

2 September 2019 (2019-2020)

**Swanscombe and GTC BANK FIX
TRANSFERS - AUGUST 2019**

Date	Desc	From	To	Amount
08/08/2019	Bank to Bank Transfer	Active Saver 1	Current Account	39,716.51
15/08/2019	Bank to Bank Transfer	Active Saver 1	Current Account	9,917.52
22/08/2019	Bank to Bank Transfer	Active Saver 1	Current Account	4,517.52
29/08/2019	Bank to Bank Transfer	Active Saver 1	Current Account	10,084.83
			Total.....	64,236.38

**Swanscombe and Greenhithe Town Council
TRANSFERS - SEPTEMBER 2019**

Date	Desc	From	To	Amount
05/09/2019	Bank to Bank Transfer	Active Saver 1	Current Account	8,071.69
02/09/2019	Bank to Bank Transfer	Active Saver 1 - Treasury Deposit	Active Saver 1	180,000.00
11/09/2019	Bank to Bank Transfer	Active Saver 1	Current Account	31,691.68
26/09/2019	Bank to Bank Transfer	Active Saver 1	Current Account	8,363.39
			Total.....	228,126.76

Swanscombe and GTC BANK FIX
Listing of Receipts in each Code for All Cost Centres
(Between 01-08-2019 and 31-08-2019)

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Cost Centre Parks Establishment									
45	15/08/2019	Telephone	DC	Phone Bill - Credit	Aerial Direct	Z	5.00	0.00	5.00
Subtotal for Code: Telephone							5.00	0.00	5.00
Cost Centre 49 Playground Equipment & Maintenance									
109	13/08/2019	Active Saver 1	DC	Insurance Claim - Broomfield Play Equi	Zurich Municipal	Z	1,163.50	0.00	1,163.50
Subtotal for Code: Playground Equipment & Maint							1,163.50	0.00	1,163.50
Cost Centre Knockhall Playing Field									
118	21/08/2019	Current Account	DC	Football Pitch Hire	Swanscombe Tigers FC	Z	133.50	0.00	133.50
Subtotal for Code: Football							133.50	0.00	133.50
Cost Centre Administration									
103	05/08/2019	Current Account	DC	Loyalty Reward	Barclays	Z	7.37	0.00	7.37
Subtotal for Code: Bank Interest							7.37	0.00	7.37
Cost Centre Church Road Hall									
116	21/08/2019	Current Account	DC	Hall Hire	Various	Z	125.25	0.00	125.25
Subtotal for Code: Hire Income							125.25	0.00	125.25
Cost Centre Heritage Community Hall									
106	02/08/2019	Active Saver 1	DC	Hall Hire	North Kent Karate	Z	143.50	0.00	143.50
108	09/08/2019	Active Saver 1	DC	Hall Hire	Dragon Spirit Karate	Z	102.50	0.00	102.50
111	14/08/2019	Active Saver 1	DC	Hall Hire	DBC	Z	150.50	0.00	150.50
Subtotal for Code: Hire Income							396.50	0.00	396.50
Cost Centre Sports Pavilion									
Subtotal for Code: Heritage Community Hall							396.50	0.00	396.50

Swanscombe and GTC BANK FIX
Listing of Receipts in each Code for All Cost Centres
 (Between 01-08-2019 and 31-08-2019)

Code Number	Date	350 Rent Income	Bank	Description	Cheq. No.	Supplier	Vat Type	Net	Vat	Total
Vchr. 115	21/08/2019	Minute	Current Account	Rent	DC	The Pavilion Community Sports & Soc	Z	1,545.00	0.00	1,545.00
						Subtotal for Code: Rent Income		£1,545.00	£0.00	£1,545.00
Cost Centre						Subtotal for Cost Centre: Sports Pavilion		1,545.00	0.00	1,545.00

Town Council Offices Community Hall

Code Number	Date	370 Hire Income	Bank	Description	Cheq. No.	Supplier	Vat Type	Net	Vat	Total
Vchr. 104	01/08/2019	Minute	Active Saver 1	Hall Hire	DC	Various	Z	84.00	0.00	84.00
105	02/08/2019		Active Saver 1	Hall Hire	DC	North Kent Karate	Z	522.75	0.00	522.75
107	09/08/2019		Active Saver 1	Hall Hire	DC	Cygnets	Z	1,972.00	0.00	1,972.00
110	14/08/2019		Active Saver 1	Hall Hire	DC	Various	Z	157.50	0.00	157.50
112	14/08/2019		Active Saver 1	Hall Hire	DC	Various	Z	88.00	0.00	88.00
113	15/08/2019		Active Saver 1	Hall Hire	DC	DBC	Z	215.25	0.00	215.25
117	21/08/2019		Current Account	Hall Hire	DC	Various	Z	150.00	0.00	150.00
						Subtotal for Code: Hire Income		£3,189.50	£0.00	£3,189.50
Cost Centre						Subtotal for Cost Centre: Town Council Offices Communi		3,189.50	0.00	3,189.50

Old Fire Station Cafe

Code Number	Date	395 Cafe Income	Bank	Description	Cheq. No.	Supplier	Vat Type	Net	Vat	Total
Vchr. 119	21/08/2019	Minute	Current Account	Food Sales	DC	Old Fire Station Cafe	S	769.17	153.83	923.00
						Subtotal for Code: Cafe Income		£769.17	£153.83	£923.00
Cost Centre						Subtotal for Cost Centre: Old Fire Station Cafe		769.17	153.83	923.00
TOTALS								£7,334.79	£153.83	£7,488.62

Swanscombe and GTC BANK FIX
Listing of Payments in each Code for All Cost Centres
(Between 01-08-2019 and 31-08-2019)

Cost Centre		Public Lighting		1 Supply & Maintenance		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total					
Code Number	Date	Bank	Minute	Code	DD	Bank	Minute	Code	DD	Supplier	Code	DD	Code	DD	Code	DD	Code	DD	Code	DD			
591	15/08/2019	Current Account				Electricity - Street Lighting				E-on			L	129.91	6.50	136.41							
														Subtotal for Code: Supply & Maintenance				£129.91		£6.50		£136.41	
														Subtotal for Cost Centre: Public Lighting				129.91		6.50		136.41	
Cost Centre		Grove Car Park		20 Rates		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total					
625	29/08/2019	Current Account				NNDR				DBC		Z	432.00	0.00	432.00								
														Subtotal for Code: Rates				£432.00		£0.00		£432.00	
														Subtotal for Cost Centre: Grove Car Park				432.00		0.00		432.00	
Cost Centre		Parks Establishment		40 Wages		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total					
518	08/08/2019	Current Account				Park Keeper Contract - Site Checks				Night & Day Security		Z	1,222.77	0.00	1,222.77								
519	08/08/2019	Current Account				Park Keeper Contract				Night & Day Security		Z	1,366.35	0.00	1,366.35								
528	08/08/2019	Current Account				PAYE				HMRC		Z	363.40	0.00	363.40								
529	08/08/2019	Current Account				NI				HMRC		Z	806.25	0.00	806.25								
538	08/08/2019	Current Account				Pension E'er				Intelligent Money		Z	68.80	0.00	68.80								
539	08/08/2019	Current Account				Pension E'ee				Intelligent Money		Z	114.66	0.00	114.66								
540	08/08/2019	Current Account				Pension E'ee				KCC - LGPS		Z	127.77	0.00	127.77								
541	08/08/2019	Current Account				Pension E'er				KCC - LGPS		Z	314.51	0.00	314.51								
549	08/08/2019	Current Account				Wages				SGTC		Z	4,307.25	0.00	4,307.25								
														Subtotal for Code: Wages				£8,691.76		£0.00		£8,691.76	
Cost Centre		Equipment/Materials		41 Equipment/Materials		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total					
495	08/08/2019	Current Account				Skip Hire				Pinden Ltd		S	220.00	44.00	264.00								
507	08/08/2019	Current Account				Locks and Keys				Locks N Tools		S	29.98	5.99	35.97								
510	08/08/2019	Current Account				Sports Ground Supplies				Eden Park (STMS) Ltd		S	347.85	69.57	417.42								
511	08/08/2019	Current Account				Parks Equipment - Machine Supplies				Ernest Doe & Sons Ltd		S	138.59	27.72	166.31								
513	08/08/2019	Current Account				Gang Mowing				KCC Landscape Services		S	3,781.88	756.38	4,538.26								
521	08/08/2019	Current Account				Parks Clothing - Polo and Sweatshirts				Tester		S	167.25	33.45	200.70								
525	08/08/2019	Current Account				Parks Equipment - Sign Fitting Equipm				Discount Builders Merchants		S	39.26	7.85	47.11								
575	15/08/2019	Current Account				Cleaning Materials				KCC - KCS		S	80.40	16.08	96.48								
587	15/08/2019	Current Account				Permit - Flowers				Kent County Council		Z	28.00	0.00	28.00								
588	15/08/2019	Current Account				Parks Equipment - Slab Fitting				Discount Builders Merchants		S	8.32	1.67	9.99								
603	22/08/2019	Current Account				Skip Hire				Pinden Ltd		S	220.00	44.00	264.00								
620	29/08/2019	Current Account				Parks Equipment - Drill Bits				Trade UK		S	10.48	2.10	12.58								

Swanscombe and GTC BANK FIX
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(Between 01-08-2019 and 31-08-2019)

Code Number		Date		Bank		Cheq. No.		Description		Supplier		Equipment/Materials		Subtotal for Code:	
Vchr.	Date	Vchr.	Date	Account	DC	Description	Supplier	Vat Type	Net	Vat	Total	Vat Type	Net	Vat	Total
43 Fuel															
502	08/08/2019	Current Account	DC	Fuel	Allstar	Fuel	S	259.41	51.01	310.42			£5,072.01	£1,008.81	£6,080.82
Subtotal for Code: Fuel															
45 Telephone															
586	15/08/2019	Current Account	DC	Phone Bill - Parks	Overline	Phone Bill - Parks	S	13.19	2.65	15.84					
605	22/08/2019	Current Account	DC	Phone Bill - Parks	O2	Phone Bill - Parks	S	19.66	3.93	23.59					
Subtotal for Code: Telephone															
46 Vehicles															
517	08/08/2019	Current Account	DC	Van Repairs - New Tyres	Monarch Autos	Van Repairs - New Tyres	S	194.85	38.97	233.82					
Subtotal for Code: Vehicles															
48 Gas/Electricity															
562	15/08/2019	Current Account	DD	Electricity - Bowls Pavilion	KCC - Laser	Electricity - Bowls Pavilion	L	116.79	5.84	122.63					
563	15/08/2019	Current Account	DD	Electricity - Toilet Block	KCC - Laser	Electricity - Toilet Block	L	27.39	1.37	28.76					
564	15/08/2019	Current Account	DD	Electricity - Mess Room	KCC - Laser	Electricity - Mess Room	S	1,575.90	315.18	1,891.08					
608	22/08/2019	Current Account	DD	Electricity - Knockhall Changing Rooms	KCC - Laser	Electricity - Knockhall Changing Rooms	L	34.80	1.74	36.54					
Subtotal for Code: Gas/Electricity															
49 Playground Equipment & Maintenance															
604	22/08/2019	Current Account	DC	Parks Equipment - Wood	Discount Builders Merchants	Parks Equipment - Wood	S	32.41	6.48	38.89					
Subtotal for Code: Playground Equipment & Mail															
52 Parks Works Area															
609	22/08/2019	Current Account	DC	Electrical Inspection Test	Focus Electrical	Electrical Inspection Test	S	235.00	47.06	282.06					
Subtotal for Code: Parks Works Area															
121 General Projects (inc. Summer Entertai															
494	08/08/2019	Current Account	DC	Summer Entertainment	Xtreme Vortex	Summer Entertainment	S	300.00	60.00	360.00					
501	08/08/2019	Current Account	DC	Summer of Sport	Dragon Spirit Karate	Summer of Sport	Z	80.00	0.00	80.00					
504	08/08/2019	Current Account	DC	Summer of Sport	Fleet Gymnastics	Summer of Sport	Z	300.00	0.00	300.00					
509	08/08/2019	Current Account	DC	Summer Entertainment	Mrs Roundabout	Summer Entertainment	Z	120.00	0.00	120.00					
514	08/08/2019	Current Account	DC	Temporary Event Notices	Barclaycard - DBC	Temporary Event Notices	Z	42.00	0.00	42.00					
524	08/08/2019	Current Account	DC	Fencing - Cinema	Amazon UK	Fencing - Cinema	S	41.98	8.40	50.38					
Subtotal for Cost Centre: Parks Establishment															

