

**SGTC
TRANSFERS - AUGUST 2017**

Date	Desc	From	To	Amount
16/08/2017	Bank to Bank Transfer	Active Saver 1	Current Account	49,644.85
24/08/2017	Bank to Bank Transfer	Active Saver 1	Current Account	15,825.76
31/08/2017	Bank to Bank Transfer	Active Saver 1	Current Account	10,586.15
04/08/2017	Bank to Bank Transfer	Active Saver 1 - Treasury Deposit	Active Saver 1	170,000.00
			Total.....	246,056.76

SGTC
TRANSFERS - SEPTEMBER 2017

Date	Desc	From	To	Amount
07/09/2017	Bank to Bank Transfer	Active Saver 1	Current Account	9,540.10
14/09/2017	Bank to Bank Transfer	Active Saver 1	Current Account	24,947.94
21/09/2017	Bank to Bank Transfer	Active Saver 1	Current Account	10,766.86
29/09/2017	Bank to Bank Transfer	Active Saver 1	Current Account	14,971.56
			Total.....	60,226.46

SGTC
Listing of Receipts in each Code for All Cost Centres
 (Between 01/08/2017 to 31/08/2017)

Code Number	Date	335 Hire Income	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 88	23/08/2017	Minute	Current Account		Hall Hire	Various	Z	180.00	0.00	180.00
99	15/08/2017	Minute	Active Saver 1		Hall Hire	Alpha & Omega	Z	780.00	0.00	780.00
Subtotal for Code: Hire Income								£960.00	£0.00	£960.00
Subtotal for Cost Centre: Heritage Community Hall								960.00	0.00	960.00

Code Number	Date	350 Rent Income	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 91	23/08/2017	Minute	Current Account		Rent	The Pavilion Community Sports & Z	Z	1,441.75	0.00	1,441.75
Subtotal for Code: Rent Income								£1,441.75	£0.00	£1,441.75
Subtotal for Cost Centre: Sports Pavilion								1,441.75	0.00	1,441.75

Code Number	Date	370 Hire Income	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 86	15/08/2017	Minute	Current Account		Hall Hire Deposit Refund	Various	Z	-100.00	0.00	-100.00
89	23/08/2017	Minute	Current Account		Hall Hire	Various	Z	112.50	0.00	112.50
90	23/08/2017	Minute	Current Account		Hall Hire	Cygnets	Z	1,512.00	0.00	1,512.00
96	02/08/2017	Minute	Active Saver 1		Hall Hire	North Kent Karate	Z	370.50	0.00	370.50
100	18/08/2017	Minute	Active Saver 1		Hall Hire	WeightWatchers	Z	195.00	0.00	195.00
101	18/08/2017	Minute	Active Saver 1		Hall Hire	DBC	Z	175.50	0.00	175.50
Subtotal for Code: Hire Income								£2,265.50	£0.00	£2,265.50
Subtotal for Cost Centre: Town Council Offices Comm								2,265.50	0.00	2,265.50

Code Number	Date	395 Cafe Income	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 87	23/08/2017	Minute	Current Account		Food Sales	Old Fire Station Cafe	S	584.84	116.96	701.80
Subtotal for Code: Cafe Income								£584.84	£116.96	£701.80
Subtotal for Cost Centre: Old Fire Station Cafe								584.84	116.96	701.80

TOTALS								£14,387.52	£116.96	£14,504.48
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SGTC

Listing of Payments in each Code for All Cost Centres
(Between 01/08/2017 to 31/08/2017)

Cost Centre Public Lighting				1 Supply & Maintenance								
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total			
523	16/08/2017	Current Account	DD	Electricity - Street Lighting	E-on	L	92.59	4.63	97.22			
582	24/08/2017	Current Account	DC	Street Light Replacement - LED Pn	Streelights	S	12,104.00	2,420.80	14,524.80			
				Subtotal for Code: Supply & Maintenance			£12,196.59	£2,425.43	£14,622.02			
				Subtotal for Cost Centre: Public Lighting			12,196.59	2,425.43	14,622.02			
Cost Centre Grove Car Park				21 Repairs & Maintenance								
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total			
569	24/08/2017	Current Account	DD	Car Park Signs	Barclaycard	Z	53.20	0.00	53.20			
				Subtotal for Code: Repairs & Maintenance			£53.20	£0.00	£53.20			
				Subtotal for Cost Centre: Grove Car Park			53.20	0.00	53.20			
Cost Centre Parks Establishment				40 Wages								
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total			
520	16/08/2017	Current Account	DC	Park Keeper Contract	Night & Day Security	Z	1,406.88	0.00	1,406.88			
546	16/08/2017	Current Account	DC	Wages	SGTC	Z	4,008.27	0.00	4,008.27			
594	31/08/2017	Current Account	DC	Park Keeper Contract	Night & Day Security	Z	1,306.88	0.00	1,306.88			
595	31/08/2017	Current Account	DC	Park Keeper Contract - Day Cover	Night & Day Security	Z	495.00	0.00	495.00			
				Subtotal for Code: Wages			£7,217.03	£0.00	£7,217.03			
Cost Centre Equipment/Materials				41 Equipment/Materials								
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total			
497	16/08/2017	Current Account	DC	Sports Ground Supplies	Eden Park (STMS) Ltd	S	348.10	69.62	417.72			
499	16/08/2017	Current Account	DC	Cleaning Equipment	KCC - KCS	S	59.30	11.86	71.16			
519	16/08/2017	Current Account	DC	Weed Killing - Broomfield/Knockhal	Weed Management	S	1,012.22	192.80	1,205.02			
521	16/08/2017	Current Account	DC	Parks Equipment - Sprayer and Fe	Landscape Supply	S	143.16	28.63	171.79			
522	16/08/2017	Current Account	DC	Parks Clothing - Waterproofs x 2	Trade UK	S	31.65	6.33	37.98			
526	16/08/2017	Current Account	DC	Parks Equipment - General Equipr	Discount Builders Merchants	S	32.00	6.40	38.40			
531	16/08/2017	Current Account	DC	Locks and Keys	Locks N Tools	S	41.04	8.21	49.25			
532	16/08/2017	Current Account	DC	Gang Mowing	KCC Landscape Services	S	4,361.55	872.31	5,233.86			
533	16/08/2017	Current Account	dc	Skip Hire	Pinden Ltd	S	215.00	43.00	258.00			
559	24/08/2017	Current Account	BANKADJ	Parks Clothing - Trousers x 2	Petty Cash	Z	35.00	0.00	35.00			
560	24/08/2017	Current Account	BANKADJ	Parks Equipment - Perspex and Ci	Petty Cash	Z	45.75	0.00	45.75			
579	24/08/2017	Current Account	DC	Skip Hire	Pinden Ltd	S	215.00	43.00	258.00			
586	24/08/2017	Current Account	DC	Parks Equipment - Bin Bags & Soz	KCC - KCS	S	40.60	8.12	48.72			
				Subtotal for Code: Equipment/Materials			£6,580.37	£1,290.28	£7,870.65			
Cost Centre New Grounds Maintenance Equipr				42 New Grounds Maintenance Equipr								
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total			

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Listing of Payments in each Code for All Cost Centres
(Between 01/08/2017 to 31/08/2017)

505	16/08/2017	Current Account	DC	Bench Spares - Broomfield Park	Glasdon UK Ltd	S	71.68	14.33	86.01
Code Number	Vchr. Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
43	16/08/2017	Current Account	DD	Fuel	Alistar	S	96.67	19.16	115.83
Subtotal for Code: New Grounds Maintenance									
							£71.68	£14.33	£86.01
Code Number	Vchr. Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
45	16/08/2017	Current Account	DD	Phone Bill - Parks	Overline	S	11.50	2.30	13.80
577	24/08/2017	Current Account	DD	Phone Bill - Parks	O2	S	12.73	2.55	15.28
Subtotal for Code: Fuel									
							£96.67	£19.16	£115.83
Code Number	Vchr. Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
46	31/08/2017	Current Account	DC	Vehicle Repair - Puncture	Monarch Autos	S	20.00	4.00	24.00
Subtotal for Code: Vehicles									
							£20.00	£4.00	£24.00
Code Number	Vchr. Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
48	16/08/2017	Current Account	DD	Electricity - Wooden Hut	EDF Energy	L	20.96	1.05	22.01
591	24/08/2017	Current Account	DD	Electricity - Toilet Block	KCC - Laser	L	27.92	1.40	29.32
592	24/08/2017	Current Account	DD	Electricity - Bowls Pavilion	KCC - Laser	L	79.45	3.97	83.42
593	24/08/2017	Current Account	DD	Electricity - Knockhall Changing Ro	KCC - Laser	S	718.54	143.71	862.25
Subtotal for Code: Gas/Electricity									
							£846.87	£150.13	£997.00
Code Number	Vchr. Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
49	16/08/2017	Current Account	DC	Playground Equipment - Tunnel Re	Playdale Playgrounds Ltd	S	2,092.57	418.51	2,511.08
568	24/08/2017	Current Account	DC	Playground Equipment Repairs- Sv	Playdale Playgrounds Ltd	S	2,657.71	531.54	3,189.25
Subtotal for Code: Playground Equipment & M									
							£4,750.28	£950.05	£5,700.33
Code Number	Vchr. Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
51	16/08/2017	Current Account	DC	Pipe Repairs - Knockhall Changing Rooms	TMH Contractors	Z	100.00	0.00	100.00
Subtotal for Code: Knockhall Changing Room									
							£100.00	£0.00	£100.00
Code Number	Vchr. Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
53	31/08/2017	Current Account	DC	Repair Fence Posts - Broomfield	TMH Contractors	Z	160.00	0.00	160.00
Subtotal for Code: Vandalism									
							£160.00	£0.00	£160.00
							19,867.13	2,432.80	22,299.93
Subtotal for Cost Centre: Parks Establishment									
Cost Centre	Other Projects								
121	General Projects (inc. Summer En								
Code Number	Vchr. Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total

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Listing of Payments in each Code for All Cost Centres
(Between 01/08/2017 to 31/08/2017)

