

**Swanscombe and Greenhithe Town Council  
TRANSFERS - FEBRUARY 2022**

2 March 2022 (1-1-2022)

Date	Desc	From	To	Amount
11/02/2022	Bank to Bank Transfer	Active Saver 1	Current Account	44,778.53
24/02/2022	Bank to Bank Transfer	Active Saver 1	Current Account	31,995.62
23/02/2022	Bank to Bank Transfer	Active Saver 2	Active Saver 1	60,382.00
23/02/2022	Bank to Bank Transfer	Active Saver 2	Active Saver 1	12,108.10
			<b>Total.....</b>	<b>149,264.25</b>

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Page No. 1

**AGENDA ITEM 7**  
FGP 23/6/22

### Swanscombe and Greenhithe Town Council TRANSFERS - MARCH 2022

Date	Desc	From	To	Amount
16/03/2022	Bank to Bank Transfer	Active Saver 2	Active Saver 1	30,961.00
17/03/2022	Bank to Bank Transfer	Active Saver 1	Current Account	41,624.76
			<b>Total.....</b>	<b>72,585.76</b>

**Swanscombe and Greenhithe Town Council**  
**TRANSFERS - APRIL 2022**

<b>Date</b>	<b>Desc</b>	<b>From</b>	<b>To</b>	<b>Amount</b>
07/04/2022	Bank to Bank Transfer	Active Saver 1	Current Account	39,705.16
26/04/2022	Bank to Bank Transfer	Active Saver 1	Current Account	15,156.22
			<b>Total.....</b>	<b>54,861.38</b>

**Swanscombe and Greenhithe Town Council  
TRANSFERS - MAY**

Date	Desc	From	To	Amount
16/05/2022	Bank to Bank Transfer	Active Saver 1	Current Account	56,852.99
18/05/2022	Bank to Bank Transfer	Active Saver 1	Active Saver 2	84,808.71
26/05/2022	Bank to Bank Transfer	Active Saver 1	Current Account	39,157.91
23/05/2022	Bank to Bank Transfer	Active Saver 2	Active Saver 2 - Treasury I	400,000.00
			<b>Total.....</b>	<b>580,819.61</b>

**Swanscombe and Greenhithe Town Council**  
**Listing of Receipts in each Code for All Cost Centres**  
**(Between 01-02-2022 and 28-02-2022)**

Cost Centre	Parks Establishment		41 Equipment/Materials		Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Minute	Bank	Active Saver 1	DC	Capacity Building Fund Grant	DBC	Z	6,000.00		6,000.00
215	23/02/2022								£6,000.00		£6,000.00
Subtotal for Code: Equipment/Materials											
Subtotal for Cost Centre: Parks Establishment											
6,000.00											
£6,000.00											
6,000.00											
<b>Cost Centre Administration</b>											
Code Number	271 Miscellaneous Income				Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Minute	Bank	Active Saver 1		Storage Fees	Walk Tall	Z	416.66		416.66
209	23/02/2022								£416.66		£416.66
Subtotal for Code: Miscellaneous Income											
Subtotal for Cost Centre: Administration											
416.66											
£416.66											
416.66											
<b>Cost Centre Church Road Hall</b>											
Code Number	274 Bank Interest				Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Minute	Bank	Current Account	DC	Loyalty Reward	Barclays	Z	0.53		0.53
202	04/02/2022								£0.53		£0.53
Subtotal for Code: Bank Interest											
Subtotal for Cost Centre: Administration											
0.53											
£0.53											
0.53											
<b>Cost Centre Heritage Community Hall</b>											
Code Number	295 Hire Income				Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Minute	Bank	Active Saver 1		Hall Hire	1st Swanscombe Rainbows	Z	70.00		70.00
203	23/02/2022								70.00		70.00
210	25/02/2022					Hall Hire	Redeemed Pillar of Fire - Kent	Z	651.86		651.86
211	28/02/2022				079D	Hall Hire	Cement Fields	Z	137.38		137.38
214	25/02/2022				DC	Hall Hire	Various	Z	114.00		114.00
Subtotal for Code: Hire Income											
Subtotal for Cost Centre: Church Road Hall											
70.00											
651.86											
137.38											
114.00											
£973.24											
973.24											
<b>Cost Centre Heritage Community Hall</b>											
Code Number	335 Hire Income				Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Minute	Bank	Active Saver 1		Rent	Walk Tall	Z	1,083.00		1,083.00
208	23/02/2022								£1,083.00		£1,083.00
Subtotal for Code: Hire Income											
Subtotal for Cost Centre: Heritage Community Hall											
1,083.00											
£1,083.00											
1,083.00											
<b>Cost Centre Town Council Offices Community Hall</b>											
Code Number	370 Hire Income				Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Minute	Bank	Active Saver 1	21/22-069D	Hall Hire	Rosie's Groovy Movers	Z	408.48		408.48
201	09/02/2022								408.48		408.48
204	23/02/2022					Hall Hire	Dragon Spirit Karate	Z	53.75		53.75
205	23/02/2022					Hall Hire	North Kent Karate	Z	338.61		338.61
206	23/02/2022					Hall Hire	North Kent Karate	Z	451.48		451.48
Subtotal for Code: Hire Income											
Subtotal for Cost Centre: Heritage Community Hall											
408.48											
53.75											
338.61											
451.48											

**Swanscombe and Greenhithe Town Council**  
**Listing of Receipts in each Code for All Cost Centres**  
**(Between 01-02-2022 and 28-02-2022)**

207	23/02/2022	Active Saver 1	Hall Hire	Cygnets	Z	2,232.00	2,232.00	
212	11/02/2022	Active Saver 1	Hall Hire	Various	Z	200.00	200.00	
213	23/02/2022	Active Saver 1	Hall Hire	Various	Z	170.50	170.50	
Subtotal for Code: Hire Income							£3,854.82	£3,854.82
Subtotal for Cost Centre: Town Council Offices Communi							3,854.82	3,854.82
<b>TOTALS .....</b>							<b>£12,328.25</b>	<b>£12,328.25</b>

**Swanscombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
 (Between 01-02-2022 and 28-02-2022)

Cost Centre	Public Lighting			Description	Supplier	Vat Type	Net	Vat	Total
<b>Code Number</b>	<b>1 Supply &amp; Maintenance</b>	<b>Minute</b>	<b>Cheq. No.</b>						
Vchr.	Bank	Current Account		Load Testing and Licence Fee - Street L	Kent County Council	S	1,265.00	247.00	1,512.00
1094	28/02/2022						£1,265.00	£247.00	£1,512.00
					Subtotal for Code: Supply & Maintenance				
<b>Cost Centre</b>	<b>Parks Establishment</b>						1,265.00	247.00	1,512.00
					Subtotal for Cost Centre: Public Lighting				
<b>Code Number</b>	<b>40 Wages</b>	<b>Minute</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.	Bank	Current Account	DC	Park Keeper Contract - Day Cover	Night & Day Security	Z	1,435.52		1,435.52
1002	01/02/2022								
1003	01/02/2022			Park Keeper Contract - Site Checks	Night & Day Security	Z	1,284.67		1,284.67
1030	09/02/2022			Pension E'ee	KCC - LGPS	Z	134.24		134.24
1031	09/02/2022			Pension E'er	KCC - LGPS	Z	417.17		417.17
1038	09/02/2022			Pension E'ee	Intelligent Money	Z	174.25		174.25
1039	09/02/2022			Pension E'er	Intelligent Money	Z	104.55		104.55
1040	09/02/2022			PAYE	HMRC	Z	409.20		409.20
1041	09/02/2022			NI	HMRC	Z	839.86		839.86
1049	09/02/2022			Wages	SGTC	Z	4,505.94		4,505.94
					Subtotal for Code: Wages		£9,305.40		£9,305.40
<b>Code Number</b>	<b>41 Equipment/Materials</b>	<b>Minute</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.	Bank	Current Account		Parks Equipment - Various	Ernest Doe & Sons Ltd	S	110.46	22.09	132.55
1012	03/02/2022								
1013	03/02/2022			Parks Equipment - Various	Ernest Doe & Sons Ltd	S	68.62	13.72	82.34
1015	04/02/2022			Parks Clothing - Boots	Trade UK	Z	39.99		39.99
1016	04/02/2022			Parks - General repairs	Trade UK	S	24.57	4.91	29.48
1024	07/02/2022		DC	Parks Equipment - General Equipment	Discount Builders Merchants	S	22.35	4.47	26.82
1053	10/02/2022			Skip Hire	Pinden Ltd	S	220.00	44.00	264.00
1077	21/02/2022		DC	Parks Equipment - Painting Supplies	Discount Builders Merchants	S	21.42	4.28	25.70
1086	24/02/2022			Skip Hire	Pinden Ltd	S	220.00	44.00	264.00
					Subtotal for Code: Equipment/Materials		£727.41	£137.47	£864.88
<b>Code Number</b>	<b>43 Fuel</b>	<b>Minute</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.	Bank	Current Account	DC	Fuel	Alistar	S	264.34	51.83	316.17
1001	01/02/2022								
					Subtotal for Code: Fuel		£264.34	£51.83	£316.17
<b>Code Number</b>	<b>44 Fencing</b>	<b>Minute</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.	Bank	Current Account		Wood for bench repairs	Forestrall Ltd	S	81.08	16.22	97.30
1080	23/02/2022								
					Subtotal for Code: Fencing		£81.08	£16.22	£97.30

**Swanscombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
 (Between 01-02-2022 and 28-02-2022)

<b>Code Number</b>	<b>48 Gas/Electricity</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.	1063	15/02/2022	Current Account	DC	Electricity - Bowls Pavilion	KCC - Laser	L	90.69	4.53	95.22
	1067	15/02/2022	Current Account	DC	Electricity	KCC - Laser	L	35.69	1.78	37.47
	1068	15/02/2022	Current Account	DC	Electricity	KCC - Laser	L	57.68	2.88	60.56
	1069	15/02/2022	Current Account	DC	Electricity	KCC - Laser	S	822.40	164.48	986.88
						Subtotal for Code: Gas/Electricity		£1,006.46	£173.67	£1,180.13
<b>Code Number</b>	<b>52 Parks Works Area</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.	1027	08/02/2022	Current Account	DC	Parks - installation of metal cage	Southlake Electronics Ltd	S	2,715.00	543.00	3,258.00
						Subtotal for Code: Parks Works Area		£2,715.00	£543.00	£3,258.00
<b>Code Number</b>	<b>54 Trees</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.	1074	18/02/2022	Current Account		Tree Works - Knockhall Park	SL Tree Care Ltd	S	4,800.00	960.00	5,760.00
						Subtotal for Code: Trees		£4,800.00	£960.00	£5,760.00
<b>Code Number</b>	<b>58 New Community Facility</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.	1076	21/02/2022	Current Account	DC	Parks - grab services	Bennett	S	650.00	130.00	780.00
						Subtotal for Code: New Community Facility		£650.00	£130.00	£780.00
<b>Cost Centre</b>	<b>St Peter &amp; St Paul's Churchyard</b>					Subtotal for Cost Centre: Parks Establishment		19,549.69	2,012.19	21,561.88
<b>Code Number</b>	<b>110 Maintenance</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.	1014	03/02/2022	Current Account		Churchyard Path Restoration	Kent Fire Extinguisher Services Ltd	Z	50.00		50.00
						Subtotal for Code: Maintenance		£50.00		£50.00
<b>Cost Centre</b>	<b>Other Projects</b>					Subtotal for Cost Centre: St Peter & St Paul's Churchyard		50.00		50.00
<b>Code Number</b>	<b>121 General Projects (inc. Summer Entertai</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.	1061	14/02/2022	Current Account	DC	Jubilee - Entertainment	Altitude Events	S	125.00	25.00	150.00
						Subtotal for Code: General Projects (inc. Summe		£125.00	£25.00	£150.00
<b>Cost Centre</b>	<b>Leisure Centre</b>					Subtotal for Cost Centre: Other Projects		125.00	25.00	150.00
<b>Code Number</b>	<b>155 Management Fee</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.	1062	15/02/2022	Current Account	DC	Management Fee	GCLL	S	14,500.00	2,900.00	17,400.00
						Subtotal for Code: Management Fee		£14,500.00	£2,900.00	£17,400.00
<b>Cost Centre</b>	<b>Leisure Centre</b>					Subtotal for Cost Centre: Leisure Centre		14,500.00	2,900.00	17,400.00



**Swanscombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
 (Between 01-02-2022 and 28-02-2022)

**Cost Centre Administration**

Code Number		230 Wages		Cheq. No.		Description		Supplier		Vat Type		Net		Total	
Vchr.	Date	Minute	Bank	DC	DC	DC	DC	KCC - LGPS	Z	339.52	339.52	KCC - LGPS	Z	1,052.32	1,052.32
1032	09/02/2022		Current Account				Pension E'ee	Intelligent Money	Z	228.96	228.96	Intelligent Money	Z	137.37	137.37
1033	09/02/2022		Current Account				Pension E'er	HMRC	Z	994.60	994.60	HMRC	Z	1,736.96	1,736.96
1036	09/02/2022		Current Account				Pension E'ee	SGTC	Z	7,710.13	7,710.13	SGTC	Z	3.50	3.50
1037	09/02/2022		Current Account				Pension E'er	Barclays	Z	£12,203.36	£12,203.36	Barclays	Z		
1042	09/02/2022		Current Account				PAYE								
1043	09/02/2022		Current Account				NI								
1048	09/02/2022		Current Account				Wages								
1087	25/02/2022		Current Account				Payflow Charges								
<b>Subtotal for Code: Wages</b>															

Code Number		231 Furniture, Fixtures & Fittings		Cheq. No.		Description		Supplier		Vat Type		Net		Total	
Vchr.	Date	Minute	Bank	DC	DC	DC	DC	Amazon UK	S	88.89	88.89	Furniture, Fixtures & Fittings	S	£17.79	£106.68
1071	17/02/2022		Current Account				mat protectors								
<b>Subtotal for Code: Furniture, Fixtures &amp; Fittings</b>															

Code Number		232 Photocopier		Cheq. No.		Description		Supplier		Vat Type		Net		Total	
Vchr.	Date	Minute	Bank	DC	DC	DC	DC	KCC - KCS	S	169.52	169.52	Photocopier	S	£33.90	£203.42
1084	24/02/2022		Current Account				Photocopier Usage								
<b>Subtotal for Code: Photocopier</b>															

Code Number		233 Stationary, Advertising & Postage		Cheq. No.		Description		Supplier		Vat Type		Net		Total	
Vchr.	Date	Minute	Bank	DC	DC	DC	DC	Francotyp Postalia Ltd	Z	100.00	100.00	Stationary, Advertising & Post	Z	£100.00	£100.00
1059	14/02/2022		Current Account				Postage								
<b>Subtotal for Code: Stationary, Advertising &amp; Post</b>															

Code Number		234 Telephone / Internet		Cheq. No.		Description		Supplier		Vat Type		Net		Total	
Vchr.	Date	Minute	Bank	DC	DC	DC	DC	Overline	S	368.88	368.88	Telephone / Internet	S	73.77	442.65
1025	07/02/2022		Current Account				Phone Bill								
<b>Subtotal for Code: Telephone / Internet</b>															

Code Number		237 Subscriptions / Publications		Cheq. No.		Description		Supplier		Vat Type		Net		Total	
Vchr.	Date	Minute	Bank	DC	DC	DC	DC	Dor-2-Dor	S	829.80	829.80	Subscriptions / Publications	S	130.80	960.60
1079	22/02/2022		Current Account				Budget Statement Distribution								
<b>Subtotal for Code: Subscriptions / Publications</b>															

Code Number		238 Civic Budget		Cheq. No.		Description		Supplier		Vat Type		Net		Total	
Vchr.	Date	Minute	Bank	DC	DC	DC	DC	Mayor of Dartford	Z	10.00	10.00	Mayor of Dartford	Z	36.00	46.00
1009	02/02/2022		Current Account				Mayoral Engagement	The Pavilion Community Sports & Soc	Z	36.00	36.00	The Pavilion Community Sports & Soc	Z	£46.00	£46.00
1029	09/02/2022		Current Account				Mayoral Expenditure								
<b>Subtotal for Code: Civic Budget</b>															

