

2 July 2018 (2018-2019)

**SGTC
TRANSFERS - JUNE 2018**

Date	Desc	From	To	Amount
07/06/2018	Bank to Bank Transfer	Active Saver 1	Current Account	7,349.94
14/06/2018	Bank to Bank Transfer	Active Saver 1	Current Account	21,857.67
21/06/2018	Bank to Bank Transfer	Active Saver 1	Current Account	4,132.35
28/06/2018	Bank to Bank Transfer	Active Saver 1	Current Account	4,837.88
			Total.....	38,177.84

**SGTC
TRANSFERS - JULY 2018**

Date	Desc	From	To	Amount
05/07/2018	Bank to Bank Transfer	Active Saver 1	Current Account	15,808.29
12/07/2018	Bank to Bank Transfer	Active Saver 1	Current Account	21,638.92
10/07/2018	Bank to Bank Transfer	Current Account	Active Saver 1	9,630.95
19/07/2018	Bank to Bank Transfer	Active Saver 1	Current Account	4,327.58
02/07/2018	Bank to Bank Transfer	Active Saver 1 - Treasury	Active Saver 1	260,000.00
05/07/2018	Bank to Bank Transfer	Active Saver 1	Active Saver 1 - Treasury	190,000.00
			Total.....	501,405.74

SGTC

Listing of Receipts in each Code for All Cost Centres
(Between 01/06/2018 to 30/06/2018)

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Cost Centre Parks Establishment									
64	18/06/2018	Active Saver 1	DC	Phone Bill - Credit	Aerial Direct	Z	15.00	0.00	15.00
Subtotal for Code: Telephone							£15.00	£0.00	£15.00
Subtotal for Cost Centre: Parks Establishment							15.00	0.00	15.00
Cost Centre Broomfield Sports Ground									
61	13/06/2018	Active Saver 1	DC	Football Pitch Hire	Edinburgh Castle FC	Z	50.00	0.00	50.00
Subtotal for Code: Football Income							£50.00	£0.00	£50.00
Code Number 97 Miscellaneous Income									
66	29/06/2018	Active Saver 1	DC	Park Hire	Swanscombe Tigers FC	Z	81.00	0.00	81.00
Subtotal for Code: Miscellaneous Income							£81.00	£0.00	£81.00
Subtotal for Cost Centre: Broomfield Sports Ground							131.00	0.00	131.00
Cost Centre Administration									
53	05/06/2018	Current Account		Loyalty Reward	Barclays	Z	13.10	0.00	13.10
Subtotal for Code: Bank Interest							£13.10	£0.00	£13.10
Subtotal for Cost Centre: Administration							13.10	0.00	13.10
Cost Centre Church Road Hall									
55	26/06/2018	Current Account	DC	Hall Hire	Various	Z	240.00	0.00	240.00
65	19/06/2018	Active Saver 1	DC	Hall Hire	Various	Z	112.00	0.00	112.00
Subtotal for Code: Hire Income							£352.00	£0.00	£352.00
Subtotal for Cost Centre: Church Road Hall							352.00	0.00	352.00
Cost Centre Sports Pavilion									
57	26/06/2018	Current Account	DC	Rent	The Pavilion Community Sports & Z	Z	1,498.00	0.00	1,498.00
Subtotal for Code: Rent Income							£1,498.00	£0.00	£1,498.00
Subtotal for Cost Centre: Sports Pavilion							1,498.00	0.00	1,498.00
Cost Centre Town Council Offices Community Hall									
370		Hire Income							

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Listing of Receipts in each Code for All Cost Centres
(Between 01/06/2018 to 30/06/2018)

Vchr.	Date	Code Number	Bank	Account	DC	Description	Cheq. No.	Current Account	Active Saver 1	Active Saver 1	Active Saver 1	Active Saver 1	Active Saver 1	Active Saver 1	
56	26/06/2018			Current Account	DC	Hall Hire									
58	01/06/2018			Active Saver 1	DC	Hall Hire									
59	08/06/2018			Active Saver 1	DC	Hall Hire									
60	11/06/2018			Active Saver 1	DC	Hall Hire									
63	15/06/2018			Active Saver 1	DC	Hall Hire									
67	29/06/2018			Active Saver 1	DC	Hall Hire									
Subtotal for Code: Hire Income															
Subtotal for Cost Centre: Town Council Offices Comr															
Subtotal for Code: Hire Income															
Subtotal for Cost Centre: Town Council Offices Comr															

Code Number	Date	395 Cafe Income	Bank	Account	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
54	26/06/2018		Bank	Current Account		Food Sales	Old Fire Station Cafe	S	866.96	173.39	1,040.35
62	15/06/2018		Bank	Active Saver 1	DC	Room Hire	North Kent Mind	Z	11.00	0.00	11.00
Subtotal for Code: Cafe Income											
Subtotal for Code: Cafe Income											
Subtotal for Cost Centre: Old Fire Station Cafe											

TOTALS **£5,992.56** **£173.39** **£6,165.95**

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Listing of Payments in each Code for All Cost Centres
(Between 01/06/2018 to 30/06/2018)

Cost Centre		Public Lighting		1 Supply & Maintenance		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total	
Code Number	Vchr.	Date	Minute	Bank	Current Account	DC	DC	Electricity - Street Lighting	E-on	Supply & Maintenance	L	105.22	5.26	110.48					
	269	07/06/2018		Current Account	DC							£105.22	£5.26	£110.48					
Subtotal for Code: Supply & Maintenance												105.22	5.26	110.48					
Subtotal for Cost Centre: Public Lighting												105.22	5.26	110.48					

Cost Centre		Grove Car Park		20 Rates		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total	
Code Number	Vchr.	Date	Minute	Bank	Current Account	DD <th>DD <th>NNDR <th>DBC <th>Rates <th>Z <th>408.00</th> <th>0.00</th> <th>408.00</th> </th></th></th></th></th>	DD <th>NNDR <th>DBC <th>Rates <th>Z <th>408.00</th> <th>0.00</th> <th>408.00</th> </th></th></th></th>	NNDR <th>DBC <th>Rates <th>Z <th>408.00</th> <th>0.00</th> <th>408.00</th> </th></th></th>	DBC <th>Rates <th>Z <th>408.00</th> <th>0.00</th> <th>408.00</th> </th></th>	Rates <th>Z <th>408.00</th> <th>0.00</th> <th>408.00</th> </th>	Z <th>408.00</th> <th>0.00</th> <th>408.00</th>	408.00	0.00	408.00					
	373	28/06/2018		Current Account	DD							£408.00	£0.00	£408.00					
Subtotal for Code: Rates												408.00	£0.00	£408.00					
Subtotal for Cost Centre: Grove Car Park												408.00	0.00	408.00					

Cost Centre		Parks Establishment		40 Wages		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total	
Code Number	Vchr.	Date	Minute	Bank	Current Account	DC <th>DC <th>Park Keeper Contract <th>Night & Day Security <th>Night & Day Security <th>Z <th>1,333.02</th> <th>0.00</th> <th>1,333.02</th> </th></th></th></th></th>	DC <th>Park Keeper Contract <th>Night & Day Security <th>Night & Day Security <th>Z <th>1,333.02</th> <th>0.00</th> <th>1,333.02</th> </th></th></th></th>	Park Keeper Contract <th>Night & Day Security <th>Night & Day Security <th>Z <th>1,333.02</th> <th>0.00</th> <th>1,333.02</th> </th></th></th>	Night & Day Security <th>Night & Day Security <th>Z <th>1,333.02</th> <th>0.00</th> <th>1,333.02</th> </th></th>	Night & Day Security <th>Z <th>1,333.02</th> <th>0.00</th> <th>1,333.02</th> </th>	Z <th>1,333.02</th> <th>0.00</th> <th>1,333.02</th>	1,333.02	0.00	1,333.02					
	278	07/06/2018		Current Account	DC							1,333.02	0.00	1,333.02					
	279	07/06/2018		Current Account	DC							1,192.95	0.00	1,192.95					
	317	14/06/2018		Current Account	DC			PAYE	HMRC			485.00	0.00	485.00					
	318	14/06/2018		Current Account	DC			NI	HMRC			921.84	0.00	921.84					
	325	14/06/2018		Current Account	DC			Pension E'ee	KCC - LGPS			127.10	0.00	127.10					
	326	14/06/2018		Current Account	DC			Pension E'er	KCC - LGPS			312.85	0.00	312.85					
	335	14/06/2018		Current Account	DC			Pension E'er	Intelligent Money			54.35	0.00	54.35					
	336	14/06/2018		Current Account	DC			Pension E'ee	Intelligent Money			81.52	0.00	81.52					
	338	14/06/2018		Current Account	DC			Wages	SGTC			4,213.67	0.00	4,213.67					
Subtotal for Code: Wages												£8,722.30	£0.00	£8,722.30					

Cost Centre		Equipment/Materials		41 Equipment/Materials		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total	
Code Number	Vchr.	Date	Minute	Bank	Current Account	DC <th>DC <th>Permit - Flowers <th>Kent County Council <th>Z <th>26.50</th> <th>0.00</th> <th>26.50</th> </th></th></th></th>	DC <th>Permit - Flowers <th>Kent County Council <th>Z <th>26.50</th> <th>0.00</th> <th>26.50</th> </th></th></th>	Permit - Flowers <th>Kent County Council <th>Z <th>26.50</th> <th>0.00</th> <th>26.50</th> </th></th>	Kent County Council <th>Z <th>26.50</th> <th>0.00</th> <th>26.50</th> </th>	Z <th>26.50</th> <th>0.00</th> <th>26.50</th>	26.50	0.00	26.50						
	273	07/06/2018		Current Account	DC							26.50	0.00	26.50					
	274	07/06/2018		Current Account	DC			Skip Hire	Pinden Ltd	S	220.00	44.00	264.00						
	275	07/06/2018		Current Account	DC			Commemorative Benches - WW1	David Ogilvie	S	1,378.00	275.60	1,653.60						
	290	07/06/2018		Current Account	DC			Sports Ground Supplies	Eden Park (STMS) Ltd	S	401.00	50.20	451.20						
	353	21/06/2018		Current Account	DC			Skip Hire	Pinden Ltd	S	435.00	87.00	522.00						
Subtotal for Code: Equipment/Materials												£2,460.50	£456.80	£2,917.30					

Cost Centre		Fuel		43 Fuel		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total	
Code Number	Vchr.	Date	Minute	Bank	Current Account	DD <th>DD <th>Fuel <th>Allstar <th>S <th>359.10 <th>71.05 <th>430.15</th> </th></th></th></th></th></th>	DD <th>Fuel <th>Allstar <th>S <th>359.10 <th>71.05 <th>430.15</th> </th></th></th></th></th>	Fuel <th>Allstar <th>S <th>359.10 <th>71.05 <th>430.15</th> </th></th></th></th>	Allstar <th>S <th>359.10 <th>71.05 <th>430.15</th> </th></th></th>	S <th>359.10 <th>71.05 <th>430.15</th> </th></th>	359.10 <th>71.05 <th>430.15</th> </th>	71.05 <th>430.15</th>	430.15						
	280	07/06/2018		Current Account	DD							359.10	71.05	430.15					
Subtotal for Code: Fuel												£359.10	£71.05	£430.15					

Cost Centre		Telephone		45 Telephone		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total	
Code Number	Vchr.	Date	Minute	Bank	Current Account	DC <th>DC <th>Description <th>Supplier</th> <th>Vat Type</th> <th>Net</th> <th>Vat</th> <th>Total</th> </th></th>	DC <th>Description <th>Supplier</th> <th>Vat Type</th> <th>Net</th> <th>Vat</th> <th>Total</th> </th>	Description <th>Supplier</th> <th>Vat Type</th> <th>Net</th> <th>Vat</th> <th>Total</th>	Supplier	Vat Type	Net	Vat	Total						
				Bank															

SGTC

Listing of Payments in each Code for All Cost Centres
(Between 01/06/2018 to 30/06/2018)

302	07/06/2018	Current Account	DD	Phone Bill - Parks	Overline	S	13.01	2.60	15.61
351	21/06/2018	Current Account	DD	Phone Bill - Parks	O2	S	19.19	3.84	23.03
Subtotal for Code: Telephone							£32.20	£6.44	£38.64

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
47	07/06/2018	Current Account	DD	Water Rates	Castle Water	Z	93.11	0.00	93.11
Subtotal for Code: Water Rates							£93.11	£0.00	£93.11

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
49	07/06/2018	Current Account	DC	Playground Equipment - Heritage F	Wicksteed Leisure Ltd	S	506.55	101.31	607.86
281	07/06/2018	Current Account	DC	Playground Equipment - Welding M	TMH Contractors	Z	200.00	0.00	200.00
Subtotal for Code: Playground Equipment & Mainteni							£706.55	£101.31	£807.86

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
52	07/06/2018	Current Account	DC	Parks Equipment - Pens	KCC - KCS	S	22.80	4.56	27.36
284	07/06/2018	Current Account	DC	Fire Extinguisher Service	Kent County Council	S	32.20	6.44	38.64
285	07/06/2018	Current Account	DC	Fire Extinguisher Service - Bowls P	Kent County Council	S	6.20	1.24	7.44
Subtotal for Code: Parks Works Area							£61.20	£12.24	£73.44
Subtotal for Cost Centre: Parks Establishment							12,434.96	647.84	13,082.80

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
95	28/06/2018	Current Account	DC	Football Deposit Refund	Edinburgh Castle FC	Z	50.00	0.00	50.00
Subtotal for Code: Football Income							£50.00	£0.00	£50.00
Subtotal for Cost Centre: Broomfield Sports Ground							50.00	0.00	50.00

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
146	28/06/2018	Current Account	DD	Rates & Insurance Rent - DBC	DBC	Z	2,810.00	0.00	2,810.00
Subtotal for Code: Rates & Insurance Rent - I							£2,810.00	£0.00	£2,810.00
Subtotal for Cost Centre: Leisure Centre							2,810.00	0.00	2,810.00

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
230	14/06/2018	Current Account	DC	Wages	HMRC	Z	1,737.97	0.00	1,737.97
319	14/06/2018	Current Account	DC	NI	HMRC	Z	1,056.80	0.00	1,056.80
320	14/06/2018	Current Account	DC	PAYE	KCC - LGPS	Z	832.06	0.00	832.06
327	14/06/2018	Current Account	DC	Pension E'er	KCC - LGPS	Z	409.87	0.00	409.87
328	14/06/2018	Current Account	DC	Pension E'ee	Intelligent Money	Z	103.21	0.00	103.21
333	14/06/2018	Current Account	DC	Pension E'ee		Z			

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Listing of Payments in each Code for All Cost Centres
(Between 01/06/2018 to 30/06/2018)

