

**Swanscombe and Green...the Town Council
TRANSFERS - APRIL**

Date	Desc	From	To	Amount
13/04/2023	Bank to Bank Transfer	Active Saver 1	Current Account	30,000.00
28/04/2023	Bank to Bank Transfer	Active Saver 1	Current Account	44,087.06
			Total.....	74,087.06

**Swanscombe and Greenhithe Town Council
TRANSFERS - MAY**

Date	Desc	From	To	Amount
12/05/2023	Bank to Bank Transfer	Active Saver 1	Current Account	39,134.93
26/05/2023	Bank to Bank Transfer	Active Saver 1	Current Account	34,500.89
			Total.....	73,635.82

Swanscombe and Greenhithe Town Council
Listing of Receipts in each Code for All Cost Centres
(Between 01-04-2023 and 30-04-2023)

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Cost Centre Swanscombe Park											
Code Number	75	Bowls Income									
Vchr.	26/04/2023	2023-2024/383		Current Account		Bowls Hire Fee	Istead Rise Bowls Club	Z	4,054.00		4,054.00
							Subtotal for Code: Bowls Income		£4,054.00		£4,054.00
							Subtotal for Cost Centre: Swanscombe Park		4,054.00		4,054.00
Cost Centre Knockhall Playing Field											
Code Number	85	Football									
Vchr.	21/04/2023	2023-2024/387		Active Saver 1		Football Pitch Hire	Swanscombe Tigers FC	Z	94.00		94.00
							Subtotal for Code: Football		£94.00		£94.00
							Subtotal for Cost Centre: Knockhall Playing Field		94.00		94.00
Cost Centre Broomfield Sports Ground											
Code Number	95	Football Income									
Vchr.	14/04/2023	2023-2024/385		Active Saver 1		Football Pitch Hire	Swanscombe Tigers FC	Z	94.00		94.00
	28/04/2023	2023-2024/388		Active Saver 1		Football Pitch Hire	Swanscombe Tigers FC	Z	47.00		47.00
	28/04/2023	2023-2024/388		Active Saver 1		Football Pitch Hire	Swanscombe Tigers FC	Z	94.00		94.00
							Subtotal for Code: Football Income		£235.00		£235.00
							Subtotal for Cost Centre: Broomfield Sports Ground		235.00		235.00
Cost Centre Heritage Park											
Code Number	100	Maintenance/Rent									
Vchr.	24/04/2023	2023-2024/386		Current Account		Contribution to Heritage Park Costs	Natural England	Z	500.00		500.00
							Subtotal for Code: Maintenance/Rent		£500.00		£500.00
							Subtotal for Cost Centre: Heritage Park		500.00		500.00
Cost Centre Administration											
Code Number	271	Miscellaneous Income									
Vchr.	06/04/2023	2023-2024/377		Active Saver 1		Storage Fees	Walk Tall	Z	416.66		416.66
	11/04/2023			Current Account		VAT Repayment	HMRC	R	16,663.65		16,663.65
							Subtotal for Code: Miscellaneous Income		£416.66	16,663.65	£17,080.31
Code Number	272	Precept									
Vchr.	28/04/2023			Active Saver 1		Precept	DBC	Z	216,447.00		216,447.00
							Subtotal for Code: Precept		£216,447.00		£216,447.00
Code Number	274	Bank Interest									
Vchr.											

Swanscombe and Greenhithe Town Council
Listing of Receipts in each Code for All Cost Centres
(Between 01-04-2023 and 30-04-2023)

Code Number	Date	Invoice No	Minute	Bank	Current Account	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
45	03/04/2023				Loyalty Reward			Bardays	Z	0.53		0.53	
Subtotal for Code: Bank Interest											£0.53	£0.53	
Code Number 276 Government CTax Grant													
Vchr.	Date	Invoice No	Minute	Bank									
72	28/04/2023			Active Saver 1	Government CTax Grant Funding		Government CTax Grant	DBC	Z	7,218.00		7,218.00	
Subtotal for Code: Government CTax Grant											£7,218.00	£7,218.00	
Subtotal for Cost Centre: Administration											224,082.19	16,663.65	240,745.84
Cost Centre Church Road Hall													
Code Number 295 Hire Income													
Vchr.	Date	Invoice No	Minute	Bank									
2	11/04/2023	2023-2024/373		Active Saver 1	Hall Hire		Hall Hire	1st Swanscombe Rainbows	Z	90.00		90.00	
3	11/04/2023	2023-2024/376		Current Account	Hall Hire		Hall Hire	Cake and Computer Club	Z	108.00		108.00	
11	11/04/2023	2023-2024/375		Active Saver 1	Hall Hire		Hall Hire	Rosie's Groovy Movers	Z	22.50		22.50	
13	17/04/2023	2023-2024/381		Active Saver 1	Hall Hire		Hall Hire	Charlotte Ginsborg	Z	67.50		67.50	
14	25/04/2023	2023-2024/374		Active Saver 1	Hall Hire		Hall Hire	2nd Swanscombe Brownies	Z	108.00		108.00	
Subtotal for Code: Hire Income											£396.00	£396.00	
Subtotal for Cost Centre: Church Road Hall											396.00	396.00	
Cost Centre Heritage Community Hall													
Code Number 335 Hire Income													
Vchr.	Date	Invoice No	Minute	Bank									
9	06/04/2023	2023-2024/378		Active Saver 1	Rent		Rent	Walk Tall	Z	1,127.00		1,127.00	
Subtotal for Code: Hire Income											£1,127.00	£1,127.00	
Subtotal for Cost Centre: Heritage Community Hall											1,127.00	1,127.00	
Cost Centre Town Council Offices Community Hall													
Code Number 370 Hire Income													
Vchr.	Date	Invoice No	Minute	Bank									
1	05/04/2023	2023-2024/368		Active Saver 1	Hall Hire		Hall Hire	North Kent Karate	Z	99.00		99.00	
1	05/04/2023	2023-2024/368		Active Saver 1	Hall Hire		Hall Hire	North Kent Karate	Z	121.00		121.00	
1	05/04/2023	2023-2024/368		Active Saver 1	Hall Hire		Hall Hire	North Kent Karate	Z	121.00		121.00	
1	05/04/2023	2023-2024/368		Active Saver 1	Hall Hire		Hall Hire	North Kent Karate	Z	121.00		121.00	
4	14/04/2023	2023-2024/37C		Active Saver 1	Hall Hire		Hall Hire	North Kent Karate	Z	121.00		121.00	
4	14/04/2023	2023-2024/37C		Active Saver 1	Hall Hire		Hall Hire	Dartford Borough Council - Why Weigi	Z	44.00		44.00	
4	14/04/2023	2023-2024/37C		Active Saver 1	Hall Hire		Hall Hire	Dartford Borough Council - Why Weigi	Z	44.00		44.00	
4	14/04/2023	2023-2024/37C		Active Saver 1	Hall Hire		Hall Hire	Dartford Borough Council - Why Weigi	Z	44.00		44.00	
4	14/04/2023	2023-2024/37C		Active Saver 1	Hall Hire		Hall Hire	Dartford Borough Council - Why Weigi	Z	44.00		44.00	
10	11/04/2023	2023-2024/367		Active Saver 1	Hall Hire		Hall Hire	Dartford Borough Council - Why Weigi	Z	44.00		44.00	
10	11/04/2023	2023-2024/367		Active Saver 1	Hall Hire		Hall Hire	Cygnets	Z	384.00		384.00	
10	11/04/2023	2023-2024/367		Active Saver 1	Hall Hire		Hall Hire	Cygnets	Z	640.00		640.00	
10	11/04/2023	2023-2024/367		Active Saver 1	Hall Hire		Hall Hire	Cygnets	Z	640.00		640.00	

Swanscombe and Greenhithe Town Council
Listing of Receipts in each Code for All Cost Centres
 (Between 01-04-2023 and 30-04-2023)

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
10	11/04/2023	2023-2024/367		Active Saver 1		Hall Hire	Cygnets	Z	640.00		640.00
10	11/04/2023	2023-2024/367		Active Saver 1		Hall Hire	Cygnets	Z	640.00		640.00
12	11/04/2023	2023-2024/371		Active Saver 1		Hall Hire	Rosie's Groovy Movers	Z	93.50		93.50
12	11/04/2023	2023-2024/371		Active Saver 1		Hall Hire	Rosie's Groovy Movers	Z	93.50		93.50
12	11/04/2023	2023-2024/371		Active Saver 1		Hall Hire	Rosie's Groovy Movers	Z	93.50		93.50
12	11/04/2023	2023-2024/371		Active Saver 1		Hall Hire	Rosie's Groovy Movers	Z	93.50		93.50
Subtotal for Code: Hire Income									£4,121.00		£4,121.00
Subtotal for Cost Centre: Town Council Offices Communi									4,121.00		4,121.00

