

**SGTC
TRANSFERS - OCTOBER 2017**

Date	Desc	From	To	Amount
05/10/2017	Bank to Bank Transfer	Active Saver 1	Current Account	2,532.01
09/10/2017	Bank to Bank Transfer	Current Account	Active Saver 1	16,634.93
19/10/2017	Bank to Bank Transfer	Active Saver 1	Current Account	19,398.44
25/10/2017	Bank to Bank Transfer	Active Saver 1	Current Account	3,693.29
02/10/2017	Bank to Bank Transfer	Active Saver 1	Active Saver 1 - Treasury Deposit	300,000.00
			Total.....	342,258.67

FOR 11/1/18
AGENDA ITEM 7

SGTC
TRANSFERS - NOVEMBER 2017

Date	Desc	From	To	Amount
02/11/2017	Bank to Bank Transfer	Active Saver 1	Current Account	8,883.48
09/11/2017	Bank to Bank Transfer	Active Saver 1	Current Account	24,187.28
02/11/2017	Bank to Bank Transfer	Active Saver 1 - Treasury Deposit	Active Saver 1	300,000.00
03/11/2017	Bank to Bank Transfer	Active Saver 1	Active Saver 1 - Treasury Deposit	275,000.00
17/11/2017	Bank to Bank Transfer	Active Saver 1	Current Account	1,074.35
23/11/2017	Bank to Bank Transfer	Active Saver 1	Current Account	7,689.08
30/11/2017	Bank to Bank Transfer	Active Saver 1	Current Account	12,470.15
			Total.....	629,304.34

SGTC**TRANSFERS - DECEMBER 2017**

Date	Desc	From	To	Amount
06/12/2017	Bank to Bank Transfer	Active Saver 1	Current Account	9,450.81
04/12/2017	Bank to Bank Transfer	Active Saver 1 - Treasury	Active Saver 1	275,000.00
05/12/2017	Bank to Bank Transfer	Active Saver 1	Active Saver 1 - Treasury	213,000.00
14/12/2017	Bank to Bank Transfer	Active Saver 1	Current Account	23,146.08
20/12/2017	Bank to Bank Transfer	Active Saver 1	Current Account	23,043.87
			Total.....	543,640.76

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SGTC
Listing of Receipts in each Code for All Cost Centres
 (Between 01/10/2017 to 31/10/2017)

Cost Centre Parks Establishment**Code Number 49 Playground Equipment & Mainten:**

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
132	12/10/2017		Active Saver 1		KCC Funding Contribution - Outdoor	Kent County Council	Z	3,125.00	0.00	3,125.00
Subtotal for Code: Playground Equipment & Maint								£3,125.00	£0.00	£3,125.00
Subtotal for Cost Centre: Parks Establishment								3,125.00	0.00	3,125.00

Cost Centre Swanscombe Park**Code Number 75 Bowls Income**

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
128	25/10/2017		Current Account		Bowls Income	Various	Z	91.50	0.00	91.50
Subtotal for Code: Bowls Income								£91.50	£0.00	£91.50
Subtotal for Cost Centre: Swanscombe Park								91.50	0.00	91.50

Cost Centre Broomfield Sports Ground**Code Number 97 Miscellaneous Income**

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
134	13/10/2017		Active Saver 1		Hall Hire	DBC	Z	19.50	0.00	19.50
Subtotal for Code: Miscellaneous Income								£19.50	£0.00	£19.50
Subtotal for Cost Centre: Broomfield Sports Ground								19.50	0.00	19.50

Cost Centre Administration**Code Number 271 Miscellaneous Income**

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
121	09/10/2017		Current Account		VAT Repayment	HMRC	R	0.00	16,634.93	16,634.93
Subtotal for Code: Miscellaneous Income								£0.00	£16,634.93	£16,634.93

Code Number 274 Bank Interest

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
122	05/10/2017		Current Account		Loyalty Reward	Barclays	Z	9.20	0.00	9.20
Subtotal for Code: Bank Interest								£9.20	£0.00	£9.20
Subtotal for Cost Centre: Administration								9.20	16,634.93	16,644.13

Cost Centre Church Road Hall**Code Number 295 Hire Income**

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
125	25/10/2017		Current Account		Hall Hire	Various	Z	351.75	0.00	351.75
139	27/10/2017		Active Saver 1		Hall Hire	Swanscombe Rainbows & Brownie	Z	69.75	0.00	69.75
Subtotal for Code: Hire Income								£421.50	£0.00	£421.50
Subtotal for Cost Centre: Church Road Hall								421.50	0.00	421.50

Cost Centre Heritage Community Hall**Code Number 335 Hire Income**

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
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SGTC
Listing of Receipts in each Code for All Cost Centres
(Between 01/10/2017 to 31/10/2017)

124	25/10/2017	Current Account	Hall Hire	Various	Z	413.25	0.00	413.25
130	03/10/2017	Active Saver 1	Hall Hire	North Kent Karate	Z	136.50	0.00	136.50
131	04/10/2017	Active Saver 1	Hall Hire	Shizendo Karate	Z	146.25	0.00	146.25
135	16/10/2017	Active Saver 1	Hall Hire	Various	Z	150.00	0.00	150.00
137	18/10/2017	Active Saver 1	Hall Hire	Alpha & Omega	Z	1,014.00	0.00	1,014.00
Subtotal for Code: Hire Income						£1,860.00	£0.00	£1,860.00
Subtotal for Cost Centre: Heritage Community Hall						1,860.00	0.00	1,860.00

Cost Centre Sports Pavilion**Code Number 350 Rent Income**

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
127	25/10/2017		Current Account		Rent	The Pavilion Community Sports &	Z	1,441.75	0.00	1,441.75
Subtotal for Code: Rent Income						£1,441.75	£0.00	£1,441.75		
Subtotal for Cost Centre: Sports Pavilion						1,441.75	0.00	1,441.75		

Cost Centre Town Council Offices Community Hall**Code Number 370 Hire Income**

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
126	25/10/2017		Current Account		Hall Hire	Various	Z	60.00	0.00	60.00
129	03/10/2017		Active Saver 1		Hall Hire	North Kent Karate	Z	429.00	0.00	429.00
133	13/10/2017		Active Saver 1		Hall Hire	DBC	Z	175.50	0.00	175.50
136	16/10/2017		Active Saver 1		Hall Hire	Cygnets	Z	2,160.00	0.00	2,160.00
138	20/10/2017		Active Saver 1		Hall Hire	WeightWatchers	Z	195.00	0.00	195.00
140	27/10/2017		Active Saver 1		Hall Hire	Various	Z	164.00	0.00	164.00
Subtotal for Code: Hire Income						£3,183.50	£0.00	£3,183.50		
Subtotal for Cost Centre: Town Council Offices Comrr						3,183.50	0.00	3,183.50		

Cost Centre Old Fire Station Cafe**Code Number 395 Cafe Income**

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
123	25/10/2017		Current Account		Food Sales	Old Fire Station Cafe	S	802.96	160.59	963.55
Subtotal for Code: Cafe Income						£802.96	£160.59	£963.55		
Subtotal for Cost Centre: Old Fire Station Cafe						802.96	160.59	963.55		

TOTALS £10,954.91 £16,795.52 £27,750.43

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Listing of Payments in each Code for All Cost Centres
(Between 01/10/2017 to 31/10/2017)

Cost Centre Public Lighting**Code Number 1 Supply & Maintenance**

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
748	12/10/2017		Current Account	DD	Electricity - Street Lighting	E-on	L	89.60	4.48	94.08
816	25/10/2017		Current Account	DC	Street Lighting Maintenance - 2nd i	Streelights	S	688.24	137.65	825.89
Subtotal for Code: Supply & Maintenance								£777.84	£142.13	£919.97
Subtotal for Cost Centre: Public Lighting								777.84	142.13	919.97

Cost Centre Grove Car Park**Code Number 20 Rates**

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
823	25/10/2017		Current Account	DD	NNDR	DBC	Z	368.00	0.00	368.00
Subtotal for Code: Rates								£368.00	£0.00	£368.00
Subtotal for Cost Centre: Grove Car Park								368.00	0.00	368.00

Cost Centre Parks Establishment**Code Number 40 Wages**

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
736	05/10/2017		Current Account	DC	Park Keeper Contract	Night & Day Security	Z	1,306.88	0.00	1,306.88
766	12/10/2017		Current Account	DC	PAYE	HMRC	Z	275.60	0.00	275.60
767	12/10/2017		Current Account	DC	NI	HMRC	Z	581.02	0.00	581.02
774	12/10/2017		Current Account	DC	Pension E'ee	KCC - LGPS	Z	126.22	0.00	126.22
775	12/10/2017		Current Account	DC	Pension E'er	KCC - LGPS	Z	310.69	0.00	310.69
784	12/10/2017		Current Account	DC	Pension E'er	Intelligent Money	Z	41.08	0.00	41.08
785	12/10/2017		Current Account	DC	Pension E'ee	Intelligent Money	Z	20.54	0.00	20.54
787	12/10/2017		Current Account	DD	Wages	SGTC	Z	3,998.50	0.00	3,998.50
Subtotal for Code: Wages								£6,660.53	£0.00	£6,660.53

Code Number 41 Equipment/Materials

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
743	12/10/2017		Current Account	DC	Parks Equipment - Postcrete	Discount Builders Merchants	S	9.30	1.86	11.16
809	25/10/2017		Current Account	DC	Parks Equipment - True Spreader	Dennis SISIS	S	990.00	198.00	1,188.00
817	25/10/2017		Current Account	DC	Parks Equipment - Saw & Post Mi	Forestrall Ltd	S	67.25	13.45	80.70
828	25/10/2017		Current Account	DC	Sports Ground Supplies	Eden Park (STMS) Ltd	S	463.35	92.67	556.02
832	25/10/2017		Current Account	DC	Parks Equipment - Fence Repair	Forestrall Ltd	S	42.82	8.56	51.38
Subtotal for Code: Equipment/Materials								£1,572.72	£314.54	£1,887.26

Code Number 43 Fuel

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
735	05/10/2017		Current Account	DD	Fuel	Allstar	S	283.48	56.07	339.55
Subtotal for Code: Fuel								£283.48	£56.07	£339.55

Code Number 45 Telephone

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
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Listing of Payments in each Code for All Cost Centres
(Between 01/10/2017 to 31/10/2017)

749	12/10/2017		Current Account	DD	Phone Bill - Parks	British Telecom	S	-1.31	-0.26	-1.57
757	12/10/2017		Current Account	DD	Phone Bill - Parks	Overline	S	11.50	2.30	13.80
831	25/10/2017		Current Account	DD	Phone Bill - Parks	O2	S	31.45	6.29	37.74
Code Number 47 Water Rates								Subtotal for Code: Telephone		
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
820	25/10/2017		Current Account	DD	Water Rates	Castle Water	Z	76.30	0.00	76.30
Code Number 48 Gas/Electricity								Subtotal for Code: Water Rates		
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
803	25/10/2017		Current Account	DD	Electricity	KCC - Laser	S	-2,205.57	-549.27	-2,754.84
812	25/10/2017		Current Account	DD	Electricity - Toilet Block	KCC - Laser	L	15.29	0.76	16.05
833	25/10/2017		Current Account	DD	Electricity - Wooden Hut	EDF Energy	L	38.38	1.92	40.30
Code Number 50 Staff Training								Subtotal for Code: Gas/Electricity		
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
807	25/10/2017		Current Account	DD	Staff Training - Spraying - Parks	Barclaycard	Z	260.00	0.00	260.00
Cost Centre Leisure Centre								Subtotal for Code: Staff Training		
Code Number 146 Rates & Insurance Rent - DBC								Subtotal for Cost Centre: Parks Establishment		
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
740	05/10/2017		Current Account	DC	Rent	DBC	Z	1.00	0.00	1.00
824	25/10/2017		Current Account	DD	NNDR	DBC	Z	2,730.00	0.00	2,730.00
Cost Centre Administration								Subtotal for Code: Rates & Insurance Rent - I		
Code Number 230 Wages								Subtotal for Cost Centre: Leisure Centre		
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
765	12/10/2017		Current Account	DC	Direct Earnings Attachment	DWP	Z	14.62	0.00	14.62
768	12/10/2017		Current Account	DC	NI	HMRC	Z	1,586.27	0.00	1,586.27
769	12/10/2017		Current Account	DC	PAYE	HMRC	Z	961.60	0.00	961.60
776	12/10/2017		Current Account	DC	Pension E'er	KCC - LGPS	Z	771.89	0.00	771.89
777	12/10/2017		Current Account	DC	Pension E'ee	KCC - LGPS	Z	379.14	0.00	379.14
782	12/10/2017		Current Account	DC	Pension E'ee	Intelligent Money	Z	30.79	0.00	30.79
783	12/10/2017		Current Account	DC	Pension E'er	Intelligent Money	Z	61.57	0.00	61.57
786	12/10/2017		Current Account	DD	Wages	SGTC	Z	6,939.86	0.00	6,939.86
Code Number 230 Wages								Subtotal for Code: Wages		
								£10,745.74	£0.00	£10,745.74

SGTC

Listing of Payments in each Code for All Cost Centres
(Between 01/10/2017 to 31/10/2017)

Code Number	232 Photocopier									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
834	25/10/2017		Current Account	DC	Photocopier Rental	KCC - KCS	S	-100.06	-20.01	-120.07
Subtotal for Code: Photocopier								£-100.06	£-20.01	£-120.07
Code Number	233 Stationary, Advertising & Postage									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
739	05/10/2017		Current Account	DC	Stationary	KCC - KCS	S	37.88	7.58	45.46
744	12/10/2017		Current Account	DC	Stationary	KCC - KCS	S	12.68	2.54	15.22
745	12/10/2017		Current Account	DC	Cleaning Materials	KCC - KCS	S	27.30	5.46	32.76
746	12/10/2017		Current Account	DD	Postage	Franco typ Postalia Ltd	Z	100.00	0.00	100.00
806	25/10/2017		Current Account	DD	Printer Ink	Barclaycard	Z	122.40	0.00	122.40
808	25/10/2017		Current Account	DD	Charity Cheques x 2	Barclaycard	Z	167.88	0.00	167.88
Subtotal for Code: Stationary, Advertising & F								£468.14	£15.58	£483.72
Code Number	234 Telephone / Internet									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
759	12/10/2017		Current Account	DD	Phone Bill - Admin Alarm Line	Overline	S	11.50	2.30	13.80
760	12/10/2017		Current Account	DD	Phone Bill - Admin Fax Line	Overline	S	11.50	2.30	13.80
761	12/10/2017		Current Account	DD	Phone Bill - Admin Lift Alarm Line	Overline	S	11.50	2.30	13.80
762	12/10/2017		Current Account	DD	Phone Bill - Admin Internet	Overline	S	46.60	9.32	55.92
763	12/10/2017		Current Account	DD	Phone Bill - Admin Line	Overline	S	48.61	9.72	58.33
764	12/10/2017		Current Account	DD	Phone Bill - Admin Line Maintenance	Overline	S	29.16	5.83	34.99
793	12/10/2017		Current Account	DD	Use of Personal Mobiles - TC and I	SGTC	S	20.83	4.17	25.00
795	25/10/2017		Current Account	BANKADJ	Mobile Phone Top Up Voucher	Petty Cash	Z	20.00	0.00	20.00
Subtotal for Code: Telephone / Internet								£199.70	£35.94	£235.64
Code Number	235 Mileage Allowance									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
792	12/10/2017		Current Account	DD	Mileage	SGTC	S	164.63	4.37	169.00
Subtotal for Code: Mileage Allowance								£164.63	£4.37	£169.00
Code Number	238 Town Mayor's Allowance									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
734	05/10/2017		Current Account	DC	Buffet for Town Mayor Event	Kelly King	Z	350.00	0.00	350.00
Subtotal for Code: Town Mayor's Allowance								£350.00	£0.00	£350.00
Code Number	245 Miscellaneous Expenditure									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
794	25/10/2017		Current Account	BANKADJ	Newspapers	Petty Cash	Z	3.30	0.00	3.30
Subtotal for Code: Miscellaneous Expenditure								£3.30	£0.00	£3.30
Code Number	247 Staff Training									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
741	05/10/2017		Current Account	DC	Staff Training - Social Media - ATC.	KALC	S	60.00	12.00	72.00