Code Number		239 Civic Reception		Cheq. No.		Description		Supplier		Vat Type		Net		Total	
Vchr.	Date	Minute	Bank	DC	DC	DC	DC								
<b>Subtotal for Code: Civic Reception</b>															

**Swanscombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
**(Between 01-02-2022 and 28-02-2022)**

1085	24/02/2022	Current Account	DC	Civic Reception Catering	Fabulous Finger Foods	Z	834.00		834.00
1093	28/02/2022	Current Account	DC	Civic Reception Expenditure	Amazon UK	Z	30.04		30.04
Subtotal for Code: Civic Reception								£864.04	£864.04
<b>245 Miscellaneous Expenditure</b>									
<b>Vchr.</b>	<b>Date</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
1026	07/02/2022	Current Account	DC	Professional fees - Pavilion project	DAC Architects	S	6,854.62	1,370.92	8,225.54
1028	08/02/2022	Current Account	DC	Defib supplies	Primary Care Services	S	427.50	85.50	513.00
1078	21/02/2022	Current Account	DC	Health Referral	The Preventative Healthcare Compan	S	210.00	42.00	252.00
Subtotal for Code: Miscellaneous Expenditure							£7,492.12	£1,498.42	£8,990.54
<b>249 IT Services</b>									
<b>Vchr.</b>	<b>Date</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
1004	01/02/2022	Current Account	DC	IT - Office 365 Annual renewal	MPR IT Solutions	S	1,142.28	228.46	1,370.74
1011	02/02/2022	Current Account	DC	IT Support & Maintenance	MPR IT Solutions	S	100.20	20.04	120.24
1058	11/02/2022	Current Account		IT Support & Maintenance	MPR IT Solutions	S	-64.41	-12.88	-77.29
1083	23/02/2022	Current Account		Printer	Konica Minolta	S	45.06	9.02	54.08
1089	25/02/2022	Current Account		Website Charges - Heritage Site	Barclaycard - TSOHOST	Z	16.78		16.78
1095	28/02/2022	Current Account	DC	IT Support & Maintenance	MPR IT Solutions	S	192.00	38.40	230.40
Subtotal for Code: IT Services							£1,431.91	£283.04	£1,714.95
<b>251 Council Offices Building Maintenance</b>									
<b>Vchr.</b>	<b>Date</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
1020	04/02/2022	Current Account		Hygiene Services	VR Sani	S	15.60	3.12	18.72
1023	04/02/2022	Current Account		Air Conditioning Service	LW Burt & Son Ltd	S	578.81	115.76	694.57
1057	11/02/2022	Current Account		Plumbing Repairs	MLC Plumbing	Z	415.00		415.00
1060	14/02/2022	Current Account	DC	Front Door Repairs	HRD Security	S	295.00	59.00	354.00
1072	17/02/2022	Current Account		Lighting Repairs	Focus Electrical	S	1,176.78	235.36	1,412.14
1081	23/02/2022	Current Account		Lift Maintenance Contract - Quarterly P.	Schindler Ltd	S	495.83	99.17	595.00
Subtotal for Code: Council Offices Building Maint							£2,977.02	£512.41	£3,489.43
<b>253 Gas</b>									
<b>Vchr.</b>	<b>Date</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
1017	04/02/2022	Current Account		Gas	KCC - Laser	S	348.91	69.78	418.69
1018	04/02/2022	Current Account		Gas	KCC - Laser	S	307.23	61.45	368.68
1019	04/02/2022	Current Account		Gas	KCC - Laser	S	201.02	40.20	241.22
1056	10/02/2022	Current Account		Gas	KCC - Laser	S	386.67	77.33	464.00
Subtotal for Code: Gas							£1,243.83	£248.76	£1,492.59
<b>274 Bank Interest</b>									
<b>Vchr.</b>	<b>Date</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
1070	16/02/2022	Current Account	DC	Card Fee	Elavon	S	7.84	1.20	9.04
1088	25/02/2022	Current Account		Bank Charges	Barclays	Z	76.00		76.00
Subtotal for Code: Bank Interest							£83.84	£1.20	£85.04

**Swanscombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
**(Between 01-02-2022 and 28-02-2022)**

Cost Centre	Church Road Hall	Administration	27,899.21	2,800.09	30,699.30
<b>Cost Centre</b>	<b>Church Road Hall</b>	<b>Administration</b>	<b>27,899.21</b>	<b>2,800.09</b>	<b>30,699.30</b>
<b>Code Number</b>	<b>280 Wages</b>				
<b>Vchr.</b>	<b>Date</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>
1047	09/02/2022	Current Account	DC	PAYE	HMRC
1052	09/02/2022	Current Account	DC	Wages	SGTC
					<b>Vat Type</b>
					Z
					Z
					<b>Net</b>
					53.40
					368.00
					<b>£421.40</b>
					<b>Vat</b>
					0.78
					<b>£4.68</b>
					<b>Total</b>
					53.40
					368.00
					<b>£421.40</b>
<b>Code Number</b>	<b>281 Repairs &amp; Maintenance</b>				
<b>Vchr.</b>	<b>Date</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>
1021	04/02/2022	Current Account		Hygiene Services	VR Sani
					<b>Vat Type</b>
					S
					<b>Net</b>
					3.90
					<b>£3.90</b>
					<b>Vat</b>
					0.78
					<b>£0.78</b>
					<b>Total</b>
					4.68
					<b>£4.68</b>
<b>Code Number</b>	<b>282 Gas &amp; Electricity</b>				
<b>Vchr.</b>	<b>Date</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>
1054	10/02/2022	Current Account		Gas	KCC - Laser
1065	15/02/2022	Current Account	DC	Electricity	KCC - Laser
1082	23/02/2022	Current Account		Gas	KCC - Laser
					<b>Vat Type</b>
					L
					L
					L
					<b>Net</b>
					65.00
					107.46
					<b>£231.58</b>
					<b>Vat</b>
					3.25
					5.37
					<b>£11.58</b>
					<b>Total</b>
					68.25
					112.83
					<b>£243.16</b>
<b>Code Number</b>	<b>284 Furniture, Fixtures &amp; Fittings</b>				
<b>Vchr.</b>	<b>Date</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>
1090	25/02/2022	Current Account		Window Blinds	BarclayCard - John Lewis
					<b>Vat Type</b>
					Z
					<b>Net</b>
					38.95
					<b>£38.95</b>
					<b>Vat</b>
					12.36
					<b>£51.31</b>
					<b>Total</b>
					708.19
					<b>£708.19</b>
<b>Code Number</b>	<b>301 Repairs &amp; Maintenance</b>				
<b>Vchr.</b>	<b>Date</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>
1073	17/02/2022	Current Account		Lighting Repairs	Focus Electrical
					<b>Vat Type</b>
					S
					<b>Net</b>
					421.54
					<b>£421.54</b>
					<b>Vat</b>
					84.31
					<b>£505.85</b>
					<b>Total</b>
					505.85
					<b>£505.85</b>
<b>Code Number</b>	<b>302 Gas &amp; Electricity</b>				
<b>Vchr.</b>	<b>Date</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>
1055	10/02/2022	Current Account		Gas	KCC - Laser
1066	15/02/2022	Current Account	DC	Electricity	KCC - Laser
					<b>Vat Type</b>
					L
					L
					<b>Net</b>
					5.27
					33.64
					<b>£38.91</b>
					<b>Vat</b>
					0.26
					1.68
					<b>£1.94</b>
					<b>Total</b>
					5.53
					35.32
					<b>£40.85</b>
<b>Code Number</b>	<b>360 Wages</b>				
<b>Vchr.</b>	<b>Date</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>
1046	09/02/2022	Current Account	DC	PAYE	HMRC
1051	09/02/2022	Current Account	DC	Wages	SGTC
					<b>Vat Type</b>
					Z
					Z
					<b>Net</b>
					127.00
					514.99
					<b>£641.99</b>
					<b>Vat</b>
					86.25
					<b>£555.74</b>
					<b>Total</b>
					127.00
					514.99
					<b>£641.99</b>

**Swanscombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
**(Between 01-02-2022 and 28-02-2022)**

Cost Centre		Old Fire Station Cafe		Town Council Offices Communi		641.99			
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
<b>380 Wages</b>									
Vchr.	Minute								
1034	09/02/2022	Current Account	DC	Pension E'ee	KCC - LGPS	Z	63.38		63.38
1035	09/02/2022	Current Account	DC	Pension E'er	KCC - LGPS	Z	232.78		232.78
1044	09/02/2022	Current Account	DC	PAYE	HMRC	Z	41.00		41.00
1045	09/02/2022	Current Account	DC	NI	HMRC	Z	100.39		100.39
1050	09/02/2022	Current Account	DC	Wages	SGTC	Z	1,588.80		1,588.80
Subtotal for Code: Wages							£2,026.35		£2,026.35
<b>381 Food/Supplies</b>									
Vchr.	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1075	21/02/2022	Current Account	DC	Cafe - Supplies	Amazon UK	S	14.47	2.89	17.36
Subtotal for Code: Food/Supplies							£14.47	£2.89	£17.36
<b>382 Furniture, Fixtures &amp; Equipment (incl. I</b>									
Vchr.	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1091	25/02/2022	Current Account		Water Heater for Cafe	Barclaycard - Plumb Nation	Z	372.68		372.68
Subtotal for Code: Furniture, Fixtures & Equipme							£372.68		£372.68
<b>385 Electricity &amp; Water</b>									
Vchr.	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1064	15/02/2022	Current Account	DC	Electricity	KCC - Laser	S	738.35	147.67	886.02
Subtotal for Code: Electricity & Water							£738.35	£147.67	£886.02
<b>389 Maintenance</b>									
Vchr.	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1010	02/02/2022	Current Account	DC	Waste Bin Collection	Viridor Waste Kent Ltd	S	91.25	18.25	109.50
1022	04/02/2022	Current Account		Hygiene Services	VR Sani	S	11.15	2.23	13.38
Subtotal for Code: Maintenance							£102.40	£20.48	£122.88
<b>390 Miscellaneous Expenditure (incl. DBC i</b>									
Vchr.	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1092	25/02/2022	Current Account		Staff Training	BarclayCard HSE Docs	Z	23.98		23.98
Subtotal for Code: Miscellaneous Expenditure fir							£23.98		£23.98
Subtotal for Cost Centre: Old Fire Station Cafe							3,278.23	171.04	3,449.27
<b>TOTALS</b>							<b>£68,465.40</b>	<b>£8,253.93</b>	<b>£76,719.33</b>

## Swanscombe and Greenhithe Town Council

### Listing of Receipts in each Code for All Cost Centres (Between 01-03-2022 and 31-03-2022)

Cost Centre		Administration									
Code Number	Date	Minute	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total		
<b>238 Civic Budget</b>											
Vchr.	240	22/03/2022	DC	Refund Of Bar Staff for Mayor	The Pavilion Community Sports & Soc	Z	9.00		9.00		
					Civic Budget		£9.00		£9.00		
<b>248 Member Training</b>											
Vchr.	233	11/03/2022	DC	Members Training - Refund	KALC	Z	42.00		42.00		
					Member Training		£42.00		£42.00		
<b>271 Miscellaneous Income</b>											
Vchr.	217	07/03/2022		Storage Fees	Walk Tall	Z	416.66		416.66		
					Miscellaneous Income		£416.66		£416.66		
<b>274 Bank Interest</b>											
Vchr.	229	07/03/2022	DC	Loyalty Reward	Barclays	Z	10.65		10.65		
	241	22/03/2022	DC	Cheque Admin Fee	2nd Swanscombe Brownies	Z	3.00		3.00		
					Bank Interest		£13.65		£13.65		
					Administration		481.31		481.31		
<b>295 Hire Income</b>											
Vchr.	224	15/03/2022	21/22-042C	Hall Hire	1st Swanscombe Rainbows	Z	21.87		21.87		
	225	15/03/2022		Hall Hire	1st Swanscombe Rainbows	Z	21.87		21.87		
	226	15/03/2022		Hall Hire	2nd Swanscombe Brownies	Z	87.48		87.48		
	227	15/03/2022		Hall Hire	2nd Swanscombe Brownies	Z	26.25		26.25		
	228	15/03/2022		Hall Hire	2nd Swanscombe Brownies	Z	26.25		26.25		
	236	22/03/2022	21/22-083D	Hall Hire	Cement Fields	Z	713.13		713.13		
	237	22/03/2022	21/22-045C	Hall Hire	Cake and Computer Club	Z	105.00		105.00		
					Hire Income		£1,001.85		£1,001.85		
					Church Road Hall		1,001.85		1,001.85		
<b>Heritage Community Hall</b>											
Vchr.	216	07/03/2022		Rent	Walk Tall	Z	1,083.00		1,083.00		
					Hire Income		£1,083.00		£1,083.00		
					Heritage Community Hall		1,083.00		1,083.00		
<b>Sports Pavilion</b>											

**Swanscombe and Greenhithe Town Council**  
**Listing of Receipts in each Code for All Cost Centres**  
 (Between 01-03-2022 and 31-03-2022)

Code Number		350 Rent Income		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total	
Vchr.	Date	Minute	Bank	DC	DC	Rent	Rent	The Pavilion Community Sports & Soc	Z	Z	524.50	524.50					
238	22/03/2022		Current Account	DC		Rent		The Pavilion Community Sports & Soc	Z	Z	524.50	524.50					524.50
239	22/03/2022		Current Account	DC		Rent		The Pavilion Community Sports & Soc	Z	Z	523.00	523.00					523.00
Subtotal for Code:											Rent Income	£1,047.50			£1,047.50		
Subtotal for Cost Centre:											Sports Pavilion	1,047.50			1,047.50		

Code Number		370 Hire Income		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total	
Vchr.	Date	Minute	Bank	DC	DC	Hall Hire	Hall Hire	Cygnets	Z	Z	1,860.00	1,860.00					
220	03/03/2022		Active Saver 1			Hall Hire		Cygnets	Z	Z	1,860.00	1,860.00					1,860.00
221	02/03/2022		Active Saver 1			Hall Hire		North Kent Karate	Z	Z	451.48	451.48					451.48
222	15/03/2022		Current Account	21/22-042C		Hall Hire		1st Swanscombe Rainbows	Z	Z	32.25	32.25					32.25
223	15/03/2022		Current Account	21/22-044C		Hall Hire		2nd Swanscombe Brownies	Z	Z	32.25	32.25					32.25
230	16/03/2022		Active Saver 1	21/22-081D		Hall Hire		Dragon Spirit Karate	Z	Z	215.00	215.00					215.00
231	17/03/2022		Active Saver 1			Hall Hire		Rosie's Groovy Movers	Z	Z	338.61	338.61					338.61
232	08/03/2022		Active Saver 1	DC		Hall Hire		Various	Z	Z	97.50	97.50					97.50
234	17/03/2022		Active Saver 1	DC		Hall Hire		Various	Z	Z	32.50	32.50					32.50
235	22/03/2022		Active Saver 1			Hall Hire		Dragon Spirit Karate	Z	Z	150.50	150.50					150.50
244	31/03/2022		Active Saver 1	DC		Hall Hire		Various	Z	Z	130.00	130.00					130.00
Subtotal for Code:											Hire Income	£3,340.09			£3,340.09		
Subtotal for Cost Centre:											Town Council Offices Communi	3,340.09			3,340.09		

