

FGP 10/1/19

2 November 2018 (2018-2019)

SGTC  
TRANSFERS - OCTOBER 2018

Date	Desc	From	To	Amount
04/10/2018	Bank to Bank Transfer	Active Saver 1	Current Account	21,614.02
05/10/2018	Bank to Bank Transfer	Current Account	Active Saver 1	11,008.21
12/10/2018	Bank to Bank Transfer	Active Saver 1	Current Account	23,395.06
18/10/2018	Bank to Bank Transfer	Active Saver 1	Current Account	4,125.52
25/10/2018	Bank to Bank Transfer	Active Saver 1	Current Account	6,275.23
			<b>Total.....</b>	<b>66,418.04</b>

**SGTC  
TRANSFERS - NOVEMBER 2018**

<b>Date</b>	<b>Desc</b>	<b>From</b>	<b>To</b>	<b>Amount</b>
01/11/2018	Bank to Bank Transfer	Active Saver 1	Current Account	17,182.98
08/11/2018	Bank to Bank Transfer	Active Saver 1	Current Account	3,334.61
15/11/2018	Bank to Bank Transfer	Active Saver 1	Current Account	22,491.61
29/11/2018	Bank to Bank Transfer	Active Saver 1	Current Account	10,793.95
			<b>Total.....</b>	<b>53,803.15</b>

## SGTC

**Listing of Receipts in each Code for All Cost Centres**  
(Between 01/10/2018 to 31/10/2018)

Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
<b>Cost Centre Parks Establishment</b>										
152	26/10/2018	41	Equipment/Materials		Funding for Benches - Tesco	Tesco	Z	2,000.00	0.00	2,000.00
			Active Saver 1					£2,000.00	£0.00	£2,000.00
Subtotal for Code: Equipment/Materials										
151	17/10/2018	45	Telephone		Phone Bill - Credit	Aerial Direct	Z	5.00	0.00	5.00
			Active Saver 1					£5.00	£0.00	£5.00
Subtotal for Code: Telephone										
145	08/10/2018	46	Vehicles		Capacity Building Fund Grant	DBC	Z	6,000.00	0.00	6,000.00
			Active Saver 1					£6,000.00	£0.00	£6,000.00
Subtotal for Code: Vehicles										
117	01/10/2018	65	Miscellaneous Income		Contribution to Heritage Park Costs	Natural England	Z	600.00	0.00	600.00
			Current Account	DC				£600.00	£0.00	£600.00
Subtotal for Code: Miscellaneous Income										
Subtotal for Cost Centre: Parks Establishment										
								8,605.00	0.00	8,605.00
<b>Cost Centre Swanscombe Park</b>										
136	24/10/2018	75	Bowls Income		Bowls Hire Fee	Various	Z	78.40	0.00	78.40
			Current Account					£78.40	£0.00	£78.40
Subtotal for Code: Bowls Income										
Subtotal for Cost Centre: Swanscombe Park										
								78.40	0.00	78.40
<b>Cost Centre Heritage Park</b>										
153	26/10/2018	100	Maintenance/Rent		Funding for Heritage	Historic England	Z	500.00	0.00	500.00
			Active Saver 1					£500.00	£0.00	£500.00
Subtotal for Code: Maintenance/Rent										
Subtotal for Cost Centre: Heritage Park										
								500.00	0.00	500.00
<b>Cost Centre Leisure Centre</b>										
150	16/10/2018	146	Rates & Insurance Rent - DBC		Recharge for Telephone Equipmen	GCLL	Z	68.40	0.00	68.40
			Active Saver 1					£68.40	£0.00	£68.40
Subtotal for Code: Rates & Insurance Rent - I										
Subtotal for Cost Centre: Leisure Centre										
								68.40	0.00	68.40

**SGTC**  
**Listing of Receipts in each Code for All Cost Centres**  
 (Between 01/10/2018 to 31/10/2018)

<b>Code Number</b>	<b>244</b>	<b>Local Funding</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
<b>Vchr.</b>	135	24/10/2018	Minute	Local Funding Award	MacMillan Coffee Morning	Z	257.53	0.00	257.53
			Bank		Subtotal for Code: Local Funding		£257.53	£0.00	£257.53
			Current Account						
<b>Code Number</b>	<b>271</b>	<b>Miscellaneous Income</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
<b>Vchr.</b>	130	05/10/2018	Minute	VAT Repayment	HMRC	R	0.00	11,008.21	11,008.21
			Bank		Subtotal for Code: Miscellaneous Income		£0.00	£11,008.21	£11,008.21
			Current Account						
<b>Code Number</b>	<b>274</b>	<b>Bank Interest</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
<b>Vchr.</b>	131	05/10/2018	Minute	Loyalty Reward	Barclays	Z	7.75	0.00	7.75
			Bank		Subtotal for Code: Bank Interest		£7.75	£0.00	£7.75
			Current Account		Subtotal for Cost Centre: Administration		265.28	11,008.21	11,273.49
<b>Cost Centre Church Road Hall</b>									
<b>Code Number</b>	<b>295</b>	<b>Hire Income</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
<b>Vchr.</b>	134	24/10/2018	Minute	Hall Hire	Various	Z	289.50	0.00	289.50
	140	01/10/2018	Bank	Hall Hire	Various	Z	64.00	0.00	64.00
	144	04/10/2018	Current Account	Hall Hire	Various	Z	32.00	0.00	32.00
	147	11/10/2018	Active Saver 1	Hall Hire	Various	Z	56.00	0.00	56.00
					Subtotal for Code: Hire Income		£441.50	£0.00	£441.50
					Subtotal for Cost Centre: Church Road Hall		441.50	0.00	441.50
<b>Cost Centre Heritage Community Hall</b>									
<b>Code Number</b>	<b>335</b>	<b>Hire Income</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
<b>Vchr.</b>	133	24/10/2018	Minute	Hall Hire	Various	Z	688.50	0.00	688.50
	139	01/10/2018	Bank	Hall Hire	Ebbsfleet Development Corporat	Z	84.00	0.00	84.00
	141	03/10/2018	Current Account	Hall Hire	Little Kickers	Z	84.00	0.00	84.00
	143	03/10/2018	Active Saver 1	Hall Hire	Dragon Spirit Karate	Z	60.00	0.00	60.00
	149	12/10/2018	Active Saver 1	Hall Hire	Little Kickers	Z	84.00	0.00	84.00
	154	30/10/2018	Active Saver 1	Hall Hire	Dragon Spirit Karate	Z	80.00	0.00	80.00
					Subtotal for Code: Hire Income		£1,080.50	£0.00	£1,080.50
					Subtotal for Cost Centre: Heritage Community Hall		1,080.50	0.00	1,080.50
<b>Cost Centre Sports Pavilion</b>									
<b>Code Number</b>	<b>350</b>	<b>Rent Income</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
<b>Vchr.</b>	137	24/10/2018	Minute	Rent	The Pavilion Community Sports &	Z	1,498.00	0.00	1,498.00
			Bank		Subtotal for Code: Rent Income		£1,498.00	£0.00	£1,498.00
			Current Account						

SGTC

Listing of Receipts in each Code for All Cost Centres  
(Between 01/10/2018 to 31/10/2018)

Cost Centre Town Council Offices Community Hall										Subtotal for Cost Centre: Sports Pavilion			
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total			
Vchr. 132	24/10/2018		Current Account		Hall Hire	Various	Z	217.00	0.00	217.00	1,498.00		
142	03/10/2018		Active Saver 1		Hall Hire	North Kent Karate	Z	440.00	0.00	440.00			
146	09/10/2018		Active Saver 1		Hall Hire	Cygnets	Z	2,240.00	0.00	2,240.00			
148	12/10/2018		Active Saver 1		Hall Hire	DBC	Z	180.00	0.00	180.00			
Subtotal for Code: Hire Income									£3,077.00	£0.00	£3,077.00		
Subtotal for Cost Centre: Town Council Offices Comr										3,077.00	0.00	3,077.00	
Cost Centre Old Fire Station Cafe										Subtotal for Cost Centre: Old Fire Station Cafe			
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total			
Vchr. 138	24/10/2018		Current Account		Food Sales	Old Fire Station Cafe	S	865.80	173.16	1,038.96	1,038.96		
Subtotal for Code: Cafe Income									£865.80	£173.16	£1,038.96		
Subtotal for Cost Centre: Old Fire Station Cafe										865.80	173.16	1,038.96	
<b>TOTALS .....</b>										<b>£16,479.88</b>	<b>£11,181.37</b>	<b>£27,661.25</b>	

**This page is intentionally left blank.**

SGTC

**Listing of Payments in each Code for All Cost Centres**  
(Between 01/10/2018 to 31/10/2018)

Code Number	Date	Bank	Minute	Code No.	Description	Supplier	Vat Type	Net	Vat	Total
<b>Cost Centre Public Lighting</b>										
747	11/10/2018	Current Account	DD	1	Supply & Maintenance	E-on	L	101.83	5.09	106.92
					Electricity - Street Lighting			£101.83	£5.09	£106.92
					Subtotal for Code: Supply & Maintenance					
					Subtotal for Cost Centre: Public Lighting			101.83	5.09	106.92
<b>Cost Centre Grove Car Park</b>										
830	25/10/2018	Current Account	DC	21	Repairs & Maintenance	Barclaycard	Z	59.83	0.00	59.83
					Car Park Machine Signs			£59.83	£0.00	£59.83
					Subtotal for Code: Repairs & Maintenance					
					Subtotal for Cost Centre: Grove Car Park			59.83	0.00	59.83
<b>Cost Centre Parks Establishment</b>										
<b>40 Wages</b>										
733	04/10/2018	Current Account	DC		Park Keeper Contract	Night & Day Security	Z	1,192.95	0.00	1,192.95
734	04/10/2018	Current Account	DC		Park Keeper Contract - Site Check:	Night & Day Security	Z	1,333.02	0.00	1,333.02
766	11/10/2018	Current Account	DC		PAYE	HMRC	Z	383.20	0.00	383.20
767	11/10/2018	Current Account	DC		NI	HMRC	Z	785.61	0.00	785.61
776	11/10/2018	Current Account	DD		Pension E'er	Intelligent Money	Z	44.62	0.00	44.62
777	11/10/2018	Current Account	DD		Pension E'ee	Intelligent Money	Z	66.92	0.00	66.92
778	11/10/2018	Current Account	DC		Pension E'ee	KCC - LGPS	Z	124.65	0.00	124.65
779	11/10/2018	Current Account	DC		Pension E'er	KCC - LGPS	Z	306.84	0.00	306.84
787	11/10/2018	Current Account	DC		Wages	SGTC	Z	4,184.32	0.00	4,184.32
					Subtotal for Code: Wages			£8,422.13	£0.00	£8,422.13
<b>41 Equipment/Materials</b>										
730	04/10/2018	Current Account	DC		Parks Equipment - Materials for Be	Discount Builders Merchants	S	48.70	9.74	58.44
731	04/10/2018	Current Account	DC		Parks Equipment - Ride On parts	Ernest Doe & Sons Ltd	S	539.27	107.85	647.12
732	04/10/2018	Current Account	DC		Skip Hire	Pinden Ltd	S	220.00	44.00	264.00
737	11/10/2018	Current Account	DC		Parks Equipment - Bench Supplies	Discount Builders Merchants	S	30.50	6.10	36.60
738	11/10/2018	Current Account	DC		Skip Hire	Pinden Ltd	S	220.00	44.00	264.00
745	11/10/2018	Current Account	DC		Bin Locks for New Bins	Glasdon UK Ltd	S	259.70	51.94	311.64
752	11/10/2018	Current Account	DC		Parks Equipment - Painting Suppli	Timber Mouldings Ltd	Z	87.65	0.00	87.65
821	25/10/2018	Current Account	DC		Deposit - Replacement Noticeboar	Noticeboards Online	S	3,075.00	615.00	3,690.00
831	25/10/2018	Current Account	DC		Hanging Baskets x 2 High Streets	Armethyst	S	3,740.00	748.00	4,488.00
838	25/10/2018	Current Account	DC		Parks Repair - Water Heater K/Hall	Gurney & White	S	28.68	5.74	34.42
					Subtotal for Code: Equipment/Materials			£8,249.50	£1,632.37	£9,881.87

**SGTC**  
**Listing of Payments in each Code for All Cost Centres**  
 (Between 01/10/2018 to 31/10/2018)

<b>Code Number</b>	<b>43 Fuel</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.	729	04/10/2018	Current Account	DC	Fuel	All Star	S	256.18	50.45	306.63
						Subtotal for Code: Fuel		£256.18	£50.45	£306.63
<b>Code Number</b>	<b>44 Fencing</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.	726	04/10/2018	Current Account	DC	Fencing Deposit - Valley View	LJ Sinclair Fencing	S	5,634.36	1,126.87	6,761.23
						Subtotal for Code: Fencing		£5,634.36	£1,126.87	£6,761.23
<b>Code Number</b>	<b>45 Telephone</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.	763	11/10/2018	Current Account	DD	Phone Bill - Parks	Overline	S	13.00	2.60	15.60
Vchr.	809	18/10/2018	Current Account	DD	Phone Bill - Parks	O2	S	20.92	4.18	25.10
						Subtotal for Code: Telephone		£33.92	£6.78	£40.70
<b>Code Number</b>	<b>46 Vehicles</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.	810	18/10/2018	Current Account	DC	Van Services NWR & OBS	Monarch Autos	S	461.96	92.39	554.35
Vchr.	832	25/10/2018	Current Account	DC	Vehicle Repair - Battery	Monarch Autos	S	110.00	22.00	132.00
						Subtotal for Code: Vehicles		£571.96	£114.39	£686.35
<b>Code Number</b>	<b>47 Water Rates</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.	746	11/10/2018	Current Account	DD	Water Rates	Castle Water	Z	93.11	0.00	93.11
Vchr.	808	18/10/2018	Current Account	DD	Water Rates	Business Stream	Z	1,076.70	0.00	1,076.70
Vchr.	811	25/10/2018	Current Account	DD	Water Rates	Business Stream	Z	167.42	0.00	167.42
						Subtotal for Code: Water Rates		£1,337.23	£0.00	£1,337.23
<b>Code Number</b>	<b>48 Gas/Electricity</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.	749	11/10/2018	Current Account	DC	Electricity - Wooden Hut	EDF Energy	L	34.70	1.74	36.44
Vchr.	797	18/10/2018	Current Account	DC	Electricity - Toilet Block	KCC - Laser	L	14.78	0.74	15.52
Vchr.	800	18/10/2018	Current Account	DC	Electricity - Bowls Pavilion	KCC - Laser	L	118.96	5.95	124.91
Vchr.	801	18/10/2018	Current Account	DC	Electricity - Knockhall Changing Ro	KCC - Laser	S	491.32	98.26	589.58
Vchr.	823	25/10/2018	Current Account	DC	Electricity - Mess Room	KCC - Laser	S	-350.39	-70.08	-420.47
Vchr.	837	25/10/2018	Current Account	DD	Electricity - Mess Room	KCC - Laser	L	110.25	5.51	115.76
						Subtotal for Code: Gas/Electricity		£419.62	£42.12	£461.74
<b>Code Number</b>	<b>49 Playground Equipment &amp; Mainteni</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.	795	18/10/2018	Current Account	DC	Wetpour Repairs - Swanscombe P	Irwin Installations	S	660.00	132.00	792.00
						Subtotal for Code: Playground Equipment & M		£660.00	£132.00	£792.00
<b>Code Number</b>	<b>51 Knockhall Changing Rooms</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.										



