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SWANSCOMBE & GREENHITHE TOWN COUNCIL

Recreation, Leisure & Amenities Committee

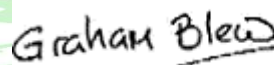
Councillor Peter Harman - Chairman
Councillor Emma Ben Moussa - Vice-Chairman
Councillor Lorna Cross
Councillor Ann Duke
Councillor Peter Harris
Councillor Lesley Howes
Councillor Dawn Johnston
Councillor Elizabeth Wickham

To all other Councillors: For information only

A Meeting of the above Committee will be held on

Thursday 29 June 2023 at 7.00pm

**at: The Council Offices, The Grove, Swanscombe,
Kent, DA10 0GA.**



Graham Blew
Town Clerk

Dated: 22 June 2023

Should any member have any questions regarding the content of the agenda or attached papers, please put them to the clerk's office 24 hours in advance of the meeting.

The Council Offices, The Grove, Swanscombe, Kent, DA10 0GA.
Tel: (01322) 385513 Fax: (01322) 385849

AGENDA

1. To receive Apologies for Absence (*Local Government Act 1972, s.85*).
2. Substitutes.
3. Declarations of Interest in Items on the Agenda (*Localism Act 2011, s.31*).
- * ***As per Standing Order 34 c), and at the Chairman's discretion, the meeting will be adjourned at this point to allow any members of the public to address the meeting in relation to the business to be transacted at the meeting. Members of the public are allowed to (i) make representations, (ii) answer questions and (iii) give evidence relating to the business being transacted.***
4. Items as Deemed Urgent by the Chairman / matters arising from previous minutes and their position on the Agenda (for discussion/information only, not for decision).
5. To confirm and sign the Minutes of the Meeting held on 23 March 2023 (p). (*Local Government Act 1972, Sch 12, Para 41(1)*).
6. **SENIOR GROUNDSMAN/GARDENER'S REPORT (p).**

Please see the attached report.

Recommended: That the report be noted.

7. TOWN CLERK AND RESPONSIBLE FINANCIAL OFFICER'S REPORT.

7.1 ANNUAL SAFETY INSPECTION OF PLAYGROUND EQUIPMENT (p).

The Annual Playground Safety Inspection was undertaken at the end of March 2023 by a RPII (Register of Playground Inspectors International) / ROSPA (Royal Society for the Prevention of Accidents) Certified Playground Specialist. The report changed last year in that it now contains lots of photographs and is over 280 pages in total. All but x4 of the risk criteria ratings are L (low) or VL (very low).

When the report was received, a copy was passed to the Senior Groundsman/Gardener who will/is going through each item to ensure any action required is undertaken.

To assist members the following have been supplied:

- A. The Inspection Finding Summary
- B. The Risk Assessment Matrix used by the Inspector.

Nb.

As part of the Town Councils normal reviews for Best Value quotes were obtained from alternative Certified Playground Specialists to undertake the Annual Inspection and the current contractor was the cheapest.

Recommended: To note the Annual Playground Safety Inspection Report.

7.2 FUNDING APPLICATION RESULT – LOWER THAMES CROSSING: WIDER GREEN INFRASTRUCTURE PLAN (p).

The Town Councils application for funding towards the improvement and maintenance of the Heritage Park was successful and total project costs of £28,550.00 over 3 years have been awarded (as detailed). These works will be delivered by our funding partners, North West Kent Countryside Partnership.

Recommended: To note.

7.3 REQUEST TO USE SWANSCOMBE PARK (p).

The attached request to use Swanscombe Park on Monday 21 August 2023 has been received.

To assist members the following are provided:

- A. The Event Notification Form
- B. A copy of the Policy for Use of Town Council Parks/open Spaces by external organisations

Recommended: To discuss and advise accordingly.

7.4 FOOTBALL PITCH ALLOCATION (p).

Further to minute 569/17-18 (Recreation, Leisure & Amenities Committee 22 March 2018) please find attached a copy of the football pitch allocations for 2023 – 2024 football season.

Recommended: To note the pitch allocations for 2023 – 2024

7.5 DELEGATION TO CONDUCT NORMAL BUSINESS DURING RECESS PERIOD.

Members are requested to delegate authority to the Town Clerk, in accordance with section 101 (1) (a) of the Local Government Act 1972, to conduct the normal business of the Council during the recess period. The Town Clerk will consult with the Town Mayor, if appropriate, before any business is transacted. If any emergencies do occur during this time the Executive & Emergency Committee would be convened.

Recommended: That, in accordance with section 101 (1) (a) of the Local Government Act 1972 the Town Clerk be delegated authority to conduct the normal business of the Council during the recess period.

INFORMATION:IN THE OFFICE:

- Allotment & Leisure Gardener, Issues 2, 2023.



You can follow us on Social Media and via our website.

Swanscombe and Greenhithe Town Council Website:
<http://www.swanscombeandgreenhithe town council.gov.uk>

