

**SGTC
TRANSFERS - DECEMBER 2018**

Date	Desc	From	To	Amount
05/12/2018	Bank to Bank Transfer	Active Saver 1	Current Account	482.44
14/12/2018	Bank to Bank Transfer	Active Saver 1	Current Account	52,007.23
27/12/2018	Bank to Bank Transfer	Active Saver 1 - Treasury	Active Saver 1	275,000.00
			Total.....	327,489.67

SGTC
TRANSFERS - JANUARY 2019

Date	Desc	From	To	Amount
03/01/2019	Bank to Bank Transfer	Active Saver 1	Current Account	5,087.66
08/01/2019	Bank to Bank Transfer	Current Account	Active Saver 1	12,509.28
10/01/2019	Bank to Bank Transfer	Active Saver 1	Current Account	23,269.60
17/01/2019	Bank to Bank Transfer	Active Saver 1	Current Account	3,916.02
24/01/2019	Bank to Bank Transfer	Active Saver 1	Current Account	19,899.08
17/01/2019	Bank to Bank Transfer	Active Saver 2	Active Saver 1	2,476.16
07/01/2019	Bank to Bank Transfer	Active Saver 1	Active Saver 1 - Treasury	200,000.00
03/01/2019	Bank to Bank Transfer	Active Saver 2	Active Saver 1	206.13
11/01/2019	Bank to Bank Transfer	Active Saver 2 - Treasury	Active Saver 2	386,646.79
			Total.....	654,010.72

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Listing of Receipts in each Code for All Cost Centres
(Between 01/12/2018 to 31/12/2018)

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Cost Centre Public Lighting									
Code Number	6	Income							
Vchr.	173	19/12/2018	Current Account DC	Wayleave for Public Lighting	UK Power Networks	Z	1.15	0.00	1.15
					Subtotal for Code: Income		£1.15	£0.00	£1.15
					Subtotal for Cost Centre: Public Lighting		1.15	0.00	1.15
Cost Centre Grove Car Park									
Code Number	21	Repairs & Maintenance							
Vchr.	172	19/12/2018	Current Account DC	Insurance Claim - Damage to P&D	Zurich Municipal	Z	550.00	0.00	550.00
					Subtotal for Code: Repairs & Maintenance		£550.00	£0.00	£550.00
					Subtotal for Cost Centre: Grove Car Park		550.00	0.00	550.00
Cost Centre Parks Establishment									
Code Number	45	Telephone							
Vchr.	184	18/12/2018	Active Saver 1 DC	Phone Bill - Credit	Aerial Direct	Z	5.00	0.00	5.00
					Subtotal for Code: Telephone		£5.00	£0.00	£5.00
					Subtotal for Cost Centre: Parks Establishment		5.00	0.00	5.00
Cost Centre Knockhall Playing Field									
Code Number	85	Football							
Vchr.	181	12/12/2018	Active Saver 1 DC	Football Pitch Hire	Dartford Royals FC	Z	34.42	0.00	34.42
					Subtotal for Code: Football		£34.42	£0.00	£34.42
					Subtotal for Cost Centre: Knockhall Playing Field		34.42	0.00	34.42
Cost Centre Administration									
Code Number	274	Bank Interest							
Vchr.	170	05/12/2018	Current Account DC	Loyalty Reward	Barclays	Z	8.87	0.00	8.87
	186	27/12/2018	Active Saver 1 DC	Bank Interest	Barclays	Z	431.94	0.00	431.94
	187	31/12/2018	Active Saver 1 DC	Bank Interest	Barclays	Z	289.45	0.00	289.45
	188	31/12/2018	Active Saver 2 DC	Bank Interest	Barclays	Z	206.13	0.00	206.13
					Subtotal for Code: Bank Interest		£936.39	£0.00	£936.39
					Subtotal for Cost Centre: Administration		936.39	0.00	936.39
Cost Centre Church Road Hall									
Code Number	295	Hire Income							
Vchr.	175	19/12/2018	Current Account DC	Hall Hire	Various	Z	201.50	0.00	201.50
					Subtotal for Code: Hire Income		£201.50	£0.00	£201.50