**SGTC**  
**Listing of Payments in each Code for All Cost Centres**  
**(Between 01/10/2018 to 31/10/2018)**

736	11/10/2018	Current Account	DC	New Meter Boxes - Knockhall Char	Kent Fire Extinguisher Services L1	Z	790.89	0.00	790.89
				Subtotal for Code: Knockhall Changing Room			£790.89	£0.00	£790.89
<b>Code Number</b>	<b>54</b>	<b>Trees</b>		<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
<b>Vchr.</b>	<b>Date</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
751	11/10/2018	Current Account	DC	Tree Works - Knockhall Park	SL Tree Care Ltd	S	99.00	19.80	118.80
824	25/10/2018	Current Account	DC	Tree Works - Neptune Park	SL Tree Care Ltd	S	355.00	71.00	426.00
				Subtotal for Code: Trees			£454.00	£90.80	£544.80
				Subtotal for Cost Centre: Parks Establishment			26,829.79	3,195.78	30,025.57
<b>Cost Centre</b>	<b>St Peter &amp; St Paul's Churchyard</b>								
<b>Code Number</b>	<b>110</b>	<b>Maintenance</b>		<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
<b>Vchr.</b>	<b>Date</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
828	25/10/2018	Current Account	DC	Dog Fouling Signs	Barclaycard	Z	23.88	0.00	23.88
				Subtotal for Code: Maintenance			£23.88	£0.00	£23.88
				Subtotal for Cost Centre: St Peter & St Paul's Church			23.88	0.00	23.88
<b>Cost Centre</b>	<b>Other Projects</b>								
<b>Code Number</b>	<b>121</b>	<b>General Projects (inc. Summer En</b>		<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
<b>Vchr.</b>	<b>Date</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
807	18/10/2018	Current Account	DC	Summer of Sport - Donation for Co	Dragon Spirit Karate	Z	40.00	0.00	40.00
				Subtotal for Code: General Projects (inc. Surr			£40.00	£0.00	£40.00
				Subtotal for Cost Centre: Other Projects			40.00	0.00	40.00
<b>Cost Centre</b>	<b>Allotments</b>								
<b>Code Number</b>	<b>211</b>	<b>Repairs / Maintenance</b>		<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
<b>Vchr.</b>	<b>Date</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
727	04/10/2018	Current Account	DC	Fencing Deposit - Craylands Allottr	LJ Sinclair Fencing	S	7,241.27	1,448.25	8,689.52
				Subtotal for Code: Repairs / Maintenance			£7,241.27	£1,448.25	£8,689.52
				Subtotal for Cost Centre: Allotments			7,241.27	1,448.25	8,689.52
<b>Cost Centre</b>	<b>Administration</b>								
<b>Code Number</b>	<b>230</b>	<b>Wages</b>		<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
<b>Vchr.</b>	<b>Date</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
768	11/10/2018	Current Account	DC	NI	HMRC	Z	1,655.70	0.00	1,655.70
769	11/10/2018	Current Account	DC	PAYE	HMRC	Z	985.00	0.00	985.00
774	11/10/2018	Current Account	DD	Pension E'ee	Intelligent Money	Z	97.40	0.00	97.40
775	11/10/2018	Current Account	DD	Pension E'er	Intelligent Money	Z	64.93	0.00	64.93
780	11/10/2018	Current Account	DC	Pension E'er	KCC - LGPS	Z	801.97	0.00	801.97
781	11/10/2018	Current Account	DC	Pension E'ee	KCC - LGPS	Z	394.50	0.00	394.50
786	11/10/2018	Current Account	DC	Wages	SGTC	Z	7,172.63	0.00	7,172.63
				Subtotal for Code: Wages			£11,172.13	£0.00	£11,172.13

**SGTC**  
**Listing of Payments in each Code for All Cost Centres**  
 (Between 01/10/2018 to 31/10/2018)

<b>Code Number</b>	<b>231</b>	<b>Furniture, Fixtures &amp; Fittings</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.	835	25/10/2018		Current Account	DC	New PC Monitors	Amazon UK	S	276.15	55.23	331.38
							Subtotal for Code: Furniture, Fixtures & Fittings		£276.15	£55.23	£331.38
<b>Code Number</b>	<b>232</b>	<b>Photocopier</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.	750	11/10/2018		Current Account	DC	Photocopier Usage	KCC - KCS	S	212.04	42.41	254.45
							Subtotal for Code: Photocopier		£212.04	£42.41	£254.45
<b>Code Number</b>	<b>233</b>	<b>Stationary, Advertising &amp; Postage</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.	822	25/10/2018		Current Account	DC	Stationary	Viking Direct	S	49.44	9.89	59.33
	836	25/10/2018		Current Account	DC	Stationary	KCC - KCS	S	28.10	5.62	33.72
							Subtotal for Code: Stationary, Advertising & F		£77.54	£15.51	£93.05
<b>Code Number</b>	<b>234</b>	<b>Telephone / Internet</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.	754	11/10/2018		Current Account	DD	Phone Bill - Admin Alarm Line	Overline	S	13.00	2.60	15.60
	755	11/10/2018		Current Account	DD	Phone Bill - Admin Fax Line	Overline	S	13.00	2.60	15.60
	756	11/10/2018		Current Account	DD	Phone Bill - Admin Internet	Overline	S	48.50	9.70	58.20
	757	11/10/2018		Current Account	DD	Phone Bill - Admin Lift Alarm Line	Overline	S	13.12	2.62	15.74
	758	11/10/2018		Current Account	DD	Phone Bill - Admin Line	Overline	S	55.85	11.17	67.02
	759	11/10/2018		Current Account	DD	Phone Bill - Admin Line Maintenance	Overline	S	29.16	5.82	34.98
	792	11/10/2018		Current Account	DC	Use of Personal Mobiles - TC and I	SGTC	S	20.83	4.17	25.00
	813	25/10/2018		Current Account	BANKADJ	Mobile Phone Top Up Voucher	Petty Cash	Z	10.00	0.00	10.00
							Subtotal for Code: Telephone / Internet		£203.46	£38.68	£242.14
<b>Code Number</b>	<b>235</b>	<b>Mileage Allowance</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.	791	11/10/2018		Current Account	DC	Mileage	SGTC	S	17.10	0.45	17.55
							Subtotal for Code: Mileage Allowance		£17.10	£0.45	£17.55
<b>Code Number</b>	<b>238</b>	<b>Town Mayor's Allowance</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.	740	11/10/2018		Current Account	DC	Town Mayor's Christmas Cards	CCA Occasions	S	127.75	25.55	153.30
	753	11/10/2018		Current Account	DC	Mayoral Engagement	Mayor of Darford	Z	30.00	0.00	30.00
	793	18/10/2018		Current Account	DC	Mayoral Engagement	Mayor of Margate	Z	65.00	0.00	65.00
							Subtotal for Code: Town Mayor's Allowance		£222.75	£25.55	£248.30
<b>Code Number</b>	<b>241</b>	<b>Legal Fees</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.	834	25/10/2018		Current Account	DC	Legal Fees - Sports Pavilion Lease	Hatten Wyatt	S	75.00	15.00	90.00
							Subtotal for Code: Legal Fees		£75.00	£15.00	£90.00

**SGTC**

**Listing of Payments in each Code for All Cost Centres**  
(Between 01/10/2018 to 31/10/2018)

Code Number	Date	244 Local Funding	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.		Minute								
724	04/10/2018	Current Account	Bank	DC	Local Funding Award	Grove Irish Dancers	Z	400.00	0.00	400.00
829	25/10/2018	Current Account	Bank	DC	Donation from MacMillan Coffee M	Barclaycard	Z	257.53	0.00	257.53
						Subtotal for Code: Local Funding		£657.53	£0.00	£657.53
<b>Code Number</b>	<b>Date</b>	<b>245 Miscellaneous Expenditure</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.		Minute								
812	25/10/2018	Current Account	Bank	BANKADJ	Newspapers	Petty Cash	Z	3.30	0.00	3.30
						Subtotal for Code: Miscellaneous Expenditure		£3.30	£0.00	£3.30
<b>Code Number</b>	<b>Date</b>	<b>249 IT Services</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.		Minute								
725	04/10/2018	Current Account	Bank	DC	IT Support & Maintenance	ABC ICT Ltd	S	1,350.00	270.00	1,620.00
827	25/10/2018	Current Account	Bank	DC	Printer Ink	Barclaycard	Z	138.00	0.00	138.00
						Subtotal for Code: IT Services		£1,488.00	£270.00	£1,758.00
<b>Code Number</b>	<b>Date</b>	<b>251 Council Offices Building Maintena</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.		Minute								
741	11/10/2018	Current Account	Bank	DC	Hygiene Services	VR Sani	S	15.16	3.03	18.19
825	25/10/2018	Current Account	Bank	DC	Automatic Door Maintenance	HRD Security	S	185.00	37.00	222.00
						Subtotal for Code: Council Offices Building M		£200.16	£40.03	£240.19
<b>Code Number</b>	<b>Date</b>	<b>252 Water Rates</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.		Minute								
794	18/10/2018	Current Account	Bank	DC	Water Rates	Castle Water	S	85.82	9.65	95.47
						Subtotal for Code: Water Rates		£85.82	£9.65	£95.47
<b>Code Number</b>	<b>Date</b>	<b>253 Gas</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.		Minute								
728	04/10/2018	Current Account	Bank	DD	Gas	KCC - Laser	S	223.15	32.32	255.47
806	18/10/2018	Current Account	Bank	DC	Gas	KCC - Laser	L	184.30	9.22	193.52
						Subtotal for Code: Gas		£407.45	£41.54	£448.99
<b>Code Number</b>	<b>Date</b>	<b>254 Electricity</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.		Minute								
739	11/10/2018	Current Account	Bank	DD	Electricity	KCC - Laser	S	548.19	109.64	657.83
						Subtotal for Code: Electricity		£548.19	£109.64	£657.83
<b>Code Number</b>	<b>Date</b>	<b>274 Bank Interest</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.		Minute								
826	25/10/2018	Current Account	Bank	DD	Bank Charges	Barclays	Z	46.14	0.00	46.14
833	25/10/2018	Current Account	Bank	DD	Card Transaction Fees	Elavon	S	34.26	0.80	35.06
						Subtotal for Code: Bank Interest		£80.40	£0.80	£81.20
						Subtotal for Cost Centre: Administration		15,727.02	664.49	16,391.51

**SGTC**  
**Listing of Payments in each Code for All Cost Centres**  
 (Between 01/10/2018 to 31/10/2018)

Code Number	Date	280 Wages	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.		Minute								
773	11/10/2018		Current Account	DC	PAYE	HMRC	Z	26.80	0.00	26.80
790	11/10/2018		Current Account	DC	Wages	SGTC	Z	597.47	0.00	597.47
Subtotal for Code: Wages										
								£624.27	£0.00	£624.27
<b>Code Number</b>	<b>Date</b>	<b>281 Repairs &amp; Maintenance</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.		Minute								
743	11/10/2018		Current Account	DC	Hygiene Services	VR Sani	S	3.79	0.76	4.55
Subtotal for Code: Repairs & Maintenance										
								£3.79	£0.76	£4.55
<b>Code Number</b>	<b>Date</b>	<b>282 Gas &amp; Electricity</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.		Minute								
796	18/10/2018		Current Account	DC	Electricity	KCC - Laser	L	33.33	1.67	35.00
805	18/10/2018		Current Account	DC	Gas	KCC - Laser	L	33.79	1.69	35.48
Subtotal for Code: Gas & Electricity										
								£67.12	£3.36	£70.48
<b>Code Number</b>	<b>Date</b>	<b>406 Telephone Broadband</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.		Minute								
762	11/10/2018		Current Account	DD	Phone Bill - Church Road Broadba	Overline	S	48.50	9.70	58.20
Subtotal for Code: Telephone Broadband										
								£48.50	£9.70	£58.20
Subtotal for Cost Centre: Church Road Hall										
								743.68	13.82	757.50
<b>Cost Centre</b>	<b>Grove Hall</b>									
<b>Code Number</b>	<b>Date</b>	<b>302 Gas &amp; Electricity</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.		Minute								
802	18/10/2018		Current Account	DC	Electricity	KCC - Laser	L	13.55	0.68	14.23
803	18/10/2018		Current Account	DC	Gas	KCC - Laser	L	2.10	0.11	2.21
Subtotal for Code: Gas & Electricity										
								£15.65	£0.79	£16.44
Subtotal for Cost Centre: Grove Hall										
								15.65	0.79	16.44
<b>Cost Centre</b>	<b>Heritage Community Hall</b>									
<b>Code Number</b>	<b>Date</b>	<b>320 Wages</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.		Minute								
772	11/10/2018		Current Account	DC	PAYE	HMRC	Z	125.60	0.00	125.60
789	11/10/2018		Current Account	DC	Wages	SGTC	Z	427.45	0.00	427.45
Subtotal for Code: Wages										
								£553.05	£0.00	£553.05
<b>Code Number</b>	<b>Date</b>	<b>321 Repairs &amp; Maintenance</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.		Minute								
742	11/10/2018		Current Account	DC	Hygiene Services	VR Sani	S	7.58	1.52	9.10
Subtotal for Code: Repairs & Maintenance										
								£7.58	£1.52	£9.10
<b>Code Number</b>	<b>Date</b>	<b>322 Gas &amp; Electricity</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.		Minute								
799	18/10/2018		Current Account	DC	Electricity	KCC - Laser	L	72.57	3.63	76.20

**SGTC**  
**Listing of Payments in each Code for All Cost Centres**  
**(Between 01/10/2018 to 31/10/2018)**

804	18/10/2018	Current Account	DC	Gas	KCC - Laser	L	33.18	1.66	34.84
					Subtotal for Code: Gas & Electricity		£105.75	£5.29	£111.04
					Subtotal for Cost Centre: Heritage Community Hall		666.38	6.81	673.19

<b>Cost Centre Town Council Offices Community Hall</b>									
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
360	Wages								
Vchr.	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
784	11/10/2018	Current Account	DC	Pension E'er	KCC - LGPS	Z	93.00	0.00	93.00
785	11/10/2018	Current Account	DC	Pension E'ee	KCC - LGPS	Z	31.98	0.00	31.98
					Subtotal for Code: Wages		£124.98	£0.00	£124.98
					Subtotal for Cost Centre: Town Council Offices Comr		124.98	0.00	124.98

<b>Cost Centre Old Fire Station Cafe</b>									
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
380	Wages								
Vchr.	Minute	Bank <td>Cheq. No.</td> <td>Description</td> <td>Supplier</td> <td>Vat Type</td> <td>Net</td> <td>Vat</td> <td>Total</td>	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
764	11/10/2018	Current Account	DC	Direct Earnings Attachment	HMCTS	Z	50.88	0.00	50.88
765	11/10/2018	Current Account	DC	Direct Earnings Attachment	DWP	Z	15.26	0.00	15.26
770	11/10/2018	Current Account	DC	PAYE	HMRC	Z	9.80	0.00	9.80
771	11/10/2018	Current Account	DC	NI	HMRC	Z	31.73	0.00	31.73
782	11/10/2018	Current Account	DC	Pension E'ee	KCC - LGPS	Z	45.36	0.00	45.36
783	11/10/2018	Current Account	DC	Pension E'er	KCC - LGPS	Z	131.96	0.00	131.96
788	11/10/2018	Current Account	DC	Wages	SGTC	Z	1,267.16	0.00	1,267.16
					Subtotal for Code: Wages		£1,552.15	£0.00	£1,552.15

<b>Cost Centre 381 Food/Supplies</b>									
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
381	Food/Supplies								
Vchr.	Minute	Bank <td>Cheq. No.</td> <td>Description</td> <td>Supplier</td> <td>Vat Type</td> <td>Net</td> <td>Vat</td> <td>Total</td>	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
814	25/10/2018	Current Account	BANKADJ	Food Supplies	Bookers	S	177.74	6.83	184.57
815	25/10/2018	Current Account	BANKADJ	Food Supplies	Asda Stores Ltd	Z	162.67	0.00	162.67
816	25/10/2018	Current Account	BANKADJ	Food Supplies	Co-Operative Stores	Z	4.48	0.00	4.48
817	25/10/2018	Current Account	BANKADJ	Food Supplies	Poundland	Z	17.00	0.00	17.00
818	25/10/2018	Current Account	BANKADJ	Food Supplies	Iceland	Z	5.00	0.00	5.00
819	25/10/2018	Current Account	BANKADJ	Food Supplies	Local Shops	Z	1.00	0.00	1.00
					Subtotal for Code: Food/Supplies		£367.89	£6.83	£374.72