SGTC
Listing of Payments in each Code for All Cost Centres
(Between 01/10/2017 to 31/10/2017)

742	05/10/2017		Current Account	DC	Staff Training - Clerk Conference - KALC	S	60.00	12.00	72.00	
Code Number	249 IT Services									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
738	05/10/2017		Current Account	DC	IT Support & Maintenance	ABC ICT Ltd	S	270.00	54.00	324.00
Subtotal for Code: IT Services							£120.00	£24.00	£144.00	
Code Number	251 Council Offices Building Maintena									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
751	12/10/2017		Current Account	DC	Hygiene Services	VR Sani	S	15.16	3.03	18.19
Subtotal for Code: Council Offices Building M							£15.16	£3.03	£18.19	
Code Number	252 Water Rates									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
819	25/10/2017		Current Account	DD	Water Rates	Castle Water	Z	111.77	0.00	111.77
Subtotal for Code: Water Rates							£111.77	£0.00	£111.77	
Code Number	255 Rates									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
825	25/10/2017		Current Account	DD	NNDR	DBC	Z	2,050.00	0.00	2,050.00
Subtotal for Code: Rates							£2,050.00	£0.00	£2,050.00	
Subtotal for Cost Centre: Administration							14,398.38	116.91	14,515.29	
Cost Centre Church Road Hall										
Code Number	280 Wages									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
773	12/10/2017		Current Account	DC	PAYE	HMRC	Z	12.00	0.00	12.00
791	12/10/2017		Current Account	DD	Wages	SGTC	Z	373.40	0.00	373.40
Subtotal for Code: Wages							£385.40	£0.00	£385.40	
Code Number	281 Repairs & Maintenance									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
747	12/10/2017		Current Account	DC	Guttering Repairs	Kent Fire Extinguisher Services Li	Z	80.00	0.00	80.00
753	12/10/2017		Current Account	DC	Hygiene Services	VR Sani	S	3.79	0.76	4.55
Subtotal for Code: Repairs & Maintenance							£83.79	£0.76	£84.55	
Code Number	282 Gas & Electricity									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
813	25/10/2017		Current Account	DD	Electricity	KCC - Laser	S	385.47	77.09	462.56
814	25/10/2017		Current Account	DD	Gas	KCC - Laser	L	23.52	1.18	24.70
Subtotal for Code: Gas & Electricity							£408.99	£78.27	£487.26	
Code Number	283 Cleaning Materials									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
830	25/10/2017		Current Account	DC	Cleaning Materials	KCC - KCS	S	24.30	4.86	29.16
Subtotal for Code: Cleaning Materials							£24.30	£4.86	£29.16	

SGTC
Listing of Payments in each Code for All Cost Centres
 (Between 01/10/2017 to 31/10/2017)

Code Number		285 Rates								
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
826	25/10/2017		Current Account	DD	NNDR	DBC	Z	119.00	0.00	119.00
Subtotal for Code: Rates								£119.00	£0.00	£119.00
Code Number		406 Telephone Broadband								
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
758	12/10/2017		Current Account	DD	Phone Bill - Heritage Hall	Overline	S	46.50	9.30	55.80
Subtotal for Code: Telephone Broadband								£46.50	£9.30	£55.80
Subtotal for Cost Centre: Church Road Hall								1,067.98	93.19	1,161.17
Code Number		302 Gas & Electricity								
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
811	25/10/2017		Current Account	DD	Electricity	KCC - Laser	L	13.56	0.68	14.24
815	25/10/2017		Current Account	DD	Gas	KCC - Laser	L	1.80	0.09	1.89
Subtotal for Code: Gas & Electricity								£15.36	£0.77	£16.13
Subtotal for Cost Centre: Grove Hall								15.36	0.77	16.13
Code Number		320 Wages								
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
772	12/10/2017		Current Account	DC	PAYE	HMRC	Z	124.00	0.00	124.00
790	12/10/2017		Current Account	DD	Wages	SGTC	Z	382.31	0.00	382.31
Subtotal for Code: Wages								£506.31	£0.00	£506.31
Code Number		321 Repairs & Maintenance								
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
752	12/10/2017		Current Account	DC	Hygiene Services	VR Sani	S	7.58	1.52	9.10
Subtotal for Code: Repairs & Maintenance								£7.58	£1.52	£9.10
Code Number		322 Gas & Electricity								
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
804	25/10/2017		Current Account	DD	Electricity	KCC - Laser	S	-1,100.04	-283.56	-1,383.60
805	25/10/2017		Current Account	DD	Gas	KCC - Laser	L	40.59	2.03	42.62
Subtotal for Code: Gas & Electricity								£-1,059.45	£-281.53	£-1,340.98
Code Number		325 Rates								
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
827	25/10/2017		Current Account	DD	NNDR	DBC	Z	226.00	0.00	226.00
Subtotal for Code: Rates								£226.00	£0.00	£226.00
Code Number		326 Water Rates								
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
821	25/10/2017		Current Account	DD	Water Rates	Castle Water	Z	25.37	0.00	25.37
Subtotal for Code: Water Rates								£25.37	£0.00	£25.37

SGTC
Listing of Payments in each Code for All Cost Centres
(Between 01/10/2017 to 31/10/2017)

Cost Centre					Town Council Offices Community Hall		Subtotal for Cost Centre: Heritage Community Hall	-294.19	-280.01	-574.20
Code Number		360 Wages								
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
780	12/10/2017		Current Account	DC	Pension E'er	KCC - LGPS	Z	91.18	0.00	91.18
781	12/10/2017		Current Account	DC	Pension E'ee	KCC - LGPS	Z	31.34	0.00	31.34
789	12/10/2017		Current Account	DD	Wages	SGTC	Z	538.54	0.00	538.54
Subtotal for Code: Wages								£661.06	£0.00	£661.06
Code Number		361 Repairs & Maintenance								
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
810	25/10/2017		Current Account	DC	New Roller Blinds - TC Hall	Aspen Interiors	S	968.00	193.60	1,161.60
Subtotal for Code: Repairs & Maintenance								£968.00	£193.60	£1,161.60
Subtotal for Cost Centre: Town Council Offices Comrr							1,629.06	193.60	1,822.66	
Code Number		380 Wages								
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
770	12/10/2017		Current Account	DC	PAYE	HMRC	Z	21.80	0.00	21.80
771	12/10/2017		Current Account	DC	NI	HMRC	Z	29.93	0.00	29.93
778	12/10/2017		Current Account	DC	Pension E'ee	KCC - LGPS	Z	43.04	0.00	43.04
779	12/10/2017		Current Account	DC	Pension E'er	KCC - LGPS	Z	125.20	0.00	125.20
788	12/10/2017		Current Account	DD	Wages	SGTC	Z	1,121.44	0.00	1,121.44
Subtotal for Code: Wages								£1,341.41	£0.00	£1,341.41
Code Number		381 Food/Supplies								
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
796	25/10/2017		Current Account	BANKADJ	Food Supplies	Petty Cash	Z	99.65	0.00	99.65
797	25/10/2017		Current Account	BANKADJ	Food Supplies	Asda Stores Ltd	Z	117.50	0.00	117.50
798	25/10/2017		Current Account	BANKADJ	Food Supplies	Bookers	S	171.27	11.64	182.91
799	25/10/2017		Current Account	BANKADJ	Food Supplies	Co-Operative Stores	Z	0.54	0.00	0.54
800	25/10/2017		Current Account	BANKADJ	Food Supplies	Poundland	Z	17.00	0.00	17.00
801	25/10/2017		Current Account	BANKADJ	Food Supplies	Local Shops	Z	1.59	0.00	1.59
Subtotal for Code: Food/Supplies								£407.55	£11.64	£419.19
Code Number		382 Furniture, Fixtures & Equipment (i								
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
733	05/10/2017		Current Account	DD	Coffee Machine Monthly Rental	Tchibo Coffee International Ltd	S	71.37	14.27	85.64
802	25/10/2017		Current Account	BANKADJ	Newspapers	Local Shops	Z	24.00	0.00	24.00
Subtotal for Code: Furniture, Fixtures & Equip								£95.37	£14.27	£109.64
Code Number		384 Rates								
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
822	25/10/2017		Current Account	DD	NNDR	DBC	Z	158.00	0.00	158.00

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Listing of Payments in each Code for All Cost Centres
(Between 01/10/2017 to 31/10/2017)

Code Number	Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
385 Electricity & Water							Subtotal for Code: Rates				
818	25/10/2017			Current Account	DD	Water Rates	Castle Water	Z	135.70	0.00	135.70
							Subtotal for Code: Electricity & Water				
386 Cleaning Materials							Subtotal for Code: Cleaning Materials				
829	25/10/2017			Current Account	DC	Cleaning Materials	KCC - KCS	S	57.35	11.47	68.82
							Subtotal for Code: Telephone / Internet				
388 Telephone / Internet							Subtotal for Code: Maintenance				
737	05/10/2017			Current Account	DD	Phone Bill - Cafe Internet	British Telecom	S	-58.56	-5.96	-64.52
755	12/10/2017			Current Account	DD	Phone Bill - Cafe	Overline	S	11.50	2.30	13.80
756	12/10/2017			Current Account	DD	Phone Bill - Cafe Internet	Overline	S	46.50	9.30	55.80
							Subtotal for Code: Telephone / Internet				
389 Maintenance							Subtotal for Cost Centre: Old Fire Station Cafe				
750	12/10/2017			Current Account	DC	Waste Bin Collection	Viridor Waste Kent Ltd	S	70.24	14.04	84.28
754	12/10/2017			Current Account	DC	Hygiene Services	VR Sani	S	10.83	2.17	13.00
							Subtotal for Code: Maintenance				
							Subtotal for Cost Centre: Old Fire Station Cafe				
							TOTALS				
							£29,712.09				
							£158.17				
							£29,870.26				

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SGTC

Listing of Receipts in each Code for All Cost Centres
(Between 01/11/2017 to 30/11/2017)

Cost Centre Parks Establishment**Code Number 41 Equipment/Materials**

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
153	29/11/2017		Current Account		Funding for Benches & Bins PCC	Kent Police	Z	750.00	0.00	750.00	
								Subtotal for Code: Equipment/Materials	£750.00	£0.00	£750.00

Code Number 65 Miscellaneous Income

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
142	09/11/2017		Current Account		Contribution to Heritage Park Costs	Natural England	Z	500.00	0.00	500.00	
								Subtotal for Code: Miscellaneous Income	£500.00	£0.00	£500.00
								Subtotal for Cost Centre: Parks Establishment	1,250.00	0.00	1,250.00

Cost Centre Broomfield Sports Ground**Code Number 95 Football Income**

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
152	29/11/2017		Current Account		Football Pitch Hire	Dartford Royals FC	Z	84.00	0.00	84.00	
								Subtotal for Code: Football Income	£84.00	£0.00	£84.00
								Subtotal for Cost Centre: Broomfield Sports Ground	84.00	0.00	84.00

Cost Centre Administration**Code Number 274 Bank Interest**

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
141	06/11/2017		Current Account		Loyalty Reward	Barclays	Z	10.70	0.00	10.70	
146	02/11/2017		Active Saver 1		Bank Interest	Barclays	Z	5.10	0.00	5.10	
								Subtotal for Code: Bank Interest	£15.80	£0.00	£15.80
								Subtotal for Cost Centre: Administration	15.80	0.00	15.80

Cost Centre Church Road Hall**Code Number 295 Hire Income**

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
148	29/11/2017		Current Account		Hall Hire	Various	Z	286.75	0.00	286.75	
156	24/11/2017		Active Saver 1		Hall Hire	Swanscombe Rainbows & Browni	Z	93.00	0.00	93.00	
								Subtotal for Code: Hire Income	£379.75	£0.00	£379.75
								Subtotal for Cost Centre: Church Road Hall	379.75	0.00	379.75

Cost Centre Heritage Community Hall**Code Number 335 Hire Income**

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
144	03/11/2017		Active Saver 1		Hall Hire	North Kent Karate	Z	29.25	0.00	29.25	
149	29/11/2017		Current Account		Hall Hire	Various	Z	190.00	0.00	190.00	
155	14/11/2017		Active Saver 1		Hall Hire	Shizendo Karate	Z	118.50	0.00	118.50	
								Subtotal for Code: Hire Income	£337.75	£0.00	£337.75
								Subtotal for Cost Centre: Heritage Community Hall	337.75	0.00	337.75

SGTC
Listing of Receipts in each Code for All Cost Centres
(Between 01/11/2017 to 30/11/2017)

Cost Centre Sports Pavilion**Code Number 350 Rent Income**

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
154	29/11/2017		Current Account		Rent	The Pavilion Community Sports & Z		1,441.75	0.00	1,441.75
Subtotal for Code: Rent Income								£1,441.75	£0.00	£1,441.75
Subtotal for Cost Centre: Sports Pavilion								1,441.75	0.00	1,441.75

Cost Centre Town Council Offices Community Hall**Code Number 370 Hire Income**

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
143	03/11/2017		Active Saver 1		Hall Hire	North Kent Karate	Z	312.00	0.00	312.00
145	10/11/2017		Active Saver 1		Hall Hire	DBC	Z	175.50	0.00	175.50
150	29/11/2017		Current Account		Hall Hire	Various	Z	67.50	0.00	67.50
151	29/11/2017		Current Account		Hall Hire	Cygnets	Z	1,837.50	0.00	1,837.50
Subtotal for Code: Hire Income								£2,392.50	£0.00	£2,392.50
Subtotal for Cost Centre: Town Council Offices Comrr								2,392.50	0.00	2,392.50

Cost Centre Old Fire Station Cafe**Code Number 395 Cafe Income**

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
147	29/11/2017		Current Account		Food Sales	Old Fire Station Cafe	S	1,033.08	206.62	1,239.70
Subtotal for Code: Cafe Income								£1,033.08	£206.62	£1,239.70
Subtotal for Cost Centre: Old Fire Station Cafe								1,033.08	206.62	1,239.70

