landscaping Exhibition at Royal Windsor Racecourse in September.

201 BOWLS GREEN '95 An invitation had been received to attend one of a series of demonstrations which were being held during September or October.

202 SITE MEETINGS Members were provided with a report of the site meetings which had been held on 13th and 17th June.

The report for the meeting on 13th June was accepted and a letter was to be sent to the Sports Association asking them not to allow vehicles to be parked on the Sports Ground. The access was only to be used for loading and off-loading equipment for functions.

With regard to the report of the meeting on 17th June, the Park's Foreman was asked to put forward suggestions to improve the site of the public toilets and the security container at the next meeting of the Recreation, Leisure and Amenities Committee.

A letter was to be sent to Seeboard advising that Members' were concerned about children's safety and ask for the top of the sub-station to also be enclosed with wire mesh.

It was agreed that the possibility of speed ramps being installed in the car park should be considered.

It was agreed that a

RECOMMENDATION

Should be put to the Finance and General Purposes Committee for



Tenders to be obtained to resurface the car park.

Members were also advised that Swanscombe Bowls Club had agreed to attend to the repairs on their pavilion.

203 FOOTBALL CLUBS Members were provided with a report of the meeting which had been held with representatives of the football clubs on 26th June 1995. NOTED

204 RECYCLING Members were provided with a copy of the report dated 8th August alongwith a copy of the letter from the Borough Council. It was,

RECOMMENDED

That the recycling proposals be accepted and suggest that either of the car parks in Eagles Road also be considered as a recycling site.

The suggestion to close the cemetery gate had been noted but it was felt that the youngsters would probably climb the wall and the elderly would also need access.

With reference to staffing the cemetery, the Town Clerk was asked to advise that the Town Council would be willing in future to close the gates during the summer period but would require the Borough Council to make arrangements to open and patrol the cemetery and collect litter etc.

205 CRICKET CLUB A report of the meeting held with representatives of the Cricket Club on 26th June was circulated to Members. NOTED

206 CRAYLANDS LANE DEVELOPMENT Members were provided with a copy of the agreement for the development site alongwith a report of the meeting held with Blue Circle on 10th August and copies of correspondence which had been received from the Solicitor.

These items were noted and were to be discussed in detail at the next Meeting of the Town Council.

Items which had been mentioned at the meeting and not included in the report, relating to the collapse of the footpath and parts of the cliff face collapsing rear of Ingress Gardens and by the Empire Sports Ground, were to be included on a separate sheet.

Blue Circle were to be provided with a copy of this report.

207 AMENDED MINUTES Members were provided with an amended copy of pages 14 and 20 of the Minutes.

208 MORNING ACTIVITIES AND OPENING HOURS Members were provided with details of morning activities which were planned to commence from 4th September alongwith proposals for opening hours - as follows:

Mondays	- 9.30am	Tuesdays	- 10.30am
Wednesdays	- 9.30am	Thursdays	- 10.30
Fridays	- 10.30am	Saturdays	- 10am

Members were advised that the Centre Bar would be open on Saturday evenings as soon as it was fully staffed.

209 FIT KIDS AND TUMBLE TOTS Members were advised of a 3 day training course which Centre Staff could attend at a cost of £275 per person.

Interest had been shown in setting up activities during the week and weekends for mothers and toddlers and Members were advised of equipment which would be required to provide Tumble Tots classes.

After consideration it was,

RECOMMENDED

That the course for Fit Kids be arranged, providing finance was available, and investigations were to be made into whether Tumble Tots was required in this area.

210 ALARM SYSTEM Members were provided with details of the costs involved to improve the system and it was,

RECOMMENDED

That this item be considered at the Meeting of the Finance and General Purposes Committee as a matter of urgency.

211 FUN DAY Members were advised of the Fun Day which had been arranged for Saturday, 2nd September at the Leisure Centre and that volunteer helpers would be welcome.

212 V J DAY CELEBRATIONS The Senior Officer thanked everyone who had provided help on the day and advised that, although the attendance was not large, it had proved very successful. NOTED

213 A CHRISTMAS TEA DANCE A suggestion was put forward by the Senior Leisure Officer for a Christmas Tea Dance to be arranged. NOTED

213 B WATER SYSTEM Members were advised of quotes which had been obtained to install check valves to the main water system in the sum of £202. It was,

RECOMMENDED

That this quote be accepted.

213 C SKY TELEVISION Members were provided with details of the cost of renting sky television. NOTED

214 PERSONAL SAFETY - CODE OF PRACTICE Members were provided with details of the comments made by the Senior Leisure Officer in response to the Borough Council's Code of Practice. NOTED

215 ADVANCE OF DISCOUNT Members were advised that a statement had been received from Courage advising that the balance outstanding at 3rd August 1995 was £3,768.66. NOTED

216 KENT BOWLING ASSOCIATION The Clerk advised of a letter which had been sent to the Swanscombe Bowling Club, thanking them for allowing the County Bowling Association to use their

facilities and congratulating the Groundsman on the condition of the green.

It was agreed that the letter be noted and a letter of thanks was to be sent to the Groundsman.

217 ST JOHN AMBULANCE A letter of thanks had been received from the Friends of St John Ambulance for allowing them to use the park for a boot fair. This event had proved successful and a request was made for them to use Swanscombe Park again at the beginning of October for another boot fair. It was

RECOMMENDED

That this request be granted and a convenient date be arranged with the Park's Foreman.

218 PUBLIC FOOTPATH Members had been provided with a copy of the letter received from the Borough Council's Footpath Officer relating to the footpath alongside the railway embankment at Northfleet. It was,

RECOMMENDED

That a reply be sent advising that Members were of the opinion that this path should be designated as a Public Footpath.

219 TOWN PLANNING The following planning applications had been received from Dartford Borough Council and were submitted for Members' consideration:-

DA/95/00455/REM Application to discharge Condition 22 relating to drainage pursuant to DA/88/0336/OUT for the development of a Regional Shopping Centre.

Blue Water Western Quarry, West of Bean Road, Greenhithe.

OBSERVATIONS No Observations.

DA/95/00473/FUL Use of land for the parking and storage of motor vehicles including a security fence.

Land Adjacent Swale Motor Company, Stonebridge Road, Northfleet.

OBSERVATIONS Members of the Town Council objected to this application in the strongest possible terms as it was not a designated car park. Residents living in Taunton Road had enough problems parking vehicles in their narrow road and they should not have to suffer the inconvenience and noise of vehicles being parked at the rear of their gardens.