Cost Centre	Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Old Fire Station Cafe	53	03/04/2023			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	22.10		22.10
	54	04/04/2023			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	24.50		24.50
	55	05/04/2023			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	37.50		37.50
	56	06/04/2023			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	59.20		59.20
	57	11/04/2023			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	23.70		23.70
	58	12/04/2023			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	14.00		14.00
	59	13/04/2023			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	63.50		63.50
	60	14/04/2023			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	63.20		63.20
	61	17/04/2023			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	63.10		63.10
	62	18/04/2023			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	17.00		17.00
	63	19/04/2023			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	50.50		50.50
	64	20/04/2023			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	42.60		42.60
	65	21/04/2023			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	31.00		31.00
	66	24/04/2023			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	27.70		27.70
	67	25/04/2023			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	39.50		39.50
	68	26/04/2023			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	39.90		39.90
	69	27/04/2023			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	64.05		64.05
	70	28/04/2023			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	27.55		27.55
	Subtotal for Code: Cafe Income									£710.60		£710.60
	Subtotal for Cost Centre: Old Fire Station Cafe									710.60		710.60

TOTALS **£235,319.79** **£16,663.65** **£251,983.44**

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Swanscombe and Greenhithe Town Council

Listing of Payments in each Code for All Cost Centres (Between 01-04-2023 and 30-04-2023)

Cost Centre		Public Lighting		1 Supply & Maintenance								
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
Vchr.	71	18/04/2023	13696	Current Account		Street Lighting Maintenance	Streelights	S	744.32	148.86	893.18	
							Subtotal for Code:		£744.32	£148.86	£893.18	
							Subtotal for Cost Centre:	Public Lighting		744.32	148.86	893.18
Cost Centre		Grove Car Park		20 Rates								
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
Vchr.	6	03/04/2023	April 23	Current Account		NNDR	DBC	Z	212.75		212.75	
Vchr.	97	26/04/2023	May	Current Account		NNDR	DBC	Z	212.00		212.00	
							Subtotal for Code:		£424.75		£424.75	
							Subtotal for Cost Centre:	Grove Car Park		424.75		424.75
Cost Centre		Parks Establishment		40 Wages								
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
Vchr.	13	04/04/2023	000284	Current Account		Park Keeper Contract - Day Cover	Night & Day Security	Z	1,507.40		1,507.40	
Vchr.	14	04/04/2023	000285	Current Account		Park Keeper Contract - Site Checks	Night & Day Security	Z	1,348.90		1,348.90	
Vchr.	26	12/04/2023		Current Account		Pension E'ee	KCC - LGPS	Z	140.25		140.25	
Vchr.	27	12/04/2023		Current Account		Pension E'er	KCC - LGPS	Z	438.03		438.03	
Vchr.	36	12/04/2023		Current Account		Pension E'ee	Intelligent Money	Z	182.96		182.96	
Vchr.	37	12/04/2023		Current Account		Pension E'ee	Intelligent Money	Z	182.96		182.96	
Vchr.	38	12/04/2023		Current Account		Pension E'er	Intelligent Money	Z	109.77		109.77	
Vchr.	39	12/04/2023		Current Account		Pension E'er	Intelligent Money	Z	109.77		109.77	
Vchr.	40	12/04/2023		Current Account		PAYE	HMRC	Z	460.80		460.80	
Vchr.	41	12/04/2023		Current Account		NI	HMRC	Z	812.43		812.43	
Vchr.	49	12/04/2023		Current Account		Wages	SGTC	Z	4,772.88		4,772.88	
Vchr.	108	28/04/2023	289	Current Account		Park Keeper Contract - Site Checks	Night & Day Security	Z	1,348.90		1,348.90	
Vchr.	109	28/04/2023	288	Current Account		Park Keeper Contract - Day Cover	Night & Day Security	Z	1,507.40		1,507.40	
							Subtotal for Code:	Wages	£12,922.45		£12,922.45	
Cost Centre		41 Equipment/Materials										
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
Vchr.	2	03/04/2023		Current Account		Parks Clothing	Tony Lovridge	S	40.32	8.06	48.38	
Vchr.	56	13/04/2023	663752	Current Account		Skip Hire	Pinden Ltd	S	240.00	48.00	288.00	
Vchr.	59	13/04/2023	8652	Current Account		Parks Equipment - Paint	Discount Builders Merchants	S	24.02	4.80	28.82	
Vchr.	63	13/04/2023	11491281022	Current Account		Parks Equipment - Paint	Trade UK	S	17.49	3.50	20.99	
Vchr.	64	13/04/2023	11493680978	Current Account		Parks Equipment - Paint	Trade UK	S	43.68	8.73	52.41	
Vchr.	76	20/04/2023		Current Account		General Equipment/Materials	Trade UK	S	6.24	1.25	7.49	
Vchr.	77	20/04/2023	136641848	Current Account		General Equipment/Materials	Trade UK	S	7.24	1.44	8.68	

Swanscombe and Greenhithe Town Council
Listing of Payments in each Code for All Cost Centres
 (Between 01-04-2023 and 30-04-2023)

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
22	04/04/2023	19/03/23		Current Account		BARCLAYCARD - VARIOUS	Barclaycard	Z	162.46		162.46
68	18/04/2023	4687		Current Account		Summer Entertainment - Deposit	Altitude Events	S	1,065.00	213.00	1,278.00
87	25/04/2023	19/ April 2023		Current Account		BARCLAYCARD - VARIOUS	SP Party Packs	Z	400.82		400.82
89	25/04/2023	Aug23		Current Account		Summer Entertainment - Deposit	Kick Up Sports	Z	287.50		287.50
92	25/04/2023	#Aug23		Current Account		Summer of Sport	Kick Up Sports	Z	887.50		887.50
Subtotal for Code: General Projects (inc. Summe									£2,803.28	£213.00	£3,016.28
Subtotal for Cost Centre: Other Projects									2,803.28	213.00	3,016.28

Cost Centre Leisure Centre											
Code Number 146 Rates & Insurance Rent - DBC											
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
8	03/04/2023	April 23		Current Account		NNDR	DBC	Z	3,200.00		3,200.00
17	04/04/2023	1801182		Current Account		Insurance - Leisure Centre	DBC	S	2,156.79	161.96	2,318.75
94	26/04/2023	18011294		Current Account		Insurance - Leisure Centre	DBC	S	129.88	25.98	155.86
99	26/04/2023	May		Current Account		NNDR	DBC	Z	3,200.00		3,200.00
Subtotal for Code: Rates & Insurance Rent - DBI									£8,686.67	£187.94	£8,874.61
Subtotal for Cost Centre: Leisure Centre									8,686.67	187.94	8,874.61

Cost Centre Allotments											
Code Number 210 Rents / Licences											
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
65	13/04/2023			Current Account		Annual Membership	National Society of Allotment & Leisur	S	55.00	11.00	66.00
Subtotal for Code: Rents / Licences									£55.00	£11.00	£66.00
Subtotal for Cost Centre: Allotments									55.00	11.00	66.00

Cost Centre Administration											
Code Number 230 Wages											
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
23	04/04/2023	16/03/23		Current Account		Bank Charges - Payflow	Barclays	Z	12.00		12.00
28	12/04/2023			Current Account		Pension E'ee	KCC - LGPS	Z	345.60		345.60
29	12/04/2023			Current Account		Pension E'ee	KCC - LGPS	Z	1,064.60		1,064.60
32	12/04/2023			Current Account		Pension E'ee	Intelligent Money	Z	246.31		246.31
33	12/04/2023			Current Account		Pension E'ee	Intelligent Money	Z	246.31		246.31
34	12/04/2023			Current Account		Pension E'ee	Intelligent Money	Z	147.78		147.78
35	12/04/2023			Current Account		Pension E'ee	Intelligent Money	Z	147.78		147.78
42	12/04/2023			Current Account		PAYE	HMRC	Z	1,071.80		1,071.80
43	12/04/2023			Current Account		NI	HMRC	Z	1,707.22		1,707.22
47	12/04/2023			Current Account		Wages	SGTC	Z	8,950.01		8,950.01
Subtotal for Code: Wages									£13,939.41		£13,939.41

Code Number 233 Stationary, Advertising & Postage											
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
78	20/04/2023	14189794		Current Account		Kitchen Supplies & Stationary	KCC - KCS	S	76.95	15.39	92.34

Swanscombe and Greenhithe Town Council
Listing of Payments in each Code for All Cost Centres
(Between 01-04-2023 and 30-04-2023)

