

TOWN COUNCIL
10 FEBRUARY 2022

MINUTES of the TOWN COUNCIL MEETING of the SWANSCOMBE & GREENHITHE TOWN COUNCIL held on THURSDAY 10 FEBRUARY 2022 at 7.00 PM

PRESENT:

Councillor Lesley Howes – Town Mayor
Councillor Lorna Cross – Deputy Town Mayor
Councillor Emma Ben Moussa
Councillor Ann Duke
Councillor Linda Hall
Councillor Peter Harman
Councillor Peter Harris
Councillor John Hayes

ALSO PRESENT:

Graham Blew – Town Clerk
Martin Harding – Assistant Town Clerk/ RFO

ABSENT:

There were none.

391/21-22. ARRANGEMENTS AND CONSTRAINTS REGARDING FILMING OR RECORDING THE MEETING.

Members held a minute's silence as a mark of respect for the recent passing of former Kent County Councillor and Dartford Borough Councillor Ivor Jones.

The Town Mayor explained the arrangements and constraints relating to the filming or recording of the meeting.

392/21-22. APOLOGIES FOR ABSENCE.

An apology for absence was received from Councillor Anita Barham, due to other commitments.

An apology for absence was received from Councillor Sue Butterfill, due to other commitments.

An apology for absence was received from Councillor Dr Jo Harman, due to other commitments.

Councillor Jay Shah had previously received dispensation from attending meetings for a six-month period commencing 9 December 2021 (minute 315/21-22).

Councillor Maurice Weet had previously received dispensation from attending meetings for a six-month period commencing 28 October 2021 (minute 251/21-22).

An apology for absence was received from Dartford Borough Councillor David Mote

RESOLVED:

That the reason for absence, for the above Town Councillors, be formally accepted and approved.

393/21-22. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA.

There were none.

As per Standing Order 34 c) the Chairman adjourned the meeting at this point to allow members of the public to address the meeting in relation to the business being transacted at the meeting.

394/21-22. TO RECEIVE THE MINUTES OF THE SPECIAL TOWN COUNCIL MEETING HELD ON 13 JANUARY 2022.

RESOLVED:

That the Minutes of the Special Town Council Meeting held on 13 January 2022 be confirmed as a true record and be signed.

395/21-22. ITEMS DEEMED URGENT BY THE CHAIRMAN / MATTERS ARISING FROM PREVIOUS MINUTES AND THEIR POSITION ON THE AGENDA.

There were none.

396/21-22. MINUTES OF THE PLANNING, MAJOR DEVELOPMENTS, TRANSPORTATION AND THE ENVIRONMENT COMMITTEE MEETINGS HELD ON 15 DECEMBER 2021 AND 19 JANUARY 2022.

RESOLVED:

That the Minutes of the Planning, Major Developments, Transportation & Environment Committee Meetings held on 15 December 2021 and 19 January 2022 be confirmed and the recommendations made therein be adopted.

39721-22. MINUTES OF THE RECREATION, LEISURE & AMENITIES COMMITTEE MEETING HELD ON 27 JANUARY 2022.

RESOLVED:

That the Minutes of the Recreation, Leisure & Amenities Committee Meeting held on 27 January 2022 confirmed and the recommendations made therein be adopted.

398/21-22. MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE MEETING HELD ON 13 JANUARY 2022.

RESOLVED:

That the Minutes of the Finance & General Purposes Committee Meeting held on 13 January 2022 be confirmed and the recommendations made therein be adopted.

399/21-22. MINUTES OF THE COMMUNITY SAFETY COMMITTEE MEETING HELD ON 1 DECEMBER 2021.

RESOLVED:

That the Minutes of the Community Safety Committee Meeting held on 1 December 2021 be confirmed and the recommendations made therein be adopted.

400/21-22. AMENDMENT TO STANDING ORDER 23 (f) AND STANDING ORDER 43 (p)

At the 9 December 2021 meeting (minute 324/21-22) amendments were proposed and seconded for consideration at the next ordinary meeting of the Council.

These amendments to Standing Orders were suggested for clarity and to ensure Members are aware of the procedure for Dispensation relating to Interests

RESOLVED:

1. That the amendments to Standing Orders 23 (f) and 43, as detailed, be agreed and adopted.
2. That, in accordance with S.101(1) of the Local Government Act 1972, Committees, Sub-Committees, and the Town Clerk be delegated authority to approve dispensation requests relating to interests.

401/21-22. REVISION TO MEMBERS CODE OF CONDUCT.

The Monitoring Officer (Dartford Borough Council (DBC)) had written to advise that the Borough Council had adopted a revised Members Code of Conduct. This ensured the Member Code of Conduct's clarity, consistency and quality and that important areas such as bullying, harassment, equalities, respect, and disrepute provisions were included.

Members were made aware that S.27 (3) of the 2011 Localism Act provides that a parish council may adopt the same code of conduct adopted by its principal authority.

RESOLVED:

That the revised Members Code of Conduct, as detailed, be agreed and adopted.

402/21-22. CAPACITY BUILDING FUND (DBC)

Further to minute 243/21-22, on 13 January 2022 the Town Council received a letter from the Leader of DBC confirming the Town Councils funding bid to the Capacity Building Fund had been successful.

RESOLVED:

That the item be noted

403/21-22. COVID-19 CONTAIN OUTBREAK MANAGEMENT FUND.

The Town Council received confirmation from the Chief Executive of Kent Association of Local Councils that its application to Kent County Councils grant funding had been successful.

RESOLVED:

That the item be noted

404/21-22. PUBLIC TOILETS IN OPEN SPACES AND PARKS.

Further to minute 322/21-22 Members were advised that a site meeting had been held in Swanscombe Park on 14 December 2021 between officers, members of the Town Council and the representative of the local football club. Unfortunately, the suggested location for siting a portaloos was unsuitable and impractical. The representative from the local football club thanked members of the Council for their time and consideration, acknowledged the unsuitability of the site and confirmed that they would look to seek alternatives.

Members considered how best to ascertain the feasibility of any long-term solution for the provision of public toilets in open spaces and parks and decided to form a Working Group to investigate this.

It was agreed the Public Toilets Working Group be made up of the following:

Councillor Emma Ben Moussa
Councillor Lorna Cross
Councillor Ann Duke
Councillor Peter Harman
Councillor Lesley Howes

RESOLVED:

1. That the outcome of site meeting held on 14 December 2021 be noted.
2. That the Public Toilets Working Group be formed, as above, to ascertain the feasibility of any long-term solution for the provision of public toilets in open spaces and parks.

405/21-22. BUDGET STATEMENT AND COUNCIL TAX PUBLICITY.

Further to minute 367/21-22 Members were asked to agree the two documents for printing and distribution throughout the Town.

Members were also asked to agree the social media release regarding its section of the Council Tax Bill being frozen for 2022 = 2023.

RESOLVED:

That the two documents be endorsed and published, and the Budget Statement be distributed.

406/21-22. LINE MARKING – SWANSCOMBE CENTRE CAR PARK.

Members considered the report detailing a request from Gravesham Community Leisure Limited (GCLL).

RESOLVED:

That the consent granted for this request be endorsed.

407/21-22. REQUEST FOR DRONE FILMING – SWANSCOMBE HERITAGE PARK.

A request had been received from The Historic Thames (documentary) Producer/Director seeking permission to use a drone at The Swanscombe Heritage Park on either 22, 23 or 24 February 2022 for 2 hours.

A completed Event Notification Form, Flight Planning Execution Plan (including Risk Assessment), Flight Location Permission Form, Civic Aviation Authority Insurance Policy had been provided.

In line with the Town Councils Policy for Use of Parks / Open Spaces, and in consultation with the Town Mayor, consent was granted

RESOLVED:

That the item be noted.

408/21-22. LOCAL COUNCIL AWARD SCHEME RE-ACCREDITATION.

Further to minutes 482/17-18 and 182/20-21, where it was resolved that work to re-new the Foundation Award be untaken, Members were asked to confirm the required recommendations which would enable the application to be submitted.

RESOLVED:

1. That it be confirmed that the Town Council publishes online the required information contained in criteria's 1 to 18 of the Local Council Award Scheme Foundation Level.
2. That it be confirmed that the Town Council has met the criteria's contained in 19 to 26 of the Local Council Award Scheme Foundation Level.

