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SWANSCOMBE & GREENHITHE TOWN COUNCIL

SUMMONS & AGENDA

**A Meeting of the Swanscombe and
Greenhithe Town Council will be held
on**

Thursday 24 June 2021 at 7.00pm

at: The Council Offices, The Grove, Swanscombe, DA10 0GA.

Graham Blew

**Graham Blew
Town Clerk**

Dated: 17 June 2021

Due to Covid secure space restrictions a limit has had to be placed on public attendance. Admission will be on a first come first served basis.

Due to the confidential nature of the business to be transacted, the Press and Public will be excluded from the Meeting from item 26 onwards.

Should any member have any questions regarding the content of the agenda or attached papers, please put them to the clerk's office 24 hours in advance of the meeting.

A G E N D A



The Council Offices, The Grove, Swanscombe, Kent, DA10 0GA.
Tel: (01322) 385513 Fax: (01322) 385849

A MEETING OF THE SWANSCOMBE & GREENHITHE TOWN COUNCIL

1. To receive and accept apologies for absence.
2. Declarations of interest in items on the Agenda.
- * ***As per Standing Order 34 c), and at the Chairman's discretion, the meeting will be adjourned at this point to allow any members of the public to address the meeting in relation to the business to be transacted at the meeting. Members of the public are allowed to (i) make representations, (ii) answer questions and (iii) give evidence relating to the business being transacted.***
3. To approve the Minutes of the Annual General Meeting held on 5 May 2021 (p).
4. Items as Deemed Urgent by the Town Mayor / matters arising from previous minutes and their position on the Agenda (*for discussion/information only, not for decision*).
5. **REQUEST FOR DISPENSATION FOR NON-ATTENDANCE AT MEETINGS IN RESPECT OF COUNCILLOR JAY SHAH.**

A request has been submitted for Members to consider granting dispensation for possible non-attendance at Town Council meetings that may give rise to disqualification without prior approval. The Town Council is asked to consider the request, made due to ill health.

Recommended: That the Town Council approves the extended dispensation for Councillor Jay Shah from attending meetings of the Town Council due to ill health, for a six-month period to avoid ceasing being a member of the authority under Section 85 of the Local Government Act 1972.

6. FOOTBALL PITCH ALLOCATION (p).

Further to minute 569/17-18 (Recreation, Leisure & Amenities Committee 22 March 2018) please find attached a copy of the football pitch allocations for 2021 – 2022 football season.

Recommended: To note the pitch allocations for 2021 – 2022.

7. REQUESTS TO USE TOWN COUNCIL PARKS / OPEN SPACES (p).

The following request has been received to use a Town Council Park.

Swanscombe Tigers FC – Broomfield Park – Family Fun Day – 25 July 2021

Recommended: To consider and decide on the application.

8. COMMUNITY INFRASTRUCTURE LEVY (CIL), DARTFORD BOROUGH COUNCIL (DBC) (p).

Further to minutes 152/19-20 (full Council 11 July 2019) and 352/18-19 (full Council 13 December 2018) the Infrastructure Delivery Officer (DBC) has written advising that a proportion of the CIL receipts received from development within the Town Council area, for the period 1 October 2020 to 31 March 2021, have been received and apportioned accordingly.

Recommended: That the item be noted.

9. NATIONAL LOTTERY FUNDING – SUCCESSFUL APPLICATION (p).

The Town Councils application for its Community Green & Open Spaces Project has been confirmed as successful. This will enable the previously agreed designs for the x2 areas to be completed as proposed (minute 36/21-22).

Recommended: That the item be noted.

10. ACCESS ROAD GULLIES – SWANSCOMBE CENTRE (p).

Please see the attached report.

Recommendation: To select one of the x2 alternative options to resolve the issue of the flooding of the access road adjacent to the Swanscombe Centre.

11. DEDICATION OF TREES (p).

At the previous meeting members requested an item to consider the possible dedication of trees in the x2 community areas within Swanscombe Park.

