

**Swanscombe and Greenhithe Town Council  
TRANSFERS - OCTOBER 2023**

<b>Date</b>	<b>Desc</b>	<b>From</b>	<b>To</b>	<b>Amount</b>
18/10/2023	Bank to Bank Transfer	Active Saver 1	Current Account	92,155.48
			<b>Total.....</b>	<b>92,155.48</b>

**Swanscombe and Greenhithe Town Council  
TRANSFERS - NOVEMBER 2023**

<b>Date</b>	<b>Desc</b>	<b>From</b>	<b>To</b>	<b>Amount</b>
08/11/2023	Bank to Bank Transfer	Active Saver 1	Current Account	48,375.20
15/11/2023	Bank to Bank Transfer	Active Saver 2	Current Account	9,745.60
15/11/2023	Bank to Bank Transfer	Active Saver 1	Current Account	30,000.00
21/11/2023	Bank to Bank Transfer	Active Saver 1	Current Account	61,294.37
06/11/2023	Bank to Bank Transfer	Active Saver 2	Active Saver 1	3,559.30
			<b>Total.....</b>	<b>152,974.47</b>

**Swanscombe and Greetham Town Council**  
**TRANSFERS - DECEMBER 2023**

<b>Date</b>	<b>Desc</b>	<b>From</b>	<b>To</b>	<b>Amount</b>
15/12/2023	Bank to Bank Transfer	Active Saver 1	Current Account	35,595.27
			<b>Total.....</b>	<b>35,595.27</b>

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**Swanscombe and Greenhithe Town Council**  
**Listing of Receipts in each Code for All Cost Centres**  
**(Between 01-10-2023 and 31-10-2023)**

Cost Centre	Broomfield Sports Ground	95 Football Income		Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Code Number	Vchr.	Date	Invoice No	Minute	Bank						
	268	06/10/2023	2023-2024/466		Active Saver 1	Football Pitch Hire	Swanscombe Tigers FC	Z	48.00		48.00
	276	20/10/2023	2023-2024/467		Active Saver 1	Football Pitch Hire	Swanscombe Tigers FC	Z	48.00		48.00
							Subtotal for Code: Football Income		£96.00		£96.00
							Subtotal for Cost Centre: Broomfield Sports Ground		96.00		96.00
Cost Centre	Administration	271 Miscellaneous Income		Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Code Number	Vchr.	Date	Invoice No	Minute	Bank						
	270	09/10/2023	2023-2024/462		Active Saver 1	Storage Fees	Walk Tall	Z	416.66		416.66
	285	10/10/2023			Current Account	VAT Repayment	HMRC	R	24,277.41		24,277.41
	287	31/10/2023			Current Account	Fundraising - NHS & MacMillan	Old Fire Station Cafe	Z	201.07		201.07
							Subtotal for Code: Miscellaneous Income		£617.73	£24,277.41	£24,895.14
							Subtotal for Cost Centre: Administration		618.26	24,277.41	24,895.67
Cost Centre	Church Road Hall	295 Hire Income		Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Code Number	Vchr.	Date	Invoice No	Minute	Bank						
	267	05/10/2023	2023-2024/461		Current Account	Hall Hire	Cake and Computer Club	Z	138.75		138.75
	272	09/10/2023	2023-2024/458		Active Saver 1	Hall Hire	2nd Swanwscombe Brownies	Z	55.50		55.50
	274	12/10/2023	2023-2024/465		Active Saver 1	Hall Hire	Christ Apostilic Church Wonders Asse	Z	37.00		37.00
	274	12/10/2023	2023-2024/465		Active Saver 1	Hall Hire	Christ Apostilic Church Wonders Asse	Z	111.00		111.00
	275	18/10/2023	2023-2024/458		Current Account	Hall Hire	1st Swanwscombe Rainbows	Z	69.37		69.37
							Subtotal for Code: Hire Income		£411.62		£411.62
							Subtotal for Cost Centre: Church Road Hall		411.62		411.62
Cost Centre	Heritage Community Hall	335 Hire Income		Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Code Number	Vchr.	Date	Invoice No	Minute	Bank						
	271	09/10/2023	2023-2024/463		Active Saver 1	Rent	Walk Tall	Z	1,127.00		1,127.00
							Subtotal for Code: Hire Income		£1,127.00		£1,127.00
							Subtotal for Cost Centre: Heritage Community Hall		1,127.00		1,127.00
Cost Centre	Town Council Offices Community Hall	370 Hire Income		Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Code Number	Vchr.	Date	Invoice No	Minute	Bank						

**Swanscombe and Greenhithe Town Council**  
**Listing of Receipts in each Code for All Cost Centres**  
**(Between 01-10-2023 and 31-10-2023)**

Code Number	Date	Invoice No	Minute	Cost Centre	Old Fire Station Cafe	395 Cafe Income						
269	09/10/2023	2023-2024/457		Active Saver 1	Hall Hire	North Kent Karate	39.37				39.37	
269	09/10/2023	2023-2024/457		Active Saver 1	Hall Hire	North Kent Karate	90.00				90.00	
269	09/10/2023	2023-2024/457		Active Saver 1	Hall Hire	North Kent Karate	106.87				106.87	
269	09/10/2023	2023-2024/457		Active Saver 1	Hall Hire	North Kent Karate	106.87				106.87	
269	09/10/2023	2023-2024/457		Active Saver 1	Hall Hire	North Kent Karate	106.57				106.57	
273	09/10/2023	2023-2024/455		Active Saver 1	Hall Hire	Cygnets	660.00				660.00	
273	09/10/2023	2023-2024/455		Active Saver 1	Hall Hire	Cygnets	660.00				660.00	
273	09/10/2023	2023-2024/455		Active Saver 1	Hall Hire	Cygnets	660.00				660.00	
273	09/10/2023	2023-2024/455		Active Saver 1	Hall Hire	Cygnets	660.00				660.00	
277	26/10/2023	2023-2024/46C		Active Saver 1	Hall Hire	Rosie's Groovy Movers	90.00				90.00	
277	26/10/2023	2023-2024/46C		Active Saver 1	Hall Hire	Rosie's Groovy Movers	90.00				90.00	
277	26/10/2023	2023-2024/46C		Active Saver 1	Hall Hire	Rosie's Groovy Movers	67.50				67.50	
277	26/10/2023	2023-2024/46C		Active Saver 1	Hall Hire	Rosie's Groovy Movers	67.50				67.50	
278	27/10/2023	2023-2024/46A		Active Saver 1	Hall Hire	Gateway Salvation Church	270.00				270.00	
280	30/10/2023	2023-2024/45E		Active Saver 1	Hall Hire	Dragon Spirit Karate	270.00				270.00	
Subtotal for Code: Hire Income							£3,944.68				£3,944.68	
Subtotal for Cost Centre: Town Council Offices Communi							3,944.68					3,944.68

Code Number	Date	Invoice No	Minute	Cost Centre	Old Fire Station Cafe	395 Cafe Income					
286	31/10/2023			Current Account	Food Sales	Old Fire Station Cafe	1,449.88				1,449.88
288	02/10/2023			Active Saver 1	Food Sales	Old Fire Station Cafe	55.40				55.40
289	03/10/2023			Active Saver 1	Food Sales	Old Fire Station Cafe	13.20				13.20
290	04/10/2023			Active Saver 1	Food Sales	Old Fire Station Cafe	19.90				19.90
291	05/10/2023			Active Saver 1	Food Sales	Old Fire Station Cafe	20.60				20.60
292	06/10/2023			Active Saver 1	Food Sales	Old Fire Station Cafe	23.80				23.80
293	09/10/2023			Active Saver 1	Food Sales	Old Fire Station Cafe	25.20				25.20
294	10/10/2023			Active Saver 1	Food Sales	Old Fire Station Cafe	10.90				10.90
295	11/10/2023			Active Saver 1	Food Sales	Old Fire Station Cafe	13.20				13.20
296	12/10/2023			Active Saver 1	Food Sales	Old Fire Station Cafe	56.60				56.60
297	13/10/2023			Active Saver 1	Food Sales	Old Fire Station Cafe	21.00				21.00
298	16/10/2023			Active Saver 1	Food Sales	Old Fire Station Cafe	70.30				70.30
299	17/10/2023			Active Saver 1	Food Sales	Old Fire Station Cafe	54.20				54.20
300	18/10/2023			Active Saver 1	Food Sales	Old Fire Station Cafe	46.80				46.80
301	19/10/2023			Active Saver 1	Food Sales	Old Fire Station Cafe	90.10				90.10
302	20/10/2023			Active Saver 1	Food Sales	Old Fire Station Cafe	40.30				40.30
303	23/10/2023			Active Saver 1	Food Sales	Old Fire Station Cafe	39.80				39.80
304	24/10/2023			Active Saver 1	Food Sales	Old Fire Station Cafe	46.50				46.50
305	25/10/2023			Active Saver 1	Food Sales	Old Fire Station Cafe	32.80				32.80

**Swanscombe and Greenhithe Town Council**  
**Listing of Receipts in each Code for All Cost Centres**  
**(Between 01-10-2023 and 31-10-2023)**

306	26/10/2023	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	102.80	102.80
307	27/10/2023	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	56.95	56.95
308	30/10/2023	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	21.60	21.60
309	31/10/2023	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	22.30	22.30
				Subtotal for Code: Cafe Income		£2,334.13	£289.97
				Subtotal for Cost Centre: Old Fire Station Cafe		2,334.13	289.97
				<b>TOTALS .....</b>		<b>£8,531.69</b>	<b>£24,567.38</b>
							<b>£33,099.07</b>

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**Swanscombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
**(Between 01-10-2023 and 31-10-2023)**

697	18/10/2023	663835	Current Account				Skip Hire	Plinden Ltd	S	240.00	48.00	288.00
701	19/10/2023	103049	Current Account				PAT Testing	Compliance Group	S	74.00	14.80	88.80
706	20/10/2023	23279	Current Account				Parks Materials - Bowling Green Mainte	Eden Park (STMS) Ltd	Z	304.00		304.00
708	23/10/2023	21214	Current Account				Parks - General repairs	Discount Builders Merchants	S	79.95	15.99	95.94
<b>Code Number 43 Fuel</b>										<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type				
619	03/10/2023	E2017687839		Current Account		Parks Fuel	All Star	S	246.15	48.09	294.24	
<b>Code Number 46 Vehicles</b>										<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type				
639	06/10/2023	NJ63 BFP		Current Account		Van Services and Repairs	Monarch Autos	S	228.70	45.74	274.44	
679	12/10/2023	KV18 BFK		Current Account		Van Services and Repairs	Monarch Autos	S	379.27	75.85	455.12	
702	19/10/2023	LM18 VMZ		Current Account		Van Services and Repairs	Monarch Autos	S	301.79	60.36	362.15	
<b>Code Number 48 Gas/Electricity</b>										<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type				
643	09/10/2023	S08511178027		Current Account		Electricity	EDF Energy	Z	42.61		42.61	
<b>Code Number 49 Playground Equipment &amp; Maintenance</b>										<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type				
637	04/10/2023	0000823180		Current Account		Parks - New Play Equipment	Wicksteed Leisure Ltd	S	6,790.38	1,358.08	8,148.46	
712	24/10/2023	SIN055470		Current Account		Parks Equipment - General Equipment	OLP - Online Playgrounds	S	114.00	22.80	136.80	
716	25/10/2023	0000823459		Current Account		Playground Equipment Maintenance	Wicksteed Leisure Ltd	S	937.14	187.43	1,124.57	
723	31/10/2023	LS207989		Current Account		Gang Mowing	KCC Landscape Services	S	4,820.46	964.09	5,784.55	
<b>Code Number 146 Rates &amp; Insurance Rent - DBC</b>										<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type				
632	04/10/2023	October		Current Account		NNDR	DBC	Z	3,200.00		3,200.00	
<b>Code Number 230 Wages</b>										<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type				
658	12/10/2023			Current Account		Pension Eee	KCC - LGPS	Z	311.47		311.47	
659	12/10/2023			Current Account		Pension E'er	KCC - LGPS	Z	971.06		971.06	
662	12/10/2023			Current Account		Pension E'ee	Intelligent Money	Z	264.92		264.92	
<b>Subtotal for Code: Equipment/Materials</b>										<b>£4,695.40</b>	<b>£748.81</b>	<b>£5,444.21</b>
<b>Subtotal for Code: Fuel</b>										<b>£246.15</b>	<b>£48.09</b>	<b>£294.24</b>
<b>Subtotal for Code: Vehicles</b>										<b>£909.76</b>	<b>£181.95</b>	<b>£1,091.71</b>
<b>Subtotal for Code: Gas/Electricity</b>										<b>£42.61</b>	<b></b>	<b>£42.61</b>
<b>Subtotal for Code: Gas/Electricity</b>										<b>£42.61</b>	<b></b>	<b>£42.61</b>
<b>Subtotal for Cost Centre: Parks Establishment</b>										<b>30,896.09</b>	<b>3,511.25</b>	<b>34,407.34</b>
<b>Subtotal for Cost Centre: Rates &amp; Insurance Rent - DBC</b>										<b>£3,200.00</b>	<b></b>	<b>£3,200.00</b>
<b>Subtotal for Cost Centre: Leisure Centre</b>										<b>3,200.00</b>	<b></b>	<b>3,200.00</b>

**Swanscombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
**(Between 01-10-2023 and 31-10-2023)**

663	12/10/2023	Current Account				Pension E'er				Intelligent Money	Z	158.95	158.95
668	12/10/2023	Current Account				PAYE				HMRC	Z	1,265.27	1,265.27
669	12/10/2023	Current Account				NI				HMRC	Z	1,896.15	1,896.15
674	12/10/2023	Current Account				Wages				SGTC	Z	8,817.46	8,817.46
750	02/10/2023	Current Account				Pension E'er - Adjustment				Intelligent Money	Z	-0.03	-0.03
Subtotal for Code: Wages												£13,685.25	
<b>Code Number</b>		<b>231 Furniture, Fixtures &amp; Fittings</b>				<b>Description</b>				<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Total</b>
Vchr.	Date	Invoice No	Minute	Cheq. No.	Bank	Office Equipment - Chairs				Amazon UK	S	31.44	37.74
687	13/10/2023	2023-76254			Current Account					Furniture, Fixtures & Fittings		£31.44	£37.74
<b>Code Number</b>		<b>233 Stationary, Advertising &amp; Postage</b>				<b>Description</b>				<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Total</b>
Vchr.	Date	Invoice No	Minute	Cheq. No.	Bank	Franking Machine Rental				Francootyp Postalia Ltd	S	60.00	72.00
713	24/10/2023	322534			Current Account	Stationary				KCC - KCS	S	81.11	97.33
715	25/10/2023	4273075			Current Account					Stationary, Advertising & Post		£141.11	£169.33
Subtotal for Code: Stationary, Advertising & Post												£169.33	
<b>Code Number</b>		<b>234 Telephone / Internet</b>				<b>Description</b>				<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Total</b>
Vchr.	Date	Invoice No	Minute	Cheq. No.	Bank	Phone Bill				Overline	S	443.91	532.69
647	10/10/2023	T2000117			Current Account	Telephone Equipment Rental				BNP Paribas	Z	795.00	795.00
751	09/10/2023				Current Account					Telephone / Internet		£1,238.91	£1,327.69
Subtotal for Code: Telephone / Internet												£1,327.69	
<b>Code Number</b>		<b>238 Civic Budget</b>				<b>Description</b>				<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Total</b>
Vchr.	Date	Invoice No	Minute	Cheq. No.	Bank	Town Mayor's Christmas Cards				CCA Occasions	S	71.05	85.26
714	24/10/2023	4639844			Current Account					Civic Budget		£71.05	£85.26
Subtotal for Code: Civic Budget												£85.26	
<b>Code Number</b>		<b>242 External Audit Fees</b>				<b>Description</b>				<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Total</b>
Vchr.	Date	Invoice No	Minute	Cheq. No.	Bank	External Audit				Mazars	S	1,680.00	2,016.00
648	10/10/2023	2254059			Current Account					External Audit Fees		£1,680.00	£2,016.00
Subtotal for Code: External Audit Fees												£2,016.00	
<b>Code Number</b>		<b>245 Miscellaneous Expenditure</b>				<b>Description</b>				<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Total</b>
Vchr.	Date	Invoice No	Minute	Cheq. No.	Bank	Pre-employment Health Questionnaire				Preventative Health Care Company LI	S	26.00	31.20
620	03/10/2023	125018			Current Account	Youth Provision				CAS Community Solutions	Z	575.00	575.00
704	19/10/2023	1084			Current Account	Barclaycard - Land Registry				Barclaycard	Z	6.00	6.00
719	30/10/2023	19 Oct 23			Current Account					Miscellaneous Expenditure		£607.00	£612.20
Subtotal for Code: Miscellaneous Expenditure												£612.20	
<b>Code Number</b>		<b>248 Member Training</b>				<b>Description</b>				<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Total</b>
Vchr.	Date	Invoice No	Minute	Cheq. No.	Bank	Member Training				KALC	S	37.00	44.40
655	11/10/2023	8003651189			Current Account	Attendance at KALC AGM				KALC	S	5.00	6.00
683	13/10/2023	8025115339			Current Account					Member Training		£42.00	£50.40
Subtotal for Code: Member Training												£50.40	

**Swanscombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
 (Between 01-10-2023 and 31-10-2023)

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
<b>249 IT Services</b>											
Vchr.	649	10/10/2023	65873	Current Account		IT Support & Maintenance	MPPR IT Solutions	S	20.00	4.00	24.00
	717	30/10/2023	66423	Current Account		IT Support & Maintenance	MPPR IT Solutions	S	302.00	60.40	362.40
							Subtotal for Code: IT Services		£322.00	£64.40	£386.40
<b>251 Council Offices Building Maintenance</b>											
Vchr.	642	09/10/2023	7809	Current Account		Portaloob Hire	Lav Hire	S	100.00	20.00	120.00
	650	10/10/2023	103221	Current Account		Hygiene Services	VR Sani	S	15.60	3.12	18.72
	652	11/10/2023	660	Current Account		Window Cleaning	NVB Windows	S	45.00	9.00	54.00
	699	19/10/2023	103046	Current Account		PAT Testing	Compliance Group	S	120.00	24.00	144.00
	709	24/10/2023	1743	Current Account		Chlorination of Water Tanks and Water	A1 Water Treatment Ltd	S	785.00	157.00	942.00
	748	18/10/2023		Current Account		Electrical Works	Focus Electrical	Z	-244.57		-244.57
	749	18/10/2023		Current Account		Electrical Works	Focus Electrical	Z	244.57		244.57
							Subtotal for Code: Council Offices Building Maint		£1,065.60	£213.12	£1,278.72
<b>252 Water Rates</b>											
Vchr.	705	19/10/2023	3498663	Current Account		Water Rates	Business Stream	Z	589.18		589.18
							Subtotal for Code: Water Rates		£589.18		£589.18
<b>253 Gas</b>											
Vchr.	692	17/10/2023	G9016594	Current Account		Gas	KCC Laser	L	279.49	13.97	293.46
							Subtotal for Code: Gas		£279.49	£13.97	£293.46
<b>254 Electricity</b>											
Vchr.	638	05/10/2023	8557423	Current Account		Electricity - Street Lighting	N-Power	L	156.68	7.83	164.51
	695	17/10/2023	E9019704	Current Account		Electricity	KCC - Laser	S	1,259.13	251.83	1,510.96
							Subtotal for Code: Electricity		£1,415.81	£259.66	£1,675.47
<b>255 Rates</b>											
Vchr.	628	04/10/2023	October	Current Account		NDR	DBC	Z	1,759.00		1,759.00
							Subtotal for Code: Rates		£1,759.00		£1,759.00
<b>274 Bank Interest</b>											
Vchr.	718	30/10/2023	13/9 - 12/10	Current Account		Bank Charges - Payflow	Barclays	Z	53.39		53.39
	752	18/10/2023		Current Account		Card Fee	Elavon	Z	10.58		10.58
							Subtotal for Code: Bank Interest		£63.97		£63.97
<b>Cost Centre</b>							Subtotal for Cost Centre: Administration		22,991.81	1,038.26	24,030.07

**Swanscombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
**(Between 01-10-2023 and 31-10-2023)**

<b>Code Number</b>	<b>280 Wages</b>	<b>Invoice No</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>		
<b>Vchr.</b>		<b>Date</b>											
673		12/10/2023		Current Account		PAYE	HMRC	Z	69.20		69.20		
677		12/10/2023		Current Account		Wages	SGTC	Z	420.22		420.22		
							<b>Subtotal for Code: Wages</b>		<b>£489.42</b>		<b>£489.42</b>		
<b>Code Number</b>	<b>281 Repairs &amp; Maintenance</b>	<b>Invoice No</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>		
<b>Vchr.</b>		<b>Date</b>											
640		06/10/2023		Current Account		New Windows - Church Road Hall	Swift Home Improvements	S	207.50	41.50	249.00		
650		10/10/2023		Current Account		Hygiene Services	VR Sani	S	3.90	0.78	4.68		
698		19/10/2023		Current Account		PAT Testing	Compliance Group	S	65.00	13.00	78.00		
710		24/10/2023		Current Account		Chlorination of Water Tanks and Water	A1 Water Treatment Ltd	S	785.00	157.00	942.00		
							<b>Subtotal for Code: Repairs &amp; Maintenance</b>		<b>£1,061.40</b>	<b>£212.28</b>	<b>£1,273.68</b>		
<b>Code Number</b>	<b>282 Gas &amp; Electricity</b>	<b>Invoice No</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>		
<b>Vchr.</b>		<b>Date</b>											
693		17/10/2023		Current Account		Gas	KCC Laser	L	76.32	3.82	80.14		
							<b>Subtotal for Code: Gas &amp; Electricity</b>		<b>£76.32</b>	<b>£3.82</b>	<b>£80.14</b>		
<b>Code Number</b>	<b>285 Rates</b>	<b>Invoice No</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>		
<b>Vchr.</b>		<b>Date</b>											
631		04/10/2023		Current Account		NNDR	DBC	Z	117.00		117.00		
							<b>Subtotal for Code: Rates</b>		<b>£117.00</b>		<b>£117.00</b>		
							<b>Subtotal for Cost Centre: Church Road Hall</b>		<b>1,744.14</b>	<b>216.10</b>	<b>1,960.24</b>		
<b>Cost Centre</b>	<b>Grove Hall</b>	<b>Code Number</b>	<b>301 Repairs &amp; Maintenance</b>	<b>Invoice No</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
		<b>Vchr.</b>		<b>Date</b>									
		722		31/10/2023		Current Account		Maintenance	LJ Sinclair Fencing	S	955.32	191.06	1,146.38
									<b>Subtotal for Code: Repairs &amp; Maintenance</b>		<b>£955.32</b>	<b>£191.06</b>	<b>£1,146.38</b>
<b>Code Number</b>	<b>302 Gas &amp; Electricity</b>	<b>Invoice No</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>		
<b>Vchr.</b>		<b>Date</b>											
694		17/10/2023		Current Account		Gas	KCC Laser	L	5.40	0.27	5.67		
							<b>Subtotal for Code: Gas &amp; Electricity</b>		<b>£5.40</b>	<b>£0.27</b>	<b>£5.67</b>		
							<b>Subtotal for Cost Centre: Grove Hall</b>		<b>960.72</b>	<b>191.33</b>	<b>1,152.05</b>		
<b>Cost Centre</b>	<b>Sports Pavilion</b>	<b>Code Number</b>	<b>343 Rates</b>	<b>Invoice No</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
		<b>Vchr.</b>		<b>Date</b>									
		627		04/10/2023		Current Account		NNDR	DBC	Z	497.22		497.22
									<b>Subtotal for Code: Rates</b>		<b>£497.22</b>		<b>£497.22</b>
<b>Code Number</b>	<b>346 Professional Fees</b>	<b>Invoice No</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>		
<b>Vchr.</b>		<b>Date</b>											
633		04/10/2023		Current Account		Professional fees - Pavilion project	CTP Engineering	S	14,560.21	2,912.04	17,472.25		

**Swanscombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
**(Between 01-10-2023 and 31-10-2023)**

634	04/10/2023	230128	Current Account	Professional fees - Pavilion project	Trinity Construction Consultancy	S	2,400.00	480.00	2,880.00	
703	19/10/2023	5351	Current Account	Professional fees - Pavilion project	DAC Architects	S	35,000.00	7,000.00	42,000.00	
707	23/10/2023	24041	Current Account	Professional Costs for Pavilion Project	Soils Ltd	S	14,750.50	2,950.10	17,700.60	
724	31/10/2023	SWG-JF-03	Current Account	Professional fees - Pavilion project	John Francis MEP Ltd	S	350.00	70.00	420.00	
<b>Code Number 425 Construction Costs</b>							<b>Subtotal for Code:</b>	<b>£67,060.71</b>	<b>£13,412.14</b>	<b>£80,472.85</b>
Vchr.	Date	Invoice No	Minute	Description	Supplier	Vat Type	Net	Vat	Total	
711	24/10/2023	60135	Bank	Steel Security	Secure Site UK	S	384.00	76.80	460.80	
<b>Subtotal for Cost Centre:</b>							<b>£384.00</b>	<b>£76.80</b>	<b>£460.80</b>	
<b>Cost Centre Town Council Offices Community Hall</b>							<b>67,941.93</b>	<b>13,488.94</b>	<b>81,430.87</b>	
<b>Code Number 360 Wages</b>							<b>Subtotal for Code:</b>	<b>£761.03</b>	<b>£761.03</b>	
Vchr.	Date	Invoice No	Minute	Description	Supplier	Vat Type	Net	Vat	Total	
672	12/10/2023		Bank	PAYE	HMRC	Z	140.01		140.01	
675	12/10/2023		Current Account	Wages	SGTC	Z	621.02		621.02	
<b>Code Number 363 Cleaning Materials</b>							<b>Subtotal for Code:</b>	<b>£28.55</b>	<b>£28.55</b>	
Vchr.	Date	Invoice No	Minute	Description	Supplier	Vat Type	Net	Vat	Total	
618	02/10/2023	14263955	Bank	Cleaning Materials	KCC - KCS	S	142.77	28.55	171.32	
<b>Code Number 364 Miscellaneous Expenditure</b>							<b>Subtotal for Code:</b>	<b>£27.19</b>	<b>£27.19</b>	
Vchr.	Date	Invoice No	Minute	Description	Supplier	Vat Type	Net	Vat	Total	
685	13/10/2023	2023 - 199	Bank	Miscellaneous Expenditure	Amazon UK	S	9.73	1.95	11.68	
686	13/10/2023	2023 - 15327	Current Account	Miscellaneous Expenditure	Amazon UK	S	17.46	3.49	20.95	
<b>Code Number 370 Hire Income</b>							<b>Subtotal for Code:</b>	<b>£25.12</b>	<b>£25.12</b>	
Vchr.	Date	Invoice No	Minute	Description	Supplier	Vat Type	Net	Vat	Total	
682	12/10/2023	29/10/2023	Bank	Hall Hire Cancellation Refund	Saidatu Bah	Z	25.12		25.12	
<b>Subtotal for Cost Centre:</b>							<b>£25.12</b>	<b>£25.12</b>	<b>£25.12</b>	
<b>Cost Centre Old Fire Station Cafe</b>							<b>956.11</b>	<b>33.99</b>	<b>990.10</b>	
<b>Code Number 380 Wages</b>							<b>Subtotal for Code:</b>	<b>£87.36</b>	<b>£87.36</b>	
Vchr.	Date	Invoice No	Minute	Description	Supplier	Vat Type	Net	Vat	Total	
660	12/10/2023		Bank	Pension E'ee	KCC - LGPS	Z	62.49		62.49	
661	12/10/2023		Current Account	Pension E'er	KCC - LGPS	Z	240.86		240.86	
670	12/10/2023		Current Account	PAYE	HMRC	Z	30.20		30.20	
671	12/10/2023		Current Account	NI	HMRC	Z	87.36		87.36	
678	12/10/2023		Current Account	Wages	SGTC	Z	1,913.46		1,913.46	
<b>Subtotal for Cost Centre:</b>							<b>£2,334.37</b>	<b>£2,334.37</b>	<b>£2,334.37</b>	



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**Swanscombe and Greenhithe Town Council**  
**Listing of Receipts in each Code for All Cost Centres**  
 (Between 01-11-2023 and 30-11-2023)

Cost Centre	Parks Establishment	Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
		<b>65 Miscellaneous Income</b>											
		Vchr.	22/11/2023			Current Account		Equipment Sale	Ludlow	Z	110.00		110.00
		Subtotal for Code: Miscellaneous Income £110.00											
		Subtotal for Cost Centre: Parks Establishment 110.00											
		<b>95 Football Income</b>											
		Vchr.	02/11/2023	2023-2024/468		Active Saver 1		Football Pitch Hire	Swanscombe Tigers FC	Z	48.00		48.00
		Vchr.	29/11/2023	2023-2024/48C		Active Saver 1		Football Pitch Hire	Swanscombe Tigers FC	Z	48.00		48.00
		Subtotal for Code: Football Income £96.00											
		Subtotal for Cost Centre: Broomfield Sports Ground 96.00											
		<b>274 Bank Interest</b>											
		Vchr.	06/11/2023			Current Account		Loyalty Reward	Barclays	Z	6.74		6.74
		Subtotal for Code: Bank Interest £6.74											
		<b>422 CIL</b>											
		Vchr.	01/11/2023			Active Saver 1		CIL Receipt	DBC	Z	87,671.66		87,671.66
		Subtotal for Code: CIL £87,671.66											
		Subtotal for Cost Centre: Administration 87,678.40											
		<b>295 Hire Income</b>											
		Vchr.	15/11/2023	2023-2024/473		Current Account		Hall Hire	1st Swanscombe Rainbows	Z	92.50		92.50
		Vchr.	15/11/2023	2023-2024/47E		Current Account		Hall Hire	Cake and Computer Club	Z	111.00		111.00
		Vchr.	29/11/2023	2023-2024/474		Active Saver 1		Hall Hire	2nd Swanscombe Brownies	Z	83.25		83.25
		Vchr.	29/11/2023	2023-2024/474		Active Saver 1		Hall Hire	2nd Swanscombe Brownies	Z	22.50		22.50
		Subtotal for Code: Hire Income £309.25											
		Subtotal for Cost Centre: Church Road Hall 309.25											
		<b>335 Hire Income</b>											
		Vchr.	15/11/2023	2023-2024/47E		Active Saver 1		Rent	Walk Tall	Z	1,127.00		1,127.00
		Subtotal for Code: Hire Income £1,127.00											
		Subtotal for Cost Centre: Heritage Community Hall 1,127.00											

**Swanscombe and Greenhithe Town Council**  
**Listing of Receipts in each Code for All Cost Centres**  
 (Between 01-11-2023 and 30-11-2023)

**Cost Centre Town Council Offices Community Hall**

**Code Number 361 Repairs & Maintenance**

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
281	02/11/2023	2023-2024/47C		Active Saver 1		Hall Hire	Cygnets	Z	17.00		17.00
Subtotal for Code: Repairs & Maintenance											£17.00