TOTALS £6,934.63 £206.62 £7,141.25

SGTC
Listing of Payments in each Code for All Cost Centres
(Between 01/11/2017 to 30/11/2017)

Cost Centre Public Lighting**Code Number 1 Supply & Maintenance**

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
866	09/11/2017		Current Account	DD	Electricity - Street Lighting	E-on	L	92.59	4.63	97.22
Subtotal for Code: Supply & Maintenance								£92.59	£4.63	£97.22

Code Number 3 Christmas Lighting

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
910	17/11/2017		Current Account	DC	Permit - Christmas Lighting	Kent County Council	S	26.50	5.30	31.80
Subtotal for Code: Christmas Lighting								£26.50	£5.30	£31.80

Subtotal for Cost Centre: Public Lighting 119.09 9.93 129.02

Cost Centre Grove Car Park**Code Number 20 Rates**

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
957	30/11/2017		Current Account	DC	NNDR	DBC	Z	368.00	0.00	368.00
Subtotal for Code: Rates								£368.00	£0.00	£368.00

Subtotal for Cost Centre: Grove Car Park 368.00 0.00 368.00

Cost Centre Parks Establishment**Code Number 40 Wages**

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
839	02/11/2017		Current Account	DC	Park Keeper Contract	Night & Day Security	Z	1,306.88	0.00	1,306.88
875	09/11/2017		Current Account	DD	Pension E'er	Intelligent Money	Z	41.08	0.00	41.08
876	09/11/2017		Current Account	DD	Pension E'ee	Intelligent Money	Z	61.62	0.00	61.62
877	09/11/2017		Current Account	DC	Pension E'ee	KCC - LGPS	Z	122.21	0.00	122.21
878	09/11/2017		Current Account	DC	Pension E'er	KCC - LGPS	Z	300.82	0.00	300.82
885	09/11/2017		Current Account	DC	PAYE	HMRC	Z	394.00	0.00	394.00
886	09/11/2017		Current Account	DC	NI	HMRC	Z	740.98	0.00	740.98
898	09/11/2017		Current Account		Wages	SGTC	Z	3,992.15	0.00	3,992.15
949	30/11/2017		Current Account	DC	Park Keeper Contract	Night & Day Security	Z	1,306.88	0.00	1,306.88
950	30/11/2017		Current Account	DC	Park Keeper Contract - Day Cover	Night & Day Security	Z	102.30	0.00	102.30
Subtotal for Code: Wages								£8,368.92	£0.00	£8,368.92

Code Number 41 Equipment/Materials

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
841	02/11/2017		Current Account	DC	Sports Ground Supplies	Eden Park (STMS) Ltd	S	738.00	98.20	836.20
842	02/11/2017		Current Account	DC	New Goal Posts - Broomfield	Eden Park (STMS) Ltd	S	1,258.54	251.71	1,510.25
843	02/11/2017		Current Account	DC	Parks Equipment - Bench Supplies	Discount Builders Merchants	S	16.66	3.33	19.99
845	02/11/2017		Current Account	DC	Skip Hire	Pinden Ltd	S	215.00	43.00	258.00
850	09/11/2017		Current Account	DC	Parks Equipment - New Bench & B	Glasdon UK Ltd	S	793.68	158.73	952.41
864	09/11/2017		Current Account	DC	Parks Repair - Ride on / Combi & S	Ernest Doe & Sons Ltd	S	48.28	9.66	57.94
871	09/11/2017		Current Account	DC	Parks Equipment - Timber Post	Discount Builders Merchants	S	11.63	2.33	13.96

SGTC

Listing of Payments in each Code for All Cost Centres
(Between 01/11/2017 to 30/11/2017)

906	17/11/2017		Current Account	DC	Skip Hire	Pinden Ltd	S	215.00	43.00	258.00	
907	17/11/2017		Current Account	DC	Bedding Plants	DTG Elliott & Son Ltd	S	119.00	20.40	139.40	
924	23/11/2017		Current Account	DC	Bedding Plants - Swanscombe Par	DTG Elliott & Son Ltd	S	64.30	12.86	77.16	
935	23/11/2017		Current Account	DC	Parks Equipment - Path, Bench &	Discount Builders Merchants	S	56.40	11.28	67.68	
955	30/11/2017		Current Account	DC	Parks Clothing - Coats and Hats	Tester	S	98.50	19.70	118.20	
								Subtotal for Code: Equipment/Materials	£3,634.99	£674.20	£4,309.19
Code Number	43 Fuel										
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
837	02/11/2017		Current Account	DD	Fuel	All Star	S	119.18	23.48	142.66	
								Subtotal for Code: Fuel	£119.18	£23.48	£142.66
Code Number	45 Telephone										
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
856	09/11/2017		Current Account	DD	Phone Bill - Parks	Overline	S	11.50	2.30	13.80	
905	17/11/2017		Current Account	DD	Phone Bill - Parks	O2	S	11.40	2.28	13.68	
								Subtotal for Code: Telephone	£22.90	£4.58	£27.48
Code Number	46 Vehicles										
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
838	02/11/2017		Current Account	DC	Van Services NWR & OBS	Monarch Autos	S	519.02	103.80	622.82	
852	09/11/2017		Current Account	DC	New Trailer	Canterbury Trailers	S	945.83	189.17	1,135.00	
								Subtotal for Code: Vehicles	£1,464.85	£292.97	£1,757.82
Code Number	47 Water Rates										
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
844	02/11/2017		Current Account	DD	Water Rates	Business Stream	Z	160.33	0.00	160.33	
916	17/11/2017		Current Account	DD	Water Rates	Castle Water	Z	76.30	0.00	76.30	
								Subtotal for Code: Water Rates	£236.63	£0.00	£236.63
Code Number	48 Gas/Electricity										
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
848	02/11/2017		Current Account	DD	Electricity - Knockhall Changing Ro	KCC - Laser	S	477.16	95.43	572.59	
872	09/11/2017		Current Account	DD	Electricity - Bowls Pavilion	KCC - Laser	L	52.78	2.64	55.42	
940	23/11/2017		Current Account	DD	Electricity - Mess Room	KCC - Laser	L	55.30	2.77	58.07	
941	23/11/2017		Current Account	DD	Electricity - Toilet Block	KCC - Laser	L	2.40	0.12	2.52	
942	23/11/2017		Current Account	DD	Electricity - Bowls Pavilion	KCC - Laser	L	-20.93	-1.04	-21.97	
								Subtotal for Code: Gas/Electricity	£566.71	£99.92	£666.63
Code Number	49 Playground Equipment & Mainteni										
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
869	09/11/2017		Current Account	DC	Replacement Log Roll - Heritage P.	RSS Playmakers	S	1,200.19	240.03	1,440.22	
922	23/11/2017		Current Account	DC	Final Balance - New Playground Ec	Playdale Playgrounds Ltd	S	5,000.00	1,000.00	6,000.00	
								Subtotal for Code: Playground Equipment & M	£6,200.19	£1,240.03	£7,440.22

SGTC

Listing of Payments in each Code for All Cost Centres
(Between 01/11/2017 to 30/11/2017)

Code Number		51 Knockhall Changing Rooms			Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Minute	Bank	Cheq. No.						
863	09/11/2017		Current Account	DC	Deep Clean - Knockhall Changing I	TMH Contractors	Z	340.00	0.00	340.00
Subtotal for Code: Knockhall Changing Room								£340.00	£0.00	£340.00
Code Number		55 New Recreational Facilities			Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Minute	Bank	Cheq. No.						
952	30/11/2017		Current Account	DC	Contribution to New Playground Eq	DBC	Z	10,000.00	0.00	10,000.00
Subtotal for Code: New Recreational Facilities:								£10,000.00	£0.00	£10,000.00
Subtotal for Cost Centre: Parks Establishment								30,954.37	2,335.18	33,289.55
Code Number		146 Rates & Insurance Rent - DBC			Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Minute	Bank	Cheq. No.						
958	30/11/2017		Current Account	DC	NNDR	DBC	Z	2,730.00	0.00	2,730.00
Subtotal for Code: Rates & Insurance Rent - i								£2,730.00	£0.00	£2,730.00
Subtotal for Cost Centre: Leisure Centre								2,730.00	0.00	2,730.00
Code Number		230 Wages			Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Minute	Bank	Cheq. No.						
873	09/11/2017		Current Account	DD	Pension E'ee	Intelligent Money	Z	92.36	0.00	92.36
874	09/11/2017		Current Account	DD	Pension E'er	Intelligent Money	Z	61.57	0.00	61.57
879	09/11/2017		Current Account	DC	Pension E'er	KCC - LGPS	Z	771.89	0.00	771.89
880	09/11/2017		Current Account	DC	Pension E'ee	KCC - LGPS	Z	379.14	0.00	379.14
887	09/11/2017		Current Account	DC	NI	HMRC	Z	1,586.27	0.00	1,586.27
888	09/11/2017		Current Account	DC	PAYE	HMRC	Z	968.40	0.00	968.40
899	09/11/2017		Current Account		Wages	SGTC	Z	6,910.96	0.00	6,910.96
Subtotal for Code: Wages								£10,770.59	£0.00	£10,770.59
Code Number		231 Furniture, Fixtures & Fittings			Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Minute	Bank	Cheq. No.						
911	17/11/2017		Current Account	DC	New Cigarette Bin	Glasdon UK Ltd	S	77.45	15.49	92.94
927	23/11/2017		Current Account	DC	New Town Council Promotional Sig	Ebbsfleet Printing Solutions	S	160.00	32.00	192.00
929	23/11/2017		Current Account	DC	Radio Controlled Clock & Screwdriv	Barclaycard	Z	56.64	0.00	56.64
Subtotal for Code: Furniture, Fixtures & Fitting								£294.09	£47.49	£341.58
Code Number		232 Photocopier			Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Minute	Bank	Cheq. No.						
951	30/11/2017		Current Account	DC	Photocopier Rental	KCC - KCS	S	300.18	60.03	360.21
Subtotal for Code: Photocopier								£300.18	£60.03	£360.21
Code Number		233 Stationary, Advertising & Postage			Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Minute	Bank	Cheq. No.						
867	09/11/2017		Current Account	DC	Stationary - Stamps	Stamps Direct Ltd	S	20.52	4.11	24.63

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Listing of Payments in each Code for All Cost Centres
(Between 01/11/2017 to 30/11/2017)

912	17/11/2017		Current Account	DC	Stationary	KCC - KCS	S	67.25	13.45	80.70	
928	23/11/2017		Current Account	DC	Stationary - Labels, Stamp & Ink C:	Barclaycard	Z	181.91	0.00	181.91	
								Subtotal for Code: Stationary, Advertising & F	£269.68	£17.56	£287.24
Code Number	234 Telephone / Internet										
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
849	02/11/2017		Current Account	DD	Phone System - Lease Rental	Siemens	S	223.56	44.71	268.27	
853	09/11/2017		Current Account	DD	Phone Bill - Admin Alarm Line	Overline	S	11.50	2.30	13.80	
854	09/11/2017		Current Account	DD	Phone Bill - Admin Fax Line	Overline	S	11.50	2.30	13.80	
855	09/11/2017		Current Account	DD	Phone Bill - Admin Lift Alarm Line	Overline	S	11.50	2.30	13.80	
860	09/11/2017		Current Account	DD	Phone Bill - Admin Internet	Overline	S	47.84	9.57	57.41	
861	09/11/2017		Current Account	DD	Phone Bill - Admin Line	Overline	S	43.10	8.62	51.72	
862	09/11/2017		Current Account	DD	Phone Bill - Admin Line Maintenance	Overline	S	29.16	5.83	34.99	
901	09/11/2017		Current Account		Use of Personal Mobiles - TC and I	SGTC	S	20.83	4.17	25.00	
								Subtotal for Code: Telephone / Internet	£398.99	£79.80	£478.79
Code Number	235 Mileage Allowance										
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
900	09/11/2017		Current Account		Mileage	SGTC	S	67.80	2.14	69.94	
								Subtotal for Code: Mileage Allowance	£67.80	£2.14	£69.94
Code Number	238 Town Mayor's Allowance										
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
870	09/11/2017		Current Account	DC	Mayors Christmas Cards	CCA Occasions	S	144.00	28.20	172.20	
908	17/11/2017		Current Account	DC	Bar Staff for Mayoral Event	The Pavilion Community Sports &	Z	30.00	0.00	30.00	
909	17/11/2017		Current Account	DC	Charity Mayoral Event Payment	Mayor of Medway	Z	40.00	0.00	40.00	
954	30/11/2017		Current Account	DC	Mayors Charity Event - Guest Spee	C Bull	Z	55.00	0.00	55.00	
								Subtotal for Code: Town Mayor's Allowance	£269.00	£28.20	£297.20
Code Number	244 Local Funding										
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
953	30/11/2017		Current Account	DC	Donation to RBL Poppy Appeal	British Legion	Z	74.00	0.00	74.00	
								Subtotal for Code: Local Funding	£74.00	£0.00	£74.00
Code Number	247 Staff Training										
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
835	02/11/2017		Current Account	DC	Staff Training - Finance Conferenc	KALC	S	60.00	12.00	72.00	
								Subtotal for Code: Staff Training	£60.00	£12.00	£72.00
Code Number	248 Member Training										
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
836	02/11/2017		Current Account	DC	Member Training x 1 - Finance Cor	KALC	S	60.00	12.00	72.00	
								Subtotal for Code: Member Training	£60.00	£12.00	£72.00
Code Number	249 IT Services										
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	

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Listing of Payments in each Code for All Cost Centres
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840	02/11/2017		Current Account	DC	IT Support & Maintenance	ABC ICT Ltd	S	270.00	54.00	324.00
923	23/11/2017		Current Account	DC	New Tablet and Projector	Amazon UK	S	264.63	33.33	297.96
Subtotal for Code: IT Services								£534.63	£87.33	£621.96
Code Number	251 Council Offices Building Maintena									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
851	09/11/2017		Current Account	DC	Window Cleaning	Chapman	Z	40.00	0.00	40.00
918	23/11/2017		Current Account	DC	Hygiene Services	VR Sani	S	15.16	3.03	18.19
934	23/11/2017		Current Account	DC	Lift Maintenance Contract - Quarter	Schindler Ltd	S	419.63	83.93	503.56
Subtotal for Code: Council Offices Building M								£474.79	£86.96	£561.75
Code Number	252 Water Rates									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
915	17/11/2017		Current Account	DD	Water Rates	Castle Water	Z	111.77	0.00	111.77
Subtotal for Code: Water Rates								£111.77	£0.00	£111.77
Code Number	255 Rates									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
959	30/11/2017		Current Account	DC	NDR	DBC	Z	2,050.00	0.00	2,050.00
Subtotal for Code: Rates								£2,050.00	£0.00	£2,050.00
Code Number	274 Bank Interest									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
846	02/11/2017		Current Account	DD	Bank Charges	Barclays	Z	53.49	0.00	53.49
917	23/11/2017		Current Account	DD	Bank Charges	Barclays	Z	53.59	0.00	53.59
Subtotal for Code: Bank Interest								£107.08	£0.00	£107.08
Subtotal for Cost Centre: Administration								15,842.60	433.51	16,276.11
Cost Centre	Church Road Hall									
Code Number	280 Wages									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
892	09/11/2017		Current Account	DC	PAYE	HMRC	Z	6.00	0.00	6.00
894	09/11/2017		Current Account		Wages	SGTC	Z	379.70	0.00	379.70
Subtotal for Code: Wages								£385.70	£0.00	£385.70
Code Number	281 Repairs & Maintenance									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
920	23/11/2017		Current Account	DC	Hygiene Services	VR Sani	S	3.79	0.76	4.55
Subtotal for Code: Repairs & Maintenance								£3.79	£0.76	£4.55
Code Number	282 Gas & Electricity									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
904	17/11/2017		Current Account	DD	Gas	KCC - Laser	L	30.99	1.55	32.54
936	23/11/2017		Current Account	DD	Gas	KCC - Laser	L	30.99	1.55	32.54
Subtotal for Code: Gas & Electricity								£61.98	£3.10	£65.08