- A copy of the Town Councils Memorial Policy” has been attached.

Recommendation: To discuss and advise accordingly.

12. QUEENS GREEN CANOPY (QGC).

The QGC is a unique tree planting initiative created to mark Her Majesty's Platinum Jubilee in 2022 which invites people from across the UK to "Plant a Tree for the Jubilee".

The idea is to create a legacy in honour of The Queen's leadership of the Nation, which will benefit future generations.

From October, you can add your Jubilee tree to The QGC map. Her Majesty and The Prince of Wales planted the first Jubilee tree in the grounds of Windsor Castle in March, to mark the launch of the QGC. From September templates of QGC plaques will be available on the QGC website ready for when the tree planting season begins in October.

Recommendation: To agree to take part in the QGC and dedicate either the whole of the Community Orchard or, one of the fruit trees the Town Council are planting in October.

13. ADDITIONAL BENCHES AND BIN (p).

Further to minutes 270/20-21 and 37/21-22 the additional benches at Broomfield and Swanscombe Play Areas have been installed as well as the additional litter bin at The Heritage Park.

The additional benches for Eagles Road Play Area, Greenhithe, Saxon Court Play Area, Greenhithe and Valley View Play Area, Greenhithe are on order.

Recommendation: That the item be noted.

14. HAPPY TO CHAT / CONTACT BENCH (p).

The Northfleet, Ebbsfleet & Swanscombe Lions Club have approached the Town Council with an offer to supply a Happy to Chat / Contact Bench to be installed within Swanscombe.

To assist members examples of the bench are attached along with suggested options for locating the bench.

Recommended: To agree to the proposal and to confirm the location for the Happy to Chat / Contact Bench.

15. BENCH AREAS ON PROW DS6 (p).

- Bench 2 of 3.

Further to Minute 38/21-22 officers looked at feasibility of moving bench 2 of 3 which was not thought to be appropriate. As an alternative solution the shrubbery, on both sides, of the area's which lead up to the bench area have been cut back so that people on the footpath, and those using the seating area, can see each other long before they actually get to the bench. This completely opens up the area which in turn should reduce any reasons for users of the footpath to feel vulnerable. The overhanging foliage above the footpath will also be lifted which will also open the area up and make it brighter and more visible.

- Bench 1 of 3.

Since the last meeting the local Police (PCSO's) and the Kent County Council Community Warden have been patrolling the footpath and neither have reported any incidents of ASB. The resident that raised this issue kindly agreed to record any incidents of ASB and has advised:

"There have only been two late night disturbances since your last email (6 May 2021) so comparatively very quiet to what it was a couple of years ago. Perhaps I overestimated the impact that lockdown easing would have on the unsociable noise levels close to the residential areas."

The Town Councils contractor that checks the sites every morning has reported on occasions, finding syringes in this area. The local Police and KCC Community Warden have been made aware of this.

Recommendation: To discuss and advise accordingly.

16. CHRISTMAS TREE (p).

The Town Council is the only parish within the borough that provide festive lights each year in both the High Streets (Greenhithe and Swanscombe). The Town Mayor has requested that an item be placed on this agenda to consider having a Christmas Tree in the Town.

Recommendation: To discuss and advise accordingly.

17. CONSULTATION – DRAFT STONE NEIGHBOURHOOD PLAN (p).

This consultation runs from 4pm on 14 May until 4pm on 25 June 2021.

Members were provided with the details for the consultation, by email on 14 May 2021.

Members are asked to consider whether they wish to respond to the consultation.

Recommendation: To discuss and advise accordingly.

18. DECISIONS & RESPONSES (p).

Attached for member's consideration are the following:

- Decisions and activities undertaken under Section 101 (1) of the Local Government Act 1972 since the previous meeting.
- Planning applications for consideration and responses and decision notices submitted/received during the period of lockdown since the previous meeting.

Recommended: To note and endorse the decision and planning responses discharged since the previous meeting.