Code Number	Date	Bank	Minute	155 Management Fee	Description	Cheq. No.	Current Account	DC	Summer Entertainment	Mrs Back to Front	Net	Vat	Total
502	16/08/2017	Current Account			Summer Entertainment		Current Account	DC	Summer Entertainment	Mrs Back to Front	110.00	0.00	110.00
529	16/08/2017	Current Account			Summer Entertainment		Current Account	DC	Summer Entertainment	Science Boffins	465.00	93.00	558.00
542	16/08/2017	Current Account			Summer Entertainment		Current Account	DC	Summer Entertainment	Amazing Animal Encounters	114.00	0.00	114.00
566	24/08/2017	Current Account			Outdoor Cinema Knockhall - Toilet	BANKADJ	Current Account	DC	Summer Entertainment	Petty Cash	8.79	0.00	8.79
581	24/08/2017	Current Account			Summer Entertainment		Current Account	DC	Summer Entertainment	Altitude Events	267.50	53.50	321.00
584	24/08/2017	Current Account			Portaloos Hire		Current Account	DC	Summer Entertainment	Lav Hire	260.00	52.00	312.00
585	24/08/2017	Current Account			Summer Entertainment		Current Account	DC	Summer Entertainment	Mrs Roundabout	120.00	0.00	120.00
596	31/08/2017	Current Account			Stewarding - Cinema Events x 2		Current Account	DC	Summer Entertainment	Night & Day Security	1,550.00	0.00	1,550.00
600	31/08/2017	Current Account			Summer Entertainment		Current Account	DC	Summer Entertainment	Interact Entertainments Ltd	262.50	52.50	315.00
601	31/08/2017	Current Account			Summer Entertainment		Current Account	DC	Summer Entertainment	Kick Up Sports	550.00	0.00	550.00
										Subtotal for Code: General Projects (inc. Surr	£3,707.79	£251.00	£3,958.79
										Subtotal for Cost Centre: Other Projects	3,707.79	251.00	3,958.79

Cost Centre Leisure Centre

Code Number	Date	Bank	Minute	230 Wages	Description	Cheq. No.	Current Account <th>DC <th>Management Fee</th> <th>Supplier</th> <th>Net</th> <th>Vat</th> <th>Total</th> </th>	DC <th>Management Fee</th> <th>Supplier</th> <th>Net</th> <th>Vat</th> <th>Total</th>	Management Fee	Supplier	Net	Vat	Total
518	16/08/2017	Current Account			Management Fee		Current Account	DC	Management Fee	GCLL	14,250.00	2,850.00	17,100.00
										Subtotal for Code: Management Fee	£14,250.00	£2,850.00	£17,100.00
										Subtotal for Cost Centre: Leisure Centre	14,250.00	2,850.00	17,100.00

Cost Centre Administration

Code Number	Date	Bank	Minute	233 Stationary, Advertising & Postage	Description	Cheq. No.	Current Account <th>DC <th>Stationary</th> <th>Supplier</th> <th>Net</th> <th>Vat</th> <th>Total</th> </th>	DC <th>Stationary</th> <th>Supplier</th> <th>Net</th> <th>Vat</th> <th>Total</th>	Stationary	Supplier	Net	Vat	Total
545	16/08/2017	Current Account			Wages		Current Account	DC	Wages	SGTC	6,940.74	0.00	6,940.74
										Subtotal for Code: Wages	£6,940.74	£0.00	£6,940.74

Code Number 234 Telephone / Internet

Code Number	Date	Bank	Minute	234 Telephone / Internet	Description	Cheq. No.	Current Account <th>DC <th>Stationary</th> <th>Supplier</th> <th>Net</th> <th>Vat</th> <th>Total</th> </th>	DC <th>Stationary</th> <th>Supplier</th> <th>Net</th> <th>Vat</th> <th>Total</th>	Stationary	Supplier	Net	Vat	Total
500	16/08/2017	Current Account			Stationary		Current Account	DC	Stationary	KCC - KCS	37.75	7.55	45.30
564	24/08/2017	Current Account			Cleaning Materials	BANKADJ	Current Account	BANKADJ	Cleaning Materials	Petty Cash	1.30	0.00	1.30
										Subtotal for Code: Stationary, Advertising & F	£39.05	£7.55	£46.60

Code Number 234 Telephone / Internet

Code Number	Date	Bank	Minute	234 Telephone / Internet	Description	Cheq. No.	Current Account <th>DD <th>Phone Bill - Admin Internet</th> <th>Supplier</th> <th>Net</th> <th>Vat</th> <th>Total</th> </th>	DD <th>Phone Bill - Admin Internet</th> <th>Supplier</th> <th>Net</th> <th>Vat</th> <th>Total</th>	Phone Bill - Admin Internet	Supplier	Net	Vat	Total
493	16/08/2017	Current Account			Phone Bill - Admin Internet	DD	Current Account	DD	Phone Bill - Admin Internet	British Telecom	-23.98	-4.80	-28.78
494	16/08/2017	Current Account			Phone Bill - Admin Internet	DD	Current Account	DD	Phone Bill - Admin Internet	British Telecom	68.27	0.00	68.27
495	16/08/2017	Current Account			Phone Bill - Admin Line	DD	Current Account	DD	Phone Bill - Admin Line	British Telecom	375.61	75.12	450.73
496	16/08/2017	Current Account			Phone Bill - Admin Line	DD	Current Account	DD	Phone Bill - Admin Line	British Telecom	-638.43	-127.68	-766.11
513	16/08/2017	Current Account			Phone Bill - Admin Alarm Line	DD	Current Account	DD	Phone Bill - Admin Alarm Line	Overline	11.50	2.30	13.80
514	16/08/2017	Current Account			Phone Bill - Admin Fax Line	DD	Current Account	DD	Phone Bill - Admin Fax Line	Overline	11.50	2.30	13.80
515	16/08/2017	Current Account			Phone Bill - Admin Lift Alarm Line	DD	Current Account	DD	Phone Bill - Admin Lift Alarm Line	Overline	11.58	2.32	13.90
516	16/08/2017	Current Account			Phone Bill - Admin Line	DD	Current Account	DD	Phone Bill - Admin Line	Overline	47.52	9.51	57.03
517	16/08/2017	Current Account			Phone Bill - Admin Line Maintenance	DD	Current Account	DD	Phone Bill - Admin Line Maintenance	Overline	29.16	5.83	34.99

SGTC
Listing of Payments in each Code for All Cost Centres
(Between 01/08/2017 to 31/08/2017)

541	16/08/2017	Current Account	DD	Phone System - Lease Rental	Siemens	S	223.56	44.71	268.27
552	16/08/2017	Current Account	DC	Use of Personal Mobiles - TC and I	SGTC	S	20.83	4.17	25.00
562	24/08/2017	Current Account	BANKADJ	Mobile Phone Top Up Voucher	Petty Cash	Z	15.00	0.00	15.00
				Subtotal for Code: Telephone / Internet			£152.12	£13.78	£165.90
Code Number	Date	235 Mileage Allowance	Bank	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	16/08/2017	Current Account	DC	Mileage	SGTC	L	3.17	0.08	3.25
				Subtotal for Code: Mileage Allowance			£3.17	£0.08	£3.25
Code Number	Date	237 Subscriptions / Publications	Bank	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	16/08/2017	Current Account	DD	Data Protection Registration	I.C.O.	Z	35.00	0.00	35.00
	16/08/2017	Current Account	DC	LCR Subscription	NALC	Z	17.00	0.00	17.00
				Subtotal for Code: Subscriptions / Publication			£52.00	£0.00	£52.00
Code Number	Date	238 Town Mayor's Allowance	Bank	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	24/08/2017	Current Account	DC	Catering - Civic Service	Kelly King	Z	134.15	0.00	134.15
				Subtotal for Code: Town Mayor's Allowance			£134.15	£0.00	£134.15
Code Number	Date	242 External Audit Fees	Bank	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	31/08/2017	Current Account	DC	External Audit	PKF Littlejohn	S	1,300.00	260.00	1,560.00
				Subtotal for Code: External Audit Fees			£1,300.00	£260.00	£1,560.00
Code Number	Date	245 Miscellaneous Expenditure	Bank	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	24/08/2017	Current Account	BANKADJ	Newspapers	Petty Cash	Z	9.00	0.00	9.00
	24/08/2017	Current Account	BANKADJ	Refreshment - Community Day	Petty Cash	Z	16.30	0.00	16.30
	31/08/2017	Current Account	DC	Pension Annual Fee	Autoenroll	S	360.00	72.00	432.00
				Subtotal for Code: Miscellaneous Expenditure			£385.30	£72.00	£457.30
Code Number	Date	247 Staff Training	Bank	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	24/08/2017	Current Account	DD	Staff Training - Rewilding ATC	Barloycard	Z	30.00	0.00	30.00
				Subtotal for Code: Staff Training			£30.00	£0.00	£30.00
Code Number	Date	249 IT Services	Bank	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	16/08/2017	Current Account	DC	IT Support & Maintenance	ABC ICT Ltd	S	270.00	54.00	324.00
	31/08/2017	Current Account	DC	IT Support & Maintenance	ABC ICT Ltd	S	270.00	54.00	324.00
				Subtotal for Code: IT Services			£540.00	£108.00	£648.00
Code Number	Date	251 Council Offices Building Maintena	Bank	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	16/08/2017	Current Account	DC	Replacement Doors - 1st Payment	HRD Security	S	4,247.50	849.50	5,097.00

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Listing of Payments in each Code for All Cost Centres
(Between 01/08/2017 to 31/08/2017)

534	16/08/2017	Current Account	DC	Shed Roof Repairs	TMH Contractors	Z	155.00	0.00	155.00
536	16/08/2017	Current Account	DC	Hygiene Services	VR Sani	S	15.16	3.03	18.19
567	24/08/2017	Current Account	DC	Lift Maintenance Contract - Quanter	Schindler Ltd	S	419.63	83.93	503.56
571	24/08/2017	Current Account	DD	Digital Water Thermometer	Barclaycard	Z	9.98	0.00	9.98
573	24/08/2017	Current Account	DC	Hygiene Services	VR Sani	S	15.16	3.03	18.19
578	24/08/2017	Current Account	DC	Air Conditioning Service	LW Burt & Son Ltd	S	551.25	110.25	661.50
580	24/08/2017	Current Account	DC	Replacement Doors - Final Paymer	HRD Security	S	4,247.50	849.50	5,097.00
606	31/08/2017	Current Account	DC	New Hearing Loop	Elimium Services	S	2,235.00	447.00	2,682.00
Subtotal for Code: Council Offices Building M							£11,896.18	£2,346.24	£14,242.42

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
504	16/08/2017	Current Account	DC	Water Rates	Castle Water	Z	76.30	0.00	76.30
Subtotal for Code: Water Rates							£76.30	£0.00	£76.30

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
572	24/08/2017	Current Account	DD	Bank Interest	Barclays	Z	37.26	0.00	37.26
Subtotal for Code: Bank Interest							£37.26	£0.00	£37.26
Subtotal for Cost Centre: Administration							21,586.27	2,807.65	24,393.92

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
550	16/08/2017	Current Account	DC	Wages	SGTC	Z	373.60	0.00	373.60
Subtotal for Code: Wages							£373.60	£0.00	£373.60

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
538	16/08/2017	Current Account	DC	Hygiene Services	VR Sani	S	3.79	0.76	4.55
575	24/08/2017	Current Account	DC	Hygiene Services	VR Sani	S	3.79	0.76	4.55
598	31/08/2017	Current Account	DC	Anti-Climb Equipment	TMH Contractors	Z	945.00	0.00	945.00
Subtotal for Code: Repairs & Maintenance							£952.58	£1.52	£954.10

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
588	24/08/2017	Current Account	DD	Electricity	KCC - Laser	S	580.46	116.09	696.55
Subtotal for Code: Gas & Electricity							£580.46	£116.09	£696.55

