

4 November 2021 (21-2022)

**Swanscombe and Greenhithe Town Council  
TRANSFERS - OCTOBER**

Date	Desc	From	To	Amount
01/10/2021	Bank to Bank Transfer	Active Saver 1	Current Account	9,711.02
11/10/2021	Bank to Bank Transfer	Active Saver 1	Current Account	8,193.02
14/10/2021	Bank to Bank Transfer	Current Account	Active Saver 1	18,249.63
14/10/2021	Bank to Bank Transfer	Active Saver 1	Current Account	28,635.22
			<b>Total.....</b>	<b>64,788.89</b>

## Swanscombe and Greenhithe Town Council TRANSFERS - NOVEMBER 2021

Date	Desc	From	To	Amount
01/11/2021	Bank to Bank Transfer	Active Saver 1	Current Account	17,363.68
08/11/2021	Bank to Bank Transfer	Active Saver 1	Current Account	7,709.74
12/11/2021	Bank to Bank Transfer	Active Saver 1	Current Account	15,000.00
24/11/2021	Bank to Bank Transfer	Active Saver 1	Current Account	27,000.00
12/11/2021	Bank to Bank Transfer	Active Saver 1	Active Saver 2	110,246.01
			<b>Total.....</b>	<b>177,319.43</b>

**Swanscombe and Greenhithe Town Council  
TRANSFERS - DECEMBER 2021**

Date	Desc	From	To	Amount
02/12/2021	Bank to Bank Transfer	Active Saver 1	Current Account	19,962.33
10/12/2021	Bank to Bank Transfer	Active Saver 1	Current Account	38,080.84
20/12/2021	Bank to Bank Transfer	Active Saver 1	Current Account	7,812.99
			<b>Total.....</b>	<b>65,856.16</b>

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**Swanscombe and Greenhithe Town Council**  
**Listing of Receipts in each Code for All Cost Centres**  
**(Between 01-10-2021 and 31-10-2021)**

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Net	Vat	Total
<b>Cost Centre Administration</b>								
<b>Code Number</b>	<b>230</b>	<b>Wages</b>						
Vchr.	126	20/10/2021			Intelligent Money	250.00		250.00
			DC	Pension Annual Fee				
					Subtotal for Code:	£250.00		£250.00
<b>Code Number 271 Miscellaneous Income</b>								
Vchr.	112	05/10/2021			Walk Tall	416.66		416.66
	119	20/10/2021	DC	Storage Fees	Various	299.25		299.25
	120	20/10/2021	DC	Fundraising - NHS & MacMillan	Various	1.50		1.50
	122	08/10/2021	DC	Cheque Fee	HMRC		18,249.63	18,249.63
				VAT Repayment	Subtotal for Code:	£717.41	£18,249.63	£18,967.04
<b>Code Number 274 Bank Interest</b>								
Vchr.	121	04/10/2021			Bargain Buys	0.53		0.53
			DC	Loyalty Reward	Subtotal for Code:	£0.53		£0.53
					Subtotal for Cost Centre:	967.94	18,249.63	19,217.57
<b>Cost Centre Church Road Hall</b>								
<b>Code Number</b>	<b>295</b>	<b>Hire Income</b>						
Vchr.	123	20/10/2021			1st Swanscombe Rainbows	78.75		78.75
	124	20/10/2021		Hall Hire	2nd Swanscombe Brownies	91.86		91.86
	128	21/10/2021		Hall Hire	Rosie's Groovy Movers	70.00		70.00
					Subtotal for Code:	£240.61		£240.61
					Subtotal for Cost Centre:	240.61		240.61
<b>Cost Centre Heritage Community Hall</b>								
<b>Code Number</b>	<b>335</b>	<b>Hire Income</b>						
Vchr.	111	05/10/2021			Walk Tall	1,083.00		1,083.00
			DC	Rent	Subtotal for Code:	£1,083.00		£1,083.00
					Subtotal for Cost Centre:	1,083.00		1,083.00
<b>Cost Centre Sports Pavilion</b>								
<b>Code Number</b>	<b>350</b>	<b>Rent Income</b>						
Vchr.	118	20/10/2021			The Pavilion Community Sports & Soc	1,569.00		1,569.00
			DC	Rent	Subtotal for Code:	£1,569.00		£1,569.00
					Subtotal for Cost Centre:	1,569.00		1,569.00

**Swanscombe and Greenhithe Town Council**  
**Listing of Receipts in each Code for All Cost Centres**  
**(Between 01-10-2021 and 31-10-2021)**

Code Number		370 Hire Income		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total	
Vchr.	Date	Minute	Bank														
113	01/10/2021		Active Saver 1			Hall Hire	Cygnets	Z	2,542.00				2,542.00				2,542.00
114	07/10/2021		Active Saver 1			Hall Hire	North Kent Karate	Z	498.48				498.48				498.48
115	08/10/2021		Active Saver 1			Hall Hire	Dragon Spirit Karate	Z	322.50				322.50				322.50
125	18/10/2021		Active Saver 1	DC		Hall Hire	Various	Z	200.00				200.00				200.00
127	21/10/2021		Active Saver 1			Hall Hire	Rosie's Groovy Movers	Z	365.50				365.50				365.50
Subtotal for Code: Hire Income										£3,928.48			£3,928.48				£3,928.48
Subtotal for Cost Centre: Town Council Offices Communi										3,928.48			3,928.48				3,928.48

Code Number		395 Cafe Income		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total	
Vchr.	Date	Minute	Bank														
116	20/10/2021		Current Account	DC		Food Sales	Old Fire Station Cafe	S	1,213.96				1,213.96		242.79		1,456.75
117	20/10/2021		Current Account	DC		Food Sales	Old Fire Station Cafe	S	1,388.13				1,388.13		277.62		1,665.75
Subtotal for Code: Cafe Income										£2,602.09			£2,602.09		£520.41		£3,122.50
Subtotal for Cost Centre: Old Fire Station Cafe										2,602.09			2,602.09		520.41		3,122.50
<b>TOTALS .....</b>										<b>£10,391.12</b>			<b>£10,391.12</b>		<b>£18,770.04</b>		<b>£29,161.16</b>







**Swanscombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
 (Between 01-10-2021 and 31-10-2021)

Cost Centre	Administration	230 Wages		233 Stationary, Advertising & Postage		234 Telephone / Internet		237 Subscriptions / Publications		238 Civic Budget		244 Local Funding											
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total				
Vchr.		Minute								Vchr.		Minute											
675	14/10/2021	Current Account	DC	Pension E'ee	KCC - LGPS	Z	389.00		389.00	626	01/10/2021	Current Account		Stationary	KCC - KCS	S	4.90	0.98	5.88				
676	14/10/2021	Current Account	DC	Pension E'er	KCC - LGPS	Z	1,205.71		1,205.71	643	05/10/2021	Current Account	DC	Council Offices Equipment	Amazon UK	S	8.15	1.63	9.78				
679	14/10/2021	Current Account	DC	Pension E'ee	Intelligent Money	Z	228.96		228.96	664	12/10/2021	Current Account	DC	Postage	Franco typ Postalia Ltd	Z	99.59		99.59				
680	14/10/2021	Current Account	DC	Pension E'er	Intelligent Money	Z	137.37		137.37	698	15/10/2021	Current Account		Postage	Franco typ Postalia Ltd	Z	100.00		100.00				
685	14/10/2021	Current Account	DC	PAYE	HMRC	Z	1,251.40		1,251.40	717	26/10/2021	Current Account	DC	Canvas	Barclaycard - Photobox	Z	52.58		52.58				
686	14/10/2021	Current Account	DC	NI	HMRC	Z	2,056.25		2,056.25	Subtotal for Code: Stationary, Advertising & Post										£265.22	£2.61	£267.83	
691	14/10/2021	Current Account	DC	Wages	SGTC	Z	7,697.33		7,697.33	Subtotal for Code: Wages										£13,038.29			£13,038.29
722	28/10/2021	Current Account		Payflow Charges	Barclays	Z	72.27		72.27	Subtotal for Code: Wages										£13,038.29			£13,038.29
656	08/10/2021	Current Account		Phone Bill	Overline	S	369.57		369.57	656	08/10/2021	Current Account		Phone System - Lease Rental	BNP Paribas	Z	795.00		795.00				
707	08/10/2021	Current Account	DC	Learning Guides	Barclaycard - SLCC	Z	18.00		18.00	Subtotal for Code: Telephone / Internet										£1,164.57	£73.91	£1,238.48	
716	26/10/2021	Current Account	DC	Wreaths for Remembrance Services	British Legion	Z	18.50		18.50	Subtotal for Code: Subscriptions / Publications										£18.00		£18.00	
658	11/10/2021	Current Account	DC	Prizes - Flower & Produce	Petty Cash	Z	80.00		80.00	658	11/10/2021	Current Account	DC	Vouchers - Town Mayor's prizes	Barclaycard - Amazon / Millbrook	Z	60.00		60.00				
706	20/10/2021	Current Account	BANKADJ							Subtotal for Code: Civic Budget										£158.50		£158.50	
718	26/10/2021	Current Account	DC	Local Funding Award	We are Beams	Z	300.00		300.00	Subtotal for Code: Local Funding										£300.00		£300.00	
663	11/10/2021	Current Account	DC							Subtotal for Code: Local Funding										£300.00		£300.00	

**Swanscombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
**(Between 01-10-2021 and 31-10-2021)**

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Net	Vat	Total
<b>245 Miscellaneous Expenditure</b>								
Vchr. 719	28/10/2021	Bank Current Account	DC	Donation from MacMillan Coffee Mornir	Barclaycard - MacMillan	126.00		126.00
					Subtotal for Code: Miscellaneous Expenditure	£126.00		£126.00
<b>251 Council Offices Building Maintenance</b>								
Vchr. 639	05/10/2021	Bank Current Account	DC	PAT Testing	Eiat UK Ltd	111.70	22.34	134.04
Vchr. 647	05/10/2021	Bank Current Account	DC	Maintenance	HRD Security	215.00	43.00	258.00
Vchr. 652	07/10/2021	Bank Current Account		Hygiene Services	VR Sani	15.16	3.03	18.19
Vchr. 725	29/10/2021	Bank Current Account		Chlorination of Water Tanks and Water	All Clear Water Solutions Ltd	740.00	148.00	888.00
Vchr. 726	29/10/2021	Bank Current Account		Window Cleaning	Chapman	80.00		80.00
					Subtotal for Code: Council Offices Building Maint	£1,161.86	£216.37	£1,378.23
<b>253 Gas</b>								
Vchr. 667	13/10/2021	Bank Current Account		Gas	KCC - Laser	107.66	5.38	113.04
					Subtotal for Code: Gas	£107.66	£5.38	£113.04
<b>254 Electricity</b>								
Vchr. 657	08/10/2021	Bank Current Account		Electricity	E-on	144.50	7.23	151.73
Vchr. 710	25/10/2021	Bank Current Account	DC	Electricity	KCC - Laser	631.17	126.23	757.40
					Subtotal for Code: Electricity	£775.67	£133.46	£909.13
<b>255 Rates</b>								
Vchr. 715	25/10/2021	Bank Current Account	DC	NDR	DBC	2,196.00		2,196.00
					Subtotal for Code: Rates	£2,196.00		£2,196.00
<b>274 Bank Interest</b>								
Vchr. 699	19/10/2021	Bank Current Account	DC	Card Fee	Elavon	23.20	1.20	24.40
					Subtotal for Code: Bank Interest	£23.20	£1.20	£24.40
<b>Cost Centre Church Road Hall</b>								
<b>280 Wages</b>								
Vchr. 690	14/10/2021	Bank Current Account	DC	PAYE	HMRC	67.40		67.40
Vchr. 694	14/10/2021	Bank Current Account	DC	Wages	SGTC	382.22		382.22
					Subtotal for Code: Wages	£449.62		£449.62
<b>281 Repairs &amp; Maintenance</b>								
Vchr. 641	05/10/2021	Bank Current Account	DC	PAT Testing	Eiat UK Ltd	14.00	2.80	16.80



**Swanscombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
**(Between 01-10-2021 and 31-10-2021)**

687	14/10/2021	Current Account	DC	PAYE	HMRC	Z	58.00		58.00
688	14/10/2021	Current Account	DC	NI	HMRC	Z	123.09		123.09
695	14/10/2021	Current Account	DC	Wages	SGTC	Z	1,014.04		1,014.04
Subtotal for Code: Wages							£1,462.04		£1,462.04
<b>381 Food/Supplies</b>									
<b>Code Number</b>	<b>Date</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.									
703	20/10/2021	Current Account	BANKADJ	Food Supplies	Petty Cash	Z	360.63		360.63
704	20/10/2021	Current Account	BANKADJ	Food Supplies	Petty Cash	Z	398.15		398.15
705	20/10/2021	Current Account	BANKADJ	Food Supplies	Petty Cash	Z	398.49		398.49
Subtotal for Code: Food/Supplies							£1,157.27		£1,157.27
<b>382 Furniture, Fixtures &amp; Equipment (incl. I</b>									
<b>Code Number</b>	<b>Date</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.									
649	06/10/2021	Current Account		Coffee Machine Monthly Rental	Tohbo Coffee International Ltd	S	71.37	14.27	85.64
Subtotal for Code: Furniture, Fixtures & Equipme							£71.37	£14.27	£85.64
<b>384 Rates</b>									
<b>Code Number</b>	<b>Date</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.									
714	25/10/2021	Current Account	DC	NNDR	DBC	Z	215.00		215.00
Subtotal for Code: Rates							£215.00		£215.00
<b>389 Maintenance</b>									
<b>Code Number</b>	<b>Date</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.									
638	05/10/2021	Current Account	DC	Waste Bin Collection	Biffa	S	91.15	18.23	109.38
640	05/10/2021	Current Account	DC	PAT Testing	Eiat UK Ltd	S	34.70	6.64	41.34
654	07/10/2021	Current Account		Hygiene Services	VR Sani	S	10.83	2.17	13.00
660	11/10/2021	Current Account	DC	Cafe Equipment - Various	Amazon UK	S	10.82	2.16	12.98
Subtotal for Code: Maintenance							£147.50	£29.20	£176.70
Subtotal for Cost Centre: Old Fire Station Cafe							3,053.18	43.47	3,096.65
<b>Cost Centre Bus Shelters</b>									
<b>Code Number</b>	<b>Date</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.									
650	06/10/2021	Current Account	DC	Bus Shelter - Perspex Replacement	ACE Shelters	S	350.00	70.00	420.00
Subtotal for Code: Maintenance							£350.00	£70.00	£420.00
Subtotal for Cost Centre: Bus Shelters							350.00	70.00	420.00
<b>TOTALS</b>							<b>£55,002.26</b>	<b>£3,595.38</b>	<b>£58,597.64</b>

**Swanscombe and Greenhithe Town Council**  
**Listing of Receipts in each Code for All Cost Centres**  
 (Between 08-11-2021 and 30-11-2021)

Cost Centre		Administration		271 Miscellaneous Income						
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Total	
Vchr.	133	08/11/2021	Active Saver 1		Storage Fees	Walk Tall	Z	416.66	416.66	
			Subtotal for Code: Miscellaneous Income							£416.66

Cost Centre		422 CIL								
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Total	
Vchr.	151	12/11/2021	Active Saver 1	DC	CIL Receipt	DBC	Z	110,246.01	110,246.01	
			Subtotal for Code: CIL							£110,246.01
			Subtotal for Cost Centre: Administration							110,662.67

Cost Centre		Church Road Hall		295 Hire Income						
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Total	
Vchr.	134	10/11/2021	Active Saver 1	21/22-047D	Hall Hire	Redeemed Pillar of Fire - Kent	Z	462.50	462.50	
	135	10/11/2021	Active Saver 1	21/22-047D	Hall Hire	Redeemed Pillar of Fire - Kent	Z	111.00	111.00	
	136	12/11/2021	Active Saver 1		Hall Hire	Cake and Computer Club	Z	105.00	105.00	
	137	26/11/2021	Active Saver 1		Hall Hire	2nd Swanscombe Brownies	Z	78.75	78.75	
	138	26/11/2021	Active Saver 1		Hall Hire	1st Swanscombe Rainbows	Z	78.75	78.75	
			Subtotal for Code: Hire Income							£836.00
			Subtotal for Cost Centre: Church Road Hall							836.00

Cost Centre		Heritage Community Hall		335 Hire Income						
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Total	
Vchr.	132	08/11/2021	Active Saver 1		Rent	Walk Tall	Z	1,083.00	1,083.00	
			Subtotal for Code: Hire Income							£1,083.00
			Subtotal for Cost Centre: Heritage Community Hall							1,083.00

Cost Centre		Town Council Offices Community Hall		370 Hire Income						
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Total	
Vchr.	130	08/11/2021	Active Saver 1		Hall Hire	Rosie's Groovy Movers	Z	430.00	430.00	
	131	08/11/2021	Active Saver 1		Hall Hire	Rosie's Groovy Movers	Z	64.50	64.50	
	148	09/11/2021	Active Saver 1	DC	Hall Hire	Various	Z			
	149	17/11/2021	Active Saver 1	DC	Hall Hire	Various	Z	120.62	120.62	
	152	29/11/2021	Active Saver 1	DC	Hall Hire	Various	Z	32.50	32.50	
	153	30/11/2021	Active Saver 1	DC	Hall Hire	Various	Z	162.50	162.50	
			Subtotal for Code: Hire Income							£810.12
			Subtotal for Cost Centre: Town Council Offices Communi							810.12

Cost Centre		Old Fire Station Cafe								
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Total	
			Subtotal for Code: Hire Income							810.12
			Subtotal for Cost Centre: Old Fire Station Cafe							810.12

**Swanscombe and Greenhithe Town Council**  
**Listing of Receipts in each Code for All Cost Centres**  
 (Between 08-11-2021 and 30-11-2021)

Code Number	Date	380 Wages	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 150	24/11/2021	Minute	Active Saver 1	DC	Repayment of Salary	D Clark	Z	62.37		62.37
						Subtotal for Code: Wages		£62.37		£62.37
<b>Code Number</b>	<b>Date</b>	<b>395 Cafe Income</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr. 142	08/11/2021	Minute	Active Saver 1		Buffet Lunch	CAS Community Solutions	Z	100.00		100.00
143	08/11/2021		Active Saver 1		Buffet Lunch	CAS Community Solutions	Z	100.00		100.00
						Subtotal for Code: Cafe Income		£200.00		£200.00
						Subtotal for Cost Centre: Old Fire Station Cafe		262.37		262.37
						<b>TOTALS .....</b>		<b>£113,654.16</b>		<b>£113,654.16</b>

**Swanscombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
**(Between 08-11-2021 and 30-11-2021)**

Code Number	Date	Bank	Minute	Code No.	Description	Supplier	Vat Type	Net	Vat	Total	
<b>Cost Centre Public Lighting</b>											
<b>1 Supply &amp; Maintenance</b>											
Vchr.	757	09/11/2021	Current Account	DC	Public Lighting Electricity Charges	E-on	L	149.31	7.47	156.78	
								Subtotal for Code:	Supply & Maintenance	£149.31	£156.78
<b>3 Christmas Lighting</b>											
Vchr.	824	30/11/2021	Current Account		Christmas Lighting - First Instalment	Blachere Illumination	S	2,118.50	423.70	2,542.20	
								Subtotal for Code:	Christmas Lighting	£2,118.50	£2,542.20
								Subtotal for Cost Centre:	Public Lighting	431.17	2,698.98
<b>Cost Centre Grove Car Park</b>											
<b>20 Rates</b>											
Vchr.	804	23/11/2021	Current Account	DC	NNDR	DBC	Z	439.00		439.00	
								Subtotal for Code:	Rates	£439.00	£439.00
								Subtotal for Cost Centre:	Grove Car Park	439.00	439.00
<b>Cost Centre Parks Establishment</b>											
<b>40 Wages</b>											
Vchr.	767	18/11/2021	Current Account	DC	Pension E'ee	KCC - LGPS	Z	134.24		134.24	
Vchr.	768	18/11/2021	Current Account	DC	Pension E'er	KCC - LGPS	Z	417.17		417.17	
Vchr.	775	18/11/2021	Current Account	DC	Pension E'ee	Intelligent Money	Z	174.25		174.25	
Vchr.	776	18/11/2021	Current Account	DC	Pension E'er	Intelligent Money	Z	104.55		104.55	
Vchr.	777	18/11/2021	Current Account	DC	PAYE	HMRC	Z	408.80		408.80	
Vchr.	778	18/11/2021	Current Account	DC	NI	HMRC	Z	839.86		839.86	
Vchr.	786	18/11/2021	Current Account	DC	Wages	SGTC	Z	4,505.94		4,505.94	
								Subtotal for Code:	Wages	£6,584.81	£6,584.81
<b>41 Equipment/Materials</b>											
Vchr.	753	09/11/2021	Current Account	DC	Parks Equipment - 1 Ton Bags	Discount Builders Merchants	S	45.00	9.00	54.00	
Vchr.	811	24/11/2021	Current Account		Graffiti Remover	Barclaycard - Spaldings	S	217.16	43.43	260.59	
Vchr.	812	24/11/2021	Current Account		Bin Liners for Parks	Barclaycard - Kingfisher Direct	S	40.58	8.12	48.70	
Vchr.	815	25/11/2021	Current Account		Skip Hire	Pinden Lid	S	220.00	44.00	264.00	
								Subtotal for Code:	Equipment/Materials	£522.74	£627.29
<b>48 Gas/Electricity</b>											
Vchr.	794	19/11/2021	Current Account		Electricity	KCC - Laser	L	237.37	11.87	249.24	
Vchr.	797	19/11/2021	Current Account		Electricity	KCC - Laser	L	30.96	1.55	32.51	
Vchr.	798	19/11/2021	Current Account		Electricity	KCC - Laser	L	64.89	3.24	68.13	

**Swanscombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
**(Between 08-11-2021 and 30-11-2021)**

820	29/11/2021	Current Account	DC	Electricity	KCC - Laser	L	94.70	4.74	99.44
					Subtotal for Code: Gas/Electricity		£427.92	£21.40	£449.32
<b>54 Trees</b>									
<b>Code Number</b>	<b>Date</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.									
800	19/11/2021	Current Account		Tree Works - Swanscombe Park	SL Tree Care Ltd	S	1,089.00	217.80	1,306.80
822	30/11/2021	Current Account	DC	Tree Works - Manor Park	SL Tree Care Ltd	S	600.00	120.00	720.00
					Subtotal for Code: Trees		£1,689.00	£337.80	£2,026.80
<b>58 New Community Facility</b>									
<b>Code Number</b>	<b>Date</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.									
758	09/11/2021	Current Account	DC	picnic Area Fence	Orchard Fencing Ltd	S	457.20	91.44	548.64
763	15/11/2021	Current Account	DC	Picnic Area - Orchard	SL Tree Care Ltd	S	840.00	70.00	910.00
					Subtotal for Code: New Community Facility		£1,297.20	£161.44	£1,458.64
					Subtotal for Cost Centre: Parks Establishment		10,521.67	625.19	11,146.86
<b>Cost Centre Leisure Centre</b>									
<b>Code Number</b>	<b>Date</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.									
805	23/11/2021	Current Account	DC	NINDR	DBC	Z	2,918.00		2,918.00
					Subtotal for Code: Rates & Insurance Rent - DB		£2,918.00		£2,918.00
<b>Code Number</b>	<b>Date</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.									
766	17/11/2021	Current Account		Management Fee	GCLL	S	14,500.00	2,900.00	17,400.00
					Subtotal for Code: Management Fee		£14,500.00	£2,900.00	£17,400.00
					Subtotal for Cost Centre: Leisure Centre		17,418.00	2,900.00	20,318.00
<b>Cost Centre Administration</b>									
<b>Code Number</b>	<b>Date</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.									
769	18/11/2021	Current Account	DC	Pension E'ee	KCC - LGPS	Z	339.52		339.52
770	18/11/2021	Current Account	DC	Pension E'er	KCC - LGPS	Z	1,052.32		1,052.32
773	18/11/2021	Current Account	DC	Pension E'ee	Intelligent Money	Z	228.96		228.96
774	18/11/2021	Current Account	DC	Pension E'er	Intelligent Money	Z	137.37		137.37
779	18/11/2021	Current Account	DC	PAYE	HMRC	Z	995.80		995.80
780	18/11/2021	Current Account	DC	NI	HMRC	Z	1,736.96		1,736.96
785	18/11/2021	Current Account	DC	Wages	SGTC	Z	7,718.73		7,718.73
814	24/11/2021	Current Account	DC	Payflow Charges	Barclays	Z	23.69		23.69
					Subtotal for Code: Wages		£12,233.35		£12,233.35
<b>Code Number</b>	<b>Date</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.									
816	26/11/2021	Current Account		Photocopier Usage	KCC - KCS	S	237.49	47.50	284.99
					Subtotal for Code: Photocopier		£237.49	£47.50	£284.99