19. STAFF / MEMBER TRAINING – UPDATE.

The following training has been scheduled / undertaken: -

Cllr Sue Butterfill	Code of Conduct – Dartford Borough Council.	16 June 2021
Town Clerk	Code of Conduct – Dartford Borough Council.	16 June 2021
Administration Assistant	KALC Writing Press Releases for Good Local Coverage	17 June 2021

Recommended: That the item be noted.

20. REPORTS OF OUTSIDE REPRESENTATIVES.

This provides an opportunity for Members appointed as representatives on outside bodies to provide a report at the Meeting.

20.1 London Resort Company Holdings Ltd. Community Liaison Group (LRCHCLG)

Councillor Peter Harman is the Town Councils representatives on the LRCHCLG. As previously agreed, the Agenda for the 24 June 2021 meeting is available for inspection.

NB. In response to an enquiry, LRCHCLG have confirmed that they are happy to accept a substitute representative, if the current cannot attend, but this must be done in advance, with the substitute members contact details being provided.

20.2 North West Kent Volunteer Centre (NWKVC).

Councillor Sue Butterfill is the Town Councils representative on the NWKVC and she has requested that this item be on future agendas to enable her to give a verbal update.

20.3 Ingress Park (Greenhithe) Management Limited (IPGM).

Councillors' Peter Harman and Peter Harris are the Council's representatives on IPGM. IPGM have indicated that, although unable to supply any documentation, they would like a verbal update to be submitted to the Council.

20.4 Young Peoples Partnership Conversation (YPPC).

Councillor Lesley Howes is the Town Councils representatives on the YPPC. As previously agreed, the Agenda for the 9 June 2021 meeting is available for inspection.

20.5 Whitecliffe Community Liaison Group (WCLG).

Councillor Peter Harman is the Town Councils representatives on the WCLG. As previously agreed, the minutes from the 11 May 2021 meeting are available for inspection. The next meeting was scheduled for 13 July 2021.

21. REPORT FROM KENT COUNTY COUNCILLOR.

This item gives Kent County Councillor for Swanscombe and Greenhithe, Mr Peter M Harman the opportunity to submit a verbal report on relevant news or issues from Kent County Council.

22. REPORT FROM DARTFORD BOROUGH COUNCILLORS.

This item gives the x5 Dartford Borough Councillors representing Swanscombe and Greenhithe the opportunity to submit a verbal report on any relevant news or developments at Dartford Borough Council.

23. TOWN MAYOR'S ANNOUNCEMENTS.

24. DELEGATION TO CONDUCT NORMAL BUSINESS DURING RECESS PERIOD.

Members are requested to delegate authority to the Town Clerk, in accordance with section 101 (1) (a) of the Local Government Act 1972, to conduct the normal business of the Council during the recess period. The Town Clerk will consult with the Town Mayor, if appropriate, before any business is transacted. If any emergencies do occur during this time the Executive & Emergency Committee would be convened.

Recommended: That, in accordance with section 101 (1) (a) of the Local Government Act 1972 the Town Clerk be delegated authority to conduct the normal business of the Council during the recess period.

25. EXCLUSION OF THE PRESS AND PUBLIC.

TO RESOLVE: Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 that, because of the confidential nature of the business to be transacted, the press and public leave the meeting during consideration of the following item.

26. PAVILION WORKING GROUP (p).

The Working Group met on 11 June 2021. Attached for members information are the confidential notes from that Working Group.

Recommended: To note.

INFORMATION IN THE OFFICE.

- KALC News – April and May 2021
- Local Councils Update – Issue 251, June 2021
- Allotment & Leisure Gardener – Issue 2, 2021
- The Clerk – May 2021, Vol.52, No.3
- Clerks & Councils Direct – May 2021, issue 135
- LCR (NALC), Issue 2, 2021



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Swanscombe and Greenhithe Town Council Website:
<http://www.swanscombeandgreenhithetowncouncil.gov.uk>