<b>Cost Centre 382 Furniture, Fixtures &amp; Equipment (i</b>									
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
382	Furniture, Fixtures & Equipment (i								
Vchr.	Minute	Bank <td>Cheq. No.</td> <td>Description</td> <td>Supplier <td>Vat Type</td> <td>Net <td>Vat</td> <td>Total</td> </td></td>	Cheq. No.	Description	Supplier <td>Vat Type</td> <td>Net <td>Vat</td> <td>Total</td> </td>	Vat Type	Net <td>Vat</td> <td>Total</td>	Vat	Total
735	04/10/2018	Current Account	DD	Coffee Machine Monthly Rental	Tchibo Coffee International Ltd	S	71.37	14.27	85.64
820	25/10/2018	Current Account	BANKADJ	Newspapers	Local Shops	Z	25.00	0.00	25.00
					Subtotal for Code: Furniture, Fixtures & Equip		£96.37	£14.27	£110.64

<b>Cost Centre 385 Electricity &amp; Water</b>									
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
385	Electricity & Water								
Vchr.	Minute	Bank <td>Cheq. No.</td> <td>Description <td>Supplier <td>Vat Type <td>Net <td>Vat <td>Total</td> </td></td></td></td></td>	Cheq. No.	Description <td>Supplier <td>Vat Type <td>Net <td>Vat <td>Total</td> </td></td></td></td>	Supplier <td>Vat Type <td>Net <td>Vat <td>Total</td> </td></td></td>	Vat Type <td>Net <td>Vat <td>Total</td> </td></td>	Net <td>Vat <td>Total</td> </td>	Vat <td>Total</td>	Total
798	18/10/2018	Current Account	DC	Electricity	KCC - Laser	L	338.49	16.92	355.41
					Subtotal for Code: Electricity & Water		£338.49	£16.92	£355.41

SGTC

Listing of Payments in each Code for All Cost Centres  
(Between 01/10/2018 to 31/10/2018)

Code Number	388 Telephone / Internet	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 760	11/10/2018	Current Account	DD	Phone Bill - Cafe	Overline	S	13.00	2.60	15.60
Vchr. 761	11/10/2018	Current Account	DD	Phone Bill - Cafe Internet	Overline	S	48.53	9.71	58.24
					Subtotal for Code: Telephone / Internet		£61.53	£12.31	£73.84
Code Number	389 Maintenance	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 744	11/10/2018	Current Account	DC	Hygiene Services	VR Sani	S	10.83	2.17	13.00
Vchr. 748	11/10/2018	Current Account	DC	Waste Bin Collection	Viridor Waste Kent Ltd	S	73.76	14.76	88.52
					Subtotal for Code: Maintenance		£84.59	£16.93	£101.52
					Subtotal for Cost Centre: Old Fire Station Cafe		2,501.02	67.26	2,568.28
<b>TOTALS .....</b>							<b>£54,075.33</b>	<b>£5,402.29</b>	<b>£59,477.62</b>

**SGTC**  
**Listing of Receipts in each Code for All Cost Centres**  
**(Between 01/11/2018 to 30/11/2018)**

<b>Cost Centre Parks Establishment</b>									
<b>Code Number</b>	<b>45 Telephone</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.	Date	Minute	DC	Phone Bill - Parks	Aerial Direct	Z	5.00	0.00	5.00
169	21/11/2018	Active Saver 1			Subtotal for Code: Telephone		£5.00	£0.00	£5.00
Subtotal for Cost Centre: Parks Establishment									
							5.00	0.00	5.00
<b>Cost Centre Administration</b>									
<b>Code Number</b>	<b>274 Bank Interest</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.	Date	Minute	DC	Loyalty Reward	Barclays	Z	6.93	0.00	6.93
155	05/11/2018	Current Account			Subtotal for Code: Bank Interest		£6.93	£0.00	£6.93
Subtotal for Cost Centre: Administration									
							6.93	0.00	6.93
<b>Cost Centre Church Road Hall</b>									
<b>Code Number</b>	<b>295 Hire Income</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.	Date	Minute	DC	Hall Hire	Various	Z	381.50	0.00	381.50
157	28/11/2018	Current Account			Subtotal for Code: Hire Income		£381.50	£0.00	£381.50
Subtotal for Cost Centre: Church Road Hall									
							381.50	0.00	381.50
<b>Cost Centre Heritage Community Hall</b>									
<b>Code Number</b>	<b>335 Hire Income</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.	Date	Minute	DC	Hall Hire	Little Kickers	Z	63.00	0.00	63.00
160	01/11/2018	Active Saver 1			North Kent Karate	Z	200.00	0.00	200.00
161	01/11/2018	Active Saver 1			Dragon Spirit Karate	Z	80.00	0.00	80.00
165	16/11/2018	Active Saver 1			Various	Z	62.00	0.00	62.00
166	21/11/2018	Active Saver 1			North Kent Karate	Z	120.00	0.00	120.00
167	30/11/2018	Active Saver 1			Subtotal for Code: Hire Income		£525.00	£0.00	£525.00
Subtotal for Cost Centre: Heritage Community Hall									
							525.00	0.00	525.00
<b>Cost Centre Sports Pavilion</b>									
<b>Code Number</b>	<b>350 Rent Income</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.	Date	Minute	DC	Rent	The Pavilion Community Sports & Z	Z	1,499.50	0.00	1,499.50
158	28/11/2018	Current Account			Subtotal for Code: Rent Income		£1,499.50	£0.00	£1,499.50
Subtotal for Cost Centre: Sports Pavilion									
							1,499.50	0.00	1,499.50
<b>Cost Centre Town Council Offices Community Hall</b>									
<b>Code Number</b>	<b>370 Hire Income</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.	Date	Minute	DC	Hall Hire	Various	Z	263.50	0.00	263.50
156	28/11/2018	Current Account							

**SGTC**  
**Listing of Receipts in each Code for All Cost Centres**  
**(Between 01/11/2018 to 30/11/2018)**

162	01/11/2018	Active Saver 1	DC	Hall Hire	North Kent Karate	Z	470.00	0.00	470.00
163	07/11/2018	Active Saver 1	DC	Hall Hire	Cygnets	Z	2,044.00	0.00	2,044.00
164	16/11/2018	Active Saver 1	DC	Hall Hire	DBC	Z	235.00	0.00	235.00
168	30/11/2018	Active Saver 1	DC	Hall Hire	North Kent Karate	Z	480.00	0.00	480.00
Subtotal for Code: Hire Income							£3,492.50	£0.00	£3,492.50
Subtotal for Cost Centre: Town Council Offices Commr							3,492.50	0.00	3,492.50

**Cost Centre Old Fire Station Cafe**

Code Number	Date	395 Cafe Income	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 159	28/11/2018	Current Account	DC		Food Sales	Old Fire Station Cafe	S	1,015.38	203.07	1,218.45
Subtotal for Code: Cafe Income								£1,015.38	£203.07	£1,218.45
Subtotal for Cost Centre: Old Fire Station Cafe								1,015.38	203.07	1,218.45

**TOTALS** ..... **£6,925.81**      **£203.07**      **£7,128.88**



SGTC

**Listing of Payments in each Code for All Cost Centres**  
(Between 01/11/2018 to 30/11/2018)

Cost Centre			Public Lighting			1 Supply & Maintenance			Description			Supplier			Vat Type			Net			Vat			Total		
Code Number	Date	Minute	Bank	Account	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	Supplier	Vat Type	Net	Vat	Total	Supplier	Vat Type	Net	Vat	Total	Supplier	Vat Type	Net	Vat	Total
851	01/11/2018		Current Account	DC		Street Lighting Maintenance	Streelights	S	688.24	137.65	825.89															
896	15/11/2018		Current Account	DD		Electricity - Street Lighting	E-on	L	105.22	5.26	110.48															
Subtotal for Code: Supply & Maintenance									£793.46	£142.91	£936.37															
Code Number			3 Christmas Lighting			Description			Supplier			Vat Type			Net			Vat			Total					
872	08/11/2018		Current Account	DC		Christmas Lighting - First Instalmer	Blachere Illumination	S	1,336.49	267.30	1,603.79															
Subtotal for Code: Christmas Lighting									£1,336.49	£267.30	£1,603.79															
Subtotal for Cost Centre: Public Lighting									2,129.95	410.21	2,540.16															
Cost Centre			Grove Car Park			Description			Supplier			Vat Type			Net			Vat			Total					
861	01/11/2018		Current Account	DD		NNDR	DBC	Z	408.00	0.00	408.00															
964	29/11/2018		Current Account	DD		NNDR	DBC	Z	408.00	0.00	408.00															
Subtotal for Code: Rates									£816.00	£0.00	£816.00															
Code Number			21 Repairs & Maintenance			Description			Supplier			Vat Type			Net			Vat			Total					
893	15/11/2018		Current Account	DC		Moving Grove Car Park Signage	Theobalds	S	264.08	52.82	316.90															
962	29/11/2018		Current Account	DC		Repair - Pay & Display Machine	IPS	S	650.00	130.00	780.00															
963	29/11/2018		Current Account	DC		Pay & Display Machine - Grove Car	DBC	S	4,429.00	885.80	5,314.80															
Subtotal for Code: Repairs & Maintenance									£5,343.08	£1,068.62	£6,411.70															
Subtotal for Cost Centre: Grove Car Park									6,159.08	1,068.62	7,227.70															
Cost Centre			Parks Establishment			Description			Supplier			Vat Type			Net			Vat			Total					
842	01/11/2018		Current Account	DC		Park Keeper Contract	Night & Day Security	Z	1,333.02	0.00	1,333.02															
843	01/11/2018		Current Account	DC		Park Keeper Contract - Site Check:	Night & Day Security	Z	1,192.95	0.00	1,192.95															
907	15/11/2018		Current Account	DC		Pension E'ee	KCC - LGPS	Z	124.65	0.00	124.65															
908	15/11/2018		Current Account	DC		Pension E'er	KCC - LGPS	Z	306.84	0.00	306.84															
915	15/11/2018		Current Account	DC		Pension E'er	Intelligent Money	Z	66.92	0.00	66.92															
916	15/11/2018		Current Account	DC		Pension E'ee	Intelligent Money	Z	89.22	0.00	89.22															
917	15/11/2018		Current Account	DC		PAYE	HMRC	Z	397.40	0.00	397.40															
918	15/11/2018		Current Account	DC		NI	HMRC	Z	785.61	0.00	785.61															
928	15/11/2018		Current Account	DC		Wages	SGTC	Z	4,177.97	0.00	4,177.97															
Subtotal for Code: Wages									£8,474.58	£0.00	£8,474.58															
Code Number			41 Equipment/Materials			Description			Supplier			Vat Type			Net			Vat			Total					

**SGTC**  
**Listing of Payments in each Code for All Cost Centres**  
**(Between 01/11/2018 to 30/11/2018)**

840	01/11/2018	Current Account	DC	Parks Clothing - PPE	Trade UK	S	53.23	10.63	63.86
847	01/11/2018	Current Account	DC	Sports Ground Supplies	Eden Park (STMS) Ltd	S	1,301.50	208.30	1,509.80
848	01/11/2018	Current Account	DC	Parks Equipment - Bench Supplies	Discount Builders Merchants	S	40.83	8.17	49.00
850	01/11/2018	Current Account	DC	Skip Hire	Pinden Ltd	S	220.00	44.00	264.00
870	08/11/2018	Current Account	DC	Parks Equipment = Bench Supplies	Discount Builders Merchants	S	49.38	9.88	59.26
871	08/11/2018	Current Account	DC	Parks Equipment - Machine Suppli	Ernest Doe & Sons Ltd	S	75.08	15.02	90.10
874	08/11/2018	Current Account	DC	Bedding Plants	DTG Elliott & Son Ltd	Z	65.00	0.00	65.00
892	15/11/2018	Current Account	DC	Parks Repair - Grove Hall	Discount Builders Merchants	S	17.44	3.49	20.93
897	15/11/2018	Current Account	DC	Skip Hire	Pinden Ltd	S	220.00	44.00	264.00
901	15/11/2018	Current Account	DC	Parks Equipment - Compost	DTG Elliott & Son Ltd	Z	54.00	0.00	54.00
903	15/11/2018	Current Account	DC	Academy Day Supplies for Grove t	Trade UK	S	112.02	22.38	134.40
935	29/11/2018	Current Account	BANKADJ	Bedding Plants	Petty Cash	Z	95.88	0.00	95.88
973	29/11/2018	Current Account	DC	Cleaning Materials	KCC - KCS	S	18.45	3.69	22.14
979	29/11/2018	Current Account	DC	Equipment - Community Day	Discount Builders Merchants	S	15.08	3.02	18.10
983	29/11/2018	Current Account	DC	Prunus Tree	Provender Nurseries	S	203.33	40.67	244.00
998	28/11/2018	Current Account	BANKADJ	Sockets	Petty Cash	Z	15.44	0.00	15.44
<b>43 Fuel</b>							<b>Net</b>	<b>Vat</b>	<b>Total</b>
<b>Vchr.</b>	<b>Date</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>			
839	01/11/2018	Current Account	DD	Fuel	Allstar	S	183.21	36.10	219.31
<b>45 Telephone</b>							<b>Net</b>	<b>Vat</b>	<b>Total</b>
<b>Vchr.</b>	<b>Date</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>			
887	08/11/2018	Current Account	DD	Phone Bill - Parks	Overline	S	13.00	2.60	15.60
980	29/11/2018	Current Account	DD	Phone Bill - Parks	O2	S	19.19	3.84	23.03
<b>46 Vehicles</b>							<b>Net</b>	<b>Vat</b>	<b>Total</b>
<b>Vchr.</b>	<b>Date</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>			
937	29/11/2018	Current Account	BANKADJ	Windscreen cleaner	Petty Cash	Z	10.00	0.00	10.00
<b>48 Gas/Electricity</b>							<b>Net</b>	<b>Vat</b>	<b>Total</b>
<b>Vchr.</b>	<b>Date</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>			
849	01/11/2018	Current Account	DCD	Electricity - Knockhall Changing Ro	KCC - Laser	S	248.11	49.62	297.73
952	29/11/2018	Current Account	DD	Electricity - Toilet Block	KCC - Laser	L	10.29	0.51	10.80
953	29/11/2018	Current Account	DD	Electricity - Mess Room	KCC - Laser	L	121.66	6.08	127.74
954	29/11/2018	Current Account	DD	Electricity - Knockhall Changing Ro	KCC - Laser	S	-491.32	-98.26	-589.58
955	29/11/2018	Current Account	DD	Electricity - Bowls Pavilion	KCC - Laser	L	-118.96	-5.95	-124.91
956	29/11/2018	Current Account	DD	Electricity - Bowls Pavilion	KCC - Laser	L	97.95	4.90	102.85
957	29/11/2018	Current Account	DD	Electricity - Bowls Pavilion	KCC - Laser	L	38.51	1.93	40.44
<b>Subtotal for Code: Gas/Electricity</b>							<b>Net</b>	<b>Vat</b>	<b>Total</b>
<b>Subtotal for Code: Equipment/Materials</b>							<b>Net</b>	<b>Vat</b>	<b>Total</b>
<b>Subtotal for Code: Fuel</b>							<b>Net</b>	<b>Vat</b>	<b>Total</b>
<b>Subtotal for Code: Telephone</b>							<b>Net</b>	<b>Vat</b>	<b>Total</b>
<b>Subtotal for Code: Vehicles</b>							<b>Net</b>	<b>Vat</b>	<b>Total</b>
<b>Subtotal for Code: Gas/Electricity</b>							<b>Net</b>	<b>Vat</b>	<b>Total</b>
<b>Subtotal for Code: Gas/Electricity</b>							<b>Net</b>	<b>Vat</b>	<b>Total</b>