There could also be a risk of oil contamination from vehicles engines as this was a green area which had not been surfaced for parking.

Members of the Borough Council were to be



reminded that this was an area for development and enhancement under Thames Gateway and turning such a prominent area into a car park was not following the ideals put forward by the Borough Council in the Dartford Plan.

The front area of this land was owned by Kent County Council and it was understood that, as the owner could not be traced for this area, the residents of Taunton Road had already extended their back gardens to take account of part of the area marked in red on the plan.

DA/95/00348/REM Further to comments made at the meeting held on 20th July 1995, a copy of the gas monitoring records were provided for Members' consideration.

Land at the junction of Mounts Road/Bean Road, Greenhithe.

OBSERVATIONS Members were unable to comment but reserved the right to comment at a later date as Members of the Borough Council were looking into this item.

DA/89/00644/REMA Members were advised that this application had been withdrawn - for submission of landscaping details pursuant to condition 9.

All Saints Church, Galley Hill, Swanscombe.

Members were advised that a copy of the Inspector's decision had been received in respect of the appeal made reference application DA/93/00515/FUL for 11 High Street, Greenhithe - the appeal had been allowed and planning permission granted.

The Inspector's decision had been received in respect of the appeal made reference application DA/94/00582/FUL for 7 Boleyn Way, Swanscombe and Members were advised that the appeal had been refused.

The following decision notices had been received from Dartford Borough Council, granting permission for development:

DA/95/00261 - 15 Bevan's Close, Greenhithe;

DA/95/00267 - 6 Stanley Road, Swanscombe;

DA/95/00190 - 50 Knockhall Chase, Greenhithe;

DA/95/00275 - Land at the Wharf, High Street, Greenhithe;

DA/95/00288 - 14 St. Paul's Close, Swanscombe;

DA/95/00204 - 11 Munford Drive, Swanscombe.

Planning permission for the following application had been refused:

DA/95/00262 - 116c Knockhall Road, Greenhithe.

Members were asked to approve the action taken by the Town Mayor, Councillor Mrs D J Ash-Smith during the period of recess for the following applications:

DA/95/00383/FUL Erection of a detached garage.
 Parking area 47 Castle Street, Swanscombe.

OBSERVATIONS Members had no objections to this application providing adequate access was left for maintenance work to be carried out to the boundary wall of no. 43 Castle Street.

DA/95/00248/OUT Erection of a Nursing Home.
 Junction of Bean Road and Breakneck Hill.

OBSERVATIONS Members were concerned about the access and as Breakneck Hill was also used as access to flats in Bean Road it was felt that sitelines were not adequate.

Concern was expressed that sufficient parking spaces should be provided - particularly at holiday times when extra visitors would arrive.

The Planning Officers were asked whether the access would slope and details of the height of the roof from Bean Road was requested.

Mention was made of the existing parking problems at The Arches and Officers of the Borough Council were reminded of the close proximity of the landfill site.

DA/95/00378/REM Submission of landscaping details pursuant to condition 9 of planning permission Ref. DA/94/191 for residential development. Land junction of Mounts Road/Bean Road, Greenhithe.

OBSERVATIONS Members objected to this application being approved as the Town Council were still waiting for outstanding queries to be dealt with in the Valley View Playground which formed part of this application.

It was,

RECOMMENDED

That the action taken by the Town Mayor be endorsed.

220 EXCLUSION OF PRESS AND PUBLIC Due to the confidential nature of the business to be transacted, it was

RESOLVED

That the Press and Public be excluded from the remainder of the



Meeting.

221 KEY HOLDER SERVICE Members were provided with copies of quotes which had been obtained to provide this service, as listed:

a) £360 b) £365 c) £312 All plus hourly rates.

After consideration, it was

RECOMMENDED

That this item be included for consideration by Members of the Finance and General Purposes Committee with a strong recommendation that quote 'b' is accepted.

A full quote for the system was also to be obtained plus a list of calls for the previous year.

222 SPORTS PAVILION Members were advised of a letter which had been received from the Treasurer of the Sports Association.

RECOMMENDED

That a meeting of the Sports Pavilion Working Party be arranged with representatives of the Sports Association and a report of the meeting to be provided for Members of the Finance and General Purposes Committee.

223 COUNCIL REPRESENTATIVES Members were advised of a letter which had been received from the Solicitor alongwith a copy of their letter from T G Baynes.

After consideration it was,

RECOMMENDED

That a reply be sent advising that the letter from T G Baynes was noted and the nomination of Councillor Poppy would not and could not be changed.

224 QUESTIONS Queries were raised regarding the letter of congratulations to members of the Bowling Club, the entrance to Knockhall Road Sports Ground and the meeting with the Leader of the Borough Council.

Chairman

Spalding

2.11.95.

MINUTES OF THE MEETING OF THE EXECUTIVE COMMITTEE HELD AT THE LEISURE CENTRE, CRAYLANDS LANE, SWANSCOMBE ON MONDAY, 11TH SEPTEMBER 1995 AT 7.30PM.

PRESENT: Cllr. Mrs D J Ash-Smith, Town Mayor
Cllr. A C Ash-Smith Cllr. T V Dixon
Cllr. L G Caller Cllr. B R Francis
Cllr. P S Crow Cllr. B G Poppy
Cllr. P R Defty Cllr. B E Read

225 EXCLUSION OF PRESS AND PUBLIC Due to the confidential nature of the business to be transacted, it was

RESOLVED

That the Press and Public be excluded from the remainder of the Meeting.

226 STRAFFING Members were provided with a statement of events.

Councillor Read entered the Meeting.

Following a lengthy discussion, it was

RESOLVED

That the member of staff concerned be suspended on full pay and be provided with written details of allegations. This member of staff was to attend a meeting alongwith his representative and the Executive Committee would then consider the findings and make the final decision.

The Disciplinary Meeting was arranged for 7pm on Monday, 18th September and the person concerned was to be advised in writing.

A Meeting of the Executive Committee was to be arranged for 8pm on 18th September at the Leisure Centre.

227 BAR LICENCE It was agreed that the newly appointed Recreation Supervisor, Clinton Lawson could be included on the Justice' Licence for the Centre Bar.

228 CHURCH ROAD HALL It was,

RECOMMENDED

That arrangements be made for Tenders to be opened by the Chairman of the Finance and General Purposes Committee alongwith one other Member, prior to the Meeting being held on 21st September.