**Code Number 370 Hire Income**

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
281	02/11/2023	2023-2024/47C		Active Saver 1		Hall Hire	Cygnets	Z	660.00		660.00
281	02/11/2023	2023-2024/47C		Active Saver 1		Hall Hire	Cygnets	Z	660.00		660.00
281	02/11/2023	2023-2024/47C		Active Saver 1		Hall Hire	Cygnets	Z	528.00		528.00
281	02/11/2023	2023-2024/47C		Active Saver 1		Hall Hire	Cygnets	Z	82.50		82.50
281	02/11/2023	2023-2024/47C		Active Saver 1		Hall Hire	Cygnets	Z	264.00		264.00
282	02/11/2023	2023-2024/472		Active Saver 1		Hall Hire	North Kent Karate	Z	90.00		90.00
282	02/11/2023	2023-2024/472		Active Saver 1		Hall Hire	North Kent Karate	Z	118.12		118.12
282	02/11/2023	2023-2024/472		Active Saver 1		Hall Hire	North Kent Karate	Z	118.12		118.12
282	02/11/2023	2023-2024/472		Active Saver 1		Hall Hire	North Kent Karate	Z	101.25		101.25
283	03/11/2023	2023-2024/453		Active Saver 1		Hall Hire	NHS	Z	188.00		188.00
283	03/11/2023	2023-2024/453		Active Saver 1		Hall Hire	NHS	Z	150.00		150.00
310	08/11/2023	2023-2024/46E		Active Saver 1		Hall Hire	Dartford Borough Council - Why Weig	Z	56.25		56.25
310	08/11/2023	2023-2024/46E		Active Saver 1		Hall Hire	Dartford Borough Council - Why Weig	Z	50.62		50.62
310	08/11/2023	2023-2024/46E		Active Saver 1		Hall Hire	Dartford Borough Council - Why Weig	Z	50.62		50.62
310	08/11/2023	2023-2024/46E		Active Saver 1		Hall Hire	Dartford Borough Council - Why Weig	Z	50.62		50.62
315	29/11/2023	2023-2024/481		Active Saver 1		Hall Hire	Dartford Borough Council - Housing D	Z	70.50		70.50
316	29/11/2023	2023-2024/47E		Active Saver 1		Hall Hire	Rosie's Groovy Movers	Z	135.00		135.00
316	29/11/2023	2023-2024/47E		Active Saver 1		Hall Hire	Rosie's Groovy Movers	Z	95.62		95.62
316	29/11/2023	2023-2024/47E		Active Saver 1		Hall Hire	Rosie's Groovy Movers	Z	90.00		90.00
316	29/11/2023	2023-2024/47E		Active Saver 1		Hall Hire	Rosie's Groovy Movers	Z	90.00		90.00
318	30/11/2023	2023-2024/47E		Active Saver 1		Hall Hire	Gateway Salvation Church	Z	511.86		511.86
320	22/11/2023			Current Account		Hall Hire	Various	Z	175.88		175.88
Subtotal for Code: Hire Income											£4,336.96
Subtotal for Cost Centre: Town Council Offices Communit											4,353.96

**Cost Centre Old Fire Station Cafe**

**Code Number 395 Cafe Income**

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
322	22/11/2023			Current Account		Food Sales	Old Fire Station Cafe	S	1,413.04	282.61	1,695.65
324	01/11/2023			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	22.00		22.00
325	02/11/2023			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	65.80		65.80
326	03/11/2023			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	42.00		42.00
327	06/11/2023			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	55.10		55.10

**Swanscombe and Greenhithe Town Council**  
**Listing of Receipts in each Code for All Cost Centres**  
**(Between 01-11-2023 and 30-11-2023)**

328	07/11/2023	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	45.90	45.90
329	08/11/2023	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	38.35	38.35
330	09/11/2023	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	91.90	91.90
331	10/11/2023	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	54.20	54.20
332	13/11/2023	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	33.10	33.10
333	14/11/2023	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	15.60	15.60
334	15/11/2023	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	31.80	31.80
335	16/11/2023	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	80.10	80.10
336	17/11/2023	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	33.10	33.10
337	20/11/2023	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	42.30	42.30
338	21/11/2023	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	54.40	54.40
339	22/11/2023	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	43.50	43.50
340	23/11/2023	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	51.70	51.70
341	24/11/2023	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	31.70	31.70
342	27/11/2023	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	82.60	82.60
343	28/11/2023	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	33.30	33.30
344	29/11/2023	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	29.80	29.80
345	30/11/2023	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	36.30	36.30
Subtotal for Code: Cafe Income						£2,427.59	£282.61
Subtotal for Cost Centre: Old Fire Station Cafe						2,427.59	282.61
<b>TOTALS .....</b>						<b>£96,102.20</b>	<b>£282.61</b>
						<b>£96,384.81</b>	

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**Swanscombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
 (Between 01-11-2023 and 30-11-2023)

Cost Centre		Grove Car Park		20 Rates							
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	730	01/11/2023	November	Current Account		NNDR	DBC	Z	212.00		212.00
	817	29/11/2023	Dec	Current Account		NNDR	DBC	Z	212.00		212.00
Subtotal for Code: Rates									£424.00		£424.00
Subtotal for Cost Centre: Grove Car Park									424.00		424.00

Cost Centre		Parks Establishment		40 Wages							
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	743	03/11/2023	309	Current Account		parks security	Night & Day Security	Z	1,612.92		1,612.92
	744	03/11/2023	308	Current Account		parks sites	Night & Day Security	Z	1,443.32		1,443.32
	775	15/11/2023		Current Account		Pension E'ee	KCC - LGPS	Z	150.82		150.82
	776	15/11/2023		Current Account		Pension E'er	KCC - LGPS	Z	491.89		491.89
	783	15/11/2023		Current Account		Pension E'ee	Intelligent Money	Z	199.15		199.15
	784	15/11/2023		Current Account		Pension E'er	Intelligent Money	Z	119.49		119.49
	785	15/11/2023		Current Account		PAYE	HMRC	Z	669.20		669.20
	786	15/11/2023		Current Account		NI	HMRC	Z	1,127.21		1,127.21
	796	15/11/2023		Current Account		Wages	SGTC	Z	6,523.54		6,523.54
Subtotal for Code: Wages									£12,337.54		£12,337.54

Cost Centre		Equipment/Materials		41 Equipment/Materials							
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	726	01/11/2023	18435	Current Account		Parks - General repairs	Discount Builders Merchants	S	33.52	6.70	40.22
	734	02/11/2023	21433	Current Account		Parks - General repairs	Discount Builders Merchants	S	43.04	8.61	51.65
	735	02/11/2023	21430	Current Account		Parks - General repairs	Discount Builders Merchants	S	33.06	6.61	39.67
	741	03/11/2023	1430277653	Current Account		Parks - General repairs	Trade UK	S	34.99	7.00	41.99
	755	07/11/2023	15619	Current Account		Parks Equipment - Paint	Timber Mouldings Ltd	Z	143.10		143.10
	772	13/11/2023	686322	Current Account		Skip Hire	Plinden Ltd	S	240.00	48.00	288.00
	802	17/11/2023	1435014472	Current Account		General Equipment/Materials	Trade UK	S	29.65	5.93	35.58
	809	24/11/2023	21776	Current Account		Parks Equipment - Painting Supplies	Discount Builders Merchants	S	78.25	15.65	93.90
Subtotal for Code: Equipment/Materials									£635.61	£98.50	£734.11

Cost Centre		Fuel		43 Fuel							
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	725	01/11/2023	2017835041	Current Account		Parks Fuel	All Star	S	373.15	72.85	446.00
Subtotal for Code: Fuel									£373.15	£72.85	£446.00

Cost Centre		Vehicles		46 Vehicles							
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	737	02/11/2023	906132	Current Account		Parts for Tractor Repairs	Ernest Doe & Sons Ltd	S	126.00	25.20	151.20
	738	02/11/2023	906561	Current Account		Mower Service - Ride On	Ernest Doe & Sons Ltd	S	854.05	170.81	1,024.86

**Swanscombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
**(Between 01-11-2023 and 30-11-2023)**

739	02/11/2023	NJ63 BFP	Current Account	Van Repairs	Monarch Autos	S	12.50	2.50	15.00
					Subtotal for Code: Vehicles		£992.55	£198.51	£1,191.06
<b>Code Number 47 Water Rates</b>									
Vchr.	Date	Invoice No	Minute	Bank	Supplier	Vat Type	Net	Vat	Total
766	09/11/2023	3553416		Current Account	Business Stream	Z	424.54		424.54
					Subtotal for Code: Water Rates		£424.54		£424.54
<b>Code Number 52 Parks Works Area</b>									
Vchr.	Date	Invoice No	Minute	Bank	Supplier	Vat Type	Net	Vat	Total
761	08/11/2023	107565		Current Account	Astra Security Systems Ltd	S	185.82	37.16	222.98
					Subtotal for Code: Parks Works Area		£185.82	£37.16	£222.98
					Subtotal for Cost Centre: Parks Establishment		14,949.21	407.02	15,356.23
<b>Cost Centre Other Projects</b>									
<b>Code Number 121 General Projects (inc. Summer Entertai</b>									
Vchr.	Date	Invoice No	Minute	Bank	Supplier	Vat Type	Net	Vat	Total
805	23/11/2023	156428		Current Account	Blachere Illumination	S	2,118.50	423.70	2,542.20
					Subtotal for Code: General Projects (inc. Summ		£2,118.50	£423.70	£2,542.20
					Subtotal for Cost Centre: Other Projects		2,118.50	423.70	2,542.20
<b>Cost Centre Leisure Centre</b>									
<b>Code Number 146 Rates &amp; Insurance Rent - DBC</b>									
Vchr.	Date	Invoice No	Minute	Bank	Supplier	Vat Type	Net	Vat	Total
728	01/11/2023	November		Current Account	DBC	Z	3,200.00		3,200.00
819	29/11/2023	Dec		Current Account	DBC	Z	3,200.00		3,200.00
					Subtotal for Code: Rates & Insurance Rent - DBI		£6,400.00		£6,400.00
<b>Code Number 155 Management Fee</b>									
Vchr.	Date	Invoice No	Minute	Bank	Supplier	Vat Type	Net	Vat	Total
747	06/11/2023	0000014477		Current Account	GCLL	S	14,500.00	2,900.00	17,400.00
					Subtotal for Code: Management Fee		£14,500.00	£2,900.00	£17,400.00
					Subtotal for Cost Centre: Leisure Centre		20,900.00	2,900.00	23,800.00
<b>Cost Centre Administration</b>									
<b>Code Number 230 Wages</b>									
Vchr.	Date	Invoice No	Minute	Bank	Supplier	Vat Type	Net	Vat	Total
777	15/11/2023			Current Account	KCC - LGPS	Z	311.47		311.47
778	15/11/2023			Current Account	KCC - LGPS	Z	971.06		971.06
781	15/11/2023			Current Account	Intelligent Money	Z	264.92		264.92
782	15/11/2023			Current Account	Intelligent Money	Z	158.95		158.95
787	15/11/2023			Current Account	HMRC	Z	1,272.06		1,272.06
788	15/11/2023			Current Account	HMRC	Z	1,896.15		1,896.15
794	15/11/2023			Current Account	SGTC	Z	8,793.25		8,793.25
					Subtotal for Code: Wages		£13,667.86		£13,667.86

**Swanscombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
**(Between 01-11-2023 and 30-11-2023)**

Code Number		232 Photocopier		Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Invoice No	Minute								
756	07/11/2023	1167265539		Current Account		Photocopier Rental	Konica Minolta	S	22.53	4.51	27.04
757	07/11/2023	1167265538		Current Account		Photocopier Rental	Konica Minolta	S	22.53	4.51	27.04
758	07/11/2023	1167273125		Current Account		Printer	Konica Minolta	S	65.56	13.11	78.67
810	28/11/2023	1167606346		Current Account		Printer	Konica Minolta	S	284.10	56.82	340.92
811	28/11/2023	1167599498		Current Account		Printer	Konica Minolta	S	112.26	22.45	134.71
Subtotal for Code: Photocopier									£506.98	£101.40	£608.38
Code Number		233 Stationary, Advertising & Postage		Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Invoice No	Minute								
762	09/11/2023	4278543		Current Account		Cleaning Materials	KCC - KCS	S	3.49	0.70	4.19
763	09/11/2023	3293467		Current Account		Stationary - Planners & Diaries	Viking Direct	S	36.62	7.32	43.94
827	15/11/2023			Current Account		Franchising Machine Rental	Francotyp Postalia Ltd	Z	99.62		99.62
Subtotal for Code: Stationary, Advertising & Post									£139.73	£8.02	£147.75
Code Number		234 Telephone / Internet		Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Invoice No	Minute								
764	09/11/2023	200763		Current Account		Phone Bill	Overline	S	446.93	89.38	536.31
768	10/11/2023	66578		Current Account		Phone Bill - All Mobiles	MPR IT Solutions	S	20.00	4.00	24.00
Subtotal for Code: Telephone / Internet									£466.93	£93.38	£560.31
Code Number		237 Subscriptions / Publications		Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Invoice No	Minute								
807	23/11/2023	19 November 2		Current Account		BARCLAYCARD - VARIOUS	Barclaycard	Z	384.00		384.00
807	23/11/2023	19 November 2		Current Account		BARCLAYCARD - VARIOUS	Barclaycard	Z	30.00		30.00
Subtotal for Code: Subscriptions / Publications									£414.00		£414.00
Code Number		238 Civic Budget		Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Invoice No	Minute								
727	01/11/2023			Current Account		Gambling Licence	DBC	Z	20.00		20.00
Subtotal for Code: Civic Budget									£20.00		£20.00
Code Number		241 Legal Fees		Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Invoice No	Minute								
822	29/11/2023	92436		Current Account		Legal Fees - Sports Pavilion Lease Que	Hatten Wyatt	S	960.00	192.00	1,152.00
Subtotal for Code: Legal Fees									£960.00	£192.00	£1,152.00
Code Number		244 Local Funding		Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Invoice No	Minute								
806	23/11/2023			Current Account		Local Funding Award	Swanscombe Food Bank	Z	500.00		500.00
Subtotal for Code: Local Funding									£500.00		£500.00
Code Number		245 Miscellaneous Expenditure		Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Invoice No	Minute								
742	03/11/2023	1088		Current Account		Youth Provision	CAS Community Solutions	Z	575.00		575.00

**Swanscombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
**(Between 01-11-2023 and 30-11-2023)**

746	03/11/2023	7965	Current Account	hire of portalo	Lav Hire	S	100.00	20.00	120.00
807	23/11/2023	19 November 2	Current Account	BARCLAYCARD - VARIOUS	Bardaycard	Z	201.07		201.07
Subtotal for Code: Miscellaneous Expenditure							£876.07	£20.00	£896.07

<b>248 Member Training</b>										
<b>Vchr.</b>	<b>Date</b>	<b>Invoice No</b>	<b>Minute</b>	<b>Bank</b>	<b>Description</b>	<b>Cheq. No.</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Total</b>
740	02/11/2023	8214898629		Current Account	Members Training		KALC	S	37.00	44.40
771	13/11/2023	8306433169		Current Account	Member Training		KALC	S	5.00	6.00
Subtotal for Code: Member Training							£42.00	£8.40	£50.40	

<b>249 IT Services</b>										
<b>Vchr.</b>	<b>Date</b>	<b>Invoice No</b>	<b>Minute</b>	<b>Bank</b>	<b>Description</b>	<b>Cheq. No.</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Total</b>
813	28/11/2023	66832		Current Account	IT Support & Maintenance		MPR IT Solutions	S	302.00	362.40
Subtotal for Code: IT Services							£302.00	£60.40	£362.40	

