

MINUTES OF THE MEETING OF THE EXECUTIVE COMMITTEE HELD AT THE
LEISURE CENTRE, CRAYLANDS LANE, SWANSCOMBE ON THURSDAY, 14TH
NOVEMBER 1996 AT 8PM.

PRESENT:

Cllr. P R Defty - Town Mayor
Cllr. A M Barham Cllr. T G Parry
Cllr. L G Caller Cllr. B G Poppy

Mr Barry Smith, Managing Director of Gravesend
Church Housing Association.

Mr Stuart Bailey, Technical Manager of Barratts.

Apologies for absence were received from Councillors' B E Read
and R M White.

Mr Smith advised of the various properties in the area which were
owned by the Church Housing Association and provided a copy of
their last annual report.

Members were then advised of details of the proposed development
for the former Manor School site, which comprised 14 semi-
detached houses with 2 lifetime homes which could be adapted to
provide accommodation for people with disabilities.

They were hoping to secure planning permission in December and to
start work on the site by 31st December.

The improvements to the bore holes and soakaways were explained
and Members were advised that an independant ground investigation
was to be carried out.

Properties would be for rental and the Borough Council would be
nominating people for at least 75% of these properties and would
have 100% nomination rights.

Members advised that they would be looking at Section 106
agreements for other private developments in the area.

Local feeling was against the school being demolished for
development but Members were pleased to see that the site was not
being over-developed and that rented accommodation would be
available. They were sorry that the rents were to be so high and
asked if pressure could be put on the Borough Council to house
residents from Swanscombe or Greenhithe in these properties.

Mr Smith said he would be happy to speak to Dartford Borough
Council but they would have the final say.

On being asked if these properties would always be for rent
Members were advised that under the 1996 Housing Act, if tenants
wanted to buy it was possible that they may be directed to other
properties. New rules were due in April but full details were
not yet known but it could be that a grant could be taken
elsewhere but the Church Housing Association would not be
entering the housing market.

Members asked if and when the school was demolished, it could be
done with some sensitivity and maybe an open day could be

organised before the building was demolished.

Members were pleased to see parking spaces provided and queried the access on to Manoor Road for some of the properties and it was explained that parking was being provided in front gardens with landscaped areas.

On being asked if the agreements could include an item stating that green areas must be retained, Members were advised that tenants must have the right to make improvements provided structural alterations were not made.

Mr Smith said he would be happy if the Town Council wrote formally advising that green areas should not be covered in concrete and landscaping should be retained.

Councillor Poppy entered the Committee Room.

On being asked about the overgrown hedge at the back of the site, Members were advised that the back gardens of numbers 1 to 7 would have a 6ft high close boarded fence.

Members were advised that this application would be considered by the Borough Council on 19th December.

Councillor Defty then thanked Mr Smith and Mr Bailey for attending and the Meeting continued.

409 MINUTES The Minutes of the Meetings held on 23rd July and 13th August 1996 were confirmed and signed.

410 GRAVESEND CRIME PANEL Councillor Defty advised that he had recently attended a meeting of the crime panel and had asked for details of the neighbourhood watch scheme.

411 PERSONNEL COMMITTEE It was agreed that a Meeting of the Personnel Committee be held at the Leisure Centre at 7.30pm on Thursday, 2nd December.



Town Mayor

MINUTES of the MEETING of the FINANCE AND GENERAL PURPOSES COMMITTEE held at the LEISURE CENTRE, CRAYLANDS LANE, SWANSCOMBE, on THURSDAY 21st NOVEMBER 1996 at 7.30pm.

PRESENT: Cllr. L G Caller - Chairman
Cllr. T J Carrington Cllr. T G Parry
Cllr. J C D Holmes Cllr. B G Poppy
Cllr. M J Munn Cllr. R M White

Mr David Horne, Dartford Borough Councils
Corporate Maintenance Manager.

412 MINUTES The Minutes of the Meeting held on 19th September 1996 were confirmed and signed.

413 APOLOGIES FOR ABSENCE Apologies for absence were received from Councillors A M Barham, P R Defty and W Freed.

414 CCTV Mr David Horne spoke on the benefits of CCTV and gave Members a copy of the plan for siting the cameras.

Cllr. M J Munn entered the Committee Room

Mr Horne advised that the type of cameras should be of the best quality if they were to be of any use as any vandal would be fast to realise if the cameras were not up to standard and their value as a deterrent would quickly diminish. The cost of the system would be an estimated £60,000.00. £4,000.00 of this from the Town Council, the balance from the Home Office Competition, if the bid was successful - although Mr Horne did stress that the competition for this sort of grant was fierce. The siting of the cameras was fluid and Mr Horne suggested 3 external cameras with recording inside the building being possible as well. This system could also be added to in the future if wished. It was asked how quick the police response would be but Mr Horne could give no guarantee on this except to say that tape recordings were admissible in court and that the police have a set procedure for this and their presentation in court.

Members were advised that they would know whether the bid was successful either before or just after Christmas.

If the Town Council were to be refused it was suggested that the £4,000.00 be spent on the best system available for that price.

It was asked if it were possible for Swanscombe Park to have a camera installed and the answer was yes - it would all depend on the finances available, but only one maintenance contract was thought to be needed.

Members were told that if the bid was successful then it would be possible to view the Borough Council's system before our own was installed.

415 INCOME FOR JULY, AUGUST AND SEPTEMBER Income for July, August and September 1996 amounting £131,111.05 was received and set out in the annexed list.

4 16 ACCOUNTS PAID JULY AUGUST AND SEPTEMBER Accounts amounting to £85,580.40 had been paid for July, August and September, as set out in the annexed list.

4 17 ALUMINIUM SIGNS Members were informed of an invoice received from Crystal Fabrication & On-Site Services to manufacture aluminium signs as per sketch in the sum of £680.00 + VAT. It had previously been agreed to accept a verbal quote of £580.00 for 10 signs and when this invoice was received it had been queried and, as advised by the Park Foreman, the fixings/back plates had not been included in the verbal quote. It was

RECOMMENDED

To accept and pay the invoice but to obtain written quotes from this company if used again in the future.

4 18 HALF YEARLY FIGURESThe Town Clerks notification that the half yearly figures would be circulated as soon as possible was NOTED.

4 19 LEISURE CENTRE WORKING PARTY Members were provided with a copy of a report of the meeting of the Working Party to consider the fees and charges for 1997. After discussion it was

RECOMMENDEED

That membership for non-residents be increased to £8.00, short mat Bowls be increased to £4.00 at peak times, off peak times be increased to £2.60. All other increases in fees to be accepted as set out in the report.

It was suggested in the report that the 'Sportsman's Bar' sign be changed to attract more members of the general public and this was referred back to the Leisure Centre Working Party.

That a bell be installed in the reception area and further consideration be given to the viewing window.

420 CHILDRENS CHRISTMAS PARTY A verbal report from the Senior Leisure Officer could not be given due to his absence through sickness, however, it was

RECOMMENDED

that the suggestion of the donation of £150 (minute No.284) be increased to £155.00

421 PUBLIC TOILETS (INSURANCE) A verbal report from the Park's Foreman could not be given due to his absence through sickness. It was

RECOMMENDED

That the subject of the Public Toilet roof be included on the agenda of the next Town Council Meeting.

422 ANNUAL ESTIMATES Members were asked to advise of items they would like to be considered for inclusion in the estimates for 1997/98. Councillor T J Carrington suggested CCTV.

423 TRANSFER OF LICENCE Members were advised of the Notice of Intention to apply for the transfer of the Justices' Licence which had been made for the Leisure Centre and this would be heard at the licensing sessions at Highfield Road, Dartford on Friday 29th November 1996. NOTED

424 KAPC DARTFORD AREA COMMITTEE Members were provided with a report of the meeting attended by the Assistant Town Clerk. NOTED

425 LOCAL GOVERNMENT FINANCE 1997/98 Members were provided with a copy of the reply received from the Department of the Environment in response to Members' support of the County Council's 'Stand and Deliver Drive for Proper Service Funding'. NOTED

426 KENT COUNTRYSIDE FORUM Members had been given a copy of the report of the eleventh meeting. NOTED

427 MEETING BETWEEN DBC AND LOCAL POLICE Members were provided with a copy of the report between Dartford Borough Council and the local police. NOTED

428 PUBLIC TOILET FACILITIES Members were advised of a reply received from the Borough Council in response to a request for funding to maintain toilet facilities provided for use by members of the public at the Leisure Centre. NOTED

429 SPORTS PAVILION A copy of the letter received from the Swanscombe & Greenhithe Association of Sports Clubs was provided for Members. After discussion it was agreed that a letter be sent to Members of the Sports Pavilion Working Party advising them of a meeting to be held on Monday 16th December 1996 at 7.00pm

430 DISABILITY DISCRIMINATION ACT 1995 Members were advised that a publication entitled 'What Service Providers Need to Know' had been received and was available in the office. NOTED

431 SOUTH THAMESIDE ROUTE AND BEAN ROAD IMPROVEMENT Members were provided with a copy of the letter received from KCC advising of improvements currently being built alongwith a copy of the letter regarding the proposed speed limits. NOTED

432 THE ELLENOR FOUNDATION Members were advised that a letter of thanks had been received from the Campaign Director for the donation of £50.00 for their 'Hand in Hand Appeal'. NOTED

433 KAPC Members were advised that as of 1st April 1997 KAPC would employ and manage its own staff. Although they would still work from 15 Manor Road, Folkestone, this major change would result in some initial start up costs & a birthday card had been received for Councils to complete and return to KAPC together with a donation or a pledge.

KAPC were hoping that Councils would be as generous in helping prepare for the new arrangements for the County Association as they were for the NALC Centenary Appeal in 1994. It was

RECOMMENDED

That a donation of £100.00 be forwarded to assist the KAPC under S137 of the 1972 Local Government Act.

434 KAPC Members were provided with copies of the Parish News Nos. 234 and 235. After discussion it was,

RECOMMENDED

That Clause 9 of Parish News No.235 which reads as follows:

THE LOCAL GOVERNMENT AND RATING BILL

Clause 9 of the Bill will give District and Unitary Councils powers to conduct a review of parishes and make recommendations to the Secretary of State about creation, abolition or alteration of parishes in their area. The powers include any consequential electoral arrangements. Clause 10 of the Bill deals with the procedure to be followed on such a review.

be strongly objected to as it gives Borough Councils far too much power and Town and Parish Councils should be firmly against it.

435 THE GROVE RECYCLING BANKS This item was referred from the Meeting of the Recreation, Leisure and Amenities Committee and Members were provided with a copy of the letter received from the Borough Council. After discussion it was,

RECOMMENDED

To accept the 'Letterbox' type of recycling bank and to note the item on Textile banks.

436 St. PETER AND St. PAUL CHURCH Members were advised that a grant of £500.00 had been received from Dartford Borough Council towards the cost of repairs which had been carried out to the churchyard boundary wall. NOTED

437 CORPORATE STRATEGY CONSULTATION DOCUMENT Members were provided with a copy of the Borough Council's Corporate Strategy Consultation document which set out the future direction of the Council.

Members were told this document was the result of considerable debate and discussion within the Borough Council who wished to establish whether their strategy commanded support among a broad range of interest groups within the Borough. Comments to the Borough Council were to be made by Friday 29th November when they would be considered in detail before a final report was made to the Borough Council's Policy Committee. After discussion it was

RECOMMENDED

That a letter be sent to the Borough Council asking what was meant by the 'programme of upgrading' referred to in section 4 under the

heading of Community Issues?

Were the Members of this Town Council to be consulted about these proposals in relation to this area?

Advise that Members were of the opinion that the bus service provided in Swanscombe and Greenhithe was very poor and wanted it to be considered for improvement.

Members would like to see more cultural and artistic elements sited out of Dartford-possibly in the outer areas of the Borough.

It was also felt that more provision should be made for cheap, affordable housing to be included - with a mixture of 1, 2 and 3 bedroom houses being considered.

438 LOCAL GOVERNMENT PENSION SCHEME REGULATIONS 1997 Members were advised of an invitation received to attend a meeting at Ashford on 4th December where draft regulations were to be discussed. NOTED.

439 COMMUNITY OPEN SPACES PACK Members were advised of an invitation received from Kent Rural Action to attend the launch of their Community Open Spaces Pack on the 23rd November at Hildenborough at a cost of £3.00 per person. NOTED

440 EUROPEAN PARLIAMENTARY CONSTITUENCIES Members were informed of a letter which had been received from the Borough Council advising that the Boundary Commission for England's provisional recommendations for EPC's, together with maps would be on deposit at the Civic Centre from 7th November until 8th December 1996.

As far as the Dartford part of the Kent West EPC was concerned it would mean a small realignment of the boundary with the London Borough of Bexley. NOTED.

441 CHANNEL TUNNEL RAIL LINK Members of the Rail Link Action Group had received copies of the House of Lords Select Committee Updates - numbers 6 and 7, alongwith a copy of the House of Lords Committee Stage report which had been received from Kent County Council. NOTED

442 DARTFORD DISTRICT VOLUNTEER BUREAU Members were advised of a letter which had been received from the Dartford District Volunteer Bureau requesting that the Town Council consider a grant towards their budget to continue the work of the Voluntary Project in Swanscombe for 1997/98. It was

RECOMMENDED

That this be included for discussion in next years budget.

443 SWANSCOMBE & GREENHITHE ALLOTMENT ASSOCIATION Members were informed of a letter received from the Allotment Association advising the Town Council that Mrs Maureen Kemp had taken over as the Secretary of the Association, standing in for Mr T Dixon and would remain in situ until the Annual Meeting was held. NOTED

444 QUALITY ENVIRONMENT FOR DARTFORD (Q.E.D) Members were advised of a letter received from Q.E.D informing of a Community Action Meeting which had been arranged for Tuesday 26th November, 7.30pm, at the Leisure Centre, Craylands Lane, which Councillor B G Poppy was to attend. NOTED

445 KENT STRUCTURE PLAN THIRD REVIEW Members were advised of a letter received from the Kent County Council Planning Department advising of their intention to adopt the plan. NOTED

446 DARTFORD GRAVESEND & SWANLEY COMMUNITY HEALTH COUNCIL Members were advised of a letter received from the CHC seeking Member's views on the proposals to build a new Acute Hospital at the Darenth Hospital Site and it was agreed that this be discussed at the Meeting of the Town Council.

447 EBBSFLEET DEVELOPMENT Members discussed this development.

448 SWANSCOMBE SCHOOL Members were advised by Councillor Caller that the School Governors were still interviewing for a Head Teacher and were considering re-advertising.

449 BUS SHELTERS Members were informed that the Town Council were still awaiting a reply to their previous letter regarding the siting of one of the shelters.

450 TOWN PLANNING The following planning applications had been received from Dartford Borough Council and were submitted for Members Observations:-

DA/96/00705/COU Change of use of property from offices to residential use together with a rear veranda with external staircases and erection of a detached garage and brick boundary wall.
18 High Street, Greenhithe, Kent.

OBSERVATIONS Members welcomed the use of this property as residential, but wished to make the following points:-
The garage should be rendered and painted the same as the house.
The bricks should be stock bricks.
The roof of the garage should be slate or peg tiles.
The resulting reduced car park area should be taken into consideration.

DA/96/00706/LBC Application for Listed Building Consent for internal and external alterations to form a residential dwelling, together with a rear veranda, and erection of a detached garage and brick boundary wall.
18 High Street, Greenhithe, Kent.

OBSERVATIONS Members wished to state the same Observations as above:-
The garage should be rendered and painted the same as the house.
The bricks should be stock bricks.

The roof of the garage should be slate or peg tiles.

The resulting reduced car park area should be taken into consideration.

DA/96/00717/FUL

Erection of a detached single storey building for use as a clubhouse, with associated car parking.

Empire Bowls Club, Knockhall Road, Greenhithe.

OBSERVATIONS

No Objections, but Members felt there should be a restriction on noise levels and opening times. Also the views of local residents be sought.

DA/96/00719/REM

Submission of details of an area to the west of Frazer Dept. Store, pursuant to conditions 1, 5, 16, 17, 19 & 27 (in part) of Planning Permission DA/88/0336/OUT for a regional shopping centre.

Bluewatwer Park, Western Quarry, Bean Road, Greenhithe, Kent.

OBSERVATIONS

No Observations.

DA/96/00724/REM

Submission of details of southern decked car parks, pursuant to conditions 1, 5, 16 & 27 (in part) of Planning Permission DA/88/336/OUT & DA/93/474/OUT for regional shopping centre with associated car parking.

Bluewater, Bean Road, Greenhithe, Kent.

OBSERVATIONS

No Observations.

DA/96/00744/COU

Change of use of unit from General Industrial too Warehousing.

Unit A6 Northfleet Industrial Estate Lower Rd Northfleet.

OBSERVATIONS

No Observations.

DA/96/00661/FUL

Demolition of existing buildings and erection of 8 No.3 bedroom semi-detached house and 6 No.3 bedroom houses in two terraces of three together with associated landscaping and access road.

Former Manor Rd. County Primary School, Manor Road, Swanscombe, Kent.

OBSERVATIONS

No Observations - subject to views of local residents.

The following decision notices had been received from the Borough Council - granting permission for development:

DA/96/00320/REM

The Promontory, Mariners Haven, Greenhithe.

DA/96/00589/FUL

2 Park Road, Swanscombe, Kent.

DA/96/00656/FUL 13 Kemsley Close, Greenhithe, Kent.

DA/96/00617/CPO Station Rd. Car Park, Station Rd, Greenhithe.

451 MARINERS HAVEN, GREENHITHE Ref Minute 349. Councillor Carrington referred to Planning Application no. DA/96/00320/REM and asked if a reply could be obtained from the Borough Council.

452 CHRISTMAS LIGHTS Councillor Parry asked of the progress of the Christmas lights in Swanscombe and it was explained that at first Dartford Borough Council refused permission to hang the lights across the streets diagonally and would only agree to them being displayed on the upright street lights. When it was explained that this Council only wanted to display the lights in the same way as previous years the Borough Council relented and said that we could do that for this Christmas but that next year we must have different arrangements.

453 Mrs BARBARA HALFORD Members requested that a letter of good wishes be sent to Mrs Halford after her recent stay in hospital from all Members and staff of the Town Council.

454 FOOTBALL PITCHES Councillor White asked Members, on behalf of Councillor Freed, if Mr John Robinson, of the North Kent Sunday Football League could be invited to the next Town Council Meeting to discuss the condition of the pitches. Members agreed to this.

Councillor White suggested that the reason the pitches were in the condition they were was because there was only six inches of topsoil above the infill material which had compacted causing drainage problems. It was suggested that the Recreation, Leisure and Amenities Committee look closely at this before the other football pitches were laid down or the same problems would occur in the future on that site.

Chairman.

Fladder

23.1.97.