Code Number		395 Cafe Income		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total		
Vchr.	Date	Minute	Bank	DC	DC	Buffet Lunch	Food Sales	CAS Community Solutions	Z	S	140.00	140.00						
219	04/03/2022		Active Saver 1			Buffet Lunch		CAS Community Solutions	Z	Z	140.00	140.00					140.00	
242	23/03/2022		Current Account	DC		Food Sales		Old Fire Station Cafe	S	S	1,133.43	1,133.43			226.69		1,360.12	
243	23/03/2022		Current Account	DC		Food Sales		Old Fire Station Cafe	S	S	1,272.03	1,272.03			254.40		1,526.43	
245	31/03/2022		Active Saver 1			Hall Hire		CAS Community Solutions	Z	Z	115.00	115.00					115.00	
Subtotal for Code:											Cafe Income	£2,660.46			£481.09			£3,141.55
Subtotal for Cost Centre:											Old Fire Station Cafe	2,660.46			481.09			3,141.55
<b>TOTALS</b>											<b>£9,614.21</b>			<b>£481.09</b>			<b>£10,095.30</b>	

**Swanscombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
 (Between 01-03-2022 and 31-03-2022)

Cost Centre		Parks Establishment		40 Wages		Supplier		Vat		Total	
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total		
Vchr.		Minute									
1097	01/03/2022	Current Account	DC	Park Keeper Contract - Day Cover	Night & Day Security	Z	1,435.52		1,435.52		
1098	01/03/2022	Current Account	DC	Park Keeper Contract - Site Checks	Night & Day Security	Z	1,284.67		1,284.67		
1123	10/03/2022	Current Account	DC	Pension E'ee	KCC - LGPS	Z	134.24		134.24		
1124	10/03/2022	Current Account	DC	Pension E'er	KCC - LGPS	Z	417.17		417.17		
1131	10/03/2022	Current Account	DC	Pension E'ee	Intelligent Money	Z					
1132	10/03/2022	Current Account	DC	Pension E'er	Intelligent Money	Z					
1133	10/03/2022	Current Account	DC	PAYE	HMRC	Z	408.60		408.60		
1134	10/03/2022	Current Account	DC	NI	HMRC	Z	839.86		839.86		
1142	10/03/2022	Current Account	DC	Wages	SGTC	Z	4,505.74		4,505.74		
<b>Subtotal for Code:</b>							<b>Wages</b>	<b>£9,025.80</b>	<b>£9,025.80</b>		
Code Number		41 Equipment/Materials		Supplier		Vat		Total			
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total		
1103	02/03/2022	Current Account		Parks Equipment - Various	Ernest Doe & Sons Ltd	S	55.47	11.10	66.57		
1104	02/03/2022	Current Account		Parks - Repairs to Tractor	Ernest Doe & Sons Ltd	S	47.50	9.50	57.00		
1106	02/03/2022	Current Account		Parks - General repairs	Discount Builders Merchants	S	8.51	1.70	10.21		
1108	03/03/2022	Current Account		Parks Equipment - Postcrete	Discount Builders Merchants	S	56.30	11.66	69.96		
1112	04/03/2022	Current Account		Sports Ground Supplies	Eden Park (STMS) Ltd	S	294.60	58.92	353.52		
1122	09/03/2022	Current Account		Skip Hire	Pinden Ltd	S	220.00	94.00	314.00		
<b>Subtotal for Code:</b>							<b>Equipment/Materials</b>	<b>£186.88</b>	<b>£871.26</b>		
Code Number		43 Fuel		Supplier		Vat		Total			
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total		
1096	01/03/2022	Current Account	DC	Parks Fuel	All Star	S	219.89	43.12	263.01		
<b>Subtotal for Code:</b>							<b>Fuel</b>	<b>£43.12</b>	<b>£263.01</b>		
Code Number		46 Vehicles		Supplier		Vat		Total			
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total		
1117	08/03/2022	Current Account	DC	MOT - Vans	Monarch Autos	Z	45.00		45.00		
1121	09/03/2022	Current Account	DC	MOT - Vans	Monarch Autos	Z	45.00		45.00		
1147	11/03/2022	Current Account		Van Repairs - BF07 NWR	Monarch Autos	S	616.80	123.36	740.16		
1152	11/03/2022	Current Account		Van Repairs - BF07 OBS	Monarch Autos	S	1,044.80	208.96	1,253.76		
<b>Subtotal for Code:</b>							<b>Vehicles</b>	<b>£332.32</b>	<b>£2,083.92</b>		
Code Number		47 Water Rates		Supplier		Vat		Total			
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total		
1146	11/03/2022	Current Account		Water Rates	Business Stream	Z	263.74		263.74		
<b>Subtotal for Code:</b>							<b>Water Rates</b>	<b>£263.74</b>	<b>£263.74</b>		
Code Number		48 Gas/Electricity		Supplier		Vat		Total			
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total		

**Swanscombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
 (Between 01-03-2022 and 31-03-2022)

Code Number	Date	Current Account	DC	Electricity	E-on	Z	-151.73	-151.73
1170	30/03/2022	Current Account	DC	Electricity	E-on	Z	-151.73	-151.73
<b>Subtotal for Code: Gas/Electricity</b>								
							<b>£-151.73</b>	<b>£-151.73</b>
<b>52 Parks Works Area</b>								
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat
1113	07/03/2022	Current Account	DC	Electrical Works	Focus Electrical	S	85.00	17.00
<b>Subtotal for Code: Parks Works Area</b>							<b>£85.00</b>	<b>£17.00</b>
<b>54 Trees</b>								
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat
1154	15/03/2022	Current Account	DC	Tree Works - Knockhall Park	SL Tree Care Ltd	S	2,225.00	445.00
1155	15/03/2022	Current Account	DC	Tree Works - Manor Park	SL Tree Care Ltd	S	861.66	172.33
1156	15/03/2022	Current Account	DC	Tree Works - Swanscombe Park	SL Tree Care Ltd	S	750.00	150.00
<b>Subtotal for Code: Trees</b>							<b>£3,836.66</b>	<b>£767.33</b>
<b>58 New Community Facility</b>								
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat
1153	15/03/2022	Current Account	DC	TopSoil	Discount Builders Merchants	S	50.00	10.00
1164	16/03/2022	Current Account	DC	Parks Equipment - Postcrete	Discount Builders Merchants	S	34.98	7.00
<b>Subtotal for Code: New Community Facility</b>							<b>£84.98</b>	<b>£17.00</b>
<b>Subtotal for Cost Centre: Parks Establishment</b>							<b>15,800.32</b>	<b>1,363.65</b>
<b>Cost Centre Other Projects</b>								
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat
1107	02/03/2022	Current Account		Bouncy Castle Hire	BouncyFun Castles	Z	124.00	
<b>Subtotal for Code: General Projects (inc. Summe</b>							<b>£124.00</b>	<b>124.00</b>
<b>Subtotal for Cost Centre: Other Projects</b>							<b>124.00</b>	<b>124.00</b>
<b>Cost Centre Administration</b>								
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat
1125	10/03/2022	Current Account	DC	Pension Eee	KCC - LGPS	Z	339.52	
1126	10/03/2022	Current Account	DC	Pension Efer	KCC - LGPS	Z	1,052.32	
1129	10/03/2022	Current Account	DC	Pension Eee	Intelligent Money	Z		
1130	10/03/2022	Current Account	DC	Pension Efer	Intelligent Money	Z		
1135	10/03/2022	Current Account	DC	PAYE	HMRC	Z	996.00	
1136	10/03/2022	Current Account	DC	NI	HMRC	Z	1,736.96	
1141	10/03/2022	Current Account	DC	Wages	SGTC	Z	7,716.28	
<b>Subtotal for Code: Wages</b>							<b>£11,841.08</b>	<b>£11,841.08</b>
<b>233 Stationary, Advertising &amp; Postage</b>								
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat
1101	01/03/2022	Current Account	DC	Postage	Francotyp Postalia Ltd	S	38.00	7.60
1119	08/03/2022	Current Account	DC	Franking Machine Rental	Francotyp Postalia Ltd	S	60.00	12.00
<b>Subtotal for Code: Wages</b>							<b>£11,841.08</b>	<b>£11,841.08</b>



## Swanscombe and Greenhithe Town Council

### Listing of Payments in each Code for All Cost Centres

(Between 01-03-2022 and 31-03-2022)

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1161	15/03/2022	Current Account	DC	Postage	Francotyp Postalia Ltd	Z	100.00		100.00
<b>234 Telephone / Internet</b>					Subtotal for Code: Stationary, Advertising & Post £198.00 £19.60 £217.60				
Vchr.	1114	08/03/2022	DC	Phone Bill	Overtime	S	370.53	74.10	444.63
<b>237 Subscriptions / Publications</b>					Subtotal for Code: Telephone / Internet £370.53 £74.10 £444.63				
Vchr.	1118	08/03/2022	DC	Subscription Renewal	Local Councils Update	Z	100.00		100.00
Vchr.	1160	15/03/2022	DC	LCAS - Registration fee	NALC	S	50.00	10.00	60.00
<b>238 Civic Budget</b>					Subtotal for Code: Subscriptions / Publications £150.00 £10.00 £160.00				
Vchr.	1165	23/03/2022	DC	Mayoral Engagement	Mayor of Bexley	Z	40.00		40.00
Vchr.	1166	23/03/2022	BANKADJ	Civic Reception Expenditure	Petty Cash	Z	60.24		60.24
Vchr.	1169	28/03/2022	DC	Mayors Donation to Charity Account	Town Mayor	Z	790.56		790.56
<b>239 Civic Reception</b>					Subtotal for Code: Civic Budget £890.80				
Vchr.	1115	08/03/2022	DC	Civic Reception Entertainment	RNLI Fundraising	Z	300.00		300.00
<b>244 Local Funding</b>					Subtotal for Code: Civic Reception £300.00				
Vchr.	1116	08/03/2022	DC	Local Funding Award	Swanscombe SEN	Z	200.00		200.00
Vchr.	1162	15/03/2022	DC	Local Funding Award	Swanscombe Senior Lunch Club	Z	410.89		410.89
<b>245 Miscellaneous Expenditure</b>					Subtotal for Code: Local Funding £610.89				
Vchr.	1099	01/03/2022	DC	Youth Provision	CAS Community Solutions	Z	996.00		996.00
Vchr.	1102	01/03/2022	DC	Portaloo Hire	Lav Hire	S	42.85	8.57	51.42
<b>251 Council Offices Building Maintenance</b>					Subtotal for Code: Miscellaneous Expenditure £1,038.85 £8.57 £1,047.42				
Vchr.	1109	03/03/2022	Current Account	Electric Drill	Amazon UK	S	119.23	23.85	143.08
Vchr.	1111	03/03/2022	Current Account	Keyholding Service	G4S	S	917.99	183.60	1,101.59
Vchr.	1120	09/03/2022	Current Account	Cleaning Materials	KCC - KCS	S	17.85	3.57	21.42
Vchr.	1151	11/03/2022	Current Account	Window Cleaning	Chapman	Z	40.00		40.00
Vchr.	1157	15/03/2022	Current Account	Hygiene Services	VR Sani	S	15.60	3.12	18.72
<b>Council Offices Building Maint</b>					Subtotal for Code: Council Offices Building Maint £1,110.67 £214.14 £1,324.81				

**Swanscombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
 (Between 01-03-2022 and 31-03-2022)

<b>Code Number</b>	<b>253 Gas</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
<b>Vchr.</b>	1148	11/03/2022	Current Account		Gas	KCC Laser	S	304.20	60.84	365.04
						<b>Subtotal for Code:</b>	Gas	£304.20	£60.84	£365.04
<b>Code Number</b>	<b>254 Electricity</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
<b>Vchr.</b>	1100	01/03/2022	Current Account	DC	Electricity	KCC - Laser	S	708.98	141.80	850.78
						<b>Subtotal for Code:</b>	Electricity	£708.98	£141.80	£850.78
<b>Code Number</b>	<b>274 Bank Interest</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
<b>Vchr.</b>	1163	16/03/2022	Current Account	DC	Card Fee	Elavon	S	11.63	1.20	12.83
						<b>Subtotal for Code:</b>	Bank Interest	£11.63	£1.20	£12.83
						<b>Subtotal for Cost Centre:</b>	Administration	17,535.63	530.25	18,065.88
<b>Cost Centre</b>	<b>Church Road Hall</b>									
<b>Code Number</b>	<b>280 Wages</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
<b>Vchr.</b>	1140	10/03/2022	Current Account	DC	PAYE	HMRC	Z	51.60		51.60
	1145	10/03/2022	Current Account	DC	Wages	SGTC	Z	382.22		382.22
						<b>Subtotal for Code:</b>	Wages	£433.82		£433.82
<b>Code Number</b>	<b>282 Gas &amp; Electricity</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
<b>Vchr.</b>	1149	11/03/2022	Current Account		Gas	KCC Laser	L	54.46	2.72	57.18
						<b>Subtotal for Code:</b>	Gas & Electricity	£54.46	£2.72	£57.18
<b>Code Number</b>	<b>287 Miscellaneous Expenditure</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
<b>Vchr.</b>	1158	15/03/2022	Current Account	DC	Hygiene Services	VR Sani	S	3.90	0.78	4.68
						<b>Subtotal for Code:</b>	Miscellaneous Expenditure	£3.90	£0.78	£4.68
						<b>Subtotal for Cost Centre:</b>	Church Road Hall	492.18	3.50	495.68
<b>Cost Centre</b>	<b>Grove Hall</b>									
<b>Code Number</b>	<b>302 Gas &amp; Electricity</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
<b>Vchr.</b>	1150	11/03/2022	Current Account		Gas	KCC Laser	L	4.76	0.24	5.00
						<b>Subtotal for Code:</b>	Gas & Electricity	£4.76	£0.24	£5.00
						<b>Subtotal for Cost Centre:</b>	Grove Hall	4.76	0.24	5.00
<b>Cost Centre</b>	<b>Town Council Offices Community Hall</b>									
<b>Code Number</b>	<b>360 Wages</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
<b>Vchr.</b>	1139	10/03/2022	Current Account	DC	PAYE	HMRC	Z	128.80		128.80

**Swanscombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
 (Between 01-03-2022 and 31-03-2022)

Code Number	Date	Bank	Minute	Current Account	DC	Wages	SGTC	Subtotal for Code: Wages	500.77	500.77	
1144	10/03/2022	Current Account			DC	Wages	Z	500.77	500.77	500.77	
Subtotal for Cost Centre: Town Council Offices Communiti 629.57											
<b>Cost Centre Old Fire Station Cafe</b>											
<b>380 Wages</b>											
Code Number	Date	Bank	Minute	Current Account	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.											
1127	10/03/2022	Current Account			DC	Pension Eee	KCC - LGPS	Z	66.32		66.32
1128	10/03/2022	Current Account			DC	Pension Eer	KCC - LGPS	Z	243.58		243.58
1137	10/03/2022	Current Account			DC	PAYE	HMRC	Z	186.40		186.40
1138	10/03/2022	Current Account			DC	NI	HMRC	Z	113.80		113.80
1143	10/03/2022	Current Account			DC	Wages	SGTC	Z	1,546.85		1,546.85
Subtotal for Code: Wages £2,156.95											
<b>381 Food/Supplies</b>											
Code Number	Date	Bank	Minute	Current Account	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.											
1167	23/03/2022	Current Account			BANKADJ	Cafe - Supplies	Petty Cash	Z	397.16		397.16
1168	23/03/2022	Current Account			BANKADJ	Cafe - Supplies	Petty Cash	Z	399.21		399.21
Subtotal for Code: Food/Supplies £796.37											
<b>389 Maintenance</b>											
Code Number	Date	Bank	Minute	Current Account	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.											
1105	02/03/2022	Current Account				Waste Bin Collection	Biffa	S	90.72	18.14	108.86
1110	03/03/2022	Current Account				Keyholding Service	G4S	S	917.99	183.60	1,101.59
1159	15/03/2022	Current Account			DC	Hygiene Services	VR Sani	S	11.15	2.23	13.38
Subtotal for Code: Maintenance £1,019.86											
Subtotal for Cost Centre: Old Fire Station Cafe 3,973.18											
<b>TOTALS .....</b>									<b>£38,559.54</b>	<b>£2,101.61</b>	<b>£40,661.25</b>

