

3 February 2023 (2022-2023)

**Swanscombe and Greenhithe Town Council
 TRANSFERS - JAN 2023**

Date	Desc	From	To	Amount
03/01/2023	Bank to Bank Transfer	Active Saver 2	Active Saver 1	65.43
12/01/2023	Bank to Bank Transfer	Active Saver 1	Current Account	6,000.00
17/01/2023	Bank to Bank Transfer	Active Saver 2	Current Account	10,938.00
19/01/2023	Bank to Bank Transfer	Active Saver 2	Current Account	39,986.00
19/01/2023	Bank to Bank Transfer	Active Saver 2	Current Account	24,880.00
			Total.....	81,869.43

Swanscombe and Greenhithe Town Council TRANSFERS - FEBRUARY 2023

Date	Desc	From	To	Amount
16/02/2023	Bank to Bank Transfer	Active Saver 1	Current Account	24,245.81
			Total.....	24,245.81

Swanscombe and Greenhithe Town Council
Listing of Receipts in each Code for All Cost Centres
(Between 01-01-2023 and 31-01-2023)

Cost Centre	Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Public Lighting	350	17/01/2023			Current Account		Wayleave for Public Lighting	UK Power Networks	Z	1.15		1.15
							Income			£1.15		£1.15
Subtotal for Cost Centre: Public Lighting 1.15												
Parks Establishment	353	23/01/2023			Active Saver 1		Scrap Metal Fee	Eastwood Metals	Z	58.00		58.00
							Miscellaneous Income			£58.00		£58.00
Subtotal for Cost Centre: Parks Establishment 58.00												
Administration	323	05/01/2023			Active Saver 1		Storage Fees	Walk Tall	Z	416.01		416.01
	324	05/01/2023			Active Saver 1		Storage Fees	Walk Tall	Z	-416.01		-416.01
	332	09/01/2023			Active Saver 1		Storage Fees	Walk Tall	Z	416.66		416.66
	346	11/01/2023			Current Account		VAT Repayment	HMRC	R		11,263.51	11,263.51
	352	24/01/2023			Current Account		Bank Interest	PayPal	Z	0.01		0.01
							Miscellaneous Income				£416.67	£11,263.51
Subtotal for Cost Centre: Administration 11,680.18												
Church Road Hall	345	09/01/2023			Current Account		Loyalty Reward	Barclays	Z	6.92		6.92
							Bank Interest			£6.92		£6.92
Subtotal for Cost Centre: Church Road Hall 11,687.10												
Heritage Community Hall	326	05/01/2023			Current Account		Hall Hire	Cake and Computer Club	Z	81.00		81.00
	337	11/01/2023			Active Saver 1		Hall Hire	1st Swanwscombe Rainbows	Z	45.00		45.00
	340	17/01/2023			Active Saver 1	22/23-128D	Hall Hire	Rosie's Groovy Movers	Z	67.50		67.50
	341	23/01/2023			Active Saver 1	22/23-131D	Hall Hire	Cement Fields	Z	47.50		47.50
	351	17/01/2023			Current Account		Hall Hire	Various	Z	30.00		30.00
						Hire Income				£271.00	£271.00	
Subtotal for Cost Centre: Heritage Community Hall 271.00												

Swanscombe and Greenhithe Town Council
Listing of Receipts in each Code for All Cost Centres
 (Between 01-01-2023 and 31-01-2023)

Code Number	Date	Invoice No	Hire Income	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
331	09/01/2023				Active Saver 1		Rent	Walk Tall	Z	1,105.00		1,105.00
Subtotal for Code: Hire Income										£1,105.00		£1,105.00
Subtotal for Cost Centre: Heritage Community Hall										1,105.00		1,105.00
Cost Centre Sports Pavilion												
Code Number	Date	Invoice No	Rent Income	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
349	17/01/2023				Current Account		Rent	The Pavilion Community Sports & Soc	Z	1,674.00		1,674.00
Subtotal for Code: Rent Income										£1,674.00		£1,674.00
Subtotal for Cost Centre: Sports Pavilion										1,674.00		1,674.00
Cost Centre Town Council Offices Community Hall												
Code Number	Date	Invoice No	Hire Income	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
322	03/01/2023				Active Saver 1	22/23-121D	Hall Hire	Gateway Christian Church	Z	176.00		176.00
325	05/01/2023				Active Saver 1		Hall Hire	North Kent Karate	Z	44.00		44.00
325	05/01/2023				Active Saver 1		Hall Hire	North Kent Karate	Z	121.00		121.00
325	05/01/2023				Active Saver 1		Hall Hire	North Kent Karate	Z	82.50		82.50
327	05/01/2023				Active Saver 1		Hall Hire	Dragon Spirit Karate	Z	55.00		55.00
328	05/01/2023				Active Saver 1		Hall Hire	Dragon Spirit Karate	Z	275.00		275.00
329	05/01/2023				Active Saver 1		Hall Hire	Dragon Spirit Karate	Z	10.00		10.00
330	06/01/2023				Active Saver 1		Hall Hire	Cygnets	Z	256.00		256.00
330	06/01/2023				Active Saver 1		Hall Hire	Cygnets	Z	640.00		640.00
330	06/01/2023				Active Saver 1		Hall Hire	Cygnets	Z	256.00		256.00
330	06/01/2023				Active Saver 1		Hall Hire	Cygnets	Z	640.00		640.00
338	11/01/2023				Active Saver 1		Hall Hire	Dartford Borough Council - Why Weigi	Z	44.00		44.00
339	17/01/2023				Active Saver 1	22/23-127D	Hall Hire	Rosie's Groovy Movers	Z	93.50		93.50
339	17/01/2023				Active Saver 1	22/23-127D	Hall Hire	Rosie's Groovy Movers	Z	93.50		93.50
339	17/01/2023				Active Saver 1	22/23-127D	Hall Hire	Rosie's Groovy Movers	Z	93.50		93.50
342	24/01/2023				Active Saver 1	22/23-133D	Hall Hire	Christ Apostolic Church Wonders Asse	Z	132.00		132.00
343	31/01/2023				Active Saver 1	22/23-136D	Hall Hire	Gateway Christian Church	Z	264.00		264.00
354	25/01/2023				Active Saver 1		Hall Hire	Various	Z	98.00		98.00
355	30/01/2023				Active Saver 1		Hall Hire	Swanscombe Tigers	Z	57.50		57.50
Subtotal for Code: Hire Income										£3,431.50		£3,431.50
Subtotal for Cost Centre: Town Council Offices Communi										3,431.50		3,431.50
Cost Centre Old Fire Station Cafe												
Code Number	Date	Invoice No	Cafe Income	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
333	04/01/2023				Active Saver 1		Food Sales	Old Fire Station Cafe	Z	10.60		10.60

Swanscombe and Greenhithe Town Council
Listing of Receipts in each Code for All Cost Centres
 (Between 01-01-2023 and 31-01-2023)

334	05/01/2023	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	34.20	34.20
335	06/01/2023	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	43.85	43.85
336	09/01/2023	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	36.10	36.10
347	17/01/2023	Current Account	Food Sales	Old Fire Station Cafe	S	953.18	1,143.81
348	17/01/2023	Current Account	Food Sales	Old Fire Station Cafe	S	1,186.20	1,423.44
356	10/01/2023	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	10.30	10.30
357	11/01/2023	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	62.30	62.30
358	12/01/2023	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	20.50	20.50
359	13/01/2023	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	47.00	47.00
360	16/01/2023	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	11.00	11.00
361	17/01/2023	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	12.10	12.10
362	18/01/2023	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	60.00	60.00
363	19/01/2023	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	26.30	26.30
364	20/01/2023	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	31.40	31.40
365	23/01/2023	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	36.60	36.60
366	24/01/2023	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	30.90	30.90
367	25/01/2023	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	28.00	28.00
368	26/01/2023	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	60.50	60.50
369	27/01/2023	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	54.50	54.50
370	30/01/2023	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	21.40	21.40
371	31/01/2023	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	34.80	34.80
Subtotal for Code: Cafe Income						£2,811.73	£427.87
Subtotal for Cost Centre: Old Fire Station Cafe						2,811.73	427.87
TOTALS						£9,775.97	£11,691.38
							£21,467.35

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Swanscombe and Greenhithe Town Council

Listing of Payments in each Code for All Cost Centres (Between 01-01-2023 and 31-01-2023)