<b>251 Council Offices Building Maintenance</b>										
<b>Vchr.</b>	<b>Date</b>	<b>Invoice No</b>	<b>Minute</b>	<b>Bank</b>	<b>Description</b>	<b>Cheq. No.</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Total</b>
745	03/11/2023	103537		Current Account	Hygiene Services		VR Sani	S	15.60	18.72
762	09/11/2023	4278543		Current Account	Cleaning Materials		KCC - KCS	S	31.98	38.38
769	13/11/2023	9409		Current Account	Boiler and Plumbing Service		LW Burt & Son Ltd	S	3,909.26	4,691.11
773	13/11/2023	9413		Current Account	Water Leak Repair		LW Burt & Son Ltd	S	1,173.38	1,408.06
807	23/11/2023	19 November 2		Current Account	BARCLAYCARD - VARIOUS		Bardaycard	Z	6.73	6.73
807	23/11/2023	19 November 2		Current Account	BARCLAYCARD - VARIOUS		Bardaycard	Z	14.25	14.25
812	28/11/2023	9461		Current Account	Call Out - Boiler Fault		LW Burt & Son Ltd	S	259.05	310.86
Subtotal for Code: Council Offices Building Main							£5,410.25	£1,077.86	£6,488.11	

<b>253 Gas</b>										
<b>Vchr.</b>	<b>Date</b>	<b>Invoice No</b>	<b>Minute</b>	<b>Bank</b>	<b>Description</b>	<b>Cheq. No.</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Total</b>
801	16/11/2023	G9078566		Current Account	Gas		KCC - Laser	L	402.96	423.11
Subtotal for Code: Gas							£402.96	£20.15	£423.11	

<b>254 Electricity</b>										
<b>Vchr.</b>	<b>Date</b>	<b>Invoice No</b>	<b>Minute</b>	<b>Bank</b>	<b>Description</b>	<b>Cheq. No.</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Total</b>
760	07/11/2023	IN08873901		Current Account	Electricity - Street Lighting		NPower	L	181.58	190.66
Subtotal for Code: Electricity							£181.58	£9.08	£190.66	

<b>255 Rates</b>										
<b>Vchr.</b>	<b>Date</b>	<b>Invoice No</b>	<b>Minute</b>	<b>Bank</b>	<b>Description</b>	<b>Cheq. No.</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Total</b>
732	01/11/2023	November		Current Account	NNDR		DBC	Z	1,759.00	1,759.00
815	29/11/2023	Dec		Current Account	NNDR		DBC	Z	1,759.00	1,759.00
Subtotal for Code: Rates							£3,518.00		£3,518.00	

<b>274 Bank Interest</b>										
<b>Vchr.</b>	<b>Date</b>	<b>Invoice No</b>	<b>Minute</b>	<b>Bank</b>	<b>Description</b>	<b>Cheq. No.</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Total</b>
808	23/11/2023	16 Nov 2023		Current Account	Bank Charges - Payflow		Barclays	Z	40.25	40.25
826	20/11/2023			Current Account	Card Fee		Elavon	Z	10.67	10.67



**Swanscombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
 (Between 01-11-2023 and 30-11-2023)

Cost Centre	Church Road Hall	Bank Interest	£50.92	Subtotal for Code:	£50.92	Subtotal for Cost Centre:	Administration	1,590.69	29,049.97
<b>Code Number</b>	<b>280 Wages</b>	<b>Bank</b>	<b>Current Account</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Total</b>
Vchr.	Date	Invoice No	Minute						
793	15/11/2023				PAYE	HMRC	Z	73.40	73.40
797	15/11/2023				Wages	SGTC	Z	420.02	420.02
						<b>Subtotal for Code:</b>		<b>£493.42</b>	<b>£493.42</b>
<b>Code Number</b>	<b>281 Repairs &amp; Maintenance</b>	<b>Bank</b>	<b>Current Account</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Total</b>
Vchr.	Date	Invoice No	Minute						
745	03/11/2023	103537			Hygiene Services	VR Sani	S	3.90	4.68
770	13/11/2023	9407			Boiler Service	LW Burt & Son Ltd	S	304.50	365.40
						<b>Subtotal for Code:</b>		<b>£308.40</b>	<b>£370.08</b>
<b>Code Number</b>	<b>282 Gas &amp; Electricity</b>	<b>Bank</b>	<b>Current Account</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Total</b>
Vchr.	Date	Invoice No	Minute						
799	15/11/2023	G9072567			Gas	KCC - Laser	L	98.43	103.35
						<b>Subtotal for Code:</b>		<b>£98.43</b>	<b>£103.35</b>
<b>Code Number</b>	<b>285 Rates</b>	<b>Bank</b>	<b>Current Account</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Total</b>
Vchr.	Date	Invoice No	Minute						
729	01/11/2023	November			NNDR	DBC	Z	117.00	117.00
818	29/11/2023	Dec			NNDR	DBC	Z	117.00	117.00
						<b>Subtotal for Code:</b>		<b>£234.00</b>	<b>£234.00</b>
						<b>Subtotal for Cost Centre:</b>		<b>1,134.25</b>	<b>1,200.85</b>
<b>Code Number</b>	<b>301 Repairs &amp; Maintenance</b>	<b>Bank</b>	<b>Current Account</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Total</b>
Vchr.	Date	Invoice No	Minute						
807	23/11/2023	19 November			BARCLAYCARD - VARIOUS	Barclaycard	Z	19.50	19.50
						<b>Subtotal for Code:</b>		<b>£19.50</b>	<b>£19.50</b>
<b>Code Number</b>	<b>302 Gas &amp; Electricity</b>	<b>Bank</b>	<b>Current Account</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Total</b>
Vchr.	Date	Invoice No	Minute						
800	15/11/2023	G9072566			Gas	KCC - Laser	L	6.20	6.51
						<b>Subtotal for Code:</b>		<b>£6.20</b>	<b>£6.51</b>
<b>Code Number</b>	<b>306 Water Rates</b>	<b>Bank</b>	<b>Current Account</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Total</b>
Vchr.	Date	Invoice No	Minute						
803	20/11/2023	3726257			Water Rates	Business Stream	Z	39.76	39.76
						<b>Subtotal for Code:</b>		<b>£39.76</b>	<b>£39.76</b>
						<b>Subtotal for Cost Centre:</b>		<b>65.46</b>	<b>65.77</b>

**Swanscombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
 (Between 01-11-2023 and 30-11-2023)

Code Number	343 Rates	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Invoice No	Minute							
733	01/11/2023	November		NNDR	DBC	Z	499.00		499.00
814	29/11/2023	Dec		NNDR	DBC	Z	499.00		499.00
					Subtotal for Code: Rates		£998.00		£998.00
Code Number	346 Professional Fees	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Invoice No	Minute							
765	09/11/2023	31320		Professional fees - Pavilion project	CTP Engineering	S	3,913.50	782.70	4,696.20
823	30/11/2023	24149		Professional fees - Pavilion project	Soils Ltd	S	1,180.00	236.00	1,416.00
					Subtotal for Code: Professional Fees		£5,093.50	£1,018.70	£6,112.20
Code Number	425 Construction Costs	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Invoice No	Minute							
804	21/11/2023	60412		Steel Security	Secure Site UK	S	384.00	76.80	460.80
					Subtotal for Code: Construction Costs		£384.00	£76.80	£460.80
					Subtotal for Cost Centre: Sports Pavilion		6,475.50	1,095.50	7,571.00
Code Number	360 Wages	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Invoice No	Minute							
791	15/11/2023			PAYE	HMRC	Z	155.20		155.20
792	15/11/2023			NI	HMRC	Z	2.51		2.51
795	15/11/2023			Wages	SGTC	Z	562.48		562.48
					Subtotal for Code: Wages		£720.19		£720.19
Code Number	363 Cleaning Materials	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Invoice No	Minute							
762	09/11/2023	4278543		Cleaning Materials	KCC - KCS	S	44.88	8.97	53.85
					Subtotal for Code: Cleaning Materials		£44.88	£8.97	£53.85
					Subtotal for Cost Centre: Town Council Offices Communi		765.07	8.97	774.04
Code Number	380 Wages	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Invoice No	Minute							
779	15/11/2023			Pension Elee	KCC - LGPS	Z	62.49		62.49
780	15/11/2023			Pension E'er	KCC - LGPS	Z	240.86		240.86
789	15/11/2023			PAYE	HMRC	Z	30.40		30.40
790	15/11/2023			NI	HMRC	Z	79.70		79.70
798	15/11/2023			Wages	SGTC	Z	2,009.51		2,009.51
					Subtotal for Code: Wages		£2,422.96		£2,422.96
Code Number	381 Food/Supplies	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Invoice No	Minute							
820	29/11/2023	3533508		Cafe - Supplies	Bookers	S	555.22	9.61	564.83

**Swanscombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
 (Between 01-11-2023 and 30-11-2023)

821	29/11/2023	3533508	Current Account	Bookers	S	397.93	3.89	401.82
824	30/11/2023	12638	Current Account	Amazon UK	S	10.82	2.16	12.98
828	22/11/2023		Current Account	Petty Cash	Z	247.52		247.52
Subtotal for Code: Food/Supplies								£1,227.15
<b>Code Number</b>	<b>Date</b>	<b>Invoice No</b>	<b>Bank</b>	<b>Description</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
745	03/11/2023	103537	Current Account	Hygiene Services	S	11.15	2.23	13.38
759	07/11/2023	410600003597	Current Account	Coffee Machine Monthly Rental	S	83.13	16.63	99.76
774	14/11/2023	PZ13776195	Current Account	Cafe - Card Terminal	S	25.00	5.00	30.00
Subtotal for Code: Furniture, Fixtures & Equipme								£143.14
<b>Code Number</b>	<b>Date</b>	<b>Invoice No</b>	<b>Bank</b>	<b>Description</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
384		<b>Rates</b>						
731	01/11/2023	November	Current Account	NDR	Z	225.00		225.00
816	29/11/2023	Dec	Current Account	NDR	Z	225.00		225.00
Subtotal for Code: Rates								£450.00
<b>Code Number</b>	<b>Date</b>	<b>Invoice No</b>	<b>Bank</b>	<b>Description</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
389		<b>Maintenance</b>						
736	02/11/2023	026C23797	Current Account	Waste Bin Collection	S	120.89	24.18	145.07
Subtotal for Code: Maintenance								£145.07
<b>Code Number</b>	<b>Date</b>	<b>Invoice No</b>	<b>Bank</b>	<b>Description</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
390		<b>Miscellaneous Expenditure (incl. DBC i</b>						
767	09/11/2023	016366901023	Current Account	Cafe - Card fees	Z	20.00		20.00
Subtotal for Code: Miscellaneous Expenditure (ir								£20.00
Subtotal for Cost Centre: Old Fire Station Cafe								4,408.32
<b>TOTALS</b>						<b>£78,635.89</b>	<b>£6,556.49</b>	<b>£85,192.38</b>

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## Swanscombe and Greenhithe Town Council

### Listing of Receipts in each Code for All Cost Centres (Between 01-12-2023 and 31-12-2023)

Cost Centre		Broomfield Sports Ground		Bank		Cheq. No.		Description		Supplier		Vat Type		Net		Total	
Code Number	Date	Invoice No	Minute	Bank													
Vchr.	352	20/12/2023	2023-2024/494	Active Saver 1				Football Pitch Hire		Swanscombe Tigers FC		Z	48.00	48.00			
										Subtotal for Code:			£48.00	£48.00			
										Subtotal for Cost Centre:			48.00	48.00			
Cost Centre		Administration		Bank		Cheq. No.		Description		Supplier		Vat Type		Net		Total	
Code Number	Date	Invoice No	Minute	Bank													
Vchr.	355	08/12/2023	2023-2024/488	Current Account				Loyalty Reward		Barclays		Z	4.77	4.77			
	357	04/12/2023	2023-2024/488	Active Saver 1				Bank Interest		Barclays		Z	346.50	346.50			
	379	04/12/2023	2023-2024/488	Active Saver 2				Bank Interest		Barclays		Z	1,143.81	1,143.81			
										Subtotal for Code:			£1,495.08	£1,495.08			
										Subtotal for Cost Centre:			1,495.08	1,495.08			
Cost Centre		Church Road Hall		Bank		Cheq. No.		Description		Supplier		Vat Type		Net		Total	
Code Number	Date	Invoice No	Minute	Bank													
Vchr.	346	08/12/2023	2023-2024/488	Current Account				Hall Hire		Cake and Computer Club		Z	111.00	111.00			
	353	20/12/2023	2023-2024/488	Current Account				Hall Hire		1st Swanscombe Rainbows		Z	92.50	92.50			
	354	20/12/2023	2023-2024/488	Active Saver 1				Hall Hire		2nd Swanscombe Brownies		Z	111.00	111.00			
										Subtotal for Code:			£314.50	£314.50			
										Subtotal for Cost Centre:			314.50	314.50			
Cost Centre		Heritage Community Hall		Bank		Cheq. No.		Description		Supplier		Vat Type		Net		Total	
Code Number	Date	Invoice No	Minute	Bank													
Vchr.	350	12/12/2023	2023-2024/492	Active Saver 1				Rent		Walk Tall		Z	1,127.00	1,127.00			
										Subtotal for Code:			£1,127.00	£1,127.00			
										Subtotal for Cost Centre:			1,127.00	1,127.00			
Cost Centre		Town Council Offices Community Hall		Bank		Cheq. No.		Description		Supplier		Vat Type		Net		Total	
Code Number	Date	Invoice No	Minute	Bank													
Vchr.	347	11/12/2023	2023-2024/471	Active Saver 1				Hall Hire		Dragon Spirit Karate		Z	270.00	270.00			
	348	11/12/2023	2023-2024/488	Active Saver 1				Hall Hire		Cygnets		Z	2,904.00	2,904.00			
	349	11/12/2023	2023-2024/482	Active Saver 1				Hall Hire		North Kent Karate		Z	478.12	478.12			
	351	13/12/2023	2023-2024/483	Active Saver 1				Hall Hire		Darford Borough Council - Why Weig		Z	202.50	202.50			
	356	29/12/2023	2023-2024/484	Active Saver 1				Hall Hire		Rosie's Groovy Movers		Z	382.50	382.50			
	358	06/12/2023	2023-2024/484	Active Saver 1				Hall Hire		Various		Z	360.00	360.00			
	359	22/12/2023	2023-2024/484	Active Saver 1				Hall Hire		Various		Z	201.00	201.00			



**Swanscombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
 (Between 01-12-2023 and 31-12-2023)

Cost Centre	Public Lighting	3 Christmas Lighting	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Code Number	Date	Invoice No	Minute	Bank	Invoice No	Minute	Bank	Invoice No	Minute	Bank
Vchr.	837	05/12/2023	900180172	Current Account	Permit - Christmas Lighting	KCC	Z	37.00		37.00
Subtotal for Code: Christmas Lighting £37.00										
<b>Cost Centre</b>	<b>Public Lighting</b>	<b>3 Christmas Lighting</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
<b>Code Number</b>	<b>Date</b>	<b>Invoice No</b>	<b>Minute</b>	<b>Bank</b>	<b>Invoice No</b>	<b>Minute</b>	<b>Bank</b>	<b>Invoice No</b>	<b>Minute</b>	<b>Bank</b>
Vchr.	891	19/12/2023	14132	Current Account	Christmas Lighting - Repairs	Streelights	S	526.13	105.23	631.36
Vchr.	892	19/12/2023	14131	Current Account	Christmas Lighting - Repairs	Streelights	S	315.00	63.00	378.00
Subtotal for Code: Repairs £841.13										
Subtotal for Cost Centre: Public Lighting 1,046.36										
<b>Cost Centre</b>	<b>Grove Car Park</b>	<b>20 Rates</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
<b>Code Number</b>	<b>Date</b>	<b>Invoice No</b>	<b>Minute</b>	<b>Bank</b>	<b>Invoice No</b>	<b>Minute</b>	<b>Bank</b>	<b>Invoice No</b>	<b>Minute</b>	<b>Bank</b>
Vchr.	857	12/12/2023	January 2024	Current Account	NNDR	DBC	Z	212.00		212.00
Subtotal for Code: Rates £212.00										
Subtotal for Cost Centre: Grove Car Park 212.00										
<b>Cost Centre</b>	<b>Parks Establishment</b>	<b>40 Wages</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
<b>Code Number</b>	<b>Date</b>	<b>Invoice No</b>	<b>Minute</b>	<b>Bank</b>	<b>Invoice No</b>	<b>Minute</b>	<b>Bank</b>	<b>Invoice No</b>	<b>Minute</b>	<b>Bank</b>
Vchr.	832	04/12/2023	000311	Current Account	parks security	Night & Day Security	Z	1,612.92		1,612.92
Vchr.	833	04/12/2023	000310	Current Account	parks sites	Night & Day Security	Z	1,443.32		1,443.32
Vchr.	863	13/12/2023		Current Account	Pension Eree	KCC - LGPS	Z	150.82		150.82
Vchr.	864	13/12/2023		Current Account	Pension E'eer	KCC - LGPS	Z	491.89		491.89
Vchr.	871	13/12/2023		Current Account	Pension E'eer	Intelligent Money	Z	199.15		199.15
Vchr.	872	13/12/2023		Current Account	Pension E'eer	Intelligent Money	Z	119.49		119.49
Vchr.	873	13/12/2023		Current Account	PAYE	HMRC	Z	669.20		669.20
Vchr.	874	13/12/2023		Current Account	NI	HMRC	Z	1,127.21		1,127.21
Vchr.	883	13/12/2023		Current Account	Wages	SGTC	Z	6,530.89		6,530.89
Subtotal for Code: Wages £12,344.89										
<b>Cost Centre</b>	<b>Parks Establishment</b>	<b>41 Equipment/Materials</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
<b>Code Number</b>	<b>Date</b>	<b>Invoice No</b>	<b>Minute</b>	<b>Bank</b>	<b>Invoice No</b>	<b>Minute</b>	<b>Bank</b>	<b>Invoice No</b>	<b>Minute</b>	<b>Bank</b>
Vchr.	836	04/12/2023	906673	Current Account	Parks Equipement - Various	Ernest Doe & Sons Ltd	S	171.80	34.36	206.16
Vchr.	843	05/12/2023	VQABEI	Current Account	Parks Equipement - Various	Amazon UK	S	129.15	25.85	155.00
Vchr.	845	08/12/2023	4293197	Current Account	Cleaning Materials	KCC - KCS	S	5.90	1.18	7.08
Vchr.	848	11/12/2023	4293762	Current Account	Parks Equipement - Line Marking Machi	KCC - KCS	S	129.90	25.98	155.88
Vchr.	850	11/12/2023	688928	Current Account	Skip Hire	Pinden Ltd	S	240.00	48.00	288.00
Vchr.	860	12/12/2023	1443635200	Current Account	Parks Equipement - Various	Trade UK	S	80.38	16.07	96.45
Vchr.	862	13/12/2023	128513	Current Account	Parks Equipement - Line Marking Machi	Landscape Supply	S	173.84	34.77	208.61

**Swanscombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
**(Between 01-12-2023 and 31-12-2023)**

900	21/12/2023	408202	Current Account	Plumbing Materials	Gurney & White	S	7.00	1.40	8.40
Subtotal for Code: Equipment/Materials £937.97 £187.61 £1,125.58									
<b>Code Number</b>	<b>Date</b>	<b>Invoice No</b>	<b>Minute</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.									
830	04/12/2023	E2017991876	Current Account	Parks Fuel	All Star	X	389.65	7.58	397.23
Subtotal for Code: Fuel £389.65 £7.58 £397.23									
<b>Code Number</b>	<b>Date</b>	<b>Invoice No</b>	<b>Minute</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.									
839	05/12/2023	3764295	Current Account	Water Rates	Business Stream	Z	434.97		434.97
Subtotal for Code: Water Rates £434.97									
<b>Code Number</b>	<b>Date</b>	<b>Invoice No</b>	<b>Minute</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.									
829	01/12/2023	601033	Current Account	Tree Survey - All Areas	All Tree Consultancy	S	250.00	50.00	300.00
902	21/12/2023	2508	Current Account	Tree Works - Manor Park	SWS Countryside Ltd	S	1,600.00	320.00	1,920.00
Subtotal for Code: Trees £1,850.00 £370.00 £2,220.00									
Subtotal for Cost Centre: Parks Establishment 15,957.48 565.19 16,522.67									
<b>Cost Centre</b>	<b>Leisure Centre</b>								
<b>Code Number</b>	<b>Date</b>	<b>Invoice No</b>	<b>Minute</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.									
859	12/12/2023	January 2024	Current Account	NNDR	DBC	Z	3,200.00		3,200.00
Subtotal for Code: Rates & Insurance Rent - DBK £3,200.00									
Subtotal for Cost Centre: Leisure Centre 3,200.00									
<b>Cost Centre</b>	<b>Administration</b>								
<b>Code Number</b>	<b>Date</b>	<b>Invoice No</b>	<b>Minute</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.									
865	13/12/2023		Current Account	Pension E'ee	KCC - LGPS	Z	311.47		311.47
866	13/12/2023		Current Account	Pension E'er	KCC - LGPS	Z	971.06		971.06
869	13/12/2023		Current Account	Pension E'ee	Intelligent Money	Z	264.92		264.92
870	13/12/2023		Current Account	Pension E'er	Intelligent Money	Z	158.95		158.95
875	13/12/2023		Current Account	PAYE	HMRC	Z	1,267.67		1,267.67
876	13/12/2023		Current Account	NI	HMRC	Z	1,896.15		1,896.15
881	13/12/2023		Current Account	Wages	SGTC	Z	8,787.50		8,787.50
Subtotal for Code: Wages £13,657.72									
<b>Code Number</b>	<b>Date</b>	<b>Invoice No</b>	<b>Minute</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.									
905	05/12/2023		Current Account	Postage	Franco typ Postalia Ltd	Z	39.68		39.68
Subtotal for Code: Stationary, Advertising & Post £39.68									
<b>Code Number</b>	<b>Date</b>	<b>Invoice No</b>	<b>Minute</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.									



**Swanscombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
**(Between 01-12-2023 and 31-12-2023)**

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
849	11/12/2023	201405		Current Account		Phone Bill	Overline	S	446.09	89.21	535.30
Subtotal for Code: Telephone / Internet									£446.09	£89.21	£535.30
<b>245 Miscellaneous Expenditure</b>											
834	04/12/2023	1092		Current Account		Youth Provision	CAS Community Solutions	Z	575.00		575.00
897	20/12/2023	MEM247623-1		Current Account		Annual Membership	SLCC	Z	357.00		357.00
Subtotal for Code: Miscellaneous Expenditure									£932.00		£932.00
<b>249 IT Services</b>											
852	12/12/2023	66940		Current Account		IT Support & Maintenance	MPR IT Solutions	S	20.00	4.00	24.00
Subtotal for Code: IT Services									£20.00	£4.00	£24.00
<b>251 Council Offices Building Maintenance</b>											
825	01/12/2023	12308		Current Account		Fire Alarm / Emergency Lighting Repair	Focus Electrical	S	786.54	157.31	943.85
844	07/12/2023	103962		Current Account		Hygiene Services	VR Sani	S	15.60	3.12	18.72
845	08/12/2023	4293197		Current Account		Cleaning Materials	KCC - KCS	S	47.42	9.48	56.90
851	12/12/2023	8315		Current Account		hire of portaloos	Lav Hire	S	100.00	20.00	120.00
893	19/12/2023	701		Current Account		Window Cleaning	NVB Windows	S	45.00	9.00	54.00
895	19/12/2023	Feb, March, Apr		Current Account		Lift Maintenance Contract - Quarterly P. Schindler Ltd	Quarterly P. Schindler Ltd	S	562.27	112.45	674.72
Subtotal for Code: Council Offices Building Main									£1,556.83	£311.36	£1,868.19
<b>253 Gas</b>											
896	19/12/2023	G9141082		Current Account		Gas	KCC Laser	S	748.35	149.67	898.02
Subtotal for Code: Gas									£748.35	£149.67	£898.02
<b>254 Electricity</b>											
847	08/12/2023	IN09106477		Current Account		Electricity - Street Lighting	NPower	L	207.13	10.36	217.49
Subtotal for Code: Electricity									£207.13	£10.36	£217.49
<b>255 Rates</b>											
855	12/12/2023	January 2024		Current Account		NDR	DBC	Z	1,759.00		1,759.00
Subtotal for Code: Rates									£1,759.00		£1,759.00
<b>274 Bank Interest</b>											
831	04/12/2023	Nov 23		Current Account		Card Fee	Elavon	X	7.15	1.20	8.35
Subtotal for Code: Bank Interest									£7.15	£1.20	£8.35
Subtotal for Cost Centre: Church Road Hall									19,373.95	565.80	19,939.75

**Swanscombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
 (Between 01-12-2023 and 31-12-2023)

Code Number			280 Wages			281 Repairs & Maintenance			282 Gas & Electricity			285 Rates			302 Gas & Electricity			343 Rates			346 Professional Fees			425 Construction Costs													
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total		
880	13/12/2023			Current Account		PAYE	HMRC	Z	73.60		73.60	844	07/12/2023	103962		Current Account		Hygiene Services	VR Sani	S	3.90	0.78	4.68	887	15/12/2023	G9129164		Current Account		Gas	KCC Laser	L	137.71	6.89	144.60		
884	13/12/2023			Current Account		Wages	SGTC	Z	402.22		402.22					Current Account		Gas	KCC Laser	L	137.71	6.89	144.60	888	12/12/2023	January 2024		Current Account		NNDR	DBC	Z	117.00		117.00		
							Subtotal for Code: Wages		£475.82		£475.82					Current Account		Gas & Electricity	KCC Laser	L	137.71	6.89	144.60							Church Road Hall		Rates		7.67		7.67	
							Subtotal for Code: Repairs & Maintenance		£3.90	£0.78	£4.68					Current Account		NNDR	DBC	Z	117.00		117.00							Church Road Hall		Rates		7.67		7.67	
							Subtotal for Cost Centre: Church Road Hall		734.43		734.43					Current Account		Gas	KCC Laser	L	6.00	0.30	6.30							Grove Hall		Gas & Electricity		6.00	0.30	6.30	
							Subtotal for Cost Centre: Grove Hall		6.00	£0.30	£6.30					Current Account		NNDR	DBC	Z	499.00		499.00							Grove Hall		Professional Fees		6.00	0.30	6.30	
							Subtotal for Code: Rates		£499.00		£499.00					Current Account		Professional fees - Pavilion project	Trinity Construction Consultancy	S	800.00	160.00	960.00							Grove Hall		Professional fees - Pavilion project	Hatten Wyatt	Z	4,881.00		4,881.00
							Subtotal for Code: Professional Fees		£6,681.00	£160.00	£6,841.00					Current Account		Professional fees - Pavilion project	Hatten Wyatt	Z	1,000.00		1,000.00						Grove Hall		Professional Fees		£6,681.00	£160.00	£6,841.00		
							Subtotal for Code: Construction Costs		384.00	76.80	460.80					Current Account		Steel Security	Secure Site UK	S	384.00		384.00						Grove Hall		Construction Costs		£384.00	£76.80	£460.80		
							Subtotal for Code: Construction Costs		£384.00	£76.80	£460.80					Current Account		Steel Security	Secure Site UK	S	384.00		384.00						Grove Hall		Construction Costs		£384.00	£76.80	£460.80		

**Swanscombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
 (Between 01-12-2023 and 31-12-2023)

Cost Centre		Town Council Offices Community Hall		Sports Pavilion		7,564.00		236.80		7,800.80		
Code Number	Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
		360 Wages										
879		13/12/2023			Current Account		PAYE	HMRC	Z	140.80		140.80
882		13/12/2023			Current Account		Wages	SGTC	Z	612.80		612.80
Subtotal for Code: Wages										£753.60		£753.60
		363 Cleaning Materials										
845		08/12/2023	4293197		Current Account		Cleaning Materials	KCC - KCS	S	32.29	6.46	38.75
Subtotal for Code: Cleaning Materials										£32.29	£6.46	£38.75
		370 Hire Income										
890		18/12/2023			Current Account		Deposit Refund	Loveland	Z	360.00		360.00
Subtotal for Code: Hire Income										£360.00		£360.00
Subtotal for Cost Centre: Town Council Offices Communi										1,145.89	6.46	1,152.35
		380 Wages										
867		13/12/2023			Current Account		Pension E'ee	KCC - LGPS	Z	59.74		59.74
868		13/12/2023			Current Account		Pension E'er	KCC - LGPS	Z	230.28		230.28
877		13/12/2023			Current Account		PAYE	HMRC	Z	20.80		20.80
878		13/12/2023			Current Account		NI	HMRC	Z	84.43		84.43
885		13/12/2023			Current Account		Wages	SGTC	Z	2,027.24		2,027.24
Subtotal for Code: Wages										£2,422.49		£2,422.49
		381 Food/Supplies										
840		05/12/2023	30322		Current Account		Cafe - Supplies	Amazon UK	S	7.99	1.60	9.59
841		05/12/2023	80995		Current Account		Cafe - Supplies	Amazon UK	Z	13.48		13.48
842		05/12/2023	ABEI		Current Account		Cafe - Supplies	Amazon UK	S	19.07	3.81	22.88
846		08/12/2023	410600003724		Current Account		Coffee Machine Supplies	Tchibo Coffee International Ltd	Z	218.98		218.98
898		20/12/2023	3533886		Current Account		Cafe - Supplies	Bookers	S	403.40	7.90	411.30
899		20/12/2023	3534252		Current Account		Cafe - Supplies	Bookers	Z	216.37		216.37
Subtotal for Code: Food/Supplies										£879.29	£13.31	£892.60
		382 Furniture, Fixtures & Equipment (Incl. 1										
838		05/12/2023	410600003690		Current Account		Coffee Machine Monthly Rental	Tchibo Coffee International Ltd	S	83.13	16.63	99.76
888		18/12/2023	PZI3872833		Current Account		Cafe - Card Terminal	Takepayments	S	25.00	5.00	30.00
903		28/12/2023			Current Account		Coffee Machine Monthly Rental	Tchibo Coffee International Ltd	Z	99.76		99.76

**Swanscombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
**(Between 01-12-2023 and 31-12-2023)**

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
904	28/12/2023			Current Account		Coffee Machine Monthly Rental	Tchibo Coffee International Ltd	Z	-99.76		-99.76
							Furniture, Fixtures & Equipme		£108.13	£21.63	£129.76
<b>384 Rates</b>											
856	12/12/2023	026C28606	January 2024	Current Account		NNDR	DBC	Z	225.00		225.00
Subtotal for Code: Rates									£225.00		£225.00
<b>389 Maintenance</b>											
835	04/12/2023	026C28606		Current Account		Waste Bin Collection	Biffa	S	120.71	24.14	144.85
844	07/12/2023	103962		Current Account		Hygiene Services	VR Sani	S	11.15	2.23	13.38
Subtotal for Code: Maintenance									£131.86	£26.37	£158.23
<b>390 Miscellaneous Expenditure (incl. DBC i</b>											
853	12/12/2023		30 Nov 2023	Current Account		Barclaycard - Card Fee	Barclaycard	Z	20.78		20.78
Subtotal for Code: Miscellaneous Expenditure (lr									£20.78		£20.78
Subtotal for Cost Centre: Old Fire Station Cafe									3,787.55	61.31	3,848.86
<b>TOTALS .....</b>									<b>£52,859.43</b>	<b>£1,611.76</b>	<b>£54,471.19</b>

**Swaranscombe and Greenhithe Town Council**  
**Receipts and Payments compared with Flexed Budget (01/04/2023 to 31/12/2023)**