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**Swanscombe and Greenhithe Town Council**  
**Listing of Receipts in each Code for All Cost Centres**  
 (Between 01-04-2022 and 30-04-2022)

Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
<b>Cost Centre Swanscombe Park</b>										
75	Bowls Income		Current Account							
16	28/04/2022		Active Saver 1		Bowls Club Rent	Istead Rise Bowls Club	Z	3,600.00		3,600.00
			Active Saver 1			Subtotal for Code: Bowls Income		£3,600.00		£3,600.00
			Current Account			Subtotal for Cost Centre: Swanscombe Park		3,600.00		3,600.00
<b>Cost Centre Knockhall Playing Field</b>										
85	Football		Active Saver 1							
13	25/04/2022		Active Saver 1	22/23-007D	Football Pitch Hire	Swanscombe Tigers FC	Z	92.00		92.00
17	29/04/2022		Active Saver 1		Football Pitch Hire - Knockhall - Full Siz	Swanscombe Tigers FC	Z	184.00		184.00
						Subtotal for Code: Football		£276.00		£276.00
						Subtotal for Cost Centre: Knockhall Playing Field		276.00		276.00
<b>Cost Centre Broomfield Sports Ground</b>										
96	Cricket Income		Active Saver 1							
8	14/04/2022		Active Saver 1		Cricket Pitch Hire	S&G 1880 Cricket Club	S	890.83	178.17	1,069.00
14	26/04/2022		Active Saver 1	22/23-008D	Cricket Pitch Hire	Oakfield Warriors	S	890.83	178.17	1,069.00
						Subtotal for Code: Cricket Income		£1,781.66	£356.34	£2,138.00
						Subtotal for Cost Centre: Broomfield Sports Ground		1,781.66	356.34	2,138.00
<b>Cost Centre Other Projects</b>										
121	General Projects (inc. Summer Enterta		Active Saver 1							
34	26/04/2022		Active Saver 1	DC	Stall Fee - Jubilee	Various	Z	25.00		25.00
						Subtotal for Code: General Projects (inc. Summe		£25.00		£25.00
						Subtotal for Cost Centre: Other Projects		25.00		25.00
<b>Cost Centre Allotments</b>										
218	Rent Income		Active Saver 1							
9	01/04/2022		Active Saver 1	DC	Rent	Swanscombe & Greenhithe Allotment	Z	72.00		72.00
15	21/04/2022		Active Saver 1		Allotment Rent	Swanscombe & Greenhithe Allotment	Z	2,986.47		2,986.47
						Subtotal for Code: Rent Income		£3,058.47		£3,058.47
						Subtotal for Cost Centre: Allotments		3,058.47		3,058.47
<b>Cost Centre Administration</b>										
271	Miscellaneous Income		Active Saver 1							
4	08/04/2022		Active Saver 1		Storage Fees	Walk Tall	Z	416.66		416.66
11	12/04/2022		Current Account	DC	VAT Repayment	HMRC	R		14,539.95	14,539.95

**Swanscombe and Greenhithe Town Council**  
**Listing of Receipts in each Code for All Cost Centres**  
**(Between 01-04-2022 and 30-04-2022)**

<b>Code Number</b>										<b>272 Precept</b>			<b>Subtotal for Code: Miscellaneous Income</b>		
<b>Vchr.</b>	<b>Date</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>						
35	29/04/2022	Active Saver 1	DC	Precept	DBC	Z	213,746.00		213,746.00				£416.66	£14,539.95	£14,956.61
<b>Code Number</b>										<b>274 Bank Interest</b>			<b>Subtotal for Code: Precept</b>		
<b>Vchr.</b>	<b>Date</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>						
12	04/04/2022	Current Account	DC	Loyalty Reward	Barclays	Z	0.53		0.53						0.53
<b>Code Number</b>										<b>276 Government CTax Grant</b>			<b>Subtotal for Code: Bank Interest</b>		
<b>Vchr.</b>	<b>Date</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>						
36	29/04/2022	Active Saver 1	DC	Government CTax Grant Funding	DBC	Z	7,218.00		7,218.00						7,218.00
<b>Code Number</b>										<b>422 CIL</b>			<b>Subtotal for Code: Government CTax Grant</b>		
<b>Vchr.</b>	<b>Date</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>						
37	29/04/2022	Active Saver 1	DC	CIL Receipt	DBC	Z	84,808.71		84,808.71						84,808.71
<b>Cost Centre Church Road Hall</b>										<b>Subtotal for Cost Centre: CIL</b>			<b>Subtotal for Cost Centre: Administration</b>		
<b>Code Number</b>	<b>Date</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>						
2	05/04/2022	Active Saver 1	22/23-002D	Hall Hire	Redeemed Pillar of Fire - Kent	Z	396.00		396.00						396.00
6	13/04/2022	Current Account		Hall Hire	2nd Swanscombe Brownies	Z	105.00		105.00						105.00
7	13/04/2022	Current Account		Hall Hire	1st Swanscombe Rainbows	Z	87.48		87.48						87.48
20	29/04/2022	Active Saver 1	22/23-015D	Hall Hire	Redeemed Pillar of Fire - Kent	Z	630.00		630.00						630.00
<b>Cost Centre Heritage Community Hall</b>										<b>Subtotal for Code: Hire Income</b>			<b>Subtotal for Cost Centre: Church Road Hall</b>		
<b>Code Number</b>	<b>Date</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>						
5	08/04/2022	Active Saver 1		Rent	Walk Tall	Z	1,105.00		1,105.00						1,105.00
<b>Cost Centre Town Council Offices Community Hall</b>										<b>Subtotal for Code: Hire Income</b>			<b>Subtotal for Cost Centre: Heritage Community Hall</b>		
<b>Code Number</b>	<b>Date</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>						
1	05/04/2022	Active Saver 1	22/23-001D	Hall Hire	North Kent Karate	Z	526.73		526.73						526.73
3	05/04/2022	Active Saver 1	22/23-003D	Hall Hire	Cygnets	Z	2,852.00		2,852.00						2,852.00
10	11/04/2022	Active Saver 1	DC	Hall Hire	Various	Z	190.00		190.00						190.00

**Swainscombe and Greenhithe Town Council**  
**Listing of Receipts in each Code for All Cost Centres**  
 (Between 01-04-2022 and 30-04-2022)

18	29/04/2022	Active Saver 1	Hall Hire			Christ Apostolic Church Wonders Asse	Z	176.00	176.00
33	26/04/2022	Active Saver 1	Hall Hire	DC		Various	Z	72.50	72.50
						Subtotal for Code: Hire Income		£3,817.23	£3,817.23
						Subtotal for Cost Centre: Town Council Offices Communi		3,817.23	3,817.23

**Cost Centre Old Fire Station Cafe**

Code Number	Date	395 Cafe Income	Description	Cheq. No.	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Minute	Bank						
19	29/04/2022		Active Saver 1		CAS Community Solutions	Z	110.00		110.00
					Subtotal for Code: Cafe Income		£110.00		£110.00
					Subtotal for Cost Centre: Old Fire Station Cafe		110.00		110.00

**TOTALS** ..... £321,181.74    £14,896.29    **£336,078.03**

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**Swancombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
 (Between 01-04-2022 and 30-04-2022)

Cost Centre		Grove Car Park		20 Rates		Cheq. No.		Supplier		Vat Type		Net		Vat		Total	
Code Number	Date	Bank	Minute	Code Number	Description	Code Number	Bank	Code Number	Description	Code Number	Description	Code Number	Description	Code Number	Description	Code Number	Description
Vchr.																	
23	01/04/2022	Current Account			NDR		Current Account		NDR		Z		440.20				440.20
127	25/04/2022	Current Account			NDR		Current Account		NDR		Z		439.00				439.00
Subtotal for Code: Rates													£879.20				£879.20
Subtotal for Cost Centre: Grove Car Park													879.20				879.20
Cost Centre		Parks Establishment		40 Wages		Cheq. No.		Supplier		Vat Type		Net		Vat		Total	
Code Number	Date	Bank	Minute	Code Number	Description	Code Number	Bank	Code Number	Description	Code Number	Description	Code Number	Description	Code Number	Description	Code Number	Description
Vchr.				Vchr.				Vchr.		Vchr.		Vchr.		Vchr.		Vchr.	
4	01/04/2022	Current Account			Pension E'ee		Current Account		Intelligent Money		Z		174.25				174.25
5	01/04/2022	Current Account			Pension E'er		Current Account		Intelligent Money		Z		104.55				104.55
29	01/04/2022	Current Account			Pension E'ee		Current Account		KCC - LGPS		Z		134.24				134.24
30	01/04/2022	Current Account			Pension E'er		Current Account		KCC - LGPS		Z		417.17				417.17
35	01/04/2022	Current Account			PAYE		Current Account		HMRC		Z		408.80				408.80
36	01/04/2022	Current Account			NI		Current Account		HMRC		Z		839.86				839.86
45	01/04/2022	Current Account			Pension E'ee		Current Account		Intelligent Money		Z		174.25				174.25
46	01/04/2022	Current Account			Pension E'er		Current Account		Intelligent Money		Z		104.49				104.49
57	01/04/2022	Current Account			Park Keeper Contract		Current Account		Night & Day Security		Z		1,435.52				1,435.52
58	01/04/2022	Current Account			Park Keeper Contract - Site Checks		Current Account		Night & Day Security		Z		1,284.67				1,284.67
92	12/04/2022	Current Account			Wages		Current Account	DC	SGTC		Z		4,476.77				4,476.77
Subtotal for Code: Wages													£9,554.57				£9,554.57
Cost Centre		Equipment/Materials		41 Equipment/Materials		Cheq. No.		Supplier		Vat Type		Net		Vat		Total	
Code Number	Date	Bank	Minute	Code Number	Description	Code Number	Bank	Code Number	Description	Code Number	Description	Code Number	Description	Code Number	Description	Code Number	Description
Vchr.				Vchr.				Vchr.		Vchr.		Vchr.		Vchr.		Vchr.	
26	01/04/2022	Current Account			Skip Hire		Current Account		Pinden Ltd		S		220.00				220.00
28	01/04/2022	Current Account			Parks Equipment - Concrete Infill		Current Account		Discount Builders Merchants		S		69.96				69.96
49	01/04/2022	Current Account			Parks Equipment - Concrete Infill		Current Account		Discount Builders Merchants		S		34.98				34.98
66	05/04/2022	Current Account			Parks Equipment - General Equipment		Current Account	DC	Ernest Doe & Sons Ltd		S		47.59				47.59
70	06/04/2022	Current Account			Paint		Current Account		Discount Builders Merchants		S		30.30				30.30
79	07/04/2022	Current Account			Parks Equipment - Black Bags		Current Account		KCC - KCS		S		199.90				199.90
81	07/04/2022	Current Account			Paint		Current Account		Timber Mouldings Ltd		Z		100.00				100.00
87	08/04/2022	Current Account			Parks Equipment - Sprayer and Fertilis		Current Account		Eden Park (STMS) Ltd		S		1,050.00				1,050.00
90	12/04/2022	Current Account			Parks Equipment - General Equipment		Current Account	DC	Discount Builders Merchants		S		31.00				31.00
103	13/04/2022	Current Account			Skip Hire		Current Account		Pinden Ltd		S		230.00				230.00
104	13/04/2022	Current Account			Skip Hire		Current Account		Pinden Ltd		S		-100.00				-100.00
122	25/04/2022	Current Account			Goal Posts for Junior Teams		Current Account	DC	Barleycard - Samba Sports		Z		11.39				11.39
133	28/04/2022	Current Account			Hire of Roller		Current Account		Can-do Hire Centres Ltd		S		417.90				417.90
Subtotal for Code: Equipment/Materials													£2,343.02				£2,343.02

**Swanscombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
 (Between 01-04-2022 and 30-04-2022)

<b>Code Number</b>	<b>Date</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
80	07/04/2022	Current Account		Bowls Mower	R T Machinery	4,500.00	900.00	5,400.00
					Subtotal for Code: New Grounds Maintenance E	£4,500.00	£900.00	£5,400.00
<b>Code Number</b>	<b>Date</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
60	01/04/2022	Current Account		Fuel	Allstar	379.14	74.31	453.45
					Subtotal for Code: Fuel	£379.14	£74.31	£453.45
<b>Code Number</b>	<b>Date</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
100	12/04/2022	Current Account	DC	Water Rates - Swanscombe Park	Business Stream	239.21		239.21
					Subtotal for Code: Water Rates	£239.21		£239.21
<b>Code Number</b>	<b>Date</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
108	14/04/2022	Current Account		Electricity - Bowls Pavilion	EDF Energy	64.65	3.23	67.88
					Subtotal for Code: Gas/Electricity	£64.65	£3.23	£67.88
<b>Code Number</b>	<b>Date</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
75	06/04/2022	Current Account		Playground Inspections and Risk Asses	Wicksteed Leisure Ltd	498.75	99.75	598.50
89	12/04/2022	Current Account	DC	Playground Equipment Repairs	TMH Contractors	180.00		180.00
					Subtotal for Code: Playground Equipment & Mail	£678.75	£99.75	£778.50
<b>Code Number</b>	<b>Date</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
50	01/04/2022	Current Account		Mess Room - Floor Repairs	ALG Build	2,627.41		2,627.41
64	01/04/2022	Current Account		Windows - Mess Room	Swift Home Improvements	1,980.00	396.00	2,376.00
					Subtotal for Code: Parks Works Area	£4,607.41	£396.00	£5,003.41
<b>Code Number</b>	<b>Date</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
73	06/04/2022	Current Account		picnic Area Fence	Amazon UK	9.16	1.83	10.99
74	06/04/2022	Current Account		picnic Area Fence	Amazon UK	9.54	1.91	11.45
85	08/04/2022	Current Account		TopSoil	Discount Builders Merchants	250.00	50.00	300.00
					Subtotal for Code: New Recreational Facilities	£268.70	£53.74	£322.44
<b>Code Number</b>	<b>Date</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
82	07/04/2022	Current Account		Wood	Forestrall Ltd	34.13	6.83	40.96
83	07/04/2022	Current Account		Wood	Forestrall Ltd	255.45	51.09	306.54
118	25/04/2022	Current Account	DC	Parks Equipment - Plants and Compos	Barclaycard - Provender Nurseries	433.56		433.56
					Subtotal for Code: New Community Facility	£723.14	£57.92	£781.06
					Subtotal for Cost Centre: Parks Establishment	23,358.59	2,051.28	25,409.87

