

SGTC
TRANSFERS - FEBRUARY 2019

Date	Desc	From	To	Amount
07/02/2019	Bank to Bank Transfer	Active Saver 1	Current Account	3,957.10
14/02/2019	Bank to Bank Transfer	Active Saver 1	Current Account	49,130.57
21/02/2019	Bank to Bank Transfer	Active Saver 1	Current Account	10,167.68
28/02/2019	Bank to Bank Transfer	Active Saver 1	Current Account	165.10
07/02/2019	Bank to Bank Transfer	Active Saver 1 - Treasury	Active Saver 1	200,000.00
			Total.....	263,420.45

**Swanscombe and Greenhithe Town Council
TRANSFERS - MARCH 2019**

Date	Desc	From	To	Amount
06/03/2019	Bank to Bank Transfer	Active Saver 1	Current Account	9,658.94
14/03/2019	Bank to Bank Transfer	Active Saver 1	Current Account	24,620.18
21/03/2019	Bank to Bank Transfer	Active Saver 1	Current Account	16,069.79
22/03/2019	Bank to Bank Transfer	Active Saver 2	Active Saver 1	24,652.00
22/03/2019	Bank to Bank Transfer	Active Saver 1	Active Saver 2	0.03
			Total.....	75,000.94

**Swanscombe and GTC BANK FIX
TRANSFERS - APRIL 2019**

Date	Desc	From	To	Amount
04/04/2019	Bank to Bank Transfer	Active Saver 1	Current Account	19,485.81
11/04/2019	Bank to Bank Transfer	Active Saver 1	Current Account	21,907.46
18/04/2019	Bank to Bank Transfer	Active Saver 1	Current Account	3,722.74
08/04/2019	Bank to Bank Transfer	Current Account	Active Saver 1	13,686.12
25/04/2019	Bank to Bank Transfer	Active Saver 2	Active Saver 2 - Treasury Deposit	361,994.79
30/04/2019	Bank to Bank Transfer	Active Saver 1	Active Saver 1 - Treasury Deposit	200,000.00
			Total.....	620,796.92

**Swanscombe and GTC BANK FIX
TRANSFERS - MAY 2019**

Date	Desc	From	To	Amount
01/05/2019	Bank to Bank Transfer	Active Saver 1	Current Account	6,284.22
08/05/2019	Bank to Bank Transfer	Active Saver 1	Current Account	4,910.20
16/05/2019	Bank to Bank Transfer	Active Saver 1	Current Account	56,978.35
23/05/2019	Bank to Bank Transfer	Active Saver 1	Current Account	2,772.66
29/05/2019	Bank to Bank Transfer	Active Saver 1	Current Account	8,761.27
			Total.....	79,706.70

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Listing of Receipts in each Code for All Cost Centres
(Between 01/02/2019 to 28/02/2019)

Cost Centre Parks Establishment			Cheq. No.			Description			Supplier			Vat Type			Net			Total		
Code Number	Date	Bank	Minute	Bank	Active Saver 1	DC	Phone Bill - Credit	Aerial Direct	Subtotal for Code:	Telephone	Z	5.00	0.00	5.00	0.00	5.00				
Vchr.	224	18/02/2019							£5.00			£5.00		£5.00		£5.00				
Subtotal for Cost Centre: Parks Establishment												5.00			0.00			5.00		
Cost Centre Broomfield Sports Ground			Cheq. No.			Description			Supplier			Vat Type			Net			Total		
Code Number	Date	Bank	Minute	Bank	Current Account	DC	Football Pitch Hire	Swanscombe Tigers FC	Subtotal for Code:	Tigers FC	Z	44.50	0.00	44.50	0.00	44.50				
Vchr.	217	27/02/2019							86.00			86.00		86.00		86.00				
227	25/02/2019				Active Saver 1	DC	Football Pitch Hire	Swanscombe Tigers FC	Subtotal for Code:	Football Income	Z	£130.50	0.00	£130.50	0.00	£130.50				
Subtotal for Cost Centre: Broomfield Sports Ground												130.50			0.00			130.50		
Cost Centre Other Projects			Cheq. No.			Description			Supplier			Vat Type			Net			Total		
Code Number	Date	Bank	Minute	Bank	Active Saver 1	DC	Funding for Childrens Entertainment	Kent County Council	Subtotal for Code:	General Projects (inc. Sum	Z	1,500.00	0.00	1,500.00	0.00	1,500.00				
Vchr.	226	19/02/2019							£1,500.00			£1,500.00		£1,500.00		£1,500.00				
Subtotal for Cost Centre: Other Projects												1,500.00			0.00			1,500.00		
Cost Centre Administration			Cheq. No.			Description			Supplier			Vat Type			Net			Total		
Code Number	Date	Bank	Minute	Bank	Current Account	DC	Loyalty Reward	Barclays	Subtotal for Code:	Bank Interest	Z	3.90	0.00	3.90	0.00	3.90				
Vchr.	212	04/02/2019							71.34			71.34		71.34		71.34				
221	07/02/2019				Active Saver 1	DC	Bank Interest	Barclays	Subtotal for Code:	Bank Interest	Z	£75.24	0.00	£75.24	0.00	£75.24				
Subtotal for Cost Centre: Administration												75.24			0.00			75.24		
Cost Centre Church Road Hall			Cheq. No.			Description			Supplier			Vat Type			Net			Total		
Code Number	Date	Bank	Minute	Bank	Current Account	DC	Hall Hire	Various	Subtotal for Code:	Hire Income	Z	252.00	0.00	252.00	0.00	252.00				
Vchr.	215	27/02/2019							£252.00			£252.00		£252.00		£252.00				
Subtotal for Cost Centre: Church Road Hall												252.00			0.00			252.00		
Cost Centre Heritage Community Hall			Cheq. No.			Description			Supplier			Vat Type			Net			Total		
Code Number	Date	Bank	Minute	Bank	Current Account	DC	Hall Hire	Various	Subtotal for Code:	Hire Income	Z	112.50	0.00	112.50	0.00	112.50				
Vchr.	216	27/02/2019							40.00			40.00		40.00		40.00				
219	01/02/2019				Active Saver 1	DC	Hall Hire	Dragon Spirit Karate	Subtotal for Code:	Hire Income	Z	73.50	0.00	73.50	0.00	73.50				
222	14/02/2019				Active Saver 1	DC	Hall Hire	Various	Subtotal for Code:	Church Road Hall	Z	252.00	0.00	252.00	0.00	252.00				
Subtotal for Cost Centre: Heritage Community Hall												112.50			0.00			112.50		
Subtotal for Cost Centre: Heritage Community Hall												40.00			0.00			40.00		
Subtotal for Cost Centre: Heritage Community Hall												73.50			0.00			73.50		

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Listing of Receipts in each Code for All Cost Centres
(Between 01/02/2019 to 28/02/2019)

Cost Centre		Sports Pavilion		Town Council Offices Community Hall		Old Fire Station Cafe	
Code Number	350 Rent Income	370 Hire Income	395 Cafe Income	Supplier	Vat Type	Net	Vat
Vchr.	Date	Date	Date	Supplier	Vat Type	Net	Vat
	Minute	Minute	Minute				
	Bank	Bank	Bank				
	Current Account	DC	DC				
	Description	Description	Description				
214	27/02/2019			The Pavilion Community Sports & Z	Z	1,498.00	0.00
				Subtotal for Code: Rent Income		£1,498.00	£0.00
				Subtotal for Cost Centre: Sports Pavilion		1,498.00	0.00
				North Kent Karate	Z	400.00	0.00
				Cygnets	Z	2,352.00	0.00
				DBC	Z	240.00	0.00
				Various	Z	63.00	0.00
				Subtotal for Code: Hire Income		£3,055.00	£0.00
				Subtotal for Cost Centre: Town Council Offices Commr		3,055.00	0.00
				Old Fire Station Cafe	S	893.42	178.68
				Subtotal for Code: Cafe Income		£893.42	£178.68
				Subtotal for Cost Centre: Old Fire Station Cafe		893.42	178.68
				TOTALS		£7,635.16	£178.68
							£7,813.84

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Listing of Payments in each Code for All Cost Centres
(Between 01/02/2019 to 28/02/2019)

Code Number	Date	Bank	Minute	1 Supply & Maintenance	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
1221	07/02/2019	Current Account		DD		Electricity - Street Lighting	E-on	L	113.98	5.70	119.68	
Subtotal for Code: Supply & Maintenance										£113.98	£119.68	
Subtotal for Cost Centre: Public Lighting										113.98	5.70	119.68

Code Number	Date	Bank	Minute	40 Wages	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1258	14/02/2019	Current Account		DC		Pension E'ee	KCC - LGPS	Z	124.65	0.00	124.65
1259	14/02/2019	Current Account		DC		Pension E'er	KCC - LGPS	Z	306.84	0.00	306.84
1268	14/02/2019	Current Account		DC		Pension E'er	Intelligent Money	Z	66.92	0.00	66.92
1269	14/02/2019	Current Account		DC		Pension E'ee	Intelligent Money	Z	89.22	0.00	89.22
1270	14/02/2019	Current Account		DC		PAYE	HMRC	Z	396.80	0.00	396.80
1271	14/02/2019	Current Account		DC		NI	HMRC	Z	785.61	0.00	785.61
1281	14/02/2019	Current Account		DC		Wages	SGTC	Z	4,010.84	0.00	4,010.84
Subtotal for Code: Wages										£5,780.88	£5,780.88

Code Number	Date	Bank	Minute	41 Equipment/Materials	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
1220	07/02/2019	Current Account		DC		Parks Equipment - Bench Supplies	Discount Builders Merchants	S	17.11	3.43	20.54	
1222	07/02/2019	Current Account		DC		Parks Equipment - Machinery Supr	Ernest Doe & Sons Ltd	S	462.21	92.43	554.64	
1238	14/02/2019	Current Account		DC		Parks Equipment - Tarpaullin	Discount Builders Merchants	S	25.02	5.00	30.02	
1247	14/02/2019	Current Account		DC		Skip Hire	Pinden Ltd	S	220.00	44.00	264.00	
1291	21/02/2019	Current Account		DC		Parks Equipment - Hex Bolt	Discount Builders Merchants	S	1.58	0.32	1.90	
1315	28/02/2019	Current Account		BANKADJ		Parks Equipment - Kitchen and Var	Petty Cash	Z	22.20	0.00	22.20	
1318	28/02/2019	Current Account		DC		Parks Equipment - Wood	Forestrall Ltd	S	36.12	7.22	43.34	
1320	28/02/2019	Current Account		DC		Parks Equipment - Loppers and Pa	Trade UK	S	72.48	14.49	86.97	
1322	28/02/2019	Current Account		DC		Brushes - Bootscraper	Sportsmark Ltd	S	116.78	23.36	140.14	
1323	28/02/2019	Current Account		DC		Lock Repairs and Keys	Locks N Tools	S	125.90	25.18	151.08	
1325	28/02/2019	Current Account		DC		Hand Grips - Outdoor Gyms	Caloo Ltd	S	56.00	11.20	67.20	
1328	28/02/2019	Current Account		DC		Parks Equipment - General Tools	Trade UK	S	47.94	9.59	57.53	
1329	28/02/2019	Current Account		DC		Hire of Breaker	Can-do Hire Centres Ltd	S	45.70	9.14	54.84	
1331	28/02/2019	Current Account		DC		Skip Hire	Pinden Ltd	S	220.00	44.00	264.00	
1332	28/02/2019	Current Account		DC		Parks Repair - Cricket Mower	Godfreys	S	241.19	48.24	289.43	
Subtotal for Code: Equipment/Materials										£1,710.23	£337.60	£2,047.83

Code Number	Date	Bank	Minute	43 Fuel	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
1223	07/02/2019	Current Account		DC		Fuel	Allstar	S	147.70	29.07	176.77	
Subtotal for Code: Fuel										£147.70	£29.07	£176.77

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Listing of Payments in each Code for All Cost Centres
 (Between 01/02/2019 to 28/02/2019)

Code Number	45 Telephone	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total		
Vchr.	1290	21/02/2019	Current Account	DC	Phone Bill - Parks	O2	S	19.19	3.84	23.03		
								£19.19	£3.84	£23.03		
										Subtotal for Code: Telephone		
Code Number	46 Vehicles	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total		
Vchr.	1298	21/02/2019	Current Account	DC	Van Repairs - Puncture and Bolt	Monarch Autos	S	40.00	8.00	48.00		
	1305	21/02/2019	Current Account	DC	Purchase od New Van	Clairmont Vans	S	6,445.00	1,089.00	7,534.00		
	1321	28/02/2019	Current Account	DC	MOT and Repair	Monarch Autos	S	637.40	118.48	755.88		
								£7,122.40	£1,215.48	£8,337.88		
										Subtotal for Code: Vehicles		
Code Number	47 Water Rates	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total		
Vchr.	1240	14/02/2019	Current Account	DD	Water Rates	Castle Water	Z	176.97	0.00	176.97		
	1289	21/02/2019	Current Account	DD	Water Rates	Castle Water	Z	93.11	0.00	93.11		
								£270.08	£0.00	£270.08		
										Subtotal for Code: Water Rates		
Code Number	48 Gas/Electricity	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total		
Vchr.	1300	21/02/2019	Current Account	DD	Electricity - Bowls Pavilion	KCC - Laser	L	0.00	0.00	0.00		
	1301	21/02/2019	Current Account	DD	Electricity - Knockhall Changing Ro	KCC - Laser	L	0.00	0.00	0.00		
	1302	21/02/2019	Current Account	DD	Electricity - Mess Room	KCC - Laser	L	0.00	0.00	0.00		
								£0.00	£0.00	£0.00		
										Subtotal for Code: Gas/Electricity		
Code Number	49 Playground Equipment & Mainten:	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total		
Vchr.	1296	21/02/2019	Current Account	DC	Parks Equipment - Auto Turfman	Diton Bowls Club	Z	650.00	0.00	650.00		
	1297	21/02/2019	Current Account	DC	Playground Inspections and Risk A	Wicksteed Leisure Ltd	S	342.00	68.40	410.40		
								£992.00	£68.40	£1,060.40		
										Subtotal for Code: Playground Equipment & M		
Code Number	52 Parks Works Area	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total		
Vchr.	1316	28/02/2019	Current Account	BANKADJ	Stationary	Petty Cash	Z	1.00	0.00	1.00		
								£1.00	£0.00	£1.00		
										Subtotal for Cost Centre: Parks Works Area		
								16,043.48	1,654.39	17,697.87		
										Subtotal for Cost Centre: Parks Establishment		
Cost Centre	Leisure Centre	Code Number	155 Management Fee	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	1245	14/02/2019	Current Account	DC	Management Fee	GCLL	S	14,250.00	2,850.00	17,100.00		
								£14,250.00	£2,850.00	£17,100.00		
										Subtotal for Cost Centre: Leisure Centre		
								14,250.00	2,850.00	17,100.00		

**Listing of Payments in each Code for All Cost Centres
(Between 01/02/2019 to 28/02/2019)**

Code Number		230 Wages		Supplier		Vat Type		Net		Vat		Total	
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Net	Vat	Total	Total
1260	14/02/2019		Current Account	DC	Pension E'er	KCC - LGPS	Z	801.97	0.00	801.97	0.00	801.97	
1261	14/02/2019		Current Account	DC	Pension E'ee	KCC - LGPS	Z	394.50	0.00	394.50	0.00	394.50	
1266	14/02/2019		Current Account	DC	Pension E'ee	Intelligent Money	Z	129.85	0.00	129.85	0.00	129.85	
1267	14/02/2019		Current Account	DC	Pension E'er	Intelligent Money	Z	97.40	0.00	97.40	0.00	97.40	
1272	14/02/2019		Current Account	DC	NI	HMRC	Z	1,655.70	0.00	1,655.70	0.00	1,655.70	
1273	14/02/2019		Current Account	DC	PAYE	HMRC	Z	1,010.60	0.00	1,010.60	0.00	1,010.60	
1278	14/02/2019		Current Account	DC	Direct Earnings Attachment	HMCTS	Z	50.88	0.00	50.88	0.00	50.88	
1280	14/02/2019		Current Account	DC	Wages	SGTC	Z	7,168.23	0.00	7,168.23	0.00	7,168.23	
								Subtotal for Code: Wages		£11,309.13	£0.00	£11,309.13	
Code Number		233 Stationary, Advertising & Postage		Supplier		Vat Type		Net		Vat		Total	
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Net	Vat	Total	Total
1224	07/02/2019		Current Account	DC	Cleaning Materials	KCC - KCS	S	6.61	1.32	6.61	1.32	7.93	
1241	14/02/2019		Current Account	DC	Labels and Step	Amazon UK	S	41.91	8.39	41.91	8.39	50.30	
1242	14/02/2019		Current Account	DC	Cleaning Materials	KCC - KCS	S	21.00	4.20	21.00	4.20	25.20	
1244	14/02/2019		Current Account	DD	Postage	Franco typ Postalia Ltd	S	136.00	7.20	136.00	7.20	143.20	
								Subtotal for Code: Stationary, Advertising & F		£205.52	£21.11	£226.63	
Code Number		234 Telephone / Internet		Supplier		Vat Type		Net		Vat		Total	
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Net	Vat	Total	Total
1248	14/02/2019		Current Account	DD	Phone Bill - Admin Alarm Line	Overline	S	13.00	2.60	13.00	2.60	15.60	
1249	14/02/2019		Current Account	DD	Phone Bill - Admin Fax Line	Overline	S	13.00	2.60	13.00	2.60	15.60	
1250	14/02/2019		Current Account	DD	Phone Bill - Admin Internet	Overline	S	48.50	9.70	48.50	9.70	58.20	
1251	14/02/2019		Current Account	DD	Phone Bill - Admin Lift Alarm Line	Overline	S	13.19	2.64	13.19	2.64	15.83	
1252	14/02/2019		Current Account	DD	Phone Bill - Admin Line	Overline	S	49.18	9.84	49.18	9.84	59.02	
1253	14/02/2019		Current Account	DD	Phone Bill - Admin Line Maintenance	Overline	S	29.16	5.83	29.16	5.83	34.99	
1254	14/02/2019		Current Account	DD	Phone Bill - Cafe	Overline	S	13.00	2.60	13.00	2.60	15.60	
1255	14/02/2019		Current Account	DD	Phone Bill - Cafe Internet	Overline	S	48.60	9.72	48.60	9.72	58.32	
1256	14/02/2019		Current Account	DD	Phone Bill - Church Road Broadba	Overline	S	48.50	9.70	48.50	9.70	58.20	
1257	14/02/2019		Current Account	DC	Phone Bill - Parks	Overline	S	13.05	2.61	13.05	2.61	15.66	
1287	14/02/2019		Current Account	DC	Use of Personal Mobiles - TC and I	SGTC	S	20.83	4.17	20.83	4.17	25.00	
1288	21/02/2019		Current Account	DC	Telephone Equipment Rental	Siemens	S	223.56	44.71	223.56	44.71	268.27	
1313	28/02/2019		Current Account	BANKADJ	Mobile Phone Top Up Voucher	Petty Cash	Z	10.00	0.00	10.00	0.00	10.00	
								Subtotal for Code: Telephone / Internet		£543.57	£106.72	£650.29	
Code Number		235 Mileage Allowance		Supplier		Vat Type		Net		Vat		Total	
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Net	Vat	Total	Total
1286	14/02/2019		Current Account	DC	Mileage	SGTC	S	79.15	2.10	79.15	2.10	81.25	
								Subtotal for Code: Mileage Allowance		£79.15	£2.10	£81.25	
Code Number		236 Insurance		Supplier		Vat Type		Net		Vat		Total	
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Net	Vat	Total	Total

SGTC
Listing of Payments in each Code for All Cost Centres
(Between 01/02/2019 to 28/02/2019)

