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SWANSCOMBE & GREENHITHE TOWN COUNCIL

SUMMONS & AGENDA

A Meeting of the Swanscombe and
Greenhithe Town Council will be held
on

Thursday 20 April 2023 at 7.00pm

at: The Council Offices, The Grove, Swanscombe, DA10 0GA.

Graham Blew

Graham Blew
Town Clerk

Dated: 14 April 2023

Due to the confidential nature of the business to be transacted, the Press and Public will be excluded from the Meeting from item 16 onwards.

Should any member have any questions regarding the content of the agenda or attached papers, please put them to the clerk's office 24 hours in advance of the meeting.

The Council Offices, The Grove, Swanscombe, Kent, DA10 0GA.
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AGENDA

A MEETING OF THE SWANSCOMBE & GREENHITHE TOWN COUNCIL

1. To receive and accept apologies for absence (*Local Government Act 1972, s.85*).
2. Declarations of interest in items on the Agenda (*Localism Act 2011, s.31*).
- * ***As per Standing Order 34 c), and at the Chairman's discretion, the meeting will be adjourned at this point to allow any members of the public to address the meeting in relation to the business to be transacted at the meeting. Members of the public are allowed to (i) make representations, (ii) answer questions and (iii) give evidence relating to the business being transacted.***
3. To approve the Minutes of the Special Meeting held on 23 March 2023 (p) (*Local Government Act 1972, Sch 12, Para 41(1)*).
4. Items as Deemed Urgent by the Town Mayor / matters arising from previous minutes and their position on the Agenda (*for discussion/information only, not for decision*).
5. **TO RECEIVE THE MINUTES OF THE FOLLOWING COMMITTEES AND SUB-COMMITTEES AND PASS RESOLUTIONS AS DEEMED ADVISABLE (p)**
(*Local Government Act 1972, Sch 12, Para 41(1)*):
 - Planning, Major Developments, Transportation & the Environment Committee – 8 February 2023 and 29 March 2023.
 - Recreation, Leisure & Amenities Committee – 23 March 2023.
 - Finance & General Purposes Committee – 9 March 2023.
 - Community Safety Committee – 15 February 2023 and 5 April 2023.
6. **ROLLER SHUTTER MAINTENANCE CONTRACT (3 YEARS).**

In consultation with the Chairman of the Finance & General Purposes Committee and in accordance with Financial Regulation 11.1 (iv), a 3-year contract has been renewed for roller shutter maintenance covering the Council Offices and Community Hall. The contract is comparable to the previous 3-year fixed contract and with no increase in costs allows for effective budgeting over this period.

Recommended: That the item be noted, and the actions taken in entering into this contract extension endorsed.

7. **“RECOMMENDATIONS” FOR THE NEW PAVILION IN SWANSCOMBE (p).**

On 1 March 2023 the attached was submitted to the Town Council along with 84 individuals' details and 80 signatures.

Recommended: That the item be noted.

8. PAVILION CLOSURE – UPDATE (p).

Further to minute 417/22-23 a meeting was held on site on 22 February 2023 with Officers, the x3 Town Council representatives of the Pavilion Committee and the tenant.

To assist members correspondences with the tenant since the site visit are enclosed.

Members are asked to delegate authority to the Town Clerk to dispose of any assets remaining on the site after the tenants vacate the site.

Recommended: To delegate authority to the Town Clerk to dispose of any assets remaining on the site after the tenants vacate the site.

9. STAFF / MEMBER TRAINING – UPDATE.

The following training has been scheduled / undertaken: -

Cllr Lesley Howes	Climate Change Conference – 17 March 2023	KALC - Zoom
Town Clerk	Prevent Venue Hire Guidance – 6 April 2023	KCC - Teams
ATC / RFO	Prevent Venue Hire Guidance – 6 April 2023	KCC - Teams
ATC/RFO	Planning Conference – 30 March 2023	KALC - Lenham

Recommended: That the item be noted.

10. REPORTS OF OUTSIDE REPRESENTATIVES.

This provides an opportunity for Members appointed as representatives on outside bodies to provide a report at the Meeting.

10.1 London Resort Company Holdings Ltd. Community Liaison Group (LRCHCLG) Councillor Peter Harman is the Town Councils representatives on the LRCHCLG.

NB. In response to an enquiry, LRCHCLG have confirmed that they are happy to accept a substitute representative, if the current cannot attend, but this must be done in advance, with the substitute members contact details being provided.

10.2 North West Kent Volunteer Centre (NWKVC). Councillor Sue Butterfill is the Town Councils representative on the NWKVC and she has requested that this item be on future agendas to enable her to give a verbal update.

10.3 Ingress Park (Greenhithe) Management Limited (IPGM). Councillors' Peter Harman and Peter Harris are the Council's representatives on IPGM. IPGM have indicated that, although unable to supply any documentation, they would like a verbal update to be submitted to the Council.

10.4 Dartford Children's Partnership Conversation (DCPC). Councillor Emma Ben Moussa is the Town Councils representatives on the DCPC. As previously agreed, the minutes from the 24 January 2023 are available for inspection.

10.5 Whitecliffe Community Liaison Group (WCLG). Councillor Peter Harman is the Town Councils representatives on the WCLG. As previously agreed, the agenda and minutes from the 21 March 2023 meeting are available for inspection.

10.6 Bluewater Community Forum (BCF). The Town Mayor is the Town Councils representatives on the BCF. The last meeting was scheduled to have taken place on 30 March 2023.

11. REPORT FROM KENT COUNTY COUNCILLOR.

This item gives the Kent County Councillor for Swanscombe and Greenhithe, Mr Peter M Harman the opportunity to submit a verbal report on relevant news or issues from Kent County Council.

12. REPORT FROM DARTFORD BOROUGH COUNCILLORS.

This item gives the x5 Dartford Borough Councillors representing Swanscombe and Greenhithe the opportunity to submit a verbal report on any relevant news or developments at Dartford Borough Council.

13. SEALING OF DOCUMENTS.

There are none.

14. TOWN MAYOR'S ANNOUNCEMENTS.

15. EXCLUSION OF THE PRESS AND PUBLIC.

TO RESOLVE: Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 that, because of the confidential nature of the business to be transacted, the press and public leave the meeting during consideration of the following item.

16. INGRESS PARK COMMUNITY CENTRE – UPDATE (p).

Officers met on site with Crest and DBC Planning on 5 April 2021. The confidential notes from this informal meeting are attached for members as an update.

Recommended: That the item be noted.

17. PAVILION PROJECT – UPDATE.

Officers will provide members with a verbal update.

Recommended: That the item be noted.

INFORMATION IN THE OFFICE.

- KALC News – February 2023, March 2023 and April 2023.
- Local Councils Update – Issue 270, March 2023 and Issue 271, April 2023.
- The Clerk – March 2023.
- Clerks & Councils Direct – March 2023, Issue 146



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Swanscombe and Greenhithe Town Council Website:
<http://www.swanscombeandgreenhithe town council.gov.uk>

