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SWANSCOMBE & GREENHITHE TOWN COUNCIL

Executive & Emergency Committee

Councillor Peter Harman - Chairman
Councillor Peter Harris – Vice-Chairman
Councillor Anita Barham
Councillor Sue Butterfill
Councillor Ann Duke
Councillor Dr Jo Harman
Councillor Jay Shah
Councillor Maurice Weet

To All Other Councillors: For information only

A Meeting of the above Committee will be held on

Friday 20 March 2020 at 2.00pm

at The Council Offices, The Grove, Swanscombe, DA10 0GA

Graham Blew
Town Clerk

Dated: 17 March 2020

Should any member have any questions regarding the content of the agenda or attached papers, please put them to the clerk's office 24 hours in advance of the meeting.

The Council Offices, The Grove, Swanscombe, Kent, DA10 0GA.
Tel: (01322) 385513 Fax: (01322) 385849

AGENDA.

1. To receive apologies for absence.
3. Substitutes.
4. To Declare Interests in Items on the Agenda.

At the Chairman's discretion the meeting will be adjourned at this point to accept questions from the public.

5. Items as Deemed Urgent by the Chairman / matters arising from previous minutes and their position on the Agenda (for discussion/information only, not for decision).
6. To confirm and sign the Minutes of the Meeting held on 29 August 2017 (*Town Council 12 October 2017*).
7. **REQUEST FOR DISPENSATION FOR NON-ATTENDANCE AT MEETINGS IN RESPECT OF COUNCILLOR DR JO HARMAN (p).**

Recommended:

That the Town Council approve a dispensation for Councillor Dr Jo Harman from attending meetings of the Town Council due to ill health, for a six month period commencing 20 March 2020, to avoid ceasing being a member of the authority under Section 85 of the Local Government Act 1972.

8. COVID-19 – CONTINGENCY PLAN IN THE EVENT OF A SHUTDOWN (p).

It is likely that Government will pass emergency legislation to support the prevention of the spread Covid-19. This may include restricting peoples' activity and travel; increasing the number of people who are asked to "self-isolate", preventing groupings of people for meeting and events. In the event that the Town Council has to close a contingency plan needs to be in place.

Recommended:

That the Town Council agrees and adopts the Covid-19 Contingency Plan as detailed in the attached report.



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Swanscombe and Greenhithe Town Council Website:
<http://www.swanscombeandgreenhitthetowncouncil.gov.uk>