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Listing of Payments in each Code for All Cost Centres
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Code Number	284 Furniture, Fixtures & Fittings				Description	Supplier	Vat Type	Net	Vat	Total	
Vchr.	Date	Minute	Bank	Cheq. No.							
930	23/11/2017		Current Account	DC	Radio Controlled Clock & Screwdriv	Barclaycard	Z	12.95	0.00	12.95	
								Subtotal for Code: Furniture, Fixtures & Fitting	£12.95	£0.00	£12.95
Code Number	285 Rates				Description	Supplier	Vat Type	Net	Vat	Total	
Vchr.	Date	Minute	Bank	Cheq. No.							
960	30/11/2017		Current Account	DC	NNDR	DBC	Z	119.00	0.00	119.00	
								Subtotal for Code: Rates	£119.00	£0.00	£119.00
Code Number	406 Telephone Broadband				Description	Supplier	Vat Type	Net	Vat	Total	
Vchr.	Date	Minute	Bank	Cheq. No.							
859	09/11/2017		Current Account	DD	Phone Bill - Church Road Broadba	Overline	S	46.50	9.30	55.80	
								Subtotal for Code: Telephone Broadband	£46.50	£9.30	£55.80
								Subtotal for Cost Centre: Church Road Hall	629.92	13.16	643.08
Cost Centre Grove Hall											
Code Number	302 Gas & Electricity				Description	Supplier	Vat Type	Net	Vat	Total	
Vchr.	Date	Minute	Bank	Cheq. No.							
903	17/11/2017		Current Account	DD	Gas	KCC - Laser	L	2.17	0.11	2.28	
937	23/11/2017		Current Account	DD	Gas	KCC - Laser	L	2.17	0.11	2.28	
943	23/11/2017		Current Account	DD	Electricity	KCC - Laser	L	6.89	0.34	7.23	
								Subtotal for Code: Gas & Electricity	£11.23	£0.56	£11.79
								Subtotal for Cost Centre: Grove Hall	11.23	0.56	11.79
Cost Centre Heritage Community Hall											
Code Number	320 Wages				Description	Supplier	Vat Type	Net	Vat	Total	
Vchr.	Date	Minute	Bank	Cheq. No.							
891	09/11/2017		Current Account	DC	PAYE	HMRC	Z	95.60	0.00	95.60	
895	09/11/2017		Current Account		Wages	SGTC	Z	382.31	0.00	382.31	
								Subtotal for Code: Wages	£477.91	£0.00	£477.91
Code Number	321 Repairs & Maintenance				Description	Supplier	Vat Type	Net	Vat	Total	
Vchr.	Date	Minute	Bank	Cheq. No.							
919	23/11/2017		Current Account	DC	Hygiene Services	VR Sani	S	7.58	1.52	9.10	
								Subtotal for Code: Repairs & Maintenance	£7.58	£1.52	£9.10
Code Number	322 Gas & Electricity				Description	Supplier	Vat Type	Net	Vat	Total	
Vchr.	Date	Minute	Bank	Cheq. No.							
902	17/11/2017		Current Account	DD	Gas	KCC - Laser	L	53.54	2.68	56.22	
938	23/11/2017		Current Account	DD	Gas	KCC - Laser	L	53.54	2.68	56.22	
939	23/11/2017		Current Account	DD	Electricity	KCC - Laser	L	40.31	2.02	42.33	
								Subtotal for Code: Gas & Electricity	£147.39	£7.38	£154.77
Code Number	323 Cleaning Materials				Description	Supplier	Vat Type	Net	Vat	Total	
Vchr.	Date	Minute	Bank	Cheq. No.							

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Listing of Payments in each Code for All Cost Centres
(Between 01/11/2017 to 30/11/2017)

914	17/11/2017		Current Account	DC	Cleaning Materials	KCC - KCS	S	29.90	5.98	35.88
						Subtotal for Code: Cleaning Materials		£29.90	£5.98	£35.88
Code Number	324	Furniture, Fixtures & Fittings								
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
931	23/11/2017		Current Account	DC	Radio Controlled Clock & Screwdriv	Barclaycard	Z	12.95	0.00	12.95
						Subtotal for Code: Furniture, Fixtures & Fitti		£12.95	£0.00	£12.95
Code Number	325	Rates								
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
961	30/11/2017		Current Account	DC	NNDR	DBC	Z	226.00	0.00	226.00
						Subtotal for Code: Rates		£226.00	£0.00	£226.00
						Subtotal for Cost Centre: Heritage Community Hall		901.73	14.88	916.61
Cost Centre Town Council Offices Community Hall										
Code Number	360	Wages								
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
883	09/11/2017		Current Account	DC	Pension E'er	KCC - LGPS	Z	97.18	0.00	97.18
884	09/11/2017		Current Account	DC	Pension E'ee	KCC - LGPS	Z	31.35	0.00	31.35
896	09/11/2017		Current Account		Wages	SGTC	Z	538.54	0.00	538.54
						Subtotal for Code: Wages		£667.07	£0.00	£667.07
Code Number	361	Repairs & Maintenance								
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
847	02/11/2017		Current Account	DC	Redecoration - TC Hall and Lobby	P Harding Maintenance	S	2,220.00	444.00	2,664.00
						Subtotal for Code: Repairs & Maintenance		£2,220.00	£444.00	£2,664.00
Code Number	362	Furniture, Fixtures & Fittings								
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
932	23/11/2017		Current Account	DC	Radio Controlled Clock & Screwdriv	Barclaycard	Z	12.95	0.00	12.95
						Subtotal for Code: Furniture, Fixtures & Fitti		£12.95	£0.00	£12.95
Code Number	363	Cleaning Materials								
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
913	17/11/2017		Current Account	DC	Cleaning Materials	KCC - KCS	S	60.70	12.14	72.84
925	23/11/2017		Current Account	DC	Cleaning Materials	KCC - KCS	S	8.10	1.62	9.72
						Subtotal for Code: Cleaning Materials		£68.80	£13.76	£82.56
						Subtotal for Cost Centre: Town Council Offices Comrr		2,968.82	457.76	3,426.58
Cost Centre Old Fire Station Cafe										
Code Number	380	Wages								
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
881	09/11/2017		Current Account	DC	Pension E'ee	KCC - LGPS	Z	41.18	0.00	41.18
882	09/11/2017		Current Account	DC	Pension E'er	KCC - LGPS	Z	119.80	0.00	119.80
889	09/11/2017		Current Account	DC	PAYE	HMRC	Z	23.60	0.00	23.60
890	09/11/2017		Current Account	DC	NI	HMRC	Z	17.54	0.00	17.54

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Listing of Payments in each Code for All Cost Centres
(Between 01/11/2017 to 30/11/2017)

893	09/11/2017		Current Account		Direct Earnings Attachment	DWP	Z	14.62	0.00	14.62
897	09/11/2017		Current Account		Wages	SGTC	Z	1,137.83	0.00	1,137.83
Subtotal for Code: Wages								£1,354.57	£0.00	£1,354.57
Code Number	381 Food/Supplies									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
945	30/11/2017		Current Account	BANKADJ	Food Supplies	Asda Stores Ltd	Z	82.35	0.00	82.35
946	30/11/2017		Current Account	BANKADJ	Food Supplies	Bookers	S	234.94	11.08	246.02
947	30/11/2017		Current Account	BANKADJ	Food Supplies	Local Shops	Z	9.41	0.00	9.41
Subtotal for Code: Food/Supplies								£326.70	£11.08	£337.78
Code Number	382 Furniture, Fixtures & Equipment (i									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
865	09/11/2017		Current Account	DD	Coffee Machine Monthly Rental	Tchibo Coffee International Ltd	S	71.37	14.27	85.64
926	23/11/2017		Current Account	DD	Coffee Machine Monthly Rental + C	Tchibo Coffee International Ltd	S	100.30	2.86	103.16
948	30/11/2017		Current Account	BANKADJ	Newspapers	Local Shops	Z	12.00	0.00	12.00
Subtotal for Code: Furniture, Fixtures & Equip								£183.67	£17.13	£200.80
Code Number	384 Rates									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
956	30/11/2017		Current Account	DC	NNDR	DBC	Z	158.00	0.00	158.00
Subtotal for Code: Rates								£158.00	£0.00	£158.00
Code Number	385 Electricity & Water									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
944	23/11/2017		Current Account	DD	Electricity	KCC - Laser	S	-95.43	-40.92	-136.35
Subtotal for Code: Electricity & Water								£-95.43	£-40.92	£-136.35
Code Number	388 Telephone / Internet									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
857	09/11/2017		Current Account	DD	Phone Bill - Cafe	Overline	S	11.50	2.30	13.80
858	09/11/2017		Current Account	DD	Phone Bill - Cafe Internet	Overline	S	46.50	9.30	55.80
Subtotal for Code: Telephone / Internet								£58.00	£11.60	£69.60
Code Number	389 Maintenance									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
868	09/11/2017		Current Account	DC	Waste Bin Collection	Viridor Waste Kent Ltd	S	70.24	14.04	84.28
921	23/11/2017		Current Account	DC	Hygiene Services	VR Sani	S	10.83	2.17	13.00
Subtotal for Code: Maintenance								£81.07	£16.21	£97.28
Subtotal for Cost Centre: Old Fire Station Cafe								2,066.58	15.10	2,081.68
Cost Centre	Bus Shelters									
Code Number	400 Mainenance									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
933	23/11/2017		Current Account	DC	Spray Paint - Bus Shelters	Barclaycard	Z	19.14	0.00	19.14
Subtotal for Code: Mainenance								£19.14	£0.00	£19.14

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Listing of Payments in each Code for All Cost Centres
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Subtotal for Cost Centre: Bus Shelters	19.14	0.00	19.14
TOTALS	£56,611.48	£3,280.08	£59,891.56

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Listing of Receipts in each Code for All Cost Centres
(Between 01/12/2017 to 31/12/2017)

Cost Centre Public Lighting**Code Number 3 Christmas Lighting**

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
161	05/12/2017		Active Saver 1		Funding for Christmas Lights	Kent County Council	Z	1,140.00	0.00	1,140.00
Subtotal for Code: Christmas Lighting								£1,140.00	£0.00	£1,140.00

Code Number 6 Income

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
170	22/12/2017		Current Account		Wayleave for Public Lighting	UK Power Networks	Z	1.15	0.00	1.15
Subtotal for Code: Income								£1.15	£0.00	£1.15
Subtotal for Cost Centre: Public Lighting								1,141.15	0.00	1,141.15

Cost Centre Grove Car Park**Code Number 21 Repairs & Maintenance**

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
159	01/12/2017		Active Saver 1		Funding for Grove Car Park CCTV	Kent Police	Z	1,183.00	0.00	1,183.00
Subtotal for Code: Repairs & Maintenance								£1,183.00	£0.00	£1,183.00
Subtotal for Cost Centre: Grove Car Park								1,183.00	0.00	1,183.00

Cost Centre Administration**Code Number 271 Miscellaneous Income**

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
169	22/12/2017		Current Account		Rental Deposit for Cashiers	Walk Tall	Z	-100.00	0.00	-100.00
171	22/12/2017		Current Account		Overbanking	Barclays	Z	7.00	0.00	7.00
172	11/12/2017		Active Saver 1		Rental Deposit for Cashiers	Walk Tall	Z	100.00	0.00	100.00
Subtotal for Code: Miscellaneous Income								£7.00	£0.00	£7.00

Code Number 274 Bank Interest

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
157	04/12/2017		Current Account		Loyalty Reward	Barclays	Z	10.72	0.00	10.72
160	04/12/2017		Active Saver 1		Bank Interest	Barclays	Z	60.73	0.00	60.73
177	29/12/2017		Active Saver 1		Bank Interest	Barclays	Z	199.12	0.00	199.12
178	29/12/2017		Active Saver 2		Bank Interest	Barclays	Z	99.10	0.00	99.10
Subtotal for Code: Bank Interest								£369.67	£0.00	£369.67
Subtotal for Cost Centre: Administration								376.67	0.00	376.67

Cost Centre Church Road Hall**Code Number 295 Hire Income**

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
165	22/12/2017		Current Account		Hall Hire	Various	Z	412.25	0.00	412.25
Subtotal for Code: Hire Income								£412.25	£0.00	£412.25
Subtotal for Cost Centre: Church Road Hall								412.25	0.00	412.25

Cost Centre Heritage Community Hall

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Listing of Receipts in each Code for All Cost Centres
(Between 01/12/2017 to 31/12/2017)

Code Number 335 Hire Income										
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
164	22/12/2017		Current Account		Hall Hire	Various	Z	65.00	0.00	65.00
173	11/12/2017		Active Saver 1		Hall Hire	Alpha & Omega	Z	916.50	0.00	916.50
174	12/12/2017		Active Saver 1		Hall Hire	Shizendo Karate	Z	117.00	0.00	117.00
Subtotal for Code: Hire Income								£1,098.50	£0.00	£1,098.50
Subtotal for Cost Centre: Heritage Community Hall								1,098.50	0.00	1,098.50
Cost Centre Sports Pavilion										
Code Number 350 Rent Income										
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
168	22/12/2017		Current Account		Rent	The Pavilion Community Sports &	Z	1,441.75	0.00	1,441.75
Subtotal for Code: Rent Income								£1,441.75	£0.00	£1,441.75
Subtotal for Cost Centre: Sports Pavilion								1,441.75	0.00	1,441.75
Cost Centre Town Council Offices Community Hall										
Code Number 370 Hire Income										
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
158	01/12/2017		Active Saver 1		Hall Hire	North Kent Karate	Z	497.25	0.00	497.25
162	12/12/2017		Current Account		Hall Hire Cancellation Refund	Various	Z	-150.00	0.00	-150.00
166	22/12/2017		Current Account		Hall Hire	Various	Z	40.00	0.00	40.00
167	22/12/2017		Current Account		Hall Hire	Cygnets	Z	2,399.25	0.00	2,399.25
175	15/12/2017		Active Saver 1		Hall Hire	WeightWatchers	Z	156.00	0.00	156.00
176	15/12/2017		Active Saver 1		Hall Hire	DBC	Z	199.88	0.00	199.88
Subtotal for Code: Hire Income								£3,142.38	£0.00	£3,142.38
Subtotal for Cost Centre: Town Council Offices Commr								3,142.38	0.00	3,142.38
Cost Centre Old Fire Station Cafe										
Code Number 395 Cafe Income										
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
163	20/12/2017		Current Account		Food Sales	Old Fire Station Cafe	S	535.21	107.04	642.25
Subtotal for Code: Cafe Income								£535.21	£107.04	£642.25
Subtotal for Cost Centre: Old Fire Station Cafe								535.21	107.04	642.25
TOTALS								£9,330.91	£107.04	£9,437.95