334	14/06/2018	Current Account	DC	Pension E'er	Intelligent Money	Z	68.81	0.00	68.81
337	14/06/2018	Current Account	DC	Wages	SGTC	Z	7,224.10	0.00	7,224.10
Subtotal for Code: Wages £11,432.82 £0.00 £11,432.82									
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
231	07/06/2018	Current Account	DC	Cordless Mouse x 2	Amazon UK	Z	5.36	0.00	5.36
Subtotal for Code: Furniture, Fixtures & Fittin £5.36 £0.00 £5.36									
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
232	21/06/2018	Current Account	DC	Photocopier Usage	KCC - KCS	Z	168.80	0.00	168.80
Subtotal for Code: Photocopier £168.80 £0.00 £168.80									
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
233	07/06/2018	Current Account	DC	Stationary	KCC - KCS	S	25.70	5.14	30.84
314	14/06/2018	Current Account	DD	Franking Machine Rental	Francotyp Postalia Ltd	S	60.00	12.00	72.00
348	21/06/2018	Current Account	DC	Stationary	KCC - KCS	S	25.90	5.18	31.08
349	21/06/2018	Current Account	DC	Cleaning Materials	KCC - KCS	S	17.35	3.47	20.82
369	28/06/2018	Current Account	DD	Postage	Francotyp Postalia Ltd	Z	100.00	0.00	100.00
Subtotal for Code: Stationary, Advertising & F £228.95 £25.79 £254.74									
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
234	07/06/2018	Current Account	DD	Phone Bill - Admin Alarm Line	Overline	S	13.00	2.60	15.60
294	07/06/2018	Current Account	DD	Phone Bill - Admin Fax Line	Overline	S	13.00	2.60	15.60
295	07/06/2018	Current Account	DD	Phone Bill - Admin Internet	Overline	S	48.50	9.70	58.20
296	07/06/2018	Current Account	DD	Phone Bill - Admin Lift Alarm Line	Overline	S	13.00	2.60	15.60
297	07/06/2018	Current Account	DD	Phone Bill - Admin Line	Overline	S	44.80	8.96	53.76
298	07/06/2018	Current Account	DD	Phone Bill - Admin Line Maintenance	Overline	S	29.16	5.83	34.99
344	14/06/2018	Current Account	DC	Use of Personal Mobiles - TC and I	SGTC	S	20.83	4.17	25.00
Subtotal for Code: Telephone / Internet £182.29 £36.46 £218.75									
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
235	14/06/2018	Current Account	DC	Mileage	SGTC	S	30.39	0.81	31.20
Subtotal for Code: Mileage Allowance £30.39 £0.81 £31.20									
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
237	21/06/2018	Current Account	DC	Subscription Renewal	Local Councils Update	Z	17.00	0.00	17.00
370	28/06/2018	Current Account	DC	Membership Renewal	South East Employers	S	203.00	40.60	243.60
Subtotal for Code: Subscriptions / Publication £220.00 £40.60 £260.60									

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Listing of Payments in each Code for All Cost Centres
(Between 01/06/2018 to 30/06/2018)

Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
238 Town Mayor's Allowance										
Vchr.										
267	07/06/2018		Current Account	DC	Mayoral Allowance Claim	Mayor of Dartford	Z	40.00	0.00	40.00
289	07/06/2018		Current Account	DC	Buffet for Town Mayor Event	Kelly King	Z	70.00	0.00	70.00
313	14/06/2018		Current Account	DC	Mayoral Engagement	Mayor of Dartford	Z	20.00	0.00	20.00
366	28/06/2018		Current Account	DD	Business Cards for Town Mayor	Barclaycard	Z	15.58	0.00	15.58
					Subtotal for Code: Town Mayor's Allowance			£145.58	£0.00	£145.58
245 Miscellaneous Expenditure										
Vchr.										
345	21/06/2018		Current Account	DD	Card Machine Purchase	Sage Pay	S	26.00	5.20	31.20
346	21/06/2018		Current Account	DD	Card Transaction Fees	Eiavon	S	22.80	0.80	23.60
					Subtotal for Code: Miscellaneous Expenditure			£48.80	£6.00	£54.80
247 Staff Training										
Vchr.										
350	21/06/2018		Current Account	DC	Staff Training - Employment Law -	KALC	S	60.00	12.00	72.00
					Subtotal for Code: Staff Training			£60.00	£12.00	£72.00
249 IT Services										
Vchr.										
365	28/06/2018		Current Account	DD	Printer Ink	Barclaycard	Z	122.40	0.00	122.40
					Subtotal for Code: IT Services			£122.40	£0.00	£122.40
251 Council Offices Building Maintena										
Vchr.										
272	07/06/2018		Current Account	DC	Window Cleaning	Chapman	Z	40.00	0.00	40.00
282	07/06/2018		Current Account	DC	Fire Extinguisher Service	Kent County Council	S	114.60	22.92	137.52
303	14/06/2018		Current Account	DC	Fire Alarm / Emergency Lighting R	Fireout Protection Ltd	S	92.40	18.48	110.88
304	14/06/2018		Current Account	DC	Repair - Door Entry System	Active Security Group	S	105.00	21.00	126.00
305	14/06/2018		Current Account	DC	Lightening Protection Maintenance	JW Gray	S	185.00	37.00	222.00
306	14/06/2018		Current Account	DC	Hygiene Services	VR Sani	S	15.16	3.03	18.19
352	21/06/2018		Current Account	DC	CCTV System Improvements	Active Security Group	S	2,622.00	524.40	3,146.40
					Subtotal for Code: Council Offices Building M			£3,174.16	£626.83	£3,800.99
252 Water Rates										
Vchr.										
311	14/06/2018		Current Account	DD	Water Rates	Castle Water	Z	263.13	0.00	263.13
					Subtotal for Code: Water Rates			£263.13	£0.00	£263.13
255 Rates										
Vchr.										
376	28/06/2018		Current Account	DD	NNDR	DBC	Z	2,112.00	0.00	2,112.00
					Subtotal for Code: Rates			£2,112.00	£0.00	£2,112.00

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Listing of Payments in each Code for All Cost Centres
(Between 01/06/2018 to 30/06/2018)

Code Number	274	Bank Interest	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	364	28/06/2018	Current Account	DD	Bank Charges	Barclays	Z	33.73	0.00	33.73
					Subtotal for Code:	Bank Interest		£33.73	£0.00	£33.73
					Subtotal for Cost Centre:	Administration		18,228.41	748.49	18,976.90
Cost Centre Church Road Hall										
Code Number	280	Wages	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	324	14/06/2018	Current Account	DC	PAYE	HMRC	Z	31.60	0.00	31.60
342	14/06/2018	Current Account	DC		Wages	SGTC	Z	362.64	0.00	362.64
					Subtotal for Code:	Wages		£394.24	£0.00	£394.24
Code Number	281	Repairs & Maintenance	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	283	07/06/2018	Current Account	DC	Fire Extinguisher Service	Kent County Council	S	11.40	2.28	13.68
308	14/06/2018	Current Account	DC		Hygiene Services	VR Sani	S	3.79	0.76	4.55
368	28/06/2018	Current Account	DC		Boiler and Plumbing Service	LW Burt & Son Ltd	S	290.00	58.00	348.00
					Subtotal for Code:	Repairs & Maintenance		£305.19	£61.04	£366.23
Code Number	282	Gas & Electricity	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	355	21/06/2018	Current Account	DD	Gas	KCC - Laser	L	32.01	1.60	33.61
					Subtotal for Code:	Gas & Electricity		£32.01	£1.60	£33.61
Code Number	285	Rates	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	374	28/06/2018	Current Account	DD	NNDR	DBC	Z	122.00	0.00	122.00
					Subtotal for Code:	Rates		£122.00	£0.00	£122.00
Code Number	406	Telephone Broadband	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	301	07/06/2018	Current Account	DD	Phone Bill - Church Road Broadba	Overline	S	48.50	9.70	58.20
					Subtotal for Code:	Telephone Broadband		£48.50	£9.70	£58.20
					Subtotal for Cost Centre:	Church Road Hall		901.94	72.34	974.28
Cost Centre Grove Hall										
Code Number	301	Repairs & Maintenance	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	288	07/06/2018	Current Account	DC	Fire Extinguisher Service	Kent County Council	S	6.20	1.24	7.44
					Subtotal for Code:	Repairs & Maintenance		£6.20	£1.24	£7.44
Code Number	302	Gas & Electricity	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	354	21/06/2018	Current Account	DD	Gas	KCC - Laser	L	2.17	0.11	2.28
					Subtotal for Code:	Gas & Electricity		£2.17	£0.11	£2.28

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Listing of Payments in each Code for All Cost Centres
(Between 01/06/2018 to 30/06/2018)

Code Number		Date		Bank		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total	
Subtotal for Cost Centre: Grove Hall																			
														8.37		1.35		9.72	
Cost Centre Heritage Community Hall																			
Code Number 320 Wages																			
Vchr.	Date	Minute	Bank	Current Account	DC				PAYE	HMRC	Z		100.20	0.00	100.20				
323	14/06/2018		Current Account	DC					Wages	SGTC	Z		421.22	0.00	421.22				
341	14/06/2018		Current Account	DC									£521.42	£0.00	£521.42				
Subtotal for Code: Wages																			
Code Number 321 Repairs & Maintenance																			
Vchr.	Date	Minute	Bank	Current Account	DC				Fire Extinguisher Service	Kent County Council	S		19.20	3.84	23.04				
287	07/06/2018		Current Account	DC					Hygiene Services	VR Sani	S		7.58	1.52	9.10				
307	14/06/2018		Current Account	DC					Boiler and Plumbing Service	LW Burt & Son Ltd	S		290.00	58.00	348.00				
367	28/06/2018		Current Account	DC									£316.78	£63.36	£380.14				
Subtotal for Code: Repairs & Maintenance																			
Code Number 322 Gas & Electricity																			
Vchr.	Date	Minute	Bank	Current Account	DD				Gas	KCC - Laser	L		40.53	2.03	42.56				
356	21/06/2018		Current Account	DD									£40.53	£2.03	£42.56				
Subtotal for Code: Gas & Electricity																			
Code Number 325 Rates																			
Vchr.	Date	Minute	Bank	Current Account	DD				NNDR	DBC	Z		233.00	0.00	233.00				
377	28/06/2018		Current Account	DD									£233.00	£0.00	£233.00				
Subtotal for Code: Rates																			
Code Number 326 Water Rates																			
Vchr.	Date	Minute	Bank	Current Account	DD				Water Rates	Business Stream	Z		80.90	0.00	80.90				
312	14/06/2018		Current Account	DD									£80.90	£0.00	£80.90				
Subtotal for Code: Water Rates																			
Subtotal for Cost Centre: Heritage Community Hall																			
														1,192.63		65.39		1,258.02	
Cost Centre Town Council Offices Community Hall																			
Code Number 360 Wages																			
Vchr.	Date	Minute	Bank	Current Account	DC				Pension E'er	KCC - LGPS	Z		94.83	0.00	94.83				
331	14/06/2018		Current Account	DC					Pension E'ee	KCC - LGPS	Z		32.60	0.00	32.60				
332	14/06/2018		Current Account	DC					Wages	SGTC	Z		549.31	0.00	549.31				
340	14/06/2018		Current Account	DC									£676.74	£0.00	£676.74				
Subtotal for Code: Wages																			
Code Number 361 Repairs & Maintenance																			
Vchr.	Date	Minute	Bank	Current Account	DC				Fire Extinguisher Service	Kent County Council	S		10.40	2.08	12.48				
286	07/06/2018		Current Account	DC									£10.40	£2.08	£12.48				
Subtotal for Code: Repairs & Maintenance																			
Code Number 370 Hire Income																			
Vchr.	Date	Minute	Bank	Current Account	DC														
Subtotal for Code: Repairs & Maintenance																			

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**Listing of Payments in each Code for All Cost Centres
(Between 01/06/2018 to 30/06/2018)**

371	28/06/2018	Current Account	DC	Hall Hire Refund - Error Payment	DBC	Z	200.00	0.00	200.00
Subtotal for Code: Hire Income									
									£200.00
Subtotal for Cost Centre: Town Council Offices Comrr									
									887.14
									2.08
									889.22

Cost Centre Old Fire Station Cafe

Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
380 Wages										
315	14/06/2018		Current Account	DC	Direct Earnings Attachment	HMCTS	Z	50.88	0.00	50.88
316	14/06/2018		Current Account	DC	Direct Earnings Attachment	DWP	Z	15.26	0.00	15.26
321	14/06/2018		Current Account	DC	PAYE	HMRC	Z	8.20	0.00	8.20
322	14/06/2018		Current Account	DC	NI	HMRC	Z	29.67	0.00	29.67
329	14/06/2018		Current Account	DC	Pension E'ee	KCC - LGPS	Z	44.93	0.00	44.93
330	14/06/2018		Current Account	DC	Pension E'er	KCC - LGPS	Z	130.71	0.00	130.71
339	14/06/2018		Current Account	DC	Wages	SGTC	Z	1,335.95	0.00	1,335.95
Subtotal for Code: Wages									£0.00	£1,615.60

381 Food/Supplies

Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
358	28/06/2018		Current Account	BANKADJ	Food Supplies	Asda Stores Ltd	Z	162.03	0.00	162.03
359	28/06/2018		Current Account	BANKADJ	Food Supplies	Bookers	S	167.43	9.19	176.62
360	28/06/2018		Current Account	BANKADJ	Food Supplies	Poundland	Z	16.00	0.00	16.00
361	28/06/2018		Current Account	BANKADJ	Food Supplies	Iceland	Z	8.50	0.00	8.50
362	28/06/2018		Current Account	BANKADJ	Food Supplies	Local Shops	Z	11.27	0.00	11.27
Subtotal for Code: Food/Supplies									£9.19	£374.42

382 Furniture, Fixtures & Equipment (i

Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
291	07/06/2018		Current Account	DC	Picture Frames	Amazon UK	Z	103.38	0.00	103.38
310	14/06/2018		Current Account	DC	Printer Ink & Tea Towels	Amazon UK	Z	24.57	0.00	24.57
363	28/06/2018		Current Account	BANKADJ	Newspapers	Local Shops	Z	25.00	0.00	25.00
Subtotal for Code: Furniture, Fixtures & Equip.									£0.00	£152.95

384 Rates

Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
378	28/06/2018		Current Account	DD	NNDR	DBC	Z	175.00	0.00	175.00
Subtotal for Code: Rates									£0.00	£175.00

388 Telephone / Internet

Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
299	07/06/2018		Current Account	DD	Phone Bill - Cafe	Overline	S	13.00	2.60	15.60
300	07/06/2018		Current Account	DD	Phone Bill - Cafe Internet	Overline	S	48.54	9.71	58.25
Subtotal for Code: Telephone / Internet									£12.31	£73.85