INCOME JULY 1996

Parks	Tennis	59.91	
	Bowls	66.81	
	Cricket	420.00	
	Football	220.00	
	Electricity refund	27.08	793.80
Admin.	Interest	453.64	
	Copier	17	453.81
Community Halls	Grove Hall	526.95	
	Sports Pavilion	1,381.50	1,908.45
Leisure Centre	Income		3,956.14
Bar	Income	2,763.98	
	Food	628.18	
	Gaming m/c's	201.02	3,593.18
			<hr/>
			£10,705.38
			<hr/>

ACCOUNTS PAID JULY 1996

	<u>TOWN COUNCIL</u>	<u>LEISURE CENTRE</u>
British Telecon	111.63	
Bar - food (credit)		12.46 -
Wages wk 13	765.95	
Parks - repairs to changing rooms	293.75	
Admin - copier rental	258.37	
Electricity	115.05	
Parks - materials	155.10	
Parks - locks replaced	74.62	
Allotment licence	100.00	
Inspection of emergency lighting		100.00
Admin - copier	23.50	
Parks - repairs to fence	101.05	
Heritage Park rent	14.69	
Allotments - repairs to sheds	359.39	
Parks - Crossbars, jacks	554.18	
Refund of deposit		50.00
Refund of deposit		50.00
Wages wk 14	495.54	
Donation (CYA)	50.00	
Business Rates	330.00	1,320.00
Inland Revenue	2,128.20	1,264.75
Admin- Computer Cartridges	112.45	
Wages wk 15	599.94	
Leisure Centre - Safe		487.63
Parks - mobile	20.56	
Parks - Lining car park	293.75	
Fire equipment Inspection/test	143.35	
Parks - tractor & machine repairs	3,217.40	
Donation (KAYC)CYA Assoc.	44.50	
Parks - bedding plants	141.00	
Maintenance - decorating		440.00
Parks - repairs to w.c.	87.00	
Parks - supplies	193.88	
Parks - supplies	137.53	
Security Service	34.13	68.27
Church Rd. Hall floor	62.00	
Parks - repairs	311.38	
Parks - skip hire	86.95	
Maintenance - security system		616.66
Equipment		108.77
Name Badges		9.40
Maintenance - service lift		927.66
Bar - repairs		79.90
Bar - supplies		421.61
Past Mayor Brooches	170.96	
Maintenance - sink to bar		425.35
Parks - Conservatory repair	137.95	
Bar - supplies		73.49
Church Rd. Hall floor & supplies	2,283.30	
Street lighting	108.57	
Gas account		901.73
Thames Water	51.86	232.68
Parks - fuel account	62.51	
Childrens party - disco		120.00
	<hr/>	<hr/>
Carried forward :	£14,231.99	£7,685.44

Continuation sheet

	<u>TOWN COUNCIL</u>	<u>LEISURE CENTRE</u>
Brought forward :	£14,231.99	£7,685.44
Street lighting	36.47	
Electricity - street lighting	41.96	
Allotments - keys & repairs	24.85	
Church Rd. Hall - gas account	47.30	
Electricity		784.74
Parks - Repairs to railings	144.52	
Parks - roof of mess room	1,345.00	
Transfer of circus fee to Mayors acc.	240.00	
Admin - copier	44.34	
Internal audit	70.00	
Equipment		19.78
Maintenance		37.60
Filing cabinets		190.04
Bar - repairs to cooler		95.18
Maintenance		226.21
Salaries - month 4	2,797.79	4,216.23
Bar - supplies		927.80
Wages wk.16	580.25	
Wages	77.76	
Wages		215.55
Bar - supplies		53.32
Bar - food		235.75
Bar - gaming m/c's		189.00
Bar - casual staff		51.50
Window cleaner		20.00
	<hr/>	<hr/>
	£19,682.23	£14,948.14
	<hr/>	<hr/>

Grand Total : £34,630.37

INCOME AUGUST 1996

Parks	Tennis	40.17	
	Bowls	62.73	
	Football	554.26	
	Insurance claim	716.90	1,374.06
Admin.	Copier	.09	.09
Community Halls	Grove Hall	216.30	
	Church Rd. Hall	23.20	239.50
Allotments	Rent		4.95
Leisure Centre	Income		3,717.27
Bar	Income	3,638.19	
	Food	589.58	
	Gaming m/c's	225.27	4,453.04
			<hr/>
			£9,788.91
			<hr/>

ACCOUNTS PAID AUGUST 1996

	<u>TOWN COUNCIL</u>	<u>LEISURE CENTRE</u>
Parks - skip hire	86.95	
Refund of deposit		50.00
Bar - repairs to cooler		575.75
Admin - furniture	93.06	
Telephone accounts	261.88	305.96
Wages wk.17	788.05	
Wages wk.18	415.64	
Electricity		720.48
Allotments rent	381.88	
Maintenance		83.42
Advertising		5.00
Equipment		137.34
Bar - food		14.40
Maintenance		109.75
Hygiene Service	5.56	
Admin. furnishing/Grove Hall repairs	3,482.12	
Parks - supplies	125.49	
Keyholder service		41.13
Street lighting maintenance	41.96	
Business rates	330.00	1,320.00
Alarm response		180.96
Inland Revenue	1,775.22	967.72
Maintenance - lamp column		437.24
Bar - supplies		1,026.92
Equipment		73.44
Internal audit	70.00	
Salary		149.23
Wages wk.19	718.64	
Supplies	31.57	
Southern Water	198.87	
Cleaning materials		74.41
Security service	35.15	70.32
Advertising		191.53
Admin - copier	28.16	
BT Mobile	20.56	
Advertising	41.22	13.75
Street lighting - energy	36.47	
Parks - repairs	81.08	
Bar - supplies		1,440.45
Parks - door of garage	761.40	
Chairs of Office	36.00	
Consultation Fee		36.30
Gas account	111.15	
Refund of Deposit		50.00
Wages	77.76	
Wages wk.20	488.80	
Salaries - month 5	2,923.81	3,405.23
Salary		32.06
Wages	44.08	
Wages wk.21	711.49	
Parks - repairs	120.00	
Maintenance		41.13
	<hr/>	<hr/>
Carried forward :	£14,324.02	£11,553.92

Continuation Sheet

	<u>TOWN COUNCIL</u>	<u>LEISURE CENTRE</u>
Brought forward:	£14,324.02	£11,553.92
Maintenance		90.48
Parks - vehicle sign writing	293.75	
Parks - fuel account	88.00	
Window cleaner	22.50	
Advertising (Church Rd. Hall)	51.54	
Bar - supplies		305.50
Bar - supplies		102.43
Refunds of deposits		100.00
Bar - gaming m/c's		189.00
Casual Staff		386.87
Bar - food		105.74
Maintenance		20.00
Bar - supplies		50.00
	<hr/>	<hr/>
	£14,779.81	£12,903.94
	<hr/>	<hr/>

Grand Total : £27,683.75

INCOME SEPTEMBER 1996

Parks	Tennis	23.83	
	Bowls	29.36	53.19
Admin.	Copier	.09p	
	Interest	2,033.48	
	Precept	100,002.00	102,035.57
Community Halls	Grove Hall	103.30	
(Insurance payment)	Church Rd. Hall	50.70	
	Sports Pavilion	879.73	1,033.73
Allotments	Rent		3.00
Leisure Centre	Income		3,198.23
Bar	Income	3,266.44	
	Food	801.66	
	Gaming m/c's	224.94	4,293.04
			<hr/>
			£110,616.76
			<hr/>

ACCOUNTS PAID SEPTEMBER 1996

	<u>TOWN COUNCIL</u>	<u>LEISURE CENTRE</u>
Business rates	297.00	1,320.00
Admin - stationary	147.61	
Street lighting maintenance	41.96	
Electricity		617.26
Bar - vending machine		496.20
Admin - carpet, stationary, hall fittings	1,213.70	
Cleaning materials		52.88
Key holding service		41.13
Cleaning materials		55.70
Wages wk.22	894.86	
Wages wk.23	654.02	
Children's Summer entertainment	300.00	
Parks - repairs to fencing	317.25	
Cleaning equipment serviced		109.28
Maintenance - pump repairs		257.84
Maintenance		16.39
Bar - supplies		1,503.60
Security service	35.16	70.31
Grove Hall repairs	134.01	
Halls boilers serviced	74.00	
Security call-out charges		41.13
Admin - advertising	68.71	
Parks - Electricity	65.63	
Inland Revenue	1,726.87	823.55
Maintenance		444.78
Repairs to public toilets	175.00	
Electricity	185.80	
Cleaning materials		59.08
Allotments rent	25.00	
Street lighting energy charge	36.47	
Allotments repairs	419.24	
Bar - pipeline cleaner		28.02
Membership cards		211.51
Parks - telephone account	20.56	
Medical report		17.50
Maintenance - sewage pump		115.29
Maintenance - boilers, fans		292.28
Parks - fuel account	50.00	
Bar - supplies		338.52
Wages wk.24	678.26	
Maintenance & bar -supplies		488.12
Maintenance		1.17
Maintenance - vandal proof paint		62.39
Maintenance		15.53
Wages wk.25	660.85	
Salaries month 6	2,799.79	3,599.64
Wages	20.96	
Repairs to halls & Leisure centre	62.40	1.58
Repairs to halls & Leisure centre	12.81	3.46
Casual staff		408.60
Parks - battery for mobile phone	29.95	
Bar - gaming m/c's rent & licence		189.00
Window Cleaner		40.00
Return of deposit		50.00
Bar - supplies		407.01
Wages		49.66
Trampoline Course cancelled (credit)		110.00
<u>Grand Total : £23,266.28</u>	<u>£11,147.87</u>	<u>£12,118.41</u>

MINUTES OF THE MEETING OF THE PERSONNEL COMMITTEE HELD AT THE LEISURE CENTRE, CRAYLANDS LANE, SWANSCOMBE ON MONDAY, 2ND DECEMBER 1996 AT 7.30PM.

PRESENT: Cllr. P R Defty - Town Mayor
Cllr. L G Caller
Cllr. B G Poppy

455 MINUTES The Minutes of the Meetings held on 13th August and 11th September 1996 were confirmed and signed.

456 SENIOR LEISURE OFFICER Members were advised of the letter of resignation which had been received from Joseph Hunt.

RECOMMENDED

That the resignation be accepted.

The vacant position be advertised in the Kentish Times and the job centres with a closing date of 20th December.

Candidates to be short-listed on 23rd and 24th December and interviews to be held from 6pm on 2nd January by Councillors L G Caller, B G Poppy and R M White and the Town Clerk.

457 PARK ATTENDANT It was agreed that the arrangements for the park attendant's annual leave be made - as in previous years.

458 CASUAL STAFF

RECOMMENDED

That casual staff working on New Year's Eve be paid at double rate for that evening.

459 STAFF SICKNESS Members were advised of sickness leave which had been taken since the date of the previous meeting and it was,

RECOMMENDED

That a letter be sent to the member of staff who had been absent 3 times within a period of approximately 6 weeks, asking if it was felt that a medical examination would be to their advantage - bearing in mind that a medical would be enforced if this absence should continue.

460 PARKS STAFF Members were advised of sickness leave which had been taken for 3 days without the office being notified and it was,

RECOMMENDED

That the Clerk act according to instructions.

461 SPECIAL RESOLUTION Reference Minute 232, it was

RECOMMENDED

That a Special Resolution be put forward that the Town Council does not get rid of the concrete garage and the items stored in the vehicle garage be transferred to this garage to allow the park's van to be garaged overnight.

462 TIME/WORK SHEETS Members were provided with a copy of the amended work sheets and it was,

RECOMMENDED

That these be accepted.

463 RECREATION SUPERVISORS Members were advised of references which had been received for Lorraine Brickell and Maureen Chidlow.

464 INTERNAL AUDITOR References had been obtained for Mr Bishop the internal auditor.

465 KENT TEC Members were advised of a letter which had been received from Kent TEC regarding modern apprenticeships. NOTED

A handwritten signature in blue ink, appearing to read "Pauline DeFoy". The signature is fluid and cursive, with a large initial "P" and a long, sweeping underline.

Town Mayor

MINUTES of the MEETING of the SWANSCOMBE AND GREENHITHE TOWN COUNCIL held at the LEISURE CENTRE, CRAYLANDS LANE, SWANSCOMBE on THURSDAY, 12th DECEMBER 1996 at 7.30pm.

PRESENT: Cllr. R M White - Deputy Town Mayor Cllr. W Freed
 Cllr. R D Bartlett Cllr. J C D Holmes
 Cllr. L G Caller Cllr. M J Munn
 Cllr. T J Carrington Cllr. T G Parry
 Cllr. B R Francis Cllr. B G Poppy

Conrad Broadley - Dartford & Gravesend Building Preservation Trust
Richard Gregory - " " " " "
Kate Harman - " " " " "

Apologies for absence were received from Councillors A M Barham, P R Defty, T V Dixon and Miss M J Lawrie.

Councillor Bartlett gave apologies for his absence in previous months.

466 DECLARATION OF INTEREST Councillor M J Munn declared a pecuniary interest in Blue Circle Industries Plc.

467 MINUTES The Minutes of the Meeting held on 10th October, 1996 were confirmed and signed.

468 DARTFORD AND GRAVESEND BUILDING PRESERVATION TRUST

Kate Harman explained to Members that the reason for setting up the Dartford and Gravesend Building Preservation Trust was to protect listed buildings, such as Ingress Abbey and other local buildings which were being left to decay, and the Trust would welcome support from the Town Council.

Members asked which buildings the Trust would be looking at first and were advised that 1 Knockhall Road would be a priority.

Members also asked if some of these properties could be used to house homeless people and were advised that each property would be subject to a feasibility study and grants would need to be obtained.

Questions were also raised about the problems of vandalism to the properties and whether they had listed building status.

The exact start-up costs of the Trust were not known and they were not yet registered and it was suggested that when they were set up as a Trust they should contact the Council for financial assistance.

Councillor White thanked the representatives of the Trust for attending the Meeting.

469 EBBSFLEET DEVELOPMENT Members were advised that no further information had been received.

470 SWANSCOMBE SCHOOL Members were advised of a public exhibition at Swanscombe County Primary School on 13th & 14th December for members of public to air their views on the proposed new school.

471 SWANSCOMBE & GREENHITHE BOWLING CLUB Members were provided with a report of the meeting with the Bowling Club held on 21st October 1996.

RESOLVED

That the report be accepted and a letter be sent advising that the matters raised were in hand, but the Special Resolution had not been received in time to be included at this Meeting and would be considered at the Meeting to be held on 13th February 1997.

472 FOOTBALL PITCHES Members were advised of letters received from the Football Leagues regarding the condition of pitches and it was asked if the complaints were justified.

The Parks Foreman advised he felt there were no problems - other than the teams training on the pitches.

Councillor Poppy stated that these were minor complaints but that there was room for improvement on any football ground.

RESOLVED

That a general letter to all Clubs be issued requesting them not to train on pitches or walk across the Cricket Wicket. Failure to comply with this request would result in their pitch facility being withdrawn.

This situation to be reviewed at the end of the current season.

473 PUBLIC TOILETS - SWANSCOMBE PARK Members were advised by the Park's Foreman that, in his opinion, the apex of the roof should be lowered.

RESOLVED

That 2 quotes be obtained for a lower apex to the roof.

474 CONCRETE GARAGE - SWANSCOMBE PARK A Special Resolution was proposed (ref. Minute No.9) that the garage be repaired and made secure. Items stored in the garage, adjacent to the Mess Room, be moved to that garage and the park's van be housed in the vehicle garage.

RESOLVED

That the Special Resolution be accepted and estimates be obtained for the roof and doors to be strengthened.

Councillor B Francis left the Meeting.

475 EUROPEAN PARLIAMENTARY BOUNDARY REVIEW After discussion it was

RESOLVED

That this Council supports Peter Skinner MEP and a letter be sent to the Boundary Commission.

476 HOSPITAL Members were provided with a copy of the leaflet which had been received from the Community Health Council, seeking views on the proposals to build a new hospital at Darenth Park. After consideration it was,

RESOLVED

That Members felt the site was isolated for people who needed to use it and public transport would probably be withdrawn once it was found not to be used sufficiently.

It was felt that the hospital should be sited centrally and the ideal site would be on the Swanscombe Pensinsula, which would have good road and rail links and be convenient for Ebbsfleet Station.

477 St. JOHN AMBULANCE Members were advised of an invitation which had been received to attend an enrolment evening 20th December.

478 LETTER OF RESIGNATION Members were advised of a letter of resignation which had been received from Councillor Philip Crow.

A recorded vote was requested by Councillor Poppy

FOR

AGAINST

Cllr. R Bartlett
Cllr. L Caller
Cllr. T Carrington
Cllr. J Holmes
Cllr. M Munn
Cllr. T Parry
Cllr. R White

Cllr. W Freed
Cllr. B Poppy

RESOLVED

That a letter be sent regretting his decision to resign and thanking him for the work he had carried out for the Council over the past years.

479 LETTER OF RESIGNATION Members were advised of a letter of resignation received from Councillor Hadrian Broadley as he had moved from the area. Members expressed regret at this decision and it was

RESOLVED

That a letter accepting his resignation be sent to Councillor Broadley.

480 LAND WEST OF SPRINGHEAD ROAD, NORTHFLEET Members were provided with a copy of the draft development brief which had been received from Gravesham Borough Council with an invitation for comments to be made by this Council.

After a lengthy discussion it was,

RESOLVED

That a reply be sent noting that a Heritage Centre was being considered and advising that Members felt the wider implications of tourism should be considered.

The Swanscombe Man site was of international interest and should be considered for inclusion alongwith other areas of interest.

Gravesham Council should also be advised that the Town Council would possibly be making an application for EU funding under the Tourism Action Programme to research the implications of the impact of Ebbsfleet in the wider radius of the Ebbsfleet Station.

481 RECREATION, LEISURE AND AMENITIES COMMITTEE Moved by Councillor Caller and seconded by Councillor Freed.

RESOLVED

That the Minutes of the Meeting of the Recreation, Leisure and Amenities Committee held on 31st October 1996 be confirmed and the recommendations contained therein be adopted.

482 SWANSCOMBE CEMETERY It was

RESOLVED

That a Working Party be formulated and representatives from the Police and Dartford Borough Council be included.

483 SWANSCOMBE TIGERS FOOTBALL CLUB A letter had been received requesting permission to have a raffle at the New Year Event in aid of Swanscombe Tigers. It was

RESOLVED

That Swanscombe Tigers Football Club run a raffle this year but in future years the raffle would be held to raise funds for the annual children's Christmas Party

484 EXECUTIVE COMMITTEE Moved by Councillor Caller and seconded by Councillor Parry,

RESOLVED

That the Minutes of the Executive Committee Meeting held on the 14th November 1996 be confirmed and the recommendations contained therein be adopted.

485 FINANCE AND GENERAL PURPOSES COMMITTEE Moved by Councillor Munn and seconded by Councillor Holmes,

RESOLVED

That the Minutes of the Finance and General Purposes Committee Meeting held on the 21st November 1996 be confirmed and the recommendations contained therein be adopted.

486 PUBLIC NOTICE BOARD

After discussion it was

RESOLVED

That the 2nd notice board be erected on the Recreation Ground at Knockhall, the exact position to be confirmed.

487 BUS SHELTERS Ref. Minute 449, it was

RESOLVED

That a further letter be sent requesting a reply reference the resiting of the bus shelter.

488 CHRISTMAS LIGHTING Ref. Minute 452, it was

RESOLVED

That a letter be sent to the Borough Council requesting that, as they were able to spend such a large sum on Christmas lights for Dartford town centre, could an amount be included in next years budget to pay for lights in Swanscombe.

489 PERSONNEL COMMITTEE Moved by Councillor Caller and seconded by Councillor Poppy,

RESOLVED

That the Minutes of the Meeting of the Personnel Committee held on 2nd December 1996 be confirmed and the recommendations contained therein be adopted.

490 GREENHITHE COMMUNITY ASSOCIATION Members were advised that Councillor White, alongwith Swanscombe Tigers Football Club, had raised £120.00 on a charity walk for the Association.

491 SPORTS PAVILION Members were advised that a policy had been made for stocktake reports to be vetted prior to them being presented to the Committee.

492 SWANSCOMBE COMMUNITY SCHOOL Members were provided with a report of the meeting which had been held with Mr David Judson from the KCC Education Department and Councillors L G Caller and Miss M J Lawrie with regard to the proposed new school. It was

RESOLVED

That the report be accepted and a letter be sent to Stone Parish Council suggesting that a joint meeting be arranged to discuss the new school.

493 EMERGENCY COMMITTEE Members were provided with a report of the meeting which had been held on 5th November and it was

RESOLVED

That a salt spreader, salt bin and waistcoats for the Park Staff be purchased and a request be made to KCC too see if they would provide the salt.

494 LOCAL HISTORY Councillor W Freed advised Members that he had recently given a presentation on local history to school teachers, having been invited to do so by Groundwork Trust.

495 TOWN MAYOR'S ANNOUNCEMENTS Councillor R White advised Members of a memo which had been received from the Mayor of Dartford informing Members of the Annual Charity Ball to be held on 7th February 1997 and a Big Band event on 16th March 1997 at the Acacia Hall, Dartford.

496 DECLARATIONS OF INTEREST Councillor M Munn declared a pecuniary interest in the following items relating to Blue Circle Industries PLC.

497 TOWN PLANNING The following planning applications had been received from the Borough Council and were submitted for Members' consideration:

DA/96/00776/REM Submission of details of shopper and community facilities as required by Condition 06 of the main retail centre approval DA/96/0133/REM.