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
511	16/08/2017	Current Account	DD	Telephone Broadband	Overline	S	46.50	9.30	55.80
Subtotal for Code: Telephone Broadband							£46.50	£9.30	£55.80
Subtotal for Cost Centre: Church Road Hall							1,953.14	126.91	2,080.05

Cost Centre Grove Hall

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Code Number	Date	302 Gas & Electricity	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 507	16/08/2017	Current Account	DD	Gas		KCC - Laser	L	1.86	0.09	1.95	
589	24/08/2017	Current Account	DD	Electricity		KCC - Laser	L	20.01	1.00	21.01	
Subtotal for Code: Gas & Electricity											£21.87
Subtotal for Cost Centre: Grove Hall											21.87
Cost Centre Heritage Community Hall											
Code Number	Date	320 Wages	Minute	Bank <th>Cheq. No.</th> <th>Description</th> <th>Supplier</th> <th>Vat Type</th> <th>Net</th> <th>Vat</th> <th>Total</th>	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 549	16/08/2017	Current Account	DC	Wages		SGTC	Z	400.21	0.00	400.21	
Subtotal for Code: Wages											£400.21
321 Repairs & Maintenance											
Vchr. 537	16/08/2017	Current Account	DC	Hygiene Services		VR Sani	S	7.58	1.52	9.10	
574	24/08/2017	Current Account	DC	Hygiene Services		VR Sani	S	7.58	1.52	9.10	
Subtotal for Code: Repairs & Maintenance											£15.16
322 Gas & Electricity											
Vchr. 506	16/08/2017	Current Account	DD	Gas		KCC - Laser	L	32.86	1.64	34.50	
587	24/08/2017	Current Account	DD	Electricity		KCC - Laser	S	506.73	101.35	608.08	
Subtotal for Code: Gas & Electricity											£539.59
323 Cleaning Materials											
Vchr. 565	24/08/2017	Current Account	BANKADJ	Cleaning Materials		Petty Cash	Z	3.99	0.00	3.99	
599	31/08/2017	Current Account	DC	Cleaning Materials		KCC - KCS	S	29.60	5.92	35.52	
Subtotal for Code: Cleaning Materials											£33.59
326 Water Rates											
Vchr. 501	16/08/2017	Current Account	DD	Water Rates		Castle Water	L	70.28	5.68	75.96	
Subtotal for Code: Water Rates											£70.28
Subtotal for Cost Centre: Heritage Community Hall											1,058.83
Cost Centre Sports Pavilion											
Code Number	Date	342 Maintenance & Cleaning Contribu	Minute	Bank <th>Cheq. No.</th> <th>Description</th> <th>Supplier</th> <th>Vat Type</th> <th>Net</th> <th>Vat</th> <th>Total</th>	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 498	16/08/2017	Current Account	DC	Pavilion Door Replacement & Rep		Kent Fire Extinguisher Services LI	Z	192.99	0.00	192.99	
Subtotal for Code: Maintenance & Cleaning C											£192.99
Subtotal for Cost Centre: Sports Pavilion											192.99

SGTC

Listing of Payments in each Code for All Cost Centres
(Between 01/08/2017 to 31/08/2017)

Code Number	360 Wages	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Minute	Account						
548	16/08/2017	Current Account	DC	Wages	SGTC	Z	538.54	0.00	538.54
Subtotal for Code: Wages							£538.54	£0.00	£538.54
Subtotal for Cost Centre: Town Council Offices Comm							538.54	0.00	538.54

Cost Centre Old Fire Station Cafe

Code Number	380 Wages	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Minute	Account						
544	16/08/2017	Current Account	DC	Direct Earnings Attachment	DWP	Z	14.62	0.00	14.62
547	16/08/2017	Current Account	DC	Wages	SGTC	Z	1,255.67	0.00	1,255.67
Subtotal for Code: Wages							£1,270.29	£0.00	£1,270.29

Code Number 381 Food/Supplies

Code Number	381 Food/Supplies	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Minute	Account						
553	24/08/2017	Current Account	BANKADJ	Food Supplies	Poundland	Z	10.00	0.00	10.00
554	24/08/2017	Current Account	BANKADJ	Food Supplies	Asda Stores Ltd	Z	90.80	0.00	90.80
555	24/08/2017	Current Account	BANKADJ	Food Supplies	Local Shops	Z	9.87	0.00	9.87
556	24/08/2017	Current Account	BANKADJ	Food Supplies	Co-Operative Stores	Z	1.89	0.00	1.89
557	24/08/2017	Current Account	BANKADJ	Food Supplies	Bookers	S	165.35	3.93	169.28
602	31/08/2017	Current Account	DD	Coffee Machine Supplies	Tchibo Coffee International Ltd	Z	121.11	0.00	121.11
Subtotal for Code: Food/Supplies							£399.02	£3.93	£402.95

Code Number 382 Furniture, Fixtures & Equipment (i)

Code Number	382 Furniture, Fixtures & Equipment (i)	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Minute	Account						
540	16/08/2017	Current Account	DD	Coffee Machine Monthly Rental	Tchibo Coffee International Ltd	S	71.37	14.27	85.64
558	24/08/2017	Current Account	BANKADJ	Newspapers	Local Shops	Z	36.00	0.00	36.00
608	31/08/2017	Current Account	DD	Coffee Machine Monthly Rental	Tchibo Coffee International Ltd	S	71.37	14.27	85.64
Subtotal for Code: Furniture, Fixtures & Equip							£178.74	£28.54	£207.28

Code Number 385 Electricity & Water

Code Number	385 Electricity & Water	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Minute	Account						
590	24/08/2017	Current Account	DD	Electricity	KCC - Laser	S	363.06	72.61	435.67
Subtotal for Code: Electricity & Water							£363.06	£72.61	£435.67

Code Number 388 Telephone / Internet

Code Number	388 Telephone / Internet	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Minute	Account						
508	16/08/2017	Current Account	DD	Phone Bill - Cafe	Overline	S	11.50	2.30	13.80
509	16/08/2017	Current Account	DD	Phone Bill - Cafe	Overline	S	46.57	9.31	55.88
510	16/08/2017	Current Account	DD	Phone Bill - Cafe Internet	Overline	S	46.50	9.30	55.80
Subtotal for Code: Telephone / Internet							£104.57	£20.91	£125.48

Code Number 389 Maintenance

Code Number	389 Maintenance	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Minute	Account						
524	16/08/2017	Current Account	DC	Waste Bin Collection	Viridor Waste Kent Ltd	S	70.24	14.04	84.28

SGTC
Listing of Payments in each Code for All Cost Centres
(Between 01/08/2017 to 31/08/2017)

539	16/08/2017	Current Account	DC	Hygiene Services	VR Sani	S	10.83	2.17	13.00	
576	24/08/2017	Current Account	DC	Hygiene Services	VR Sani	S	10.83	2.17	13.00	
				Subtotal for Code: Maintenance			£91.90	£18.38	£110.28	
				Subtotal for Cost Centre: Old Fire Station Cafe			2,407.58	144.37	2,551.95	
TOTALS								£77,833.93	£11,156.88	£88,990.81

SGTC

Listing of Receipts in each Code for All Cost Centres
(Between 01/09/2017 to 30/09/2017)

Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Cost Centre Parks Establishment										
115	20/09/2017	41	Equipment/Materials Bank		KCC Funding Contribution - Bench	Kent County Council	Z	1,000.00	0.00	1,000.00
			Active Saver 1					£1,000.00	£0.00	£1,000.00
						Subtotal for Code: Equipment/Materials		1,000.00	0.00	1,000.00
						Subtotal for Cost Centre: Parks Establishment		1,000.00	0.00	1,000.00
Cost Centre Knockhall Playing Field										
109	27/09/2017	85	Football Bank		Football Pitch Hire	Swanscombe Tigers FC	Z	87.00	0.00	87.00
			Current Account					£87.00	£0.00	£87.00
						Subtotal for Code: Football		87.00	0.00	87.00
						Subtotal for Cost Centre: Knockhall Playing Field		87.00	0.00	87.00
Cost Centre Broomfield Sports Ground										
114	15/09/2017	97	Miscellaneous Income Bank		Park Hire	DBC	Z	97.50	0.00	97.50
			Active Saver 1					£97.50	£0.00	£97.50
						Subtotal for Code: Miscellaneous Income		97.50	0.00	97.50
						Subtotal for Cost Centre: Broomfield Sports Ground		97.50	0.00	97.50
Cost Centre Administration										
119	27/09/2017	272	Precept Bank		Precept	DBC	Z	247,244.50	0.00	247,244.50
			Active Saver 1					£247,244.50	£0.00	£247,244.50
						Subtotal for Code: Precept		247,244.50	0.00	247,244.50
117	27/09/2017	273	Section 136 Bank		Section 136 Contribution	DBC	Z	6,347.50	0.00	6,347.50
			Active Saver 1					£6,347.50	£0.00	£6,347.50
						Subtotal for Code: Section 136		6,347.50	0.00	6,347.50
104	05/09/2017	274	Bank Interest Bank		Loyalty Reward	Barclays	Z	7.46	0.00	7.46
			Current Account					£7.46	£0.00	£7.46
						Subtotal for Code: Bank Interest		7.46	0.00	7.46
118	27/09/2017	276	Government CTax Grant Bank		Government CTax Grant Funding	DBC	Z	16,844.00	0.00	16,844.00
			Active Saver 1					£16,844.00	£0.00	£16,844.00
						Subtotal for Code: Government CTax Grant		16,844.00	0.00	16,844.00
						Subtotal for Cost Centre: Administration		270,443.46	0.00	270,443.46
Cost Centre Church Road Hall										

SGTC
Listing of Receipts in each Code for All Cost Centres
(Between 01/09/2017 to 30/09/2017)

Code Number	295 Hire Income	Bank	Current Account	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 106	27/09/2017	Minute	Bank		Hall Hire	Various	Z	195.75	0.00	195.75
						Subtotal for Code: Hire Income		£195.75	£0.00	£195.75
						Subtotal for Cost Centre: Church Road Hall		195.75	0.00	195.75

Code Number	Heritage Community Hall	Bank	Current Account	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 105	27/09/2017	Minute	Bank		Hall Hire	Various	Z	165.00	0.00	165.00
111	06/09/2017	Minute	Bank		Hall Hire	Shizendo Karate	Z	117.00	0.00	117.00
120	28/09/2017	Minute	Bank		Hall Hire	Alpha & Omega	Z	2,125.50	0.00	2,125.50
						Subtotal for Code: Hire Income		£2,407.50	£0.00	£2,407.50
						Subtotal for Cost Centre: Heritage Community Hall		2,407.50	0.00	2,407.50

Code Number	Sports Pavilion	Bank	Current Account	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 108	27/09/2017	Minute	Bank		Rent	The Pavilion Community Sports & Z	Z	1,441.75	0.00	1,441.75
						Subtotal for Code: Rent Income		£1,441.75	£0.00	£1,441.75
						Subtotal for Cost Centre: Sports Pavilion		1,441.75	0.00	1,441.75