389 Maintenance

Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Subtotal for Code: Telephone / Internet										
									£12.31	£73.85

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Listing of Payments in each Code for All Cost Centres
(Between 01/06/2018 to 30/06/2018)

268	07/06/2018	Current Account	DC	Waste Bin Collection	Viridor Waste Kent Ltd	S	73.76	14.76	88.52
309	14/06/2018	Current Account	DC	Hygiene Services	VR Sani	S	10.83	2.17	13.00
				Subtotal for Code: Maintenance			£84.59	£16.93	£101.52
				Subtotal for Cost Centre: Old Fire Station Cafe			2,454.91	38.43	2,493.34
				TOTALS			£39,481.58	£1,581.18	£41,062.76

SGTC

Listing of Receipts in each Code for All Cost Centres
(Between 01/07/2018 to 31/07/2018)

Cost Centre Parks Establishment			Code Number 45 Telephone			Cheq. No.			Description			Supplier			Vat Type			Net			Total			
Vchr.	Date	Minute	Bank	Active Saver 1	DC	Phone Bill - Credit	Aerial Direct	Telephone	5.00	5.00	0.00	5.00	5.00	0.00	5.00	5.00	0.00	5.00	5.00	0.00	5.00			
82	19/07/2018		Active Saver 1	DC	Phone Bill - Credit	Aerial Direct	Telephone	5.00	5.00	0.00	5.00	5.00	0.00	5.00	5.00	0.00	5.00	5.00	0.00	5.00	5.00			
Subtotal for Cost Centre: Parks Establishment																						5.00	0.00	5.00
Cost Centre Knockhall Playing Field			Code Number 85 Football			Cheq. No.			Description			Supplier			Vat Type			Net			Total			
Vchr.	Date	Minute	Bank	Active Saver 1	DC <th>Football Pitch Hire</th> <th>Dartford Royals FC</th> <th>760.00</th> <th>760.00</th> <th>0.00</th> <th>760.00</th> <th>760.00</th> <th>0.00</th> <th>760.00</th> <th>760.00</th> <th>0.00</th> <th>760.00</th> <th>760.00</th> <th>0.00</th> <th>760.00</th> <th>760.00</th>	Football Pitch Hire	Dartford Royals FC	760.00	760.00	0.00	760.00	760.00	0.00	760.00	760.00	0.00	760.00	760.00	0.00	760.00	760.00			
85	25/07/2018		Active Saver 1	DC	Football Pitch Hire	Dartford Royals FC	760.00	760.00	0.00	760.00	760.00	0.00	760.00	760.00	0.00	760.00	760.00	0.00	760.00	760.00	0.00	760.00		
89	31/07/2018		Active Saver 1	DC	Football Pitch Hire	Swanscombe Tigers FC	4,180.00	4,180.00	0.00	4,180.00	4,180.00	0.00	4,180.00	4,180.00	0.00	4,180.00	4,180.00	0.00	4,180.00	4,180.00	0.00	4,180.00		
Subtotal for Cost Centre: Knockhall Playing Field																						4,940.00	0.00	4,940.00
Cost Centre Broomfield Sports Ground			Code Number 95 Football Income			Cheq. No.			Description			Supplier			Vat Type			Net			Total			
Vchr.	Date	Minute	Bank	Active Saver 1	DC <th>Football Pitch Hire</th> <th>Dartford Royals FC</th> <th>710.00</th> <th>710.00</th> <th>0.00</th> <th>710.00</th> <th>710.00</th> <th>0.00</th> <th>710.00</th> <th>710.00</th> <th>0.00</th> <th>710.00</th> <th>710.00</th> <th>0.00</th> <th>710.00</th> <th>710.00</th>	Football Pitch Hire	Dartford Royals FC	710.00	710.00	0.00	710.00	710.00	0.00	710.00	710.00	0.00	710.00	710.00	0.00	710.00	710.00			
84	25/07/2018		Active Saver 1	DC	Football Pitch Hire	Dartford Royals FC	710.00	710.00	0.00	710.00	710.00	0.00	710.00	710.00	0.00	710.00	710.00	0.00	710.00	710.00	0.00	710.00		
88	31/07/2018		Active Saver 1	DC	Football Pitch Hire	Swanscombe Tigers FC	3,800.00	3,800.00	0.00	3,800.00	3,800.00	0.00	3,800.00	3,800.00	0.00	3,800.00	3,800.00	0.00	3,800.00	3,800.00	0.00	3,800.00		
Subtotal for Cost Centre: Broomfield Sports Ground																						4,510.00	0.00	4,510.00
Cost Centre Other Projects			Code Number 121 General Projects (inc. Summer En			Cheq. No.			Description			Supplier			Vat Type			Net			Total			
Vchr.	Date	Minute	Bank	Active Saver 1	DC <th>Funding for Summer of Sports</th> <th>KCC Sport</th> <th>200.00</th> <th>200.00</th> <th>0.00</th> <th>200.00</th> <th>200.00</th> <th>0.00</th> <th>200.00</th> <th>200.00</th> <th>0.00</th> <th>200.00</th> <th>200.00</th> <th>0.00</th> <th>200.00</th> <th>200.00</th>	Funding for Summer of Sports	KCC Sport	200.00	200.00	0.00	200.00	200.00	0.00	200.00	200.00	0.00	200.00	200.00	0.00	200.00	200.00			
86	25/07/2018		Active Saver 1	DC	Funding for Summer of Sports	KCC Sport	200.00	200.00	0.00	200.00	200.00	0.00	200.00	200.00	0.00	200.00	200.00	0.00	200.00	200.00	0.00	200.00		
Subtotal for Cost Centre: Other Projects																						200.00	0.00	200.00
Cost Centre Administration			Code Number 271 Miscellaneous Income			Cheq. No.			Description			Supplier			Vat Type			Net			Total			
Vchr.	Date	Minute	Bank	Current Account	DC <th>VAT Repayment</th> <th>HMRC</th> <th>9,630.95</th> <th>9,630.95</th> <th>0.00</th> <th>9,630.95</th> <th>9,630.95</th> <th>0.00</th> <th>9,630.95</th> <th>9,630.95</th> <th>0.00</th> <th>9,630.95</th> <th>9,630.95</th> <th>0.00</th> <th>9,630.95</th> <th>9,630.95</th>	VAT Repayment	HMRC	9,630.95	9,630.95	0.00	9,630.95	9,630.95	0.00	9,630.95	9,630.95	0.00	9,630.95	9,630.95	0.00	9,630.95	9,630.95			
69	09/07/2018		Current Account	DC	VAT Repayment	HMRC	9,630.95	9,630.95	0.00	9,630.95	9,630.95	0.00	9,630.95	9,630.95	0.00	9,630.95	9,630.95	0.00	9,630.95	9,630.95	0.00	9,630.95		
Subtotal for Cost Centre: Administration																						163.18	9,630.95	9,794.13
Cost Centre Church Road Hall			Code Number 274 Bank Interest			Cheq. No.			Description			Supplier			Vat Type			Net			Total			
Vchr.	Date	Minute	Bank	Current Account	DC <th>Loyalty Reward</th> <th>Barclays</th> <th>6.75</th> <th>6.75</th> <th>0.00</th> <th>6.75</th> <th>6.75</th> <th>0.00</th> <th>6.75</th> <th>6.75</th> <th>0.00</th> <th>6.75</th> <th>6.75</th> <th>0.00</th> <th>6.75</th> <th>6.75</th>	Loyalty Reward	Barclays	6.75	6.75	0.00	6.75	6.75	0.00	6.75	6.75	0.00	6.75	6.75	0.00	6.75	6.75			
68	05/07/2018		Current Account	DC	Loyalty Reward	Barclays	6.75	6.75	0.00	6.75	6.75	0.00	6.75	6.75	0.00	6.75	6.75	0.00	6.75	6.75	0.00	6.75		
76	02/07/2018		Active Saver 1	DC	Bank Interest	Barclays	156.43	156.43	0.00	156.43	156.43	0.00	156.43	156.43	0.00	156.43	156.43	0.00	156.43	156.43	0.00	156.43		
Subtotal for Cost Centre: Church Road Hall																						163.18	9,630.95	9,794.13

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**Listing of Receipts in each Code for All Cost Centres
(Between 01/07/2018 to 31/07/2018)**

Code Number Vchr.	Date	295 Hire Income Minute Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
80	10/07/2018	Active Saver 1	DC	Hall Hire	Various	Z	96.00	0.00	96.00
					Subtotal for Code: Hire Income		£96.00	£0.00	£96.00
					Subtotal for Cost Centre: Church Road Hall		96.00	0.00	96.00

Cost Centre Heritage Community Hall

Code Number Vchr.	Date	335 Hire Income Minute Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
77	02/07/2018	Active Saver 1	DC	Hall Hire	Dragon Spirit Karate	Z	100.00	0.00	100.00
					Subtotal for Code: Hire Income		£100.00	£0.00	£100.00
					Subtotal for Cost Centre: Heritage Community Hall		100.00	0.00	100.00

Cost Centre Town Council Offices Community Hall

Code Number Vchr.	Date	370 Hire Income Minute Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
78	03/07/2018	Active Saver 1	DC	Hall Hire	North Kent Karate	Z	560.00	0.00	560.00
79	09/07/2018	Active Saver 1	DC	Hall Hire	Cygnets	Z	2,263.00	0.00	2,263.00
81	18/07/2018	Active Saver 1	DC	Hall Hire	Various	Z	23.25	0.00	23.25
83	20/07/2018	Active Saver 1	DC	Hall Hire	DBC	Z	60.00	0.00	60.00
87	27/07/2018	Active Saver 1	DC	Hall Hire	DBC	Z	160.00	0.00	160.00
					Subtotal for Code: Hire Income		£3,066.25	£0.00	£3,066.25
					Subtotal for Cost Centre: Town Council Offices Comir		3,066.25	0.00	3,066.25

Cost Centre Old Fire Station Cafe

Code Number Vchr.	Date	395 Cafe Income Minute Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
70	25/07/2018	Current Account		Food Sales	Old Fire Station Cafe	S	948.71	189.74	1,138.45	
					Subtotal for Code: Cafe Income		£948.71	£189.74	£1,138.45	
					Subtotal for Cost Centre: Old Fire Station Cafe		948.71	189.74	1,138.45	
							TOTALS	£14,029.14	£9,820.69	£23,849.83

SGTC

Listing of Payments in each Code for All Cost Centres
(Between 01/07/2018 to 31/07/2018)

Cost Centre Public Lighting				1 Supply & Maintenance				4 Repairs												
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
379	05/07/2018	Current Account	DD	Electricity - Street Lighting	E-on	L	101.83	5.09	106.92											
				Subtotal for Code: Supply & Maintenance				£101.83	£5.09	£106.92										
Cost Centre Parks Establishment				40 Wages				41 Equipment/Materials												
385	05/07/2018	Current Account	DC	Lamp Column Repair - DS6	Streelights	S	995.00	199.00	1,194.00	381	05/07/2018	Current Account	DC	Park Keeper Contract	Night & Day Security	Z	1,333.02	0.00	1,333.02	
386	05/07/2018	Current Account	DC	Lamp Column Painting - Grove Ca	Streelights	S	850.00	170.00	1,020.00	389	05/07/2018	Current Account	DC	Park Keeper Contract - Site Check	Night & Day Security	Z	1,192.95	0.00	1,192.95	
				Subtotal for Code: Repairs				£1,845.00	£369.00	£2,214.00	421	11/07/2018	Current Account	DC	Pension E'ee	KCC - LGPS	Z	124.65	0.00	124.65
				Subtotal for Cost Centre: Public Lighting				1,946.83	374.09	2,320.92	422	11/07/2018	Current Account	DC	Pension E'er	KCC - LGPS	Z	306.84	0.00	306.84
392	05/07/2018	Current Account	DC	Park Keeper Contract						431	11/07/2018	Current Account	DC	Pension E'er	Intelligent Money	Z	44.62	0.00	44.62	
393	05/07/2018	Current Account	DC	Park Keeper Contract - Site Check						432	11/07/2018	Current Account	DC	Pension E'ee	Intelligent Money	Z	66.92	0.00	66.92	
421	11/07/2018	Current Account	DC	Pension E'ee						433	11/07/2018	Current Account	DC	PAYE	HMRC	Z	383.20	0.00	383.20	
422	11/07/2018	Current Account	DC	Pension E'er						434	11/07/2018	Current Account	DC	NI	HMRC	Z	785.61	0.00	785.61	
431	11/07/2018	Current Account	DC	Pension E'er						444	11/07/2018	Current Account	DC	Wages	SGTC	Z	4,220.02	0.00	4,220.02	
432	11/07/2018	Current Account	DC	Pension E'ee										Subtotal for Code: Wages						
433	11/07/2018	Current Account	DC	PAYE						£8,457.83	£0.00	£8,457.83								
434	11/07/2018	Current Account	DC	NI																
444	11/07/2018	Current Account	DC	Wages																
381	05/07/2018	Current Account	DC	Parks Equipment - Sander Hire	Can-do Hire Centres Ltd	S	21.00	4.20	25.20	389	05/07/2018	Current Account	DC	Parks Equipment - Community Day	Discount Builders Merchants	S	187.47	37.50	224.97	
389	05/07/2018	Current Account	DC	Parks Equipment - Sander Hire	Discount Builders Merchants	S	187.47	37.50	224.97	395	05/07/2018	Current Account	DC	Skip Hire	Pinden Ltd	S	220.00	44.00	264.00	
395	05/07/2018	Current Account	DC	Parks Equipment - Community Day						400	05/07/2018	Current Account	DC	Cleaning Materials	KCC - KCS	S	22.60	4.52	27.12	
400	05/07/2018	Current Account	DC	Skip Hire						403	05/07/2018	Current Account	DC	New Benches and Bins - Several S	Glasdon UK Ltd	S	6,351.76	1,270.35	7,622.11	
403	05/07/2018	Current Account	DC	Cleaning Materials						419	11/07/2018	Current Account	DC	Parks Repair - Knockhall Changing	Timber Mouldings Ltd	Z	74.52	0.00	74.52	
419	11/07/2018	Current Account	DC	New Benches and Bins - Several S						420	11/07/2018	Current Account	DC	Parks Repairs - Heritage Kissing G	TMH Contractors	Z	200.00	0.00	200.00	
420	11/07/2018	Current Account	DC	Parks Repair - Knockhall Changing						451	19/07/2018	Current Account	DC	Sports Ground Supplies	Eden Park (STMS) Ltd	S	420.50	84.10	504.60	
451	19/07/2018	Current Account	DC	Parks Repairs - Heritage Kissing G						459	19/07/2018	Current Account	DC	Parks Equipment - Machinery Supp	Ernest Doe & Sons Ltd	S	84.23	16.86	101.09	
459	19/07/2018	Current Account	DC	Sports Ground Supplies						463	19/07/2018	Current Account	DC	Parks Equipment - Sandpaper	Discount Builders Merchants	S	6.02	1.20	7.22	
463	19/07/2018	Current Account	DC	Parks Equipment - Machinery Supp						464	19/07/2018	Current Account	DC	Skip Hire	Pinden Ltd	S	220.00	44.00	264.00	
464	19/07/2018	Current Account	DC	Skip Hire										Subtotal for Code: Equipment/Materials						
								£7,808.10	£1,506.73	£9,314.83										