79	20/04/2023	303586	Current Account	Franks Machine Rental	Stationary	Stationary, Advertising & Post	81.00	
82	24/04/2023	4190408	Current Account	Stationary	KCC - KCS	1.17	7.02	
84	24/04/2023	24466489	Current Account	Postage	Franks Postalia Ltd	10.00	10.00	
85	24/04/2023	24466497	Current Account	Postage	Franks Postalia Ltd	10.00	10.00	
236	05/04/2023		Current Account	Postage & Rental	Franks Postalia Ltd	72.00	72.00	
Subtotal for Code: Stationary, Advertising & Post							£242.30	£30.06
Code Number	Date	Invoice No	Minute	Description	Supplier	Vat Type	Net	Total
Vchr.								
20	04/04/2023	B2761304	Current Account	Telephone Equipment Rental	BNP Paribas	S	622.50	747.00
21	04/04/2023	63059	Current Account	IT Support & Maintenance + Website Hi	MPR IT Solutions	S	49.90	59.88
25	12/04/2023		Current Account	Phone Bill	Overline	S	442.80	531.36
Subtotal for Code: Telephone / Internet							£1,115.20	£223.04
Code Number	Date	Invoice No	Minute	Description	Supplier	Vat Type	Net	Total
Vchr.								
81	20/04/2023	523169802	Current Account	Insurance Policy Renewal	Zurich Municipal	Z	16,874.65	16,874.65
Subtotal for Code: Insurance							£16,874.65	£16,874.65
Code Number	Date	Invoice No	Minute	Description	Supplier	Vat Type	Net	Total
Vchr.								
55	13/04/2023	29591	Current Account	Annual Membership	South East Employers	S	241.00	289.20
58	13/04/2023	8652	Current Account	Annual Subscription	KALC	S	1,695.00	2,034.00
88	25/04/2023	19/ April 2023	Current Account	BARCLAYCARD - VARIOUS	Barclay Card - Zoom.US	Z	143.88	143.88
110	28/04/2023	137762	Current Account	Subscription Renewal	Pear Technology	S	240.00	288.00
Subtotal for Code: Subscriptions / Publications							£2,319.88	£435.20
Code Number	Date	Invoice No	Minute	Description	Supplier	Vat Type	Net	Total
Vchr.								
61	13/04/2023	1055	Current Account	Youth Provision	CAS Community Solutions	Z	1,750.00	1,750.00
105	27/04/2023	6224	Current Account	Portaloo Hire	Law Hire	S	100.00	120.00
Subtotal for Code: Miscellaneous Expenditure							£1,850.00	£20.00
Code Number	Date	Invoice No	Minute	Description	Supplier	Vat Type	Net	Total
Vchr.								
1	03/04/2023	63245	Current Account	IT Support & Maintenance	MPR IT Solutions	S	297.00	356.40
11	03/04/2023	62972	Current Account	IT Support & Maintenance	MPR IT Solutions	S	144.60	173.52
22	04/04/2023	19/03/23	Current Account	BARCLAYCARD - VARIOUS	Barclaycard	Z	359.99	359.99
83	24/04/2023	63434	Current Account	IT Support & Maintenance	MPR IT Solutions	S	20.00	24.00
90	25/04/2023	63563	Current Account	IT Support & Maintenance	MPR IT Solutions	S	45.49	54.59
101	26/04/2023	0646	Current Account	Website Charges	Gwery IT Services	S	180.00	216.00
Subtotal for Code: IT Services							£1,047.08	£137.42
Code Number	Date	Invoice No	Minute	Description	Supplier	Vat Type	Net	Total
Vchr.								
251								

Swanscombe and Greenhithe Town Council
Listing of Payments in each Code for All Cost Centres
(Between 01-04-2023 and 30-04-2023)

22	04/04/2023	19/03/23	Current Account	BARCLAYCARD - VARIOUS	Barclaycard	Z	143.95		143.95			143.95
52	13/04/2023	100897	Current Account	Hygiene Services	VR Sani	S	15.60	3.12	18.72			18.72
57	13/04/2023	6162	Current Account	hire of portalo	Lav Hire	S	100.00	20.00	120.00			120.00
60	13/04/2023		Current Account	Window Cleaning	Chapman	Z	45.00		45.00			45.00
78	20/04/2023	14189794	Current Account	Kitchen Supplies & Stationary	KCC - KCS	S	30.97	6.19	37.16			37.16
106	28/04/2023	482238	Current Account	CCTV & Intruder Alarm Annual Mainte	Scutum South East Ltd	S	115.00	23.00	138.00			138.00
Subtotal for Code: Council Offices Building Maint											£52.31	£502.83
Code Number	Date	Invoice No	Minute	Description	Supplier	Vat Type	Net	Vat	Total			Total
Vchr.												
93	25/04/2023	2081915	Current Account	Water Rates	Business Stream	Z	652.60		652.60			652.60
Subtotal for Code: Water Rates											£652.60	£652.60
Code Number	Date	Invoice No	Minute	Description	Supplier	Vat Type	Net	Vat	Total			Total
Vchr.												
18	04/04/2023	G8674836	Current Account	Gas	KCC Laser	S	920.38	184.08	1,104.46			1,104.46
72	18/04/2023	G8709652	Current Account	Gas	KCC - Laser	S	1,034.71	206.94	1,241.65			1,241.65
Subtotal for Code: Gas											£1,955.09	£2,346.11
Code Number	Date	Invoice No	Minute	Description	Supplier	Vat Type	Net	Vat	Total			Total
Vchr.												
19	04/04/2023	E8676417	Current Account	Electricity	KCC Laser	S	1,107.58	221.52	1,329.10			1,329.10
66	13/04/2023	06693238	Current Account	Electricity - Street Lighting	NPower	L	91.96	4.60	96.56			96.56
75	18/04/2023	E8717408	Current Account	Electricity	KCC - Laser	S	1,308.65	261.73	1,570.38			1,570.38
Subtotal for Code: Electricity											£2,508.19	£2,996.04
Code Number	Date	Invoice No	Minute	Description	Supplier	Vat Type	Net	Vat	Total			Total
Vchr.												
4	03/04/2023	April 23	Current Account	NNDR	DBC	Z	1,758.75		1,758.75			1,758.75
100	26/04/2023	May	Current Account	NNDR	DBC	Z	1,759.00		1,759.00			1,759.00
Subtotal for Code: Rates											£3,517.75	£3,517.75
Code Number	Date	Invoice No	Minute	Description	Supplier	Vat Type	Net	Vat	Total			Total
Vchr.												
24	12/04/2023		Current Account	Barclaycard - Card Fee	Barclaycard	S	35.14	0.96	36.10			36.10
70	18/04/2023		Current Account	Card Machine Fee	Elavon	S	20.26	1.20	21.46			21.46
102	26/04/2023		Current Account	Bank Charges	Barclays	Z	46.17		46.17			46.17
Subtotal for Code: Bank Interest											£101.57	£103.73
Subtotal for Cost Centre: Administration											46,574.24	48,353.30
Cost Centre	Church Road Hall											
Code Number	Date	Invoice No	Minute	Description	Supplier	Vat Type	Net	Vat	Total			Total
Vchr.												
46	12/04/2023		Current Account	PAYE	HMRC	Z	89.20		89.20			89.20
50	12/04/2023		Current Account	Wages	SGTC	Z	386.00		386.00			386.00

Swanscombe and Greenhithe Town Council
Listing of Payments in each Code for All Cost Centres
 (Between 01-04-2023 and 30-04-2023)

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
281 Repairs & Maintenance											
Vchr. 52	13/04/2023	100897		Current Account		Hygiene Services	VR Sani	S	3.90	0.78	4.68
Subtotal for Code: Repairs & Maintenance									£3.90	£0.78	£4.68
Subtotal for Code: Wages									£475.20		£475.20
282 Gas & Electricity											
Vchr. 9	03/04/2023	G8668590		Current Account		Gas	KCC - Laser	L	167.54	8.38	175.92
Vchr. 73	18/04/2023	G8709659		Current Account		Gas	KCC - Laser	L	199.81	9.99	209.80
Subtotal for Code: Gas & Electricity									£367.35	£18.37	£385.72
285 Rates											
Vchr. 7	03/04/2023	April 23		Current Account		NNDR	DBC	Z	119.65		119.65
Vchr. 98	26/04/2023	May		Current Account		NNDR	DBC	Z	117.00		117.00
Subtotal for Code: Rates									£236.65		£236.65
Subtotal for Cost Centre: Church Road Hall									1,083.10	19.15	1,102.25
Cost Centre Grove Hall											
302 Gas & Electricity											
Vchr. 10	03/04/2023	G8668589		Current Account		Gas	KCC - Laser	L	5.04	0.25	5.29
Vchr. 74	18/04/2023	G8709659		Current Account		Gas	KCC - Laser	L	5.58	0.28	5.86
Subtotal for Code: Gas & Electricity									£10.62	£0.53	£11.15
Subtotal for Cost Centre: Grove Hall									10.62	0.53	11.15
Cost Centre Town Council Offices Community Hall											
360 Wages											
Vchr. 45	12/04/2023			Current Account		PAYE	HMRC	Z	131.40		131.40
Vchr. 48	12/04/2023			Current Account		Wages	SGTC	Z	525.87		525.87
Subtotal for Code: Wages									£657.27		£657.27
361 Repairs & Maintenance											
Vchr. 69	18/04/2023	4887		Current Account		Hall Floor Maintenance	Pica Floorings	S	2,665.60	533.12	3,198.72
Subtotal for Code: Repairs & Maintenance									£2,665.60	£533.12	£3,198.72
363 Cleaning Materials											
Vchr. 78	20/04/2023	14189794		Current Account		Kitchen Supplies & Stationary	KCC - KCS	S	49.28	9.86	59.14
Subtotal for Code: Cleaning Materials									£49.28	£9.86	£59.14
Subtotal for Cost Centre: Town Council Offices Communi									3,372.15	542.98	3,915.13

Swanscombe and Greenhithe Town Council
Listing of Payments in each Code for All Cost Centres
 (Between 01-04-2023 and 30-04-2023)

Cost Centre Old Fire Station Cafe

Code Number		380 Wages		Bank		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total	
Vchr.	Date	Invoice No	Minute																
30	12/04/2023			Current Account				Pension Fee	KCC - LGPS	Z	51.59		51.59						51.59
31	12/04/2023			Current Account				Pension Fee	KCC - LGPS	Z	189.49		189.49						189.49
44	12/04/2023			Current Account				NI	HMRC	Z	24.85		24.85						24.85
51	12/04/2023			Current Account				Wages	SGTC	Z	1,936.85		1,936.85						1,936.85
Subtotal for Code:											Wages		£2,202.78						£2,202.78