## Wanscombe and Greenhithe Town Council

### Listing of Payments in each Code for All Cost Centres (Between 08-11-2021 and 30-11-2021)

Code Number	Minute	Bank	Current Account	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
<b>233 Stationary, Advertising &amp; Postage</b>										
Vchr.	Date	Bank	Current Account	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
754	09/11/2021	Current Account	DC		Stationery	KCC - KCS	S	135.49	27.10	162.59
790	18/11/2021	Current Account			Postage	Franco typ Postalia Ltd	Z	50.00		50.00
808	24/11/2021	Current Account			Cleaning Materials	KCC - KCS	S	30.38	6.08	36.46
						Subtotal for Code: Stationary, Advertising & Post		£215.87	£33.18	£249.05
<b>237 Subscriptions / Publications</b>										
Vchr.	Date	Bank	Current Account	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
813	24/11/2021	Current Account			Subscription Renewal	Barclaycard - Survey Monkey	Z	384.00		384.00
						Subtotal for Code: Subscriptions / Publications		£384.00		£384.00
<b>238 Civic Budget</b>										
Vchr.	Date	Bank	Current Account	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
762	12/11/2021	Current Account			Mayors Christmas Cards	CCA Occasions	S	105.70	21.14	126.84
791	18/11/2021	Current Account			Mayoral Engagement	Mayor of Dartford	Z	10.00		10.00
						Subtotal for Code: Civic Budget		£115.70	£21.14	£136.84
<b>244 Local Funding</b>										
Vchr.	Date	Bank	Current Account	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
817	26/11/2021	Current Account			Grant of Funding	Ingress Park Residents Association	Z	200.00		200.00
823	30/11/2021	Current Account	DC		Grant of Funding	Greenhithe Community Association	Z	250.00		250.00
						Subtotal for Code: Local Funding		£450.00		£450.00
<b>245 Miscellaneous Expenditure</b>										
Vchr.	Date	Bank	Current Account	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
810	24/11/2021	Current Account			DeFib Batteries	Barclaycard - Intermedical	S	615.00	123.00	738.00
819	26/11/2021	Current Account			Youth Provision	CAS Community Solutions	Z	996.00		996.00
						Subtotal for Code: Miscellaneous Expenditure		£1,611.00	£123.00	£1,734.00
<b>248 Member Training</b>										
Vchr.	Date	Bank	Current Account	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
793	19/11/2021	Current Account			Member Training	KALC	S	40.00	8.00	48.00
						Subtotal for Code: Member Training		£40.00	£8.00	£48.00
<b>249 IT Services</b>										
Vchr.	Date	Bank	Current Account	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
756	09/11/2021	Current Account	DC		Website Charges	Qwerty IT Services	S	80.00	16.00	96.00
818	26/11/2021	Current Account			IT Support & Maintenance	MPR IT Solutions	S	292.20	58.44	350.64
						Subtotal for Code: IT Services		£372.20	£74.44	£446.64
<b>251 Council Offices Building Maintenance</b>										
Vchr.	Date	Bank	Current Account	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
809	24/11/2021	Current Account			Lift Maintenance Contract - Quarterly P.	Schindler Ltd	S	480.45	96.09	576.54
						Subtotal for Code: Council Offices Building Maint		£480.45	£96.09	£576.54

**Swanscombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
 (Between 08-11-2021 and 30-11-2021)

<b>Code Number</b>	<b>254 Electricity</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.	792	18/11/2021	Current Account		Electricity	KCC - Laser	S	694.07	138.81	832.88
						Subtotal for Code: Electricity		£694.07	£138.81	£832.88
<b>Code Number</b>	<b>255 Rates</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.	806	23/11/2021	Current Account	DC	NNDR	DBC	Z	2,196.00		2,196.00
						Subtotal for Code: Rates		£2,196.00		£2,196.00
<b>Code Number</b>	<b>274 Bank Interest</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.	765	16/11/2021	Current Account	DC	Card Fee	Elavon	S	6.00	1.20	7.20
						Subtotal for Code: Bank Interest		£6.00	£1.20	£7.20
<b>Cost Centre</b>	<b>Church Road Hall</b>					Subtotal for Cost Centre: Administration		19,036.13	543.36	19,579.49
<b>Code Number</b>	<b>280 Wages</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.	784	18/11/2021	Current Account	DC	PAYE	HMRC	Z	55.20		55.20
	789	18/11/2021	Current Account	DC	Wages	SGTC	Z	410.86		410.86
						Subtotal for Code: Wages		£466.06		£466.06
<b>Code Number</b>	<b>282 Gas &amp; Electricity</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.	761	12/11/2021	Current Account		Gas	KCC - Laser	L	40.78	2.04	42.82
	796	19/11/2021	Current Account		Electricity	KCC - Laser	L	63.77	3.19	66.96
						Subtotal for Code: Gas & Electricity		£104.55	£5.23	£109.78
<b>Code Number</b>	<b>285 Rates</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.	803	23/11/2021	Current Account	DC	NNDR	DBC	Z	127.00		127.00
						Subtotal for Code: Rates		£127.00		£127.00
<b>Cost Centre</b>	<b>Grove Hall</b>					Subtotal for Cost Centre: Church Road Hall		697.61	5.23	702.84
<b>Code Number</b>	<b>302 Gas &amp; Electricity</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.	760	12/11/2021	Current Account		Gas	KCC - Laser	L	5.27	0.26	5.53
	795	19/11/2021	Current Account		Electricity	KCC - Laser	L	29.88	1.49	31.37
						Subtotal for Code: Gas & Electricity		£35.15	£1.75	£36.90
<b>Cost Centre</b>	<b>Sports Pavilion</b>					Subtotal for Cost Centre: Grove Hall		35.15	1.75	36.90

**Wanscombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
 (Between 08-11-2021 and 30-11-2021)

Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total		
<b>342 Maintenance &amp; Cleaning Contribution</b>												
Vchr.	801	22/11/2021	Current Account	DC	Pavilion - External lighting	Focus Electrical	S	130.00	26.00	156.00		
								Subtotal for Code:	Maintenance & Cleaning Cont	£130.00	£26.00	£156.00
								Subtotal for Cost Centre:	Sports Pavilion	130.00	26.00	156.00
<b>Town Council Offices Community Hall</b>												
<b>360 Wages</b>												
Vchr.	783	18/11/2021	Current Account	DC	PAYE	HMRC	Z	125.20		125.20		
Vchr.	788	18/11/2021	Current Account	DC	Wages	SGTC	Z	536.52		536.52		
								Subtotal for Code:	Wages	£661.72	£661.72	
<b>363 Cleaning Materials</b>												
Vchr.	755	09/11/2021	Current Account	DC	Cleaning Equipment	KCC - KCS	S	4.45	0.89	5.34		
Vchr.	759	12/11/2021	Current Account	DC	Cleaning Materials	KCC - KCS	S	14.95	2.99	17.94		
								Subtotal for Code:	Cleaning Materials	£19.40	£3.88	£23.28
								Subtotal for Cost Centre:	Town Council Offices Communi	681.12	3.88	685.00
<b>Old Fire Station Cafe</b>												
<b>380 Wages</b>												
Vchr.	771	18/11/2021	Current Account	DC	Pension E'ee	KCC - LGPS	Z	63.38		63.38		
Vchr.	772	18/11/2021	Current Account	DC	Pension E'er	KCC - LGPS	Z	232.78		232.78		
Vchr.	781	18/11/2021	Current Account	DC	PAYE	HMRC	Z	41.20		41.20		
Vchr.	782	18/11/2021	Current Account	DC	NI	HMRC	Z	100.39		100.39		
Vchr.	787	18/11/2021	Current Account	DC	Wages	SGTC	Z	1,864.45		1,864.45		
								Subtotal for Code:	Wages	£2,302.20	£2,302.20	
<b>384 Rates</b>												
Vchr.	802	23/11/2021	Current Account	DC	NNDR	DBC	Z	215.00		215.00		
								Subtotal for Code:	Rates	£215.00	£215.00	
<b>385 Electricity &amp; Water</b>												
Vchr.	799	19/11/2021	Current Account	DC	Electricity	KCC - Laser	S	509.01	101.80	610.81		
								Subtotal for Code:	Electricity & Water	£509.01	£101.80	£610.81
<b>386 Cleaning Materials</b>												
Vchr.	807	24/11/2021	Current Account	DC	Cleaning Materials	KCC - KCS	S	25.97	5.19	31.16		
								Subtotal for Code:	Cleaning Materials	£25.97	£5.19	£31.16

**Swanscombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
 (Between 08-11-2021 and 30-11-2021)

Code Number	Date	424 Water Rates	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 764	15/11/2021	Minute	Current Account	DC	Water Rates	Waterplus	Z	1,627.71		1,627.71
						Subtotal for Code: Water Rates		£1,627.71		£1,627.71
						Subtotal for Cost Centre: Old Fire Station Cafe		4,679.89	106.99	4,786.88
<b>TOTALS</b> .....								<b>£55,906.38</b>	<b>£4,643.57</b>	<b>£60,549.95</b>

**Swanscombe and Greenhithe Town Council**  
**Listing of Receipts in each Code for All Cost Centres**  
**(Between 01-12-2021 and 31-12-2021)**

Cost Centre	Code Number	Date	Description	Cheq. No.	Supplier	Vat Type	Net	Vat	Total
<b>Public Lighting</b>									
<b>3 Christmas Lighting</b>									
Vchr.	163	01/12/2021	Funding for Christmas Lights	DC	Kent County Council	Z	1,500.00		1,500.00
					Subtotal for Code: Christmas Lighting		£1,500.00		£1,500.00
					Subtotal for Cost Centre: Public Lighting		1,500.00		1,500.00
<b>Administration</b>									
<b>274 Bank Interest</b>									
Vchr.	162	06/12/2021	Loyalty Reward	DC	Barclays	Z	2.28		2.28
	169	31/12/2021	Bank Interest	DC	Barclays	Z	14.71		14.71
	170	31/12/2021	Bank Interest	DC	Barclays	Z	47.35		47.35
					Subtotal for Code: Bank Interest		£64.34		£64.34
					Subtotal for Cost Centre: Administration		64.34		64.34
<b>Church Road Hall</b>									
<b>281 Repairs &amp; Maintenance</b>									
Vchr.	156	08/12/2021	Award of Safe Reopening Community		Kent County Council	Z	5,600.00		5,600.00
					Subtotal for Code: Repairs & Maintenance		£5,600.00		£5,600.00
<b>295 Hire Income</b>									
Vchr.	158	08/12/2021	Hall Hire	028C	2nd Swanscombe Brownies	Z	100.62		100.62
	159	08/12/2021	Hall Hire	029C	1st Swanscombe Rainbows	Z	109.35		109.35
	160	17/12/2021	Hall Hire		Redeemed Pillar of Fire - Kent	Z	595.82		595.82
	161	20/12/2021	Hall Hire	025C	Cake and Computer Club	Z	105.00		105.00
					Subtotal for Code: Hire Income		£910.79		£910.79
					Subtotal for Cost Centre: Church Road Hall		6,510.79		6,510.79
<b>Heritage Community Hall</b>									
<b>335 Hire Income</b>									
Vchr.	157	03/12/2021	Rent		Walk Tall	Z	1,083.00		1,083.00
					Subtotal for Code: Hire Income		£1,083.00		£1,083.00
					Subtotal for Cost Centre: Heritage Community Hall		1,083.00		1,083.00
<b>Town Council Offices Community Hall</b>									
<b>370 Hire Income</b>									
Vchr.	154	01/12/2021	Hall Hire		Cygnets	Z	2,759.00		2,759.00
	155	07/12/2021	Hall Hire	056D	North Kent Karate	Z	451.48		451.48

**Swanscombe and Greenhithe Town Council**  
**Listing of Receipts in each Code for All Cost Centres**  
**(Between 01-12-2021 and 31-12-2021)**

164	02/12/2021	Active Saver 1	DC	Hall Hire	Various	Z	110.00	110.00
165	16/12/2021	Active Saver 1	DC	Hall Hire	Various	Z	121.87	121.87
166	22/12/2021	Active Saver 1		Hall Hire	Dragon Spirit Karate	Z	161.25	161.25
167	24/12/2021	Active Saver 1	059D	Hall Hire	Rosie's Groovy Movers	Z	414.00	414.00
Subtotal for Code: Hire Income							£4,017.60	£4,017.60
Subtotal for Cost Centre: Town Council Offices Communi							4,017.60	4,017.60
<b>TOTALS .....</b>							<b>£13,175.73</b>	<b>£13,175.73</b>

**Swanscombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
**(Between 01-12-2021 and 31-12-2021)**

Cost Centre	Public Lighting									
Code Number	1 Supply & Maintenance	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.										
867	08/12/2021		Current Account		Electricity	E-on	L	144.50	7.23	151.73
914	24/12/2021		Current Account	DD	Electricity - Street Lighting	N-Power	Z	151.73		151.73
						Subtotal for Code:	Supply & Maintenance	£296.23	£7.23	£303.46
Code Number	3 Christmas Lighting	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.										
878	13/12/2021		Current Account	DC	Christmas Lighting - Repairs	Streelights	S	356.25	71.25	427.50
892	20/12/2021		Current Account	DC	Christmas Lighting - 2nd Instalment	Blachere Illumination	S	2,413.20	482.64	2,895.84
894	20/12/2021		Current Account	DC	Christmas Lighting - Repairs	Streelights	S	243.43	48.69	292.12
						Subtotal for Code:	Christmas Lighting	£3,012.88	£602.58	£3,615.46
						Subtotal for Cost Centre:	Public Lighting	3,309.11	609.81	3,918.92
Code Number	20 Rates	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.										
882	13/12/2021		Current Account	DC	NNDR	DBC	Z	439.00		439.00
						Subtotal for Code:	Rates	£439.00		£439.00
						Subtotal for Cost Centre:	Grove Car Park	439.00		439.00
Code Number	40 Wages	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.										
833	03/12/2021		Current Account		Park Keeper Contract	Night & Day Security	Z	1,284.67		1,284.67
834	03/12/2021		Current Account		Park Keeper Contract	Night & Day Security	Z	1,435.52		1,435.52
844	08/12/2021		Current Account	DC	Pension E'ee	KCC - LGPS	Z	134.24		134.24
845	08/12/2021		Current Account	DC	Pension E'er	KCC - LGPS	Z	417.17		417.17
852	08/12/2021		Current Account	DC	Pension E'ee	Intelligent Money	Z	174.25		174.25
853	08/12/2021		Current Account	DC	Pension E'er	Intelligent Money	Z	104.55		104.55
854	08/12/2021		Current Account	DC	PAYE	HMRC	Z	408.60		408.60
855	08/12/2021		Current Account	DC	NI	HMRC	Z	839.86		839.86
863	08/12/2021		Current Account	DC	Wages	SGTC	Z	4,505.74		4,505.74
						Subtotal for Code:	Wages	£9,304.60		£9,304.60
Code Number	41 Equipment/Materials	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.										
828	01/12/2021		Current Account		Cleaning Materials	KCC - KCS	S	114.75	22.95	137.70
840	07/12/2021		Current Account	DC	Parks Equipment - Line Marking Machi	Eden Park (STMS) Ltd	S	357.10	71.42	428.52
890	17/12/2021		Current Account		Skip Hire	Plinden Ltd	S	220.00	44.00	264.00
903	22/12/2021		Current Account		No Dogs Allowed Signs	Barclaycard	Z	77.68		77.68
905	22/12/2021		Current Account		Parks Equipment - Replacement Drill	Barclaycard	Z	349.98		349.98

**Swanscombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
**(Between 01-12-2021 and 31-12-2021)**

<b>Code Number</b>	<b>43 Fuel</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
<b>Vchr.</b>	827	01/12/2021	Current Account		Fuel	All Star	S	230.77	45.39	276.16
								£230.77	£45.39	£276.16
										Subtotal for Code: £138.37
<b>Code Number</b>	<b>46 Vehicles</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
<b>Vchr.</b>	872	09/12/2021	Current Account		Tractor Repairs	Monarch Autos	S	20.00	4.00	24.00
								£20.00	£4.00	£24.00
										Subtotal for Code: £20.00
<b>Code Number</b>	<b>47 Water Rates</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
<b>Vchr.</b>	879	13/12/2021	Current Account	DC	Water Rates - Swanscombe Park	Business Stream	Z	220.85		220.85
								£220.85		£220.85
										Subtotal for Code: £220.85
<b>Code Number</b>	<b>49 Playground Equipment &amp; Maintenance</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
<b>Vchr.</b>	843	07/12/2021	Current Account	DC	Playground Equipment Maintenance	Wicksteed Leisure Ltd	S	6,742.75	1,348.55	8,091.30
	891	20/12/2021	Current Account	DC	Parks Equipment - General Equipment	Wicksteed Leisure Ltd	S	394.30	78.86	473.16
	899	21/12/2021	Current Account	DC	Gang Mowing	KCC Landscape Services	S	273.54	54.71	328.25
								£7,410.59	£1,482.12	£8,892.71
										Subtotal for Code: £7,410.59
<b>Code Number</b>	<b>52 Parks Works Area</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
<b>Vchr.</b>	893	20/12/2021	Current Account	DC	Windows - Mess Room	Swift Home Improvements	S	1,980.00	396.00	2,376.00
								£1,980.00	£396.00	£2,376.00
										Subtotal for Code: £1,980.00
<b>Code Number</b>	<b>58 New Community Facility</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
<b>Vchr.</b>	836	03/12/2021	Current Account		Hire of Impact Driver	Can-do Hire Centres Ltd	S	27.00	5.40	32.40
								£27.00	£5.40	£32.40
										Subtotal for Code: £27.00
										Subtotal for Cost Centre: 20,313.32
<b>Cost Centre</b>	<b>Other Projects</b>									22,384.60
<b>Code Number</b>	<b>121 General Projects (inc. Summer Entertal</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
<b>Vchr.</b>	901	22/12/2021	Current Account		Jubilee Merchandise	Barclaycard	Z	64.81		64.81
								£64.81		£64.81
										Subtotal for Code: £64.81
										Subtotal for Cost Centre: 64.81
<b>Code Number</b>	<b>146 Rates &amp; Insurance Rent - DBC</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
<b>Vchr.</b>	883	13/12/2021	Current Account	DC	NNDR	DBC	Z	2,918.00		2,918.00
								£2,918.00		£2,918.00
										Subtotal for Code: £2,918.00
										Subtotal for Cost Centre: £2,918.00



**Swanscombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
**(Between 01-12-2021 and 31-12-2021)**

Cost Centre	Administration	Subtotal for Cost Centre:		Leisure Centre	
<b>Code Number</b>	<b>230 Wages</b>				
<b>Vchr.</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>
846	08/12/2021	Current Account	DC	Pension Eee	KCC - LGPS
847	08/12/2021	Current Account	DC	Pension E'er	KCC - LGPS
850	08/12/2021	Current Account	DC	Pension Eee	Intelligent Money
851	08/12/2021	Current Account	DC	Pension E'er	Intelligent Money
856	08/12/2021	Current Account	DC	PAYE	HMRC
857	08/12/2021	Current Account	DC	NI	HMRC
862	08/12/2021	Current Account	DC	Wages	SGTC
907	23/12/2021	Current Account		Payflow Charges	Barclays
					Subtotal for Code: Wages
					£12,192.66
					£2,918.00
<b>Code Number</b>	<b>231 Furniture, Fixtures &amp; Fittings</b>				
<b>Vchr.</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>
904	22/12/2021	Current Account		Office Equipment - Chairs	Barclaycard
					Subtotal for Code: Furniture, Fixtures & Fittings
					£120.00
					£120.00
<b>Code Number</b>	<b>233 Stationary, Advertising &amp; Postage</b>				
<b>Vchr.</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>
829	01/12/2021	Current Account	DC	Stationary	Amazon UK
835	03/12/2021	Current Account		Stationary	Viking Direct
839	07/12/2021	Current Account	DC	Postage & Rental	Franco typ Postalia Ltd
874	09/12/2021	Current Account		Stationary	Amazon UK
875	09/12/2021	Current Account		Stationary	Amazon UK
900	10/12/2021	Current Account	DD	Franking Machine Rental	Franco typ Postalia Ltd
					Subtotal for Code: Stationary, Advertising & Post
					£305.57
					£39.82
					£345.39
<b>Code Number</b>	<b>234 Telephone / Internet</b>				
<b>Vchr.</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>
842	07/12/2021	Current Account	DC	Phone Bill	Overline
898	21/12/2021	Current Account	DC	Telephone Equipment Rental	BNP Paribas
					Subtotal for Code: Telephone / Internet
					£1,007.03
					£201.41
					£1,208.44
<b>Code Number</b>	<b>237 Subscriptions / Publications</b>				
<b>Vchr.</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>
906	22/12/2021	Current Account		Card Fee	Barclaycard
					Subtotal for Code: Subscriptions / Publications
					£32.00
					£32.00
<b>Code Number</b>	<b>238 Civic Budget</b>				
<b>Vchr.</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>
871	09/12/2021	Current Account		Mayoral Engagement	Gravesham Borough Council
					Subtotal for Code: Civic Budget
					£60.00
					£60.00

**Swanscombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
**(Between 01-12-2021 and 31-12-2021)**

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
<b>245 Miscellaneous Expenditure</b>									
Vchr.	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
825	01/12/2021	Current Account		Professional Costs for Pavilion Project	Hook Survey Partnership	S	1,895.00	379.00	2,274.00
838	03/12/2021	Current Account		Face Masks	Amazon UK	S	14.98	3.00	17.98
895	20/12/2021	Current Account	DC	Youth Provision	CAS Community Solutions	Z	996.00		996.00
					Subtotal for Code: Miscellaneous Expenditure		£2,905.98	£382.00	£3,287.98
<b>251 Council Offices Building Maintenance</b>									
Vchr.	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
868	08/12/2021	Current Account		Hygiene Services	VR Sani	S	15.16	3.03	18.19
873	09/12/2021	Current Account		Stationary	Amazon UK	S	7.12	1.42	8.54
886	15/12/2021	Current Account		Ceiling tiles	Ceiling tiles UK	S	147.00	29.40	176.40
887	15/12/2021	Current Account		Cleaning Materials	KCC - KCS	S	20.35	4.07	24.42
897	20/12/2021	Current Account	DC	repairs - various	Kent Fire Extinguisher Services Ltd	Z	95.72		95.72
					Subtotal for Code: Council Offices Building Maint		£285.35	£37.92	£323.27
<b>254 Electricity</b>									
Vchr.	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
885	14/12/2021	Current Account	DC	Electricity	KCC - Laser	S	709.54	141.91	851.45
					Subtotal for Code: Electricity		£709.54	£141.91	£851.45
<b>255 Rates</b>									
Vchr.	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
884	13/12/2021	Current Account	DC	NNDR	DBC	Z	2,196.00		2,196.00
					Subtotal for Code: Rates		£2,196.00		£2,196.00
<b>274 Bank Interest</b>									
Vchr.	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
889	15/12/2021	Current Account	DC	Card Fee	Elavon	S	7.95	1.20	9.15
					Subtotal for Code: Bank Interest		£7.95	£1.20	£9.15
					Subtotal for Cost Centre: Administration		19,822.08	804.26	20,626.34
<b>Cost Centre Church Road Hall</b>									
<b>280 Wages</b>									
Vchr.	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
861	08/12/2021	Current Account	DC	PAYE	HMRC	Z	62.20		62.20
866	08/12/2021	Current Account	DC	Wages	SGTC	Z	389.33		389.33
					Subtotal for Code: Wages		£451.53		£451.53
<b>281 Repairs &amp; Maintenance</b>									
Vchr.	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
869	08/12/2021	Current Account		Hygiene Services	VR Sani	S	3.79	0.76	4.55
896	20/12/2021	Current Account	DC	Redecoration - Church Rd hall	Kent Fire Extinguisher Services Ltd	Z	4,200.00		4,200.00
					Subtotal for Code: Repairs & Maintenance		£4,203.79	£0.76	£4,204.55



**Swanscombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
**(Between 01-12-2021 and 31-12-2021)**

Code Number		363 Cleaning Materials		Subtotal for Code: Wages		£634.77		£634.77		
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
841	07/12/2021		Current Account	DC	Cleaning Equipment	KCC - KCS	S	5.25	1.05	6.30
					Subtotal for Code: Cleaning Materials			£5.25	£1.05	£6.30
					Subtotal for Cost Centre: Town Council Offices Communi			640.02	1.05	641.07
<b>Cost Centre Old Fire Station Cafe</b>										
Code Number		380 Wages		Subtotal for Code: Wages		£1,890.26		£1,890.26		
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
848	08/12/2021		Current Account	DC	Pension E'ee	KCC - LGPS	Z	65.34		65.34
849	08/12/2021		Current Account	DC	Pension E'er	KCC - LGPS	Z	239.98		239.98
858	08/12/2021		Current Account	DC	PAYE	HMRC	Z	47.80		47.80
859	08/12/2021		Current Account	DC	NI	HMRC	Z	126.46		126.46
864	08/12/2021		Current Account	DC	Wages	SGTC	Z	1,410.68		1,410.68
					Subtotal for Code: Wages			£1,890.26		£1,890.26
<b>Code Number 381 Food/Supplies</b>										
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
888	15/12/2021		Current Account		Coffee Machine Supplies	Tchibo Coffee International Ltd	Z	157.46		157.46
					Subtotal for Code: Food/Supplies			£157.46		£157.46
<b>Code Number 384 Rates</b>										
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
880	13/12/2021		Current Account	DC	NNDR	DBC	Z	215.00		215.00
					Subtotal for Code: Rates			£215.00		£215.00
<b>Code Number 389 Maintenance</b>										
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
830	02/12/2021		Current Account		Waste Bin Collection	Biffa	S	5.35	1.07	6.42
831	02/12/2021		Current Account		Waste Bin Collection	Biffa	S	69.62	13.92	83.54
870	08/12/2021		Current Account		Hygiene Services	VR Sani	S	10.84	2.16	13.00
					Subtotal for Code: Maintenance			£85.81	£17.15	£102.96
					Subtotal for Cost Centre: Old Fire Station Cafe			2,348.53	17.15	2,365.68
<b>TOTALS .....</b>								<b>£58,145.40</b>	<b>£4,181.85</b>	<b>£62,327.25</b>