Cost Centre			Public Lighting			Supplier			Vat			Total			
Code Number	Date	Invoice No	Minute	Bank	Description	Cheq. No.	Supplier	Vat Type	Net	Vat	Total				
1 Supply & Maintenance Subtotal for Code: Supply & Maintenance													98.47	4.92	103.39
3 Christmas Lighting Subtotal for Code: Christmas Lighting													£98.47	£4.92	£103.39
Subtotal for Cost Centre: Public Lighting													2,909.17	567.06	3,476.23
Cost Centre			Parks Establishment			Supplier			Vat			Total			
Code Number	Date	Invoice No	Minute	Bank	Description	Cheq. No.	Supplier	Vat Type	Net	Vat	Total				
40 Wages													1,507.40		1,507.40
919	05/01/2023	276		Current Account	Park Keeper Contract - Site Checks		Night & Day Security	Z	1,507.40		1,507.40				
920	05/01/2023	277		Current Account	Park Keeper Contract - Day Cover		Night & Day Security	Z	1,348.90		1,348.90				
931	09/01/2023			Current Account	Pension Elee		KCC - LGPS	Z	140.95		140.95				
932	09/01/2023			Current Account	Pension Efer		KCC - LGPS	Z	438.03		438.03				
939	09/01/2023			Current Account	Pension Elee		Intelligent Money	Z	182.96		182.96				
940	09/01/2023			Current Account	Pension Efer		Intelligent Money	Z	109.77		109.77				
941	09/01/2023			Current Account	PAYE		HMRC	Z	461.40		461.40				
942	09/01/2023			Current Account	NI		HMRC	Z	812.43		812.43				
950	09/01/2023			Current Account	Wages		SGTC	Z	4,772.48		4,772.48				
1002	31/01/2023	0279		Current Account	Park Keeper Contract - Site Checks	DC	Night & Day Security	Z	1,348.90		1,348.90				
1003	31/01/2023	0278		Current Account	Park Keeper Contract - Day Cover	DC	Night & Day Security	Z	1,507.40		1,507.40				
Subtotal for Code: Wages													£12,630.62		£12,630.62
Cost Centre			Equipment/Materials			Supplier			Vat			Total			
Code Number	Date	Invoice No	Minute	Bank	Description	Cheq. No.	Supplier	Vat Type	Net	Vat	Total				
41 Equipment/Materials													430.00		430.00
908	03/01/2023			Current Account	Welding - Various Parks Areas		TMH Contractors	Z	430.00		430.00				
909	03/01/2023			Current Account	Equipment Hire - Sports Ground Mainte		Can-do Hire Centres Ltd	S	34.50	6.90	41.40				
913	03/01/2023			Current Account	Barclaycard - Sports equipment		Barclaycard	Z	248.04		248.04				
917	04/01/2023	653788		Current Account	Skip Hire	DC	Pinoden Ltd	S	230.00	46.00	276.00				
958	10/01/2023	DA392385		Current Account	Water Heater for Parks Mess Room	DC	Gurney & White	S	54.00	10.00	64.00				
979	19/01/2023	4151783		Current Account	Stationary		KCC - KCS	S	43.89	8.78	52.67				
981	20/01/2023	1337460931		Current Account	Parks - General repairs		Trade UK	S	144.97	28.99	173.96				
982	20/01/2023	1337460958		Current Account	Parks - General repairs		Trade UK	S	10.98	2.20	13.18				
985	23/01/2023	00015751		Current Account	Berche repairs	DC	Discount Builders Merchants	S	9.73	1.95	11.68				
986	23/01/2023	655730		Current Account	Skip Hire	DC	Pinoden Ltd	S	230.00	46.00	276.00				
989	26/01/2023	22100		Current Account	Parks Equipment - Various		Eden Park (STMS) Ltd	S	252.80	50.56	303.36				

Swanscombe and Greenhithe Town Council
Listing of Payments in each Code for All Cost Centres
(Between 01-01-2023 and 31-01-2023)

993	30/01/2023	00015896	Current Account	DC	Fence Repair - Eagles Road	Discount Builders Merchants	S	69.84	13.97	83.81
994	30/01/2023	00015897	Current Account	DC	Fence Repair - Eagles Road	Discount Builders Merchants	S	109.50	21.90	131.40
1001	31/01/2023		Current Account	DC	Parks Equipment - New Chipper	Garden Machinery Store	Z	1,839.00		1,839.00
Subtotal for Code: Equipment/Materials										
Code Number	Date	Invoice No	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.										
916	03/01/2023	43	Current Account		Fuel	Allstar	S	398.42	78.10	476.52
Subtotal for Code: Fuel										
								£398.42	£78.10	£476.52

Code Number	Date	Invoice No	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.										
976	17/01/2023	46	Current Account	DC	Road Tax - NJ63 BFP	DVLA	Z	290.00		290.00
977	17/01/2023		Current Account		New Van	Accelerate Cars, & Commercials	S	9,115.00	1,823.00	10,938.00
991	27/01/2023	110503	Current Account		Tow Bar fitted to Van	Safetow Vehicle Security Ltd	S	150.00	30.00	180.00
1000	30/01/2023	110503	Current Account	DC	Tow Bar fitted to Van	Safetow Vehicle Security Ltd	S	150.00	30.00	180.00
Subtotal for Code: Vehicles										
								£9,705.00	£1,883.00	£11,588.00

Code Number	Date	Invoice No	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.										
955	09/01/2023	47	Current Account		Water Rates - Swanscombe Park	Business Stream	E	389.31		389.31
1019	27/01/2023	2795713/49	Current Account	DC	Water Rates - Swanscombe Park	Business Stream	Z	367.40		367.40
Subtotal for Code: Water Rates										
								£756.71		£756.71

Code Number	Date	Invoice No	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.										
959	12/01/2023	48	Current Account		Electricity - Bowls Pavilion	EDF Energy	L	71.33	3.01	74.34
Subtotal for Code: Gas/Electricity										
								£71.33	£3.01	£74.34

Code Number	Date	Invoice No	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.										
921	05/01/2023	49	Current Account		Parks Repairs - Work from Playground	Setter	S	1,054.10	210.82	1,264.92
983	20/01/2023	LS205666	Current Account		Gang Mowing	KCC Landscape Services	S	818.33	163.67	982.00
Subtotal for Code: Playground Equipment & Mail										
								£1,872.43	£374.49	£2,246.92

Code Number	Date	Invoice No	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.										
960	12/01/2023	52	Current Account		Alarm Repairs - Parks Mess Room	Astra Security Systems Ltd	S	130.00	26.00	156.00
Subtotal for Code: Parks Works Area										
								£130.00	£26.00	£156.00

Code Number	Date	Invoice No	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.										
925	05/01/2023	54	Current Account		Tree Works - Knockhall Park	SL Tree Care Ltd	S	2,160.00	432.00	2,592.00
Subtotal for Code: Trees										
								£2,160.00	£432.00	£2,592.00

Cost Centre	Heritage Park	Subtotal for Cost Centre:	31,431.76	3,033.85	34,465.61
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Swanscombe and Greenhithe Town Council
Listing of Payments in each Code for All Cost Centres
 (Between 01-01-2023 and 31-01-2023)

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
990	26/01/2023	100	Maintenance/Rent	Current Account		Annual Subscription	Barclaycard - TSOHOST	Z	57.46		57.46
Subtotal for Code: Maintenance/Rent									£57.46		£57.46
Subtotal for Cost Centre: Heritage Park									57.46		57.46
Cost Centre Other Projects											
Code Number 121 General Projects (inc. Summer Entertain)											
992	27/01/2023	1982		Current Account		Bouncy Castle Hire	BouncyFull Castles	Z	151.00		151.00
1004	31/01/2023	1341		Current Account	DC	Portaloos Hire	Vacant Event Hire	S	100.00	20.00	120.00
1005	31/01/2023	1342		Current Account	DC	Portaloos Hire	Vacant Event Hire	S	100.00	20.00	120.00
Subtotal for Code: General Projects (inc. Summ									£351.00	£40.00	£391.00
Subtotal for Cost Centre: Other Projects									351.00	40.00	391.00
Cost Centre Administration											
Code Number 230 Wages											
933	09/01/2023			Current Account		Pension E'ee	KCC - LGPS	Z	356.50		356.50
934	09/01/2023			Current Account		Pension E'er	KCC - LGPS	Z	1,104.94		1,104.94
937	09/01/2023			Current Account		Pension E'ee	Intelligent Money	Z	246.30		246.30
938	09/01/2023			Current Account		Pension E'er	Intelligent Money	Z	147.78		147.78
943	09/01/2023			Current Account		PAYE	HMRC	Z	1,109.20		1,109.20
944	09/01/2023			Current Account		NI	HMRC	Z	1,751.51		1,751.51
948	09/01/2023			Current Account		Wages	SGTC	Z	8,006.33		8,006.33
953	09/01/2023			Current Account		Pension E'ee	Intelligent Money	Z	-0.01		-0.01
988	25/01/2023			Current Account		Bank Charges	Barclays	Z	12.00		12.00
Subtotal for Code: Wages									£12,734.55		£12,734.55
Code Number 232 Photocopier											
996	30/01/2023	1163879173		Current Account	DC	Printer	Konica Minolta	S	22.53	4.51	27.04
997	30/01/2023	1163879174		Current Account	DC	Printer	Konica Minolta	S	22.53	4.51	27.04
998	30/01/2023	1163894127		Current Account	DC	Printer Ink	Konica Minolta	S	0.59	0.12	0.71
999	30/01/2023	1163894128		Current Account	DC	Printer Ink	Konica Minolta	S	0.59	0.12	0.71
Subtotal for Code: Photocopier									£46.24	£9.26	£55.50
Code Number 233 Stationery, Advertising & Postage											
971	16/01/2023			Current Account	DC	Stationery	Amazon UK	S	10.82	2.16	12.98
972	16/01/2023			Current Account	DC	First Aid Supplies	Amazon UK	S	3.31	0.66	3.97
973	16/01/2023			Current Account	DC	Admin - Tools	Amazon UK	S	17.48	3.50	20.98
979	19/01/2023	4151783		Current Account		Stationery	KCC - KCS	S	135.40	27.08	162.48

Swanscombe and Greenhithe Town Council
Listing of Payments in each Code for All Cost Centres
(Between 01-01-2023 and 31-01-2023)