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Listing of Receipts in each Code for All Cost Centres
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Cost Centre Heritage Community Hall				Subtotal for Cost Centre: Church Road Hall						
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 176	19/12/2018		Current Account	DC	Hall Hire	Various	Z	168.00	0.00	168.00
178	03/12/2018		Active Saver 1	DC	Hall Hire	Dragon Spirit Karate	Z	20.00	0.00	20.00
179	05/12/2018		Active Saver 1	DC	Hall Hire	Dragon Spirit Karate	Z	20.00	0.00	20.00
180	07/12/2018		Active Saver 1	DC	Hall Hire	Various	Z	30.00	0.00	30.00
183	13/12/2018		Active Saver 1	DC	Hall Hire	Various	Z	54.25	0.00	54.25
Subtotal for Code: Hire Income								£292.25	£0.00	£292.25
Subtotal for Cost Centre: Heritage Community Hall								292.25	0.00	292.25
Cost Centre Sports Pavilion				Subtotal for Cost Centre: Sports Pavilion						
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 171	19/12/2018		Current Account	DC	Rent	The Pavilion Community Sports & Z	Z	1,499.50	0.00	1,499.50
Subtotal for Code: Rent Income								£1,499.50	£0.00	£1,499.50
Subtotal for Cost Centre: Sports Pavilion								1,499.50	0.00	1,499.50
Cost Centre Town Council Offices Community Hall				Subtotal for Cost Centre: Town Council Offices Comrr						
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 174	19/12/2018		Current Account	DC	Hall Hire	Various	Z	228.00	0.00	228.00
182	12/12/2018		Active Saver 1	DC	Hall Hire	Cygnets	Z	2,478.00	0.00	2,478.00
185	18/12/2018		Active Saver 1	DC	Hall Hire	DBC	Z	260.00	0.00	260.00
Subtotal for Code: Hire Income								£2,966.00	£0.00	£2,966.00
Subtotal for Cost Centre: Town Council Offices Comrr								2,966.00	0.00	2,966.00
Cost Centre Old Fire Station Cafe				Subtotal for Cost Centre: Old Fire Station Cafe						
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 177	19/12/2018		Current Account	DC	Food Sales	Old Fire Station Cafe	S	649.96	129.99	779.95
Subtotal for Code: Cafe Income								£649.96	£129.99	£779.95
Subtotal for Cost Centre: Old Fire Station Cafe								649.96	129.99	779.95
TOTALS								£7,136.17	£129.99	£7,266.16

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Listing of Payments in each Code for All Cost Centres
(Between 01/12/2018 to 31/12/2018)

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Cost Centre Public Lighting									
1 Supply & Maintenance									
1038	13/12/2018	Current Account	DD	Electricity - Street Lighting	E-on	L	101.83	5.09	106.92
					Subtotal for Code: Supply & Maintenance		£101.83	£5.09	£106.92
3 Christmas Lighting									
995	05/12/2018	Current Account	DC	Christmas Lighting - Repairs	Blachere Illumination	S	339.25	67.85	407.10
					Subtotal for Code: Christmas Lighting		£339.25	£67.85	£407.10
					Subtotal for Cost Centre: Public Lighting		441.08	72.94	514.02
Cost Centre Grove Car Park									
20 Rates									
1027	13/12/2018	Current Account	DD	NNDR	DBC	Z	408.00	0.00	408.00
					Subtotal for Code: Rates		£408.00	£0.00	£408.00
21 Repairs & Maintenance									
1089	19/12/2018	Current Account	DC	Repair - Pay & Display Machine	IPS	S	525.00	105.00	630.00
					Subtotal for Code: Repairs & Maintenance		£525.00	£105.00	£630.00
					Subtotal for Cost Centre: Grove Car Park		933.00	105.00	1,038.00
Cost Centre Parks Establishment									
40 Wages									
993	05/12/2018	Current Account	DC	Park Keeper Contract	Night & Day Security	Z	1,333.02	0.00	1,333.02
994	05/12/2018	Current Account	DC	Park Keeper Contract - Site Check: PAYE	Night & Day Security	Z	1,192.95	0.00	1,192.95
1040	13/12/2018	Current Account	DC	NI	HMRC	Z	396.60	0.00	396.60
1041	13/12/2018	Current Account	DC	Pension E'er	HMRC	Z	785.61	0.00	785.61
1050	13/12/2018	Current Account	DC	Pension E'ee	Intelligent Money	Z	66.92	0.00	66.92
1051	13/12/2018	Current Account	DC	Pension E'ee	Intelligent Money	Z	89.22	0.00	89.22
1052	13/12/2018	Current Account	DC	Pension E'ee	KCC - LGPS	Z	124.65	0.00	124.65
1053	13/12/2018	Current Account	DC	Pension E'er	KCC - LGPS	Z	306.84	0.00	306.84
1063	13/12/2018	Current Account	DC	Wages	SGTC	Z	4,177.97	0.00	4,177.97
					Subtotal for Code: Wages		£8,473.78	£0.00	£8,473.78
41 Equipment/Materials									
986	05/12/2018	Current Account	DC	New Benches - Several Sites	Glasdon UK Ltd	S	2,187.60	437.52	2,625.12
989	05/12/2018	Current Account	DC	Parks Equipment - 1 Ton Bags	Discount Builders Merchants	S	36.00	7.20	43.20
990	05/12/2018	Current Account	DC	Goal Net Pegs	Amazon UK	S	22.48	4.48	26.96
1020	13/12/2018	Current Account	DC	Skip Hire	Pinden Ltd	S	220.00	44.00	264.00