**Sv. Annscombe and Greenhithe Town Council**  
**Receipts and Payments compared with Flexed Budget (01/04/2021 to 31/12/2021)**

Cost Centre	Budget Receipts		Budget Payments		Variance
	Total for year	Year to Date	Total for Year	Year to Date	
<b>Public Lighting</b>					
1 Supply & Maintenance			2,600.00	1,949.99	-298.85
3 Christmas Lighting	1,500.00		3,600.00	2,700.00	-931.38
4 Repairs			500.00	374.99	374.99
5 Long Term Financial Risks			500.00	374.99	374.99
6 Income		0.76			-0.76
7 Long Term Maintenance					
<b>Sub Total for Public Lighting</b>	<b>1.00</b>	<b>0.76</b>	<b>7,200.00</b>	<b>5,399.97</b>	<b>-481.01</b>
<b>Grove Car Park</b>					
20 Rates			4,571.00	3,428.24	-962.96
21 Repairs & Maintenance			500.00	374.99	-8,818.26
22 Long Term Financial Risks			655.00	491.26	491.26
23 Long Term Maintenance					
421 Income	600.00	450.00			
<b>Sub Total for Grove Car Park</b>	<b>600.00</b>	<b>450.00</b>	<b>5,726.00</b>	<b>4,294.49</b>	<b>-450.00</b>
<b>Craylands Lane Car Park</b>					
30 Rates			109,000.00	81,750.01	-5,244.60
31 Repairs & Maintenance			40,000.00	30,000.01	7,763.18
32 Long Term Financial Risks			2,500.00	1,875.01	-18.40
<b>Sub Total for Craylands Lane Car Park</b>			<b>151,500.00</b>	<b>111,625.02</b>	<b>-141.69</b>
<b>Parks Establishment</b>					
40 Wages			86,994.61	2,016.70	3,749.99
41 Equipment/Materials			24,742.83	18.40	428.26
42 New Grounds Maintenance Equipm	2,506.00		5,000.00	3,749.99	-1,034.33
43 Fuel			571.00	428.26	-18.40
44 Fencing			2,500.00	1,875.01	-141.69
45 Telephone			5,000.00	3,749.99	3,749.99
46 Vehicles			2,500.00	1,875.01	428.26
47 Water Rates			1,061.00	795.74	-1,034.33
<b>Sub Total for Parks Establishment</b>			<b>118,300.64</b>	<b>11,875.02</b>	<b>-9,739.96</b>

AGENDA ITEM 9  
 FGP 13/1/22

**Swanscombe and Greenhithe Town Council**  
**Receipts and Payments compared with Flexed Budget (01/04/2021 to 31/12/2021)**

	Budget Receipts		Budget Payments		Variance
	Total for Year	Year to Date	Total for Year	Year to Date	
	Act. Receipts	Act. Receipts	Act. Payments	Act. Payments	
48 Gas/Electricity					
49 Playground Equipment & Maintenanar			2,122.00	1,591.51	1,930.07
50 Staff Training			5,000.00	3,749.99	12,838.93
51 Knockhall Changing Rooms			1,500.00	1,125.00	-9,088.94
52 Parks Works Area			500.00	374.99	1,125.00
53 Vandalism			750.00	562.50	415.59
54 Trees			1,000.00	750.01	-1,417.50
55 New Recreational Facilities			6,000.00	4,500.00	-54.99
56 Unexpected/Emergency Works					-5,972.00
57 Long Term Financial Risks			310.00		-7,774.80
58 New Community Facility			5,650.00	750.01	31.01
59 Long Term Maintenance			10,250.00	7,687.49	7,687.49
65 Miscellaneous Income	1,000.00	750.01			-5,943.90
<b>Sub Total for Parks Establishment</b>	<b>1,000.00</b>	<b>750.01</b>	<b>18,376.00</b>	<b>141,565.53</b>	<b>-750.01</b>
<b>Cost Centre Swanscombe Park</b>			<b>188,754.00</b>	<b>141,565.53</b>	<b>-30,243.02</b>
70 Bowls Pavilion Maintenance					
71 Long Term Financial Risks					70.00
75 Bowls Income					-70.00
78 Hire Charges	3,419.00	2,564.24	3,586.87		1,022.63
79 Long Term Maintenance					
<b>Sub Total for Swanscombe Park</b>	<b>3,419.00</b>	<b>2,564.24</b>	<b>3,586.87</b>	<b>743.72</b>	<b>-743.72</b>
<b>Cost Centre Knockhall Playing Field</b>			<b>813.72</b>	<b>208.91</b>	<b>208.91</b>
80 Rates					
81 Long Term Financial Risks			158.00	118.49	-28.72
85 Football	5,989.00	4,491.76	500.00	374.99	-150.01
<b>Sub Total for Knockhall Playing Field</b>	<b>5,989.00</b>	<b>4,491.76</b>	<b>658.00</b>	<b>493.48</b>	<b>1,280.24</b>
<b>Cost Centre Broomfield Sports Ground</b>					<b>1,101.51</b>
90 Long Term Financial Risks					
95 Football Income	6,054.00	4,540.50	11,061.00		56.00
					6,464.50

## St. Anscombe and Greenhithe Town Council

5 January 2022 (2021-2022)

### Receipts and Payments compared with Flexed Budget (01/04/2021 to 31/12/2021)

	Budget Receipts		Act. Receipts	Budget Payments		Variance Year to Date
	Total for year	Year to Date		Total for Year	Year to Date	
96 Cricket Income						
97 Miscellaneous Income	1,787.00	1,340.24	2,416.00			
98 Long Term Maintenance						1,075.76
<b>Sub Total for Broomfield Sports Ground</b>	<b>7,841.00</b>	<b>5,880.74</b>	<b>13,477.00</b>		<b>56.00</b>	<b>7,540.26</b>
<b>Cost Centre Heritage Park</b>						
100 Maintenance/Rent			500.00	4,500.00	3,375.00	3,850.08
104 Long Term Financial Risks						24.92
<b>Sub Total for Heritage Park</b>			<b>500.00</b>	<b>4,500.00</b>	<b>3,375.00</b>	<b>3,850.08</b>
<b>Cost Centre St Peter &amp; St Paul's Churchyard</b>						
110 Maintenance				3,000.00	2,250.00	450.00
<b>Sub Total for St Peter &amp; St Paul's Churchyard</b>				<b>3,000.00</b>	<b>2,250.00</b>	<b>450.00</b>
<b>Cost Centre Other Projects</b>						
121 General Projects (inc. Summer Ente			1,000.00	10,000.00	7,500.01	17,131.95
<b>Sub Total for Other Projects</b>			<b>1,000.00</b>	<b>10,000.00</b>	<b>7,500.01</b>	<b>-8,631.94</b>
<b>Cost Centre Leisure Centre</b>						
146 Rates & Insurance Rent - DBC			2,006.43	30,000.00	22,500.00	31,191.43
155 Management Fee				58,000.00	43,500.01	48,000.00
<b>Sub Total for Leisure Centre</b>			<b>2,006.43</b>	<b>88,000.00</b>	<b>66,000.01</b>	<b>-11,184.99</b>
<b>Cost Centre Squash Courts</b>						
200 Maintenance				500.00	374.99	374.99
201 Long Term Financial Risks						
<b>Sub Total for Squash Courts</b>				<b>500.00</b>	<b>374.99</b>	<b>374.99</b>
<b>Cost Centre Allotments</b>						
210 Rents / Licences				245.00	183.74	217.00
211 Repairs / Maintenance				250.00	187.51	-33.26
						187.51

**Swanscombe and Greenhithe Town Council**  
**Receipts and Payments compared with Flexed Budget (01/04/2021 to 31/12/2021)**

	Budget Receipts		Budget Payments		Variance
	Total for year	Year to Date	Total for Year	Year to Date	
212 Water Supply					
213 Long Term Financial Risks					
218 Rent Income	3,088.00	2,316.01	1,000.00	750.01	750.01
<b>Sub Total for Allotments</b>	<b>3,088.00</b>	<b>2,316.01</b>	<b>1,495.00</b>	<b>1,121.26</b>	<b>1,371.87</b>
<b>Cost Centre Administration</b>					
230 Wages					
231 Furniture, Fixtures & Fittings	250.00		144,000.00	108,000.00	110,307.56
232 Photocopier			1,000.00	750.01	408.00
233 Stationary, Advertising & Postage			1,000.00	750.01	855.85
234 Telephone / Internet	2.45		2,300.00	1,724.99	2,443.56
235 Mileage Allowance			3,700.00	2,775.01	5,659.54
236 Insurance			206.00	154.49	154.49
237 Subscriptions / Publications			13,000.00	9,750.01	14,895.30
238 Civic Budget			5,313.00	3,984.75	5,674.80
239 Civic Reception	60.00		1,500.00	1,125.00	606.80
240 Chains of Office			1,500.00	1,125.00	1,125.00
241 Legal Fees			250.00	187.51	187.51
242 External Audit Fees			3,000.00	2,250.00	1,300.00
243 Internal Audit Fees			1,300.00	975.01	1,300.00
244 Local Funding			250.00	187.51	37.51
245 Miscellaneous Expenditure	450.00		2,000.00	1,499.99	1,199.99
246 Election Expenses			8,250.00	6,187.50	267.72
247 Staff Training			2,000.00	1,499.99	1,499.99
248 Member Training			1,500.00	1,125.00	220.00
249 IT Services			1,500.00	1,125.00	905.00
250 Handyman (incl. seasonal park staff)			4,000.00	1,125.00	1,000.00
251 Council Offices Building Maintenance			1,500.00	3,000.01	-95.05
252 Water Rates	1,221.83		15,000.00	11,250.00	1,125.00
253 Gas			1,455.00	1,091.25	-1,243.45
254 Electricity			2,625.00	1,968.75	358.79
255 Rates			5,533.00	4,149.76	-603.73
			22,858.00	17,143.51	-2,651.31
					-4,812.49



**Swanscombe and Greenhithe Town Council**

**Receipts and Payments compared with Flexed Budget (01/04/2021 to 31/12/2021)**

	Budget Receipts		Act. Receipts	Budget Payments		Act. Payments	Variance Year to Date
	Total for year	Year to Date		Total for Year	Year to Date		
256 Long Term Financial Risks							
270 Photocopier Income			3,633.54				1,499.99
271 Miscellaneous Income			420,052.00				3,633.54
272 Precept	420,023.00	315,017.24					105,034.76
273 Section 136							
274 Bank Interest	2,400.00	1,800.00	87.46				
275 Long Term Maintenance					439.66		-2,152.20
276 Government CTax Grant	14,435.00	10,826.24	14,436.00		50.16		-50.16
422 CIL			172,017.83				3,609.76
<b>Sub Total for Administration</b>	<b>436,858.00</b>	<b>327,643.48</b>	<b>612,211.11</b>	<b>248,540.00</b>	<b>199,599.76</b>	<b>186,405.05</b>	<b>172,017.83</b>
<b>Cost Centre Church Road Hall</b>							<b>271,372.92</b>
280 Wages							
281 Repairs & Maintenance						4,127.49	23.76
282 Gas & Electricity			5,600.00			5,825.21	899.79
283 Cleaning Materials						422.11	516.14
284 Furniture, Fixtures & Fittings						75.01	75.01
285 Rates						77.77	-2.76
287 Miscellaneous Expenditure						1,272.45	-233.71
288 Long Term Financial Risks						11.37	82.37
295 Hire Income							
299 Long Term Maintenance	3,649.00	2,736.76	2,902.42				165.66
406 Telephone Broadband						3,003.40	-3,003.40
423 Water Rates							450.00
<b>Sub Total for Church Road Hall</b>	<b>3,649.00</b>	<b>2,736.76</b>	<b>8,502.42</b>	<b>11,196.00</b>	<b>14,977.69</b>	<b>8,397.00</b>	<b>212.11</b>
<b>Cost Centre Grove Hall</b>							<b>-815.03</b>
301 Repairs & Maintenance							
302 Gas & Electricity							-130.22
305 Rates							
306 Water Rates							
308 Long Term Financial Risks							-37.75