Swanscombe and GTC BANK FIX
Listing of Payments in each Code for All Cost Centres
(Between 01-08-2019 and 31-08-2019)

Code Number	Date	Bank	Minute	146 Rates & Insurance Rent - DBC	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
569	15/08/2019	Current Account	DC			Wet Weather Venue - Summer of Sport	GCLL	Z	50.00	0.00	50.00
589	15/08/2019	Current Account	DC			Summer of Sport	Dartford FC	Z	300.00	0.00	300.00
592	15/08/2019	Current Account	DD			Outdoor Cinema Screening - Final Payr	Stepforward	Z	1,457.50	0.00	1,457.50
601	22/08/2019	Current Account	DC			Summer Entertainment	Kick Up Sports	Z	550.00	0.00	550.00
602	22/08/2019	Current Account	DC			Summer Entertainment	Dizzy Lolly	Z	110.00	0.00	110.00
619	29/08/2019	Current Account	DC			Summer Entertainment	Attitude Events	S	1,072.50	214.50	1,287.00
Subtotal for Code: General Projects (inc. Summe										£282.90	£4,706.88
Subtotal for Cost Centre: Other Projects										282.90	4,706.88

Code Number	Date	Bank	Minute	155 Management Fee	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
627	29/08/2019	Current Account	DD			NNDR	DBC	Z	2,873.00	0.00	2,873.00
Subtotal for Code: Rates & Insurance Rent - DBI										£0.00	£2,873.00

Code Number	Date	Bank	Minute	200 Maintenance	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
500	08/08/2019	Current Account	DC			Management Fee	GCLL	S	14,250.00	2,850.00	17,100.00
Subtotal for Code: Management Fee										£2,850.00	£17,100.00
Subtotal for Cost Centre: Leisure Courts										2,850.00	19,973.00

Code Number	Date	Bank	Minute	230 Wages	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
522	08/08/2019	Current Account	DC			Water Leak Repair	Capalwood	S	525.00	105.00	630.00
572	15/08/2019	Current Account	DC			Plumbing Repairs	LW Burt & Son Ltd	S	431.82	86.37	518.19
Subtotal for Code: Maintenance										£191.37	£1,148.19
Subtotal for Cost Centre: Squash Courts										191.37	1,148.19

Code Number	Date	Bank	Minute	232 Photocopier	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
530	08/08/2019	Current Account	DC			NI	HMRC	Z	1,706.92	0.00	1,706.92
531	08/08/2019	Current Account	DC			PAYE	HMRC	Z	991.20	0.00	991.20
536	08/08/2019	Current Account	DC			Pension E'ee	Intelligent Money	Z	166.73	0.00	166.73
537	08/08/2019	Current Account	DC			Pension E'er	Intelligent Money	Z	100.05	0.00	100.05
542	08/08/2019	Current Account	DC			Pension E'er	KCC - LGPS	Z	822.02	0.00	822.02
543	08/08/2019	Current Account	DC			Pension E'ee	KCC - LGPS	Z	404.36	0.00	404.36
548	08/08/2019	Current Account	DC			Wages	SGTC	Z	7,358.96	0.00	7,358.96
Subtotal for Code: Wages										£0.00	£11,550.24
Subtotal for Cost Centre: Wages										0.00	11,550.24

Code Number	Date	Bank	Minute	Photocopier Rental	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
612	29/08/2019	Current Account	DC			Photocopier Rental	KCC - KCS	S	128.58	25.72	154.30

Swanscombe and GTC BANK FIX
Listing of Payments in each Code for All Cost Centres
(Between 01-08-2019 and 31-08-2019)

Code Number		233 Stationary, Advertising & Postage		Subtotal for Code: Photocopier		£128.58		£25.72		£154.30			
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total			
505	08/08/2019		Current Account	DC	Cleaning Materials	KCC - KCS	S	28.65	5.73	34.38			
506	08/08/2019		Current Account	DC	Stationary	KCC - KCS	S	44.25	8.85	53.10			
571	15/08/2019		Current Account	DC	Stationary	Amazon UK	S	52.63	9.74	62.37			
Subtotal for Code: Stationary, Advertising & Post											£125.53	£24.32	£149.85
Code Number		234 Telephone / Internet		Subtotal for Code: Telephone / Internet		£406.83		£81.37		£488.20			
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total			
555	08/08/2019		Current Account	DC	Use of Personal Mobiles - TC and RFO	SGTC	S	20.83	4.17	25.00			
568	15/08/2019		Current Account	DC	Phone System - Lease Rental	Siemens	S	223.56	44.71	268.27			
577	15/08/2019		Current Account	DC	Phone Bill - Admin Alarm Line	Overline	S	13.00	2.60	15.60			
578	15/08/2019		Current Account	DC	Phone Bill - Admin Fax Line	Overline	S	13.00	2.60	15.60			
579	15/08/2019		Current Account	DC	Phone Bill - Admin Internet	Overline	S	48.50	9.70	58.20			
580	15/08/2019		Current Account	DC	Phone Bill - Admin Lift Alarm Line	Overline	S	13.20	2.64	15.84			
581	15/08/2019		Current Account	DC	Phone Bill - Admin Line	Overline	S	45.58	9.12	54.70			
582	15/08/2019		Current Account	DC	Phone Bill - Admin Line Maintenance	Overline	S	29.16	5.83	34.99			
Subtotal for Code: Telephone / Internet											£406.83	£81.37	£488.20
Code Number		235 Mileage Allowance		Subtotal for Code: Mileage Allowance		£12.03		£0.32		£12.35			
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total			
554	08/08/2019		Current Account	DC	Mileage	SGTC	S	12.03	0.32	12.35			
Subtotal for Code: Mileage Allowance											£12.03	£0.32	£12.35
Code Number		240 Chains of Office		Subtotal for Code: Chains of Office		£660.00		£132.00		£792.00			
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total			
520	08/08/2019		Current Account	DC	Chain Repairs - Deputy Town Mayor	Shaws	S	660.00	132.00	792.00			
Subtotal for Code: Chains of Office											£660.00	£132.00	£792.00
Code Number		241 Legal Fees		Subtotal for Code: Legal Fees		£500.00		£0.00		£500.00			
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total			
512	08/08/2019		Current Account	DC	Legal Fees	Hatten Wyatt	Z	500.00	0.00	500.00			
Subtotal for Code: Legal Fees											£500.00	£0.00	£500.00
Code Number		242 External Audit Fees		Subtotal for Code: External Audit Fees		£1,300.00		£260.00		£1,560.00			
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total			
613	29/08/2019		Current Account	DC	External Audit	PKF Littlejohn	S	1,300.00	260.00	1,560.00			
Subtotal for Code: External Audit Fees											£1,300.00	£260.00	£1,560.00
Code Number		245 Miscellaneous Expenditure		Subtotal for Code: Miscellaneous Expenditure		£93.60		£18.92		£112.52			
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total			
523	08/08/2019		Current Account	DC	Pension Annual Fee	Intelligent Money	S	250.00	50.00	300.00			
527	08/08/2019		Current Account	DC	Pension Annual Fee	Autenroll	S	290.00	58.00	348.00			
567	15/08/2019		Current Account	DC	Freedom Scroll	Clerks & Councils Direct	S	93.60	18.92	112.52			
Subtotal for Code: Miscellaneous Expenditure											£93.60	£18.92	£112.52

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573	15/08/2019	Current Account	DC	Youth Provision	CAS Community Solutions	Z	1,289.54	0.00	1,289.54
600	22/08/2019	Current Account	DC	Youth Provision	CAS Community Solutions	Z	1,959.99	0.00	1,959.99
616	29/08/2019	Current Account	DC	Health Referral	Preventative Health Care Company Lt	S	26.75	5.35	32.10
617	29/08/2019	Current Account	DD	Barclaycard - Card Fees and Frame	Barclaycard	Z	62.42	0.00	62.42
Subtotal for Code: Miscellaneous Expenditure							£3,972.30	£132.27	£4,104.57
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Minute	Bank	DC	Staff Training - Clerk Conference - ATC, KALC	KALC	S	60.00	12.00	72.00
614	29/08/2019	Current Account	DC	Staff Training			£60.00	£12.00	£72.00
Subtotal for Code: Staff Training							£60.00	£12.00	£72.00
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Minute	Bank	DC	IT Support & Maintenance	Skyenet ICT	S	310.01	62.00	372.01
570	15/08/2019	Current Account	DC	IT Support & Maintenance			310.01	62.00	372.01
576	15/08/2019	Current Account	DC	Website Accessibility Report	Qwerty IT Services	Z	250.00	0.00	250.00
Subtotal for Code: IT Services							£560.01	£62.00	£622.01
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Minute	Bank	DC	Hygiene Services	VR Sani	S	15.16	3.03	18.19
496	08/08/2019	Current Account	DC	Hygiene Services			15.16	3.03	18.19
606	22/08/2019	Current Account	DC	Replacement Flooring - TC Building	Steve's Carpets	S	1,694.40	338.88	2,033.28
618	29/08/2019	Current Account	DC	Air Conditioning Service	LW Burt & Son Ltd	S	578.81	115.76	694.57
621	29/08/2019	Current Account	DC	Fire Alarm / Emergency Lighting Service	Fireout Protection Ltd	S	136.40	27.28	163.68
Subtotal for Code: Council Offices Building Maint							£2,424.77	£484.95	£2,909.72
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Minute	Bank	DD	Electricity	KCC - Laser	S	654.53	130.91	785.44
559	15/08/2019	Current Account	DD	Electricity			654.53	130.91	785.44
Subtotal for Code: Electricity							£654.53	£130.91	£785.44
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Minute	Bank	DD	NNDR	DBC	Z	2,160.00	0.00	2,160.00
622	29/08/2019	Current Account	DD	NNDR			2,160.00	0.00	2,160.00
Subtotal for Code: Rates							£2,160.00	£0.00	£2,160.00
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Minute	Bank	DC	Bank Charges	Barclays	Z	49.12	0.00	49.12
515	08/08/2019	Current Account	DC	Bank Charges			49.12	0.00	49.12
574	15/08/2019	Current Account	DC	Card Fee	Elavon	S	65.84	1.20	67.04
615	29/08/2019	Current Account	DD	Bank Charges	Barclays	Z	30.18	0.00	30.18
Subtotal for Code: Bank Interest							£145.14	£1.20	£146.34
Subtotal for Cost Centre: Administration							24,659.96	1,347.06	26,007.02

Cost Centre Church Road Hall

Code Number 280 Wages

Vchr. Date Bank Cheq. No. Description

Swanscombe and GTC BANK FIX
Listing of Payments in each Code for All Cost Centres
(Between 01-08-2019 and 31-08-2019)

535	08/08/2019	Current Account	DC	PAYE	HMRC	Z	24.60	0.00	24.60
553	08/08/2019	Current Account	DC	Wages	SGTC	Z	378.09	0.00	378.09
Subtotal for Code: Wages							£402.69	£0.00	£402.69

281 Repairs & Maintenance									
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
498	08/08/2019	Current Account	DC	Hygiene Services	VR Sani	S	3.79	0.76	4.55
611	22/08/2019	Current Account	DC	Electrical Inspection Test	Focus Electrical	S	523.76	104.75	628.51
Subtotal for Code: Repairs & Maintenance							£527.55	£105.51	£633.06

