



© 2009

SWANSCOMBE & GREENHITHE TOWN COUNCIL

Finance & General Purposes Committee

Councillor R J Lees (Chairman)
Councillor Ms L C Howes (Vice-Chairman)
Councillor K G Basson
Councillor Mrs S P Butterfill
Councillor Ms L M Cross
Councillor P M Harman
Councillor P C Harris
Councillor K M Kelly
Councillor Mrs L Manchester
Councillor D J Mote
Councillor B E Read
Councillor Mrs I A Read

To all other Councillors: For information only.

A Meeting of the above Committee will be held on

Thursday 2 November 2017 at 7.00pm

at: The Council Offices, The Grove, Swanscombe, DA10 0GA

**Graham Blew
Town Clerk**

Dated: 26 October 2017

Should any member have any questions regarding the content of the agenda or attached papers, please put them to the clerk's office 24 hours in advance of the meeting.

The Council Offices, The Grove, Swanscombe, Kent DA10 0GA
Tel: (01322) 385513 Fax: (01322) 385849

**FINANCE & GENERAL PURPOSES COMMITTEE
2 NOVEMBER 2017**

A G E N D A

1. To receive apologies for absence.
2. Substitutes.
3. To declare interests in items on the agenda.

At the Chairman's discretion the meeting will be adjourned at this point to accept questions from the public.

4. Items as Deemed Urgent by the Chairman / matters arising from previous minutes and their position on the Agenda (*for information, not for decisions*).
5. To confirm and sign the Minutes of the Meeting held 7 September 2017 (*Town Council 12 October 2017*).

6. MONTHLY BANK RECONCILIATION.

In accordance with Financial Regulation 2.2, a member of the council other than the Town Mayor or a cheque signatory needs to be appointed to verify the bank reconciliations produced by the RFO for all the council's accounts on a regular basis. Councillor K G Basson was appointed under minute 57/15-16.

Recommended: That the bank reconciliations for August and September 2017 verified by Councillor K G Basson be noted.

7. BANK TRANSFERS (p).

In accordance with Financial Regulation 5.5 (c), please find attached a list of bank transfers undertaken in August and September 2017 for approval.

Recommended: To approve the bank transfers undertaken in August and September 2017.

8. TO RECEIVE FINANCE STATEMENTS AND PASS ACCOUNTS FOR PAYMENT (p).

In accordance with Financial Regulation 5.5 (a), please find attached a detailed list of all receipts and payments for August and September 2017 for approval.

Recommended: To approve receipts and payments for August and September 2017.

**FINANCE & GENERAL PURPOSES COMMITTEE
2 NOVEMBER 2017**

9. SUMMARY OF ACCOUNTS (p).

Please find attached the Summary of Accounts balanced to 30 September 2017.

Recommended: To note the Summary of Accounts balanced at 30 September 2017.

TOWN CLERK & RESPONSIBLE FINANCIAL OFFICER'S (RFO) REPORT.

10. KENT COUNTY COUNCIL (KCC) CONSULTATION ON THE PROPOSED BUDGET FOR 2018-19. (p).

The attached survey has been submitted by KCC and has a deadline for responses of Sunday 3 December 2017.

Recommended: To discuss and advise accordingly

11. DEPARTMENT FOR COMMUNITIES AND LOCAL GOVERNMENT (DCLG) TECHNICAL CONSULTATION ON THE 2018-19 LOCAL GOVERNMENT FINANCE SETTLEMENT (p).

Following consultation with the Chairman of Finance & General Purposes (FGP) Committee the attached response was submitted to this consultation.

Recommended: To endorse the response submitted.

12. REVIEW OF APPLICATION & GUIDANCE FOR FUNDING FROM THE TOWN COUNCIL (p).

In order to ensure that best practices are being undertaken the application process for awards of funding from the Town Council has been reviewed.

Attached for member's consideration are updated copies of both the application form and guidance notes with the suggested updates.

Recommended: To discuss and advise accordingly

13. APPLICATIONS FOR FUNDING FROM THE TOWN COUNCIL (p).

Please find the attached applications for funding. There is currently £1,100,000 remaining in the 2017 - 18 budget for local funding applications (Cost Code 244).

A. Friends of Swanscombe Heritage Park

Recommended: To decide on the applications received and, if successful, any amounts of funding to be awarded.

