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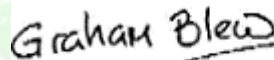
SWANSCOMBE & GREENHITHE TOWN COUNCIL

SUMMONS & AGENDA

A Meeting of the Swanscombe and
Greenhithe Town Council will be held
on

Thursday 11 March 2021 at 7.00pm

This will be conducted as a virtual meeting using Zoom.



Graham Blew
Town Clerk

Dated: 4 March 2021

Due to the confidential nature of the business to be transacted, the Press and Public will be excluded from the Meeting from item 30 onwards.

This virtual meeting will be conducted via Zoom. Should any member of the public or outside organisation wish to gain access to this online meeting then they will need to input the following details:

<https://us02web.zoom.us/j/85868122497?pwd=L0xXc3dpcDJEcjBhd0xqRVFZWEtTdz09>

Meeting ID: 858 6812 2497

Passcode: 430464

Should any member have any questions regarding the content of the agenda or attached papers, please put them to the clerk's office 24 hours in advance of the meeting.



The Council Offices, The Grove, Swanscombe, Kent, DA10 0GA.
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A G E N D A

A MEETING OF THE SWANSCOMBE & GREENHITHE TOWN COUNCIL

1. To receive and accept apologies for absence.
2. Declarations of interest in items on the Agenda.
- * ***As per Standing Order 34 c), and at the Chairman's discretion, the meeting will be adjourned at this point to allow any members of the public to address the meeting in relation to the business to be transacted at the meeting. Members of the public are allowed to (i) make representations, (ii) answer questions and (iii) give evidence relating to the business being transacted.***
3. To approve the Minutes of the Meeting held on 11 February 2021 (p).
4. Items as Deemed Urgent by the Town Mayor / matters arising from previous minutes and their position on the Agenda (*for discussion/information only, not for decision*).

5. LOCAL POLICE – MONTHLY UPDATES (p).

Kent Police have provided the attached monthly updates for January (these were previously emailed to all members).

It is hoped that PCSO Andrew Lewis will be able to attend the meeting to discuss the updates.

Recommended: That the item be noted.

6. HEIGHT BARRIERS – GROVE CAR PARK AND SWANSCOMBE CENTRE CAR PARK (p).

A report is attached for members consideration.

Recommended: To decide whether to replace the heights barriers as detailed within the report.

7. THE LONDON RESORT – ACCEPTED APPLICATION (p).

A letter from the Chief Executive, PY Gerbeau (16 February 2021) was received, along with a Section 56 Planning Act 2008 notice notifying of the accepted application for a Development Control Order by the Secretary of State (reference number: BC080001).

Any representations must be received by the Inspectorate between 19 February 2021 and 11.59pm on 31 March 2021.

Members were sent this information on 18 February 2021.

Recommended: To decide whether to, and what wording to include, for any representation to the Planning Inspectorate.

8. DARTFORD DRAFT LOCAL PLAN (p).

Further to minute 192/20-21 members are asked whether they wish to submit any comments on the Dartford Draft Local Plan. Members previously commented on the Swanscombe section of the Draft Plan. Any comments made will be forwarded to the Planning Inspectorate as part of the independent review of the plan.

Attached is a copy of the comments form. Members were provided the links to the Draft Local Plan via email on 1 March 2021.

The deadline for comments is Friday 9 April 2021.

Recommendation: To decide whether to, and what wording to include, for any comments to the Draft Local Plan.

9. ANNUAL OPEN MEETING AND ANNUAL GENERAL MEETING (AGM).

Members will be aware that the present 4 April 2020 Regulations (covering online and remote meetings) are due to cease on 6 May 2021.

The legal requirement is to hold the Annual Open Meeting between 1 March and 15 June whilst the AGM must be held in May (previously agreed for 13 May 2021). The situation at this time is that before 6 May 2021 these meetings must be held online.

For the sake of certainty, and also concern about the return of normal face to face meetings (both when these will be allowed and also the practicalities if there are conditions placed on them) Members are asked to consider holding the meetings via Zoom on the following dates:

Annual Open Meeting – Tuesday 4 May at 7pm

Annual General Meeting – Wednesday 5 May at 7pm

Recommended: To decide on the dates to hold both the Annual Open Meeting and Annual General Meeting.