Code Number	Town Council Offices Community Hall	Bank	Current Account	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 107	27/09/2017	Minute	Bank		Hall Hire	Various	Z	217.75	0.00	217.75
112	07/09/2017	Minute	Bank		Hall Hire	North Kent Karate	Z	321.75	0.00	321.75
113	15/09/2017	Minute	Bank		Hall Hire	DBC	Z	73.13	0.00	73.13
116	20/09/2017	Minute	Bank		Hall Hire	WeightWatchers	Z	156.00	0.00	156.00
						Subtotal for Code: Hire Income		£768.63	£0.00	£768.63
						Subtotal for Cost Centre: Town Council Offices Commr		768.63	0.00	768.63

Code Number	Old Fire Station Cafe	Bank	Current Account	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 110	27/09/2017	Minute	Bank		Food Sales	Old Fire Station Cafe	S	759.33	151.87	911.20
						Subtotal for Code: Cafe Income		£759.33	£151.87	£911.20
						Subtotal for Cost Centre: Old Fire Station Cafe		759.33	151.87	911.20

TOTALS **£277,200.92** **£151.87** **£277,352.79**

SGTC
Listing of Payments in each Code for All Cost Centres
 (Between 01/09/2017 to 30/09/2017)

Code Number	45 Telephone	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.										
637	14/09/2017		Current Account	DD	Phone Bill - Parks	Overline	S	11.50	2.30	13.80
679	21/09/2017		Current Account	DD	Phone Bill - Parks	O2	S	30.00	6.00	36.00
						Subtotal for Code: Telephone		£41.50	£8.30	£49.80
Code Number	46 Vehicles	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.										
683	21/09/2017		Current Account	DD	Road Tax - BF07 OBS	DVLA	Z	240.00	0.00	240.00
684	21/09/2017		Current Account	DD	Road Tax - BF07 NWR	DVLA	Z	240.00	0.00	240.00
710	29/09/2017		Current Account	BANKADJ	Oil	Petty Cash	Z	24.00	0.00	24.00
						Subtotal for Code: Vehicles		£504.00	£0.00	£504.00
Code Number	47 Water Rates	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.										
617	07/09/2017		Current Account	DD	Water Rates	Business Stream	Z	810.80	0.00	810.80
624	07/09/2017		Current Account	DD	Water Rates	Castle Water	Z	76.30	0.00	76.30
						Subtotal for Code: Water Rates		£887.10	£0.00	£887.10
Code Number	48 Gas/Electricity	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.										
724	29/09/2017		Current Account	DD	Electricity - Mess Room	KCC - Laser	S	2,926.69	585.34	3,512.03
						Subtotal for Code: Gas/Electricity		£2,926.69	£585.34	£3,512.03
Code Number	49 Playground Equipment & Mainteni.	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.										
688	21/09/2017		Current Account	DC	Deposit - New Play Equipment Bro	Playdale Playgrounds Ltd	S	5,000.00	1,000.00	6,000.00
						Subtotal for Code: Playground Equipment & Mainteni.		£5,000.00	£1,000.00	£6,000.00
Code Number	51 Knockhall Changing Rooms	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.										
629	14/09/2017		Current Account	DC	Pipe Repairs - Knockhall Changing	Kent Fire Extinguisher Services LI	Z	63.41	0.00	63.41
						Subtotal for Code: Knockhall Changing Rooms		£63.41	£0.00	£63.41
Code Number	52 Parks Works Area	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.										
709	29/09/2017		Current Account	BANKADJ	Cleaning Equipment	Petty Cash	Z	13.05	0.00	13.05
						Subtotal for Code: Parks Works Area		£13.05	£0.00	£13.05
Code Number	53 Vandalism	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.										
620	07/09/2017		Current Account	DC	Parks Equipment - Replacement L	Locks N Tools	S	154.16	30.83	184.99
						Subtotal for Code: Vandalism		£154.16	£30.83	£184.99
Code Number	55 New Recreational Facilities	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.										
719	29/09/2017		Current Account	DC	Outdoor Gym Equipment - Broomfi	Caloo Ltd	S	6,250.00	1,250.00	7,500.00

SGTC

Listing of Payments in each Code for All Cost Centres
(Between 01/09/2017 to 30/09/2017)

Code Number Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
233 Stationary, Advertising & Postage										
627	14/09/2017		Current Account	DD	Franking Machine Rental	Francotyp Postalia Ltd	S	60.00	12.00	72.00
676	15/09/2017		Current Account	DD	Postage	Francotyp Postalia Ltd	Z	100.00	0.00	100.00
682	21/09/2017		Current Account	DC	Cleaning Materials	KCC - KCS	S	7.90	1.58	9.48
712	29/09/2017		Current Account	BANKADJ	Recorded Delivery	Petty Cash	Z	6.45	0.00	6.45
714	29/09/2017		Current Account	BANKADJ	Labels	Petty Cash	S	16.40	3.28	19.68
716	29/09/2017		Current Account	DC	Stationary	KCC - KCS	S	34.25	6.85	41.10
					Subtotal for Code: Stationary, Advertising & F			£225.00	£23.71	£248.71
234 Telephone / Internet										
639	14/09/2017		Current Account	DD	Phone Bill - Admin Alarm Line	Overline	S	11.50	2.30	13.80
640	14/09/2017		Current Account	DD	Phone Bill - Admin Fax Line	Overline	S	11.50	2.30	13.80
641	14/09/2017		Current Account	DD	Phone Bill - Admin Lift Alarm Line	Overline	S	11.50	2.30	13.80
642	14/09/2017		Current Account	DD	Phone Bill - Admin Line	Overline	S	58.20	11.64	69.84
643	14/09/2017		Current Account	DD	Phone Bill - Admin Internet	Overline	S	46.50	9.30	55.80
644	14/09/2017		Current Account	DD	Phone Bill - Admin Line Maintenance	Overline	S	29.16	5.83	34.99
675	14/09/2017		Current Account		Use of Personal Mobiles - TC and I	SGTC	S	20.83	4.17	25.00
					Subtotal for Code: Telephone / Internet			£189.19	£37.84	£227.03
235 Mileage Allowance										
674	14/09/2017		Current Account		Mileage	SGTC	S	13.30	0.35	13.65
					Subtotal for Code: Mileage Allowance			£13.30	£0.35	£13.65
238 Town Mayor's Allowance										
695	21/09/2017		Current Account	DC	Charity Mayoral Event Payment	Mayor of Dartford	Z	50.00	0.00	50.00
722	29/09/2017		Current Account	DC	Mayoral Engagement	Sevenoaks Town Council	Z	10.00	0.00	10.00
					Subtotal for Code: Town Mayor's Allowance			£60.00	£0.00	£60.00
244 Local Funding										
626	14/09/2017		Current Account	713975	Local Funding Award	Swanscombe Senior Lunch Club	Z	500.00	0.00	500.00
					Subtotal for Code: Local Funding			£500.00	£0.00	£500.00
245 Miscellaneous Expenditure										
631	14/09/2017		Current Account		Phone Equipment Rental - Leisure	GE Capital Finance Ltd	S	57.00	11.40	68.40
713	29/09/2017		Current Account	BANKADJ	Keys for Drop Down Bollards	Petty Cash	Z	12.00	0.00	12.00
715	29/09/2017		Current Account	BANKADJ	Newspapers	Petty Cash	Z	4.40	0.00	4.40
					Subtotal for Code: Miscellaneous Expenditure			£73.40	£11.40	£84.80

SGTC

Listing of Payments in each Code for All Cost Centres
(Between 01/09/2017 to 30/09/2017)

251 Council Offices Building Maintenance										
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
628	14/09/2017		Current Account	DC	Repair - Walls around new door	Kent Fire Extinguisher Services L	Z	55.00	0.00	55.00
633	14/09/2017		Current Account	DC	Boiler and Plumbing Service	LW Burt & Son Ltd	S	3,109.67	621.93	3,731.60
687	21/09/2017		Current Account	DC	Legionella Water Testing	All Clear Water Solutions Ltd	S	740.00	148.00	888.00
689	21/09/2017		Current Account	DC	Intruder Alarm - Connection to new	Active Security Group	S	30.00	6.00	36.00
691	21/09/2017		Current Account	DC	Hygiene Services	VR Sani	S	15.16	3.03	18.19
700	21/09/2017		Current Account	DC	Window Cleaning	Chapman	Z	40.00	0.00	40.00
Subtotal for Code: Council Offices Building M								£3,989.83	£778.96	£4,768.79
252 Water Rates										
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
625	07/09/2017		Current Account	DD	Water Rates	Castle Water	S	101.28	10.49	111.77
678	21/09/2017		Current Account	DD	Water Rates	Castle Water	Z	111.77	0.00	111.77
Subtotal for Code: Water Rates								£213.05	£10.49	£223.54
254 Electricity										
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
699	21/09/2017		Current Account	DD	Electricity	KCC - Laser	S	651.97	130.39	782.36
Subtotal for Code: Electricity								£651.97	£130.39	£782.36
255 Rates										
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
612	07/09/2017		Current Account	DD	NNDR	DBC	Z	2,050.00	0.00	2,050.00
729	29/09/2017		Current Account	DD	NNDR	DBC	Z	2,050.00	0.00	2,050.00
Subtotal for Code: Rates								£4,100.00	£0.00	£4,100.00
274 Bank Interest										
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
725	29/09/2017		Current Account	DD	Bank Charges	Barclays	Z	46.00	0.00	46.00
Subtotal for Code: Bank Interest								£46.00	£0.00	£46.00
Subtotal for Cost Centre: Administration								21,223.87	1,074.98	22,298.85
Cost Centre Church Road Hall										
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
654	14/09/2017		Current Account	DC	PAYE	HMRC	Z	23.40	0.00	23.40
673	14/09/2017		Current Account		Wages	SGTC	Z	367.70	0.00	367.70
Subtotal for Code: Wages								£391.10	£0.00	£391.10
281 Repairs & Maintenance										
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
685	21/09/2017		Current Account	DC	Legionella Water Testing	All Clear Water Solutions Ltd	S	740.00	148.00	888.00
693	21/09/2017		Current Account	DC	Hygiene Services	VR Sani	S	3.79	0.76	4.55
Subtotal for Code: Repairs & Maintenance								£743.79	£148.76	£892.55

SGTC

Listing of Payments in each Code for All Cost Centres
(Between 01/09/2017 to 30/09/2017)