Code Number 381 Food/Supplies

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total						
103	26/04/2023	3526425/	3526	Current Account		Food Supplies	Bookers	Z	672.76		672.76						
Subtotal for Code:											Food/Supplies		£672.76				£672.76

Code Number 382 Furniture, Fixtures & Equipment (incl. I

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total						
53	13/04/2023	297790		Current Account		Coffee Machine Monthly Rental	Tchibo Coffee International Ltd	S	76.72	15.34	92.06						
67	17/04/2023			Current Account		Cafe - Card Terminal	Takepayments	S	25.00	5.00	30.00						
Subtotal for Code:											Furniture, Fixtures & Equipme		£101.72		£20.34		£122.06

Code Number 384 Rates

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total						
5	03/04/2023	April 23		Current Account		NNDR	DBC	Z	227.98		227.98						
96	26/04/2023	May		Current Account		NNDR	DBC	Z	225.00		225.00						
Subtotal for Code:											Rates		£452.98				£452.98

Code Number 389 Maintenance

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total						
52	13/04/2023	100897		Current Account		Hygiene Services	VR Sani	S	11.15	2.23	13.38						
62	13/04/2023	1055		Current Account		Waste Bin Collection	Biffa	S	149.75	29.95	179.70						
Subtotal for Code:											Maintenance		£160.90		£32.18		£193.08

Code Number 390 Miscellaneous Expenditure (incl. DBC i

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total						
16	04/04/2023	18011140		Current Account		Insurance - Old Fire Station Cafe	DBC	S	359.71	18.11	377.82						
Subtotal for Code:											Miscellaneous Expenditure (ir		£359.71		£18.11		£377.82
Subtotal for Cost Centre:											Old Fire Station Cafe		3,950.85		70.63		4,021.48

TOTALS **£86,801.48** **£3,991.71** **£90,793.20**

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Swanscombe and Greenhithe Town Council
Listing of Receipts in each Code for All Cost Centres
 (Between 01-05-2023 and 31-05-2023)

Cost Centre	Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Knockhall Playing Field	85	20	05/05/2023	2023-2024/40C	Active Saver 1		Football Pitch Hire	Swanscombe Tigers FC	Z	94.00		94.00
		20	05/05/2023	2023-2024/40C	Active Saver 1		Football Pitch Hire	Swanscombe Tigers FC	Z	94.00		94.00
		20	05/05/2023	2023-2024/40C	Active Saver 1		Football Pitch Hire	Swanscombe Tigers FC	Z	47.00		47.00
		20	05/05/2023	2023-2024/40C	Active Saver 1		Football Pitch Hire	Swanscombe Tigers FC	Z	94.00		94.00
		20	05/05/2023	2023-2024/40C	Active Saver 1		Football Pitch Hire	Swanscombe Tigers FC	Z	94.00		94.00
		20	05/05/2023	2023-2024/40C	Active Saver 1		Football Pitch Hire	Swanscombe Tigers FC	Z	47.00		47.00
		20	05/05/2023	2023-2024/40C	Active Saver 1		Football Pitch Hire	Swanscombe Tigers FC	Z	47.00		47.00
		26	12/05/2023	2023-2024/40A	Active Saver 1		Football Pitch Hire	Swanscombe Tigers FC	Z	94.00		94.00
		26	12/05/2023	2023-2024/40A	Active Saver 1		Football Pitch Hire	Swanscombe Tigers FC	Z	47.00		47.00
		35	25/05/2023	2023-2024/40E	Active Saver 1		Football Pitch Hire	Swanscombe Tigers FC	Z	94.00		94.00
Subtotal for Code: Football										£752.00		£752.00
Subtotal for Cost Centre: Knockhall Playing Field										752.00		752.00

Cost Centre	Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Broomfield Sports Ground	95	32	19/05/2023	2023-2024/40E	Active Saver 1		Football Pitch Hire	Swanscombe Tigers FC	Z	47.00		47.00
	Subtotal for Code: Football Income										£47.00	
Broomfield Sports Ground	96	25	10/05/2023	2023-2024/39C	Active Saver 1		Cricknet Pitch Hire	Oakfield Warriors	Z	115.00		115.00
		25	10/05/2023	2023-2024/39C	Active Saver 1		Cricknet Pitch Hire	Oakfield Warriors	Z	115.00		115.00
		28	15/05/2023	2023-2024/38Z	Active Saver 1		Cricknet Pitch Hire	Swanscombe & Greenhithe 1880 Cric	Z	588.00		588.00
		76	11/05/2023	2023-2024/38Z	Active Saver 1		Cricknet Pitch Hire	Swanscombe & Greenhithe 1880 Cric	Z	69.00		69.00
		90	12/05/2023		Active Saver 1		Cricknet Pitch Hire	Various	Z	265.00		265.00
	Subtotal for Code: Cricket Income										£1,152.00	
Subtotal for Cost Centre: Broomfield Sports Ground										1,199.00		1,199.00

Cost Centre	Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Other Projects	121	49	11/05/2023		Current Account		Stall Fee - Coronation	Various	Z	10.00		10.00
		73	03/05/2023		Active Saver 1		Stall Fee - Coronation	Various	Z	20.00		20.00
		78	04/05/2023		Active Saver 1		Stall Fee - Coronation	Various	Z	10.00		10.00
		79	05/05/2023		Active Saver 1		Stall Fee - Coronation	Various	Z	10.00		10.00
		80	09/05/2023		Active Saver 1		Stall Fee - Coronation	Various	Z	10.00		10.00
		81	10/05/2023		Active Saver 1		Stall Fee - Coronation	Various	Z	10.00		10.00
		86	11/05/2023		Active Saver 1		Stall Fee - Coronation	Various	Z	10.00		10.00
	Subtotal for Code: Other Projects										100.00	

Swanscombe and Greenhithe Town Council

Listing of Receipts in each Code for All Cost Centres (Between 01-05-2023 and 31-05-2023)

Code Number	Date	218 Rent Income	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
87	15/05/2023		Active Saver 1		Stall Fee - Coronation	Various	Z	10.00		10.00	
88	15/05/2023		Active Saver 1		Stall Fee - Coronation	Various	Z	10.00		10.00	
94	16/05/2023		Active Saver 1		Stall Fee - Coronation	Various	Z	10.00		10.00	
Subtotal for Code:								General Projects (inc. Summ		£110.00	
Subtotal for Cost Centre:								Other Projects		110.00	

Code Number	Date	218 Rent Income	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
17	02/05/2023	2023-2024/384	Active Saver 1		Allotment Rent	Swanscombe & Greenhithe Allotment	Z	108.00		108.00	
17	02/05/2023	2023-2024/384	Active Saver 1		Allotment Rent	Swanscombe & Greenhithe Allotment	Z	4,754.95		4,754.95	
Subtotal for Code:								Rent Income		£4,862.95	
Subtotal for Cost Centre:								Allotments		4,862.95	

Code Number	Date	271 Miscellaneous Income	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
22	10/05/2023	2023-2024/402	Active Saver 1		Storage Fees	Walk Tall	Z	416.66		416.66	
52	18/05/2023		Active Saver 1		Junior Goals for Knockhall	Swanscombe Tigers FC	Z	109.00		109.00	
Subtotal for Code:								Miscellaneous Income		£525.66	

Code Number	Date	274 Bank Interest	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
46	09/05/2023		Current Account		Loyalty Reward	Barclays	Z	5.65		5.65	
Subtotal for Code:								Bank Interest		£5.65	

Code Number	Date	422 CIL	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
77	05/05/2023		Active Saver 1		CIL Receipt	DBC	Z	2,862.94		2,862.94	
Subtotal for Code:								CIL		£2,862.94	
Subtotal for Cost Centre:								Administration		3,394.25	

Code Number	Date	295 Hire Income	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
21	05/05/2023	2023-2024/395	Active Saver 1		Hall Hire	Cake and Computer Club	Z	138.75		138.75	
29	16/05/2023	2023-2024/401	Active Saver 1		Hall Hire	Cement Fields	Z	11.25		11.25	
29	16/05/2023	2023-2024/401	Active Saver 1		Hall Hire	Cement Fields	Z	67.50		67.50	
29	16/05/2023	2023-2024/401	Active Saver 1		Hall Hire	Cement Fields	Z	67.50		67.50	
29	16/05/2023	2023-2024/401	Active Saver 1		Hall Hire	Cement Fields	Z	67.50		67.50	
29	16/05/2023	2023-2024/401	Active Saver 1		Hall Hire	Cement Fields	Z	67.50		67.50	
33	25/05/2023	2023-2024/394	Active Saver 1		Hall Hire	2nd Swanscombe Brownies	Z	55.50		55.50	
34	25/05/2023	2023-2024/395	Active Saver 1		Hall Hire	1st Swanscombe Rainbows	Z	46.25		46.25	
Subtotal for Code:								Hire Income		£521.75	

Swanscombe and Greenhithe Town Council
Listing of Receipts in each Code for All Cost Centres
 (Between 01-05-2023 and 31-05-2023)

