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SWANSCOMBE & GREENHITHE TOWN COUNCIL

SUMMONS & AGENDA

A Meeting of the Swanscombe and
Greenhithe Town Council will be held
on

Thursday 8 December 2022 at 7.00pm

at: The Council Offices, The Grove, Swanscombe, DA10 0GA.

Graham Blew

Graham Blew
Town Clerk

Dated: 2 December 2022

Due to the confidential nature of the business to be transacted, the Press and Public will be excluded from the Meeting from item 19 onwards.

Should any member have any questions regarding the content of the agenda or attached papers, please put them to the clerk's office 24 hours in advance of the meeting.

A G E N D A

A MEETING OF THE SWANSCOMBE & GREENHITHE TOWN COUNCIL

1. To receive and accept apologies for absence (*Local Government Act 1972, s.85*).
2. Declarations of interest in items on the Agenda (*Localism Act 2011, s.31*).
- * ***As per Standing Order 34 c), and at the Chairman's discretion, the meeting will be adjourned at this point to allow any members of the public to address the meeting in relation to the business to be transacted at the meeting. Members of the public are allowed to (i) make representations, (ii) answer questions and (iii) give evidence relating to the business being transacted.***
3. To approve the Minutes of the Special Meeting held on 12 October 2022 and the Meeting held on 20 October 2022 (p) (*Local Government Act 1972, Sch 12, Para 41(1)*).
4. Items as Deemed Urgent by the Town Mayor / matters arising from previous minutes and their position on the Agenda (*for discussion/information only, not for decision*).
5. **TO RECEIVE THE MINUTES OF THE FOLLOWING COMMITTEES AND SUB-COMMITTEES AND PASS RESOLUTIONS AS DEEMED ADVISABLE (p)**
(*Local Government Act 1972, Sch 12, Para 41(1)*):
 - Planning, Major Developments, Transportation & the Environment Committee – 26 October and 16 November 2022.
 - Recreation, Leisure & Amenities Committee – 24 November 2022.
 - Finance & General Purposes Committee – 3 November 2022.
 - Personnel Committee – 1 November 2022.
 - Leases & Legal Sub-Committee – 3 November 2022
6. **COMMUNITY INFRASTRUCTURE LEVY (CiL), DARTFORD BOROUGH COUNCIL (DBC) (p).**

Further to minutes 323/21-22 (*full Council 9 December 2021*), 152/19-20 (*full Council 11 July 2019*) and 51/21-22 (*full Council 24 June 2021*) the Senior Infrastructure Planner (DBC) has written advising that a proportion of the CiL receipts received from development/s within the Town Council area, for period 1 April to 30 September 2022, have been received and apportioned accordingly.

Recommended: That the item be noted.

7. FINANCIAL RISK ASSESSMENTS (FRA) FOR 2023 - 2024 (p)

Further to minute 226/22-23 (*Town Council 20 October 2022*) where members agreed that the review of the FRA's during 2022 – 2023 be waived and the contributions to the FRA's in both the 2022 – 2023 and 2023 – 2024 financial years, except for monies required for works resulting from the next 5 yearly tree survey be suspended, members are now asked to approve the draft FRA's 2023 - 2024 and include them in the draft Estimates 2023 – 2024.

Recommended: To approve the draft FRA's 2023 – 2024 and include them in the draft Estimates 2023 – 2024.

8. DRAFT ANNUAL ESTIMATES – 2023 - 2024 (p).

Please find attached the Draft Annual Estimates 2023 - 2024 for members' information at this stage.

Officers will be reviewing these drafts over the festive period and the final copies will be submitted to the Town Council meeting held on 12 January 2023 as this is required to set the Council Tax Rate for Band D.

Recommended: That the contents of the Draft Estimates and forecasts be noted and considered by all members ahead of the final figures being provided at full Council on 12 January 2023 for endorsement.

9. DARTFORD BOROUGH COUNCIL (DBC) – COMMUNITY GOVERNANCE REVIEW (CGR) (p).

Further to minute 118/22-23 DBC have concluded the CGR, and the Local Government Boundary Committee for England (LBCE) have granted consent for DBC to make the changes to the parish electoral arrangements for Swanscombe and Greenhithe. This change will come into effect for the next scheduled local elections to be held in May 2023.

Nb. Members were provided with this information, by email, on 19 October 2022.

Recommended: That the item be noted.

10 COMMUNITY EVENT WORKING GROUP UPDATE – “A RIGHT ROYAL CELEBRATION II” (p).

The Working Group met on 3 November and 29 November 2022 and the notes from these meetings are attached.

Recommended:

1. That the item be noted.
2. To agree to the community event being held between 12 noon and 4pm on Saturday 10 June 2023 in Swanscombe Park.