Code Number	Date	282 Gas & Electricity	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.		Minute								
616	07/09/2017	Current Account	DD	Gas	KCC - Laser	L	-70.13	-3.51	-73.64	
698	21/09/2017	Current Account	DD	Gas	KCC - Laser	L	22.22	1.11	23.33	
					Subtotal for Code: Gas & Electricity		£-47.91	£-2.40	£-50.31	
Code Number	Date	284 Furniture, Fixtures & Fittings	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.		Minute								
711	29/09/2017	Current Account	BANKADJ	New Blins	Petty Cash	Z	4.00	0.00	4.00	
					Subtotal for Code: Furniture, Fixtures & Fittings		£4.00	£0.00	£4.00	
Code Number	Date	285 Rates	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.		Minute								
613	07/09/2017	Current Account	DD	NNDR	DBC	Z	119.00	0.00	119.00	
730	29/09/2017	Current Account	DD	NNDR	DBC	Z	119.00	0.00	119.00	
					Subtotal for Code: Rates		£238.00	£0.00	£238.00	
Code Number	Date	406 Telephone Broadband	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.		Minute								
638	14/09/2017	Current Account	DD	Phone Bill - Church Road Broadbal	Overline	S	46.50	9.30	55.80	
					Subtotal for Code: Telephone Broadband		£46.50	£9.30	£55.80	
					Subtotal for Cost Centre: Church Road Hall		1,375.48	155.66	1,531.14	
Code Number	Date	302 Gas & Electricity	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.		Minute								
697	21/09/2017	Current Account	DD	Gas	KCC - Laser	L	1.86	0.09	1.95	
					Subtotal for Code: Gas & Electricity		£1.86	£0.09	£1.95	
					Subtotal for Cost Centre: Grove Hall		1.86	0.09	1.95	
Code Number	Date	320 Wages	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.		Minute								
653	14/09/2017	Current Account	DC	PAYE	HMRC	Z	100.20	0.00	100.20	
672	14/09/2017	Current Account	DC	Wages	SGTC	Z	496.41	0.00	496.41	
					Subtotal for Code: Wages		£596.61	£0.00	£596.61	
Code Number	Date	321 Repairs & Maintenance	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.		Minute								
686	21/09/2017	Current Account	DC	Legionella Water Testing	All Clear Water Solutions Ltd	S	740.00	148.00	888.00	
692	21/09/2017	Current Account	DC	Hygiene Services	VR Sani	S	7.58	1.52	9.10	
					Subtotal for Code: Repairs & Maintenance		£747.58	£149.52	£897.10	
Code Number	Date	322 Gas & Electricity	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.		Minute								
696	21/09/2017	Current Account	DD	Gas	KCC - Laser	L	32.86	1.64	34.50	

SGTC
Listing of Payments in each Code for All Cost Centres
(Between 01/09/2017 to 30/09/2017)

Code Number	Date	325 Rates	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.		Minute								
614	07/09/2017		Current Account	DD	NNDR	DBC	Z	226.00	0.00	226.00
731	29/09/2017		Current Account	DD	NNDR	DBC	Z	226.00	0.00	226.00
Subtotal for Code: Gas & Electricity £32.86 £1.64 £34.50										
Subtotal for Code: Rates £452.00										
Code Number	Date	326 Water Rates	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.		Minute								
618	07/09/2017		Current Account	DD	Water Rates	Business Stream	Z	72.57	0.00	72.57
634	14/09/2017		Current Account	DC	Water Rates	Castle Water	S	31.53	6.31	37.84
Subtotal for Code: Water Rates £104.10 £6.31 £110.41										
Subtotal for Cost Centre: Heritage Community Hall 1,933.15 157.47 2,090.62										
Code Number	Date	342 Maintenance & Cleaning Contribu	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.		Minute								
630	14/09/2017		Current Account	DC	Cleaning Contribution - Cricket Sec	The Pavilion Community Sports & Z	Z	170.00	0.00	170.00
Subtotal for Code: Maintenance & Cleaning C £170.00 £0.00 £170.00										
Subtotal for Cost Centre: Sports Pavilion 170.00 0.00 170.00										
Code Number	Date	360 Wages	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.		Minute								
666	14/09/2017		Current Account	DC	Pension E'er	KCC - LGPS	Z	91.18	0.00	91.18
667	14/09/2017		Current Account	DC	Pension E'ee	KCC - LGPS	Z	31.34	0.00	31.34
671	14/09/2017		Current Account		Wages	SGTC	Z	538.54	0.00	538.54
Subtotal for Code: Wages £661.06 £0.00 £661.06										
Code Number	Date	363 Cleaning Materials	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.		Minute								
681	21/09/2017		Current Account	DC	Cleaning Materials	KCC - KCS	S	74.55	14.91	89.46
718	29/09/2017		Current Account	DC	Cleaning Materials	KCC - KCS	S	8.80	1.76	10.56
Subtotal for Code: Cleaning Materials £83.35 £16.67 £100.02										
Subtotal for Cost Centre: Town Council Offices Comr 744.41 16.67 761.08										
Code Number	Date	380 Wages	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.		Minute								
651	14/09/2017		Current Account	DC	PAYE	HMRC	Z	10.00	0.00	10.00
652	14/09/2017		Current Account	DC	NI	HMRC	Z	23.74	0.00	23.74
655	14/09/2017		Current Account	DC	Direct Earnings Attachment	DWP	Z	14.62	0.00	14.62
664	14/09/2017		Current Account	DC	Pension E'ee	KCC - LGPS	Z	42.42	0.00	42.42
665	14/09/2017		Current Account	DC	Pension E'er	KCC - LGPS	Z	123.41	0.00	123.41

SGTC
Listing of Payments in each Code for All Cost Centres
(Between 01/09/2017 to 30/09/2017)

Code Number	Date	Current Account	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
670	14/09/2017	Current Account	Bank		Wages	SGTC	Z	1,392.67	0.00	1,392.67
Subtotal for Code: Wages										£1,606.86
381 Food/Supplies										
Vchr.	Date	Current Account	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
702	29/09/2017	Current Account	BANKADJ		Food Supplies	Asda Stores Ltd	Z	122.96	0.00	122.96
703	29/09/2017	Current Account	BANKADJ		Food Supplies	Local Shops	Z	2.08	0.00	2.08
704	29/09/2017	Current Account	BANKADJ		Food Supplies	Poundland	Z	5.00	0.00	5.00
705	29/09/2017	Current Account	BANKADJ		Food Supplies	Lidl	Z	1.30	0.00	1.30
706	29/09/2017	Current Account	BANKADJ		Food Supplies	Co-Operative Stores	Z	2.08	0.00	2.08
707	29/09/2017	Current Account	BANKADJ		Food Supplies	Bookers	S	111.10	6.73	117.83
Subtotal for Code: Food/Supplies										£244.52
382 Furniture, Fixtures & Equipment (i)										
Vchr.	Date	Current Account	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
701	29/09/2017	Current Account	BANKADJ		Griddle + Doorstop	Petty Cash	S	30.36	5.66	36.02
708	29/09/2017	Current Account	BANKADJ		Newspapers	Local Shops	Z	34.80	0.00	34.80
Subtotal for Code: Furniture, Fixtures & Equip										£65.16
384 Rates										
Vchr.	Date	Current Account	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
609	07/09/2017	Current Account	DD		NNDR	DBC	Z	158.00	0.00	158.00
726	29/09/2017	Current Account	DD		NNDR	DBC	Z	158.00	0.00	158.00
Subtotal for Code: Rates										£316.00
388 Telephone / Internet										
Vchr.	Date	Current Account	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
635	14/09/2017	Current Account	DD		Phone Bill - Cafe	Overline	S	11.50	2.30	13.80
636	14/09/2017	Current Account	DD		Phone Bill - Cafe Internet	Overline	S	46.62	9.33	55.95
Subtotal for Code: Telephone / Internet										£58.12
389 Maintenance										
Vchr.	Date	Current Account	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
645	14/09/2017	Current Account	DC		Hygiene Services	Viridor Waste Kent Ltd	S	87.80	17.55	105.35
694	21/09/2017	Current Account	DC		Hygiene Services	VR Sani	S	10.83	2.17	13.00
Subtotal for Code: Maintenance										£98.63
Subtotal for Cost Centre: Old Fire Station Cafe										2,389.29
TOTALS										£58,336.45
										£4,908.40
										£63,244.85

SGTC
Summary of Receipts and Payments
All Cost Centres and Codes

Balanced to: 30/9/17
 By the Responsible
 Financial Officer (RFO)

AGENDA ITEM 9
 F&P 21/10/17

Cost Centre Public Lighting

Code Title	Receipts			Payments			Net Position
	Estimated	Actual	Variance	Estimated	Actual	Variance +/-	Under/over spend
1 Supply & Maintenance				2,498.00	1,229.86	1,268	1,268
2 All Night Lighting							
3 Christmas Lighting				3,700.00		3,700	3,700
4 Repairs		7,000.00	7,000	1,000.00	12,104.00	-11,104	-4,104
5 Long Term Financial Risks				1,450.00		1,450	1,450
6 Income	1.00		-1				-1
7 Long Term Maintenance				125.00		125	125
SUB TOTAL	1.00	7,000.00	6,999	8,773.00	13,333.86	-4,561	2,438

Cost Centre Grove Car Park

Code Title	Receipts			Payments			Net Position
	Estimated	Actual	Variance	Estimated	Actual	Variance +/-	Under/over spend
20 Rates				3,700.00	2,576.38	1,124	1,124
?1 Repairs & Maintenance				10,000.00	85.20	9,915	9,915
22 Long Term Financial Risks				3,590.00		3,590	3,590
23 Long Term Maintenance				200.00		200	200
SUB TOTAL				17,490.00	2,661.58	14,828	14,828

Cost Centre Craylands Lane Car Park

Code Title	Receipts			Payments			Net Position
	Estimated	Actual	Variance	Estimated	Actual	Variance +/-	Under/over spend
30 Rates							
31 Repairs & Maintenance							
32 Long Term Financial Risks							
SUB TOTAL							

Cost Centre Parks Establishment

Code Title	Receipts			Payments			Net Position
	Estimated	Actual	Variance	Estimated	Actual	Variance +/-	Under/over spend
40 Wages				110,000.00	42,864.59	67,135	67,135
41 Equipment/Materials		1,380.00	1,380	50,000.00	37,636.43	12,364	13,744
42 New Grounds Maintenance Ec					71.68	-72	-72
43 Fuel				2,921.00	1,165.02	1,756	1,756
44 Fencing				5,000.00	8,734.50	-3,735	-3,735
45 Telephone				502.00	391.27	111	111
46 Vehicles				5,600.00	544.00	5,056	5,056
47 Water Rates				1,204.00	1,456.62	-253	-253
48 Gas/Electricity				1,871.00	4,028.24	-2,157	-2,157
49 Playground Equipment & Mair		10,000.00	10,000	8,500.00	16,064.75	-7,565	2,435
50 Staff Training				1,000.00		1,000	1,000
51 Knockhall Changing Rooms				400.00	1,073.41	-673	-673
52 Parks Works Area				1,000.00	114.32	886	886
53 Vandalism				1,000.00	414.16	586	586
54 Trees		307.20	307	3,000.00		3,000	3,307
55 New Recreational Facilities		2,000.00	2,000	15,000.00	6,250.00	8,750	10,750
56 Unexpected/Emergency Work				1,500.00		1,500	1,500
57 Long Term Financial Risks				7,225.00		7,225	7,225
58 New Community Facility				10,000.00		10,000	10,000
59 Long Term Maintenance							
65 Miscellaneous Income	1,000.00	500.00	-500				-500
66 Reserve Fund							
SUB TOTAL	1,000.00	14,187.20	13,187	225,723.00	120,808.99	104,914	118,101