282 Gas & Electricity									
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
557	15/08/2019	Current Account	DD	Gas	KCC - Laser	L	22.63	1.13	23.76
561	15/08/2019	Current Account	DD	Electricity	KCC - Laser	L	59.11	2.96	62.07
Subtotal for Code: Gas & Electricity							£81.74	£4.09	£85.83

285 Rates									
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
626	29/08/2019	Current Account	DD	NINDR	DBC	Z	125.00	0.00	125.00
Subtotal for Code: Rates							£125.00	£0.00	£125.00

406 Telephone Broadband									
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
585	15/08/2019	Current Account	DC	Phone Bill - Church Road Broadband	Overline	S	48.50	9.70	58.20
Subtotal for Code: Telephone Broadband							£48.50	£9.70	£58.20
Subtotal for Cost Centre: Church Road Hall							1,185.48	119.30	1,304.78

Cost Centre Grove Hall									
302 Gas & Electricity									
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
556	15/08/2019	Current Account	DD	Gas	KCC - Laser	L	2.48	0.12	2.60
565	15/08/2019	Current Account	DD	Electricity	KCC - Laser	L	24.84	1.24	26.08
Subtotal for Code: Gas & Electricity							£27.32	£1.36	£28.68
Subtotal for Cost Centre: Grove Hall							27.32	1.36	28.68

Cost Centre Heritage Community Hall									
320 Wages									
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
534	08/08/2019	Current Account	DC	PAYE	HMRC	Z	108.00	0.00	108.00
552	08/08/2019	Current Account	DC	Wages	SGTC	Z	399.65	0.00	399.65
Subtotal for Code: Wages							£507.65	£0.00	£507.65

321 Repairs & Maintenance									
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
497	08/08/2019	Current Account	DC	Hygiene Services	VR Sani	S	7.58	1.52	9.10
610	22/08/2019	Current Account	DC	Electrical Inspection Test	Focus Electrical	S	458.98	91.78	550.66

Swanscombe and GTC BANK FIX
Listing of Payments in each Code for All Cost Centres
(Between 01-08-2019 and 31-08-2019)

Code Number		322 Gas & Electricity		Subtotal for Code: Repairs & Maintenance				£559.76	
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
558	15/08/2019	Current Account	DD	Gas	KCC - Laser	L	26.55	1.33	27.88
607	22/08/2019	Current Account	DD	Electricity	KCC - Laser	L	111.65	5.58	117.23
Subtotal for Code: Gas & Electricity							£138.20	£6.91	£145.11
Code Number		325 Rates		Subtotal for Code: Rates				£238.00	
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
623	29/08/2019	Current Account	DD	NNDR	DBC	Z	238.00	0.00	238.00
Subtotal for Code: Rates							£238.00	£0.00	£238.00
Cost Centre Sports Pavilion		342 Maintenance & Cleaning Contribution		Subtotal for Cost Centre: Heritage Community Hall				£1,450.52	
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
526	08/08/2019	Current Account	DC	Cladding to Pavilion roof extension	Kent Fire Extinguisher Services Ltd	Z	569.87	0.00	569.87
566	15/08/2019	Current Account	DD	Roof Repairs	Kent Fire Extinguisher Services Ltd	Z	955.11	0.00	955.11
Subtotal for Code: Maintenance & Cleaning Cont							£1,524.98	£0.00	£1,524.98
Subtotal for Cost Centre: Sports Pavilion							1,524.98	0.00	1,524.98

Code Number		360 Wages		Subtotal for Code: Wages				£773.24	
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
546	08/08/2019	Current Account	DC	Pension E'er	KCC - LGPS	Z	95.33	0.00	95.33
547	08/08/2019	Current Account	DC	Pension E'ee	KCC - LGPS	Z	32.77	0.00	32.77
551	08/08/2019	Current Account	DC	Wages	SGTC	Z	645.14	0.00	645.14
Subtotal for Code: Wages							£773.24	£0.00	£773.24
Subtotal for Cost Centre: Town Council Offices Communit							773.24	0.00	773.24

Code Number		380 Wages		Subtotal for Code: Wages				£2,005.98	
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
532	08/08/2019	Current Account	DC	PAYE	HMRC	Z	57.40	0.00	57.40
533	08/08/2019	Current Account	DC	NI	HMRC	Z	100.88	0.00	100.88
544	08/08/2019	Current Account	DC	Pension E'ee	KCC - LGPS	Z	61.12	0.00	61.12
545	08/08/2019	Current Account	DC	Pension E'er	KCC - LGPS	Z	177.77	0.00	177.77
550	08/08/2019	Current Account	DC	Wages	SGTC	Z	1,608.81	0.00	1,608.81
Subtotal for Code: Wages							£2,005.98	£0.00	£2,005.98
Code Number		381 Food/Supplies		Subtotal for Code: Food Supplies				£241.78	
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
590	15/08/2019	Current Account	DD	Coffee Machine Supplies	Tchibo Coffee International Ltd	Z	121.11	0.00	121.11
593	22/08/2019	Current Account	BANKADJ	Food Supplies	Bookers	S	241.78	8.19	249.97
Subtotal for Code: Food Supplies							241.78	8.19	249.97

Swanscombe and GTC BANK FIX
Listing of Payments in each Code for All Cost Centres
(Between 01-08-2019 and 31-08-2019)

594	22/08/2019	Current Account	BANKADJ	Food Supplies	Asda Stores Ltd	Z	92.25	0.00	92.25	
595	22/08/2019	Current Account	BANKADJ	Food Supplies	Iceland	Z	27.07	0.00	27.07	
596	22/08/2019	Current Account	BANKADJ	Food Supplies	Poundland	Z	12.00	0.00	12.00	
597	22/08/2019	Current Account	BANKADJ	Food Supplies	Co-Operative Stores	Z	6.34	0.00	6.34	
598	22/08/2019	Current Account	BANKADJ	Food Supplies	Local Shops	Z	2.68	0.00	2.68	
Subtotal for Code: Food/Supplies							£503.23	£8.19	£511.42	
382 Furniture, Fixtures & Equipment (incl. I										
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
508	08/08/2019		Current Account	DC	Till Rolls	Southern Counties Business Equipme	S	23.50	4.70	28.20
516	08/08/2019		Current Account	DD	Coffee Machine Monthly Rental	Tchibo Coffee International Ltd	S	71.37	14.27	85.64
599	22/08/2019		Current Account	BANKADJ	Newspapers	Local Shops	Z	9.45	0.00	9.45
Subtotal for Code: Furniture, Fixtures & Equipme							£104.32	£18.97	£123.29	
384 Rates										
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
624	29/08/2019		Current Account	DD	NNDR	DBC	Z	197.00	0.00	197.00
Subtotal for Code: Rates							£197.00	£0.00	£197.00	
385 Electricity & Water										
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
560	15/08/2019		Current Account	DD	Electricity	KCC - Laser	S	424.98	85.00	509.98
Subtotal for Code: Electricity & Water							£424.98	£85.00	£509.98	
388 Telephone / Internet										
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
583	15/08/2019		Current Account	DC	Phone Bill - Cafe	Overline	S	13.00	2.60	15.60
584	15/08/2019		Current Account	DC	Phone Bill - Cafe Internet	Overline	S	48.61	9.72	58.33
Subtotal for Code: Telephone / Internet							£61.61	£12.32	£73.93	
389 Maintenance										
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
499	08/08/2019		Current Account	DC	Hygiene Services	VR Sani	S	10.83	2.17	13.00
503	08/08/2019		Current Account	DC	Waste Bin Collection	Vindor Waste Kent Ltd	S	80.24	16.05	96.29
Subtotal for Code: Maintenance							£91.07	£18.22	£109.29	
Subtotal for Cost Centre: Old Fire Station Cafe							3,388.19	142.70	3,530.89	
TOTALS							£72,248.36	£6,524.44	£78,772.80	

Swanscombe and Greenhithe Town Council
Listing of Receipts in each Code for All Cost Centres
 (Between 01-09-2019 and 30-09-2019)

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Cost Centre Parks Establishment									
Code Number	45	Telephone							
Vchr.	140	18/09/2019	DC	Phone Bill	Aerial Direct	Z	5.00	0.00	5.00
					Subtotal for Code: Telephone		£5.00	£0.00	£5.00
65 Miscellaneous Income									
Code Number	126	19/09/2019	DC	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	131	19/09/2019	DC	Contribution to Heritage Park Costs	Natural England	Z	500.00	0.00	500.00
				Football Pitch Hire	Swanscombe Tigers FC	Z	503.00	0.00	503.00
					Subtotal for Code: Miscellaneous Income		£1,003.00	£0.00	£1,003.00
					Subtotal for Cost Centre: Parks Establishment		1,008.00	0.00	1,008.00
Cost Centre Knockhall Playing Field									
Code Number	85	Football							
Vchr.	132	19/09/2019	DC	Football Pitch Hire	Swanscombe Tigers FC	Z	390.00	0.00	390.00
					Subtotal for Code: Football		£390.00	£0.00	£390.00
					Subtotal for Cost Centre: Knockhall Playing Field		390.00	0.00	390.00
Cost Centre Other Projects									
Code Number	121	General Projects (inc. Summer Entertai							
Vchr.	136	10/09/2019	DC	Cinema Catering	Fabulous Finger Foods	Z	31.76	0.00	31.76
					Subtotal for Code: General Projects (inc. Summe		£31.76	£0.00	£31.76
					Subtotal for Cost Centre: Other Projects		31.76	0.00	31.76
Cost Centre Administration									
Code Number	271	Miscellaneous Income							
Vchr.	122	04/09/2019	DC	Storage Fees	Walk Tall	Z	416.66	0.00	416.66
	139	18/09/2019	DC	Capacity Building Fund Grant	DBC	Z	2,498.00	0.00	2,498.00
					Subtotal for Code: Miscellaneous Income		£2,914.66	£0.00	£2,914.66
Code Number	272	Precept							
Vchr.	144	29/09/2019	DC	Precept	DBC	Z	213,403.00	0.00	213,403.00
					Subtotal for Code: Precept		£213,403.00	£0.00	£213,403.00
Code Number	273	Section 136							
Vchr.	142	29/09/2019	DC	Section 136 Contribution	DBC	Z	2,720.00	0.00	2,720.00
					Subtotal for Code: Section 136		£2,720.00	£0.00	£2,720.00

Swanscombe and Greenhithe Town Council
Listing of Receipts in each Code for All Cost Centres
(Between 01-09-2019 and 30-09-2019)

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
274 Bank Interest									
Vchr.	120	05/09/2019	DC	Loyalty Reward	Barclays	Z	4.53	0.00	4.53
	121	02/09/2019	DC	Bank Interest	Barclays	Z	167.77	0.00	167.77
					Subtotal for Code:	Bank Interest	£172.30	£0.00	£172.30
276 Government CTax Grant									
Vchr.	143	29/09/2019	DC	Government CTax Grant Funding	DBC	Z	7,217.00	0.00	7,217.00
					Subtotal for Code:	Government CTax Grant	£7,217.00	£0.00	£7,217.00
Cost Centre					Subtotal for Cost Centre:	Administration	226,426.96	0.00	226,426.96

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
295 Hire Income									
Vchr.	123	19/09/2019	DC	Hall Hire	Various	Z	247.50	0.00	247.50
	133	09/09/2019	DC	Hall Hire	West Kent Mediation	Z	35.00	0.00	35.00
	135	09/09/2019	DC	Hall Hire	Swanscombe Rainbows & Brownies	Z	55.63	0.00	55.63
					Subtotal for Code:	Hire Income	£338.13	£0.00	£338.13
Cost Centre					Subtotal for Cost Centre:	Church Road Hall	338.13	0.00	338.13

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
335 Hire Income									
Vchr.	123	04/09/2019	DC	Hall Hire	Dragon Spirit Karate	Z	128.30	0.00	128.30
	134	09/09/2019	DC	Hall Hire	DBC	Z	41.00	0.00	41.00
	137	13/09/2019	DC	Hall Hire	Little Kickers	Z	123.00	0.00	123.00
	138	13/09/2019	DC	Hall Hire	Little Kickers	Z	205.00	0.00	205.00
					Subtotal for Code:	Hire Income	£497.30	£0.00	£497.30
Cost Centre					Subtotal for Cost Centre:	Heritage Community Hall	497.30	0.00	497.30