Cost Centre	Budget Receipts		Budget Payments		Variance		
	Total for year	Year to Date	Total for Year	Year to Date	Act. Receipts	Act. Payments	Year to Date
<b>Public Lighting</b>							
1 Supply & Maintenance			2,850.00	2,137.50		1,488.64	648.86
3 Christmas Lighting			4,000.00	3,000.01		37.00	2,963.01
4 Repairs			500.00	374.99		1,156.13	-781.14
5 Long Term Financial Risks							
6 Income	1.00	0.76					-0.76
<b>Sub Total for Public Lighting</b>	<b>1.00</b>	<b>0.76</b>	<b>7,350.00</b>	<b>5,512.50</b>		<b>2,681.77</b>	<b>2,829.97</b>
<b>Grove Car Park</b>							
20 Rates			4,571.00	3,428.24		1,908.75	1,519.49
21 Repairs & Maintenance			500.00	374.99	260.00	260.00	374.99
22 Long Term Financial Risks							
421 Income	1,000.00	750.01					-750.01
<b>Sub Total for Grove Car Park</b>	<b>1,000.00</b>	<b>750.01</b>	<b>5,071.00</b>	<b>3,803.23</b>	<b>260.00</b>	<b>2,168.75</b>	<b>1,144.47</b>
<b>Parks Establishment</b>							
40 Wages			105,275.00	78,956.24		103,114.84	-24,158.60
41 Equipment/Materials			35,000.00	26,249.99		18,969.92	7,280.07
42 New Grounds Maintenance Equipm							
43 Fuel			2,400.00	1,800.00		2,429.61	-629.61
44 Fencing			3,500.00	2,624.99		1,700.00	924.99
45 Telephone			571.00	428.26			428.26
46 Vehicles			2,500.00	1,875.01		2,203.81	-328.80
47 Water Rates			2,060.00	1,544.99		5,003.46	-3,458.47
48 Gas/Electricity			2,500.00	1,875.01		2,937.59	-1,062.58
49 Playground Equipment & Maintenan			5,000.00	3,749.99	6,540.38	20,111.75	-9,821.38
50 Staff Training			1,500.00	1,125.00			1,125.00
51 Knockhall Changing Rooms			500.00	374.99			374.99
52 Parks Works Area			750.00	562.50		185.82	376.68
53 Vandalism			500.00	374.99		350.00	24.99
54 Trees			3,000.00	2,250.00		5,160.00	-2,910.00
55 New Recreational Facilities							

**AGENDA ITEM 9**  
 FGP 11/1/24

**Swanscombe and Greenhithe Town Council**  
**Receipts and Payments compared with Flexed Budget (01/04/2023 to 31/12/2023)**

	Budget Receipts		Budget Payments		Variance
	Total for year	Year to Date	Total for Year	Year to Date	
56 Unexpected/Emergency Works			1,000.00	750.01	40.86
57 Long Term Financial Risks			5,000.00	3,749.99	3,749.99
58 New Community Facility					
65 Miscellaneous Income	500.00	374.99			-264.99
<b>Sub Total for Parks Establishment</b>	<b>500.00</b>	<b>374.99</b>	<b>171,056.00</b>	<b>128,291.96</b>	<b>-28,308.60</b>
<b>Cost Centre Swanscombe Park</b>					
70 Bowls Pavilion Maintenance					
75 Bowls Income	4,059.00	3,044.25	4,054.00		1,009.75
<b>Sub Total for Swanscombe Park</b>	<b>4,059.00</b>	<b>3,044.25</b>	<b>4,054.00</b>		<b>1,009.75</b>
<b>Cost Centre Knockhall Playing Field</b>					
80 Rates			164.00	122.99	-24.22
85 Football	6,240.00	4,680.00	4,286.00		-394.00
<b>Sub Total for Knockhall Playing Field</b>	<b>6,240.00</b>	<b>4,680.00</b>	<b>4,286.00</b>	<b>122.99</b>	<b>-418.22</b>
<b>Cost Centre Broomfield Sports Ground</b>					
95 Football Income	8,000.00	5,999.99	8,358.00		2,358.01
96 Cricket Income	1,300.00	975.01	1,267.00	150.00	141.99
<b>Sub Total for Broomfield Sports Ground</b>	<b>9,300.00</b>	<b>6,975.00</b>	<b>9,625.00</b>	<b>150.00</b>	<b>2,500.00</b>
<b>Cost Centre Heritage Park</b>					
100 Maintenance/Rent		500.00	500.00	374.99	874.99
<b>Sub Total for Heritage Park</b>			<b>500.00</b>	<b>374.99</b>	<b>874.99</b>
<b>Cost Centre St Peter &amp; St Paul's Churchyard</b>					
110 Maintenance			2,000.00	1,499.99	1,499.99
<b>Sub Total for St Peter &amp; St Paul's Churchyard</b>			<b>2,000.00</b>	<b>1,499.99</b>	<b>1,499.99</b>
<b>Cost Centre Other Projects</b>					
121 General Projects (inc. Summer Ent			10,500.00	7,875.00	-18,481.13
			444.50	26,800.63	

**Swanscombe and Greenhithe Town Council**  
**Receipts and Payments compared with Flexed Budget (01/04/2023 to 31/12/2023)**

	Budget Receipts		Budget Payments		Variance
	Total for year	Year to Date	Total for Year	Year to Date	
<b>Sub Total for Other Projects</b>	<b>444.50</b>	<b>7,875.00</b>	<b>10,500.00</b>	<b>26,800.63</b>	<b>-18,481.13</b>
<b>Cost Centre Leisure Centre</b>					
146 Rates & Insurance Rent - DBC	2,286.67	22,874.99	30,500.00	34,287.67	-9,126.01
155 Management Fee		43,500.01	58,000.00	43,500.00	0.01
<b>Sub Total for Leisure Centre</b>	<b>2,286.67</b>	<b>66,375.00</b>	<b>88,500.00</b>	<b>77,787.67</b>	<b>-9,126.00</b>
<b>Cost Centre Allotments</b>					
210 Rents / Licences		183.74	245.00	120.00	63.74
211 Repairs / Maintenance		187.51	250.00	152.00	187.51
212 Water Supply	108.00				-44.00
213 Long Term Financial Risks					
218 Rent Income	3,906.00	2,929.50			1,825.45
<b>Sub Total for Allotments</b>	<b>3,906.00</b>	<b>2,929.50</b>	<b>495.00</b>	<b>272.00</b>	<b>2,032.70</b>
<b>Cost Centre Administration</b>					
230 Wages		106,124.99	141,500.00	125,381.95	-19,256.96
231 Furniture, Fixtures & Fittings		562.50	750.00	111.44	451.06
232 Photocopier		750.01	1,000.00	1,658.70	-908.69
233 Stationary, Advertising & Postage		1,724.99	2,300.00	1,126.37	598.62
234 Telephone / Internet		2,775.01	3,700.00	6,659.42	-3,884.41
235 Mileage Allowance		149.99	200.00	149.99	149.99
236 Insurance		9,824.99	13,100.00	16,874.65	-7,049.66
237 Subscriptions / Publications		3,749.99	5,000.00	5,421.88	-1,671.89
238 Civic Budget		2,250.00	3,000.00	141.36	2,108.64
240 Chains of Office		187.51	250.00	187.51	187.51
241 Legal Fees		2,250.00	3,000.00	4,476.40	-2,226.40
242 External Audit Fees		1,049.99	1,400.00	1,680.00	-630.01
243 Internal Audit Fees		262.49	350.00	180.00	82.49
244 Local Funding		1,499.99	2,000.00	2,500.00	-1,000.01
245 Miscellaneous Expenditure		4,500.00	6,000.00	10,194.78	-5,694.78
246 Election Expenses		9,000.00	12,000.00	9,000.00	9,000.00

**Swanscombe and Greenhithe Town Council**  
**Receipts and Payments compared with Flexed Budget (01/04/2023 to 31/12/2023)**

	Budget Receipts		Act. Receipts		Budget Payments		Act. Payments		Variance Year to Date
	Total for year	Year to Date	Total for year	Year to Date	Total for Year	Year to Date	Act. Payments	Year to Date	
247 Staff Training					1,500.00	1,125.00	70.00		1,055.00
248 Member Training					1,500.00	1,125.00	221.00		904.00
249 IT Services					4,000.00	3,000.01	6,045.12		-3,045.11
250 Handyman (incl. seasonal park staff					500.00	374.99			374.99
251 Council Offices Building Maintenance					14,300.00	10,724.99	14,715.81		-3,990.82
252 Water Rates					1,900.00	1,425.01	1,450.94		-25.93
253 Gas					2,500.00	1,875.01	5,192.58		-3,317.57
254 Electricity					6,300.00	4,725.00	11,188.86		-6,463.86
255 Rates					22,000.00	16,500.01	17,589.75		-1,089.74
256 Long Term Financial Risks									
270 Photocopier Income									
271 Miscellaneous Income	1,000.00	750.01	5,400.54						4,650.53
272 Precept			432,894.00						432,894.00
273 Section 136									
274 Bank Interest	3,000.00	2,250.00	3,851.65				995.50		606.15
276 Government C Tax Grant			14,435.00						14,435.00
422 CIL			90,534.60						90,534.60
<b>Sub Total for Administration</b>	<b>4,000.00</b>	<b>3,000.01</b>	<b>547,115.79</b>		<b>250,050.00</b>	<b>187,537.47</b>	<b>233,876.51</b>		<b>497,776.74</b>
<b>Cost Centre Church Road Hall</b>									
280 Wages					5,600.00	4,199.99	4,505.16		-305.17
281 Repairs & Maintenance					500.00	374.99	18,575.30		-18,200.31
282 Gas & Electricity					850.00	637.51	1,325.43		-687.92
283 Cleaning Materials					100.00	75.01	117.95		-42.94
284 Furniture, Fixtures & Fittings					100.00	75.01			75.01
285 Rates					1,495.00	1,121.26	1,172.65		-51.39
287 Miscellaneous Expenditure					125.00	93.74			93.74
288 Long Term Financial Risks									
295 Hire Income	6,000.00	4,500.00	3,415.62						-1,084.38
406 Telephone Broadband					400.00	300.01			300.01
423 Water Rates					1,000.00	750.01	656.91		93.10



**Swanscombe and Greenhithe Town Council**  
**Receipts and Payments compared with Flexed Budget (01/04/2023 to 31/12/2023)**

	Budget Receipts		Budget Payments		Variance
	Total for year	Year to Date	Total for Year	Year to Date	
<b>Sub Total for Church Road Hall</b>	<b>6,000.00</b>	<b>4,500.00</b>	<b>10,170.00</b>	<b>7,627.53</b>	<b>-19,810.25</b>
<b>Cost Centre Grove Hall</b>					
301 Repairs & Maintenance			500.00	374.99	-1,480.23
302 Gas & Electricity			100.00	75.01	-101.21
305 Rates					
306 Water Rates					
<b>Sub Total for Grove Hall</b>			<b>600.00</b>	<b>450.00</b>	<b>-1,621.20</b>
<b>Cost Centre Heritage Community Hall</b>					
320 Wages					
321 Repairs & Maintenance					
322 Gas & Electricity					
323 Cleaning Materials					
324 Furniture, Fixtures & Fittings					
325 Rates					
326 Water Rates					
327 Miscellaneous Expenditure					
328 Long Term Financial Risks					
335 Hire Income	13,525.00	10,143.76		10,143.00	-0.76
<b>Sub Total for Heritage Community Hall</b>	<b>13,525.00</b>	<b>10,143.76</b>	<b>600.00</b>	<b>2,071.20</b>	<b>-1,621.20</b>
<b>Cost Centre Sports Pavilion</b>					
340 Utilities			700.00	525.01	-117.31
343 Rates				2,494.22	-2,494.22
345 Miscellaneous Expenditure				23,365.91	-23,001.91
346 Professional Fees				134,924.21	-134,924.21
350 Income	1,000.00	750.01			86.99
425 Construction Costs				1,920.00	-1,920.00
426 Grant Income					

**Swanscombe and Greenhithe Town Council**  
**Receipts and Payments compared with Flexed Budget (01/04/2023 to 31/12/2023)**

	Budget Receipts		Budget Payments		Variance
	Total for year	Year to Date	Total for Year	Year to Date	
<b>Sub Total for Sports Pavilion</b>	<b>1,000.00</b>	<b>750.01</b>	<b>700.00</b>	<b>525.01</b>	<b>-162,370.66</b>
<b>Cost Centre Town Council Offices Community I</b>					
360 Wages			8,500.00	6,375.01	-70.19
361 Repairs & Maintenance		42.00	420.00	315.00	-3,924.17
362 Furniture, Fixtures & Fittings			100.00	75.01	75.01
363 Cleaning Materials			260.00	194.99	-320.00
364 Miscellaneous Expenditure			75.00	56.25	29.06
365 Long Term Financial Risks					
370 Hire Income	41,000.00	30,749.99		535.12	4,134.67
<b>Sub Total for Town Council Offices Communi</b>	<b>41,000.00</b>	<b>30,749.99</b>	<b>9,355.00</b>	<b>7,016.26</b>	<b>-75.62</b>
<b>Cost Centre Old Fire Station Cafe</b>					
380 Wages			20,100.00	15,075.00	-6,135.96
381 Food/Supplies			4,000.00	3,000.01	-6,085.28
382 Furniture, Fixtures & Equipment (inc			500.00	374.99	-918.39
383 Advertising			100.00	75.01	75.01
384 Rates			2,400.00	1,800.00	-664.98
385 Electricity			1,500.00	1,125.00	-778.98
386 Cleaning Materials			130.00	97.51	97.51
387 DBC Maintenance Service Charge			1,500.00	1,125.00	75.07
388 Telephone / Internet			500.00	374.99	374.99
389 Maintenance			500.00	374.99	-941.93
390 Miscellaneous Expenditure (incl. DE			500.00	374.99	-372.56
391 Long Term Financial Risks					
392 Rent DBC					
395 Cafe Income	15,500.00	11,624.99		20.00	5,158.24
424 Water Rates			1,000.00	750.01	-1,437.37
<b>Sub Total for Old Fire Station Cafe</b>	<b>15,500.00</b>	<b>11,624.99</b>	<b>32,730.00</b>	<b>24,547.50</b>	<b>-11,554.63</b>
<b>Cost Centre Bus Shelters</b>					
400 Maintenance			250.00	187.51	187.51

**Swanscombe and Greenhithe Town Council**  
**Receipts and Payments compared with Flexed Budget (01/04/2023 to 31/12/2023)**

	Budget Receipts		Budget Payments		Variance
	Total for year	Year to Date	Total for Year	Year to Date	
<b>Sub Total for Bus Shelters</b>			<b>250.00</b>	<b>187.51</b>	<b>187.51</b>
<b>Cost Centre Ingress Park Community Centre</b>					
407 Wages			6,000.00	4,500.00	4,500.00
408 Repairs & Maintenance			500.00	374.99	374.99
409 Gas & Electricity			1,500.00	1,125.00	1,125.00
410 Cleaning Materials			500.00	374.99	374.99
411 Furniture & Fittings			500.00	374.99	374.99
412 Rates (NNDR)			2,442.00	1,831.50	1,831.50
413 Water Rates			650.00	487.49	487.49
414 Key Holder Security					
415 Misc Expenditure			100.00	75.01	75.01
416 Long Term Financial Risks					
418 Hire Income	14,000.00	10,499.99			-10,499.99
419 Committed Sum	13,500.00	10,125.00			-10,125.00
420 Contingency Fund	10,000.00	7,500.01			-7,500.01
<b>Sub Total for Ingress Park Community Centre</b>	<b>37,500.00</b>	<b>28,125.00</b>	<b>12,192.00</b>	<b>9,143.97</b>	<b>-18,981.03</b>

**GRAND TOTALS**

	<b>£143,531.00</b>	<b>£107,648.27</b>	<b>£647,109.92</b>	<b>£451,262.16</b>	<b>£751,615.79</b>	<b>£239,108.02</b>
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FGP 11/1/24



## APPLICATION FORM FOR FUNDING FROM THE TOWN COUNCIL.

(Please complete using BLACK INK please type the details or complete in legible block capitals.)

