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# SWANSCOMBE & GREENHITHE TOWN COUNCIL

## SUMMONS & AGENDA

A Meeting of the Swanscombe and  
Greenhithe Town Council will be held  
on

**Thursday 21 April 2022 at 7.00pm**

at: **The Council Offices, The Grove, Swanscombe, DA10 0GA.**

*Graham Blew*

Graham Blew  
Town Clerk

Dated: 14 April 2022

**Due to the confidential nature of the business to be transacted, the Press and Public will be excluded from the Meeting from item 16 onwards.**

Should any member have any questions regarding the content of the agenda or attached papers, please put them to the clerk's office 24 hours in advance of the meeting.

## A G E N D A

### A MEETING OF THE SWANSCOMBE & GREENHITHE TOWN COUNCIL

1. To receive and accept apologies for absence (*Local Government Act 1972, s.85*).
2. Declarations of interest in items on the Agenda (*Localism Act 2011, s.31*).
- \* ***As per Standing Order 34 c), and at the Chairman's discretion, the meeting will be adjourned at this point to allow any members of the public to address the meeting in relation to the business to be transacted at the meeting. Members of the public are allowed to (i) make representations, (ii) answer questions and (iii) give evidence relating to the business being transacted.***
3. To approve the Minutes of the Meeting held on 10 February 2022 and the Special Meeting held on 17 February 2022 (p) (*Local Government Act 1972, Sch 12, Para 41(1)*).
4. Items as Deemed Urgent by the Town Mayor / matters arising from previous minutes and their position on the Agenda (*for discussion/information only, not for decision*).
5. **TO RECEIVE THE MINUTES OF THE FOLLOWING COMMITTEES AND SUB-COMMITTEES AND PASS RESOLUTIONS AS DEEMED ADVISABLE (p)**  
(*Local Government Act 1972, Sch 12, Para 41(1)*):
  - Planning, Major Developments, Transportation & the Environment Committee – 23 February 2022 and 23 March 2022.
  - Recreation, Leisure & Amenities Committee – 16 March 2022.
  - Finance & General Purposes Committee – 3 March 2022.
  - Community Safety Committee – 16 February 2022 and 6 April 2022.
6. **DARTFORD BOROUGH COUNCIL (DBC) – POLLING DISTRICT & POLLING PLACE REVIEW 2022 (p).**

DBC are conducting a review on the Polling Districts & Polling Places and have identified some changes, details of these can be found at the following website: -

<https://www.dartford.gov.uk/elections/review-polling-districts-polling-stations-2022/1b>

DBC have written to the Town Council to see if they have any comments and the deadline for responses is 30 May 2022.

**Recommended:** To discuss and advise accordingly.

**7. TREE GIVEAWAY – EBBSFLEET DEVELOPMENT CORPORATION (EDC) (p).**

The EDC contacted the Town Council to ask if it would like any native trees they had left over from their “Plant a Tree for the Jubilee” events.

We have requested x1 Silver Birch (planted in Broomfield/Neptune Park), x3 Mountain Ash, x3 Field Maple and x3 Hawthorn (to be planted in Swanscombe and Broomfield Parks)

**Recommended:** That the item be noted.

**8. SWANSCOMBE HEALTH CENTRE.**

Residents have contacted Members with complaints about the system used, and time taken in attempts, to book appointments.

**Recommended:** To discuss and advise accordingly.

**9. YOUTH SERVICES – CAS TRAINING REQUEST (p).**

Further to minute 415/19-20 (Town Council 9 January 2020) and 221/21-22 (Town Council 21 October 2021), where the Town Council agreed the expenditure to recommission CAS Training for youth provision, members are asked to consider the attached report.

A budget of £4,000 was put in place for the 2022 – 2023 financial year under Cost Centre 245 – Miscellaneous Expenditure.