409/21-22 STAFF / MEMBER TRAINING – UPDATE

The following training had been scheduled / undertaken: -

Cllr Lorna Cross	Kent Association of Local Councillors (KALC) – Strategies to Identify and Recruit New Local Councillors (Zoom)	24 Feb 2022
Cllr Lorna Cross	KALC - Working with Local Media to Engage Your Community (Zoom)	3 March 2022
Cllr Lorna Cross	KALC – Equality, Diversity and inclusion in your Council (Zoom).	31 March 2022
Cllr Lesley Howes	KALC – Chairmanship Networking Day (Zoom)	26 Feb 2022
Cllr Lesley Howes	Climate Change Conference – KALC (Zoom)	15 Dec 2021
X2 Groundsman / Gardeners	DBC - Tree Pruning Course (Community Orchard – Arrow Riding School	3 Feb 2022

RESOLVED:

That the item be noted.

410/21-22. REPORTS OF OUTSIDE REPRESENTATIVES.

Members were advised that this item provided an opportunity for Members appointed as representatives on outside bodies to provide a report at the meeting.

London Resort Company Holdings Ltd Community Liaison Group (LRCHCLG).

Councillor Peter Harman is the Town Councils representative on the LRCHCLG. As previously agreed, the Minutes from the 24 June 2021 and 14 October 2021 meetings were available for inspection.

- NB. In response to an enquiry, LRCHCLG have confirmed that they are happy to accept a substitute representative, if the current cannot attend, but this must be done in advance, with the substitute members contact details being provided.

North West Kent Volunteer Centre (NWKVC).

Councillor Sue Butterfill is the Town Councils representatives on the NWKVC but having submitted her apologies for the meeting no update was available.

Ingress Park (Greenhithe) Management Limited (IPGM).

IPGM had indicated that, although unable to provide documentation, they would like to submit verbal updates to the Town Council.

Councillors' Peter Harman and Peter Harris are the Council's representatives on IPGM.

Councillor Peter Harris gave an update which included:

A recent request to purchase a part of the public open space from a local resident was refused.

Correspondence had been issued to the Directors from Crest regarding non-attendance at meetings.

Dartford Children's Partnership Conversation (DCPC).

Councillor Peter Harman is the Town Councils representatives on the DCPC. As previously agreed, the minutes from the 21 September 2021 meeting were available for inspection.

Dartford Young Peoples Partnership Conversation (DYPPC).

Councillor Lesley Howes is the Town Councils representatives on the DYPPC. As previously agreed, the minutes from the 8 September 2021 meeting were available for inspection.

Borough and Parish Forum (BPF).

The Town Mayor and Town Clerk are the Town Council representatives on the BPF. As previously agreed the agenda for the 11 January 2022 were available for inspection.

Whitecliffe Community Liaison Group (WCLG).

Councillor Peter Harman is the Town Council's representative on the WCLG. As previously agreed, the minutes from the 30 November 2021 meeting and the agenda for the 1 February 2022 were available for inspection.

Councillor Peter Harman updated members that a discussion had been held on the potential allocation of developer contributions in relation to community sports pitches.

Updates were also provided on dog bin provision and local schools.

411/21-22 REPORT FROM KENT COUNTY COUNCILLOR.

Kent County Councillor Mr Peter M Harman gave an update which included:

He had attended a recent Planning Committee.

The budget meeting had been held today and the tabled amendments and alternative budget proposed at the meeting were unsuccessful.

The budget had confirmed that Kent County Council had seen a £700 million reduction in grants from Central Government since 2010.

An update was provided on investigation work into rumble strips within Ingress Park along the Fastrack route and continued liaison with Thames Water over low pressure and leaks.

RESOLVED:

That the item be noted.

412/21-22 REPORT FROM DARTFORD BOROUGH COUNCILLORS.

The Dartford Borough Councillors reported on the following matters:

A co-ordinated approach was being undertaken between the Borough and Thames Water to investigate a water leak at Mumford Drive

A new street sweeper had been appointed for Swanscombe, and was working through a series of allocated roads

The new build developments in Keary Road and Milton Road were due to be completed in March/April, with the housing allocated to Swanscombe residents from the waiting list. The development at Gilbert Close was being delayed by archaeological investigations.

Following works to clear the garden area at Gunn Road a further incident of anti-social behaviour had occurred. This incident had been caught on camera and the intelligence was passed to Kent Police.

A co-ordinated walk of Swanscombe was arranged for 24 February 2022, between DBC, KCC, Kent Police and the Community Warden with a view to engaging with residents and looking for areas of concern.

A recent planning application for a retrospective change of use for a building in Greenhithe was refused by the planning authority and had also been turned down at appeal.

A recent meeting of the Crime & Policy Overview and Scrutiny Committee had been held which provided an update on policing levels, crime rates including the impact of Bluewater on local statistics.

An update was provided on the recent by-elections and the change of personnel at Cabinet at DBC.

The process to install corner protection lines within Ingress Park was ongoing with further information being sought on current parking issues.

RESOLVED:

That the item be noted.

413/21-22. TOWN MAYOR'S ANNOUNCEMENTS.

Invitations for the Town Mayors Civic Night on 2 April 2022, had been sent out.

The Town Mayor was hosting a 'Celebration of the Peninsula' on Saturday 12 February 2022 at the Pavilion. This would incorporate a film screening, photography and art works by local children. Donations from the event would go to the Town Mayors charity fund.

414/21-22. EXCLUSION OF THE PRESS AND PUBLIC.

MOVED BY Councillor Peter Harman and seconded by Councillor Ann Duke.

RESOLVED:

That, pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that because of the confidential nature of the business to be transacted, the public and press leave the meeting during consideration of the following item(s).

No members of the press or public were present during discussion of the following items of business.

415/21-22. INGRESS PARK COMMUNITY CENTRE.

Members considered the confidential report and verbal update provided.

RESOLVED:

1. That the Town Council contact Crest Nicholson and Dartford Borough Council to confirm that it is happy to assume the risk associated with the construction of the additional car parking spaces that fall within the land subject to a potential Development Consent Order for London Resort.
2. That the Town Council are aware that any decision to construct the entire parking area for the sole use of the Community Centre would be subject to approval and potential conditions from Ebbsfleet Development Corporation Planning Department.
3. That the Town Council seeks its own legal advice on the possible risks associated with the additional car park area falling within the land subject to a potential Development Consent Order for London Resort.

416/21-22. PAVILION PROJECT - UPDATE.

Further to minutes 253/21-22 (28 October 2021 Special Town Council) and 230/21-22 (7 October 2021 Town Council), where it was agreed that a standing item be included on future Town Council agendas. Members were provided with a confidential update so that all members are aware of how the project is proceeding.

RESOLVED:

That the recommendations provided within the confidential report be taken forward and proposed to the Special Town Council meeting scheduled for 17 February 2022.

417/21-22. TOILET FACILITIES AT BROOMFIELD PARK.

Members considered the correspondences regarding this issue.

RESOLVED:

1. That a single portaloos be hired and placed in the grounds of the Grove Hall.
2. That this portaloos be for the use of the sports hirers at Broomfield Park on Sundays.

There being no further business to transact the Meeting closed at 8.55pm.

Signed: _____

(Chairman)

Date:- _____

MINUTES of the SPECIAL TOWN COUNCIL MEETING of the SWANSCOMBE & GREENHITHE TOWN COUNCIL held on THURSDAY 17 FEBRUARY 2022 at 7.00pm

PRESENT: Councillor Lesley Howes – Town Mayor
Councillor Lorna Cross – Deputy Town Mayor
Councillor Emma Ben Moussa
Councillor Ann Duke
Councillor Linda Hall
Councillor Dr Jo Harman
Councillor Peter Harman
Councillor John Hayes

ALSO PRESENT: Graham Blew – Town Clerk
Martin Harding – ATC/RFO
Andrew Scott – DAC Architects

ABSENT: Councillor Anita Barham

429/21-22. ARRANGEMENTS AND CONSTRAINTS REGARDING FILMING OR RECORDING THE MEETING.

The Town Mayor explained the arrangements and constraints relating to the filming or recording of the meeting.

The Town Mayor welcomed Mr Scott to the meeting and thanked him for his attendance.

430/21-22. APOLOGIES FOR ABSENCE.

An apology for absence was received from Councillor Sue Butterfill, due to other commitments.

An apology for absence was received from Councillor Peter Harris, due to other commitments.

Councillor Jay Shah had previously received dispensation from attending meetings for a six-month period commencing 9 December 2021 (minute 315/21-22).

Councillor Maurice Weet had previously received dispensation from attending meetings for a six-month period commencing 28 October 2021 (minute 251/21-22).

RESOLVED:

That the reason/s for absence, for the above Town Councillors, be formally accepted and approved.

431/21-22. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA.

There were none.

As per Standing Order 34 c) the Chairman adjourned the meeting at this point to allow members of the public to address the meeting in relation to the business being transacted at the meeting.

432/21-22. EXCLUSION OF THE PRESS AND PUBLIC.