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1023	13/12/2018	Current Account	DC	Cleaning Materials	KCC - KCS	S	10.45	2.09	12.54
1026	13/12/2018	Current Account	DC	Gang Mowing	KCC Landscape Services	S	4,445.04	889.01	5,334.05
1036	13/12/2018	Current Account	DC	Parks Equipment - Paint	Trade UK	S	51.65	10.32	61.97
1088	19/12/2018	Current Account	DC	Parks Equipment - Wood	Forestrall Ltd	S	226.95	45.39	272.34
Code Number	43 Fuel	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Minute	Current Account	DD	Fuel	Allstar	S	290.29	57.13	347.42
987	05/12/2018						£290.29	£57.13	£347.42
Code Number	45 Telephone	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Minute	Current Account	DD	Phone Bill - Parks	Overline	S	13.00	2.60	15.60
1018	13/12/2018						19.31	3.86	23.17
1082	19/12/2018						£32.31	£6.46	£38.77
Code Number	48 Gas/Electricity	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Minute	Current Account	DD	Electricity - Knockhall Changing Ro	KCC - Laser	L	215.64	10.78	226.42
996	05/12/2018						-5,333.16	-1,066.62	-6,399.78
997	05/12/2018						£-5,117.52	£-1,055.84	£-6,173.36
Code Number	49 Playground Equipment & Mainteni:	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Minute	Current Account	DC	Playground Equipment Repairs - Uj	Wicksteed Leisure Ltd	Z	59.98	0.00	59.98
1086	19/12/2018						£59.98	£0.00	£59.98
Code Number	53 Vandalism	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Minute	Current Account	DC	Fence Repair - Broomfield Park	Kent Fire Extinguisher Services Lj	Z	480.56	0.00	480.56
1019	13/12/2018						£480.56	£0.00	£480.56
Code Number	54 Trees	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Minute	Current Account	DC	Tree Works - Heritage Park and Ke	SL Tree Care Ltd	S	1,232.00	246.40	1,478.40
1085	19/12/2018						£1,232.00	£246.40	£1,478.40
Cost Centre	Leisure Centre			Subtotal for Cost Centre: Parks Establishment			12,651.57	694.16	13,345.73
Code Number	146 Rates & Insurance Rent - DBC	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Minute	Current Account	DD	NNDR	DBC	Z	2,810.00	0.00	2,810.00
1029	13/12/2018						£2,810.00	£0.00	£2,810.00
Code Number	155 Management Fee	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Minute	Current Account	DD						