**Recommended:** To agree to commission the youth provision to be provided by CAS Training as detailed.

**10. STAFF / MEMBER TRAINING – UPDATE.**

The following training has been scheduled / undertaken: -

Cllr Lorna Cross	Understanding Precepts	KALC Bitesize Courses – online
Cllr Lorna Cross	Data Protection Essentials	KALC Bitesize Courses – online
Cllr Lorna Cross	Team Leadership Essentials	KALC Bitesize Courses – online
Admin Assistant	Managing and reducing stress	KALC Bitesize Courses - Online

**Recommended:** That the item be noted.

## **11. REPORTS OF OUTSIDE REPRESENTATIVES.**

This provides an opportunity for Members appointed as representatives on outside bodies to provide a report at the Meeting.

### **11.1 London Resort Company Holdings Ltd. Community Liaison Group (LRCHCLG)**

Councillor Peter Harman is the Town Councils representatives on the LRCHCLG.

NB. In response to an enquiry, LRCHCLG have confirmed that they are happy to accept a substitute representative, if the current cannot attend, but this must be done in advance, with the substitute members contact details being provided.

### **11.2 North West Kent Volunteer Centre (NWKVC).**

Councillor Sue Butterfill is the Town Councils representative on the NWKVC and she has requested that this item be on future agendas to enable her to give a verbal update.

### **11.3 Ingress Park (Greenhithe) Management Limited (IPGM).**

Councillors' Peter Harman and Peter Harris are the Council's representatives on IPGM. IPGM have indicated that, although unable to supply any documentation, they would like a verbal update to be submitted to the Council.

### **11.4 Dartford Children's Partnership Conversation (DCPC).**

Councillor Peter Harman is the Town Councils representatives on the DCPC. As previously agreed, the Minutes for the 25 January 2022 meeting and the Agenda for the Annual Event held on 23 February 2022, are available for inspection.

### **11.5 Borough and Parish Forum (BPF).**

The Town Mayor and Town Clerk are the Town Councils representatives on the BPF. As previously agreed, the agenda for the 5 April 2022 meeting is available for inspection.

### **11.6 Whitecliffe Community Liaison Group (WCLG).**

Councillor Peter Harman is the Town Councils representatives on the WCLG. As previously agreed, the minutes and the interim report from the 1 February 2022 meeting are available for inspection.

## **12. REPORT FROM KENT COUNTY COUNCILLOR.**

This item gives the Kent County Councillor for Swanscombe and Greenhithe, Mr Peter M Harman the opportunity to submit a verbal report on relevant news or issues from Kent County Council.

## **13. REPORT FROM DARTFORD BOROUGH COUNCILLORS.**

This item gives the x5 Dartford Borough Councillors representing Swanscombe and Greenhithe the opportunity to submit a verbal report on any relevant news or developments at Dartford Borough Council.

**14. SEALING OF DOCUMENTS.**

There are none.

**14(a). TOWN MAYOR'S ANNOUNCEMENTS.**

**15. EXCLUSION OF THE PRESS AND PUBLIC.**

TO RESOLVE: Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 that, because of the confidential nature of the business to be transacted, the press and public leave the meeting during consideration of the following item.

**16. INGRESS PARK COMMUNITY CENTRE (IPCC) - UPDATE (p).**

Attached are confidential updates for members information.

**Recommended:** That the item be noted.

**17. IPCC MANAGEMENT PROPOSAL (p).**

The attached proposal for the management of the IPCC has been received from a third party.

**Recommended:** To discuss and advise accordingly.

**18. PAVILION PROJECT – UPDATE (p).**

Further to minutes 253/21-22 (28 October 2021 Special Town Council) and 230/21-22 (7 October 2021 Town Council), where it was agreed that a standing item be included on future Town Council agendas the attached confidential update is provided so that all members are aware of how the project is proceeding.

**Recommended:** That the item be noted.

**19. PAVILION COMMUNITY SPORTS AND SOCIAL CLUB – REQUEST (p).**

Please find attached the confidential report for this item.

**Recommended:** To discuss and advise accordingly.

### INFORMATION IN THE OFFICE.

- KALC News – January 2022, February 2022 and March 2022.
- Local Councils Update – Issue 259, March 2022 and Issue 260, April 2022.
- The Clerk – January March, Vol.53, No.2
- Clerks & Councils Direct – March 2022, Issue 140



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Swanscombe and Greenhithe Town Council Website:  
<http://www.swanscombeandgreenhithe town council.gov.uk>