Cost Centre	Heritage Community Hall	Church Road Hall	521.75	521.75
Code Number	335 Hire Income	Supplier	Net	Total
Vchr.	Date Invoice No Minute	Walk Tall	Vat Type	Vat
23	10/05/2023 2023-2024/403	Hire Income	Z	1,127.00
		Subtotal for Code:		£1,127.00
		Subtotal for Cost Centre:	1,127.00	1,127.00
Cost Centre	Sports Pavilion	Supplier	Net	Total
Code Number	350 Rent Income	The Pavilion Community Sports & Soc	Vat Type	Vat
Vchr.	Date Invoice No Minute	Rent Income	Z	837.00
48	11/05/2023	Subtotal for Code:		£837.00
		Subtotal for Cost Centre:	837.00	837.00
Cost Centre	Town Council Offices Community Hall	Supplier	Net	Total
Code Number	370 Hire Income	Gateway Christian Church	Vat Type	Vat
Vchr.	Date Invoice No Minute	North Kent Karate	Z	270.00
18	04/05/2023 2023-2024/372	North Kent Karate	Z	78.75
19	04/05/2023 2023-2024/396	North Kent Karate	Z	123.75
19	04/05/2023 2023-2024/396	North Kent Karate	Z	123.75
19	04/05/2023 2023-2024/396	Dragon Spirit Karate	Z	264.00
24	10/05/2023 2023-2024/368	Rosie's Groovy Movers	Z	95.62
27	15/05/2023 2023-2024/393	Rosie's Groovy Movers	Z	95.62
27	15/05/2023 2023-2024/393	Rosie's Groovy Movers	Z	28.12
27	15/05/2023 2023-2024/393	Rosie's Groovy Movers	Z	95.62
27	15/05/2023 2023-2024/393	Cygnets	Z	660.00
30	10/05/2023 2023-2024/398	Cygnets	Z	660.00
30	10/05/2023 2023-2024/398	DBC	Z	360.00
31	17/05/2023 2023-2024/386	Gateway Christian Church	Z	270.00
36	30/05/2023 2023-2024/391	Various	Z	184.25
50	11/05/2023	Various	Z	50.25
89	11/05/2023	Subtotal for Code:		£3,359.73
		Subtotal for Cost Centre:	3,359.73	3,359.73
Cost Centre	Old Fire Station Cafe	Supplier	Net	Total
Code Number	395 Cafe Income	Old Fire Station Cafe	Vat Type	Vat
Vchr.	Date Invoice No Minute	Food Sales	S	263.12
51	11/05/2023	Food Sales	Z	27.00
74	02/05/2023	Subtotal for Code:		1,578.70
		Subtotal for Cost Centre:	1,578.70	1,578.70

Swanscombe and Greenhithe Town Council
Listing of Receipts in each Code for All Cost Centres
 (Between 01-05-2023 and 31-05-2023)

75	03/05/2023	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	26.20	26.20
82	04/05/2023	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	29.60	29.60
83	05/05/2023	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	29.90	29.90
84	09/05/2023	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	77.10	77.10
85	10/05/2023	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	13.70	13.70
91	11/05/2023	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	64.60	64.60
92	12/05/2023	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	35.80	35.80
93	15/05/2023	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	31.10	31.10
95	16/05/2023	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	17.30	17.30
96	17/05/2023	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	34.50	34.50
97	18/05/2023	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	74.10	74.10
98	19/05/2023	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	16.10	16.10
99	22/05/2023	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	34.20	34.20
100	23/05/2023	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	13.90	13.90
101	24/05/2023	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	9.10	9.10
102	25/05/2023	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	53.70	53.70
103	26/05/2023	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	26.30	26.30
104	30/05/2023	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	41.60	41.60
105	31/05/2023	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	31.00	31.00
Subtotal for Code: Cafe Income						£2,002.38	£2,265.50
Subtotal for Cost Centre: Old Fire Station Cafe						2,002.38	2,265.50
TOTALS						£18,166.06	£18,429.18

Swanscombe and Greenhithe Town Council
Listing of Payments in each Code for All Cost Centres
 (Between 01-05-2023 and 31-05-2023)

Cost Centre Grove Car Park				21 Repairs & Maintenance							
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	199	25/05/2023	25/5/2023	Current Account		Car Park Repairs	TMH Contractors	Z	260.00		260.00
							Subtotal for Code: Repairs & Maintenance		£260.00		£260.00
							Subtotal for Cost Centre: Grove Car Park		260.00		260.00
Cost Centre Parks Establishment				40 Wages							
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	135	11/05/2023		Current Account		Pension E'ee	KCC - LGPS	Z	140.95		140.95
	136	11/05/2023		Current Account		Pension E'er	KCC - LGPS	Z	459.71		459.71
	143	11/05/2023		Current Account		Pension E'ee	Intelligent Money	Z	182.96		182.96
	144	11/05/2023		Current Account		Pension E'er	Intelligent Money	Z	109.77		109.77
	145	11/05/2023		Current Account		PAYE	HMRC	Z	460.80		460.80
	146	11/05/2023		Current Account		NI	HMRC	Z	812.43		812.43
	155	11/05/2023		Current Account		Wages	SGTC	Z	5,334.04		5,334.04
	201	25/05/2023		Current Account		Park Keeper Contract	Night & Day Security	Z	199.94		199.94
							Subtotal for Code: Wages		£7,700.60		£7,700.60
Code Number				41 Equipment/Materials							
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
	113	02/05/2023	22548	Current Account		Parks Equipment - Various	Eden Park (STMS) Ltd	S	487.50	97.50	585.00
	130	10/05/2023	17989	Current Account		Parks Equipment - Line	Discount Builders Merchants	S	44.88	8.98	53.86
	176	17/05/2023	22626	Current Account		Parks - General repairs	Eden Park (STMS) Ltd	S	406.30	43.26	449.56
	177	19/05/2023	2023 6275	Current Account		Parks Equipment - Black Bags	Amazon UK	S	250.00	50.00	300.00
	187	19/05/2023	2023 - 5222	Current Account		Parks Equipment - Black Bags	Amazon UK	S	216.20	43.30	259.50
	188	19/05/2023	4Q3ABEI	Current Account		Cleaning Materials	Amazon UK	S	18.32	3.66	21.98
	189	19/05/2023	WMJ1 T41D	Current Account		Cleaning Materials	Amazon UK	Z	5.78		5.78
	190	19/05/2023	2023 -310804	Current Account		Cleaning Materials	Amazon UK	S	4.06		4.87
	194	19/05/2023	668044	Current Account		Skip Hire	Pinden Ltd	S	240.00	48.00	288.00
							Subtotal for Code: Equipment/Materials		£1,673.04	£295.51	£1,968.55
Code Number				43 Fuel							
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
	117	03/05/2023	E2016993278	Current Account		Fuel	Allstar	S	311.88	60.90	372.78
							Subtotal for Code: Fuel		£311.88	£60.90	£372.78
Code Number				44 Fencing							
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
	200	25/05/2023	25/5/2023	Current Account		Fencing Repairs - Swanscombe Park	TMH Contractors	Z	1,700.00		1,700.00
							Subtotal for Code: Fencing		£1,700.00		£1,700.00

Swanscombe and Greenhithe Town Council
Listing of Payments in each Code for All Cost Centres
 (Between 01-05-2023 and 31-05-2023)

Code Number	Date	Invoice No	Water Rates	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
206	31/05/2023	2491541	47	Current Account		Water Rates - Swanscombe Park	Business Stream	Z	1,307.47		1,307.47
Subtotal for Code: Water Rates											£1,307.47
Code Number	Date	Invoice No	Gas/Electricity	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
167	17/05/2023	E8771781	48	Current Account		Electricity	KCC - Laser	L	60.71	3.04	63.75
169	17/05/2023	E8771782		Current Account		Electricity	KCC - Laser	L	199.04	9.95	208.99
170	17/05/2023	E8771800		Current Account		Electricity	KCC - Laser	S	1,737.53	347.51	2,085.04
173	17/05/2023	E8771832		Current Account		Electricity	KCC - Laser	L	66.80	3.34	70.14
Subtotal for Code: Gas/Electricity											£2,064.08
126	09/05/2023	0000821587	49	Current Account		Parks Equipment - Play Equipment Pa	Wicksteed Leisure Ltd	S	157.01	31.40	188.41
Subtotal for Code: Playground Equipment & Mail											£31.40
134	10/05/2023	11848	56	Current Account		Replacement Window Glass	Acorn Glassline	S	166.00	33.20	199.20
Subtotal for Code: Unexpected/Emergency Works											£33.20
Subtotal for Cost Centre: Parks Establishment											15,080.08
Subtotal for Cost Centre: Parks Establishment											784.85
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
122	04/05/2023	2324/07/1	121	Current Account		Ecological Appraisal	Lee Brady - Calumma Ecological Serv	S	1,030.00	206.00	1,236.00
124	04/05/2023	0460		Current Account		Safety Signs	Bazzar Printing Solutions	S	150.00	30.00	180.00
175	17/05/2023	428		Current Account		Entertainment for ARRC	The Exotic Animal Encounter	Z	900.00		900.00
191	19/05/2023	E8788934		Current Account		Entertainment for ARRC	The Fun Firm	Z	2,400.00		2,400.00
193	19/05/2023	106		Current Account		Entertainment for ARRC	TJ Disco	Z	150.00		150.00
195	19/05/2023	106		Current Account		Entertainment for ARRC	Magical Mascot Moments	Z	150.00		150.00
196	22/05/2023	1982		Current Account		Bouncy Castle Hire	BouncyFul Castles	Z	604.00		604.00
202	26/05/2023	5351		Current Account		Professional fees - Pavilion project printing	DAC Architects	S	1,201.25	240.25	1,441.50
203	26/05/2023	0477		Current Account		Professional Costs for Pavilion Project	Bazaar Print Solutions	S	132.00	26.40	158.40
204	26/05/2023	5351		Current Account		Stall Fee - Coronation	DAC Architects	S	2,500.00	500.00	3,000.00
239	03/05/2023			Active Saver 1		Various	Various	Z			
Subtotal for Code: General Projects (inc. Summe											£9,217.25
Subtotal for Code: Other Projects											1,002.65
Subtotal for Cost Centre: Other Projects											10,219.90
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
155											