**Swainhoe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
 (Between 01-04-2022 and 30-04-2022)

Cost Centre	Code Number	Date	80 Rates Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Knockhall Playing Field	20	01/04/2022		Current Account		NNDR	DBC	Z	73.21		73.21
	124	25/04/2022		Current Account	DC	NNDR	DBC	Z	74.00		74.00
							Subtotal for Code:		£147.21		£147.21
							Subtotal for Cost Centre:	Knockhall Playing Field	147.21		147.21
<b>Cost Centre</b>	<b>Code Number</b>	<b>Date</b>	<b>110 Maintenance Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
St Peter & St Paul's Churchyard	65	01/04/2022		Current Account		Churchyard Wall Repairs	C Ginn Building Restoration Ltd	S	550.00	110.00	660.00
							Subtotal for Code: Maintenance		£550.00	£110.00	£660.00
							Subtotal for Cost Centre:	St Peter & St Paul's Churchyard	550.00	110.00	660.00
<b>Cost Centre</b>	<b>Code Number</b>	<b>Date</b>	<b>121 General Projects (inc. Summer Entertai Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Other Projects	6	01/04/2022		Current Account		Jubilee Merchandise	BarclayCard - RBLI	Z	71.06		71.06
	67	05/04/2022		Current Account	DC	Summer Entertainment - Deposit	Altitude Events	S	697.50	139.50	837.00
	77	06/04/2022		Current Account		Entertainment for ARRC	The Animal Experience	Z	600.00		600.00
	101	12/04/2022		Current Account	DC	Summer Entertainment - Deposit	Kick Up Sports	Z	300.00		300.00
	110	19/04/2022		Current Account	DC	Summer of Sport	Kick Up Sports	Z	795.00		795.00
	111	19/04/2022		Current Account	DC	Bouncy Castle Hire	BouncyFull Castles	Z	495.00		495.00
	131	25/04/2022		Current Account	DC	Jubilee - Entertainment	Altitude Events	S	375.00	75.00	450.00
							Subtotal for Code: General Projects (inc. Summe		£3,333.56	£214.50	£3,548.06
							Subtotal for Cost Centre:	Other Projects	3,333.56	214.50	3,548.06
<b>Cost Centre</b>	<b>Code Number</b>	<b>Date</b>	<b>146 Rates &amp; Insurance Rent - DBC Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Leisure Centre	25	01/04/2022		Current Account		NNDR	DBC	Z	2,922.00		2,922.00
	54	01/04/2022		Current Account		Insurance - Leisure Centre	DBC	Z	2,328.02		2,328.02
	129	25/04/2022		Current Account	DC	NNDR	DBC	Z	2,918.00		2,918.00
							Subtotal for Code: Rates & Insurance Rent - DBC		£8,168.02		£8,168.02
							Subtotal for Cost Centre:	Leisure Centre	8,168.02		8,168.02
<b>Cost Centre</b>	<b>Code Number</b>	<b>Date</b>	<b>230 Wages Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Administration	2	01/04/2022		Current Account		Pension Eee	Intelligent Money	Z	228.96		228.96
	3	01/04/2022		Current Account		Pension E'er	Intelligent Money	Z	137.37		137.37

**Swanscombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
 (Between 01-04-2022 and 30-04-2022)

11	01/04/2022	Current Account			Payflow Charges	Barclays	Z	3.50	3.50
31	01/04/2022	Current Account			Pension E'ee	KCC - LGPS	Z	339.52	339.52
32	01/04/2022	Current Account			Pension E'er	KCC - LGPS	Z	1,052.32	1,052.32
37	01/04/2022	Current Account			PAYE	HMRC	Z	1,000.00	1,000.00
38	01/04/2022	Current Account			NI	HMRC	Z	1,743.15	1,743.15
43	01/04/2022	Current Account			Pension E'ee	Intelligent Money	Z	228.96	228.96
44	01/04/2022	Current Account			Pension E'er	Intelligent Money	Z	137.37	137.37
91	12/04/2022	Current Account	DC		Wages	SGTC	Z	7,663.45	7,663.45
134	28/04/2022	Current Account			Payflow Charges	Barclays	Z	3.50	3.50
<b>Subtotal for Code: Wages</b>									<b>£12,538.10</b>

**233 Stationary, Advertising & Postage**

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
15	01/04/2022	Current Account		Stationary	KCC - KCS	S	74.95	14.99	89.94
69	05/04/2022	Current Account	DC	Stationary	Viking Direct	S	33.43	6.69	40.12
113	19/04/2022	Current Account	DC	Office Equipment	Amazon UK	S	9.90	1.98	11.88
116	25/04/2022	Current Account	DC	Stationary	KCC - KCS	S	97.37	19.48	116.85
132	28/04/2022	Current Account		Franking Machine Toner	Francotyp Postalia Ltd	S	91.00	18.20	109.20
<b>Subtotal for Code: Stationary, Advertising &amp; Post</b>									<b>£306.65</b>

**234 Telephone / Internet**

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
84	07/04/2022	Current Account		Phone Bill	Overline	S	419.75	83.94	503.69
88	08/04/2022	Current Account		Telephone Equipment Rental	BNP Paribas	S	622.50	124.50	747.00
121	25/04/2022	Current Account	DC	Phone Bill	Barclaycard - Overline	Z	424.80		424.80
<b>Subtotal for Code: Telephone / Internet</b>									<b>£1,467.05</b>

**237 Subscriptions / Publications**

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
14	01/04/2022	Current Account		Membership Renewal	South East Employers	S	231.00	46.20	277.20
16	01/04/2022	Current Account		IT Support & Maintenance + Website H-	MPR IT Solutions	S	49.90	9.98	59.88
27	01/04/2022	Current Account		Subscription Renewal	Fields In Trust	Z	65.00		65.00
99	12/04/2022	Current Account	DC	Subscription Renewal	KALC	S	1,655.00	331.00	1,986.00
102	13/04/2022	Current Account		Membership Renewal	National Society of Allotment & Leisur	S	55.00	11.00	66.00
123	25/04/2022	Current Account	DC	Zoom Subscription	Barclaycard - IHBS & Zoom	Z	143.88		143.88
<b>Subtotal for Code: Subscriptions / Publications</b>									<b>£2,199.78</b>

**245 Miscellaneous Expenditure**

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
17	01/04/2022	Current Account		Permit - Flowers	KCC	Z	30.00		30.00
72	06/04/2022	Current Account		Youth Provision	CAS Community Solutions	Z	996.00		996.00
130	25/04/2022	Current Account	DC	Portaloos Hire	Lav Hire	S	100.00	20.00	120.00
<b>Subtotal for Code: Miscellaneous Expenditure</b>									<b>£1,146.00</b>

**Swaincombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
 (Between 01-04-2022 and 30-04-2022)

Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
<b>247 Staff Training</b>										
Vchr. 78	06/04/2022		Current Account		Staff Training	KALC	S	14.00	2.80	16.80
								Subtotal for Code:	£2.80	£16.80
<b>248 Member Training</b>										
Vchr. 61	01/04/2022		Current Account		Member Training	KALC	S	14.00	2.80	16.80
Vchr. 62	01/04/2022		Current Account		Member Training	KALC	S	14.00	2.80	16.80
Vchr. 63	01/04/2022		Current Account		Member Training	KALC	S	14.00	2.80	16.80
								Subtotal for Code:	£8.40	£50.40
<b>249 IT Services</b>										
Vchr. 1	01/04/2022		Current Account		IT Support & Maintenance + Website H	MPR IT Solutions	S	145.00	29.00	174.00
Vchr. 9	01/04/2022		Current Account		Zoom Subscription	Barclaycard - IHBS & Zoom	Z	359.99		359.99
Vchr. 71	06/04/2022		Current Account		IT Support & Maintenance	MPR IT Solutions	S	192.00	38.40	230.40
Vchr. 86	08/04/2022		Current Account		Anti-Virus Software	Qwerty IT Services	S	60.00	12.00	72.00
Vchr. 136	29/04/2022		Current Account		IT Support & Maintenance	MPR IT Solutions	S	192.00	38.40	230.40
								Subtotal for Code:	£117.80	£1,066.79
<b>251 Council Offices Building Maintenance</b>										
Vchr. 7	01/04/2022		Current Account		Park Posts - TC Offices	BarclayCard - Ultra Secure Ltd	Z	88.55		88.55
Vchr. 8	01/04/2022		Current Account		Park Posts - TC Offices	BarclayCard - Barriers Direct	Z	305.76		305.76
Vchr. 10	01/04/2022		Current Account		Park Posts - TC Offices	BarclayCard - Barriers Direct	Z	134.20		134.20
Vchr. 13	01/04/2022		Current Account		Repair - Taps Kitchen & Childrens Toilet	LW Burt & Son Ltd	S	143.94	28.79	172.73
Vchr. 51	01/04/2022		Current Account		Mess Room - Floor Repairs	KCC - KCS	S	3.80	0.76	4.56
Vchr. 96	12/04/2022		Current Account	DC	Hygiene Services	VR Sani	S	15.60	3.12	18.72
Vchr. 119	25/04/2022		Current Account	DC	Barrier	BarclayCard - Barriers Direct	Z	83.16		83.16
Vchr. 120	25/04/2022		Current Account	DC	Barrier	BarclayCard - Barriers Direct	Z	-133.32		-133.32
								Subtotal for Code:	£641.69	£674.36
<b>253 Gas</b>										
Vchr. 107	14/04/2022		Current Account		Gas	KCC Laser	S	337.38	67.48	404.86
								Subtotal for Code:	£67.48	£404.86
<b>254 Electricity</b>										
Vchr. 19	01/04/2022		Current Account		Electricity	KCC Laser	S	638.37	127.67	766.04
Vchr. 115	22/04/2022		Current Account		Electricity	KCC Laser	S	737.27	147.45	884.72
								Subtotal for Code:	£275.12	£1,650.76

**Swanscombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
(Between 01-04-2022 and 30-04-2022)

Code Number Vchr.	Date	255 Rates Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
21	01/04/2022		Current Account		NNDR	DBC	Z	2,192.00		2,192.00
125	25/04/2022		Current Account	DC	NNDR	DBC	Z	2,196.00		2,196.00
<b>Subtotal for Code: Rates</b>										
								£4,388.00		£4,388.00
<b>Code Number Vchr.</b>	<b>Date</b>	<b>274 Bank Interest Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
12	01/04/2022		Current Account		Bank Charges	Barclays	Z	8.50		8.50
109	19/04/2022		Current Account	DC	Card Fee	Elavon	E	8.59	1.20	9.79
135	28/04/2022		Current Account		Bank Charges	Barclays	Z	59.35		59.35
<b>Subtotal for Code: Bank Interest</b>										
								£76.44	£1.20	£77.64
<b>Cost Centre Church Road Hall</b>								25,461.72	1,193.43	26,655.15

Code Number Vchr.	Date	280 Wages Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
42	01/04/2022		Current Account		PAYE	HMRC	Z	55.20		55.20
95	12/04/2022		Current Account	DC	Wages	SGTC	Z	383.30		383.30
<b>Subtotal for Code: Wages</b>										
								£438.50		£438.50

Code Number Vchr.	Date	281 Repairs & Maintenance Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
53	01/04/2022		Current Account		Guttering Repairs	Kent Fire Extinguisher Services Ltd	Z	20.00		20.00
76	06/04/2022		Current Account		New Windows - Church Road Hall	Swift Home Improvements	S	2,740.00	548.00	3,288.00
97	12/04/2022		Current Account	DC	Hygiene Services	VR Sani	S	3.90	0.78	4.68
<b>Subtotal for Code: Repairs &amp; Maintenance</b>										
								£2,763.90	£548.78	£3,312.68

Code Number Vchr.	Date	282 Gas & Electricity Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
106	14/04/2022		Current Account		Gas	KCC Laser	L	57.87	2.89	60.76
<b>Subtotal for Code: Gas &amp; Electricity</b>										
								£57.87	£2.89	£60.76

Code Number Vchr.	Date	283 Cleaning Materials Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
117	25/04/2022		Current Account	DC	Cleaning Equipment	KCC - KCS	S	48.78	9.75	58.53
<b>Subtotal for Code: Cleaning Materials</b>										
								£48.78	£9.75	£58.53

Code Number Vchr.	Date	285 Rates Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
24	01/04/2022		Current Account		NNDR	DBC	Z	129.45		129.45
128	25/04/2022		Current Account	DC	NNDR	DBC	Z	127.00		127.00
<b>Subtotal for Code: Rates</b>										
								£256.45		£256.45

Code Number Vchr.	Date	295 Hire Income Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
<b>Subtotal for Code: Rates</b>										
								£256.45		£256.45

**Swanscombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
**(Between 01-04-2022 and 30-04-2022)**

114	21/04/2022		Current Account		Hall Hire Deposit Refund		Cement Fields												51.75	51.75
																			£51.75	£51.75
<b>Code Number</b>																				
<b>Vchr.</b>	<b>Date</b>	<b>423</b>	<b>Water Rates</b>	<b>Bank</b>	<b>Description</b>	<b>Cheq. No.</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>									
47	01/04/2022		Current Account		Water Rates		Business Stream	Z	248.71		248.71									
<b>Subtotal for Code: Water Rates</b>																				
<b>Subtotal for Cost Centre: Church Road Hall</b>																				
									3,865.96	561.42	4,427.38									
<b>Cost Centre Grove Hall</b>																				
<b>Code Number</b>																				
<b>Vchr.</b>	<b>Date</b>	<b>301</b>	<b>Repairs &amp; Maintenance</b>	<b>Bank</b>	<b>Description</b>	<b>Cheq. No.</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>									
56	01/04/2022		Current Account		Roof Repair - Grove Hall		Kent Fire Extinguisher Services Ltd	Z	320.00		320.00									
<b>Subtotal for Code: Repairs &amp; Maintenance</b>																				
<b>Subtotal for Cost Centre: Grove Hall</b>																				
									325.27	0.26	325.53									
<b>Cost Centre Sports Pavilion</b>																				
<b>Code Number</b>																				
<b>Vchr.</b>	<b>Date</b>	<b>345</b>	<b>Miscellaneous Expenditure</b>	<b>Bank</b>	<b>Description</b>	<b>Cheq. No.</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>									
59	01/04/2022		Current Account		Professional Costs for Pavilion Project		DAC Architects	S	3,950.00	790.00	4,740.00									
<b>Subtotal for Code: Miscellaneous Expenditure</b>																				
<b>Subtotal for Cost Centre: Sports Pavilion</b>																				
									3,950.00	790.00	4,740.00									
<b>Cost Centre Town Council Offices Community Hall</b>																				
<b>Code Number</b>																				
<b>Vchr.</b>	<b>Date</b>	<b>360</b>	<b>Wages</b>	<b>Bank</b>	<b>Description</b>	<b>Cheq. No.</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>									
41	01/04/2022		Current Account		PAYE		HMRC	Z	125.20		125.20									
94	12/04/2022		Current Account	DC	Wages		SGTC	Z	523.67		523.67									
<b>Subtotal for Code: Wages</b>																				
<b>Subtotal for Cost Centre: Town Council Offices Communi</b>																				
									681.81	6.59	688.40									
<b>Cost Centre Old Fire Station Cafe</b>																				
<b>Code Number</b>																				
<b>Vchr.</b>	<b>Date</b>	<b>380</b>	<b>Wages</b>	<b>Bank</b>	<b>Description</b>	<b>Cheq. No.</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>									
33	01/04/2022		Current Account		Pension Eee		KCC - LGPS	Z	66.32		66.32									





**Swainscombe and Greenhithe Town Council**  
**Listing of Receipts in each Code for All Cost Centres**  
**(Between 01-05-2022 and 31-05-2022)**

Cost Centre	Parks Establishment			Description	Supplier	Vat Type	Net	Vat	Total
<b>Code Number</b>	<b>51</b>	<b>Knockhall Changing Rooms</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr. 50	12/05/2022	Bank Active Saver 1	DC	Insurance Claim - Changing Room Roo	Zurich Municipal	Z	1,235.00		1,235.00
				Subtotal for Code:	Knockhall Changing Rooms		£1,235.00		£1,235.00
				Subtotal for Cost Centre:	Parks Establishment		1,235.00		1,235.00
<b>Code Number</b>	<b>85</b>	<b>Football</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr. 27	06/05/2022	Bank Active Saver 1		Football Pitch Hire	Swanscombe Tigers FC	Z	368.00		368.00
Vchr. 43	13/05/2022	Bank Active Saver 1		Football Pitch Hire	Swanscombe Tigers FC	Z	276.00		276.00
				Subtotal for Code:	Football		£644.00		£644.00
				Subtotal for Cost Centre:	Knockhall Playing Field		644.00		644.00
<b>Code Number</b>	<b>100</b>	<b>Maintenance/Rent</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr. 44	03/05/2022	Bank Current Account		Contribution to Heritage Park Costs	Natural England	Z	500.00		500.00
				Subtotal for Code:	Maintenance/Rent		£500.00		£500.00
				Subtotal for Cost Centre:	Heritage Park		500.00		500.00
<b>Code Number</b>	<b>121</b>	<b>General Projects (inc. Summer Entertai</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr. 46	03/05/2022	Bank Active Saver 1	DC	Reconnect Grant	Kent County Council	Z	3,000.00		3,000.00
Vchr. 53	24/05/2022	Bank Active Saver 1	DC	Funding for Childrens Entertainment	Kent County Council	Z	500.00		500.00
				Subtotal for Code:	General Projects (inc. Summe		£3,500.00		£3,500.00
				Subtotal for Cost Centre:	Other Projects		3,500.00		3,500.00
<b>Code Number</b>	<b>146</b>	<b>Rates &amp; Insurance Rent - DBC</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr. 23	04/05/2022	Bank Active Saver 1	22/23-019D	Leisure Centre Insurance - Recharge	GCLL	Z	2,328.02		2,328.02
				Subtotal for Code:	Rates & Insurance Rent - DBI		£2,328.02		£2,328.02
				Subtotal for Cost Centre:	Leisure Centre		2,328.02		2,328.02
<b>Code Number</b>	<b>238</b>	<b>Civic Budget</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr. 57	19/05/2022	Bank Active Saver 1	DC	Mayoral Donation - Assistance Dogs	Town Mayor's Account	Z	400.00		400.00
				Subtotal for Code:	Civic Budget		£400.00		£400.00