Bluewater, Bean Road, Greenhithe

OBSERVATIONS No Observations.

DA/96/00759/CPO Consultation of an application for the submission of details relating to monitoring of groundwater and de-watering operations.

Eastern Quarry, Watling Street, Swanscombe.
(Cherry Orchard)

OBSERVATIONS No Observations.

DA/96/00753/REM Submission of details of the layout and elevations of the west department store (House of Frazer) as required by Condition 06 of the main retail centre approval DA/96/0133/REM.

Bluewater, Bean Road, Greenhithe.

OBSERVATIONS No Observations.

A letter had been received from Kent County Council seeking observations on application DA/86/341 R (iv),(v),(vi),(vii)., regarding an application from Blue Circle Industries for the Cherry Orchard, Eastern Quarry, Dartford and no observations were made.

Members were provided with a copy of the observations made by Dartford Borough Council to the County Council regarding the proposed Community School ref. DA/96/00610. NOTED

The following decision notices had been received from the Borough Council granting permission for development:

DA/96/00562/COU Junction of London Road and Knockhall Chase, Greenhithe;

DA/95/00693/FUL 16 Worcester Close, Greenhithe NOTED

Councillor Caller wished everyone a Merry Christmas and best wishes for the New Year.

498 EXCLUSION OF PRESS AND PUBLIC Due to the confidential nature of the business to be transacted, it was

RESOLVED

That the Press and Public be excluded from the remainder of the Meeting.

499 CHILDRENS' PARTY Members were advised of a letter which had been received from the Solicitor and after discussion it was,

RESOLVED

That the offer to pay £50.00 be accepted.

A handwritten signature in blue ink, appearing to read "Pauline Dejeu", with a large, sweeping flourish extending from the end of the name.

Town Mayor

MINUTES OF THE MEETING OF THE RECREATION, LEISURE AND AMENITIES COMMITTEE HELD AT THE LEISURE CENTRE, CRAYLANDS LANE, SWANSCOMBE ON THURSDAY, 9TH JANUARY 1997 AT 7.30PM.

PRESENT: Cllr. B G Poppy - Chairman
Cllr. L G Caller Cllr. Miss M J Lawrie
Cllr. W Freed Cllr. M J Munn
Cllr. J C D Holmes Cllr. T G Parry

Appologies for absence were received from Councillors' T J Carrington, P R Defty, T V Dixon and R M White.

500 COUNCILLOR T V DIXON - ABSENCE Members were advised that Councillor Dixon had been absent during the past few months due to illness and it was,

RECOMMENDED

That Councillor Dixon's reason for absence be approved and a letter be sent advising him of the situation.

Councillor Holmes entered the Committee Room.

501 MINUTES The Minutes of the Meeting held on 31st October 1996 were confirmed and signed.

502 DECLARATION OF INTEREST Councillor Munn declared a pecuniary interest in items relating to Blue Circle PLC.

503 PURCHASE OF LAND This item had been referred from the previous meeting and Members were advised that the land hatched brown on the Transfer Document could not be used for any purpose other than as a children's play area or public open space.

It was,

RECOMMENDED

That a reply be sent explaining the situation.

504 FOOTBALL PITCHES Members were reminded of letters which had been received from secretaries of the football leagues regarding the condition of the pitches.

After consideration it was,

RECOMMENDED

That letters be sent to all football clubs asking that they adhere to the conditions of hire and forward fixture lists and contact the park staff to see if play has been cancelled.

The situation with regard to the condition of the pitches to be monitored.

505 INGRESS PARK Reference Minute 382, Members were provided with a copy of the reply which had been received from the Marine Society and after consideration, it was

RECOMMENDED

That a reply be sent alongwith a copy of the letter received from

S.P.

the Marine Society, explaining that it had not been possible to assist but, if possible, the hedge would be grown to a suitable height.

Letters to also be sent to the owners of Beach Brow and Ingress Priory advising that it had come to the attention of the Council that vehicles were damaging the grassed area. The Clerk to ask for their co-operation in keeping the gates to the park closed to prevent unauthorised vehicles gaining access.

506 VALLEY VIEW Members were advised that soil tests were not carried out but gas tests for oxygen, methane and carbon dioxide had been made and these had been approved by the Environmental Services Officer. It was,

RECOMMENDED

That a letter be sent to the Borough Council advising that the Town Council wanted the water problems on this site rectified as a priority.

507 DOWNS BOWLS CLUB The Clerk reported receipt of a letter from the Secretary of the Bowls Club, seeking permission to hire the three rinks on the public green for the 1997 season.

After consideration, it was

RECOMMENDED

That the arrangement be continued and the fee be increased in line with inflation.

508 SWANSCOMBE BOWLING CLUB It was,

RECOMMENDED

That the Bowling Club be reminded that the present lease expired on 1st April 1997 and they be asked if they wished the lease to be renewed.

509 FENCING Members were provided with copies of quotes which had been obtained to enclose the former putting area and the public toilets and security container.

Also provided was a quote to repair and replace damaged coping stones to the wall of Swanscombe park and it was,

RECOMMENDED

That further quotes be obtained, using identical specifications, and the quote for the coping stones to be replaced/repared be accepted, in the sum of £117.

510 LITTER BINS Members were advised that the litter bins which had been placed at Greenhithe Foreshore and Knockhall Road were still in good condition and more bins were needed in Swanscombe Park and Manor Park. NOTED

511 CONCRETE GARAGE A quote had been obtained in the sum of £700 to secure the doors of the garage and Members were advised that the cost of making the roof secure would be more than the garage was worth and it would probably cost less to obtain a

security container for siting elsewhere in the park.

This item was left in abeyance pending advice from the Park's Foreman.

512 PUBLIC TOILETS After consideration it was

RECOMMENDED

That the quotes which had been received to refurbish the toilet block be accepted in the sum of £2,902.25 for building works and £1,850 for the roof to be replaced.

513 SIGNS Members were advised that the new signs had been installed in all the children's areas. NOTED

514 ROUNDABOUT - SWANSCOMBE PARK The Park's Foreman advised Members of the need to repair or replace the roundabout and it was agreed that the cost of replacing the roundabout and wet-pour surfacing be obtained for consideration at the Meeting of the Finance and General Purposes Committee.

515 TREES - SWANSCOMBE PARK Members were advised that the roots of the trees to the South of Swanscombe Bowling Club's green were coming through the surrounding gutter. It was,

RECOMMENDED

That the Borough Council be contacted to see if these trees were covered by the Tree Preservation Order and seek advice to see if the roots could be removed or cut without causing damage to the trees.

516 STAFF MESS ROOM Members were advised that the mess room had recently been flooded and they were asked if hot water could be laid on and a drying room be provided for the park staff.

The Clerk was to obtain further information and suggestions.

517 GOAL POSTS - KNOCKHALL The Park's Foreman was asked if the children's goal posts had been installed and the reply was that this would be done as soon as the weather allowed.

518 PARKS STAFF Reference Minute 405, the Park's Foreman was asked about the progress of the list of work which was to be carried out and Members were advised that, due to illness and annual leave, this work had not yet been carried out.

This item was to be reviewed at the next Meeting of the Recreation, Leisure and Amenities Committee.

519 SENIOR LEISURE OFFICER Members were advised that Miss Suzanne Barry had been appointed to the position of Senior Leisure Officer and would be commencing on 3rd February.

520 ROSEMARY CONLEY FITNESS CLUB A letter had been received advising that the class would not be re-opening in January - partly due to the increase in the hire fee. NOTED

521 KARATE Members were asked to consider the admission fees charged to spectators for the karate gradings and it was,

RECOMMENDED

That the admission fee of 60p be continued for karate gradings.

522 HIRE FEE - COMMITTEE ROOM Members were asked to consider whether to increase the hire fee for the Committee Room and it was,

RECOMMENDED

That the hire fee remain at £4.50 per hour.

523 PRICE INCREASES - BAR SUPPLIES Members were advised of price increases which were being imposed and it was agreed that this be discussed at the next Meeting of the Leisure Centre Working Party.

524 CASTLEFIELDS ALLOTMENTS Members were advised that, to date, it had not been possible to visit the site to ascertain the area but arrangements would be made for this to be done as soon as possible. NOTED

525 SWANSCOMBE UNITED FC A letter had been received from the Secretary of the Club advising that the first team had been disbanded and all fixtures cancelled from 3rd December.

It was,

RECOMMENDED

That full payment be made for the pitch hire and if the pitch was re-let a refund would be made.

526 RAILWAY HOTEL FC Members were advised of the situation regarding the Railway Hotel FC and that payment had not been received and all correspondence had been returned.

527 KEARY ROAD ALLOTMENT FENCE Members were reminded that the allotment fence was to be considered once the half-yearly figures were available. This item was deferred for consideration at a later date.

528 SWANSCOMBE CEMETERY Members were reminded that a working party was to be formed to meet with representatives of the Police and the Borough Council to consider the vandalism problems which had occurred in the cemetery.

RECOMMENDED

That a letter be sent to the Police and the Borough Council asking for representation on the working party which was to be comprised of Councillors' M J Munn and B G Poppy plus a Member from the S & G Residents Association and either the Town Clerk or her Assistant.

529 KEARY ROAD ALLOTMENTS Members were advised of a request which had been received from a plot holder who wanted permission to erect a greenhouse at the Keary Road site.

RECOMMENDED

That permission be given for the greenhouse to be erected.

530 RECYCLING SITES Members were provided with copies of letters which had been received from the Borough Council confirming the availability of the letter box type of newspaper bank which had been agreed and advising of can and textile banks which were available.

After discussion a recorded vote was requested by Councillor Freed.

FOR

AGAINST

Cllr. B G Poppy
Cllr. J C D Holmes
Cllr. Miss Lawrie
Cllr. L G Caller
Cllr. T G Parry

Cllr. W Freed
Cllr. M Munn

RECOMMENDED

That the proposals contained in the letter received from Dartford Borough Council, dated 4th December 1996, be accepted.

531 JUNCTION CRAYLANDS LANE/LONDON ROAD Members were provided with a copy of the reply which had been received from the Borough Council advising that the proposals which had been put forward met with all the technical requirements (including safety) for dealing with the traffic generated by the new development. NOTED

Councillor Freed left the Committee Room.

532 NATIONAL SPRING CLEAN - APRIL 1997 Members were provided with a copy of the letter which had been received from Dartford Borough Council regarding the 1997 event and after consideration it was,

RECOMMENDED

That, if the Borough Council were able to provide the personnel, the Town Council would be pleased to advise of areas which were in need of this service. The areas to be advised were Grove Car Park, Greenhithe Foreshore, Heritage Park and the Skull Site and the footpaths leading from Craylands Lane to Knockhall Road.

533 KENT STRUCTURE PLAN THIRD REVIEW Members were provided with a copy of the letter which had been received from Kent County Council informing that they had adopted the Third Review Structure Plan.

RECOMMENDED

That the contents of this letter be noted but individual Councillors had the right to reply to this letter from KCC within the specified time limit.

534 KENT RURAL COMMUNITY COUNCIL Members were provided with a copy of the leaflet which had been received entitled A Millenium Project. NOTED

535 EBBSFLEET DEVELOPMENT Members were advised that Alec Lauder had, on 16th October 1996, advised the Clerk that the first masterplan document had been received and further documents were awaited. He had also advised that the documents for consultation would hopefully be sent out within the next few weeks. NOTED

536 CASUAL VACANCIES Members were advised that, as no request had been made for an election to be held, two Members could be co-opted to serve on the Town Council.

537 HALF YEARLY FIGURES Members were provided with copies of the half yearly figures to 30th September 1996. NOTED

537 TOWN PLANNING The following planning applications had been received from the Borough Council and were submitted for Members' consideration:

DA/96/TEMP/F Consultation on an application for erection of single storey extension to provide staffroom, 3 classrooms, activity & amenity areas, internal alterations to provide library & enlarge toilet accommodation, 6 parking spaces & playground area.

Sweyne County Junior School, Keary Road, Swanscombe.

OBSERVATIONS Members were of the opinion that the dining room and assembly space would not be sufficient to cater for the additional numbers of children attending the school.

DA/96/610 & Consultation on an application for the erection
DA/96/00821/CPO of a 4 storey building to provide secondary school and community facilities, together with associated landscaping and new access roads, revised details.

Site of Former Swanscombe High School, Southfleet Road, Swanscombe.

OBSERVATIONS Previous comments were reiterated and Members concern about Coopers Road being used by pedestrians and cyclists was to be added.

DA/96/MIN/F & Use of land as a Waste Transfer Station handling
DA/97/00001/CPO Category A & B waste with ancillary portacabin office, mess room/store and car parking.

Plot 20 Kent Kraft Industrial Estate, Lower Road, Northfleet.

OBSERVATIONS Members objected to this application as the increased traffic, which would be generated on to roads which were already congested, would cause environmental damage and present health hazards to residents of this area.

DA/96/00705/COU Change of use of property from offices to residential use together with a rear veranda with external staircase and erection of a detached garage and brick boundary wall

Revisions to design of garage and car parking.

18 High Street, Greenhithe.

OBSERVATIONS No Observations.

Members were advised of the reply received from the Borough Council advising that this Council would be consulted about the art feature mentioned in planning application DA/96/0320. NOTED

538 SWANSCOMBE FIRE STATION Members were advised that it was rumoured that Swanscombe Fire Station was under threat and it was agreed that letters should be sent to the Joint Leaders of the County Council expressing regret at the reduction of fire facilities in Kent and in particular the threat to the Swanscombe Fire Station.

Members were sympathetic to the restraints being placed on Kent County Council and other Local Authorities by the Government but felt that, where health and safety was concerned, these items should receive the highest priority and fire stations should remain.

539 EXCLUSION OF PRESS AND PUBLIC Due to the confidential nature of the business to be transacted, it was

RESOLVED

That the Press and Public be excluded from the remainder of the Meeting.

540 SPORTS PAVILION Members were provided with a report of the meeting of the Sports Pavilion Working Party which had been held on 16th December and were advised of the reply which had been received from the Solicitor.

RECOMMENDED

That this item be referred back to the Working Party and the next meeting be arranged for Monday, 3rd February at 7.30pm at the Leisure Centre.

541 S & G ASSOCIATION OF SPORTS CLUBS Members were advised of a letter which had been received from the Secretary of the Association, dated 7th January 1997.

RECOMMENDED

That a reply be sent to Mr Crow, thanking him for offering to make a presentation to Members of this Council, which was being considered, and he would be advised in due course.

Chairman



MINUTES of the MEETING of the FINANCE and GENERAL PURPOSES COMMITTEE held at the LEISURE CENTRE, CRAYLANDS LANE, SWANSCOMBE on THURSDAY 23rd JANUARY 1997 at 7.30pm.

PRESENT: Cllr. L G Caller - Chairman Cllr. Miss M J Lawrie
 Cllr. P R Defty Cllr. M J Munn
 Cllr. B R Francis Cllr. T G Parry
 Cllr. W Freed Cllr. B G Poppy
 Cllr. J C D Holmes Cllr. R M White

542 MINUTES The Minutes of the Meeting held on 21st November 1996 were confirmed and signed.

543 APOLOGIES FOR ABSENCE Apologies for absence had been received from Councillors T V Dixon and T J Carrington.

544 INCOME FOR OCTOBER, NOVEMBER AND DECEMBER The income for October, November and December 1996, amounting to £29,230.15 was received as set out in the annexed list.

545 ACCOUNTS PAID OCTOBER, NOVEMBER AND DECEMBER The Town Clerk reported that accounts amounting to £95,980.16 had been paid during October, November and December 1996.

546 ACCOUNTS FOR PAYMENT Members were asked to approve two invoices which had been received from C.B.H.B. & P. in the sum of £558.13 and £186.88 for services rendered. It was

RECOMMENDED

That these invoices be paid.

Councillor M J Munn entered the Committee room.

547 SWANSCOMBE PARK - ROUNDABOUT Members were advised of quotes which had been obtained to install a 1.5m fun-whirl and wet pour surfacing in the sums of £2,215 + £1,125 for surfacing.

After consideration it was,

RECOMMENDED

That additional quotes be obtained for children's roundabouts and enquiries be made to the Borough Council to see if a roundabout was the most suitable and popular equipment to install.

548 TIME AND ATTENDANCE SYSTEM Members were provided with various quotes for time and attendance systems. After discussion it was

RECOMMENDED

That the BT 50 system be obtained from the 1997/98 budget in the sum of £585 with installation cost of £250 plus the cost of badges for every member of staff.

549 PARK'S VAN Members were informed that the park's van was no longer used by the Park Foreman at week-ends and it was

RECOMMENDED

That the park attendant has use of the park's van at weekends as

this would be more beneficial to him with the amount of rubbish which has to be collected.

550 MANOR PARK Members were advised of a verbal complaint that had been received with regard to residents driving over grass verges. It was

RECOMMENDED

That a general letter be sent asking residents to refrain from driving over grassed areas which caused damage and was potentially dangerous for children playing in the area.

Their co-operation would be appreciated but they were to be advised that this Council would be prepared to take appropriate action if necessary and the situation would be closely monitored.

551 MANOR ROAD SCHOOL Members were informed that Manor Road School was to be demolished (commencing on Monday 27th January) and they would be welcome to visit the school at 2.00pm on Friday 24th January 1997.

552 KENT ASSOCIATION OF PARISH COUNCILS Members were provided with issue numbers 236 and 237 of the Parish News.

553 BLUEWATER PARK Members were provided with a copy of the letter which had been received from the Kent Health Authorities' Support Agency informing of applications which had been refused.

554 HIGH STREET, SWANSCOMBE Members were provided with a copy of the notification received from Kent Highways advising of the temporary closure of the High Street, Swanscombe from 00.01 to 05.00 on Saturday 15th February and Monday 24th February 1997.

NOTED

555 LOCAL GOVERNMENT PENSION SCHEME REGULATIONS 1997 Members were provided with a copy of a letter from Financial Services, Kent County Council, with regard to the Department of the Environments proposals to introduce legislation for a new government pension scheme and were advised that a copy of the draft legislation was available in the office. NOTED

556 MMI SCHEME OF ARRANGEMENT Members were advised that a copy of the schedule of information for the six months to 30th September 1996 had been received. NOTED

557 KENT RURAL COMMUNITY COUNCIL Members were provided with a copy of Rural News and details of the consultation document "Towards Kent RCC 2000" and were advised of Meetings which were to be held on 31st January and 8th March 1997. NOTED

558 ILLEGAL GYPSY/TRAVELLER OCCUPATION Members were provided with a copy of the letter which had been received from Dartford Borough Council and after consideration, it was

RECOMMENDED

That the Town Clerks name be put forward as the Council's representative.

559 PREVENTION OF ILLEGAL WORKING Members were provided with a copy of the guidance notes for employers which had been received from the Home Office and were advised that the guidance document had been received and was available in the office. NOTED

560 LOCAL GOVERNMENT AND RATING BILL Reference Minute 434, Members were provided with a copy of the letter which R J Dunn MP had forwarded from the Department of the Environment reference the Local Government and Rating Bill. NOTED

561 CHANNEL TUNNEL RAIL LINK BILL Members were advised that the following information had been received from Kent County Council and representatives on the Rail Link Action Group had been provided with copies:

House of Lords Update - 14th November 1996;
House of Lords Update - 21st November 1996; and
Final Report.

562 RESTRICTION OF TRAFFIC Members were advised of receipt of a restriction order for traffic on Watling Street (A296), which was to be enforced on or after 3rd February for an estimated period of 18 months.

563 PURCHASE OF LAND Members were advised of a reply which had been received from the resident of Pilgrims View regarding the purchase of land adjoining their property.

After consideration it was,

RECOMMENDED

That a reply be sent thanking them for bringing items of concern to the attention of Members and advise that this Council did not intend to relinquish land and would not allow the play area to be encroached.

564 SWANSCOMBE & GREENHITHE ASSOCIATION OF SPORTS CLUBS A letter had been received from the Swanscombe and Greenhithe Association of Sports Clubs and this was referred to the meeting of the Sports Pavilion Working Party.

565 COMMUNITY YOUTH ASSOCIATION Members were informed of a letter received from the C.Y.A. addressed to Councillor L G Caller, inviting him to a meeting at the Grove Hall at 2.00pm on Thursday 6th February. The Clerk was asked to advise that, unfortunately, Councillor Caller would be unable to attend.