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Listing of Payments in each Code for All Cost Centres
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Code Number	Date	Bank	Current Account	DC	Management Fee	GCLL	Subtotal for Code: Management Fee	S	Subtotal for Code: Leisure Centre	Net	Vat	Total
1035	13/12/2018	Current Account	DC	Management Fee			14,250.00		2,850.00	17,100.00		17,100.00
							£14,250.00		£2,850.00	£17,100.00		£17,100.00
							17,060.00		2,850.00	19,910.00		19,910.00
Cost Centre Administration												
230 Wages												
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total			
Vchr.	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total			
1042	13/12/2018	Current Account	DC	NI	HMRC	Z	1,655.70	0.00	1,655.70			
1043	13/12/2018	Current Account	DC	PAYE	HMRC	Z	1,008.60	0.00	1,008.60			
1048	13/12/2018	Current Account	DC	Pension E'ee	Intelligent Money	Z	129.85	0.00	129.85			
1049	13/12/2018	Current Account	DC	Pension E'er	Intelligent Money	Z	97.40	0.00	97.40			
1054	13/12/2018	Current Account	DC	Pension E'er	KCC - LGPS	Z	801.97	0.00	801.97			
1055	13/12/2018	Current Account	DC	Pension E'ee	KCC - LGPS	Z	394.50	0.00	394.50			
1062	13/12/2018	Current Account	DC	Wages	SGTC	Z	7,173.03	0.00	7,173.03			
							£11,261.05	£0.00	£11,261.05			
							Subtotal for Code: Wages					
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total			
Vchr.	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total			
984	05/12/2018	Current Account	DC	Photocopier Usage	KCC - KCS	S	158.56	31.71	190.27			
							£158.56	£31.71	£190.27			
							Subtotal for Code: Photocopier					
233 Stationary, Advertising & Postage												
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total			
Vchr.	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total			
988	05/12/2018	Current Account	DD	Postage & Rental	Franco typ Postalia Ltd	S	160.00	12.00	172.00			
999	13/12/2018	Current Account	DD	Postage	Franco typ Postalia Ltd	Z	100.00	0.00	100.00			
1024	13/12/2018	Current Account	DC	Cleaning Materials	KCC - KCS	S	36.95	7.39	44.34			
1083	19/12/2018	Current Account	DC	Stationary	KCC - KCS	S	26.65	5.33	31.98			
							£323.60	£24.72	£348.32			
							Subtotal for Code: Stationary, Advertising & F					
234 Telephone / Internet												
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total			
Vchr.	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total			
1009	13/12/2018	Current Account	DD	Phone Bill - Admin Alarm Line	Overline	S	13.00	2.60	15.60			
1010	13/12/2018	Current Account	DD	Phone Bill - Admin Fax Line	Overline	S	13.11	2.62	15.73			
1011	13/12/2018	Current Account	DD	Phone Bill - Admin Internet	Overline	S	48.50	9.70	58.20			
1012	13/12/2018	Current Account	DD	Phone Bill - Admin Lift Alarm Line	Overline	S	13.19	2.64	15.83			
1013	13/12/2018	Current Account	DD	Phone Bill - Admin Line	Overline	S	54.09	10.82	64.91			
1014	13/12/2018	Current Account	DD	Phone Bill - Admin Line Maintenance	Overline	S	29.17	5.83	35.00			
1069	13/12/2018	Current Account		Use of Personal Mobiles - TC and I	SGTC	S	20.83	4.17	25.00			
1079	19/12/2018	Current Account	BANKADJ	Mobile Phone Top Up Voucher	Petty Cash	S	10.00	0.00	10.00			
							£201.89	£38.38	£240.27			
							Subtotal for Code: Telephone / Internet					
235 Mileage Allowance												
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total			
Vchr.	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total			
1068	13/12/2018	Current Account		Mileage	SGTC	S	19.63	0.52	20.15			

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Listing of Payments in each Code for All Cost Centres (Between 01/12/2018 to 31/12/2018)

Code Number	Date	238 Town Mayor's Allowance	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.		Minute	Bank						
1077	19/12/2018	Current Account	BANKADJ	Supplies for Community Christmas	Petty Cash	Z	70.00	0.00	70.00
1080	19/12/2018	Current Account	BANKADJ	Buffet for Christmas Meeting	Petty Cash	Z	41.90	0.00	41.90
1081	19/12/2018	Current Account	BANKADJ	Floral Donation	Petty Cash	Z	25.00	0.00	25.00
				Subtotal for Code: Town Mayor's Allowance			£136.90	£0.00	£136.90
				Subtotal for Code: Mileage Allowance			£19.63	£0.52	£20.15
Code Number	Date	240 Chains of Office	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.		Minute	Bank						
1039	13/12/2018	Current Account	DC	Repairs to Deputy Mayor Chain	Frame Regalia	S	41.67	8.33	50.00
				Subtotal for Code: Chains of Office			£41.67	£8.33	£50.00
Code Number	Date	245 Miscellaneous Expenditure	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.		Minute	Bank						
1076	19/12/2018	Current Account	BANKADJ	Newspapers	Petty Cash	Z	3.30	0.00	3.30
				Subtotal for Code: Miscellaneous Expenditure			£3.30	£0.00	£3.30
Code Number	Date	249 IT Services	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.		Minute	Bank						
1037	13/12/2018	Current Account	DC	IT Support & Maintenance	ABC ICT Ltd	S	270.00	54.00	324.00
1087	19/12/2018	Current Account	DC	IT Support & Maintenance	ABC ICT Ltd	S	270.00	54.00	324.00
				Subtotal for Code: IT Services			£540.00	£108.00	£648.00
Code Number	Date	251 Council Offices Building Maintena	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.		Minute	Bank						
992	05/12/2018	Current Account	DC	Keyholding Service - Price Increase	G4S	S	12.60	2.52	15.12
1005	13/12/2018	Current Account	DC	Hygiene Services	VR Sani	S	15.16	3.03	18.19
1090	19/12/2018	Current Account	DC	Lights Bulbs - TC Offices	Gurney & White	S	117.00	23.40	140.40
				Subtotal for Code: Council Offices Building M			£144.76	£28.95	£173.71
Code Number	Date	252 Water Rates	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.		Minute	Bank						
1021	13/12/2018	Current Account	DC	Water Rates	Castle Water	Z	93.11	0.00	93.11
1033	13/12/2018	Current Account	DD	Water Rates	Castle Water	S	68.65	7.73	76.38
				Subtotal for Code: Water Rates			£161.76	£7.73	£169.49
Code Number	Date	253 Gas	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.		Minute	Bank						
1003	13/12/2018	Current Account	DD	Gas	KCC - Laser	S	237.46	47.49	284.95
				Subtotal for Code: Gas			£237.46	£47.49	£284.95
Code Number	Date	254 Electricity	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.		Minute	Bank						
1004	13/12/2018	Current Account	DD	Electricity	KCC - Laser	S	631.21	126.24	757.45
				Subtotal for Code: Electricity			£631.21	£126.24	£757.45

