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SWANSCOMBE & GREENHITHE TOWN COUNCIL

SUMMONS & AGENDA

A Meeting of the Swanscombe and
Greenhithe Town Council will be held on:

Thursday 18 April 2024 at 7.00pm

at: The Council Offices, The Grove, Swanscombe, DA10 0GA.

Graham Blew

Graham Blew
Town Clerk

Dated: 11 April 2024

Should any member have any questions regarding the content of the agenda or attached papers, please put them to the clerk's office 24 hours in advance of the meeting.

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AGENDA

A MEETING OF THE SWANSCOMBE & GREENHITHE TOWN COUNCIL.

1. To receive and accept apologies for absence (*Local Government Act 1972, s.85*).
2. Declarations of interest in items on the Agenda (*Localism Act 2011, s.31*).
- * *As per Standing Order 34 c), and at the Chairman's discretion, the meeting will be adjourned at this point to allow any members of the public to address the meeting in relation to the business to be transacted at the meeting. Members of the public are allowed to (i) make representations, (ii) answer questions and (iii) give evidence relating to the business being transacted.*
3. To approve the Minutes of the Town Council Meeting held on 8 February 2014 and the Special Town Council Meetings held on 15 February 2024 and 14 March 2024. (p) (*Local Government Act 1972, Sch 12, Para 41(1)*).
4. Items as Deemed Urgent by the Town Mayor / matters arising from previous minutes and their position on the Agenda (*for discussion/information only, not for decision*)
5. **TO RECEIVE THE MINUTES OF THE FOLLOWING COMMITTEES AND SUB-COMMITTEES AND PASS RESOLUTIONS AS DEEMED ADVISABLE (p)**
(*Local Government Act 1972, Sch 12, Para 41(1)*).
 - Planning, Major Developments, Transportation and Environment Committee – 7 February 2024, 28 February 2024 and 20 March 2024
 - Recreation, Leisure, and Amenities Committee – 21 March 2024.
 - Finance and General Purposes Committee – 7 March 2024.
 - Community Safety Committee – 21 February 2024
6. **YOUTH SERVICES – UPDATE – CAS TRAINING (p).**

Further to minutes 123/23-24, 226/23-24 and 318/23-24 and as required by the contract, the final update from CAS Training is enclosed for members information.

This report also includes a request for funding for Youth Provision from May to December 2024.

A budget of £5,000 was put in place for the 2024 – 2025 financial year under Cost Centre 245 – Miscellaneous Expenditure.

Recommended:

1. That the final update report be noted.
2. That a decision be made regarding the funding request covering May to December 2024.

7. TRAFFIC CONGESTION IN SWANSCOMBE AND GREENHITHE (p).

The Community Safety Committee (minute 431/23-24) requested that concerns regarding traffic congestion during major incidents, which are made even worse due to the current road closure at Galley Hill, be raised with the Police, Kent County Council, and the MP.

Attached are the responses received from Kent Police and Kent County Council.

Recommended: To discuss and advise accordingly.

8. PAVILION WORKING GROUP – UPDATE (p).

Further to minute 459/23-24 the Working Group met on 21 March 2024 and the notes, including recommendation, from this meeting are attached for members consideration.

In addition, a verbal update will also be given at the meeting.

Recommended:

1. That the item be noted.
2. That any building on the site (newly constructed or existing refurbished) be managed and operated by the Town Council directly.

9. D-DAY - 80TH ANNIVERSARY.

The 80th Anniversary of D-Day will be on 6 June 2024 and to mark this occasion the Town Council have purchased "*The D-Day 80 Lamp Light of Peace*" which has been created/created with the flame in the lamp representing the light of peace that emerged from the dreadful darkness of War. The colour red of the lamp has been chosen as it represents the ultimate sacrifice undertaken on the Beaches of Normandy and throughout WWII and, as well as the 80th Anniversary, the lamp can be lit again on every Remembrance Day thereafter.

Recommended: That the item be noted.

10. REQUESTS TO USE TOWN COUNCIL PARKS (p).

The Salvation Army have submitted the attached requests to use Swanscombe Park and The Heritage Park on the dates and times detailed.

Completed Event Notification Forms and a copy of Public Liability Insurance Cover have also been provided. These events have been held in previous years without any issues.