1327	28/02/2019	Current Account	DC	Insurance Addition - New Van	Zurich Municipal	Z	39.55	0.00	39.55
				Subtotal for Code: Insurance			£39.55	£0.00	£39.55
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Total
1330	28/02/2019	Current Account	DC		Mayors Charity Event - Food	Fabulous Finger Foods	Z	145.00	145.00
					Subtotal for Code: Town Mayor's Allowance			£145.00	£145.00
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Total
1225	07/02/2019	Current Account	DC		Building Valuations x 2	Caxton Commerical Ltd	S	1,200.00	1,440.00
					Subtotal for Code: Legal Fees			£240.00	£1,440.00
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Total
1246	14/02/2019	Current Account	DC		Contribution to Youth & Community	Diocese of Rochester	Z	5,000.00	5,000.00
					Subtotal for Code: Local Funding			£5,000.00	£5,000.00
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Total
1236	14/02/2019	Current Account	DC		Budget Statement Printing & Distrib	Dor-2-Dor	S	810.56	933.56
1312	28/02/2019	Current Account	BANKADJ		Newspapers	Petty Cash	Z	8.80	8.80
1319	28/02/2019	Current Account	DD		Dog Bags	Barclaycard - Mutts Butts	Z	17.27	17.27
					Subtotal for Code: Miscellaneous Expenditure			£836.63	£959.63
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Total
1219	07/02/2019	Current Account	DC		IT Support & Maintenance	ABC ICT Ltd	S	270.00	324.00
					Subtotal for Code: IT Services			£270.00	£324.00
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Total
1227	07/02/2019	Current Account	DC		Intruder Alarm - Annual Maintenance	Active Security Group	S	803.99	964.79
1228	07/02/2019	Current Account	DC		Access Contract Annual Maintenance	Active Security Group	S	113.70	136.44
1229	07/02/2019	Current Account	DC		CCTV Annual Maintenance Contra	Active Security Group	S	105.56	126.67
1237	14/02/2019	Current Account	DC		Keyholding Service	G4S	S	1,664.46	1,997.35
1292	21/02/2019	Current Account	DC		Hygiene Services	VR Sani	S	15.16	18.19
1299	21/02/2019	Current Account	DC		Replace External & Chamber High	Focus Electrical	S	150.00	180.00
1317	28/02/2019	Current Account	DC		Lift Maintenance Contract - Quarte	Schindler Ltd	S	471.50	565.80
					Subtotal for Code: Council Offices Building M			£3,324.37	£3,989.24
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Total
1334	28/02/2019	Current Account	DD		Water Rates	Castle Water	Z	-162.46	-162.46
					Subtotal for Code: Water Rates			£-162.46	£-162.46

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Listing of Payments in each Code for All Cost Centres
(Between 01/02/2019 to 28/02/2019)

Code Number	253 Gas	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	1233	14/02/2019	Current Account	DD	Gas	KCC - Laser	S	0.00	0.00	0.00
						Subtotal for Code:		£0.00	£0.00	£0.00
Code Number	254 Electricity	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	1234	14/02/2019	Current Account	DD	Electricity	KCC - Laser	S	0.00	0.00	0.00
						Subtotal for Code:		£0.00	£0.00	£0.00
Code Number	274 Bank Interest	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	1324	28/02/2019	Current Account	DC	Bank Charges	Barclays	Z	58.24	0.00	58.24
	1333	28/02/2019	Current Account	DD	Card Fee	Elavon	S	49.19	0.80	49.99
						Subtotal for Code:		£107.43	£0.80	£108.23
						Subtotal for Cost Centre:	Administration	22,897.89	1,212.60	24,110.49
Code Number	280 Wages	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	1277	14/02/2019	Current Account	DC	PAYE	HMRC	Z	27.00	0.00	27.00
	1285	14/02/2019	Current Account	DC	Wages	SGTC	Z	362.84	0.00	362.84
						Subtotal for Code:		£389.84	£0.00	£389.84
Code Number	281 Repairs & Maintenance	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	1239	14/02/2019	Current Account	DC	Replacement Entrance Doors	Crystal	S	1,170.00	234.00	1,404.00
	1294	21/02/2019	Current Account	DC	Hygiene Services	VR Sani	S	3.79	0.76	4.55
	1326	28/02/2019	Current Account	DC	Wall Repair - Church Road Hall	Kent Fire Extinguisher Services Lj	Z	80.00	0.00	80.00
						Subtotal for Code:	Repairs & Maintenance	£1,253.79	£234.76	£1,488.55
Code Number	282 Gas & Electricity	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	1231	14/02/2019	Current Account	DD	Gas	KCC - Laser	L	0.00	0.00	0.00
						Subtotal for Code:	Gas & Electricity	£0.00	£0.00	£0.00
						Subtotal for Cost Centre:	Church Road Hall	1,643.63	234.76	1,878.39
Code Number	302 Gas & Electricity	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	1230	14/02/2019	Current Account	DD	Gas	KCC - Laser	L	0.00	0.00	0.00
	1235	14/02/2019	Current Account	DD	Electricity	KCC - Laser	L	0.00	0.00	0.00
						Subtotal for Code:	Gas & Electricity	£0.00	£0.00	£0.00
						Subtotal for Cost Centre:	Grove Hall	0.00	0.00	0.00

SGTC

Listing of Payments in each Code for All Cost Centres
(Between 01/02/2019 to 28/02/2019)

Code Number	Date	320 Wages	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Minute									
1276	14/02/2019		Current Account	DC	PAYE	HMRC	Z	106.00	0.00	106.00
1284	14/02/2019		Current Account	DC	Wages	SGTC	Z	396.30	0.00	396.30
						Subtotal for Code: Wages		£502.30	£0.00	£502.30
Code Number	Date	321 Repairs & Maintenance	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Minute									
1293	21/02/2019		Current Account	DC	Hygiene Services	VR Sani	S	7.58	1.52	9.10
						Subtotal for Code: Repairs & Maintenance		£7.58	£1.52	£9.10
Code Number	Date	322 Gas & Electricity	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Minute									
1232	14/02/2019		Current Account	DD	Gas	KCC - Laser	L	0.00	0.00	0.00
1303	21/02/2019		Current Account	DD	Electricity	KCC - Laser	L	0.00	0.00	0.00
						Subtotal for Code: Gas & Electricity		£0.00	£0.00	£0.00
Code Number	Date	323 Cleaning Materials	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Minute									
1314	28/02/2019		Current Account	BANKADJ	New Mop	Petty Cash	Z	1.99	0.00	1.99
						Subtotal for Code: Cleaning Materials		£1.99	£0.00	£1.99
						Subtotal for Cost Centre: Heritage Community Hall		511.87	1.52	513.39
Cost Centre	Town Council Offices Community Hall									
Code Number	Date	360 Wages	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Minute									
1264	14/02/2019		Current Account	DC	Pension E'er	KCC - LGPS	Z	93.00	0.00	93.00
1265	14/02/2019		Current Account	DC	Pension E'ee	KCC - LGPS	Z	31.98	0.00	31.98
1283	14/02/2019		Current Account	DC	Wages	SGTC	Z	549.31	0.00	549.31
						Subtotal for Code: Wages		£674.29	£0.00	£674.29
						Subtotal for Cost Centre: Town Council Offices Comrr		674.29	0.00	674.29
Cost Centre	Old Fire Station Cafe									
Code Number	Date	380 Wages	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Minute									
1262	14/02/2019		Current Account	DC	Pension E'ee	KCC - LGPS	Z	41.92	0.00	41.92
1263	14/02/2019		Current Account	DC	Pension E'er	KCC - LGPS	Z	121.94	0.00	121.94
1274	14/02/2019		Current Account	DC	PAYE	HMRC	Z	-2.20	0.00	-2.20
1275	14/02/2019		Current Account	DC	NI	HMRC	Z	15.22	0.00	15.22
1279	14/02/2019		Current Account		Direct Earnings Attachment	DWP	Z	15.26	0.00	15.26
1282	14/02/2019		Current Account	DC	Wages	SGTC	Z	1,323.63	0.00	1,323.63
						Subtotal for Code: Wages		£1,515.77	£0.00	£1,515.77
Code Number	Date	381 Food/Supplies	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Minute									

Listing of Payments in each Code for All Cost Centres
(Between 01/02/2019 to 28/02/2019)

1306	28/02/2019	Current Account	BANKADJ	Food Supplies	Bookers	S	219.63	3.57	223.20
1307	28/02/2019	Current Account	BANKADJ	Food Supplies	Asda Stores Ltd	Z	86.56	0.00	86.56
1308	28/02/2019	Current Account	BANKADJ	Food Supplies	Iceland	Z	31.67	0.00	31.67
1309	28/02/2019	Current Account	BANKADJ	Food Supplies	Poundland	Z	11.00	0.00	11.00
1310	28/02/2019	Current Account	BANKADJ	Food Supplies	Local Shops	Z	4.98	0.00	4.98
				Subtotal for Code: Food/Supplies			£353.84	£3.57	£357.41
Code Number	Date	Minute	Bank	Description	Supplier	Vat Type	Net	Vat	Total
1226	07/02/2019		DC	Coffee Machine Monthly Rental	Tchibo Coffee International Ltd	S	71.37	14.27	85.64
1311	28/02/2019		BANKADJ	Newspapers	Local Shops	Z	39.00	0.00	39.00
				Subtotal for Code: Furniture, Fixtures & Equip			£110.37	£14.27	£124.64
Code Number	Date	Minute	Bank	Description	Supplier	Vat Type	Net	Vat	Total
1304	21/02/2019		DD	Electricity	KCC - Laser	L	0.00	0.00	0.00
				Subtotal for Code: Electricity & Water			£0.00	£0.00	£0.00
Code Number	Date	Minute	Bank	Description	Supplier	Vat Type	Net	Vat	Total
1243	14/02/2019		DC	Waste Bin Collection	Viridor Waste Kent Ltd	S	73.76	14.75	88.51
1295	21/02/2019		DC	Hygiene Services	VR Sani	S	10.83	2.17	13.00
				Subtotal for Code: Maintenance			£84.59	£16.92	£101.51
				Subtotal for Cost Centre: Old Fire Station Cafe			2,064.57	34.76	2,099.33
TOTALS							£58,199.71	£5,993.73	£64,193.44

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Swanscombe and Greenhithe Town Council
Listing of Receipts in each Code for All Cost Centres
(Between 01-03-2019 and 31-03-2019)

Cost Centre	Code Number	Date	Description	Cheq. No.	Supplier	Vat Type	Net	Vat	Total
Administration	271 Miscellaneous Income								
	Vchr.	250	27/03/2019	DC	Barclays	Z	0.00	0.00	0.00
		251	27/03/2019	DC	Barclays	Z	20.00	0.00	20.00
					Subtotal for Code:	Miscellaneous Income	£20.00	£0.00	£20.00
Administration	274 Bank Interest								
	Vchr.	228	08/03/2019		Barclays	Z	8.74	0.00	8.74
					Subtotal for Code:	Bank Interest	£8.74	£0.00	£8.74
					Subtotal for Cost Centre:	Administration	28.74	0.00	28.74
Broomfield Sports Ground	95 Football Income								
	Vchr.	238	13/03/2019	DC	Dartford Royals FC	Z	86.00	0.00	86.00
		256	22/03/2019	DC	Dartford Royals FC	Z	86.00	0.00	86.00
		257	22/03/2019	DC	Dartford Royals FC	Z	0.00	0.00	0.00
		260	28/03/2019	DC	Swanscombe Tigers FC	Z	43.00	0.00	43.00
					Subtotal for Code:	Football Income	£215.00	£0.00	£215.00
					Subtotal for Cost Centre:	Broomfield Sports Ground	215.00	0.00	215.00
Church Road Hall	295 Hire Income								
	Vchr.	244	27/03/2019	DC	Various	Z	0.00	0.00	0.00
		245	27/03/2019	DC	Various	Z	417.50	0.00	417.50
					Subtotal for Code:	Hire Income	£417.50	£0.00	£417.50
					Subtotal for Cost Centre:	Church Road Hall	417.50	0.00	417.50
Heritage Community Hall	335 Hire Income								
	Vchr.	231	01/03/2019	DC	North Kent Karate	Z	200.00	0.00	200.00
		232	01/03/2019	DC	Various	Z	388.75	0.00	388.75
		233	05/03/2019	DC	Dragon Spirit Karate	Z	80.00	0.00	80.00
		234	06/03/2019	DC	Little Kickers	Z	280.00	0.00	280.00
		235	07/03/2019	DC	Cygnets	Z	1,680.00	0.00	1,680.00
		236	12/03/2019	DC	Various	Z	23.25	0.00	23.25
		240	19/03/2019	DC	Play Place	Z	172.00	0.00	172.00
				Subtotal for Code:	Hire Income	£2,824.00	£0.00	£2,824.00	

Swanscombe and Greenhithe Town Council
Listing of Receipts in each Code for All Cost Centres
(Between 01-03-2019 and 31-03-2019)

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Cost Centre Leisure Centre									
Subtotal for Cost Centre: Heritage Community Hall 2,824.00 0.00 2,824.00									
Code Number	146	Rates & Insurance Rent - DBC							
Vchr.	237	Minute		Recharge for Telephone Equipment	GCLL	Z	72.00	0.00	72.00
		Bank							
		Active Saver 1							
				Subtotal for Code: Rates & Insurance Rent - DBC			£72.00	£0.00	£72.00
Code Number	149	Telephone							
Vchr.	239	Minute		Phone Bill - Credit	Aerial Direct	Z	5.00	0.00	5.00
		Bank							
		Active Saver 1							
				Subtotal for Code: Telephone			£5.00	£0.00	£5.00
				Subtotal for Cost Centre: Leisure Centre			77.00	0.00	77.00
Cost Centre Old Fire Station Cafe									
Code Number	395	Cafe Income							
Vchr.	242	Minute		Food Sales	Old Fire Station Cafe	S	0.00	0.00	0.00
		Bank							
		Current Account							
				Food Sales	Old Fire Station Cafe	S	874.08	174.82	1,048.90
				Subtotal for Code: Cafe Income			£874.08	£174.82	£1,048.90
				Subtotal for Cost Centre: Old Fire Station Cafe			874.08	174.82	1,048.90
Cost Centre Parks Establishment									
Code Number	41	Equipment/Materials							
Vchr.	252	Minute		Insurance Claim - Noticeboards	Zurich Municipal	Z	0.00	0.00	0.00
		Bank							
		Current Account							
				Insurance Claim - Noticeboards	Zurich Municipal	Z	3,320.00	0.00	3,320.00
				Subtotal for Code: Equipment/Materials			£3,320.00	£0.00	£3,320.00
				Subtotal for Cost Centre: Parks Establishment			874.08	174.82	1,048.90
Cost Centre Water Rates									
Code Number	47	Water Rates							
Vchr.	254	Minute		Water Rates - Rebate	Business Stream	Z	0.00	0.00	0.00
		Bank							
		Current Account							
				Water Rates - Rebate	Business Stream	Z	655.50	0.00	655.50
				Subtotal for Code: Water Rates			£655.50	£0.00	£655.50
				Subtotal for Cost Centre: Parks Establishment			3,975.50	0.00	3,975.50
Cost Centre Sports Pavilion									
Code Number	350	Rent Income							
Vchr.	248	Minute		Rent	The Pavilion Community Sports & Soc	Z	0.00	0.00	0.00
		Bank							
		Current Account							
				Rent	The Pavilion Community Sports & Soc	Z	807.00	0.00	807.00
				Subtotal for Code: Rent Income			£807.00	£0.00	£807.00
				Subtotal for Cost Centre: Sports Pavilion			807.00	0.00	807.00

Swanscombe and Greenhithe Town Council
Listing of Receipts in each Code for All Cost Centres
(Between 01-03-2019 and 31-03-2019)

Code Number	Date	370 Hire Income	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 229	01/03/2019	Minute	Active Saver 1		Hall Hire	North Kent Karate	Z	440.00	0.00	440.00
230	01/03/2019		Active Saver 1		Hall Hire	North Kent Karate	Z	0.00	0.00	0.00
241	21/03/2019		Active Saver 1		Hall Hire	DBC	Z	240.00	0.00	240.00
246	27/03/2019		Current Account	DC	Hall Hire	Various	Z	0.00	0.00	0.00
247	27/03/2019		Current Account	DC	Hall Hire	Various	Z	126.00	0.00	126.00
258	28/03/2019		Active Saver 1	DC	Hall Hire	DBC	Z	0.00	0.00	0.00
259	28/03/2019		Active Saver 1	DC	Hall Hire	DBC	Z	60.00	0.00	60.00
Subtotal for Code: Hire Income								£866.00	£0.00	£866.00
Subtotal for Cost Centre: Town Council Offices Communiti								866.00	0.00	866.00
TOTALS								£10,084.82	£174.82	£10,259.64

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Swanscombe and Greenhithe Town Council
Listing of Payments in each Code for All Cost Centres
(Between 01-03-2019 and 31-03-2019)

Cost Centre		Administration		230 Wages		232 Photocopier		233 Stationery, Advertising & Postage		234 Telephone / Internet									
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1385	14/03/2019	Current Account	DC	NI	HMRC	Z	1,655.70	0.00	1,655.70	1348	06/03/2019	Current Account	DC	Photocopier Rental	KCC - KCS	S	100.06	20.01	120.07
1386	14/03/2019	Current Account	DC	PAYE	HMRC	Z	1,010.60	0.00	1,010.60	1466	28/03/2019	Current Account	DC	Photocopier Usage	KCC - KCS	S	165.39	33.08	198.47
1391	14/03/2019	Current Account	DC	Pension E'ee	Intelligent Money	Z	129.85	0.00	129.85	Subtotal for Code: Wages							£11,279.43	£0.00	£11,279.43
1392	14/03/2019	Current Account	DC	Pension E'er	Intelligent Money	Z	97.40	0.00	97.40	Subtotal for Code: Photocopier							£265.45	£53.09	£318.54
1397	14/03/2019	Current Account	DC	Pension E'er	KCC - LGPS	Z	801.97	0.00	801.97	1339	06/03/2019	Current Account	DC	Stationery	Viking Direct	S	94.15	18.83	112.98
1398	14/03/2019	Current Account	DC	Pension E'ee	KCC - LGPS	Z	394.50	0.00	394.50	1343	06/03/2019	Current Account	DD	Franking Machine Rental	Francotyp Postalia Ltd	S	60.00	12.00	72.00
1406	14/03/2019	Current Account	DC	Wages	SGTC	Z	7,189.41	0.00	7,189.41	1344	06/03/2019	Current Account	DD	Postage	Francotyp Postalia Ltd	Z	100.00	0.00	100.00
										1415	21/03/2019	Current Account	DC	Stationery	KCC - KCS	S	6.00	1.20	7.20
										1449	28/03/2019	Current Account	DD	Stationery	Viking Direct	S	15.77	3.15	18.92
										1450	28/03/2019	Current Account	DD	Stationery	Barclaycard - Singlewell	Z	71.96	0.00	71.96
										1451	28/03/2019	Current Account	DD	Stationery	Barclaycard - Singlewell	Z	39.95	0.00	39.95
										1454	28/03/2019	Current Account	DD	P60 Year End	Barclaycard - Singlewell	Z	37.60	0.00	37.60
										Subtotal for Code: Stationery, Advertising & Post							£468.03	£35.18	£503.21
										1372	14/03/2019	Current Account	DD	Phone Bill - Admin Alarm Line	Overline	S	13.00	2.60	15.60
										1373	14/03/2019	Current Account	DD	Phone Bill - Admin Fax Line	Overline	S	13.00	2.60	15.60
										1374	14/03/2019	Current Account	DD	Phone Bill - Admin Internet	Overline	S	48.50	9.70	58.20
										1375	14/03/2019	Current Account	DD	Phone Bill - Admin Lift Alarm Line	Overline	S	13.17	2.63	15.80
										1376	14/03/2019	Current Account	DD	Phone Bill - Admin Line	Overline	S	59.64	11.93	71.57
										1377	14/03/2019	Current Account	DD	Phone Bill - Admin Line Maintenance	Overline	S	29.16	5.82	34.98
										1378	14/03/2019	Current Account	DD	Phone Bill - Cafe	Overline	S	13.00	2.60	15.60
										1379	14/03/2019	Current Account	DD	Phone Bill - Cafe Internet	Overline	S	48.65	9.73	58.38
										1380	14/03/2019	Current Account	DD	Phone Bill - Church Road Broadband	Overline	S	48.50	9.70	58.20