Town Mayor

MINUTES OF THE MEETING OF THE EXECUTIVE COMMITTEE HELD AT THE LEISURE CENTRE, CRAYLANDS LANE, SWANSCOMBE ON MONDAY, 18TH SEPTEMBER 1995 AT 8PM.

PRESENT: Cllr. Mrs D J Ash-Smith, Town Mayor
Cllr. A C Ash-Smith Cllr. T V Dixon
Cllr. L G Caller Cllr. B R Francis
Cllr. T J Carrington Cllr. B G Poppy
Cllr. P S Crow Cllr. B E Read

Councillors' W Freed and M J Munn were also in attendance.

Apologies for absence were received from Councillor Defty and Councillor Poppy.

229 SUBSTITUTES It was agreed that Councillor Freed attend the meeting as substitute for Councillor Poppy.

230 EXCLUSION OF PRESS AND PUBLIC Due to the confidential nature of the business to be transacted, it was

RESOLVED

That the press and public be excluded from the Meeting.

231 CONFIDENTIALITY Members were advised of a breach of confidential business which had recently occurred and the Clerk was to act according to instructions.

232 STAFFING Members were advised of a proposal put forward by the Disciplinary Panel.

Councillor Poppy entered the Committee Room.

It was,

RESOLVED

That the amended proposal be accepted.

233 LEAVING INTERVIEW Members were given a verbal report of the leaving interview which had been held with the Recreation Supervisor.

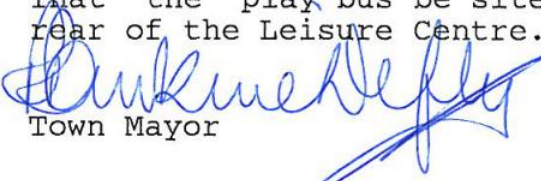
Councillors' Mr and Mrs Ash-Smith left the Meeting.

234 PLAY BUS Members were asked whether a play bus could be sited on the edge of the Grove Car Park for a child's birthday party.

Members were concerned that this site was not wide enough to be safe for this purpose and it was,

RECOMMENDED

That the play bus be sited in Swanscombe Park or the car park rear of the Leisure Centre.


Town Mayor

MINUTES OF THE MEETING OF THE FINANCE AND GENERAL PURPOSES COMMITTEE HELD AT THE LEISURE CENTRE, CRAYLANDS LANE, SWANSCOMBE ON THURSDAY, 21ST SEPTEMBER 1995 AT 7.30PM.

PRESENT: Cllr. L G Caller - Chairman
Cllr. R D Bartlett Cllr. Miss M J Lawrie
Cllr. P R Defty Cllr. M J Munn
Cllr. T V Dixon Cllr. T G Parry
Cllr. B R Francis Cllr. B G Poppy
Cllr. W Freed Cllr. B E Read

235 MINUTES The Minutes of the Meeting held on 22nd June 1995 were confirmed and signed.

Apologies for absence were received from Councillors' A C Ash-Smith, Mrs D J Ash-Smith, T J Carrington, P S Crow and R White.

Councillor B E Read entered the Committee Room.

236 DECLARATION OF INTERESTS Councillor M J Munn declared a pecuniary interest in Blue Circle and a non-pecuniary interest in St John Ambulance.

Councillor B E Read declared a non-pecuniary interest in the Sports Pavilion.

237 SKULL SITE Members had been provided with the Heads of Terms for the Lease of the Skull Site. Mr Wilkinson, Chartered Surveyor acting on behalf of English Nature was introduced and he proceeded to explain the proposals for this area.

The draft lease had been approved by the Solicitors acting on behalf of the Town Council and English Nature and Members were advised that this document should be available for completion within the next few weeks.

238 INCOME FOR JUNE, JULY AND AUGUST The income for June, July and August amounting to £34,849.02 was received as set out in the annexed list.

Councillor Freed entered the Committee Room.

239 ACCOUNTS PAID JUNE, JULY AND AUGUST The Town Clerk reported that accounts amounting to £91,785.56 had been paid during June, July and August.

240 BANK RECONCILIATION Members were provided with a statement of reconciliation to 31st March 1995. NOTED

241 RAMPS Members were asked to consider the quote which had been received, in the sum of £258, and it was

RECOMMENDED

That the Chairmen alongwith the Park's Foreman look at alternative suggestions and the ramps be purchased if they prove to be the best option available.

242 SAFETY SURFACING It was agreed that damaged safety tiles and the bark chippings at Greenhithe Foreshore should be replaced.

243 SECURITY CONTAINER AND SIGN Members were asked to consider the installation of wire mesh to the container and were advised that additional quotes for the sign were not yet available.

RECOMMENDED

That wire mesh not be fitted at this time.

244 FENCING Members were asked to consider the quotes which had been received to replace the fencing at Knockhall Road in the sum of a) £455 and b) £951.73. After consideration it was,

RECOMMENDED

That quote 'A' be accepted in the sum of £455.

245 CONIFER TREES Members were advised that a quote had been received in the sum of £390 to reduce the height of the trees at Knockhall Road to a finished height of 7'. NOTED

246 ELECTRICITY SUB-STATION The Clerk advised Members of a verbal reply which had been received from Seaboard and it was,

RECOMMENDED

That wire mesh and revolving spikes be fitted and a request be made for the rubbish to be cleared as a matter of urgency.

247 INSURANCE Members were informed of a letter which had been received from Zurich Municipal asking if the limit of the Employers Liability needed to be increased. NOTED

Councillor Parry left the Committee Room.

248 LETTER OF COMPLAINT Reference Minute 108, a copy of the reply from Councillor I Jones had been circulated to Members. NOTED

249 CRIME PREVENTION/TRAFFIC WORKING PARTY Members were provided with a report of the meeting which had been held on 29th June 1995 alongwith details of maintenance works which were to be carried out within the Swanscombe and Greenhithe area. NOTED

250 KAPC DARTFORD AREA COMMITTEE Members were advised of a Meeting which the Clerk had attended when it had been agreed that substitute members could attend - providing the Chairman was notified in advance.

A representative from KCC Highways and Lendlease was to be invited to attend the next meeting which was to be held at the Leisure Centre, Swanscombe on 23rd October. NOTED

251 DRAFT ACCOUNTS AND AUDIT REGULATIONS Reference Minute 169, Members were provided with a copy of the Town Council's response alongwith replies received from the Borough Council and KAPC.