Swanscombe and Greenhithe Town Council
Listing of Payments in each Code for All Cost Centres
(Between 01-05-2023 and 31-05-2023)

174	17/05/2023	14239	Current Account	Management Fee	GCLL	S	14,500.00	2,900.00	17,400.00
Subtotal for Code: Management Fee							£14,500.00	£2,900.00	£17,400.00
Subtotal for Cost Centre: Leisure Centre							14,500.00	2,900.00	17,400.00

Cost Centre Administration

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
230 Wages											
Vchr.	137	11/05/2023		Current Account		Pension E'ee	KCC - LGPS	Z	291.10		291.10
	138	11/05/2023		Current Account		Pension E'er	KCC - LGPS	Z	907.54		907.54
	141	11/05/2023		Current Account		Pension E'ee	Intelligent Money	Z	246.30		246.30
	142	11/05/2023		Current Account		Pension E'er	Intelligent Money	Z	147.78		147.78
	147	11/05/2023		Current Account		PAYE	HMRC	Z	1,301.40		1,301.40
	148	11/05/2023		Current Account		NI	HMRC	Z	1,989.20		1,989.20
	153	11/05/2023		Current Account		Wages	SGTC	Z	9,429.58		9,429.58
Subtotal for Code: Wages							£14,312.90		£14,312.90		

Code Number 232 Photocopier

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
114	02/05/2023	1165098839		Current Account		Printer	Konica Minolta	S	22.53	4.51	27.04
115	02/05/2023	1165098841		Current Account		Printer	Konica Minolta	S	22.53	4.51	27.04
116	02/05/2023	1165137168		Current Account		Printer	Konica Minolta	S	125.45	25.09	150.54
132	10/05/2023	1165061082		Current Account		Photocopier Usage	Konica Minolta	S	1.39	0.28	1.67
Subtotal for Code: Photocopier							£171.90		£171.90	£34.39	£206.29

Code Number 233 Stationary, Advertising & Postage

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
118	03/05/2023	24470160		Current Account		Postage Adjustment	Francoalp Postalia Ltd	Z	51.31		51.31
161	12/05/2023	4199323		Current Account		Stationary	KCC - KCS	S	97.68	19.54	117.22
182	19/05/2023	QABEI		Current Account		Printer Ink	Amazon UK	S	5.98	1.20	7.18
Subtotal for Code: Stationary, Advertising & Post							£154.97		£154.97	£20.74	£175.71

Code Number 234 Telephone / Internet

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
159	11/05/2023	196731		Current Account		Phone Bill	Overline	S	440.41	88.08	528.49
178	19/05/2023	02023 - 247		Current Account		Mobile Phone Charger	Amazon UK	S	18.04	3.61	21.65
179	19/05/2023	2023 57		Current Account		walkie Talkies	Amazon UK	S	46.38	9.28	55.66
180	19/05/2023	GB3Z32BVABI		Current Account		wi fi booster	Amazon UK	S	36.66	7.33	43.99
Subtotal for Code: Telephone / Internet							£541.49		£541.49	£108.30	£649.79

Code Number 237 Subscriptions / Publications

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
197	22/05/2023	I010241550		Current Account		Subscription Renewal	Sage	S	1,263.00	252.60	1,515.60
Subtotal for Code: Subscriptions / Publications							£1,263.00		£1,263.00	£252.60	£1,515.60

Swanscombe and Greenhithe Town Council
Listing of Payments in each Code for All Cost Centres
(Between 01-05-2023 and 31-05-2023)

Code Number	243 Internal Audit Fees	Invoice No	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.		Date	Minute		Internal Audit	Robbins	Z	180.00		180.00
		112	02/05/2023	2023/21		Internal Audit Fees		£180.00		£180.00
						Subtotal for Code:				
Code Number	245 Miscellaneous Expenditure	Invoice No	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.		Date	Minute		Pre-employment Health Questionnaire	The Preventative Healthcare Compan	S	26.00	5.20	31.20
		123	04/05/2023	122801		LABOSPORT		1,200.00	240.00	1,440.00
		128	09/05/2023		Professional Costs for Pavilion Project			£1,226.00	£245.20	£1,471.20
						Subtotal for Code:				
Code Number	249 IT Services	Invoice No	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.		Date	Minute		IT Support & Maintenance	MPPR IT Solutions	S	509.14	101.83	610.97
		119	04/05/2023	63664		MPPR IT Solutions		95.57	19.11	114.68
		120	04/05/2023	63655		MPPR IT Solutions		299.75	59.95	359.70
		121	04/05/2023	63641		MPPR IT Solutions		20.00	4.00	24.00
		131	10/05/2023	63821		MPPR IT Solutions		297.00	59.40	356.40
		205	30/05/2023	64083		MPPR IT Solutions		£1,221.46	£244.29	£1,465.75
						Subtotal for Code:				
Code Number	251 Council Offices Building Maintenance	Invoice No	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.		Date	Minute		Hygiene Services	VR Sani	S	15.60	3.12	18.72
		125	05/05/2023	101236		Schindler Ltd		289.80	57.96	347.76
		158	11/05/2023	478174149		Amazon UK		7.58	1.52	9.10
		183	19/05/2023	PABEI		Lav Hire		100.00	20.00	120.00
		198	24/05/2023	6611		Council Offices Building Maint		£412.98	£82.60	£495.58
						Subtotal for Code:				
Code Number	253 Gas	Invoice No	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.		Date	Minute		Gas	KCC - Laser	S	785.08	157.02	942.10
		166	16/05/2023	G8765768				£785.08	£157.02	£942.10
						Subtotal for Code:				
Code Number	254 Electricity	Invoice No	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.		Date	Minute		Electricity - Street Lighting	NPower	L	55.89	6.54	62.43
		163	15/05/2023	IN07048976		KCC - Laser		1,180.63	236.13	1,416.76
		192	19/05/2023	E8788934		Electricity		£1,236.52	£242.67	£1,479.19
						Subtotal for Code:				
Code Number	274 Bank Interest	Invoice No	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.		Date	Minute		Card Fee	Elavon	Z	15.09		15.09
		238	18/05/2023					£15.09		£15.09
						Subtotal for Code:				
						Subtotal for Cost Centre:		21,521.39	1,387.81	22,909.20

Cost Centre Church Road Hall

Swanscombe and Greenhithe Town Council
Listing of Payments in each Code for All Cost Centres
(Between 01-05-2023 and 31-05-2023)

149	11/05/2023	Current Account	PAYE	HMRC	Z	15.60	15.60
150	11/05/2023	Current Account	NI	HMRC	Z	68.07	68.07
157	11/05/2023	Current Account	Wages	SGTC	Z	1,982.42	1,982.42
Subtotal for Code: Wages							£2,348.01

381 Food/Supplies

Code Number	Date	Bank	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Invoice No	Minute	Cheq. No.					
181	19/05/2023	Current Account	Cafe - Supplies	Amazon UK	S	8.32	1.67	9.99
184	19/05/2023	Current Account	Cafe - Supplies	Amazon UK	Z	8.49		8.49
185	19/05/2023	Current Account	Cafe - Supplies	Amazon UK	S	15.37	3.08	18.45
186	19/05/2023	Current Account	Cafe - Supplies	Amazon UK	S	6.48	1.30	7.78
237	11/05/2023	Current Account	Food Supplies	Petty Cash	Z	301.00		301.00
Subtotal for Code: Food/Supplies							£339.66	£345.71

382 Furniture, Fixtures & Equipment (incl. I

Code Number	Date	Bank	Description	Supplier	Vat Type	Net	Vat	Total	
Vchr.	Invoice No	Minute	Cheq. No.						
125	05/05/2023	Current Account	Hygiene Services	VR Sani	S	11.15	2.23	13.38	
133	10/05/2023	Current Account	Barclaycard - Card Fee	Barclaycard	Z	25.76		25.76	
160	12/05/2023	Current Account	Coffee Machine Monthly Rental	Tchibo Coffee International Ltd	S	76.72	15.34	92.06	
162	15/05/2023	Current Account	Cafe - Card Terminal	Takepayments	S	25.00	5.00	30.00	
Subtotal for Code: Furniture, Fixtures & Equipme							£138.63	£22.57	£161.20

385 Electricity

Code Number	Date	Bank	Description	Supplier	Vat Type	Net	Vat	Total	
Vchr.	Invoice No	Minute	Cheq. No.						
171	17/05/2023	Current Account	Electricity	KCC - Laser	S	1,075.05	215.01	1,290.06	
Subtotal for Code: Electricity							£1,075.05	£215.01	£1,290.06