MOVED BY Councillor Peter Harman and seconded by Councillor Ann Duke.

RESOLVED:

That, pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that because of the confidential nature of the business to be transacted, the public and press leave the meeting during consideration of the following item(s).

No members of the press or public were present during discussion of the following items of business.

433/21-22. PAVILION PROJECT - UPDATE.

Further to the Town Council meeting on 10 February 2022, members considered the confidential report. A question-and-answer session then took place with the architect.

After lengthy debate it was proposed, duly seconded, and agreed:

RESOLVED:

1. That the x5 recommendations contained in the confidential report (page 1 of 3) be approved;
2. That recommendation 3 of 5 be undertaken by the x2 Senior Officers and the Town Councils x3 representatives on the Pavilion Committee.
3. That the ongoing costs detailed in the confidential report (page 3 of 3) be agreed.

There being no further business to transact the Meeting closed at 9.10 pm.

Signed: _____

(Chairman)

Date: _____

MINUTES OF THE PLANNING, MAJOR DEVELOPMENTS, TRANSPORTATION AND ENVIRONMENT COMMITTEE HELD AT THE COUNCIL OFFICES, THE GROVE, SWANSCOMBE ON WEDNESDAY 23 FEBRUARY 2022 AT 7.00PM

PRESENT: Councillor John Hayes – Chairman
Councillor Lorna Cross
Councillor Linda Hall
Councillor Peter Harman
Councillor Lesley Howes

ALSO PRESENT: Graham Blew – Town Clerk
Martin Harding – Assistant Town Clerk/RFO

ABSENT: There were none.

434/21-22. ARRANGEMENTS AND CONSTRAINTS REGARDING FILMING OR RECORDING THE MEETING.

The Chairman explained the arrangements and constraints relating to the filming or recording of the meeting.

435/21-22. APOLOGIES FOR ABSENCE.

An apology for absence was received from Councillor Ann Duke, due to other commitments.

An apology for absence was received from Councillor Peter Harris, due to medical reasons.

Councillor Maurice Weet had previously received dispensation from attending meetings for a six-month period commencing 28 October 2021 (minute 251/21-22).

Recommended: That the reasons for absence, for the Councillor(s) listed, be formally accepted, and approved.

436/21-22. SUBSTITUTES.

There were none.

437/21-22. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA.

Councillor Linda Hall declared a personal interest in application DA/22/00141/FUL as she resides close to the application.

Councillor John Hayes declared a personal interest in application DA/22/00141/FUL as he resides close to the application.

As per Standing Order 34 c) the Chairman adjourned the meeting at this point to allow members of the public to address the meeting in relation to the business being transacted at the meeting.

438/21-22. ITEMS DEEMED URGENT BY THE CHAIRMAN / MATTERS ARISING FROM PREVIOUS MINUTES AND THEIR POSITION ON THE AGENDA.

There were none.

439/21-22. TO CONFIRM AND SIGN THE MINUTES OF THE MEETING HELD ON 19 JANUARY 2022.

Recommended: The Minutes of the meeting held on 19 January 2022 were confirmed and signed.

TOWN PLANNING:

440/21-22. The following planning applications have been received from Dartford Borough Council / Ebbsfleet Development Corporation for Members observations (full details of these applications can be viewed via the Town Council, DBC and the EDC websites).

DA/21/01884/FUL	<p>Erection of a single-storey building for mixed use restaurant and hot food takeaway, incorporating a dedicated 'drive-thru' facility and associated reconfiguration of car park and landscaping.</p> <p>Asda Superstores, Crossways Boulevard, Greenhithe.</p>
OBSERVATIONS:	<p>The Town Council strongly object to this application as it will decrease the parking provision in the car park which is regularly at near capacity due to the number of customers using the Asda Store.</p> <p>Due to the proposed 24 hours/day 7 days a week operational hour the proposal will also create additional disturbance and disruption to residents as it will result in additional vehicular movements and litter and anti-social behaviour issues.</p>
DA/21/00872/OBB EDC/21/0102	<p>Consultation on outline planning application (with all matters reserved) for residential-led mixed-use development comprising demolition of existing buildings and structures and provision of residential (Class C3), flexible commercial use (Class E), community use (Class F2, E), hard and soft landscaping, public open spaces, car parking, pedestrian and vehicular access and other associated infrastructure works within Gravesham BC.</p> <p>Land adjacent to Northfleet Harbour, Grove Road, Northfleet.</p>
OBSERVATIONS:	No observations.

DA/21/01308/FUL	<p>Erection of six residential dwellings, together with associated parking, amenity space and landscaping.</p> <p>Land East of Parkwood Hill and Knockhall Road, Greenhithe.</p>
OBSERVATIONS:	<p>No observations, please ensure all neighbouring properties are consulted prior to the decision of the application.</p> <p>The Town Council strongly urge that the applicant must take into account, and include mitigating provisions regarding the environmental impact on, and the needs of, the community for their development and, where possible, include the provision of EVCP's.</p>
DA/22/00141/FUL	<p>Erection of boundary fence and gates (retrospective application)</p> <p>149 Church Road, Swanscombe.</p>
OBSERVATIONS:	<p>No observations, please ensure all neighbouring properties are consulted prior to the decision of the application.</p>
DA/22/00108/ADV	<p>Provision of a freestanding illuminated double sided information and advertisement panel.</p> <p>Greenhithe Railway Station, Station Road, Greenhithe.</p>
OBSERVATIONS:	<p>No observations, please ensure all neighbouring properties are consulted prior to the decision of the application.</p>
DA/22/00137/FUL	<p>Erection of a single storey rear and side extension with rooflights to rear and side (part retrospective).</p> <p>74 Broomfield Road, Swanscombe.</p>
OBSERVATIONS:	<p>No observations, please ensure all neighbouring properties are consulted prior to the decision of the application.</p> <p>The Town Council strongly urge that the applicant must take into account, and include mitigating provisions regarding the environmental impact on, and the needs of, the community for their development and, where possible, include the provision of EVCP's.</p>

DA/21/01893/FUL	<p>Demolition of the existing Public House (Sui Generis) and erection of a 3-storey building to provide cafe (Use Class E) at ground floor and 7 x residential units (Use Class C3) at part ground and upper floors. As well as private and communal amenity space provision and cycle and refuse storage provision.</p> <p>Former Wheatsheaf Public House, 60 High Street, Swanscombe.</p>
OBSERVATIONS:	<p>The Town Council strongly object to this application on the following grounds:</p> <p>There is no provision for the residents, or their visitors to park vehicles anywhere within the curtilage of the site. The Planning Authority are requested to clarify whether this application reaches the Parking Standards required.</p> <p>There are also concerns as to where the employees and, deliveries using the proposed ground floor Class E facility would park.</p> <p>The proposed design is not in keeping with the character of the other buildings in the area.</p>
DA/22/00159/FUL	<p>Provision of dormer windows to front and rear roof slopes in connection with providing additional rooms in the roof space.</p> <p>79 Broomfield Road, Swanscombe.</p>
OBSERVATIONS:	<p>No observations, please ensure all neighbouring properties are consulted prior to the decision of the application.</p> <p>The Town Council strongly urge that the applicant must take into account, and include mitigating provisions regarding the environmental impact on, and the needs of, the community for their development and, where possible, include the provision of EVCP's.</p>

441/21-22. **The following Granted Decision Notices have been submitted by Dartford Borough Council / Ebbsfleet Development Corporation for Members information.**

DA/21/01795/TPO	Application to pollard 1 No. Lime tree to 5 metres above ground level every 2-3 years and remove any ivy and suckers annually subject to Tree Preservation Order No.3 1991. 4 St Pauls Close, Swanscombe.
DA/21/01868/VCON	Variation of condition 2 (approved drawings) of planning permission DA/19/01465/FUL in respect of amendments to site entrance in relation to consent granted for demolition of garages and erection of 4 flats and 3 houses including new access drive, off-street parking, bin & cycle storage and both private and communal garden areas. Land rear of 150-160 Milton Road, Milton Road, Swanscombe.
DA/21/01827/FUL	Demolition of existing shed and garage and erection of a detached outbuilding and associated works. 34 Broad Road, Swanscombe.
DA/21/01830/FUL	Erection of a detached garage. 123A Milton Road, Swanscombe.
DA/21/01852/FUL	Conversion of garage to habitable room for playroom / office with bay window with pitched roof to replace garage door and double door for rear garden access. 9 Parkwood Hill, Greenhithe.
DA/21/01729/FUL	Demolition of existing rear conservatory and erection of a part two/part single storey rear extension and single storey front extension. 42 Trebble Road, Swanscombe.