252 MEETING WITH LEADER AND DEPUTY LEADER OF DBC Members were provided with a report of the Meeting which had been held with Councillors' I Jones and J Muckle on 9th August 1995.

After a lengthy discussion, it was

RECOMMENDED

That the report be Noted and a letter be sent asking for a Meeting with the Leader and Deputy Leader of the Borough Council which all Members of the Town Council would be invited to attend.

253 CAR PARK - SWANSCOMBE PARK Members were advised of a proposal made by Members of the Recreation, Leisure and Amenities Committee for Tenders to be obtained for the car park to be re-surfaced. It was

RECOMMENDED

That Tenders be obtained for resurfacing the car park including parking spaces being lined, speed ramps included and steps leading to the play area being replaced with a ramp.

Councillor Munn declared an interest in the next item.

254 CASTLEFIELD ALLOTMENTS Members were advised of a letter which had been received from Blue Circle informing of a rent increase of £100, with effect from 29th September '95.

It was,

RECOMMENDED

That a reply be sent informing that Members were regretful that an increase of 40% was being suggested and they felt possibly an increase of £50 would have been more reasonable.

It was felt that this increase should be negotiated and Blue Circle should be reminded that, when the size of this allotment area was reduced, they had agreed to erect fencing along the boundary of their land. This work had not been carried out and many problems were being experienced with motor cyclists gaining access to the allotments.

It was also felt that insufficient notice of the proposed increase had been given and the Clerk was to explain that estimates were produced in December for the following year.

255 KENT RURAL COMMUNITY COUNCIL Members were advised that the June edition of Rural News had been received alongwith the summer edition of Oast to Coast. NOTED

256 KENT CHAMBER OF COMMERCE AND INDUSTRY An invitation had been received to join the Chamber of Commerce at a cost of £180 plus VAT and it was,

RECOMMENDED

That this invitation be declined.

257 KENT ASSOCIATION OF BOYS CLUBS An appeal for financial assistance, by Deed of Covenant, had been received alongwith a

copy of the 1995 year book. NOTED

258 DARTFORD DISTRICT VOLUNTEER BUREAU A letter of thanks for the donation of £50 had been received from the Volunteer Bureau and an invitation was extended for a Member of the Town Council to attend future meetings. NOTED

259 PARISH COUNCIL CONSULTATION EXERCISE Reference Minute 86, a reply had been received suggesting that a meeting be arranged at Members' convenience.

It was suggested that arrangements be made for a meeting to be held at the Leisure Centre on either 26th October, 9th November or 7th December at 7.30pm.

260 TRANSFER OF LICENCE The Notice of Intention to apply for the transfer of the Justices' Licence to Stephen Norman, Christopher Hicks and Bronwen Hicks in respect of the Morning Star had been received. NOTED

261 CHANNEL TUNNEL RAIL LINK Members were advised of correspondence which had been received relating to the proceedings of the Select Committee, also transport/noise relief measures and details of Union Railways Discretionary Purchase Scheme.

A copy of the reply received from the Borough Council was circulated to Members, in response to the request for this Council to be represented when the Traffic Management Plan was considered. NOTED

262 KCC SUPERANNUATION FUND Members were informed that the Annual General Meeting was to be held at Maidstone on Friday, 13th October 1995. NOTED

263 PARISH PAPERWORK An invitation had been received to attend a seminar at County Hall on Thursday, 28th September on Management of Parish Paperwork. NOTED

264 NAMING OF ROAD IN GREENHITHE Two names had been submitted by the Developers for the new estate road in Greenhithe - in order of preference - a) Mariners Haven b) Seafarers Way.

After consideration it was,

RECOMMENDED

That Frobisher Way or Pump Alley be suggested as both names were historically linked to the area.

Should these suggestions be unacceptable Members would prefer Seafarers Way as there was already a Mariners Court in the area.

265 KENT ASSOCIATION OF PARISH COUNCILS Members were provided with copies of the Parish News numbered 221 and 222. NOTED

266 KENT THAMESIDE: "LOOKING TO THE FUTURE" Members were provided with a copy of the letter which had been received from the Director of Development and Leisure and it was,

RECOMMENDED

That a presentation be requested and arrangements be made for this to be included at a Meeting of the Town Council and a copy of the consultation document be obtained for each Member of the Council.

267 LICENSING FOR HEAVY GOODS Members were informed of an invitation to attend one of the seminars which had been arranged on 'Continuous Operator Licensing for Heavy Goods Operators'.

It was,

RECOMMENDED

That if it was possible, Councillor Defty should attend one of the seminars.

268 HERITAGE DEVELOPMENT FUND Members were informed that applications were being invited for the 1996 fund and a form had been received alongwith issue no. 6 of KCC's Heritage leaflet.

269 DEBT COLLECTING SEMINAR Members were advised of a seminar on debt collecting which was being held on 3rd October. NOTED

270 LOCAL GOVERNMENT REVIEW Members were advised that copies of their submissions to the Local Government Commission had been received from Dartford Borough Council and Kent County Council and these were available in the office.

Kent County Council had also provided details of their observations on the submissions of each of the four District Councils which were still under review. NOTED

271 CHRISTMAS LIGHTING A quote had been received in the sum of £1,950 to erect festoon lighting and lamp post decorations - also included was the cost of replacing 200 lamps and the lamp post decoration which had been stolen.

After consideration, it was

RECOMMENDED

That the quote be accepted and enquiries be made regarding the possibility of increasing the festoon lighting and the cost involved.

Additional lighting was to be arranged at the discretion of the Chairman of Finance and General Purposes Committee - subject to availability of budget.

Councillor B E Read left the Committee Room.

272 RURAL DEVELOPMENT COMMISSION Members were informed that the publication entitled 'Village Shops Mean Business' had been received and was available in the office. NOTED

273 JUSTICES' LICENCE Members were advised that the application for Julie Scott and Clinton Lawson to be included on the Licence for the Leisure Centre was being submitted for the Licensing Session at Dartford on 27th October.

274 WRITING FOR YOUR COMMUNITY Members were advised of an information day which had been arranged by KRCC at Downswood Community Centre on 28th October 1995. NOTED

275 SOCIETY FOR LOCAL COUNCIL CLERKS The Clerk requested permission to attend the Annual General Meeting which was being held at Sevenoaks on Wednesday, 4th October - this was agreed.

