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# SWANSCOMBE & GREENHITHE TOWN COUNCIL

## SUMMONS & AGENDA

A Meeting of the Swanscombe and  
Greenhithe Town Council will be held  
on

**Thursday 20 July 2023 at 7.00pm**

at: The Council Offices, The Grove, Swanscombe, DA10 0GA.

*Graham Blew*

Graham Blew  
Town Clerk

Dated: 14 July 2023

Should any member have any questions regarding the content of the agenda or attached papers, please put them to the clerk's office 24 hours in advance of the meeting.

The Council Offices, The Grove, Swanscombe, Kent, DA10 0GA.  
Tel: (01322) 385513 Fax: (01322) 385849



## A G E N D A

### A MEETING OF THE SWANSCOMBE & GREENHITHE TOWN COUNCIL

1. To receive and accept apologies for absence (*Local Government Act 1972, s.85*).
2. Declarations of interest in items on the Agenda (*Localism Act 2011, s.31*).
- \* ***As per Standing Order 34 c), and at the Chairman's discretion, the meeting will be adjourned at this point to allow any members of the public to address the meeting in relation to the business to be transacted at the meeting. Members of the public are allowed to (i) make representations, (ii) answer questions and (iii) give evidence relating to the business being transacted.***
3. To approve the Minutes of the Annual General Meeting held on 17 May 2023 (p) (*Local Government Act 1972, Sch 12, Para 41(1)*).
4. Items as Deemed Urgent by the Town Mayor / matters arising from previous minutes and their position on the Agenda (*for discussion/information only, not for decision*).
5. **TO RECEIVE THE MINUTES OF THE FOLLOWING COMMITTEES AND SUB-COMMITTEES AND PASS RESOLUTIONS AS DEEMED ADVISABLE (p)**  
(*Local Government Act 1972, Sch 12, Para 41(1)*):
  - Planning, Major Developments, Transportation & the Environment Committee – 26 April 2023, 25 May 2023 and 14 June 2023.
  - Recreation, Leisure & Amenities Committee – 29 June 2023.
  - Finance & General Purposes Committee – 22 June 2023.
  - Community Safety Committee – 5 July 2023
  - Personnel Committee – 26 April 2023.
6. **DARTFORD BOROUGH COUNCIL (DBC) JOINT TRANSPORTATION BOARD (JTB) (p).**

DBC are seeking nominations (x2) from the Parish and Town Councils as the Parish Representatives on the JTB. The attached x3 nominations have been put forward and members are asked to select the x2 they wish to put forward.

**Recommended:**

That x2 of the nominations are selected as the Town Councils choices as Parish Representatives on the JTB.

**7. LAND ADJACENT TO PARKWOOD HILL (KNOCKHALL RECREATION GROUND) (p).**

Further to minute 387/22-23 a meeting was held on site on 31 May 2023 with the Regional Manager, Remus Management Ltd and the resident whose garage it is.

The attached proposal, regarding the section of fence erected by the developer, has been received for members consideration.

To assist members the previous correspondences and diagrams/photographs are attached.

**Recommended:** To discuss and advise accordingly.

**8. KENT COUNTY COUNCIL (KCC) COMMUNITY WARDEN REVIEW (p).**

KCC are running the attached review from 12 July to 3 October 2023 and full details can be viewed at:

[https://letstalk.kent.gov.uk/community-warden-service?fbclid=IwAR2upGhVcxYyeUPxgBriAoeSqmL7NUXpblqILGw\\_HLRq8m1fIDOkK1DoX2M](https://letstalk.kent.gov.uk/community-warden-service?fbclid=IwAR2upGhVcxYyeUPxgBriAoeSqmL7NUXpblqILGw_HLRq8m1fIDOkK1DoX2M)

*“Most of the service’s £2.4 million budget provides the salaries of community wardens. To reduce the service budget by the required £1 million, staffing reductions are needed. In summary, KCC are proposing to:*

- redesign the service, ensuring there is a core Community Warden presence across the county, with teams covering two districts*
- retain the remit and community-based way the service currently works but cover fewer communities*
- use data and information to identify where to place wardens for most impact.”*

**Recommended:** To discuss and advise accordingly.

**9. SUGGESTIONS FOR 2024 – 2025 ESTIMATES.**

If members have any recommendations for items to be considered for the 2024 – 2025 Estimates, they need to be sent to the ATC/RFO by no later than 31 August 2023. This will enable items to be forecast and included on the agenda for Full Council meeting on 19 October 2023, for further consideration.

**Recommended:** That the item be noted.

## 10. STAFF / MEMBER TRAINING – UPDATE.

The following training has been scheduled / undertaken: -

Cllr Richard Lees	Dynamic Councillor Event – 22 July 2023.	KALC – Stone Pavilion.
Cllr Dawn Johnston	Guide to Charing meetings Effectively – 19 September 2023	KALC - Online

**Recommended:** That the item be noted.

## 11. PAVILION PROJECT – UPDATE (p).

The attached report updates members on the current planning and procurement stages of the project.