SGTC

**Listing of Payments in each Code for All Cost Centres**  
(Between 01/11/2018 to 30/11/2018)

Code Number	Date	Bank	Minute	51 Knockhall Changing Rooms	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.											
857	01/11/2018	Current Account			DC	New Roof - Knockhall Changing R	P Harding Maintenance	S	1,250.00	250.00	1,500.00
971	29/11/2018	Current Account			DC	Shower Attachment	Gurney & White	S	7.00	1.40	8.40
							Subtotal for Code: Knockhall Changing Room		£1,257.00	£251.40	£1,508.40
Code Number	Date	Bank	Minute	52 Parks Works Area	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.											
898	15/11/2018	Current Account			DC	Cleaning Materials	KCC - KCS	S	75.50	15.10	90.60
906	15/11/2018	Current Account			DC	Noticeboard Pens	Amazon UK	S	3.99	0.80	4.79
936	29/11/2018	Current Account			BANKADJ	Light Bulbs	Petty Cash	Z	2.58	0.00	2.58
							Subtotal for Code: Parks Works Area		£82.07	£15.90	£97.97
Code Number	Date	Bank	Minute	56 Unexpected/Emergency Works	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.											
853	01/11/2018	Current Account			DC	Window Repairs - Broomfield Road	Packhams	S	96.67	19.33	116.00
							Subtotal for Code: Unexpected/Emergency W		£96.67	£19.33	£116.00
							Subtotal for Cost Centre: Parks Establishment		12,598.62	701.25	13,299.87
Code Number	Date	Bank	Minute	100 Maintenance/Rent	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.											
902	15/11/2018	Current Account			DC	Mini Digger Hire	Mini Digger Hire	Z	220.00	0.00	220.00
							Subtotal for Code: Maintenance/Rent		£220.00	£0.00	£220.00
							Subtotal for Cost Centre: Heritage Park		220.00	0.00	220.00
Code Number	Date	Bank	Minute	121 General Projects (inc. Summer En	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.											
860	01/11/2018	Current Account			DC	Armsitice Day - Bugler	Tovey	Z	100.00	0.00	100.00
868	08/11/2018	Current Account			DC	Buffet for Armsitice Event	Fabulous Finger Foods	Z	150.00	0.00	150.00
940	29/11/2018	Current Account			BANKADJ	Refreshment - Armsitice Day	Petty Cash	Z	4.98	0.00	4.98
941	29/11/2018	Current Account			BANKADJ	Display Materials- Armsitice Day	Petty Cash	Z	12.00	0.00	12.00
							Subtotal for Code: General Projects (inc. Sur		£266.98	£0.00	£266.98
							Subtotal for Cost Centre: Other Projects		266.98	0.00	266.98
Code Number	Date	Bank	Minute	146 Rates & Insurance Rent - DBC	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.											
863	01/11/2018	Current Account			DD	NNDR	DBC	Z	2,810.00	0.00	2,810.00
966	29/11/2018	Current Account			DD	NNDR	DBC	Z	2,810.00	0.00	2,810.00
							Subtotal for Code: Rates & Insurance Rent - I		£5,620.00	£0.00	£5,620.00
							Subtotal for Cost Centre: Leisure Centre		5,620.00	0.00	5,620.00

**SGTC**  
**Listing of Payments in each Code for All Cost Centres**  
 (Between 01/11/2018 to 30/11/2018)

<b>Cost Centre Administration</b>									
<b>Code Number</b>	<b>Date</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
<b>Vchr.</b>	<b>Minute</b>	<b>230 Wages</b>							
909	15/11/2018	Current Account	DC	Pension E'er	KCC - LGPS	Z	801.97	0.00	801.97
910	15/11/2018	Current Account	DC	Pension E'ee	KCC - LGPS	Z	394.50	0.00	394.50
913	15/11/2018	Current Account	DC	Pension E'ee	Intelligent Money	Z	129.85	0.00	129.85
914	15/11/2018	Current Account	DC	Pension E'er	Intelligent Money	Z	97.40	0.00	97.40
919	15/11/2018	Current Account		NI	HMRC	Z	1,655.70	0.00	1,655.70
920	15/11/2018	Current Account		PAYE	HMRC	Z	1,006.20	0.00	1,006.20
927	15/11/2018	Current Account		Wages	SGTC	Z	7,170.23	0.00	7,170.23
					Subtotal for Code: Wages		£11,255.85	£0.00	£11,255.85
<b>Code Number</b>	<b>Date</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
<b>Vchr.</b>	<b>Minute</b>	<b>232 Photocopier</b>							
841	01/11/2018	Current Account	DC	Photocopier Rental	KCC - KCS	S	100.06	20.01	120.07
					Subtotal for Code: Photocopier		£100.06	£20.01	£120.07
<b>Code Number</b>	<b>Date</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
<b>Vchr.</b>	<b>Minute</b>	<b>233 Stationary, Advertising &amp; Postage</b>							
852	01/11/2018	Current Account	DC	Stationary	KCC - KCS	S	72.75	14.55	87.30
867	02/11/2018	Current Account	DD	Postage	Francotyp Postalia Ltd	Z	100.00	0.00	100.00
875	08/11/2018	Current Account	DC	Stationary	KCC - KCS	S	15.70	3.14	18.84
876	08/11/2018	Current Account	DC	Cleaning Materials	KCC - KCS	S	38.60	7.72	46.32
972	29/11/2018	Current Account	DC	Stationary	KCC - KCS	S	7.40	1.48	8.88
					Subtotal for Code: Stationary, Advertising & F		£234.45	£26.89	£261.34
<b>Code Number</b>	<b>Date</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
<b>Vchr.</b>	<b>Minute</b>	<b>234 Telephone / Internet</b>							
878	08/11/2018	Current Account	DD	Phone Bill - Admin Alarm Line	Overline	S	13.00	2.60	15.60
879	08/11/2018	Current Account	DD	Phone Bill - Admin Fax Line	Overline	S	13.00	2.60	15.60
880	08/11/2018	Current Account	DD	Phone Bill - Admin Internet	Overline	S	48.50	9.70	58.20
881	08/11/2018	Current Account	DD	Phone Bill - Admin Lift Alarm Line	Overline	S	13.19	2.64	15.83
882	08/11/2018	Current Account	DD	Phone Bill - Admin Line	Overline	S	54.36	10.87	65.23
883	08/11/2018	Current Account	DD	Phone Bill - Admin Line Maintenance	Overline	S	29.16	5.82	34.98
895	15/11/2018	Current Account	DD	Telephone Equipment Rental	Siemens	S	223.56	44.71	268.27
934	15/11/2018	Current Account	DD	Use of Personal Mobiles - TC and I	SGTC	S	20.83	4.17	25.00
					Subtotal for Code: Telephone / Internet		£415.60	£83.11	£498.71
<b>Code Number</b>	<b>Date</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
<b>Vchr.</b>	<b>Minute</b>	<b>235 Mileage Allowance</b>							
933	15/11/2018	Current Account		Mileage	SGTC	S	62.23	1.99	64.22
					Subtotal for Code: Mileage Allowance		£62.23	£1.99	£64.22





**SGTC**  
**Listing of Payments in each Code for All Cost Centres**  
**(Between 01/11/2018 to 30/11/2018)**

Code Number	Date	406 Telephone Broadband	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 886	08/11/2018	Minute	Current Account	DD	Phone Bill - Church Road Broadba	Overline	S	48.50	9.70	58.20
Subtotal for Code: Telephone Broadband										
Subtotal for Cost Centre: Church Road Hall										
£244.00      £0.00      £244.00										
<b>Cost Centre Grove Hall</b>										
Code Number	Date	302 Gas & Electricity	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 889	15/11/2018	Minute	Current Account	DD	Gas	KCC - Laser	L	2.48	0.12	2.60
Vchr. 958	29/11/2018	Minute	Current Account	DD	Electricity	KCC - Laser	L	9.72	0.49	10.21
Subtotal for Code: Gas & Electricity										
Subtotal for Cost Centre: Grove Hall										
£12.20      £0.61      £12.81										
<b>Cost Centre Heritage Community Hall</b>										
Code Number	Date	320 Wages	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 923	15/11/2018	Minute	Current Account		PAYE	HMRC	Z	107.00	0.00	107.00
Vchr. 931	15/11/2018	Minute	Current Account		Wages	SGTC	Z	390.07	0.00	390.07
Subtotal for Code: Wages										
Subtotal for Cost Centre: Grove Hall										
£497.07      £0.00      £497.07										
<b>Cost Centre Repairs &amp; Maintenance</b>										
Code Number	Date	321 Repairs & Maintenance	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 844	01/11/2018	Minute	Current Account	DC	Water Chlorination Works	All Clear Water Solutions Ltd	S	740.00	148.00	888.00
Vchr. 976	29/11/2018	Minute	Current Account	DC	Hygiene Services	VR Sani	S	7.58	1.52	9.10
Subtotal for Code: Repairs & Maintenance										
Subtotal for Cost Centre: Repairs & Maintenance										
£747.58      £149.52      £897.10										
<b>Cost Centre Gas &amp; Electricity</b>										
Code Number	Date	322 Gas & Electricity	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 888	15/11/2018	Minute	Current Account	DD	Gas	KCC - Laser	L	39.87	1.99	41.86
Vchr. 960	29/11/2018	Minute	Current Account	DD	Electricity	KCC - Laser	L	45.97	2.30	48.27
Subtotal for Code: Gas & Electricity										
Subtotal for Cost Centre: Gas & Electricity										
£85.84      £4.29      £90.13										
<b>Cost Centre Rates</b>										
Code Number	Date	325 Rates	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 865	01/11/2018	Minute	Current Account	DD	NNDR	DBC	Z	233.00	0.00	233.00
Vchr. 968	29/11/2018	Minute	Current Account	DD	NNDR	DBC	Z	233.00	0.00	233.00
Subtotal for Code: Rates										
Subtotal for Cost Centre: Heritage Community Hall										
1,796.49      153.81      1,950.30										
<b>Cost Centre Town Council Offices Community Hall</b>										
Code Number	Date	360 Wages	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 930	15/11/2018	Minute	Current Account		Wages	SGTC	Z	549.31	0.00	549.31

**SGTC**  
**Listing of Payments in each Code for All Cost Centres**  
 (Between 01/11/2018 to 30/11/2018)

Code Number	Date	363 Cleaning Materials	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
Vchr. 899	15/11/2018	Current Account	DC	Cleaning Materials	KCC - KCS	S	18.50	3.70	22.20			
Subtotal for Code: Cleaning Materials										£18.50	£3.70	£22.20
Subtotal for Cost Centre: Town Council Offices Comr										567.81	3.70	571.51
Subtotal for Code: Wages										£549.31	£0.00	£549.31

Code Number	Date	380 Wages	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
Vchr. 911	15/11/2018	Current Account	DC	Pension E'ee	KCC - LGPS	Z	42.78	0.00	42.78			
912	15/11/2018	Current Account	DC	Pension E'er	KCC - LGPS	Z	124.45	0.00	124.45			
921	15/11/2018	Current Account		PAYE	HMRC	Z	0.80	0.00	0.80			
922	15/11/2018	Current Account		NI	HMRC	Z	19.35	0.00	19.35			
925	15/11/2018	Current Account		Direct Earnings Attachment	DWP	Z	15.26	0.00	15.26			
926	15/11/2018	Current Account		Direct Earnings Attachment	HMCTS	Z	50.88	0.00	50.88			
929	15/11/2018	Current Account		Wages	SGTC	Z	1,303.32	0.00	1,303.32			
Subtotal for Code: Wages										£1,556.84	£0.00	£1,556.84

Code Number	Date	381 Food/Supplies	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
Vchr. 943	29/11/2018	Current Account	BANKADJ	Food Supplies	Bookers	S	173.28	8.72	182.00			
944	29/11/2018	Current Account	BANKADJ	Food Supplies	Asda Stores Ltd	Z	153.23	0.00	153.23			
945	29/11/2018	Current Account	BANKADJ	Food Supplies	Iceland	Z	12.50	0.00	12.50			
946	29/11/2018	Current Account	BANKADJ	Food Supplies	Poundland	Z	11.00	0.00	11.00			
947	29/11/2018	Current Account	BANKADJ	Food Supplies	Co-Operative Stores	Z	1.48	0.00	1.48			
948	29/11/2018	Current Account	BANKADJ	Food Supplies	Local Shops	Z	1.39	0.00	1.39			
Subtotal for Code: Food/Supplies										£352.88	£8.72	£361.60

Code Number	Date	382 Furniture, Fixtures & Equipment (i	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
Vchr. 859	01/11/2018	Current Account	DD	Coffee Machine Supplies	Tchibo Coffee International Ltd	Z	157.46	0.00	157.46			
873	08/11/2018	Current Account	DD	Coffee Machine Monthly Rental	Tchibo Coffee International Ltd	S	71.37	14.27	85.64			
949	29/11/2018	Current Account	BANKADJ	Newspapers	Local Shops	Z	37.50	0.00	37.50			
Subtotal for Code: Furniture, Fixtures & Equip										£266.33	£14.27	£280.60

Code Number	Date	384 Rates	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
Vchr. 866	01/11/2018	Current Account	DD	NNDR	DBC	Z	175.00	0.00	175.00			
969	29/11/2018	Current Account	DD	NNDR	DBC	Z	175.00	0.00	175.00			
Subtotal for Code: Rates										£350.00	£0.00	£350.00

Code Number	Date	385 Electricity & Water	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
Vchr. 866	01/11/2018	Current Account	DD	NNDR	DBC	Z	175.00	0.00	175.00			
969	29/11/2018	Current Account	DD	NNDR	DBC	Z	175.00	0.00	175.00			
Subtotal for Code: Rates										£350.00	£0.00	£350.00



**SGTC**  
**Listing of Payments in each Code for All Cost Centres**  
**(Between 01/11/2018 to 30/11/2018)**

Code Number	Date	Current Account	DD	Electricity	KCC - Laser	S	183.59	36.72	220.31		
951	29/11/2018	Current Account	DD	Electricity	Subtotal for Code: Electricity & Water	S	£183.59	£36.72	£220.31		
<b>Code Number</b>	<b>388</b>	<b>Telephone / Internet</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.	884	Current Account	DD	Current Account	DD	Phone Bill - Cafe	Overline	S	13.00	2.60	15.60
	885	Current Account	DD	Current Account	DD	Phone Bill - Cafe Internet	Overline	S	48.81	9.76	58.57
							Subtotal for Code: Telephone / Internet		£61.81	£12.36	£74.17
<b>Code Number</b>	<b>389</b>	<b>Maintenance</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.	877	Current Account	DC	Current Account	DC	Waste Bin Collection	Viridor Waste Kent Ltd	S	92.20	18.45	110.65
	978	Current Account	DC	Current Account	DC	Hygiene Services	VR Sani	S	10.83	2.17	13.00
							Subtotal for Code: Maintenance		£103.03	£20.62	£123.65
							Subtotal for Cost Centre: Old Fire Station Cafe		2,874.48	92.69	2,967.17
<b>TOTALS .....</b>							<b>£53,950.80</b>	<b>£3,395.26</b>	<b>£57,346.06</b>		

**This page is intentionally left blank.**

Receipts and Payments compared with Flexed Budget (01/04/2018 to 30/11/2018)

Cost Centre		Budget Receipts		Act. Receipts	Budget Payments		Act. Payments	Variance Year to Date
		Total for year	Year to Date		Total for Year	Year to Date		
<b>Cost Centre</b>	<b>Public Lighting</b>							
1	Supply & Maintenance	0.00	0.00	0.00	2598.00	1,732.00	2192.18	-460.18
2	All Night Lighting	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3	Christmas Lighting	0.00	0.00	0.00	7000.00	4,666.64	1401.98	3,264.66
4	Repairs	0.00	0.00	0.00	1000.00	666.64	1845.00	-1,178.36
5	Long Term Financial Risks	0.00	0.00	0.00	1450.00	966.64	0.00	966.64
6	Income	1.00	0.64	0.00	0.00	0.00	0.00	-0.64
7	Long Term Maintenance	0.00	0.00	0.00	125.00	83.36	0.00	83.36
	<b>Sub Total for Public Lighting</b>	<b>1.00</b>	<b>0.64</b>	<b>0.00</b>	<b>12,173.00</b>	<b>8,115.28</b>	<b>5,439.16</b>	<b>2,675.48</b>
<b>Cost Centre</b>	<b>Grove Car Park</b>							
20	Rates	0.00	0.00	0.00	3825.00	2,550.00	3667.10	-1,117.10
21	Repairs & Maintenance	0.00	0.00	0.00	3000.00	2,000.00	5995.85	-3,995.85
22	Long Term Financial Risks	0.00	0.00	0.00	2390.00	1,593.36	0.00	1,593.36
23	Long Term Maintenance	0.00	0.00	0.00	200.00	133.36	0.00	133.36
421	Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<b>Sub Total for Grove Car Park</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>9,415.00</b>	<b>6,276.72</b>	<b>9,662.95</b>	<b>-3,386.23</b>
<b>Cost Centre</b>	<b>Craylands Lane Car Park</b>							
30	Rates	0.00	0.00	0.00	0.00	0.00	0.00	0.00
31	Repairs & Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
32	Long Term Financial Risks	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<b>Sub Total for Craylands Lane Car Park</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Cost Centre</b>	<b>Parks Establishment</b>							
40	Wages	0.00	0.00	0.00	103500.00	69,000.00	67754.76	1,245.24
41	Equipment/Materials	0.00	0.00	2000.00	47300.00	31,533.36	32650.19	883.17
42	New Grounds Maintenance Equ	0.00	0.00	0.00	0.00	0.00	0.00	0.00
43	Fuel	0.00	0.00	0.00	3038.00	2,025.36	1704.07	321.29
44	Fencing	0.00	0.00	0.00	5000.00	3,333.36	5634.36	-2,301.00
45	Telephone	0.00	0.00	40.00	522.00	348.00	259.01	128.99
46	Vehicles	0.00	0.00	6000.00	4750.00	3,166.64	1081.96	8,084.68
47	Water Rates	0.00	0.00	0.00	1560.00	1,040.00	2288.90	-1,248.90