<p>1. Name and full address of Organisation:</p>	<p><b>1. WE ARE BEAMS</b></p> <p style="text-align: center;"><b>38-40 ST DAVID'S ROAD</b></p> <p style="text-align: center;"><b>HEXTABLE, KENT BR8 7RJ</b></p>
<p>2. Amount of funding requested.</p>	<p>£500</p>
<p>3. Name and contact details of applicant (this is the address the Town Council will use for all correspondences). Please include an email address where possible:</p>	<p><b>MARIA AUSTEN</b>  <b>ALLSWORTH COURT</b>  <b>38-40 ST DAVID'S ROAD</b>  <b>HEXTABLE</b>  <b>KENT</b>  <b>BR8 7RJ</b></p>
<p>4. Brief description of the aims and objectives of your organisation (please include the date your organisation was established):</p>	<p><b>WE ARE BEAMS WAS ESTABLISHED AS CHARITY IN 1996 BY A GROUP OF MUMS WHO BELIEVED THAT THEY COULD PROVIDE BETTER SUPPORT FOR THEIR DISABLED AND AUTISTIC CHILDREN BY WORKING TOGETHER RATHER THAN THE HELP THEY WERE CURRENTLY GETTING THROUGH THE LOCAL AUTHORITY. THE VALUES THAT UNDERPIN OUR WORK ARE SERVICE EXCELLENCE, PARENT-DRIVEN, PEOPLE FOCUSED, RESPONSIVE TO NEEDS, PROMOTING AN INCLUSIVE AGENDA, BENEFICIARY INVOLVEMENT IN THE DEVELOPMENT OF SERVICES, INCREASING SOCIAL AWARENESS OF DISABILITY AND COLLABORATIVE WORKING WITH PROFESSIONALS AND CHARITIES</b></p>
<p>5. Please give an estimate of how many people within your organisation reside within Swanscombe and Greenhithe.</p>	<p><b>WE ARE CURRENTLY SUPPORTING 78 FAMILIES WHO LIVE IN SWANSCOMBE AND GREENHITHE</b></p>
<p>6. Please give details of how your organisation assists or impacts on the residents of Swanscombe and Greenhithe.</p> <p>Please provide the number of local residents who will benefit from this award.</p>	<p><b>OUR FAMILY ADVICE SERVICE PROVIDES THE CORRECT ADVICE AND SUPPORT TO PARENTS OF DISABLED CHILDREN ON FINANCIAL MATTERS, EDUCATION, HEALTH, TRANSPORT AND MOBILITY.</b></p> <p><b>OUR SHORT BREAKS SERVICE OFFERS A RANGE OF LEISURE ACTIVITIES AND HOLIDAY CLUBS FOR DISABLED CHILDREN AND YOUNG PEOPLE UP TO THE AGE OF 25 YEARS.</b></p>

## APPLICATION FORM FOR FUNDING FROM THE TOWN COUNCIL.

(Please complete using BLACK INK please type the details or complete in legible block capitals.

THE ACTIVITIES ARE FOCUSED ON THE CHILD'S NEEDS SOME OF WHO ARE SEVERE AND COMPLEX AND WHO REQUIRE ONE TO ONE CARE. WE RUN PLAYSCHMES, FAMILY FUN EVENTS, WORKSHOPS AND THEATRE TRIPS. THESE CLUBS OFFER YOUNG PEOPLE THE OPPORTUNITY TO FORM NEW FRIENDSHIPS AND ALLOWS THEM TO EXPERIENCE ACTIVITIES THEY MIGHT NOT NORMALLY BE ABLE TO DO.

78 FAMILIES WHO ARE LOCAL RESIDENTS WILL HAVE THE CHANCE TO BENEFIT FROM THIS AWARD.

Many of our children do not get the chance to socialise with their peers due to the barriers that restrict them. Many of the children are from deprived backgrounds, single parent low income families, some of their parents have mental health issues and learning disabilities. The children can feel isolated, restricted and spend a lot of their time attending hospital appointments with their parents..

These new experiences open up new horizons for the children, they get to have a thrilling experience that they would never normally have the opportunity to do. They have something to look forward to that is different. The days out mean everything to the children and their families, reducing isolation, improving health and well-being, making friends, trying new things, they can 'let off steam' and have fun regardless of their disabilities whilst providing the family with a break from the cycle of care.

**Parent's Feedback 2023** - Kidscamp is invaluable to us as a family, it gives us days out to spend with our other children especially during the holidays. Knowing that my daughter is having a great time and being well looked after gives me great peace of mind. We wouldn't get a break through the whole Summer holiday and

## APPLICATION FORM FOR FUNDING FROM THE TOWN COUNCIL.

(Please complete using BLACK INK please type the details or complete in legible block capitals.

Olivia wouldn't have the days out that she has with Beams

Parent's comment "Both my boys do so much better when they get to try new things but they have such different needs that it's impossible for me to keep both of them happy at the same time. There are very few activities we can do during the holidays. Your holiday play schemes gives us the opportunities we would otherwise miss. While Rowan is having terrific fun with the amazing people at Beams, his brother and I can have some very much-needed one-to-one time and go to places that Rowan can't manage. Thank you Beams, you make school holidays fun, like they're supposed to be "

80% of parents surveyed said that attending KidsCamp improved health and wellbeing for their children (Parent's survey on Survey Monkey 2023)

7. Please supply details of how the funding applied for will be used (please include total costs of projects, project plans, quoted costs etc.).

No works/purchases can be made until any applications have been considered by the Town Council. Retrospective applications will NOT be considered.

**WE WOULD USE THE FUNDING TOWARDS THE COSTS OF THE ACTIVITIES HOSTED BY OUR SHORT BREAKS TEAM. EG TRIPS TO LOWER GRANGE FARM, THE CYCLOPARK IN GRAVESEND, CHATHAM MARITIME TRUST, PARADISE WILDLIFE, CRAZY GOLF AND A TRIP TO MARGATE. WE HAVE PLANS FOR 14 SESSIONS, 2 AT EASTER, 1 IN MAY, 10 IN SUMMER , 1 IN OCTOBER 2024 EACH SESSION WILL ACCOMMODATE 12 CHILDREN WE HAVE ESTIMATED THAT THE TOTAL COST OF THE ACTIVITIES WILL BE £5,040 @ £30 PER CHILD**

## APPLICATION FORM FOR FUNDING FROM THE TOWN COUNCIL.

(Please complete using BLACK INK please type the details or complete in legible block capitals.

<p>8. Please detail any funding received in the last three years, including any from Swanscombe and Greenhithe Town Council.</p>	<ul style="list-style-type: none"><li>• <b>IN 2021 WE RECEIVED £300 TOWARDS A PICNIC BENCH FOR THE GARDEN IN OUR RESPITE CENTRE</b></li><li>• <b>IN 2022 WE RECEIVED £500 TOWARDS OUR CYGNET PARENTING PROGRAMME</b></li></ul>
<p>9. Please provide the bank details for the organisation for payment.</p> <p>Alternatively provide the name of organisation that cheques should be made out (cheques are unable to be made out to individuals).</p>	<p>Account Name: <b>WE ARE BEAMS</b></p> <p>Sort Code:</p> <p>Account Number:</p> <p>Organisation Name: <b>WE ARE BEAMS</b></p>
<p>10. Declaration:</p> <p>I declare that the information given is, to the best of my knowledge, accurate and true.</p>	<p>Signed: <i>M A Austen</i></p> <p>Dated: 02.01.2024</p>

Please use a separate sheet, if necessary, clearly numbering the relevant section.



**SWANSCOMBE AND GREENHITHE TOWN COUNCIL  
GUIDANCE NOTES FOR APPLICATIONS FOR FUNDING FROM THE  
TOWN COUNCIL.**

1. Awards of funding are made up to a maximum of £500 for general awards to local charitable, voluntary or community organisations, and up to £250 for start-up awards to new organisations.
2. The decision regarding your application will be made on the basis of the information you supply on this application form. Your application will be copied to members of the Town Council. The decision made by the Town Council is final and non-negotiable; no further correspondence regarding decisions made on any applications will be entered into.
3. All parts of the application form must be completed, **please type the details or complete in legible block capitals.**
4. Unfortunately the amounts requested each year normally exceed the funds available. It is therefore imperative that as much information as possible is provided with your application so that the Town Council can ascertain the activities and operation of your organisation.
5. All applications will be considered on their individual merits and every applicant must fully understand that there is no guarantee of funding or continued funding.
6. All applications will be deemed to have read and agreed to comply to the Guidance Notes for Applications for Funding from the Town Council.
7. All applications will be deemed to have agreed to information regarding their application be used and publicised by the Town Council both internally and externally.
8. All applications must, when successful, agree to:
  - Publicly acknowledge the Town Council for providing funding.
  - Use the Town Councils logo (to be supplied) on any and all publicity for the funding.
  - Attend the Town Council offices for a publicity photograph for the presentation of the funds.
9. Applications will not be considered from:
  - Private organisations operated as a business or a profit making concern
  - Organisations intending to support or oppose political or religious groups
10. No works/purchases can be made until any applications have been considered by the Town Council.
11. Retrospective applications will NOT be considered.

**SWANSCOMBE AND GREENHITHE TOWN COUNCIL  
GUIDANCE NOTES FOR APPLICATIONS FOR FUNDING FROM THE  
TOWN COUNCIL.**

12. Funding awarded must be used for the purpose it was applied for and within the timescales agreed (unless stated by the Town Council this will be within 12 months of the funding being agreed).
13. Any funding not used as per 12 (above) must be returned to the Town Council no later than 12 months from the date it was awarded.

Please do not hesitate to contact the Town Clerk, Graham Blew, if you wish to discuss any part of your application.

Telephone: 01322 385513



**CALCULATION OF COUNCIL TAX 2024/25 AS REQUIRED BY  
SWANSCOMBE & GREENHITHE TOWN COUNCIL**

**AGENDA ITEM 12**

FGP 11/1/24

Balance at Bank 1st April 2023	473,509
Plus Precept - 2023/24	432,894
Plus Section 136 - 2023/24	0
Plus Government Grant 2023/24	14,435
	<u>920,838</u>

Less probable expenditure 2023/24	446,394
Less reserve account	435,620
Less working balance	37,000
Less Earmarked from 2023/24 Balances	0
Available Balance	<u>1,824</u>

Estimated expenditure 2024/25	456,972
Less available balance	1,824
	<u>455,148</u>

Less Section 136	0
Less Government Grant	14,435

Total amount Required	<u>440,713</u>
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**COUNCIL TAX CALCULATION**

Basic rate for calculation as provided by Dartford Borough Council	<b>2023/24</b>
4663.91 properties	4581.23

<b>Band</b>	<b>2024/25</b>				
A	£63.00				
B	£73.50				
C	£83.99				
D	£94.49	<b>£94.49</b>	<b>£0.00</b>	Percentage	0.00
E	£115.49				
F	£136.49				
G	£157.49				
H	£188.99				

	2022/23 ACTUAL	2023/24 EST	2023/24 PROB	2024/25 EST	2025/26 FORE	2026/27 FORE
<b>Cost Centre 1 Public Lighting</b>						
<b>Code Description</b>						
1 Supply & Maintenance	1450	2850	2850	3150	3245	3342
3 Christmas Lighting	3600	4000	4000	4170	4295	4424
4 Repairs	500	500	500	500	515	530
5 Long Term Financial Risks	0	0	0	0	500	500
<b>Total Expenditure</b>	<b>5550</b>	<b>7350</b>	<b>7350</b>	<b>7820</b>	<b>8555</b>	<b>8796</b>
7 Miscellaneous Income	1	1	1	1	1	1
<b>Total Income</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Total to Public Lighting Summary</b>	<b>5549</b>	<b>7349</b>	<b>7349</b>	<b>7819</b>	<b>8553</b>	<b>8795</b>
<b>Cost Centre 2 Grove Car Park</b>						
<b>Code Description</b>						
20 Rates	4571	4571	2100	2100	2184	2271
21 Repairs & Maintenance	500	500	250	500	515	530
22 Long Term Financial Risks	0	0	0	0	655	655
<b>Total Expenditure</b>	<b>5071</b>	<b>5071</b>	<b>2350</b>	<b>2600</b>	<b>3354</b>	<b>3457</b>
7 Miscellaneous Income	1000	1000	1000	1000	800	800
<b>Total Income</b>	<b>1000</b>	<b>1000</b>	<b>1000</b>	<b>1000</b>	<b>800</b>	<b>800</b>
<b>Total to Car Parks Summary</b>	<b>4071</b>	<b>4071</b>	<b>1350</b>	<b>1600</b>	<b>2554</b>	<b>2657</b>
<b>Cost Centre 4 Parks Establishment</b>						
<b>Code Description</b>						
40 Wages	102500	103275	102750	108250	110956	113730
41 Equipment/Materials	32000	34000	28500	31000	31775	32728
42 New Grounds Maintenance Ec	0	0	0	0	0	0
43 Fuel	2350	2400	2000	2000	2050	2112
44 Fencing	2500	3500	3000	3000	3075	3167
45 Telephone	400	571	100	250	256	264
45 Vehicles	2500	2500	1500	2000	2050	2112
47 Water Rates	2000	2060	2500	2575	2639	2719
48 Gas / Electricity	2500	2500	2900	3000	3075	3167
49 Playground Equipment & Maint	5000	5000	2000	5000	5000	5150
50 Training	1000	1500	1500	2000	2050	2112
51 Knockhall Changing Rooms	500	500	500	500	513	528
52 Parks Works Area	750	750	750	750	769	792
53 Vandalism	500	500	500	500	513	528
54 Trees	7000	3000	3000	3000	3000	3000
55 New Recreational Facilities	0	0	0	0	0	0
56 Unexpected/Emergency Work:	1000	1000	500	750	769	792
57 Long Term Financial Risks	5000	5000	5000	5000	10500	10500
58 New Community Facility	0	0	0	0	0	0
<b>Total Expenditure</b>	<b>167500</b>	<b>168056</b>	<b>157000</b>	<b>169575</b>	<b>178989</b>	<b>183399</b>
66 Miscellaneous Income	500	500	500	500	500	500
<b>Total Income</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>
<b>Total to Parks Summary</b>	<b>167000</b>	<b>167556</b>	<b>156500</b>	<b>169075</b>	<b>178489</b>	<b>182899</b>