SGTC

Summary of Receipts and Payments

All Cost Centres and Codes

Cost Centre Swanscombe Park

Code Title	Receipts			Payments			Net Position
	Estimated	Actual	Variance	Estimated	Actual	Variance +/-	Under/over spend
70 Bowls Pavilion Maintenance							
71 Long Term Financial Risks				3,180.00		3,180	3,180
75 Bowls Income	3,222.00	3,157.55	-64				-64
78 Hire Charges							
79 Long Term Maintenance				500.00		500	500
SUB TOTAL	3,222.00	3,157.55	-64	3,680.00		3,680	3,616

Cost Centre Knockhall Playing Field

Code Title	Receipts			Payments			Net Position
	Estimated	Actual	Variance	Estimated	Actual	Variance +/-	Under/over spend
80 Rates				140.00	137.47	3	3
81 Long Term Financial Risks				1,200.00		1,200	1,200
85 Football	3,895.00	4,367.00	472				472
SUB TOTAL	3,895.00	4,367.00	472	1,340.00	137.47	1,203	5

Cost Centre Broomfield Sports Ground

Code Title	Receipts			Payments			Net Position
	Estimated	Actual	Variance	Estimated	Actual	Variance +/-	Under/over spend
90 Long Term Financial Risks				1,400.00		1,400	1,400
95 Football Income	5,484.00	6,422.00	938				938
96 Cricket Income	1,890.00	1,890.00					
97 Miscellaneous Income		234.00	234				234
98 Long Term Maintenance				500.00		500	500
SUB TOTAL	7,374.00	8,546.00	1,172	1,900.00		1,900	3,072

Cost Centre Heritage Park

Code Title	Receipts			Payments			Net Position
	Estimated	Actual	Variance	Estimated	Actual	Variance +/-	Under/over spend
100 Maintenance/Rent				500.00	25.00	475	475
101 Water Supply							
102 Fencing							
103 Changing Facilities							
104 Long Term Financial Risks				1,250.00		1,250	1,250
SUB TOTAL				1,750.00	25.00	1,725	1,725

Cost Centre St Peter & St Paul's Churchyard

Code Title	Receipts			Payments			Net Position
	Estimated	Actual	Variance	Estimated	Actual	Variance +/-	Under/over spend
110 Maintenance				5,000.00	2,753.00	2,247	2,247
SUB TOTAL				5,000.00	2,753.00	2,247	2,247

Cost Centre Other Projects

Code Title	Receipts			Payments			Net Position
	Estimated	Actual	Variance	Estimated	Actual	Variance +/-	Under/over spend
121 General Projects (inc. Summe		230.00	230	7,500.00	8,050.04	-550	-320
123 Long Term Financial Risks							
128 Miscellaneous Income							
SUB TOTAL		230.00	230	7,500.00	8,050.04	-550	-320

Cost Centre Leisure Centre

Code Title	Receipts			Payments			Net Position
	Estimated	Actual	Variance	Estimated	Actual	Variance +/-	Under/over spend
140 Wages							

SGTC
Summary of Receipts and Payments
All Cost Centres and Codes

141	Wages - Cleaners				
142	Administration				
143	Advertising				
144	Maintenance				
145	Cleaning Equipment & Materials				
146	Rates & Insurance Rent - DBC	27,400.00	18,962.64	8,437	8,437
147	Water, Gas & Electricity				
148	Insurance				
149	Telephone				
150	Miscellaneous				
151	Equipment				
152	Coaching Fees				
153	Staff Training				
154	Leases - Fitness Equipment				
155	Management Fee	57,000.00	28,500.00	28,500	28,500
165	General Income				
166	Sports Hall Income				
167	Fitness Suite Income				
168	Membership Income				
169	Function Deposits				
170	Miscellaneous Income				
SUB TOTAL		84,400.00	47,462.64	36,937	36,937

Cost Centre Squash Courts

Code Title	Receipts			Payments			Net Position
	Estimated	Actual	Variance	Estimated	Actual	Variance +/-	Under/over spend
200	Maintenance			1,000.00		1,000	1,000
201	Long Term Financial Risks						
205	Squash Income						
SUB TOTAL				1,000.00		1,000	1,000

Cost Centre Allotments

Code Title	Receipts			Payments			Net Position
	Estimated	Actual	Variance	Estimated	Actual	Variance +/-	Under/over spend
210	Rents / Licences			245.00	211.00	34	34
211	Repairs / Maintenance			250.00	260.00	-10	-10
212	Water Supply						
213	Long Term Financial Risks			2,135.00		2,135	2,135
218	Rent Income	1,765.00	1,675.71	-89			-89
SUB TOTAL		1,765.00	1,675.71	-89	2,630.00	471.00	2,159

Cost Centre Administration

Code Title	Receipts			Payments			Net Position
	Estimated	Actual	Variance	Estimated	Actual	Variance +/-	Under/over spend
230	Wages			141,000.00	65,338.05	75,662	75,662
231	Furniture, Fixtures & Fittings			1,500.00	409.20	1,091	1,091
232	Photocopier			2,050.00	645.34	1,405	1,405
233	Stationary, Advertising & Post			2,300.00	902.61	1,397	1,397
234	Telephone / Internet			3,536.00	1,985.07	1,551	1,551
235	Mileage Allowance			700.00	281.89	418	418
236	Insurance			14,150.00	13,149.31	1,001	1,001
237	Subscriptions / Publications			4,675.00	3,580.50	1,095	1,095
238	Town Mayor's Allowance			1,500.00	305.70	1,194	1,194
239	Civic Reception			1,500.00	34.85	1,465	1,465
240	Chairs of Office			250.00	100.00	150	150
241	Legal Fees			6,000.00	26.75	5,973	5,973

SGTC
Summary of Receipts and Payments
All Cost Centres and Codes

242	External Audit Fees				1,300.00	1,300.00		
243	Internal Audit Fees				250.00	50.00	200	200
244	Local Funding				7,000.00	900.00	6,100	6,100
245	Miscellaneous Expenditure				1,250.00	502.20	748	748
246	Election Expenses				2,000.00		2,000	2,000
247	Staff Training				1,500.00	280.00	1,220	1,220
248	Member Training				1,000.00	120.00	880	880
249	IT Services				4,150.00	2,220.29	1,930	1,930
250	Handyman (incl. seasonal par				1,500.00		1,500	1,500
251	Council Offices Building Maint				20,000.00	18,762.14	1,238	1,238
252	Water Rates				1,281.00	700.96	580	580
253	Gas				2,311.00	1,524.04	787	787
254	Electricity				4,869.00	651.97	4,217	4,217
255	Rates				21,000.00	14,354.00	6,646	6,646
256	Long Term Financial Risks				5,000.00		5,000	5,000
270	Photocopier Income							
271	Miscellaneous Income							
272	Precept	494,491.00	494,491.00					
273	Section 136	12,695.00	12,695.00					
274	Bank Interest		77.85	78		333.26	-333	-255
275	Long Term Maintenance				2,875.00		2,875	2,875
276	Government CTax Grant	33,688.00	33,688.00					
SUB TOTAL		540,874.00	540,951.85	78	256,447.00	128,458.13	127,989	128,067

Cost Centre Church Road Hall

Code	Title	Receipts			Payments			Net Position	
		Estimated	Actual	Variance	Estimated	Actual	Variance +/-	Under/over spend	
280	Wages				5,228.00	2,465.90	2,762	2,762	
281	Repairs & Maintenance				3,500.00	2,109.77	1,390	1,390	
282	Gas & Electricity				1,102.00	1,344.57	-243	-243	
283	Cleaning Materials				100.00		100	100	
284	Furniture, Fixtures & Fittings				100.00	4.00	96	96	
285	Rates				1,200.00	831.30	369	369	
287	Miscellaneous Expenditure				125.00		125	125	
288	Long Term Financial Risks				885.00		885	885	
295	Hire Income	3,306.00	1,560.01	-1,746					
299	Long Term Maintenance				1,945.00		1,945	1,945	
406	Telephone Broadband				1,100.00	297.69	802	802	
SUB TOTAL		3,306.00	1,560.01	-1,746	15,285.00	7,053.23	8,232	6,486	

Cost Centre Grove Hall

Code	Title	Receipts			Payments			Net Position	
		Estimated	Actual	Variance	Estimated	Actual	Variance +/-	Under/over spend	
300	Wages								
301	Repairs & Maintenance				700.00	5.20	695	695	
302	Gas & Electricity				200.00	51.29	149	149	
303	Cleaning Materials								
304	Furniture, Fixtures & Fittings								
305	Rates								
306	Water Rates								
307	Miscellaneous Expenditure				10.00		10	10	
308	Long Term Financial Risks								
315	Hire Income								
SUB TOTAL					910.00	56.49	854	854	

SGTC

Summary of Receipts and Payments

All Cost Centres and Codes

Cost Centre Heritage Community Hall

Code Title	Receipts			Payments			Net Position
	Estimated	Actual	Variance	Estimated	Actual	Variance +/-	Under/over spend
320 Wages				6,160.00	3,047.06	3,113	3,113
321 Repairs & Maintenance				1,800.00	1,141.38	659	659
322 Gas & Electricity				1,589.00	1,305.03	284	284
323 Cleaning Materials				195.00	140.04	55	55
324 Furniture, Fixtures & Fittings				1,000.00		1,000	1,000
325 Rates				2,300.00	1,582.10	718	718
326 Water Rates				641.00	229.50	412	412
327 Miscellaneous Expenditure				260.00		260	260
328 Long Term Financial Risks				1,950.00		1,950	1,950
329 Long Term Maintenance Reql				2,350.00		2,350	2,350
335 Hire Income	13,043.00	8,481.73	-4,561				-4,561
SUB TOTAL	13,043.00	8,481.73	-4,561	18,245.00	7,445.11	10,800	6,239

Cost Centre Sports Pavilion

Code Title	Receipts			Payments			Net Position
	Estimated	Actual	Variance	Estimated	Actual	Variance +/-	Under/over spend
340 Gas & Electricity				615.00		615	615
341 Water Rates				461.00		461	461
342 Maintenance & Cleaning Cont				1,750.00	1,913.87	-164	-164
343 Rates							
344 Building Insurance				2,025.00	1,461.04	564	564
345 Miscellaneous Expenditure							
346 Long Term Financial Risks				27,000.00		27,000	27,000
350 Rent Income	17,198.00	8,650.50	-8,548				-8,548
SUB TOTAL	17,198.00	8,650.50	-8,548	31,851.00	3,374.91	28,476	19,929