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
350 Rent Income									
Vchr.	128	19/09/2019	DC	Rent	The Pavilion Community Sports & Soc	Z	1,545.00	0.00	1,545.00
					Subtotal for Code:	Rent Income	£1,545.00	£0.00	£1,545.00
Cost Centre					Subtotal for Cost Centre:	Sports Pavilion	1,545.00	0.00	1,545.00

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
370 Hire Income									
Vchr.	124	05/09/2019	DC	Hall Hire	Various	Z	25.00	0.00	25.00
	125	05/09/2019	DC	Hall Hire	North Kent Karate	Z	307.50	0.00	307.50

Swanscombe and Greenhithe Town Council
Listing of Receipts in each Code for All Cost Centres
(Between 01-09-2019 and 30-09-2019)

130	19/09/2019	Current Account	DC	Hall Hire	Various	Z	168.00	0.00	168.00
141	19/09/2019	Active Saver 1	DC	Hall Hire	Various	Z	84.00	0.00	84.00
Subtotal for Code: Hire Income							£584.50	£0.00	£584.50
Subtotal for Cost Centre: Town Council Offices Communi							584.50	0.00	584.50

Cost Centre Old Fire Station Cafe

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 127	19/09/2019	Current Account	DC	Food Sales	Old Fire Station Cafe	S	903.92	180.78	1,084.70
Subtotal for Code: Cafe Income							£903.92	£180.78	£1,084.70
Subtotal for Cost Centre: Old Fire Station Cafe							903.92	180.78	1,084.70

TOTALS **£231,725.57** **£180.78** **£231,906.35**

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Swanscombe and Greenhithe Town Council
Listing of Payments in each Code for All Cost Centres
 (Between 01-09-2019 and 30-09-2019)

Code Number	Date	Bank	Current Account	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
Cost Centre Public Lighting											
1 Supply & Maintenance											
Vchr.	655	11/09/2019	Current Account	DC	Electricity - Street Lighting	E-on	L	129.91	6.50	136.41	
								Subtotal for Code:	£129.91	£136.41	
								Subtotal for Cost Centre:	Public Lighting	129.91	136.41

Code Number	Date	Bank	Current Account	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
Cost Centre Grove Car Park											
20 Rates											
Vchr.	736	26/09/2019	Current Account	DC	NNDR	DBC	Z	432.00	0.00	432.00	
								Subtotal for Code:	£432.00	£432.00	
								Subtotal for Cost Centre:	Grove Car Park	432.00	432.00

Code Number	Date	Bank	Current Account	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Cost Centre Parks Establishment										
40 Wages										
Vchr.	642	05/09/2019	Current Account	DC	Park Keeper Contract	Night & Day Security	Z	1,366.35	0.00	1,366.35
Vchr.	643	05/09/2019	Current Account	DC	Park Keeper Contract - Site Checks	Night & Day Security	Z	1,222.77	0.00	1,222.77
Vchr.	671	11/09/2019	Current Account	DC	PAYE	HMRC	Z	358.00	0.00	358.00
Vchr.	672	11/09/2019	Current Account	DC	NI	HMRC	Z	806.25	0.00	806.25
Vchr.	681	11/09/2019	Current Account	DC	Pension E'er	Intelligent Money	Z	68.80	0.00	68.80
Vchr.	682	11/09/2019	Current Account	DC	Pension E'ee	Intelligent Money	Z	114.66	0.00	114.66
Vchr.	683	11/09/2019	Current Account	DC	Pension E'ee	KCC - LGPS	Z	127.77	0.00	127.77
Vchr.	684	11/09/2019	Current Account	DC	Pension E'er	KCC - LGPS	Z	314.51	0.00	314.51
Vchr.	692	11/09/2019	Current Account	DC	Wages	SGTC	Z	4,233.24	0.00	4,233.24
								Subtotal for Code:	£8,612.35	£8,612.35

Code Number	Date	Bank	Current Account	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Cost Centre Equipment/Materials										
41 Equipment/Materials										
Vchr.	646	11/09/2019	Current Account	DC	Parks Equipment - Sign Fitting Equipm	Trade UK	S	95.62	19.10	114.72
Vchr.	650	11/09/2019	Current Account	DC	Parks Equipment - Painting Supplies	Discount Builders Merchants	S	16.90	3.38	20.28
Vchr.	651	11/09/2019	Current Account	DC	Cleaning Materials	KCC - KCS	S	32.50	6.50	39.00
Vchr.	658	11/09/2019	Current Account	DC	Skip Hire	Pinden Ltd	S	220.00	44.00	264.00
Vchr.	699	19/09/2019	Current Account	BANKADJ	Paint	Petty Cash	S	25.00	5.00	30.00
Vchr.	722	19/09/2019	Current Account	DC	Fence Repair - Eagles Road	Forestrail Ltd	S	32.30	6.46	38.76
Vchr.	724	26/09/2019	Current Account	DC	Skip Hire	Pinden Ltd	S	220.00	44.00	264.00
Vchr.	727	26/09/2019	Current Account	DC	Parks Equipment - General Equipment	Trade UK	S	16.37	3.27	19.64
Vchr.	729	26/09/2019	Current Account	DC	Signs - Swanscombe Park	Barclaycard - Archer	Z	181.86	0.00	181.86
								Subtotal for Code:	£131.71	£972.26

Code Number	Date	Bank	Current Account	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Cost Centre Fuel										
43 Fuel										
Vchr.	855	11/09/2019	Current Account	DC	Fuel	Shell	Z	100.00	0.00	100.00

Swanscombe and Greenhithe Town Council
Listing of Payments in each Code for All Cost Centres
(Between 01-09-2019 and 30-09-2019)

638	05/09/2019	Current Account	DD	Fuel	Allstar	S	218.93	43.06	261.99
Subtotal for Code: Fuel									
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
45 Telephone									
Vchr.									
669	11/09/2019	Current Account	DC	Phone Bill - Parks	Overline	S	13.00	2.60	15.60
715	19/09/2019	Current Account	DD	Phone Bill - Parks	O2	S	19.78	3.96	23.74
Subtotal for Code: Telephone									
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
46 Vehicles									
Vchr.									
719	19/09/2019	Current Account	DD	Road Tax - BF07 NWR	DVLA	Z	260.00	0.00	260.00
Subtotal for Code: Vehicles									
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
48 Gas/Electricity									
Vchr.									
712	19/09/2019	Current Account	DD	Electricity - Mess Room	KCC - Laser	S	1,052.52	210.50	1,263.02
713	19/09/2019	Current Account	DD	Electricity - Mess Room	KCC - Laser	S	-1,575.90	-315.18	-1,891.08
Subtotal for Code: Gas/Electricity									
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Other Projects									
Vchr.									
							9,441.23	76.65	9,517.88
Subtotal for Cost Centre: Parks Establishment									
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
121 General Projects (inc. Summer Entertai									
Vchr.									
629	05/09/2019	Current Account	DC	Portacoo Hire	Lav Hire	S	520.00	104.00	624.00
641	05/09/2019	Current Account	DC	Stewarding - Cinema Events x 2	Night & Day Security	Z	1,875.00	0.00	1,875.00
723	19/09/2019	Current Account	DC	Hall Hire	GCLL	Z	50.00	0.00	50.00
Subtotal for Code: General Projects (inc. Summe									
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Leisure Centre									
Vchr.									
738	26/09/2019	Current Account	DC	NNDR	DBC	Z	2,873.00	0.00	2,873.00
Subtotal for Code: Rates & Insurance Rent - DBI									
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
146 Rates & Insurance Rent - DBC									
Vchr.									
							2,873.00	0.00	2,873.00
Subtotal for Cost Centre: Leisure Centre									
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
210 Rents / Licences									
Vchr.									
720	19/09/2019	Current Account	DC	Rent	DBC	Z	65.00	0.00	65.00
Subtotal for Code: Rents / Licences									
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
212 Water Supply									
Vchr.									
721	19/09/2019	Current Account	DC	Water Rates	DBC	Z	152.00	0.00	152.00
Subtotal for Code: Water Rates									

Swanscombe and Greenhithe Town Council
Listing of Payments in each Code for All Cost Centres
(Between 01-09-2019 and 30-09-2019)

Cost Centre		Administration		230 Wages		Subtotal for Code: Water Supply		Subtotal for Cost Centre: Allotments	
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 673	11/09/2019	Current Account	DC	NI	HMRC	Z	1,706.92	0.00	1,706.92
674	11/09/2019	Current Account	DC	PAYE	HMRC	Z	985.60	0.00	985.60
679	11/09/2019	Current Account	DC	Pension E'ee	Intelligent Money	Z	166.73	0.00	166.73
680	11/09/2019	Current Account	DC	Pension E'er	Intelligent Money	Z	99.95	0.00	99.95
685	11/09/2019	Current Account	DC	Pension E'er	KCC - LGPS	Z	822.02	0.00	822.02
686	11/09/2019	Current Account	DC	Pension E'ee	KCC - LGPS	Z	404.36	0.00	404.36
691	11/09/2019	Current Account	DC	Wages	SGTC	Z	7,358.96	0.00	7,358.96
Subtotal for Code: Wages							£11,544.54	£0.00	£11,544.54
Code Number		233 Stationary, Advertising & Postage		Subtotal for Code: Stationary, Advertising & Post		£182.55		£36.51	
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
636	05/09/2019	Current Account	DC	Stationary	KCC - KCS	S	27.15	5.43	32.58
647	11/09/2019	Current Account	DC	Stationary	Amazon UK	S	22.50	4.50	27.00
648	11/09/2019	Current Account	DC	Franking Machine Rental	Franco typ Postalia Ltd	S	60.00	12.00	72.00
653	11/09/2019	Current Account	DC	Cleaning Materials	KCC - KCS	S	36.30	7.26	43.56
654	11/09/2019	Current Account	DC	Stationary	KCC - KCS	S	15.50	3.10	18.60
716	19/09/2019	Current Account	DC	Stationary	Amazon UK	S	21.10	4.22	25.32
Subtotal for Code: Stationary, Advertising & Post							£182.55	£36.51	£219.06
Code Number		234 Telephone / Internet		Subtotal for Code: Telephone / Internet		£182.96		£36.60	
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
661	11/09/2019	Current Account	DC	Phone Bill - Admin Alarm Line	Overline	S	13.00	2.60	15.60
662	11/09/2019	Current Account	DC	Phone Bill - Admin Fax Line	Overline	S	13.00	2.60	15.60
663	11/09/2019	Current Account	DC	Phone Bill - Admin Internet	Overline	S	48.50	9.70	58.20
664	11/09/2019	Current Account	DC	Phone Bill - Admin Lift Alarm Line	Overline	S	13.19	2.64	15.83
665	11/09/2019	Current Account	DC	Phone Bill - Admin Line + Maintenance	Overline	S	74.44	14.89	89.33
698	11/09/2019	Current Account	DC	Use of Personal Mobiles - TC and RFO	SGTC	S	20.83	4.17	25.00
Subtotal for Code: Telephone / Internet							£182.96	£36.60	£219.56
Code Number		235 Mileage Allowance		Subtotal for Code: Mileage Allowance		£5.70		£0.15	
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
697	11/09/2019	Current Account	DC	Mileage	SGTC	S	5.70	0.15	5.85
Subtotal for Code: Mileage Allowance							£5.70	£0.15	£5.85
Code Number		238 Civic Budget		Subtotal for Code: Civic Budget		£60.00		£0.00	
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
726	26/09/2019	Current Account	DC	Mayoral Engagement	Mayor of Hillingdon	Z	60.00	0.00	60.00
Subtotal for Code: Civic Budget							£60.00	£0.00	£60.00

Swanscombe and Greenhithe Town Council Listing of Payments in each Code for All Cost Centres (Between 01-09-2019 and 30-09-2019)