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Listing of Payments in each Code for All Cost Centres
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Cost Centre Public Lighting**Code Number 1 Supply & Maintenance**

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
991	14/12/2017		Current Account	DD	Electricity - Street Lighting	E-on	L	89.60	4.48	94.08
Subtotal for Code: Supply & Maintenance								£89.60	£4.48	£94.08

Code Number 3 Christmas Lighting

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
977	06/12/2017		Current Account	DC	Christmas Lighting - First Instalmer	Festive International Lighting	S	1,140.00	228.00	1,368.00
Subtotal for Code: Christmas Lighting								£1,140.00	£228.00	£1,368.00
Subtotal for Cost Centre: Public Lighting								1,229.60	232.48	1,462.08

Cost Centre Grove Car Park**Code Number 20 Rates**

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
979	06/12/2017		Current Account	DD	NNDR	DBC	Z	368.00	0.00	368.00
Subtotal for Code: Rates								£368.00	£0.00	£368.00
Subtotal for Cost Centre: Grove Car Park								368.00	0.00	368.00

Cost Centre Parks Establishment**Code Number 40 Wages**

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1010	14/12/2017		Current Account	DD	PAYE	HMRC	Z	393.20	0.00	393.20
1011	14/12/2017		Current Account	DD	NI	HMRC	Z	740.98	0.00	740.98
1018	14/12/2017		Current Account	DD	Pension E'ee	Intelligent Money	Z	61.62	0.00	61.62
1019	14/12/2017		Current Account	DD	Pension E'er	Intelligent Money	Z	41.08	0.00	41.08
1022	14/12/2017		Current Account		Pension E'ee	KCC - LGPS	Z	122.22	0.00	122.22
1023	14/12/2017		Current Account		Pension E'er	KCC - LGPS	Z	300.82	0.00	300.82
1034	14/12/2017		Current Account	DC	Wages	SGTC	Z	3,998.50	0.00	3,998.50
Subtotal for Code: Wages								£5,658.42	£0.00	£5,658.42

Code Number 41 Equipment/Materials

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
964	06/12/2017		Current Account	DC	Parks Equipment - Belt for Ride O	Ernest Doe & Sons Ltd	S	113.44	22.68	136.12
970	06/12/2017		Current Account	DC	Skip Hire	Pinden Ltd	S	215.00	43.00	258.00
984	14/12/2017		Current Account	DC	Parks Clothing	Tester	S	82.50	16.50	99.00
1056	20/12/2017		Current Account	DC	Parks Equipment - Wood for G/Ha	Discount Builders Merchants	S	55.98	11.20	67.18
1059	20/12/2017		Current Account	DC	Gang Mowing	KCC Landscape Services	S	3,780.01	756.00	4,536.01
1062	20/12/2017		Current Account	DC	Retention for Pathway Repairs - Sw	Libra Construction Services Ltd	S	168.00	33.60	201.60
1063	20/12/2017		Current Account	DC	Cleaning Materials	KCC - KCS	S	75.85	15.17	91.02
Subtotal for Code: Equipment/Materials								£4,490.78	£898.15	£5,388.93

Code Number 43 Fuel

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
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SGTC
Listing of Payments in each Code for All Cost Centres
(Between 01/12/2017 to 31/12/2017)

975	06/12/2017		Current Account	DD	Fuel	All Star	S	253.23	49.86	303.09
Subtotal for Code: Fuel								£253.23	£49.86	£303.09
Code Number	45 Telephone									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
996	14/12/2017		Current Account	DD	Phone Bill - Parks	Overline	S	11.75	2.35	14.10
1055	20/12/2017		Current Account	DD	Phone Bill - Parks	O2	S	11.40	2.28	13.68
Subtotal for Code: Telephone								£23.15	£4.63	£27.78
Code Number	46 Vehicles									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1045	20/12/2017		Current Account	BANKADJ	New Number Plate	Petty Cash	S	16.24	3.25	19.49
Subtotal for Code: Vehicles								£16.24	£3.25	£19.49
Code Number	47 Water Rates									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
992	14/12/2017		Current Account	DD	Water Rates	Castle Water	Z	76.30	0.00	76.30
Subtotal for Code: Water Rates								£76.30	£0.00	£76.30
Code Number	48 Gas/Electricity									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1008	14/12/2017		Current Account	DD	Electricity - Knockhall Changing Ro	KCC - Laser	S	0.00	0.00	0.00
Subtotal for Code: Gas/Electricity								£0.00	£0.00	£0.00
Code Number	49 Playground Equipment & Maintenance									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
971	06/12/2017		Current Account	DC	Bearings for Yukon Log - Heritage I	RSS Playmakers	S	340.00	68.00	408.00
1069	18/12/2017		Active Saver 1	DC	Insurance Claim - Play Equipment	Zurich Municipal	Z	-1,440.19	0.00	-1,440.19
Subtotal for Code: Playground Equipment & Maintenance								£-1,100.19	£68.00	£-1,032.19
Code Number	54 Trees									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
972	06/12/2017		Current Account	DC	Tree Works - Leisure Centre & Mar	SL Tree Care Ltd	S	520.00	104.00	624.00
Subtotal for Code: Trees								£520.00	£104.00	£624.00
Subtotal for Cost Centre: Parks Establishment								9,937.93	1,127.89	11,065.82
Cost Centre Heritage Park										
Code Number	100 Maintenance/Rent									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
962	06/12/2017		Current Account	DC	Rent	Land Securities	S	12.50	2.50	15.00
Subtotal for Code: Maintenance/Rent								£12.50	£2.50	£15.00
Subtotal for Cost Centre: Heritage Park								12.50	2.50	15.00
Cost Centre Leisure Centre										
Code Number	146 Rates & Insurance Rent - DBC									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
980	06/12/2017		Current Account	DD	NNDR	DBC	Z	2,730.00	0.00	2,730.00

SGTC
Listing of Payments in each Code for All Cost Centres
(Between 01/12/2017 to 31/12/2017)

						Subtotal for Code: Rates & Insurance Rent - I				
						£2,730.00	£0.00	£2,730.00		
Code Number	155 Management Fee									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1058	20/12/2017		Current Account	DC	Management Fee	GCLL	S	14,250.00	2,850.00	17,100.00
						Subtotal for Code: Management Fee				
						£14,250.00	£2,850.00	£17,100.00		
Cost Centre Administration						Subtotal for Cost Centre: Leisure Centre				
						16,980.00	2,850.00	19,830.00		
Code Number	230 Wages									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1012	14/12/2017		Current Account	DD	NI	HMRC	Z	1,586.27	0.00	1,586.27
1013	14/12/2017		Current Account	DD	PAYE	HMRC	Z	959.80	0.00	959.80
1020	14/12/2017		Current Account	DD	Pension E'er	Intelligent Money	Z	61.57	0.00	61.57
1021	14/12/2017		Current Account	DD	Pension E'ee	Intelligent Money	Z	92.36	0.00	92.36
1024	14/12/2017		Current Account		Pension E'er	KCC - LGPS	Z	771.89	0.00	771.89
1025	14/12/2017		Current Account		Pension E'ee	KCC - LGPS	Z	379.14	0.00	379.14
1031	14/12/2017		Current Account	DC	Wages	SGTC	Z	6,914.39	0.00	6,914.39
						Subtotal for Code: Wages				
						£10,765.42	£0.00	£10,765.42		
Code Number	231 Furniture, Fixtures & Fittings									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
965	06/12/2017		Current Account	DC	Office Equipment - Pedestal Fan	KCC - KCS	S	176.00	35.20	211.20
						Subtotal for Code: Furniture, Fixtures & Fittings				
						£176.00	£35.20	£211.20		
Code Number	233 Stationary, Advertising & Postage									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
966	06/12/2017		Current Account	DC	Stationary	KCC - KCS	S	23.35	4.67	28.02
967	06/12/2017		Current Account	DC	Cleaning Materials	KCC - KCS	S	22.10	4.42	26.52
969	06/12/2017		Current Account	DD	Franking Machine Rental	Francotyp Postalia Ltd	S	60.00	12.00	72.00
974	06/12/2017		Current Account	DC	Tablet Case	Amazon UK	Z	11.98	0.00	11.98
1041	20/12/2017		Current Account	BANKADJ	Cleaning Materials	Petty Cash	Z	1.30	0.00	1.30
1060	20/12/2017		Current Account	DD	Postage	Francotyp Postalia Ltd	Z	100.00	0.00	100.00
1061	20/12/2017		Current Account	DD	Franking Machine Rental	Francotyp Postalia Ltd	S	-7.50	-1.50	-9.00
1064	20/12/2017		Current Account	DC	Cleaning Materials	KCC - KCS	S	38.10	7.62	45.72
						Subtotal for Code: Stationary, Advertising & F				
						£249.33	£27.21	£276.54		
Code Number	234 Telephone / Internet									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
997	14/12/2017		Current Account	DD	Phone Bill - Admin Alarm Line	Overline	S	11.50	2.30	13.80
998	14/12/2017		Current Account	DD	Phone Bill - Admin Fax Line	Overline	S	11.50	2.30	13.80
999	14/12/2017		Current Account	DD	Phone Bill - Admin Lift Alarm Line	Overline	S	11.50	2.30	13.80
1000	14/12/2017		Current Account	DD	Phone Bill - Admin Line	Overline	S	50.57	10.11	60.68
1001	14/12/2017		Current Account	DD	Phone Bill - Admin Internet	Overline	S	46.50	9.30	55.80

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Listing of Payments in each Code for All Cost Centres
(Between 01/12/2017 to 31/12/2017)

1002	14/12/2017		Current Account	DD	Phone Bill - Admin Line Maintenance	Overline	S	29.16	5.83	34.99
1033	14/12/2017		Current Account	DC	Use of Personal Mobiles - TC and I	SGTC	S	20.83	4.17	25.00
Subtotal for Code: Telephone / Internet								£181.56	£36.31	£217.87
Code Number	235 Mileage Allowance									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1032	14/12/2017		Current Account	DC	Mileage	SGTC	S	17.10	0.45	17.55
Subtotal for Code: Mileage Allowance								£17.10	£0.45	£17.55
Code Number	238 Town Mayor's Allowance									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1039	20/12/2017		Current Account	BANKADJ	Stamps for Christmas Cards	Petty Cash	Z	33.60	0.00	33.60
1040	20/12/2017		Current Account	BANKADJ	Buffet for Christmas Meeting	Petty Cash	Z	68.30	0.00	68.30
Subtotal for Code: Town Mayor's Allowance								£101.90	£0.00	£101.90
Code Number	244 Local Funding									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1057	20/12/2017		Current Account	DC	Annual Grant - Detached Youth Wc	Diocese of Rochester	Z	5,000.00	0.00	5,000.00
Subtotal for Code: Local Funding								£5,000.00	£0.00	£5,000.00
Code Number	245 Miscellaneous Expenditure									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1042	20/12/2017		Current Account	BANKADJ	Newspapers	Petty Cash	Z	6.60	0.00	6.60
1070	28/12/2017		Active Saver 1		Telephone Equipment Rental	GCLL	Z	-68.40	0.00	-68.40
Subtotal for Code: Miscellaneous Expenditure								£-61.80	£0.00	£-61.80
Code Number	248 Member Training									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1054	20/12/2017		Current Account	DC	Member Training x 3 - Crime Confe	KALC	S	180.00	36.00	216.00
Subtotal for Code: Member Training								£180.00	£36.00	£216.00
Code Number	250 Handyman (incl. seasonal park sta									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
986	14/12/2017		Current Account	DC	New Garage Doors - Broomfield	P Harding Maintenance	S	810.00	162.00	972.00
Subtotal for Code: Handyman (incl. seasonal								£810.00	£162.00	£972.00
Code Number	251 Council Offices Building Maintena									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
963	06/12/2017		Current Account	DC	Door Maintenance Contract	HRD Security	S	185.00	37.00	222.00
973	06/12/2017		Current Account	DC	Key Holder Payment - Price Increa	G4S	S	12.60	2.52	15.12
987	14/12/2017		Current Account	DC	Light Bulbs - Chamber High Bulbs	Gurney & White	S	166.20	33.24	199.44
988	14/12/2017		Current Account	DC	Air Conditioning Service	LW Burt & Son Ltd	S	551.25	110.25	661.50
1065	20/12/2017		Current Account	DC	Hygiene Services	VR Sani	S	15.16	3.03	18.19
Subtotal for Code: Council Offices Building M								£930.21	£186.04	£1,116.25
Code Number	252 Water Rates									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total

SGTC

Listing of Payments in each Code for All Cost Centres
(Between 01/12/2017 to 31/12/2017)

Code Number	Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
993	14/12/2017			Current Account	DD	Water Rates	Castle Water	Z	111.77	0.00	111.77
							Subtotal for Code: Water Rates		£111.77	£0.00	£111.77
Code Number	255	Rates									
981	06/12/2017			Current Account	DD	NNDR	DBC	Z	2,050.00	0.00	2,050.00
							Subtotal for Code: Rates		£2,050.00	£0.00	£2,050.00
							Subtotal for Cost Centre: Administration		20,511.49	483.21	20,994.70
Cost Centre Church Road Hall											
Code Number	280	Wages									
1016	14/12/2017			Current Account	DD	PAYE	HMRC	Z	24.80	0.00	24.80
1017	14/12/2017			Current Account	DD	NI	HMRC	Z	12.38	0.00	12.38
1038	14/12/2017			Current Account	DC	Wages	SGTC	Z	373.60	0.00	373.60
							Subtotal for Code: Wages		£410.78	£0.00	£410.78
Code Number	281	Repairs & Maintenance									
1044	20/12/2017			Current Account	BANKADJ	Gas key	Petty Cash	Z	1.25	0.00	1.25
1067	20/12/2017			Current Account	DC	Hygiene Services	VR Sani	S	3.79	0.76	4.55
							Subtotal for Code: Repairs & Maintenance		£5.04	£0.76	£5.80
Code Number	282	Gas & Electricity									
1005	14/12/2017			Current Account	DD	Gas	KCC - Laser	L	0.00	0.00	0.00
1007	14/12/2017			Current Account	DD	Electricity	KCC - Laser	S	0.00	0.00	0.00
							Subtotal for Code: Gas & Electricity		£0.00	£0.00	£0.00
Code Number	285	Rates									
982	06/12/2017			Current Account	DD	NNDR	DBC	Z	119.00	0.00	119.00
							Subtotal for Code: Rates		£119.00	£0.00	£119.00
Code Number	406	Telephone Broadband									
1003	14/12/2017			Current Account	DD	Phone Bill - Church Road Broadba	Overline	S	46.50	9.30	55.80
							Subtotal for Code: Telephone Broadband		£46.50	£9.30	£55.80
							Subtotal for Cost Centre: Church Road Hall		581.32	10.06	591.38
Cost Centre Grove Hall											
Code Number	302	Gas & Electricity									
1004	14/12/2017			Current Account	DD	Gas	KCC - Laser	L	0.00	0.00	0.00
							Subtotal for Code: Gas & Electricity		£0.00	£0.00	£0.00
							Subtotal for Cost Centre: Grove Hall		0.00	0.00	0.00