There being no further business to transact, the Meeting closed at 7.35 pm.

Signed: _____
(Chairman)

Date: _____

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MINUTES OF THE PLANNING, MAJOR DEVELOPMENTS, TRANSPORTATION AND ENVIRONMENT COMMITTEE HELD AT THE COUNCIL OFFICES, THE GROVE, SWANSCOMBE ON WEDNESDAY 23 MARCH 2022 AT 7.00PM

PRESENT: Councillor John Hayes – Chairman
Councillor Peter Harris – Vice-Chairman
Councillor Lorna Cross
Councillor Ann Duke
Councillor Linda Hall
Councillor Peter Harman
Councillor Lesley Howes

ALSO PRESENT: Graham Blew – Town Clerk
Martin Harding – Assistant Town Clerk/RFO
x 1 Member of the public

ABSENT: There were none.

473/21-22. ARRANGEMENTS AND CONSTRAINTS REGARDING FILMING OR RECORDING THE MEETING.

The Chairman explained the arrangements and constraints relating to the filming or recording of the meeting.

474/21-22. APOLOGIES FOR ABSENCE.

There were none.

Councillor Maurice Weet had previously received dispensation from attending meetings for a six-month period commencing 28 October 2021 (minute 251/21-22).

475/21-22. SUBSTITUTES.

There were none.

476/21-22. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA.

There were none.

As per Standing Order 34 c) the Chairman adjourned the meeting at this point to allow members of the public to address the meeting in relation to the business being transacted at the meeting.

477/21-22. ITEMS DEEMED URGENT BY THE CHAIRMAN / MATTERS ARISING FROM PREVIOUS MINUTES AND THEIR POSITION ON THE AGENDA.

There were none.

478/21-22. TO CONFIRM AND SIGN THE MINUTES OF THE MEETING HELD ON 23 FEBRAURY 2022.

Recommended: The Minutes of the meeting held on 23 February 2022 were confirmed and signed.

479/21-22. KENT COUNTY COUNCIL (KCC) BUS FUNDING REDUCTION – CONSULTATION.

Members were sent a copy of the consultation questionnaire that had previously been emailed to members on 24 February 2022 and can be viewed electronically at www.kent.gov.uk/bussavings

The deadline for responses was 20 April 2022.

Recommended: That the response, as detailed, be submitted.

480/21-22. DARTFORD BOROUGH COUNCIL (DBC) PUBLIC SPACE PROTECTION ORDER – NUISANCE VEHICLES – CONSULTATION.

Members were sent a copy of the consultation questionnaire that had previously been emailed to members 7 March 2022 and can be viewed electronically at <https://www.dartford.gov.uk/community-safety/public-space-protection-order>

The deadline for responses was 1 April 2022.

Recommended: That the response, as detailed, be submitted.

481/21-22. KCC – ENFORCEMENT OF MOVING TRAFFIC OFFENCES – CONSULTATION.

Members were sent a copy of the consultation questionnaire that had previously been emailed to members 7 March 2022 and can be viewed electronically at <https://letstalk.kent.gov.uk/traffic-management-act>

The deadline for responses was 9 May 2022.

Recommended: That the response, as detailed, be submitted.

TOWN PLANNING:

482/21-22. **The following planning applications have been received from Dartford Borough Council / Ebbsfleet Development Corporation for Members observations (full details of these applications can be viewed via the Town Council, DBC and the EDC websites).**

DA/22/00185/FUL	Erection of a detached garage. 125A Milton Road, Swanscombe.
OBSERVATIONS:	No observations, please ensure all neighbouring properties are consulted prior to the decision of the application.
DA/22/00129/FUL	Erection of a single storey rear extension. 6 Eleanor Walk, Greenhithe.
OBSERVATIONS:	No observations, please ensure all neighbouring properties are consulted prior to the decision of the application.
DA/21/00986/FUL	Demolition of existing buildings and re-development of the site to provide a total of 32 residential dwellings (Use Class C3) consisting of 17 No. 3 bed semi-detached and terraced houses and 15 No. -1, 2 and 3 bed flats. As well as the provision of associated infrastructure including a road extension / access road, footpaths, parking provision, refuse and bike store, pumping station, private and communal amenity space and ecological habitat areas. Former Builders Yard, Spring Vale, Greenhithe.
OBSERVATIONS:	The Town Council has considered this application and would like to submit the following observations/ comments: The Town Council strongly objects to this application as the proposal would constitute an over intensive development of the site and would result in an undesirable intensification of use to the detriment of the amenities of the surrounding area (residential properties and street scene). It is felt that the proposal would, by reason of its siting and overall bulk, result in an overbearing impact on the surrounding residential properties. The proposal would also add to the overcrowding of the local roads which already suffer severe issues with traffic movements/congestion and parking (the local roads are also used as through roads when London Road regularly succumbs to congestion) and it would also increase the air and light pollution. The proposal would require construction traffic to use the local roads, and this would increase the noise and traffic pollution with

	<p>a huge detrimental effect/impact to the local community which already suffers from these issues. We would ask that should the application be granted that conditions be set regarding the hours of construction and movement of vehicles to mitigate the impact.</p> <p>Whilst acknowledging that the site is a brown field site residents have been subjected to enough development in this area and this site should be left to nature. Please ensure that the developer has considered the stability of the land bank to the rear of the property boundary.</p> <p>The Town Council strongly urge that the applicant must take into account, and include mitigating provisions regarding the environmental impact on, and the needs of, the community for their development and, where possible, include the provision of Electric Vehicle Charging Points.</p>
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483/21-22. **The following Granted Decision Notices have been submitted by Dartford Borough Council / Ebbsfleet Development Corporation for Members information.**

DA/21/01879/FUL	<p>Erection single storey rear extension and new steps from patio to rear garden.</p> <p>59 Caspian Way, Swanscombe.</p>
DA/21/01857/FUL	<p>Erection of a single storey side extension.</p> <p>50 Knockhall road, Greenhithe.</p>
DA/22/00038/FUL	<p>Conversion of integral garage to habitable room with associated alternation to front elevation.</p> <p>8 Pilgrims View, Greenhithe.</p>

There being no further business to transact, the Meeting closed at 8.00 pm.

Signed: _____
(Chairman)

Date: _____

MINUTES of the MEETING of the RECREATION, LEISURE & AMENITIES COMMITTEE held at THE COUNCIL OFFICES, THE GROVE, SWANSCOMBE on WEDNESDAY 16 MARCH 2022 at 7.00PM

PRESENT: Councillor Peter Harman - Chairman
Councillor Lorna Cross
Councillor Ann Duke
Councillor Linda Hall
Councillor Lesley Howes

ALSO PRESENT: Graham Blew – Town Clerk
Martin Harding – Assistant Town Clerk/RFO

ABSENT: There were none

454/21-22. ARRANGEMENTS AND CONSTRAINTS REGARDING FILMING OR RECORDING THE MEETING.

The arrangements and constraints relating to the filming or recording of the meeting were explained.

455/21-22. APOLOGIES FOR ABSENCE.

An apology for absence was received from Councillor Anita Barham, due to medical reasons.

An apology for absence was received from Councillor Emma Ben Moussa due to medical reasons.

An apology for absence was received from Councillor John Hayes due to medical reasons.

An apology for absence was received from the Senior Groundsman Gardener, due to medical reasons.

RESOLVED:

That the reasons for absence, for the above Town Councillors, be formally accepted and approved.

456/21-22. SUBSTITUTES.

There were none.

457/21-22. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA.

There were none.

As per Standing Order 34 c) the Chairman adjourned the meeting at this point to allow members of the public to address the meeting in relation to the business being transacted at the meeting.

458/21-22. ITEMS DEEMED URGENT BY THE CHAIRMAN / MATTERS ARISING FROM PREVIOUS MINUTES AND THEIR POSITION ON THE AGENDA.

There were none.

459/21-22. TO APPROVE AND SIGN THE MINUTES OF THE MEETING HELD ON 27 JANUARY 2022.

Recommended: That the Minutes of the Meeting held on 27 January 2022 were approved and signed as a true record.

460/21-22. SENIOR GROUNDSMAN /GARDENER'S REPORT.

Members were provided with a copy of the report which updated members on the work undertaken, by the Parks Department and the work planned for the future which included:

Broomfield Park, Heritage Park, Knockhall Park, Manor Park, Swanscombe Park, Saxon Court and Equipment.

Recommended: That the information be noted.

TOWN CLERK AND RESPONSIBLE FINANCIAL OFFICER'S REPORT.

461/21-22. TREE FELLED – STORM EUNICE.