SGTC

Listing of Payments in each Code for All Cost Centres
(Between 01/07/2018 to 31/07/2018)

Code Number	Date	43 Fuel	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 394	05/07/2018	Minute	Current Account	DD	Fuel	Allstar	S	227.74	44.84	272.58
Subtotal for Code: Fuel £227.74 £44.84 £272.58										
Code Number	Date	45 Telephone	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 414	11/07/2018	Minute	Current Account	DD	Phone Bill - Parks	Overline	S	13.00	2.60	15.60
Vchr. 460	19/07/2018	Minute	Current Account	DD	Phone Bill - Parks	O2	S	19.19	3.84	23.03
Subtotal for Code: Telephone £32.19 £6.44 £38.63										
Code Number	Date	47 Water Rates	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 402	05/07/2018	Minute	Current Account	DD	Water Rates	Castle Water	Z	93.11	0.00	93.11
Subtotal for Code: Water Rates £93.11 £0.00 £93.11										
Code Number	Date	48 Gas/Electricity	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 458	19/07/2018	Minute	Current Account	DD	Electricity - Wooden Hut	EDF Energy	L	26.57	1.33	27.90
Subtotal for Code: Gas/Electricity £26.57 £1.33 £27.90										
Subtotal for Cost Centre: Other Projects 16,645.54 1,559.34 18,204.88										
Code Number	Date	121 General Projects (inc. Summer En	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 380	05/07/2018	Minute	Current Account	DC	Licence fee - Open Air Cinema	Stepforward	Z	420.00	0.00	420.00
Vchr. 404	05/07/2018	Minute	Current Account	DC	Temporary Event Notices	DBC	Z	21.00	0.00	21.00
Vchr. 462	19/07/2018	Minute	Current Account	DC	Temporary Event Notices	DBC	Z	21.00	0.00	21.00
Subtotal for Code: General Projects (inc. Surr £462.00 £0.00 £462.00										
Subtotal for Cost Centre: Other Projects 462.00 0.00 462.00										
Code Number	Date	230 Wages	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 423	11/07/2018	Minute	Current Account	DC	Pension E'er	KCC - LGPS	Z	801.97	0.00	801.97
Vchr. 424	11/07/2018	Minute	Current Account	DC	Pension E'ee	KCC - LGPS	Z	394.50	0.00	394.50
Vchr. 429	11/07/2018	Minute	Current Account	DC	Pension E'ee	Intelligent Money	Z	97.40	0.00	97.40
Vchr. 430	11/07/2018	Minute	Current Account	DC	Pension E'er	Intelligent Money	Z	64.93	0.00	64.93
Vchr. 435	11/07/2018	Minute	Current Account	DC	NI	HMRC	Z	1,655.70	0.00	1,655.70
Vchr. 436	11/07/2018	Minute	Current Account	DC	PAYE	HMRC	Z	987.20	0.00	987.20
Vchr. 443	11/07/2018	Minute	Current Account	DC	Wages	SGTC	Z	7,285.50	0.00	7,285.50
Subtotal for Code: Wages £11,287.20 £0.00 £11,287.20										
Code Number	Date	232 Photocopier	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 423	11/07/2018	Minute	Current Account	DC	Photocopier	SGTC	Z	1,655.70	0.00	1,655.70

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Listing of Payments in each Code for All Cost Centres
(Between 01/07/2018 to 31/07/2018)

Code Number	Date	Current Account	DC	Photocopier Usage	KCC - KCS	Z	33.76	0.00	33.76	
401	05/07/2018	Current Account	DC	Photocopier Usage	KCC - KCS	Z	33.76	0.00	33.76	
Subtotal for Code: Photocopier £33.76										
Code Number	Date	233 Stationary, Advertising & Postage	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Total
Vchr.										
417	11/07/2018	Current Account	DC	Stationary		Stationary	KCC - KCS	S	109.05	130.86
418	11/07/2018	Current Account	DC	Cleaning Materials		Cleaning Materials	KCC - KCS	S	11.65	13.98
Subtotal for Code: Stationary, Advertising & F £120.70										
Code Number	Date	234 Telephone / Internet	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Total
Vchr.										
406	11/07/2018	Current Account	DD	Phone Bill - Admin Alarm Line		Phone Bill - Admin Alarm Line	Overline	S	13.00	15.60
407	11/07/2018	Current Account	DD	Phone Bill - Admin Fax Line		Phone Bill - Admin Fax Line	Overline	S	13.00	15.60
408	11/07/2018	Current Account	DD	Phone Bill - Admin Internet		Phone Bill - Admin Internet	Overline	S	48.50	58.20
409	11/07/2018	Current Account	DD	Phone Bill - Admin Lift Alarm Line		Phone Bill - Admin Lift Alarm Line	Overline	S	13.00	15.60
410	11/07/2018	Current Account	DD	Phone Bill - Admin Line + Maintena		Phone Bill - Admin Line + Maintena	Overline	S	81.05	97.96
450	11/07/2018	Current Account	DC	Use of Personal Mobiles - TC and I		Use of Personal Mobiles - TC and I	SGTC	S	20.83	25.00
Subtotal for Code: Telephone / Internet £189.38										
Code Number	Date	235 Mileage Allowance	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Total
Vchr.										
449	11/07/2018	Current Account	DC	Mileage		Mileage	SGTC	S	25.96	26.65
Subtotal for Code: Mileage Allowance £25.96										
Code Number	Date	237 Subscriptions / Publications	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Total
Vchr.										
405	11/07/2018	Current Account	DD	Subscription Renewal		Subscription Renewal	I.C.O.	Z	35.00	35.00
456	19/07/2018	Current Account	DC	Subscription Renewal		Subscription Renewal	Scribe 2000 Ltd	S	730.50	876.60
Subtotal for Code: Subscriptions / Publication £765.50										
Code Number	Date	244 Local Funding	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Total
Vchr.										
461	19/07/2018	Current Account	DC	Local Funding Award		Local Funding Award	Citizens Advice NWK	Z	400.00	400.00
Subtotal for Code: Local Funding £400.00										
Code Number	Date	245 Miscellaneous Expenditure	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Total
Vchr.										
382	05/07/2018	Current Account	DC	Pension Annual Fee		Pension Annual Fee	Intelligent Money	S	250.00	300.00
384	05/07/2018	Current Account	DC	Card Machine Purchase		Card Machine Purchase	Sage Pay	S	200.00	240.00
Subtotal for Code: Miscellaneous Expenditure £450.00										
Code Number	Date	251 Council Offices Building Maintena	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Total
Vchr.										
387	05/07/2018	Current Account	DC	Additional CCTV Monitor		Additional CCTV Monitor	Active Security Group	S	304.00	364.80
Subtotal for Code: Council Offices Building M £304.00										

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Listing of Payments in each Code for All Cost Centres
(Between 01/07/2018 to 31/07/2018)

Code Number Vchr. 457	252 Water Rates Date 19/07/2018 Minute Bank Current Account	Cheq. No. DD	Description Water Rates	Supplier Castle Water	Vat Type S	Net 85.82 £85.82	Vat 9.65 £9.65	Total 95.47 £95.47
Code Number Vchr. 415	253 Gas Date 11/07/2018 Minute Bank Current Account	Cheq. No. DD	Description Gas	Supplier KCC - Laser	Vat Type S	Net 267.07 £267.07	Vat 53.41 £53.41	Total 320.48 £320.48
Code Number Vchr. 452	254 Electricity Date 19/07/2018 Minute Bank Current Account	Cheq. No. DC	Description Electricity	Supplier KCC - Laser	Vat Type S	Net 1,585.00 £1,585.00	Vat 317.00 £317.00	Total 1,902.00 £1,902.00
Cost Centre Church Road Hall						Subtotal for Cost Centre: Administration	740.37	16,254.76
Code Number Vchr. 440	280 Wages Date 11/07/2018 Minute Bank Current Account	Cheq. No. DC	Description PAYE	Supplier HMRC	Vat Type Z	Net 27.00	Vat 0.00	Total 27.00
Code Number Vchr. 448	282 Gas & Electricity Date 11/07/2018 Minute Bank Current Account	Cheq. No. DC	Description Wages	Supplier SGTC	Vat Type Z	Net 387.76 £414.76	Vat 0.00	Total 387.76 £414.76
Cost Centre Church Road Hall						Subtotal for Cost Centre: Wages	£0.00	£414.76
Code Number Vchr. 455	283 Cleaning Materials Date 19/07/2018 Minute Bank Current Account	Cheq. No. DC	Description Gas	Supplier KCC - Laser	Vat Type L	Net 64.22 £64.22	Vat 3.21 £3.21	Total 67.43 £67.43
Code Number Vchr. 399	406 Telephone Broadband Date 05/07/2018 Minute Bank Current Account	Cheq. No. DC	Description Cleaning Materials	Supplier KCC - KCS	Vat Type S	Net 27.50 £27.50	Vat 5.50 £5.50	Total 33.00 £33.00
Cost Centre Grove Hall						Subtotal for Cost Centre: Cleaning Materials	£5.50	£33.00
Code Number Vchr. 413	302 Gas & Electricity Date 11/07/2018 Minute Bank Current Account	Cheq. No. DD	Description Phone Bill - Church Road Broadba	Supplier KCC - Laser	Vat Type S	Net 48.50 £48.50	Vat 9.70 £9.70	Total 58.20 £58.20
Cost Centre Grove Hall						Subtotal for Cost Centre: Telephone Broadband	18.41	573.39
Cost Centre Grove Hall						Subtotal for Cost Centre: Church Road Hall	£0.11	573.39
Code Number Vchr. 454	302 Gas & Electricity Date 19/07/2018 Minute Bank Current Account	Cheq. No. DC	Description Gas	Supplier KCC - Laser	Vat Type L	Net 2.10 £2.10	Vat 0.11 £0.11	Total 2.21 £2.21
Cost Centre Grove Hall						Subtotal for Cost Centre: Gas & Electricity	£0.11	£2.21
Cost Centre Grove Hall						Subtotal for Cost Centre: Grove Hall	0.11	2.21

SGTC

Listing of Payments in each Code for All Cost Centres
(Between 01/07/2018 to 31/07/2018)

Cost Centre Heritage Community Hall										
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.										
439	11/07/2018	320	Current Account	DC	PAYE	HMRC	Z	105.40	0.00	105.40
447	11/07/2018		Current Account	DC	Wages	SGTC	Z	421.42	0.00	421.42
						Subtotal for Code:		£526.82	£0.00	£526.82
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
453	19/07/2018	322	Current Account	DC	Gas	KCC - Laser	L	33.36	1.67	35.03
						Subtotal for Code:		£33.36	£1.67	£35.03
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
397	05/07/2018	323	Current Account	DC	Cleaning Materials	KCC - KCS	S	39.85	7.97	47.82
						Subtotal for Code:		£39.85	£7.97	£47.82
						Subtotal for Cost Centre:		600.03	9.64	609.67
Cost Centre Sports Pavilion										
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
390	05/07/2018	342	Current Account	DC	Repairs to Pavilion - Shower Room	P Harding Maintenance	S	600.00	120.00	720.00
391	05/07/2018		Current Account	DC	Repairs to Pavilion - Damaged Wal	P Harding Maintenance	S	60.00	12.00	72.00
						Subtotal for Code:		£660.00	£132.00	£792.00
						Subtotal for Cost Centre:		660.00	132.00	792.00
Cost Centre Town Council Offices Community Hall										
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
427	11/07/2018	360	Current Account	DC	Pension E'er	KCC - LGPS	Z	93.48	0.00	93.48
428	11/07/2018		Current Account	DC	Pension E'ee	KCC - LGPS	Z	31.98	0.00	31.98
446	11/07/2018		Current Account	DC	Wages	SGTC	Z	519.63	0.00	519.63
						Subtotal for Code:		£645.09	£0.00	£645.09
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
396	05/07/2018	363	Current Account	DC	Cleaning Materials	KCC - KCS	S	18.60	3.72	22.32
						Subtotal for Code:		£18.60	£3.72	£22.32
						Subtotal for Cost Centre:		663.69	3.72	667.41
Cost Centre Old Fire Station Cafe										
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
425	11/07/2018	380	Current Account	DC	Pension E'ee	KCC - LGPS	Z	45.36	0.00	45.36

SGTC
Listing of Payments in each Code for All Cost Centres
(Between 01/07/2018 to 31/07/2018)

426	11/07/2018	Current Account	DC	Pension E'er	KCC - LGPS	Z	131.96	0.00	131.96
437	11/07/2018	Current Account	DC	PAYE	HMRC	Z	9.80	0.00	9.80
438	11/07/2018	Current Account	DC	NI	HMRC	Z	31.73	0.00	31.73
441	11/07/2018	Current Account	DC	Direct Earnings Attachment	DWP	Z	15.26	0.00	15.26
442	11/07/2018	Current Account	DC	Direct Earnings Attachment	HMCTS	Z	50.88	0.00	50.88
445	11/07/2018	Current Account	DC	Wages	SGTC	Z	1,282.62	0.00	1,282.62
Subtotal for Code: Wages							£1,567.61	£0.00	£1,567.61
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Minute	Minute	Minute	Minute	Minute	Minute	Minute	Minute	Minute
383	05/07/2018	Current Account	DC	Mirror for Cafe	Amazon UK	Z	18.99	0.00	18.99
388	05/07/2018	Current Account	DD	Coffee Machine Monthly Rental	Tchibo Coffee International Ltd	S	71.37	14.27	85.64
Subtotal for Code: Furniture, Fixtures & Equip							£90.36	£14.27	£104.63
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Minute	Minute	Minute	Minute	Minute	Minute	Minute	Minute	Minute
398	05/07/2018	Current Account	DC	Cleaning Materials	KCC - KCS	S	44.15	8.83	52.98
Subtotal for Code: Cleaning Materials							£44.15	£8.83	£52.98
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Minute	Minute	Minute	Minute	Minute	Minute	Minute	Minute	Minute
411	11/07/2018	Current Account	DD	Phone Bill - Cafe	Overline	S	13.00	2.60	15.60
412	11/07/2018	Current Account	DD	Phone Bill - Cafe Internet	Overline	S	48.50	9.71	58.21
Subtotal for Code: Telephone / Internet							£61.50	£12.31	£73.81
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Minute	Minute	Minute	Minute	Minute	Minute	Minute	Minute	Minute
416	11/07/2018	Current Account	DC	Waste Bin Collection	Viridor Waste Kent Ltd	S	73.76	14.76	88.52
Subtotal for Code: Maintenance							£73.76	£14.76	£88.52
Subtotal for Cost Centre: Old Fire Station Cafe							1,837.38	50.17	1,887.55
TOTALS							£38,886.94	£2,887.85	£41,774.79

