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# SWANSCOMBE & GREENHITHE TOWN COUNCIL

## Recreation, Leisure & Amenities Committee

Councillor Peter Harman - Chairman  
Councillor Emma Ben Moussa - Vice-Chairman  
Councillor Anita Barham  
Councillor Lorna Cross  
Councillor Ann Duke  
Councillor Linda Hall  
Councillor John Hayes  
Councillor Lesley Howes

To all other Councillors: For information only

**A Meeting of the above Committee will be held on**

**Thursday 30 June 2022 at 7.00pm**

**at: The Council Offices, The Grove, Swanscombe,  
Kent, DA10 0GA.**

Graham Blew

Graham Blew  
Town Clerk

Dated: 23 June 2022

*Should any member have any questions regarding the content of the agenda or attached papers, please put them to the clerk's office 24 hours in advance of the meeting.*

## AGENDA

1. To receive Apologies for Absence (*Local Government Act 1972, s.85*).
2. Substitutes.
3. Declarations of Interest in Items on the Agenda (*Localism Act 2011, s.31*).
- \* ***As per Standing Order 34 c), and at the Chairman's discretion, the meeting will be adjourned at this point to allow any members of the public to address the meeting in relation to the business to be transacted at the meeting. Members of the public are allowed to (i) make representations, (ii) answer questions and (iii) give evidence relating to the business being transacted.***
4. Items as Deemed Urgent by the Chairman / matters arising from previous minutes and their position on the Agenda (for discussion/information only, not for decision).
5. To confirm the of the Meeting held on 16 March 2022 (*full Council 21 April 2022*).  
(*Local Government Act 1972, Sch 12, Para 41(1)*).

### 6. **SENIOR GROUNDSMAN/GARDENER'S REPORT (p).**

Please see the attached report.

**Recommended:** That the report be noted.

### 7. **TOWN CLERK AND RESPONSIBLE FINANCIAL OFFICER'S REPORT.**

#### 7.1 **ANNUAL SAFETY INSPECTION OF PLAYGROUND EQUIPMENT (p).**

The Annual Playground Safety Inspection was undertaken in March 2022 by a RPII (Register of Playground Inspectors International) / ROSPA (Royal Society for the Prevention of Accidents) Certified Playground Specialist. The report is different this year in that it contains lots of photographs and is over 280 pages in total. Most of the risk criteria ratings are L (low) or VL (very low). One item which was assessed as (M) Moderate was the Delta Climber in Broomfield as parts of the frame had corroded. These have been repaired but Members need to consider replacing this item as it is no longer possible to obtain parts as this equipment was manufactured in approximately 1982.

To assist members the following have been supplied:

- A. The Inspection Finding Summary
- B. The Risk Assessment Matrix used by the Inspector
- C. Breakdown of known costs

**Recommended:** To note the Annual Playground Safety Inspection Report and to endorse the actions taken by the Town Clerk in arranging for the highlighted works to be undertaken.

## **7.2 REPLACEMENT TREES – SWANSCOMBE PARK (p).**

Further to minute 461/21-22 the attached options for the x2 trees to replace the felled cedar tree have been provided by the tree surgeon/specialist.

Members are asked to consider the options and select the x2 they would like to be purchased and planted and to agree the location within the park.

**Recommended:** To discuss and advise accordingly.

## **7.3 DAMAGED TREES AT MANOR PARK (p).**

The Town Council planted x2 replacement trees in Manor Park on 18 February 2022 (in place of the x1 removed). Unfortunately, on 15 June 2022 these were discovered as having been broken/snapped by Anti-Social Behaviour (photos attached).

**Recommended:** To discuss and advise accordingly.

## **7.4 FOOTBALL PITCH ALLOCATION (p).**

Further to minute 569/17-18 (Recreation, Leisure & Amenities Committee 22 March 2018) please find attached a copy of the football pitch allocations for 2022 – 2023 football season.

**Recommended:** To note the pitch allocations for 2022 – 2023

## **7.5 REQUEST TO HIRE BROOMFIELD PARK (p).**

The attached request to hire Broomfield Park on Monday 25 July 2022 has been received.

To assist members the following are provided:

- A. The Event Notification Form
- B. A copy of the Policy for Use of Town Council Parks/open Spaces by external organisations
- C. The organisers responses to enquiries put to them.

**Recommended:** To discuss and advise accordingly.

## **7.6 REQUEST TO USE KNOCKHALL PARK AS FIRE ASSEMBLY POINT (p).**

The attached request has been received to use Knockhall Park as a Fire Assembly Point.

**Recommended:** To discuss and advise accordingly.



## **7.7 YOUTH HUB OUTREACH PROJECT (KENT COUNTY COUNCIL).**

The Youth Hub Delivery Manager for the Dartford District contacted the Town Council to advise that they wished to re-instate the outreach project whereby they come in their outreach van and park alongside Broomfield Park and engage/work with the young people. They are still in the planning stage but are looking to deliver a weekly service starting around Wednesday 8 June 2022.

The Town Clerk has responded that this is something we would welcome provided any equipment/litter is removed from the site and that any marked areas of the park are not used.

**Recommended:** To note and endorse the actions of the Town Clerk.

## **7.8 FOOTBALL CONTRACT DURATION – CORRESPONDENCE FROM SWANSCOMBE TIGERS FC (p).**

The Town Council received a query from Swanscombe Tigers regarding charging for football fixtures that fall outside of the contract period of hire for the Town Councils facilities.

Attached for members information is:

1. The correspondence received from Swanscombe Tigers FC.
2. Copies of the new contracts for hire of the Town Councils football pitches agreed at the Recreation, Leisure & Amenities Committee meeting on 16 March 2022 (minute 463/21-22).

**Recommended:** To discuss and advise accordingly.

## **7.9 “MEMORIAL” IN HERITAGE PARK (p).**

We were informed that someone had placed the attached “memorial” in the Swanscombe Heritage Park. We had not received any prior requests or been contacted regarding this.

Members are asked to consider how to deal with this issue and to assist, a copy of the Town Councils Memorial Policy is attached.

**Recommended:** To discuss and advise accordingly.

### 7.10 DELEGATION TO CONDUCT NORMAL BUSINESS DURING RECESS PERIOD.

Members are requested to delegate authority to the Town Clerk, in accordance with section 101 (1) (a) of the Local Government Act 1972, to conduct the normal business of the Council during the recess period. The Town Clerk will consult with the Town Mayor, if appropriate, before any business is transacted. If any emergencies do occur during this time the Executive & Emergency Committee would be convened.

**Recommended:**

That, in accordance with section 101 (1) (a) of the Local Government Act 1972 the Town Clerk be delegated authority to conduct the normal business of the Council during the recess period.



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Swanscombe and Greenhithe Town Council Website:  
<http://www.swanscombeandgreenhithetowncouncil.gov.uk>