SGTC
Listing of Payments in each Code for All Cost Centres
(Between 01/12/2017 to 31/12/2017)

Cost Centre Heritage Community Hall**Code Number 320 Wages**

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1015	14/12/2017		Current Account	DD	PAYE	HMRC	Z	95.60	0.00	95.60
1037	14/12/2017		Current Account	DC	Wages	SGTC	Z	382.31	0.00	382.31
Subtotal for Code: Wages								£477.91	£0.00	£477.91

Code Number 321 Repairs & Maintenance

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1066	20/12/2017		Current Account	DC	Hygiene Services	VR Sani	S	7.58	1.52	9.10
Subtotal for Code: Repairs & Maintenance								£7.58	£1.52	£9.10

Code Number 322 Gas & Electricity

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1006	14/12/2017		Current Account	DD	Gas	KCC - Laser	L	0.00	0.00	0.00
Subtotal for Code: Gas & Electricity								£0.00	£0.00	£0.00

Code Number 323 Cleaning Materials

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1043	20/12/2017		Current Account	BANKADJ	Cleaning Materials	Petty Cash	Z	1.00	0.00	1.00
Subtotal for Code: Cleaning Materials								£1.00	£0.00	£1.00

Code Number 325 Rates

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
983	06/12/2017		Current Account	DD	NNDR	DBC	Z	226.00	0.00	226.00
Subtotal for Code: Rates								£226.00	£0.00	£226.00

Code Number 326 Water Rates

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
989	14/12/2017		Current Account	DD	Water Rates	Business Stream	Z	81.00	0.00	81.00
Subtotal for Code: Water Rates								£81.00	£0.00	£81.00

Subtotal for Cost Centre: Heritage Community Hall 793.49 1.52 795.01

Cost Centre Town Council Offices Community Hall**Code Number 360 Wages**

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1028	14/12/2017		Current Account		Pension E'er	KCC - LGPS	Z	91.18	0.00	91.18
1029	14/12/2017		Current Account		Pension E'ee	KCC - LGPS	Z	31.34	0.00	31.34
1036	14/12/2017		Current Account	DC	Wages	SGTC	Z	538.54	0.00	538.54
Subtotal for Code: Wages								£661.06	£0.00	£661.06

Code Number 363 Cleaning Materials

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
968	06/12/2017		Current Account	DC	Cleaning Materials	KCC - KCS	S	12.60	2.52	15.12
Subtotal for Code: Cleaning Materials								£12.60	£2.52	£15.12

Subtotal for Cost Centre: Town Council Offices Comrr 673.66 2.52 676.18

SGTC

Listing of Payments in each Code for All Cost Centres
(Between 01/12/2017 to 31/12/2017)

Cost Centre Old Fire Station Cafe**Code Number 380 Wages**

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1014	14/12/2017		Current Account	DD	PAYE	HMRC	Z	2.20	0.00	2.20
1026	14/12/2017		Current Account		Pension E'ee	KCC - LGPS	Z	39.94	0.00	39.94
1027	14/12/2017		Current Account		Pension E'er	KCC - LGPS	Z	116.20	0.00	116.20
1030	14/12/2017		Current Account	DC	Direct Earnings Attachment	DWP	Z	14.62	0.00	14.62
1035	14/12/2017		Current Account	DC	Wages	SGTC	Z	1,190.83	0.00	1,190.83
Subtotal for Code: Wages								£1,363.79	£0.00	£1,363.79

Code Number 381 Food/Supplies

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1047	20/12/2017		Current Account	BANKADJ	Food Supplies	Asda Stores Ltd	Z	125.78	0.00	125.78
1048	20/12/2017		Current Account	BANKADJ	Food Supplies	Co-Operative Stores	Z	0.69	0.00	0.69
1049	20/12/2017		Current Account	BANKADJ	Food Supplies	Bookers	S	185.17	5.09	190.26
1050	20/12/2017		Current Account	BANKADJ	Food Supplies	Poundland	Z	10.00	0.00	10.00
1051	20/12/2017		Current Account	BANKADJ	Food Supplies	Lidl	Z	3.42	0.00	3.42
1052	20/12/2017		Current Account	BANKADJ	Food Supplies	Local Shops	Z	7.31	0.00	7.31
Subtotal for Code: Food/Supplies								£332.37	£5.09	£337.46

Code Number 382 Furniture, Fixtures & Equipment (i

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
976	06/12/2017		Current Account	DD	Coffee Machine Monthly Rental	Tchibo Coffee International Ltd	S	71.37	14.27	85.64
1053	20/12/2017		Current Account	BANKADJ	Newspapers	Local Shops	Z	12.00	0.00	12.00
Subtotal for Code: Furniture, Fixtures & Equip								£83.37	£14.27	£97.64

Code Number 384 Rates

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
978	06/12/2017		Current Account	DD	NNDR	DBC	Z	158.00	0.00	158.00
Subtotal for Code: Rates								£158.00	£0.00	£158.00

Code Number 385 Electricity & Water

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1009	14/12/2017		Current Account	DD	Electricity	KCC - Laser	S	0.00	0.00	0.00
Subtotal for Code: Electricity & Water								£0.00	£0.00	£0.00

Code Number 388 Telephone / Internet

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
994	14/12/2017		Current Account	DD	Phone Bill - Cafe	Overline	S	11.50	2.30	13.80
995	14/12/2017		Current Account	DD	Phone Bill - Cafe Internet	Overline	S	46.87	9.38	56.25
Subtotal for Code: Telephone / Internet								£58.37	£11.68	£70.05

Code Number 389 Maintenance

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
990	14/12/2017		Current Account	DC	Waste Bin Collection	Viridor Waste Kent Ltd	S	87.80	17.55	105.35

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Listing of Payments in each Code for All Cost Centres
(Between 01/12/2017 to 31/12/2017)

Code Number	Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1068		20/12/2017		Current Account	DC	Hygiene Services	VR Sani	S	10.83	2.17	13.00
							Subtotal for Code: Maintenance		£98.63	£19.72	£118.35
390 Miscellaneous Expenditure (incl. I											
985		14/12/2017		Current Account	DC	Cafe uniform	Tester	S	77.00	15.40	92.40
1046		20/12/2017		Current Account	BANKADJ	Cafe uniform	Petty Cash	Z	63.97	0.00	63.97
							Subtotal for Code: Miscellaneous Expenditure		£140.97	£15.40	£156.37
							Subtotal for Cost Centre: Old Fire Station Cafe		2,235.50	66.16	2,301.66
							TOTALS		£53,323.49	£4,776.34	£58,099.83

SGTC

Summary of Receipts and Payments

All Cost Centres and Codes

Balanced to: 31/12/17
By the Responsible
Financial Officer (RFO)

AGENDA ITEM 9
RSP 11/1/18

Code Title	Receipts			Payments			Net Position
	Estimated	Actual	Variance	Estimated	Actual	Variance +/- Under/over spend	
1 Supply & Maintenance							
2 All Night Lighting				2,498.00	2,189.89	308	308
3 Christmas Lighting		1,140.00	1,140	3,700.00	1,166.50	2,534	3,674
4 Repairs		7,000.00	7,000	1,000.00	12,104.00	-11,104	-4,104
5 Long Term Financial Risks				1,450.00		1,450	1,450
6 Income	1.00	1.15	0				0
7 Long Term Maintenance				125.00		125	125
SUB TOTAL	1.00	8,141.15	8,140	8,773.00	15,460.39	-6,687	1,453
Cost Centre	Grove Car Park						

Code Title	Receipts			Payments			Net Position
	Estimated	Actual	Variance	Estimated	Actual	Variance +/- Under/over spend	
20 Rates				3,700.00	3,680.38	20	20
21 Repairs & Maintenance		1,183.00	1,183	10,000.00	85.20	9,915	11,098
22 Long Term Financial Risks				3,590.00		3,590	3,590
23 Long Term Maintenance				200.00		200	200
SUB TOTAL		1,183.00	1,183	17,490.00	3,765.58	13,724	14,907
Cost Centre	Craylands Lane Car Park						

Code Title	Receipts			Payments			Net Position
	Estimated	Actual	Variance	Estimated	Actual	Variance +/- Under/over spend	
30 Rates							
31 Repairs & Maintenance							
32 Long Term Financial Risks							
SUB TOTAL							
Cost Centre	Parks Establishment						

Code Title	Receipts			Payments			Net Position
	Estimated	Actual	Variance	Estimated	Actual	Variance +/- Under/over spend	
40 Wages				110,000.00	63,552.46	46,448	46,448
41 Equipment/Materials		2,130.00	2,130	50,000.00	47,406.60	2,593	4,723
42 New Grounds Maintenance Ex , Fuel				2,921.00	1,820.91	1,100	1,100
44 Fencing				5,000.00	8,734.50	-3,735	-3,735
45 Telephone				502.00	478.96	23	23
46 Vehicles				5,600.00	2,025.09	3,575	3,575
47 Water Rates				1,204.00	1,845.85	-642	-642
48 Gas/Electricity				1,871.00	2,680.50	-810	-810
49 Playground Equipment & Mair		13,125.00	13,125	8,500.00	27,414.75	-18,915	-5,790
50 Staff Training				1,000.00	260.00	740	740
51 Knockhall Changing Rooms				400.00	1,413.41	-1,013	-1,013
52 Parks Works Area				1,000.00	114.32	886	886
53 Vandalism				1,000.00	414.16	586	586
54 Trees		307.20	307	3,000.00	520.00	2,480	2,787
55 New Recreational Facilities		2,000.00	2,000	15,000.00	10,000.00	5,000	7,000
56 Unexpected/Emergency Work				1,500.00		1,500	1,500
57 Long Term Financial Risks				7,225.00		7,225	7,225
58 New Community Facility				10,000.00		10,000	10,000
59 Long Term Maintenance							
65 Miscellaneous Income	1,000.00	1,000.00					
66 Reserve Fund							
SUB TOTAL	1,000.00	18,562.20	17,562	225,723.00	168,681.51	57,041	74,604

SGTC

Summary of Receipts and Payments

All Cost Centres and Codes

Cost Centre		Swanscombe Park				Knockhall Playing Field				Broomfield Sports Ground				Heritage Park					
Code Title	Cost Centre	Receipts		Variance	Payments		Net Position	Receipts		Variance	Payments		Net Position	Receipts		Variance	Payments		Net Position
		Estimated	Actual		Estimated	Actual		Estimated	Actual		Estimated	Actual		Estimated	Actual		Estimated	Actual	
70	Bowls Pavilion Maintenance																		
71	Long Term Financial Risks																		
75	Bowls Income	3,222.00	3,249.05	27			3,180.00												
78	Hire Charges																		
79	Long Term Maintenance						500.00												
	SUB TOTAL	3,222.00	3,249.05	27			3,680.00												
	Cost Centre	Knockhall Playing Field				3,680				3,707									
		Receipts			Payments			Receipts			Payments			Receipts			Payments		
80	Rates						140.00												
81	Long Term Financial Risks						1,200.00												
85	Football	3,895.00	4,367.00	472															
	SUB TOTAL	3,895.00	4,367.00	472			1,340.00												
	Cost Centre	Broomfield Sports Ground				472				1,203				5					
		Receipts			Payments			Receipts			Payments			Receipts			Payments		
90	Long Term Financial Risks						1,400.00												
95	Football Income	5,484.00	6,506.00	1,022															
96	Cricket Income	1,890.00	1,890.00																
97	Miscellaneous Income		253.50	254															
98	Long Term Maintenance						500.00												
	SUB TOTAL	7,374.00	8,649.50	1,276			1,900.00												
	Cost Centre	Heritage Park				1,276				1,900				3,176					
		Receipts			Payments			Receipts			Payments			Receipts			Payments		
100	Maintenance/Rent						500.00												
101	Water Supply																		
102	Fencing																		
103	Changing Facilities																		
104	Long Term Financial Risks						1,250.00												
	SUB TOTAL						1,750.00												
	Cost Centre	St Peter & St Paul's Churchyard				37.50				1,713				1,713					
		Receipts			Payments			Receipts			Payments			Receipts			Payments		
110	Maintenance						5,000.00												
	SUB TOTAL						5,000.00												
	Cost Centre	Other Projects				2,247				2,247									
		Receipts			Payments			Receipts			Payments			Receipts			Payments		
121	General Projects (inc. Summe						7,500.00												
123	Long Term Financial Risks						8,050.04												
128	Miscellaneous Income																		
	SUB TOTAL						230.00												
	Cost Centre	Leisure Centre				230				7,500.00				8,050.04					
		Receipts			Payments			Receipts			Payments			Receipts			Payments		
140	Wages																		
	SUB TOTAL						230.00												
	Cost Centre	Leisure Centre				230				7,500.00				8,050.04					
		Receipts			Payments			Receipts			Payments			Receipts			Payments		
	Net Position																		

SGTC Summary of Receipts and Payments All Cost Centres and Codes

141	Wages - Cleaners								
142	Administration								
143	Advertising								
144	Maintenance								
145	Cleaning Equipment & Materie								
146	Rates & Insurance Rent - DBK				27,400.00	27,153.64	246		246
147	Water, Gas & Electricity								
148	Insurance								
149	Telephone								
150	Miscellaneous								
151	Equipment								
152	Coaching Fees								
153	Staff Training								
154	Leases - Fitness Equipment								
155	Management Fee				57,000.00	42,750.00	14,250		14,250
165	General Income								
166	Sports Hall Income								
167	Fitness Suite Income								
168	Membership Income								
169	Function Deposits								
170	Miscellaneous Income								
SUB TOTAL					84,400.00	69,903.64	14,496		14,496

Cost Centre Squash Courts

Code Title	Receipts			Payments			Net Position +/- Under/over spend
	Estimated	Actual	Variance	Estimated	Actual	Variance	
200	Maintenance			1,000.00		1,000	1,000
201	Long Term Financial Risks						
205	Squash Income						
SUB TOTAL				1,000.00		1,000	1,000

Cost Centre Allotments

Code Title	Receipts			Payments			Net Position +/- Under/over spend
	Estimated	Actual	Variance	Estimated	Actual	Variance	
210	Rents / Licences			245.00	211.00	34	34
	Repairs / Maintenance			250.00	260.00	-10	-10
212	Water Supply						
213	Long Term Financial Risks						
218	Rent Income	1,765.00	1,675.71	2,135.00		2,135	2,135
SUB TOTAL		1,765.00	1,675.71	2,630.00	471.00	2,159	2,070