SGTC

Receipts and Payments compared with Flexed Budget (01/04/2018 to 31/07/2018)

7 August 2018 (2018-2019)
 Balanced to: 3/17/18
 By the Responsible
 Financial Officer (RFO)

AGENDA ITEM 9
 FGL 6/9/18

	Budget Receipts		Budget Payments		Variance Year to Date
	Total for year	Year to Date	Total for Year	Year to Date	
Cost Centre Public Lighting					
1 Supply & Maintenance	0.00	0.00	2598.00	866.00	1086.45
2 All Night Lighting	0.00	0.00	0.00	0.00	0.00
3 Christmas Lighting	0.00	0.00	7000.00	2,333.32	0.00
4 Repairs	0.00	0.00	1000.00	333.32	1845.00
5 Long Term Financial Risks	0.00	0.00	1450.00	483.32	0.00
6 Income	1.00	0.32	0.00	0.00	0.00
7 Long Term Maintenance	0.00	0.00	125.00	41.68	0.00
Sub Total for Public Lighting	1.00	0.32	12,173.00	4,057.64	2,931.45
Cost Centre Grove Car Park					
20 Rates	0.00	0.00	3825.00	1,275.00	1627.10
21 Repairs & Maintenance	0.00	0.00	3000.00	1,000.00	470.50
22 Long Term Financial Risks	0.00	0.00	2390.00	796.68	0.00
23 Long Term Maintenance	0.00	0.00	200.00	66.68	0.00
421 Income	0.00	0.00	0.00	0.00	0.00
Sub Total for Grove Car Park	0.00	0.00	9,415.00	3,138.36	2,097.60
Cost Centre Craylands Lane Car Park					
30 Rates	0.00	0.00	0.00	0.00	0.00
31 Repairs & Maintenance	0.00	0.00	0.00	0.00	0.00
32 Long Term Financial Risks	0.00	0.00	0.00	0.00	0.00
Sub Total for Craylands Lane Car Park	0.00	0.00	0.00	0.00	0.00
Cost Centre Parks Establishment					
40 Wages	0.00	0.00	103500.00	34,500.00	34014.72
41 Equipment/Materials	0.00	0.00	47300.00	15,766.68	13261.60
42 New Grounds Maintenance Equ	0.00	0.00	0.00	0.00	0.00
43 Fuel	0.00	0.00	3038.00	1,012.68	878.78
44 Fencing	0.00	0.00	5000.00	1,666.68	0.00
45 Telephone	0.00	0.00	522.00	174.00	140.93
46 Vehicles	0.00	0.00	4750.00	1,583.32	0.00
47 Water Rates	0.00	0.00	1560.00	520.00	765.45
Sub Total for Parks Establishment	0.00	0.00	103,500.00	34,500.00	485.28
Sub Total for Craylands Lane Car Park	0.00	0.00	47,300.00	15,766.68	2,505.08
Sub Total for Parks Establishment	0.00	0.00	3038.00	1,012.68	878.78
Sub Total for Craylands Lane Car Park	0.00	0.00	5000.00	1,666.68	1,666.68
Sub Total for Parks Establishment	0.00	0.00	522.00	174.00	140.93
Sub Total for Craylands Lane Car Park	0.00	0.00	4750.00	1,583.32	1,583.32
Sub Total for Parks Establishment	0.00	0.00	1560.00	520.00	-245.45

SGTC

Receipts and Payments compared with Flexed Budget (01/04/2018 to 31/07/2018)

	Budget Receipts		Act. Receipts	Budget Payments		Act. Payments	Variance Year to Date
	Total for year	Year to Date		Total for Year	Year to Date		
48 Gas/Electricity	0.00	0.00	0.00	2080.00	693.32	466.14	227.18
49 Playground Equipment & Mainte	0.00	0.00	408.82	10500.00	3,500.00	906.55	3,002.27
50 Staff Training	0.00	0.00	0.00	1500.00	500.00	0.00	500.00
51 Knockhall Changing Rooms	0.00	0.00	0.00	1100.00	366.68	0.00	366.68
52 Parks Works Area	0.00	0.00	0.00	1000.00	333.32	153.83	179.49
53 Vandalism	0.00	0.00	0.00	1000.00	333.32	0.00	333.32
54 Trees	0.00	0.00	0.00	3000.00	1,000.00	390.00	610.00
55 New Recreational Facilities	0.00	0.00	0.00	4500.00	1,500.00	0.00	1,500.00
56 Unexpected/Emergency Works	0.00	0.00	0.00	1500.00	500.00	160.00	340.00
57 Long Term Financial Risks	0.00	0.00	0.00	9125.00	3,041.68	0.00	3,041.68
58 New Community Facility	0.00	0.00	0.00	0.00	0.00	0.00	0.00
59 Long Term Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
65 Miscellaneous Income	1,000.00	333.32	0.00	0.00	0.00	0.00	-333.32
66 Reserve Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Sub Total for Parks Establishment	1,000.00	333.32	428.82	200,975.00	66,991.68	51,138.00	15,949.18
Cost Centre Swanscombe Park							
70 Bowls Pavilion Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
71 Long Term Financial Risks	0.00	0.00	0.00	3030.00	1,010.00	0.00	1,010.00
75 Bowls Income	3,377.00	1,125.68	3168.22	0.00	0.00	0.00	2,042.54
78 Hire Charges	0.00	0.00	0.00	0.00	0.00	0.00	0.00
79 Long Term Maintenance	0.00	0.00	0.00	500.00	166.68	0.00	166.68
Sub Total for Swanscombe Park	3,377.00	1,125.68	3,168.22	3,530.00	1,176.68	0.00	3,219.22
Cost Centre Knockhall Playing Field							
80 Rates	0.00	0.00	0.00	143.00	47.68	141.60	-93.92
81 Long Term Financial Risks	0.00	0.00	0.00	1200.00	400.00	0.00	400.00
85 Football	4,479.00	1,493.00	5026.00	0.00	0.00	0.00	3,533.00
Sub Total for Knockhall Playing Field	4,479.00	1,493.00	5,026.00	1,343.00	447.68	141.60	3,839.08
Cost Centre Broomfield Sports Ground							
90 Long Term Financial Risks	0.00	0.00	0.00	1400.00	466.68	0.00	466.68
95 Football Income	5,621.00	1,873.68	4988.50	0.00	0.00	50.00	3,064.82

SGTC

Receipts and Payments compared with Flexed Budget (01/04/2018 to 31/07/2018)

	Budget Receipts		Budget Payments		Variance Year to Date
	Total for year	Year to Date	Total for Year	Year to Date	
96 Cricket Income	1,937.00	645.68	1943.50	0.00	0.00
97 Miscellaneous Income	0.00	0.00	81.00	0.00	0.00
98 Long Term Maintenance	0.00	0.00	0.00	500.00	0.00
Sub Total for Broomfield Sports Ground	7,558.00	2,519.36	7,013.00	1,900.00	50.00
Cost Centre Heritage Park					
100 Maintenance/Rent	0.00	0.00	0.00	2000.00	0.00
101 Water Supply	0.00	0.00	0.00	0.00	0.00
104 Long Term Financial Risks	0.00	0.00	0.00	0.00	0.00
Sub Total for Heritage Park	0.00	0.00	0.00	2,000.00	666.68
Cost Centre St Peter & St Paul's Churchyar					
110 Maintenance	0.00	0.00	0.00	5000.00	0.00
Sub Total for St Peter & St Paul's Churchyar	0.00	0.00	0.00	1,666.68	1,666.68
Cost Centre Other Projects					
121 General Projects (inc. Summer I	0.00	0.00	560.00	15600.00	4039.00
123 Long Term Financial Risks	0.00	0.00	0.00	0.00	0.00
128 Miscellaneous Income	0.00	0.00	0.00	0.00	0.00
Sub Total for Other Projects	0.00	0.00	560.00	15,600.00	1,721.00
Cost Centre Leisure Centre					
140 Wages	0.00	0.00	0.00	0.00	0.00
141 Wages - Cleaners	0.00	0.00	0.00	0.00	0.00
142 Administration	0.00	0.00	0.00	0.00	0.00
143 Advertising	0.00	0.00	0.00	0.00	0.00
144 Maintenance	0.00	0.00	0.00	0.00	0.00
145 Cleaning Equipment & Materials	0.00	0.00	0.00	0.00	0.00
146 Rates & Insurance Rent - DBC	0.00	0.00	0.00	0.00	0.00
147 Water, Gas & Electricity	0.00	0.00	2817.64	28368.00	13899.93
148 Insurance	0.00	0.00	0.00	0.00	0.00
149 Telephone	0.00	0.00	0.00	0.00	0.00
150 Miscellaneous	0.00	0.00	0.00	0.00	0.00
Sub Total for Leisure Centre	0.00	0.00	2817.64	9,456.00	-1,626.29
Sub Total for Broomfield Sports Ground	7,558.00	2,519.36	7,013.00	1,900.00	50.00
Sub Total for Heritage Park	0.00	0.00	0.00	2,000.00	666.68
Sub Total for St Peter & St Paul's Churchyar	0.00	0.00	0.00	5,000.00	1,666.68
Sub Total for Other Projects	0.00	0.00	560.00	15,600.00	1,721.00
Sub Total for Leisure Centre	0.00	0.00	2817.64	9,456.00	-1,626.29
Sub Total for Broomfield Sports Ground	7,558.00	2,519.36	7,013.00	1,900.00	50.00
Sub Total for Heritage Park	0.00	0.00	0.00	2,000.00	666.68
Sub Total for St Peter & St Paul's Churchyar	0.00	0.00	0.00	5,000.00	1,666.68
Sub Total for Other Projects	0.00	0.00	560.00	15,600.00	1,721.00
Sub Total for Leisure Centre	0.00	0.00	2817.64	9,456.00	-1,626.29

SGTC

Receipts and Payments compared with Flexed Budget (01/04/2018 to 31/07/2018)

	Budget Receipts		Act. Receipts	Budget Payments		Variance Year to Date
	Total for year	Year to Date		Total for Year	Year to Date	
151 Equipment	0.00	0.00	0.00	0.00	0.00	0.00
152 Coaching Fees	0.00	0.00	0.00	0.00	0.00	0.00
153 Staff Training	0.00	0.00	0.00	0.00	0.00	0.00
154 Leases - Fitness Equipment	0.00	0.00	0.00	0.00	0.00	0.00
155 Management Fee	0.00	0.00	0.00	0.00	0.00	0.00
165 General Income	0.00	0.00	57000.00	19,000.00	14250.00	4,750.00
166 Sports Hall Income	0.00	0.00	0.00	0.00	0.00	0.00
167 Fitness Suite Income	0.00	0.00	0.00	0.00	0.00	0.00
168 Membership Income	0.00	0.00	0.00	0.00	0.00	0.00
169 Function Deposits	0.00	0.00	0.00	0.00	0.00	0.00
170 Miscellaneous Income	0.00	0.00	0.00	0.00	0.00	0.00
Sub Total for Leisure Centre	0.00	0.00	2,817.64	28,456.00	28,149.93	3,123.71
Cost Centre Squash Courts						
200 Maintenance	0.00	0.00	0.00	333.32	0.00	333.32
201 Long Term Financial Risks	0.00	0.00	0.00	0.00	0.00	0.00
205 Squash Income	0.00	0.00	0.00	0.00	0.00	0.00
Sub Total for Squash Courts	0.00	0.00	0.00	333.32	0.00	333.32
Cost Centre Allotments						
210 Rents / Licences	0.00	0.00	0.00	81.68	0.00	81.68
211 Repairs / Maintenance	0.00	0.00	0.00	83.32	0.00	83.32
212 Water Supply	0.00	0.00	0.00	0.00	0.00	0.00
213 Long Term Financial Risks	0.00	0.00	0.00	711.68	0.00	711.68
218 Rent Income	2,030.00	676.68	1853.24	0.00	0.00	1,176.56
Sub Total for Allotments	2,030.00	676.68	1,853.24	876.68	0.00	2,053.24
Cost Centre Administration						
230 Wages	0.00	0.00	0.00	45,500.00	44560.19	939.81
231 Furniture, Fixtures & Fittings	0.00	0.00	0.00	500.00	5.36	494.64
232 Photocopier	0.00	0.00	0.00	500.00	302.62	197.38
233 Stationary, Advertising & Postag	0.00	0.00	0.00	766.68	882.94	-116.26
234 Telephone / Internet	0.00	0.00	0.00	1,226.00	1014.56	211.44

SGTC

Receipts and Payments compared with Flexed Budget (01/04/2018 to 31/07/2018)