Cost Centre Town Council Offices Community

Code Title	Receipts			Payments			Net Position
	Estimated	Actual	Variance	Estimated	Actual	Variance +/-	Under/over spend
360 Wages				13,325.00	4,457.73	8,867	8,867
361 Repairs & Maintenance				420.00	173.40	247	247
362 Furniture, Fixtures & Fittings				100.00	185.00	-85	-85
363 Cleaning Materials				260.00	217.14	43	43
364 Miscellaneous Expenditure				75.00		75	75
365 Long Term Financial Risks				6,300.00		6,300	6,300
370 Hire Income	31,300.00	15,093.76	-16,206				-16,206
SUB TOTAL	31,300.00	15,093.76	-16,206	20,480.00	5,033.27	15,447	-760

Cost Centre Old Fire Station Cafe

Code Title	Receipts			Payments			Net Position
	Estimated	Actual	Variance	Estimated	Actual	Variance +/-	Under/over spend
380 Wages				21,840.00	9,440.47	12,400	12,400
381 Food/Supplies				3,600.00	1,789.33	1,811	1,811
382 Furniture, Fixtures & Equipme				750.00	668.67	81	81
383 Advertising				100.00		100	100
384 Rates				1,600.00	1,107.01	493	493
385 Electricity & Water				999.00	855.00	144	144
386 Cleaning Materials				130.00	31.80	98	98
387 DBC Maintenance Service Ch				1,750.00	1,615.64	134	134
388 Telephone / Internet				1,215.00	442.09	773	773
389 Maintenance				1,000.00	960.79	39	39
390 Miscellaneous Expenditure (in				1,325.00	253.34	1,072	1,072
391 Long Term Financial Risks				1,800.00		1,800	1,800

SGTC
Summary of Receipts and Payments
All Cost Centres and Codes

392	Rent DBC								
393	Long Term Maintenance				500.00			500	500
395	Cafe Income	7,500.00	3,400.34	-4,100					-4,100
	SUB TOTAL	7,500.00	3,400.34	-4,100	36,609.00	17,164.14	19,445		15,345
Cost Centre Bus Shelters									
		Receipts			Payments			Net Position	
Code	Title	Estimated	Actual	Variance	Estimated	Actual	Variance	+/-	Under/over spend
400	Mainenance				1,500.00		1,500		1,500
401	Long Term Financial Risks								
405	Miscellaneous Income								
	SUB TOTAL				1,500.00		1,500		1,500
NET TOTAL		630,478.00	617,301.65	-13,176	742,513.00	364,288.86	378,224		365,048
V.A.T.			25,127.57			31,985.78			
GROSS TOTAL			642,429.22			396,274.64			

Draft Budget Strategy 2018/19

Ends: 03 Dec 2017

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KCC Budget Consultation - 2018/19

Progress:

Introduction

KCC provides a huge range of essential services to the people of Kent and when times are tough it is more important than ever to spend your money wisely. The Councillors you elect have some big decisions ahead and we would value your advice and suggestions before we take them. We'd like to hear your advice on things like:

- ▶ Council Tax – is a modest rise acceptable if it helps to sustain the services you most value?
- ▶ The future of our services – are we focussing on the right priorities or have we got some things wrong?
- ▶ Our communication with you - how aware are you of the challenges councils face and do we do enough to let you know about how we prioritise our services?

There is also an opportunity to give any general views or suggestions.

Before you respond to our consultation, it might be useful to provide a quick overview of the situation here at County Hall.

The Big Challenge

You could say that Kent County Council faces pressure from both ends! We need to meet the challenge of a greater demand for our services, rising costs and our desire to meet your expectations whilst at the same time facing reducing support from central government.

Taken together, the impact of all this on KCC's finances is forecast to be in the region of £100m in 2018-19. That's a huge amount of money but remember that Kent is a huge and vibrant county with a total budget of more than £1bn.

The truth is that making changes to your Council Tax would not alone be sufficient to bridge the gap so we must look at savings. We have already saved around £600m over the last seven years but we clearly need to find more. We need advice from you on where we find those savings, which services you value most and how we go on meeting your expectations with less money. We want to be as open and accountable as possible with you because it's your money we're spending and your services we're delivering.

Setting a fair Council Tax

If KCC voted to increase your Council Tax by more than 2% next year it's likely that we would need to hold a referendum which would cost quite a lot of money to run. A 2% increase would add £20.88 to the bill for a typical band C property and take the total KCC element of council tax to £1,068.72 raising an additional £12.6m. This increase will not fully fund the greater demand for our services and rising costs, or fully compensate for the loss of central government support.

In 2015, Government introduced a social care council tax precept. This allows councils with adult social care responsibilities like Kent to levy a further 2% increase each year in the four years up to 2019-20 but the proceeds MUST be used to support adult social care services. That's entirely fair and we think that Kent residents want us to provide the best possible services for older people and vulnerable/disabled adults. Do you agree?

KCC is proposing to levy the social care precept each year until 2020. Next year, this would raise an additional £12.8m to be spent on adult social care services and further increase KCC element for a band C property by another £20.96 to £1,089.68.

So, when KCC sets its budget in February it will need to consider whether the proposed increase in Council Tax that does not exceed the referendum level (currently 2%) and also the additional precept that goes straight to social care (also currently 2%) – a total rise of no more than 4% - should be agreed.

Looking Ahead. Big decisions are still needed.

Every year, KCC produces an annual budget which it adjusts as the months go by to ensure it can meet all of the demands it faces and still balance the overall budget. Broadly speaking, some of that budget is provided by central government (that part is getting smaller) , some we generate through raising income(that part is rising and sees KCC selling its expertise to others) and the rest is the Council Tax we ask residents to pay.

To help us keep the county's finances steady we have a number of core objectives. These set out the basic priorities for our spending and ensure we don't waste money. Currently, the three core objectives we set are:

- ▶ Supporting vulnerable residents
- ▶ Helping Children receive the best start in life
- ▶ Promoting economic growth to make Kent a great place to live and work.

Having these priorities has helped us protect these 'front line' services but naturally means that savings fall more heavily on other areas. We try to tackle that by doing the same job for less money (efficiency) and also by doing a better job by doing things differently (transformation). Whilst it's good to avoid 'buzzwords' these are a useful shorthand for the different types of savings

Even so, the magnitude of the financial challenge ahead means that we can't always promise to protect some of the services that you (and we) feel to be important. That's why your advice and help is crucial.

Do we tell you enough, or too much, about the challenges we face?

As part of this year's consultation, KCC would like to know how much residents are aware of the scale of the financial challenge local authorities have faced in recent years and whether we have done enough to let you know about the big decisions we have to take as a result. Our aim is ensure that you have the information available to help us tackle these big decisions together and encourage more transparency and involvement from taxpayers and service users when we set our budget. It's not about spin or marketing. It's about setting out the facts and the numbers so you can see the choices we face and help us make them.

Our great county is going to need to become a lot more self-sufficient in the future as income from council tax and business rates becomes increasingly important. That means your voice needs to be louder so the decisions we make are the right ones for Kent.

Please take part in the consultation. When you have filled in the questionnaire, please ensure that you have clicked through to the very end and press 'submit' to complete your response.

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KCC Budget Consultation - 2018/19

Progress:

Privacy

Kent County Council collects and processes personal information in order to provide a range of public services. Kent County Council respects the privacy of individuals and endeavours to ensure personal information is collected fairly, lawfully, and in compliance with the Data Protection Act 1998.

1. The Council Tax we ask you to pay for services.

In order to protect the services you value the most, KCC suggests raising council tax by no more than the referendum level (currently 2%). This would help meet rising demand for our services and plug some of the gap left by lower government grants but won't be enough to balance the budget for 2018/19. Savings would still be needed.

Please select one option from the below to tell us your preference:

(select only one option):

You must provide an answer to this question.

- I support increasing Council Tax up to the referendum level (currently 2% which would equate to an increase of £20.88 per year for a typical band C property taking the total KCC element to £1,068.72)
- I would support a higher increase (even if it meant a county wide referendum). Every extra 1% adds approximately £10 per year for a typical band C property and increases KCC's income by approximately £6.3m)
- I would like to see an increase LESS than 2% or keep Council Tax unchanged (each 1% means a further £6.3m of savings so keeping Tax at last year's level would mean finding a further £12.6m of savings)

2. Do you support the Social Care Levy?

Local authorities like KCC which are responsible for social care are allowed to levy an additional 2% provided this is spent directly on the care of the most vulnerable. Residents frequently tell us that this is a priority for them but please indicate whether you would support the additional social care levy.

Select only one option:

You must provide an answer to this question.

- I agree with the proposed annual 2% social care levy on council tax (this would increase band C charge by a further £20.96 per year, taking the total KCC element to £1,089.68)
-

I disagree with the proposed annual 2% social care levy (this would require KCC to reduce planned spending on social care and/or other services by £12.8m)

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KCC Budget Consultation - 2018/19

Progress:

3. The Difficult Decisions to Balance the Budget.

If you were in charge of Kent County Council, which services would you reduce, remove or charge for in order to balance the budget?

Please list the services in the box below.

4. Budget Priorities – are we getting it right?

As a Kent resident, do you think that our priorities for the year ahead are the right ones, bearing in mind the economic climate and the fact that KCC has had to make £589m worth of savings since 2011-12

Select only one option:

You must provide an answer to this question.

- Yes, considering the reduction in central government funding and the increase spending demands I think this proposed budget represents my priorities as best as it can.
- No, despite the reduction in central government funding and the increase in spending demands I still feel that this proposed budget does not represent my priorities.

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KCC Budget Consultation - 2018/19

Progress:

5. Could We Do More to Explain The Big Decisions We Take?

Do you feel well informed about the KCC budget and the financial challenges faced by KCC in past years that we may face for some time yet?

You must provide an answer to this question.

- Yes, I feel like the Council keeps me well informed
- No, I feel that the Council does little to keep me informed
- I don't need to be informed, I trust the Council to act in my best interests.

6. Comments

Do you have any other comments or suggestions regarding KCC's draft 2018/19 budget?

7. About You

We want to make sure that everyone is treated fairly and equally, and that no one gets left out.

Do you want to provide more information about yourself to help our consultation process?

If you select Yes, we won't share the information you give us with anyone else. We'll use it only to help us make decisions, and improve our services.

You must provide an answer to this question.

- Yes
- No

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KCC Budget Consultation - 2018/19

Progress:

8. Are you responding as...?

Please select the option from the list below that most closely represents in which capacity you are responding to this consultation.

Please select one.

- A local resident
- A representative of a local community group or residents association
- An educational establishment, such as a school or college
- On behalf of a Parish / Town / Borough / District Council in an official capacity
- A local business owner
- On behalf of a charity, voluntary or community sector organisation (VCS)*

If you are responding on behalf of an organisation (local community group or residents association, Council, local business owner or charity, voluntary or community sector organisation), please tell us the name of the organisation.

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Martin Harding

From: Martin Harding
Sent: 24 October 2017 09:38
To: 'LGFConsultation@communities.gsi.gov.uk'
Subject: Local Government Finance Settlement 2018-2019: Technical Consultation

Please accept this email as the response to the Local Government Finance Settlement 2018-19 Technical Consultation from Swanscombe and Greenhithe Town Council.