Unfortunately, a large Cedar tree in Swanscombe Park had been badly damaged during Storm Eunice on 18 February 2022. A tree consultant investigated the damage and following his recommendations, and in consultation with the Town Mayor and the Chairman of Recreation, Leisure and Amenities Committee and with the appropriate Planning Authority permission, the tree was felled on 8 March 2022. Replacement trees (x2) will be sourced and planted in Swanscombe Park.

Recommended: That the actions taken by the Town Clerk in dealing with this matter be endorsed.

462/21-22. PARKING AT KNOCKHALL ROAD.

Members had asked that the issue of parking at Knockhall Road on the weekends be placed on the agenda for consideration. Members discussed the copies of correspondences received from residents since 11 October 2021 and it was agreed that no action was required at this time and that the issue be monitored.

Recommended: That no action be taken at this time and that the issue be monitored.

463/21-22. CONTRACTS FOR SPORTS HIRERS.

Members considered the draft contracts for sports hirers and after discussion it was agreed that they be adopted.

Recommended: That the draft contracts for sports hirers be agreed and adopted.

464/21-22. FOOTBALL PITCH CONDITION REVIEW

Members were asked to agree to review of the football pitches conditions at the culmination of the 2021 – 2022 season.

Recommended: That the football pitch condition review be agreed.

465/21-22. ALL STAR ECOPOINT SCHEME.

The Town Council had received this year's certificate confirming it had contributed 11 trees in 2021 which brought the Town Councils total, since joining the Scheme, to 104 trees.

Recommended: That the item be noted.

466/21-22. COMMUNITY AREAS IN SWANSCOMBE PARK.

The Dartford Borough Council Planet Dartford Community Orchard had been planted on 24 February 2022 and the wildflowers were expected to be planted at the end of March.

Recommended: That the item be noted.

467/21-22. PROPOSED HANDRAIL AT ST PETER & ST PAULS CHURCH.

The Town Clerk updated members on the previously agreed installation of a handrail (minute 390/21-22). It had been confirmed by both Kent County Council and Dartford Borough Council that the land was the responsibility of Kent Highway Services and that Kent Highway Services had agreed to add this to their work schedule.

Recommended: That the actions taken by the Town Clerk in dealing with this matter be endorsed and that the item be noted.

468/21-22. FESTIVAL OF NATIONAL NATURE RESERVES (NNR).

2022 would be the 70th anniversary of the first NNR and Natural England were inviting organisations to take part in the 'Festival of National Nature Reserves' over the summer (May to September).

Members discussed what, if any, involvement the Town Council would have in the Festival of NNR, and it was agreed that Members seek independent details from organisations that may wish to run events in line with the Festival of NNR and that these be submitted to full council for endorsement.

Recommended: That Members seek independent details from organisations that may wish to run events in line with the Festival of NNR and that these be submitted to full council for endorsement.

469/21-22. OUTDOOR CINEMA EVENTS.

The Town Council recently ran an online survey to find out which times of day were most popular for the outdoor cinema event (new contractors' equipment enables daytime showings).

Recommended: That the x2 outdoor cinema events be held at 6.00pm

470/21-22. SUMMER ENTERTAINMENT 2022.

Members considered the calendar of activities that officers were currently preparing to deliver over the summer 2022 period. These included:

- Children's Summer Entertainment
- Summer of Sports – Taster Classes
- x2 Outdoor Cinema Events

Recommended: That the item be noted.

471/21-22. ENVIRONMENTAL ACTION PLAN WORKING GROUP – UPDATE.

The Environmental Action Plan Working Group met on 3 March 2022 to discuss the Town Council undertaking the Kent Association of Local Councils (KALC) Carbon Footprint Calculator.

Members considered the notes of the 3 March 2022 Working Group meeting as well as the guidance on completing the Carbon Footprint Calculator.

Recommended: That the item be noted.

472/21-22. PUBLIC TOILETS WORKING GROUP – UPDATE.

Members considered the notes of the 3 March 2022 Working Group meeting.

Recommended: That the item be noted.

There being no further business to transact the Meeting closed at 8.05 pm.

Signed: _____ Date: _____
(Chairman)

MINUTES of the MEETING of the FINANCE & GENERAL PURPOSES COMMITTEE held at THE COUNCIL OFFICES, THE GROVE, SWANSCOMBE on THURSDAY 3 MARCH 2022 at 7.00PM

PRESENT: Councillor Lesley Howes – Chairman
Councillor Lorna Cross – Vice-Chairman
Councillor Emma Ben Moussa
Councillor Sue Butterfill
Councillor Ann Duke
Councillor Peter Harman

ALSO PRESENT: Graham Blew – Town Clerk
Martin Harding – Assistant Town Clerk / RFO

ABSENT: There were none

442/21-22. ARRANGEMENTS AND CONSTRAINTS REGARDING FILMING OR RECORDING THE MEETING.

The Chairman explained the arrangements and constraints relating to the filming or recording of the meeting.

443/21-22. APOLOGIES FOR ABSENCE.

Councillor Maurice Weet had previously received dispensation from attending meetings for a six-month period commencing 28 October 2021 (minute 251/21-22).

Councillor Jay Shah had previously received dispensation from attending meetings for a six-month period commencing 9 December 2021 (minute 315/21-22).

Recommended: That the reasons for absence, for the Councillors listed, be formally accepted, and approved.

444/21-22. SUBSTITUTES.

There were none.

445/21-22. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA.

Councillor Emma Ben Moussa declared a prejudicial interest in agenda item 10, Applications for Funding from the Town Council, as she was a founder of Swanscombe SEN Families and had submitted one of the applications.

As per Standing Order 34 c) the Chairman adjourned the meeting at this point to allow members of the public to address the meeting in relation to the business being transacted at the meeting.

446/21-22. TO RECEIVE ITEMS DEEMED URGENT BY THE CHAIRMAN / MATTERS ARISING FROM PREVIOUS MINUTES.

There were none.

447/21-22. TO CONFIRM AND SIGN THE MINUTES OF THE MEETINGS HELD ON 28 OCTOBER 2021 AND 13 JANUARY 2022.

Recommended: That the Minutes of the meeting held on 28 October 2021 and 13 January 2022 were confirmed and signed as a true record.

448/21-22. MONTHLY BANK RECONCILIATIONS.

In accordance with Financial Regulation 2.2 a member of the council other than the Town Mayor or a cheque signatory is required to be appointed to verify the bank reconciliations produced by the RFO for all the council's accounts on a regular basis. Councillor Jay Shah was appointed (minute 32/19-20).

Recommended: That the bank reconciliations for January 2022 be noted.

449/21-22. BANK TRANSFERS.

In accordance with Financial Regulation 5.5 (c) Members were provided with a list of bank transfers undertaken in January 2022.

Recommended: That the bank transfers undertaken in January 2022 be approved.

450/21-22. TO RECEIVE FINANCE STATEMENTS AND PASS ACCOUNTS FOR PAYMENT.

In accordance with Financial Regulation 5.5 (a) Members were provided with details of all receipts and payments for authorisation for January 2022.

Recommended: That the receipts and payments for January 2022, as per the annexed list, be approved.

451/21-22. SUMMARY OF ACCOUNTS.

Members were provided with details of the Flex-Budget Report balanced to 31 January 2022.

Recommended: That the summary of accounts to 31 January 2022 be noted.

TOWN CLERK & RESPONSIBLE FINANCIAL OFFICER'S (RFO) REPORT.

452/21-22. APPLICATIONS FOR FUNDING FROM THE TOWN COUNCIL

Members considered the applications, and, after discussion, it was agreed that the following funding be awarded from the 2021 - 22 budget:

- Swanscombe Senior Lunch Club (St Peter & St Paul Centre) - £410.89

Having already declared a Prejudicial Interest Councillor Emma Ben Moussa left the chamber and took no part in the discussion or decision of the following funding application.

- Swanscombe SEN Families - £200.00

Recommended: That the funding, as detailed above, be awarded

453/21-22 BOUNDARY COMMISSION FOR ENGLAND – 2023 REVIEW OF PARLIAMENTARY CONSTITUENCIES.

Members considered the Boundary Commission for England 2023 Review of Parliamentary Constituencies, which they had previously been emailed the details of on 16 February 2022.

The deadline for responses was 4 April 2022.

Recommended: That no response be submitted from the Town Council.

There being no further business, the Meeting closed at 7.20 pm.