10/11/18

SGTC

Receipts and Payments compared with Flexed Budget (01/04/2018 to 30/11/2018)

	Budget Receipts		Act. Receipts	Budget Payments		Act. Payments	Variance Year to Date
	Total for year	Year to Date		Total for Year	Year to Date		
48 Gas/Electricity	0.00	0.00	0.00	2080.00	1,386.64	5336.18	-3,949.54
49 Playground Equipment & Mainte	0.00	0.00	408.82	10500.00	7,000.00	6840.39	568.43
50 Staff Training	0.00	0.00	0.00	1500.00	1,000.00	0.00	1,000.00
51 Knockhall Changing Rooms	0.00	0.00	0.00	1100.00	733.36	2047.89	-1,314.53
52 Parks Works Area	0.00	0.00	0.00	1000.00	666.64	415.21	251.43
53 Vandalism	0.00	0.00	0.00	1000.00	666.64	0.00	666.64
54 Trees	0.00	0.00	0.00	3000.00	2,000.00	844.00	1,156.00
55 New Recreational Facilities	0.00	0.00	0.00	4500.00	3,000.00	0.00	3,000.00
56 Unexpected/Emergency Works	0.00	0.00	0.00	1500.00	1,000.00	256.67	743.33
57 Long Term Financial Risks	0.00	0.00	0.00	9125.00	6,083.36	0.00	6,083.36
58 New Community Facility	0.00	0.00	0.00	0.00	0.00	0.00	0.00
59 Long Term Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
65 Miscellaneous Income	1,000.00	666.64	1100.00	0.00	0.00	0.00	433.36
66 Reserve Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Sub Total for Parks Establishment</b>	<b>1,000.00</b>	<b>666.64</b>	<b>9,548.82</b>	<b>200,975.00</b>	<b>133,983.36</b>	<b>127,113.59</b>	<b>15,751.95</b>
<b>Cost Centre Swanscombe Park</b>							
70 Bowls Pavilion Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
71 Long Term Financial Risks	0.00	0.00	0.00	3030.00	2,020.00	0.00	2,020.00
75 Bowls Income	3,377.00	2,251.36	3246.62	0.00	0.00	0.00	995.26
78 Hire Charges	0.00	0.00	0.00	0.00	0.00	0.00	0.00
79 Long Term Maintenance	0.00	0.00	0.00	500.00	333.36	0.00	333.36
<b>Sub Total for Swanscombe Park</b>	<b>3,377.00</b>	<b>2,251.36</b>	<b>3,246.62</b>	<b>3,530.00</b>	<b>2,353.36</b>	<b>0.00</b>	<b>3,348.62</b>
<b>Cost Centre Knockhall Playing Field</b>							
80 Rates	0.00	0.00	0.00	143.00	95.36	141.60	-46.24
81 Long Term Financial Risks	0.00	0.00	0.00	1200.00	800.00	0.00	800.00
85 Football	4,479.00	2,986.00	5026.00	0.00	0.00	0.00	2,040.00
<b>Sub Total for Knockhall Playing Field</b>	<b>4,479.00</b>	<b>2,986.00</b>	<b>5,026.00</b>	<b>1,343.00</b>	<b>895.36</b>	<b>141.60</b>	<b>2,793.76</b>
<b>Cost Centre Broomfield Sports Ground</b>							
90 Long Term Financial Risks	0.00	0.00	0.00	1400.00	933.36	0.00	933.36
95 Football Income	5,621.00	3,747.36	5920.50	0.00	0.00	50.00	2,123.14

**SGTC**

**Receipts and Payments compared with Flexed Budget (01/04/2018 to 30/11/2018)**

	Budget Receipts		Budget Payments		Variance Year to Date
	Total for year	Year to Date	Total for Year	Year to Date	
96 Cricket Income	1,937.00	1,291.36	0.00	0.00	652.14
97 Miscellaneous Income	0.00	0.00	0.00	0.00	81.00
98 Long Term Maintenance	0.00	0.00	500.00	333.36	333.36
<b>Sub Total for Broomfield Sports Ground</b>	<b>7,558.00</b>	<b>5,038.72</b>	<b>1,900.00</b>	<b>1,266.72</b>	<b>4,123.00</b>
<b>Cost Centre Heritage Park</b>					
100 Maintenance/Rent	0.00	0.00	2000.00	1,333.36	1,613.36
101 Water Supply	0.00	0.00	0.00	0.00	0.00
104 Long Term Financial Risks	0.00	0.00	0.00	0.00	0.00
<b>Sub Total for Heritage Park</b>	<b>0.00</b>	<b>0.00</b>	<b>2,000.00</b>	<b>1,333.36</b>	<b>1,613.36</b>
<b>Cost Centre St Peter &amp; St Paul's Churchyar</b>					
110 Maintenance	0.00	0.00	5000.00	3,333.36	3,309.48
<b>Sub Total for St Peter &amp; St Paul's Churchy</b>	<b>0.00</b>	<b>0.00</b>	<b>5,000.00</b>	<b>3,333.36</b>	<b>3,309.48</b>
<b>Cost Centre Other Projects</b>					
121 General Projects (inc. Summer I	0.00	0.00	15600.00	10,400.00	1,138.02
123 Long Term Financial Risks	0.00	0.00	0.00	0.00	0.00
128 Miscellaneous Income	0.00	0.00	0.00	0.00	0.00
<b>Sub Total for Other Projects</b>	<b>0.00</b>	<b>0.00</b>	<b>15,600.00</b>	<b>10,400.00</b>	<b>1,138.02</b>
<b>Cost Centre Leisure Centre</b>					
140 Wages	0.00	0.00	0.00	0.00	0.00
141 Wages - Cleaners	0.00	0.00	0.00	0.00	0.00
142 Administration	0.00	0.00	0.00	0.00	0.00
143 Advertising	0.00	0.00	0.00	0.00	0.00
144 Maintenance	0.00	0.00	0.00	0.00	0.00
145 Cleaning Equipment & Materials	0.00	0.00	0.00	0.00	0.00
146 Rates & Insurance Rent - DBC	0.00	0.00	0.00	0.00	0.00
147 Water, Gas & Electricity	0.00	0.00	28368.00	18,912.00	-6,209.89
148 Insurance	0.00	0.00	0.00	0.00	0.00
149 Telephone	0.00	0.00	0.00	0.00	0.00
150 Miscellaneous	0.00	0.00	0.00	0.00	0.00
<b>Sub Total for Leisure Centre</b>	<b>0.00</b>	<b>0.00</b>	<b>28,368.00</b>	<b>18,912.00</b>	<b>-6,209.89</b>
<b>Sub Total for All Centres</b>	<b>7,558.00</b>	<b>5,038.72</b>	<b>19,900.00</b>	<b>13,611.72</b>	<b>4,123.00</b>

## SGTC

## Receipts and Payments compared with Flexed Budget (01/04/2018 to 30/11/2018)

	Budget Receipts		Act. Receipts		Budget Payments		Act. Payments		Variance Year to Date
	Total for year	Year to Date	Total for year	Year to Date	Total for year	Year to Date	Total for year	Year to Date	
151 Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
152 Coaching Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
153 Staff Training	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
154 Leases - Fitness Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
155 Management Fee	0.00	0.00	0.00	0.00	57000.00	38,000.00	28500.00	9,500.00	0.00
165 General Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
166 Sports Hall Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
167 Fitness Suite Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
168 Membership Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
169 Function Deposits	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
170 Miscellaneous Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Sub Total for Leisure Centre</b>	<b>0.00</b>	<b>0.00</b>	<b>2,886.04</b>	<b>0.00</b>	<b>85,368.00</b>	<b>56,912.00</b>	<b>56,507.93</b>	<b>3,290.11</b>	
<b>Cost Centre Squash Courts</b>									
200 Maintenance	0.00	0.00	0.00	0.00	1000.00	666.64	0.00	666.64	0.00
201 Long Term Financial Risks	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
205 Squash Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Sub Total for Squash Courts</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,000.00</b>	<b>666.64</b>	<b>0.00</b>	<b>666.64</b>	<b>0.00</b>
<b>Cost Centre Allotments</b>									
210 Rents / Licences	0.00	0.00	0.00	0.00	245.00	163.36	59.00	104.36	0.00
211 Repairs / Maintenance	0.00	0.00	0.00	0.00	250.00	166.64	7241.27	-7,074.63	0.00
212 Water Supply	0.00	0.00	0.00	0.00	0.00	0.00	152.00	-152.00	0.00
213 Long Term Financial Risks	0.00	0.00	0.00	0.00	2135.00	1,423.36	0.00	1,423.36	0.00
218 Rent Income	2,030.00	1,353.36	1853.24	0.00	0.00	0.00	0.00	499.88	0.00
<b>Sub Total for Allotments</b>	<b>2,030.00</b>	<b>1,353.36</b>	<b>1,853.24</b>	<b>0.00</b>	<b>2,630.00</b>	<b>1,753.36</b>	<b>7,452.27</b>	<b>-5,199.03</b>	
<b>Cost Centre Administration</b>									
230 Wages	0.00	0.00	0.00	0.00	136500.00	91,000.00	89838.12	1,161.88	0.00
231 Furniture, Fixtures & Fittings	0.00	0.00	0.00	0.00	1500.00	1,000.00	281.51	718.49	0.00
232 Photocopier	0.00	0.00	0.00	0.00	1500.00	1,000.00	614.72	385.28	0.00
233 Stationary, Advertising & Postag	0.00	0.00	0.00	0.00	2300.00	1,533.36	1454.08	79.28	0.00
234 Telephone / Internet	0.00	0.00	0.00	0.00	3678.00	2,452.00	2364.44	87.56	0.00

SGTC

Receipts and Payments compared with Flexed Budget (01/04/2018 to 30/11/2018)

	Budget Receipts		Act. Receipts	Budget Payments		Act. Payments	Variance Year to Date
	Total for year	Year to Date		Total for Year	Year to Date		
235 Mileage Allowance	0.00	0.00	0.00	728.00	485.36	310.96	174.40
236 Insurance	0.00	0.00	0.00	14150.00	9,433.36	14106.99	-4,673.63
237 Subscriptions / Publications	0.00	0.00	0.00	4862.00	3,241.36	3424.50	-183.14
238 Town Mayor's Allowance	0.00	0.00	0.00	1500.00	1,000.00	797.47	202.53
239 Civic Reception	0.00	0.00	20.00	1500.00	1,000.00	306.50	713.50
240 Chains of Office	0.00	0.00	0.00	250.00	166.64	0.00	166.64
241 Legal Fees	0.00	0.00	0.00	8500.00	5,666.64	85.00	5,581.64
242 External Audit Fees	0.00	0.00	0.00	1300.00	866.64	0.00	866.64
243 Internal Audit Fees	0.00	0.00	0.00	250.00	166.64	50.00	116.64
244 Local Funding	0.00	0.00	257.53	7000.00	4,666.64	1150.03	3,774.14
245 Miscellaneous Expenditure	0.00	0.00	0.00	7750.00	5,166.64	879.97	4,286.67
246 Election Expenses	0.00	0.00	0.00	2000.00	1,333.36	0.00	1,333.36
247 Staff Training	0.00	0.00	0.00	1500.00	1,000.00	80.00	920.00
248 Member Training	0.00	0.00	0.00	1500.00	1,000.00	240.00	760.00
249 IT Services	0.00	0.00	0.00	6000.00	4,000.00	2150.40	1,849.60
250 Handyman (incl. seasonal park :	0.00	0.00	0.00	1500.00	1,000.00	0.00	1,000.00
251 Council Offices Building Maintainer	0.00	0.00	0.00	22000.00	14,666.64	11297.43	3,369.21
252 Water Rates	0.00	0.00	0.00	1332.00	888.00	1086.00	-198.00
253 Gas	0.00	0.00	0.00	2403.00	1,602.00	2354.09	-752.09
254 Electricity	0.00	0.00	0.00	5064.00	3,376.00	12379.97	-9,003.97
255 Rates	0.00	0.00	0.00	21304.00	14,202.64	19008.00	-4,805.36
256 Long Term Financial Risks	0.00	0.00	0.00	5000.00	3,333.36	0.00	3,333.36
270 Photocopier Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00
271 Miscellaneous Income	0.00	0.00	-39.82	0.00	0.00	0.00	0.00
272 Precept	494,139.00	329,426.00	494139.00	0.00	0.00	0.00	-39.82
273 Section 136	7,253.00	4,835.36	7253.00	0.00	0.00	0.00	164,713.00
274 Bank Interest	0.00	0.00	346.79	0.00	0.00	0.00	2,417.64
275 Long Term Maintenance	0.00	0.00	0.00	0.00	0.00	773.71	-426.92
276 Government C Tax Grant	19,246.00	12,830.64	19246.00	2625.00	1,750.00	0.00	1,750.00
<b>Sub Total for Administration</b>	<b>520,638.00</b>	<b>347,092.00</b>	<b>521,222.50</b>	<b>265,496.00</b>	<b>176,997.28</b>	<b>165,033.89</b>	<b>186,093.89</b>
<b>Cost Centre Church Road Hall</b>							
280 Wages	0.00	0.00	0.00	5359.00	3,572.64	3643.43	-70.79

SGTC

Receipts and Payments compared with Flexed Budget (01/04/2018 to 30/11/2018)

	Budget Receipts		Act. Receipts		Budget Payments		Act. Payments		Variance Year to Date
	Total for year	Year to Date	Total for year	Year to Date	Total for year	Year to Date	Total for year	Year to Date	
281 Repairs & Maintenance	0.00	0.00	0.00	2,333.36	3500.00	1329.32	1,004.04		
282 Gas & Electricity	0.00	0.00	0.00	764.00	1146.00	492.38	271.62		
283 Cleaning Materials	0.00	0.00	0.00	66.64	100.00	44.60	22.04		
284 Furniture, Fixtures & Fittings	0.00	0.00	0.00	66.64	100.00	0.00	66.64		
285 Rates	0.00	0.00	0.00	823.36	1235.00	1102.00	-278.64		
287 Miscellaneous Expenditure	0.00	0.00	0.00	83.36	125.00	0.00	83.36		
288 Long Term Financial Risks	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
295 Hire Income	3,388.00	2,258.64	3187.63	0.00	0.00	0.00	0.00		
299 Long Term Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	928.99		
406 Telephone Broadband	0.00	0.00	0.00	400.00	600.00	335.50	64.50		
<b>Sub Total for Church Road Hall</b>	<b>3,388.00</b>	<b>2,258.64</b>	<b>3,187.63</b>	<b>8,110.00</b>	<b>12,165.00</b>	<b>6,947.23</b>	<b>2,091.76</b>		
<b>Cost Centre Grove Hall</b>									
300 Wages	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
301 Repairs & Maintenance	0.00	0.00	0.00	466.64	700.00	6.20	460.44		
302 Gas & Electricity	0.00	0.00	0.00	66.64	100.00	80.94	-14.30		
303 Cleaning Materials	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
304 Furniture, Fixtures & Fittings	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
305 Rates	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
306 Water Rates	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
307 Miscellaneous Expenditure	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
308 Long Term Financial Risks	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
315 Hire Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
<b>Sub Total for Grove Hall</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>533.28</b>	<b>800.00</b>	<b>87.14</b>	<b>446.14</b>		
<b>Cost Centre Heritage Community Hall</b>									
320 Wages	0.00	0.00	0.00	4,209.36	6314.00	4225.91	-16.55		
321 Repairs & Maintenance	0.00	0.00	0.00	1,200.00	1800.00	2124.06	-924.06		
322 Gas & Electricity	0.00	0.00	0.00	1,102.00	1653.00	798.09	303.91		
323 Cleaning Materials	0.00	0.00	0.00	130.00	195.00	39.85	90.15		
324 Furniture, Fixtures & Fittings	0.00	0.00	0.00	666.64	1000.00	0.00	666.64		
325 Rates	0.00	0.00	0.00	1,566.00	2349.00	1864.00	-298.00		
326 Water Rates	0.00	0.00	0.00	444.64	667.00	354.25	90.39		