566 COMMUNITY YOUTH ASSOCIATION Members were advised of a letter dated 22nd January which had been received along with a nomination paper inviting them to attend a meeting at the Church Centre on 7.30pm on 11th March 1997.

567 SWANSCOMBE SCHOOL Reference Minute 492, Members were advised of the reply which had been received from Stone Parish Council and it was agreed that this item be included for discussion at the Meeting of the Town Council on 13th February.

568 LEISURE CENTRE ROOF Members were advised of a letter received from Dartford Borough Council agreeing to fund the redecoration

of the Leisure Centre kitchen which was damaged by water coming through the roof. After discussion it was,

RECOMMENDED

That a letter be sent to Dartford Borough Council requesting they reimburse the Town Council for the cost of replacing the telephone handset which had also been damaged by water leaking through the roof.

569 VALLEY VIEW PLAY AREA Members were informed of a letter which had been received from the Borough Council's Enforcement Officer regarding the work requiring attention at the Valley View Play Area.

RECOMMENDED

That a reply be sent confirming that Members required all of the items mentioned to receive attention but this Council would not be prepared to accept responsibility for this site until the drainage and water problems had been sorted out to Members' satisfaction.

570 SOUTH EAST EMPLOYERS Members were advised that the South East Employers' Annual Training Brochure for 1997/98 had been received and it was

RECOMMENDED

That the Senior Leisure Officer attend a Health and Safety Seminar if necessary.

571 LOCAL COUNCIL REVIEW Members were advised of the receipt of the January 1997 issue of the Local Council Review. NOTED

572 SWANSCOMBE SECONDARY SCHOOL Members were advised of letters which had been sent to the parents of children who were to be attending the new Swanscombe Secondary School in September 1997, informing that the Minister of Education was giving consideration to delaying the opening of the school until September 1998. Following a lengthy discussion it was,

RECOMMENDED

That a letter be sent to the Minister for Education advising of Members' concern over the disruption which this would cause to the education of local children and ask for this decision to be reconsidered.

A letter was also to be sent to Dartford Borough Council seeking their support for the school to be opened in September 1997.

573 DRAFT ANNUAL ESTIMATES 1997/98 Members were supplied with copies of the draft estimates for 1997/98 and it was,

RECOMMENDED

That the draft estimates for 1997/98 be accepted and a rate for Council Tax Band "D" properties be set at £60.10.

574 TOWN PLANNING The following planning applications had been received from Dartford Borough Council and were submitted for

Members' consideration:

DA/97/00012/REM Submission of details to a site investigation and soil survey pursuant to condition 16 of Planning Permission DA/96/0349/FUL for residential development.
Land at Globe Wharf, High Street, Greenhithe.

OBSERVATIONS No Objections.

DA/97/00020/FUL Application for the variation of Condition 7 of Planning Permission DA/96/0123/REM. Variation in respect of using St. James Lane as an access road whilst construction of emergency road is undertaken.
Bluewater, Bean Road, Greenhithe.

OBSERVATIONS No Observations.

Members were advised that the following decision notices had been received, granting permission for development:

DA/96/00349/FUL Globe Wharf, High Street, Greenhithe.

DA/96/00717/FUL Empire Bowls Club, Knockhall Road, Greenhithe.

DA/95/00260/REM 55 High Street, Swanscombe.

DA/96/00744/COU Unit A7 Northfleet Industrial Estate.

Planning permission for the following application had been refused:

DA/95/00695/COU Public Convenience, The Avenue, Greenhithe.

A query was raised regarding the planning application which had been received for the garage in Knockhall Chase.

575 EXCLUSION OF PRESS AND PUBLIC Due to the confidential nature of the business to be transacted, it was

RESOLVED

That the Press and Public be excluded from the remainder of the Meeting.

576 INCIDENT AT LEISURE CENTRE Members discussed the six month ban on a member of the public which was due to be reviewed before 2nd February. After consideration it was,

RECOMMENDED

That a letter be sent advising that Members were minded to extend the ban unless a letter of apology was sent to members of staff and the Councillors concerned, for the behaviour which had forced the Council to impose the ban.

Once the letter of apology had been received Members of the Council would make a decision as to whether the ban would be lifted.

577 2 CHURCH ROAD, SWANSCOMBE Members were advised of a letter
which had been received from NWS Bank PLC. NOTED

Chairman. *Ball*
27.3.97.

INCOME OCTOBER 1996

Parks	Tennis	.85	
	Bowls	8.51	9.36
Admin.	Copier	.26	.26
Community Halls	Grove Hall	455.10	
	Church Road Hall	84.10	
	Sports Pavilion	1,381.50 (rent)	1,920.70
Leisure Centre	Income		3,799.67
Bar	Income	2,515.21	
	Food	982.30	
	Gaming m/c's	374.81	3,872.32
			<hr/>
			£9,602.31
			<hr/>

ACCOUNTS PAID OCTOBER 1996

	<u>Town Council</u>	<u>Leisure Centre</u>
Transfer (S137) to Childrens Party	155.00	
Seminar Fee	35.00	
Church Road Hall - Decorating	726.15	
Advertising		237.82
Insurance rent		1.00
Maintenance - Boilers		218.55
Equipment		14.57
Subscription - Kent Trust	19.50	
NAGM Membership (S137)	30.00	
Equipment repairs - Ransomes	84.40	
Skip Hire	86.95	
Audit Fee	738.28	
Copier	34.56	
Wages wk 26	807.30	
Transfer of Licence		11.10
Return of deposit		50.00
Return of deposit		50.00
Return of deposit		50.00
Sockets for football posts	135.55	
Fence repairs - Saxon Court	403.02	
Maintenance - security		29.38
Equipment - for tractor	595.96	
Internal Audit	80.00	
Security Service	35.16	70.31
Hygiene Service	5.56	
Electricity - Church Road Hall	8.94	
Business Rates	297.00	1,320.00
Superannuation	5,227.06	892.45
Inland Revenue	1,927.61	932.18
Water Accounts	442.65	232.71
Southern Water	63.06	571.61
Wages wk 27	511.69	
Wages wk 28	640.61	
Gas Account		614.99
Repairs Saxon Court	39.70	
Medical Report		17.20
Bar - supplies		1,508.56
Equipment - Treadmill repairs		434.75
Repairs - Church Road Hall	9.97	
Donation - Ellenor Foundation	50.00	
B T Mobile & Pager	99.02	
Maintenance - Security		41.13
Sealing Grove Hall floor	58.00	
Fuel acc/battery	97.24	
Electricity		796.08
Copier rental	258.37	
Allotment rent	111.04	
Street lighting maintenance	41.96	
Refuse collection		414.26
Bar - supplies		630.58
Admin - stationary	75.53	
Bar - supplies		251.45
Carried forward :	<u>£13,931.84</u>	<u>£9,390.68</u>

ACCOUNTS PAID OCTOBER CONTINUED

	<u>Town Council</u>	<u>Leisure Centre</u>
Brought forward	13,931.84	9,390.68
Bar - stocktake report		105.75
Bar - ice maker & maintenance		628.31
Wages wk 29	642.63	
Salaries - month 7	2,799.79	3,949.16
Pay phone		175.07
Telephone accounts	261.50	347.18
Medical reports	34.40	
Bar - supplies		150.40
Maintenance		49.94
Street lighting energy charge	36.47	
Cleaning materials		35.20
Supplies	26.89	34.50
Donation to Club 84 (S137)	150.00	
Copier	37.32	
Stationary	10.36	
Bar - supplies		97.26
Wages wk 30	726.47	
Bar - licence/gaming permit		44.50
Casual staff - Bar/Leisure Centre		292.10
Equipment repair - bouncy castle		60.00
Bar - Gaming m/c's rent & licence		283.50
Bar - food and expenditure		311.13
Maintenance - window cleaner		60.00
Return of deposit		50.00
Parks - repair to damaged equipment	226.78	
	<hr/>	<hr/>
	£18,884.45	£16,064.68
	<hr/>	<hr/>

Grand Total : £34,949.13

INCCME NOVEMBER 1996

Parks	Football	540.00	
	Grant for Churchyard	500.00	1,040.00
Admin.	Copier	1.62	
	Interest	437.28	
	VAT Refund	860.70	1,299.60
Community Halls	Grove Hall	166.80	
	Church Road Hall	139.25	306.05
Leisure Centre	Income		2,627.47
Bar	Income	3,627.62	
	Food	630.50	
	Gaming m/c's	247.15	4,505.27
			<hr/>
			£9,778.38
			<hr/>

ACCOUNTS PAID NOVEMBER 1996Town CouncilLeisure Centre

Bar - Casual staff		43.75
British Telecom		111.63
Bank charges	6.00	
Wages wk 31	908.18	
Business rates	297.00	1,320.00
Inland Revenue	1,582.74	1,204.05
Insurance rent		72.21
Electricity		685.20
Parks - materials	109.51	
Gas	101.77	
Admin - publication	9.99	
Maintenance - pump		1,018.73
Wages wk 32	449.71	366.94
Return of Deposit		50.00
Admin - Poppy Wreath	11.75	
Bar - supplies		69.82
Admin - stationary	8.94	
Grove Hall - Kango hammer	16.45	
Admin- Internal Audit	80.00	
Bar - supplies		686.53
Bar - supplies		526.66
Advertising		176.25
Stocktake report		105.75
Stationary	29.86	7.87
Cleaning materials		42.80
Parks - Bedding plants	120.40	
Street lighting energy charge	36.47	
British Telecom	20.56	
Repairs	59.86	
Repairs		40.04
Repairs	77.01	
Security Service	35.16	70.31
Parks - fuel account	35.00	
Parks - hollow tining bowling green	305.50	
Parks - supplies	22.80	
Parks - equipment repairs	240.52	
Parks - replacement gate	804.87	
Bar - vending machine		471.21
Street lighting maintenance charge	41.96	
Wages wk 33	842.76	
Salaries month 8	2,700.69	3,785.75
Admin - copier	45.23	
Wages wk 34	474.94	
Printed tickets		14.50
Parks - signs	1,221.77	
Parks - supplies, bowling green	945.38	
Electricity		707.66
Exemption order	4.00	
Entertainment licence		780.00
Trampoline coach		36.00
Casual staff		220.68
Bar - food supplies		191.34
Window cleaner		40.00
Bar - gaming machines		189.00
	<hr/>	<hr/>
	£11,646.78	£13,034.68
	<hr/>	<hr/>

Grand Total : £24,681.46

ACCOUNTS PAID DECEMBER 1996

	<u>TOWN COUNCIL</u>	<u>LEISURE CENTRE</u>
Cancelled cheque		50.00
Admin - stationary		11.30
New Years Eve tickets		20.00
Admin - Insurance	203.35	12.69
Parks - Gangmowing contract	3,040.08	
Grove Hall repairs - fire door	40.54	
Street lighting - maintenance	41.96	
Church Rd. Hall - Renovation work	8,568.77	
Wages wk 35	662.07	
Coaching fees		117.50
Business rates	297.00	1,320.00
Bar - supplies		817.10
Parks - waste water acc.	73.94	
Maintenance Contract		292.28
Medical Reports		34.40
2 Notice Boards	1,339.50	446.50
Parks - Materials	55.28	
Inland Revenue	1,783.04	1,002.72
Wages wk 36	696.39	26.26
Repairs - supplies	97.04	12.78
Admin - publications	4.99	
Advertising		340.75
Return of Deposit		50.00
Electricity	79.81	
Street lighting - energy charge	36.47	
Bar - supplies		134.52
Admin - copier	258.37	
Admin - donation (SERPA)	10.00	
Cleaning Materials		107.36
Admin - donation (KAPC)	100.00	
Security Service	35.16	70.31
BT Mobile	20.56	
Advertising		210.56
Skip Hire	111.63	
Fuel account	35.00	
Bar - supplies		1,360.39
Maintenance		234.18
Hygiene service		30.11
Repairs to glass washer		102.80
Parks - tree work	211.50	
PWLB - loan		2,682.50
Wages wk 37 & 38	1,893.08	
Salaries - month 9	2,864.35	3,474.98
Admin - copier	30.32	
Trampoline Coaching		36.00
Casual Staff		247.55
Bar - gaming machines		189.00
Halls - microwave ovens (2)	138.00	
Window Cleaner		20.00
Bar - food expenses		210.48
Bar - supplies		56.35
	<hr/>	<hr/>
	£22,728.20	£13,621.37
	<hr/>	<hr/>

Grand Total - £36,349.57

INCOME DECEMBER 1996

Parks	Insurance	711.08	
	Football	220.00	931.08
Admin	Bank Fees	2.26	
	Interest	2,396.56	2,398.82
Community Halls	Grove Hall	442.20	
	Church Road Hall	234.38	676.58
Leisure Centre	Income		2,655.20
Bar	Income	2,249.39	
	Food	680.94	
	Gaming machines	257.45	3,187.78
			<hr/>
			£9,849.46
			<hr/>

MINUTES OF A MEETING OF THE EXECUTIVE COMMITTEE HELD AT THE
LEISURE CENTRE, CRAYLANDS LANE, SWANSCOMBE ON MONDAY,
3RD FEBRUARY 1997 AT 7PM.

PRESENT: Cllr. P R Defty - Town Mayor
Cllr. L G Caller Cllr. B G Poppy
Cllr. T G Parry Cllr. R M White

Councillor M J Munn was also in attendance.

578 MINUTES The Minutes of the Meeting held on 14th November 1996 were confirmed and signed.

579 EXCLUSION OF PRESS AND PUBLIC Due to the confidential nature of the business to be transacted, it was

RESOLVED

That the Press and Public be excluded from the Meeting whilst the next item was discussed.

580 INCIDENT AT LEISURE CENTRE Members were advised of the letter which had just been received and were informed of the meeting which had been held on Wednesday, 29th January between the person concerned and his representative alongwith the Town Mayor and the Town Clerk.

After consideration it was,

RECOMMENDED

Councillor Munn entered the Committee Room.

That the ban be lifted and a letter be sent advising of this and informing that, in the event that a further ban was considered, it would be for the lifetime of this Council.

It was also agreed that, where this item had been discussed at Meetings of the Council or Committees, copies of these Minutes should be enclosed with the abovementioned letter.

581 TAPE RECORDINGS It was,

RECOMMENDED

That this Council adopt a policy that taped recordings of meetings are not released but the Minutes of Meetings of the Council or it's Committees are available to the public.

Councillor Parry left the Committee Room.

582 EXCLUSION FROM PUBLIC COUNCIL BUILDINGS After a lengthy discussion, it was

RECOMMENDED

That this Council adopt the policy that, if a member of the public be asked to leave a building controlled by the Town Council because of bad behaviour, a letter was to be sent within 5 working days advising that they were excluded from the building pending an investigation.

The incident was to be investigated within 7 working days and a Meeting of the Executive Committee held within 10 working days of the incident to receive the report and make a decision.

583 TOWN MAYOR'S RECEPTION Councillor Defty invited Members to donate a raffle prize for his reception, to assist with the fund raising for the Town Mayor's Charity.



Town Mayor

MINUTES of the MEETING of the SWANSCOMBE AND GREENHITHE TOWN COUNCIL held at the LEISURE CENTRE, CRAYLANDS LANE, SWANSCOMBE on THURSDAY, 13th FEBRUARY 1997 at 7.30pm.

PRESENT: Cllr. P R Defty - Town Mayor
Cllr. L G Caller
Cllr. T V Dixon
Cllr. W Freed
Cllr. J C D Holmes
Cllr. M J Munn
Cllr. T G Parry
Cllr. B G Poppy
Cllr. B E Read
Cllr. R M White

An apology for absence was received from Councillor Carrington.

584 DECLARATION OF INTEREST The following declarations of interest were declared:

Councillor M J Munn - pecuniary interest in Blue Circle and non-pecuniary interest in St John Ambulance;

Councillor P R Defty - pecuniary interest in Age Concern and non-pecuniary interest in the Senior Citizen's Club.

585 MINUTES The Minutes of the Meeting held on 13th December 1996 were confirmed and signed.

Councillor Read entered the Committee Room.

586 ANNUAL ESTIMATES 1997/98 It was;

RESOLVED

That the draft estimates, presented to the Finance and General Purposes Committee on 23rd January 1997, be accepted.

Councillor Read abstained from voting on Minute 586.

587 COUNCIL TAX It was,

RESOLVED

That the Council Tax for Band D properties be set at £60.10 for 1997/98 - as recommended by Members of the Finance and General Purposes Committee on 23rd January 1997.

Councillor Read asked for it to be recorded that he voted against the abovementioned resolution.

588 POLICY FOR TIMEKEEPING Members considered the policy document which had been circulated and it was,

RESOLVED

That the policy be adopted with item 5 being amended to read 'instant dismissal' instead of severe disciplinary action.

Staff were to be advised of these proposals as soon as possible.

589 EBBSFLEET DEVELOPMENT Members were advised that no further information had been received.

590 SWANSCOMBE COMMUNITY SCHOOL Members were advised that the Minister for Education was said to be minded to open the

Community School in September 1997.

RESOLVED

That a letter be sent to the Minister, approving the decision, and informing that Members were looking forward to the opening of the new school.

591 STONE PARISH COUNCIL A reply had been received from Stone Parish Council advising they would be pleased to meet with Members of the Town Council and representatives from KCC Education Department.

RESOLVED

That the Clerk obtain dates for a meeting to be held with 4 representatives from this Council - Chairman and Vice Chairman of Recreation, Leisure and Amenities Committee, the Chairman of Finance and General Purposes Committee plus Councillor Parry.

592 BOWLS PAVILION Members were provided with a copy of the Special Resolution regarding the erection of a new bowls pavilion by Swanscombe Bowling Club.

After a lengthy discussion a recorded vote was requested.

FOR

AGAINST

P R Defty
R M White
L G Caller
M J Munn
J C D Holmes
T V Dixon
T G Parry
B E Read

B G Poppy
W Freed

RESOLVED

That the Special Resolution be accepted and the Bowling Club be sent a copy advising that this formed the basis for negotiation.

Councillor Parry left the Committee Room.

593 SWANSCOMBE BOWLING CLUB Members were advised of a letter which had been received from Swanscombe Bowling Club - asking for a meeting to be arranged to discuss proposals for a new lease for the bowling green.

RESOLVED

That a meeting be held at the Leisure Centre at 7.30pm on Thursday, 20th March.

594 HMS PENTSTEMON Councillor Defty advised Members that he had received an enquiry about the HMS Pentstemon which had been adopted by the Parish of Swanscombe in 1941 and after consideration it was,

RESOLVED

That a letter be sent to the Admiralty to see if they could provide the Council with any information.

595 QUALITY ENVIRONMENT FOR DARTFORD Members were provided with a copy of the letter which had been received on 30th January.

596 MAYOR'S CIVIC AWARDS FOR VOLUNTEERS 1996/97 Members were provided with a copy of the letter which had been received from the Mayor of Dartford seeking nominations for the Civic Awards.

Members were asked to advise the Clerk of any nominations they wished to put forward.

597 PROPOSED LEISURE DEVELOPMENT - STONE LODGE, DARTFORD Members were provided with a copy of the letter which had been received from The Johns Practice containing details of the proposed development. After consideration it was,

RESOLVED

That a reply be sent advising that this development would detract from the trade at existing and future leisure facilities and, although it did not come within the planning area of this Council, Members would like to be kept informed about these proposals.

598 SWANSCOMBE CEMETERY Members were advised of the reply which had been received from Dartford Borough Council, agreeing to attend a meeting of the Working Party to discuss the vandalism problems being experienced at Swanscombe Cemetery. After consideration it was,

RESOLVED

That a meeting be arranged for 7.30pm at the Leisure Centre on Wednesday, 12th March.

599 ILLEGAL GYPSY/TRAVELLER OCCUPATION Reference Minute 558 - Members were advised it had been suggested by the Borough Council that a second name be put forward as a Council representative.

After consideration it was,

RESOLVED

That Councillor Caller's name be put forward to represent the Town Council if required.