Recommended: To agree to both requests.

11. INGRESS PARK COMMUNITY CENTRE – UPDATE.

Further to the update provided at the 21 March 2024 Recreation, Leisure and Amenities Committee meeting (minute 478/23-24) a site meeting has been scheduled with the Technical Director & Deputy Managing Director, Crest Nicholson Eastern for 18 April 2024. At this site meeting a location for the required sound monitoring equipment is hoped to be agreed and the acoustics and hearing loop for the hall and the meeting room will be discussed.

Recommended: That the update be noted.

12. EXPENDITURE OVER £5,000.00.

In July 2023 the Town Council installed, under a hire agreement, the anticlimbing fixtures and fittings and shutters at the Pavilion to deter anti-social behaviour at the site. At the time this was done in consultation with the Chairman of Finance and General Purposes Committee and as such this should have then been reported into full Council. Unfortunately, due to recess this was omitted although it was detailed and included in the Receipt and Payments considered by the FGP at the meeting on 14 September 2023.

This item has been placed on the agenda for both transparency and to fulfil the requirements of Financial Regulation 4 (4.1 and 4.5).

"Such authority is to be evidenced by a Minute or by an authorisation slip duly signed by the Clerk and where necessary also by the appropriate Chairman."

Nb.

As previously agreed, minute 459/23-24, the anticlimbing fixtures and fittings and shutters have now been purchased.

Recommended: That the expenditure for the anticlimbing fixtures and fittings and shutters at the Pavilion be endorsed.

13. STAFF / MEMBER TRAINING – UPDATE.

The following training has been scheduled / undertaken: -

| | | |
|---------------------------|--|--------------------------------|
| x2 Groundsman / Gardeners | LANTRA - Basic Tree Survey and Inspection. | Kingswood Training - Sevenoaks |
|---------------------------|--|--------------------------------|

Recommended: That the item be noted.

14. REPORTS OF OUTSIDE REPRESENTATIVES.

This provides an opportunity for Members appointed as representatives on outside bodies to provide a report at the Meeting.

- 14.1 London Resort Company Holdings Ltd. Community Liaison Group (LRCHCLG)
Councillor Peter Harman is the Town Councils representatives on the LRCHCLG.

NB. In response to an enquiry, LRCHCLG have confirmed that they are happy to accept a substitute representative, if the current cannot attend, but this must be done in advance, with the substitute members contact details being provided.

- 14.2 Ingress Park (Greenhithe) Management Limited (IPGM).
Councillors' Peter Harman and Peter Harris are the Council's representatives on IPGM. IPGM have indicated that, although unable to supply any documentation, they would like a verbal update to be submitted to the Council.

- 14.3 Dartford Young People's Partnership Conversation (DYPPC).
Councillor Lesley Howes is the Town Councils representatives on the DYPPC. The Dartford Annual Event was scheduled to take place on 20 February 2024.

- 14.4 Dartford Children's Partnership Conversation (DCPC).
Councillor Emma Ben-Moussa is the Town Councils representatives on the DCPC. As previously agreed, the Minutes and action log from the 30 January 2024 meeting are available for inspection.

The Dartford Family Hub Drop-In Session was scheduled to take place on 14 February 2024.

- 14.5 Bluewater Forum (BF)
Councillor Peter Harman is the Town Councils representatives on the BF. The last meeting was scheduled to take place on 28 March 2024.

- 14.6 Whitecliffe Community Liaison Group (WCLG).
Councillor Peter Harman is the Town Councils representatives on the WCLG. As previously agreed, the Agenda and Minutes from the 20 March 2024 meeting and the Interim Report, dated 8 March 2024 are available for inspection.

15. REPORT FROM KENT COUNTY COUNCILLOR.

This item gives the Kent County Councillor for Swanscombe and Greenhithe, Mr Peter M Harman the opportunity to submit a verbal report on relevant news or issues from Kent County Council.