	Budget Receipts		Act. Receipts	Budget Payments		Act. Payments	Variance Year to Date
	Total for year	Year to Date		Total for Year	Year to Date		
235 Mileage Allowance	0.00	0.00	0.00	728.00	242.68	206.20	36.48
236 Insurance	0.00	0.00	0.00	14150.00	4,716.68	14106.99	-9,390.31
237 Subscriptions / Publications	0.00	0.00	0.00	4862.00	1,620.68	3424.50	-1,803.82
238 Town Mayor's Allowance	0.00	0.00	0.00	1500.00	500.00	200.30	299.70
239 Civic Reception	0.00	0.00	20.00	1500.00	500.00	306.50	213.50
240 Chains of Office	0.00	0.00	0.00	250.00	83.32	0.00	83.32
241 Legal Fees	0.00	0.00	0.00	8500.00	2,833.32	10.00	2,823.32
242 External Audit Fees	0.00	0.00	0.00	1300.00	433.32	0.00	433.32
243 Internal Audit Fees	0.00	0.00	0.00	250.00	83.32	50.00	33.32
244 Local Funding	0.00	0.00	0.00	7000.00	2,333.32	400.00	1,933.32
245 Miscellaneous Expenditure	0.00	0.00	0.00	7750.00	2,583.32	717.84	1,865.48
246 Election Expenses	0.00	0.00	0.00	2000.00	666.68	0.00	666.68
247 Staff Training	0.00	0.00	0.00	1500.00	500.00	60.00	440.00
248 Member Training	0.00	0.00	0.00	1500.00	500.00	60.00	440.00
249 IT Services	0.00	0.00	0.00	6000.00	2,000.00	662.40	1,337.60
250 Handyman (incl. seasonal park :	0.00	0.00	0.00	1500.00	500.00	0.00	500.00
251 Council Offices Building Mainte	0.00	0.00	0.00	22000.00	7,333.32	5517.55	1,815.77
252 Water Rates	0.00	0.00	0.00	1332.00	444.00	460.81	-16.81
253 Gas	0.00	0.00	0.00	2403.00	801.00	987.35	-186.35
254 Electricity	0.00	0.00	0.00	5064.00	1,688.00	10017.11	-8,329.11
255 Rates	0.00	0.00	0.00	21304.00	7,101.32	8448.00	-1,346.68
256 Long Term Financial Risks	0.00	0.00	0.00	5000.00	1,666.68	0.00	1,666.68
270 Photocopier Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00
271 Miscellaneous Income	0.00	0.00	-39.82	0.00	0.00	0.00	0.00
272 Precept	494,139.00	164,713.00	247070.50	0.00	0.00	0.00	-39.82
273 Section 136	7,253.00	2,417.68	3626.50	0.00	0.00	0.00	82,357.50
274 Bank Interest	0.00	0.00	188.66	0.00	0.00	0.00	1,208.82
275 Long Term Maintenance	0.00	0.00	0.00	0.00	0.00	153.60	35.06
276 Government CTax Grant	19,246.00	6,415.32	9623.00	2625.00	875.00	0.00	875.00
Sub Total for Administration	520,638.00	173,546.00	260,488.84	265,496.00	88,498.64	92,554.82	82,886.66

Cost Centre Church Road Hall
280 Wages

0.00 0.00 0.00 5359.00 1,786.32 1677.96 108.36

SGTC

Receipts and Payments compared with Flexed Budget (01/04/2018 to 31/07/2018)

	Budget Receipts		Act. Receipts	Budget Payments		Variance Year to Date
	Total for year	Year to Date		Total for Year	Year to Date	
281 Repairs & Maintenance	0.00	0.00	0.00	3500.00	1,166.68	841.31
282 Gas & Electricity	0.00	0.00	0.00	1146.00	382.00	-71.39
283 Cleaning Materials	0.00	0.00	0.00	100.00	33.32	-11.28
284 Furniture, Fixtures & Fittings	0.00	0.00	0.00	100.00	33.32	33.32
285 Rates	0.00	0.00	0.00	1235.00	411.68	-80.32
287 Miscellaneous Expenditure	0.00	0.00	0.00	125.00	41.68	41.68
288 Long Term Financial Risks	0.00	0.00	0.00	0.00	0.00	0.00
295 Hire Income	3,388.00	1,129.32	1352.13	0.00	0.00	0.00
299 Long Term Maintenance	0.00	0.00	0.00	0.00	0.00	222.81
406 Telephone Broadband	0.00	0.00	0.00	600.00	200.00	0.00
Sub Total for Church Road Hall	3,388.00	1,129.32	1,352.13	12,165.00	4,055.00	1,094.49
Cost Centre Grove Hall						
300 Wages	0.00	0.00	0.00	0.00	0.00	0.00
301 Repairs & Maintenance	0.00	0.00	0.00	700.00	233.32	227.12
302 Gas & Electricity	0.00	0.00	0.00	100.00	33.32	5.01
303 Cleaning Materials	0.00	0.00	0.00	0.00	0.00	0.00
304 Furniture, Fixtures & Fittings	0.00	0.00	0.00	0.00	0.00	0.00
305 Rates	0.00	0.00	0.00	0.00	0.00	0.00
306 Water Rates	0.00	0.00	0.00	0.00	0.00	0.00
307 Miscellaneous Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
308 Long Term Financial Risks	0.00	0.00	0.00	0.00	0.00	0.00
315 Hire Income	0.00	0.00	0.00	0.00	0.00	0.00
Sub Total for Grove Hall	0.00	0.00	0.00	800.00	266.64	34.51
Cost Centre Heritage Community Hall						
320 Wages	0.00	0.00	0.00	6314.00	2,104.68	63.52
321 Repairs & Maintenance	0.00	0.00	0.00	1800.00	600.00	-267.41
322 Gas & Electricity	0.00	0.00	0.00	1653.00	551.00	154.06
323 Cleaning Materials	0.00	0.00	0.00	195.00	65.00	25.15
324 Furniture, Fixtures & Fittings	0.00	0.00	0.00	1000.00	333.32	333.32
325 Rates	0.00	0.00	0.00	2349.00	783.00	84.00
326 Water Rates	0.00	0.00	0.00	667.00	222.32	-110.75

SGTC

Receipts and Payments compared with Flexed Budget (01/04/2018 to 31/07/2018)

	Budget Receipts		Act. Receipts	Budget Payments		Variance Year to Date
	Total for year	Year to Date		Total for Year	Year to Date	
327 Miscellaneous Expenditure	0.00	0.00	0.00	260.00	86.68	86.68
328 Long Term Financial Risks	0.00	0.00	0.00	0.00	0.00	0.00
329 Long Term Maintenance Requir	0.00	0.00	0.00	0.00	0.00	0.00
335 Hire Income	15,000.00	5,000.00	2696.50	0.00	0.00	0.00
Sub Total for Heritage Community Hall	15,000.00	5,000.00	2,696.50	14,238.00	4,746.00	-1,934.93
Cost Centre Sports Pavilion						
340 Gas & Electricity	0.00	0.00	0.00	640.00	213.32	213.32
341 Water Rates	0.00	0.00	0.00	480.00	160.00	160.00
342 Maintenance & Cleaning Contri	0.00	0.00	0.00	1750.00	583.32	-946.68
343 Rates	0.00	0.00	0.00	0.00	0.00	0.00
344 Building Insurance	0.00	0.00	0.00	2025.00	675.00	-892.48
345 Miscellaneous Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
346 Long Term Financial Risks	0.00	0.00	0.00	27000.00	9,000.00	9,000.00
350 Rent Income	17,869.00	5,956.32	4497.00	0.00	0.00	-1,459.32
Sub Total for Sports Pavilion	17,869.00	5,956.32	4,497.00	31,895.00	10,631.64	6,074.84
Cost Centre Town Council Offices Commu						
360 Wages	0.00	0.00	0.00	9225.00	3,075.00	409.50
361 Repairs & Maintenance	0.00	0.00	0.00	420.00	140.00	129.60
362 Furniture, Fixtures & Fittings	0.00	0.00	0.00	100.00	33.32	33.32
363 Cleaning Materials	0.00	0.00	0.00	260.00	86.68	68.08
364 Miscellaneous Expenditure	0.00	0.00	0.00	75.00	25.00	25.00
365 Long Term Financial Risks	0.00	0.00	0.00	4300.00	1,433.32	1,433.32
370 Hire Income	31,263.00	10,421.00	11005.55	0.00	0.00	384.55
Sub Total for Town Council Offices Comm	31,263.00	10,421.00	11,005.55	14,380.00	4,793.32	2,483.37
Cost Centre Old Fire Station Cafe						
380 Wages	0.00	0.00	0.00	19240.00	6,413.32	319.09
381 Food/Supplies	0.00	0.00	0.00	4000.00	1,333.32	76.77
382 Furniture, Fixtures & Equipment	0.00	0.00	0.00	750.00	250.00	-794.00
383 Advertising	0.00	0.00	0.00	100.00	33.32	33.32
384 Rates	0.00	0.00	0.00	1644.00	548.00	-152.57

SGTC

Receipts and Payments compared with Flexed Budget (01/04/2018 to 31/07/2018)

	Budget Receipts		Act. Receipts	Budget Payments		Variance Year to Date
	Total for year	Year to Date		Total for Year	Year to Date	
385 Electricity & Water	0.00	0.00	0.00	1039.00	346.32	-203.20
386 Cleaning Materials	0.00	0.00	0.00	130.00	43.32	-18.23
387 DBC Maintenance Service Char	0.00	0.00	0.00	1750.00	583.32	-917.96
388 Telephone / Internet	0.00	0.00	0.00	1263.00	421.00	181.65
389 Maintenance	0.00	0.00	0.00	1000.00	333.32	-2,928.66
390 Miscellaneous Expenditure (incl.	0.00	0.00	0.00	1325.00	441.68	38.10
391 Long Term Financial Risks	0.00	0.00	0.00	0.00	0.00	0.00
392 Rent DBC	0.00	0.00	0.00	3000.00	1,000.00	1,000.00
393 Long Term Maintenance	0.00	0.00	0.00	0.00	0.00	0.00
395 Cafe Income	8,000.00	2,666.68	3985.21	0.00	0.00	1,318.53
Sub Total for Old Fire Station Cafe	8,000.00	2,666.68	3,985.21	35,241.00	11,746.92	-2,047.16
Cost Centre Bus Shelters						
400 Maintenance	0.00	0.00	0.00	1500.00	500.00	500.00
401 Long Term Financial Risks	0.00	0.00	0.00	0.00	0.00	0.00
405 Miscellaneous Income	0.00	0.00	0.00	0.00	0.00	0.00
Sub Total for Bus Shelters	0.00	0.00	0.00	1,500.00	500.00	500.00
Cost Centre Ingress Park Community Centi						
407 Wages	0.00	0.00	0.00	6300.00	2,100.00	2,100.00
408 Repairs & Maintenance	0.00	0.00	0.00	1850.00	616.68	616.68
409 Gas & Electricity	0.00	0.00	0.00	1600.00	533.32	533.32
410 Cleaning Materials	0.00	0.00	0.00	1000.00	333.32	333.32
411 Furniture & Fittings	0.00	0.00	0.00	5500.00	1,833.32	1,833.32
412 Rates (NNDR)	0.00	0.00	0.00	2442.00	814.00	814.00
413 Water Rates	0.00	0.00	0.00	650.00	216.68	216.68
414 Key Holder Security	0.00	0.00	0.00	800.00	266.68	266.68
415 Misc Expenditure	0.00	0.00	0.00	500.00	166.68	166.68
416 Long Term Financial Risks	0.00	0.00	0.00	1950.00	650.00	650.00
417 Long Term Maintenance	0.00	0.00	0.00	2350.00	783.32	783.32
418 Hire Income	4,000.00	1,333.32	0.00	0.00	0.00	-1,333.32
419 Commuted Sum	13,500.00	4,500.00	0.00	0.00	0.00	-4,500.00
420 Contingency Fund	7,500.00	2,500.00	0.00	0.00	0.00	-2,500.00

SGTC

Receipts and Payments compared with Flexed Budget (01/04/2018 to 31/07/2018)

	Budget Receipts		Act. Receipts		Budget Payments		Act. Payments		Variance Year to Date
	Total for year	Year to Date	Total for year	Year to Date	Total for year	Year to Date	Total for year	Year to Date	
Sub Total for Ingress Park Community Ce	25,000.00	8,333.32	0.00	0.00	24,942.00	8,314.00	0.00	0.00	-19.32

GRAND TOTALS	£639,603.00	£213,201.00	£304,892.15	£741,591.00	£247,196.92	£209,802.25	£129,085.82
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**CALCULATION OF COUNCIL TAX 2018/19 AS REQUIRED BY
SWANSCOMBE & GREENHITHE TOWN COUNCIL**

Balance at Bank 1st April 2017	547,238
Plus Precept - 2017/18	494,491
Plus Section 136 - 2017/18	12,695
Plus Government Grant 2017/18	33,688
	<u>1,088,112</u>

Less probable expenditure 2017/18	561,230
Less reserve account	385,536
Less working balance	40,000
Less Earmarked from 2017/18 Balances	0
Available Balance	<u>101,346</u>

Estimated expenditure 2018/19	621,984
Less available balance	101,346
	<u>520,638</u>

Less Section 136	7,253
Less Government Grant	19,246
Total Amount Required	<u>494,139</u>

Martin Harding: Taking into account a potential 43% reduction as per DBC GAC 11 Dec 2017
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COUNCIL TAX CALCULATION

Basic rate for calculation as provided by Dartford Borough Council

5122.94 properties

Martin Harding: Increase of 278.46 properties

Band	2017/18		
A	£64.30		
B	£75.02		
C	£85.74		
D	£96.46	£102.07	-£5.61
E	£117.89		
F	£139.33		
G	£160.76		
H	£192.91		

		2016/17	2017/18		2018/19	2019/20	2020/21
		ACTUAL	ESTIMATE	PROBABLE	ESTIMATE	FORECAST	FORECAST
Cost Centre 1	Public Lighting						
Code	Description						
1	Supply & Maintenance	2200	2498	2498	2598	2676	2756
3	Christmas Lighting	1300	3700	2500	7000	7210	7426
4	Repairs	1000	1000	1000	1000	1030	1061
5	Long Term Financial Risks	1450	1450	1450	1450	1450	1450
6	Long Term Maintenance	0	125	125	125	125	125
	Total Expenditure	5950	8773	7573	12173	12366	12693
7	Miscellaneous Income	1	1	1	1	1	1
	Total Income	1	1	1	1	1	1
Total to Public Lighting Summary		5949	8772	7572	12172	12365	12692
Cost Centre 2	Grove Car Park						
Code	Description						
20	Rates	3400	3700	3681	3825	3978	4137
21	Repairs & Maintenance	500	10000	10000	3000	3090	3183
22	Long Term Financial Risks	3590	3590	3590	2390	2390	2390
23	Long Term Maintenance	50	200	200	200	200	200
	Total Expenditure	7540	17490	17471	9415	9658	9909
Total to Car Parks Summary		7540	17490	17471	9415	9658	9909
Cost Centre 4	Parks Establishment						
Code	Description						
40	Wages	85475	110000	90000	103500	106088	108740
41	Equipment/Materials	32000	50000	47000	47300	48483	49937
42	New Grounds Maintenance Equipment	0	0	0	0	0	0
43	Fuel	2850	2921	2500	3038	3114	3207
44	Fencing	5000	5000	5000	5000	5125	5279
45	Telephone	350	502	450	522	535	551
45	Vehicles	1750	5600	3000	4750	4869	5015
47	Water Rates	1500	1204	1500	1560	1599	1647
48	Gas / Electricity	2000	1871	2000	2080	2132	2196
49	Playground Equipment & Maintenance	10500	8500	8500	10500	5000	5150
50	Training	1000	1000	1000	1500	1538	1584
51	Knockhall Changing Rooms	200	400	400	1100	1128	1161
52	Parks Works Area	500	1000	500	1000	1025	1056
53	Vandalism	1000	1000	1000	1000	1025	1056
54	Trees	3000	3000	3000	3000	3075	3167
55	New Recreational Facilities	5000	15000	10500	4500	0	0
56	Unexpected/Emergency Works	400	1500	1500	1500	1538	1584
57	Long Term Financial Risks	9725	7225	7225	9125	9125	9125
58	New Community Facility	0	10000	0	0	0	0
59	Long Term Maintenance	0	0	0	0	0	0
	Total Expenditure	162250	225723	185075	200975	195396	200454
66	Miscellaneous Income	1000	1000	1000	1000	1000	1000
	Total Income	1000	1000	1000	1000	1000	1000
Total to Parks Summary		161250	224723	184075	199975	194396	199454

Martin Harding:
To allow for new contract for festive lighting.