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Listing of Payments in each Code for All Cost Centres
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Code Number	255 Rates	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 1030	13/12/2018		Current Account	DD	NNDR	DBC	Z	2,112.00	0.00	2,112.00
						Subtotal for Code: Rates		£2,112.00	£0.00	£2,112.00
Code Number	274 Bank Interest	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 1091	19/12/2018		Current Account	DD	Card Fee	Elavon	S	53.37	0.80	54.17
						Subtotal for Code: Bank Interest		£53.37	£0.80	£54.17
Cost Centre	Church Road Hall					Subtotal for Cost Centre: Administration		16,027.16	422.87	16,450.03
Code Number	280 Wages	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 1047	13/12/2018		Current Account	DC	PAYE	HMRC	Z	33.20	0.00	33.20
Vchr. 1067	13/12/2018		Current Account		Wages	SGTC	Z	375.10	0.00	375.10
						Subtotal for Code: Wages		£408.30	£0.00	£408.30
Code Number	281 Repairs & Maintenance	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 1007	13/12/2018		Current Account	DC	Hygiene Services	VR Sani	S	3.79	0.76	4.55
						Subtotal for Code: Repairs & Maintenance		£3.79	£0.76	£4.55
Code Number	282 Gas & Electricity	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 1001	13/12/2018		Current Account	DD	Gas	KCC - Laser	L	46.28	2.31	48.59
						Subtotal for Code: Gas & Electricity		£46.28	£2.31	£48.59
Code Number	285 Rates	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 1028	13/12/2018		Current Account	DD	NNDR	DBC	Z	122.00	0.00	122.00
						Subtotal for Code: Rates		£122.00	£0.00	£122.00
Code Number	406 Telephone Broadband	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 1017	13/12/2018		Current Account	DD	Phone Bill - Church Road Broadba	Overline	S	48.50	9.70	58.20
						Subtotal for Code: Telephone Broadband		£48.50	£9.70	£58.20
Cost Centre	Grove Hall					Subtotal for Cost Centre: Church Road Hall		628.87	12.77	641.64
Code Number	302 Gas & Electricity	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 1000	13/12/2018		Current Account	DD	Gas	KCC - Laser	L	2.40	0.12	2.52
						Subtotal for Code: Gas & Electricity		£2.40	£0.12	£2.52
						Subtotal for Cost Centre: Grove Hall		2.40	0.12	2.52

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Cost Centre Heritage Community Hall				Cost Centre Town Council Offices Community Hall							
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
320 Wages											
Vchr.	1046	13/12/2018	Current Account	DC	PAYE	HMRC	Z	97.40	0.00	97.40	
	1066	13/12/2018	Current Account		Wages	SGTC	Z	396.10	0.00	396.10	
Subtotal for Code: Wages								£493.50	£0.00	£493.50	
321 Repairs & Maintenance											
Vchr.	1006	13/12/2018	Current Account	DC	Hygiene Services	VR Sani	S	7.58	1.52	9.10	
Subtotal for Code: Repairs & Maintenance								£7.58	£1.52	£9.10	
322 Gas & Electricity											
Vchr.	1002	13/12/2018	Current Account	DD	Gas	KCC - Laser	L	45.41	2.27	47.68	
Subtotal for Code: Gas & Electricity								£45.41	£2.27	£47.68	
323 Cleaning Materials											
Vchr.	1025	13/12/2018	Current Account	DC	Cleaning Materials	KCC - KCS	S	40.95	8.19	49.14	
Subtotal for Code: Cleaning Materials								£40.95	£8.19	£49.14	
325 Rates											
Vchr.	1031	13/12/2018	Current Account	DD	NNDR	DBC	Z	233.00	0.00	233.00	
Subtotal for Code: Rates								£233.00	£0.00	£233.00	
Subtotal for Cost Centre: Heritage Community Hall								820.44	11.98	832.42	
Cost Centre Sports Pavilion											
Code Number	1078	19/12/2018	Current Account	BANKADJ	Vouchers for Pavilion Skills Event	Petty Cash	Z	80.00	0.00	80.00	
Vchr.	Subtotal for Code: Maintenance & Cleaning C								£80.00	£0.00	£80.00
Subtotal for Cost Centre: Sports Pavilion								80.00	0.00	80.00	
342 Maintenance & Cleaning Contribu											
Vchr.	1056	13/12/2018	Current Account	DC	Pension E'ee	KCC - LGPS	Z	31.98	0.00	31.98	
	1057	13/12/2018	Current Account	DC	Pension E'er	KCC - LGPS	Z	93.00	0.00	93.00	
	1065	13/12/2018	Current Account		Wages	SGTC	Z	549.31	0.00	549.31	
Subtotal for Code: Wages								£674.29	£0.00	£674.29	
360 Wages											
Vchr.	1022	13/12/2018	Current Account	DC	Cleaning Materials	KCC - KCS	S	10.05	2.01	12.06	
Subtotal for Code: Wages								10.05	2.01	12.06	
Subtotal for Code: Cleaning Materials								10.05	2.01	12.06	