10. DELEGATED AUTHORITY – SECTION 101 - LOCAL GOVERNMENT ACT 1972 (p).

Members are asked to consider the attached report requesting an extension to the delegated authority previously granted to Officers at the beginning of the Covid 10 crisis.

Recommended:

1. That, under Section 101 of the Local Government Act 1972 the Town Clerk be delegated authority, in consultation with the Town Mayor, to ensure that the Town Council is able to fulfil its statutory and legal responsibilities to both residents and employees. Any decisions made to be reported to and endorsed by the full Council at the earliest opportunity.
2. In accordance with Financial Regulation 18.2 the Council waive Financial Regulation 6.4 which will enable officers, in consultation with the Chairman of the Finance and General Purposes Committee, to act as a single signatory for payments during any period of restricted activity, to be endorsed by the Finance and General Purposes Committee or full Council at the earliest opportunity. This will ensure the continued operation of this function, with an audit control, during a period of restricted activity.

11. QUEENS PLATINUM JUBILEE – 2022.

Queen Elizabeth II platinum jubilee will be celebrated in 2022 once the 70th year has been completed. The government has already announced a double bank holiday on 2 and 3 May 2022 to make a four-day weekend.

The Community Events Working Group is currently made up of:

1. Councillor Anita Barham
2. Councillor Emma Ben-Moussa
3. Councillor Lorna Cross
4. Councillor Peter Harman
5. Councillor Lesley Howes

Members are asked if they wish the Community Event Working Group to meet to formulate any proposals, they wish the Council to consider ahead of this occasion.

Recommended: To discuss and advise.

12. FLAG SCHEDULE (p).

Members are asked to consider, and agree, the flag schedule detailed in the report.

Recommended: To agree the flag schedule as detailed.

13. ENVIRONMENTAL ACTION PLAN WORKING GROUP (p).

Attached for members information is an update report on the progress to the new community areas within Swanscombe Park.

Recommended: To note.

14. STAFF / MEMBER TRAINING – UPDATE.

The following training has been scheduled / undertaken: -

Cllr Lorna Cross	KALC Annual Planning Conference (Zoom).	17 March 2021
Cllr Lesley Howes	KALC Annual Planning Conference (Zoom).	17 March 2021

Recommended: That the item be noted.

15. INSURANCE CLAIM/S – UPDATE.

The following claim/s have now been settled:-

- a) Claim Ref: 27210000010 – Damaged fence at Knockhall (Storm Bella), this claim incurred a £100.00 excess.

Recommended: That the item be noted.

16. VALLEY VIEW – NEW PLAY AREA EQUIPMENT (p).

A report is attached for members consideration.

Recommended: To choose a design for the new equipment.

17. CAS TRAINING – HOMEWORKER HELP CLUB (p).

CAS have provided the attached update on the Homeworker Help Club that the Town Council supported (minute 183/20-21).

Recommended: That the item be noted.

18. REQUEST FROM BELLWAY (p).

Further to minutes 131/20-21 and 173/20-21 correspondences were exchanged with the Operations Manager, GCLL, Bellway and the MP for Dartford who kindly agreed to contact Bellway regarding the issue. The attached response from Gareth Johnson MP was received in which Bellway advise that the alternative parking site will be available from 8 March 2021.

Recommended:

1. That Gareth Johnson MP be thanked for responding to the Town Councils request for assistance in this matter.
2. That the item be noted.

19. PROVISION OF ADDITIONAL STREET LIGHTING IN ALLEY FROM GROVE CAR PARK TO SWANSCOMBE HIGH STREET (p).

In August 2020 the Town Council agreed to work with KCC Member Peter Harman and Dartford Borough Council to arrange for x2 additional streetlights to be installed in the alley (minute 34/20-21). This work was undertaken on 24 February 2021 and the attached photos show the new columns in situ.

Recommended:

1. That KCC Member Peter Harman be thanked for arranging and undertaking this project.
2. That the item be noted.

20. MONTHLY BANK RECONCILIATION.

In accordance with Financial Regulation 2.2, a member of the council other than the Town Mayor or a cheque signatory needs to be appointed to verify the bank reconciliations produced by the RFO for all the council's accounts on a regular basis. Councillor Jay Shah was appointed under minute 32/19-20.

Recommended:

That the bank reconciliations up to and including February 2021 be noted.