Swanscombe and Greenhithe Town Council
Listing of Payments in each Code for All Cost Centres
 (Between 01-03-2019 and 31-03-2019)

1381	14/03/2019	Current Account	DD	Phone Bill - Parks	13.00	2.60	15.60
1413	14/03/2019	Current Account	DC	Use of Personal Mobiles - TC and RFO	20.83	4.17	25.00
1444	28/03/2019	Current Account	BANKADJ	Mobile Phone Top Up Voucher	10.00	0.00	10.00
				Subtotal for Code: Telephone / Internet	£330.45	£64.08	£394.53

Code Number	Date	235 Mileage Allowance	Cheq. No.	Description	Net	Vat	Total
Vchr.		Bank		Mileage			
1412	14/03/2019	Current Account	DC		40.52	1.08	41.60
				Subtotal for Code: Mileage Allowance	£40.52	£1.08	£41.60

Code Number	Date	238 Town Mayor's Allowance	Cheq. No.	Description	Net	Vat	Total
Vchr.		Bank		Mayoral Engagement			
1455	28/03/2019	Current Account	DD	Mayoral Allowance Claim	92.50	0.00	92.50
1462	28/03/2019	Current Account	DC	Barclaycard - Mayor if Gravesham	100.00	0.00	100.00
1467	28/03/2019	Current Account	DC	Donation - Town Mayor's Charity Fund	149.00	0.00	149.00
				Subtotal for Code: Town Mayor's Allowance	£341.50	£0.00	£341.50

Code Number	Date	239 Civic Reception	Cheq. No.	Description	Net	Vat	Total
Vchr.		Bank		Civic Reception Entertainment			
1418	21/03/2019	Current Account	DC	Civic Reception Expenditure - Table C/c	300.00	0.00	300.00
1419	21/03/2019	Current Account	DC	Civic Reception Catering	321.23	56.22	377.45
1420	21/03/2019	Current Account	DC	Civic Reception Expenditure - Wine	695.50	0.00	695.50
1446	28/03/2019	Current Account	BANKADJ	Civic Reception Expenditure - Wine	45.30	0.00	45.30
1447	28/03/2019	Current Account	BANKADJ	Raffle Tickets - Mayoral Events	118.08	0.00	118.08
1448	28/03/2019	Current Account	BANKADJ		3.00	0.00	3.00
				Subtotal for Code: Civic Reception	£1,483.11	£56.22	£1,539.33

Code Number	Date	241 Legal Fees	Cheq. No.	Description	Net	Vat	Total
Vchr.		Bank		GDPR Audit and DPO Services			
1432	21/03/2019	Current Account	DC		1,704.00	340.80	2,044.80
				Subtotal for Code: Legal Fees	£1,704.00	£340.80	£2,044.80

Code Number	Date	243 Internal Audit Fees	Cheq. No.	Description	Net	Vat	Total
Vchr.		Bank		Interim Internal Audit			
1342	06/03/2019	Current Account	DC		100.00	0.00	100.00
				Subtotal for Code: Internal Audit Fees	£100.00	£0.00	£100.00

Code Number	Date	244 Local Funding	Cheq. No.	Description	Net	Vat	Total
Vchr.		Bank		Local Funding Award			
1433	21/03/2019	Current Account	DC		250.00	0.00	250.00
1434	21/03/2019	Current Account	DC	Local Funding Award	285.85	0.00	285.85
				Subtotal for Code: Local Funding	£535.85	£0.00	£535.85

Code Number	Date	245 Miscellaneous Expenditure	Cheq. No.	Description	Net	Vat	Total
Vchr.		Bank		Skills Bus			
1341	06/03/2019	Current Account	DC		700.00	0.00	700.00
				Subtotal for Code: Skills for Employment	700.00	0.00	700.00

Swanscombe and Greenhithe Town Council Listing of Payments in each Code for All Cost Centres (Between 01-03-2019 and 31-03-2019)

Code Number	Date	Description	Bank	Cheq. No.	Vat	Net	Total
251 Council Offices Building Maintenance							
1369	14/03/2019	Start Up Costs - Youth Provision	Current Account	DC			
1443	28/03/2019	Newspapers	Current Account	BANKADJ		285.00	285.00
1445	28/03/2019	Glassware - Mayoral Events	Current Account	BANKADJ	Z	4.40	4.40
1456	28/03/2019	Channel Clips	Current Account	DD	Z	105.00	105.00
		Barclaycard - Safety Signs		Z		60.04	60.04
		Subtotal for Code:				£1,154.44	£1,154.44
		CAS Community Solutions		Z		0.00	0.00
		Petty Cash		Z		4.40	4.40
		Petty Cash		Z		105.00	105.00
		Miscellaneous Expenditure		Z		60.04	60.04
253 Gas							
1355	14/03/2019	Hygiene Services	Current Account	DC	S	15.16	18.19
		Window Cleaning	Current Account	DC	Z	40.00	40.00
		Subtotal for Code:				£55.16	£58.19
		Council Offices Building Maint		Z		0.00	0.00
		Supplier: VR Sani		S		3.03	3.03
		Supplier: Chapman		Z		0.00	0.00
254 Electricity							
1359	14/03/2019	Electricity	Current Account	DD	S	0.00	0.00
		Subtotal for Code:				£0.00	£0.00
		Gas		S		0.00	0.00
		Supplier: KCC - Laser		S		0.00	0.00
274 Bank Interest							
1431	21/03/2019	Card Fee	Current Account	DD	S	0.80	0.80
		Subtotal for Code:				£0.80	£0.80
		Bank Interest		S		0.80	0.80
		Supplier: Elavon		S		60.46	61.26
		Subtotal for Code:				£60.46	£61.26
		Administration		S		554.28	554.28
		Subtotal for Cost Centre:				17,818.40	18,372.68
280 Wages							
1390	14/03/2019	PAYE	Current Account	DC	Z	26.80	26.80
1411	14/03/2019	Wages	Current Account	DC	Z	362.64	362.64
		Subtotal for Code:				£389.44	£389.44
		Wages		Z		0.00	0.00
		Supplier: HMIRC		Z		26.80	26.80
		Supplier: SGTC		Z		362.64	362.64
		Subtotal for Code:				£389.44	£389.44
		Repairs & Maintenance		Z		0.00	0.00
		Supplier: VR Sani		S		3.79	4.55
		Subtotal for Code:				£3.79	£4.55
		Repairs & Maintenance		S		0.76	0.76
		Subtotal for Code:				£0.76	£4.55
282 Gas & Electricity							
1356	14/03/2019	Gas	Current Account	DD	L	0.00	0.00
1425	21/03/2019	Gas	Current Account	DD	L	0.00	0.00
		Subtotal for Code:				£0.00	£0.00
		Gas & Electricity		L		0.00	0.00
		Supplier: KCC - Laser		L		0.00	0.00
		Supplier: KCC - Laser		L		0.00	0.00
		Subtotal for Code:				£0.00	£0.00
		Gas & Electricity		L		0.00	0.00
		Supplier: KCC - Laser		L		0.00	0.00
		Subtotal for Code:				£0.00	£0.00
		Church Road Hall		L		0.76	0.76
		Subtotal for Cost Centre:				393.23	393.99

Swanscombe and Greenhithe Town Council
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Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Cost Centre Grove Hall									
302 Gas & Electricity									
Vchr. 1357	14/03/2019	Current Account	DD	Gas	KCC - Laser	L	0.00	0.00	0.00
Vchr. 1428	21/03/2019	Current Account	DD	Gas	KCC - Laser	L	0.00	0.00	0.00
Subtotal for Code: Gas & Electricity							£0.00	£0.00	£0.00
Subtotal for Cost Centre: Grove Hall							0.00	0.00	0.00

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Cost Centre Heritage Community Hall									
320 Wages									
Vchr. 1389	14/03/2019	Current Account	DC	PAYE	HMRC	Z	99.00	0.00	99.00
Vchr. 1410	14/03/2019	Current Account	DC	Wages	SGTC	Z	402.53	0.00	402.53
Subtotal for Code: Wages							£501.53	£0.00	£501.53

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
321 Repairs & Maintenance									
Vchr. 1361	14/03/2019	Current Account	DC	Hygiene Services	VR Sani	S	7.58	1.52	9.10
Subtotal for Code: Repairs & Maintenance							£7.58	£1.52	£9.10

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
322 Gas & Electricity									
Vchr. 1358	14/03/2019	Current Account	DD	Gas	KCC - Laser	L	0.00	0.00	0.00
Vchr. 1426	21/03/2019	Current Account	DD	Gas	KCC - Laser	L	0.00	0.00	0.00
Vchr. 1427	21/03/2019	Current Account	DD	Gas	KCC - Laser	L	0.00	0.00	0.00
Subtotal for Code: Gas & Electricity							£0.00	£0.00	£0.00
Subtotal for Cost Centre: Heritage Community Hall							509.11	1.52	510.63

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
360 Wages									
Vchr. 1387	14/03/2019	Current Account	DC	PAYE	HMRC	Z	-2.00	0.00	-2.00
Vchr. 1388	14/03/2019	Current Account	DC	NI	HMRC	Z	15.22	0.00	15.22
Vchr. 1399	14/03/2019	Current Account	DC	Pension Elee	KCC - LGPS	Z	41.92	0.00	41.92
Vchr. 1400	14/03/2019	Current Account	DC	Pension E'er	KCC - LGPS	Z	121.94	0.00	121.94
Vchr. 1403	14/03/2019	Current Account	DC	Direct Earnings Attachment	HMCTS	Z	25.44	0.00	25.44
Vchr. 1404	14/03/2019	Current Account	DC	Direct Earnings Attachment	HMCTS	Z	25.44	0.00	25.44
Vchr. 1405	14/03/2019	Current Account	DC	Direct Earnings Attachment	DWP	Z	15.26	0.00	15.26
Vchr. 1408	14/03/2019	Current Account	DC	Wages	SGTC	Z	1,192.77	0.00	1,192.77
Subtotal for Code: Wages							£1,435.99	£0.00	£1,435.99

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
381 Food/Supplies									
Vchr. 1436	28/03/2019	Current Account	BANKADJ	Food Supplies	Bookers	S	197.21	10.25	207.46

Swanscombe and Greenhithe Town Council
Listing of Payments in each Code for All Cost Centres
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1437	28/03/2019	Current Account	BANKADJ	Food Supplies	Nisbets	S	28.59	5.71	34.30
1438	28/03/2019	Current Account	BANKADJ	Food Supplies	Asda Stores Ltd	Z	0.00	0.00	0.00
1439	28/03/2019	Current Account	BANKADJ	Food Supplies	Asda Stores Ltd	Z	129.19	0.00	129.19
1440	28/03/2019	Current Account	BANKADJ	Food Supplies	Local Shops	Z	2.20	0.00	2.20
Subtotal for Code: Food/Supplies							£357.19	£15.96	£373.15
Code Number	Date	Minute	Bank	Description	Supplier	Vat Type	Net	Vat	Total
1352	06/03/2019	Current Account	DD	Coffee Machine Monthly Rental	Tchibo Coffee International Ltd	S	71.37	14.27	85.64
1429	21/03/2019	Current Account	DD	Coffee Machine Supplies	Tchibo Coffee International Ltd	Z	157.46	0.00	157.46
1441	28/03/2019	Current Account	BANKADJ	Newspapers	Local Shops	Z	0.00	0.00	0.00
1442	28/03/2019	Current Account	BANKADJ	Newspapers	Local Shops	Z	26.00	0.00	26.00
Subtotal for Code: Furniture, Fixtures & Equipme							£254.83	£14.27	£269.10
Code Number	Date	Minute	Bank	Description	Supplier	Vat Type	Net	Vat	Total
1368	14/03/2019	Current Account	DD	Water Rates	Castle Water	S	115.56	23.11	138.67
Subtotal for Code: Electricity & Water							£115.56	£23.11	£138.67
Code Number	Date	Minute	Bank	Description	Supplier	Vat Type	Net	Vat	Total
1465	28/03/2019	Current Account	DC	Cleaning Materials	KCC - KCS	S	16.80	3.36	20.16
Subtotal for Code: Cleaning Materials							£16.80	£3.36	£20.16
Code Number	Date	Minute	Bank	Description	Supplier	Vat Type	Net	Vat	Total
1363	14/03/2019	Current Account	DC	Hygiene Services	VR Sani	S	10.83	2.17	13.00
1366	14/03/2019	Current Account	DC	Waste Bin Collection	Vindor Waste Kent Ltd	S	73.76	14.75	88.51
Subtotal for Code: Maintenance							£84.59	£16.92	£101.51
Subtotal for Cost Centre: Old Fire Station Cafe							2,264.96	73.62	2,338.58
Code Number	Date	Minute	Bank	Description	Supplier	Vat Type	Net	Vat	Total
1336	06/03/2019	Current Account	DC	Park Keeper Contract	Night & Day Security	Z	1,333.02	0.00	1,333.02
1337	06/03/2019	Current Account	DC	Park Keeper Contract	Night & Day Security	Z	1,142.95	0.00	1,142.95
1383	14/03/2019	Current Account	DC	Site Checks	HMRC	Z	344.40	0.00	344.40
1384	14/03/2019	Current Account	DC	NI	HMRC	Z	718.53	0.00	718.53
1393	14/03/2019	Current Account	DC	Pension E'er	Intelligent Money	Z	59.09	0.00	59.09
1394	14/03/2019	Current Account	DC	Pension E'ee	Intelligent Money	Z	78.78	0.00	78.78
1395	14/03/2019	Current Account	DC	Pension E'ee	KCC - LGPS	Z	124.65	0.00	124.65
1396	14/03/2019	Current Account	DC	Pension E'er	KCC - LGPS	Z	306.84	0.00	306.84
1407	14/03/2019	Current Account	DC	Wages	SGTC	Z	4,177.77	0.00	4,177.77
Subtotal for Code: Wages							£8,286.03	£0.00	£8,286.03

Swanscombe and Greenhithe Town Council
Listing of Payments in each Code for All Cost Centres
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Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
41 Equipment/Materials									
Vchr.									
1340	06/03/2019	Current Account	DC	Final Payment - Replacement Noticebo	Noticeboards Online	S	2,460.00	1,230.00	3,690.00
1345	06/03/2019	Current Account	DC	Parks Repairs - Small Parts	Ernest Doe & Sons Ltd	S	58.38	11.67	70.05
1347	06/03/2019	Current Account	DC	Dog Waste Bins	Glasdon UK Ltd	S	173.04	34.61	207.65
1350	06/03/2019	Current Account	DC	Parks Equipment - Bolts	Trade UK	S	14.17	2.83	17.00
1351	06/03/2019	Current Account	DC	Parks Equipment - Topsoil	Discount Builders Merchants	S	137.49	27.50	164.99
1353	14/03/2019	Current Account	DC	New Padlock - Churchyard	Locks N Tools	S	19.50	3.90	23.40
1354	14/03/2019	Current Account	DC	Parks Equipment - Wood for Leisure C€	Forestrall Ltd	S	115.48	23.10	138.58
1370	14/03/2019	Current Account	DC	Parks Equipment - Materials for Fence	Trade UK	S	81.98	16.39	98.37
1382	14/03/2019	Current Account	DC	Parks Equipment - Materials for Fence	Discount Builders Merchants	S	21.38	4.28	25.66
1416	21/03/2019	Current Account	DC	Fence Repair - Pacific and Leisure Cen	Forestrall Ltd	S	264.42	52.88	317.30
1417	21/03/2019	Current Account	DC	Fence Repair - Pacific and Leisure Cen	Discount Builders Merchants	S	33.53	6.71	40.24
1423	21/03/2019	Current Account	DC	Skip Hire	Pinden Ltd	S	220.00	44.00	264.00
1452	28/03/2019	Current Account	DD	Signage - Access Sign Knockhall	Barclaycard - Archer	Z	101.88	0.00	101.88
1453	28/03/2019	Current Account	DD	Signage - Tools & Equipment Sign	Barclaycard - Archer	Z	48.54	0.00	48.54
1461	28/03/2019	Current Account	DC	Park Repair - Cricket Mower Service	Godfreys	S	485.06	97.02	582.08
1463	28/03/2019	Current Account	DC	Parks Equipment - Topsoil	Discount Builders Merchants	S	137.49	27.50	164.99
				Subtotal for Code: Equipment/Materials			£4,372.34	£1,582.39	£5,954.73
43 Fuel									
Vchr.									
1349	06/03/2019	Current Account	DD	Fuel	Allstar	S	275.19	54.12	329.31
				Subtotal for Code: Fuel			£275.19	£54.12	£329.31
44 Fencing									
Vchr.									
1435	21/03/2019	Current Account	DC	Fencing Final Payment - Valley View	LJ Sinclair Fencing	S	8,451.54	1,690.31	10,141.85
				Subtotal for Code: Fencing			£8,451.54	£1,690.31	£10,141.85
45 Telephone									
Vchr.									
1422	21/03/2019	Current Account	DD	Phone Bill - Parks	O2	S	19.55	3.91	23.46
				Subtotal for Code: Telephone			£19.55	£3.91	£23.46
46 Vehicles									
Vchr.									
1335	06/03/2019	Current Account	DC	Livery for New Van	Signs Express	S	186.00	37.20	223.20
1346	06/03/2019	Current Account	DC	Van Repairs	Monarch Autos	S	637.40	118.48	755.88
1371	14/03/2019	Current Account	DC	Capacity Building Fund Grant - Refund	DBC	Z	1,915.00	0.00	1,915.00
1457	28/03/2019	Current Account	DD	Road Tax - NJ63 BFP	Barclaycard - DVLA	Z	252.50	0.00	252.50
1459	28/03/2019	Current Account	DD	Signage - Magnetic Vehicle Signs	Barclaycard - Vistaprint	Z	88.75	0.00	88.75
1460	28/03/2019	Current Account	DD	Deposit New Van	Barclaycard - Clairmont	Z	200.00	0.00	200.00
				Subtotal for Code: Vehicles			£3,279.65	£155.68	£3,435.33