SGTC

Listing of Payments in each Code for All Cost Centres
(Between 01/12/2018 to 31/12/2018)

Code Number	Date	370 Hire Income	Bank	Current Account	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 985	05/12/2018	Minute	Bank	Current Account	DC	Hall Hire Cancellation Refund	Various	Z	217.00	0.00	217.00
							Subtotal for Code: Hire Income		£217.00	£0.00	£217.00
							Subtotal for Cost Centre: Town Council Offices Comr		901.34	2.01	903.35
							Subtotal for Code: Cleaning Materials		£10.05	£2.01	£12.06
Cost Centre	Old Fire Station Cafe										
Code Number	Date	380 Wages	Bank	Current Account	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 1044	13/12/2018	Minute	Bank	Current Account	DC	PAYE	HMRC	Z	24.60	0.00	24.60
1045	13/12/2018	Minute	Bank	Current Account	DC	NI	HMRC	Z	52.37	0.00	52.37
1058	13/12/2018	Minute	Bank	Current Account	DC	Pension E'er	KCC - LGPS	Z	144.49	0.00	144.49
1059	13/12/2018	Minute	Bank	Current Account	DC	Pension E'ee	KCC - LGPS	Z	49.67	0.00	49.67
1060	13/12/2018	Minute	Bank	Current Account		Direct Earnings Attachment	DWP	Z	15.26	0.00	15.26
1061	13/12/2018	Minute	Bank	Current Account		Direct Earnings Attachment	HMCTS	Z	50.88	0.00	50.88
1064	13/12/2018	Minute	Bank	Current Account		Wages	SGTC	Z	1,243.28	0.00	1,243.28
							Subtotal for Code: Wages		£1,580.55	£0.00	£1,580.55
Code Number	Date	381 Food/Supplies	Bank	Current Account	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 1070	19/12/2018	Minute	Bank	Current Account	BANKADJ	Food Supplies	Bookers	S	227.44	10.27	237.71
1071	19/12/2018	Minute	Bank	Current Account	BANKADJ	Food Supplies	Asda Stores Ltd	Z	123.36	0.00	123.36
1072	19/12/2018	Minute	Bank	Current Account	BANKADJ	Food Supplies	Poundland	Z	11.00	0.00	11.00
1073	19/12/2018	Minute	Bank	Current Account	BANKADJ	Food Supplies	Poundstretcher	Z	7.08	0.00	7.08
1074	19/12/2018	Minute	Bank	Current Account	BANKADJ	Food Supplies	Local Shops	Z	3.88	0.00	3.88
							Subtotal for Code: Food/Supplies		£372.76	£10.27	£383.03
Code Number	Date	382 Furniture, Fixtures & Equipment (i)	Bank	Current Account	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 991	05/12/2018	Minute	Bank	Current Account	DD	Coffee Machine Monthly Rental	Tchibo Coffee International Ltd	S	71.37	14.27	85.64
1075	19/12/2018	Minute	Bank	Current Account	BANKADJ	Newspapers	Local Shops	Z	12.50	0.00	12.50
							Subtotal for Code: Furniture, Fixtures & Equip		£83.87	£14.27	£98.14
Code Number	Date	384 Rates	Bank	Current Account	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 1032	13/12/2018	Minute	Bank	Current Account	DD	NDR	DBC	Z	175.00	0.00	175.00
							Subtotal for Code: Rates		£175.00	£0.00	£175.00
Code Number	Date	386 Cleaning Materials	Bank	Current Account	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 1084	19/12/2018	Minute	Bank	Current Account	DC	Cleaning Materials	KCC - KCS	S	61.30	12.26	73.56
							Subtotal for Code: Cleaning Materials		£61.30	£12.26	£73.56

