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SWANSCOMBE & GREENHITHE TOWN COUNCIL

Finance & General Purposes Committee

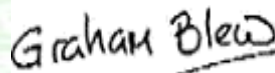
Councillor Lesley Howes - Chairman
Councillor Lorna Cross - Vice-Chairman
Councillor Emma Ben Moussa
Councillor Sue Butterfill
Councillor Ann Duke
Councillor Peter Harman
Councillor Jay Shah
Councillor Maurice Weet

To all other Councillors: For information only.

A Meeting of the above Committee will be held on

Thursday 3 November 2022 at 7.00pm

at: The Council Offices, The Grove, Swanscombe, DA10 0GA



**Graham Blew
Town Clerk**

Dated: 28 October 2022

Should any member have any questions regarding the content of the agenda or attached papers, please put them to the clerk's office 24 hours in advance of the meeting.

**FINANCE & GENERAL PURPOSES COMMITTEE
3 NOVEMBER 2022**

A G E N D A

1. To receive apologies for absence (*Local Government Act 1972, s.85*).
2. Substitutes (*Localism Act 2011, s.31*).
3. To declare interests in items on the agenda.
- * ***As per Standing Order 34 c), and at the Chairman's discretion, the meeting will be adjourned at this point to allow any members of the public to address the meeting in relation to the business to be transacted at the meeting. Members of the public are allowed to (i) make representations, (ii) answer questions and (iii) give evidence relating to the business being transacted.***
4. Items as Deemed Urgent by the Chairman / matters arising from previous minutes and their position on the Agenda (*for information, not for decisions*).
5. To confirm and sign the Minutes of the Meeting held 29 September 2022 (full Council 20 October 2022) (*Local Government Act 1972, Sch 12, Para 41(1)*).

6. MONTHLY BANK RECONCILIATION.

In accordance with Financial Regulation 2.2, a member of the council other than the Town Mayor or a cheque signatory needs to be appointed to verify the bank reconciliations produced by the RFO for all the council's accounts on a regular basis. Councillor Ann Duke was appointed under minute 31/22-23.

Recommended: That the bank reconciliations for September 2022 be noted.

7. BANK TRANSFERS (p).

In accordance with Financial Regulation 5.5 (c), please find attached a list of bank transfers undertaken for September 2022 for approval.

Recommended: To approve the bank transfers undertaken for September 2022.

8. TO RECEIVE FINANCE STATEMENTS AND PASS ACCOUNTS FOR PAYMENT (p).

In accordance with Financial Regulation 5.5 (a), please find attached a detailed list of all receipts and payments for September 2022 for approval.

Recommended: To approve receipts and payments for September 2022.

9. SUMMARY OF ACCOUNTS (p).

Please find attached the Flex-Budget Report balanced to 30 September 2022.

Recommended: To note the summary of accounts to 30 September 2022.

**FINANCE & GENERAL PURPOSES COMMITTEE
3 NOVEMBER 2022**

TOWN CLERK & RESPONSIBLE FINANCIAL OFFICER'S (RFO) REPORT.

10. APPLICATIONS FOR FUNDING FROM THE TOWN COUNCIL (p).

Please find the attached application for funding. There is currently £2,000.00 remaining in the 2022 - 23 budget for local funding applications (Cost Code 244).

A. **We Are Beams** (Following Members request We are Beams have indicated they will attend the meeting to enable them to respond to any enquiries)

B. **Hi Kent**

❖ To assist members a copy of the *“Guidance Notes for Applications for Funding from the Town Council”* is attached.

Recommended:

To decide on the applications received and, if successful, any amounts of funding to be awarded.



You can follow us on Social Media and via our website.

Swanscombe and Greenhithe Town Council Website:
<http://www.swanscombeandgreenhithe town council.gov.uk>