276 CHURCH ROAD HALL Members were informed that the following Tenders had been received for the work which was needed at the Church Road Hall:

a) £12,568.68 b) £12,371.58

These quotes were NOTED.

277 TOWN PLANNING Members were advised that the following planning applications had been received from Dartford Borough Council and were submitted for Members' consideration:

DA/95/00509/REM Submission of a soil survey pursuant to Cond 20 of p.p DA/94/00594/FUL for erection of 4 no. 4 bed houses, 27 no. 3 bed houses, 1 no. 1 bed house and 27 no. 2 bed houses with associated garage, parking, access roads & riverside walk.

Land at the Wharf, High Street, Greenhithe.

OBSERVATIONS No Observations.

DA/95/00496/FUL Erection of a detached store building.

54 Swanscombe Street, Swanscombe.

OBSERVATIONS Members objected to this application due to the existing transport and parking problems in the area and felt this building would have an overbearing effect on surrounding properties and a site meeting was requested.

278 QUESTIONS Queries were raised on the raffle being promoted by a local business and the cost of concessionary bus passes for elderly residents.

The Clerk was asked to contact Seaboard to enquire about the criteria for provision of facilities to recharge keys for the supply of electricity.

279 EXCLUSION OF PRESS AND PUBLIC Due to the confidential nature of the business to be transacted, it was

RESOLVED

That the Press and Public be excluded from the remainder of the Meeting.

280 KEY HOLDER SERVICE Reference Minute 221, it was

RECOMMENDED

That the proposal put forward by Members of the Recreation, Leisure and Amenities Committee be accepted.

The additional quotes for the Security Service to be considered by Members of the Finance and General Purposes Committee once the half yearly figures were available.

281 SPORTS PAVILION Members were provided with the confidential report of the Meeting of the Sports Pavilion Working Party which had been held on 14th September.

Following a lengthy discussion, it was

Councillor Poppy left the Committee Room.

RECOMMENDED

That the Sports Association be advised that Members did not agree to the additional clause being included in the Lease.

Members did agree, as a gesture of goodwill, to pay towards the cleaning costs for 1994/95 plus the agreed percentage of the accounts and an additional £250 towards the expenses for 1993/94. The total sum was to be deducted from the amount owed to the Town Council for the insurance premium and Members looked forward to the lease being completed for signing.


Chairman

Income June 1995

Parks	Tennis	36.17	
	Bcwl's	63.83	
	5 x 5 Football	4.26	104.26
Administration	Copier	16.93	
	VAT Refund	2932.19	
	Mayors Badge	70.00	
	Payment - Legal Fees	75.00	
	Interest	218.30	
	Centenary	4.68	3317.10
Allotments	Rents	11.60	11.60
Community Halls	Grove Hall	614.98	
	Sports Pavilion	1338.75	1953.73
Leisure Centre	Income		4027.49
Bar	Income	3497.47	
	Food	626.57	
	Gaming Machines	198.89	4322.93
			<hr/>
			£13,737.11
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Income July 1995

Parks	Tennis	85.42	
	Bowls	93.71	
	Football	200.00	
	Circus	153.19	532.32
Administration	Copier	1.45	
	Interest	590.66	
	Centenary	7.02	599.13
Allotments	Rents		4.51
Community Halls	Grove Hall	156.68	
	Sports Pavilion	1338.75	1495.43
Leisure Centre	Income		3055.90
Bar	Income	2862.82	
	Food	947.56	
	Gaming Machines	196.86	4007.24
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			£9,694.53
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Income August 1995

Parks	Cricket	200.00	
	Football	750.00	
	5 x 5 Football	4.26	
	Tennis	62.55	
	Bowls	130.21	
	Insurance Claim	939.41	
	Fair	255.32	
	Use of Electricity	8.51	
	Storage	21.28	2,371.54
Administration	Copier	2.30	
	Centenary	12.77	15.07
Community Halls	Grove Hall	69.10	69.10
Leisure Centre	Income		4,589.92
Bar	Income	3,456.11	
	Food	598.13	
	Gaming machines	317.51	4,371.75
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			£11,417.38
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ACCOUNTS PAID JUNE 1995

	<u>Town Council</u>	<u>Leisure Centre</u>
Refund of Deposit (Church Hall)	20.00	
Town Mayors Allowance	700.00	
Wages - Week 9	588.23	
Electric A/c Church Rd. Hall	9.29	
Stationary	13.15	
Service to Ransomes	155.57	
Park - Road Salt	76.37	
Park - Bedding Plants	24.00	
Admin. Misc. 6 prints of Church	30.00	
Park - Repairs	36.19	
Wages - Week 10	813.06	
Electric - Knockhall Ch.rooms	31.76	
Electric - Leisure Centre		666.70
Bar Stocktake Report		65.00
Park - Equipment (Hayterette)	500.79	
Bar - Rental on Vending m/c		357.74
Rates	316.00	1341.00
Tax and N.I.	1737.81	1187.67
Wages - Week 11	621.67	
Leisure Centre Equipment		33.49
Misc. - Staff Photos		25.00
Maintenance - Lock repair		35.00
Leisure Centre Equipment		45.24
Maintenance - Security System		88.13
Bar Supplies		751.94
Bar T.V. Licence		86.50
Bar Food Supplies -food		86.40
Heating Maintenance Contract		2485.60
Bar Supplies		1355.91
Bar Supplies		147.82
Bar Supplies		72.34
Parks - Protective Clothing	43.96	
Cleaning Supplies and Food		115.57
Security Service	33.15	66.28
Equipment	40.36	508.19
Bar Supplies		191.58
Electric - Street Lighting	38.08	
Electric		682.82
Admin - Ties	304.54	
Salaries - Month 3	3254.73	3058.69
Zurich Municipal Insurance	4485.36	2350.76
Advertising		111.63
Advertising		178.00
Blue Circle - Rents	88.13	
Electric - Energy charge	35.42	
Grove Road Hall Urinals	774.00	
Admin - Copier	42.02	
Electric - Parks & Grove Hall	254.12	
Fuel & Vehicle Repairs	163.01	
Skip Hire	70.50	
South East Employers Subscription	188.00	
Wages - Week 13	545.25	

C/fwd.

