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SWANSCOMBE & GREENHITHE TOWN COUNCIL

Recreation, Leisure & Amenities Committee

Councillor Sue Butterfill - Chairman
Councillor Peter Harman - Vice-Chairman
Councillor Anita Barham
Councillor Emma Ben Moussa
Councillor Lorna Cross
Councillor Linda Hall
Councillor John Hayes
Councillor Lesley Howes

To all other Councillors: For information only

A Meeting of the above Committee will be held on

Thursday 21 November 2019 at 7.00pm

**at: The Council Offices, The Grove, Swanscombe,
Kent, DA10 0GA.**

Graham Blew
Town Clerk

Dated: 14 November 2019

Should any member have any questions regarding the content of the agenda or attached papers, please put them to the clerk's office 24 hours in advance of the meeting.

AGENDA

1. To receive Apologies for Absence.
2. Substitutes.
3. Declarations of Interest in Items on the Agenda.

At the Chairman's discretion the meeting will be adjourned at this point to accept questions from the public.

4. Items as Deemed Urgent by the Chairman / matters arising from previous minutes and their position on the Agenda (for discussion/information only, not for decision).
5. To confirm the Minutes of the Meeting held on 19 September 2019 (*Town Council 9 October 2019*).
6. **SENIOR GROUNDSMAN/GARDENER'S REPORT (p).**

Please see the attached report.

Recommended: That the report be noted.

7. **TOWN CLERK AND RESPONSIBLE FINANCIAL OFFICER'S REPORT.**

7.1 **GROVE CAR PARK – REVIEW OF MANAGEMENT SCHEME.**

The Grove Car Park Working Group have held discussions and formulated 2 choices for consideration by this Committee, with regards to possible options on how the car park could facilitate a greater opportunity of parking for the local community and users of the local facilities.

Whilst the final decision will lie with the full council, as the originator of the Working Group the Recreation, Leisure & Amenities Committee is asked to propose a recommendation for full Councils consideration.

- A. That the car park remains enforceable with the period of free parking extended to 4 hours and then 2 hours chargeable at £2.00.
- B. That the car park has the enforcement and charging structure removed.

Recommended: To propose a recommendation for full Councils consideration.

7.2 DARTFORD BOROUGH COUNCIL (DBC) PROPOSED HOUSING DEVELOPMENTS (p).

Each of the 3 proposed development sites within the Town are adjacent to land the Town Council owns/manages. As previously reported under minutes 108/19-20 and 206/19-20 meetings have been held between DBC, the Allotment Association and the Town Council to discuss the possible mitigating measures to be put in place for accessibility.

The Head of Housing (DBC) has provided the attached report for members' consideration.

Recommended: To discuss and advise accordingly.

7.3 APPLICATION TO USE THE HERITAGE PARK FOR JUNIOR PARK RUNS (p).

Further to minute 434/18-19 the attached request has been submitted regarding the use of the Heritage Park for junior park runs.

Recommended: To discuss and advise accordingly.

7.4 REQUEST TO USE BROOMFIELD PARK FOR FUN DAY ON 24 MAY 2020 (p).

The attached request has been received for members' consideration.

Recommended: To discuss and advise accordingly.

7.5 GRAVESHAM COMMUNITY LEISURE LIMITED (GCLL) DRAFT PROPOSAL SCALE OF CHARGES 2020 FOR THE SWANSCOMBE CENTRE (p).

In accordance with the Management Agreement (Section 27.2.2), the Managing Director, GCLL, has advised of the proposed Scale of Charges for 2020 and has included the current charges for information.

Recommended: To agree the proposed scale of charges for 2020, submitted by GCLL, for The Swanscombe Centre.

7.6 ENVIRONMENTAL ACTION PLAN WORKING GROUP (P).

The Working Group met on 15 October 2019 and have submitted the attached options for the Recreation, Leisure & Amenities Committees consideration.

Recommended: To consider, and agree, the options submitted by the Working Group.

7.7 COMMUNITY EVENT WORKING GROUP.

Further to formation of the Working Group (minute 213/19-20) a vacancy has arisen and members are asked to fill this position. The current membership is:

- A. Councillor Emma Ben Moussa
- B. Councillor Lorna Cross
- C. Councillor Lesley Howes
- D. Councillor Peter Harman
- E. **Vacancy**

Nb. The Working Group is next scheduled to meet at 10am on 27 November 2019.

Recommended: That vacancy on the Working Group be filled.

7.8 GANG MOWING.

Further to minutes 177/18-19 and 307/18-19, and in accordance with Financial Regulation 11.1 (iv) (and in consultation with the Chairman of the Committee), a continuation of the contract for gang mowing in 2020 has been signed.

Recommended: That, in accordance with Financial Regulation 11.1 (iv), the contract for gang mowing of the Town Councils areas for 2020 be approved.

7.9 ESTIMATES FOR 2020 – 2021.

As Members are aware, Officers began work on the Annual Estimates for 2020 – 2021 earlier in the year and members were first asked for any suggestions in July (minute 151/19-20), with an agreed deadline of 31 August 2019. The Town Council meeting on 11 December 2019 will need to make a decision on the suggestions for estimates (minute 269/19-20) and the continuation of current ongoing projects, these will be detailed within the draft Annual Estimates 2020 – 2021.

The draft Annual Estimates 2020 – 2021 will need to be approved and endorsed by the full Council in January 2020 before setting the Council Tax Base for the 2020 – 2021 financial year.

Recommended: To note

INFORMATION IN THE OFFICE.

- Allotment & Leisure Gardener – Issue 4, 2019



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Swanscombe and Greenhithe Town Council Website:
<http://www.swanscombeandgreenhithetowncouncil.gov.uk>

