

MINUTES of the SPECIAL TOWN COUNCIL MEETING of the SWANSCOMBE & GREENHITHE TOWN COUNCIL held on THURSDAY 13 JANUARY 2022 at 7.30 PM

**PRESENT:** Councillor Lesley Howes – Town Mayor  
Councillor Lorna Cross – Deputy Town Mayor  
Councillor Anita Barham  
Councillor Emma Ben Moussa  
Councillor Ann Duke  
Councillor Linda Hall  
Councillor Peter Harman  
Councillor Peter Harris

**ALSO PRESENT:** Graham Blew – Town Clerk

**ABSENT:** There were none

**360/21-22. ARRANGEMENTS AND CONSTRAINTS REGARDING FILMING OR RECORDING THE MEETING.**

The Town Mayor explained the arrangements and constraints relating to the filming or recording of the meeting.

**361/21-22. APOLOGIES FOR ABSENCE.**

An apology for absence was received from Councillor Sue Butterfill, due to other commitments.

An apology for absence was received from Councillor Dr Jo Harman, due to other commitments.

An apology for absence was received from Councillor John Hayes, due to medical reasons.

Councillor Jay Shah had previously received dispensation from attending meetings for a six-month period commencing 9 December 2021 (minute 315/21-22).

Councillor Maurice Weet had previously received dispensation from attending meetings for a six-month period commencing 28 October 2021 (minute 251/21-22).

An apology for absence was submitted by Martin Harding – Assistant Town Clerk/RFO, due to ill-health.

**RESOLVED:**

That the reason for absence, for the above Town Councillors, be formally accepted and approved.

**362/21-22. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA.**

There were none.

***As per Standing Order 34 c) the Chairman adjourned the meeting at this point to allow members of the public to address the meeting in relation to the business being transacted at the meeting.***

**363/21-22. TO RECEIVE THE MINUTES OF THE TOWN COUNCIL MEETING HELD ON 9 DECEMBER 2021.**

**RESOLVED:**

That the Minutes of the Town Council Meeting held on 9 December 2021 be confirmed as a true record and be signed.

**364/21-22. ITEMS DEEMED URGENT BY THE CHAIRMAN / MATTERS ARISING FROM PREVIOUS MINUTES AND THEIR POSITION ON THE AGENDA.**

There were none.

**365/21-22. ANNUAL ESTIMATES – 2022 - 2023.**

Further to minute 317/21-22 (*full Council 9 December 2021*) Members had been issued with the proposed Annual Estimates for the 2022 - 2023 financial year (*Annual Estimates provided with the documents for the preceding Finance & General Purposes Committee meeting paperwork*).

MOVED BY Councillor Anita Barham, seconded by Councillor Emma Ben Moussa and unanimously agreed.

**RESOLVED:**

That the proposed Annual Estimates for 2022 – 2023, and subsequent proposed Tax Base (Band D) be approved.

**366/21-22. COUNCIL TAX BASE 2022 – 2023.**

To set the Council Tax Base for Band D properties and the precept figure for 2022 – 2023.

**RESOLVED:**

That the Council Tax Base for Band D properties 2022 – 2023 be set at £94.49 and the precept be set at £427,492.

**367/21-22. DRAFT BUDGET STATEMENT 2022 – 2023.**

Members were asked to consider whether the finalised document for 2022 - 2023 should be distributed in the same manner as previously during the pandemic, printed and posted via a leaflet drop, or just digitally in the same way as 2021 – 2022.

**RESOLVED:**

That the budget statement be produced, printed, and posted via a leaflet drop.

**368/21-22. EXCLUSION OF THE PRESS AND PUBLIC.**

MOVED BY Councillor Anita Barham and seconded by Councillor Ann Duke.

**RESOLVED:**

That, pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that because of the confidential nature of the business to be transacted, the public and press leave the meeting during consideration of the following item(s).

No members of the press or public were present during discussion of the following items of business.

**369/21-22. PAVILION COMMUNITY SPORTS AND SOCIAL CLUB - UPDATE.**

Members considered the confidential report provided and after discussion it was proposed, duly seconded, and agreed:

**RESOLVED:**

That the request be agreed, under the same terms as previously, for a period of 3 months (until April 2022).

There being no further business to transact the Meeting closed at 7.45pm.

Signed: \_\_\_\_\_ Date:- \_\_\_\_\_  
(Chairman)