11. SURVEY - CHILDREN AND YOUNG PEOPLES STEERING GROUP for KENT and MEDWAY(CYPSG) (p).

The CYPSG are running a consultation to help them understand the key issues facing organisations so that they can better campaign for change in the county.

The survey can be viewed at www.surveymonkey.co.uk/r/CYP_2022 and closes on 19 December 2022.

Members were provided with the details, by email, on 1 December 2022.

Recommended: To discuss and advise accordingly.

12. STAFF / MEMBER TRAINING – UPDATE.

The following training has been scheduled / undertaken: -

Councillor Lesley Howes	How to recruit and retain a more diverse pool of Local Councillors – 14 November 2022	KALC - Zoom
Councillors' Linda Hall, Peter Harris, John Hayes, Lesley Howes, and Maurice Weet.	Policies and Procedures (Volume 1) – 16 November 2022	In-house.

Recommended: That the item be noted.

13. REPORTS OF OUTSIDE REPRESENTATIVES.

This provides an opportunity for Members appointed as representatives on outside bodies to provide a report at the Meeting.

13.1 London Resort Company Holdings Ltd. Community Liaison Group (LRCHCLG) Councillor Peter Harman is the Town Councils representatives on the LRCHCLG.

NB. In response to an enquiry, LRCHCLG have confirmed that they are happy to accept a substitute representative, if the current cannot attend, but this must be done in advance, with the substitute members contact details being provided.

13.2 North West Kent Volunteer Centre (NWKVC).

Councillor Sue Butterfill is the Town Councils representative on the NWKVC and she has requested that this item be on future agendas to enable her to give a verbal update.

13.3 Ingress Park (Greenhithe) Management Limited (IPGM).

Councillors' Peter Harman and Peter Harris are the Council's representatives on IPGM. IPGM have indicated that, although unable to supply any documentation, they would like a verbal update to be submitted to the Council.

13.4 Dartford Children's Partnership Conversation (DCPC).

Councillor Emma Ben Moussa is the Town Councils representatives on the DCPC. As previously agreed, the minutes, action log and updated Action Plan from the 27 September 2022 meeting, are available for inspection.

13.5 Dartford Elders Forum (EF)

Councillor Lesley Howes is the Town Councils representatives on the EF. The last meeting was scheduled to take place on 22 November 2022.

13.6 Whitecliffe Community Liaison Group (WCLG).

Councillor Peter Harman is the Town Councils representatives on the WCLG. As previously agreed, the Agenda and Minutes from the 1 November 2022 meeting are available for inspection.

14. REPORT FROM KENT COUNTY COUNCILLOR.

This item gives the Kent County Councillor for Swanscombe and Greenhithe, Mr Peter M Harman the opportunity to submit a verbal report on relevant news or issues from Kent County Council.

15. REPORT FROM DARTFORD BOROUGH COUNCILLORS.

This item gives the x5 Dartford Borough Councillors representing Swanscombe and Greenhithe the opportunity to submit a verbal report on any relevant news or developments at Dartford Borough Council.

16. SEALING OF DOCUMENTS.

There are none.

17. TOWN MAYOR'S ANNOUNCEMENTS.

18. EXCLUSION OF THE PRESS AND PUBLIC.

TO RESOLVE: Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 that, because of the confidential nature of the business to be transacted, the press and public leave the meeting during consideration of the following item.

19. PAVILION PROJECT – PLANNING UPDATE (p).

Please see the attached confidential report.

Recommended: To agree the x3 recommendations, as detailed, within the confidential report.

20. PAVILION PROJECT – BUSINESS & SERVICE DELIVERY PLAN (p).

Please see the attached confidential report.

Recommended: To agree the x4 recommendations, as detailed, within the confidential report.

21. PAVILION PROJECT – BUILDING COSTS UPDATE (p).

Please see the attached confidential report.

Recommended: To agree the recommendation, as detailed, within the confidential report.

22. PAVILION PROJECT – FUNDING UPDATE (p).

Please see the attached confidential report.

Recommended: To agree the x2 recommendations, as detailed, within the confidential report.

23. WALK TALL ENQUIRY (p).

Please see the attached enquiry received from Walk Tall.

Recommended: To discuss and advise accordingly.

INFORMATION IN THE OFFICE.

- KALC News – October 2022.
- Local Councils Update – Issue 267, November 2022 and Issue 268, December 2022.
- The Clerk – November 2022.
- Clerks & Councils Direct – November 2022, Issue 144

Members, and their spouses / partners, are cordially invited to join the Town Mayor for some festive mulled wine and mince pies after the Meeting.



You can follow us on Social Media and via our website.

Swanscombe and Greenhithe Town Council Website:
<http://www.swanscombeandgreenhithe town council.gov.uk>