600 CLAIMED RIGHT OF WAY - PAPER SACKS, SWANSCOMBE Members were provided with a copy of the letter which had been received from Mr Potter regarding the claimed right of way and after consideration it was,

RESOLVED

That a reply be sent informing that Members were pleased to learn that this item was still on the agenda and advise they did realise that this item would not be dealt with very quickly.

Members were to advise of any information they were able to obtain from friends and families.

601 TOURISM SIGNPOSTING A verbal request had been received from Ms Dyson of the Counties Archaeological Department, for a meeting to be held to consider the interpretation proposals for tourism

signposting and the possibility of using a room for the display of posters and it was,

RESOLVED

That the meeting be held in the Leisure Centre at 11am on Tuesday, 11th March and representatives from the Heritage Park Working Party be invited to attend.

Councillor Read left the Committee Room.

602 LETTER OF RESIGNATION Members were advised that a letter of resignation had been received from one of the receptionists - Mrs D Murphy.

RESOLVED

That the resignation of Mrs Murphy be accepted and the position be advertised. Short-listing and interviews be arranged by the Chairman or Vice-Chairman of the Recreation, Leisure and Amenities Committee plus the Senior Leisure Officer and the Town Clerk.

603 RECREATION, LEISURE AND AMENITIES COMMITTEE Moved by Councillor Poppy and seconded by Councillor Caller,

RESOLVED

That, with the exception of Minutes 538 and 515, the Minutes of the Meeting of the Recreation, Leisure and Amenities Committee held on 9th January 1997 be confirmed and the recommendations contained therein be adopted.

604 SWANSCOMBE FIRE STATION

RESOLVED

That the second paragraph of minute 538 be amended to read that the fire stations should remain.

605 TREES - SWANSCOMBE PARK

RESOLVED

That Minute 515 be amended to read that the trees were to the South of the bowling green.

606 FINANCE AND GENERAL PURPOSES COMMITTEE Moved by Councillor Caller and seconded by Councillor White,

RESOLVED

That the Minutes of the Meeting of the Finance and General Purposes Committee held on 23rd January 1997 be confirmed and the recommendations contained therein be adopted.

607 EXECUTIVE COMMITTEE Moved by Councillor Caller and seconded by Councillor White,

RESOLVED

That the Minutes of the Meeting of the Executive Committee held on 3rd February 1997 be confirmed and the recommendations contained therein be adopted.

608 SWANSCOMBE SKULL SITE NATIONAL NATURE RESERVE The Deed of Variation of Right of Way to Access Track had been received from Dartford Borough Council for sealing and it was,

RESOLVED

That these documents be signed and sealed by the Town Mayor and Deputy Town Mayor and this was duly carried out by Councillors' P R Defty and R M White.

609 TOWN MAYOR'S ANNOUNCEMENTS Councillor Defty asked for a vote of thanks to be given to Mr Sparrow for the repair work he had carried out to the churchyard boundary wall.

The Town Mayor had received a letter from Canada seeking information about his family, who originated from Greenhithe, one of whom was known as Nellie Weaver.

610 CHURCH HOUSING ASSOCIATION Councillor Defty advised Members of a letter he had received from the Church Housing Association regarding the name for the development on the former site of Manor Road School.

After consideration it was,

RESOLVED

That a reply be sent informing that Members would like to see the names of Margaret Barr and Pat Bassant incorporated into the naming of this development - both of whom were former head-teachers in recent years.

611 TOWN PLANNING The following planning applications had been received from the Borough Council and were submitted for Members' consideration:

DA/97/00023/FUL Demolition of existing buildings and erection of a garage workshop and vehicle sales area with associated car parking.

Chase Garage, Junction of London Road and Knockhall Chase, Greenhithe.

OBSERVATIONS: Members object to this application due to the additional traffic which will be created at this hazardous road junction.

DA/97/00041/FUL Erection of a detached building for use as a workshop.

22 Orchard Road, Swanscombe.

OBSERVATIONS: Members felt that a time restriction should be placed on hours of use for the benefit of neighbours and work should only be carried out within the confines of the workshop. No rubbish or waste should be deposited in the surrounding area.

Councillor Poppy wanted it recorded that he had voted against the

abovementioned recommendation.

DA/97/00061/FUL Erection of a single storey rear extension to provide lobby and shower room for disabled person.
110 Milton Street, Swanscombe.

OBSERVATIONS: No Observations.

DA/97/00067/REM Submission of details relating to parking and access arrangements for units 7-14 and external materials pursuant to Condition 2 and 7 of Planning Permission DA/96/00661/FUL for residential development.

OBSERVATIONS No Observations.

The following decision notices had been received from the Borough Council advising that planning permission had been granted:

DA/96/00699/ADV Bus Shelter, London Road, West of junction with High Street, Swanscombe;

DA/96/00692/ADV Bus Stop E/O Junction with High Street, Galley Hill, Swanscombe;

DA/96/00696/ADV Bus Shelter, Galley Hill Road opposite Taunton Road, Swanscombe;

DA/96/00690/ADV Bus Shelter J/O Lover Lane, London Road, Greenhithe;

DA/96/00691/ADV Bus Shelter J/O Manor Way, London Road, Swanscombe;

DA/96/00693/ADV Bus Stop W/O Craylands Lane, London Road, Swanscombe;

DA/96/00694/ADV Bus Stop, London Road, East of Knockhall Road, Greenhithe;

DA/96/00661/FUL Former Manor Road CP School, Manor Road, Swanscombe.

Members were advised that a letter had been received from Dartford Borough Council informing that application no. DA/96/00147/FUL had now been withdrawn.

A copy of the letter sent from the Borough Council to KCC regarding application DA/96/00759/CPO had been received informing that no objections had been raised.

Members were advised that a copy of the Inspector's decision had been received in respect of the appeal made by Denton Builders for application DA/96/00153/FUL - allowing the appeal and granting permission for development on land adjacent to 72 Swanscombe Street.

Members were concerned that someone who did not know the area



could be allowed to overturn the decision of the planning authority.

612 HEART AND STROKE CLUB Members were advised that Mrs Halford would like to start up a Heart and Stroke Club, as a support group for carers and victims, and would like permission to use a room for 2 hours on a weekly basis - possibly the public bar or the committee room in the leisure centre.

It was suggested that this be included for consideration by Members of the Leisure Centre Working Party and meanwhile Mrs Halford be allowed free use of the Grove or Church Road Hall for 2 hours per week for the next 4 weeks.

613 EXCLUSION OF PRESS AND PUBLIC Due to the confidential nature of the business to be transacted, it was

RESOLVED

That the Press and Public be excluded from the remainder of the Meeting.

614 SPORTS PAVILION Members were provided with a confidential report of the meeting of the Sports Pavilion Working Party held on 3rd February 1997.

After consideration it was,

RESOLVED

That the report be accepted.

615 INCIDENT AT LEISURE CENTRE Members were provided with a copy of the letter which had been received on 10th February and it was,

RESOLVED

That the Clerk reply, thanking for this correspondence and advise that Members felt this matter was now closed.

Councillor Freed wanted it noted that he was horrified that the ban had been worked through and the person concerned was now allowed to use the leisure centre's facilities - without an apology having been received by the town Council.



Town Mayor

MINUTES OF A MEETING OF THE RECREATION, LEISURE AND AMENITIES COMMITTEE HELD AT THE LEISURE CENTRE, CRAYLANDS LANE,, SWANSCOMBE ON THURSDAY 6th MARCH 1997 AT 7.30pm.

PRESENT: Cllr. B G Poppy - Chairman

Cllr. A M Barham	Cllr. W Freed
Cllr. L G Caller	Cllr. J C D Holmes
Cllr. T J Carrington	Cllr. Miss M J Lawrie
Cllr. T V Dixon	Cllr. M J Munn
Cllr. B R Francis	Cllr. T G Parry

616 MINUTES The Minutes of the Meeting held on 9th January 1997 were confirmed and signed.

Councillor M J Munn entered the Committee Room.

Apologies for absence were received from Councillors P R Defty and R M White.

617 DECLARATION OF INTEREST Councillor Dixon declared a non-pecuniary interest in the Allotment Association.

618 BIRTHDAY PARTY PRICE INCREASE Members were provided with details of party bookings and it was,

RECOMMENDED

That the cost of parties be increased to £16.00 with effect from 1st April, 1997.

619 SUNDAY OPENING HOURS Members considered the current opening hours of the Leisure Centre at weekends, and it was

RECOMMENDED

That the Leisure Centre open at 10am on Sundays providing that it would be reviewed if an activity was put forward to start at 9am.

620 CLEANING CUPBOARD Members were advised that alterations needed to be carried out to the cleaning cupboard and it was,

RECOMMENDED

That this work be carried out as soon as possible.

621 LUNCH TIME OPENING IN BAR Members were advised that the income from the Centre's bar did not justify opening at lunchtimes for a three hour period, also staff were confined to that area when other tasks were being neglected. After discussion it was,

RECOMMENDED

that the bar be closed on Monday lunch times and opened 12.00 - 2.00pm Tuesdays to Fridays.

622 HAPPY HOUR LUNCH TIMES It was suggested to Members that the Happy Hour be moved from lunch time to 8 - 9pm to encourage customers to use the bar after activities and also include spirits at a reduced rate. A Happy Hour could still be offered between 12 and 2pm Saturdays and Sundays. It was

RECOMMENDED

That these proposals be accepted.

623 REDUCTION IN STOCK OF BEERS AND SPIRITS In the Senior Leisure Officers opinion the Centre carried too high a stock of beers and spirits for its size and, with such a wide range, stock often went out of date before it was sold. To rectify this Sue Barry's suggestion was to reduce stock to one lager, one bitter and one smooth bitter with the possibility of a guest beer every two months at different times of the month e.g. an Irish beer in March for St.Patricks Day. After discussion it was,

RECOMMENDED

That the Senior Leisure Officer's recommendations be accepted.

624 BAR PUMPS Members were advised that the Senior Leisure Officer was in the process of obtaining literature on different types of bar pumps but no information was available at the moment.

625 STOCKTAKE REPORT Members were advised of a stocktake report received, which had been carried out on 7th February and resulted in a surplus of £828.81. NOTED

626 ADVANCE OF DISCOUNT Members were advised of an Advance of Discount Statement which had been received from Courage Ltd showing an outstanding balance of £2,640.37 at 31.12.96. NOTED

627 PROPOSED INCREASE IN BAR PRICES Members were provided with details of price increases which had been received and which were effective from 1st January. After consideration it was,

RECOMMENDED

That the following increases apply - with effect from 1st April:

Spirits & Wines to be increased by 10%
Canned minerals be increased to 65p
Lucozade be priced at 70p
Mineral water be increased to 55p
Fosters be increased to £1.85
Bitter be increased to £1.65
Smooth - as bitter

That a reduction of 25p across the board be introduced for the Happy Hour.

628 PRICE BOARD It was suggested that a new board be obtained for prices to be clearly displayed, and it was

RECOMMENDED

That a price board be obtained at a cost of £74 plus VAT.

629 BUSINESS REVIEW Members were advised that a business review had been received from Courage for the leisure centre and this was available in the office. NOTED



630 BAR WASTAGE It was agreed that this item would be considered at a later date - after the Senior Leisure Officer had attended a Licensee's Course.

631 TRANSFER OF LICENCE Members were informed that an application would be made to include Sue Barry on the Justices' Licence for the leisure centre. NOTED

632 SPORTSMAN'S BAR SIGN Members were advised of a suggestion that this sign be removed and placed closer to the footway and worded to make it more inviting to the public.

RECOMMENDED

That a sign be obtained from the 1996/97 budget for a maximum of £300.00 and this item be referred back to the working party.

The Town Clerk and Senior Leisure Officer be given delegated authority in conjunction with the Chairman of the Recreation, Leisure and Amenities Committee to deal with this item.

633 ROOF OF LEISURE CENTRE Members were advised that the kitchen in the leisure centre had recently been redecorated but that there was still a problem with water coming in through the roof.

The Borough Council had been notified and were dealing with the contractor. NOTED

634 SUN BED Members were asked to consider whether to continue to provide this facility in the Leisure Centre.

Sevenoaks Council no longer allowed them to be provided in their leisure centres and Members were also provided with information on this subject. After consideration it was,

RECOMMENDED

That the use of sun beds be terminated.

635 SAUNA It was agreed that this item be referred to the Leisure Centre Working Party for consideration and the need for a first aid room be investigated.

636 AEROBIC CLASSES Members were asked to consider different arrangements for teachers being employed by the hour for aerobic classes etc. with a possible enhancement per head for students in excess of 10. After discussion it was,

RECOMMENDED

That the proposals of the Senior Leisure Officer be adopted.

637 STAFF UNIFORM Members were advised that this item had been discussed with the staff and it was suggested that Duty Officers and the Senior Leisure Officer be provided with dark blue or jade green polo shirts and a black sweatshirt. It was

Councillor T J Carrington entered the Committee Room.

RECOMMENDED



That, in principle, the change of uniforms be agreed - subject to the Chairman of the Finance and General Purposes Committee approving the cost.

638 WATER FOUNTAIN Members were provided with details of the water fountains which were available. It was

RECOMMENDED

That the Puragua Mk 2 be obtained - in the sum of £143.52.

Councillor B R Francis left the Meeting.

639 WATER SOFTENER Members were advised of a reply received from Jubilee Services Ltd advising that this work could not be carried out by their service engineer and the price for this treatment would be £350.00 plus cost of chemicals (approximately £50 - £60) to carry out two visits per year.

A second quote had been obtained from the Phoenix Water Services Ltd. to supply and install an electronic meter controlled water softener in the sum of £985.00 with a salt consumption of 7kg per day. After consideration it was,

RECOMMENDED

That the quote from Jubilee Services Ltd be accepted.

640 CHLORINATION OF DOMESTIC WATER SERVICES Members were provided with copies of quotes which had been obtained and after consideration it was,

RECOMMENDED

That the quote from Stephen Wall Environmental Services be accepted in the sum of £450.00

641 LETTER OF COMPLAINT Members were provided with a copy of a letter of complaint received from a local resident. The Senior Leisure Officer had compiled an answering letter for Members approval. It was

RECOMMENDED

That the Senior Leisure Officer reply as suggested.

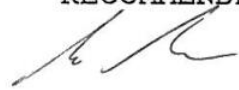
642 HEART AND STROKE CLUB Members were advised that a request had been received from Mrs Barbara Halford to be allowed to use a room in the leisure centre for 2 hours per week to run a Heart and Stroke Club. After consideration it was,

RECOMMENDED

That this organisation be allowed free use of the leisure centre for one month and then the situation be reviewed.

643 ANSWERPHONE It was suggested that an answerphone be purchased for the reception area - to assist staff when they were busily engaged elsewhere in the building. It was

RECOMMENDED



That investigations into the compatability of an answerphone with the leisure centre's telephone system be instigated and also enquiries to be made reference British Telecom's answering service.

644 RECEPTIONISTS Members were advised of a letter of resignation which had been received from Mrs Carter. It was

RECOMMENDED

That a letter be sent thanking her for her service.

645 RECEPTIONISTS INTERVIEWS Members were advised that interviews had been held and 3 of the applicants had been selected.

646 RECEPTIONISTS LEAVING INTERVIEWS Arrangements were to be made for the receptionists to have leaving interviews with the Chairman and Vice-Chairman of the Recreation, Leisure and Amenities Committee.

647 COMMUNITY YOUTH ASSOCIATION Members were advised of a letter which had been received from the C Y A requesting permission to hold a presentation in the leisure centre. It was

RECOMMENDED

That this request be agreed.

648 SOFT DRINKS It was,

RECOMMENDED

That large bottles of soft drinks be available for purchase by parents at family events.

649 PUBLIC TOILETS Members were informed that work had been completed on the roof of the building but the builders due to carry out the internal works had not yet arrived on site.

650 BOWLING GREEN Members were advised that the greens had been damaged on several occasions by children playing on them after the park had been closed - it was agreed this item be deferred.

651 PARK ENTRANCE Members were notified that quotes had been requested for the work needed to the pillar of the entrance gates to Swanscombe Park but none had been received to date. It was

RECOMMENDED

That a notice be put on the notice board asking for local contractors/builders to contact the Town Council if they were willing to quote for work.

The Park's Foreman was to contact the contractors for quotes to be forwarded.

652 DRYING ROOM - SWANSCOMBE PARK A proposal had been put forward by the Caretaker/Handyman for a drying room to be erected within the mess room at a cost of approximately £380. After consideration it was,

RECOMMENDED

That this proposal be accepted and the work carried out within this financial year.

653 SWANSCOMBE PARK -ROUNABOUT Members were provided with a copy of the reply which had been received from Mr Eric Davis (Dartford Borough Council) regarding the suitability of a roundabout being installed to replace one which had been damaged.

This item was noted and was to be included for consideration in the next financial year.

654 PLAYGROUND INSPECTION Members were advised of a report which had been received, following a playground inspection, on 29th January

The honeycomb whirl at Manor Park needed the bearing replaced at a cost of £657 plus labour fees and a letter of complaint had been sent to Wicksteeds regarding this equipment.

A verbal message had been received from Wicksteeds advising that this complaint was receiving attention and it was agreed that the Clerk contact them if not settled within the next 3 months.

655 GROUNDS MAINTENANCE Members were informed of a quote received from Landscape Services (KCC) in the sum of £2,771.90 to continue the grounds maintenance contract throughout 1997. After discussion it was

RECOMMENDED

That this quote be accepted.

656 FUN FAIR Members were advised of a letter received from Mrs Beach seeking permission to visit Broomfield Road Sports Ground in the second or third week in May and Knockhall Sports Ground in the second or third week in July. It was

RECOMMENDED

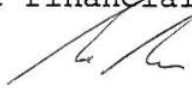
That the visit to Knockhall be accepted and a visit to Broomfield be agreed subject to a weekend being available with no cricket fixtures.

All visits to be subject to the same conditions as in previous years.

657 CONCRETE GARAGE Members were advised of a quote which had been received, in the sum of £420.54, to strengthen the double doors of the garage.

It was suggested that the Handyman be asked to provide the cost of carrying out this work - including roof and doors.

658 FENCING - SWANSCOMBE PARK Members were advised that no further quotes had been received and it was agreed that this item be deferred for consideration in the next financial year.



659 HOURS/TIME SHEETS This item was referred to the Personnel Committee for consideration.

660 PARK'S STAFF The Park's Foreman was asked what work had been completed from the list of work provided at the Meeting of the Recreation, Leisure and Amenities Committee on 31st October.

Members were advised that most of the work had been completed although railings had not been painted due to weather conditions. Benches had not been repaired or painted, posts not installed alongside the leisure centre and the area by the side of Grove Hall had not been attended to.

It was agreed that this item be included for consideration at the next Meeting of the Recreation, Leisure and Amenities Committee.

661 FOOTBALL PITCHES This item was included for the situation to be reviewed.

Members were advised of the problems caused when equipment was not returned to the changing rooms at Knockhall and it was,

RECOMMENDED

That a letter be sent to Eastgate FC advising of their responsibilities regarding the safe return of equipment and informing that, should this equipment be damaged because of their negligence, a charge would be made and it could affect future hire of these facilities.

662 INGRESS PARK Members were advised of a letter which had been received from the Borough Council regarding a complaint which had been received from a resident of Ingress Park.

It was agreed that a letter be sent to the complainant, advising that Members were sympathetic to the problems but this area was owned by the Marine Society.

The Town Council were currently waiting to see what policy the Borough Council were adopting with regard to Dog Byelaws and Members would then decide which areas were to be covered.

663 SAXON COURT The Clerk reported receipt of a letter from residents of Hasted Close complaining of cars and windows being hit by footballs etc.

After consideration it was,

RECOMMENDED

That the Clerk reply advising that the park area was not designed by the Town Council and although Members were sympathetic to the problems, this Council could not be held responsible for damage caused by children playing in this area as this facility was provided when houses were first sold on this estate.

664 CIRCUS CAROUSEL A verbal request had been received for the Circus to visit Swanscombe Park in 1997 but as arrangements had already been made for this year, it was agreed that this request be refused.



665 PLAYGROUND INSPECTION REPORT Members were advised of a report which had been received and it was agreed that the Chairman of Finance look at the report and advise Members at the Meeting of the Finance and General Purposes Committee.