SGTC

Receipts and Payments compared with Flexed Budget (01/04/2018 to 30/11/2018)

	Budget Receipts		Act. Receipts	Budget Payments		Act. Payments	Variance Year to Date
	Total for year	Year to Date		Total for Year	Year to Date		
327 Miscellaneous Expenditure	0.00	0.00	0.00	260.00	173.36	0.00	173.36
328 Long Term Financial Risks	0.00	0.00	0.00	0.00	0.00	0.00	0.00
329 Long Term Maintenance Requir	0.00	0.00	0.00	0.00	0.00	0.00	0.00
335 Hire Income	15,000.00	10,000.00	6907.50	0.00	0.00	0.00	-3,092.50
<b>Sub Total for Heritage Community Hall</b>	<b>15,000.00</b>	<b>10,000.00</b>	<b>6,907.50</b>	<b>14,238.00</b>	<b>9,492.00</b>	<b>9,406.16</b>	<b>-3,006.66</b>
<b>Cost Centre Sports Pavilion</b>							
340 Gas & Electricity	0.00	0.00	0.00	640.00	426.64	0.00	426.64
341 Water Rates	0.00	0.00	0.00	480.00	320.00	0.00	320.00
342 Maintenance & Cleaning Contrit	0.00	0.00	0.00	1750.00	1,166.64	1710.00	-543.36
343 Rates	0.00	0.00	0.00	0.00	0.00	0.00	0.00
344 Building Insurance	0.00	0.00	0.00	2025.00	1,350.00	1567.48	-217.48
345 Miscellaneous Expenditure	0.00	0.00	0.00	0.00	0.00	0.00	0.00
346 Long Term Financial Risks	0.00	0.00	0.00	27000.00	18,000.00	0.00	18,000.00
350 Rent Income	17,869.00	11,912.64	11990.00	0.00	0.00	0.00	77.36
<b>Sub Total for Sports Pavilion</b>	<b>17,869.00</b>	<b>11,912.64</b>	<b>11,990.00</b>	<b>31,895.00</b>	<b>21,263.28</b>	<b>3,277.48</b>	<b>18,063.16</b>
<b>Cost Centre Town Council Offices Commu</b>							
360 Wages	0.00	0.00	0.00	9225.00	6,150.00	4688.36	1,461.64
361 Repairs & Maintenance	0.00	0.00	0.00	420.00	280.00	10.40	269.60
362 Furniture, Fixtures & Fittings	0.00	0.00	0.00	100.00	66.64	0.00	66.64
363 Cleaning Materials	0.00	0.00	0.00	260.00	173.36	79.80	93.56
364 Miscellanous Expenditure	0.00	0.00	0.00	75.00	50.00	0.00	50.00
365 Long Term Financial Risks	0.00	0.00	0.00	4300.00	2,866.64	0.00	2,866.64
370 Hire Income	31,263.00	20,842.00	21148.80	0.00	0.00	200.00	106.80
<b>Sub Total for Town Council Offices Comr</b>	<b>31,263.00</b>	<b>20,842.00</b>	<b>21,148.80</b>	<b>14,380.00</b>	<b>9,586.64</b>	<b>4,978.56</b>	<b>4,914.88</b>
<b>Cost Centre Old Fire Station Cafe</b>							
380 Wages	0.00	0.00	0.00	19240.00	12,826.64	12423.26	403.38
381 Food/Supplies	0.00	0.00	0.00	4000.00	2,666.64	3280.62	-613.98
382 Furniture, Fixtures & Equipment	0.00	0.00	0.00	750.00	500.00	1896.35	-1,396.35
383 Advertising	0.00	0.00	0.00	100.00	66.64	0.00	66.64
384 Rates	0.00	0.00	0.00	1644.00	1,096.00	1575.57	-479.57

**SGTC**

**Receipts and Payments compared with Flexed Budget (01/04/2018 to 30/11/2018)**

	Budget Receipts		Act. Receipts		Budget Payments		Act. Payments		Variance Year to Date
	Total for year	Year to Date	Total for year	Year to Date	Total for year	Year to Date	Total for year	Year to Date	
385 Electricity & Water	0.00	0.00	0.00	0.00	1039.00	692.64	1390.76	1390.76	-698.12
386 Cleaning Materials	0.00	0.00	0.00	0.00	130.00	86.64	61.55	61.55	25.09
387 DBC Maintenance Service Char	0.00	0.00	0.00	0.00	1750.00	1,166.64	1501.28	1501.28	-334.64
388 Telephone / Internet	0.00	0.00	0.00	0.00	1263.00	842.00	424.19	424.19	417.81
389 Maintenance	0.00	0.00	0.00	0.00	1000.00	666.64	3648.05	3648.05	-2,981.41
390 Miscellaneous Expenditure (incl.	0.00	0.00	0.00	0.00	1325.00	883.36	403.58	403.58	479.78
391 Long Term Financial Risks	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
392 Rent DBC	0.00	0.00	0.00	0.00	3000.00	2,000.00	0.00	0.00	2,000.00
393 Long Term Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
395 Cafe Income	8,000.00	5,333.36	7639.14	0.00	0.00	0.00	0.00	0.00	2,305.78
<b>Sub Total for Old Fire Station Cafe</b>	<b>8,000.00</b>	<b>5,333.36</b>	<b>7,639.14</b>	<b>0.00</b>	<b>35,241.00</b>	<b>23,493.84</b>	<b>26,605.21</b>	<b>26,605.21</b>	<b>-805.59</b>
<b>Cost Centre Bus Shelters</b>									
400 Maintenance	0.00	0.00	0.00	0.00	1500.00	1,000.00	0.00	0.00	1,000.00
401 Long Term Financial Risks	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
405 Miscellaneous Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Sub Total for Bus Shelters</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,500.00</b>	<b>1,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,000.00</b>
<b>Cost Centre Ingress Park Community Centri</b>									
407 Wages	0.00	0.00	0.00	0.00	6300.00	4,200.00	0.00	0.00	4,200.00
408 Repairs & Maintenance	0.00	0.00	0.00	0.00	1850.00	1,233.36	0.00	0.00	1,233.36
409 Gas & Electricity	0.00	0.00	0.00	0.00	1600.00	1,066.64	0.00	0.00	1,066.64
410 Cleaning Materials	0.00	0.00	0.00	0.00	1000.00	666.64	0.00	0.00	666.64
411 Furniture & Fittings	0.00	0.00	0.00	0.00	5500.00	3,666.64	0.00	0.00	3,666.64
412 Rates (NNDR)	0.00	0.00	0.00	0.00	2442.00	1,628.00	0.00	0.00	1,628.00
413 Water Rates	0.00	0.00	0.00	0.00	650.00	433.36	0.00	0.00	433.36
414 Key Holder Security	0.00	0.00	0.00	0.00	800.00	533.36	0.00	0.00	533.36
415 Misc Expenditure	0.00	0.00	0.00	0.00	500.00	333.36	0.00	0.00	333.36
416 Long Term Financial Risks	0.00	0.00	0.00	0.00	1950.00	1,300.00	0.00	0.00	1,300.00
417 Long Term Maintenance	0.00	0.00	0.00	0.00	2350.00	1,566.64	0.00	0.00	1,566.64
418 Hire Income	4,000.00	2,666.64	0.00	0.00	0.00	0.00	0.00	0.00	-2,666.64
419 Computed Sum	13,500.00	9,000.00	0.00	0.00	0.00	0.00	0.00	0.00	-9,000.00
420 Contingency Fund	7,500.00	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00	-5,000.00

SGTC

Receipts and Payments compared with Flexed Budget (01/04/2018 to 30/11/2018)

	Budget Receipts		Act. Receipts	Budget Payments		Act. Payments	Variance Year to Date
	Total for year	Year to Date		Total for Year	Year to Date		
Sub Total for Ingress Park Community Ce	25,000.00	16,666.64	0.00	24,942.00	16,628.00	0.00	-38.64

GRAND TOTALS

	£639,603.00	£426,402.00	£603,661.29	£741,591.00	£494,393.84	£432,769.03	£238,884.10
--	-------------	-------------	-------------	-------------	-------------	-------------	-------------

**This page is intentionally left blank.**



# Libraries, Registration and Archives Draft Strategy Consultation Questionnaire

21 November 2018 to 29 January 2019

We are seeking your views on our draft Libraries, Registration and Archives (LRA) strategy and proposals to introduce a tiering model for our 99 libraries.

## What information do you need before completing the questionnaire?

We recommend that you read the LRA strategy document before filling in this questionnaire. All consultation material is available on our website [kent.gov.uk/lrastrategy](http://kent.gov.uk/lrastrategy) or in hard copy from any Kent library.

We are also hosting 20 consultation drop-in events across the county where you can speak to members of our LRA team. Visit our website or libraries for more information.

This questionnaire can be completed on our website. Alternatively, you can fill in this paper form and return it via:

### Freepost LRA STRATEGY CONSULTATION

(please use this exact format – the consultation name must be in capitals)

**Please ensure your response reaches us by 23:59 on Tuesday 29 January 2019.**

**Alternative Formats:** If you need this questionnaire or any of the consultation documents in an alternative format, please email [alternativeformats@kent.gov.uk](mailto:alternativeformats@kent.gov.uk) or call 03000 421553 (text relay service number: 18001 03000 421553). This number goes to an answering machine which is monitored during office hours.

**Privacy:** Kent County Council collects and processes personal information in order to provide a range of public services. Kent County Council respects the privacy of individuals and endeavours to ensure personal information is collected fairly, lawfully, and in compliance with the General Data Protection Regulation. Read the full Privacy Notice on [kent.gov.uk/lrastrategy](http://kent.gov.uk/lrastrategy).

\* Members informed: 29.11.18

## Section 1 – About you

### Q1. Are you responding...?

Select the option from the list below that most closely represents how you will be responding to this consultation. *Select **one** option only.*

<input type="checkbox"/>	As an individual
<input type="checkbox"/>	As Carer or relative of a service user
<input type="checkbox"/>	As a member of KCC staff
<input type="checkbox"/>	As a KCC Member / Councillor
<input type="checkbox"/>	On behalf of an educational establishment, such as a school or college
<input type="checkbox"/>	On behalf of a Parish / Town / Borough / District Council in an official capacity
<input type="checkbox"/>	On behalf of a business
<input type="checkbox"/>	On behalf of a charity, voluntary or community sector organisation (VCS)
<input type="checkbox"/>	As a representative of a local community group
<input type="checkbox"/>	Other, please specify: <input data-bbox="609 1211 1398 1375" type="text"/>

**Q1a. If you are responding on behalf of an organisation, please tell us the name of the organisation.**

**Q2. Please tell us the first five digits of your postcode:**

*Please do not reveal your whole postcode. We use this to help us to analyse our data. It will not be used to identify who you are.*

**Q3. How did you find out about this consultation?**

*Select all that apply.*

<input type="checkbox"/>	Newspaper article
<input type="checkbox"/>	Received an email
<input type="checkbox"/>	From a friend or relative
<input type="checkbox"/>	Social Media (Facebook or Twitter)
<input type="checkbox"/>	At a Library, Register office, Archive or Gateway
<input type="checkbox"/>	Poster displayed on a community notice board
<input type="checkbox"/>	Kent.gov.uk website
<input type="checkbox"/>	Other, please specify: <div data-bbox="619 943 1425 1173" style="border: 1px solid black; width: 505px; height: 103px; display: inline-block;"></div>

**Q4. Have you used any of the following Library, Registration or Archive (LRA) services in the last 12 months?**

*Select all that apply.*

<input type="checkbox"/>	Visited a Kent library
<input type="checkbox"/>	Used a Kent library service online, e.g. eBook, eMagazine, eNewspaper or eAudiobook or Ask a Kent Librarian
<input type="checkbox"/>	Visited the Kent archive search room at the Kent History and Library Centre in Maidstone
<input type="checkbox"/>	Used a Kent archive service online, e.g. ordered a digital image or requested conservation work
<input type="checkbox"/>	Held or attended a wedding or citizenship ceremony at one of the register offices in Kent
<input type="checkbox"/>	Been married by one of KCC's registrars / celebrants at a venue of your choice in Kent
<input type="checkbox"/>	Registered a birth or death
<input type="checkbox"/>	I have not used any Kent LRA services in the last 12 months
<input type="checkbox"/>	I don't know
<input type="checkbox"/>	Other LRA service please specify

**Q4a. If you have visited a Kent library in the last 12 months, please tell us which library / libraries you visited in the box below:**



## Section 2 – Our Strategy

**Q5. Was the LRA strategy easy to understand?**

Select *one* option.

- |                          |            |
|--------------------------|------------|
| <input type="checkbox"/> | Yes        |
| <input type="checkbox"/> | No         |
| <input type="checkbox"/> | Don't know |

**Q5a. Please tell us why in the box below.**



**Q6. To what extent do you agree or disagree with the way forward for LRA services as described in the draft strategy?**

*Select one option only.*

Strongly agree

Tend to agree

Neither agree nor disagree

Tend to disagree

Strongly disagree

Don't know

**Q6a. Please add any comments in the box below.**

**Q7. Do you have any alternative ideas or areas you think the strategy should cover that it does not currently?**

*Write in the box below.*

**Q8. We are proposing to arrange our 99 libraries into five tiers. Each tier will have a consistent level of opening hours. See page 31 of the draft strategy for more information.**

**To what extent do you agree or disagree with this approach?**

*Select one option only.*

Strongly agree

Tend to agree

Neither agree nor disagree

Tend to disagree

Strongly disagree

Don't know

**Q9. To what extent do you agree or disagree with the criteria we have used to tier libraries? See page 32 of the draft strategy.**

*Select one option only.*

Strongly  
agree

Tend to  
agree

Neither agree  
nor disagree

Tend to  
disagree

Strongly  
disagree

Don't  
know

**Q9a. Do you have any alternative criteria you would like to suggest for tiering libraries?**

*Write in the box below.*

**Q10. Please add any other comments you have on our tiering proposal, including name suggestions for the proposed tiers, in the box below.**

**Q11. We have completed initial Equality Impact Assessments (EqIA) on the draft strategy and the proposal to tier our libraries.**

An EqIA is a tool to assess the impact any service change, policy or strategy would have on age, gender, gender identity, disability, race, religion or belief, sexual orientation, pregnancy or maternity, marriage and civil partnership and Carer's responsibilities. The EqIA is available online at [www.kent.gov.uk/lrastrategy](http://www.kent.gov.uk/lrastrategy) or on request.

**If you have any comments about the Equality Impact Assessments, please provide them here:**

**Q12. Finally, do you have any other comments to make about our draft strategy?**

*Write in the box below.*

### Section 3 - More about you

We want to make sure that everyone is treated fairly and equally, and that no one gets left out. That's why we are asking you these questions. We won't share the information you give us with anyone else. We'll use it only to help us make decisions and improve our services.