	2022/23 ACTUAL	2023/24 EST	2023/24 PROB	2024/25 EST	2025/26 FORE	2026/27 FORE
<b>Cost Centre 5 Swanscombe Park</b>						
<b>Code Description</b>						
70 Bowls Pavilion Maintenance	0	0	0	0	0	0
<b>Total Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
75 Bowls	3700	4059	4059	4246	4181	4306
<b>Total Income</b>	<b>3700</b>	<b>4059</b>	<b>4059</b>	<b>4246</b>	<b>4181</b>	<b>4306</b>
<b>Total to Parks Summary</b>	<b>-3700</b>	<b>-4059</b>	<b>-4059</b>	<b>-4246</b>	<b>-4181</b>	<b>-4306</b>
<b>Cost Centre 6 Knockhall Playing Field</b>						
<b>Code Description</b>						
80 Rates	158	164	147	153	157	162
<b>Total Expenditure</b>	<b>158</b>	<b>164</b>	<b>147</b>	<b>153</b>	<b>157</b>	<b>162</b>
85 Football	5740	6240	5500	6240	6427	6620
<b>Total Income</b>	<b>5740</b>	<b>6240</b>	<b>5500</b>	<b>6240</b>	<b>6427</b>	<b>6620</b>
<b>Total to Parks Summary</b>	<b>-5582</b>	<b>-6076</b>	<b>-5353</b>	<b>-6087</b>	<b>-6270</b>	<b>-6458</b>
<b>Cost Centre 7 Broomfield Sports Ground</b>						
<b>Code Description</b>						
95 Football	7300	8000	8400	8600	8858	9124
96 Cricket	2000	1300	1150	0	0	2000
97 Miscellaneous Income	0	0	0	0	0	0
<b>Total Income</b>	<b>9300</b>	<b>9300</b>	<b>9550</b>	<b>8600</b>	<b>8858</b>	<b>11124</b>
<b>Total to Parks Summary</b>	<b>9300</b>	<b>9300</b>	<b>9550</b>	<b>8600</b>	<b>8858</b>	<b>11124</b>
<b>Cost Centre 8 Churchyard - SP &amp; SP</b>						
<b>Code Description</b>						
110 Maintenance	1000	2000	500	2000	2060	2122
<b>Total Expenditure</b>	<b>1000</b>	<b>2000</b>	<b>500</b>	<b>2000</b>	<b>2060</b>	<b>2122</b>
<b>Total to Parks Summary</b>	<b>1000</b>	<b>2000</b>	<b>500</b>	<b>2000</b>	<b>2060</b>	<b>2122</b>
<b>Cost Centre 9 Other Projects</b>						
<b>Code Description</b>						
121 General Projects (inc Sum Etn	10000	10500	9500	10000	10300	10609
<b>Total Expenditure</b>	<b>10000</b>	<b>10500</b>	<b>9500</b>	<b>10000</b>	<b>10300</b>	<b>10609</b>
128 Miscellaneous Income	0	0	0	0	0	0
<b>Total Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total to Parks Summary</b>	<b>10000</b>	<b>10500</b>	<b>9500</b>	<b>10000</b>	<b>10300</b>	<b>10609</b>
<b>Cost Centre 10 Bus Shelters</b>						
<b>Code Description</b>						
130 Maintenance	250	250	250	250	300	300
<b>Total Expenditure</b>	<b>250</b>	<b>250</b>	<b>250</b>	<b>250</b>	<b>300</b>	<b>300</b>
128 Miscellaneous Income	0	0	0	0	0	0
<b>Total Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total to Parks Summary</b>	<b>250</b>	<b>250</b>	<b>250</b>	<b>250</b>	<b>300</b>	<b>300</b>
<b>Cost Centre 19 Heritage Park</b>						
<b>Code Description</b>						
100 Maintenance / Rent	500	500	500	500	500	500
<b>Total Expenditure</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>
<b>Total to Parks Summary</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>

	2022/23 ACTUAL	2023/24 EST	2023/24 PROB	2024/25 EST	2025/26 FORE	2026/27 FORE
<b>Cost Centre 11 Leisure Centre</b>						
<b>Codi Description</b>						
146 Rates & Ins Rent - DBC	28000	30500	32500	32500	33475	34479
155 GCLL Management Fee	58000	58000	58000	58000	57000	57000
<b>Total Expenditure</b>	<b>86000</b>	<b>88500</b>	<b>90500</b>	<b>90500</b>	<b>90475</b>	<b>91479</b>
<b>Total Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total To Leisure Centre Summary</b>	<b>86000</b>	<b>88500</b>	<b>90500</b>	<b>90500</b>	<b>90475</b>	<b>91479</b>

<b>Cost Centre 14 Allotments</b>						
<b>Codi Description</b>						
210 Rents / Licences	245	245	245	245	252	260
211 Repairs / Maintenance	250	250	250	250	258	265
212 Water Supply	0	0	0	0	0	0
213 Long Term Financial Risks	0	0	0	0	1000	0
<b>Total Expenditure</b>	<b>495</b>	<b>495</b>	<b>495</b>	<b>495</b>	<b>1510</b>	<b>525</b>
218 Rent	3551	3906	4755	5230	6015	6917
<b>Total Income</b>	<b>3551</b>	<b>3906</b>	<b>4755</b>	<b>5230</b>	<b>6015</b>	<b>6917</b>
<b>Total To Allotment Summary</b>	<b>-3056</b>	<b>-3411</b>	<b>-4260</b>	<b>-4735</b>	<b>-4505</b>	<b>-6392</b>

<b>Cost Centre 15 Administration</b>						
<b>Codi Description</b>						
230 Wages	132500	136500	133500	142750	147033	151443
231 Furn (F&F) & Equipment	500	750	500	750	773	796
232 Photocopier	750	1000	1000	1000	1030	1061
233 Stationery, Advertising, Postage	2300	2300	1600	1600	1648	1697
234 Telephone / Internet	3700	3700	3700	3700	3811	3925
235 Mileage Allowance	200	200	200	200	206	212
236 Insurance	13000	13000	14000	14000	14420	14853
237 Subscriptions / Publications	5000	5000	5000	5000	5150	5305
238 Civic Budget	1500	3000	3000	3000	3090	3183
240 Chains of Office	250	250	250	250	258	265
241 Legal Fees	2500	3000	2000	3000	3090	3183
242 External Audit Fees	1300	1400	1400	1400	1442	1485
243 Internal Audit Fees	250	350	200	350	361	371
244 Local Funding	2000	2000	2000	2000	2000	2000
245 Miscellaneous	6000	6000	6000	6000	6180	6365
246 Election Expenses	2000	12000	12000	2000	2000	2000
247 Training	1000	1500	1000	1500	1545	1591
248 Member Training	1000	1500	1000	1500	1545	1591
249 IT Services	3950	4000	4000	4000	4120	4244
250 Handyman (including seasonal)	500	500	500	500	515	530
251 Council Offices Building Maint	13350	14300	10000	12000	12360	12731
252 Water Rates	1700	1900	2000	2000	2060	2122
253 Gas	2400	2500	2750	2750	2833	2917
254 Electricity	5750	6300	6500	6500	6695	6896
255 Rates (NNDR)	22000	22000	17500	17500	18025	18566
256 Long Term Financial Risks	0	0	0	0	2000	2000
<b>Total Expenditure</b>	<b>225400</b>	<b>244950</b>	<b>231600</b>	<b>235250</b>	<b>244188</b>	<b>251333</b>
270 Photocopier Income	0	0	0	0	0	0
271 Miscellaneous	3500	1000	1500	1000	0	0
274 Bank Interest	2500	3000	3000	3000	3090	3183
<b>Total Income</b>	<b>6000</b>	<b>4000</b>	<b>4500</b>	<b>4000</b>	<b>0</b>	<b>0</b>
<b>Total to Administration Summary</b>	<b>219400</b>	<b>240950</b>	<b>227100</b>	<b>231250</b>	<b>244188</b>	<b>251333</b>

	2022/23 ACTUAL	2023/24 EST	2023/24 PROB	2024/25 EST	2025/26 FORE	2026/27 FORE
<b>Cost Centre 16 Church Road Hall</b>						
<b>Code Description</b>						
280 Wages	4975	5300	4950	5800	5974	6153
281 Repairs & Maintenance	500	500	500	500	515	530
282 Gas & Electricity	700	850	850	850	876	902
283 Cleaning Materials	100	100	100	100	103	106
284 Furniture & Fittings	100	100	100	100	103	106
285 Rates (NNDR)	1439	1495	1172	1172	1207	1243
287 Misc Expenditure	125	125	125	125	129	133
288 Long Term Financial Risks	0	0	0	0	0	0
290 Telephone / Broadband	400	400	100	100	400	400
<b>Total Expenditure</b>	<b>8339</b>	<b>8870</b>	<b>7897</b>	<b>8747</b>	<b>9306</b>	<b>9574</b>
295 Hire Income	5500	6000	6200	6500	6695	3000
<b>Total Income</b>	<b>5500</b>	<b>6000</b>	<b>6200</b>	<b>6500</b>	<b>6695</b>	<b>3000</b>
<b>Total To Community Halls Summary</b>	<b>2839</b>	<b>2870</b>	<b>1697</b>	<b>2247</b>	<b>2611</b>	<b>6574</b>
<b>Cost Centre 17 Grove Hall</b>						
<b>Code Description</b>						
301 Repairs & Maintenance	500	500	500	500	-85	-88
302 Gas & Electricity	100	100	100	100	103	106
<b>Total Expenditure</b>	<b>610</b>	<b>610</b>	<b>610</b>	<b>610</b>	<b>28</b>	<b>29</b>
315 Hire Income	0	0	0	0	0	0
<b>Total Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total To Community Halls Summary</b>	<b>610</b>	<b>610</b>	<b>610</b>	<b>610</b>	<b>28</b>	<b>29</b>
<b>Cost Centre 18 Heritage Community Hall</b>						
<b>Code Description</b>						
320 Wages	0	0	0	0	0	0
321 Repairs & Maintenance	0	0	0	0	0	0
322 Gas & Electricity	0	0	0	0	0	0
323 Cleaning Materials	0	0	0	0	0	0
324 Furniture & Fittings	0	0	0	0	0	0
325 Rates (NNDR)	0	0	0	0	0	0
326 Water Rates	0	0	0	0	0	0
327 Misc Expenditure	0	0	0	0	0	0
328 Long Term Financial Risks	0	0	0	0	0	0
<b>Total Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
335 Hire Income	13000	13525	13525	13796	14209	14636
<b>Total Income</b>	<b>13000</b>	<b>13525</b>	<b>13525</b>	<b>13796</b>	<b>14209</b>	<b>14636</b>
<b>Total To Community Halls Summary</b>	<b>-13000</b>	<b>-13525</b>	<b>-13525</b>	<b>-13796</b>	<b>-14209</b>	<b>-14636</b>
<b>Cost Centre 20 Sports Pavilion</b>						
<b>Code Description</b>						
340 Utilities	700	700	700	0	0	0
343 Rates	0	500	500	0	0	0
345 Misc Expenditure	0	0	0	0	0	0
346 Professional Fees	0	0	160000	150000	154500	159135
425 Construction Costs	0	0	0	1000000	0	0
<b>Total Expenditure</b>	<b>700</b>	<b>1200</b>	<b>161200</b>	<b>1150000</b>	<b>154500</b>	<b>159135</b>
350 Rent	10500	1000	1000	0	0	0
426 Grant Income	0	0	160000	1150000	0	0
<b>Total Income</b>	<b>0</b>	<b>1000</b>	<b>161000</b>	<b>1150000</b>	<b>0</b>	<b>0</b>
<b>Total To Community Halls Summary</b>	<b>700</b>	<b>200</b>	<b>200</b>	<b>0</b>	<b>154500</b>	<b>159135</b>

	2022/23 ACTUAL	2023/24 EST	2023/24 PROB	2024/25 EST	2025/26 FORE	2026/27 FORE
<b>Cost Centre 21 Town Council Offices Community Hall</b>						
<b>Cod: Description</b>						
360 Wages (Caretaker)	8278	8400	8100	8750	9013	9283
361 Repairs & Maintenance	400	420	420	420	433	446
362 Furniture, Fixtures and Fittings	100	100	100	100	103	106
363 Cleaning Materials	260	260	260	260	268	276
364 Miscellaneous	75	75	75	75	77	80
365 Long Term Financial Risks	0	0	0	0	5185	4540
<b>Total Expenditure</b>	<b>9113</b>	<b>9255</b>	<b>8955</b>	<b>9605</b>	<b>15078</b>	<b>14730</b>
370 Rent	40500	41000	45000	47500	42230	43497
<b>Total Income</b>	<b>40500</b>	<b>41000</b>	<b>45000</b>	<b>47500</b>	<b>42230</b>	<b>43497</b>
<b>Total To Community Halls Summary</b>	<b>-31387</b>	<b>-31745</b>	<b>-36045</b>	<b>-37895</b>	<b>-27152</b>	<b>-28767</b>

<b>Cost Centre 22 Old Fire Station Café</b>						
<b>Cod: Description</b>						
380 Wages	18500	19500	19500	20800	21424	22067
381 Food/Supplies	4000	4000	4000	4000	4120	4244
382 F, F & Equipment (including le	500	500	500	500	500	500
383 Advertising	100	100	100	100	103	106
384 Rates (NNDR)	1916	200	2250	2250	2318	2387
385 Electricity & Water	1300	1500	1500	1500	1545	1591
386 Cleaning Materials	130	130	130	130	134	138
387 DBC Maintenance Service Ch:	1500	1500	1500	1500	1545	1591
388 Telephone / Internet	500	500	500	500	515	530
389 Maintenance	500	500	500	500	515	530
390 Miscellaeous (and DBC Insura	500	500	500	500	515	530
391 Long Term Financial Risks	0	0	0	0	0	0
392 Rent DBC	5600	5600	5600	5600	5768	5941
<b>Total Expenditure</b>	<b>35046</b>	<b>34530</b>	<b>36580</b>	<b>37880</b>	<b>39001</b>	<b>40156</b>
395 Café Income	14500	15500	18400	20500	20000	20000
<b>Total Income</b>	<b>14500</b>	<b>15500</b>	<b>18400</b>	<b>20500</b>	<b>20000</b>	<b>20000</b>
<b>Total To Community Café Summary</b>	<b>20546</b>	<b>19030</b>	<b>18180</b>	<b>17380</b>	<b>19001</b>	<b>20156</b>

<b>Cost Centre 23 Ingress Park Community Centre</b>						
<b>Cod: Description</b>						
400 Wages	0	6000	1000	6000	6180	6365
401 Repairs & Maintenance	0	500	50	500	515	530
402 Gas & Electricity	0	1300	250	1500	1545	1591
403 Cleaning Materials	0	500	100	500	515	530
404 Furniture & Fittings	0	500	100	500	515	530
405 Rates (NNDR)	0	2442	250	1600	1648	1697
406 Water Rates	0	500	50	600	618	637
407 Key Holder Security	0	500	50	600	618	637
408 Misc Expenditure	0	100	0	100	103	106
409 Long Term Financial Risks	0	0	0	0	0	0
<b>Total Expenditure</b>	<b>0</b>	<b>12342</b>	<b>1850</b>	<b>11900</b>	<b>12257</b>	<b>12625</b>
415 Hire Income	0	13000	2500	14000	14000	14000
416 Commuted Sum	0	13500	13500	6000	6000	6000
417 Contingency Fund	0	10000	0	10000	0	0
<b>Total Income</b>	<b>0</b>	<b>36500</b>	<b>16000</b>	<b>30000</b>	<b>20000</b>	<b>20000</b>
<b>Total To Community Halls Summary</b>	<b>0</b>	<b>-24158</b>	<b>-14150</b>	<b>-18100</b>	<b>-7743</b>	<b>-7375</b>



	2022/23 ACTUAL	2023/24 EST	2023/24 PROB	2024/25 EST	2025/26 FORE	2026/27 FORE
<b>SUMMARY</b>						
Street Lighting	5549	7349	7349	7819	8553	8795
Car Parks	4071	4071	1350	1600	2554	2657
Parks	178768	179971	167388	180092	190057	196790
Leisure Centre	86000	88500	90500	90500	90475	91479
Allotments	-3056	-3411	-4260	-4735	-4505	-6392
Administration	219400	240950	227100	231250	244188	251333
Community Halls	-40238	-65748	-61213	-66934	108035	114960
Community Café	20546	19030	18180	17380	19001	20156
	<u>471040</u>	<u>470712</u>	<u>446394</u>	<u>456972</u>	<u>658358</u>	<u>679778</u>
<b>Total Expenditure</b>	<b>471040</b>	<b>470712</b>	<b>446394</b>	<b>456972</b>	<b>658358</b>	<b>679778</b>

**Reserve Account - Earmarked Funds**

General Reserves	FRA Reserves
£1,000 Bowls Pav Bond	£208,931 FRA Balance
£225,689 CIL Balance	

<u>£226,689</u>	<u>£208,931</u>
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<u>Total Reserve Account</u>	<u>£435,620</u>
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