£16,034.52

£16,095.00



B/fwd.	£16,034.52	£16,095.00
Maintenance - Church Rd. Hall	25.00	
Admin - Rental on Copier	258.37	
Insurance rent/Licence Fee	75.00	3203.08
Admin - NPFA Subscription	25.00	
Loan Charges		3023.75
British Telecom - rental		111.63
Admin - Gifts	22.74	
Yoga Coach		60.00
Maintenance - Windows		20.00
Bar Supplies		15.99
Bar - Rental & Licence on Gaming m/c		181.00
Car - Casual Staff		182.93
Bar - Food		223.30
Internal Audit	70.00	
	<hr/>	<hr/>
	£16,510.63	£23,116.68
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ACCOUNTS PAID JULY 1995

	<u>Town Council</u>	<u>Leisure Centre</u>
Wages - Week 14	581.97	
Electric A/c Church Rd. Hall	10.29	
Admin. Publication	12.95	
Water A/c's Swanscombe Park	415.00	128.60
Admin. Publication	1.90	
Admin. Donation (Volunteering Project)	50.00	
Wages - Week 15	549.39	
Parks - Fuel A/c	10.00	
Admin - Advertising	109.51	
Bar - Food		26.40
Cleaning Materials		29.57
Equipment (Dumbbells)		146.75
Bar - Supplies		103.36
Maintenance - Door Locks		100.00
Repairs (Playground Fence & Containers)	211.50	
Deposit Returned		50.00
Stationary	64.39	
Bar - Supplies		363.01
Bar - Supplies		1,705.32
Bowls Mats	57.67	
Tax and N.I.	2,011.38	1,149.64
Donation towards transport	10.00	
Equipment serviced	948.32	
Repairs (Saw & blades)	11.78	
Rates	316.00	1,341.00
Mobile Phone June	17.50	
Wages - Week 12	387.57	
Mobile Phone July	17.50	
Wages - Week 16	754.01	22.59
Skip Hire	82.25	
Hygiene Service	5.40	
Maintenance Test of Fire Alarm System		55.50
Repairs to Playground - New chains	324.30	
Inspection of Fire Equip.	186.24	
Monthly Audit	70.00	
Fuel A/c	73.00	
Security Service	28.21	71.22
Bar - Food		18.00
Bar - Supplies		217.19
Reception- refreshments	28.33	
British Gas	63.84	3,703.44
Street Lighting	38.08	
Electric	32.80	781.25
Southern Water Services	64.04	
Bar - Food and Cleaning		117.48
K.C.C. Supplies	86.30	117.33
Lift Service		927.66
Cleaning Maintenance		244.40
Floor Tiles - Grove Hall	1,121.20	
Maintenance - Fire Extinguishers etc.		315.86
Refund - deposit Grove Hall	7.00	

£8,759.62

£11,735.57



B/Fwd	£8,759.62	£11,735.57
Advertising		19.39
Maintenance - Fire doors		79.90
Use of Copier	33.79	
Wages - Week 17	549.62	
Salaries - July	2,852.94	3,545.85
VAT Payment	113.60	
Tender Fee	200.00	
M/C s Rent & Licence		181.00
Yoga Coach		30.00
Casual Bar Staff		168.35
Bar - Food		365.31
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	£12,509.57	£16,125.37
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GRAND TOTAL : £28,634.94

ACCOUNTS PAID AUGUST 1995

	<u>Town Council</u>	<u>Leisure Centre</u>
Wages - Week 18	397.16	
Advert (Ass. T. Clerk)	38.49	
Maintenance - Sound system		52.87
Bar - rental of m/c's		141.00
Maintenance - Drains	58.38	35.00
Bar - Supplies		59.08
Admin - Printer service, Materials	278.82	
Bar - Supplies		97.94
Wages - Week 19	549.39	
Tax & N.I.	1,884.99	1,193.27
Centre Stationary		20.13
Maintenance - Security System		600.16
Admin - Advert (VJ Event)	82.02	
Deposit Returned		50.00
Parks - Equipment (Blower/Vac m/c)	186.83	
Electric		653.34
Parks Repairs (Playground & gate)	394.80	
Security Service	43.01	56.42
Business Rates	316.00	1,341.00
Telephone	234.97	250.88
Wages - Week 20	590.55	
Bar - Supplies		1,432.89
Parks - Skip Hire	94.00	
Bar - Supplies		59.08
Bar - Supplies		291.26
Bar - Supplies		507.45
Cleaning Materials		37.37
Maintenance (lift)		96.94
Telephone		236.15
Deposit Returned		50.00
Parks - Equipment Repairs (Ransomes)	117.85	
Wages - Week 21/postage	589.32	21.21
Monthly Salaries	2,412.99	3,673.46
Admin - Internal Audit	70.00	
St. John Ambulance VJ Day	50.00	
Musical Entertainment V J Day	50.00	
Delivery of Leaflets V J Day	75.00	
British Gas	25.54	
Admin - Stationary	17.48	
Electricity - Street Lighting	38.08	
Electricity - Energy Charge	35.42	
Children's Entertainment	190.00	
Bar - Food		18.00
Internal Decorating		1,575.00
Admin Supplies (Till Ribbons)		113.98
Bar - Supplies		270.59
Bar - Supplies		86.79
Wages - Week 22	563.32	
Wages - Casual Staff		317.92
Bar - Food		216.99
Admin - Food V J Day	48.35	
Bar - Rent & Licence (m/c's)		271.50
Refund of Sun Bed Course		15.00
Grove Hall Repairs (polisher)	27.88	
Maintenance - Windows		20.00
Admin - V J Day Band	200.00	
<u>GRAND TOTAL - £23,523.31</u>	<u>£9,578.62</u>	<u>£13,944.69</u>

MINUTES OF A MEETING OF THE SWANSCOMBE AND GREENHITHE TOWN COUNCIL HELD AT THE LEISURE CENTRE, CRAYLANDS LANE, SWANSCOMBE ON THURSDAY, 12TH OCTOBER 1995 AT 7.30PM.

PRESENT Cllr. Mrs D J Ash-Smith - Town Mayor Cllr. B R Francis
Cllr. H Broadley Cllr. W Freed
Cllr. L G Caller Cllr. M J Munn
Cllr. P S Crow Cllr. T G Parry
Cllr. P R Defty Cllr. B E Read
Cllr. T V Dixon Cllr. R M White

Apologies for absence were received from Councillors' A C Ash-Smith, T J Carrington and Miss M J Lawrie.

Councillor Mrs Ash-Smith introduced WPC Mary Penfold to Members as the Resident Officer for Swanscombe and Greenhithe.

Councillor W Freed entered the Committee Room.