Swanscombe and Greenhithe Town Council
Listing of Payments in each Code for All Cost Centres
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Code Number	47 Water Rates	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.			Current Account	DD	Water Rates	Casfe Water	Z	93.11	0.00	93.11
1421		21/03/2019						£93.11	£0.00	£93.11
						Subtotal for Code:				
Code Number	48 Gas/Electricity	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.			Current Account	DD	Gas	KCC - Laser	S	0.00	0.00	0.00
1424		21/03/2019								
1464		28/03/2019			Electricity - Toilet Block	KCC - Laser	L	0.00	0.00	0.00
						Subtotal for Code:		£0.00	£0.00	£0.00
Code Number	49 Playground Equipment & Maintenance	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.			Current Account	DC	Playground Equipment - Parts from Inst	Wicksteed Leisure Ltd	S	361.83	72.37	434.20
1338		06/03/2019								
1458		28/03/2019			Signage - Gym Signs	Barclaycard - DYS	Z	788.00	0.00	788.00
						Subtotal for Code:		£1,149.83	£72.37	£1,222.20
						Subtotal for Cost Centre:		25,927.24	3,558.78	29,486.02
Cost Centre	Public Lighting									
Code Number	1 Supply & Maintenance	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.			Current Account	DD	Electricity - Street Lighting	E-on	L	117.34	5.87	123.21
1367		14/03/2019						£117.34	£5.87	£123.21
						Subtotal for Code:		117.34	5.87	123.21
Cost Centre	Sports Pavilion									
Code Number	342 Maintenance & Cleaning Contribution	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.			Current Account	DC	Redecoration Pavilion Locker Room	Kent Fire Extinguisher Services Ltd	Z	500.00	0.00	500.00
1414		21/03/2019						£500.00	£0.00	£500.00
						Subtotal for Code:		500.00	0.00	500.00
Cost Centre	Town Council Offices Community Hall									
Code Number	360 Wages	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.			Current Account	DC	Pension E'er	KCC - LGPS	Z	93.00	0.00	93.00
1401		14/03/2019								
1402		14/03/2019			Pension E'ee	KCC - LGPS	Z	31.98	0.00	31.98
1409		14/03/2019			Wages	SGTC	Z	549.31	0.00	549.31
						Subtotal for Code:		£674.29	£0.00	£674.29
Code Number	363 Cleaning Materials	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.			Current Account	DC	Cleaning Materials	KCC - KCS	S	34.75	6.95	41.70
1365		14/03/2019						£34.75	£6.95	£41.70
						Subtotal for Code:		£34.75	£6.95	£41.70

Swanscombe and Greenhithe Town Council
Listing of Payments in each Code for All Cost Centres
(Between 01-03-2019 and 31-03-2019)

Subtotal for Cost Centre:	Town Council Offices Communi'	709.04	6.95	715.99
TOTALS	£48,239.32	£4,201.78		£52,441.10

Swanscombe and GTC BANK FIX
Listing of Receipts in each Code for All Cost Centres
(Between 01-04-2019 and 30-04-2019)

Cost Centre		Parks Establishment		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total	
Code Number	45 Telephone	Bank	Active Saver 1	DC		Phone Bill - Parks	Aerial Direct	Z	5.00	0.00	5.00	0.00	5.00				
Vchr.	11 17/04/2019	Minute					Subtotal for Code: Telephone		5.00	0.00	5.00	0.00	5.00				
Subtotal for Cost Centre: Parks Establishment									5.00	0.00	5.00	0.00	5.00				
Cost Centre		Swanscombe Park															
Code Number	75 Bowls Income	Bank	Current Account	DC		Bowls Club Rent	Istead Rise Bowls Club	Z	3,269.60	0.00	3,269.60	0.00	3,269.60				
Vchr.	20 24/04/2019	Minute					Subtotal for Code: Bowls Income		3,269.60	0.00	3,269.60	0.00	3,269.60				
Subtotal for Cost Centre: Swanscombe Park									3,269.60	0.00	3,269.60	0.00	3,269.60				
Cost Centre		Knockhall Playing Field															
Code Number	85 Football	Bank	Active Saver 1	DC		Football Pitch Hire	Darford Royals FC	Z	84.00	0.00	84.00	0.00	84.00				
Vchr.	3 01/04/2019	Minute					Subtotal for Code: Football		86.00	0.00	86.00	0.00	86.00				
	14 24/04/2019	Minute					Subtotal for Cost Centre: Knockhall Playing Field		170.00	0.00	170.00	0.00	170.00				
Subtotal for Cost Centre: Broomfield Sports Ground									170.00	0.00	170.00	0.00	170.00				
Cost Centre		Broomfield Sports Ground															
Code Number	95 Football Income	Bank	Active Saver 1	DC		Football Pitch Hire	Swanscombe Tigers FC	Z	174.00	0.00	174.00	0.00	174.00				
Vchr.	12 23/04/2019	Minute					Subtotal for Code: Football Income		174.00	0.00	174.00	0.00	174.00				
Subtotal for Cost Centre: Broomfield Sports Ground									174.00	0.00	174.00	0.00	174.00				
Cost Centre		Cricket Income															
Code Number	96 Cricket Income	Bank	Active Saver 1	DC		Cricket Pitch Hire	Oakfield Warriors	Z	636.00	0.00	636.00	0.00	636.00				
Vchr.	6 04/04/2019	Minute					Subtotal for Code: Cricket Income		995.50	0.00	995.50	0.00	995.50				
	16 24/04/2019	Minute					Subtotal for Cost Centre: Cricket Income		1,631.50	0.00	1,631.50	0.00	1,631.50				
Subtotal for Cost Centre: Cricket Income									1,631.50	0.00	1,631.50	0.00	1,631.50				
Cost Centre		Miscellaneous Income															
Code Number	97 Miscellaneous Income	Bank	Current Account	DC		Park Hire	Swanscombe Tigers FC	Z	84.50	0.00	84.50	0.00	84.50				
Vchr.	19 24/04/2019	Minute					Subtotal for Code: Miscellaneous Income		84.50	0.00	84.50	0.00	84.50				
Subtotal for Cost Centre: Broomfield Sports Ground									1,890.00	0.00	1,890.00	0.00	1,890.00				
Cost Centre		Other Projects															
Code Number	121 General Projects (inc. Summer Entertai	Bank	Current Account	DC		Funding for Summer Entertainment	Asda Stores Ltd	Z	300.00	0.00	300.00	0.00	300.00				
Vchr.	21 24/04/2019	Minute					Subtotal for Cost Centre: Asda Stores Ltd		300.00	0.00	300.00	0.00	300.00				
Subtotal for Cost Centre: Asda Stores Ltd									300.00	0.00	300.00	0.00	300.00				

Swanscombe and GTC BANK FIX
Listing of Receipts in each Code for All Cost Centres
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Cost Centre	Administration	Subtotal for Code: General Projects (Inc. Summe)		£300.00	£0.00	£300.00			
Code Number	271 Miscellaneous Income	Subtotal for Cost Centre: Other Projects		300.00	0.00	300.00			
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1	08/04/2019	Current Account	DC	VAT Repayment	HMRC	R	0.00	13,686.12	13,686.12
Subtotal for Code: Miscellaneous Income									
Code Number	272 Precept	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Active Saver 1		Precept	DBC	Z	213,403.00	0.00	213,403.00
23	29/04/2019						£213,403.00	£0.00	£213,403.00
Subtotal for Code: Precept									
Code Number	273 Section 136	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Active Saver 1		Section 136 Contribution	DBC	Z	2,720.00	0.00	2,720.00
25	29/04/2019						£2,720.00	£0.00	£2,720.00
Subtotal for Code: Section 136									
Code Number	274 Bank Interest	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Current Account	DC	Loyalty Reward	Barclays	Z	3.03	0.00	3.03
2	04/04/2019						£3.03	£0.00	£3.03
Subtotal for Code: Bank Interest									
Code Number	276 Government CTax Grant	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Active Saver 1		Government CTax Grant Funding	DBC	Z	7,218.00	0.00	7,218.00
24	29/04/2019						£7,218.00	£0.00	£7,218.00
Subtotal for Code: Government CTax Grant									
Subtotal for Cost Centre: Administration							223,344.03	13,686.12	237,030.15
Cost Centre	Church Road Hall	Subtotal for Code: Administration		223,344.03	13,686.12	237,030.15			
Code Number	295 Hire Income	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Current Account	DC	Hall Hire	Various	Z	216.00	0.00	216.00
17	24/04/2019						176.00	0.00	176.00
26	29/04/2019	Active Saver 1		Hall Hire	Swanscombe Rainbows & Brownies	Z	£392.00	£0.00	£392.00
Subtotal for Code: Hire Income									
Subtotal for Cost Centre: Church Road Hall							392.00	0.00	392.00
Cost Centre	Heritage Community Hall	Subtotal for Code: Administration		316.25 <th>0.00</th> <th>316.25</th>	0.00	316.25			
Code Number	335 Hire Income	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Active Saver 1	DC	Hall Hire	Dragon Spirit Karate	Z	80.00	0.00	80.00
9	08/04/2019						236.25	0.00	236.25
10	12/04/2019	Active Saver 1	DC	Hall Hire	Various	Z	£316.25	£0.00	£316.25
Subtotal for Code: Hire Income									
Subtotal for Cost Centre: Heritage Community Hall							316.25	0.00	316.25

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Listing of Receipts in each Code for All Cost Centres
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Cost Centre		Sports Pavilion									
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
15	24/04/2019		Current Account	DC	Rent	The Pavilion Community Sports & Soc	Z	1,545.00	0.00	1,545.00	
Subtotal for Code:						Rent Income		£1,545.00	£0.00	£1,545.00	
Subtotal for Cost Centre:						Sports Pavilion		1,545.00	0.00	1,545.00	
Cost Centre		Town Council Offices Community Hall									
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
4	02/04/2019		Active Saver 1	DC	Hall Hire	Various	Z	344.00	0.00	344.00	
5	02/04/2019		Active Saver 1	DC	Hall Hire	North Kent Karate	Z	480.00	0.00	480.00	
7	05/04/2019		Active Saver 1	DC	Hall Hire	DBC	Z	180.00	0.00	180.00	
8	08/04/2019		Active Saver 1	DC	Hall Hire	Cygnets	Z	2,380.00	0.00	2,380.00	
13	24/04/2019		Active Saver 1	DC	Hall Hire	Various	Z	31.50	0.00	31.50	
18	24/04/2019		Current Account	DC	Hall Hire	Various	Z	155.75	0.00	155.75	
Subtotal for Code:						Hire Income		£3,571.25	£0.00	£3,571.25	
Subtotal for Cost Centre:						Town Council Offices Communi		3,571.25	0.00	3,571.25	
Cost Centre		Old Fire Station Cafe									
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
22	24/04/2019		Current Account	DC	Food Sales	Old Fire Station Cafe	S	971.88	194.37	1,166.25	
Subtotal for Code:						Cafe Income		£971.88	£194.37	£1,166.25	
Subtotal for Cost Centre:						Old Fire Station Cafe		971.88	194.37	1,166.25	
TOTALS								£235,775.01	£13,880.49	£249,655.50	

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Swanscombe and GTC BANK FIX
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Cost Centre	Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Public Lighting	34	11/04/2019	Current Account	DD	Electricity - Street Lighting	E-on	L	129.91	6.50	136.41
								129.91	6.50	136.41
								£129.91	£6.50	£136.41
Subtotal for Code: Supply & Maintenance										
Supply & Maintenance	6	04/04/2019	Current Account	DC	Load Testing and Licence Fee - Street L	Kent County Council	Z	1,261.50	0.00	1,261.50
								1,261.50	0.00	1,261.50
								£1,261.50	£0.00	£1,261.50
Subtotal for Code: Christmas Lighting										
Christmas Lighting	6	04/04/2019	Current Account	DC	Load Testing and Licence Fee - Street L	Kent County Council	Z	1,391.41	6.50	1,397.91
								1,391.41	6.50	1,397.91
								£1,391.41	£6.50	£1,397.91
Subtotal for Cost Centre: Public Lighting										
Grove Car Park	17	04/04/2019	Current Account	DD	NNDR	DBC	Z	432.80	0.00	432.80
								432.80	0.00	432.80
								£432.80	£0.00	£432.80
Subtotal for Code: Rates										
20 Rates	112	25/04/2019	Current Account	DD	NNDR	DBC	Z	864.80	0.00	864.80
								864.80	0.00	864.80
								£864.80	£0.00	£864.80
Subtotal for Cost Centre: Grove Car Park										
Parks Establishment	14	04/04/2019	Current Account	DC	Park Keeper Contract	Night & Day Security	Z	1,333.02	0.00	1,333.02
								1,333.02	0.00	1,333.02
								£1,333.02	£0.00	£1,333.02
40 Wages	48	11/04/2019	Current Account	DC	Park Keeper Contract - Site Checks	Night & Day Security	Z	1,192.95	0.00	1,192.95
								1,192.95	0.00	1,192.95
								£1,192.95	£0.00	£1,192.95
Subtotal for Code: HMRC										
41 Equipment/Materials	58	11/04/2019	Current Account	DC	PAYE	HMRC	Z	396.80	0.00	396.80
								396.80	0.00	396.80
								£396.80	£0.00	£396.80
Subtotal for Code: HMRC										
41 Equipment/Materials	59	11/04/2019	Current Account	DC	Pension E'er	Intelligent Money	Z	785.61	0.00	785.61
								785.61	0.00	785.61
								£785.61	£0.00	£785.61
Subtotal for Code: Intelligent Money										
41 Equipment/Materials	60	11/04/2019	Current Account	DC	Pension E'ee	Intelligent Money	Z	66.92	0.00	66.92
								66.92	0.00	66.92
								£66.92	£0.00	£66.92
Subtotal for Code: Intelligent Money										
41 Equipment/Materials	61	11/04/2019	Current Account	DC	Pension E'ee	KCC - LGPS	Z	89.22	0.00	89.22
								89.22	0.00	89.22
								£89.22	£0.00	£89.22
Subtotal for Code: KCC - LGPS										
41 Equipment/Materials	62	11/04/2019	Current Account	DC	Pension E'ee	KCC - LGPS	Z	124.65	0.00	124.65
								124.65	0.00	124.65
								£124.65	£0.00	£124.65
Subtotal for Code: KCC - LGPS										
41 Equipment/Materials	63	11/04/2019	Current Account	DC	Pension E'er	KCC - LGPS	Z	306.84	0.00	306.84
								306.84	0.00	306.84
								£306.84	£0.00	£306.84
Subtotal for Code: KCC - LGPS										
41 Equipment/Materials	69	11/04/2019	Current Account	DC	Pension E'ee	KCC - LGPS	Z	801.97	0.00	801.97
								801.97	0.00	801.97
								£801.97	£0.00	£801.97
Subtotal for Code: KCC - LGPS										
41 Equipment/Materials	120	25/04/2019	Current Account	DC	Wages	SGTC	Z	394.50	0.00	394.50
								394.50	0.00	394.50
								£394.50	£0.00	£394.50
Subtotal for Code: Wages										
41 Equipment/Materials	1	04/04/2019	Current Account	DC	Skip Hire	Pinden Ltd	S	220.00	44.00	264.00
								220.00	44.00	264.00
								£220.00	£44.00	£264.00
Subtotal for Code: Pinden Ltd										
41 Equipment/Materials	5	04/04/2019	Current Account	DC	Parks Repair - Various Machines	Ernest Doe & Sons Ltd	S	91.63	18.32	109.95
								91.63	18.32	109.95
								£91.63	£18.32	£109.95
Subtotal for Code: Ernest Doe & Sons Ltd										
41 Equipment/Materials	30	11/04/2019	Current Account	DC	Skip Hire	Pinden Ltd	S	220.00	44.00	264.00
								220.00	44.00	264.00
								£220.00	£44.00	£264.00
Subtotal for Code: Pinden Ltd										
41 Equipment/Materials	79	17/04/2019	Current Account	DC	Fencing Repairs - Neptune Park	Forestrail Ltd	S	12.00	2.40	14.40
								12.00	2.40	14.40
								£12.00	£2.40	£14.40
Subtotal for Code: Forestrail Ltd										
41 Equipment/Materials	120	25/04/2019	Current Account	DC	Cleaning Materials	KCC - KCS	S	78.00	15.60	93.60
								78.00	15.60	93.60
								£78.00	£15.60	£93.60
Subtotal for Code: KCC - KCS										

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Code Number		43 Fuel			Subtotal for Code: Equipment/Materials	£621.63	£124.32	£745.95
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Net	Vat	Total
7	04/04/2019	Current Account	DD	Fuel	Allstar	265.50	52.24	317.74
					Subtotal for Code: Fuel	£265.50	£52.24	£317.74
Code Number		45 Telephone			Subtotal for Code: Telephone	£32.99	£6.60	£39.59
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Net	Vat	Total
44	11/04/2019	Current Account	DD	Phone Bill - Parks	Overline	13.00	2.60	15.60
76	17/04/2019	Current Account	DD	Phone Bill - Parks	O2	19.99	4.00	23.99
					Subtotal for Code: Telephone	£32.99	£6.60	£39.59
Code Number		46 Vehicles			Subtotal for Code: Vehicles	£294.67	£58.93	£353.60
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Net	Vat	Total
27	04/04/2019	Current Account	DC	Vehicle Repair - Handle and Starting Mi	Monarch Autos	294.67	58.93	353.60
					Subtotal for Code: Vehicles	£294.67	£58.93	£353.60
Code Number		48 Gas/Electricity			Subtotal for Code: Gas/Electricity	£16.80	£0.84	£17.64
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Net	Vat	Total
29	04/04/2019	Current Account	DD	Electricity - Toilet Block	KCC - Laser	-10.29	-0.51	-10.80
85	17/04/2019	Current Account	DD	Electricity - Wooden Hut	EDF Energy	27.09	1.35	28.44
					Subtotal for Code: Gas/Electricity	£16.80	£0.84	£17.64
Cost Centre		Knockhall Playing Field			Subtotal for Cost Centre: Parks Establishment	11,033.19	242.93	11,276.12
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Net	Vat	Total
20	04/04/2019	Current Account	DD	NNDR	DBC	72.85	0.00	72.85
115	25/04/2019	Current Account	DD	NNDR	DBC	72.00	0.00	72.00
					Subtotal for Code: Rates	£144.85	£0.00	£144.85
Cost Centre		Other Projects			Subtotal for Cost Centre: Knockhall Playing Field	144.85	0.00	144.85
Code Number		121 General Projects (inc. Summer Entertai			Subtotal for Code: General Projects (inc. Summe	£1,872.50	£274.50	£2,147.00
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Net	Vat	Total
3	04/04/2019	Current Account	DC	Licence fee - Open Air Cinema	Stepforward	500.00	0.00	500.00
4	04/04/2019	Current Account	DC	Summer Entertainment - Deposit	Altitude Events	1,072.50	214.50	1,287.00
26	04/04/2019	Current Account		Summer Entertainment - Deposit	Xtreme Vortex	300.00	60.00	360.00
					Subtotal for Code: Other Projects	1,872.50	274.50	2,147.00
Cost Centre		Leisure Centre			Subtotal for Cost Centre: Other Projects	1,872.50	274.50	2,147.00
Code Number		146 Rates & Insurance Rent - DBC			Subtotal for Code: Insurance - Leisure Centre	2,765.39	162.33	2,927.72
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Net	Vat	Total
12	04/04/2019	Current Account	DC	Insurance - Leisure Centre	DBC	2,765.39	162.33	2,927.72

Swanscombe and GTC BANK FIX
Listing of Payments in each Code for All Cost Centres
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Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
19	04/04/2019	Current Account	DD	NDR	DBC	Z	2,871.00	0.00	2,871.00
114	25/04/2019	Current Account	DD	NDR	DBC	Z	2,873.00	0.00	2,873.00
Subtotal for Code: Rates & Insurance Rent - DB(£8,509.39	£162.33	£8,671.72
Subtotal for Cost Centre: Leisure Centre							8,509.39	162.33	8,671.72

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
103	25/04/2019	Current Account	BANKADJ	Allotment Key Deposit - Refund	Petty Cash	Z	10.00	0.00	10.00
Subtotal for Code: Rents / Licences							£10.00	£0.00	£10.00
Subtotal for Cost Centre: Allotments							10.00	0.00	10.00

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
50	11/04/2019	Current Account	DC	NI	HMRC	Z	1,655.70	0.00	1,655.70
51	11/04/2019	Current Account	DC	PAYE	HMRC	Z	1,001.80	0.00	1,001.80
56	11/04/2019	Current Account	DC	Pension E'ee	Intelligent Money	Z	129.85	0.00	129.85
57	11/04/2019	Current Account	DC	Pension E'er	Intelligent Money	Z	97.40	0.00	97.40
68	11/04/2019	Current Account	DC	Wages	SGTC	Z	7,379.52	0.00	7,379.52
Subtotal for Code: Wages							£10,264.27	£0.00	£10,264.27

