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SWANSCOMBE & GREENHITHE TOWN COUNCIL

Finance & General Purposes Committee

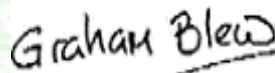
Councillor Lesley Howes - Chairman
Councillor Lorna Cross - Vice-Chairman
Councillor Emma Ben Moussa
Councillor Sue Butterfill
Councillor Ann Duke
Councillor Peter Harman
Councillor Jay Shah
Councillor Maurice Weet

To all other Councillors: For information only.

A Meeting of the above Committee will be held on

Thursday 13 January 2022 at 7.00pm

at: The Council Offices, The Grove, Swanscombe, DA10 0GA



**Graham Blew
Town Clerk**

Dated: 7 January 2022

Should any member have any questions regarding the content of the agenda or attached papers, please put them to the clerk's office 24 hours in advance of the meeting.

FINANCE & GENERAL PURPOSES COMMITTEE
13 JANUARY 2022

A G E N D A

1. To receive apologies for absence (*Local Government Act 1972, s.85*).
2. Substitutes (*Localism Act 2011, s.31*).
3. To declare interests in items on the agenda.
- * ***As per Standing Order 34 c), and at the Chairman's discretion, the meeting will be adjourned at this point to allow any members of the public to address the meeting in relation to the business to be transacted at the meeting. Members of the public are allowed to (i) make representations, (ii) answer questions and (iii) give evidence relating to the business being transacted.***
4. Items as Deemed Urgent by the Chairman / matters arising from previous minutes and their position on the Agenda (*for information, not for decisions*).
5. To confirm and sign the Minutes of the Meeting held 9 September 2021 (*full Council 9 December 2021*) (*Local Government Act 1972, Sch 12, Para 41(1)*).

6. MONTHLY BANK RECONCILIATION.

In accordance with Financial Regulation 2.2, a member of the council other than the Town Mayor or a cheque signatory needs to be appointed to verify the bank reconciliations produced by the RFO for all the council's accounts on a regular basis. Councillor Jay Shah was appointed under minute 32/19-20.

Recommended: That the bank reconciliations for October, November and December 2021 be noted.

7. BANK TRANSFERS (p).

In accordance with Financial Regulation 5.5 (c), please find attached a list of bank transfers undertaken in October, November, and December 2021 for approval.

Recommended: To approve the bank transfers undertaken in October, November, and December 2021.

8. TO RECEIVE FINANCE STATEMENTS AND PASS ACCOUNTS FOR PAYMENT (p).

In accordance with Financial Regulation 5.5 (a), please find attached a detailed list of all receipts and payments for October, November, and December 2021 for approval.

Recommended: To approve receipts and payments for October, November, and December 2021.

9. SUMMARY OF ACCOUNTS (p).

Please find attached the Flex-Budget Report balanced to 31 December 2021.

Recommended: To note the summary of accounts to 31 December 2021.

**FINANCE & GENERAL PURPOSES COMMITTEE
13 JANUARY 2022**

TOWN CLERK & RESPONSIBLE FINANCIAL OFFICER'S (RFO) REPORT.

10. APPLICATIONS FOR FUNDING FROM THE TOWN COUNCIL (p).

Please find the attached application for funding. There is currently £1,200.00 remaining in the 2021 - 22 budget for local funding applications (Cost Code 244).

A. Ingress Parks Family Fun Day

Members previously considered this application at the 9 September 2021 meeting (minute 162/21-22) and requested that it be re-considered once confirmation had been received that permission for the event had been granted from the board at Ingress Park. The applicant was contacted and has since provided the requested confirmation.

- ❖ To assist members a copy of the "Guidance Notes for Applications for Funding from the Town Council" is attached.

Recommended: To decide on the applications received and, if successful, any amount of funding to be awarded.

11. ANNUAL ESTIMATES FOR 2022– 2023 (p).

Further to minute 317/21-22 (full Council 9 December 2021) Members are asked to consider the attached Annual Estimates for 2022 – 2023.

Recommended: Members to consider and approve the Annual Estimates for 2022 – 2023 and submit to full Council for endorsement.

12. FUNDING AWARD – KENT COUNTY COUNCIL (KCC) MEMBERS GRANT.

In August 2021 the Town Council applied to the KCC Members Grant Scheme for funding to go towards the new festive lighting scheme in both Swanscombe and Greenhithe High Streets.

KCC Member Mr Peter Harman confirmed his agreement to this contribution and KCC have since confirmed that this funding bid has been successful, and has been received

Recommended: To note.



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Swanscombe and Greenhithe Town Council Website:
<http://www.swanscombeandgreenhithe town council.gov.uk>