SGTC

Listing of Payments in each Code for All Cost Centres
(Between 01/12/2018 to 31/12/2018)

Code Number	Date	388 Telephone / Internet	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 1015	13/12/2018	Minute	Current Account	DD	Phone Bill - Cafe	Overline	S	13.00	2.60	15.60
1016	13/12/2018	Minute	Current Account	DD	Phone Bill - Cafe Internet	Overline	S	48.57	9.72	58.29
Subtotal for Code: Telephone / Internet										
								£61.57	£12.32	£73.89
Code Number	Date	389 Maintenance	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 1008	13/12/2018	Minute	Current Account	DC	Hygiene Services	VR Sani	S	10.83	2.17	13.00
1034	13/12/2018	Minute	Current Account	DC	Waste Bin Collection	Viridor Waste Kent Ltd	S	73.76	14.76	88.52
Subtotal for Code: Maintenance										
								£84.59	£16.93	£101.52
Subtotal for Cost Centre: Old Fire Station Cafe										
								2,419.64	66.05	2,485.69
TOTALS								£51,965.50	£4,237.90	£56,203.40

SGTC

Listing of Payments in each Code for All Cost Centres
(Between 01/01/2019 to 31/01/2019)

Cost Centre	Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total																																																																																													
Public Lighting	1	1115	10/01/2019	Current Account	DC	Electricity - Street Lighting	E-on	L	105.22	5.26	110.48																																																																																													
									Subtotal for Code: Supply & Maintenance	£105.22	£5.26	£110.48																																																																																												
Public Lighting	3	1181	24/01/2019	Current Account	DC	Christmas Lighting - 2nd Instalment	Blachere Illumination	S	2,116.70	423.34	2,540.04																																																																																													
									Subtotal for Code: Christmas Lighting	£2,116.70	£423.34	£2,540.04																																																																																												
Parks Establishment	40	1107	03/01/2019	Current Account	DC	Park Keeper Contract	Night & Day Security	Z	1,333.02	0.00	1,333.02																																																																																													
									Subtotal for Cost Centre: Public Lighting	2,221.92	428.60	2,650.52																																																																																												
Parks Establishment	40	1108	03/01/2019	Current Account	DC	Park Keeper Contract - Site Checks	Night & Day Security	Z	1,192.95	0.00	1,192.95																																																																																													
									1132	10/01/2019	Current Account	DC	PAYE	HMRC	Z	396.60	0.00	396.60																																																																																						
																1133	10/01/2019	Current Account	DC	NI	HMRC	Z	785.61	0.00	785.61																																																																															
																							1142	10/01/2019	Current Account	DC	Pension Eer	Intelligent Money	Z	66.92	0.00	66.92																																																																								
																														1143	10/01/2019	Current Account	DC	Pension Eee	Intelligent Money	Z	89.22	0.00	89.22																																																																	
																																					1144	10/01/2019	Current Account	DC	Pension Eee	KCC - LGPS	Z	124.65	0.00	124.65																																																										
																																												1145	10/01/2019	Current Account	DC	Pension Eer	KCC - LGPS	Z	306.84	0.00	306.84																																																			
																																																			1155	10/01/2019	Current Account	DC	Wages	SGTC	Z	4,177.77	0.00	4,177.77																																												
																																																										1210	31/01/2019	Current Account	DC	Park Keeper Contract	Night & Day Security	Z	1,333.02	0.00	1,333.02																																					
																																																																	1211	31/01/2019	Current Account	DC	Park Keeper Contract - Site Checks	Night & Day Security	Z	1,192.95	0.00	1,192.95																														
																																																																								41	Equipment/Materials	1092	03/01/2019	Current Account	DC	Parks Equipment - Flowers &	Provender Nurseries	S	420.76	84.16	504.92																					
																																																																																	1093	03/01/2019	Current Account	DC	Parks Equipment - Extension Lead	Trade UK	S	31.49	5.90	37.39														
																																																																																								1110	10/01/2019	Current Account	DC	Sports Ground Supplies	Eden Park (STMS) Ltd	S	196.00	39.20	235.20							
																																																																																															1114	10/01/2019	Current Account	DC	Skip Hire	Pinden Ltd	S	220.00	44.00	264.00
																																																																																																						1120	10/01/2019	Current Account
1183	24/01/2019	Current Account	DC	Parks Equipment - Bench Supplies	Discount Builders Merchants	S	50.81	10.16																																																																																																
							1187	24/01/2019	Current Account	DC	Jump Starter	Amazon UK	S	136.21	27.24																																																																																									
														Subtotal for Code: Wages	£10,999.55	£0.00	£10,999.55																																																																																							