389 Maintenance

Code Number	Date	Bank	Description	Supplier	Vat Type	Net	Vat	Total	
Vchr.	Invoice No	Minute	Cheq. No.						
111	02/05/2023	Current Account	Waste Bin Collection	Biffa	S	120.71	24.14	144.85	
Subtotal for Code: Maintenance							£120.71	£24.14	£144.85

390 Miscellaneous Expenditure (incl. DBC i

Code Number	Date	Bank	Description	Supplier	Vat Type	Net	Vat	Total	
Vchr.	Invoice No	Minute	Cheq. No.						
203	26/05/2023	Current Account	printing	Bazaar Print Solutions	S	246.50	49.30	295.80	
Subtotal for Code: Miscellaneous Expenditure (ir							£246.50	£49.30	£295.80

395 Cafe Income

Code Number	Date	Bank	Description	Supplier	Vat Type	Net	Vat	Total	
Vchr.	Invoice No	Minute	Cheq. No.						
240	02/05/2023	Active Saver 1	Food Sales	Old Fire Station Cafe	Z				
241	03/05/2023	Active Saver 1	Food Sales	Old Fire Station Cafe	Z				
Subtotal for Code: Cafe Income									

424 Water Rates

Code Number	Date	Bank	Description	Supplier	Vat Type	Net	Vat	Total	
Vchr.	Invoice No	Minute	Cheq. No.						
129	10/05/2023	Current Account	Water Rates	Waterplus	Z	2,187.38		2,187.38	
Subtotal for Code: Water Rates							2,187.38		2,187.38

Swanscombe and Greenhithe Town Council
Listing of Payments in each Code for All Cost Centres
(Between 01-05-2023 and 31-05-2023)

Subtotal for Code:	Water Rates	£2,187.38	£2,187.38
Subtotal for Cost Centre:	Old Fire Station Cafe	6,455.94	317.07
TOTALS	£69,250.01	£6,543.15
			£75,793.16

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Swanscombe and Greenhithe Town Council
Receipts and Payments compared with Flexed Budget (01/04/2023 to 31/05/2023)

	Budget Receipts		Budget Payments		Variance
	Total for year	Year to Date	Total for Year	Year to Date	
Cost Centre Public Lighting					
1 Supply & Maintenance			2,300.00	383.30	-361.02
3 Christmas Lighting			3,455.00	575.80	575.80
4 Repairs			500.00	83.30	83.30
5 Long Term Financial Risks			2,300.00	383.30	383.30
6 Income	1.00	0.20			-0.20
Sub Total for Public Lighting	1.00	0.20	8,555.00	1,425.70	681.18
Cost Centre Grove Car Park					
20 Rates			4,571.00	761.80	424.75
21 Repairs & Maintenance			500.00	83.30	260.00
22 Long Term Financial Risks			1,100.00	183.30	183.30
421 Income	1,000.00	166.70			-166.70
Sub Total for Grove Car Park	1,000.00	166.70	6,171.00	1,028.40	176.95
Cost Centre Craylands Lane Car Park					
30 Rates					
31 Repairs & Maintenance					
32 Long Term Financial Risks					
Sub Total for Craylands Lane Car Park					
Cost Centre Parks Establishment					
40 Wages			104,500.00	17,416.70	-3,206.35
41 Equipment/Materials			37,000.00	6,166.70	3,524.67
42 New Grounds Maintenance Equipm					
43 Fuel			2,200.00	366.70	504.13
44 Fencing			3,500.00	583.30	1,700.00
45 Telephone			571.00	95.20	95.20
46 Vehicles			2,500.00	416.70	301.50
47 Water Rates			1,545.00	257.50	1,939.93
48 Gas/Electricity			2,022.00	337.00	-1,682.43
49 Playground Equipment & Maintenanar			5,000.00	833.30	-1,727.08
					23.79

Swanscombe and Greenhithe Town Council
Receipts and Payments compared with Flexed Budget (01/04/2023 to 31/05/2023)

	Budget Receipts		Act. Receipts	Budget Payments		Act. Payments	Variance Year to Date
	Total for year	Year to Date		Total for Year	Year to Date		
50 Staff Training				1,500.00	250.00		250.00
51 Knockhall Changing Rooms				500.00	83.30		83.30
52 Parks Works Area				750.00	125.00		125.00
53 Vandalism				500.00	83.30		83.30
54 Trees				7,000.00	1,166.70	3,030.00	-1,863.30
55 New Recreational Facilities							
56 Unexpected/Emergency Works				1,000.00	166.70	415.15	-248.45
57 Long Term Financial Risks				11,500.00	1,916.70		1,916.70
58 New Community Facility							
65 Miscellaneous Income	1,000.00	166.70					-166.70
Sub Total for Parks Establishment	1,000.00	166.70		181,588.00	30,264.80	34,029.38	-3,931.28
Cost Centre Swanscombe Park							
70 Bowls Pavilion Maintenance							
71 Long Term Financial Risks							
75 Bowls Income	3,624.00	604.00	4,054.00				3,450.00
78 Hire Charges							
Sub Total for Swanscombe Park	3,624.00	604.00	4,054.00				3,450.00
Cost Centre Knockhall Playing Field							
80 Rates				158.00	26.30	147.21	-120.91
81 Long Term Financial Risks							
85 Football	6,240.00	1,040.00	846.00				-194.00
Sub Total for Knockhall Playing Field	6,240.00	1,040.00	846.00	158.00	26.30	147.21	-314.91
Cost Centre Broomfield Sports Ground							
90 Long Term Financial Risks							
95 Football Income	8,500.00	1,416.70	282.00				-1,134.70
96 Cricket Income	2,000.00	333.30	1,152.00				818.70
97 Miscellaneous Income							

Swanscombe and Greenhithe Town Council
Receipts and Payments compared with Flexed Budget (01/04/2023 to 31/05/2023)

	Budget Receipts		Budget Payments		Variance
	Total for year	Year to Date	Total for Year	Year to Date	
Sub Total for Broomfield Sports Ground	10,500.00	1,750.00	1,434.00		-316.00
Cost Centre Heritage Park					
100 Maintenance/Rent		500.00	500.00	83.30	583.30
104 Long Term Financial Risks					
Sub Total for Heritage Park		500.00	500.00	83.30	583.30
Cost Centre St Peter & St Paul's Churchyard					
110 Maintenance		2,000.00	2,000.00	333.30	333.30
Sub Total for St Peter & St Paul's Churchyard		2,000.00	2,000.00	333.30	333.30
Cost Centre Other Projects					
121 General Projects (inc. Summer Ente		110.00	10,000.00	1,666.70	12,020.53
Sub Total for Other Projects		110.00	10,000.00	1,666.70	12,020.53
Cost Centre Leisure Centre					
146 Rates & Insurance Rent - DBC			28,000.00	4,666.70	8,686.67
155 Management Fee			58,000.00	9,666.70	14,500.00
Sub Total for Leisure Centre			86,000.00	14,333.40	23,186.67
Cost Centre Squash Courts					
200 Maintenance					
201 Long Term Financial Risks					
Sub Total for Squash Courts					
Cost Centre Allotments					
210 Rents / Licences			245.00	40.80	55.00
211 Repairs / Maintenance			250.00	41.70	41.70
212 Water Supply					
213 Long Term Financial Risks			500.00	83.30	83.30
218 Rent Income		3,551.00		4,862.95	4,271.15

Swanscombe and Greenhithe Town Council
Receipts and Payments compared with Flexed Budget (01/04/2023 to 31/05/2023)

Cost Centre	Allotments	Budget Receipts		Budget Payments		Variance
		Total for year	Year to Date	Total for year	Year to Date	
Sub Total for	Allotments	3,551.00	591.80	4,862.95	165.80	4,381.95
Cost Centre	Administration					
230	Wages				23,166.70	-5,085.61
231	Furniture, Fixtures & Fittings	1,000.00	166.70		166.70	166.70
232	Photocopier	1,000.00	166.70		171.90	-5.20
233	Stationary, Advertising & Postage	2,300.00	383.30		397.27	-13.97
234	Telephone / Internet	3,700.00	616.70		1,656.69	-1,039.99
235	Mileage Allowance	200.00	33.30		33.30	33.30
236	Insurance	13,000.00	2,166.70		16,874.65	-14,707.95
237	Subscriptions / Publications	5,000.00	833.30		3,582.88	-2,749.58
238	Civic Budget	1,500.00	250.00		250.00	250.00
239	Civic Reception	1,500.00	250.00		250.00	250.00
240	Chairs of Office	250.00	41.70		41.70	41.70
241	Legal Fees	3,000.00	500.00		500.00	500.00
242	External Audit Fees	1,300.00	216.70		216.70	216.70
243	Internal Audit Fees	250.00	41.70		180.00	-138.30
244	Local Funding	2,000.00	333.30		333.30	333.30
245	Miscellaneous Expenditure	6,000.00	1,000.00		3,076.00	-2,076.00
246	Election Expenses	2,000.00	333.30		333.30	333.30
247	Staff Training	1,500.00	250.00		250.00	250.00
248	Member Training	1,500.00	250.00		250.00	250.00
249	IT Services	4,000.00	666.70		2,268.54	-1,601.84
250	Handyman (incl. seasonal park staff	500.00	83.30		83.30	83.30
251	Council Offices Building Maintenance	14,000.00	2,333.30		863.50	1,469.80
252	Water Rates	1,499.00	249.80		652.60	-402.80
253	Gas	2,400.00	400.00		2,740.17	-2,340.17
254	Electricity	5,000.00	833.30		3,744.71	-2,911.41
255	Rates	22,000.00	3,666.70		3,517.75	148.95
256	Long Term Financial Risks	1,000.00	166.70		166.70	166.70
270	Photocopier Income					
271	Miscellaneous Income					
						942.32