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
10	04/04/2019	Current Account	DD	Coffee Machine Monthly Rental	Tchibo Coffee International Ltd	S	71.37	14.27	85.64
Subtotal for Code: Furniture, Fixtures & Fittings							£71.37	£14.27	£85.64

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
80	17/04/2019	Current Account	DC	Photocopier Rental	KCC - KCS	S	100.06	20.01	120.07
Subtotal for Code: Photocopier							£100.06	£20.01	£120.07

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
8	04/04/2019	Current Account	DC	Cleaning Materials	KCC - KCS	S	20.40	4.08	24.48
9	04/04/2019	Current Account	DC	Stationary	KCC - KCS	S	50.05	10.01	60.06
78	17/04/2019	Current Account	DD	Postage	Francoytp Postalia Ltd	Z	100.00	0.00	100.00
108	25/04/2019	Current Account	BANKADJ	Postage	Petty Cash	Z	63.48	0.00	63.48
109	25/04/2019	Current Account	BANKADJ	Stationary	Petty Cash	Z	2.07	0.00	2.07
Subtotal for Code: Stationary, Advertising & Post							£236.00	£14.09	£250.09

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
35	11/04/2019	Current Account	DD	Phone Bill - Admin Alarm Line	Overline	S	13.00	2.60	15.60
36	11/04/2019	Current Account	DD	Phone Bill - Admin Fax Line	Overline	S	13.00	2.60	15.60

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(Between 01-04-2019 and 30-04-2019)

37	11/04/2019	Current Account	DD	Phone Bill - Admin Internet	DD	Overline	48.50	9.70	58.20
38	11/04/2019	Current Account	DD	Phone Bill - Admin Lift Alarm Line	DD	Overline	13.00	2.60	15.60
39	11/04/2019	Current Account	DD	Phone Bill - Admin Line	DD	Overline	33.63	6.73	40.36
40	11/04/2019	Current Account	DD	Phone Bill - Admin Line Maintenance	DD	Overline	29.16	5.83	34.99
75	11/04/2019	Current Account	DC	Use of Personal Mobiles - TC and RFO	DC	SGTC	20.83	4.17	25.00
107	25/04/2019	Current Account	BANKADJ	Mobile Phone Top Up Voucher	BANKADJ	Petty Cash	5.00	0.00	5.00
118	25/04/2019	Current Account	DD	Phone System - Lease Rental	DD	Siemens	273.56	54.71	328.27
Subtotal for Code: Telephone / Internet							£449.68	£88.94	£538.62

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
235	11/04/2019	Current Account	DC	Mileage	SGTC	S	33.56	0.89	34.45
Subtotal for Code: Mileage Allowance							£33.56	£0.89	£34.45

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
237	04/04/2019	Current Account	DC	Subscription Renewal	KALC	S	1,300.00	260.00	1,560.00
24	04/04/2019	Current Account	DC	Subscription Renewal	Clerks & Councils Direct	Z	75.00	0.00	75.00
25	04/04/2019	Current Account	DC	Subscription Renewal	South East Employers	S	207.00	41.40	248.40
33	11/04/2019	Current Account	DC	Subscription Renewal	National Society of Allotment & Leisurr	S	55.00	11.00	66.00
Subtotal for Code: Subscriptions / Publications							£1,637.00	£312.40	£1,949.40

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
241	04/04/2019	Current Account	DC	Legal Fees - IPCC	Haiten Wyatt	Z	600.00	0.00	600.00
31	11/04/2019	Current Account	DC	EPC - Squash Courts	Mid Kent Property Services	Z	195.00	0.00	195.00
Subtotal for Code: Legal Fees							£795.00	£0.00	£795.00

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
245	25/04/2019	Current Account	BANKADJ	Newspapers	Petty Cash	Z	4.40	0.00	4.40
104	25/04/2019	Current Account	BANKADJ	Food Supplies	Petty Cash	Z	4.94	0.00	4.94
105	25/04/2019	Current Account	BANKADJ	Food Supplies	Petty Cash	Z	4.50	0.00	4.50
106	25/04/2019	Current Account	BANKADJ	Food Supplies	Petty Cash	Z	17.77	0.00	17.77
Subtotal for Code: Miscellaneous Expenditure							£31.61	£0.00	£31.61

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
249	04/04/2019	Current Account	DC	IT Support & Maintenance	Skyenet ICT	S	310.01	62.00	372.01
Subtotal for Code: IT Services							£310.01	£62.00	£372.01

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
251	17/04/2019	Current Account	DC	Hygiene Services	VR Sani	S	15.16	3.03	18.19
86	17/04/2019	Current Account	DC	Automatic Door Maintenance	HRD Security	S	185.00	37.00	222.00
Subtotal for Code: Council Offices Building Maint							£200.16	£40.03	£240.19

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Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
253 Gas									
Vchr. 89	17/04/2019	Current Account	DD	Gas	KCC - Laser	S	331.50	66.30	397.80
					Subtotal for Code: Gas		£331.50	£66.30	£397.80
254 Electricity									
Vchr. 88	17/04/2019	Current Account	DD	Electricity	KCC - Laser	S	596.08	119.22	715.30
					Subtotal for Code: Electricity		£596.08	£119.22	£715.30
255 Rates									
Vchr. 21	04/04/2019	Current Account	DD	NNDR	DBC	Z	2,164.00	0.00	2,164.00
Vchr. 116	25/04/2019	Current Account	DD	NNDR	DBC	Z	2,160.00	0.00	2,160.00
					Subtotal for Code: Rates		£4,324.00	£0.00	£4,324.00
274 Bank Interest									
Vchr. 28	04/04/2019	Current Account	DC	Bank Charges	Barclays	Z	20.14	0.00	20.14
Vchr. 111	25/04/2019	Current Account	DD	Card Fee	Elavon	S	49.37	0.80	50.17
Vchr. 121	25/04/2019	Current Account	DD	Bank Charges	Barclays	Z	40.14	0.00	40.14
Vchr. 122	29/04/2019	Current Account	DD	Unpaid Cheque	Barclays	Z	2.00	0.00	2.00
					Subtotal for Code: Bank Interest		£111.65	£0.80	£112.45
Cost Centre Church Road Hall							19,491.95	738.95	20,230.90
280 Wages									
Vchr. 55	11/04/2019	Current Account	DC	PAYE	HMRC	Z	27.00	0.00	27.00
Vchr. 73	11/04/2019	Current Account	DC	Wages	SGTC	Z	420.85	0.00	420.85
					Subtotal for Code: Wages		£447.85	£0.00	£447.85
281 Repairs & Maintenance									
Vchr. 83	17/04/2019	Current Account	DC	Hygiene Services	VR Sani	S	3.79	0.76	4.55
					Subtotal for Code: Repairs & Maintenance		£3.79	£0.76	£4.55
282 Gas & Electricity									
Vchr. 91	17/04/2019	Current Account	DD	Gas	KCC - Laser	L	62.85	3.14	65.99
Vchr. 92	17/04/2019	Current Account	DD	Electricity	KCC - Laser	L	22.82	1.14	23.96
					Subtotal for Code: Gas & Electricity		£85.67	£4.28	£89.95
285 Rates									
Vchr. 18	04/04/2019	Current Account	DD	NNDR	DBC	Z	127.05	0.00	127.05

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113	25/04/2019	Current Account	DD	NNDR	DBC	Z	125.00	0.00	125.00	
Subtotal for Code: Rates							£252.05	£0.00	£252.05	
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
43	11/04/2019	406 Telephone Broadband	DD	Phone Bill - Church Road Broadband	Overline	S	48.50	9.70	58.20	
Subtotal for Code: Telephone Broadband							£48.50	£9.70	£58.20	
Cost Centre	Grove Hall	Subtotal for Cost Centre: Church Road Hall							14.74	852.60
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
90	17/04/2019	302 Gas & Electricity	DD	Gas	KCC - Laser	L	2.48	0.12	2.60	
Subtotal for Code: Gas & Electricity							£2.48	£0.12	£2.60	
Cost Centre	Heritage Community Hall	Subtotal for Cost Centre: Grove Hall							0.12	2.60
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
54	11/04/2019	320 Wages	DC	PAYE	HMRC	Z	100.60	0.00	100.60	
72	11/04/2019	Current Account	DC	Wages	SGTC	Z	406.46	0.00	406.46	
Subtotal for Code: Wages							£507.06	£0.00	£507.06	
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
82	17/04/2019	321 Repairs & Maintenance	DC	Hygiene Services	VR Sani	S	7.58	1.52	9.10	
Subtotal for Code: Repairs & Maintenance							£7.58	£1.52	£9.10	
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
94	17/04/2019	322 Gas & Electricity	DD	Electricity	KCC - Laser	L	29.52	1.47	30.99	
95	17/04/2019	Current Account	DD	Gas	KCC - Laser	L	51.25	2.56	53.81	
Subtotal for Code: Gas & Electricity							£80.77	£4.03	£84.80	
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
22	04/04/2019	325 Rates	DD	NNDR	DBC	Z	239.35	0.00	239.35	
Subtotal for Code: Rates							£239.35	£0.00	£239.35	
Cost Centre	Town Council Offices Community Hall	Subtotal for Cost Centre: Heritage Community Hall							5.55	840.31
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
71	11/04/2019	360 Wages	DC	Wages	SGTC	Z	563.04	0.00	563.04	
Subtotal for Code: Wages							£563.04	£0.00	£563.04	

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Code Number		361 Repairs & Maintenance		Description		Supplier		Vat Type		Net		Vat		Total	
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	Supplier	Vat Type	Net	Vat	Total
77	17/04/2019		Current Account	DC	Emergency Light Repairs	Focus Electrical	S	260.00	52.00	312.00					
119	25/04/2019		Current Account	DC	Repairs - TC Hall Skirting	Kent Fire Extinguisher Services Ltd	Z	26.12	0.00	26.12					
Subtotal for Code: Repairs & Maintenance										£286.12	£52.00	£338.12			
Subtotal for Cost Centre: Town Council Offices Communi										849.16	52.00	901.16			

Cost Centre Old Fire Station Cafe

Code Number		380 Wages		Description		Supplier		Vat Type		Net		Vat		Total	
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	Supplier	Vat Type	Net	Vat	Total
45	11/04/2019		Current Account	DC	Direct Earnings Attachment	HMCTS	Z	25.44	0.00	25.44					
46	11/04/2019		Current Account	DC	Direct Earnings Attachment	HMCTS	Z	25.44	0.00	25.44					
47	11/04/2019		Current Account	DC	Direct Earnings Attachment	DWP	Z	15.26	0.00	15.26					
52	11/04/2019		Current Account	DC	PAYE	HMRC	Z	15.00	0.00	15.00					
53	11/04/2019		Current Account	DC	NI	HMRC	Z	38.96	0.00	38.96					
64	11/04/2019		Current Account	DC	Pension E'ee	KCC - LGPS	Z	46.87	0.00	46.87					
65	11/04/2019		Current Account	DC	Pension E'er	KCC - LGPS	Z	136.35	0.00	136.35					
66	11/04/2019		Current Account	DC	Pension E'er	KCC - LGPS	Z	93.00	0.00	93.00					
67	11/04/2019		Current Account	DC	Pension E'ee	KCC - LGPS	Z	31.98	0.00	31.98					
70	11/04/2019		Current Account	DC	Wages	SGTC	Z	1,276.21	0.00	1,276.21					
Subtotal for Code: Wages										£1,704.51	£0.00	£1,704.51			

Code Number 381 Food/Supplies

Code Number		381 Food/Supplies		Description		Supplier		Vat Type		Net		Vat		Total	
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	Supplier	Vat Type	Net	Vat	Total
96	25/04/2019		Current Account	BANKADJ	Food Supplies	Bookers	S	203.10	6.39	209.49					
97	25/04/2019		Current Account	BANKADJ	Food Supplies	Asda Stores Ltd	Z	114.84	0.00	114.84					
98	25/04/2019		Current Account	BANKADJ	Food Supplies	Iceland	Z	49.31	0.00	49.31					
99	25/04/2019		Current Account	BANKADJ	Food Supplies	Poundland	Z	8.00	0.00	8.00					
100	25/04/2019		Current Account	BANKADJ	Food Supplies	Local Shops	Z	5.17	0.00	5.17					
Subtotal for Code: Food/Supplies										£380.42	£6.39	£386.81			

Code Number 382 Furniture, Fixtures & Equipment (incl. I

Code Number		382 Furniture, Fixtures & Equipment (incl. I		Description		Supplier		Vat Type		Net		Vat		Total	
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	Supplier	Vat Type	Net	Vat	Total
101	25/04/2019		Current Account	BANKADJ	Newspapers	Local Shops	Z	13.00	0.00	13.00					
110	25/04/2019		Current Account	BANKADJ	Cafe Equipment - Folding Chairs	Petty Cash	Z	36.00	0.00	36.00					
Subtotal for Code: Furniture, Fixtures & Equipme										£49.00	£0.00	£49.00			

Code Number 384 Rates

Code Number		384 Rates		Description		Supplier		Vat Type		Net		Vat		Total	
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	Supplier	Vat Type	Net	Vat	Total
23	04/04/2019		Current Account	DD	NNDR	DBC	Z	196.92	0.00	196.92					
117	25/04/2019		Current Account	DD	NNDR	DBC	Z	197.00	0.00	197.00					
Subtotal for Code: Rates										£393.92	£0.00	£393.92			

Swanscombe and GTC BANK FIX
Listing of Payments in each Code for All Cost Centres
(Between 01-04-2019 and 30-04-2019)

Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
385	17/04/2019		Current Account	DD	Electricity	KCC - Laser	L	122.12	6.11	128.23
						Subtotal for Code: Electricity & Water		£122.12	£6.11	£128.23
387	17/04/2019		Current Account	DC	Service Charge	DBC	S	1,198.60	239.72	1,438.32
						Subtotal for Code: DBC Maintenance Service Ch		£1,198.60	£239.72	£1,438.32
388	11/04/2019		Current Account	DD	Phone Bill - Cafe	Overline	S	13.00	2.60	15.60
42	11/04/2019		Current Account	DD	Phone Bill - Cafe Internet	Overline	S	48.50	9.70	58.20
						Subtotal for Code: Telephone / Internet		£61.50	£12.30	£73.80
389	11/04/2019		Current Account	DC	Waste Bin Collection	Viridor Waste Kent Ltd	S	80.24	16.05	96.29
84	17/04/2019		Current Account	DC	Hygiene Services	VR Sani	S	10.83	2.17	13.00
						Subtotal for Code: Maintenance		£91.07	£18.22	£109.29
390	04/04/2019		Current Account	DC	Insurance - Old Fire Station Cafe	DBC	S	424.67	13.76	438.43
						Subtotal for Code: Miscellaneous Expenditure (Ir		£424.67	£13.76	£438.43
						Subtotal for Cost Centre: Old Fire Station Cafe		4,425.81	296.50	4,722.31
						TOTALS		£50,268.16	£1,794.12	£52,062.28

Swanscombe and GTC BANK FIX
Listing of Receipts in each Code for All Cost Centres
(Between 01-05-2019 and 31-05-2019)

Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Cost Centre	Parks Establishment									
43	17/05/2019	45	Telephone	DC	Phone Bill - Credit	Aerial Direct	Z	5.00	0.00	5.00
			Active Saver 1					£5.00	£0.00	£5.00
Subtotal for Code: Telephone										
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
45	17/05/2019	49	Playground Equipment & Maintenance	DC	Insurance Claim - Broomfield Play Equi	Zurich Municipal	Z	712.80	0.00	712.80
			Active Saver 1					£712.80	£0.00	£712.80
Subtotal for Code: Playground Equipment & Mail										
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
47	29/05/2019	85	Football	DC	Football Pitch Hire	Swanscombe Tigers FC	Z	129.00	0.00	129.00
			Active Saver 1					88.00	0.00	88.00
			Active Saver 1					88.00	0.00	88.00
Subtotal for Code: Football										
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
34	08/05/2019	95	Football Income	DC	Football Pitch Hire	Swanscombe Tigers FC	Z	86.00	0.00	86.00
			Active Saver 1					£86.00	£0.00	£86.00
Subtotal for Code: Football Income										
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
54	29/05/2019	96	Cricket Income	DC	Cricket Pitch Hire	S&G 1880 Cricket Club	Z	998.00	0.00	998.00
			Current Account					£998.00	£0.00	£998.00
Subtotal for Code: Cricket Income										
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
30	02/05/2019	218	Rent Income	DC	Rent	Swanscombe & Greenhithe Allotment	Z	2,216.15	0.00	2,216.15
			Active Saver 1					£2,216.15	£0.00	£2,216.15
Subtotal for Code: Allotments										
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
27	09/05/2019	274	Bank Interest	DC	Loyalty Reward	Barclays	Z	6.03	0.00	6.03
			Current Account					6.03	0.00	6.03
Subtotal for Code: Allotments										

Swanscombe and GTC BANK FIX
Listing of Receipts in each Code for All Cost Centres
(Between 01-05-2019 and 31-05-2019)

Code Number	Date	422 CIL	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 41	10/05/2019	Minute	Active Saver 1	DC	CIL Receipt	DBC	Z	4,596.09	0.00	4,596.09
						Subtotal for Code: CIL		£4,596.09	£0.00	£4,596.09
						Subtotal for Cost Centre: Administration		4,602.12	0.00	4,602.12
						Subtotal for Code: Bank Interest		£6.03	£0.00	£6.03

Cost Centre Church Road Hall

Code Number	Date	295 Hire Income	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 46	31/05/2019	Minute	Active Saver 1	DC	Hall Hire	Kent County Council	Z	82.50	0.00	82.50
48	28/05/2019	Minute	Active Saver 1	DC	Hall Hire	Swanscombe Rainbows & Brownies	Z	90.75	0.00	90.75
51	29/05/2019	Minute	Current Account	DC	Hall Hire	Various	Z	99.00	0.00	99.00
						Subtotal for Code: Hire Income		£272.25	£0.00	£272.25
						Subtotal for Cost Centre: Church Road Hall		272.25	0.00	272.25

Cost Centre Heritage Community Hall

Code Number	Date	335 Hire Income	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 32	07/05/2019	Minute	Active Saver 1	DC	Hall Hire	Various	Z	172.00	0.00	172.00
33	07/05/2019	Minute	Active Saver 1	DC	Hall Hire	Dragon Spirit Karate	Z	80.00	0.00	80.00
36	09/05/2019	Minute	Active Saver 1	DC	Hall Hire	Little Kickers	Z	123.00	0.00	123.00
37	09/05/2019	Minute	Active Saver 1	DC	Hall Hire	Little Kickers	Z	160.00	0.00	160.00
42	15/05/2019	Minute	Active Saver 1	DC	Hall Hire	Various	Z	31.50	0.00	31.50
50	29/05/2019	Minute	Current Account	DC	Hall Hire	Various	Z	383.50	0.00	383.50
						Subtotal for Code: Hire Income		£950.00	£0.00	£950.00
						Subtotal for Cost Centre: Heritage Community Hall		950.00	0.00	950.00

Cost Centre Sports Pavilion

Code Number	Date	350 Rent Income	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 53	29/05/2019	Minute	Current Account	DC	Rent	The Pavilion Community Sports & Soc	Z	1,546.50	0.00	1,546.50
						Subtotal for Code: Rent Income		£1,546.50	£0.00	£1,546.50
						Subtotal for Cost Centre: Sports Pavilion		1,546.50	0.00	1,546.50

Cost Centre Town Council Offices Community Hall

Code Number	Date	370 Hire Income	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 28	01/05/2019	Minute	Active Saver 1	DC	Hall Hire	North Kent Karate	Z	451.00	0.00	451.00
29	01/05/2019	Minute	Active Saver 1	DC	Hall Hire	North Kent Karate	Z	143.50	0.00	143.50
31	02/05/2019	Minute	Active Saver 1	DC	Hall Hire	Various	Z	100.00	0.00	100.00
38	09/05/2019	Minute	Active Saver 1	DC	Hall Hire	Various	Z	88.00	0.00	88.00