**If you would rather not answer any of these questions, you don't have to.**

**It is not necessary to answer these questions if you are responding on behalf of an organisation.**

**Q13. Are you.....? Select one option.**

<input type="checkbox"/>	Male
<input type="checkbox"/>	Female
<input type="checkbox"/>	I prefer not to say

**Q14. Is your Gender the same as your birth? Select one option.**

<input type="checkbox"/>	Yes
<input type="checkbox"/>	No
<input type="checkbox"/>	I prefer not to say

**Q15. Which of these age groups applies to you? Select one option.**

<input type="checkbox"/>	0-15	<input type="checkbox"/>	25-34	<input type="checkbox"/>	50-59	<input type="checkbox"/>	65-74	<input type="checkbox"/>	85 + over
<input type="checkbox"/>	16-24	<input type="checkbox"/>	35-49	<input type="checkbox"/>	60-64	<input type="checkbox"/>	75-84	<input type="checkbox"/>	I prefer not to say

**Q16. Do you regard yourself as belonging to a particular religion or holding a belief?  
Select one option.**

<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	I prefer not to say
--------------------------	-----	--------------------------	----	--------------------------	---------------------

**Q16a. If you answered 'Yes' to 16, which of the following applies to you?**

*Select one option.*

- |                          |           |                          |        |                          |        |                          |                                       |
|--------------------------|-----------|--------------------------|--------|--------------------------|--------|--------------------------|---------------------------------------|
| <input type="checkbox"/> | Christian | <input type="checkbox"/> | Hindu  | <input type="checkbox"/> | Muslim | <input type="checkbox"/> | I prefer not to say                   |
| <input type="checkbox"/> | Buddhist  | <input type="checkbox"/> | Jewish | <input type="checkbox"/> | Sikh   | <input type="checkbox"/> | Other<br><i>Please write in below</i> |

The Equality Act 2010 describes a person as disabled if they have a longstanding physical or mental condition that has lasted, or is likely to last, at least 12 months; and this condition has a substantial adverse effect on their ability to carry out normal day-to-day activities. People with some conditions (cancer, multiple sclerosis and HIV/AIDS, for example) are considered to be disabled from the point that they are diagnosed.

**Q17. Do you consider yourself to be disabled as set out in the Equality Act 2010?**

*Please select one option.*

- |                          |     |                          |    |                          |                     |
|--------------------------|-----|--------------------------|----|--------------------------|---------------------|
| <input type="checkbox"/> | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> | I prefer not to say |
|--------------------------|-----|--------------------------|----|--------------------------|---------------------|

**Q17a. If you answered 'Yes' to Q17, please tell us the type of impairment that applies to you.**

You may have more than one type of impairment, so select **all that apply**. If none of these applies to you, please select 'Other', and give brief details of the impairment you have.

- |  |   |
|--|---|
|  | Physical impairment                                   |
|  | Sensory impairment (hearing, sight or both)           |
|  | Longstanding illness or health condition, or epilepsy |
|  | Mental health condition                               |
|  | Learning disability                                   |
|  | I prefer not to say                                   |
|  | Other (please specify)                                |
-





A Carer is anyone who cares, unpaid, for a friend or family member who due to illness, disability, a mental health problem or an addiction cannot cope without their support. Both children and adults can be Carers.

**Q18. Are you a Carer?**

Select **one** option.

	Yes
	No
	I prefer not to say

**Q19. To which of these ethnic groups do you feel you belong?**

Select **one** option. (Source: 2011 Census)

White English		Mixed White & Black Caribbean	
White Scottish		Mixed White & Black African	
White Welsh		Mixed White & Asian	
White Northern Irish		Mixed Other*	
White Irish		Black or Black British Caribbean	
White Gypsy/Roma		Black or Black British African	
White Irish Traveller		Black or Black British Other*	
White Other*		Arab	
Asian or Asian British Indian		Chinese	
Asian or Asian British Pakistani		I prefer not to say	
Asian or Asian British Bangladeshi			
Asian or Asian British Other*			

**\*Other Ethnic Group - If your ethnic group is not specified on the list, please describe it in the box below**

**Q20. Are you?**

*Select one option*

<input type="checkbox"/>	Heterosexual/Straight	
<input type="checkbox"/>	Bi/Bisexual	
<input type="checkbox"/>	Gay woman/Lesbian	
<input type="checkbox"/>	Gay man	
<input type="checkbox"/>	Other	
<input type="checkbox"/>	I prefer not to say	

**Thank you for taking the time to complete this consultation response.**

**How we use your information**

The information you provide on this form is collected and dealt with in compliance with the General Data Protection Regulation.

We are relying on the lawful bases of the 'performance of a public task in the public interest' to process your personal data for a specific purpose of facilitating a consultation.

We also rely on 'processing is necessary for reasons of substantial public interest' as the lawful basis on which we collect and use your special category data for the purposes of equalities monitoring.

Kent County Council will share your details with services within the Council who are responsible for management of this consultation. Responses will be shared with a third-party supplier who has been contracted to independently analyse the consultation responses. Any information given will not be used to identify you.

Responses will be held securely stored for the period of 6 years.

Balance at Bank 1st April 2018	587,980
Plus Precept - 2018/19	476,978
Plus Section 136 - 2018/19	7,253
Plus Government Grant 2018/19	19,246
	<u>1,091,457</u>

Less probable expenditure 2018/19	522,858
Less reserve account	384,146
Less working balance	40,000
Less Earmarked from 2018/19 Balances	0
Available Balance	<u>144,453</u>

Estimated expenditure 2019/20	591,134
Less available balance	144,453
	<u>446,681</u>

Less Section 136	5,440
Less Government Grant	14,435

**Martin Harding:**  
Taking into account a 25%  
reduction, DBC GAC 10 Dec

Total Amount Required	<u>426,806</u>
-----------------------	----------------

**COUNCIL TAX CALCULATION**

Rate for calculation as provided by Dartford Borough Council  
4469.5 properties

**Martin Harding:**  
Confirmed 653 properties lost from DBC Governance Review from DBC GAC 10 Dec

Band	2018/19				
A	£63.66				
B	£74.27				
C	£84.88				
D	£95.49	£96.46	-£0.97		
E	£116.71				
F	£137.93				
G	£159.15				
H	£190.99				
				Percentage	-1.00

2017/18 ACTUAL 2018/19 ESTIMATE PROBABLE 2019/20 ESTIMATE 2020/21 FORECAST 2021/22 FORECAST

**Cost Centre 1 Public Lighting**

Code Description

1 Supply & Maintenance	2458	2598	2500	2575	2652	2732
3 Christmas Lighting	1166	7000	2700	3600	3708	3819
4 Repairs	1000	1000	1000	1000	1030	1061
5 Long Term Financial Risks	1450	1450	0	1450	1450	1450
6 Long Term Maintenance	125	125	0	125	125	125
<b>Total Expenditure</b>	<b>6199</b>	<b>12173</b>	<b>6200</b>	<b>8750</b>	<b>8840</b>	<b>9062</b>

**Martin Harding:**  
To allow for new contract for festive lighting.

7 Miscellaneous Income

	1	1	1	1	1	1
<b>Total Income</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>

**Total to Public Lighting Summary**

	<b>6198</b>	<b>12172</b>	<b>6199</b>	<b>8749</b>	<b>8839</b>	<b>9061</b>
--	-------------	--------------	-------------	-------------	-------------	-------------

**Cost Centre 2 Grove Car Park**

Code Description

20 Rates	3680	3825	4075	4234	4403	4579
21 Repairs & Maintenance	0	3000	3000	1000	1030	1061
22 Long Term Financial Risks	3590	2390	0	2390	2390	2390
23 Long Term Maintenance	200	200	0	200	200	200
<b>Total Expenditure</b>	<b>7470</b>	<b>9415</b>	<b>7075</b>	<b>7824</b>	<b>8023</b>	<b>8230</b>

**Total to Car Parks Summary**

	<b>7470</b>	<b>9415</b>	<b>7075</b>	<b>7824</b>	<b>8023</b>	<b>8230</b>
--	-------------	-------------	-------------	-------------	-------------	-------------

**Martin Harding:**  
Allowing for 2.5% increase and spinal point increases

**Cost Centre 4 Parks Establishment**

Code Description

40 Wages	82597	103500	101600	103600	106190	108845
41 Equipment/Materials	32000	47300	43500	40000	41000	42230
42 New Grounds Maintenance Equipment	0	0	0	0	0	0
43 Fuel	2360	3038	2500	2500	2563	2639
44 Fencing	5000	5000	5000	5000	5125	5279
45 Telephone	524	522	520	538	551	568
45 Vehicles	2596	4750	4750	2500	2563	2639
47 Water Rates	2100	1560	1560	1607	1647	1696
48 Gas / Electricity	3740	2080	2000	2060	2112	2175
49 Playground Equipment & Maintenance	10500	10500	7000	5000	5000	5150
50 Training	260	1500	1500	1500	1538	1584
51 Knockhall Changing Rooms	400	1100	1100	500	513	528
52 Parks Works Area	180	1000	750	750	769	792
53 Vandalism	420	1000	750	1000	1025	1056
54 Trees	715	3000	3000	3000	3075	3167
55 New Recreational Facilities	5000	4500	0	0	0	0
56 Unexpected/Emergency Works	400	1500	1000	1500	1538	1584
57 Long Term Financial Risks	7225	9125	5000	9125	9125	5125
58 New Community Facility	0	0	0	0	0	0
59 Long Term Maintenance	0	0	0	0	0	0
<b>Total Expenditure</b>	<b>156017</b>	<b>200975</b>	<b>181530</b>	<b>180179</b>	<b>184331</b>	<b>185056</b>

**Martin Harding:**  
To include continuation of 'In Bloom' £4000 and Benches and Bins £4000

66 Miscellaneous Income

	1000	1000	1100	1000	1000	1000
<b>Total Income</b>	<b>1000</b>	<b>1000</b>	<b>1100</b>	<b>1000</b>	<b>1000</b>	<b>1000</b>

**Martin Harding:**  
£5000 remains with FRA for tree survey due in 2020/2021

**Total to Parks Summary**

	<b>155017</b>	<b>199975</b>	<b>180430</b>	<b>179179</b>	<b>183331</b>	<b>184056</b>
--	---------------	---------------	---------------	---------------	---------------	---------------

2017/18 ACTUAL      2018/19 ESTIMATE PROBABLE      2019/20 ESTIMATE      2020/21 FORECAST      2021/22 FORECAST

**Cost Centre 5 Swanscombe Park**

**Code Description**

- 70 Bowls Pavilion Maintenance
- 71 Long Term Financial Risks
- 72 Long Term Maintenance
- Total Expenditure**

0	0	0	0	0	0
3180	3030	0	3030	3030	3030
500	500	0	500	500	500
<b>3680</b>	<b>3530</b>	<b>0</b>	<b>3530</b>	<b>3530</b>	<b>3530</b>

- 75 Bowls
- Total Income**

3250	3377	3200	3302	3478	3583
<b>3250</b>	<b>3377</b>	<b>3200</b>	<b>3302</b>	<b>3478</b>	<b>3583</b>

**Martin Harding:**  
RPI from Nov 2018 3.2%

**Total to Parks Summary**

<b>430</b>	<b>153</b>	<b>-3200</b>	<b>228</b>	<b>52</b>	<b>-53</b>
------------	------------	--------------	------------	-----------	------------

**Cost Centre 6 Knockhall Playing Field**

**Code Description**

- 80 Rates
- 81 Long Term Financial Risks
- Total Expenditure**

140	143	141	146	151	155
1200	1200	0	1200	1200	1200
<b>1340</b>	<b>1343</b>	<b>141</b>	<b>1346</b>	<b>1351</b>	<b>1355</b>

- 85 Football
- Total Income**

4370	4479	5026	5152	5306	5465
<b>4370</b>	<b>4479</b>	<b>5026</b>	<b>5152</b>	<b>5306</b>	<b>5465</b>

**Total to Parks Summary**

<b>-3030</b>	<b>-3136</b>	<b>-4885</b>	<b>-3805</b>	<b>-3955</b>	<b>-4110</b>
--------------	--------------	--------------	--------------	--------------	--------------

**Cost Centre 7 Broomfield Sports Ground**

**Code Description**

- 90 Long Term Financial Risks
- 91 Long Term Maintenance
- Total Expenditure**

1400	1400	0	1400	1400	1400
500	500	0	500	500	500
<b>1900</b>	<b>1900</b>	<b>0</b>	<b>1900</b>	<b>1900</b>	<b>1900</b>

- 95 Football
- 96 Cricket
- 97 Miscellaneous Income
- Total Income**

6556	5621	6000	5762	5934	6112
1890	1937	1943	1992	2051	2113
255	0	0	0	0	0
<b>8701</b>	<b>7558</b>	<b>7943</b>	<b>7753</b>	<b>7986</b>	<b>8225</b>

**Total to Parks Summary**

<b>-6801</b>	<b>-5658</b>	<b>-7943</b>	<b>-5853</b>	<b>-6086</b>	<b>-6325</b>
--------------	--------------	--------------	--------------	--------------	--------------

**Cost Centre 8 Churchyard - SP & SP**

**Code Description**

- 110 Maintenance
- 111 Long Term Financial Risks \*\*
- Total Expenditure**

2755	5000	2000	5000	5150	5305
0	0	0	0	0	0
<b>2755</b>	<b>5000</b>	<b>2000</b>	<b>5000</b>	<b>5150</b>	<b>5305</b>

\*\* Included in Parks Establishment

**Total to Parks Summary**

<b>2755</b>	<b>5000</b>	<b>2000</b>	<b>5000</b>	<b>5150</b>	<b>5305</b>
-------------	-------------	-------------	-------------	-------------	-------------

**Cost Centre 9 Other Projects**

**Code Description**

- 121 General Projects (inc Sum Etment)
- 124 Long Term Financial Risks \*\*
- Total Expenditure**

7800	15600	13500	11500	11845	12200
0	0	0	0	0	1
<b>7800</b>	<b>15600</b>	<b>13500</b>	<b>11500</b>	<b>11845</b>	<b>12201</b>

\*\* Included in Parks Establishment

- 128 Miscellaneous Income
- Total Income**

0	0	0	0	0	0
0	0	0	0	0	0

**Martin Harding:**  
Continuation of open air cinema (credit from this year) £5000, £3000 summer of sports and £1500 for skills taster on top of £2000 for summer entertainment

**Total to Parks Summary**

<b>7800</b>	<b>15600</b>	<b>13500</b>	<b>11500</b>	<b>11845</b>	<b>12201</b>
-------------	--------------	--------------	--------------	--------------	--------------

**Cost Centre 10 Bus Shelters**

**Code Description**

- 130 Maintenance
- Total Expenditure**

750	1500	750	1500	1500	1500
<b>750</b>	<b>1500</b>	<b>750</b>	<b>1500</b>	<b>1500</b>	<b>1500</b>

- 128 Miscellaneous Income
- Total Income**

0	0	0	0	0	0
0	0	0	0	0	0

**Total to Parks Summary**

<b>750</b>	<b>1500</b>	<b>750</b>	<b>1500</b>	<b>1500</b>	<b>1500</b>
------------	-------------	------------	-------------	-------------	-------------

	2017/18 ACTUAL	2018/19 ESTIMATE	2019/20 PROBABLE	2019/20 ESTIMATE	2020/21 FORECAST	2021/22 FORECAST
<b>Cost Centre 19 Heritage Park</b>						
<b>Code Description</b>						
100 Maintenance / Rent	50	2000	2000	500	515	530
104 Long Term Financial Risks	0	0	0	0	0	0
<b>Total Expenditure</b>	<b>50</b>	<b>2000</b>	<b>2000</b>	<b>500</b>	<b>515</b>	<b>530</b>
<b>Total to Parks Summary</b>	<b>50</b>	<b>2000</b>	<b>2000</b>	<b>500</b>	<b>515</b>	<b>530</b>
<b>Cost Centre 11 Leisure Centre</b>						
<b>Code Description</b>						
146 Rates & Ins Rent - DBC	27150	28368	27500	28573	29430	30313
155 GCLL Management Fee	57000	57000	57000	57000	57000	57000
<b>Total Expenditure</b>	<b>84150</b>	<b>85368</b>	<b>84500</b>	<b>85573</b>	<b>86430</b>	<b>87313</b>
<b>Total Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total To Leisure Centre Summary</b>	<b>84150</b>	<b>85368</b>	<b>84500</b>	<b>85573</b>	<b>86430</b>	<b>87313</b>
<b>Cost Centre 13 Squash Courts</b>						
<b>Code Description</b>						
200 Maintenance	0	1000	500	500	515	530
201 Long Term Financial Risks	0	0	0	0	0	0
<b>Total Expenditure</b>	<b>0</b>	<b>1000</b>	<b>500</b>	<b>500</b>	<b>515</b>	<b>530</b>
205 Squash Income	0	0	0	0	0	0
<b>Total Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total to Squash Courts Summary</b>	<b>0</b>	<b>1000</b>	<b>500</b>	<b>500</b>	<b>515</b>	<b>530</b>