Code Number	240 Chains of Office			Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Minute	Bank	Description				
644	05/09/2019		Current Account	Chain Repairs	S	1,255.00	251.00	1,506.00
						£1,255.00	£251.00	£1,506.00
Code Number	241 Legal Fees			Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Minute	Bank	Description				
628	05/09/2019		Current Account	Schedule of Condition	S	600.00	120.00	720.00
						£600.00	£120.00	£720.00
Code Number	245 Miscellaneous Expenditure			Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Minute	Bank	Description				
660	11/09/2019		Current Account	Defibrillators x 3	S	2,685.00	537.00	3,222.00
						£2,685.00	£537.00	£3,222.00
Code Number	249 IT Services			Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Minute	Bank	Description				
649	11/09/2019		Current Account	Mapping Update	S	127.50	25.50	153.00
728	26/09/2019		Current Account	IT Support & Maintenance	S	310.01	62.00	372.01
						£437.51	£87.50	£525.01
Code Number	251 Council Offices Building Maintenance			Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Minute	Bank	Description				
631	05/09/2019		Current Account	Hygiene Services	S	15.16	3.03	18.19
640	05/09/2019		Current Account	Window Cleaning	Z	40.00	0.00	40.00
659	11/09/2019		Current Account	Boiler and Plumbing Service	S	3,265.09	653.01	3,918.10
730	26/09/2019		Current Account	Air Conditioning Service	S	578.81	115.76	694.57
						£3,899.06	£771.80	£4,670.86
Code Number	254 Electricity			Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Minute	Bank	Description				
710	19/09/2019		Current Account	Electricity	S	516.16	103.23	619.39
						£516.16	£103.23	£619.39
Code Number	255 Rates			Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Minute	Bank	Description				
732	26/09/2019		Current Account	NNDR	Z	2,160.00	0.00	2,160.00
						£2,160.00	£0.00	£2,160.00
Code Number	274 Bank Interest			Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Minute	Bank	Description				
717	19/09/2019		Current Account	Card Fee	S	31.38	1.20	32.58
						£31.38	£1.20	£32.58
Cost Centre	Church Road Hall			Subtotal for Cost Centre:		23,559.86	1,944.99	25,504.85

Swanscombe and Greenhithe Town Council
Listing of Payments in each Code for All Cost Centres
 (Between 01-09-2019 and 30-09-2019)

Code Number	280 Wages	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Minute	Account	DC	PAYE	HMRC	Z	25.40	0.00	25.40
678	11/09/2019	Current Account	DC	Wages	SGTC	Z	433.87	0.00	433.87
696	11/09/2019	Current Account	DC				£459.27	£0.00	£459.27
Subtotal for Code: Wages									
Code Number	281 Repairs & Maintenance	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Minute	Account	DC	Hygiene Services	VR Sani	S	3.79	0.76	4.55
633	05/09/2019	Current Account	DC	Lightbulbs	Gurney & White	S	32.28	6.46	38.74
639	05/09/2019	Current Account	DD	Boiler Repairs	LW Burt & Son Ltd	S	469.05	93.81	562.86
731	26/09/2019	Current Account	DC				£505.12	£101.03	£606.15
Subtotal for Code: Repairs & Maintenance									
Code Number	282 Gas & Electricity	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Minute	Account	DD	Gas	KCC - Laser	L	22.63	1.13	23.76
709	19/09/2019	Current Account	DD				£22.63	£1.13	£23.76
Subtotal for Code: Gas & Electricity									
Code Number	285 Rates	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Minute	Account	DC	NNDR	DBC	Z	125.00	0.00	125.00
737	26/09/2019	Current Account	DC				£125.00	£0.00	£125.00
Subtotal for Code: Rates									
Code Number	406 Telephone Broadband	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Minute	Account	DC	Phone Bill - Church Road Broadband	Overline	S	48.50	9.70	58.20
668	11/09/2019	Current Account	DC				£48.50	£9.70	£58.20
Subtotal for Code: Telephone Broadband									
Cost Centre	Grove Hall								
							1,160.52	111.86	1,272.38
Subtotal for Cost Centre: Church Road Hall									
Code Number	302 Gas & Electricity	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Minute	Account	DD	Gas	KCC - Laser	L	2.48	0.12	2.60
707	19/09/2019	Current Account	DD				£2.48	£0.12	£2.60
Subtotal for Code: Gas & Electricity									
Cost Centre	Heritage Community Hall								
							2.48	0.12	2.60
Subtotal for Cost Centre: Grove Hall									
Code Number	320 Wages	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Minute	Account	DC	PAYE	HMRC	Z	100.00	0.00	100.00
677	11/09/2019	Current Account	DC	Wages	SGTC	Z	426.09	0.00	426.09
695	11/09/2019	Current Account	DC				£526.09	£0.00	£526.09
Subtotal for Code: Wages									
Code Number	321 Repairs & Maintenance	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Minute	Account	DC	Hygiene Services	VR Sani	S	7.58	1.52	9.10
632	05/09/2019	Current Account	DC						

Swanscombe and Greenhithe Town Council
Listing of Payments in each Code for All Cost Centres
(Between 01-09-2019 and 30-09-2019)

322 Gas & Electricity			Repairs & Maintenance			£7.58	£1.52	£9.10
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Net	Vat	Total
Vchr. 708	19/09/2019	Current Account	DD	Gas	KCC - Laser	24.80	1.24	26.04
711	19/09/2019	Current Account	DD	Electricity	KCC - Laser	-111.65	-5.58	-117.23
725	26/09/2019	Current Account	DD	Electricity	KCC - Laser	174.71	8.74	183.45
Subtotal for Code: Gas & Electricity						£87.86	£4.40	£92.26
325 Rates								
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Net	Vat	Total
Vchr. 733	26/09/2019	Current Account	DC	NNDR	DBC	238.00	0.00	238.00
Subtotal for Code: Rates						£238.00	£0.00	£238.00
Subtotal for Cost Centre: Heritage Community Hall						859.53	5.92	865.45
341 Water Rates								
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Net	Vat	Total
Vchr. 670	11/09/2019	Current Account	DC	Contribution to Water Rates	The Pavilion Community Sports & Soc	1,774.30	0.00	1,774.30
Subtotal for Code: Water Rates						£1,774.30	£0.00	£1,774.30
342 Maintenance & Cleaning Contribution								
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Net	Vat	Total
Vchr. 630	05/09/2019	Current Account	DC	Cleaning Contribution - Cricket Season	The Pavilion Community Sports & Soc	130.00	0.00	130.00
Subtotal for Code: Maintenance & Cleaning Conl						£130.00	£0.00	£130.00
Subtotal for Cost Centre: Sports Pavilion						1,904.30	0.00	1,904.30
360 Wages								
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Net	Vat	Total
Vchr. 689	11/09/2019	Current Account	DC	Pension E'er	KCC - LGPS	95.33	0.00	95.33
690	11/09/2019	Current Account	DC	Pension E'ee	KCC - LGPS	32.77	0.00	32.77
694	11/09/2019	Current Account	DC	Wages	SGTC	563.04	0.00	563.04
Subtotal for Code: Wages						£691.14	£0.00	£691.14
363 Cleaning Materials								
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Net	Vat	Total
Vchr. 637	05/09/2019	Current Account	DC	Cleaning Materials	KCC - KCS	28.15	5.63	33.78
652	11/09/2019	Current Account	DC	Cleaning Materials	KCC - KCS	9.20	1.84	11.04
718	19/09/2019	Current Account	DC	Cleaning Materials	KCC - KCS	9.20	1.84	11.04
Subtotal for Code: Cleaning Materials						£46.55	£9.31	£55.86
370 Hire Income								
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Net	Vat	Total
Vchr. 714	19/09/2019	Current Account	DD	Hall Hire Cancellation Refund	Various	25.00	0.00	25.00
Subtotal for Code: Hire Income						£25.00	£0.00	£25.00

Swanscombe and Greenhithe Town Council
Listing of Payments in each Code for All Cost Centres
(Between 01-09-2019 and 30-09-2019)

Cost Centre		Old Fire Station Cafe		Town Council Offices Communiti			
		380 Wages					
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
Vchr.							
675	11/09/2019	Current Account	DC	PAYE	HMRC	Z	224.20
676	11/09/2019	Current Account	DC	NI	HMRC	Z	130.54
687	11/09/2019	Current Account	DC	Pension E'ee	KCC - LGPS	Z	58.40
688	11/09/2019	Current Account	DC	Pension E'er	KCC - LGPS	Z	169.89
693	11/09/2019	Current Account	DC	Wages	SGTC	Z	1,442.34
				Subtotal for Code:	Wages		£2,025.37
				Subtotal for Cost Centre:			762.69
				Subtotal for Cost Centre:			9.31
				Subtotal for Cost Centre:			772.00
Code Number		381 Food/Supplies					
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
700	19/09/2019	Current Account	BANKADJ	Food Supplies	Bookers	S	180.84
701	19/09/2019	Current Account	BANKADJ	Food Supplies	Asda Stores Ltd	Z	132.71
702	19/09/2019	Current Account	BANKADJ	Food Supplies	Iceland	Z	33.16
703	19/09/2019	Current Account	BANKADJ	Food Supplies	Poundland	Z	15.00
704	19/09/2019	Current Account	BANKADJ	Food Supplies	Co-Operative Stores	Z	1.50
705	19/09/2019	Current Account	BANKADJ	Food Supplies	Local Shops	Z	2.88
				Subtotal for Code:	Food/Supplies		£366.09
				Subtotal for Cost Centre:			£5.49
Code Number		382 Furniture, Fixtures & Equipment (incl. I					
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
635	05/09/2019	Current Account	DC	Coffee Machine Monthly Rental	Tohilo Coffee International Ltd	S	71.37
645	05/09/2019	Current Account	DC	Cafe uniform	Tester	S	75.00
706	19/09/2019	Current Account	BANKADJ	Newspapers	Local Shops	Z	27.79
				Subtotal for Code:	Furniture, Fixtures & Equipme		£174.16
				Subtotal for Cost Centre:			£29.27
Code Number		384 Rates					
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
734	26/09/2019	Current Account	DC	NNDR	DBC	Z	197.00
735	26/09/2019	Current Account	DC	NNDR	DBC	Z	197.00
				Subtotal for Code:	Rates		£394.00
				Subtotal for Cost Centre:			£0.00
Code Number		385 Electricity & Water					
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
657	11/09/2019	Current Account	DC	Water Rates	Castle Water	S	115.25
				Subtotal for Code:	Electricity & Water		£115.25
				Subtotal for Cost Centre:			£23.05
Code Number		388 Telephone / Internet					
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
666	11/09/2019	Current Account	DC	Phone Bill - Cafe	Overline	S	13.00
667	11/09/2019	Current Account	DC	Phone Bill - Cafe Internet	Overline	S	48.86
				Subtotal for Code:	Telephone / Internet		£61.86
				Subtotal for Cost Centre:			£12.37

Swanscombe and Greenhithe Town Council
Listing of Payments in each Code for All Cost Centres
(Between 01-09-2019 and 30-09-2019)

Code Number	389	Maintenance																					
Vchr.	Date	Bank	Minute	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total													
634	05/09/2019	Current Account		DC	Hygiene Services	VR Sani	S	10.83	2.17	13.00													
656	11/09/2019	Current Account		DC	Waste Bin Collection	Viridor Waste Kent Ltd	S	80.24	16.05	96.29													
					Subtotal for Code: Maintenance			£91.07	£18.22	£109.29													
					Subtotal for Cost Centre: Old Fire Station Cafe			3,227.80	88.40	3,316.20													
TOTALS										£47,015.32	£2,347.75	£49,363.07											

Swanscombe and Greenhithe Town Council
Receipts and Payments compared with Flexed Budget (01/04/2019 to 30/09/2019)