282 DECLARATION OF INTEREST Councillors Mrs D J Ash-Smith and P R Defty declared a pecuniary interest in Age Concern.

Councillors Mrs D J Ash-Smith, P S Crow, W Freed and B E Read declared a non-pecuniary interest in the Sports Pavilion.

Councillor W Freed declared a pecuniary interest in Papersave.

Councillor M J Munn declared a pecuniary interest in Blue Circle and a non-pecuniary interest in items relating to St John Ambulance.

283 MINUTES The Minutes of the Meeting held on 13th July 1995 were confirmed and signed with Minute 126 being amended to show that Councillor Freed declared a non-pecuniary interest in the sports pavilion and such an interest was not declared by Councillor Parry.

284 SCHOOL TRANSPORT Members were advised of a letter which had been received from a local resident regarding the withdrawal of funding for the school bus for children attending the Northfleet School for Girls.

After discussion, it was

RESOLVED

That a letter be sent to Kent County Council advising of Members' concerns and County Councillors and the parents who wrote the letter be provided with copies of this correspondence alongwith Mr R J Dunn MP.

285 FINANCE TRAINING An invitation had been received from the Kent Association of Parish Councils to attend a Finance Training Evening at the Civic Centre, Dartford on 5th December 1995.

Members were advised that this meeting was expected to start at approximately 6.30pm and anyone wishing to attend was asked to inform the Town Clerk.

286 KAPC ANNUAL GENERAL MEETING Members were informed of an

invitation which had been received from KAPC to attend the Annual General Meeting which was to be held at Ditton Community Centre on 21st October.

287 NATIONAL PLAYING FIELDS ASSOCIATION Members were advised of an invitation which had been received to attend a One Day Conference at the Selfridge Hotel, London on 15th November 1995. NOTED

288 KENT THAMES-SIDE: LOOKING TO THE FUTURE Reference Minute 266, Members were advised of dates when the presentation could be made and it was agreed that Thursday, 19th October would be acceptable.

289 ELECTRICITY KEYS Members were advised of the verbal reply which had been received from Seaboard and it was agreed that this information be displayed for the public.

290 CRAYLANDS LANE DEVELOPMENT Following a discussion it was agreed that a letter should be sent to Blue Circle advising of the dangerous condition of the cliff face by the Empire Sports Ground.

Arrangements were also to be made for a meeting to take place with representatives of the Health Practice to discuss details of the proposals.

291 YOUTH SPORTS DEVELOPMENT Councillor Mrs Ash-Smith informed Members of a meeting she had attended with the Arts and Leisure Officer regarding the FANS scheme which was being promoted by the Borough Council and it was agreed that this item be referred to the next Meeting of the Recreation, Leisure and Amenities Committee for consideration.

292 HEALTH AND SAFETY STATEMENT Members had been provided with a copy of the Health and Safety document which had previously been prepared for the Town Council.

It was agreed that an extract from the rules of Health and Safety Law, regarding the legal responsibilities of staff to take care of their own safety and that of others, be included and then the document would be accepted.

293 SPECIAL RESOLUTION It was proposed that the Resolution made at the Meeting of the Executive Committee on 11th July be rescinded and the ban on using the facilities of the Swanscombe Centre, given to a member of the public, be suspended immediately.

That a full investigation of the alleged offence be undertaken by the Town Clerk or her Deputy and a meeting be convened with the Town Clerk as investigating Officer between the Centre Supervisor/Manager, the Chairman, the member of public concerned and his representative. That following this meeting a report be given to the Town Council for Members to make a decision based upon its findings, following a full and fair investigation.

Councillor Mrs Ash-Smith informed Members that this item could not be discussed as investigations were still being undertaken by the Police and although a vote was taken the Resolution was lost.

294 APPOINTMENT OF A GOVERNOR FOR KNOCKHALL SCHOOL It was agreed that this item be included on the next agenda of the Town Council for consideration.

295 MEMBERS ATTENDANCE AT MEETINGS OF SUB-COMMITTEES AND WORKING PARTIES Discussion took place regarding all Members' attending meetings of Sub-Committees and Working Parties and this item was noted.

Councillors P S Crow and H Broadley left the Meeting.

296 LOCAL GOVERNMENT REVIEW : DRAFT RECOMMENDATIONS Members were advised of correspondence received from the Local Government Commission for England and KAPC.

Councillor M J Munn left the Meeting.

It was agreed that this item be included for consideration at the next Meeting of the Recreation, Leisure and Amenities Committee and the Clerk was to obtain figures from the Borough and County Councils.

Councillor B E Read left the Meeting.

297 RECREATION, LEISURE AND AMENITIES COMMITTEE Moved by Councillor T G Parry and seconded by Councillor B R Francis.

RESOLVED

That the Minutes of the Meeting of the Recreation, Leisure and Amenities Committee held on 1st June 1995 be confirmed and the recommendations contained therein be adopted.

298 EXECUTIVE COMMITTEE Moved by Councillor P R Defty and seconded by Councillor L G Caller.

RESOLVED

That the Minutes of the Meetings of the Executive Committee held on 8th and 17th of August 1995 be confirmed and the recommendations contained therein be adopted.

299 RECREATION, LEISURE AND AMENITIES COMMITTEE Moved by Councillor P R Defty and seconded by Councillor T V Dixon.

RESOLVED

That the Minutes of the Meeting of the Recreation, Leisure and Amenities Committee held on 31st August 1995 be confirmed and the recommendations contained therein be adopted.

300 EXECUTIVE COMMITTEE Moved by Councillor P R Defty and seconded by Councillor L G Caller.

RESOLVED

That the Minutes of the meeting of the Executive Committee held on 11th September 1995 be confirmed and signed.

301 EXECUTIVE COMMITTEE Moved by Councillor Mrs D J Ash-Smith and seconded by Councillor B R Francis.

RESOLVED

That the Minutes of the Meeting of the Executive Committee held on 18th September 1995 be confirmed and signed.

302 FINANCE AND GENERAL PURPOSES COMMITTEE Moved by Councillor L G Caller and seconded by Councillor P R Defty.

RESOLVED

That the Minutes of the Finance and General Purposes Committee held on 21st September 1995 be confirmed and signed.

303 REPORTS FROM COMMITTEE REPRESENTATIVES Members were advised that the problems encountered with the roof of the Leisure Centre were being dealt with by the Borough Council.