Code Number		234 Telephone / Internet		Stationary, Advertising & Post		£167.01		£33.40		£200.41			
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total		
914	03/01/2023			Current Account		IT Support & Maintenance	MPR IT Solutions	S	279.50	55.90	335.40		
957	10/01/2023	T193834		Current Account	DC	Phone Bill	Overline	S	439.81	87.96	527.77		
Subtotal for Code: Telephone / Internet											£143.86	£863.17	
Code Number		238 Civic Budget		Bank		Description		Net		Vat		Total	
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total		
926	06/01/2023			Current Account		Mayoral Engagement	Mayor of Bexley	Z	76.00		76.00		
978	18/01/2023			Current Account		Mayoral Engagement	Sevenoaks Town Council	Z	70.00		70.00		
1015	17/01/2023			Current Account		Mayoral Expenditure	Petty Cash	Z	52.47		52.47		
Subtotal for Code: Civic Budget											£198.47	£198.47	
Code Number		245 Miscellaneous Expenditure		Bank		Description		Net		Vat		Total	
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total		
918	04/01/2023	5526		Current Account		Portaloos Hire	Lav Hire	S	100.00	20.00	120.00		
929	09/01/2023	3211		Current Account	DC	Portaloos Hire	Lav Hire	S	100.00	20.00	120.00		
962	13/01/2023	10265		Current Account		Annual Membership	SLCC	Z	354.00		354.00		
966	16/01/2023	5351		Current Account	DC	Professional fees - Pavilion project	DAC Architects	S	1,500.00	300.00	1,800.00		
967	16/01/2023	1350		Current Account	DC	Professional fees - Pavilion project	Compass Archaeology Ltd	S	2,375.00	475.00	2,850.00		
968	16/01/2023	SWG-JF-01		Current Account	DC	Professional fees - Pavilion project	John Francis MEP Ltd	S	7,135.00	1,427.00	8,562.00		
995	30/01/2023	10032		Current Account	DC	Professional Costs for Pavilion Project	RGP	S	9,621.92	1,924.38	11,546.30		
Subtotal for Code: Miscellaneous Expenditure											£4,166.38	£25,352.30	
Code Number		249 IT Services		Bank		Description		Net		Vat		Total	
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total		
969	16/01/2023	62079		Current Account	DC	IT Support & Maintenance	MPR IT Solutions	S	1,320.00	264.00	1,584.00		
Subtotal for Code: IT Services											£264.00	£1,584.00	
Code Number		251 Council Offices Building Maintenance		Bank		Description		Net		Vat		Total	
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total		
924	05/01/2023	1185		Current Account		Legionella Water Testing	A1 Water Treatment Ltd	S	935.00	187.00	1,122.00		
927	06/01/2023	099711		Current Account		Hygiene Services	VR Sani	S	15.60	3.12	18.72		
956	09/01/2023	DA392333 & 3		Current Account	DC	Light Bulbs	Gurney & White	S	24.00	4.80	28.80		
963	13/01/2023	Jan		Current Account		Window Cleaning	Chapman	Z	45.00		45.00		
984	23/01/2023	8230		Current Account	DC	Boiler Repairs	LW Burt & Son Ltd	S	1,569.22	313.84	1,883.06		
Subtotal for Code: Council Offices Building Maintn											£508.76	£3,097.58	
Code Number		252 Water Rates		Bank		Description		Net		Vat		Total	
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total		
954	09/01/2023	2890671/19		Current Account	DC	Water Rates	Business Stream	E	413.32		413.32		
1018	27/01/2023			Current Account		Water Rates	Business Stream	Z	310.60		310.60		
Subtotal for Code: Water Rates											£723.92	£723.92	

Swanscombe and Greenhithe Town Council
Listing of Payments in each Code for All Cost Centres
 (Between 01-01-2023 and 31-01-2023)

Code Number	253 Gas	Invoice No	Minute	Bank	Current Account	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 974	16/01/2023			Current Account	DC	Gas	KCC Laser	S	1,054.40	210.88	1,265.28	
							Subtotal for Code:	Gas		£1,054.40	£210.88	£1,265.28

Code Number	254 Electricity	Invoice No	Minute	Bank	Current Account	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 975	17/01/2023			Current Account	DC	Electricity	KCC Laser	S	1,140.50	228.10	1,368.60	
							Subtotal for Code:	Electricity		£1,140.50	£228.10	£1,368.60

Code Number	274 Bank Interest	Invoice No	Minute	Bank	Current Account	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 910	03/01/2023			Current Account			Bank Charges	Barclays	Z	54.63		54.63
912	03/01/2023			Current Account			Barclaycard - Card Fee	Barclaycard	Z	32.00		32.00
980	19/01/2023	9211479986		Current Account			Card Fee	Elavon	S	8.59	1.20	9.79
							Subtotal for Code:	Bank Interest		£95.22	£1.20	£96.42
Cost Centre	Church Road Hall						Subtotal for Cost Centre:	Administration		41,974.36	5,565.84	47,540.20

Code Number	280 Wages	Invoice No	Minute	Bank	Current Account	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 947	09/01/2023			Current Account			PAYE	HMRC	Z	90.00		90.00
951	09/01/2023			Current Account			Wages	SGTC	Z	352.38		352.38
							Subtotal for Code:	Wages		£442.38		£442.38

Code Number	281 Repairs & Maintenance	Invoice No	Minute	Bank	Current Account	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 923	05/01/2023	1184		Current Account			Legionella Water Testing	A1 Water Treatment Ltd	S	935.00	187.00	1,122.00
927	06/01/2023	099711		Current Account			Hygiene Services	VR Sani	S	3.90	0.78	4.68
							Subtotal for Code:	Repairs & Maintenance		£938.90	£187.78	£1,126.68

Code Number	282 Gas & Electricity	Invoice No	Minute	Bank	Current Account	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 965	16/01/2023			Current Account	DC	Gas	KCC Laser	L	179.04	8.95	187.99	
							Subtotal for Code:	Gas & Electricity		£179.04	£8.95	£187.99
Cost Centre	Grove Hall						Subtotal for Cost Centre:	Church Road Hall		1,560.32	196.73	1,757.05

Code Number	302 Gas & Electricity	Invoice No	Minute	Bank	Current Account	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 964	16/01/2023			Current Account	DC	Gas	KCC Laser	L	5.58	0.28	5.86	
							Subtotal for Code:	Gas & Electricity		£5.58	£0.28	£5.86
Cost Centre	Town Council Offices Community Hall						Subtotal for Cost Centre:	Grove Hall		5.58	0.28	5.86

Swanscombe and Greenhithe Town Council
Listing of Payments in each Code for All Cost Centres
 (Between 01-01-2023 and 31-01-2023)

Code Number		360 Wages		Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Invoice No	Minute								
946	09/01/2023			Current Account		PAYE	HMRC	Z	133.40		133.40
949	09/01/2023			Current Account		Wages	SGTC	Z	525.87		525.87
Subtotal for Code: Wages											£659.27
Subtotal for Cost Centre: Town Council Offices Communi											659.27

Code Number		380 Wages		Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Invoice No	Minute								
935	09/01/2023			Current Account		Pension Elee	KCC - LGPS	Z	52.13		52.13
936	09/01/2023			Current Account		Pension E'er	KCC - LGPS	Z	191.45		191.45
945	09/01/2023			Current Account		NI	HMRC	Z	26.19		26.19
952	09/01/2023			Current Account		Wages	SGTC	Z	1,739.52		1,739.52
Subtotal for Code: Wages											£2,009.29

Code Number		381 Food/Supplies		Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Invoice No	Minute								
987	25/01/2023			Current Account		Coffee Machine Supplies	Tohbo Coffee International Ltd	Z	190.96		190.96
1016	17/01/2023			Current Account		Food Supplies	Petty Cash	Z	398.17		398.17
1017	17/01/2023			Current Account		Food Supplies	Petty Cash	Z	398.13		398.13
Subtotal for Code: Food/Supplies											£987.26

Code Number		382 Furniture, Fixtures & Equipment (incl. I		Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Invoice No	Minute								
961	13/01/2023	12896301		Current Account		Cafe - Card Terminal	Takepayments	S	25.00	5.00	30.00
970	16/01/2023			Current Account	DC	Cafe Equipment - New grill	Amazon UK	S	191.66	38.33	229.99
Subtotal for Code: Furniture, Fixtures & Equipme											£216.66
Subtotal for Cost Centre: Furniture, Fixtures & Equipme											£43.33

Code Number		389 Maintenance		Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Invoice No	Minute								
915	03/01/2023			Current Account		Waste Bin Collection	Biffa	S	129.85	25.97	155.82
927	06/01/2023	099711		Current Account		Hygiene Services	VR Sani	S	11.15	2.23	13.38
Subtotal for Code: Maintenance											£141.00
Subtotal for Cost Centre: Maintenance											£28.20

Code Number		390 Miscellaneous Expenditure (incl. DBC i		Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Invoice No	Minute								
922	05/01/2023	016366901222		Current Account		Cafe - Card fees	Barclaycard	S	24.80	0.96	25.76
Subtotal for Code: Miscellaneous Expenditure (ir											£24.80
Subtotal for Cost Centre: Old Fire Station Cafe											3,379.01
TOTALS											£82,327.93
											£9,476.25
											£91,804.18

Swancombe and Greenhithe Town Council
Listing of Receipts in each Code for All Cost Centres
(Between 01-02-2023 and 28-02-2023)

Cost Centre	Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Parks Establishment	383	13/02/2023			Active Saver 1		Sale of Van - BF07 NWR	BMS Salvage	S	422.50	79.50	502.00
			46	Vehicles				Subtotal for Code: Vehicles		£422.50	£79.50	£502.00
Miscellaneous Income	387	06/02/2023			Active Saver 1		Scrap Metal Fee	Eastwood Metals	Z	90.00		90.00
	388	10/02/2023			Active Saver 1		Scrap Metal Fee	Eastwood Metals	Z	22.00		22.00
			65	Miscellaneous Income				Subtotal for Code: Miscellaneous Income		£112.00		£112.00
Broomfield Sports Ground	376	17/02/2023			Active Saver 1		Football Pitch Hire	Swancombe Tigers FC	Z	47.00		47.00
			95	Football Income				Subtotal for Code: Football Income		£47.00		£47.00
								Subtotal for Cost Centre: Broomfield Sports Ground		47.00		47.00
Administration	392	24/02/2023			Active Saver 1		Mayoral Engagement Refund	Mayor of Sevenoaks	Z	35.00		35.00
			238	Civic Budget				Subtotal for Code: Civic Budget		£35.00		£35.00
Miscellaneous Income	384	07/02/2023			Active Saver 1		Storage Fees	Walk Tall	Z	416.66		416.66
			271	Miscellaneous Income				Subtotal for Code: Miscellaneous Income		£416.66		£416.66
Bank Interest	382	06/02/2023			Current Account		Loyalty Reward	Barclays	Z	0.53		0.53
	390	22/02/2023			Active Saver 1		Bank Interest	Elavon	Z	0.35		0.35
			274	Bank Interest				Subtotal for Code: Bank Interest		£0.88		£0.88
Church Road Hall	344	02/02/2023			Current Account		Hall Hire	2nd Swanwscombe Brownies	Z	22.50		22.50
	344	02/02/2023			Current Account		Hall Hire	2nd Swanwscombe Brownies	Z	27.00		27.00
	375	13/02/2023			Current Account	22/23-050c	Hall Hire	Cake and Computer Club	Z	108.00		108.00
			295	Hire Income				Subtotal for Cost Centre: Administration		452.54		452.54