Swanscombe and GTC BANK FIX
Listing of Receipts in each Code for All Cost Centres
(Between 01-05-2019 and 31-05-2019)

Code Number	Date	Active Saver 1	DC	Hall Hire	Cygnets	Z	1,308.40	0.00	1,308.40
39	10/05/2019	Active Saver 1	DC	Hall Hire					
40	10/05/2019	Active Saver 1	DC	Hall Hire	DBC	Z	123.01	0.00	123.01
52	29/05/2019	Current Account	DC	Hall Hire	Various	Z	84.00	0.00	84.00
					Subtotal for Code:		£2,297.91	£0.00	£2,297.91
					Subtotal for Cost Centre:	Town Council Offices Communi	2,297.91	0.00	2,297.91

Cost Centre Old Fire Station Cafe

Code Number	Date	395 Cafe Income	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
49	29/05/2019	Current Account	DC		Food Sales	Old Fire Station Cafe	S	1,224.46	244.89	1,469.35
					Subtotal for Code:	Cafe Income		£1,224.46	£244.89	£1,469.35
					Subtotal for Cost Centre:	Old Fire Station Cafe		1,224.46	244.89	1,469.35

TOTALS **£15,216.19** **£244.89** **£15,461.08**

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Swanscombe and GTC BANK FIX
Listing of Payments in each Code for All Cost Centres
(Between 01-05-2019 and 31-05-2019)

177	16/05/2019	Current Account	DC	Bedding Plants	DTG Elliott & Son Ltd	S	224.70	44.94	269.64
229	23/05/2019	Current Account	DC	Parks Equipment - General Equipment	Discount Builders Merchants	S	51.05	10.22	61.27
235	29/05/2019	Current Account	BANKADJ	Paint Remover	Petty Cash	Z	17.94	0.00	17.94
236	29/05/2019	Current Account	BANKADJ	Clamps	Petty Cash	Z	45.65	0.00	45.65
237	29/05/2019	Current Account	BANKADJ	Keys for Noticeboard	Petty Cash	Z	5.00	0.00	5.00
264	29/05/2019	Current Account	DC	Parks Equipment - Top Soil	Discount Builders Merchants	S	137.49	27.50	164.99
269	29/05/2019	Current Account	DC	Sports Ground Supplies	Eden Park (STMS) Ltd	S	40.50	8.10	48.60
				Subtotal for Code:	Equipment/Materials		£4,124.89	£738.23	£4,863.12

Code Number	Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
43										
			Current Account	DD	Fuel	All Star	S	264.17	51.97	316.14
			Current Account	BANKADJ	Fuel	Petty Cash	Z	25.00	0.00	25.00
					Subtotal for Code:	Fuel		£289.17	£51.97	£341.14

Code Number	Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
45										
			Current Account	DD	Phone Bill - Parks	Overline	S	13.00	2.60	15.60
			Current Account	DC	Phone Bill - Parks	O2	S	19.66	3.93	23.59
					Subtotal for Code:	Telephone		£32.66	£6.53	£39.19

Code Number	Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
46										
			Current Account	DC	Van Repair - New Battery	Monarch Autos	S	109.99	21.99	131.98
					Subtotal for Code:	Vehicles		£109.99	£21.99	£131.98

Code Number	Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
48										
			Current Account	DC	Electricity - Bowls Pavilion	KCC - Laser	L	110.88	5.54	116.42
			Current Account	DC	Electricity - Knockhall Changing Rooms	KCC - Laser	L	33.86	1.69	35.55
			Current Account	DC	Electricity - Mess Room	KCC - Laser	L	348.31	17.42	365.73
			Current Account	DC	Electricity - Toilet Block	KCC - Laser	L	25.69	1.28	26.97
					Subtotal for Code:	Gas/Electricity		£518.74	£25.93	£544.67

Code Number	Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
49										
			Current Account	DC	Playground Equipment Maintenance	Wicksteed Leisure Ltd	S	650.35	130.07	780.42
					Subtotal for Code:	Playground Equipment & Mail		£650.35	£130.07	£780.42

Code Number	Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
52										
			Current Account	DC	PAT Testing	Eiat UK Ltd	S	67.20	13.44	80.64
			Current Account	DC	Repair - Mess Room Roof	Kent Fire Extinguisher Services Ltd	Z	506.64	0.00	506.64
			Current Account	BANKADJ	Kitchen Supplies	Petty Cash	Z	19.30	0.00	19.30
					Subtotal for Code:	Parks Works Area		£593.14	£13.44	£606.58

Swanscombe and GTC BANK FIX
Listing of Payments in each Code for All Cost Centres
 (Between 01-05-2019 and 31-05-2019)

Cost Centre	Broomfield Sports Ground		Parks Establishment		15,029.10	988.16	16,017.26			
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
153	02/05/2019	96	Cricket Income Bank Current Account		Unpaid Cheque	S&G 1880 Cricket Club	Z	995.50	0.00	995.50
					Subtotal for Code: Cricket Income			£995.50	£0.00	£995.50
					Subtotal for Cost Centre: Broomfield Sports Ground			995.50	0.00	995.50
Cost Centre	Heritage Park									
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
265	29/05/2019	100	Maintenance/Rent Bank Current Account	DC	Water for Pond	Greens H2O	Z	1,000.00	0.00	1,000.00
					Subtotal for Code: Maintenance/Rent			£1,000.00	£0.00	£1,000.00
					Subtotal for Cost Centre: Heritage Park			1,000.00	0.00	1,000.00
Cost Centre	Other Projects									
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
271	29/05/2019	121	General Projects (inc. Summer Entertai Bank Current Account	DC	Summer of Sport - Invoice for Coaching	Kick Up Sports	Z	1,590.00	0.00	1,590.00
					Subtotal for Code: General Projects (inc. Summe			£1,590.00	£0.00	£1,590.00
					Subtotal for Cost Centre: Other Projects			1,590.00	0.00	1,590.00
Cost Centre	Leisure Centre									
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
256	29/05/2019	146	Rates & Insurance Rent - DBC Bank Current Account	DD	NNDR	DBC	Z	2,873.00	0.00	2,873.00
					Subtotal for Code: Rates & Insurance Rent - DBI			£2,873.00	£0.00	£2,873.00
					Subtotal for Cost Centre: Leisure Centre			2,873.00	0.00	2,873.00
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
173	16/05/2019	155	Management Fee Bank Current Account	DC	Management Fee	GCLL	S	14,250.00	2,850.00	17,100.00
					Subtotal for Code: Management Fee			£14,250.00	£2,850.00	£17,100.00
					Subtotal for Cost Centre: Leisure Centre			17,123.00	2,850.00	19,973.00
Cost Centre	Allotments									
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
141	08/05/2019	211	Repairs / Maintenance Bank Current Account	DC	Lock Repairs and Keys	Locks N Tools	S	41.23	8.25	49.48
					Subtotal for Code: Repairs / Maintenance			£41.23	£8.25	£49.48
					Subtotal for Cost Centre: Allotments			41.23	8.25	49.48
Cost Centre	Administration									
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
		230	Wages Bank							

Swanscombe and GTC BANK FIX
Listing of Payments in each Code for All Cost Centres
(Between 01-05-2019 and 31-05-2019)

Code Number	Date	Bank	Minute	233 Stationary, Advertising & Postage	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
189	16/05/2019	Current Account				Pension E'er	KCC - LGPS	Z	822.02	0.00	822.02
190	16/05/2019	Current Account				Pension E'ee	KCC - LGPS	Z	404.36	0.00	404.36
195	16/05/2019	Current Account		DD		Pension E'ee	Intelligent Money	Z	166.73	0.00	166.73
196	16/05/2019	Current Account		DD		Pension E'er	Intelligent Money	Z	100.05	0.00	100.05
201	16/05/2019	Current Account		DC		NI	HMRC	Z	1,706.92	0.00	1,706.92
202	16/05/2019	Current Account		DC		PAYE	HMRC	Z	1,014.80	0.00	1,014.80
210	16/05/2019	Current Account		DC		Wages	SGTC	Z	7,357.96	0.00	7,357.96
						Subtotal for Code:	Wages		£11,572.84	£0.00	£11,572.84

233 Stationary, Advertising & Postage

Code Number	Date	Bank	Minute	234 Telephone / Internet	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
129	01/05/2019	Current Account			DC	Stationary	SLCC	S	107.99	0.80	108.79
149	08/05/2019	Current Account			DC	Stationary	Amazon UK	S	12.31	2.46	14.77
150	08/05/2019	Current Account			DC	Stationary	Singlewell	S	44.97	8.99	53.96
169	16/05/2019	Current Account			DC	Cleaning Materials	KCC - KCS	S	49.00	9.80	58.80
170	16/05/2019	Current Account			DC	Stationary	KCC - KCS	S	17.55	3.51	21.06
219	23/05/2019	Current Account			DD	Postage	Franco typ Postalia Ltd	Z	100.00	0.00	100.00
227	23/05/2019	Current Account			DC	Stationary	Amazon UK	Z	47.91	0.00	47.91
260	29/05/2019	Current Account			DC	Stationary	KCC - KCS	S	21.35	4.27	25.62
						Subtotal for Code:	Stationary, Advertising & Post		£401.08	£29.83	£430.91

234 Telephone / Internet

Code Number	Date	Bank	Minute	235 Mileage Allowance	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
178	16/05/2019	Current Account			DD	Phone Bill - Admin Alarm Line	Overline	S	13.00	2.60	15.60
179	16/05/2019	Current Account			DD	Phone Bill - Admin Fax Line	Overline	S	13.00	2.60	15.60
180	16/05/2019	Current Account			DD	Phone Bill - Admin Lift Alarm Line	Overline	S	13.39	2.67	16.06
181	16/05/2019	Current Account			DD	Phone Bill - Admin Line + Maintenance	Overline	S	101.47	20.30	121.77
184	16/05/2019	Current Account			DD	Phone Bill - Admin Internet	Overline	S	48.50	9.70	58.20
217	16/05/2019	Current Account			DC	Use of Personal Mobiles - TC and RFO	SGTC	S	20.83	4.17	25.00
240	29/05/2019	Current Account			BANKADJ	Mobile Phone Top Up Voucher	Petty Cash	Z	5.00	0.00	5.00
						Subtotal for Code:	Telephone / Internet		£215.19	£42.04	£257.23

235 Mileage Allowance

Code Number	Date	Bank	Minute	236 Insurance	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
216	16/05/2019	Current Account			DC	Mileage	SGTC	S	17.10	0.45	17.55
						Subtotal for Code:	Mileage Allowance		£17.10	£0.45	£17.55

236 Insurance

Code Number	Date	Bank	Minute	237 Subscriptions / Publications	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
163	16/05/2019	Current Account			DC	Insurance Policy Renewal	Zurich Municipal	Z	12,768.21	0.00	12,768.21
						Subtotal for Code:	Insurance		£12,768.21	£0.00	£12,768.21

237 Subscriptions / Publications

Code Number	Date	Bank	Minute	237 Subscriptions / Publications	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
128	01/05/2019	Current Account			DC	Subscription Renewal	Local Councils Update	Z	17.00	0.00	17.00

Swanscombe and GTC BANK FIX
Listing of Payments in each Code for All Cost Centres
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Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
218	23/05/2019	Current Account	DC	Lift Maintenance Contract - Quarterly P.	Schindler Ltd	S	471.50	94.30	565.80
224	23/05/2019	Current Account	DC	Air Conditioning Service	LW Burt & Son Ltd	S	578.81	115.76	694.57
267	29/05/2019	Current Account	DC	Roller Shutter Maintenance	RSL (Bristol) Ltd	S	1,200.00	240.00	1,440.00
Subtotal for Code: Council Offices Building Maint							£2,823.92	£556.78	£3,380.70

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
165	16/05/2019	Current Account	DD	Gas	KCC - Laser	S	213.72	42.74	256.46
Subtotal for Code: Gas							£213.72	£42.74	£256.46

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
257	29/05/2019	Current Account	DD	NINDR	DBC	Z	2,160.00	0.00	2,160.00
Subtotal for Code: Rates							£2,160.00	£0.00	£2,160.00

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
154	03/05/2019	Current Account	DD	Unpaid Cheque Fee	Barclays	Z	2.00	0.00	2.00
220	23/05/2019	Current Account	DD	Bank Charges	Barclays	Z	54.04	0.00	54.04
221	23/05/2019	Current Account	DD	Card Fee	Eiavon	S	102.63	1.20	103.83
Subtotal for Code: Bank Interest							£158.67	£1.20	£159.87
Subtotal for Cost Centre: Administration							35,004.05	1,563.02	36,567.07

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
206	16/05/2019	Current Account	DC	PAYE	HMRC	Z	36.00	0.00	36.00
215	16/05/2019	Current Account	DC	Wages	SGTC	Z	430.77	0.00	430.77
Subtotal for Code: Wages							£466.77	£0.00	£466.77

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
132	01/05/2019	Current Account	DC	PAT Testing	Eiat UK Ltd	S	14.00	2.80	16.80
158	16/05/2019	Current Account	DC	Hygiene Services	VR Sani	S	3.79	0.76	4.55
Subtotal for Code: Repairs & Maintenance							£17.79	£3.56	£21.35

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
166	16/05/2019	Current Account	DD	Gas	KCC - Laser	L	43.15	2.16	45.31
272	29/05/2019	Current Account	DC	Electricity	KCC - Laser	L	61.88	3.09	64.97
Subtotal for Code: Gas & Electricity							£105.03	£5.25	£110.28

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
262	29/05/2019	Current Account	DC	Cleaning Materials	KCC - KCS	S	21.80	4.32	25.92
Subtotal for Code: Cleaning Materials							£21.80	£4.32	£25.92

Swanscombe and GTC BANK FIX
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 (Between 01-05-2019 and 31-05-2019)

Code Number	Date	285 Rates	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 255	29/05/2019	Minute	Current Account	DD	NINDR	DBC	Z	125.00	0.00	125.00
Subtotal for Code: Rates										
Code Number	Date	406 Telephone Broadband	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 185	16/05/2019	Minute	Current Account	DD	Phone Bill - Church Road Broadband	Overline	S	48.50	9.70	58.20
Subtotal for Code: Telephone Broadband										
Cost Centre	Grove Hall	Subtotal for Cost Centre: Church Road Hall								
Subtotal for Cost Centre: Church Road Hall 807.52										
Code Number	Date	302 Gas & Electricity	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 168	16/05/2019	Minute	Current Account	DD	Gas	KCC - Laser	L	2.40	0.12	2.52
Vchr. 234	23/05/2019	Minute	Current Account	DC	Electricity	KCC - Laser	L	24.03	1.20	25.23
Subtotal for Code: Gas & Electricity										
Cost Centre	Heritage Community Hall	Subtotal for Cost Centre: Grove Hall								
Subtotal for Cost Centre: Grove Hall 27.75										
Code Number	Date	320 Wages	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 205	16/05/2019	Minute	Current Account	DC	PAYE	HIMRC	Z	101.40	0.00	101.40
Vchr. 214	16/05/2019	Minute	Current Account	DC	Wages	SGTC	Z	445.72	0.00	445.72
Subtotal for Code: Wages										
Code Number	Date	321 Repairs & Maintenance	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 135	01/05/2019	Minute	Current Account	DC	PAT Testing	Eiat UK Ltd	S	12.20	2.44	14.64
Vchr. 157	16/05/2019	Minute	Current Account	DC	Hygiene Services	VR Sani	S	7.58	1.52	9.10
Subtotal for Code: Repairs & Maintenance										
Code Number	Date	322 Gas & Electricity	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 167	16/05/2019	Minute	Current Account	DD	Gas	KCC - Laser	L	56.28	2.81	59.09
Vchr. 274	29/05/2019	Minute	Current Account	DC	Electricity	KCC - Laser	L	99.51	4.98	104.49
Subtotal for Code: Gas & Electricity										
Code Number	Date	323 Cleaning Materials	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 243	29/05/2019	Minute	Current Account	BANKADJ	Cleaning Materials	Pety Cash	Z	2.00	0.00	2.00
Vchr. 261	29/05/2019	Minute	Current Account	DC	Cleaning Materials	KCC - KCS	S	10.20	2.04	12.24
Subtotal for Code: Cleaning Materials										
Code Number	Date	325 Rates	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 261	29/05/2019	Minute	Current Account	DC	Cleaning Materials	KCC - KCS	S	10.20	2.04	12.24
Subtotal for Code: Cleaning Materials										
Code Number	Date	325 Rates	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 261	29/05/2019	Minute	Current Account	DC	Cleaning Materials	KCC - KCS	S	10.20	2.04	12.24
Subtotal for Code: Cleaning Materials										
Code Number	Date	325 Rates	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 261	29/05/2019	Minute	Current Account	DC	Cleaning Materials	KCC - KCS	S	10.20	2.04	12.24
Subtotal for Code: Cleaning Materials										

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155	01/05/2019	Current Account	DD	NNDR	DBC	Z	238.00	0.00	238.00
258	29/05/2019	Current Account	DD	NNDR	DBC	Z	238.00	0.00	238.00
Subtotal for Code: Rates							£476.00	£0.00	£476.00
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
266	29/05/2019	Current Account	DD	Water Rates	Business Stream	Z	636.39	0.00	636.39
Subtotal for Code: Water Rates							£636.39	£0.00	£636.39
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
222	23/05/2019	Current Account	DC	Hall Hire Refund	Various	Z	100.00	0.00	100.00
Subtotal for Code: Hire Income							£100.00	£0.00	£100.00
Subtotal for Cost Centre: Heritage Community Hall							1,947.28	13.79	1,961.07
Cost Centre	Sports Pavilion								
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
164	16/05/2019	Current Account	DC	Insurance Policy Renewal	Zurich Municipal	Z	1,418.69	0.00	1,418.69
Subtotal for Code: Building Insurance							£1,418.69	£0.00	£1,418.69
Subtotal for Cost Centre: Sports Pavilion							1,418.69	0.00	1,418.69
Cost Centre	Town Council Offices Community Hall								
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
193	16/05/2019	Current Account	DC	Pension E'er	KCC - LGPS	Z	95.33	0.00	95.33
194	16/05/2019	Current Account	DC	Pension E'ee	KCC - LGPS	Z	32.77	0.00	32.77
213	16/05/2019	Current Account	DC	Wages	SGTC	Z	563.04	0.00	563.04
Subtotal for Code: Wages							£691.14	£0.00	£691.14
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
223	23/05/2019	Current Account	DC	Plumbing Repairs	LW Burt & Son Ltd	S	266.46	53.29	319.75
Subtotal for Code: Repairs & Maintenance							£266.46	£53.29	£319.75
Subtotal for Cost Centre: Town Council Offices Communi							957.60	53.29	1,010.89
Cost Centre	Old Fire Station Cafe								
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
191	16/05/2019	Current Account	DC	Pension E'ee	KCC - LGPS	Z	62.01	0.00	62.01
192	16/05/2019	Current Account	DC	Pension E'er	KCC - LGPS	Z	180.40	0.00	180.40
203	16/05/2019	Current Account	DC	PAYE	HMRC	Z	60.40	0.00	60.40
204	16/05/2019	Current Account	DC	NI	HMRC	Z	105.01	0.00	105.01
207	16/05/2019	Current Account	DC	Direct Earnings Attachment	DWP	Z	15.26	0.00	15.26
208	16/05/2019	Current Account	DC	Direct Earnings Attachment	HMCTS	Z	25.44	0.00	25.44