Martin Harding:
£2000 added for replacement barrier at the leisure centre car park

Martin Harding:
Allowing for 2.5% increase and spinal point increases

Martin Harding:
£4300 for continuation of in bloom planters
£8700 for new benches and bins

Martin Harding:
£3k for new vehicle moved to 2018-19 financial year

Martin Harding:
Additional £2000 for potential surfacing issues + £3.5k for replacement seesaw

Martin Harding:
£500 increase to allow for additional staff training

Martin Harding:
£700 New brickwork surround to electric

Martin Harding:
£5000 added for tree survey due in 2020-2021

Martin Harding:
Contingency fund moved to IPCC cost area

		2016/17 ACTUAL	2017/18 ESTIMATE PROBABLE		2018/19 ESTIMATE	2019/20 FORECAST	2020/21 FORECAST
Cost Centre 5	Swanscombe Park						
Code	Description						
70	Bowls Pavilion Maintenance	0	0	0	0	0	0
71	Long Term Financial Risks	3680	3180	3180	3030	3030	3030
72	Long Term Maintenance	500	500	500	500	500	500
	Total Expenditure	4180	3680	3680	3530	3530	3530
75	Bowls	3159	3222	3250	3377	3319	3418
	Total Income	3159	3222	3250	3377	3319	3418
Total to Parks Summary		1021	458	430	153	211	112

Martin Harding:
RPI from Nov 2017 3.9%

Cost Centre 6	Knockhall Playing Field						
Code	Description						
80	Rates	130	140	138	143	148	152
81	Long Term Financial Risks	1200	1200	1200	1200	1200	1200
	Total Expenditure	1330	1340	1338	1343	1348	1352
85	Football	3800	3895	4370	4479	4614	4752
	Total Income	3800	3895	4370	4479	4614	4752
Total to Parks Summary		-2470	-2555	-3032	-3136	-3266	-3400

Cost Centre 7	Broomfield Sports Ground						
Code	Description						
90	Long Term Financial Risks	1400	1400	1400	1400	1400	1400
91	Long Term Maintenance	500	500	500	500	500	500
	Total Expenditure	1900	1900	1900	1900	1900	1900
95	Football	5350	5484	6422	5621	5789	5963
96	Cricket	1844	1890	1890	1937	1995	2055
97	Miscellaneous Income	0	0	250	0	0	0
	Total Income	7194	7374	8562	7558	7785	8018
Total to Parks Summary		-5294	-5474	-6662	-5658	-5885	-6118

Cost Centre 8	Churchyard - SP & SP						
Code	Description						
110	Maintenance	2000	5000	4000	5000	5150	5305
111	Long Term Financial Risks **	0	0	0	0	0	0
	Total Expenditure	2000	5000	4000	5000	5150	5305
	** Included in Parks Establishment						
Total to Parks Summary		2000	5000	4000	5000	5150	5305

Cost Centre 9	Other Projects						
Code	Description						
121	General Projects (inc Sum Etment)	3200	7500	7700	15600	16068	16550
124	Long Term Financial Risks **	0	0	0	0	0	1
	Total Expenditure	3200	7500	7700	15600	16068	16551
	** Included in Parks Establishment						
128	Miscellaneous Income	0	0	0	0	0	0
	Total Income	0	0	0	0	0	0
Total to Parks Summary		3200	7500	7700	15600	16068	16551

Martin Harding:
£6000 for continuation of open air cinema
£3600 for sports open days
£1500 for skills taster events
£2500 for Community Safety

Cost Centre 10	Bus Shelters						
Code	Description						
130	Maintenance	1500	1500	1500	1500	1500	1500
	Total Expenditure	1500	1500	1500	1500	1500	1500
128	Miscellaneous Income	0	0	0	0	0	0
	Total Income	0	0	0	0	0	0
Total to Parks Summary		1500	1500	1500	1500	1500	1500

2016/17	2017/18		2018/19	2019/20	2020/21
ACTUAL	ESTIMATE	PROBABLE	ESTIMATE	FORECAST	FORECAST

Cost Centre 19 Heritage Park
Code Description
 100 Maintenance / Rent
 104 Long Term Financial Risks
Total Expenditure

500	500	500	2000	2060	2122
1250	0	0	0	0	0
1750	500	500	2000	2060	2122

Martin Harding:
 £1500 for small scale site improvements

Total to Parks Summary

1750	500	500	2000	2060	2122
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Cost Centre 11 Leisure Centre

Code Description
 146 Rates & Ins Rent - DBC
 155 GCLL Management Fee
Total Expenditure

23900	27400	27303	28368	29219	30095
57000	57000	57000	57000	57000	57000
80900	84400	84303	85368	86219	87095

Total Income

0	0	0	0	0	0
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Total To Leisure Centre Summary

80900	84400	84303	85368	86219	87095
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Cost Centre 13 Squash Courts

Code Description
 200 Maintenance
 201 Long Term Financial Risks
Total Expenditure

250	1000	500	1000	1030	1061
0	0	0	0	0	0
250	1000	500	1000	1030	1061

205 Squash Income

0	0	0	0	0	0
---	---	---	---	---	---

Total Income

0	0	0	0	0	0
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Total to Squash Courts Summary

250	1000	500	1000	1030	1061
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		2016/17 ACTUAL	2017/18 ESTIMATE PROBABLE		2018/19 ESTIMATE	2019/20 FORECAST	2020/21 FORECAST
Cost Centre 14 Allotments							
Code	Description						
210	Rents / Licences	200	245	211	245	252	260
211	Repairs / Maintenance	50	250	260	250	258	265
212	Water Supply	0	0	0	0	0	0
213	Long Term Financial Risks	2135	2135	2135	2135	2135	2135
	Total Expenditure	2385	2630	2606	2630	2645	2660
218	Rent	1535	1765	1675	2030	2335	2685
	Total Income	1535	1765	1675	2030	2335	2685
Total To Allotment Summary		850	865	931	600	310	-25

Martin Harding:
15% increase. 10% standard fees increase along with 5% to equalise charges following the 25% allocated to the Allotment Association

Cost Centre 15 Administration							
Code	Description						
230	Wages	132000	141000	130000	136500	140595	144813
231	Furn (F&F) & Equipment	500	1500	1000	1500	1545	1591
232	Photocopier	1950	2050	1500	1500	1545	1591
233	Stationery, Advertising, Postage	1500	2300	2300	2300	2369	2440
234	Telephone / Internet	3450	3536	3536	3678	3788	3902
235	Mileage Allowance	500	700	700	728	750	772
236	Insurance	12500	14150	13150	14150	14575	15012
237	Subscriptions / Publications	3600	4675	3675	4862	5008	5158
238	Town Mayor's Allowance	1500	1500	1500	1500	1545	1591
239	Civic Reception	1500	1500	1500	1500	1545	1591
240	Chairs of Office	250	250	250	250	258	265
241	Legal Fees	3500	6000	6000	8500	8755	9018
242	External Audit Fees	1300	1300	1300	1300	1339	1379
243	Internal Audit Fees	250	250	250	250	258	265
244	Local Funding	2000	7000	7000	7000	7000	2000
245	Miscellaneous	500	1250	1250	7750	7983	8222
246	Election Expenses	2000	2000	2000	2000	6000	2000
247	Training	1500	1500	1500	1500	1545	1591
248	Member Training	1000	1000	1000	1500	1545	1591
249	IT Services	3150	4150	4150	6000	6180	6365
250	Handyman (including seasonal Park staff)	500	1500	1500	1500	1545	1591
251	Council Offices Building Maintenance	15000	20000	15000	22000	22660	23340
252	Water Rates	1000	1281	1281	1332	1372	1413
253	Gas	1600	2311	2311	2403	2476	2550
254	Electricity	4750	4869	4869	5064	5215	5372
255	Rates (NNDR)	22800	21000	20504	21304	21943	22601
256	Long Term Financial Risks	5000	5000	5000	5000	5150	5305
257	Long Term Maintenance	2875	2875	2875	2625	2875	2875
	Total Expenditure	227975	256447	236901	265496	277362	276206
270	Photocopier Income	0	0	0	0	0	0
271	Miscellaneous	0	0	0	0	0	0
274	Bank Interest	0	0	0	0	0	0
	Total Income	0	0	0	0	0	0
Total to Administration Summary		227975	256447	236901	265496	277362	276206

Martin Harding:
Allowing for 2.5% increase and spinal point increases

Martin Harding:
£6500 for new youth provision and community warden

Martin Harding:
Increased in line with staff training budgets

Martin Harding:
£200 additional risk management software
£2300 for digital mapping software

Martin Harding:
£2000 for anodes to be replaced in TC offices +
£5000 for Cashiers Office moved to 2018/19

Cost Centre 16 Church Road Hall							
Code	Description						
280	Wages	4800	5228	4900	5359	5519	5685
281	Repairs & Maintenance	2000	3500	3000	3500	3605	3713
282	Gas & Electricity	800	1102	1102	1146	1180	1216
283	Cleaning Materials	100	100	100	100	103	106
284	Furniture & Fittings	100	100	100	100	103	106
285	Rates (NNDR)	1120	1200	1189	1235	1272	1311
287	Misc Expenditure	125	125	125	125	129	133
288	Long Term Financial Risks	890	885	0	0	0	0
289	Long Term Maintenance	1945	1945	0	0	0	0
290	Telephone / Broadband	0	1100	600	600	600	600
	Total Expenditure	11880	15285	11116	12165	12512	12869
295	Hire Income	3225	3306	3400	3388	3490	3000
	Total Income	3225	3306	3400	3388	3490	3000
Total To Community Halls Summary		8655	11979	7716	8777	9022	9869

Martin Harding:
Allowing for 2.5% increase

Cost Centre 17 Grove Hall						
Code	Description					
301	Repairs & Maintenance	700	700	200	700	121
302	Gas & Electricity	0	0	100	100	103
	Total Expenditure	710	710	310	810	234
315	Hire Income	0	0	0	0	0
	Total Income	0	0	0	0	0
Total To Community Halls Summary		710	710	310	810	234

Cost Centre 18 Heritage Community Hall						
Code	Description					
320	Wages	6010	6160	6160	6314	6504
321	Repairs & Maintenance	3800	1800	1800	1800	1854
322	Gas & Electricity	1200	1589	1589	1653	1702
323	Cleaning Materials	195	195	195	195	201
324	Furniture & Fittings	500	1000	500	1000	1030
325	Rates (NNDR)	2160	2300	2261	2349	2420
326	Water Rates	500	641	641	667	687
327	Misc Expenditure	70	260	260	260	268
328	Long Term Financial Risks	1975	1950	0	0	0
329	Long Term Maintenance Requirements	2350	2350	0	0	0
	Total Expenditure	18760	18245	13406	14238	14665
335	Hire Income	15000	13043	17000	15000	15450
	Total Income	15000	13043	17000	15000	15914
Total To Community Halls Summary		3760	5202	-3594	-762	-785

Martin Harding:
Allowing for 2.5% increase

Cost Centre 20 Sports Pavilion						
Code	Description					
340	Gas & Electricity	600	615	615	640	659
341	Water Rates	450	461	461	480	494
342	Maintenance & Cleaning Contribution	1750	1750	1750	1750	1803
343	Rates	0	0	0	0	0
344	Building Insurance	2025	2025	1500	2025	2086
345	Misc Expenditure	50000	0	0	0	0
346	Long Term Financial Risks	17000	27000	27000	27000	27000
	Total Expenditure	71825	31851	31326	31894	32041
350	Rent	16861	17198	17198	17869	17714
	Total Income	16861	17198	17198	17869	18246
Total To Community Halls Summary		54964	14653	14128	14025	14327

Martin Harding:
RPI from Nov 2017 3.9%

Cost Centre 21 Town Council Offices Community Hall						
Code	Description					
360	Wages (Caretaker)	13000	13325	9000	9225	9502
361	Repairs & Maintenance	2500	420	420	420	433
362	Furniture, Fixtures and Fittings	100	100	200	100	103
363	Cleaning Materials	260	260	260	260	268
364	Miscellaneous	75	75	75	75	77
365	Long Term Financial Risks	4550	6300	6300	4300	4300
366	Long Term Maintenance **	0	0	0	0	0
	Total Expenditure	20485	20480	16255	14380	14682
** Covered in Administration budget						
370	Rent	30500	31300	31300	31263	32239
	Total Income	30500	31300	31300	31263	33206
Total To Community Halls Summary		-10015	-10820	-15045	-16883	-17517

Martin Harding:
Allowing for 2.5% increase

Cost Centre 22 Old Fire Station Café

Code	Description	2016/17 ACTUAL	2017/18 ESTIMATE PROBABLE	2018/19 ESTIMATE	2019/20 FORECAST	2020/21 FORECAST
380	Wages	21000	21840	18500	19240	19817
381	Food/Supplies	3000	3600	3600	4000	4244
382	F, F & Equipment (including leased equipt	900	750	900	750	796
383	Advertising	100	100	100	100	106
384	Rates (NNDR)	1550	1600	1582	1644	1744
385	Electricity & Water	1300	999	999	1039	1102
386	Cleaning Materials	130	130	130	130	138
387	DBC Maintenance Service Charge	1000	1750	1615	1750	1857
388	Telephone / Internet	1185	1215	1000	1263	1340
389	Maintenance	1000	1000	1250	1000	1061
390	Miscellaneous (and DBC Insurance)	1325	1325	500	1325	1406
391	Long Term Financial Risks	1800	1800	0	0	0
392	Rent DBC	0	0	0	3000	5768
393	Long Term Maintenance	500	500	0	0	0
Total Expenditure		34790	36609	30176	35241	39972
395	Café Income	7400	7500	8000	8000	7957
Total Income		7400	7500	8000	8000	7957
Total To Community Café Summary		27390	29109	22176	27241	32016

Martin Harding:
Allowing for 4% increase
in line with new national
living wage

Cost Centre 23 Ingress Park Community Centre

Code	Description	2016/17 ACTUAL	2017/18 ESTIMATE PROBABLE	2018/19 ESTIMATE	2019/20 FORECAST	2020/21 FORECAST
400	Wages	0	0	0	6300	6489
401	Repairs & Maintenance	0	0	0	1850	1906
402	Gas & Electricity	0	0	0	1600	1648
403	Cleaning Materials	0	0	0	1000	1030
404	Furniture & Fittings	0	0	0	5500	5665
405	Rates (NNDR)	0	0	0	2442	2515
406	Water Rates	0	0	0	650	670
407	Key Holder Security	0	0	0	800	824
408	Misc Expenditure	0	0	0	500	515
409	Long Term Financial Risks	0	0	0	1950	1950
410	Long Term Maintenance Requirements	0	0	0	2350	2350
Total Expenditure		0	0	0	24942	25561
415	Hire Income	0	0	0	4000	7000
416	Commuted Sum	0	0	0	13500	6000
417	Contingency Fund	0	0	0	7500	2500
Total Income		0	0	0	25000	18000
Total To Community Halls Summary		0	0	0	-58	8199

Martin Harding:
Contingency fund spread
over 2018/19 and
2019/2020 finance years to
mitigate start up.