Signed: _____ Date: _____
(Chairman)

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MINUTES of the MEETING of the COMMUNITY SAFETY COMMITTEE held at THE COUNCIL CHAMBERS, THE GROVE, SWANSCOMBE on WEDNESDAY 16 FEBRUARY 2022 at 7.00 PM

PRESENT: Councillor Peter Harris – Chairman
Councillor Peter Harman– Vice-Chairman
Councillor Emma Ben Moussa
Councillor Lorna Cross
Councillor Lesley Howes

ALSO PRESENT: Martin Harding – Assistant Town Clerk / Responsible Financial Officer
Billy Unsworth – Kent County Council Community Warden
Tony Henley – Dartford Borough Council (DBC) Community Safety Unit (CSU)

ABSENT: Councillor Anita Barham

418/21-22. ARRANGEMENTS AND CONSTRAINTS REGARDING FILMING OR RECORDING THE MEETING.

The Chairman explained the arrangements and constraints relating to the filming or recording of the meeting.

419/21-22. APOLOGIES FOR ABSENCE.

An apology for absence was received from Councillor Sue Butterfill, due to other commitments.

Councillor Jay Shah had previously received dispensation from attending meetings for a six-month period commencing 9 December 2021 (minute 315/21-22).

An apology was also received from Martin Smith (DBC – Parking Enforcement), David Mote (DBC Borough Councillor – Greenhithe) and PCSO Alan Mitchell (Kent Police)

Recommended: That the reasons for absence, for the Councillors listed, be formally accepted, and approved.

420/21-22. SUBSTITUTES.

There were none.

421/21-22. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA.

There were none.

As per Standing Order 34 c) the Chairman adjourned the meeting at this point to allow members of the public to address the meeting in relation to the business being transacted at the meeting.

422/21-22. ITEMS DEEMED URGENT BY THE CHAIRMAN / MATTERS ARISING FROM PREVIOUS MINUTES AND THEIR POSITION ON THE AGENDA.

The ATC/RFO reminded those present that no case specific detail, names, and addresses, should be discussed during the public section of the meeting.

423/21-22. TO CONFIRM AND SIGN THE MINUTES OF THE MEETING HELD ON 1 DECEMBER 2021

Recommended: That the Minutes of the Meeting held on 1 December 2021 be confirmed and signed as a true record.

424/21-22. POLICE COMMUNITY SUPPORT OFFICERS (PCSO) REPORT.

PCSO's Digby-Baker, Mitchell and Lewis were absent but had provided the monthly update reports for September and October on recent activity and investigations undertaken in the areas of Swanscombe and Greenhithe.

Recommended: That the reports be noted.

425/21-22. KENT COUNTY COUNCIL COMMUNITY WARDENS REPORT.

KCC Warden Unsworth gave an update on matters he had been involved with in the area, including safeguarding, welfare support, CCTV advice, underage vaping and a human faeces complaint prosecution.

Recommended: That the report be noted and KCC Warden Unsworth be thanked for his attendance.

426/21-22. COMMUNITY SAFETY LIAISON.

Local schools – Councillor Emma Ben Moussa updated on recent parking issues highlighted at Swanscombe Health Centre involving parents from Manor Community Primary School. A visit was also scheduled for later this month to Tunbridge Wells to look at a scheme of road closures around schools.

Kent Fire Service – Councillor Peter Harman updated that he was due to attend a meeting on 18 February where the Fire Service would be setting their budget for the coming year.

Ebbsfleet Development Corporation (EDC) – The Chairman updated that he had attended a recent meeting with the CEO of EDC regarding the vehicle accessway from the development area onto Mounts Road. It had been assured that this would be closed in June / July this year when it was no longer needed for emergency purposes. At the same time the additional traffic island installed for this entrance would be removed.

Neighbourhood Watch – The Chairman updated that a recent meeting of the Ingress Park Neighbourhood Watch had taken place, and the ongoing issues of double yellow lines and anti-social behaviour and been raised.

Community Speed Watch – The Chairman updated that no recent activity had occurred due to the weather, but that it was hoped the group would receive a speed gun as opposed to the freestanding speed indication device as this was better suited to inclement conditions.

DBC CSU – Tony Henley updated that work was continuing across the Borough to address shop lifting which included incidents raised at the Swanscombe Co-Op. An update was provided on the joint approach to working with troubled families and a discussion held on e-scooters and nuisance vehicles.

Recommended: That those who provided reports be thanked and the information be noted.

427/21-22. **DETAILED ANALYSIS OF CRIME STATISTICS FOR SWANSCOMBE AND GREENHITHE.**

Members were provided and discussed the up-to-date detailed analysis of crime figures for Swanscombe and Greenhithe.

Recommended: That the information be noted.

428/21-22. **DARTFORD COMMUNITY SAFETY PARTNERSHIP – COMMUNITY PRIORITIES – PUBLIC CONSULTATION 2022.**

Members were sent a copy of the consultation questionnaire that had previously been emailed to members on 7 February 2022 and can be viewed electronically at <https://www.dartford.gov.uk/community-safety/community-safety-partnership>

Tony Henley (DBC) (CSU) advised that the consultation was targeting individual responses as opposed to the opinion of groups and organisations

Recommended: That no response be submitted to this consultation.

There were no confidential items for discussion.

There being no further business to transact, the Meeting closed at 8.25 pm.

Signed _____
Chairman Date

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MINUTES of the MEETING of the COMMUNITY SAFETY COMMITTEE held at THE COUNCIL CHAMBERS, THE GROVE, SWANSCOMBE on WEDNESDAY 6 APRIL 2022 at 7.00 PM

PRESENT: Councillor Peter Harris – Chairman
Councillor Lorna Cross
Councillor Lesley Howes

ALSO PRESENT: Martin Harding – Assistant Town Clerk / Responsible Financial Officer
PCSO Alan Mitchell – Kent Police
PCSO Tilly Digby-Baker – Kent Police

ABSENT: There were none.

484/21-22. ARRANGEMENTS AND CONSTRAINTS REGARDING FILMING OR RECORDING THE MEETING.

The Chairman explained the arrangements and constraints relating to the filming or recording of the meeting.

485/21-22. APOLOGIES FOR ABSENCE.

An apology for absence was received from Councillor Anita Barham, due to other commitments.

An apology for absence was received from Councillor Emma Ben Moussa, due to other commitments.

An apology for absence was received from Councillor Sue Butterfill, due to other commitments.

An apology for absence was received from Councillor Peter Harman, due to other commitments.

Councillor Jay Shah had previously received dispensation from attending meetings for a six-month period commencing 9 December 2021 (minute 315/21-22).

An apology was also received from Billy Unsworth (Kent County Council Community Warden), Tony Henley (Dartford Borough Council (DBC) Community Safety Unit (CSU)), Jade Ransley (DBC CSU), David Mote (DBC Borough Councillor – Greenhithe).

Recommended: That the reasons for absence, for the Councillors listed, be formally accepted, and approved.

486/21-22. SUBSTITUTES.

There were none.

487/21-22. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA.

There were none.

As per Standing Order 34 c) the Chairman adjourned the meeting at this point to allow members of the public to address the meeting in relation to the business being transacted at the meeting.

488/21-22. ITEMS DEEMED URGENT BY THE CHAIRMAN / MATTERS ARISING FROM PREVIOUS MINUTES AND THEIR POSITION ON THE AGENDA.

The ATC/RFO reminded those present that no case specific detail, names, and addresses, should be discussed during the public section of the meeting.

489/21-22. TO CONFIRM AND SIGN THE MINUTES OF THE MEETING HELD ON 16 FEBRUARY 2022

Recommended: That the Minutes of the Meeting held on 16 February 2022 be confirmed and signed as a true record.

490/21-22. POLICE COMMUNITY SUPPORT OFFICERS (PCSO) REPORT.

PCSO's Digby-Baker and Mitchell had provided the monthly update reports for February on recent activity and investigations undertaken in the areas of Swanscombe and Greenhithe.

A verbal update was provided on the continued monitoring of nuisance vehicles, patrols of local schools, nuisance bikes and the review of neighbourhood policing.

Recommended: That the reports be noted.

491/21-22. KENT COUNTY COUNCIL COMMUNITY WARDENS REPORT.

KCC Warden Unsworth had submitted his apologies for this meeting and a report was read in his absence covering welfare support, safeguarding, suspicious individuals and child support.

Recommended: That the report be noted.

492/21-22. COMMUNITY SAFETY LIAISON.

Neighbourhood Watch – The Chairman updated that a recent meeting of the Ingress Park Neighbourhood Watch had taken place, and that PCSO Mitchell had been in attendance.

Community Speed Watch – The Chairman updated that a recent session had been undertaken in Ingress Park but with minimal speeding being recorded.

Recommended: That those who provided reports be thanked and the information be noted.

493/21-22. DETAILED ANALYSIS OF CRIME STATISTICS FOR SWANSCOMBE AND GREENHITHE.

Members were provided and discussed the up-to-date detailed analysis of crime figures for Swanscombe and Greenhithe.