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209	16/05/2019	Current Account	DC	Direct Earnings Attachment	HMCTS	Z	15.98	0.00	15.98		
212	16/05/2019	Current Account	DC	Wages	SGTC	Z	1,019.25	0.00	1,019.25		
381 Food/Supplies							Subtotal for Code:	Wages	£1,483.75	£1,483.75	
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total		
246	29/05/2019	Current Account	BANKADJ	Food Supplies	Bookers	S	193.88	8.93	202.81		
247	29/05/2019	Current Account	BANKADJ	Food Supplies	Asda Stores Ltd	Z	123.65	0.00	123.65		
248	29/05/2019	Current Account	BANKADJ	Food Supplies	Asda Stores Ltd	Z	0.00	0.00	0.00		
249	29/05/2019	Current Account	BANKADJ	Food Supplies	Co-Operative Stores	Z	3.19	0.00	3.19		
250	29/05/2019	Current Account	BANKADJ	Food Supplies	Iceland	Z	35.32	0.00	35.32		
251	29/05/2019	Current Account	BANKADJ	Food Supplies	Poundland	Z	7.00	0.00	7.00		
252	29/05/2019	Current Account	BANKADJ	Food Supplies	Local Shops	Z	3.30	0.00	3.30		
Subtotal for Code:							Food/Supplies	£366.34	£8.93	£375.27	
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total		
143	08/05/2019	Current Account	DC	Coffee Machine Monthly Rental	Tchibo Coffee International Ltd	S	71.37	14.27	85.64		
253	29/05/2019	Current Account	BANKADJ	Newspapers	Local Shops	Z	23.35	0.00	23.35		
382 Furniture, Fixtures & Equipment (incl. I							Subtotal for Code:	Furniture, Fixtures & Equipme	£94.72	£14.27	£108.99
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total		
259	29/05/2019	Current Account	DD	NNDR	DBC	Z	197.00	0.00	197.00		
384 Rates							Subtotal for Code:	Rates	£197.00	£0.00	£197.00
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total		
152	03/05/2019	Current Account	DD	Electricity	KCC - Laser	L	-269.48	-13.47	-282.95		
273	29/05/2019	Current Account	DC	Electricity	KCC - Laser	L	220.35	11.02	231.37		
385 Electricity & Water							Subtotal for Code:	Electricity & Water	£-49.13	£-2.45	£-51.58
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total		
263	29/05/2019	Current Account	DC	Cleaning Materials	KCC - KCS	S	36.20	7.24	43.44		
386 Cleaning Materials							Subtotal for Code:	Cleaning Materials	£36.20	£7.24	£43.44
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total		
182	16/05/2019	Current Account	DD	Phone Bill - Cafe	Overline	S	13.00	2.60	15.60		
183	16/05/2019	Current Account	DD	Phone Bill - Cafe Internet	Overline	S	49.90	9.98	59.88		
388 Telephone / Internet							Subtotal for Code:	Telephone / Internet	£62.90	£12.58	£75.48
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total		
133	01/05/2019	Current Account	DC	PAT Testing	Elat UK Ltd	S	35.60	7.12	42.72		
389 Maintenance							Subtotal for Code:	Telephone / Internet	£62.90	£12.58	£75.48

Swanscombe and GTC BANK FIX
Listing of Payments in each Code for All Cost Centres
(Between 01-05-2019 and 31-05-2019)

Code Number	Date	Bank	Minute	390	Miscellaneous Expenditure (incl. DBC i	Description	Supplier	Vat Type	Net	Vat	Total
159	16/05/2019	Current Account		DC	Hygiene Services	VR Sani	S	10.83	2.17	13.00	
172	16/05/2019	Current Account		DC	Waste Bin Collection	Wridor Waste Kent Ltd	S	80.24	16.05	96.29	
						Subtotal for Code: Maintenance		£126.67	£25.34	£152.01	
						Subtotal for Code: KCC - KCS	S	15.20	3.04	18.24	
						Subtotal for Code: Miscellaneous Expenditure (lr		£15.20	£3.04	£18.24	
						Subtotal for Cost Centre: Old Fire Station Cafe		2,333.65	68.95	2,402.60	
TOTALS									£79,517.82	£5,717.68	£85,235.50

Swanscombe and GTC BANK FIX
Receipts and Payments compared with Flexed Budget (01/04/2019 to 31/05/2019)

Cost Centre	Budget Receipts		Act. Receipts	Budget Payments		Variance
	Total for year	Year to Date		Total for Year	Year to Date	
Public Lighting						
1 Supply & Maintenance	0.00	0.00	0.00	2575.00	429.16	173.53
2 All Night Lighting	0.00	0.00	0.00	0.00	0.00	-708.88
3 Christmas Lighting	0.00	0.00	0.00	3600.00	600.00	-661.50
4 Repairs	0.00	0.00	0.00	1000.00	166.66	166.66
5 Long Term Financial Risks	0.00	0.00	0.00	1450.00	241.66	241.66
6 Income	1.00	0.16	0.00	0.00	0.00	-0.16
7 Long Term Maintenance	0.00	0.00	0.00	125.00	20.84	20.84
Sub Total for Public Lighting	1.00	0.16	0.00	8,750.00	1,458.32	-767.85
Grove Car Park						
20 Rates	0.00	0.00	0.00	4234.00	705.66	-591.14
21 Repairs & Maintenance	0.00	0.00	0.00	1000.00	166.66	166.66
22 Long Term Financial Risks	0.00	0.00	0.00	2390.00	398.34	398.34
23 Long Term Maintenance	0.00	0.00	0.00	200.00	33.34	33.34
421 Income	0.00	0.00	0.00	0.00	0.00	0.00
Sub Total for Grove Car Park	0.00	0.00	0.00	7,824.00	1,304.00	7.20
Craylands Lane Car Park						
30 Rates	0.00	0.00	0.00	0.00	0.00	0.00
31 Repairs & Maintenance	0.00	0.00	0.00	0.00	0.00	0.00
32 Long Term Financial Risks	0.00	0.00	0.00	0.00	0.00	0.00
Sub Total for Craylands Lane Car Park	0.00	0.00	0.00	0.00	0.00	0.00
Parks Establishment						
40 Wages	0.00	0.00	0.00	103600.00	17,266.66	-1,245.10
41 Equipment/Materials	0.00	0.00	0.00	40000.00	6,666.66	1,920.14
42 New Grounds Maintenance Equipm	0.00	0.00	0.00	0.00	0.00	0.00
43 Fuel	0.00	0.00	0.00	2500.00	416.66	-138.01
44 Fencing	0.00	0.00	0.00	5000.00	833.34	833.34
45 Telephone	0.00	0.00	10.00	538.00	89.66	34.01
46 Vehicles	0.00	0.00	0.00	2500.00	416.66	12.00

**Swanscombe and GTC BANK FIX
Receipts and Payments compared with Flexed Budget (01/04/2019 to 31/05/2019)**

	Budget Receipts		Act. Receipts	Budget Payments		Act. Payments	Variance Year to Date
	Total for year	Year to Date		Total for Year	Year to Date		
47 Water Rates	0.00	0.00	0.00	1607.00	267.84	0.00	267.84
48 Gas/Electricity	0.00	0.00	0.00	2060.00	343.34	597.48	-254.14
49 Playground Equipment & Maintenan	0.00	0.00	712.80	5000.00	833.34	650.35	895.79
50 Staff Training	0.00	0.00	0.00	1500.00	250.00	0.00	250.00
51 Knockhall Changing Rooms	0.00	0.00	0.00	500.00	83.34	0.00	83.34
52 Parks Works Area	0.00	0.00	0.00	750.00	125.00	593.14	-468.14
53 Vandalism	0.00	0.00	0.00	1000.00	166.66	0.00	166.66
54 Trees	0.00	0.00	0.00	3000.00	500.00	0.00	500.00
55 New Recreational Facilities	0.00	0.00	0.00	0.00	0.00	0.00	0.00
56 Unexpected/Emergency Works	0.00	0.00	0.00	1500.00	250.00	0.00	250.00
57 Long Term Financial Risks	0.00	0.00	0.00	9125.00	1,520.84	0.00	1,520.84
58 New Community Facility	0.00	0.00	0.00	0.00	0.00	0.00	0.00
59 Long Term Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
65 Miscellaneous Income	1,000.00	166.66	0.00	0.00	0.00	0.00	-166.66
66 Reserve Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Sub Total for Parks Establishment	1,000.00	166.66	722.80	180,180.00	30,030.00	26,124.23	4,461.91
Cost Centre Swanscombe Park							
70 Bowls Pavilion Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
71 Long Term Financial Risks	0.00	0.00	0.00	3030.00	505.00	0.00	505.00
75 Bowls Income	3,302.00	550.34	3269.60	0.00	0.00	0.00	2,719.26
78 Hire Charges	0.00	0.00	0.00	0.00	0.00	0.00	0.00
79 Long Term Maintenance	0.00	0.00	0.00	500.00	83.34	0.00	83.34
Sub Total for Swanscombe Park	3,302.00	550.34	3,269.60	3,530.00	588.34	0.00	3,307.60
Cost Centre Knockhall Playing Field							
80 Rates	0.00	0.00	0.00	146.00	24.34	144.85	-120.51
81 Long Term Financial Risks	0.00	0.00	0.00	1200.00	200.00	0.00	200.00
85 Football	5,152.00	858.66	475.00	0.00	0.00	0.00	-383.66
Sub Total for Knockhall Playing Field	5,152.00	858.66	475.00	1,346.00	224.34	144.85	-304.17
Cost Centre Broomfield Sports Ground							

Swanscombe and GTC BANK FIX

Receipts and Payments compared with Flexed Budget (01/04/2019 to 31/05/2019)

	Budget Receipts		Budget Payments		Variance Year to Date
	Total for year	Year to Date	Total for Year	Year to Date	
90 Long Term Financial Risks	0.00	0.00	1400.00	233.34	233.34
95 Football Income	5,762.00	960.34	0.00	0.00	-700.34
96 Cricket Income	1,992.00	332.00	0.00	0.00	1,302.00
97 Miscellaneous Income	0.00	0.00	0.00	0.00	84.50
98 Long Term Maintenance	0.00	0.00	500.00	83.34	83.34
Sub Total for Broomfield Sports Ground	7,754.00	1,292.34	1,900.00	316.68	1,002.84
Cost Centre Heritage Park					
100 Maintenance/Rent	0.00	0.00	500.00	83.34	-916.66
101 Water Supply	0.00	0.00	0.00	0.00	0.00
104 Long Term Financial Risks	0.00	0.00	0.00	0.00	0.00
Sub Total for Heritage Park	0.00	0.00	500.00	83.34	-916.66
Cost Centre St Peter & St Paul's Churchyard					
110 Maintenance	0.00	0.00	5000.00	833.34	833.34
Sub Total for St Peter & St Paul's Churchyard	0.00	0.00	5,000.00	833.34	833.34
Cost Centre Other Projects					
121 General Projects (inc. Summer Ente	0.00	0.00	11500.00	1,916.66	-1,245.84
123 Long Term Financial Risks	0.00	0.00	0.00	0.00	0.00
128 Miscellaneous Income	0.00	0.00	0.00	0.00	0.00
Sub Total for Other Projects	0.00	0.00	11,500.00	1,916.66	-1,245.84
Cost Centre Leisure Centre					
146 Rates & Insurance Rent - DBC	0.00	0.00	28573.00	4,762.16	-6,620.23
155 Management Fee	0.00	0.00	57000.00	9,500.00	-4,750.00
Sub Total for Leisure Centre	0.00	0.00	85,573.00	14,262.16	-11,370.23
Cost Centre Squash Courts					
200 Maintenance	0.00	0.00	500.00	83.34	83.34
201 Long Term Financial Risks	0.00	0.00	0.00	0.00	0.00

**Swanscombe and GTC BANK FIX
Receipts and Payments compared with Flexed Budget (01/04/2019 to 31/05/2019)**

	Budget Receipts		Budget Payments		Variance Year to Date
	Total for year	Year to Date	Total for Year	Year to Date	
205 Squash Income	0.00	0.00	0.00	0.00	0.00
Sub Total for Squash Courts	0.00	0.00	500.00	83.34	83.34
Cost Centre Allotments					
210 Rents / Licences	0.00	0.00	245.00	40.84	30.84
211 Repairs / Maintenance	0.00	0.00	250.00	41.66	0.43
212 Water Supply	0.00	0.00	0.00	0.00	0.00
213 Long Term Financial Risks	0.00	0.00	2135.00	355.84	355.84
218 Rent Income	2,335.00	389.16	0.00	0.00	1,826.99
Sub Total for Allotments	2,335.00	389.16	2,630.00	438.34	2,214.10
Cost Centre Administration					
230 Wages	0.00	0.00	140000.00	23,333.34	1,496.23
231 Furniture, Fixtures & Fittings	0.00	0.00	1500.00	250.00	178.63
232 Photocopier	0.00	0.00	1000.00	166.66	66.60
233 Stationary, Advertising & Postage	0.00	0.00	2300.00	383.34	-253.74
234 Telephone / Internet	0.00	0.00	3788.00	631.34	-33.53
235 Mileage Allowance	0.00	0.00	515.00	85.84	35.18
236 Insurance	0.00	0.00	15000.00	2,500.00	-10,268.21
237 Subscriptions / Publications	0.00	0.00	5008.00	834.66	-1,833.34
238 Civic Budget	0.00	0.00	1500.00	250.00	201.40
239 Civic Reception	0.00	0.00	1500.00	250.00	250.00
240 Chains of Office	0.00	0.00	250.00	41.66	-216.26
241 Legal Fees	0.00	0.00	6000.00	1,000.00	205.00
242 External Audit Fees	0.00	0.00	1300.00	216.66	216.66
243 Internal Audit Fees	0.00	0.00	250.00	41.66	-33.34
244 Local Funding	0.00	0.00	7000.00	1,166.66	1,166.66
245 Miscellaneous Expenditure	0.00	0.00	6250.00	1,041.66	927.26
246 Election Expenses	0.00	0.00	10000.00	1,666.66	1,666.66
247 Staff Training	0.00	0.00	1500.00	250.00	250.00
248 Member Training	0.00	0.00	1500.00	250.00	90.00
249 IT Services	0.00	0.00	6000.00	1,000.00	-2,328.02

Swanscombe and GTC BANK FIX

Receipts and Payments compared with Flexed Budget (01/04/2019 to 31/05/2019)

	Budget Receipts		Act. Receipts	Budget Payments		Variance
	Total for year	Year to Date		Total for Year	Year to Date	
250 Handyman (incl. seasonal park staff	0.00	0.00	0.00	1500.00	250.00	250.00
251 Council Offices Building Maintenan	0.00	0.00	0.00	20000.00	3,333.34	309.26
252 Water Rates	0.00	0.00	0.00	1372.00	228.66	228.66
253 Gas	0.00	0.00	0.00	2475.00	412.50	-132.72
254 Electricity	0.00	0.00	0.00	5216.00	869.34	273.26
255 Rates	0.00	0.00	0.00	22135.00	3,689.16	-2,794.84
256 Long Term Financial Risks	0.00	0.00	0.00	2500.00	416.66	416.66
270 Photocopier Income	0.00	0.00	0.00	0.00	0.00	0.00
271 Miscellaneous Income	0.00	0.00	0.00	0.00	0.00	0.00
272 Precept	426,806.00	71,134.34	213,403.00	0.00	0.00	142,268.66
273 Section 136	5,440.00	906.66	2,720.00	0.00	0.00	1,813.34
274 Bank Interest	2,400.00	400.00	9.06	0.00	0.00	-661.26
275 Long Term Maintenance	0.00	0.00	0.00	2875.00	479.16	479.16
276 Government CTax Grant	14,435.00	2,405.84	7,218.00	0.00	0.00	4,812.16
422 CIL	0.00	0.00	4,596.09	0.00	0.00	4,596.09
Sub Total for Administration	449,081.00	74,846.84	227,946.15	270,234.00	45,038.96	143,642.27
Cost Centre Church Road Hall						
280 Wages	0.00	0.00	0.00	5400.00	900.00	-14.62
281 Repairs & Maintenance	0.00	0.00	0.00	3500.00	583.34	561.76
282 Gas & Electricity	0.00	0.00	0.00	1180.00	196.66	5.96
283 Cleaning Materials	0.00	0.00	0.00	100.00	16.66	-4.94
284 Furniture, Fixtures & Fittings	0.00	0.00	0.00	100.00	16.66	16.66
285 Rates	0.00	0.00	0.00	1283.00	213.84	-163.21
287 Miscellaneous Expenditure	0.00	0.00	0.00	125.00	20.84	20.84
288 Long Term Financial Risks	0.00	0.00	0.00	0.00	0.00	0.00
295 Hire Income	3,473.00	578.84	664.25	0.00	0.00	85.41
299 Long Term Maintenance	0.00	0.00	0.00	0.00	0.00	0.00
406 Telephone Broadband	0.00	0.00	0.00	600.00	100.00	3.00
Sub Total for Church Road Hall	3,473.00	578.84	664.25	12,288.00	2,048.00	510.86
Cost Centre Grove Hall						

Swanscombe and GTC BANK FIX

Receipts and Payments compared with Flexed Budget (01/04/2019 to 31/05/2019)

	Budget Receipts		Act. Receipts		Budget Payments		Act. Payments		Variance	
	Total for year	Year to Date	Act. Receipts	Year to Date	Total for Year	Year to Date	Act. Payments	Year to Date		
300 Wages	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
301 Repairs & Maintenance	0.00	0.00	0.00	0.00	700.00	116.66	0.00	0.00	116.66	0.00
302 Gas & Electricity	0.00	0.00	0.00	0.00	100.00	16.66	28.91	28.91	-12.25	0.00
303 Cleaning Materials	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
304 Furniture, Fixtures & Fittings	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
305 Rates	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
306 Water Rates	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
307 Miscellaneous Expenditure	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
308 Long Term Financial Risks	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
315 Hire Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Sub Total for Grove Hall	0.00	0.00	0.00	0.00	800.00	133.32	28.91	28.91	104.41	104.41

Cost Centre Heritage Community Hall

320 Wages	0.00	0.00	0.00	0.00	6472.00	1,078.66	1054.18	1054.18	24.48	24.48
321 Repairs & Maintenance	0.00	0.00	0.00	0.00	1800.00	300.00	27.36	27.36	272.64	272.64
322 Gas & Electricity	0.00	0.00	0.00	0.00	1703.00	283.84	236.56	236.56	47.28	47.28
323 Cleaning Materials	0.00	0.00	0.00	0.00	195.00	32.50	12.20	12.20	20.30	20.30
324 Furniture, Fixtures & Fittings	0.00	0.00	0.00	0.00	1000.00	166.66	0.00	0.00	166.66	166.66
325 Rates	0.00	0.00	0.00	0.00	2441.00	406.84	715.35	715.35	-308.51	-308.51
326 Water Rates	0.00	0.00	0.00	0.00	687.00	114.50	636.39	636.39	-521.89	-521.89
327 Miscellaneous Expenditure	0.00	0.00	0.00	0.00	260.00	43.34	0.00	0.00	43.34	43.34
328 Long Term Financial Risks	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
329 Long Term Maintenance Requireme	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
335 Hire Income	12,000.00	2,000.00	1266.25	2,000.00	0.00	0.00	100.00	100.00	-833.75	-833.75
Sub Total for Heritage Community Hall	12,000.00	2,000.00	1,266.25	2,000.00	14,558.00	2,426.34	2,782.04	2,782.04	-1,089.45	-1,089.45

Cost Centre Sports Pavilion

340 Gas & Electricity	0.00	0.00	0.00	0.00	659.00	109.84	0.00	0.00	109.84	109.84
341 Water Rates	0.00	0.00	0.00	0.00	494.00	82.34	0.00	0.00	82.34	82.34
342 Maintenance & Cleaning Contributic	0.00	0.00	0.00	0.00	1750.00	291.66	0.00	0.00	291.66	291.66
343 Rates	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
344 Building Insurance	0.00	0.00	0.00	0.00	2025.00	337.50	1418.69	1418.69	-1,081.19	-1,081.19

Swanscombe and GTC BANK FIX
Receipts and Payments compared with Flexed Budget (01/04/2019 to 31/05/2019)