Cost Centre		Budget Receipts		Act. Receipts	Budget Payments		Act. Payments	Variance Year to Date
		Total for year	Year to Date		Total for Year	Year to Date		
Cost Centre	Public Lighting							
1	Supply & Maintenance	0.00	0.00	0.00	2575.00	1,287.48	1479.96	-192.48
2	All Night Lighting	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3	Christmas Lighting	0.00	0.00	0.00	3600.00	1,800.00	1261.50	538.50
4	Repairs	0.00	0.00	0.00	1000.00	499.98	0.00	499.98
5	Long Term Financial Risks	0.00	0.00	0.00	1450.00	724.98	0.00	724.98
6	Income	1.00	0.48	0.00	0.00	0.00	0.00	-0.48
7	Long Term Maintenance	0.00	0.00	0.00	125.00	62.52	0.00	62.52
Sub Total for	Public Lighting	1.00	0.48	0.00	8,750.00	4,374.96	2,741.46	1,633.02
Cost Centre	Grove Car Park							
20	Rates	0.00	0.00	0.00	4234.00	2,116.98	3024.80	-907.82
21	Repairs & Maintenance	0.00	0.00	0.00	1000.00	499.98	0.00	499.98
22	Long Term Financial Risks	0.00	0.00	0.00	2390.00	1,195.02	0.00	1,195.02
23	Long Term Maintenance	0.00	0.00	0.00	200.00	100.02	0.00	100.02
421	Income	0.00	0.00	815.00	0.00	0.00	0.00	815.00
Sub Total for	Grove Car Park	0.00	0.00	815.00	7,824.00	3,912.00	3,024.80	1,702.20
Cost Centre	Craylands Lane Car Park							
30	Rates	0.00	0.00	0.00	0.00	0.00	0.00	0.00
31	Repairs & Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
32	Long Term Financial Risks	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Sub Total for	Craylands Lane Car Park	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Cost Centre	Parks Establishment							
40	Wages	0.00	0.00	0.00	103600.00	51,799.98	51998.27	-198.29
41	Equipment/Materials	0.00	0.00	0.00	40000.00	19,999.98	18717.92	1,282.06
42	New Grounds Maintenance Equipm	0.00	0.00	0.00	0.00	0.00	0.00	0.00
43	Fuel	0.00	0.00	0.00	2500.00	1,249.98	1740.53	-490.55
44	Fencing	0.00	0.00	0.00	5000.00	2,500.02	0.00	2,500.02
45	Telephone	0.00	0.00	30.00	538.00	268.98	196.72	102.26
46	Vehicles	0.00	0.00	0.00	2500.00	1,249.98	859.51	390.47

Swanscombe and Greenhithe Town Council
Receipts and Payments compared with Flexed Budget (01/04/2019 to 30/09/2019)

	Budget Receipts		Act. Receipts		Budget Payments		Act. Payments		Variance Year to Date
	Total for year	Year to Date	Total for year	Year to Date	Total for year	Year to Date	Total for year	Year to Date	
47 Water Rates	0.00	0.00	0.00	803.52	1607.00	803.52	0.00	0.00	803.52
48 Gas/Electricity	0.00	0.00	0.00	1,030.02	2060.00	1,030.02	1862.01	1862.01	-831.99
49 Playground Equipment & Maintenanar	0.00	0.00	1876.30	2,500.02	5000.00	2,500.02	2205.56	2205.56	2,170.76
50 Staff Training	0.00	0.00	0.00	750.00	1500.00	750.00	0.00	0.00	750.00
51 Knockhall Changing Rooms	0.00	0.00	0.00	250.02	500.00	250.02	6.50	6.50	243.52
52 Parks Works Area	0.00	0.00	0.00	375.00	750.00	375.00	922.19	922.19	-547.19
53 Vandalism	0.00	0.00	0.00	499.98	1000.00	499.98	0.00	0.00	499.98
54 Trees	0.00	0.00	0.00	1,500.00	3000.00	1,500.00	0.00	0.00	1,500.00
55 New Recreational Facilities	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
56 Unexpected/Emergency Works	0.00	0.00	0.00	750.00	1500.00	750.00	0.00	0.00	750.00
57 Long Term Financial Risks	0.00	0.00	0.00	4,562.52	9125.00	4,562.52	0.00	0.00	4,562.52
58 New Community Facility	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
59 Long Term Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
65 Miscellaneous Income	1,000.00	499.98	1003.00	0.00	0.00	0.00	0.00	0.00	503.02
66 Reserve Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Sub Total for Parks Establishment	1,000.00	499.98	2,909.30	90,090.00	180,180.00	90,090.00	78,509.21	78,509.21	13,990.11
Cost Centre Swanscombe Park									
70 Bowls Pavilion Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
71 Long Term Financial Risks	0.00	0.00	0.00	1,515.00	3030.00	1,515.00	0.00	0.00	1,515.00
75 Bowls Income	3,302.00	1,651.02	3269.60	0.00	0.00	0.00	0.00	0.00	1,618.58
78 Hire Charges	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
79 Long Term Maintenance	0.00	0.00	0.00	250.02	500.00	250.02	0.00	0.00	250.02
Sub Total for Swanscombe Park	3,302.00	1,651.02	3,269.60	1,765.02	3,530.00	1,765.02	0.00	0.00	3,383.60
Cost Centre Knockhall Playing Field									
80 Rates	0.00	0.00	0.00	73.02	146.00	73.02	144.85	144.85	-71.83
81 Long Term Financial Risks	0.00	0.00	0.00	600.00	1200.00	600.00	0.00	0.00	600.00
85 Football	5,152.00	2,575.98	5678.50	0.00	0.00	0.00	0.00	0.00	3,102.52
Sub Total for Knockhall Playing Field	5,152.00	2,575.98	5,678.50	673.02	1,346.00	673.02	144.85	144.85	3,630.69
Cost Centre Broomfield Sports Ground									

Swanscombe and Greenhithe Town Council

Receipts and Payments compared with Flexed Budget (01/04/2019 to 30/09/2019)

	Budget Receipts		Budget Payments		Variance
	Total for year	Year to Date	Total for Year	Year to Date	
90 Long Term Financial Risks	0.00	0.00	1400.00	700.02	0.00
95 Football Income	5,762.00	2,881.02	0.00	0.00	700.02
96 Cricket Income	1,992.00	996.00	0.00	0.00	3,618.98
97 Miscellaneous Income	0.00	0.00	0.00	0.00	638.00
98 Long Term Maintenance	0.00	0.00	0.00	0.00	84.50
Sub Total for Broomfield Sports Ground	7,754.00	3,877.02	1,900.00	950.04	250.02
Sub Total for Broomfield Sports Ground					5,291.52
Cost Centre Heritage Park					
100 Maintenance/Rent	0.00	0.00	500.00	250.02	2436.79
101 Water Supply	0.00	0.00	0.00	0.00	0.00
104 Long Term Financial Risks	0.00	0.00	0.00	0.00	0.00
Sub Total for Heritage Park	0.00	0.00	500.00	250.02	-1,186.77
Cost Centre St Peter & St Paul's Churchyard					
110 Maintenance	0.00	0.00	5000.00	2,500.02	0.00
Sub Total for St Peter & St Paul's Churchyard	0.00	0.00	5,000.00	2,500.02	2,500.02
Cost Centre Other Projects					
121 General Projects (inc. Summer Ente	0.00	0.00	11500.00	5,749.98	10331.48
123 Long Term Financial Risks	0.00	0.00	0.00	0.00	0.00
128 Miscellaneous Income	0.00	0.00	0.00	0.00	0.00
Sub Total for Other Projects	0.00	0.00	11,500.00	5,749.98	-4,249.74
Sub Total for Other Projects					-4,249.74
Cost Centre Leisure Centre					
146 Rates & Insurance Rent - DBC	0.00	0.00	28573.00	14,286.48	22874.39
155 Management Fee	0.00	0.00	57000.00	28,500.00	28500.00
Sub Total for Leisure Centre	0.00	0.00	85,573.00	42,786.48	-8,587.91
Sub Total for Leisure Centre					0.00
Sub Total for Leisure Centre					-8,587.91
Cost Centre Squash Courts					
200 Maintenance	0.00	0.00	500.00	250.02	956.82
201 Long Term Financial Risks	0.00	0.00	0.00	0.00	0.00
Sub Total for Squash Courts	0.00	0.00	500.00	250.02	-706.80
Sub Total for Squash Courts					0.00

Swanscombe and Greenhithe Town Council
Receipts and Payments compared with Flexed Budget (01/04/2019 to 30/09/2019)

	Budget Receipts		Act. Receipts	Budget Payments		Act. Payments	Variance	
	Total for year	Year to Date		Total for Year	Year to Date		Year to Date	Year to Date
205 Squash Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Sub Total for Squash Courts	0.00	0.00	0.00	0.00	500.00	956.82	-706.80	
Cost Centre Allotments								
210 Rents / Licences	0.00	0.00	0.00	245.00	122.52	75.00	47.52	
211 Repairs / Maintenance	0.00	0.00	0.00	250.00	124.98	41.23	83.75	
212 Water Supply	0.00	0.00	0.00	0.00	0.00	152.00	-152.00	
213 Long Term Financial Risks	0.00	0.00	0.00	2135.00	1,067.52	0.00	1,067.52	
218 Rent Income	2,335.00	1,167.48	2216.15	0.00	0.00	0.00	1,048.67	
Sub Total for Allotments	2,335.00	1,167.48	2,216.15	2,630.00	1,315.02	268.23	2,095.46	
Cost Centre Administration								
230 Wages	0.00	0.00	0.00	14000.00	70,000.02	69144.54	855.48	
231 Furniture, Fixtures & Fittings	0.00	0.00	0.00	1500.00	750.00	71.37	678.63	
232 Photocopier	0.00	0.00	0.00	1000.00	499.98	611.06	-111.08	
233 Stationary, Advertising & Postage	0.00	0.00	0.00	2300.00	1,150.02	1426.12	-276.10	
234 Telephone / Internet	0.00	0.00	0.00	3788.00	1,894.02	1634.76	259.26	
235 Mileage Allowance	0.00	0.00	0.00	515.00	257.52	177.81	79.71	
236 Insurance	0.00	0.00	0.00	15000.00	7,500.00	12768.21	-5,268.21	
237 Subscriptions / Publications	0.00	0.00	0.00	5008.00	2,503.98	3433.50	-929.52	
238 Civic Budget	0.00	0.00	0.00	1500.00	750.00	158.60	591.40	
239 Civic Reception	0.00	0.00	0.00	1500.00	750.00	0.00	750.00	
240 Chains of Office	0.00	0.00	0.00	250.00	124.98	2172.92	-2,047.94	
241 Legal Fees	0.00	0.00	0.00	6000.00	3,000.00	1895.00	1,105.00	
242 External Audit Fees	0.00	0.00	0.00	1300.00	649.98	1300.00	-650.02	
243 Internal Audit Fees	0.00	0.00	0.00	250.00	124.98	75.00	49.98	
244 Local Funding	0.00	0.00	0.00	7000.00	3,499.98	500.00	2,999.98	
245 Miscellaneous Expenditure	0.00	0.00	0.00	6250.00	3,124.98	6798.68	-3,673.70	
246 Election Expenses	0.00	0.00	0.00	10000.00	4,999.98	0.00	4,999.98	
247 Staff Training	0.00	0.00	0.00	1500.00	750.00	65.00	685.00	
248 Member Training	0.00	0.00	0.00	1500.00	750.00	210.00	540.00	
249 IT Services	0.00	0.00	0.00	6000.00	3,000.00	4945.56	-1,945.56	

Swanscombe and Greenhithe Town Council
Receipts and Payments compared with Flexed Budget (01/04/2019 to 30/09/2019)