666 CHERRY TREE - GROVE HALL It was agreed that further quotes should be obtained to replace the cherry tree by the Grove Hall and the oak tree in Swanscombe Park.

667 TREES SURROUNDING BOWLING GREEN The Park's Foreman was asked to contact Eric Davis, at Dartford Borough Council, regarding the query about tree roots growing through the bowling green.

668 HEDGE CUTTING EQUIPMENT The Park's Foreman was asked to obtain the cost of purchasing and hiring this equipment.

669 AREA SIDE OF GROVE HALL It was agreed that this area should be dug over and re-seeded or turfed.

670 ALLOTMENTS Members were provided with a report of the Meeting of the Allotment Sub-Committee which had been held on 25th February alongwith a proposal from the Handyman.

Members were advised that the emergency work on the shed roofs had been carried out and the remainder of the work would be carried out as soon as possible.

Dartford Council had advised of an allotment competition which was to be held in 1997 and details would be passed to plot holders.

The Clerk advised that the fence bordering the footpath to the rear of properties in Keary Road was the responsibility of the Borough Council and the remainder of the boundary fences were the responsibility of the Town Council - agreed that this item be considered at a later.

671 TOWN MAYOR'S RECEPTION Members were reminded that a raffle prize for this event would be appreciated.

672 CHURCH ROAD HALL A request had been received to hire the Church Road Hall on a weekly basis as a regular organisation and it was,

RECOMMENDED

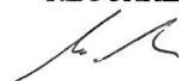
That this request be accepted.

673 FIRE STATIONS Members were provided with a copy of the reply which had been received from John Ovenden regarding the possible closure of fire stations in Kent. NOTED

674 PROPOSED LEISURE DEVELOPMENT - STONE LODGE, DARTFORD Members were provided with a copy of the letter which had been received from Premier Leisure UK alongwith the reply received from The Johns Practice.

After consideration it was,

RECOMMENDED



That a letter be sent to Dartford Borough Council objecting to plans to build such a highly intensive leisure facility in this particular area.

The Vision document from Kent Thames-side emphasised the need for family facilities and Members were of the opinion that the major part of these proposals would not meet that criteria and therefore these proposals should be rejected.

Copies of this letter to be sent to Robert Jones (Minister for Construction), The Johns Practice and Premier Leisure UK.

675 RECYCLING SITES Members were advised that a letter had been received from the Borough Council informing that orders had been placed for replacement of a can bank at The Grove, textile bank at the leisure centre and letterbox type newspaper bank at The Grove.

Until budgets were confirmed Mr Prance was unable to order a can bank for the leisure centre. NOTED

676 EMERGENCY PLANNING FORUM An invitation had been received from the Borough Council for a representative from this Council to attend an Emergency Planning Forum at the Civic Centre on Friday, 21st March.

RECOMMENDED

That Councillor Munn attend the Forum.

677 HIRE OF SWANSCOMBE PARK A letter had been received from the Old People's Welfare Committee - seeking permission to hire Swanscombe Park for their annual fete on 7th September.

RECOMMENDED

That use of the park be allowed, free of charge, for this event.

678 EBBSFLEET DEVELOPMENT Members were advised that Mr Mark Pennington had offered to make a presentation on the Ebbsfleet Development. It was agreed that a letter of thanks be sent advising of Members' appreciation and asking for this presentation to be made at a later date.

679 SPORTS PAVILION Members were advised of a letter, dated 4th March, which had been received from the Secretary of the Sports Association and it was agreed that this be referred to the Sports Pavilion Working Party for consideration.

680 PUBLIC FOOTPATH DS 20 Members were advised that KCC intended to make an Order prohibiting pedestrians from using Public Footpath DS20 from the point where it crossed under the Northern boundary of the A2 Trunk Road, northwards for a distance of 500 metres - with effect from 17th March for a period of 6 months.

NOTED

681 KENT ASSOCIATION OF PARISH COUNCILS
with a copy of the parish News no. 238.

Members were provided
NOTED



682 SWANSCOMBE SCHOOL

Members were informed that the Head Teacher had been appointed. After discussion it was,

RECOMMENDED

That a letter be sent to Kent Education Department asking that, if the Youth Club was to be included on the site of the new school, Club 84 be retained until these facilities were available for use by young people of this area.

683 TOWN PLANNING

Members were advised that the following planning applications had been received from the Borough Council and were submitted for Members' consideration:

DA/97/00090/FUL Erection of dwarf wall and railings 1.8m high with 2.2m high pillars together with 1.8m high gates.

20-26 High Street, Greenhithe.

OBSERVATIONS Members objected as this would leave Pump Alley too narrow and this area was used as an unofficial parking area and the status quo should be maintained.

DA/97/00087/FUL Provision of a vehicular access onto the B253.

Bendigo Wharf, Pier Road, Greenhithe.

OBSERVATIONS Members objected to this application as the vehicular access was not wide enough.

DA/97/00086/CON Application to remove three trees adjacent to Pump Alley sited in a conservation area.

Bendigo Wharf, Pier Road, Greenhithe.

OBSERVATIONS Members object to this application as a village amenity would be lost.

DA/97/00084/REM Application to discharge condition 7 relating to nature and design of public art feature fronting units 36-38 pursuant to DA/94/0594/FUL for residential development.

Frobisher Way, Greenhithe.

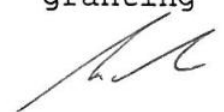
OBSERVATIONS No Observations.

DA/97/00071/FUL Provision of a front bow window.

13 Riverview Road, Greenhithe.

OBSERVATIONS No Objections.

Members were advised that the following decision notices had been received from the Borough Council, granting permission for development:



DA/97/00001/CPO Plot 20, Kent Kraft Industrial Estate, Lower Road, Northfleet;

DA/96/00829/CPO Sweyne County Junior School, Keary Road, Swanscombe.

The Clerk was asked to send a letter to Dartford Borough Council, voicing Members' concern about planning permission being granted for DA/97/00001/CPO despite strong recommendations from this Council that this be refused.

684 EXCLUSION OF PRESS AND PUBLIC Due to the confidential nature of the business to be transacted, it was

RESOLVED

That the Press and Public be excluded from the remainder of the Meeting.

685 PARK STAFF Members were advised of a letter which had been received from the Park Attendant. After consideration it was,

RECOMMENDED

That checking of playground areas formed part of normal work and the Park Attendant be asked to check the sites as one of his first jobs at week-ends and on Bank Holidays.



Chairman

MINUTES OF THE MEETING OF THE PERSONNEL COMMITTEE HELD AT THE LEISURE CENTRE, CRAYLANDS LANE, SWANSCOMBE ON THURSDAY, 20TH MARCH 1997 AT 8.30PM.

PRESENT: Cllr. P R Defty - Town Mayor
Cllr. L G Caller
Cllr. B G Poppy
Cllr. R M White

686 MINUTES The Minutes of the Meeting held on 2nd December 1996 were confirmed and signed.

687 EXCLUSION OF PRESS AND PUBLIC Due to the confidential nature of the business to be transacted, it was

RESOLVED

That the Press and Public be excluded from the remainder of the Meeting.

688 HONORARIUM Discussion took place regarding staff who were to be presented with honorariums as a token of appreciation for work which had been carried out during the previous year. It was

RECOMMENDED

That letters be presented to these staff at the next Meeting of the Town Council.

689 HANDYMAN/CARETAKER Members were advised that Mr Sparrow had satisfactorily completed his 6 months period of probation.

690 RECREATION SUPERVISORS The Senior Leisure Officer was to be asked to provide a written report on the Recreation Supervisors who were currently working their probation periods.

691 PARK STAFF Members were advised that a sickness certificate had been received from a member of the park staff and it was,

RECOMMENDED

That a medical report be obtained.

692 PARK'S FOREMAN After a lengthy discussion regarding recent occurrences it was,

RECOMMENDED

That the Executive Committee form a Disciplinary Committee to discipline the Parks's Foreman for failure to carry out instructions issued by the Council.

693 EXECUTIVE COMMITTEE

RECOMMENDED

That the next Meeting of the Executive Committee be held at 7.30pm on Thursday, 3rd April.

694 PERSONNEL COMMITTEE

RECOMMENDED

That the next Meeting of the Personnel Committee be held on Thursday, 3rd April at 8.15pm.

695 CASUAL STAFF Members were asked to consider an additional person being employed whilst one member of staff was absent due to sickness and it was agreed that this would be considered.

696 STAFF SICKNESS Members were advised of staff who had been absent due to sickness. NOTED

697 1997/98 PAY REVIEW Members were provided with copies of correspondence which had been received from South East Employers regarding the single status employment package for local government employees.

A further letter had been received advising that the unions were putting the offer of 2.5% to their members and it was,

RECOMMENDED

That, as this increase was linked to the package of conditions, it be provisionally accepted -subject to confirmation being received from South East Employers.

698 TIMEKEEPING EQUIPMENT Members were advised that the Park Attendant would be unable to use this equipment on Bank Holidays or Sunday mornings as the Leisure Centre was closed.

699 SENIOR LEISURE OFFICER Members were advised of references which had been received for Miss S Barry - which were satisfactory.

700 ASSISTANT TOWN CLERK Members were advised of a letter which had been received from Miss Barnett and it was,

RECOMMENDED

That this request be agreed and the Clerk act according to instructions.

701 TIMEKEEPING CARDS It was agreed that photographs be fixed to the cards with a notice asking that, if found, they be returned to the Council offices.



Town Mayor

MINUTES of the MEETING of the FINANCE AND GENERAL PURPOSES COMMITTEE held at the LEISURE CENTRE, CRAYLANDS LANE, SWANSCOMBE on THURSDAY, 27TH MARCH 1997 at 7.30pm.

PRESENT: Cllr. L G Caller - Chairman
Cllr. A M Barham Cllr. J C D Holmes
Cllr. T J Carrington Cllr. Miss M J Lawrie
Cllr. P R Defty Cllr. M J Munn
Cllr. T V Dixon Cllr. T G Parry
Cllr. B R Francis Cllr. B G Poppy
Cllr. W Freed Cllr. B E Read

702 MINUTES The Minutes of the Meeting held on 23rd January 1997 were confirmed and signed.

703 APOLOGIES FOR ABSENCE Apologies for absence had been received from Councillor White.

704 DECLARATION OF INTEREST The following declarations of interest were declared:

Councillor B E Read - non-pecuniary interest in the Sports Pavilion;

Councillor T V Dixon - non-pecuniary interest in the Allotment Association;

Councillor W Freed - non-pecuniary interest in Top House FC;

Councillor M J Munn - pecuniary interest in Blue Circle.

705 INCOME FOR JANUARY AND FEBRUARY 1997 The income for January and February 1997, amounting to £23,380.42 was received as set out in the annexed list.

Councillor Carrington entered the Committee Room followed by Councillor Miss Lawrie.

706 ACCOUNTS PAID JANUARY AND FEBRUARY 1997 The Town Clerk reported that accounts amounting to £48,802.97 had been paid during January and February 1997.

707 ACCOUNTS FOR PAYMENT Members were advised of an account which had been received for payment from Historic Property Restoration Ltd. in the sum of £3,773.60 + VAT.

RECOMMENDED

That this account be paid.

708 CASUAL VACANCIES Members were asked to provide the Clerk with nominations by Wednesday, 9th April to allow selection to take place at the Meeting of the Town Council on 17th April 1997. NOTED

709 INSURANCE - PARK'S VAN The Town Clerk advised that Zurich Municipal had not made an additional charge for adding Social Domestic and Pleasure to the policy and therefore, although this item had now been removed, no reduction would be made. NOTED

710 SWANSCOMBE CEMETERY WORKING PARTY Members were provided with copies of reports of the meeting held on 12th March 1997 and it was,

RECOMMENDED

That all items, with the exception of 6 and 7, be accepted.

The local Police Officer to be provided with a key to the park gates and items 6 and 7 of the report to be investigated.

711 ADC/NALC JOINT STATEMENT Members were provided with a copy of the document which had been obtained from KAPC which had been formulated to secure an effective working relationship between District and Parish Councils. NOTED

712 KAPC - DARTFORD AREA COMMITTEE The Town Clerk had attended a meeting of the Dartford Area Committee on 29th January and Members were provided with a copy of the minutes which were passed at that meeting.

It had been suggested that a visit to Bluewater might be arranged but this could be limited to the Dartford Area Committee or representatives from each Parish Council.

Information had also been obtained regarding a mini bus which was available, free of charge, and Members were advised that details were available in the office.

After consideration it was,

RECOMMENDED

That the Clerk obtain further details about the mini bus.

713 HMS PENTSTEMON Reference Minute 594, Members were advised that the Clerk had been unable to obtain information from KCC or Dartford Library but a letter had been received from Chatham Dockyard Historical Society enclosing details of this flower class corvette and copies were available if required. NOTED

714 SWANSCOMBE SKULL SITE Members were advised that a meeting had been held on 11th March with Liz Dyson (KCC) and representatives from various other organisations and a copy of the minutes of that meeting would be circulated when received from Kent County Council.

Items which had been discussed were - relining of the pond, marker posts and a new sign-board at the entrance to the site.

The cost of the tourism sign posts was not known but Liz Dyson had advised that KCC had no budget for this item

A request for a meeting of the Heritage Park/Skull Site Working Party was made by English Nature - preferably within 3 weeks of the date of the abovementioned meeting. NOTED

715 PLANNING TRAINING COURSE Members were advised that Councillor Carrington was willing to attend a Planning Training Course on 30th April which would cost the sum of £55. After consideration it was,

RECOMMENDED

That the course fee be paid by the Town Council.

Councillor Parry left the Committee Room.

716 CRAYLANDS LANE DEVELOPMENT Members were provided with a copy of a letter which had been received from the Town Council's Solicitor alongwith a copy of the reply which he had forwarded to Blue Circle.

A letter had since been received from Blue Circle suggesting that "a round the table" meeting be convened with solicitors from both parties present.

After consideration it was,

RECOMMENDED

That the Solicitor be advised that the open space area, East of Craylands Lane, was back-filled with uncallow/loam and the area to be used for football pitches etc. was used as a municipal tip for household rubbish and covered with sand and loam.

The Solicitor should also ask Blue Circle to provide results from bore-holes which had been drilled on both sites.

That the Executive Committee meet with Blue Circle and the Solicitors, as suggested.

717 MANOR ROAD SCHOOL SITE Members were advised of a letter which had been received from the Church Housing Association informing that Members' suggestions had been incorporated into the naming of the development.

Members were pleased that these suggestions had been accepted and the Clerk was to advise that Mrs Bassant was still alive and a contact number could be provided if required.

718 S & G CRICKET CLUB A letter had been received asking if a meeting could be arranged, and it was

RECOMMENDED

That the Chairman and Vice-Chairman of the Recreation, Leisure and Amenities Committee and the Vice-Chairman of the Finance and General Purposes Committee alongwith Councillor Freed, have a meeting with representatives from the Cricket Club at 7pm on 18th or 23rd April.

719 DARTFORD LOCAL PLAN Members were advised that a copy of the Main Issues Discussion Paper (published February '97) had been received and was available in the office alongwith a letter from the Borough Council asking for comments by 31st May.

The Clerk was to ask the Borough Council to provide additional copies of this document and a Meeting was to be held at the Leisure Centre at 7.30pm on 15th May to discuss the Local Plan.

720 SOCIETY OF LOCAL COUNCIL CLERKS The Clerk advised that the annual subscription was due for renewal, in the sum of £75.

RECOMMENDED

That the subscription be renewed.

721 NEW HOSPITAL Members were provided with a copy of the consultation results which had been received from the Community Health Council.

722 THE EUROPEAN OMBUDSMAN A leaflet had been received advising of how complaints should be made to the ombudsman and how they were dealt with. NOTED

723 LOCAL GOVERNMENT AND RATING BILL Members were provided with a copy of the reply which had been received from the Department of the Environment in response to Members' concern about clause 9 giving too much power to District and Borough Councils (regarding boundary changes).

724 CIVIC SERVICE OF THANKSGIVING An invitation for Members to attend the Service at St Mary's Church, Stone at 10am on 11th May had been received from Councillor Harry Phillips the Mayor of Dartford. This was noted and Members were to advise the Clerk.

725 ALZHEIMERS & DEMENTIA SUPPORT SERVICES Members were advised of a letter seeking financial assistance which had been received from the Chairman of the support group and after consideration it was,

RECOMMENDED

That a donation of £50 be made under Section 137 of the 1972 Local Government Act from the 96/97 budget.

726 FUTURE KENT - CONSULTATION REPORT Members were advised that a summary of the responses to Kent County Council's consultation exercise, reference how it could best meet the needs of the people and communities of Kent in the future, had been received and was available in the office. NOTED

727 DARTFORD & GRAVESEND BUILDING PRESERVATION TRUST Members were provided with a copy of the letter which had been received from the Secretary of the abovementioned Organisation, seeking sponsorship to help fund their work. After consideration it was,

RECOMMENDED

That under Section 137 of the 1972 Local Government Act a donation of £100 be made from the 96/97 budget.

728 COMMUNITY YOUTH ASSOCIATION Members were provided with a copy of the letter which had been received from the CYA seeking financial assistance with setting up a one stop information shop and drop-in centre.

A further letter had been received seeking the Town Council's support in their efforts to obtain items which were to be disposed of by the Management Committee of Club 84.

After consideration it was,

RECOMMENDED

That a donation of £300 be made under Section 137 of the 1972 Local Government Act.

A letter was to be sent to KCC asking for attendance figures for Club 84 alongwith information about staffing levels for the past 10 years. The Clerk was also asked to reiterate the request that Club 84 should be retained until facilities were available in the new school.

The Clerk was also to write to the Management Committee of Club 84 asking them to allow the CYA to have their choice of items which were being disposed of, including the snooker table, as local people had raised funds to obtain these and they would then still be of benefit to local young people.

If this was not possible these items should be retained for use in the facilities to be provided at the new school.

729 DARTFORD FESTIVAL ALLOTMENTS COMPETITION A copy of the annual open letter advertising the competition for 1997 had been received alongwith a copy of the March newsletter - copies of these were to be circulated to plot holders. NOTED

730 KENT ASSOCIATION OF PARISH COUNCILS The annual subscription for 1997 was due for renewal in the sum of £525 plus £8.95 for 1 copy of the Local Council Review. It was

RECOMMENDED

That this subscription be renewed.

731 TARGET EUROPE Members were provided with a copy of the letter which had been received from the abovementioned organisation - the subscription fee for 12 issues of the Target Europe newsletter was £195 plus VAT. NOTED

732 SPEED LIMITS, PROHIBITION OF WAITING AND 24 HOUR CLEARWAY Members were provided with a copy of the notice which had been received from KCC and which was published in the local press on 14th March. It was,

RECOMMENDED

That a letter be sent to KCC advising which roads were in Greenhithe - for future reference.

733 GREENHITHE COMMUNITY CENTRE PLAYGROUP Members were provided with a copy of the letter which had been received from Councillor White seeking financial assistance with the purchase of tables and chairs for the playgroup.

After consideration it was,

RECOMMENDED

That, under Section 137 of the 1972 Local Government Act, the Town Council purchase the tables and chairs and present them to the Playgroup.

734 PUBLIC LIGHTING MAINTENANCE CHARGES A letter had been received from Seeboard advising that it had been necessary to review charges for 1997/98.

The ML1A document detailing the charges and summarising the services had also been received and the fee for the coming year would amount to £447.75. NOTED

735 KENT RURAL COMMUNITY COUNCIL Members were advised that the annual subscription was due for renewal, in the sum of £30, and it was

RECOMMENDED

That the annual subscription be renewed.

736 "FUTURE OF YOUR LIBRARY" SEMINAR An invitation for representatives from the Council to attend the abovementioned Seminar had been received from KCC. It was,

RECOMMENDED

That Councillors' Freed and Poppy attend the Seminar at the Museum of Kent Life at Cobtree on 31st May and a mileage allowance be paid.

737 SOUTH EAST EMPLOYER'S ASSOCIATION The Clerk advised that a copy of the Training Bulletin for May 1997 had been received and was available in the office. NOTED

738 COMMUNITY HEALTH COUNCIL Members were advised that a copy of the Annual Report for 1996/97 had been received and was available in the office. NOTED

739 KENT THAMES-SIDE PASSENGER TRAIN SURVEY Councillor Read provided copies of a survey, which were available for Members to complete.