Swanscombe and Greenhithe Town Council
Receipts and Payments compared with Flexed Budget (01/04/2023 to 31/05/2023)

	Budget Receipts		Budget Payments		Variance
	Total for year	Year to Date	Total for Year	Year to Date	
272 Precept		216,447.00			216,447.00
273 Section 136					
274 Bank Interest	3,400.00	566.70	116.66		-677.18
276 Government C Tax Grant		7,218.00			7,218.00
422 CIL		2,862.94			2,862.94
Sub Total for Administration	3,400.00	566.70	236,399.00	39,399.90	198,214.01
Cost Centre Church Road Hall					
280 Wages			5,573.00	928.80	-38.46
281 Repairs & Maintenance			500.00	83.30	75.50
282 Gas & Electricity			500.00	83.30	-537.61
283 Cleaning Materials			100.00	16.70	16.70
284 Furniture, Fixtures & Fittings			100.00	16.70	16.70
285 Rates			1,439.00	239.80	3.15
287 Miscellaneous Expenditure			125.00	20.80	20.80
288 Long Term Financial Risks					
295 Hire Income	6,000.00	1,000.00			-82.25
406 Telephone Broadband			400.00	66.70	66.70
423 Water Rates			1,000.00	166.70	166.70
Sub Total for Church Road Hall	6,000.00	1,000.00	9,737.00	1,622.80	-292.07
Cost Centre Grove Hall					
301 Repairs & Maintenance			500.00	83.30	-587.10
302 Gas & Electricity			100.00	16.70	-58.46
305 Rates					
306 Water Rates					
308 Long Term Financial Risks					
Sub Total for Grove Hall			600.00	100.00	-645.56
Cost Centre Heritage Community Hall					
320 Wages					
321 Repairs & Maintenance					

Swanscombe and Greenhithe Town Council
Receipts and Payments compared with Flexed Budget (01/04/2023 to 31/05/2023)

	Budget Receipts		Act. Receipts	Budget Payments		Act. Payments	Variance Year to Date
	Total for year	Year to Date		Total for Year	Year to Date		
322 Gas & Electricity							
323 Cleaning Materials							
324 Furniture, Fixtures & Fittings							
325 Rates							
326 Water Rates							
327 Miscellaneous Expenditure							
328 Long Term Financial Risks		2,210.00	2,254.00				44.00
335 Hire Income	13,260.00	2,210.00	2,254.00				44.00
Sub Total for Heritage Community Hall	13,260.00	2,210.00	2,254.00				44.00
Cost Centre Sports Pavilion							
340 Gas & Electricity				720.00	120.00		120.00
341 Water Rates				540.00	90.00		90.00
342 Maintenance & Cleaning Contributic				1,750.00	291.70		291.70
343 Rates							
344 Building Insurance				1,418.00	236.30		236.30
345 Miscellaneous Expenditure							
346 Long Term Financial Risks				17,000.00	2,833.30		2,833.30
350 Rent Income	20,238.00	3,373.00	837.00				-2,536.00
Sub Total for Sports Pavilion	20,238.00	3,373.00	837.00	21,428.00	3,571.30		1,035.30
Cost Centre Town Council Offices Community I							
360 Wages				8,278.00	1,379.70	1,388.16	-8.46
361 Repairs & Maintenance				420.00	70.00	2,665.60	-2,595.60
362 Furniture, Fixtures & Fittings				100.00	16.70		16.70
363 Cleaning Materials				260.00	43.30	49.28	-5.98
364 Miscellaneous Expenditure				75.00	12.50		12.50
365 Long Term Financial Risks				5,500.00	916.70		916.70
370 Hire Income	34,000.00	5,666.70	7,480.73				1,814.03
Sub Total for Town Council Offices Communi	34,000.00	5,666.70	7,480.73	14,633.00	2,438.90	4,103.04	149.89
Cost Centre Old Fire Station Cafe							

Swanscombe and Greenhithe Town Council
Receipts and Payments compared with Flexed Budget (01/04/2023 to 31/05/2023)

	Budget Receipts		Budget Payments		Variance
	Total for year	Year to Date	Total for Year	Year to Date	
380 Wages			19,260.00	3,210.00	-1,340.79
381 Food/Supplies			4,000.00	666.70	-345.72
382 Furniture, Fixtures & Equipment (inc			500.00	83.30	-157.05
383 Advertising			100.00	16.70	16.70
384 Rates			1,916.00	319.30	-133.68
385 Electricity			1,169.00	194.80	-880.25
386 Cleaning Materials			130.00	21.70	21.70
387 DBC Maintenance Service Charge			1,500.00	250.00	250.00
388 Telephone / Internet			500.00	83.30	83.30
389 Maintenance			500.00	83.30	-198.31
390 Miscellaneous Expenditure (incl. DE			500.00	83.30	-522.91
391 Long Term Financial Risks					
392 Rent DBC					
395 Cafe Income	13,500.00	2,250.00			462.98
424 Water Rates			1,000.00	166.70	-2,020.68
Sub Total for Old Fire Station Cafe	13,500.00	2,250.00	31,075.00	5,179.10	-4,764.71
Cost Centre Bus Shelters					
400 Maintenance			450.00	75.00	75.00
Sub Total for Bus Shelters			450.00	75.00	75.00
Cost Centre Ingress Park Community Centre					
407 Wages			6,000.00	1,000.00	1,000.00
408 Repairs & Maintenance			500.00	83.30	83.30
409 Gas & Electricity			1,500.00	250.00	250.00
410 Cleaning Materials			500.00	83.30	83.30
411 Furniture & Fittings			500.00	83.30	83.30
412 Rates (NNDR)			2,442.00	407.00	407.00
413 Water Rates			650.00	108.30	108.30
414 Key Holder Security					
415 Misc Expenditure			100.00	16.70	16.70
416 Long Term Financial Risks					

Swanscombe and Greenhithe Town Council
Receipts and Payments compared with Flexed Budget (01/04/2023 to 31/05/2023)

	Budget Receipts		Act. Receipts	Budget Payments		Act. Payments	Variance Year to Date
	Total for year	Year to Date		Total for Year	Year to Date		
418 Hire Income	13,000.00	2,166.70					-2,166.70
419 Commuted Sum	13,500.00	2,250.00					-2,250.00
420 Contingency Fund	10,000.00	1,666.70					-1,666.70
Sub Total for Ingress Park Community Centre	36,500.00	6,083.40		12,192.00	2,031.90		-4,051.50
GRAND TOTALS	£152,814.00	£25,469.20	£253,485.85	£622,481.00	£103,746.60	£156,051.50	£175,711.75

TOWN COUNCIL WEBSITE – REDESIGN

Background

The Town Councils website has been in operation in its current design format since early 2016. This website was created when the previous platform hosting Parish websites discontinued its availability.

Over the last 2-3 years a variety of compatibility and design features have stopped working and / or failed requiring technical support to resolve. This had included the linked Twitter feed, the events calendar, the visual appearance of the website in general and a brief spell when the entire website went down.

Following discussion with the Town Councils current Web Consultant it has been confirmed that the design is now dated and the content is slowly becoming unsupported. In simple terms this means that more and more elements of the website will begin to become problematic.

Options

The Town Council has two options:

1. The first is to keep making ad-hoc repairs/updates to its existing site. Whilst this is possible, each update is costing between £200 and £300 and eventually the website will become unfixable.
2. The second option is to undertake a redesign of the existing site to bring it up to date and compatible with current website functionality.

Research has shown that the shelf life of an average website is between 2-5 years. The current Town Council website is 7 years old.

Financial Implications

Following consultation with the Web Consultant they have provided a quotation for a full redesign of the Town Councils website for £4,250 + VAT. The Town Council currently have £4,500 within the Financial Risk Assessment's (FRAs) for IT related expenses.

This would include:

- A full redesign to a fully mobile friendly and accessible website
- Migration of all of the content from the existing website
- Full compatibility checks with the latest version of WordPress
- Training for staff on the use of the new system

The process would take approximately 2-4 months depending on the number of new features that the Town Council wished to include. The new website would be able to

provide updated content in relation to online queries and booking form completion and also facilitate a new page dedicated to the new Community Hub.

The new site would be constructed alongside the existing site with the maximum of 1 day of downtime when the final switchover occurred.

To centralise our web support, we would also move the hosting of the website over to our Web Consultant. This would streamline access and separate it from our current IT Contractors who are not web specialists.

Member Considerations

Members are asked to discuss, and advise, on the following key points in turn:

1. Whether the best option is to commission the redesign of the Town Councils website to improve its functionality and longevity.
2. Whether to commission the Town Councils Web Consultant to undertake these works, given that he undertook the original redesign of the Town Councils site in 2016 and has been supporting staff for the last 7 years.
3. Whether to add a suitable progressive budget to the Town Councils FRAs to enable this work to be undertaken on a 5–7-year cycle.

Recommended:

To agree to commission the redesign of the Town Council website by the current Web Consultant.