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# SWANSCOMBE & GREENHITHE TOWN COUNCIL

## Recreation, Leisure & Amenities Committee

Councillor Peter Harman - Chairman  
Councillor Emma Ben Moussa - Vice-Chairman  
Councillor Anita Barham  
Councillor Lorna Cross  
Councillor Ann Duke  
Councillor Linda Hall  
Councillor John Hayes  
Councillor Lesley Howes

To all other Councillors: For information only

**A Meeting of the above Committee will be held on**

**Tuesday 20 July 2021 at 7.00pm**

**at: The Council Offices, The Grove, Swanscombe,  
Kent, DA10 0GA.**

Graham Blew  
Town Clerk

Dated: 15 July 2021

**Due to the confidential nature of the business to be transacted, the Press and Public will be excluded from the Meeting from item 10 onwards.**

*Should any member have any questions regarding the content of the agenda or attached papers, please put them to the clerk's office 24 hours in advance of the meeting.*

## AGENDA

1. To receive Apologies for Absence.
2. Substitutes.
3. Declarations of Interest in Items on the Agenda.
- \* ***As per Standing Order 34 c), and at the Chairman's discretion, the meeting will be adjourned at this point to allow any members of the public to address the meeting in relation to the business to be transacted at the meeting. Members of the public are allowed to (i) make representations, (ii) answer questions and (iii) give evidence relating to the business being transacted.***
4. Items as Deemed Urgent by the Chairman / matters arising from previous minutes and their position on the Agenda (for discussion/information only, not for decision).
5. To confirm the Minutes of the Meeting held on 19 March 2020 (*Town Council 14 July 2020*).

6. **SENIOR GROUNDSMAN/GARDENER'S REPORT (p).**

Please see the attached report.

**Recommended:** That the report be noted.

7. **TOWN CLERK AND RESPONSIBLE FINANCIAL OFFICER'S REPORT.**

7.1 **RIDE-ON MOWER.**

Further to the previous item members are asked to agree to the purchase of a replacement ride-on mower. This would be either brand new or second hand depending on availability and suitability.

The current broken ride-on was purchased brand new in early 2015 at a cost of £5,703.00. The last repair undertaken on this machine was in October 2020 and cost approximately £1,500.00 and the latest fault is known to have a large cost to it for repair, if the repair is even possible..

The value of a replacement will be between £3,000 and £9,000, suitable funds for this expenditure have been built up in the vehicle and equipment's budgets contained within the Financial Risk Assessments (FRA).

**Recommended:** To approve the replacement of the ride-on mower as detailed above.

**7.2 HERITAGE PARK UPDATE (p).**

Please see the attached report.

**Recommended:** To note.

**7.3 ALLOTMENTS UPDATE.**

Members are informed that the annual allotment site visits between officers/members and the Allotment Association have been scheduled for Thursday 19 August 2021.

**Recommended:** To note.

**7.4 ELECTRIC VEHICLE CHARGING POINTS UPDATE.**

A verbal update will be provided at the meeting.

**Recommended:** To note.

**8. DELEGATION TO CONDUCT NORMAL BUSINESS DURING RECESS PERIOD.**

Members are requested to delegate authority to the Town Clerk, in accordance with section 101 (1) (a) of the Local Government Act 1972, to conduct the normal business of the Council during the recess period. The Town Clerk will consult with the Town Mayor, if appropriate, before any business is transacted. If any emergencies do occur during this time the Executive & Emergency Committee would be convened.

**Recommended:** That, in accordance with section 101 (1) (a) of the Local Government Act 1972 the Town Clerk be delegated authority to conduct the normal business of the Council during the recess period.

**9. EXCLUSION OF THE PRESS AND PUBLIC.**

TO RESOLVE: Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 that, because of the confidential nature of the business to be transacted, the press and public leave the meeting during consideration of the following item.

**10. GROVE HALL (p).**

Please see confidential report.

**Recommended:** To discuss and advise accordingly.

INFORMATION IN THE OFFICE.

- Allotment & Leisure Gardener – Issue 3, 2020



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Swanscombe and Greenhithe Town Council Website:  
<http://www.swanscombeandgreenhithetowncouncil.gov.uk>