The Town Councils response focuses on Question 10 of the consultation 'Do you have views on whether flexibilities are required for particular categories of authority? What evidence is available to support this specific flexibility?'

Addressing point 4.2 Council Tax Referendum Principle for Town and Parish Councils:

We oppose the introduction of referendum principles to Town and Parish Councils. It is evident that Local Councils have demonstrated restraint when setting precept levels. This is evidenced by the national average increase per Parish precept Band D of £3.64 and for Kent of £3.31. This Town Council has ensured that all other available options have been considered when setting the budget, and this has led to the precept for Band D for Swanscombe and Greenhithe being frozen for 2017-18 and reduced by £8.56 in 2016-17.

Yours sincerely,

Martin Harding
Assistant Town Clerk / RFO

Swanscombe & Greenhithe Town Council
Council Offices | The Grove | Swanscombe | Kent | DA10 0GA
Tel: 01322 385513 | Fax: 01322 385549

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Martin Harding

From: ~~Richard Lee <richard@swanscombeandgreenhithe.gov.uk>~~
Sent: 24 October 2017 00:17
To: Martin Harding
Subject: Re: DCLG Technical Consultation on the 2018/2019 Local Government Finance Settlement - deadline 26 October

Good evening Martin,

Having read the Technical Consultation, I think that rather than formulate a complete response for F&GP to consider next week, it is sufficient for us to echo the comments addressing paragraphs 4.2, made by the KALC Chief Executive in his email of the 10th October but include our own figures as an example of the restraint shown by our sector.

I could not see any other area that would impact directly upon us.

Kind regards

Richard

On 16 Oct 2017, at 12:57, Martin Harding
<rfo@swanscombeandgreenhithe.gov.uk> wrote:

Richard

Following our discussion please find the thread regarding the DCLG consultation on the 2018/19 Local Government Finance Settlement.

As Chairman of Finance would you like to respond on behalf of the Town Council and then report this into the FGP on 2 November 2017?

Yours sincerely,

Martin Harding
Assistant Town Clerk / RFO

Swanscombe & Greenhithe Town Council
Council Offices | The Grove | Swanscombe | Kent | DA10 0GA
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From: Terry Martin [mailto:chief.executive@kentalc.gov.uk]

Sent: 10 October 2017 11:28

Subject: DCLG Technical Consultation on the 2018/2019 Local Government Finance Settlement - deadline 26 October

Dear Member councils

Our e-mail below regarding the NALC Chief Executive Bulletin and more specifically the DCLG Technical Consultation on the Local Government Finance Settlement refers. We wanted to remind you that the deadline for responding to DCLG on the consultation is 26 October.

As in previous years, we will be responding to the consultation opposing the introduction of referendum principles to Parish and Town Councils and will copy our response to Kent and Medway MPs. We will argue in our response that Local Councils have demonstrated restraint when setting precept levels as evidenced by the national average increase per Parish precept Band D of £3.64 to £61.03 per annum and the average increase across Kent and Medway of £3.31 to £51.68 per annum.

We would encourage as many member Councils as possible to respond to the consultation and to copy your response to your local MP.

Kind Regards

Terry Martin
Chief Executive
Kent Association of Local Councils
Tel 01304 820173
Website: www.kentalc.gov.uk

From: Terry Martin

Sent: 18 September 2017 16:01

To: Laura Dyer <[mailto:ldyer@kentalc.gov.uk]>

Subject: FW: NALC Chief Executive's Bulletin 32 - 15 September 2017

Importance: High

Dear Member Councils

Please see the latest bulletin from the NALC Chief Executive on recent national developments and meetings and the attached NALC benefits of membership document. In particular, please note the first item below that DCLG has issued a technical consultation on the 2018/2019 Local Government Finance Settlement. The deadline for responses to DCLG is 26 October. With regards to Council Tax Referendum Principles for Parish and Town Councils the consultation states on page 16 that:

4.2 Council tax referendum principles for town and parish councils. 4.2.1 Last year, the Government issued a challenge to town and parish councils to demonstrate restraint when setting precept increases that are not a direct result of taking on additional responsibilities, and to make precept decisions more transparent to local taxpayers. The continuation of this position in 2018-19 is contingent upon the Government receiving clear evidence of how the sector is responding to this challenge. The Government expects parishes, in setting their precepts, to consider all available options to mitigate the need for council tax increases, including the use of reserves where they are not already earmarked for particular purposes or for "invest to save" projects which

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SWANSCOMBE AND GREENHITHE TOWN COUNCIL

GUIDANCE NOTES FOR APPLICATIONS FOR FUNDING FROM THE TOWN COUNCIL.

1. Awards of funding are made up to a maximum of £500 for general awards to local charitable, voluntary or community organisations, and up to £250 for start-up awards to new organisations.
- 1.2. The decision regarding your application will be made on the basis of the information you supply on this application form. Your application will be copied to members of the Town Council. The decision made by the Town Council is final and non-negotiable; no further correspondence regarding decisions made on any applications will be entered into.
- 2.3. All parts of the application form must be completed.
- 3.4. Unfortunately the amounts requested each year normally exceed the funds available. It is therefore imperative that as much information as possible is provided with your application so that the Town Council can ascertain the activities and operation of your organisation.
- 4.5. All applications will be considered on their individual merits and every applicant must fully understand that there is no guarantee of funding or continued funding.
- 5.6. All applications will be deemed to have read and agreed to comply to the Guidance Notes for Applications for Funding from the Town Council.
- 6.7. All applications will be deemed to have agreed to information regarding their application be used and publicised by the Town Council both internally and externally.
8. All applications must, when successful, agree to: ~~appropriately acknowledge the Town Council for providing funding.~~
 - Publicly acknowledge the Town Council for providing funding.
 - Use the Town Councils logo (to be supplied) on any and all publicity for the funding.
7. Attend the Town Council offices for a publicity photograph for the presentation of the funds.
- 8.9. Applications will not be considered from:
 - Private organisations operated as a business or a profit making concern
 - Organisations intending to support or oppose political or religious groups

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SWANSCOMBE AND GREENHITHE TOWN COUNCIL

9.10. No works/purchases can be made until any applications have been considered by the Town Council.

4011. Retrospective applications will NOT be considered.

Please do not hesitate to contact the Town Clerk, Graham Blew, if you wish to discuss any part of your application.

Telephone: 01322 385513



APPLICATION FORM FOR FUNDING FROM THE TOWN COUNCIL.

(Please complete using BLACK INK).

1. Name and full address of Organisation:	
2. Amount of funding requested.	£
3. Name and contact details of applicant (this is the address the Town Council will use for all correspondences):	
4. Brief description of the aims and objectives of your organisation (please include the date your organisation was established):	
5. Please give an estimate of how many people within your organisation reside within Swanscombe and Greenhithe.	
6. Please give details of how your organisation assists or impacts on the residents of Swanscombe and Greenhithe.	
7. Please supply details of how the funding applied for will be used (please include total costs of projects, project plans, quoted costs etc.). No works/purchases can be made until any applications have been considered by the Town Council. Retrospective applications will NOT be considered.	
8. Please detail any funding received in the last three years, including any from Swanscombe and Greenhithe Town Council.	
9. Please provide the bank details for the organisation for payment. Alternatively provide the name of organisation that cheques should be made out (cheques are unable to be made out to individuals).	Account Name: Sort Code: - - - Account Number: Organisation Name:



APPLICATION FORM FOR FUNDING FROM THE TOWN COUNCIL.

(Please complete using BLACK INK).

10. Declaration:

I declare that the information given is, to the best of my knowledge, accurate and true.

Signed:

Dated:

Please use a separate sheet if necessary clearly numbering the relevant section.

25 OCT 2017



APPLICATION FORM FOR FUNDING FROM THE TOWN COUNCIL.

(Please complete using BLACK INK).

1. Name and full address of Organisation:	Friends of Heritage Park, 25 ASPEN Way Swanscombe Kent DA10 0LB
2. Amount of funding requested.	£ 500.
3. Name and contact details of applicant (this is the address the Town Council will use for all correspondences):	Shirley Fisher [Redacted] Swanscombe Kent [Redacted]
4. Brief description of the aims and objectives of your organisation (please include the date your organisation was established):	To encourage local people to raise awareness of the Heritage Park and bring community together to increase charity
5. Please give an estimate of how many people within your organisation reside within Swanscombe and Greenhithe.	The 5 committee members all live in Swanscombe. However in total we have over 150 local Swanscombe + Greenhithe people attend
6. Please give details of how your organisation assists or impacts on the residents of Swanscombe and Greenhithe.	3 family events each year Weekly cake + computer drop in for the elderly.
7. Please supply details of how the funding applied for will be used (please include total costs of projects, project plans, quoted costs etc.). No works/purchases can be made until any applications have been considered by the Town Council. Retrospective applications will NOT be considered.	The funding will be used as part payment for the weekly hall hire for drop in. Vests cost £500 Balance of £500 will be from donations
8. Please detail any funding received in the last three years, including any from Swanscombe and Greenhithe Town Council.	NO
9. Name of organisation that cheques should be made out (cheques are unable to be made out to individuals).	The Friends of Swanscombe Heritage Park.
10. Declaration: I declare that the information given is, to the best of my knowledge, accurate and true.	Signed: [Redacted] Dated: 18-10-17

Please use a separate sheet if necessary clearly numbering the relevant section.

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Mrs S Fahy
Friends of Swanscombe Heritage Park

~~Swanscombe Heritage Park~~
~~Swanscombe~~
~~Heritage Park~~

11 March 2016

Dear Mrs Fahy

DONATION - FRIENDS OF SWANSCOMBE HERITAGE PARK

APPLICATION FOR FUNDING FROM THE TOWN COUNCIL.

Further to its meeting on Thursday 10 March 2016 Members of the Finance and General Purposes Committee have agreed to award a donation, for the full amount applied for, to the value of £350.00. A cheque for the amount awarded is enclosed along with a copy of the "Guidance Notes for applications for funding from the Town Council".

Members have asked that you supply additional information regarding what this amount will be part match funded with (section 7 of the application form), if you could let me know I will ensure the Finance and General Purposes Committee are made aware.

The Committee have requested that the thanks of the Council be passed to the Friends for their interest and activities in promoting the Heritage Park, they are very much appreciated.

Yours sincerely

Graham Blew
Town Clerk



SWANSCOMBE & GREENHITHE
TOWN COUNCIL

SECTION 137 DONATIONS MADE BY THE TOWN COUNCIL 2015 - 2016		
Date of meeting agreed	Organisaton	Donation made.

15-Oct-15	Pavilion	£500.00
14-Jan-16	NWK Volunteer Centre	£145.00
14-Jan-16	1st Swanscombe Rainbows	£209.00
10-Mar-16	FOSHP	£350.00
10-Mar-16	Hi Kent	£500.00
TOTAL		£1,704.00

£2000.00 in estimates for 2015 - 2016

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