**Swanscombe and Greenhithe Town Council**  
**Receipts and Payments compared with Flexed Budget (01/04/2021 to 31/12/2021)**

	Budget Receipts		Act. Receipts	Budget Payments		Act. Payments	Variance Year to Date
	Total for year	Year to Date		Total for Year	Year to Date		
<b>Sub Total for Grove Hall</b>				800.00	600.02	767.99	-167.97
<b>Cost Centre Heritage Community Hall</b>							
320 Wages							
321 Repairs & Maintenance							
322 Gas & Electricity							
323 Cleaning Materials							
324 Furniture, Fixtures & Fittings							
325 Rates			784.71				784.71
326 Water Rates							
327 Miscellaneous Expenditure							
328 Long Term Financial Risks							
329 Long Term Maintenance Requireme							
335 Hire Income			9,847.00				9,847.00
<b>Sub Total for Heritage Community Hall</b>			<b>10,631.71</b>				<b>10,631.71</b>
<b>Cost Centre Sports Pavilion</b>							
340 Gas & Electricity				699.00	524.25		524.25
341 Water Rates				524.00	392.99		392.99
342 Maintenance & Cleaning Contributic				1,750.00	1,312.51	5,798.39	-4,485.88
343 Rates							
344 Building Insurance				1,418.00	1,063.49		1,063.49
345 Miscellaneous Expenditure						492.70	-492.70
346 Long Term Financial Risks				27,000.00	20,250.00		20,250.00
350 Rent Income		19,092.00	2,095.67				-12,223.33
<b>Sub Total for Sports Pavilion</b>		<b>19,092.00</b>	<b>2,095.67</b>	<b>31,391.00</b>	<b>23,543.24</b>	<b>6,291.09</b>	<b>5,028.82</b>
<b>Cost Centre Town Council Offices Community I</b>							
360 Wages				8,077.00	6,057.76		409.42
361 Repairs & Maintenance				420.00	315.00		-2,203.98
362 Furniture, Fixtures & Fittings				100.00	75.01		75.01
363 Cleaning Materials				260.00	194.99	165.98	29.01

## Swanscombe and Greenhithe Town Council

### Receipts and Payments compared with Flexed Budget (01/04/2021 to 31/12/2021)

	Budget Receipts		Budget Payments		Variance Year to Date
	Total for year	Year to Date	Total for Year	Year to Date	
364 Miscellaneous Expenditure			75.00	56.25	56.25
365 Long Term Financial Risks			5,000.00	3,749.99	3,749.99
370 Hire Income	32,045.00	24,033.74			2,541.04
<b>Sub Total for Town Council Offices Communi</b>	<b>32,045.00</b>	<b>24,033.74</b>	<b>13,932.00</b>	<b>10,449.00</b>	<b>4,656.74</b>
<b>Cost Centre Old Fire Station Cafe</b>					
380 Wages					
381 Food/Supplies			19,132.00	14,349.01	-598.08
382 Furniture, Fixtures & Equipment (inc			4,000.00	3,000.01	-940.68
383 Advertising			750.00	562.50	134.28
384 Rates			100.00	75.01	75.01
385 Electricity & Water			1,844.00	1,382.99	-762.71
386 Cleaning Materials			1,135.00	851.26	-564.68
387 DBC Maintenance Service Charge			130.00	97.51	40.34
388 Telephone / Internet			1,750.00	1,312.51	-595.51
389 Maintenance			1,000.00	750.01	750.01
390 Miscellaneous Expenditure (incl. DE			1,000.00	750.01	119.77
391 Long Term Financial Risks			1,325.00	993.74	880.93
392 Rent DBC					
393 Long Term Maintenance			5,600.00	4,199.99	4,199.99
395 Cafe Income	10,000.00	7,500.01			-59.08
424 Water Rates					477.14
<b>Sub Total for Old Fire Station Cafe</b>	<b>10,000.00</b>	<b>7,500.01</b>	<b>37,766.00</b>	<b>28,324.55</b>	<b>2,841.53</b>
<b>Cost Centre Bus Shelters</b>					
400 Maintenance					
<b>Sub Total for Bus Shelters</b>			<b>750.00</b>	<b>562.50</b>	<b>212.50</b>
<b>Cost Centre Ingress Park Community Centre</b>					
407 Wages					
408 Repairs & Maintenance			6,300.00	4,725.00	4,725.00
409 Gas & Electricity			1,850.00	1,387.49	1,387.49
			1,600.00	1,200.01	1,200.01

## Swanscombe and Greenhithe Town Council

### Receipts and Payments compared with Flexed Budget (01/04/2021 to 31/12/2021)

	Budget Receipts		Act. Receipts	Budget Payments		Variance
	Total for year	Year to Date		Total for Year	Year to Date	
410 Cleaning Materials						
411 Furniture & Fittings				750.01	750.01	750.01
412 Rates (NNDR)				750.01	750.01	750.01
413 Water Rates				1,831.50	1,831.50	1,831.50
414 Key Holder Security				487.49	487.49	487.49
415 Misc Expenditure				599.99	599.99	599.99
416 Long Term Financial Risks				374.99	374.99	374.99
417 Long Term Maintenance						
418 Hire Income	7,000.00	5,250.01				
419 Commuted Sum	6,000.00	4,500.00				-5,250.01
420 Contingency Fund	5,000.00	3,749.99				-4,500.00
<b>Sub Total for Ingress Park Community Centre</b>	<b>18,000.00</b>	<b>13,500.00</b>		<b>16,142.00</b>	<b>12,106.49</b>	<b>-1,393.51</b>
<b>GRAND TOTALS</b>	<b>£541,582.00</b>	<b>£406,186.51</b>	<b>£717,057.13</b>	<b>£670,350.00</b>	<b>£502,762.59</b>	<b>£244,509.25</b>

06 JUL 2021

(A)



AGENDA ITEM 10

FGP 13/1/22

APPLICATION FORM FOR FUNDING FROM THE TOWN COUNCIL  
(Please complete using BLACK INK)

1. Name and full address of Organisation:	THE ANNUAL INGRESS PARK FAMILY FUN DAY - HELD IN AUGUST EACH YEAR
2. Amount of funding requested.	£450
3. Name and contact details of applicant (this is the address the Town Council will use for all correspondences):	SUE BUTT/FULL <del>XXXXXXXXXXXX</del> , INGRESS PARK GREENHITHE, KENT, DA19 6TL
4. Brief description of the aims and objectives of your organisation (please include the date your organisation was established):	PLEASE SEE THE CONSTITUTION ATTACHED
5. Please give an estimate of how many people within your organisation reside within Swanscombe and Greenhithe.	APPROX: 30 VOLUNTEERS to 40
6. Please give details of how your organisation assists or impacts on the residents of Swanscombe and Greenhithe.  Please provide the number of local residents who will benefit from this award.	TO PROVIDE A FAMILY FUN AFTERNOON - FREE OF CHARGE.  APPROX: 2,000 LOCAL PEOPLE
7. Please supply details of how the funding applied for will be used (please include total costs of projects, project plans, quoted costs etc.). No works/purchases can be made until any applications have been considered by the Town Council. Retrospective applications will NOT be considered.	THE FUN DAY ALWAYS STARTS WITH A MARCHING BAND. THE £450 WILL GO TOWARDS THIS COST. THE TOTAL COST OF THE BAND IS £600.



## APPLICATION FORM FOR FUNDING FROM THE TOWN COUNCIL

(Please complete using BLACK INK)

<p>8. Please detail any funding received in the last three years, including any from Swanscombe and Greenhithe Town Council.</p>	<p>FUNDING FOR 2021 WAS (EASO) AGREED BUT RETURNED TO THE COUNCIL BECAUSE OF THE PANDEMIC</p>
<p>9. Please provide the bank details for the organisation for payment.</p> <p>Alternatively provide the name of organisation that cheques should be made out (cheques are unable to be made out to individuals).</p>	<p>Account Name: INGRES PARK FAMILY TOWN DAY LLOYDS BANK Sort Code: 00 - 00 - 00 Account Number: 00000000 Organisation Name: INGRES PARK FAMILY TOWN DAY</p>
<p>10. Declaration: I declare that the information given is, to the best of my knowledge, accurate and true.</p>	<p>Signed: [Signature] Dated: 3rd July 2021</p>

Please use a separate sheet if necessary clearly numbering the relevant section.

## **The Annual Ingress Park Family Fun Day**

**It was with a heavy heart that I have had to postpone the 'Annual Ingress Park Family Fun Day 2021' programmed specifically for our local community.**

**I tried my very best to get the best date this year, which has been very difficult due to the ever-changing Government guidelines regarding the Pandemic. Over the past weeks, and with the most recent extension of the lockdown, I have had no choice but to postpone our event, until August 2022.**

**The community/stall holders and sponsors have been very understanding in that this event has had to succumb, like so many others, to covid restrictions. I am pleased to say that they are still committed and are looking forward and prepared to participate next year - 2022. Also, the celebrity that was committed to join us all in the fun this year, has firmly put the beginning of August 2022 in their diary. So, the good news is, the 'Annual Ingress Park Family Fun Day' will be back next year, even bigger and better.**

**I therefore request that members consider that the grant of £450 allocated for the Annual Ingress Park Family Fun Day for 2021, postponed due to Covid – 19 Government restrictions, be carried over to support the rescheduled event in 2022.**

**Thank you.**

**Sue Butterfill**

**2<sup>nd</sup> July 2021**



## **Ingress Park Family Fun Day - Constitution**

- 1. Name:**  
The Ingress Park Family Fun Day (IPFFD) an annual event held each August.
- 2. The Purpose of the IPFFD**  
To provide an afternoon of family activities and entertainment in the summer for the local community of Swanscombe, Greenhithe and Ebbsfleet.
- 3. Representation/Membership**  
The organization shall be managed by a small committee of local volunteers. One member of the group shall act as the Chairman and a second member as Secretary/Treasurer. The remaining membership of no more than three, is open to people of over 18 years of age, who live in the areas of Swanscombe & Greenhithe. Ideas and active involvement of local people is encouraged using social media, word of mouth and encouragement.
- 4. Carrying out the Purposes**  
In order to carry out the purposes of the group, the IPFFD committee has the opportunity to:
  - To provide a family fun afternoon of activities in the summer (August) each year
  - Apply for funding to carry out the work for the organization ensuring a quality event is provided
  - Co-operate with and support other local organizations with similar purposes
  - Do anything which is lawful and necessary to achieve the purpose
- 5. Meetings**  
Meetings will be held when necessary to discuss any issues that have arisen to further the purposes of the activities provided for the event. This can be done via electronic means – email, text, messenger, Skype, Zoom and or a contact meeting.
- 6. Money/Grants administration**  
Any funding, sponsorship or grant must be used for the purpose for the IPFFD event. The Chairman, Secretary/Treasurer will keep up to date accounts and records.



## Graham Blew

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**From:** Sue Butterfill  
**Sent:** 19 November 2021 12:48  
**To:** Martin Harding  
**Cc:** Graham Blew  
**Subject:** The Annual Ingress Park Family Fun Day - 2022

Dear Martin

It was good to talk to you yesterday.

As discussed, I am writing to confirm that I have now received confirmation from IPGM Ltd, that permission has been agreed for the planned Annual Ingress Park Family Fun Day to go ahead for next year.

As you know, I was awarded a grant of £450 and then the Government implemented Covid restrictions. I was then unable to allow for the event to go ahead on the grounds of health & safety.

I subsequently repaid the grant back to the Council. At that time, I requested for the grant to be rolled over to 2022, but members requested authorisation that the event can take place in 2022.

As already mentioned, I can confirm that agreement has now been received.

Thank you and I look forward to hearing from you.

Sue

# EXTRACT OF MINUTES

FINANCE & GENERAL PURPOSES COMMITTEE  
9 SEPTEMBER 2021

## 161/21-22. SUMMARY OF ACCOUNTS.

Members were provided with details of the Flex-Budget Report balanced to 31 July 2021.