**Swanscombe and Greenhithe Town Council**  
**Listing of Receipts in each Code for All Cost Centres**  
**(Between 01-05-2022 and 31-05-2022)**

271 Miscellaneous Income				274 Bank Interest						
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
31	09/05/2022		Active Saver 1		Storage Fees	Walk Tall	Z	416.66		416.66
48	09/05/2022		Active Saver 1	DC	Stall Fee - Jubilee	Various	Z	25.00		25.00
<b>Subtotal for Code: Miscellaneous Income</b>								<b>£441.66</b>		<b>£441.66</b>
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
45	10/05/2022		Current Account	DC	Loyalty Reward	Barclays	Z	7.78		7.78
<b>Subtotal for Code: Bank Interest</b>								<b>£7.78</b>		<b>£7.78</b>
<b>Subtotal for Cost Centre: Administration</b>								<b>849.44</b>		<b>849.44</b>

**Cost Centre Church Road Hall**

295 Hire Income										
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
25	06/05/2022		Active Saver 1		Hall Hire	Cake and Computer Club	Z	105.00		105.00
26	06/05/2022		Current Account		Hall Hire	Cake and Computer Club	Z	108.00		108.00
32	09/05/2022		Current Account		Hall Hire	1st Swanscombe Rainbows	X	22.50		22.50
38	12/05/2022		Current Account		Hall Hire	2nd Swanscombe Brownies	Z	27.00		27.00
40	04/05/2022		Current Account	DC	Hall Hire	Various	Z	28.50		28.50
41	04/05/2022		Current Account	DC	Hall Hire	Various	Z	1.50		1.50
54	31/05/2022		Active Saver 1	22/23-030D	Hall Hire	Redeemed Pillar of Fire - Kent	Z	306.00		306.00
<b>Subtotal for Code: Hire Income</b>								<b>£598.50</b>		<b>£598.50</b>
<b>Subtotal for Cost Centre: Church Road Hall</b>								<b>598.50</b>		<b>598.50</b>

**Cost Centre Heritage Community Hall**

335 Hire Income										
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
30	09/05/2022		Active Saver 1		Rent	Walk Tall	Z	1,105.00		1,105.00
<b>Subtotal for Code: Hire Income</b>								<b>£1,105.00</b>		<b>£1,105.00</b>
<b>Subtotal for Cost Centre: Heritage Community Hall</b>								<b>1,105.00</b>		<b>1,105.00</b>

**Cost Centre Sports Pavilion**

350 Rent Income										
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
42	04/05/2022		Current Account	DC	Rent	The Pavilion Community Sports & Soc	Z	1,674.00		1,674.00
<b>Subtotal for Code: Rent Income</b>								<b>£1,674.00</b>		<b>£1,674.00</b>
<b>Subtotal for Cost Centre: Sports Pavilion</b>								<b>1,674.00</b>		<b>1,674.00</b>

**Cost Centre Town Council Offices Community Hall**

370 Hire Income										
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
21	03/05/2022		Active Saver 1	22/23-016D	Hall Hire	North Kent Karate	Z	462.00		462.00

**Swanscombe and Greenhithe Town Council**  
**Listing of Receipts in each Code for All Cost Centres**  
**(Between 01-05-2022 and 31-05-2022)**

Code Number	Date	395 Cafe Income	Minute	Bank	Cheq. No.	Description	Cost Centre	Old Fire Station Cafe
22	04/05/2022	Active Saver 1				Hall Hire		
24	05/05/2022	Active Saver 1			22/23-018D	Hall Hire		1,536.00
28	09/05/2022	Active Saver 1				Hall Hire		161.25
29	09/05/2022	Active Saver 1				Hall Hire		366.50
47	05/05/2022	Active Saver 1	DC			Hall Hire		280.50
49	11/05/2022	Active Saver 1	DC			Hall Hire		24.75
51	24/05/2022	Active Saver 1	22/23-029D			Hall Hire		198.00
52	23/05/2022	Active Saver 1				Hall Hire		132.00
Subtotal for Code: Hire Income								£3,216.00
Subtotal for Cost Centre: Town Council Offices Communi								3,216.00

Supplier	Vat Type	Net	Vat	Total
Old Fire Station Cafe	S	1,233.32	246.55	1,479.87
Subtotal for Code: Cafe Income		£1,233.32	£246.55	£1,479.87
Subtotal for Cost Centre: Old Fire Station Cafe		1,233.32	246.55	1,479.87
<b>TOTALS .....</b>		<b>£16,883.28</b>	<b>£246.55</b>	<b>£17,129.83</b>

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## Swanscombe and Greenhithe Town Council Listing of Payments in each Code for All Cost Centres (Between 01-05-2022 and 31-05-2022)

Cost Centre		Public Lighting		1 Supply & Maintenance		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total		
Code Number	Vchr.	Date	Minute	Bank	Account	DC	DC													
150		04/05/2022		Bank	Current Account			Street Lighting Maintenance	Streelights			S	708.88	141.78	850.66					
														£708.88	£141.78	£850.66				
Subtotal for Code: Supply & Maintenance																				
Subtotal for Cost Centre: Public Lighting														708.88	141.78	850.66				
Cost Centre		Grove Car Park		20 Rates		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total		
240		31/05/2022		Bank	Current Account	DC	DC	NNDR	DBC			Z	439.00		439.00					
														£439.00		£439.00				
Subtotal for Code: Rates																				
Subtotal for Cost Centre: Grove Car Park														439.00		439.00				
Cost Centre		Parks Establishment		40 Wages		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total		
144		03/05/2022		Bank	Current Account	DC	DC	Park Keeper Contract - Day Cover	Night & Day Security			Z	1,435.52		1,435.52					
145		03/05/2022		Bank	Current Account	DC	DC	Park Keeper Contract - Site Checks	Night & Day Security			Z	1,284.67		1,284.67					
161		11/05/2022		Bank	Current Account	DC	DC	Pension E'ee	KCC - LGPS			Z	134.24		134.24					
162		11/05/2022		Bank	Current Account	DC	DC	Pension E'er	KCC - LGPS			Z	417.17		417.17					
169		11/05/2022		Bank	Current Account	DC	DC	Pension E'ee	Intelligent Money			Z	174.25		174.25					
170		11/05/2022		Bank	Current Account	DC	DC	Pension E'er	Intelligent Money			Z	104.55		104.55					
171		11/05/2022		Bank	Current Account	DC	DC	PAYE	HMRC			Z	408.60		408.60					
172		11/05/2022		Bank	Current Account	DC	DC	NI	HMRC			Z	901.30		901.30					
181		11/05/2022		Bank	Current Account	DC	DC	Wages	SGTC			Z	4,476.57		4,476.57					
246		31/05/2022		Bank	Current Account	DC	DC	Park Keeper Contract - Day Cover	Night & Day Security			Z	1,471.51		1,471.51					
247		31/05/2022		Bank	Current Account	DC	DC	Park Keeper Contract - Site Checks	Night & Day Security			Z	1,316.79		1,316.79					
248		31/05/2022		Bank	Current Account	DC	DC	Contract Back Pay	Night & Day Security			Z	68.01		68.01					
														£12,193.18		£12,193.18				
Subtotal for Code: Wages																				
Cost Centre		41 Equipment/Materials		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total				
138		03/05/2022		Bank	Current Account	DC	DC	Parks Equipment - Topsoil	Eden Park (STMS) Ltd			S	94.00	18.80	112.80					
143		03/05/2022		Bank	Current Account	DC	DC	TopSoil	Discount Builders Merchants			S	100.00	20.00	120.00					
156		06/05/2022		Bank	Current Account			Skip Hire	Plinden Ltd			S	230.00	46.00	276.00					
157		09/05/2022		Bank	Current Account			Plants for Swanscombe Park	Provender Nurseries			S	460.83	86.67	547.50					
158		09/05/2022		Bank	Current Account			Plants for Swanscombe Park	Provender Nurseries			S	324.22	63.75	387.97					
192		13/05/2022		Bank	Current Account			Cleaning Materials	KCC - KCS			S	114.94	22.99	137.93					
210		19/05/2022		Bank	Current Account			Parks - General repairs	Discount Builders Merchants			S	22.23	4.45	26.68					
211		19/05/2022		Bank	Current Account			Parks Uniform	Ebbsfleet Printing Solutions			S	372.00	74.40	446.40					
224		26/05/2022		Bank	Current Account			Plants for Rose Beds	DTG Elliott & Son Ltd			Z	363.00		363.00					

**Swanscombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
**(Between 01-05-2022 and 31-05-2022)**

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
225	26/05/2022	Current Account		Goal Posts for Broomfield	Barclaycard - Samba Sports	Z	254.97		254.97
226	26/05/2022	Current Account		Goal Posts for Broomfield	Barclaycard - Samba Sports	Z	-11.39		-11.39
237	27/05/2022	Current Account		Skip Hire	Pinden Ltd	S	230.00	46.00	276.00
244	31/05/2022	Current Account	DC	Parks Equipment - General Equipment	Discount Builders Merchants	S	32.92	6.58	39.50
249	31/05/2022	Current Account	DC	Parks Equipment - General Equipment	Forestrall Ltd	S	33.00	6.60	39.60
<b>43 Fuel</b>				<b>Subtotal for Code:</b>	<b>Equipment/Materials</b>		<b>£2,620.72</b>	<b>£396.24</b>	<b>£3,016.96</b>

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
140	03/05/2022	Current Account	DC	Fuel	All Star	S	238.41	46.73	285.14
<b>47 Water Rates</b>				<b>Subtotal for Code:</b>	<b>Fuel</b>		<b>£238.41</b>	<b>£46.73</b>	<b>£285.14</b>

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
149	04/05/2022	Current Account	DC	Water Rates - Swanscombe Park	Business Stream	Z	228.72		228.72
<b>48 Gas/Electricity</b>				<b>Subtotal for Code:</b>	<b>Water Rates</b>		<b>£228.72</b>		<b>£228.72</b>

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
200	17/05/2022	Current Account	DC	Electricity	KCC Laser	L	130.07	6.50	136.57
203	17/05/2022	Current Account	DC	Electricity	KCC Laser	S	776.81	155.36	932.17
205	17/05/2022	Current Account	DC	Electricity	KCC Laser	L	34.56	1.73	36.29
206	17/05/2022	Current Account	DC	Electricity	KCC Laser	L	50.58	2.53	53.11
<b>49 Playground Equipment &amp; Maintenance</b>				<b>Subtotal for Code:</b>	<b>Gas/Electricity</b>		<b>£992.02</b>	<b>£166.12</b>	<b>£1,158.14</b>

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
184	11/05/2022	Current Account	DC	Playground Equipment Repairs	Playdale Playgrounds Ltd	S	1,503.50	300.70	1,804.20
<b>51 Knockhall Changing Rooms</b>				<b>Subtotal for Code:</b>	<b>Playground Equipment &amp; Mail</b>		<b>£1,503.50</b>	<b>£300.70</b>	<b>£1,804.20</b>

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
245	31/05/2022	Current Account	DC	Parks - repair Knockhall Changing room	Capelwood	S	800.00	160.00	960.00
<b>Cost Centre Heritage Park</b>				<b>Subtotal for Code:</b>	<b>Knockhall Changing Rooms</b>		<b>£800.00</b>	<b>£160.00</b>	<b>£960.00</b>
<b>Cost Centre</b>				<b>Subtotal for Cost Centre:</b>	<b>Parks Establishment</b>		<b>18,576.55</b>	<b>1,069.79</b>	<b>19,646.34</b>

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
189	13/05/2022	Current Account		New Play Equipment	Playdale Playgrounds Ltd	S	7,843.38	1,568.68	9,412.06
190	13/05/2022	Current Account		New Play Equipment	Playdale Playgrounds Ltd	S	-420.00	-84.00	-504.00
<b>104 Long Term Financial Risks</b>				<b>Subtotal for Code:</b>	<b>Long Term Financial Risks</b>		<b>£7,423.38</b>	<b>£1,484.68</b>	<b>£8,908.06</b>
<b>Cost Centre Other Projects</b>				<b>Subtotal for Cost Centre:</b>	<b>Heritage Park</b>		<b>7,423.38</b>	<b>1,484.68</b>	<b>8,908.06</b>

**Swariscombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
 (Between 01-05-2022 and 31-05-2022)

Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
<b>121 General Projects (inc. Summer Entertai</b>										
Vchr.	146	03/05/2022	Current Account	DC	Stationery	Amazon UK	Z	14.97		14.97
	212	20/05/2022	Current Account		Summer Entertainment	Kick Up Sports	Z	530.00		530.00
						General Projects (inc. Summe		£544.97		£544.97
<b>Cost Centre</b>		<b>Leisure Centre</b>				Other Projects		544.97		544.97
<b>146 Rates &amp; Insurance Rent - DBC</b>										
Vchr.	242	31/05/2022	Current Account	DC	NNDR	DBC	Z	2,918.00		2,918.00
						Rates & Insurance Rent - DBR		£2,918.00		£2,918.00
<b>Code Number</b>		<b>155 Management Fee</b>								
Vchr.	188	13/05/2022	Current Account		Management Fee	GCLL	S	14,500.00	2,900.00	17,400.00
						Management Fee		£14,500.00	£2,900.00	£17,400.00
<b>Cost Centre</b>		<b>Administration</b>				Leisure Centre		17,418.00	2,900.00	20,318.00
<b>230 Wages</b>										
Vchr.	163	11/05/2022	Current Account	DC	Pension E'ee	KCC - LGPS	Z	339.52		339.52
	164	11/05/2022	Current Account	DC	Pension E'er	KCC - LGPS	Z	1,052.32		1,052.32
	167	11/05/2022	Current Account	DC	Pension E'ee	Intelligent Money	Z	228.96		228.96
	168	11/05/2022	Current Account	DC	Pension E'er	Intelligent Money	Z	137.37		137.37
	173	11/05/2022	Current Account	DC	PAYE	HMRC	Z	1,001.40		1,001.40
	174	11/05/2022	Current Account	DC	NI	HMRC	Z	1,877.67		1,877.67
	179	11/05/2022	Current Account	DC	Wages	SGTC	Z	7,669.15		7,669.15
	213	23/05/2022	Current Account	DC	Payroll Stationery	Sage	S	1,148.00	229.60	1,377.60
						Wages		£13,454.39	£229.60	£13,683.99
<b>Code Number</b>		<b>232 Photocopier</b>								
Vchr.	139	03/05/2022	Current Account	DC	Printer	Konica Minolta	S	45.07	9.01	54.08
	199	17/05/2022	Current Account	DC	Photocopier Usage	Konica Minolta	S	2.78	0.56	3.34
						Photocopier		£47.85	£9.57	£57.42
<b>Code Number</b>		<b>233 Stationery, Advertising &amp; Postage</b>								
Vchr.	191	13/05/2022	Current Account		Stationery	KCC - KCS	S	44.99	9.00	53.99
	214	23/05/2022	Current Account		Postage	Franco typ Postalia Ltd	Z	100.00		100.00
	219	24/05/2022	Current Account	DC	Stationery	KCC - KCS	S	11.99	2.40	14.39
	222	24/05/2022	Current Account	DC	Stationery	Amazon UK	S	87.26	13.67	100.93

**Swanscombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
 (Between 01-05-2022 and 31-05-2022)

Code Number		234 Telephone / Internet		Stationary, Advertising & Post		£244.24		£25.07		£269.31	
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
160	10/05/2022		Current Account	DC	Phone Bill	Overline	S	439.69	87.93	527.62	
Subtotal for Code: Telephone / Internet											£527.62
Code Number		236 Insurance		Insurance Policy Renewal		£16,154.07		£16,154.07		£16,154.07	
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
151	05/05/2022		Current Account		Insurance Policy Renewal	Zurich Municipal	Z	16,154.07		16,154.07	
Subtotal for Code: Insurance											£16,154.07
Code Number		237 Subscriptions / Publications		Subscription Renewal		£225.00		£45.00		£270.00	
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
147	03/05/2022		Current Account	DC	Subscription Renewal	Pear Technology	S	225.00	45.00	270.00	
Subtotal for Code: Subscriptions / Publications											£270.00
Code Number		238 Civic Budget		Photobook		£428.73				£428.73	
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
227	26/05/2022		Current Account		Photobook	Barclaycard - Photobox	Z	36.22		36.22	
228	26/05/2022		Current Account		Photobook	Barclaycard - Photobox	Z	-7.49		-7.49	
229	26/05/2022		Current Account		Mayors Donation to Charity Account	Hearing Dogs	Z	400.00		400.00	
Subtotal for Code: Civic Budget											£428.73
Code Number		243 Internal Audit Fees		Internal Audit		£150.00				£150.00	
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
141	03/05/2022		Current Account	DC	Internal Audit	Robbins	Z	150.00		150.00	
Subtotal for Code: Internal Audit Fees											£150.00
Code Number		245 Miscellaneous Expenditure		Pre-employment Health Questionnaire		£404.21		£42.90		£447.11	
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
159	10/05/2022		Current Account	DC	Pre-employment Health Questionnaire	Preventative Health Care Company Lt	S	26.00	5.20	31.20	
187	04/05/2022		Current Account	BANK ADJ	Stationary	Petty Cash	Z	27.90		27.90	
216	24/05/2022		Current Account	DC	Portaloos Hire	Lav Hire	S	100.00	20.00	120.00	
223	24/05/2022		Current Account	DC	Jubilee - Equipment	Amazon UK	S	250.31	17.70	268.01	
Subtotal for Code: Miscellaneous Expenditure											£447.11
Code Number		248 Member Training		Member Training		£100.00		£20.00		£120.00	
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
207	18/05/2022		Current Account	DC	Member Training	KALC	S	50.00	10.00	60.00	
231	26/05/2022		Current Account		Member Training	KALC	S	50.00	10.00	60.00	
Subtotal for Code: Member Training											£120.00
Code Number		249 IT Services		IT Support & Maintenance		£192.00		£38.40		£230.40	
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
236	27/05/2022		Current Account		IT Support & Maintenance	MPR IT Solutions	S	192.00	38.40	230.40	
Subtotal for Code: IT Services											£230.40



**Swaiscombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
 (Between 01-05-2022 and 31-05-2022)

251 Council Offices Building Maintenance									
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 152	06/05/2022	Current Account		Window Cleaning	Chapman	Z	40.00		40.00
153	06/05/2022	Current Account		Hygiene Services	VR Sani	S	15.60	3.12	18.72
185	12/05/2022	Current Account		Cleaning Materials	KCC - KCS	S	25.98	5.20	31.18
215	24/05/2022	Current Account	DC	Lift Maintenance Contract - Quarterly P.	Schindler Ltd	S	495.83	99.17	595.00
243	31/05/2022	Current Account	DC	Shutter Maintenance	RSL (Bristol) Ltd	S	1,200.00	240.00	1,440.00
Subtotal for Code: Council Offices Building Maint							£1,777.41	£347.49	£2,124.90
252 Water Rates									
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 148	04/05/2022	Current Account	DC	Water Rates	Business Stream	Z	128.86		128.86
Subtotal for Code: Water Rates							£128.86		£128.86
253 Gas									
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 197	17/05/2022	Current Account	DC	Gas	KCC Laser	S	266.68	53.34	320.02
Subtotal for Code: Gas							£266.68	£53.34	£320.02
254 Electricity									
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 208	18/05/2022	Current Account	DC	Electricity	KCC Laser	S	654.51	130.90	785.41
Subtotal for Code: Electricity							£654.51	£130.90	£785.41
255 Rates									
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 238	31/05/2022	Current Account	DC	NNDR	DBC	Z	2,196.00		2,196.00
Subtotal for Code: Rates							£2,196.00		£2,196.00
274 Bank Interest									
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 198	17/05/2022	Current Account	DC	Card Fee	Elavon	L	10.34	1.20	11.54
233	27/05/2022	Current Account		Bank Charges	Barclays	Z	8.50		8.50
234	27/05/2022	Current Account		Payflow Charges	Barclays	Z	3.50		3.50
235	27/05/2022	Current Account		Bank Charges	Barclays	Z	45.66		45.66
Subtotal for Code: Bank Interest							£68.00	£1.20	£69.20
Subtotal for Cost Centre: Administration							36,931.64	1,031.40	37,963.04
280 Wages									
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 177	11/05/2022	Current Account	DC	PAYE	HMRC	Z	95.80		95.80
182	11/05/2022	Current Account	DC	Wages	SGTC	Z	449.70		449.70
Subtotal for Code: Wages							£545.50		£545.50

**Swanscombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
**(Between 01-05-2022 and 31-05-2022)**

<b>Code Number</b>	<b>281</b>	<b>Repairs &amp; Maintenance</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
<b>Vchr.</b>	154	06/05/2022	Current Account			Hygiene Services	VR Sani	S	3.90	0.78	4.68
							<b>Subtotal for Code:</b>		<b>£3.90</b>	<b>£0.78</b>	<b>£4.68</b>
<b>Code Number</b>	<b>282</b>	<b>Gas &amp; Electricity</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
<b>Vchr.</b>	196	16/05/2022	Current Account		DC	Gas	KCC Laser	L	44.79	2.24	47.03
	202	17/05/2022	Current Account		DC	Electricity	KCC Laser	L	95.44	4.77	100.21
							<b>Subtotal for Code:</b>		<b>£140.23</b>	<b>£7.01</b>	<b>£147.24</b>
<b>Code Number</b>	<b>283</b>	<b>Cleaning Materials</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
<b>Vchr.</b>	218	24/05/2022	Current Account		DC	Cleaning Equipment	KCC - KCS	S	15.89	3.18	19.07
							<b>Subtotal for Code:</b>		<b>£15.89</b>	<b>£3.18</b>	<b>£19.07</b>
<b>Code Number</b>	<b>285</b>	<b>Rates</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
<b>Vchr.</b>	239	31/05/2022	Current Account		DC	NNDR	DBC	Z	215.00		215.00
	241	31/05/2022	Current Account		DC	NNDR	DBC	Z	127.00		127.00
							<b>Subtotal for Code:</b>		<b>£342.00</b>		<b>£342.00</b>
<b>Cost Centre</b>		<b>Grove Hall</b>					<b>Subtotal for Cost Centre:</b>		<b>1,047.52</b>	<b>10.97</b>	<b>1,058.49</b>
<b>Code Number</b>	<b>302</b>	<b>Gas &amp; Electricity</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
<b>Vchr.</b>	195	16/05/2022	Current Account		DC	Gas	KCC Laser	L	5.10	0.26	5.36
	204	17/05/2022	Current Account		DC	Electricity	KCC Laser	L	32.58	1.63	34.21
							<b>Subtotal for Code:</b>		<b>£37.68</b>	<b>£1.89</b>	<b>£39.57</b>
<b>Cost Centre</b>		<b>Sports Pavilion</b>					<b>Subtotal for Cost Centre:</b>		<b>37.68</b>	<b>1.89</b>	<b>39.57</b>
<b>Code Number</b>	<b>342</b>	<b>Maintenance &amp; Cleaning Contribution</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
<b>Vchr.</b>	232	27/05/2022	Current Account			Pathway Repairs - Pavilion	Kent Fire Extinguisher Services Ltd	Z	40.00		40.00
							<b>Subtotal for Code:</b>		<b>£40.00</b>		<b>£40.00</b>
<b>Code Number</b>	<b>345</b>	<b>Miscellaneous Expenditure</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
<b>Vchr.</b>	209	18/05/2022	Current Account		DC	Professional Costs for Pavilion Project	DAC Architects	S	4,000.00	800.00	4,800.00
							<b>Subtotal for Code:</b>		<b>£4,000.00</b>	<b>£800.00</b>	<b>£4,800.00</b>
<b>Cost Centre</b>		<b>Town Council Offices Community Hall</b>					<b>Subtotal for Cost Centre:</b>		<b>4,040.00</b>	<b>800.00</b>	<b>4,840.00</b>

**Swainscombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
 (Between 01-05-2022 and 31-05-2022)

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
<b>360 Wages</b>									
Vchr.	Minute								
178	11/05/2022	Current Account	DC	PAYE	HMRC	Z	130.80		130.80
180	11/05/2022	Current Account	DC	Wages	SGTC	Z	500.77		500.77
Subtotal for Code: Wages							£631.57		£631.57
<b>361 Repairs &amp; Maintenance</b>									
Vchr.	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
221	24/05/2022	Current Account	DC	Equipment Parts	Amazon UK	Z	26.98		26.98
Subtotal for Code: Repairs & Maintenance							£26.98		£26.98
<b>363 Cleaning Materials</b>									
Vchr.	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
193	13/05/2022	Current Account		Cleaning Materials	KCC - KCS	S	54.97	10.99	65.96
217	24/05/2022	Current Account	DC	Cleaning Equipment	KCC - KCS	S	6.90	1.38	8.28
Subtotal for Code: Cleaning Materials							£61.87	£12.37	£74.24
Subtotal for Cost Centre: Town Council Offices Communi							720.42	12.37	732.79
<b>Cost Centre Old Fire Station Cafe</b>									
<b>380 Wages</b>									
Vchr.	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
165	11/05/2022	Current Account	DC	Pension E'ee	KCC - LGPS	Z	53.99		53.99
166	11/05/2022	Current Account	DC	Pension E'er	KCC - LGPS	Z	198.30		198.30
175	11/05/2022	Current Account	DC	PAYE	HMRC	Z	158.20		158.20
176	11/05/2022	Current Account	DC	NI	HMRC	Z	59.75		59.75
183	11/05/2022	Current Account	DC	Wages	SGTC	Z	1,771.81		1,771.81
Subtotal for Code: Wages							£2,242.05		£2,242.05
<b>381 Food/Supplies</b>									
Vchr.	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
186	04/05/2022	Current Account	BANK ADJ	Food Supplies	Petty Cash	Z	399.55		399.55
220	24/05/2022	Current Account	DC	Cafe - Supplies	Amazon UK	S	44.35	8.87	53.22
Subtotal for Code: Food/Supplies							£443.90	£8.87	£452.77
<b>382 Furniture, Fixtures &amp; Equipment (incl. I</b>									
Vchr.	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
137	03/05/2022	Current Account	DC	Coffee Machine Monthly Rental	Tchibo Coffee International Ltd	S	76.72	15.34	92.06
194	16/05/2022	Current Account	DC	Coffee Machine Rent - 1 Oct 2021 - 31	Tchibo Coffee International Ltd	S	454.97	90.97	545.94
250	31/05/2022	Current Account	DC	Keyholding Service - Price Increase	G4S	S	1.13	0.23	1.36
Subtotal for Code: Furniture, Fixtures & Equipme							£532.82	£106.54	£639.36
<b>385 Electricity</b>									
Vchr.	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
201	17/05/2022	Current Account	DC	Electricity	KCC Laser	S	861.84	172.37	1,034.21
Subtotal for Code: Electricity							£861.84	£172.37	£1,034.21

**Swanscombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
 (Between 01-05-2022 and 31-05-2022)

Code Number	Date	Minute	Description	Cheq. No.	Supplier	Vat Type	Net	Vat	Total
<b>386 Cleaning Materials</b>									
Vchr. 230	26/05/2022	Bank Current Account	Cleaning Materials		KCC - KCS	S	22.70	4.54	27.24
Subtotal for Code: Cleaning Materials							£22.70	£4.54	£27.24
<b>389 Maintenance</b>									
Vchr. 142	03/05/2022	Bank Current Account	Waste Bin Collection	DC	Biffa	S	104.79	20.96	125.75
Vchr. 155	06/05/2022	Bank Current Account	Hygiene Services		VR Sani	S	11.15	2.23	13.38
Subtotal for Code: Maintenance							£115.94	£23.19	£139.13
Subtotal for Cost Centre: Old Fire Station Cafe							4,219.25	315.51	4,534.76
<b>TOTALS .....</b>							<b>£92,107.29</b>	<b>£7,768.39</b>	<b>£99,875.68</b>

**Swanscombe and Greenhithe Town Council  
Receipts and Payments compared with Flexed Budget (01/04/2022 to 31/05/2022)**

Cost Centre	Budget Receipts		Budget Payments		Variance Year to Date
	Total for year	Year to Date	Total for Year	Year to Date	
<b>Public Lighting</b>					
1 Supply & Maintenance			2,300.00	383.30	-325.58
3 Christmas Lighting			3,455.00	575.80	575.80
4 Repairs			500.00	83.30	83.30
5 Long Term Financial Risks			2,300.00	383.30	383.30
6 Income	1.00	0.20			-0.20
<b>Sub Total for Public Lighting</b>	<b>1.00</b>	<b>0.20</b>	<b>8,555.00</b>	<b>1,425.70</b>	<b>716.62</b>
<b>Grove Car Park</b>					
20 Rates			4,571.00	761.80	-556.40
21 Repairs & Maintenance			500.00	83.30	83.30
22 Long Term Financial Risks			1,100.00	183.30	183.30
421 Income	1,000.00	166.70			-166.70
<b>Sub Total for Grove Car Park</b>	<b>1,000.00</b>	<b>166.70</b>	<b>6,171.00</b>	<b>1,028.40</b>	<b>-456.50</b>

Cost Centre	Budget Receipts	Budget Payments	Variance
	Total for year	Year to Date	Year to Date
<b>Craylands Lane Car Park</b>			
30 Rates			
31 Repairs & Maintenance			
32 Long Term Financial Risks			
<b>Sub Total for Craylands Lane Car Park</b>			

Cost Centre	Budget Receipts	Budget Payments	Variance
	Total for year	Year to Date	Year to Date
<b>Parks Establishment</b>			
40 Wages			
41 Equipment/Materials			
42 New Grounds Maintenance Equipm			
43 Fuel			
44 Fencing			
45 Telephone			
46 Vehicles			
47 Water Rates			
48 Gas/Electricity			
49 Playground Equipment & Maintainar			

	104,500.00	17,416.70	21,747.75	-4,331.05
	37,000.00	6,166.70	4,963.74	1,202.96
	2,200.00	366.70	4,500.00	-4,500.00
	3,500.00	583.30	617.55	-250.85
	571.00	95.20		583.30
	2,500.00	416.70		95.20
	1,545.00	257.50	467.93	416.70
	2,022.00	337.00	1,056.67	-210.43
	5,000.00	833.30	2,182.25	-719.67
				-1,348.95

**AGENDA ITEM 9**  
FGP 23/6/22

**Swanscombe and Greenhithe Town Council**  
**Receipts and Payments compared with Flexed Budget (01/04/2022 to 31/05/2022)**