21. BANK TRANSFERS (p).

In accordance with Financial Regulation 5.5 (c), please find attached a list of bank transfers undertaken for February 2021 for approval.

Recommended:

To approve the bank transfers undertaken for February 2021.

22. TO RECEIVE FINANCE STATEMENTS AND PASS ACCOUNTS FOR PAYMENT (p).

In accordance with Financial Regulation 5.5 (a), please find attached a detailed list of all receipts and payments for February 2021 for approval.

Recommended: To approve receipts and payments for February 2021.

23. SUMMARY OF ACCOUNTS (p).

Please find attached the Flex-Budget Report balanced to 28 February 2021.

Recommended: To note the summary of accounts to 28 February 2021.

24. DECISIONS & RESPONSES (p).

Attached for member's consideration are the following:

- Decisions and activities undertaken under Section 101 (1) of the Local Government Act 1972 since the previous meeting.
- Planning applications for consideration and responses and decision notices submitted/received during the period of lockdown since the previous meeting.

Recommended: To note and endorse the decision and planning responses discharged since the previous meeting.

25. REPORTS OF OUTSIDE REPRESENTATIVES.

This provides an opportunity for Members' appointed as representatives on outside bodies to provide a report at the Meeting.

25.1 North West Kent Volunteer Centre (NWKVC).

Councillor Sue Butterfill is the Town Councils representative on the NWKVC and she has requested that this item be on future agendas to enable her to give a verbal update.

25.2 Ingress Park (Greenhithe) Management Limited (IPGM).

Councillors' Peter Harman and Peter Harris are the Council's representatives on IPGM. IPGM have indicated that, although unable to supply any documentation, they would like a verbal update to be submitted to the Council.

25.3 London Resort Company Holdings Ltd. Community Liaison Group (LRCHCLG)

Councillor Peter Harman is the Town Councils representatives on the LRCHCLG. As previously agreed, the Agenda for the 25 February 2021 meeting, including the letter from the Chief Executive, PY Gerbeau regarding the acceptance of the Development Consent Order application by the Planning Inspectorate, is available for inspection.

25.4 Whitecliffe Community Liaison Group (WCLG)

Councillor Peter Harman is the Town Councils representative on the WCLG. As previously agreed, the agenda and minutes for the 23 February 2021 meeting, including the minutes for the 1 February 2021 meeting are available for inspection.

26. REPORT FROM KENT COUNTY COUNCILLOR.

This item gives Kent County Councillor for Swanscombe and Greenhithe, Mr Peter M Harman the opportunity to submit a verbal report on relevant news or issues from Kent County Council.

27. REPORT FROM DARTFORD BOROUGH COUNCILLORS.

This item gives the x5 Dartford Borough Councillors representing Swanscombe and Greenhithe the opportunity to submit a verbal report on any relevant news or developments at Dartford Borough Council.

28. COVID-19 – FINANCIAL IMPLICATIONS (p).

Please find attached the report for this item.

Recommended: To note.

29. EXCLUSION OF THE PRESS AND PUBLIC.

TO RESOLVE: Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 that, because of the confidential nature of the business to be transacted, the press and public leave the meeting during consideration of the following item.

30. GRAVESHAM COMMUNITY LEISURE LIMITED (GCLL) – UPDATE AND REQUEST (p).

Please find attached the confidential report for this item.

Recommended: To note the information contained in the update and send a letter of thanks from the Town Mayor to Stephen Jefferson, Dartford Borough Council.

31. PAVILION COMMUNITY SPORTS AND SOCIAL CLUB – UPDATE (p).

Please find attached the confidential report for this item.

Recommended: To note.

32. PAVILION WORKING GROUP (p).

The Working Group met on 9 February and 26 February 2021. Attached for members consideration are the notes from those Working Group meetings.

Recommended: To discuss and advise accordingly.

33. FLYTIPPING (p).

Attached for members information is correspondence with Dartford Borough Council regarding flytipping.

Recommended: To note.

INFORMATION IN THE OFFICE.

- LCR, magazine of the National Association of Local Councils – Issue 1 2021.
- Local Councils Update – Issue 248, March 2021.



You can follow us on Social Media and via our website.

Swanscombe and Greenhithe Town Council Website:
<http://www.swanscombeandgreenhithetowncouncil.gov.uk>