	Budget Receipts		Act. Receipts		Budget Payments		Act. Payments		Variance Year to Date
	Total for year	Year to Date	Total for year	Year to Date	Total for year	Year to Date	Total for year	Year to Date	
250 Handyman (incl. seasonal park staff	0.00	0.00	0.00	0.00	1500.00	750.00	0.00	0.00	750.00
251 Council Offices Building Maintenance	0.00	0.00	0.00	0.00	20000.00	10,000.02	11409.44	11409.44	-1,409.42
252 Water Rates	0.00	0.00	0.00	0.00	1372.00	685.98	-93.11	-93.11	779.09
253 Gas	0.00	0.00	0.00	0.00	2475.00	1,237.50	1076.12	1076.12	161.38
254 Electricity	0.00	0.00	0.00	0.00	5216.00	2,608.02	2987.48	2987.48	-379.46
255 Rates	0.00	0.00	0.00	0.00	22135.00	11,067.48	15124.00	15124.00	-4,056.52
256 Long Term Financial Risks	0.00	0.00	0.00	0.00	2500.00	1,249.98	0.00	0.00	1,249.98
270 Photocopier Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
271 Miscellaneous Income	0.00	0.00	4581.30	0.00	0.00	0.00	0.00	0.00	4,581.30
272 Precept	426,806.00	213,403.02	426806.00	0.00	0.00	0.00	0.00	0.00	213,402.98
273 Section 136	5,440.00	2,719.98	5440.00	0.00	0.00	0.00	0.00	0.00	2,720.02
274 Bank Interest	2,400.00	1,200.00	385.14	0.00	0.00	0.00	556.34	556.34	-1,371.20
275 Long Term Maintenance	0.00	0.00	0.00	0.00	2875.00	1,437.48	0.00	0.00	1,437.48
276 Government C Tax Grant	14,435.00	7,217.52	14435.00	0.00	0.00	0.00	0.00	0.00	7,217.48
422 CIL	0.00	0.00	4596.09	0.00	0.00	0.00	0.00	0.00	4,596.09
Sub Total for Administration	449,081.00	224,540.52	456,243.53		270,234.00	135,116.88	138,448.40		228,371.49
Cost Centre Church Road Hall									
280 Wages	0.00	0.00	0.00	0.00	5400.00	2,700.00	2589.14	2589.14	110.86
281 Repairs & Maintenance	0.00	0.00	0.00	0.00	3500.00	1,750.02	1458.82	1458.82	291.20
282 Gas & Electricity	0.00	0.00	0.00	0.00	1180.00	589.98	311.49	311.49	278.49
283 Cleaning Materials	0.00	0.00	0.00	0.00	100.00	49.98	21.60	21.60	28.38
284 Furniture, Fixtures & Fittings	0.00	0.00	0.00	0.00	100.00	49.98	0.00	0.00	49.98
285 Rates	0.00	0.00	0.00	0.00	1283.00	641.52	877.05	877.05	-235.53
287 Miscellaneous Expenditure	0.00	0.00	0.00	0.00	125.00	62.52	0.00	0.00	62.52
288 Long Term Financial Risks	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
295 Hire Income	3,473.00	1,736.52	1912.88	0.00	0.00	0.00	0.00	0.00	176.36
299 Long Term Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
406 Telephone Broadband	0.00	0.00	0.00	0.00	600.00	300.00	291.00	291.00	9.00
Sub Total for Church Road Hall	3,473.00	1,736.52	1,912.88		12,288.00	6,144.00	5,549.10		771.26
Cost Centre Grove Hall									

Swanscombe and Greenhithe Town Council
Receipts and Payments compared with Flexed Budget (01/04/2019 to 30/09/2019)

	Budget Receipts		Budget Payments		Variance
	Total for year	Year to Date	Total for Year	Year to Date	
300 Wages	0.00	0.00	0.00	0.00	0.00
301 Repairs & Maintenance	0.00	0.00	700.00	349.98	319.98
302 Gas & Electricity	0.00	0.00	100.00	49.98	-11.13
303 Cleaning Materials	0.00	0.00	0.00	0.00	0.00
304 Furniture, Fixtures & Fittings	0.00	0.00	0.00	0.00	0.00
305 Rates	0.00	0.00	0.00	0.00	0.00
306 Water Rates	0.00	0.00	0.00	0.00	0.00
307 Miscellaneous Expenditure	0.00	0.00	0.00	0.00	0.00
308 Long Term Financial Risks	0.00	0.00	0.00	0.00	0.00
315 Hire Income	0.00	0.00	0.00	0.00	0.00
Sub Total for Grove Hall	0.00	0.00	800.00	399.96	308.85

	Budget Receipts		Budget Payments		Variance
	Total for year	Year to Date	Total for Year	Year to Date	
Cost Centre Heritage Community Hall					
320 Wages	0.00	0.00	6472.00	3,235.98	87.89
321 Repairs & Maintenance	0.00	0.00	1800.00	900.00	37.34
322 Gas & Electricity	0.00	0.00	1703.00	851.52	367.80
323 Cleaning Materials	0.00	0.00	195.00	97.50	85.30
324 Furniture, Fixtures & Fittings	0.00	0.00	1000.00	499.98	499.98
325 Rates	0.00	0.00	2441.00	1,220.52	-446.83
326 Water Rates	0.00	0.00	687.00	343.50	13.07
327 Miscellaneous Expenditure	0.00	0.00	260.00	130.02	130.02
328 Long Term Financial Risks	0.00	0.00	0.00	0.00	0.00
329 Long Term Maintenance Requireme	0.00	0.00	0.00	0.00	0.00
335 Hire Income	12,000.00	6,000.00	3522.55	0.00	0.00
Sub Total for Heritage Community Hall	12,000.00	6,000.00	14,558.00	7,279.02	-1,802.88

	Budget Receipts		Budget Payments		Variance
	Total for year	Year to Date	Total for Year	Year to Date	
Cost Centre Sports Pavilion					
340 Gas & Electricity	0.00	0.00	659.00	329.52	329.52
341 Water Rates	0.00	0.00	494.00	247.02	-1,527.28
342 Maintenance & Cleaning Contributic	0.00	0.00	1750.00	874.98	-1,585.00
343 Rates	0.00	0.00	0.00	0.00	0.00
344 Building Insurance	0.00	0.00	2025.00	1,012.50	-406.19

Swanscombe and Greenhithe Town Council
Receipts and Payments compared with Flexed Budget (01/04/2019 to 30/09/2019)

	Budget Receipts		Act. Receipts	Budget Payments		Act. Payments	Variance Year to Date
	Total for year	Year to Date		Total for Year	Year to Date		
345 Miscellaneous Expenditure	0.00	0.00	0.00	0.00	0.00	0.00	0.00
346 Long Term Financial Risks	0.00	0.00	0.00	17000.00	0.00	0.00	8,500.02
350 Rent Income	18,441.00	9,220.50	9,273.00	0.00	0.00	0.00	52.50
Sub Total for Sports Pavilion	18,441.00	9,220.50	9,273.00	21,928.00	10,964.04	5,652.97	5,363.57
Cost Centre Town Council Offices Community I							
360 Wages	0.00	0.00	0.00	7688.00	3,844.02	4,119.69	-275.67
361 Repairs & Maintenance	0.00	0.00	0.00	420.00	210.00	582.58	-372.58
362 Furniture, Fixtures & Fittings	0.00	0.00	0.00	100.00	49.98	0.00	49.98
363 Cleaning Materials	0.00	0.00	0.00	260.00	130.02	101.49	28.53
364 Miscellaneous Expenditure	0.00	0.00	0.00	75.00	37.50	0.00	37.50
365 Long Term Financial Risks	0.00	0.00	0.00	4300.00	2,149.98	0.00	2,149.98
370 Hire Income	32,018.00	16,009.02	16,603.04	0.00	0.00	25.00	569.02
Sub Total for Town Council Offices Communi	32,018.00	16,009.02	16,603.04	12,843.00	6,421.50	4,828.76	2,186.76
Cost Centre Old Fire Station Cafe							
380 Wages	0.00	0.00	0.00	19240.00	9,619.98	9944.69	-324.71
381 Food/Supplies	0.00	0.00	0.00	4000.00	1,999.98	2394.79	-394.81
382 Furniture, Fixtures & Equipment (inc	0.00	0.00	0.00	750.00	375.00	718.78	-343.78
383 Advertising	0.00	0.00	0.00	100.00	49.98	0.00	49.98
384 Rates	0.00	0.00	0.00	1708.00	853.98	1575.92	-721.94
385 Electricity & Water	0.00	0.00	0.00	1070.00	535.02	882.70	-347.68
386 Cleaning Materials	0.00	0.00	0.00	130.00	64.98	43.39	21.59
387 DBC Maintenance Service Charge	0.00	0.00	0.00	1750.00	874.98	1198.60	-323.62
388 Telephone / Internet	0.00	0.00	0.00	1000.00	499.98	371.22	128.76
389 Maintenance	0.00	0.00	0.00	1000.00	499.98	602.08	-102.10
390 Miscellaneous Expenditure (incl. DE	0.00	0.00	0.00	1325.00	662.52	439.87	222.65
391 Long Term Financial Risks	0.00	0.00	0.00	0.00	0.00	0.00	0.00
392 Rent DBC	0.00	0.00	0.00	5600.00	2,800.02	0.00	2,800.02
393 Long Term Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
395 Cafe Income	8,000.00	4,000.02	5760.34	0.00	0.00	0.00	1,760.32

Swanscombe and Greenhithe Town Council
Receipts and Payments compared with Flexed Budget (01/04/2019 to 30/09/2019)

	Budget Receipts		Budget Payments		Variance
	Total for year	Year to Date	Total for Year	Year to Date	
Sub Total for Old Fire Station Cafe	8,000.00	4,000.02	37,673.00	18,836.40	2,424.68
Cost Centre Bus Shelters					
400 Maintenance	0.00	0.00	1500.00	750.00	750.00
401 Long Term Financial Risks	0.00	0.00	0.00	0.00	0.00
405 Miscellaneous Income	0.00	0.00	0.00	0.00	0.00
Sub Total for Bus Shelters	0.00	0.00	1,500.00	750.00	750.00
Cost Centre Ingress Park Community Centre					
407 Wages	0.00	0.00	6300.00	3,150.00	3,150.00
408 Repairs & Maintenance	0.00	0.00	1850.00	925.02	925.02
409 Gas & Electricity	0.00	0.00	1600.00	799.98	799.98
410 Cleaning Materials	0.00	0.00	1000.00	499.98	499.98
411 Furniture & Fittings	0.00	0.00	4000.00	1,999.98	1,999.98
412 Rates (NDR)	0.00	0.00	2442.00	1,221.00	1,221.00
413 Water Rates	0.00	0.00	650.00	325.02	325.02
414 Key Holder Security	0.00	0.00	800.00	400.02	400.02
415 Misc Expenditure	0.00	0.00	500.00	250.02	250.02
416 Long Term Financial Risks	0.00	0.00	1950.00	975.00	975.00
417 Long Term Maintenance	0.00	0.00	2350.00	1,174.98	1,174.98
418 Hire Income	4,000.00	1,999.98	0.00	0.00	-1,999.98
419 Commuted Sum	6,000.00	3,000.00	0.00	0.00	-3,000.00
420 Contingency Fund	7,500.00	3,750.00	0.00	0.00	-3,750.00
Sub Total for Ingress Park Community Centre	17,500.00	8,749.98	23,442.00	11,721.00	2,971.02
GRAND TOTALS	£560,057.00	£280,028.52	£704,499.00	£352,249.38	£260,840.15

Long-Term Budget Requirements

Area Assessed: Car Parks (Grove, Swanscombe Park, Leisure Centre)