**Cost Centre 14 Allotments**

**Code Description**

210 Rents / Licences	241	245	245	245	252	260
211 Repairs / Maintenance	260	250	250	250	258	265
212 Water Supply	0	0	0	0	0	0
213 Long Term Financial Risks	2135	2135	0	2135	2135	2135
<b>Total Expenditure</b>	<b>2636</b>	<b>2630</b>	<b>495</b>	<b>2630</b>	<b>2645</b>	<b>2660</b>

218 Rent  
Total Income

218 Rent	1675	2030	1900	2335	2685	3087
<b>Total Income</b>	<b>1675</b>	<b>2030</b>	<b>1900</b>	<b>2335</b>	<b>2685</b>	<b>3087</b>

**Total To Allotment Summary**

<b>Total To Allotment Summary</b>	<b>961</b>	<b>600</b>	<b>-1405</b>	<b>296</b>	<b>-40</b>	<b>-427</b>
-----------------------------------	------------	------------	--------------	------------	------------	-------------

**Martin Harding:**  
15% increase. 10% standard fees increase along with 5% to equalise charges following the 25% allocated to the Allotment Association

**Cost Centre 15 Administration**

**Code Description**

230 Wages	130200	136500	134000	140000	144200	148526
231 Furn (F&F) & Equipment	880	1500	750	1500	1545	1591
232 Photocopier	1260	1500	1000	1000	1030	1061
233 Stationery, Advertising, Postage	2255	2300	2100	2300	2369	2440
234 Telephone / Internet	3565	3678	3400	3788	3902	4019
235 Mileage Allowance	695	728	500	515	530	546
236 Insurance	13150	14150	14106	15000	15450	15914
237 Subscriptions / Publications	4322	4862	4862	5008	5158	5313
238 Town Mayor's Allowance	1500	1500	1500	1500	1545	1591
239 Civic Reception	1500	1500	1500	1500	1545	1591
240 Chains of Office	230	250	250	250	258	265
241 Legal Fees	1590	8500	5000	6000	6180	6365
242 External Audit Fees	1300	1300	1300	1300	1339	1379
243 Internal Audit Fees	250	250	250	250	258	265
244 Local Funding	6574	7000	7000	7000	2000	2000
245 Miscellaneous	1470	7750	3000	6250	6438	6631
246 Election Expenses	0	2000	2000	10000	2000	2000
247 Training	835	1500	1500	1500	1545	1591
248 Member Training	360	1500	1500	1500	1545	1591
249 IT Services	4770	6000	4500	6000	6180	6365
250 Handyman (including seasonal Park staff)	810	1500	500	1500	1545	1591
251 Council Offices Building Maintenance	15000	22000	15000	20000	20600	21218
252 Water Rates	1380	1332	1332	1372	1413	1456
253 Gas	1144	2403	2403	2475	2549	2626
254 Electricity	651	5064	11000	5216	5372	5534
255 Rates (NNDR)	20504	21304	21304	22135	22799	23483
256 Long Term Financial Risks	5000	5000	0	2500	2500	0
257 Long Term Maintenance	2875	2825	0	2875	2875	2875
<b>Total Expenditure</b>	<b>224070</b>	<b>265496</b>	<b>241557</b>	<b>270234</b>	<b>264670</b>	<b>269829</b>

270 Photocopier Income  
271 Miscellaneous  
274 Bank Interest  
Total Income

270 Photocopier Income	0	0	0	0	0	0
271 Miscellaneous	0	0	0	0	0	0
274 Bank Interest	0	0	1000	2400	2472	2546
<b>Total Income</b>	<b>0</b>	<b>0</b>	<b>1000</b>	<b>2400</b>	<b>0</b>	<b>0</b>

**Total to Administration Summary**

<b>Total to Administration Summary</b>	<b>224070</b>	<b>265496</b>	<b>240557</b>	<b>267834</b>	<b>264670</b>	<b>269829</b>
--	---------------	---------------	---------------	---------------	---------------	---------------

**Cost Centre 16 Church Road Hall**

**Code Description**

280 Wages	4825	5359	5100	5400	5562	5729
281 Repairs & Maintenance	2250	3500	1500	3500	3605	3713
282 Gas & Electricity	800	1146	1000	1180	1216	1252
283 Cleaning Materials	25	100	100	100	103	106
284 Furniture & Fittings	17	100	100	100	103	106
285 Rates (NNDR)	1190	1235	1235	1283	1322	1361
287 Misc Expenditure	125	125	125	125	129	133
288 Long Term Financial Risks	0	885	0	0	0	0
289 Long Term Maintenance	0	1945	0	0	0	0
290 Telephone / Broadband	575	600	500	600	600	600
<b>Total Expenditure</b>	<b>9807</b>	<b>14995</b>	<b>9660</b>	<b>12289</b>	<b>12639</b>	<b>13000</b>

295 Hire Income  
Total Income

295 Hire Income	4092	3388	4500	3473	3577	3000
<b>Total Income</b>	<b>4092</b>	<b>3388</b>	<b>4500</b>	<b>3473</b>	<b>3577</b>	<b>3000</b>

**Total To Community Halls Summary**

<b>Total To Community Halls Summary</b>	<b>5715</b>	<b>11607</b>	<b>5160</b>	<b>8816</b>	<b>9062</b>	<b>10000</b>
---	-------------	--------------	-------------	-------------	-------------	--------------

**Martin Harding:**  
Allowing for 2.5% increase

**Martin Harding:**  
£5000 for youth provision moved to 2019/2020 due to Feb / Mar 19 start date.

**Martin Harding:**  
£2300 for mapping software moved to 2019-2020.

**Martin Harding:**  
£5000 for refurbishment of cashiers office moved to 2019-20

	2017/18 ACTUAL	2018/19 ESTIMATE	2018/19 PROBABLE	2019/20 ESTIMATE	2020/21 FORECAST	2021/22 FORECAST
--	-------------------	---------------------	---------------------	---------------------	---------------------	---------------------

**Cost Centre 17 Grove Hall**

**Code Description**

301 Repairs & Maintenance	135	700	700	700	121	125
302 Gas & Electricity	53	100	100	100	103	106
<b>Total Expenditure</b>	<b>198</b>	<b>810</b>	<b>810</b>	<b>810</b>	<b>234</b>	<b>241</b>
315 Hire Income	0	0	0	0	0	0
<b>Total Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Total To Community Halls Summary**

	<b>198</b>	<b>810</b>	<b>810</b>	<b>810</b>	<b>234</b>	<b>241</b>
--	------------	------------	------------	------------	------------	------------

**Cost Centre 18 Heritage Community Hall**

**Code Description**

320 Wages	5975	6314	6200	6472	6666	6866
321 Repairs & Maintenance	1190	1800	1800	1800	1854	1910
322 Gas & Electricity	1256	1653	1653	1703	1754	1806
323 Cleaning Materials	210	195	195	195	201	207
324 Furniture & Fittings	13	1000	500	1000	1030	1061
325 Rates (NNDR)	2260	2349	2349	2441	2514	2589
326 Water Rates	440	667	667	687	708	729
327 Misc Expenditure	0	260	260	260	268	276
328 Long Term Financial Risks	0	0	0	0	0	0
329 Long Term Maintenance Requirements	0	0	0	0	0	0
<b>Total Expenditure</b>	<b>11344</b>	<b>14238</b>	<b>13624</b>	<b>14557</b>	<b>14994</b>	<b>15444</b>
335 Hire Income	15124	15000	11000	12000	12360	12731
<b>Total Income</b>	<b>15124</b>	<b>15000</b>	<b>11000</b>	<b>12000</b>	<b>12360</b>	<b>12731</b>

**Martin Harding:**  
Allowing for 2.5% increase

**Total To Community Halls Summary**

	<b>-3780</b>	<b>-762</b>	<b>2624</b>	<b>2557</b>	<b>2634</b>	<b>2713</b>
--	--------------	-------------	-------------	-------------	-------------	-------------

**Cost Centre 20 Sports Pavilion**

**Code Description**

340 Gas & Electricity	560	640	640	659	679	699
341 Water Rates	663	480	480	494	509	525
342 Maintenance & Cleaning Contribution	1913	1750	1750	1750	1803	1857
343 Rates	0	0	0	0	0	0
344 Building Insurance	1461	2025	1570	2025	2086	2148
345 Misc Expenditure	0	0	0	0	0	0
346 Long Term Financial Risks	27000	27000	17000	17000	27000	27000
<b>Total Expenditure</b>	<b>31597</b>	<b>31895</b>	<b>21440</b>	<b>21929</b>	<b>32076</b>	<b>32229</b>
350 Rent	17301	17869	17869	18441	18405	18957
<b>Total Income</b>	<b>17301</b>	<b>17869</b>	<b>17869</b>	<b>18441</b>	<b>18405</b>	<b>18957</b>

**Martin Harding:**  
£17k for Pavilion fund remains but £10k for strategic building fund not reinstated until 2020

**Martin Harding:**  
RPI from Nov 2018 3.2%

**Total To Community Halls Summary**

	<b>14296</b>	<b>14026</b>	<b>3571</b>	<b>3488</b>	<b>13671</b>	<b>13272</b>
--	--------------	--------------	-------------	-------------	--------------	--------------

**Cost Centre 21 Town Council Offices Community Hall**

**Code Description**

360 Wages (Caretaker)	8430	9225	7500	7688	7918	8156
361 Repairs & Maintenance	420	420	420	420	433	446
362 Furniture, Fixtures and Fittings	200	100	100	100	103	106
363 Cleaning Materials	350	260	260	260	268	276
364 Miscellaneous	0	75	75	75	77	80
365 Long Term Financial Risks	6300	4300	0	4300	4300	3300
366 Long Term Maintenance **	0	0	0	0	0	0
<b>Total Expenditure</b>	<b>15700</b>	<b>14380</b>	<b>8355</b>	<b>12843</b>	<b>13099</b>	<b>12363</b>
** Covered in Administration budget						
370 Rent	31237	31263	31263	32018	32201	33167
<b>Total Income</b>	<b>31237</b>	<b>31263</b>	<b>31263</b>	<b>32018</b>	<b>32201</b>	<b>33167</b>

**Martin Harding:**  
Allowing for 2.5% increase

**Total To Community Halls Summary**

	<b>-15537</b>	<b>-16883</b>	<b>-22908</b>	<b>-19175</b>	<b>-19102</b>	<b>-20804</b>
--	---------------	---------------	---------------	---------------	---------------	---------------



2017/18 ACTUAL      2018/19 ESTIMATE PROBABLE      2019/20 ESTIMATE      2020/21 FORECAST      2021/22 FORECAST

**Cost Centre 22 Old Fire Station Café**

**Code Description**

380 Wages	17702	19240	18500	19240	19817	20412
381 Food/Supplies	3892	4000	4000	4000	4120	4244
382 F, F & Equipment (including leased equip)	1396	750	750	750	773	796
383 Advertising	0	100	100	100	103	106
384 Rates (NNDR)	1581	1644	1644	1708	1759	1812
385 Electricity & Water	1008	1039	1039	1070	1102	1135
386 Cleaning Materials	90	130	130	130	134	138
387 DBC Maintenance Service Charge	1615	1750	1500	1750	1803	1857
388 Telephone / Internet	745	1263	750	1000	1030	1061
389 Maintenance	1447	1000	1000	1000	1030	1061
390 Miscellaneous (and DBC Insurance)	410	1325	1325	1325	1365	1406
391 Long Term Financial Risks	0	0	0	0	0	0
392 Rent DBC	0	3000	3000	5600	5768	5941
393 Long Term Maintenance	0	0	0	0	0	0
<b>Total Expenditure</b>	<b>29886</b>	<b>35241</b>	<b>33738</b>	<b>37673</b>	<b>38803</b>	<b>39968</b>
395 Café Income	8122	8000	11000	8000	8240	8487
<b>Total Income</b>	<b>8122</b>	<b>8000</b>	<b>11000</b>	<b>8000</b>	<b>8240</b>	<b>8487</b>
<b>Total To Community Café Summary</b>	<b>21764</b>	<b>27241</b>	<b>22738</b>	<b>29673</b>	<b>30563</b>	<b>31480</b>

Martin Harding:  
Allowing for 4.9% increase  
in line with new national  
living wage

**Cost Centre 23 Ingress Park Community Centre**

**Code Description**

400 Wages	0	6300	1000	6300	6489	6684
401 Repairs & Maintenance	0	1850	500	1850	1906	1963
402 Gas & Electricity	0	1600	400	1600	1648	1697
403 Cleaning Materials	0	1000	250	1000	1030	1061
404 Furniture & Fittings	0	5500	1375	4000	4120	4244
405 Rates (NNDR)	0	2442	650	2442	2515	2590
406 Water Rates	0	650	200	650	670	690
407 Key Holder Security	0	800	200	800	824	849
408 Misc Expenditure	0	500	210	500	515	530
409 Long Term Financial Risks	0	1950	0	1950	1950	1950
410 Long Term Maintenance Requirements	0	2350	0	2350	2350	2350
<b>Total Expenditure</b>	<b>0</b>	<b>24942</b>	<b>4785</b>	<b>23442</b>	<b>24016</b>	<b>24607</b>
415 Hire Income	0	4000	500	4000	7000	12000
416 Commuted Sum	0	13500	13500	6000	6000	6000
417 Contingency Fund	0	7500	0	7500	2500	0
<b>Total Income</b>	<b>0</b>	<b>25000</b>	<b>14000</b>	<b>17500</b>	<b>15500</b>	<b>18000</b>
<b>Total To Community Halls Summary</b>	<b>0</b>	<b>-58</b>	<b>-9215</b>	<b>5942</b>	<b>8516</b>	<b>6607</b>

Martin Harding:  
Contingency fund spread  
over 2019/20 and  
2020/2021 finance years to  
mitigate start up

**SUMMARY**

Street Lighting	6198	12172	6199	8749	8839	9061
Car Parks	7470	9415	7075	7824	8023	8230
Parks	156971	215434	182652	188249	192352	193104
Leisure Centre	84150	85368	84500	85573	86430	87313
Squash Courts	0	1000	500	500	515	530
Allotments	961	600	-1405	296	-40	-427
Administration	224070	265496	240557	267834	264670	269829
Community Halls	892	8740	-19958	2437	15016	12029
Community Café	21764	27241	22738	29673	30563	31480
<b>Total Expenditure</b>	<b>502476</b>	<b>625466</b>	<b>522858</b>	<b>591134</b>	<b>606368</b>	<b>611150</b>
<b>Total Expenditure</b>	<b>502476</b>	<b>625466</b>	<b>522858</b>	<b>591134</b>	<b>606368</b>	<b>611150</b>

**Reserve Account - Earmarked Funds**

**General Reserves**

£5,000 Sports Pavilion Bond  
£1,000 Bowls Pavilion Bond  
£3,750 Sports Pavilion Bond  
£1,250 Sports Pavilion Bond

**FRA Reserves**

£40,964 11/12 FRA  
£54,065 12/13 FRA  
£94,943 13/14 FRA  
£14,020 13/14 LTM  
£74,823 14/15 FRA  
£6,423 14/15 LTM  
£79,063 15/16 FRA  
£13,283 15/16 LTM  
-£4,868 16/17 FRA  
£1,820 16/17 LTM  
£575 17/18 FRA  
-£1,965 17/18 LTM

**£11,000**

**£373,146**

**Total in Reserve Account**

**£384,146**