304 LICENCE - NEW BURIAL GROUND ALLOTMENT The licence for the water pipe to be laid under the New Burial Ground Allotment Site had been received from Dartford Borough Council and it was,

RESOLVED

That the Licence be sealed and signed by the Town Mayor, the Deputy Town Mayor and the Town Clerk.

305 SPORTS PAVILION LEASE Members were advised that the Lease had been received from the Solicitor ready for signing and it was agreed that a Special Meeting of the Town Council be held at 7pm on Thursday, 26th October to discuss this item and Members be provided with a confidential copy of the Lease.

306 TOWN MAYOR'S ANNOUNCEMENTS Members were advised of the change of date from the 16th March to 23rd March 1996 for the Town Mayor's Reception.

Members were also advised of Civic Services which had been held at St. Mary's Church, Greenhithe and St Peter and St. Paul Church, Swanscombe.

Functions which had been attended by the Town Mayor included the St John Ambulance Dance, the Salvation Army Concert and the launch of Kent Thames-side Vision for the Future.

Two fund-raising events had been organised, these were a craft fair at the Leisure Centre in December and a Charity Dance at the Sports Pavilion on Saturday, 21st October.

307 SMOKE ALARMS Councillor Mrs Ash-Smith informed Members that the Fire Brigade were offering free smoke alarms to the over 60's. and forms were available for applications to be made.

308 TOWN PLANNING The following planning applications had been received from Dartford Borough Council and were submitted for Members' consideration:-

DA/95/00560/REM Application to discharge conditions 23,24 & in part 16,18 & 26 relating to site preparatory works, pursuant to P.P.Ref No. DA/88/0336/OUT as amended for development of a regional shopping centre.

Blue Water, Western Quarry, Bean Rd, Greenhithe

OBSERVATIONS No Observations.

DA/95/00527/FUL Erection of a sheet pile wall replacement flood protection wall, backfilling between wall and river edge together with section of surface water drainage.

Site of F T Everard and adjoining land Station Road, Greenhithe.

OBSERVATIONS No Observations.

DA/95/00555/FUL Continued use of land as car breakers.

Ace Car Breakers, Unit P16, Kent Kraft Industrial Estate, Lower Road, Northfleet.

OBSERVATIONS No objections were raised by Members who supported the request for the period of 5 years to be granted.

DA/95/00556/COU Change of use of property from storage and distribution to roofing contractors storage yard.

Land south side and opposite 7-9 Castle Road Swanscombe.

OBSERVATIONS No objections were raised providing the following conditions were imposed :-

1. All materials and equipment were kept within the existing site lines of the property, ie. nothing stacked above existing roof line.
2. All security lights to be concentrated exclusively within the site.
3. Business to be conducted between the hours of 8.00am and 6.00pm weekdays and 8.00am and 1.00pm Saturday and nothing on Sunday.
4. No increase of on-street parking.
5. All ladders to be kept secured.

DA/95/00558/FUL Erection of a two storey side extension.

28 Smugglers Walk, Greenhithe.

OBSERVATIONS No objections providing no objections were received from neighbours.

DA/95/00579/FUL Provision of a temporary surface water drainage

outfall pipe with associated works,

Western Quarry Bean Road and Land between Western Quarry and London Road, Crossing London Road to Land North of London/Bean/Station Road Junction adjacent King Edward Road Under B.R.line along Station Road towards River Thames.

OBSERVATIONS No Observations

The following decision notice had been received from the Borough Council informing that permission had been granted for:-

DA/95/00383/FUL 47 Castle Street, Swanscombe

309 EXCLUSION OF PRESS AND PUBLIC Due to the Confidential nature of the Business to be transacted, it was

RESOLVED

That the Press and Public be excluded from the remainder of the Meeting.

310 CHURCH ROAD HALL Members were advised of a letter which had been received from the Town Council's Solicitor and after consideration it was,

RESOLVED

That this Council cease to pursue this debt, with regret, as the costs to the Council would be prohibitive.

311 QUESTIONS A question was raised regarding Members being allowed to hold surgeries in the Leisure Centre on Saturday mornings and this item was to be considered at the next Meeting of the Recreation, Leisure and Amenities Committee.

A question was raised regarding replies to correspondence and queries which were raised.

A question was raised as to whether the Borough Council could be asked to provide details of their expenditure in Swanscombe and Greenhithe.


Town Mayor

MINUTES OF A SPECIAL MEETING OF THE TOWN COUNCIL HELD AT THE
LEISURE CENTRE, CRAYLANDS LANE, SWANSCOMBE ON THURSDAY
26th OCTOBER 1995 AT 7.00pm

PRESENT: Cllr. P R Defty - Deputy Town Mayor Cllr. B R Francis
Cllr. R D Bartlet Cllr. W Freed
Cllr. L G Caller Cllr. M J Munn
Cllr. T J Carrington Cllr. T G Parry
Cllr. P S Crow Cllr. B G Poppy
Cllr. T V Dixon Cllr. R M White

Apologies for absence were received from Councillors A C Ash-Smith
Mrs D J Ash-Smith, Miss M J Lawrie and B E Read

312 PECUNIARY INTEREST Councillors P S Crow and W Freed declared
a non-pecuniary interest in items relating to the Sports Pavilion.

The following pecuniary interests were declared:-

Councillor P R Defty - Age Concern; Councillor W Freed - Paper
Save; and Councillor M J Munn - Blue Circle.

313 EXCLUSION OF PRESS AND PUBLIC Due to the confidential nature
of the business to be transacted, it was

RESOLVED

That the Press and Public be excluded from the remainder of the
Meeting.

Councillor B R Francis entered the Committee Room

314 SPORTS PAVILION Following a very lengthy discussion it was,

During the discussion Councillor R M White entered
the Committee Room and Councillors R D Bartlett and
T J Carrington left before the vote was taken shortly
followed by Councillor B R Francis.

RESOLVED

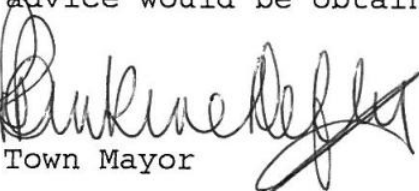
That the sealing of the Lease be adjourned and further discussion
be deferred to the earliest convenient date which could be
arranged and the Town Council's Solicitor be invited to attend
the Meeting.

Councillor R M White left the Committee Room.

315 STAFFING Members were advised of receipt of an application
which had been made to an Industrial Tribunal and it was

RESOLVED

That the Town Council would contest the application and legal
advice would be obtained.


Town Mayor