**Recommended:** That the summary of accounts to 31 July 2021 be noted.

## TOWN CLERK & RESPONSIBLE FINANCIAL OFFICER'S (RFO) REPORT.

### 162/21-22. APPLICATIONS FOR FUNDING FROM THE TOWN COUNCIL

Members considered the applications, and, after discussion, it was agreed that the following funding be awarded from the 2021 - 22 budget:

- We are Beams - £300.00

Members considered the application from the Ingress Park Family Fun Day and, after discussion, it was agreed that the application would be considered at the next round of funding once confirmation had been received that permission for the event had been granted from the board at Ingress Park.

**Recommended:** That the funding, as detailed above, be awarded

### 163/21-22 APPLICATIONS FOR FUNDING FROM THE TOWN COUNCIL - UPDATED GUIDANCE NOTES.

Members discussed the current "*Guidance Notes for Applications for Funding from the Town Council*", which contained the suggested amendments.

Members requested that an addition be made to the acceptance letter, which would extend an invitation to the Annual Open Town meeting to provide an update for the Council on their organisation and the funding that has been received.

**Recommended:** That the changes, as detailed, be agreed and used for future applications.

There being no further business, the Meeting closed at 7.25 pm.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
(Chairman)



## SWANSCOMBE AND GREENHITHE TOWN COUNCIL

### **GUIDANCE NOTES FOR APPLICATIONS FOR FUNDING FROM THE TOWN COUNCIL.**

1. Awards of funding are made up to a maximum of £500 for general awards to local charitable, voluntary or community organisations, and up to £250 for start-up awards to new organisations.
2. The decision regarding your application will be made on the basis of the information you supply on this application form. Your application will be copied to members of the Town Council. The decision made by the Town Council is final and non-negotiable; no further correspondence regarding decisions made on any applications will be entered into.
3. All parts of the application form must be completed.
4. Unfortunately the amounts requested each year normally exceed the funds available. It is therefore imperative that as much information as possible is provided with your application so that the Town Council can ascertain the activities and operation of your organisation.
5. All applications will be considered on their individual merits and every applicant must fully understand that there is no guarantee of funding or continued funding.
6. All applications will be deemed to have read and agreed to comply to the Guidance Notes for Applications for Funding from the Town Council.
7. All applications will be deemed to have agreed to information regarding their application be used and publicised by the Town Council both internally and externally.
8. All applications must, when successful, agree to:
  - Publicly acknowledge the Town Council for providing funding.
  - Use the Town Councils logo (to be supplied) on any and all publicity for the funding.
  - Attend the Town Council offices for a publicity photograph for the presentation of the funds.
9. Applications will not be considered from:
  - Private organisations operated as a business or a profit making concern
  - Organisations intending to support or oppose political or religious groups



SWANSCOMBE AND GREENHITHE TOWN COUNCIL

10. No works/purchases can be made until any applications have been considered by the Town Council.
11. Retrospective applications will NOT be considered.

Please do not hesitate to contact the Town Clerk, Graham Blew, if you wish to discuss any part of your application.

Telephone: 01322 385513



**CALCULATION OF COUNCIL TAX 2022/23 AS REQUIRED BY  
SWANSCOMBE & GREENHITHE TOWN COUNCIL**

**AGENDA ITEM 11**  
FGP 13/1/22

Balance at Bank 1st April 2021	555,942
Plus Precept - 2021/22	420,053
Plus Section 136 - 2021/22	0
Plus Government Grant 2021/22	14,435
	<u>990,430</u>

Less probable expenditure 2021/22	475,318
Less reserve account	428,362
Less working balance	40,000
Less Earmarked from 2021/22 Balances	0
Available Balance	<u>46,749</u>

Estimated expenditure 2022/23	488,676
Less available balance	46,749
	<u>441,927</u>

Less Section 136	0
Less Government Grant	14,435

Total Amount Required	<u>427,492</u>
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**COUNCIL TAX CALCULATION**

Basic rate for calculation as provided by Dartford Borough Council  
4524.39 properties

**2021/22**  
4445.61

<b>Martin Harding:</b> Confirmed by DBC
--

Band	2022/23				
A	£62.99				
B	£73.49				
C	£83.99				
D	£94.49	<b>£94.49</b>	<b>£0.00</b>		
E	£115.48			Percentage	0.00
F	£136.48				
G	£157.48				
H	£188.97				

2020/21 2021/22 2022/23 2023/24 2024/25  
**ACTUAL EST PROB EST FORE FORE**

**Cost Centre 1 Public Lighting**

**Code Description**

1 Supply & Maintenance	2500	2600	2050	2300	2369	2440
3 Christmas Lighting	2700	3600	2000	3455	3559	3665
4 Repairs	1000	500	500	500	515	530
5 Long Term Financial Risks	0	500	2200	2300	500	500
<b>Total Expenditure</b>	<b>6200</b>	<b>7200</b>	<b>6750</b>	<b>8555</b>	<b>6943</b>	<b>7136</b>

7 Miscellaneous Income	1	1	1	1	1	1
<b>Total Income</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>

**Total to Public Lighting Summary**

<b>6199</b>	<b>7199</b>	<b>6749</b>	<b>8554</b>	<b>6942</b>	<b>7135</b>
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**Cost Centre 2 Grove Car Park**

**Code Description**

20 Rates	4075	4571	4300	4571	4754	4944
21 Repairs & Maintenance	3000	500	0	500	515	530
22 Long Term Financial Risks	0	655	1600	1100	655	655
<b>Total Expenditure</b>	<b>7075</b>	<b>5726</b>	<b>5900</b>	<b>6171</b>	<b>5924</b>	<b>6129</b>

7 Miscellaneous Income	815	600	1000	1000	800	800
<b>Total Income</b>	<b>815</b>	<b>600</b>	<b>1000</b>	<b>1000</b>	<b>800</b>	<b>800</b>

**Total to Car Parks Summary**

<b>6260</b>	<b>5126</b>	<b>4900</b>	<b>5171</b>	<b>5124</b>	<b>5329</b>
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**Cost Centre 4 Parks Establishment**

**Code Description**

40 Wages	101600	109000	102000	104500	107113	109790
41 Equipment/Materials	43500	40000	32000	37000	37925	39063
42 New Grounds Maintenance Eq	0	0	0	0	0	0
43 Fuel	2500	2500	2000	2200	2255	2323
44 Fencing	3000	3000	1500	3500	3588	3695
45 Telephone	520	571	200	571	585	603
45 Vehicles	4750	2500	2500	2500	2563	2639
47 Water Rates	1560	1061	1500	1545	1584	1631
48 Gas / Electricity	2000	2122	2060	2022	2073	2135
49 Playground Equipment & Mainte	7000	5000	3000	5000	5000	5150
50 Training	1500	1500	500	1500	1538	1584
51 Knockhall Changing Rooms	1100	500	500	500	513	528
52 Parks Works Area	750	750	750	750	769	792
53 Vandalism	750	1000	500	500	513	528
54 Trees	3000	9000	3000	7000	8000	8000
55 New Recreational Facilities	0	0	0	0	0	0
56 Unexpected/Emergency Works	1000	1000	1000	1000	1025	1056
57 Long Term Financial Risks	5000	10250	11500	11500	10500	10500
58 New Community Facility	0	0	0	0	0	0
<b>Total Expenditure</b>	<b>179530</b>	<b>189754</b>	<b>164510</b>	<b>181588</b>	<b>185540</b>	<b>190016</b>

66 Miscellaneous Income	1100	1000	500	1000	1000	1000
<b>Total Income</b>	<b>1100</b>	<b>1000</b>	<b>500</b>	<b>1000</b>	<b>1000</b>	<b>1000</b>

**Total to Parks Summary**

<b>178430</b>	<b>188754</b>	<b>164010</b>	<b>180588</b>	<b>184540</b>	<b>189016</b>
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Martin Harding:  
 Allowing for 2.5%  
 increase and spinal  
 point increases

2020/21 ACTUAL      2021/22 EST      2021/22 PROB      2022/23 EST      2023/24 FORE      2024/25 FORE

**Cost Centre 5 Swanscombe Park**

**Cod: Description**

70 Bowls Pavilion Maintenance  
Total Expenditure

0	0	0	0	0	0
0	0	0	0	0	0

75 Bowls  
Total Income

3200	3419	3587	3624	3522	3627
3200	3419	3587	3624	3522	3627

**Martin  
Harding:**  
RPI from Nov  
2021 6%

**Total to Parks Summary**

<b>-3200</b>	<b>-3419</b>	<b>-3587</b>	<b>-3624</b>	<b>-3522</b>	<b>-3627</b>
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**Cost Centre 6 Knockhall Playing Field**

**Cod: Description**

80 Rates  
Total Expenditure

141	158	152	158	163	168
141	158	152	158	163	168

85 Football  
Total Income

5026	5989	6000	6240	6427	6620
5026	5989	6000	6240	6427	6620

**Total to Parks Summary**

<b>-4885</b>	<b>-5831</b>	<b>-5848</b>	<b>-6082</b>	<b>-6265</b>	<b>-6452</b>
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**Cost Centre 7 Broomfield Sports Ground**

**Cod: Description**

95 Football  
96 Cricket  
97 Miscellaneous Income  
Total Income

6000	6054	11500	8500	8755	9018
1943	1787	2416	2000	2060	2122
0	0	0	0	0	0
7943	7841	13916	10500	10815	11139

**Total to Parks Summary**

<b>7943</b>	<b>7841</b>	<b>13916</b>	<b>10500</b>	<b>10815</b>	<b>11139</b>
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**Cost Centre 8 Churchyard - SP & SP**

**Cod: Description**

110 Maintenance  
Total Expenditure

2000	3000	500	2000	2060	2122
2000	3000	500	2000	2060	2122

**Total to Parks Summary**

<b>2000</b>	<b>3000</b>	<b>500</b>	<b>2000</b>	<b>2060</b>	<b>2122</b>
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**Cost Centre 9 Other Projects**

**Cod: Description**

121 General Projects (inc Sum Etm)  
Total Expenditure

13500	10000	2500	10000	10300	10609
13500	10000	2500	10000	10300	10609

128 Miscellaneous Income  
Total Income

0	0	0	0	0	0
0	0	0	0	0	0

**Total Parks Summary**

<b>13500</b>	<b>10000</b>	<b>2500</b>	<b>10000</b>	<b>10300</b>	<b>10609</b>
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**Cost Centre 10 Bus Shelters**

**Cod: Description**

130 Maintenance  
Total Expenditure

750	750	450	450	450	450
750	750	450	450	450	450

128 Miscellaneous Income  
Total Income

0	0	0	0	0	0
0	0	0	0	0	0

**Total to Parks Summary**

<b>750</b>	<b>750</b>	<b>450</b>	<b>450</b>	<b>450</b>	<b>450</b>
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**Cost Centre 11 Heritage Park**

**Cod: Description**

100 Maintenance / Rent  
Total Expenditure

2000	4500	500	500	500	500
2000	4500	500	500	500	500

**Total to Parks Summary**

<b>2000</b>	<b>4500</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>
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2020/21 ACTUAL      2021/22 EST      2022/23 PROB      2022/23 EST      2023/24 FORE      2024/25 FORE

**Cost Centre 1: Leisure Centre**

**Cod: Description**

146 Rates & Ins Rent - DBC

155 GCLL Management Fee

**Total Expenditure**

**Total Income**

27500	32187	27000	28000	28840	29705
57000	58000	58000	58000	57000	57000
84500	90187	85000	86000	85840	86705
0	0	0	0	0	0

**Total To Leisure Centre Summary**

<b>84500</b>	<b>90187</b>	<b>85000</b>	<b>86000</b>	<b>85840</b>	<b>86705</b>
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**Cost Centre 1: Squash Courts**

**Cod: Description**

200 Maintenance

**Total Expenditure**

205 Squash Income

**Total Income**

500	500	0	0	0	0
500	500	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0

**Total to Squash Courts Summary**

<b>500</b>	<b>500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
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**Cost Centre 1: Allotments**

**Cod: Description**

210 Rents / Licences

211 Repairs / Maintenance

212 Water Supply

213 Long Term Financial Risks

**Total Expenditure**

218 Rent

**Total Income**

245	245	217	245	252	260
250	250	0	250	258	265
0	0	0	0	0	0
0	1000	500	500	1000	0
495	1495	717	995	1510	525
1900	3088	2800	3551	4084	4696
1900	3088	2800	3551	4084	4696

**Martin Harding:**  
15% increase.  
10% standard fees increase along with 5% to equalise charges to the Allotment Association

**Total To Allotment Summary**

<b>-1405</b>	<b>-1593</b>	<b>-2083</b>	<b>-2556</b>	<b>-2574</b>	<b>-4171</b>
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**Cost Centre 1: Administration**