Swancombe and Greenhithe Town Council
Listing of Receipts in each Code for All Cost Centres
(Between 01-02-2023 and 28-02-2023)

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
377	21/02/2023			Active Saver 1		Hall Hire					
377	21/02/2023			Active Saver 1	22/23-144D	Hall Hire	Cement Fields	Z	54.00		54.00
377	21/02/2023			Active Saver 1	22/23-144D	Hall Hire	Cement Fields	Z	108.00		108.00
378	22/02/2023			Active Saver 1	22/23-144D	Hall Hire	Cement Fields	Z	216.00		216.00
378	22/02/2023			Active Saver 1		Hall Hire	2nd Swanwscombe Brownies	Z	27.00		27.00
378	22/02/2023			Active Saver 1		Hall Hire	2nd Swanwscombe Brownies	Z	27.00		27.00
379	22/02/2023			Active Saver 1		Hall Hire	2nd Swanwscombe Brownies	Z	27.00		27.00
381	27/02/2023			Active Saver 1	22/23-148D	Hall Hire	1st Swanwscombe Rainbows	Z	67.50		67.50
391	24/02/2023			Active Saver 1		Hall Hire	Charotte Ginsborg	Z	162.00		162.00
							Various	Z	58.00		58.00
							Subtotal for Code: Hire Income		£904.00		£904.00
Cost Centre							Church Road Hall		904.00		904.00
Code Number											
Vchr.											
385	07/02/2023			Active Saver 1		Rent	Walk Tall	Z	1,105.00		1,105.00
							Subtotal for Code: Hire Income		£1,105.00		£1,105.00
Cost Centre							Heritage Community Hall		1,105.00		1,105.00

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
372	03/02/2023			Active Saver 1		Hall Hire	North Kent Karate	Z	121.00		121.00
372	03/02/2023			Active Saver 1		Hall Hire	North Kent Karate	Z	121.00		121.00
372	03/02/2023			Active Saver 1		Hall Hire	North Kent Karate	Z	121.00		121.00
372	03/02/2023			Active Saver 1		Hall Hire	North Kent Karate	Z	121.00		121.00
373	06/02/2023			Active Saver 1	22/23-139D	Hall Hire	Cygnets	Z	128.00		128.00
373	06/02/2023			Active Saver 1	22/23-139D	Hall Hire	Cygnets	Z	640.00		640.00
373	06/02/2023			Active Saver 1	22/23-139D	Hall Hire	Cygnets	Z	640.00		640.00
373	06/02/2023			Active Saver 1	22/23-139D	Hall Hire	Cygnets	Z	640.00		640.00
374	13/02/2023			Active Saver 1	22/23-139D	Hall Hire	Cygnets	Z	256.00		256.00
374	13/02/2023			Active Saver 1	22/23-141D	Hall Hire	Dartford Borough Council - Why Weigl	Z	44.00		44.00
374	13/02/2023			Active Saver 1	22/23-141D	Hall Hire	Dartford Borough Council - Why Weigl	Z	44.00		44.00
374	13/02/2023			Active Saver 1	22/23-141D	Hall Hire	Dartford Borough Council - Why Weigl	Z	44.00		44.00
380	27/02/2023			Active Saver 1	22/23-149D	Hall Hire	Gateway Christian Church	Z	264.00		264.00
386	02/02/2023			Active Saver 1		Hall Hire	Various	Z	48.00		48.00
389	22/02/2023			Active Saver 1		Hall Hire	Various	Z	144.00		144.00
							Subtotal for Code: Hire Income		£3,376.00		£3,376.00
Cost Centre							Town Council Offices Communi		3,376.00		3,376.00

Swanscombe and Greenhithe Town Council
Listing of Receipts in each Code for All Cost Centres
(Between 01-02-2023 and 28-02-2023)

Code Number	Date	395 Cafe Income	Bank	Chq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.		Invoice No								
393	01/02/2023		Active Saver 1		Food Sales	Old Fire Station Cafe	Z	32.70		32.70
394	02/02/2023		Active Saver 1		Food Sales	Old Fire Station Cafe	Z	43.80		43.80
395	03/02/2023		Active Saver 1		Food Sales	Old Fire Station Cafe	Z	16.90		16.90
396	06/02/2023		Active Saver 1		Food Sales	Old Fire Station Cafe	Z	66.60		66.60
397	07/02/2023		Active Saver 1		Food Sales	Old Fire Station Cafe	Z	45.15		45.15
398	08/02/2023		Active Saver 1		Food Sales	Old Fire Station Cafe	Z	37.20		37.20
399	09/02/2023		Active Saver 1		Food Sales	Old Fire Station Cafe	Z	21.60		21.60
400	10/02/2023		Active Saver 1		Food Sales	Old Fire Station Cafe	Z	82.20		82.20
401	13/02/2023		Active Saver 1		Food Sales	Old Fire Station Cafe	Z	49.80		49.80
402	14/02/2023		Active Saver 1		Food Sales	Old Fire Station Cafe	Z	31.10		31.10
403	15/02/2023		Active Saver 1		Food Sales	Old Fire Station Cafe	Z	8.10		8.10
404	16/02/2023		Active Saver 1		Food Sales	Old Fire Station Cafe	Z	12.70		12.70
405	17/02/2023		Active Saver 1		Food Sales	Old Fire Station Cafe	Z	31.70		31.70
406	20/02/2023		Active Saver 1		Food Sales	Old Fire Station Cafe	Z	19.40		19.40
407	21/02/2023		Active Saver 1		Food Sales	Old Fire Station Cafe	Z	25.25		25.25
408	22/02/2023		Active Saver 1		Food Sales	Old Fire Station Cafe	Z	54.00		54.00
409	23/02/2023		Active Saver 1		Food Sales	Old Fire Station Cafe	Z	49.80		49.80
410	24/02/2023		Active Saver 1		Food Sales	Old Fire Station Cafe	Z	66.00		66.00
411	27/02/2023		Active Saver 1		Food Sales	Old Fire Station Cafe	Z	41.00		41.00
412	28/02/2023		Active Saver 1		Food Sales	Old Fire Station Cafe	Z	22.80		22.80
					Subtotal for Code: Cafe Income			£757.80		£757.80
					Subtotal for Cost Centre: Old Fire Station Cafe			757.80		757.80

TOTALS **£7,176.84** **£79.50** **£7,256.34**

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Swanscombe and Greenhithe Town Council
Listing of Payments in each Code for All Cost Centres
 (Between 01-02-2023 and 28-02-2023)

Cost Centre		Public Lighting		1 Supply & Maintenance		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total	
Code Number	Date	Invoice No	Minute	Bank	Current Account	DC													
Vchr.	1022	07/02/2023	IN06110448	Current Account	Current Account	DC		Electricity - Street Lighting	N-Power	L	95.51	4.78	100.29						
Subtotal for Code: Supply & Maintenance																			
Subtotal for Cost Centre: Public Lighting																			
Cost Centre		Parks Establishment		40 Wages		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total	
Code Number	Date	Invoice No	Minute	Bank	Current Account <th>DC</th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th>	DC													
Vchr.	1040	14/02/2023		Current Account	Current Account	DC		Pension E'ee	KCC - LGPS	Z	140.95		140.95						
	1041	14/02/2023		Current Account	Current Account	DC		Pension E'er	KCC - LGPS	Z	438.03		438.03						
	1048	14/02/2023		Current Account	Current Account	DC		Pension E'ee	Intelligent Money	Z	182.96		182.96						
	1049	14/02/2023		Current Account	Current Account	DC		Pension E'er	Intelligent Money	Z	109.77		109.77						
	1050	14/02/2023		Current Account	Current Account	DC		PAYE	HMRC	Z	461.20		461.20						
	1051	14/02/2023		Current Account	Current Account	DC		NI	HMRC	Z	812.43		812.43						
	1059	14/02/2023		Current Account	Current Account	DC		Wages	SGTC	Z	4,772.48		4,772.48						
	1095	28/02/2023	0280	Current Account	Current Account	DC		Park Keeper Contract - Site Checks	Night & Day Security	Z	1,348.90		1,348.90						
	1096	28/02/2023	0281	Current Account	Current Account	DC		Park Keeper Contract - Day Cover	Night & Day Security	Z	1,507.40		1,507.40						
Subtotal for Code: Wages																			
Subtotal for Cost Centre: Equipment/Materials																			
Cost Centre		41 Equipment/Materials		43 Fuel		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total	
Code Number	Date	Invoice No	Minute	Bank	Current Account <th>DC</th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th>	DC													
Vchr.	1021	07/02/2023	35623	Current Account	Current Account	DC		Parks Equipment - Wood	Forestrall Ltd	S	91.45	18.29	109.74						
	1023	07/02/2023	657185	Current Account	Current Account	DC		Skip Hire	Pinden Ltd	S	230.00	46.00	276.00						
	1024	07/02/2023	00015510	Current Account	Current Account	DC		Parks Equipment - Paint	Discount Builders Merchants	S	48.19	9.64	57.83						
	1032	08/02/2023	0016109	Current Account	Current Account	DC		Parks - General repairs	Discount Builders Merchants	S	31.97	6.39	38.36						
	1034	09/02/2023	16135	Current Account	Current Account	DC		Parks - General repairs	Discount Builders Merchants	S	19.47	3.89	23.36						
	1036	10/02/2023	22148	Current Account	Current Account	DC		Parks Equipment - Sports Field Supplie	Eden Park (STMS) Ltd	S	327.00	24.44	351.44						
	1037	10/02/2023	1344104460	Current Account	Current Account	DC		Paint	Trade UK	S	63.32	12.66	75.98						
	1071	17/02/2023	19931	Current Account	Current Account	DC		Parks Clothing - Coats and Hats	Ebbsfleet Printing Solutions	S	141.00	28.20	169.20						
	1073	17/02/2023	16340	Current Account	Current Account	DC		Parks - General repairs	Discount Builders Merchants	S	108.06	21.61	129.67						
	1082	23/02/2023	3JM0SBA	Current Account	Current Account	DC		Van Log book	Amazon UK	S	7.89	1.59	9.48						
	1093	24/02/2023	659361	Current Account	Current Account	DC		Skip Hire	Pinden Ltd	S	230.00	46.00	276.00						
Subtotal for Code: Equipment/Materials																			
Subtotal for Cost Centre: Fuel																			
Cost Centre		46 Vehicles		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total			
Code Number	Date	Invoice No	Minute	Bank	Current Account <th>DC</th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th>	DC													
Vchr.	1006	01/02/2023	AS60101757	Current Account	Current Account	DC		Fuel	All Star	S	390.62	76.26	466.88						
Subtotal for Code: Fuel																			
Subtotal for Cost Centre: Supplier																			