SUMMARY

Street Lighting	5949	8772	7572	12172	12365	12692
Car Parks	7540	17490	17471	9415	9658	9909
Parks	162957	231652	188511	215434	210235	215525
Leisure Centre	80900	84400	84303	85368	86219	87095
Squash Courts	250	1000	500	1000	1030	1061
Allotments	850	865	931	600	310	-25
Administration	227975	256447	236901	265496	277362	276206
Community Halls	58074	21725	3515	5909	15303	12235
Community Café	27390	29109	22176	27241	31083	32016
	571885	651459	561880	622634	643563	646715
Deduct Interest on Bank Accounts	650	650	650	650	650	650
Total Expenditure	571235	650809	561230	621984	642913	646065

Reserve Account - Earmarked Funds

General Reserves	FRA Reserves
£5,000 Sports Pavilion Bond	£40,964 11/12 FRA
£1,000 Bowls Pavilion Bond	£54,065 12/13 FRA
£3,750 Sports Pavilion Bond	£94,943 13/14 FRA
£1,250 Sports Pavilion Bond	£14,020 13/14 LTM
	£74,823 14/15 FRA
	£6,423 14/15 LTM
	£79,063 15/16 FRA
	£13,283 15/16 LTM
	-£4,868 16/17 FRA
	£1,820 16/17 LTM

Martin Harding:
Overall reserve reduction of
in excess of £4000

£11,000	£374,536
Total in Reserve Account	£385,536

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APPLICATION FORM FOR FUNDING FROM THE TOWN COUNCIL.

(Please complete using BLACK INK).

A

1. Name and full address of Organisation:	Grove Irish Dancers
2. Amount of funding requested.	£ Any contribution will be greatly appreciated.
3. Name and contact details of applicant (this is the address the Town Council will use for all correspondences):	Elaine Day 28 Park Road, Swanscombe, DA10 0JJ 01322 386609 / 0785504909
4. Brief description of the aims and objectives of your organisation (please include the date your organisation was established):	Grove Irish Dancers aims to provide a fun, extracurricular hobby to the children of Swanscombe and have been doing so for 29 yrs. We keep our prices very low so any child can attend.
5. Please give an estimate of how many people within your organisation reside within Swanscombe and Greenhithe.	25 children
6. Please give details of how your organisation assists or impacts on the residents of Swanscombe and Greenhithe. Please provide the number of local residents who will benefit from this award.	We ensure that class costs are kept very low or are completely waived so that all children can enjoy a healthy & fun hobby regardless of parental income. We provide a positive community activity enriching the lives of young people. We do not discriminate against age, ability, etc.
7. Please supply details of how the funding applied for will be used (please include total costs of projects, project plans, quoted costs etc.). No works/purchases can be made until any applications have been considered by the Town Council. Retrospective applications will NOT be considered.	This funding is to go towards supporting our dancers to attend the World Championships in April 2019 in Kilarney, Ireland. Many of our dancers live from deprived homes with low family income; therefore we wish to raise as much money as possible so that these children can attend. We hope to raise around £2,000 so that these children are given an equal opportunity to enhance their personal, social & emotional development. We hope to fund flights and accommodation, if possible; as well as entry fees.



APPLICATION FORM FOR FUNDING FROM THE TOWN COUNCIL.

(Please complete using BLACK INK).

8. Please detail any funding received in the last three years, including any from Swanscombe and Greenhithe Town Council.	N/A.
9. Please provide the bank details for the organisation for payment. Alternatively provide the name of organisation that cheques should be made out (cheques are unable to be made out to individuals).	Account Name: Grove Irish Dancers Sort Code: [REDACTED] Account Number: [REDACTED] Organisation Name: Grove Irish Dancers.
10. Declaration: I declare that the information given is, to the best of my knowledge, accurate and true.	Signed: [REDACTED] Dated: 3/1/18

Please use a separate sheet if necessary clearly numbering the relevant section.

FILING SCANNED

On 2/8/18.

TIC

FGP.

Admin

Funding App Documents,

Received



AGENDA ITEM II

FGP 6/9/18

Councillor Jeremy Kite, MBE
Leader of the Council
Conservative Member for Longfield, New Barn and Southfleet Ward

18th July 2018

Councillor Anita Barham
Chairman
Swanscombe and Greenhithe Town Council
Town Council Offices
The Grove
Swanscombe
DA10 0GA

Dear Anita,

DBC PARISH & TOWN COUNCIL CAPACITY BUILDING FUND (CBF) AWARDS

I am writing individually to all Parish / Town Chairman to thank them for bidding for funding from the Borough's Parish and Town Council Capacity Building Fund.

I am pleased to confirm that your application has been agreed by the Council. The Panel recommended that your bid for funding be approved up to **£6,000** for a new parks van.

Dartford Borough Council (DBC) would like to condition the offer on the design of appropriate branding for the vehicle. The branding should include Dartford Council's name and logo and be clear that the vehicle was part funded from DBC sources.

Rob Kite

Councillor Jeremy Kite
Leader of the Council

cc: Managing Director (DBC), Strategic Director (IS) (DBC), Financial Services Manager (DBC), Swanscombe and Greenhithe Town Clerk

Dartford Borough Council, Civic Centre, Home Gardens, Dartford DA1 1DR
Tel.: 01322 343421 Fax: 01322 343045

E-mail: jeremy.kite@dartford.gov.uk

GUIDANCE NOTE FOR THE PARISH AND TOWN COUNCIL CAPACITY BUILDING FUND 2018/19

At the budget meeting the Council has maintained the allocation of £45,000 in 2018/19 for the Capacity Building Fund grants to parish and town councils.

There continues to be are no strict criteria for awarding grants. The Council particularly wishes to encourage joint and innovative working between parish and town councils, or projects that will make a real difference to the local community and/or will build the capacity of the Parish to continue to do so in the future.

It is not essential that the grant is match funded by the applicant but it would be an advantage.

Normally grants will be for maximum of £6,000 but £10,000 could be available for a joint or exceptional application.

Applications are invited (in your own format) explaining what is proposed, the estimated cost and the amount of grant requested.

Please ensure that all proposals are fully developed and costed and note that a condition of the funding is that Dartford Borough Council, will be given on request, evidence that funds are spent in accordance with the purpose that they were awarded for. Updates on 17/18 projects/programmes will also be helpful.

It is intended that applications will be reviewed by a panel in accordance with the practice in previous years. Any Parish and Town Council Members would not be able to consider applications from their own parish.

The panel will make recommendations to the Managing Director for final decision.

Please start working up proposals so that applications can be submitted by the deadline date of 30th May 2018.

Please send them by e-mail to Tim Sams (Financial Services Manager) at tim.sams@dartford.gov.uk. We will then aim for the panel to meet in June.

Certified COP¹

SWANSCOMBE AND GREENHITHE TOWN COUNCIL CAPACITY BUILDING FUND APPLICATION – 2018-2019.

Project: Additional Provision of Community Facilities.

Detail: The Town Council have worked with a community group, Dartford Borough Council and Kent County Council to ensure the play area, owned by Dartford Borough Council, at Eagles Road, Greenhithe was re-instated. As well as joint funding with the other Councils to purchase and install the new equipment the Town Council agreed to take on the responsibility for the ongoing management/maintenance of the area.

As well as this facility the Town Council will be taking on the running of the new Community Centre at Ingress Park, Greenhithe which also has landscaped areas surrounding it.

To assist with carrying out the required works at these new sites it will be necessary to purchase a new parks vehicle which the Town Council have been budgeting for and would like to apply to the Capacity Building Fund for assistance.

Benefits: Both new additional community facilities will help with community cohesion as well as benefit the users' well-being and health.

Estimated Cost	£10,000
Funding provided by the Town Council	£3,000

Amount of grant requested	£7,000
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SWANSCOMBE AND GREENHITHE TOWN COUNCIL CAPACITY BUILDING FUND APPLICATION – 2018-2019.

Update on 2017 – 2018 Application - LED Streetlight Conversion.

There were some slight issues with the conversion (upon detailed inspection it was discovered that 18 of our columns required post top adaptors). This meant an increase in the overall cost of the project but the funding received from the Capacity Building Fund resulted in the project being fully completed in August 2017 and the benefits already being felt by the residents and communities'.

The Town Council would like to thank Dartford Borough Council for the assistance and support offered by the Capacity Building Fund.

Certified COPY

AGENDA ITEM 12

FOR 6/9/18.

TOWN COUNCIL
5 JULY 2018

That the minutes of the Community Safety Committee meeting held 18 April 2018 be confirmed and the recommendations made therein be adopted.

107/18-19. MINUTES OF THE HERITAGE SUB-COMMITTEE MEETING HELD ON 1 MAY 2018.

RESOLVED:

That the Minutes of the Heritage Sub-Committee meeting held on 1 May 2018 be confirmed and the recommendations made therein be adopted.

108/18-19. GENERAL DATA PROTECTION REGULATIONS (GDPR).

Further to appointing a Data Protection Officer (DPO) (minute 618/17-18) the following documents/policies were produced to ensure the Town Council complied with all the relevant legislation relating to GDPR.

- Data Breach Policy;
- Data Protection Policy – if adopted would replace the current policy and be required to be signed by employees;
- Privacy Notice for Employees – if adopted would be required to be signed by employees;
- Privacy Notice for Job Applicants;
- Acceptable IT Usage policy – if adopted would replace the current IT Policy and Information Security Policy;
- Data Controller & Data Processor Agreement;
- Privacy Policy.

The Town Mayor introduced Simon Evans, the Town Councils DPO, who detailed the information/documents for members. The DPO advised members that it was far more secure and best practise for them not to use personal email addresses but to have Swanscombe and Greenhithe Town Council email addresses.

After discussion members agreed that the "Acceptable IT Usage Policy" should not apply to Town Councillors (this was to be added to the first paragraph) and that Town Councillors should have a separate Acceptable IT Usage Policy which would take into account their ability to express personal opinions.

RESOLVED:

1. That the Policies relating to GDPR supplied by the DPO, to include the amendment above, be adopted.
2. That the next scheduled meeting of the Finance and General Purposes Committee considers an Acceptable IT Usage Policy relating to members only.

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From: Simon Evans [mailto:simon@abcict.co.uk]

Sent: 10 July 2018 12:07

To: Graham Blew <graham.blew@swanscombeandgreenhithetowncouncil.gov.uk>

Subject: RE: Acceptable IT Usage Policy - 6 Sept 2018

Hi Graham,

I've had a think about the revised IT policy for the councillors.

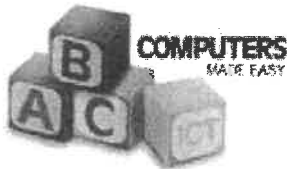
As you rightly pointed out, the existing one is for staff and unless the councillors decide to opt for an official @swanscombeandgreenhithe email, there is no need for them to adhere to any IT policies.

If they do go for an official email address then I have attached a draft IT policy which covers this.

Perhaps you could let me know your thoughts on this?

Regards,

Simon



ABC Computers
81 Barnhurst Road Bexleyheath, Kent DA7 6HD

www.abcict.co.uk
01322 333344

ALL COUNCILLORS ARE ACCOUNTABLE FOR THEIR ACTIONS ON THE INTERNET AND EMAIL SYSTEMS.

COUNCILLORS THAT USE A SWANSCOMBE AND GREENHITHE TOWN COUNCIL INTERNET ADDRESS MUST NOT:

- Use this email address for the purposes of harassment or abuse.
- Use this email address to send profanity, obscenities, or derogatory remarks in communications.
- Use this email address to access, download, send or receive any data (including images), which Swanscombe & Greenhithe Town Council considers offensive in any way, including sexually explicit, discriminatory, defamatory or libellous material.
- Use the Swanscombe & Greenhithe Town Council email system in a way that could affect its reliability or effectiveness; for example, distributing chain letters or spam.
- Place any information on the Internet through this email address that relates to Swanscombe & Greenhithe Town Council, alter any information about it, or express any opinion about Swanscombe & Greenhithe Town Council; unless they are specifically authorised to do this.
- Use this email address to send unprotected sensitive or confidential information externally.
- Forward Swanscombe & Greenhithe Town Council mail to personal (non-Swanscombe & Greenhithe Town Council) email accounts (for example a personal Hotmail account).
- Use this email address to make official commitments through the internet or email on behalf of Swanscombe & Greenhithe Town Council unless authorised to do so.

DRAFT

CONTRACTOR PAYMENTS (p).

As per minute 53/18-19 members requested, for information, a list of the payments made to contractors that the Town Council regularly use.

Parks & Open Spaces

- Night & Day Security – Out of Hours Park Keeper (evenings & weekends) £15,996 PA
- Night & Day Security – Daily Site Checks & Litter Pick £14,315 PA
- Landscape Services – Gang Mowing £8,984 PA
- Dartford Borough Council – Dog Bin Emptying £338 PA

Building Maintenance

- Active Security – CCTV, Intruder Alarms and Door Entry £976 PA
- HRD Security – Automatic Doors £370 PA
- L W Burt – Plumbing, Heating and Air Conditioning £5,345 PA
- Focus Electrical – Electrical Inspection £250 PA
- Eiat Uk – PAT Testing £242 PA
- Chapman – Window Cleaning £480 PA
- Fireout – Fire Safety Equipment and Alarm £272 PA
- Kent Fire Extinguisher Services – Fire Extinguisher Testing £250 PA
- RSL Ltd – Roller Shutters £1,200 PA
- Schindler Lift Ltd – Lift Maintenance £1,776 PA
- VR Sani – Hygiene Services £540 PA
- All Clear Water Solutions – Water Testing & Treatment £1,200 PA
- G4S – Alarm Callout and Key-holder Services £1,609 PA

Recommended:

To note.

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