Date Assessed: 30 September 2019

Description of Long Term Budget Requirements	Frequency	Start Date	Cost	Year 1 2011/12	Year 2 2012/13	Year 3 2013/14	Year 4 2014/15	Year 5 2015/16	Year 6 2016/17	Year 7 2017/18	Year 8 2018/19	Year 9 2019/20	Year 10 2021/22	Current Balance
Resurfacing Grove & Leisure Centre (save over a 25 year period)	30 years	Apr-25	£40,000	£1,250	£1,250	£1,625	£1,625	£1,625	£1,625	£1,625	£0	£500	£500	£11,125
New Surface - Swanscombe Park Car Park	5 years	Apr-16	£10,000	£1,000	£1,000	£2,750	£2,750	£3,000	-£6,750					£3,750
White Lining Parking Bays	7 years	Apr-21	£7,000	£500	£500	£500	£1,200	£1,200	£1,200	£1,200	£0	£0	£0	£6,300
Replace Height Barriers	15 years	Apr-21	£2,500	£250	£250	£155	£155	£155	£155	£155	£0	£155	£155	£1,430
Painting of Height Barriers (moved to maintenance)	10 years	Apr-16	£0	£0	£0	£0	£0	£0	£0	£0				£0
Replace/Repair Perimeter Fencing	25 years	Apr-23	£15,000	£505	£505	£610	£610	£610	£610	£610	£0	£0	£0	£4,060
				Martin Harding: Reduced due to expected need being phased over longer period.										
				Martin Harding: Contributions frozen as sufficient for when needed.										
				Martin Harding: £74,500										
				£3,505										
				£3,505										
				£5,640										
				£6,340										
				£6,590										
				-£3,160										
				£3,590										
				£0										
				£655										
				£655										
				£0										
				£26,665										

Assessment Carried out by: _____

Renewal Date: _____

Renewal Date: _____

Long-Term Budget Requirements

Area Assessed: Leisure Centre

Date Assessed: 30 September 2019

Description of Long Term Budget Requirements	Frequency	Start Date	Cost	Year 1 2011/12	Year 2 2012/13	Year 3 2013/14	Year 4 2014/15	Year 5 2015/16	Year 6 2016/17	Year 7 2017/18	Year 8 2018/19	Year 9 2019/20	Year 10 2021/22	Current Balance
Leisure Centre is no risk to Town Council														£0
			£0.00											£0

Assessment Carried out by: _____
 Renewal Date: _____
 Renewal Date: _____

Long-Term Budget Requirements

Area Assessed: <u>Squash Courts</u>			Date Assessed: <u>30 September 2019</u>													
Description of Long Term Budget Requirements	Frequency	Start Date	Cost	Year 1 2011/12	Year 2 2012/13	Year 3 2013/14	Year 4 2014/15	Year 5 2015/16	Year 6 2016/17	Year 7 2017/18	Year 8 2018/19	Year 9 2019/20	Year 10 2021/22	Current Balance		
External decoration	5 Years	Apr-15	£1,500	£350	£350	£250	£275	£275						£1,500		
Replace electric heaters	10 years	Apr-13	£3,000	£470	£470	£690	£690	£680						£3,000		
			£4,500	£820	£820	£940	£965	£955	£0	£0	£0	£0	£0	£4,500		

Assessment Carried out by: _____

Renewal Date: _____

Renewal Date: _____

Long-Term Budget Requirements (Administration)

Area Assessed: Administration Date Assessed: 30 September 2019

Description of Long Term Budget Requirements	Frequency	Start Date	Cost	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	Current Balance
				2011/12	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2021/22	
Legal Fees - Lease Renewals etc (in addition to normal legal fees)	Annual	Apr-11	£2,000	£2,000	£2,000	£2,000	£2,000	£2,000						£10,000
Cut in Section 136 from Borough Council (20% decrease annually - £54119)	Five yearly	Apr-11	£54,119	£10,000	£10,000	£11,373	-£3,574	£11,373						£39,172
Unexpected increase in NNDR on all properties	Five yearly	Apr-11	£5,000	£100	£100	£1,600	£1,600	£1,600						£5,000
Rent (met by funding from DBC for first five years (£5,255 - to be included in Estimates from 2012/13)	Annual from	Apr-12	£5,225	£1,000	£0	£2,335	£2,335	£2,335						£8,005
Consultation costs for funding applications	Annual	Apr-11	£1,000	£0	£1,000	£1,000	£1,000	-£2,500						£500
Loss of staff (temporary cover costs/advertising/recruitment)	Annual	Apr-11	£5,000	£1,000	£1,000	£700	£700	-£145						£3,255
Replenish funds spent from FRAs in 2011/12 (£7,761 Added)	As				£0									£0
Capital Growth and Contingency Fund	Required							£41,188						£41,188
Total To Budget for Annually			£72,344	£14,100	£14,100	£19,008	£4,061	£55,851	£0	£0	£0	£0	£0	£107,120

Martin Harding:
Merging of the three contingency funds for TC Hall, Bowls Pavilion and Café Rent. These are now mitigated under insurance and this becomes a fund for contingency against any non-insurable building issue and a capital growth fund.

Assessment Carried out by: _____
Renewal Date: _____
Renewal Date: _____

Long-Term Budget Requirements

Area Assessed: Grove Hall Date Assessed: 30 September 2019

Description of Long Term Budget Requirements	Frequency	Start Date	Cost	Year 1 2011/12	Year 2 2012/13	Year 3 2013/14	Year 4 2014/15	Year 5 2015/16	Year 6 2016/17	Year 7 2017/18	Year 8 2018/19	Year 9 2019/20	Year 10 2021/22	Current Balance
Completely overhaul and refurbish hall		April 2021/22												£0
			£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0

Assessment Carried out by: _____ Renewal Date: _____
 _____ Renewal Date: _____

Long-Term Budget Requirements

Area Assessed: Sports Pavilion Date Assessed: 30 September 2019

Description of Long Term Budget Requirements	Frequency	Start Date	Cost	Year 1 2011/12	Year 2 2012/13	Year 3 2013/14	Year 4 2014/15	Year 5 2015/16	Year 6 2016/17	Year 7 2017/18	Year 8 2018/19	Year 9 2019/20	Year 10 2021/22	Current Balance
Roof Repairs (save over the rest of term of lease)	6 Years	Apr-16			-£1,198.06	£10,000	£10,000	£10,000	£5,500.00	£16,200.00	£17,000.00	£17,000.00	£17,000.00	£55,700
Strategic Building Fund		Apr-22						£10,000.00		£10,000.00	£0.00	£0.00	£10,000.00	£38,802
				£0.00	-£1,198.06	£10,000.00	£10,000.00	£10,000.00	£5,500.00	£26,200.00	£17,000.00	£17,000.00	£27,000.00	£94,502

Assessment Carried out by: _____ Renewal Date: _____
 _____ Renewal Date: _____

Long-Term Budget Requirements (Council Offices & Community Hall)

Area Assessed: Council Offices & Community Hall Date Assessed: 30 September 2019

Description of Long Term Budget Requirements	Frequency	Start Date	Cost	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	Current Balance
				2011/12	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2021/22	
Replacement Carpet (Main Entrance, Lobby Area & Cash Office Offices)	5 yearly	Feb-12	£1,250	£250	£250	£250	£250	£250						£1,250
Replacement Carpet (Downstairs Lobby, Upstairs Landing)	10 years	Feb-22	£4,000	£400	£400	£400	£400	£400	£400	£400	£0	£0	£0	£2,800
Replacement Carpet & Furniture (Council Chamber)	20 years	Feb-22	£17,500	£750	£750	£900	£900	£1,400	£1,400	£1,650	£0	£0	£0	£7,750
Replace Safer Surfacing	10 years	Feb-12	£2,500	£250	£250	£250	£250	£250	£250	£250	£0	£0	£0	£1,750
Replace Office Furniture	10 years	Apr-17	£5,000	£500	£500	£500	£500	£500	£500	£500	£0	£0	£0	£1,750
Replace IT Equipment & Server	5 Years	Apr-18	£4,000	£750	£750	£1,500	£0	£500	£500	£1,800	£0	£500	£500	£758
Building Valuations (All buildings)	5 years	Apr-10	£2,400	£480	£1,920	£800	£800	£800						£3,300
Plant Room (Replacement items, ie boiler, tanks, air cooling equipment etc - save over 10 year period but will probably have to use during period as items break)	5 years	Apr-10	£2,400	£480	£1,920	£800	£800	£800						£960
Ceiling (Tile Replacement - (ut into maintenance document)	As required		£2,000	£2,000	£293	£3,780	£2,597	£4,263	£5,000	£5,730	£0	£5,000	£5,000	£12,010
Sun Awning Replacement (save over 10 year period)	As required													£0
Replace Blinds (save over 10 year period)	As required		£5,000	£500	£500	£500	£500	£500	£500	£500	£0	£500	£500	£4,000
New Motors in All Door Openers (save over 10 year period - but may have to use as door motors fail)	As required		£5,000	£500	£500	£500	£500	£500	£500	£500	£0	£500	£500	£4,000
Hard wire window shutters	Once	Apr-16	£5,000	£500	£185	£500	£500	£500	£500	£500	£0	£500	£500	£3,315
Refit kitchen and white goods (offices and hall)	10 years	Apr-17	£6,000	£500	£500	£1,750	£1,750	£1,500	£2,700	£500	£0	£500	£500	£3,300
Electrical Installation Inspection (after first 5 years then annually)	5 yearly	Feb-12	£1,500	£200	£200	£700	£700	£700						£2,500
Total To Budget for Annually			£66,150	£8,330	£1,360	£9,830	£2,953	£12,063	£6,850	£194	£0	£7,000	£7,000	£48,193

Martin Harding:
Freeze carpet and surfacing repairs as laminate undertaken in lobby and no further work required at present.

Assessment Carried out by: _____
Renewal Date: _____

Long Term - General Maintenance Requirements

Last Reviewed: 5
December 2017
Department

Maintenance Requirement	Frequency	Total Cost (per frequency)	Money in LTM from first 2 years of FRA	Money saved in LTM less Expenditure	Cost to budget per annum	Total remaining in LTM as at end of 2018-19	Target Dates
Public Lighting	10-yearly	£1,000	£250	£0	£0	£375	April 2036, April 2046
Public Lighting Total		£1,000	£250	£0	£0	£375	
Car Parks (Grove, Swanscombe Park Leisure Centre)	10-yearly	£1,500	£400	£0	£0	£350	April 2036, April 2046
Car Parks (Grove, Swanscombe Park Leisure Centre) Total		£1,500	£400	£0	£0	£350	
All Parks	5-yearly	£5,000	£500	£4,000	£0	£5,500	April 2026, April 2031
Parks Total		£5,000	£500	£4,000	£0	£5,500	
Church Road Hall	5 Yearly	£2,500	£410	£2,780	£0	£3,190	April 2021, April 2026, April 2031
Internal Painting Walls & Woodwork	5 Yearly	£2,500	£400	£2,800	£0	£3,200	April 2021, April 2026, April 2031
Sand and Wax Hall Floor	10 Yearly	£2,000	£400	£2,200	£0	£2,600	April 2026, April 2036
External painting		£7,000	£1,210	£7,780	£0	£8,990	
Church Road Hall Total							
Heritage Hall	5-yearly	£5,000	£660	£2,170	£0	£2,830	April 2021, April 2026, April 2031
Internal Painting Walls & Woodwork	5-yearly	£2,500	£300	£367	£0	£667	April 2021, April 2026, April 2031
Sand and Wax Hall Floor	5-yearly	£2,500	£300	£367	£0	£667	April 2021, April 2026, April 2031
External painting	10-yearly	£1,000	£400	£600	£0	£1,000	April 2021, April 2026, April 2031
Painting of Perimeter Fence		£11,000	£1,660	£3,504	£0	£5,164	
Heritage Hall Total							
Town Council Offices and Community Hall	5-yearly	£7,000	£1,300	£4,400	£0	£5,700	April 2022, April 2027, April 2032
Internal Painting Walls & Woodwork	5 Yearly	£2,500	£500	£1,000	£0	£1,500	April 2023, April 2028
Sand and Wax Hall Floor	Annual	£500	£1,500	£250	£0	£1,750	Each year
Replace High Level Ceiling Bulbs	As required	£500	£1,000	£2,000	£0	£3,000	As required
Ceiling Tile Replacement		£10,500	£4,300	£7,650	£0	£11,950	
Town Council Offices and Community Hall Total							
Old Fire Station Café	5 Yearly	£2,500	£360	£0	£0	£0	April 2022, April 2027, April 2032
Internal Painting Walls & Woodwork		£2,500	£360	£0	£0	£0	
Grand Total		£37,500	£12,200	£22,834	£0	£32,329	

Martin Harding:
All contributions frozen until further expenditure undertaken as recent work has been undertaken.

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