Cost Centre Administration

Code Title	Receipts			Payments			Net Position +/- Under/over spend
	Estimated	Actual	Variance	Estimated	Actual	Variance	
230	Wages			141,000.00	97,619.80	43,380	43,380
231	Furniture, Fixtures & Fittings			1,500.00	879.29	621	621
232	Photocopier			2,050.00	845.46	1,205	1,205
233	Stationary, Advertising & Post			2,300.00	1,889.76	410	410
234	Telephone / Internet			3,536.00	2,789.30	747	747
235	Mileage Allowance			700.00	531.42	169	169
236	Insurance			14,150.00	13,149.31	1,001	1,001
237	Subscriptions / Publications			4,675.00	3,580.50	1,095	1,095
238	Town Mayor's Allowance			1,500.00	1,026.60	473	473
239	Civic Reception			1,500.00	34.85	1,465	1,465
240	Chairs of Office			250.00	100.00	150	150
241	Legal Fees			6,000.00	26.75	5,973	5,973

SGTC Summary of Receipts and Payments All Cost Centres and Codes

242	External Audit Fees					1,300.00	1,300.00			200	200
243	Internal Audit Fees					250.00	50.00			200	
244	Local Funding					7,000.00	5,974.00			1,026	1,026
245	Miscellaneous Expenditure					1,250.00	443.70			806	806
246	Election Expenses					2,000.00				2,000	2,000
247	Staff Training					1,500.00	460.00			1,040	1,040
248	Member Training					1,000.00	360.00			640	640
249	IT Services					4,150.00	3,024.92			1,125	1,125
250	Handyman (incl. seasonal par					1,500.00	810.00			690	690
251	Council Offices Building Maint					20,000.00	20,182.30			-182	-182
252	Water Rates					1,281.00	1,036.27			245	245
253	Gas					2,311.00	1,524.04			787	787
254	Electricity					4,869.00	651.97			4,217	4,217
255	Rates					21,000.00	20,504.00			496	496
256	Long Term Financial Risks					5,000.00				5,000	5,000
270	Photocopier Income										
271	Miscellaneous Income					7.00				7	7
272	Precept	494,491.00	494,491.00								
273	Section 136	12,695.00	12,695.00								
274	Bank Interest		472.52				440.34			-440	32
275	Long Term Maintenance					2,875.00				2,875	2,875
276	Government CTax Grant	33,688.00	33,688.00								
SUB TOTAL		540,874.00	541,353.52	480	256,447.00	179,234.58	77,212	77,692			

Cost Centre Church Road Hall

Code Title	Receipts			Payments			Net Position +/- Under/over spend	
	Estimated	Actual	Variance	Estimated	Actual	Variance +/-		
280	Wages			5,228.00	3,647.78	1,580	1,580	
281	Repairs & Maintenance			3,500.00	2,202.39	1,298	1,298	
282	Gas & Electricity			1,102.00	1,368.09	-266	-266	
283	Cleaning Materials			100.00	24.30	76	76	
284	Furniture, Fixtures & Fittings			100.00	16.95	83	83	
285	Rates			1,200.00	1,188.30	12	12	
287	Miscellaneous Expenditure			125.00		125	125	
288	Long Term Financial Risks			885.00		885	885	
295	Hire Income	3,306.00	2,773.51	-532				
299	Long Term Maintenance			1,945.00		1,945	1,945	
406	Telephone Broadband			1,100.00	437.19	663	663	
SUB TOTAL		3,306.00	2,773.51	-532	15,265.00	8,885.00	6,400	5,868

Cost Centre Grove Hall

Code Title	Receipts			Payments			Net Position +/- Under/over spend
	Estimated	Actual	Variance	Estimated	Actual	Variance +/-	
300	Wages			700.00	5.20	695	695
301	Repairs & Maintenance			200.00	53.09	147	147
302	Gas & Electricity						
303	Cleaning Materials						
304	Furniture, Fixtures & Fittings						
305	Rates						
306	Water Rates						
307	Miscellaneous Expenditure			10.00		10	10
308	Long Term Financial Risks						
315	Hire Income						
SUB TOTAL		910.00	58.29	852	852	852	852

SGTC Summary of Receipts and Payments All Cost Centres and Codes

Code Title	Receipts			Payments			Net Position +/- Under/over spend
	Estimated	Actual	Variance	Estimated	Actual	Variance	
320 Wages				6,160.00	4,509.19	1,651	1,651
321 Repairs & Maintenance				1,800.00	1,164.12	636	636
322 Gas & Electricity				1,589.00	1,256.01	333	333
323 Cleaning Materials				195.00	170.94	24	24
324 Furniture, Fixtures & Fittings				1,000.00	12.95	987	987
325 Rates				2,300.00	2,260.10	40	40
326 Water Rates				641.00	335.87	305	305
327 Miscellaneous Expenditure				260.00		260	260
328 Long Term Financial Risks				1,950.00		1,950	1,950
329 Long Term Maintenance Requi				2,350.00		2,350	2,350
335 Hire Income	13,043.00	11,777.98	-1,265				-1,265
SUB TOTAL	13,043.00	11,777.98	-1,265	18,245.00	9,709.18	8,536	7,271

Cost Centre Sports Pavilion

Code Title	Receipts			Payments			Net Position +/- Under/over spend
	Estimated	Actual	Variance	Estimated	Actual	Variance	
340 Gas & Electricity				615.00		615	615
341 Water Rates				461.00		461	461
342 Maintenance & Cleaning Cont				1,750.00	1,913.87	-164	-164
343 Rates							
344 Building Insurance				2,025.00	1,461.04	564	564
345 Miscellaneous Expenditure							
346 Long Term Financial Risks							
350 Rent Income	17,198.00	12,975.75	-4,222	27,000.00		27,000	27,000
SUB TOTAL	17,198.00	12,975.75	-4,222	31,851.00	3,374.91	28,476	24,254

Cost Centre Town Council Offices Community

Code Title	Receipts			Payments			Net Position +/- Under/over spend
	Estimated	Actual	Variance	Estimated	Actual	Variance	
360 Wages				13,325.00	6,446.92	6,878	6,878
361 Repairs & Maintenance				420.00	3,361.40	-2,941	-2,941
362 Furniture, Fixtures & Fittings				100.00	197.95	-98	-98
363 Cleaning Materials				260.00	298.54	-39	-39
364 Miscellaneous Expenditure				75.00		75	75
365 Long Term Financial Risks							
370 Hire Income	31,300.00	23,812.14	-7,488	6,300.00		6,300	6,300
SUB TOTAL	31,300.00	23,812.14	-7,488	20,480.00	10,304.81	10,175	2,687

Cost Centre Old Fire Station Cafe

Code Title	Receipts			Payments			Net Position +/- Under/over spend
	Estimated	Actual	Variance	Estimated	Actual	Variance	
380 Wages				21,840.00	13,500.24	8,340	8,340
381 Food/Supplies				3,600.00	2,855.95	744	744
382 Furniture, Fixtures & Equipme				750.00	1,031.08	-281	-281
383 Advertising				100.00		100	100
384 Rates				1,600.00	1,581.01	19	19
385 Electricity & Water				999.00	895.27	104	104
386 Cleaning Materials				130.00	89.15	41	41
387 DBC Maintenance Service Ch				1,750.00	1,615.64	134	134
388 Telephone / Internet				1,215.00	557.90	657	657
389 Maintenance				1,000.00	1,221.56	-222	-222
390 Miscellaneous Expenditure (in				1,325.00	394.31	931	931
391 Long Term Financial Risks				1,800.00		1,800	1,800

Balance at Bank 1st April 2017
Plus Precept - 2017/18
Plus Section 136 - 2017/18
Plus Government Grant 2017/18

547,238
494,491
12,695
33,688
1,088,112

Less probable expenditure 2017/18
Less reserve account
Less working balance
Less Earmarked from 2017/18 Balances
Available Balance

561,230
385,536
40,000
0
101,346

Estimated expenditure 2018/19
Less available balance

621,984
101,346
520,638

Less Section 136
Less Government Grant

7,253
19,246
26,499

Total Amount Required

494,139

Martin Harding:
Taking into account a
potential 43% reduction as
per DBC GfC 11 Dec 2017

C CIL TAX CALCULATION

Basic rate for calculation as provided by Dartford Borough Council

5122.94 Properties

Martin Harding:
Increase of 278.46 properties

Band	2017/18	
A	£64,30	
B	£75,02	
C	£85,74	
D	£96,46	
E	£117,89	£102.07
F	£139,33	
G	£160,76	-£5.61
H	£192,91	

DRAFT

2016/17 ACTUAL 2017/18 ESTIMATE 2018/19 PROBABLE 2019/20 ESTIMATE 2020/21 FORECAST 2020/21 FORECAST

Cost Centre 1 Public Lighting

Code Description

1 Supply & Maintenance	2200	2498	2498	2598	2676	2756
3 Christmas Lighting	1300	3700	2500	7000	7210	7426
4 Repairs	1000	1000	1000	1000	1030	1061
5 Long Term Financial Risks	1450	1450	1450	1450	1450	1450
6 Long Term Maintenance	0	125	125	125	125	125
Total Expenditure	5950	8773	7573	12173	12366	12693

7 Miscellaneous Income
Total Income

Total to Public Lighting Summary

1	1	1	1	1	1	1
1	1	1	1	1	1	1
5949	8772	7572	12172	12365	12692	

Cost Centre 2 Grove Car Park

Code Description

20 Rates	3400	3700	3681	3825	3978	4137
21 Repairs & Maintenance	500	10000	10000	3000	3090	3183
22 Long Term Financial Risks	3590	3590	3590	2390	2390	2390
23 Long Term Maintenance	50	200	200	200	200	200
Total Expenditure	7540	17490	17471	9415	9658	9909

Total to Car Parks Summary

7540	17490	17471	9415	9658	9909	
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Martin Handlings:
Allowing for 2.5% increase and
spinal point increases

Cost Centre 4 Parks Establishment

Code Description

40 Wages	85475	110000	90000	103500	106088	108740
41 Equipment/Materials	32000	50000	47000	47300	48463	49937
42 New Grounds Maintenance Equipment	0	0	0	0	0	0
43 Fuel	2850	2921	2500	3038	3114	3207
44 Fencing	5000	5000	5000	5000	5125	5279
45 Telephone	350	502	450	522	535	551
45 Vehicles	1750	5600	3000	4750	4869	5015
47 Water Rates	1500	1204	1500	1560	1599	1647
48 Gas / Electricity	2000	1871	2000	2080	2132	2196
49 Playground Equipment & Maintenance	10500	8500	8500	10500	5000	5150
50 Training	1000	1000	1000	1500	1538	1584
51 Knockhall Changing Rooms	200	400	400	1100	1128	1161
52 Parks Works Area	500	1000	500	1000	1025	1056
53 Vandalism	1000	1000	1000	1000	1025	1056
54 Trees	3000	3000	3000	3000	3075	3187
55 New Recreational Facilities	5000	15000	10500	4500	0	0
56 Unexpected/Emergency Works	400	1500	1500	1500	1538	1584
57 Long Term Financial Risks	9725	7225	7225	9125	9125	9125
58 New Community Facility	0	10000	0	0	0	0
59 Long Term Maintenance	0	0	0	0	0	0
Total Expenditure	162250	225723	185075	200975	195396	200454

66 Miscellaneous Income
Total Income

Total to Parks Summary

1000	1000	1000	1000	1000	1000	1000
1000	1000	1000	1000	1000	1000	1000
161250	224723	184075	199975	194396	199454	

Martin Handlings:
To allow for new contract
for festive lighting.

Martin Handlings:
£2000 added for
replacement barrier at the
leisure centre car park

Martin Handlings:
£4300 for continuation of in
bloom planters
£8700 for new benches and bins

Martin Handlings:
£3k for new vehicle mo-
2018-19 financial year

Martin Handlings:
Additional £2000 for potential
surrounding issues + £3.5k for
replacement seesaw

Martin Handlings:
£500 increase to allow for
additional staff training

Martin Handlings:
£700 New brickwork
surround to electric

Martin Handlings:
£3000 added for tree
survey due in 2020-2021

Martin Handlings:
Contingency fund moved to
IPCC cost area

2016/17 ACTUAL 2017/18 ESTIMATE 2018/19 PROBABLE ESTIMATE 2019/20 FORECAST 2020/21 FORECAST

Cost Centre 5 Swanscombe Park

Code Description	2016/17 ACTUAL	2017/18 ESTIMATE	2018/19 PROBABLE ESTIMATE	2019/20 FORECAST	2020/21 FORECAST
70 Bowls Pavilion Maintenance	0	0	0	0	0
71 Long Term Financial Risks	3680	3180	3180	3030	3030
72 Long Term Maintenance	500	500	500	500	500
Total Expenditure	4180	3680	3680	3530	3530
75 Bowls	3159	3222	3250	3377	3418
Total Income	3159	3222	3250	3377	3418
Total to Parks Summary	1021	458	430	153	112

Martin Harding:
RPI from Nov 2017 3.9%

Cost Centre 6 Knockhall Playing Field

Code Description	2016/17 ACTUAL	2017/18 ESTIMATE	2018/19 PROBABLE ESTIMATE	2019/20 FORECAST	2020/21 FORECAST
80 Rates	130	140	138	143	148
81 Long Term Financial Risks	1200	1200	1200	1200	1200
Total Expenditure	1330	1340	1338	1343	1352
85 Football	3800	3895	4370	4479	4752
Total Income	3800	3895	4370	4479	4752
Total to Parks Summary	-2470	-2555	-3032	-3136	-3400

Cost Centre 7 Broomfield Sports Ground

Code Description	2016/17 ACTUAL	2017/18 ESTIMATE	2018/19 PROBABLE ESTIMATE	2019/20 FORECAST	2020/21 FORECAST
90 Long Term Financial Risks	1400	1400	1400	1400	1400
91 Long Term Maintenance	500	500	500	500	500
Total Expenditure	1900	1900	1900	1900	1900
95 Football	5350	5484	6422	5621	5789
96 Cricket	1844	1890	1890	1937	1995
97 Miscellaneous Income	0	0	250	0	2055
Total Income	7194	7374	8562	7558	8018
Total to Parks Summary	-5294	-5474	-6662	-5558	-6118

Cost Centre 8 Churchyard - SP & SP

Code Description	2016/17 ACTUAL	2017/18 ESTIMATE	2018/19 PROBABLE ESTIMATE	2019/20 FORECAST	2020/21 FORECAST
110 Maintenance	2000	5000	4000	5000	5150
111 Long Term Financial Risks **	0	0	0	0	0
Total Expenditure	2000	5000	4000	5000	5150
** Included in Parks Establishment					
Total to Parks Summary	2000	5000	4000	5000	5150

Cost Centre 9 Other Projects

Code Description	2016/17 ACTUAL	2017/18 ESTIMATE	2018/19 PROBABLE ESTIMATE	2019/20 FORECAST	2020/21 FORECAST
121 General Projects (inc Sum Ement)	3200	7500	7700	15600	16068
124 Long Term Financial Risks **	0	0	0	0	0
Total Expenditure	3200	7500	7700	15600	16068
** Included in Parks Establishment					
128 Miscellaneous Income	0	0	0	0	0
Total Income	0	0	0	0	0
Total to Parks Summary	3200	7500	7700	15600	16068