	Budget Receipts		Act. Receipts	Budget Payments		Act. Payments	Variance Year to Date
	Total for year	Year to Date		Total for Year	Year to Date		
345 Miscellaneous Expenditure	0.00	0.00	0.00	0.00	0.00	0.00	0.00
346 Long Term Financial Risks	0.00	0.00	0.00	17000.00	2,833.34	0.00	2,833.34
350 Rent Income	18,441.00	3,073.50	3091.50	0.00	0.00	0.00	18.00
Sub Total for Sports Pavilion	18,441.00	3,073.50	3,091.50	21,928.00	3,654.68	1,418.69	2,253.99
Cost Centre Town Council Offices Community I							
360 Wages	0.00	0.00	0.00	7688.00	1,281.34	1,254.18	27.16
361 Repairs & Maintenance	0.00	0.00	0.00	420.00	70.00	552.58	-482.58
362 Furniture, Fixtures & Fittings	0.00	0.00	0.00	100.00	16.66	0.00	16.66
363 Cleaning Materials	0.00	0.00	0.00	260.00	43.34	0.00	43.34
364 Miscellaneous Expenditure	0.00	0.00	0.00	75.00	12.50	0.00	12.50
365 Long Term Financial Risks	0.00	0.00	0.00	4300.00	716.66	0.00	716.66
370 Hire Income	32,018.00	5,336.34	5869.16	0.00	0.00	0.00	532.82
Sub Total for Town Council Offices Communi	32,018.00	5,336.34	5,869.16	12,843.00	2,140.50	1,806.76	866.56
Cost Centre Old Fire Station Cafe							
380 Wages	0.00	0.00	0.00	19240.00	3,206.66	3188.26	18.40
381 Food/Supplies	0.00	0.00	0.00	4000.00	666.66	746.76	-80.10
382 Furniture, Fixtures & Equipment (inc	0.00	0.00	0.00	750.00	125.00	143.72	-18.72
383 Advertising	0.00	0.00	0.00	100.00	16.66	0.00	16.66
384 Rates	0.00	0.00	0.00	1708.00	284.66	590.92	-306.26
385 Electricity & Water	0.00	0.00	0.00	1070.00	178.34	342.47	-164.13
386 Cleaning Materials	0.00	0.00	0.00	130.00	21.66	36.20	-14.54
387 DBC Maintenance Service Charge	0.00	0.00	0.00	1750.00	291.66	1198.60	-906.94
388 Telephone / Internet	0.00	0.00	0.00	1000.00	166.66	124.40	42.26
389 Maintenance	0.00	0.00	0.00	1000.00	166.66	217.74	-51.08
390 Miscellaneous Expenditure (incl. DE	0.00	0.00	0.00	1325.00	220.84	439.87	-219.03
391 Long Term Financial Risks	0.00	0.00	0.00	0.00	0.00	0.00	0.00
392 Rent DBC	0.00	0.00	0.00	5600.00	933.34	0.00	933.34
393 Long Term Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
395 Cafe Income	8,000.00	1,333.34	2196.34	0.00	0.00	0.00	863.00

Swanscombe and GTC BANK FIX
Receipts and Payments compared with Flexed Budget (01/04/2019 to 31/05/2019)

	Budget Receipts		Act. Receipts	Budget Payments		Act. Payments	Variance Year to Date
	Total for year	Year to Date		Total for Year	Year to Date		
Sub Total for Old Fire Station Cafe	8,000.00	1,333.34	2,196.34	37,673.00	6,278.80	7,028.94	112.86
Cost Centre Bus Shelters							
400 Maintenance	0.00	0.00	0.00	1500.00	250.00	0.00	250.00
401 Long Term Financial Risks	0.00	0.00	0.00	0.00	0.00	0.00	0.00
405 Miscellaneous Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Sub Total for Bus Shelters	0.00	0.00	0.00	1,500.00	250.00	0.00	250.00
Cost Centre Ingress Park Community Centre							
407 Wages	0.00	0.00	0.00	6300.00	1,050.00	0.00	1,050.00
408 Repairs & Maintenance	0.00	0.00	0.00	1850.00	308.34	0.00	308.34
409 Gas & Electricity	0.00	0.00	0.00	1600.00	266.66	0.00	266.66
410 Cleaning Materials	0.00	0.00	0.00	1000.00	166.66	0.00	166.66
411 Furniture & Fittings	0.00	0.00	0.00	4000.00	666.66	0.00	666.66
412 Rates (NNDR)	0.00	0.00	0.00	2442.00	407.00	0.00	407.00
413 Water Rates	0.00	0.00	0.00	650.00	108.34	0.00	108.34
414 Key Holder Security	0.00	0.00	0.00	800.00	133.34	0.00	133.34
415 Misc Expenditure	0.00	0.00	0.00	500.00	83.34	0.00	83.34
416 Long Term Financial Risks	0.00	0.00	0.00	1950.00	325.00	0.00	325.00
417 Long Term Maintenance	0.00	0.00	0.00	2350.00	391.66	0.00	391.66
418 Hire Income	4,000.00	666.66	0.00	0.00	0.00	0.00	-666.66
419 Commuted Sum	6,000.00	1,000.00	0.00	0.00	0.00	0.00	-1,000.00
420 Contingency Fund	7,500.00	1,250.00	0.00	0.00	0.00	0.00	-1,250.00
Sub Total for Ingress Park Community Centre	17,500.00	2,916.66	0.00	23,442.00	3,907.00	0.00	990.34
GRAND TOTALS	£560,057.00	£93,342.84	£250,991.20	£704,499.00	£117,416.46	£130,117.40	£144,947.42



APPLICATION FORM FOR FUNDING FROM THE TOWN COUNCIL.

(Please complete using BLACK INK).

1. Name and full address of Organisation:	SWANSCOMBE SENIOR LUNCH CLUB, c/o 1074/2014 SWANSCOMBE KENT DA10 0ED
2. Amount of funding requested.	£ 500 - 00
3. Name and contact details of applicant (this is the address the Town Council will use for all correspondences):	KAREN MILTON 1074/2014 1074/2014
4. Brief description of the aims and objectives of your organisation (please include the date your organisation was established):	To bring all the elderly of Swanscombe - Greenhithe together to stop them from feeling lonely + isolated 8/10/14
5. Please give an estimate of how many people within your organisation reside within Swanscombe and Greenhithe.	about 50/60
6. Please give details of how your organisation assists or impacts on the residents of Swanscombe and Greenhithe. Please provide the number of local residents who will benefit from this award.	We give a meeting place for all of our seniors where hopefully they enjoy themselves have a nutritious meal and companionship
7. Please supply details of how the funding applied for will be used (please include total costs of projects, project plans, quoted costs etc.). No works/purchases can be made until any applications have been considered by the Town Council. Retrospective applications will NOT be considered.	We are hoping to purchase a griddle / hot plate to enable us to cook a larger variety of meals and hopefully increase revenue. the item in £500+



APPLICATION FORM FOR FUNDING FROM THE TOWN COUNCIL.

(Please complete using BLACK INK).

<p>8. Please detail any funding received in the last three years, including any from Swanscombe and Greenhithe Town Council.</p>	<p>£600 = S-G.T.C. For Coach trip: 2016 2018 £ 870 Mayor fund. 2019 £ 1100 Mayor Fund</p>
<p>9. Please provide the bank details for the organisation for payment.</p> <p>Alternatively provide the name of organisation that cheques should be made out (cheques are unable to be made out to individuals).</p>	<p>Account Name: MRS K. A MILTON SWANSCOMBE SENIOR LUNCH CLUB Sort Code: 08000010 200033 Account Number: 08000010 Organisation Name: SWANSCOMBE SENIOR LUNCH CLUB</p>
<p>10. Declaration: I declare that the information given is, to the best of my knowledge, accurate and true.</p>	<p>Signed: [Signature] Dated: 30/5/19</p>

Please use a separate sheet if necessary clearly numbering the relevant section.



SWANSCOMBE AND GREENHITHE TOWN COUNCIL

GUIDANCE NOTES FOR APPLICATIONS FOR FUNDING FROM THE TOWN COUNCIL.

1. Awards of funding are made up to a maximum of £500 for general awards to local charitable, voluntary or community organisations, and up to £250 for start-up awards to new organisations.
2. The decision regarding your application will be made on the basis of the information you supply on this application form. Your application will be copied to members of the Town Council. The decision made by the Town Council is final and non-negotiable; no further correspondence regarding decisions made on any applications will be entered into.
3. All parts of the application form must be completed.
4. Unfortunately the amounts requested each year normally exceed the funds available. It is therefore imperative that as much information as possible is provided with your application so that the Town Council can ascertain the activities and operation of your organisation.
5. All applications will be considered on their individual merits and every applicant must fully understand that there is no guarantee of funding or continued funding.
6. All applications will be deemed to have read and agreed to comply to the Guidance Notes for Applications for Funding from the Town Council.
7. All applications will be deemed to have agreed to information regarding their application be used and publicised by the Town Council both internally and externally.
8. All applications must, when successful, agree to:
 - Publicly acknowledge the Town Council for providing funding.
 - Use the Town Councils logo (to be supplied) on any and all publicity for the funding.
 - Attend the Town Council offices for a publicity photograph for the presentation of the funds.
9. Applications will not be considered from:
 - Private organisations operated as a business or a profit making concern
 - Organisations intending to support or oppose political or religious groups



SWANSCOMBE AND GREENHITHE TOWN COUNCIL

10. No works/purchases can be made until any applications have been considered by the Town Council.
11. Retrospective applications will NOT be considered.

Please do not hesitate to contact the Town Clerk, Graham Blew, if you wish to discuss any part of your application.

Telephone: 01322 385513

FINANCE & GENERAL PURPOSES COMMITTEE
12 JANUARY 2017

381/16-17. FUTURE PROCUREMENT OF EXTERNAL AUDIT FOR SMALLER AUTHORITIES AND THE SECTOR LED BODY (SLD).

Further to minute 422/15-16 Members noted the updated information from NALC regarding the procurement process for Parish and Town Councils external audit for 2017 – 2018.

The RFO confirmed that notification had since been received that the Town Councils external auditor for 2017 – 2018 until 2021 - 2022 would continue to be PKF Littlejohn.

Recommended: That the item be noted.

382/16-17. REVIEW OF PLANNED PREVENTATIVE MAINTENANCE (PPM) CONTRACT.

Further to minute 62/16-17 officers had undertaken a review of the current PPM Contract and other service providers and Members had been supplied with all the details obtained.

It was agreed that the review had shown that the current contract was competitive and that changing contractors would not constitute best value.

Recommended: To note the review and to remain with the existing contractor.

383/16-17. REVIEW OF BUILDING MAINTENANCE CONTRACTS.

As part of Best Practice and due to concerns with the quality of service provided by a current contractor officers had undertaken a review of the current building maintenance contracts in 3 main areas.

Members considered the details provided by possible alternate contractors and, after discussion, it was agreed:

Recommended: To instruct the alternative contractor to take on responsibility for the automated doors and to review/compare the quality of service after one year.

384/16-17. ANNUAL ESTIMATES FOR 2017 - 2018.

Further to minute 330/16-17 Members were asked to consider the report and Annual Estimates for 2017 – 2018.

Members were pleased to note that the Estimates included many of the projects that had been submitted and that, due to the Councils previous financial planning, these would not add any further financial burden to the residents.

Recommended: That the Annual Estimates for 2017 – 2018 be agreed and submitted to full Council for approval.

EXTRACT OF MINUTES

FINANCE & GENERAL PURPOSES COMMITTEE
16 JUNE 2016

59/16-17. SUMMARY OF ACCOUNTS.

Members were provided with details of the Summary of Accounts, balanced to 31 May 2016.

Recommended: That the details of the Summary of Accounts, balanced to 31 May 2016 be noted.

60/16-17. CAPACITY BUILDING FUND 2016 – DARTFORD BOROUGH COUNCIL (DBC).

Further to minute 578/15-16 members received confirmation from DBC that the funding application had been successful and that once the project had been completed DBC had requested that appropriate joint publicity be arranged.

Recommended: That the item be noted and that officers be thanked for submitting a successful application.

61/16-17. KCC COMBINED MEMBER GRANT SCHEME 2016 – 2017. QUEENS 90TH BIRTHDAY PROJECT.

Further to minute 474/15-16 Members received confirmation that, on the recommendation of KCC Member Peter Harman, the funding bid for this project had been successful.

Recommended: That the item be noted.

62/16-17. PLANNED PREVENTATIVE MAINTENANCE CONTRACT (3 YEARS).

The ATC/RFO detailed the contract and advised that it was comparable to the previous 3 year contract. Members were informed that, in consultation with the Chairman of Finance and General Purposes Committee and in accordance with Financial Regulation 11.1 (v) the 3 year contract had been entered into and that the contract could be terminated, by either party, giving three months' notice in writing.

Members expressed concerns regarding the cost of the contract and others in relation to the overall cost of building maintenance. Given the 3 month notice period, Members requested a review of this contract in preparation for the 2017-18 budgeting process.

Recommended: That the actions taken in entering into the contract be endorsed and a review be undertaken during the 2016 - 2017 financial year.

**FINANCE & GENERAL PURPOSES COMMITTEE
16 JUNE 2016**

9. SUMMARY OF ACCOUNTS (p).

Please find attached the Summary of Accounts balanced to 31 May 2016.

Recommended: To note the Summary of Accounts balanced at 31 May 2016.

TOWN CLERK & RESPONSIBLE FINANCIAL OFFICER'S (RFO) REPORT.

10. CAPACITY BUILDING FUND 2016 – DARTFORD BOROUGH COUNCIL (p).

Further to minute 578/15-16 (RLA 31 March 2016) confirmation has been received from Dartford Borough Council that the funding bid has been approved. DBC have asked that they be contacted when the works are completed to arrange for some appropriate joint publicity.

Recommended: To note.

11. KCC COMBINED MEMBER GRANT SCHEME 2016-2017. QUEENS 90th BIRTHDAY PROJECT (p).

Further to minute 474/15-16 (RLA 4 February 2016) confirmation has been received from Kent County Council that, on the recommendation of County Councillor Peter Harman, the funding bid for this project has been approved.

Recommended: To note.

12. PLANNED PREVENTATIVE MAINTENANCE CONTRACT (3 YEARS).

In consultation with the Chairman of Finance and General Purposes Committee and in accordance with Financial Regulation 11.1 (iv), a 3 year contract has been renewed for planned preventative maintenance covering the heating, plumbing and ventilation in the Council Offices/Hall, Heritage Community Hall and Church Road Hall. The contract is comparable to the previous 3 year fixed contract and allows for effective budgeting over this period.

NB. The contract can be terminated by either party giving three months' notice in writing.

Recommended: To note and endorse the actions taken in entering into this contract.

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INSURANCE RENEWAL PROPOSAL

FOR

Swanscombe & Greenhithe Town Council

Prepared by

Mr Vincent Liu

24th April 2019

1. Introduction

Thank you for insuring with us last year.

We hope that you will renew your policy with us for the coming year. If you do, you will continue to receive the combination of high quality insurance, excellent service and competitive pricing that we provide.

- **High quality insurance**

Our policy has been designed for Councils such as yours. We have over 20 years of experience working with Town, Parish and Community Councils and are the largest insurer of public services in the UK.

Zurich are also pleased to announce that **Key Personnel cover** is available as a paid for option to all Town, Parish and Community Council policies. Key Personnel insurance is designed to protect councils 24 hours a day, 7 days a week in the event that an accident or assault renders a vital member of your team unable to work to their normal capacity. Your council could claim weekly benefits of up to £500 to assist with replacing vital staff or volunteers.

- **Excellent service**

We pride ourselves on providing swift, friendly service. Highlights of this service include: a dedicated Account Manager (you have my direct line and email address); no admin fees when you make a change to your policy; and free access to legal and counselling helplines. Our customer service currently scores 4.7 out of 5 on the independent rating site Feefo.

Should you need to make a claim, it will be managed by our dedicated team of claims specialists. They will work with you to settle the claim quickly and minimise disruption in the meantime. They manage claims ranging from the simplest accidental damage to the most complex legal cases, so, whatever may happen, you will have experts on your side.

- **Competitive pricing**

We are proposing premiums shown in the table below

LTA Term*	Price proposed (including all applicable taxes)
1 Year	£15,331.33
3 Year	£14,758.88
5 Year	£14,186.90

* You may choose to enter a Long Term Agreement with us, this would reduce the price of your policy over the life of the agreement in return for your commitment to stay with us. See Section 4 for details.

In addition to these benefits, if you choose to renew with us you will have bought from a company that makes a significant contribution to society: The Zurich Community Trust, a registered charity that is funded by corporate and employee donations, has given support to over 600 UK and overseas charities through grants and volunteering programmes.

2. Next steps

It is important that you **carefully read the attached document your 'Local Council Policy Schedule'** and check that the facts we have about you are correct and that we have included all the covers that you want. Please call us if you have any questions or need to make changes.

Once you are happy with the Schedule, all your organisation needs to do to purchase your policy is send us an acceptance email.

3. Long Term Agreement

You may choose to set up a Long Term Agreement (LTA) with us. This means that you commit to keep your policy with us for the period of the LTA and in return you receive the discount detailed in the pricing table.

An LTA will also freeze the rates which we apply to your sums insured or indemnity levels in order to calculate your annual premium. So, if we raise rates during your LTA, the rise won't apply to your premium.

Please note, this doesn't mean that your premium will not rise over the period of the LTA. It would rise if:

- a) Your sums insured increase
We will index-link your sums insured.
- b) Your levels of indemnity increase
Again, this may be necessary to ensure that your policy is giving you the appropriate level of protection.
- c) Your claims history is poor
If this did occur, you would have the option to exit the LTA.

The following lines of cover are not subject to LTA rate freezes: Engineering, Legal Expenses and Terrorism.

Do please contact us if you have any questions or would like to set up an LTA.

4. How we will support you

We will be available to support you throughout the year with activities such as:

- Insuring new projects and events which you may be considering
- Making changes to your policy

- De-mystifying the sometimes complicated language used in insurance documents

Our approach to fees:

- We do not charge administrative fees or for providing duplicate documents.
- We will make no charge if you request changes or amendments to your policy that would cost less than £50.

5. Changes to your policy wording

We would like to draw your attention to some specific changes to the Policy schedule. For the most part these amendments are clarifications of the Policy wording, however some of them could be considered to be a change to the Policy terms.

Business Interruption – We have applied a new endorsement that can be found on your policy schedule. This endorsement restates the special extension provided under section 5.2 in respect of notifiable diseases. Whilst our policy limits remain unchanged, notifiable diseases are now clearly defined under the policy providing clarity as to when this cover will operate.

Please email or call me if you have any questions about these changes.

6. How to purchase this policy

To renew this policy, all you need to do is call or send us an email confirming that you wish to go ahead.

We will then email you electronic copies of your policy documents, along with an invoice. Payment is due before your cover starts, or immediately if your cover is already in place. Failure to do so could result in your insurance being cancelled.

7. Conclusion

This proposal and the attached 'Local Council Policy Schedule' should clearly describe your insurance requirements and how we plan to meet them. If they do not, or if you have any questions, please contact me on 01243 832134 or at vincent.liu@zurichtogether.co.uk

We hope that a combination of our council expertise, the service we provide, and the price offered will convince you to renew your insurance with us.

Zurich Insurance plc

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UK Branch registered in England and Wales Registration No. BR7985. UK Branch Head Office: The Zurich Centre, 3000 Parkway, Whiteley, Fareham, Hampshire PO15 7JZ.

Zurich Insurance plc is authorised by the Central Bank of Ireland and authorised and subject to limited regulation by the Financial Conduct Authority. Details about the extent of our authorisation by the Financial Conduct Authority are available from us on request. Our FCA Firm Reference Number is 203093.

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