**Cod: Description**

230 Wages

231 Furn (F&F) & Equipment

232 Photocopier

233 Stationery, Advertising, Postag

234 Telephone / Internet

235 Mileage Allowance

236 Insurance

237 Subscriptions / Publications

238 Town Mayor's Allowance

239 Civic Reception

240 Chains of Office

241 Legal Fees

242 External Audit Fees

243 Internal Audit Fees

244 Local Funding

245 Miscellaneous

246 Election Expenses

247 Training

248 Member Training

249 IT Services

250 Handyman (including seasonal

251 Council Offices Building Mainte

252 Water Rates

253 Gas

254 Electricity

255 Rates (NNDR)

256 Long Term Financial Risks

**Total Expenditure**

270 Photocopier Income

271 Miscellaneous

274 Bank Interest

**Total Income**

134000	144000	135640	139000	143170	147465
750	1000	500	1000	1030	1061
1000	1000	900	1000	1030	1061
2100	2300	2300	2300	2369	2440
3400	3700	3700	3700	3811	3925
500	200	0	200	206	212
14106	13000	12500	13000	13390	13792
4862	5313	4500	5000	5150	5305
1500	1500	1500	1500	1545	1591
1500	1500	1500	1500	1545	1591
250	250	100	250	258	265
5000	3000	2000	3000	3090	3183
1300	1300	1300	1300	1339	1379
250	250	250	250	258	265
7000	2000	2000	2000	2000	2000
3000	8250	4000	6000	6180	6365
2000	2000	2000	2000	2000	2000
1500	1500	1000	1500	1545	1591
1500	1500	1000	1500	1545	1591
4500	4000	4000	4000	4120	4244
500	1500	500	500	515	530
15000	15000	13000	14000	14420	14853
1332	1455	1000	1499	1544	1590
2403	2625	2100	2400	2472	2546
11000	5533	5000	5000	5150	5305
21304	22858	22000	22000	22660	23340
0	2000	1000	1000	2000	2000
241557	248534	225290	236399	244341	251491
0	0	0	0	0	0
0	0	0	0	0	0
1000	2400	1000	3400	3502	3607
1000	2400	1000	3400	0	0

**Martin Harding:**  
Allowing for 2.5% increase and spinal point increases

**Martin:**  
Incorporating the £3000 contribution towards the Queens Platinum Jubilee Event

**Total to Administration Summary**

<b>240557</b>	<b>246134</b>	<b>224290</b>	<b>232999</b>	<b>244341</b>	<b>251491</b>
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2020/21 ACTUAL      2021/22 EST    PROB      2022/23 EST      2023/24 FORE      2024/25 FORE

**Cost Centre 1| Church Road Hall**

**Cod| Description**

280 Wages	5100	5535	5000	5573	5740	5912
281 Repairs & Maintenance	1500	1500	500	500	515	530
282 Gas & Electricity	1000	1251	500	500	515	530
283 Cleaning Materials	100	100	100	100	103	106
284 Furniture & Fittings	100	100	100	100	103	106
285 Rates (NNDR)	1235	1385	1333	1439	1482	1527
287 Misc Expenditure	125	125	125	125	129	133
288 Long Term Financial Risks	0	0	0	0	0	0
290 Telephone / Broadband	500	600	400	400	400	400
<b>Total Expenditure</b>	<b>9660</b>	<b>10596</b>	<b>8058</b>	<b>8737</b>	<b>8987</b>	<b>9245</b>

**Martin Harding:**  
Allowing for 2.5% increase

295 Hire Income	4500	3649	4000	6000	6180	3000
<b>Total Income</b>	<b>4500</b>	<b>3649</b>	<b>4000</b>	<b>6000</b>	<b>6180</b>	<b>3000</b>

**Total To Community Halls Summary**

<b>5160</b>	<b>6947</b>	<b>4058</b>	<b>2737</b>	<b>2807</b>	<b>6245</b>
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**Cost Centre 1| Grove Hall**

**Cod| Description**

301 Repairs & Maintenance	700	700	500	500	-85	-88
302 Gas & Electricity	100	100	100	100	103	106
<b>Total Expenditure</b>	<b>810</b>	<b>810</b>	<b>610</b>	<b>610</b>	<b>28</b>	<b>29</b>

315 Hire Income	0	0	0	0	0	0
<b>Total Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Total To Community Halls Summary**

<b>810</b>	<b>810</b>	<b>610</b>	<b>610</b>	<b>28</b>	<b>29</b>
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**Cost Centre 1| Heritage Community Hall**

**Cod| Description**

320 Wages	6200	0	0	0	0	0
321 Repairs & Maintenance	1800	0	0	0	0	0
322 Gas & Electricity	1653	0	0	0	0	0
323 Cleaning Materials	195	0	0	0	0	0
324 Furniture & Fittings	500	0	0	0	0	0
325 Rates (NNDR)	2349	0	0	0	0	0
326 Water Rates	667	0	0	0	0	0
327 Misc Expenditure	260	0	0	0	0	0
328 Long Term Financial Risks	0	0	0	0	0	0
<b>Total Expenditure</b>	<b>13624</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

335 Hire Income	11000	13000	13000	13260	13658	14068
<b>Total Income</b>	<b>11000</b>	<b>13000</b>	<b>13000</b>	<b>13260</b>	<b>13658</b>	<b>14068</b>

**Martin:**  
RPI from Nov 2021 6% but capped at 2%

**Total To Community Halls Summary**

<b>2624</b>	<b>-13000</b>	<b>-13000</b>	<b>-13260</b>	<b>-13658</b>	<b>-14068</b>
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**Cost Centre 2| Sports Pavilion**

**Cod| Description**

340 Gas & Electricity	640	699	600	720	742	764
341 Water Rates	480	524	400	540	556	573
342 Maintenance & Cleaning Contri	1750	1750	500	1750	1803	1857
343 Rates	0	0	0	0	0	0
344 Building Insurance	1570	1418	1418	1418	1461	1504
345 Misc Expenditure	0	0	0	0	0	0
346 Long Term Financial Risks	17000	27000	17000	17000	8500	0
<b>Total Expenditure</b>	<b>21440</b>	<b>31391</b>	<b>19918</b>	<b>21428</b>	<b>13061</b>	<b>4697</b>

350 Rent	17869	19092	13000	20238	19665	20255
<b>Total Income</b>	<b>17869</b>	<b>19092</b>	<b>13000</b>	<b>20238</b>	<b>19665</b>	<b>20255</b>

**Martin Harding:**  
RPI from Nov 2021 6%

**Total To Community Halls Summary**

<b>3571</b>	<b>12299</b>	<b>6918</b>	<b>1190</b>	<b>-6604</b>	<b>-15557</b>
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	2020/21 ACTUAL	2021/22 EST	2021/22 PROB	2022/23 EST	2023/24 FORE	2024/25 FORE
<b>Cost Centre 2: Town Council Offices Community Hall</b>						
<b>Cod: Description</b>						
360 Wages (Caretaker)	7500	8077	7880	8278	8526	8782
361 Repairs & Maintenance	420	420	400	420	433	446
362 Furniture, Fixtures and Fittings	100	100	75	100	103	106
363 Cleaning Materials	260	260	200	260	268	276
364 Miscellaneous	75	75	75	75	77	80
365 Long Term Financial Risks	0	5000	5500	5500	5185	4540
<b>Total Expenditure</b>	<b>8355</b>	<b>13932</b>	<b>14130</b>	<b>14633</b>	<b>14592</b>	<b>14229</b>
370 Rent	31263	32045	33000	34000	33006	33997
<b>Total Income</b>	<b>31263</b>	<b>32045</b>	<b>33000</b>	<b>34000</b>	<b>33006</b>	<b>33997</b>
<b>Total To Community Halls Summary</b>	<b>-22908</b>	<b>-18113</b>	<b>-18870</b>	<b>-19367</b>	<b>-18414</b>	<b>-19767</b>

**Martin  
Harding:**  
Allowing for  
2.5% increase

<b>Cost Centre 2: Old Fire Station Café</b>						
<b>Cod: Description</b>						
380 Wages	18500	19132	17500	19260	19838	20433
381 Food/Supplies	4000	4000	3500	4000	4120	4244
382 F, F & Equipment (including lea	750	750	500	500	500	500
383 Advertising	100	100	100	100	103	106
384 Rates (NNDR)	1644	1844	1775	1916	1973	2033
385 Electricity & Water	1039	1135	1000	1169	1204	1240
386 Cleaning Materials	130	130	130	130	134	138
387 DBC Maintenance Service Cha	1500	1750	1500	1500	1545	1591
388 Telephone / Internet	750	1000	500	500	515	530
389 Maintenance	1000	1000	100	500	515	530
390 Miscellaeous (and DBC Insurar	1325	1325	500	500	515	530
391 Long Term Financial Risks	0	0	0	0	0	0
392 Rent DBC	3000	5600	0	0	5768	5941
<b>Total Expenditure</b>	<b>33738</b>	<b>37766</b>	<b>27105</b>	<b>30075</b>	<b>36730</b>	<b>37817</b>
395 Café Income	11000	10000	12200	13500	13500	13500
<b>Total Income</b>	<b>11000</b>	<b>10000</b>	<b>12200</b>	<b>13500</b>	<b>13500</b>	<b>13500</b>
<b>Total To Community Café Summary</b>	<b>22738</b>	<b>27766</b>	<b>14905</b>	<b>16575</b>	<b>23230</b>	<b>24317</b>

**Martin  
Harding:**  
Allowing for 6%  
increase in line  
with expected  
national living  
wage

<b>Cost Centre 2: Ingress Park Community Centre</b>						
<b>Cod: Description</b>						
400 Wages	1000	6300	400	6000	6180	6365
401 Repairs & Maintenance	500	1850	150	500	515	530
402 Gas & Electricity	400	1600	150	1500	1545	1591
403 Cleaning Materials	250	1000	50	500	515	530
404 Furniture & Fittings	1375	1000	250	500	515	530
405 Rates (NNDR)	650	2442	250	2442	2515	2590
406 Water Rates	200	650	50	650	670	690
407 Key Holder Security	200	800	50	0	0	0
408 Misc Expenditure	210	500	50	100	103	106
409 Long Term Financial Risks	0	0	0	0	0	0
<b>Total Expenditure</b>	<b>4785</b>	<b>16142</b>	<b>1400</b>	<b>12192</b>	<b>12557</b>	<b>12934</b>
415 Hire Income	500	7000	1000	13000	13000	13000
416 Commuted Sum	13500	13500	6000	13500	6000	6000
417 Contingency Fund	0	5000	5000	10000	0	0
<b>Total Income</b>	<b>14000</b>	<b>25500</b>	<b>12000</b>	<b>36500</b>	<b>19000</b>	<b>19000</b>
<b>Total To Community Halls Summary</b>	<b>-9215</b>	<b>-9358</b>	<b>-10600</b>	<b>-24308</b>	<b>-6443</b>	<b>-6066</b>

	2020/21 ACTUAL	2021/22 EST	2021/22 PROB	2022/23 EST	2023/24 FORE	2024/25 FORE
<b>SUMMARY</b>						
Street Lighting	6199	7199	6749	8554	6942	7135
Car Parks	6260	5126	4900	5171	5124	5329
Parks	196538	205595	172441	194332	198879	203756
Leisure Centre	84500	90187	85000	86000	85840	86705
Squash Courts	500	500	0	0	0	0
Allotments	-1405	-1593	-2083	-2556	-2574	-4171
Administration	240557	246134	224290	232999	244341	251491
Community Halls	-19958	-20415	-30884	-52398	-42284	-49184
Community Café	22738	27766	14905	16575	23230	24317
	<b>535929</b>	<b>560499</b>	<b>475318</b>	<b>488676</b>	<b>519498</b>	<b>525378</b>
<b>Total Expenditure</b>	<b>535929</b>	<b>560499</b>	<b>475318</b>	<b>488676</b>	<b>519498</b>	<b>525378</b>

#### Reserve Account - Earmarked Funds

General Reserves	FRA Reserves
£5,000 Sports Pavilion Bor	£40,964 11/12 FRA
£1,000 Bowls Pavilion Bor	£54,065 12/13 FRA
£3,750 Sports Pavilion Bor	£94,943 13/14 FRA
£1,250 Sports Pavilion Bor	£14,020 13/14 LTM
£66,367 CIL Receipts 19/20	£74,823 14/15 FRA
	£6,423 14/15 LTM
	£79,063 15/16 FRA
	£13,283 15/16 LTM
	-£4,868 16/17 FRA
	£1,820 16/17 LTM
	£575 17/18 FRA
	-£1,965 17/18 LTM
	-£17,576 18/19 FRA
	-£4,576 18/19 LTM
<b>£77,367</b>	<b>£350,994</b>
<b>Total in Reserve Account</b>	<b>£428,361</b>

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