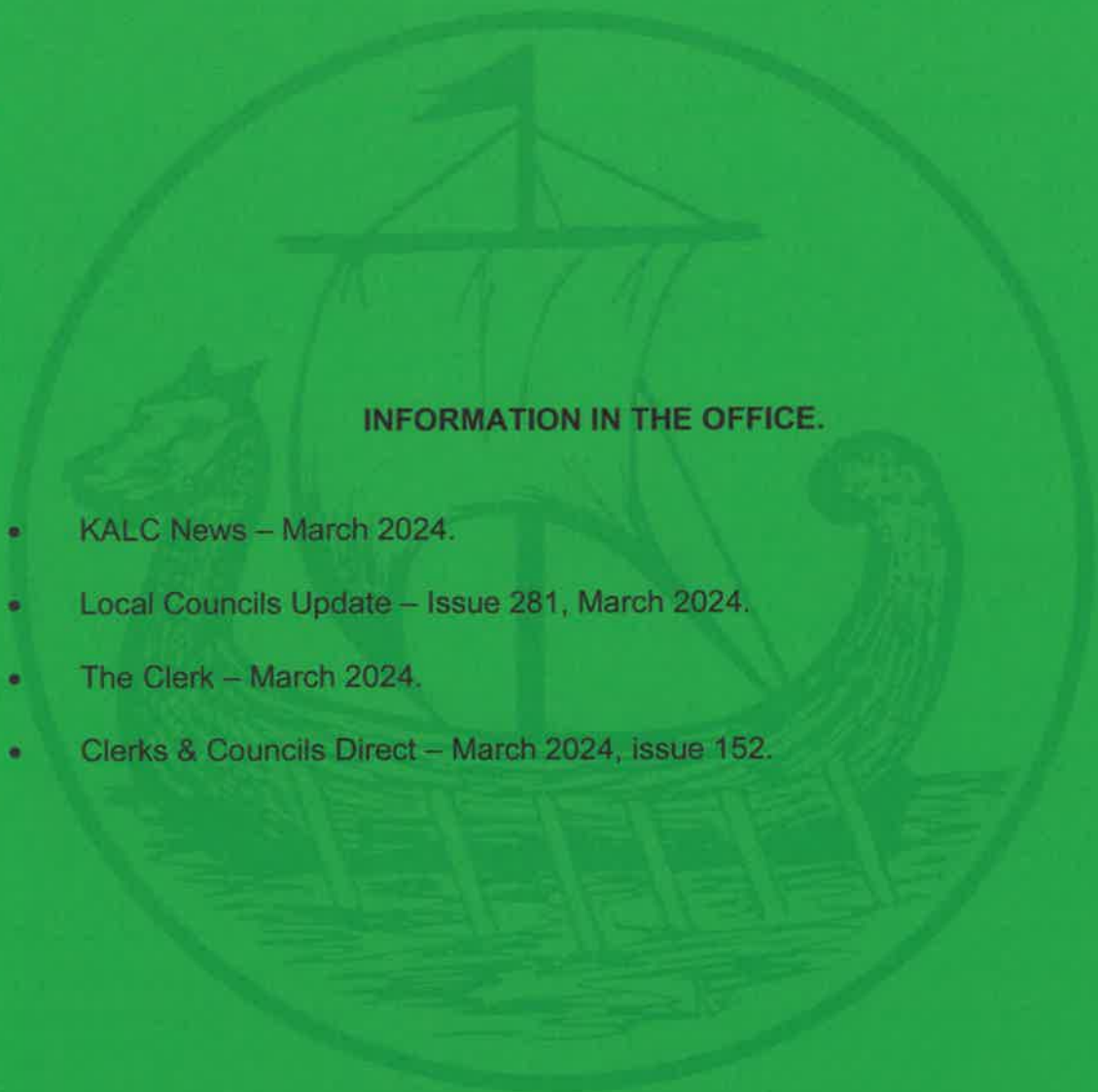
16. REPORT FROM DARTFORD BOROUGH COUNCILLORS.

This item gives the x5 Dartford Borough Councillors representing Swanscombe and Greenhithe the opportunity to submit a verbal report on any relevant news or developments at Dartford Borough Council.

17. SEALING OF DOCUMENTS.

There are none.

18. TOWN MAYOR'S ANNOUNCEMENTS.



INFORMATION IN THE OFFICE.

- KALC News – March 2024.
- Local Councils Update – Issue 281, March 2024.
- The Clerk – March 2024.
- Clerks & Councils Direct – March 2024, issue 152.



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