Swanscombe and Greenhithe Town Council
Listing of Payments in each Code for All Cost Centres
(Between 01-02-2023 and 28-02-2023)

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1008	01/02/2023	10229		Current Account	DC	Parks Equipment - Signage	Signs Express	S	162.00	32.40	194.40
1078	22/02/2023			Current Account	DC	Barclaycard - vehicle tax	Barclaycard	Z	298.50		298.50
1092	23/02/2023	LM18 VMZ		Current Account		New Van	Antony Charles	Z	6,350.00		6,350.00
1100	15/02/2023			Current Account		Deposit New Van	Antony Charles	Z	500.00		500.00
Subtotal for Code: Vehicles									£7,310.50	£32.40	£7,342.90

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
48 Gas/Electricity											
1064	16/02/2023	E8632301		Current Account		Electricity	KCC Laser	S	1,580.93	316.19	1,897.12
1065	16/02/2023	E8632288		Current Account		Electricity	KCC Laser	L	67.67	3.38	71.05
1068	16/02/2023	E8632311		Current Account		Electricity	KCC Laser	L	200.01	10.00	210.01
1069	16/02/2023	E8632338		Current Account		Electricity	KCC Laser	L	80.01	4.00	84.01
Subtotal for Code: Gas/Electricity									£1,928.62	£333.57	£2,262.19
Subtotal for Cost Centre: Parks Establishment									20,702.21	660.94	21,363.15

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
121 General Projects (inc. Summer Entertai											
1011	02/02/2023			Current Account		Planning Application - Pavilion	DBC	Z	5,114.20		5,114.20
Subtotal for Code: General Projects (inc. Summ									£5,114.20		£5,114.20
Subtotal for Cost Centre: Other Projects									5,114.20		5,114.20

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
155 Management Fee											
1074	17/02/2023	14086		Current Account		Management Fee	GCLL	S	14,500.00	2,900.00	17,400.00
Subtotal for Code: Management Fee									£14,500.00	£2,900.00	£17,400.00
Subtotal for Cost Centre: Leisure Centre									14,500.00	2,900.00	17,400.00

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
230 Wages											
1042	14/02/2023			Current Account		Pension E'ee	KCC - LGPS	Z	356.50		356.50
1043	14/02/2023			Current Account		Pension E'er	KCC - LGPS	Z	1,104.94		1,104.94
1046	14/02/2023			Current Account		Pension E'ee	Intelligent Money	Z	246.30		246.30
1047	14/02/2023			Current Account		Pension E'er	Intelligent Money	Z	147.78		147.78
1052	14/02/2023			Current Account		PAYE	HMRC	Z	1,110.00		1,110.00
1053	14/02/2023			Current Account		NI	HMRC	Z	1,751.51		1,751.51
1057	14/02/2023			Current Account		Wages	SGTC	Z	8,268.46		8,268.46
Subtotal for Code: Wages									£12,985.49		£12,985.49

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
233 Stationary, Advertising & Postage											
1012	02/02/2023	24420710		Current Account		Franking Machine Usage	Francotyp Postalia Ltd	Z	100.00		100.00
Subtotal for Code: Stationary, Advertising & Postage									100.00		100.00

Swanscombe and Greenhithe Town Council
Listing of Payments in each Code for All Cost Centres
(Between 01-02-2023 and 28-02-2023)

1038	14/02/2023	Current Account	Stationary	KCC - KCS	S	100.76	20.15	120.91
1086	23/02/2023	Current Account	Stationary - Stamps	Amazon UK	S	9.19	1.84	11.03
1091	23/02/2023	Current Account	Stationary - Stamps	Amazon UK	Z	21.98		21.98
1094	27/02/2023	Current Account	Stationary	KCC - KCS	S	64.84	12.97	77.81
Code Number		234 Telephone / Internet	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Invoice No	Minute	Overline	S	448.15	89.62	537.77
1035	09/02/2023	194574	Bank	Telephone / Internet	S	£448.15	£89.62	£537.77
Code Number		238 Civic Budget	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Invoice No	Minute	Ebbfleet Printing Solutions	Z	87.50		87.50
1072	17/02/2023	0302	Bank	Civic Budget	Z	£87.50		£87.50
Code Number		239 Civic Reception	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Invoice No	Minute	Zone Entertainment	Z	300.00		300.00
1020	07/02/2023	027	Bank	Civic Reception	Z	£300.00		£300.00
Code Number		245 Miscellaneous Expenditure	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Invoice No	Minute	CAS Community Solutions	Z	1,750.00		1,750.00
1009	01/02/2023	1046	Bank	Youth Provision	Z	1,750.00		1,750.00
1010	01/02/2023	5719	Current Account	Portaloo Hire	S	100.00	20.00	120.00
1075	21/02/2023		Current Account	Cleaning Materials	S	53.49	10.70	64.19
1080	23/02/2023	Jan	Current Account	Card Fee	S	10.18	1.20	11.38
Code Number		248 Member Training	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Invoice No	Minute	KALC	S	37.00	7.40	44.40
1026	07/02/2023	5775237819	Bank	Member Training	S	37.00	7.40	44.40
1099	28/02/2023	5973959909	Current Account	Member Training	Z	48.00		48.00
Code Number		249 IT Services	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Invoice No	Minute	KALC	Z	48.00	£7.40	£55.40
1097	28/02/2023	62805	Bank	Member Training	Z	£48.00	£7.40	£55.40
Code Number		251 Council Offices Building Maintenance	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Invoice No	Minute	MPR IT Solutions	S	279.50	55.90	335.40
1027	07/02/2023	480387	Bank	IT Support & Maintenance	S	279.50	55.90	335.40
1028	07/02/2023	480389	Current Account	Access Contract Annual Maintenance C	S	1,016.50	203.30	1,219.80
1029	07/02/2023	480388	Current Account	CCTV Annual Maintenance Contract	S	133.45	26.69	160.14
1030	07/02/2023		Current Account	Access Contract Annual Maintenance C	S	143.76	28.75	172.51
			Current Account	Keyholding Service - Price Increase	S	24.90	4.98	29.88
Subtotal for Code:		Stationary, Advertising & Post				£296.77	£34.96	£331.73
Subtotal for Code:		Telephone / Internet				448.15	89.62	537.77
Subtotal for Code:		Flowers				87.50		87.50
Subtotal for Code:		Civic Budget				87.50		87.50
Subtotal for Code:		Civic Reception				300.00		300.00
Subtotal for Code:		Miscellaneous Expenditure				£1,913.67	£31.90	£1,945.57
Subtotal for Code:		Member Training				48.00	£7.40	£55.40
Subtotal for Code:		IT Services				279.50	55.90	335.40
Subtotal for Code:		IT Services				£279.50	£55.90	£335.40
Subtotal for Code:		Access Contract Annual Maintenance C				1,016.50	203.30	1,219.80
Subtotal for Code:		CCTV Annual Maintenance Contract				133.45	26.69	160.14
Subtotal for Code:		Access Contract Annual Maintenance C				143.76	28.75	172.51
Subtotal for Code:		Keyholding Service - Price Increase				24.90	4.98	29.88

Swanscombe and Greenhithe Town Council
Listing of Payments in each Code for All Cost Centres
(Between 01-02-2023 and 28-02-2023)

