

MINUTES of the MEETING of the HERITAGE SUB-COMMITTEE held at THE COUNCIL OFFICES, THE GROVE, SWANSCOMBE, on TUESDAY 9 JANUARY 2024 at 11.10 AM

PRESENT: Councillor Lesley Howes – Chairman
Councillor Ann Duke – Vice-Chairman
Councillor Peter Harman

ALSO PRESENT: Graham Blew – Town Clerk
Martin Harding – Assistant Town Clerk/RFO

ABSENT: Councillor Richard Lees

341/23-24. **ARRANGEMENTS AND CONSTRAINTS REGARDING FILMING OR RECORDING THE MEETING.**

The Chairman explained the arrangements and constraints relating to the filming or recording of the meeting.

342/23-24. **APOLOGIES FOR ABSENCE**

An apology for absence was received from Councillor Anita Barham, due to medical reasons.

An apology for absence was received from Councillor Claire Pearce, due to other commitments.

Recommended: That the reasons for absence, for the Councillor(s) listed, be formally accepted, and approved.

343/23-24. **SUBSTITUTES**

There were none.

344/23-24. **TO DECLARE INTERESTS IN ITEMS ON THE AGENDA**

There were none.

The Chairman gave the opportunity for the meeting to be adjourned at this point to accept questions from the public.

345/23-24. **URGENT ITEMS / MATTERS ARISING FROM PREVIOUS MINUTES.**

There were none.

346/23-24. **TO CONFIRM AND SIGN THE MINUTES OF THE MEETING HELD ON 6 SEPTEMBER 2023.**

Recommended: That the Minutes of the meeting held on 6 September 2023, be confirmed, and signed as a true record.

347/23-24. **HERITAGE PARK IMPROVEMENTS.**

Members considered the report that had been issued with the agenda, which detailed the continuing works being undertaken within the Heritage Park following the recent successful funding award.

The ATC/RFO detailed the works that had taken place and advised members of the plans going forward.

It was agreed to hold another meeting in April 2024 to provide more details regarding the volunteer days and events being held in May 2024.

Recommended: That the update report be noted.

There being no further business to transact, the meeting closed at 11.30 am.

Signed: _____ Date: _____
(Chairman)