Recommended: That the information be noted.

There were no confidential items for discussion.

There being no further business to transact, the Meeting closed at 7.30 pm.

Signed _____
Chairman Date

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14 MAR 2022

Parish Chairman
The Town Council Offices
Swanscombe and Greenhithe Town Council
The Grove
Swanscombe
Kent
DA10 0GA

Please ask for: Electoral Services
Direct Line: (01322) 343426

E-mail: community.review@dartford.gov.uk
DX: 142726 Dartford 7
We welcome calls via Typetalk

Your Ref:
Our Ref:

Date: 8 March 2022

Dear Chairman,

POLLING DISTRICT & POLLING PLACE REVIEW 2022

As the Borough of Dartford continues to grow and develop, Dartford Borough Council needs to ensure that the arrangements for elections remain suitable, and if required, make necessary changes.

Although we statutorily do not need to conduct a review at this time, the council has identified that some changes are needed and details of these can be found on our website at: <https://www.dartford.gov.uk/elections/review-polling-districts-polling-stations-2022/1b>

We welcome comments from your Parish Council as soon as possible so that any comments or alternative proposals can be investigated by the 30 May 2022, before the final proposals are considered by the General Assembly of Council.

Comments on the review can be submitted in writing to Electoral Services, Room C1, Home Gardens, Dartford, Kent DA1 1DR or by email to community.review@dartford.gov.uk

Please note that any representations received in connection with the review will be published.

Yours sincerely



**Electoral Services Manager
Dartford Borough Council**

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Review of Polling Districts and Polling Stations 2022

REVIEW OF POLLING DISTRICTS AND POLLING STATIONS 2022

Dartford Borough Council is conducting a review of all polling districts and polling places for Parliamentary and Local Government elections and welcomes views or comments from electors and any persons or bodies with expertise in access to premises or facilities for persons with any type of disability.

Any representations must be submitted by the 30th May 2022 to: -

community.review@dartford.gov.uk

or

Electoral Services

Dartford Borough Council

Room C1

Civic Centre

Home Gardens

DARTFORD

DA1 1DR

Details of all representation received will be published and made available for inspection at the Civic Centre, Home Gardens, Dartford, Kent DA1 1DR during normal opening hours.

The Council will consider the review proposals and the final proposals will be incorporated in the revised register to be published on 1 December 2022.

The current polling district and polling places are: -

PD Current Polling Place

- BEA1 Arrow Riding Centre
- BEA2 Bean Village Hall
- BRG1 Dartford Bridge Learning & Community Campus
- BRG2 Management Centre, Marsh Street North,
- BRT1 Dartford Primary Academy (Juniors)
- BRT2 Princes Park
- BRT3 Fleetdown Library
- BUR1 Holy Trinity Church of England School
- DAR1 Darenth Hall
- DAR2 Darenth Hall
- EBB1 Cherry Orchard Primary School/Community Centre
- EBB2 A mobile unit or premises within the polling district or neighbouring area
- GRE1 Knockhall Academy
- GRE2 Sir John Franklin
- GRE3 Ingress Community Centre
- GRE4 n/a
- HEA1 Wentworth County Primary School
- HEA2 Scout House
- HEA3 A mobile unit or premises within the polling district or neighbouring area
- JOY1 Summerhouse Drive Library
- JOY2 Joydens Wood Community Centre
- LNS1 Jubilee Church Hall

LNS2 Jubilee Church Hall

LNS3 Community (Scout) Hall

LNS4 A mobile unit or premises within the polling district or neighbouring area

LNS5 A mobile unit or premises within the polling district or neighbouring area

LNS6 Southfleet Village Hall

LNS7 A mobile unit or premises within the polling district or neighbouring area

MLC1 Bexley Sports and Social Club

MLC2 Leyton Cross Social Club

NEW1 St Albans School

NEW2 Methodist Church Hall

NEW3 The Hesketh Pavilion

PRI1 9th Dartford (Morning Star) Scout Hall

PRI2 A mobile unit or premises within the polling district or neighbouring area

PRI3 Phoenix Place Community Hub

PRI4 Tree Community Centre

PRI5 Oakfield Primary School

SCA1 A mobile unit or premises within the polling district or neighbouring area

SCA2 Stone Pavilion

SCA3 A mobile unit or premises within the polling district or neighbouring area

SHO1 The Gateway Primary Academy

SHO2 Brent Primary School

SHO3 The Gateway Primary Academy

SHO4 Brent Primary School

SHO5 Alamein Community Centre

SWA1 Heritage Community Hall

SWA2 Swanscombe & Greenhithe Town Council Offices

SWA3 The Church Centre

TEM1 A mobile unit or premises within the polling district or neighbouring area)

TEM2 Temple Hill School

TEM3 Temple Hill Community Centre

TOW1 Mobile unit or premises within the polling district (currently using River Mill Primary School)

TOW2 Highfield Road Baptist Church

TOW3 Central Park Running Track

WES1 West Hill Primary Academy

WES2 Our Lady's School

WES3 Christ Church Parish Rooms

WSH1 Sutton-at-Hone Library

WSH2 Hawley Mission Hall (currently using The Papermakers Arms)

WSH3 Wilmington Memorial Hall

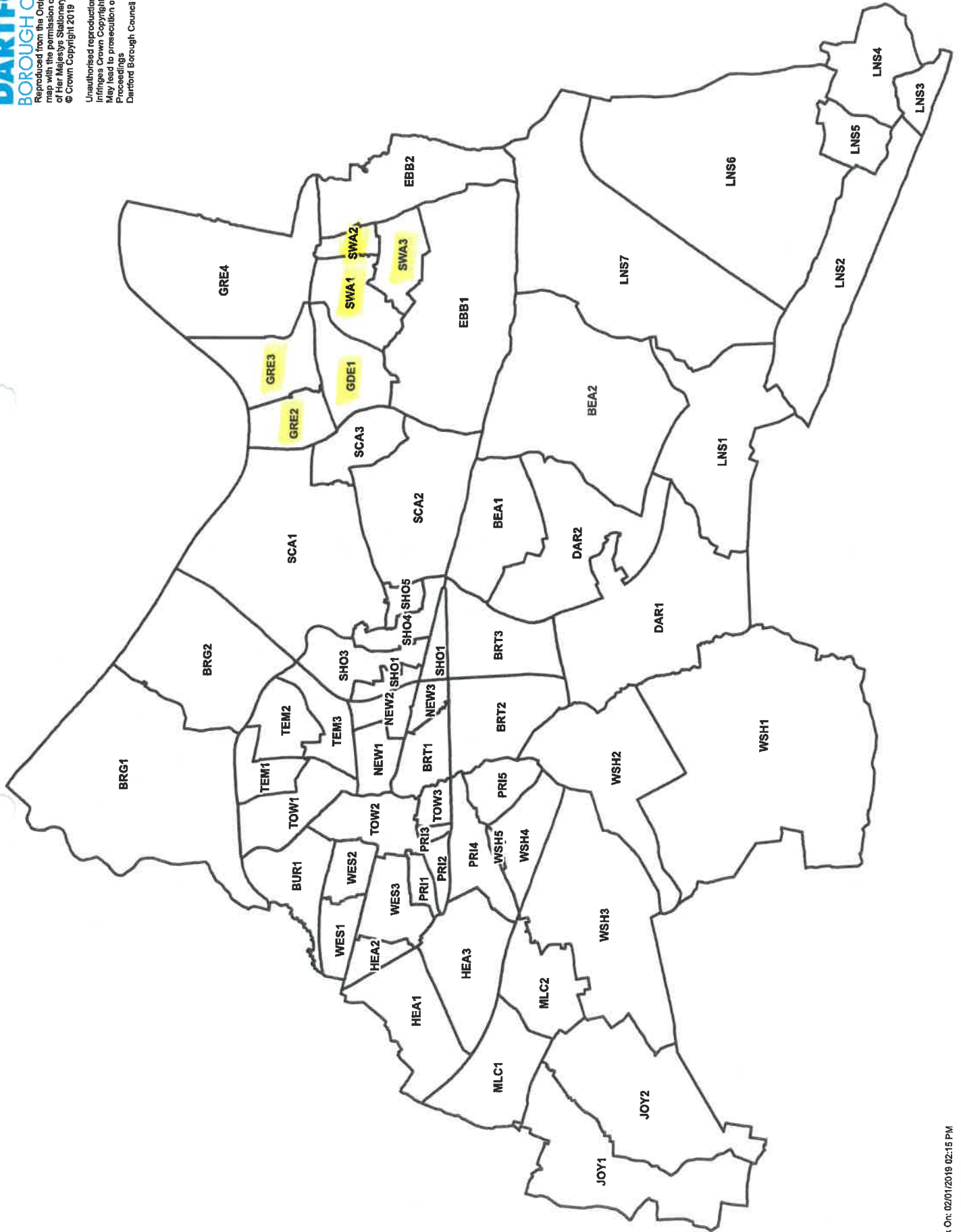
WSH4 St Michael's Church Hall

WSH5 Oakfield Primary School

The current polling place map can be found [here](#)

The report which was considered by the Electoral Provisions Sub-Committee on the 3 February 2022 with suggested changes can be found [here](#)

The report which was considered by the General Assembly of Council can be found [here](#)



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AGENDA ITEM

7

T/C 21/4/22

From: Miriam Fagbemi <Miriam.Fagbemi@ebbsfleetdc.org.uk>

Sent: 23 March 2022 11:07

Subject: Tree giveaway: Swanscombe & Greenhithe Town Council

As part of the Platinum Jubilee in 2022, The Queen encourages individuals, towns, and cities in the United Kingdom to 'green' where they live across the United Kingdom and to 'Plant a Tree for the Jubilee'.