740 EBBSFLEET DEVELOPMENT Members were advised that the Master Plan had been received from the Borough Council alongwith the following:

Archaeological Strategy;
Water Management Strategy;
Planting Strategy for Landfill Areas : Northfleet and
Bamber Pit;
Landscape Strategy;
Vol 1. Ebbsfleet Ecology & Nature Conservation
Strategy;
Vol. 2 Ebbsfleet Ecology & Nature Conservation
Strategy Appendices; and
Formal Response.

It was agreed that Members borrow items to look at and these be discussed at the next Meeting of the Town Council.

741 SWANSCOMBE SCHOOL Members were advised that a reply had been received from the Department for Education and Employment informing that the Secretary of State had approved the proposals for the Community School, with an implementation date of

1st September 1997, on condition that Kent Local Education Authority received the necessary planning permission by 1st July.

742 TOURISM, SWANSCOMBE AND GREENHITHE Councillor Carrington felt this item could be incorporated and discussed at the Meeting to be held on 15th May regarding the Dartford Local Plan.

Members were also advised of the need to request that Neptune Cottage be classed as a Grade 11 Listed Building and it was,

RECOMMENDED

That a letter be sent to Dartford Borough Council supporting Councillor Carrington for Neptune Cottage to have the status of a listed building.

743 TOWN PLANNING Members were advised that the following planning applications had been received from the Borough Council and were submitted for Members' consideration:

DA/97/00118/REM Submission of details of soft landscaping pursuant to Condition 12 of planning permission DA/96/0661/FUL for residential development.

Former County Primary School, Manor Road, Swanscombe.

OBSERVATIONS No Objections.

DA/97/00126/FUL Erection of a two storey side extension.

14 Mariners Court, High Street, Greenhithe.

OBSERVATIONS No Objections.

DA/97/00129/FUL Erection of a detached two storey building to provide cafe on ground floor and vacant unit on first floor.

Site Junction of Galley Hill and Estate Road, Northfleet Industrial Estate, Lower Road, Northfleet.

OBSERVATIONS No Objections

DA/97/00151/FUL Erection of a single storey rear extension.

7 Herbert Road, Swanscombe.

OBSERVATIONS No Objections

Members were advised that the application for Londis (Stores & Post Office) 33-37 High Street, Swanscombe - DA/96/00370/FUL - had been withdrawn.

744 EXCLUSION OF PRESS AND PUBLIC Dut to the confidential nature of the business to be transacted, it was

RESOLVED

That the Press and Public be excluded from the remainder of the Meeting.

745 CHUCH ROAD HALL Members were advised of a letter which had been received from the Solicitor regarding the Charge which this Council had made against a property in Swanscombe. NOTED

746 SPORTS PAVILION Members were provided with a confidential report of the meeting of the Sports Pavilion Working Party which had been held on 11th March and it was,

RECOMMENDED

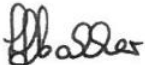
That this report be accepted.

747 SQUASH CLUB Members were advised of a letter which had been received from the Secretary of the Squash Club and it was,

RECOMMENDED

That representatives of the Squash Club be invited to attend a Meeting at the Leisure Centre at 7pm on Tuesday, 8th April.

Chairman



19.6.97.

INCOME JANUARY 1997

Parks	Football	770.00	
	Bowls Club Materials etc.	433.50	1,203.50
Admin.	Bank Fees	4.00	
	Cllr. B Read Reception	40.00	
	Copier	1.28	
	Interest	421.62	
	Wayleave	1.15	
	VAT Return	869.98	1,338.03
Community Halls	Grove Hall	69.85	
	Church Road Hall	189.86	
	Sports Pavilion	1,381.50	1,641.21
Leisure Centre	Income		4,684.13
Bar	Income	4,675.38	
	Food	1,332.76	
	Gaming machines	314.21	6,322.35
			<hr/>
			£15,189.22
			<hr/>

ACCOUNTS PAID JANUARY 1997Town CouncilLeisure Centre

Wages wk.39	308.92	
Telephone rental		111.63
Allotment & Heritage Park rent	110.16	
Water account		221.70
Electricity account		832.80
Maintenance - heating		284.06
Parks - materials (Cricket)	200.04	
Street Lighting	1,574.50	
Parks - repairs (playgrounds)	235.00	
Return of deposit		50.00
Wages wk.40	495.70	
New Years Eve Party hats etc.,		82.03
Admin - stationary	7.07	
Maintenance - heating		274.95
Street Lighting	41.96	
Security Service	35.15	70.32
Wages wk.41	593.44	
Business rates	297.00	1,320.00
Gas account		1,479.52
Maintenance materials	13.83	35.25
Parks - mobile phone	35.54	
Maintenance - Tube lights		69.33
Maintenance - Hire of ladder etc.,		50.35
Bar - supplies		2,139.34
Bar - supplies		845.06
Maintenance - Gas boiler check		120.00
Salt bins	432.21	
Hygiene service	5.56	
Inland Revenue	1,859.89	737.86
Supplies & stationary	129.10	
Fuel account	35.00	
Energy charge	36.47	
Water account	66.17	
Advertising		100.00
Internal Audit	160.00	
Maintenance - entrance door		246.75
Electricity account	15.75	
Bar - supplies		104.19
Salaries - Month 10	2,799.79	3,825.28
Wages wk.42	608.04	13.61
Childrens Christmas Party		348.07
Childrens Christmas Party		80.00
Bar - repairs to glass washer		173.90
British Telecom	227.68	347.23
Bar - supplies		300.80
Copier	28.53	
Christmas lighting supply & connect	213.52	
Parks - vehicle service	275.53	
Maintenance - control boxes		65.68
Bar - supplies		164.43
Legal fees - Manor Park & Sports Pavilion	745.01	
Training Course		210.00
Balance of Christmas lighting	340.75	
Christmas Trees	25.00	22.50
Water account		307.94
Gas account	451.83	
Wages wk.43	621.45	22.55

Carried forward -

13,025.59

15,057.13

ACCOUNTS PAID JANUARY CONTINUED

TOWN COUNCIL

LEISURE CENTRE

	Brought forward	13,025.59	15,057.13
Casual Staff			204.25
Casual staff			132.40
New Years Disco			250.00
Trampoline coach			24.00
Bar - supplies			57.00
Bar - food expenses			342.28
Window cleaning			60.00
Bar - gaming machines			248.25
Refund - cancelled party			13.00

	<hr/>	<hr/>
	13,025.59	16,388.31
	<hr/>	<hr/>

Grand Total : £29,413.90

Income February 1997

Parks	Miscellaneous-Skull Site	165.21	
	Football	70.00	235.21
Administration	Copier	15.83	15.83
Community Halls	Grove Hall	458.95	
	Church Road Hall	131.20	590.15
Leisure Centre	Income		3,853.56
Bar	Income	2,135.36	
	Food	1,127.81	
	Gaming machines	233.28	3,496.45
			<hr/>
			£8,191.20
			<hr/>

ACCOUNTS PAID FEBRUARY 1997TOWN COUNCILLEISURE CENTRE

Bar - Licence fee		5.00
Parks - playground equipment	432.40	
Maintenance - Inspection & service of extinguishers		180.13
Cleaning materials		46.01
Electricity account		1,029.33
Health check		17.20
Repairs to electrics - Grove Hall	215.75	
Rental snack machine		471.21
Maintenance - boilers		109.75
Wages - wk.44	580.88	
Course fees		117.50
Inland Revenue	1,538.82	519.17
Emergency lighting - halls	441.06	
Materials & supplies	143.90	
Bar - food		32.40
Parks - fuel account	30.00	
Parks - repairs to Sw.park wall	137.47	
Bar - supplies		280.18
Street lighting maintenance	41.96	
Security Express	35.16	70.31
Stationary	82.22	5.89
Stationary	13.28	
Replacement of coffee jugs	10.51	10.51
Wages - wk.45	581.12	
Bar - Licence fee (Mayor's Reception)	4.00	
Church Road Hall Blinds	221.72	
Grove Hall - sealing & cleaning floors	38.00	
Maintenance - boilers		205.64
Street lighting - energy charge	36.47	
Bar - supplies		847.95
Cleaning materials		25.52
Internal audit	80.00	
Bar - repairs to glass washer		38.78
Bar - stocktake report		105.75
Maintenance - hygiene units etc.,		301.11
Salaries - month 11	2,800.03	3,920.52
Wages - wk.46	625.78	
Licence		667.92
Church Road Hall - door mat	54.52	
Street lighting repairs	80.24	
Parks - service to mowing equipment	661.72	
Parks - repairs to Knockhall showers	8.40	
Repairs to till & till rolls		88.18
Wages - wk.47	584.37	
Bar - supplies		56.29
Casual staff		159.80
Bar - Food expenses		319.94
Bar - gaming machines		177.00
Casual staff		60.30
Maintenance - window cleaner		40.00
	<hr/>	<hr/>
	9,479.78	9,909.29
	<hr/>	<hr/>

Grand Total: £19,389.07

MINUTES of a MEETING of the EXECUTIVE COMMITTEE held at the LEISURE CENTRE, CRAYLANDS LANE, SWANSCOMBE on THURSDAY, 3rd APRIL 1997 at 7.30pm.

PRESENT: Cllr. P R Defty - Town Mayor
Cllr. A M Barham Cllr. W Freed
Cllr. L G Caller Cllr. B G Poppy

Councillor J C D Holmes was also in attendance.

Apologies for absence were received from Councillors' T G Parry and R M White.

748 SUBSTITUTES Councillor Holmes attended the Meeting as substitute for Councillor Parry.

749 MINUTES The Minutes of the Meeting held on 3rd February 1997 were confirmed and signed.

750 EXCLUSION OF PRESS AND PUBLIC Due to the confidential nature of the business to be transacted, it was

RESOLVED

That the Press and Public be excluded from the remainder of the Meeting.

751 STAFFING Members were advised of the recommendation made by the Personnel Committee to the Executive Committee and it was,

RECOMMENDED

That a Sub-Committee be formed to deal with the Disciplinary Hearing, comprising Councillors P R Defty, A M Barham, W Freed and B G Poppy.

The person concerned to be advised that disciplinary action was being taken and was to be invited to attend the Disciplinary Hearing, alongwith a representative, at 7.30pm on Monday, 7th April at the Leisure Centre.

752 CRAYLANDS LANE DEVELOPMENT Members were requested to provide dates for a Meeting with Blue Circle and Solicitors from both parties and it was suggested that this be held at the Leisure Centre at 7pm on Tuesday, 15th April.

Town Mayor

Roger White

MINUTES of the MEETING of the PERSONNEL COMMITTEE held at the LEISURE CENTRE, CRAYLANDS LANE, SWANSCOMBE on THURSDAY, 3rd APRIL 1997 at 8pm.

PRESENT: Cllr. L G Caller - Chairman
Cllr. P R Defty
Cllr. B G Poppy

Apologies for absence were received from Councillor White.

753 EXCLUSION OF PRESS AND PUBLIC Due to the confidential nature of the business to be transacted, it was

RESOLVED

That the Press and Public be excluded from the remainder of the Meeting.

754 STAFFING Pending the result of the Disciplinary Hearing, the staffing needs were discussed.

755 RECREATION SUPERVISORS Members were provided with a written report of the Supervisors who were working their 6 month period of probation.

After consideration it was,

RESOLVED

That the 6 month probation period for the full time Supervisor be extended by 3 months and the Senior Leisure Officer to advise why this decision had been made. She was also to be sent on the Operational Supervisors Course at a cost of £175 and a review of the situation to be reviewed in 3 months time.

With reference to the part-time Supervisor, the Clerk alongwith the Chairman of the Recreation, Leisure and Amenities Committee plus Councillor Peter Defty to meet with the Supervisor to ascertain that this is the position she wants, in which case she must abide by the decisions of the Senior Leisure Officer regarding shift rota's etc.

756 SENIOR LEISURE OFFICER It was agreed that an interview would be held with the Senior Leisure Officer one month before her 6 month probation period had been completed.

757 PARK STAFF The Clerk was to investigate the possibility of employing staff through an agency.

758 PARK ATTENDANT It was agreed that the Bowls Clubs should be advised that, due to budgetary restraints, the park would be closed at quarter to nine (at the latest) during the summer period. If the park was required to be open beyond this a charge would need to be made, as intimated at previous joint meetings.

759 RECEPTIONIST It was agreed that, if there was insufficient response received by 9th April, the position be re-advertised.

760 ANNUAL WAGE INCREASE Due to special circumstances for one member of staff, it was

RECOMMENDED

That the pay rise for 97/98, of 2.5%, be implemented immediately and paid with effect from 1st April 1997.

A handwritten signature in blue ink, appearing to read 'Dunkley', with a large, sweeping flourish extending from the end of the name.

Chairman

MINUTES of the MEETING of the SWANSCOMBE AND GREENHITHE TOWN COUNCIL held at the LEISURE CENTRE, CRAYLANDS LANE, SWANSCOMBE on THURSDAY, 17th APRIL 1997 at 7.30pm.

PRESENT: Cllr. P R Defty - Town Mayor
Cllr. L G Caller Cllr. M J Munn
Cllr. T V Dixon Cllr. T G Parry
Cllr. B R Francis Cllr. B G Poppy
Cllr. J C D Holmes Cllr. B E Read
Cllr. Miss M J Lawrie Cllr. R M White

Apologies for absence were received from Councillors' T J Carrington and W Freed.

761 DECLARATION OF INTEREST The following declarations of interest were declared:

Councillor Dixon - non-pecuniary interest in the Allotment Association;

Councillor Munn - pecuniary interest in Blue Circle and non-pecuniary in St John Ambulance;

Councillor J C D Holmes - non-pecuniary interest in Agenda item 4, Casual Vacancies;

Councillor Read - non-pecuniary interest in the sports pavilion;

Councillor' Miss Lawrie, L G Caller J C D Holmes and B R Francis - non-pecuniary interest in Swanscombe Community School; and

Councillor Defty - non-pecuniary interest in the Senior Citizens Club and a pecuniary interest in Age Concern.

762 MINUTES The Minutes of the Meeting held on 13th February 1997 were confirmed and signed with minute 605 being amended to read "south of the bowling green" and an item being included to indicate that Councillor Parry left the Meeting after the vote had been taken for Minute 592.

763 CASUAL VACANCIES Members were advised that two names had been submitted to fill the vacancies and it was,

RESOLVED

That the names which had been submitted be accepted and Mrs Josephine Holmes be co-opted to serve the Swanscombe Ward and Mr Conrad Broadley be co-opted to serve the Greenhithe Ward.

Councillor Read congratulated both Members on their appointments to the Town Council.

764 EBBSFLEET DEVELOPMENT Councillor Poppy borrowed items which had been received from the Borough Council and the Clerk was asked to request that additional copies be forwarded.

765 SWANSCOMBE COMMUNITY SCHOOL Councillor Defty advised Members of attempts to obtain rear access to properties in Swanscombe Street and it was,

Rll

RESOLVED

That a letter be sent to KCC Highways and Transportation Department advising of Members' concern, with copies being sent to Councillor Mrs Lawrie and John Lattimore.

766 QED ALLOTMENT GROUP Members were advised of a letter which had been received from the Borough Council seeking details of allotment areas for inclusion in the leaflet for the Dartford Festival. It was agreed that this information should be provided.

767 CELEBRATING THE MILLENNIUM Members were provided with copies of correspondence which had been received from the Borough Council reference planning for millenium celebrations. After consideration it was,

RESOLVED

That the Borough Council be advised the Town Council would like to do something to celebrate this event but would need to know what funding would be provided by the Borough Council.

768 CLAIMED RIGHT OF WAY - PAPER SACKS, NORTHFLEET Members were advised of a letter which had been received from Mr Potter alongwith a copy of his letter to Kent County Council. NOTED

769 FUNDAMENTAL REVIEW OF THE TRANSPORT CAPITAL PROGRAMME Members were advised of correspondence which had been received from KCC alongwith a copy of the Consultation document and were informed that the consultation period ended on June 2nd. NOTED

770 KENT ASSOCIATION OF PARISH COUNCILS Members were provided with copies of the Parish News no. 239. NOTED

771 SUPPLEMENTARY REVIEW OF THE EUROPEAN PARLIAMENTARY CONSTITUENCIES (EPCs) - PROVISIONAL RECOMMENDATIONS A letter had been received from the Borough Council advising that the Boundary Commission had considered the representations which had been made against their provisional recommendations and would be holding a local inquiry.

A copy of the News Release from the Boundary Commission had also been received alongwith a copy of the 1997/98 European Urban and Regional Planning Awards document. NOTED

772 VALLEY VIEW PLAY AREA Members were advised of a letter which had been received from the Borough Council asking Members to consider the question of a commuted sum for this area.

After consideration it was,

RESOLVED

That, because of the length of time it had taken for this to be completed, Members felt a commuted sum of £20,000 should be provided as a goodwill gesture and to maintain the area.

It was also felt that action should be taken to force the Developers to resolve these problems as soon as possible.

773 DARTFORD FESTIVAL Members were informed that a letter had been received from the Borough Council asking if the Town Council would consider staging an event as part of Festival Week.

Should the Town Council be planning events during this week as part of the Festival they could be advertised in the Dartford Festival Programme. NOTED

774 CLUB 84 The Clerk reported receipt of a reply from KCC Education Department and it was,

RESOLVED

That the Clerk advise that Members were not in agreement with the proposals as they were not in the best interests of young people of this area.

More details of the mobile facility were requested alongwith a reply to the letter sent on 4th April.

Members also wanted to know what guarantees could be made to ensure that capital receipts from the sale of land and equipment would be invested to provide youth facilities at the Community School.

775 CHALK - CRAYLANDS LANE, SWANSCOMBE A letter had been received from Ibstock informing that chalk would be taken from Craylands Lane to Sittingbourne from 21st April for a period of up to 3 weeks, with an estimated 24 lorry loads per day. NOTED

776 KENT RURAL COMMUNITY COUNCIL Members were advised that Minutes of the meeting held on 31st January '97 had been received alongwith an invitation to attend a meeting at Wye Village Hall on 25th April from 2 to 4pm. NOTED

777 RECREATION, LEISURE AND AMENITIES COMMITTEE Moved by Councillor Poppy and seconded by Councillor White,

RESOLVED

That the Minutes of the Meeting of the Recreation, Leisure and Amenities Committee held on 6th March 1997 be confirmed and the recommendations contained therein be adopted.

778 PERSONNEL COMMITTEE Moved by Councillor Defty and seconded by Councillor Caller,

RESOLVED

That the Minutes of the Meeting of the Personnel Committee held on 20th March 1997 be confirmed and the recommendations contained therein be adopted.

779 FINANCE AND GENERAL PURPOSES COMMITTEE Moved by Councillor Caller and seconded by Councillor Poppy,

RESOLVED

That the Minutes of the Meeting of the Finance and General Purposes Committee held on 27th March 1997 be confirmed and the recommendations contained therein be adopted.

780 EXECUTIVE COMMITTEE Moved by Councillor Defty and seconded by Councillor Caller,

RESOLVED

That the Minutes of the Meeting of the Executive Committee held on 3rd April 1997 be confirmed and the recommendations contained therein be adopted.

781 PERSONNEL COMMITTEE Moved by Councillor Caller and seconded by Councillor Poppy,

RESOLVED

That the Minutes of the Meeting of the Personnel Committee held on 3rd April 1997 be confirmed and the recommendations contained therein be adopted.

782 LETTER OF CONDOLENCE The Clerk was asked to send a letter of condolence from Members of the Council to Mr Gates - Deputy Head of Sweyne School - on the tragic loss of his wife.

783 EMERGENCY COMMITTEE Councillor Munn advised Members of an Emergency Committee meeting he had recently attended at Dartford Borough Council.

784 HONORARIUMS The Town Mayor, Councillor Defty, presented 7 members of staff with honorariums.

Councillor Caller said this was the first year that recognition had been paid to staff for additional work which they had carried out - with grateful thanks from Members of the Council - in the form of an Honorarium.

785 TOWN PLANNING The following planning applications had been received from the Borough Council and were submitted for Members' consideration:

DA/97/00216/TPO Application to reduce crown of one Lime Tree by 30% subject to Tree Preservation Order no 5 '80.