1031	07/02/2023	100076	Current Account	DC	Hygiene Services	VR Sani	S	15.60	3.12	18.72
1085	23/02/2023	GB3HS	Current Account		New Padlocks and Keys	Amazon UK	S	23.34	4.66	28.00
1090	23/02/2023	2023 2757	Current Account		New Padlocks and Keys	Amazon UK	S	24.96	4.99	29.95
Code Number	Date	Invoice No	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1077	22/02/2023	253 Gas	Current Account	DC	Gas	KCC - Laser	S	1,183.88	236.78	1,420.66
Subtotal for Code: Council Offices Building Maint £1,382.51 £276.49 £1,659.00										
Code Number	Date	Invoice No	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1063	16/02/2023	254 Electricity	Current Account		Electricity	KCC Laser	S	1,215.89	243.18	1,459.07
Subtotal for Code: Electricity £1,215.89 £243.18 £1,459.07										
Code Number	Date	Invoice No	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1079	22/02/2023	274 Bank Interest	Current Account	DC	Bank Charges	Barclays	Z	69.20		69.20
Subtotal for Code: Bank Interest £69.20 £69.20 £69.20										
Subtotal for Cost Centre: Administration 20,247.56 976.23 21,223.79										
Code Number	Date	Invoice No	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1056	14/02/2023	280 Wages	Current Account		PAYE	HMRG	Z	88.20		88.20
1060	14/02/2023		Current Account		Wages	SGTC	Z	352.58		352.58
Subtotal for Code: Wages £440.78 £440.78 £440.78										
Code Number	Date	Invoice No	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1033	08/02/2023	281 Repairs & Maintenance	Current Account		Wall Repair - Church Road Hall	Kent Fire Extinguisher Services Ltd	S	230.00	46.00	276.00
Subtotal for Code: Repairs & Maintenance £230.00 £46.00 £276.00										
Code Number	Date	Invoice No	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1066	16/02/2023	282 Gas & Electricity	Current Account		Electricity	KCC Laser	L	131.80	6.59	138.39
1076	22/02/2023		Current Account	DC	Gas	KCC - Laser	L	203.64	10.18	213.82
Subtotal for Code: Gas & Electricity £335.44 £16.77 £352.21										
Code Number	Date	Invoice No	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1031	07/02/2023	287 Miscellaneous Expenditure	Current Account	DC	Hygiene Services	VR Sani	S	3.90	0.78	4.68
Subtotal for Code: Miscellaneous Expenditure £3.90 £0.78 £4.68										
Subtotal for Cost Centre: Church Road Hall 1,010.12 63.55 1,073.67										

Swanscombe and Greenhithe Town Council
Listing of Payments in each Code for All Cost Centres
(Between 01-02-2023 and 28-02-2023)

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
302 Gas & Electricity											
Vchr. 1062	15/02/2023	G8623918		Current Account		Gas	KCC - Laser	L	5.58	0.28	5.86
Vchr. 1067	16/02/2023	E8632304		Current Account		Electricity	KCC Laser	L	61.56	3.08	64.64
							Subtotal for Code: Gas & Electricity		£67.14	£3.36	£70.50
							Subtotal for Cost Centre: Grove Hall		67.14	3.36	70.50
Town Council Offices Community Hall											
360 Wages											
Vchr. 1055	14/02/2023			Current Account		PAYE	HMRC	Z	131.40		131.40
Vchr. 1058	14/02/2023			Current Account		Wages	SGTC	Z	549.12		549.12
							Subtotal for Code: Wages		£680.52		£680.52
363 Cleaning Materials											
Vchr. 1007	01/02/2023	I4159314		Current Account	DC	Cleaning Materials	KCC - KCS	S	88.95	17.79	106.74
							Subtotal for Code: Cleaning Materials		£88.95	£17.79	£106.74
370 Hire Income											
Vchr. 1098	28/02/2023			Current Account	DC	Refund of Returnable Deposit	Swanscombe Tigers FC	Z	150.00		150.00
							Subtotal for Code: Hire Income		£150.00		£150.00
							Subtotal for Cost Centre: Town Council Offices Communi:		919.47	17.79	937.26
Old Fire Station Cafe											
380 Wages											
Vchr. 1044	14/02/2023			Current Account		Pension E'ee	KCC - LGPS	Z	53.20		53.20
Vchr. 1045	14/02/2023			Current Account		Pension E'er	KCC - LGPS	Z	195.39		195.39
Vchr. 1054	14/02/2023			Current Account		NI	HMRC	Z	36.93		36.93
Vchr. 1061	14/02/2023			Current Account		Wages	SGTC	Z	1,790.36		1,790.36
							Subtotal for Code: Wages		£2,075.88		£2,075.88
381 Food/Supplies											
Vchr. 1081	23/02/2023	2023 1305		Current Account		Cafe - Supplies	Amazon UK	S	8.16	1.63	9.79
Vchr. 1083	23/02/2023	39H21A		Current Account		Cafe - Supplies	Amazon UK	S	7.06	1.41	8.47
Vchr. 1084	23/02/2023	2023 460		Current Account		Cafe - Supplies	Amazon UK	S	7.57	1.52	9.09
Vchr. 1087	23/02/2023	2023 405		Current Account		Cafe - Supplies	Amazon UK	S	10.24	2.05	12.29
Vchr. 1088	23/02/2023	2023 9182		Current Account		Cafe - Supplies	Amazon UK	S	10.71	2.14	12.85
Vchr. 1089	23/02/2023	2023 255		Current Account		Cafe - Supplies	Amazon UK	S	12.89	2.59	15.48
							Subtotal for Code: Food/Supplies		£56.63	£11.34	£67.97

Swanscombe and Greenhithe Town Council
Listing of Payments in each Code for All Cost Centres
 (Between 01-02-2023 and 28-02-2023)

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
382 Furniture, Fixtures & Equipment (incl. i											
Vchr. 1014	02/02/2023	20007615		Bank Current Account		Coffee Machine Monthly Rental	Tchibo Coffee International Ltd	S	76.72	15.34	92.06
							Subtotal for Code: Furniture, Fixtures & Equipme		£76.72	£15.34	£92.06
385 Electricity											
Vchr. 1070	16/02/2023	E8632348		Bank Current Account		Electricity	KCC Laser	S	1,213.42	242.68	1,456.10
							Subtotal for Code: Electricity		£1,213.42	£242.68	£1,456.10
389 Maintenance											
Vchr. 1013	02/02/2023	026C78572		Bank Current Account		Waste Bin Collection	Biffa	S	120.89	24.18	145.07
							Subtotal for Code: Maintenance		£120.89	£24.18	£145.07
390 Miscellaneous Expenditure (incl. DBC i											
Vchr. 1025	07/02/2023			Bank Current Account	DC	Cafe - Card fees	Barclaycard - Payment Solutions	L	24.80	0.96	25.76
1031	07/02/2023	100076		Current Account	DC	Hygiene Services	VR Sani	S	11.15	2.23	13.38
1039	14/02/2023			Current Account		Cafe - Card Terminal	Takepayments	S	25.00	5.00	30.00
							Subtotal for Code: Miscellaneous Expenditure (ir		£60.95	£8.19	£69.14
							Subtotal for Cost Centre: Old Fire Station Cafe		3,604.49	301.73	3,906.22
TOTALS									£56,260.70	£4,928.38	£71,189.08

Swanscombe and Greenhithe Town Council
Receipts and Payments compared with Flexed Budget (01/04/2022 to 28/02/2023)

Cost Centre	Budget Receipts		Budget Payments		Variance
	Total for year	Year to Date	Total for Year	Year to Date	
Public Lighting					
1 Supply & Maintenance		2,267.24	2,300.00	2,108.33	2,723.93
3 Christmas Lighting		500.00	3,455.00	3,167.08	-1,294.12
4 Repairs			500.00	458.33	458.33
5 Long Term Financial Risks			2,300.00	2,108.33	2,108.33
6 Income	1.00	0.92			0.23
Sub Total for Public Lighting	1.00	2,768.39	8,555.00	7,842.07	3,996.70
Grove Car Park					
20 Rates			4,571.00	4,190.08	-201.12
21 Repairs & Maintenance			500.00	458.33	233.33
22 Long Term Financial Risks			1,100.00	1,008.33	1,008.33
421 Income	1,000.00	916.67			-784.67
Sub Total for Grove Car Park	1,000.00	132.00	6,171.00	5,656.74	255.87
Craylands Lane Car Park					
30 Rates					
31 Repairs & Maintenance					
32 Long Term Financial Risks					
Sub Total for Craylands Lane Car Park					
Parks Establishment					
40 Wages			104,500.00	95,791.67	-16,413.18
41 Equipment/Materials			37,000.00	33,916.67	8,784.31
42 New Grounds Maintenance Equipm			2,200.00	2,016.67	-4,500.00
43 Fuel			3,500.00	3,208.33	-1,197.88
44 Fencing			571.00	523.42	1,473.33
45 Telephone			2,500.00	2,291.67	523.42
46 Vehicles			1,545.00	1,416.25	-16,052.34
47 Water Rates		422.50	2,022.00	1,853.50	-3,113.40
48 Gas/Electricity			5,000.00	4,583.33	-2,173.37
49 Playground Equipment & Maintenanar		1,104.10			-13,631.45

AGENDA ITEM 9
FGP 9/3/2023

Swanscombe and Greenhithe Town Council Receipts and Payments compared with Flexed Budget (01/04/2022 to 28/02/2023)