Martin Harding:
£6000 for continuation of open air cinema
£3600 for sports open days
£1500 for skills taster events
£2500 for Community Safety

Cost Centre 10 Bus Shelters

Code Description	2016/17 ACTUAL	2017/18 ESTIMATE	2018/19 PROBABLE ESTIMATE	2019/20 FORECAST	2020/21 FORECAST
130 Maintenance	1500	1500	1500	1500	1500
Total Expenditure	1500	1500	1500	1500	1500
128 Miscellaneous Income	0	0	0	0	0
Total Income	0	0	0	0	0
Total to Parks Summary	1500	1500	1500	1500	1500

Martin Harding:
£1500 for small scale site
improvements

	2016/17 ACTUAL	2017/18 ESTIMATE	2017/18 PROBABLE	2018/19 ESTIMATE	2018/19 FORECAST	2019/20 FORECAST	2020/21 FORECAST
Cost Centre 19 Heritage Park							
Code Description							
100 Maintenance / Rent	500	500	500	2000	2060	2122	
104 Long Term Financial Risks	1250	0	0	0	0	0	
Total Expenditure	1750	500	500	2000	2060	2122	
Total to Parks Summary	1750	500	500	2000	2060	2122	

	2016/17 ACTUAL	2017/18 ESTIMATE	2017/18 PROBABLE	2018/19 ESTIMATE	2018/19 FORECAST	2019/20 FORECAST	2020/21 FORECAST
Cost Centre 14 Leisure Centre							
Code Description							
146 Rates & Ins Rent - DBC	23900	27400	27303	28368	29219	30095	
155 GCIL Management Fee	57000	57000	57000	57000	57000	57000	
Total Expenditure	80900	84400	84303	85368	86219	87095	
Total Income	0	0	0	0	0	0	
Total To Leisure Centre Summary	80900	84400	84303	85368	86219	87095	

	2016/17 ACTUAL	2017/18 ESTIMATE	2017/18 PROBABLE	2018/19 ESTIMATE	2018/19 FORECAST	2019/20 FORECAST	2020/21 FORECAST
Cost Centre 13 Squash Courts							
Code Description							
200 Maintenance	250	1000	500	1000	1030	1061	
201 Long Term Financial Risks	0	0	0	0	0	0	
Total Expenditure	250	1000	500	1000	1030	1061	
205 Squash Income	0	0	0	0	0	0	
Total Income	0	0	0	0	0	0	
Total to Squash Courts Summary	250	1000	500	1000	1030	1061	

	2016/17	2017/18	2018/19	2019/20	2020/21
	ACTUAL	ESTIMATE	PROBABLE	ESTIMATE	FORECAST
Cost Centre 14 Allotments					
Code Description					
210 Rents / Licences	200	245	211	245	252
211 Repairs / Maintenance	50	250	260	250	258
212 Water Supply	0	0	0	0	0
213 Long Term Financial Risks	2135	2135	2135	2135	2135
Total Expenditure	2385	2630	2606	2630	2645
					2660
218 Rent	1535	1765	1675	2030	2335
Total Income	1535	1765	1675	2030	2335
					2685
Total To Allotment Summary	850	865	931	600	310
					-25

Martin Handing:
15% increase, 10% standard fees increase along with 5% to equalise changes following the 25% allocated to the Allotment Association

	2016/17	2017/18	2018/19	2019/20	2020/21
Cost Centre 15 Administration					
Code Description					
230 Wages	132000	141000	130000	136500	140595
231 Furn (F&E) & Equipment	500	1500	1000	1500	1545
232 Photocopier	1950	2050	1500	1500	1591
233 Stationery, Advertising, Postage	1500	2300	2300	2369	2369
234 Telephone / Internet	3450	3536	3536	3678	3788
235 Mileage Allowance	500	700	700	728	750
236 Insurance	12500	14150	13150	14150	14575
237 Subscriptions / Publications	3600	4675	3675	4862	5008
238 Town Mayor's Allowance	1500	1500	1500	1500	1545
239 Civic Reception	1500	1500	1500	1500	1545
240 Chains of Office	250	250	250	250	258
241 Legal Fees	3500	6000	6000	8500	8795
242 External Audit Fees	1300	1300	1300	1300	1339
243 Internal Audit Fees	250	250	250	250	258
244 Local Funding	2000	7000	7000	7000	7000
245 Miscellaneous	500	1250	1250	7750	7983
246 Election Expenses	2000	2000	2000	2000	6000
247 Training	1500	1500	1500	1500	1545
248 Member Training	1000	1000	1000	1500	1545
249 IT Services	3150	4150	4150	6000	6180
250 Handyman (including seasonal Park staff)	500	1500	1500	1500	1545
251 Council Offices Building Maintenance	15000	20000	15000	22000	22660
252 Water Rates	1000	1281	1281	1332	1372
253 Gas	1600	2311	2311	2403	2476
254 Electricity	4750	4869	4869	5064	5215
255 Rates (NNDR)	22800	21000	20504	21304	21943
256 Long Term Financial Risks	5000	5000	5000	5000	5150
257 Long Term Maintenance	2875	2875	2875	2625	2875
Total Expenditure	227975	256447	236901	265496	277362
					276206
270 Photocopier Income	0	0	0	0	0
271 Miscellaneous	0	0	0	0	0
274 Bank Interest	0	0	0	0	0
Total Income	0	0	0	0	0
					0
Total to Administration Summary	227975	256447	236901	265496	277362
					276206

Martin Handing:
£200 additional risk management software £2300 for digital mapping software

Martin Handing:
£2000 for anodes to be replaced in TC offices + £5000 for Cashiers Office moved to 2018/19

Martin Handing:
Allowing for 2.5% increase

	2016/17	2017/18	2018/19	2019/20	2020/21
Cost Centre 16 Church Road Hall					
Code Description					
280 Wages	4800	5228	4900	5359	5519
281 Repairs & Maintenance	2000	3500	3000	3500	3605
282 Gas & Electricity	800	1102	1102	1146	1180
283 Cleaning Materials	100	100	100	100	103
284 Furniture & Fittings	100	100	100	100	103
285 Rates (NNDR)	1120	1200	1189	1235	1272
287 Misc Expenditure	125	125	125	125	129
288 Long Term Financial Risks	890	885	0	0	0
289 Long Term Maintenance	1945	1945	0	0	0
290 Telephone / Broadband	0	1100	600	600	600
Total Expenditure	11880	15285	11116	12165	12512
					12869
295 Hire Income	3225	3306	3400	3388	3490
Total Income	3225	3306	3400	3388	3490
					3000
Total To Community Halls Summary	8655	11979	7716	8777	9022
					9869

Cost Centre 17 Grove Hall		2016/17 ACTUAL		2017/18 ESTIMATE		2018/19 PROBABLE ESTIMATE		2019/20 FORECAST		2020/21 FORECAST	
Code	Description										
301	Repairs & Maintenance	700	700	200	700	100	700	121	125		
302	Gas & Electricity	0	0	100	100	100	100	103	106		
	Total Expenditure	710	710	310	810	234	810	234	241		
315	Hire Income	0	0	0	0	0	0	0	0		
	Total Income	0	0	0	0	0	0	0	0		
	Total To Community Halls Summary	710	710	310	810	234	810	234	241		

Martin Handings:
Allowing for 2.5% increase

Cost Centre 18 Heritage Community Hall		2016/17 ACTUAL		2017/18 ESTIMATE		2018/19 PROBABLE ESTIMATE		2019/20 FORECAST		2020/21 FORECAST	
Code	Description										
320	Wages	6010	6160	6160	6160	6314	6504	6699	6699		
321	Repairs & Maintenance	3800	1800	1800	1800	1800	1854	1910	1910		
322	Gas & Electricity	1200	1589	1589	1589	1653	1702	1753	1753		
323	Cleaning Materials	195	195	195	195	195	201	207	207		
324	Furniture & Fittings	500	1000	500	500	1000	1030	1061	1061		
325	Rates (NNDR)	2160	2300	2261	2349	2349	2420	2492	2492		
326	Water Rates	500	641	641	667	667	687	707	707		
327	Misc Expenditure	70	260	260	260	260	268	276	276		
328	Long Term Financial Risks	1975	1950	0	0	0	0	0	0		
329	Long Term Maintenance Requirements	2350	2350	0	0	0	0	0	0		
	Total Expenditure	18760	18245	13406	14238	14238	14665	15105	15105		
335	Hire Income	15000	13043	17000	15000	15000	15450	15914	15914		
	Total Income	15000	13043	17000	15000	15000	15450	15914	15914		
	Total To Community Halls Summary	3760	5202	-3594	-762	-785	-809				

Martin Handings:
RPI from Nov 2017 3.9%

Cost Centre 20 Sports Pavilion		2016/17 ACTUAL		2017/18 ESTIMATE		2018/19 PROBABLE ESTIMATE		2019/20 FORECAST		2020/21 FORECAST	
Code	Description										
340	Gas & Electricity	600	615	615	615	640	659	679	679		
341	Water Rates	450	461	461	461	480	494	509	509		
342	Maintenance & Cleaning Contribution	1750	1750	1750	1750	1750	1803	1857	1857		
343	Rates	0	0	0	0	0	0	0	0		
344	Building Insurance	2025	2025	1500	1500	2025	2086	2148	2148		
345	Misc Expenditure	50000	0	0	0	0	0	0	0		
346	Long Term Financial Risks	17000	27000	27000	27000	27000	27000	27000	27000		
	Total Expenditure	71825	31851	31326	31326	31894	32041	32192	32192		
350	Rent	16861	17198	17198	17198	17869	17714	18246	18246		
	Total Income	16861	17198	17198	17198	17869	17714	18246	18246		
	Total To Community Halls Summary	54964	14653	14128	14025	14327	13947				

Martin Handings:
Allowing for 2.5% increase

Cost Centre 21 Town Council Offices Community Hall		2016/17 ACTUAL		2017/18 ESTIMATE		2018/19 PROBABLE ESTIMATE		2019/20 FORECAST		2020/21 FORECAST	
Code	Description										
360	Wages (Caretaker)	13000	13325	9000	9225	9502	9787	9787	9787		
361	Repairs & Maintenance	2500	420	420	420	433	446	446	446		
362	Furniture, Fixtures and Fittings	100	100	200	100	103	106	106	106		
363	Cleaning Materials	260	260	260	260	268	276	276	276		
364	Miscellaneous	75	75	75	75	77	80	80	80		
365	Long Term Financial Risks	4550	6300	6300	4300	4300	3300	3300	3300		
366	Long Term Maintenance -*	0	0	0	0	0	0	0	0		
	Total Expenditure	20485	20480	16255	14380	14682	13994	13994	13994		
370	Rent	30500	31300	31300	31263	32239	33206	33206	33206		
	Total Income	30500	31300	31300	31263	32239	33206	33206	33206		
	Total To Community Halls Summary	-10015	-10820	-15045	-16983	-17557	-19212				

Cost Centre 22 Old Fire Station Café

Code Description

	2016/17 ACTUAL	2017/18 ESTIMATE	2018/19 PROBABLE	2018/19 ESTIMATE	2019/20 FORECAST	2020/21 FORECAST
380 Wages	21000	21840	18500	19240	19817	20412
381 Food/Supplies	3000	3600	3600	4000	4120	4244
382 F, F & Equipment (including leased equipr	900	750	900	750	773	796
383 Advertising	100	100	100	100	103	106
384 Rates (NNDPR)	1550	1600	1582	1644	1663	1744
385 Electricity & Water	1300	1300	999	1039	1070	1102
386 Cleaning Materials	130	130	130	130	134	138
387 DBC Maintenance Service Charge	1000	1750	130	1750	1803	1857
388 Telephone / Internet	1185	1215	1615	1000	1301	1340
389 Maintenance	1000	1000	1000	1250	1030	1061
390 Miscellaneous (and DBC Insurance)	1325	1325	500	500	1325	1365
391 Long Term Financial Risks	1800	1800	0	0	0	1406
392 Rent DBC	0	0	0	0	0	0
393 Long Term Maintenance	500	500	0	3000	5600	5768
Total Expenditure	34790	36609	30176	35241	38808	39972
395 Café Income	7400	7500	8000	8000	7725	7957
Total Income	7400	7500	8000	8000	7725	7957
Total To Community Café Summary	27390	29109	22176	27241	31083	32016

Martin Handing:
Allowing for 4% increase
in line with new national
living wage

Cost Centre 23 Ingress Park Community Centre

Code Description

400 Wages	0	0	0	6300	6489	6684
401 Repairs & Maintenance	0	0	0	1850	1906	1963
402 Gas & Electricity	0	0	0	1600	1648	1697
403 Cleaning Materials	0	0	0	1000	1030	1061
404 Furniture & Fittings	0	0	0	5500	5665	5835
405 Rates (NNDPR)	0	0	0	2442	2515	2590
406 Water Rates	0	0	0	650	670	690
407 Key Holder Security	0	0	0	824	849	874
408 Misc Expenditure	0	0	0	500	515	530
409 Long Term Financial Risks	0	0	0	1950	1950	1950
410 Long Term Maintenance Requirements	0	0	0	2350	2350	2350
Total Expenditure	0	0	0	24942	25561	26199
415 Hire Income	0	0	0	4000	7000	12000
416 Committed Sum	0	0	0	13500	6000	6000
417 Contingency Fund	0	0	0	7500	2500	0
Total Income	0	0	0	25000	15500	18000
Total To Community Halls Summary	0	0	0	-58	10061	8199

Martin Handing:
Contingency fund spread
over 2018/19 and
2019/2020 finance years to
indicate start up.

SUMMARY

Street Lighting	5949	8772	7572	12172	12365	12692
Car Parks	7540	17490	17471	9415	9658	9909
Parks	162957	231652	188511	215434	210235	215525
Leisure Centre	80900	84400	84303	85368	86219	87095
Thames Bar	0	0	0	0	0	0
Squash Courts	250	1000	500	1000	1030	1061
Allocments	850	865	931	600	310	-25
Administration	227975	256447	236901	265496	277362	276206
Community Halls	58074	21725	3515	5909	15303	12235
Community Café	27390	29109	22176	27241	31083	32016
Community Centre	571885	651459	561880	622634	643563	646715

Deduct Interest on Bank Accounts

Total Expenditure	571235	650809	561230	621984	642913	646065
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Reserve Account - Earmarked Funds

General Reserves

£5,000 Sports Pavilion Bond	
£1,000 Bowis Pavilion Bond	
£3,750 Sports Pavilion Bond	
£1,250 Sports Pavilion Bond	

FRA Reserves

£40,964 11/12 FRA	
£54,065 12/13 FRA	
£94,943 13/14 FRA	
£14,020 13/14 LTM	
£74,823 14/15 FRA	
£6,423 14/15 LTM	
£79,063 15/16 FRA	
£13,283 15/16 LTM	
-£4,868 16/17 FRA	
£1,820 16/17 LTM	

£11,000

£374,536

Total in Reserve Account

£385,536

Martin Handing:
Overall reserve reduction
of in excess of £4000

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