**Recommended:** To note the update to both the planning and procurement stages of this project.

## 12. YOUTH SERVICES – UPDATE – CAS TRAINING (p).

Further to minute 34/23-24, and as required by the contract, the first update from CAS Training is enclosed for members information.

**Recommended:** That the item be noted.

## 13. KENT COUNTY COUNCIL (KCC) BUDGET CONSULTATION 2024 – 2025 (p).

KCC are running the attached consultation from 13 July to 6 September 2023 and full details can be viewed at:

[https://letstalk.kent.gov.uk/budget-consultation-2024-25?utm\\_medium=email&utm\\_medium=email&utm\\_source=ehq\\_newsletter&utm\\_source=ehq&utm\\_campaign=ehq-KCCs-Budget-Consultation-202425&utm\\_campaign=website](https://letstalk.kent.gov.uk/budget-consultation-2024-25?utm_medium=email&utm_medium=email&utm_source=ehq_newsletter&utm_source=ehq&utm_campaign=ehq-KCCs-Budget-Consultation-202425&utm_campaign=website)

**Recommended:** To discuss and advise accordingly.



## 14. REPORTS OF OUTSIDE REPRESENTATIVES.

This provides an opportunity for Members appointed as representatives on outside bodies to provide a report at the Meeting.

### 14.1 London Resort Company Holdings Ltd. Community Liaison Group (LRCHCLG)

Councillor Peter Harman is the Town Councils representatives on the LRCHCLG.

NB. In response to an enquiry, LRCHCLG have confirmed that they are happy to accept a substitute representative, if the current cannot attend, but this must be done in advance, with the substitute members contact details being provided.

### 14.2 North West Kent Volunteer Centre (NWKVC).

Councillor Lorna Cross is the Town Councils representative on the NWKVC and she has requested that this item be on future agendas to enable her to give a verbal update.

### 14.3 Ingress Park (Greenhithe) Management Limited (IPGM).

Councillors' Peter Harman and Peter Harris are the Council's representatives on IPGM. IPGM have indicated that, although unable to supply any documentation, they would like a verbal update to be submitted to the Council.

### 14.4 Dartford Children's Partnership Conversation (DCPC).

Councillor Emma Ben Moussa is the Town Councils representatives on the DCPC. As previously agreed, the agenda, and minutes, from the 27 June 2023 and minutes from the 27 February 2023 meeting are available for inspection.

### 14.5 Dartford Young People's Partnership Conversation (DYPPC).

Councillor Lesley Howes is the Town Councils representatives on the DYPPC. As previously agreed, the agenda from the 21 June 2023 meeting are available for inspection.

### 14.6 Whitecliffe Community Liaison Group (WCLG).

Councillor Peter Harman is the Town Councils representatives on the WCLG. As previously agreed, the agenda and minutes from the 31 May 2023 meeting are available for inspection.

### 14.7 Bluewater Community Forum (BCF).

The Town Mayor is the Town Councils representatives on the BCF. The next meeting is scheduled to take place on 20 July 2023.

### 14.8 Borough & Parish Forum (BPF) – Dartford Borough Council.

The Town Mayor and the Town Clerk are the Town Councils representatives on the BPF. As previously agreed, the agenda from the 4 July 2023 meeting is available for inspection.

**15. REPORT FROM KENT COUNTY COUNCILLOR.**

This item gives the Kent County Councillor for Swanscombe and Greenhithe, Mr Peter M Harman the opportunity to submit a verbal report on relevant news or issues from Kent County Council.

**16. REPORT FROM DARTFORD BOROUGH COUNCILLORS.**

This item gives the x5 Dartford Borough Councillors representing Swanscombe and Greenhithe the opportunity to submit a verbal report on any relevant news or developments at Dartford Borough Council.

**17. SEALING OF DOCUMENTS.**

There are none.

**18. TOWN MAYOR'S ANNOUNCEMENTS.**

**19. DELEGATION TO CONDUCT NORMAL BUSINESS DURING RECESS PERIOD.**

Members are requested to delegate authority to the Town Clerk, in accordance with section 101 (1) (a) of the Local Government Act 1972, to conduct the normal business of the Council during the recess period. The Town Clerk will consult with the Town Mayor, if appropriate, before any business is transacted. If any emergencies do occur during this time the Executive & Emergency Committee would be convened.

**Recommended:**

That, in accordance with section 101 (1) (a) of the Local Government Act 1972 the Town Clerk be delegated authority to conduct the normal business of the Council during the recess period.

**INFORMATION IN THE OFFICE.**

- KALC News – June 2023, July 2023.
- Local Councils Update – Issue 273, June 2023 and Issue 274, July 2023.
- The Clerk – July 2023.
- Clerks & Councils Direct – July 2023, Issue 148



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Swanscombe and Greenhithe Town Council Website:  
<http://www.swanscombeandgreenhithetowncouncil.gov.uk>