	Budget Receipts		Act. Receipts	Budget Payments		Act. Payments	Variance Year to Date
	Total for year	Year to Date		Total for Year	Year to Date		
50 Staff Training							
51 Knockhall Changing Rooms			1,235.00	1,500.00	1,375.00	133.34	1,241.66
52 Parks Works Area				500.00	458.33	2,720.89	-1,027.56
53 Vandalism				750.00	687.50	4,807.41	-4,119.91
54 Trees				500.00	458.33	490.00	-31.67
55 New Recreational Facilities				7,000.00	6,416.67	5,231.67	1,185.00
56 Unexpected/Emergency Works						268.70	-268.70
57 Long Term Financial Risks				1,000.00	916.67	380.00	536.67
58 New Community Facility				11,500.00	10,541.67		10,541.67
65 Miscellaneous Income	1,000.00	916.67	170.00			723.14	-723.14
Sub Total for Parks Establishment	1,000.00	916.67	2,931.60	181,588.00	166,455.68	208,183.82	-39,713.21
Cost Centre Swanscombe Park							
70 Bowls Pavilion Maintenance							
71 Long Term Financial Risks							
75 Bowls Income	3,624.00	3,322.00	3,600.00				278.00
78 Hire Charges							
Sub Total for Swanscombe Park	3,624.00	3,322.00	3,600.00				278.00
Cost Centre Knockhall Playing Field							
80 Rates							
81 Long Term Financial Risks				158.00	144.83	147.21	-2.38
85 Football	6,240.00	5,720.00	5,164.00				-556.00
Sub Total for Knockhall Playing Field	6,240.00	5,720.00	5,164.00	158.00	144.83	147.21	-558.38
Cost Centre Broomfield Sports Ground							
90 Long Term Financial Risks							
95 Football Income	8,500.00	7,791.67	7,237.00				-554.67
96 Cricket Income	2,000.00	1,833.33	1,781.66				-51.67
97 Miscellaneous Income			89.00				89.00

Swanscombe and Greenhithe Town Council

Receipts and Payments compared with Flexed Budget (01/04/2022 to 28/02/2023)

	Budget Receipts		Act. Receipts	Budget Payments		Variance Year to Date
	Total for year	Year to Date		Total for Year	Year to Date	
Sub Total for Broomfield Sports Ground	10,500.00	9,625.00	9,107.66			-517.34
Cost Centre Heritage Park						
100 Maintenance/Rent		500.00		500.00	177.46	780.87
104 Long Term Financial Risks					7,423.38	-7,423.38
Sub Total for Heritage Park		500.00	500.00	500.00	7,600.84	-6,642.51
Cost Centre St Peter & St Paul's Churchyard						
110 Maintenance				2,000.00	1,833.33	550.00
Sub Total for St Peter & St Paul's Churchyard				2,000.00	1,833.33	1,283.33
Cost Centre Other Projects						
121 General Projects (inc. Summer Ent)			4,752.40	10,000.00	9,166.67	26,475.18
Sub Total for Other Projects			4,752.40	10,000.00	9,166.67	-12,556.11
Cost Centre Leisure Centre						
146 Rates & Insurance Rent - DBC			2,328.02	28,000.00	25,666.67	31,513.02
155 Management Fee				58,000.00	53,166.67	58,000.00
Sub Total for Leisure Centre			2,328.02	86,000.00	78,833.34	-8,351.66
Cost Centre Squash Courts						
200 Maintenance						
201 Long Term Financial Risks						
Sub Total for Squash Courts						
Cost Centre Allotments						
210 Rents / Licences				245.00	224.58	7.58
211 Repairs / Maintenance				250.00	229.17	229.17
212 Water Supply						
213 Long Term Financial Risks				500.00	458.33	458.33
218 Rent Income		3,551.00	3,058.47			-196.61

Swanscombe and Greenhithe Town Council
Receipts and Payments compared with Flexed Budget (01/04/2022 to 28/02/2023)

Cost Centre	Allotments	Budget Receipts		Act. Receipts	Budget Payments		Act. Payments	Variance Year to Date
		Total for year	Year to Date		Total for Year	Year to Date		
Sub Total for	3,551.00	3,255.08	3,058.47	995.00	912.08	217.00	498.47	
Cost Centre Administration								
230 Wages					127,416.67	146,491.04	-19,074.37	
231 Furniture, Fixtures & Fittings					916.67	104.37	812.30	
232 Photocopier					916.67	976.94	-60.27	
233 Stationary, Advertising & Postage					2,108.33	2,399.78	-291.45	
234 Telephone / Internet					3,391.67	8,169.33	-4,777.66	
235 Mileage Allowance					200.00		183.33	
236 Insurance					13,000.00	16,154.07	-4,237.40	
237 Subscriptions / Publications					5,000.00	5,132.78	-549.45	
238 Civic Budget			435.00		1,500.00	1,402.58	407.42	
239 Civic Reception					1,500.00	300.00	1,075.00	
240 Chains of Office					250.00		229.17	
241 Legal Fees					3,000.00	500.00	2,250.00	
242 External Audit Fees					1,300.00	1,191.67	1,191.67	
243 Internal Audit Fees					250.00	229.17	229.17	
244 Local Funding					2,000.00	1,833.33	1,833.33	
245 Miscellaneous Expenditure					6,000.00	5,500.00	5,500.00	
246 Election Expenses					2,000.00	1,833.33	1,833.33	
247 Staff Training					1,500.00	14.00	14.00	
248 Member Training					1,500.00	376.17	1,361.00	
249 IT Services			132.00		4,000.00	4,199.74	1,361.00	
250 Handyman (incl. seasonal park staff					500.00	290.00	1,361.00	
251 Council Offices Building Maintenance					14,000.00	19,123.75	1,361.00	
252 Water Rates			118.50		1,499.00	2,200.87	1,361.00	
253 Gas					2,400.00	4,724.11	1,361.00	
254 Electricity					5,000.00	11,895.66	1,361.00	
255 Rates					22,000.00	21,956.00	1,361.00	
256 Long Term Financial Risks					1,000.00	916.67	1,361.00	
270 Photocopier Income								
271 Miscellaneous Income								
			4,955.61					

Swanscombe and Greenhithe Town Council
Receipts and Payments compared with Flexed Budget (01/04/2022 to 28/02/2023)

	Budget Receipts		Act. Receipts	Budget Payments		Variance Year to Date
	Total for year	Year to Date		Total for Year	Year to Date	
272 Precept			427,492.00			427,492.00
273 Section 136						
274 Bank Interest	3,400.00	3,116.67	1,134.13		645.26	-2,627.80
276 Government CTax Grant			14,435.00			14,435.00
422 CIL			87,671.65			87,671.65
Sub Total for Administration	3,400.00	3,116.67	536,373.89	236,399.00	216,699.09	454,262.14
Cost Centre Church Road Hall						
280 Wages				5,573.00	5,108.58	-123.35
281 Repairs & Maintenance				500.00	458.33	-4,495.79
282 Gas & Electricity				500.00	458.33	-792.70
283 Cleaning Materials				100.00	91.67	27.00
284 Furniture, Fixtures & Fittings			1,400.00	100.00	91.67	1,491.67
285 Rates				1,439.00	1,319.08	-168.37
287 Miscellaneous Expenditure				125.00	114.58	-533.52
288 Long Term Financial Risks						
295 Hire Income	6,000.00	5,500.00	5,641.48		95.25	46.23
406 Telephone Broadband				400.00	366.67	366.67
423 Water Rates				1,000.00	916.67	667.96
Sub Total for Church Road Hall	6,000.00	5,500.00	7,041.48	9,737.00	8,925.58	-3,514.20
Cost Centre Grove Hall						
301 Repairs & Maintenance				500.00	458.33	103.33
302 Gas & Electricity				100.00	91.67	-137.28
305 Rates						
306 Water Rates						
308 Long Term Financial Risks						
Sub Total for Grove Hall				600.00	550.00	-33.95
Cost Centre Heritage Community Hall						
320 Wages						
321 Repairs & Maintenance						

Swanscombe and Greenhithe Town Council Receipts and Payments compared with Flexed Budget (01/04/2022 to 28/02/2023)

	Budget Receipts		Budget Payments		Variance Year to Date
	Total for year	Year to Date	Total for Year	Year to Date	
322 Gas & Electricity		12,155.00		660.00	-1,928.71
323 Cleaning Materials				495.00	495.00
324 Furniture, Fixtures & Fittings				1,604.17	1,564.17
325 Rates					
326 Water Rates					
327 Miscellaneous Expenditure					
328 Long Term Financial Risks					
335 Hire Income		12,155.00			
Sub Total for Heritage Community Hall	13,260.00	12,155.00			
	13,260.00	12,155.00			
Cost Centre Sports Pavilion					
340 Gas & Electricity			720.00	660.00	2,588.71
341 Water Rates			540.00	495.00	
342 Maintenance & Cleaning Contributic			1,750.00	1,604.17	40.00
343 Rates					
344 Building Insurance			1,418.00	1,299.83	1,299.83
345 Miscellaneous Expenditure					
346 Long Term Financial Risks					
350 Rent Income		18,551.50	17,000.00	15,583.33	-3,800.00
Sub Total for Sports Pavilion	20,238.00	18,551.50	17,000.00	15,583.33	15,583.33
	20,238.00	18,551.50	21,428.00	19,642.33	-10,788.58
Cost Centre Town Council Offices Community I					
360 Wages			8,278.00	7,588.17	7,595.79
361 Repairs & Maintenance			420.00	385.00	-541.96
362 Furniture, Fixtures & Fittings			100.00	91.67	15.96
363 Cleaning Materials			260.00	238.33	-157.13
364 Miscellaneous Expenditure			75.00	68.75	-575.46
365 Long Term Financial Risks			5,500.00	5,041.67	5,041.67
370 Hire Income		31,166.67			
Sub Total for Town Council Offices Communi	34,000.00	31,166.67	14,633.00	13,413.59	7,642.56
	34,000.00	31,166.67	14,633.00	13,413.59	11,418.02
Cost Centre Old Fire Station Cafe					

Swanscombe and Greenhithe Town Council
Receipts and Payments compared with Flexed Budget (01/04/2022 to 28/02/2023)