1 Ivy Bower Close, Greenhithe.

OBSERVATIONS No Objections.

DA/97/00205/REM Submission of reserved matters pursuant to DA/95/0248/OUT for the erection of a nursing home. Details to include external appearance, means of access, landscaping, siting and design.

Land at junction of Breakneck Hill/Bean Road, Greenhithe.

OBSERVATIONS No Observations.

DA/97/00023/FUL Erection of a garage workshop and vehicle sales area with associated car parking.

Chase Garage, junction of London Road and Knockhall Chase, Greenhithe.

OBSERVATIONS No Objections.

A letter had been received from KCC seeking Members observations on the following application:

DA/82/617/R3 Amendment to infilling and restoration scheme to allow temporary stockpiling of soil materials for use in restoration.

Northfleet Landfill Site, Baker's Hole, Northfleet.

OBSERVATIONS No Objections.

Members were advised that decision notices - granting planning permission - had been received from the Borough Council for the following applications:

DA/97/00041/FUL 22 Orchard Road, Swanscombe;

DA/96/00821/CPO Site of former Swanscombe High School, Southfleet Road, Swanscombe;

DA/97/00071/FUL 13 Riverview Road, Greenhithe.

786 EXCLUSION OF PRESS AND PUBLIC Due to the confidential nature of the business to be conducted, it was

RESOLVED

That the Press and Public be excluded from the remainder of the Meeting.

787 SPORTS PAVILION Members were advised of a letter which had been received from the Secretary of the Sports Association and it was,

RESOLVED

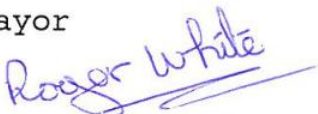
That a reply be sent advising that no objections were raised to this request.

788 CHILDREN'S PARTY Members were advised of a letter which had been received from the Town Council's Solicitor and it was,

RESOLVED

That the payment of £10 per week be accepted and the Solicitor proceed accordingly but the security of a judgement was required, although no action would be taken if the person concerned abided by these arrangements.

Town Mayor



MINUTES of the MEETING of the PERSONNEL COMMITTEE held at the
LEISURE CENTRE, CRAYLANDS LANE, SWANSCOMBE on
THURSDAY, 24th APRIL 1997 at 9pm.

PRESENT: Cllr. L G Caller - Chairman
Cllr. P R Defty
Cllr. R M White

Apologies for absence were received from Councillors' B G Poppy and B E Read.

789 MINUTES The Minutes of the Meeting held on 20th March 1997 were confirmed and signed.

790 EXCLUSION OF PRESS AND PUBLIC Due to the confidential nature of the business to be transacted it was,

RESOLVED

That the Press and Public be excluded from the remainder of the Meeting.

791 STAFFING Members were advised of the medical report which had been received from Somerfield Hospital.

After consideration it was,

RESOLVED

That the member of staff concerned be allowed to resign on the grounds of permanent ill-health with a compensation payment of 12 weeks salary in lieu of working his notice.

That the present arrangements of employing casual and agency staff be continued until it could be considered at the next Meeting of the Recreation, Leisure and Amenities Committee.

792 RECEPTIONIST Members were advised that a letter of resignation had been received from Mrs Mount. NOTED

Chairman

L G Caller
8.7.97

Index For Minutes Of 1996/97

A

ADC/NALC Joint Statement - 711
Advance of Discount - 626
Accounts For Payment - 92,141,168,282,546,707
Accounts Paid February and March 1996 - 90
Accounts Paid April, May and June - 260
Accounts Paid July, August and September - 416
Accounts Paid October, November and December - 545
Accounts Paid January, February 1997 - 706
Advertising - 191
Aerobic Classes - 636
All Night Lighting - 286
Allotments - 670
Allotments Sub-Committee - 111
Aluminium Signs - 417
Alzheimers & Dementia Support Services - 725
Amendments to Powers and Duties of Executive Committee - 6
Amendments to Standard Orders - 8
Annual Cost of Living Increase - manual Workers - 84
Annual Entertainment Licence - 359
Annual Estimates - 390,422,586,
Annual Leave - 251
Annual Meeting of Larger Local councils - 270
Annual Review of Charges - 363
Annual Wage Increase - 760
Answerphone - 643
Any Other Business - 73
Apologies for Absence - 5,87,257,413,543,703
Applause 97 - 143
Appointment and Constitution of Standing and Other Committees - 9
Appointment of Chairman and Vice-Chairman of Committees - 11
Appointment of Representatives - 13
A2260 Reconditioning Scheme - 112
Area Side of Grove Hall - 669
Assistant Town Clerk - 700
Audit of Local Councils - 276
Authority for Payment of Cheques - 14

B

Bar Pumps - 624
Bar Wastage - 630
Barbecue - 185
Bell Restoration Fund - 106
Birthday Party Price Increase - 618
Blue Water Park Development - 334,553
Borough Forum - 165
Borough Local Plan Review - 69,77
Boundary of Swanscombe and Greenhithe - 159,332
Bowling Green - 650
Bowls Pavilion - 592,
Break-in to Garage - 30
Bus Shelters - 319,449,487
Business Review - 629

C

CCTV - 414
CD ROM - 'Kent Wheels' - 142
Carer's Information Bus - 281
Caretaker/Handyperson - 183,211
Car Park - Swanscombe Park - 192
Castlefields Allotments - 119,388,524
Casual Staff - 458,695
Casual Vacancies - 536,708,763
Celebrating the Millennium - 767
Centre Review - 42,356
Chairman - 131
Chalk - Craylands Lane, Swanscombe - 775
Channel Tunnel Rail Link - 120,314,441,561
Cherry Tree, Grove Hall - 666
Children's Christmas Party - 284
Children's Christmas Party - 361,367,420
Children's Party - 499,788
Children's Summer Entertainment - 107
Chlorination of Domestic Water Services - 640
Christmas Holidays - 274
Christmas Lighting - 278,452,488
Christmas Opening Hours - 360
Church Housing Association - 610
Church Road Hall - 70,79,127,400,672,745
2 Church Road, Swanscombe - 577
Circus Carousel - 664
Civic Service - 95,113
Civic Service of Thanksgiving -- 724
Claimed Right of Way - Paper Sacks, Northfleet - 600,768
Cleaning Cupboard - 620
Clare Playground of the Year - 51
Club 84 - 299,774
Community Halls - 152,392
Community Health Council - 738
Community Open Spaces Pack - 439
Community School Consultation - 329
Community Youth Association - 66,100,115,146,170,263,345,565,566,
647,728
Complaint - 366
Complaint - Car park, Swanscombe Park - 207
Concrete Garage - 232,474,511,657
Consultation Fee - 216
Contracts of Employment - 81
Corporate Strategy Consultation Document - 437
Cost of Living Increase - 248
Council for Protection of Rural England - 59
Council Tax - 587,
Councillor T V Dixon - Absence - 500
Craylands Lane Development - 75,98,139,186,330,389,716,752
Crime Prevention/Traffic Working Party - 122,279

D

Dartford and District Volunteer Bureau - 402,442
Dartford Festival Allotments Competition - 729
Dartford & Gravesend Building Preservation Trust - 727

Dartford/Gravesend and Swanley Community Health Council - 446
Dartford/Gravesend Building Preservation Trust - 468
Dartford festival - 774
Dartford Local Plan - 719
Dartford Volunteer Bureau - 60
Day and Time of Meetings - 12
Declaration of Interest - 26,76,88,132,163,187,219,238,258,321,
355,466,496,502,584,617,704,761
Delegated Authority - Council Recess - 158
Disabled Drivers Parking Bays - 19
Disability Discrimination Act 1995 - 430
Dogs (Fouling of Land) Act 1996 - 381
Door into Garage (Swanscombe Park) - 49
Downs Bowls Club - 507
Downstairs Bar - 40,93,137
Draft Annual Estimates 1997/98 - 573
Drying Room, Swanscombe Park - 652
Drinks for Functions - 34

E

Ebbsfleet - 336
Ebbsfleet Development - 20,67,121,134,194,323,399,447,469,535,589,
678,740
Ebbsfleet Development - 764
Ebbsfleet Development and Environmental Framework - 326
Emergency Access to Broomfield Rd Sports Ground - 376
Emergency Committee - 94,338,404,493,783
Emergency Planning Forum - 676
Endangered Spaces - 310
Entrance Gates - Broomfield Sports Ground - 224
Environment Agency Customer Charter - 311
Election of Town Major - 1
Election of Deputy Town Major - 2
European Ombudsman - 722
European Parliamentary Boundary Review - 475
European Parliamentary Constituences - 440
Exclusion from Public Council Buildings - 582
Exclusion of Press and Public - 74,78,160,177,203,240,351,407,498
539,575,579,613,684,687,744,750,753,786,790
Executive Committee - 149,340,484,607,693,780

F

Faith in Town Centre - 283
Fencing - 509
Fencing, Swanscombe Park - 658
Finance and General Purposes Committee - 154,344,485,606,779
Fire Safety Advice - 268,393
Fire Stations - 673
Five A Side Pitch - 222
Football Coaching - 101
Football Pitches - 368,454,472,504,661
Football Pitch Allocation - 47,225
Footpath - 18
Formation of Personnel Committee - 7
Former Putting Area - 32,235,378
Fundamental review of the Transport Capital Programme - 769

Fun Fair - 656
Future Kent - Consultation Report - 726
Future Kent Education : Consultation Document - 297
'Future of Your Library' Seminar - 736
Future Shape of Kent - 398

G

Goal Posts - Knockhall - 517
Governor for Sweyne School - 136
Grandmet Trust - 197
Grass Cutting - 250
Gravesend Crime Panel - 410
Greenhithe Community Association - 102,138,346,490
Greenhithe Community Centre - 301
Greenhithe Community Centre Playgroup - 733
Greenhithe Foreshore - 54
Grievance Procedure - 85
Grounds Maintenance - 655
Grove Recycling Banks - 395

H

HMS Pentstemon - 594,713
Half Yearly Figures - 418,537
Handyman/Caretaker - 689
Happy Hour Lunch Times - 622
Health and Safety - 296
Heating and Ventilation - 190,264,358
Heating Maintenance - 39
Heart and Stroke Club - 612,642
Hedge Cutting Equipment - 668
Heritage Park - 31,228
High Street, Swanscombe - 554
Hire Fee - Committee Room - 522
Hire of Swanscombe Park, Resident's Association - 53
Hire of Swanscombe Park, Old Peoples Welfare Committee - 677
Honorariums - 688,784
Hours/Time Sheets - 659
Hospital - 476
Housing Strategy Statement 1997/98 - 315

I

Illegal Gypsy/Traveller Occupation - 558,599
Incident at Leisure Centre - 150,205,576,580,615
Income for February and March 1996 - 89
Income for April, May and June - 259
Income for July, August and September - 415
Income for October, November and December - 544
Income for January, February 1997 - 705
Information from Dartford Borough Council - 347
Ingress Park - 382,505,662
Inspection of Play Areas - 220
Internal Auditor - 83,217,255,464
Interviews Senior Leisure Officer - 214

J

John Lawson's Circus - 223,370
Junction Craylands Lane/London Road - 531

K

KAPC - Dartford Area Committee - 109,280,424,433,434,712
Karate - 521
Keary Road Allotments - 267,386,527,529
Kent Association for the Blind - 298
Kent Association of Parish Councils - 110,291,333,552,681,730,770,
Kent Countryside Forum - 426
Kent Minerals Local Plan Chalk and Clay/Oil and Gas Deposit
Draft - 145,269
Kent Rural Community Council - 99,171,306,534,557,735,776
Kent Structure Plan - 64,307
Kent Structure Plan Third Review - 445,533
Kent Tec - 465
Kent Thames-Side - 308
Kent Thames-Side Passenger Train Survey - 739
Kent Trust for Nature Conservation - 293
Kitchen - 41

L

Landfill Tax - 312
Land West of Springhead Road, Northfleet - 480
Legal Expenses Insurance - 290
Leisure Centre Roof - 568
Leisure Centre Working Party - 357,364,419
Letter of Complaint - 117,641
Letter of Condolence - 782
Letter of Resignation - 478,479,602
Litter Bins - 379,510
Litter and Glass Etc. - 28
Local Agenda 21 - 295
Local Council Review - 126,571
Local Government and Rating Bill - 560,723
Local Government Finance - 425
Local Government Pension - 108,438,555
Local Government Review - 303
Local History - 494
Local Lottery - 300
Lombardy Poplar - Grove Hall - 230,380
Lottery Funding - 71
Lower Bar - 362
Lunch Time Opening in Bar - 621

M

Manor Park - 48,173,262,385,550
Manor Road School - 551
Manor Road School Site - 717
Mariners Haven, Greenhithe - 451,
Mayor's Civic Awards for Volunteers 1996/97
Meeting Dates - 182
Meeting Between DBC and Local Police - 427

Meeting with Football Clubs - 46
Meeting with Leader of Dartford Borough Council - 96
Minutes - 15,25,86,133,164,218,239,256,322,354,409,412,455,467,
501,542,578,585,616,686,702,749,762,789
MMI Scheme of Arrangements -118,556
Mobile Telephone - 401
Mrs Barbara Halford - 453

N

National Playing Fields Association - 125,309
National Spring Clean - 532
National Vocational Qualifications - 254
New Burial Ground Allotments - 56,387
New Hospital - 721
New Secondary School - 292
'No Ball Games' and 'No Dogs' signs - 275
Notice Boards - 318

O

Off Licenced Premises - 200
Off Peak Usage - 38
Old People's Welfare Committee - 52,114

P

Parks - 180,188
Park Attendant - 457,758
Park Entrance - 375,651
Park's Foreman - 692
Park's Van - Insurance - 709
Park's Van and Mobile Phone - 140,236
Parking Provision in Greenhithe - 17
Park Mess Room - 169
Park Staff - 246,249,405,460,518,660,685,691,757
Park's Van - 549
Past Major's Badge - 23
Pay Review 1997/98 - 697
Payment for Leiu Hours - 252
Personnel Committee - 153,341,343,411,489,694,778,781
Petition - 148
Petition Reference Swanscombe School - 317
Petty Cash - 215
Pharmacy Application - 65
Pitch Allocation - 221
Planning Training Course - 715
Playground Inspection - 654
Playground Inspection Report - 665
Playground Maintenance - 50,234
Policing in Dartford - 202
Policy for Timekeeping - 588
Powers and Duties of Committees and Sub-Committees - 10
Preparation of Regional Planning Strategy for the South East - 271
Prevention of Illegal Working - 559
Price Board - 628
Price Increases - Bar Supplies - 523
Proposed Healthcare - 103
Proposed Leisure Development, Stone Lodge, Dartford - 674

Proposal for Town Mayor's Reception - 21
Proposal Ref. Parks Van and Mobile Phone - 189
Proposed Increase in Bar Prices - 627
Proposed Leisure Development, Stone Lodge, Dartford - 597
Public Footpath DC20, under A2 Trunk Road -680
Public Footpath DS21, Station Road, Greenhithe - 397
Public Lighting Maintenance Charges - 734
Public Notice Board - 486
Public Rights of Way - Milestone Statement 1996 - 305
Public Toilets - 209,374,421,428,473,512,649
Purchase of Land - 383,503,563

Q

QED Allotmentt Group - 766
Quality Environment for Dartford - 16,172,288,444,595
Questions - 157

R

Railway Hotel FC - 526
Ramps - 27,226
Receptionists - 82,184,644,759,792
Receptionists Interviews - 645
Receptionists Leaving Interviews - 646
Reconciliation March 1996 - 91
Recreation, Leisure and Amenities Committee - 151,342,481,603,
777
Recreation Supervisors - 244,245,463,690,755
Recreational Facility Charges - 391
Recycling Area - 45
Recycling Sites - 530,675
Reduction in Stock of Beers & Spirits - 623
Remembrance Day Service - 403
Reports of Council Representatives - 155
Response by Councillor P R Defty - 4
Restriction of Traffic - 562
Roof of Leisure Centre - 97,302,633
Rosemary Conley Fitness Club - 520
Roundabout - Swanscombe Park - 514

S

S & G Association of Sports Clubs - 541
Safety Clothing - 129
Safety Inspection of Play Areas - 372
Safety Surfacing - 373
Salt Bins - 130,339
Sauna - 635
Saxon Court - 227,663
Search Powers - 253,408
S E Employers Association - 167
Security Camera - 43,204,266
Senior Leisure Officer - 210,213,273,456,519,699,756
Shell Better Britain Campaign - 313
Sickness Leave - 247
Signs - 513
Signs - No Dogs and No Ball Games - 233
Site Meetings - Bendigo Wharf - 166

Site of Former Knockhall School - 62
Smoke Detector - Gents Toilets - 36
SMP Playgrounds - 277
Society of Local Council Clerks - 720
Soft Drinks - 648
South East Employers Association - 570,737
South East Regional Play Association - 396
South Thames Development Route -175
South Thames Development Route - Stage 1 - 104
South Thames Development Route Stage 4 - Creation of Public
South Thames-Side Development Route - Stage 1 (STDR) - 337
South Thame-Side Route and Bean Road Improvement - 431
Speed Limits, Prohibition of Waiting & 24 hour Clearway - 732
Speed Restriction - Watling Street - 68
Special Resolution - 461
Sports Pavilion - 58,161,178,181,201,353,369,429,491,540,614,679,
746,787
Sports Pavilion Lease - 352
Sports Pavilion - Rear Access Gate - 394
Sports Pavilion Working Party - 206
Sportsman's Bar Sign - 632
Squash Club - 747
Squash Courts - 57
St.Johns Ambulance - 477
Staffing - 179,751,754,791
Staff Mess Room - 516
Staff Sickness - 459,696
Staff Uniform - 637
Standing Orders - 135
Stand and Deliver - 199
Stanhope Road - Parking - 350
Stocktake Report - 44,265,625
Stone Parrish Council - 591,
ST Mary's Church, Greenhithe - 105
ST Peters and ST Paul Church - 61,436
Substitutes - 162,748
Sun Bed - 634
Sunday Opening Hours - 619
Superannuation Fund Meeting - 331
Superannuation Fund Investment - 304
Supplementary Review of the European Parliamentary Constituencies
(EPCs) - Provisional Recommendations - 771
Swanscombe and Greenhithe Allotment Association - 443
Swanscombe and Greenhithe Association of Sports Clubs - 272,564
Swanscombe and Greenhithe Cricket Club - 718
Swanscombe Bowling Club - 55,147,237,327,471,508,593
Swanscombe Cemetery - 29,229,289,482,528,598
Swanscombe Cemetery Working Party - 710
Swanscombe Community school - 492,590,765
Swanscombe Fire Station - 538,604
Swanscombe Park Roundabout - 547,653
Swanscombe Secondary School - 572
Swanscombe School - 196,325,448,470,567,682,741
Swanscombe Skull Site - 63,123,144,608,714
Swanscombe Tigers - 365,483
Swanscombe United FC - 525

T

Tape Recordings - 581
Target Europe - 731
Thames Estuary Management Plan : Draft for Consultation - 316,324
Thames Estuary Project - 198
The Ellenor Foundation - 285,432
The Grove Recycling Banks - 435
Time and Attendance System - 548
Time/Work Sheets - 384,462
Timekeeping Cards - 701
Timekeeping Equipment - 698
Toilet Block Area - 231,377
Tourism Signposting - 601
Tourism, Swanscombe & Greenhithe - 742
Town Mayor's Allowance - 22
Town Mayor's Announcements - 348,495,609
Town Mayor's Reception - 583,671
Town Planning - 24,72,128,156,176,208,320,349,406,450,497,574,611,
683,743,785
Training for Parish Council - 193
Transfer of Licence - 294,335,423,631
Trees, Swanscombe Park - 515,605
Trees Surrounding Bowling Green - 667

U

Usage of Toilets - 35

V

Valley View - 506
Valley View Play Area - 195,261,371,569,772,
Vehicular Access to Broomfield Road Sports Ground - 33
Viewing Window - 37
Vote of Thanks - 3

W

Waste Management - 328
Water Fountain - 638
Water Softener - 639
Work Experience - 80
Wrotham Fun Day - 174

X

Y

Youth Groups - 287

Z