Ebbsfleet is already a 'green' city with various initiatives such as Edible Ebbsfleet to help our residents grow things and offer opportunities for people to take part in wellbeing activities focusing on the outdoors. Continuing with this theme, Ebbsfleet Development Corporation (EDC) has kicked off the Queens Platinum Jubilee celebrations early by donating 1,500 trees and up to 900 potted plants to local residents to plant in their gardens over 5 events this month.

We have a limited number of native trees left over (see below for tree species) from the events which would need to be planted by the **end of March/start of April**, so I wanted to get in touch to see if the council is still interested in planting an agreed number.

Native tree selection:

Native trees are defined as trees that colonised the UK after the last ice age and before the UK was isolated from mainland Europe. Native trees are an excellent choice for wildlife and are tolerant of a wide range of soils and conditions as well as pollution. The advantages of selecting native tree species are numerous including lower maintenance requirements, adapting more easily to local climate, stronger root development that can help stop soil erosion and most importantly they are attractive to wildlife for food, shelter, nesting materials and will support birds, small mammals and other wildlife.

Please note:

Heights are approximate and will vary according to surrounding climatic conditions and soil variations

Plant Name / Common Name	Attributes	Description
Acer campestre Field Maple	Native. Good for bees	Small yellow flowers in spring. Wonderful yellow – orange autumn foliage colour. Tolerant of most soil types. Drought tolerant. Height 8m
Betula pendula Silver Birch	Native. Good for bees	Small foliage and a semi-weeping crown. Excellent autumn foliage colour. Height 12 - 20m
Crataegus monogyna Hawthorn. May Tree	Native. Good for bees and birds	White flowers in May. Small dark red fruits in autumn that are popular with birds. Height 5-10m
Sorbus aucuparia Common Mountain Ash. Rowan	Native. Good for bees and birds	Creamy-white flowers in dense clusters in spring. Scarlet berries in the autumn. Height 8-12m

Please can you confirm if the council would like to take receipt of an agreed number of trees early next week? I've copied in Richard Burt and Kevin O'Malley from Provender Nurseries (tree supplier) so that a drop can be co-ordinated.

Best Wishes,

Miriam Miriam Fagbemi

Community Building Manager (Healthy Placemaking)



Meeting	Swanscombe and Greenhithe Town Council	Item No.	
Report Title	Request for continuation funding - Homework Heroes and Other Stuff		
Report Of	Susan Hart – Director CAS Community Solutions CIC		
Class	Decision	Date	Apr 2022

1. Purpose of the Report

- 1.1 To ask Swanscombe and Greenhithe Town Council (S>C) to fund Homework Heroes and Other Stuff for an additional period of time.

2. Background of the Report

- 2.1 CAS Community Solutions have delivered after school and school holiday provision funded by Swanscombe and Greenhithe Town Council for the last six months
- 2.2 The sessions are aimed at young disadvantaged local children, to help them counter the impact of school closures and home-schooling as a consequence of Covid-19.
- 2.5 We have created a safe space at our centre in Swanscombe to deliver literacy, numeracy and STEM activities at key stages 2 and 3, embedded in a fun to learn way,
- 2.6 Our current S>C funding took us up to the end of March 2022

3. Impact

- 3.1 We now have 31 registered local children with an average attendance of 9 for the after-school club and 12 for the school holiday provision.
- 3.2 In addition to the sessions we have also provided two Mini Medic sessions, one Confident Children session and two visits from the local PSCO's.
- 3.3 Our project has also caught the attention of The Children's University who approached CAS to see if we would like to become a learning destination for young people.
- 3.4 We completed the accreditation process earlier this year.
 - 3.4.1 Children attending Homework Heroes and Other Stuff can record their learning in a Children's University 'passport'. (<https://www.childrensuniversity.co.uk/>)
 - 3.4.2 The passport can be used at any Children's University Learning Destination.
 - 3.4.3 'Learning' is recorded in the passport and certificates are issued at key milestones.
 - 3.4.4 Children can also attend a graduation ceremony at the end of each year.
 - 3.4.5 Passports can be issued by schools who are registered as Learning Destinations with the Children's University but are often reluctant for children to take their passports home.
 - 3.4.6 CAS can sponsor passports for children at a cost of £5 per passport

4. Other Funding

- 4.1 CAS applied to the Kent County Council Reconnect funding opportunity to
 - 4.1.1 Apply for a full year of funding
 - 4.1.2 Increase the holiday provision from two days a week to three day a week.

- 4.2 Unfortunately, we were unsuccessful and when asking for feedback from the fundings were provided with the following.

The district based multi-agency funding panel considers a number of factors when deciding on grant allocations. These factors include local need and priorities, providing 'additionality' or building capacity to meet local need, that we are not duplicating provision, and achieving an even split of the funding across the five Reconnect themes.

Alongside the district level budget, the central Reconnect team also have a separate budget; which has funded a number of initiatives as part of our priority to support Learning Missed. Part of the central budget has been used to secure a series of homework support groups for instance.

Given this central funding and focus on supporting our Learning Missed priority, and the requirement to provide 'additionality'; the district funding panel decided not to prioritise funding in this instance, as your proposal was very similar, and they felt young people could access the existing county wide homework support provision.

- 4.3 I have since replied to ask where this homework support provision is available – it may be of use for local young people who are unable to attend our sessions.
- 4.4 We have been awarded £300 from the ASDA Green Tokens campaign which we will use to provide healthy snacks and lunches during the school holidays. (We currently ask that children are provided with a packed lunch).

5 Costings

- 5.1 These costings are based on 12 months provision based on last year's rates.
- 5.2 Please note that our staff are all have an enhanced DBS check (available on request)
- 5.3 We have also reduced the staff to one with the support of a volunteer.

5.4 Breakdown

After School Provision (based on 39 weeks)		
Staff x 1	39 weeks x 5 hours x £15ph	£2,925.00
Volunteer x 1	78 sessions x £10	£780.00
Refreshments	78 sessions x £5	£390.00
Subtotal		£4095.00
School Holiday Provision (based on 10 weeks)		
Staff x 1	10 weeks x 11 hours x £15ph	£1650.00
Volunteer x 1	20 sessions x £10	£200.00
Lunch	20 sessions x 10 children x £5 per head	£1000.00
Subtotal		£2850.00
Management costs (1 year)		
Admin / Data entry / publicity / end of project report	49 weeks x 2 hours x £12	£1176.00
Sub total		1176.00
Materials and resources		

Art / Modelling / Teaching Resources		£500.00
Children's University Passports	15 passports x £5	£75.00
Sub total		£570.00

5.4.1 Summary of Costs

Half Term provision (1 year)	£4095.00
School Holiday provision (1 year)	£2850.00
Management costs (1 year)	£1176.00
Materials and Resources	£570.00
ASDA Green Token Funding	-£300.00
Grand Total	£8391.00

5.5 We understand that some funding has been ringfenced for our Homework Heroes and Other Stuff project (and is dependent on a decision by the Town Council).

5.6 This may fall short of what we need to run the project for a full year so we are of course happy to work with Town Council to adapt the proposed plan to meet the available funding.

A couple of examples of how we could meet the funding available include:

- reduce the offer to deliver one after school session and one school holiday session per week (£4545.30 - £300 = **£4235.50**)
- deliver the after school club only for 30 weeks (£3150.77 staff / volunteer / refreshments + £720 management costs + £570 materials and resources = £4440.77 - £300 = **£4140.77**)

CAS would meet the shortfall of these proposals and apply for other funding opportunities.

I hope this helps and thanks as always for your support.

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