	Budget Receipts		Act. Receipts	Budget Payments		Act. Payments	Variance
	Total for year	Year to Date		Total for Year	Year to Date		
380 Wages							
381 Food/Supplies				17,655.00	22,716.67		-5,061.67
382 Furniture, Fixtures & Equipment (inc				4,000.00	4,525.39		-858.72
383 Advertising			276.18	500.00	2,331.18		-1,596.67
384 Rates				100.00	91.67		91.67
385 Electricity				1,916.00	1,756.33		-174.37
386 Cleaning Materials				1,169.00	1,071.58		-2,402.03
387 DBC Maintenance Service Charge				130.00	76.98		42.19
388 Telephone / Internet				1,500.00	1,442.24		-67.24
389 Maintenance				500.00	458.33		458.33
390 Miscellaneous Expenditure (incl. DE				500.00	458.33		-1,599.24
391 Long Term Financial Risks				500.00	458.33		-74.29
392 Rent DBC							
395 Cafe Income	13,500.00	12,375.00	15,104.59				2,729.59
424 Water Rates					916.67	1,926.34	-1,009.67
Sub Total for Old Fire Station Cafe	13,500.00	12,375.00	15,380.77	31,075.00	28,485.41	41,013.30	-9,522.12
Cost Centre Bus Shelters							
400 Maintenance							
Sub Total for Bus Shelters	450.00	412.50		412.50			412.50
Cost Centre Ingress Park Community Centre							
407 Wages							
408 Repairs & Maintenance				6,000.00	5,500.00		5,500.00
409 Gas & Electricity				500.00	458.33		458.33
410 Cleaning Materials				1,500.00	1,375.00		1,375.00
411 Furniture & Fittings				500.00	458.33		458.33
412 Rates (NNDR)				500.00	458.33		458.33
413 Water Rates				2,442.00	2,238.50		2,238.50
414 Key Holder Security				650.00	595.83		595.83
415 Misc Expenditure							
416 Long Term Financial Risks				100.00	91.67		91.67

Swanscombe and Greenhithe Town Council
Receipts and Payments compared with Flexed Budget (01/04/2022 to 28/02/2023)

	Budget Receipts		Act. Receipts	Budget Payments		Variance Year to Date
	Total for year	Year to Date		Total for Year	Year to Date	
418 Hire Income	13,000.00	11,916.67				-11,916.67
419 Committed Sum	13,500.00	12,375.00				-12,375.00
420 Contingency Fund	10,000.00	9,166.67				-9,166.67
Sub Total for Ingress Park Community Centre	36,500.00	33,458.34		12,192.00	11,175.99	-22,282.35
GRAND TOTALS	£152,814.00	£140,079.52	£652,228.33	£622,481.00	£570,607.56	£371,138.24

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AGENDA ITEM 10

FGP 9/3/2023

1 MAR 2023

APPLICATION FORM FOR FUNDING FROM THE TOWN COUNCIL.

(Please complete using BLACK INK please type the details or complete in legible block capitals)

1. Name and full address of Organisation:	Grove Irish Dancers
2. Amount of funding requested.	£200 to £300
3. Name and contact details of applicant (this is the address the Town Council will use for all correspondences). Please include an email address where possible:	<p>Elaine Day</p> <p>● Park Road Swanscombe Kent DA10 0JJ</p> <p>groveids@outlook.com</p>
4. Brief description of the aims and objectives of your organisation (please include the date your organisation was established):	<p>To teach and promote Irish dancing. To encourage fitness and team work. It is inclusive for everyone of any ability and age.</p>
5. Please give an estimate of how many people within your organisation reside within Swanscombe and Greenhithe.	<p>All dancers are from Swanscombe.</p>
<p>6. Please give details of how your organisation assists or impacts on the residents of Swanscombe and Greenhithe.</p> <p>Please provide the number of local residents who will benefit from this award.</p>	<p>At the moment we only teach children. We have children with special needs and low income families. We have about 16 dancers. We want children all to feel the same no matter what the parents income is.</p>
<p>7. Please supply details of how the funding applied for will be used (please include total costs of projects, project plans, quoted costs etc.).</p> <p>No works/purchases can be made until any applications have been considered by the Town Council. Retrospective applications will NOT be considered.</p>	<p>The cost of competitions can be expensive, we want to be able to help low income families to pay for them. We do want the children to be left out. Also we would like to buy t-shirts for the children.</p>

COPY

APPLICATION FORM FOR FUNDING FROM THE TOWN COUNCIL
(Please complete using BLACK INK please type the details or complete in legible block capitals)

<p>8. Please detail any funding received in the last three years, including any from Swanscombe and Greenhithe Town Council.</p>	<p>None</p>
<p>9. Please provide the bank details for the organisation for payment.</p> <p>Alternatively provide the name of organisation that cheques should be made out (cheques are unable to be made out to individuals).</p>	<p>Account Name: Grove Irish Dancers.</p> <p>Sort Code: [REDACTED]</p> <p>Account Number: [REDACTED]</p> <p>Organisation Name: Grove Irish Dancers</p>
<p>10. Declaration:</p> <p>I declare that the information given is, to the best of my knowledge, accurate and true.</p>	<p>Signed: [Signature]</p> <p>Dated: 26.2.23</p>

Please use a separate sheet, if necessary, clearly numbering the relevant section.

**SWANSCOMBE AND GREENHITHE TOWN COUNCIL
GUIDANCE NOTES FOR APPLICATIONS FOR FUNDING FROM THE
TOWN COUNCIL.**

1. Awards of funding are made up to a maximum of £500 for general awards to local charitable, voluntary or community organisations, and up to £250 for start-up awards to new organisations.
2. The decision regarding your application will be made on the basis of the information you supply on this application form. Your application will be copied to members of the Town Council. The decision made by the Town Council is final and non-negotiable; no further correspondence regarding decisions made on any applications will be entered into.
3. All parts of the application form must be completed, **please type the details or complete in legible block capitals.**
4. Unfortunately the amounts requested each year normally exceed the funds available. It is therefore imperative that as much information as possible is provided with your application so that the Town Council can ascertain the activities and operation of your organisation.
5. All applications will be considered on their individual merits and every applicant must fully understand that there is no guarantee of funding or continued funding.
6. All applications will be deemed to have read and agreed to comply to the Guidance Notes for Applications for Funding from the Town Council.
7. All applications will be deemed to have agreed to information regarding their application be used and publicised by the Town Council both internally and externally.
8. All applications must, when successful, agree to:
 - Publicly acknowledge the Town Council for providing funding.
 - Use the Town Councils logo (to be supplied) on any and all publicity for the funding.
 - Attend the Town Council offices for a publicity photograph for the presentation of the funds.
9. Applications will not be considered from:
 - Private organisations operated as a business or a profit making concern
 - Organisations intending to support or oppose political or religious groups
10. No works/purchases can be made until any applications have been considered by the Town Council.
11. Retrospective applications will NOT be considered.

**SWANSCOMBE AND GREENHITHE TOWN COUNCIL
GUIDANCE NOTES FOR APPLICATIONS FOR FUNDING FROM THE
TOWN COUNCIL.**

12. Funding awarded must be used for the purpose it was applied for and within the timescales agreed (unless stated by the Town Council this will be within 12 months of the funding being agreed).
13. Any funding not used as per 12 (above) must be returned to the Town Council no later than 12 months from the date it was awarded.

Please do not hesitate to contact the Town Clerk, Graham Blew, if you wish to discuss any part of your application.

Telephone: 01322 385513



Department for Levelling Up,
Housing & Communities

AGENDA ITEM 12
FGP 9/3/23

Jonathan Owen
Chief Executive
National Association of Local Councils
109 Great Russell Street
LONDON
WC1B 3LD

06 February 2023

Dear Mr Owen,

SECTION 137 EXPENDITURE: LIMIT FOR 2023-2024

This is to notify you that the appropriate sum for the purpose of section 137(4)(a) of the Local Government Act 1972 (the 1972 Act) for parish and town councils in England for 2023-24 is £9.93.

This is the amount as a result from increasing the amount of £8.82 for 2022-2023 by the percentage increase in the retail index between September 2021 and September 2022, in accordance with Schedule 12B to the 1972 Act.

I am coping this letter to Rob Smith, Chief Executive of the Society of Local Council Clerks, Tony Crawley, Chief Officer of Public Sector Audit Appointments Limited and Howard Midworth, General Manager at Smaller Authorities Audit Appointments Limited.

Your sincerely,

Ben Greener
Deputy Director
Integration & Social Cohesion
Communities & Integration Directorate

Department of Levelling Up, Housing and Communities
Email: Ben.Greener@levellingup.gov.uk
Phone: 07458003974
2nd Floor, Fry Building
2 Marsham Street
London SW1P 4DF

The Local Government Act 1972 – A Summary (extract).

Section 137 Local Government Act 1972.

If a council is considering expenditure for which there is no statutory power councillors may use Section 137 of the Local Government Act 1972. which states: ***A local authority may, subject to the provisions of this section, incur expenditure which in their opinion is in the interests of their area or any part of it or all or some of their inhabitants, up to a total of £9.93*** (the council are informed of what this amount will be each year by Department for Levelling Up, Housing & Communities (DLHC)) ***per elector Register of Electors.***

The expenditure must bring some direct benefit to the area or part of it, or to some or all of the inhabitants; this means that it must be possible to point to some way in which, in the broadest sense, the area or its inhabitants will be better off as a result of the expenditure. Direct benefit must be commensurate with the expenditure involved; it is for the council, acting reasonably, to judge whether this test is met, but they need to consider whether the expenditure is reasonable in relation to the degree of direct benefit that it will produce. Expenditure within the stated financial and legal parameters must be included within the budget of the council. The important thing to remember is that s137 cannot be spent on an individual. E.g., a young scout may ask the council for financial help to enable a visit to an international jamboree in South America. Worthy as this may be the council cannot agree because the statute says s137 money must benefit 'some or all of the inhabitants.' However, if the request came from the scout troop the parish/town council could consider a grant to the troop as a whole; it would then be benefiting 'some' inhabitants.