	Budget Receipts		Act. Receipts	Budget Payments		Act. Payments	Variance Year to Date
	Total for year	Year to Date		Total for Year	Year to Date		
50 Staff Training				1,500.00	250.00		250.00
51 Knockhall Changing Rooms			1,235.00	500.00	83.30	800.00	518.30
52 Parks Works Area				750.00	125.00	4,607.41	-4,482.41
53 Vandalism				500.00	83.30		83.30
54 Trees				7,000.00	1,166.70		1,166.70
55 New Recreational Facilities						268.70	-268.70
56 Unexpected/Emergency Works				1,000.00	166.70		166.70
57 Long Term Financial Risks				11,500.00	1,916.70		1,916.70
58 New Community Facility						723.14	-723.14
65 Miscellaneous Income	1,000.00	166.70					-166.70
<b>Sub Total for Parks Establishment</b>	<b>1,000.00</b>	<b>166.70</b>	<b>1,235.00</b>	<b>181,588.00</b>	<b>30,264.80</b>	<b>41,935.14</b>	<b>-10,602.04</b>
<b>Cost Centre Swanscombe Park</b>							
70 Bowls Pavilion Maintenance							
71 Long Term Financial Risks							
75 Bowls Income	3,624.00	604.00	3,600.00				2,996.00
78 Hire Charges							
<b>Sub Total for Swanscombe Park</b>	<b>3,624.00</b>	<b>604.00</b>	<b>3,600.00</b>				<b>2,996.00</b>
<b>Cost Centre Knockhall Playing Field</b>							
80 Rates				158.00	26.30	147.21	-120.91
81 Long Term Financial Risks							
85 Football	6,240.00	1,040.00	920.00				-120.00
<b>Sub Total for Knockhall Playing Field</b>	<b>6,240.00</b>	<b>1,040.00</b>	<b>920.00</b>	<b>158.00</b>	<b>26.30</b>	<b>147.21</b>	<b>-240.91</b>
<b>Cost Centre Broomfield Sports Ground</b>							
90 Long Term Financial Risks							
95 Football Income	8,500.00	1,416.70					-1,416.70
96 Cricket Income	2,000.00	333.30	1,781.66				1,448.36
97 Miscellaneous Income							

## Swanscombe and Greenhithe Town Council

### Receipts and Payments compared with Flexed Budget (01/04/2022 to 31/05/2022)

	Budget Receipts		Act. Receipts	Budget Payments		Variance Year to Date
	Total for year	Year to Date		Total for Year	Year to Date	
<b>Sub Total for Broomfield Sports Ground</b>	<b>10,500.00</b>	<b>1,750.00</b>	<b>1,781.66</b>			<b>31.66</b>
<b>Cost Centre Heritage Park</b>						
100 Maintenance/Rent			500.00	500.00	83.30	583.30
104 Long Term Financial Risks						-7,423.38
<b>Sub Total for Heritage Park</b>			<b>500.00</b>	<b>500.00</b>	<b>83.30</b>	<b>-6,840.08</b>
<b>Cost Centre St Peter &amp; St Paul's Churchyard</b>						
110 Maintenance				2,000.00	333.30	-216.70
<b>Sub Total for St Peter &amp; St Paul's Churchyard</b>				<b>2,000.00</b>	<b>333.30</b>	<b>-216.70</b>
<b>Cost Centre Other Projects</b>						
121 General Projects (inc. Summer Ente			3,525.00	10,000.00	1,666.70	1,313.17
<b>Sub Total for Other Projects</b>			<b>3,525.00</b>	<b>10,000.00</b>	<b>1,666.70</b>	<b>1,313.17</b>
<b>Cost Centre Leisure Centre</b>						
146 Rates & Insurance Rent - DBC			2,328.02	28,000.00	4,666.70	-4,091.30
155 Management Fee				58,000.00	9,666.70	-4,833.30
<b>Sub Total for Leisure Centre</b>			<b>2,328.02</b>	<b>86,000.00</b>	<b>14,333.40</b>	<b>-8,924.60</b>
<b>Cost Centre Squash Courts</b>						
200 Maintenance						
201 Long Term Financial Risks						
<b>Sub Total for Squash Courts</b>						
<b>Cost Centre Allotments</b>						
210 Rents / Licences				245.00	40.80	40.80
211 Repairs / Maintenance				250.00	41.70	41.70
212 Water Supply						
213 Long Term Financial Risks						
218 Rent Income		3,551.00	3,058.47	500.00	83.30	83.30
						2,466.67

**Swanscombe and Greenhithe Town Council**  
**Receipts and Payments compared with Flexed Budget (01/04/2022 to 31/05/2022)**

	Budget Receipts		Act. Receipts	Budget Payments		Act. Payments	Variance Year to Date
	Total for year	Year to Date		Total for Year	Year to Date		
<b>Sub Total for Allotments</b>	<b>3,551.00</b>	<b>591.80</b>	<b>3,058.47</b>	<b>995.00</b>	<b>165.80</b>		<b>2,632.47</b>
<b>Cost Centre Administration</b>							
230 Wages							
231 Furniture, Fixtures & Fittings		23,166.70			25,992.49		-2,825.79
232 Photocopier	1,000.00	166.70					166.70
233 Stationary, Advertising & Postage	1,000.00	166.70			47.85		118.85
234 Telephone / Internet	2,300.00	383.30			550.89		-167.59
235 Mileage Allowance	3,700.00	616.70			1,906.74		-1,290.04
236 Insurance	200.00	33.30					33.30
237 Subscriptions / Publications	13,000.00	2,166.70			16,154.07		-13,987.37
238 Civic Budget	5,000.00	833.30			2,424.78		-1,591.48
239 Civic Reception	1,500.00	250.00			428.73		221.27
240 Chains of Office	1,500.00	250.00					250.00
241 Legal Fees	250.00	41.70					41.70
242 External Audit Fees	3,000.00	500.00	400.00				500.00
243 Internal Audit Fees	1,300.00	216.70					216.70
244 Local Funding	250.00	41.70			150.00		-108.30
245 Miscellaneous Expenditure	2,000.00	333.30					333.30
246 Election Expenses	6,000.00	1,000.00			1,530.21		-530.21
247 Staff Training	2,000.00	333.30					333.30
248 Member Training	1,500.00	250.00			14.00		236.00
249 IT Services	1,500.00	250.00			142.00		108.00
250 Handyman (incl. seasonal park staff	4,000.00	666.70			1,140.99		-474.29
251 Council Offices Building Maintenance	500.00	83.30					83.30
252 Water Rates	14,000.00	2,333.30			2,419.10		-85.80
253 Gas	1,499.00	249.80			128.86		120.94
254 Electricity	2,400.00	400.00			604.06		-204.06
255 Rates	5,000.00	833.30			2,030.15		-1,196.85
256 Long Term Financial Risks	22,000.00	3,666.70			6,584.00		-2,917.30
270 Photocopier Income	1,000.00	166.70					166.70
271 Miscellaneous Income							858.32



**Swanscombe and Greenhithe Town Council**  
**Receipts and Payments compared with Flexed Budget (01/04/2022 to 31/05/2022)**

	Budget Receipts		Act. Receipts	Budget Payments		Variance Year to Date
	Total for year	Year to Date		Total for year	Year to Date	
272 Precept			213,746.00			213,746.00
273 Section 136						
274 Bank Interest			8.31		144.44	-702.83
276 Government C Tax Grant	3,400.00	566.70	7,218.00			7,218.00
422 CIL			84,808.71			84,808.71
<b>Sub Total for Administration</b>	<b>3,400.00</b>	<b>566.70</b>	<b>307,039.34</b>	<b>236,399.00</b>	<b>62,393.36</b>	<b>283,479.18</b>
<b>Cost Centre Church Road Hall</b>						
280 Wages				5,573.00	928.80	-55.20
281 Repairs & Maintenance				500.00	83.30	-2,684.50
282 Gas & Electricity				500.00	83.30	-114.80
283 Cleaning Materials				100.00	16.70	-47.97
284 Furniture, Fixtures & Fittings				100.00	16.70	16.70
285 Rates				1,439.00	239.80	-358.65
287 Miscellaneous Expenditure				125.00	20.80	20.80
288 Long Term Financial Risks						
295 Hire Income	6,000.00	1,000.00	1,816.98		51.75	765.23
406 Telephone Broadband				400.00	66.70	66.70
423 Water Rates				1,000.00	166.70	-82.01
<b>Sub Total for Church Road Hall</b>	<b>6,000.00</b>	<b>1,000.00</b>	<b>1,816.98</b>	<b>9,737.00</b>	<b>1,622.80</b>	<b>-2,473.70</b>
<b>Cost Centre Grove Hall</b>						
301 Repairs & Maintenance				500.00	83.30	-236.70
302 Gas & Electricity				100.00	16.70	-26.25
305 Rates						
306 Water Rates						
308 Long Term Financial Risks						
<b>Sub Total for Grove Hall</b>				<b>600.00</b>	<b>100.00</b>	<b>-262.95</b>
<b>Cost Centre Heritage Community Hall</b>						
320 Wages						
321 Repairs & Maintenance						

**Swanscombe and Greenhithe Town Council**  
**Receipts and Payments compared with Flexed Budget (01/04/2022 to 31/05/2022)**

	Budget Receipts		Budget Payments		Variance Year to Date
	Total for year	Year to Date	Total for Year	Year to Date	
322 Gas & Electricity		2,210.00			
323 Cleaning Materials					
324 Furniture, Fixtures & Fittings					
325 Rates					
326 Water Rates					
327 Miscellaneous Expenditure					
328 Long Term Financial Risks					
335 Hire Income	13,260.00	2,210.00			
<b>Sub Total for Heritage Community Hall</b>	<b>13,260.00</b>	<b>2,210.00</b>			
<b>Cost Centre Sports Pavilion</b>					
340 Gas & Electricity			720.00	120.00	120.00
341 Water Rates			540.00	90.00	90.00
342 Maintenance & Cleaning Contributic			1,750.00	291.70	40.00
343 Rates					
344 Building Insurance			1,418.00	236.30	236.30
345 Miscellaneous Expenditure					
346 Long Term Financial Risks			17,000.00	2,833.30	-7,950.00
350 Rent Income	20,238.00	3,373.00			2,833.30
<b>Sub Total for Sports Pavilion</b>	<b>20,238.00</b>	<b>3,373.00</b>	<b>21,428.00</b>	<b>3,571.30</b>	<b>-6,117.70</b>
<b>Cost Centre Town Council Offices Community I</b>					
360 Wages			8,278.00	1,379.70	99.26
361 Repairs & Maintenance			420.00	70.00	43.02
362 Furniture, Fixtures & Fittings			100.00	16.70	16.70
363 Cleaning Materials			260.00	43.30	-51.51
364 Miscellaneous Expenditure			75.00	12.50	12.50
365 Long Term Financial Risks			5,500.00	916.70	916.70
370 Hire Income	34,000.00	5,666.70			1,366.53
<b>Sub Total for Town Council Offices Communi</b>	<b>34,000.00</b>	<b>5,666.70</b>	<b>14,633.00</b>	<b>2,438.90</b>	<b>2,403.20</b>
<b>Cost Centre Old Fire Station Cafe</b>					

## Swanscombe and Greenhithe Town Council

### Receipts and Payments compared with Flexed Budget (01/04/2022 to 31/05/2022)

	Budget Receipts		Budget Payments		Variance Year to Date
	Total for year	Year to Date	Total for Year	Year to Date	
380 Wages			19,260.00	3,210.00	-1,180.98
381 Food/Supplies			4,000.00	666.70	65.34
382 Furniture, Fixtures & Equipment (inc			500.00	83.30	-564.82
383 Advertising			100.00	16.70	16.70
384 Rates			1,916.00	319.30	-106.40
385 Electricity			1,169.00	194.80	-667.04
386 Cleaning Materials			130.00	21.70	-1.00
387 DBC Maintenance Service Charge			1,500.00	250.00	250.00
388 Telephone / Internet			500.00	83.30	83.30
389 Maintenance			500.00	83.30	83.30
390 Miscellaneous Expenditure (incl. DE			500.00	83.30	-101.33
391 Long Term Financial Risks			500.00	83.30	-248.26
392 Rent DBC					
395 Cafe Income	13,500.00	2,250.00			-906.68
424 Water Rates					166.70
<b>Sub Total for Old Fire Station Cafe</b>	<b>13,500.00</b>	<b>2,250.00</b>	<b>31,075.00</b>	<b>5,179.10</b>	<b>-3,194.47</b>
<b>Cost Centre Bus Shelters</b>					
400 Maintenance			450.00	75.00	75.00
<b>Sub Total for Bus Shelters</b>			<b>450.00</b>	<b>75.00</b>	<b>75.00</b>
<b>Cost Centre Ingress Park Community Centre</b>					
407 Wages			6,000.00	1,000.00	1,000.00
408 Repairs & Maintenance			500.00	83.30	83.30
409 Gas & Electricity			1,500.00	250.00	250.00
410 Cleaning Materials			500.00	83.30	83.30
411 Furniture & Fittings			500.00	83.30	83.30
412 Rates (NNDR)			2,442.00	407.00	407.00
413 Water Rates			650.00	108.30	108.30
414 Key Holder Security					
415 Misc Expenditure			100.00	16.70	16.70
416 Long Term Financial Risks					

**Swanscombe and Greenhithe Town Council**  
**Receipts and Payments compared with Flexed Budget (01/04/2022 to 31/05/2022)**

	Budget Receipts		Act. Receipts	Budget Payments		Act. Payments	Variance Year to Date
	Total for year	Year to Date		Total for Year	Year to Date		
418 Hire Income	13,000.00	2,166.70					-2,166.70
419 Commuted Sum	13,500.00	2,250.00					-2,250.00
420 Contingency Fund	10,000.00	1,666.70					-1,666.70
<b>Sub Total for Ingress Park Community Centre</b>	<b>36,500.00</b>	<b>6,083.40</b>		<b>12,192.00</b>	<b>2,031.90</b>		<b>-4,051.50</b>
<b>GRAND TOTALS</b>	<b>£152,814.00</b>	<b>£25,469.20</b>	<b>£338,065.02</b>	<b>£622,481.00</b>	<b>£103,746.60</b>	<b>£166,076.27</b>	<b>£250,266.15</b>

**CARD PAYMENT SYSTEM – OLD FIRE STATION CAFÉ (p).**

It has been identified following interaction with customers of the Old Fire Station Community Café that the capacity to take card payments for food and drink is required.

A meeting has been held with a company that provides card payment systems linked to the Town Councils current banking provider.

During the discussions a product has been identified that will not only give the café the ability to take card payments but also resolve another outstanding issue. The till in the café is dated, and recent faults and issues have been unable to be fixed due to a lack of replacements parts for the machine. The till is currently operational but not fit for purpose.

The company have identified a product called Take Payment Plus:

**takepaymentsplus<sup>+</sup>**

The card machine that does  
more.



- ✓ Take card and cash transactions
- ✓ Realtime reporting
- ✓ Identify productivity and peak times

The machine combines both the requirements of a till, as cash payments can be logged through it, with the convenience of a handheld card payment machine.

The product operates via Wi-Fi and is backed up by an internal SIM card to ensure continuous connection. The system is linked to back-end software enabling a full reporting package both from within the café and remotely from the main Council offices.

#### Financial Breakdown and Comparison:

Contract period – 12 months

Monthly contract fee - £25 per month

Transaction fee – 1.025% (card system used with the TC Offices 1.25%)

Payment Card Industry Compliance fee (card processing licence) - £35 per year (card system used with the TC Offices £9 per month)

#### Financial Implications and Funding Source:

The machine would cost £300 per year in rental fee plus £35 in licencing fees.

This could be funded from within the 'Equipment' budget area in the Financial Risk Assessment for the Café.

#### Advantages:

This machine would solve the issues of taking card payments and the problems occurring with the ageing till system.

Operating a handheld device with a secure cashbox would free up more counter space.

This would future proof the technology used within the café and enable the system to be expanded within the Pavilion Project.

Sufficient funds are in place to cover the cost of this contract until such time as the Pavilion Project comes to fruition without increasing the regular costs for the café.

#### **Recommendation:**

To agree to enter into a contract for a card payment system for the Old Fire Station Café, to be funded as detailed in the report.