1188	24/01/2019	Current Account	DC	Skip Hire	Pinden Ltd	S	220.00	44.00	264.00
1202	24/01/2019	Current Account	DC	Sports Ground Supplies	Eden Park (STMS) Ltd	S	329.60	65.92	395.52
1213	31/01/2019	Current Account	DC	Cleaning Materials	KCC - KCS	S	74.15	14.83	88.98
1214	31/01/2019	Current Account	DC	Bench Spares - All Sites	Glasdon UK Ltd	S	176.34	35.27	211.61
1216	31/01/2019	Current Account	DC	Equipment Parts	Godfreys	S	35.63	7.12	42.75
1218	31/01/2019	Current Account	DC	Parks Equipment - Bits, Glue and	Discount Builders Merchants	S	71.77	14.36	86.13
				Subtotal for Code: Equipment/Materials			£1,988.74	£397.35	£2,386.09
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1097	03/01/2019	Current Account	DD	Fuel	Allstar	S	140.84	27.73	168.57
				Subtotal for Code: Fuel			£140.84	£27.73	£168.57
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1195	24/01/2019	Current Account	DC	Fencing Final Payment - Craylands	LJ Sinclair Fencing	S	10,861.92	2,172.38	13,034.30
				Subtotal for Code: Fencing			£10,861.92	£2,172.38	£13,034.30
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1131	10/01/2019	Current Account	DD	Phone Bill - Parks	Overline	S	13.02	2.61	15.63
1166	17/01/2019	Current Account	DC	Phone Bill - Parks	O2	S	18.16	3.63	21.79
				Subtotal for Code: Telephone			£31.18	£6.24	£37.42
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1098	03/01/2019	Current Account	DC	Water Rates	Business Stream	Z	164.56	0.00	164.56
				Subtotal for Code: Water Rates			£164.56	£0.00	£164.56
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1109	10/01/2019	Current Account	DD	Electricity - Wooden Hut	EDF Energy	L	33.97	1.70	35.67
				Subtotal for Code: Gas/Electricity			£33.97	£1.70	£35.67
				Subtotal for Cost Centre: Parks Establishment			24,220.76	2,605.40	26,826.16
Cost Centre	Other Projects								
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1112	10/01/2019	Current Account	DC	Outdoor Cinema Screening -	Stepforward	Z	775.00	0.00	775.00
				Subtotal for Code: General Projects (inc.			£775.00	£0.00	£775.00
				Subtotal for Cost Centre: Other Projects			775.00	0.00	775.00
Cost Centre	Leisure Centre								
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1172	17/01/2019	Current Account	DC	Telephone Equipment Rental	GE Capital Finance Ltd	S	60.00	12.00	72.00

Code Number	Date	Current Account	DC	Subscription Renewal	SLCC	Z	Subscriptions / Publications	299.00	0.00	299.00
Vchr.		Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1179	17/01/2019	238	Town Mayor's Allowance		Mayor of Dartford	Z		80.00	0.00	80.00
		241	Legal Fees		Town Mayor's Allowance	Z		£80.00	£0.00	£80.00
1178	17/01/2019	242	External Audit Fees		South East Employers	S		1,069.58	213.92	1,283.50
		244	Local Funding		Legal Fees			£1,069.58	£213.92	£1,283.50
1196	24/01/2019	245	Miscellaneous Expenditure		PKF Littlejohn	S		1,300.00	260.00	1,560.00
		248	Member Training		External Audit Fees			£1,300.00	£260.00	£1,560.00
1111	10/01/2019	249	IT Services		Ingress Park Family Fund Day	Z		400.00	0.00	400.00
		251	Council Offices Building		Local Funding			£400.00	£0.00	£400.00
1099	03/01/2019	248	Member Training		MuttzBultz	Z		19.75	0.00	19.75
		249	IT Services		Hosting Heritage Website and	Z		101.26	0.00	101.26
1184	24/01/2019	248	Member Training		New Ladder	Z		72.99	0.00	72.99
		249	IT Services		Miscellaneous Expenditure			£194.00	£0.00	£194.00
1215	31/01/2019	248	Member Training		Member Training	Z		72.99	0.00	72.99
		249	IT Services		Member Training			£194.00	£0.00	£194.00
1094	03/01/2019	248	Member Training		Member Training x 2 -	Z		19.75	0.00	19.75
		249	IT Services		Member Training			101.26	0.00	101.26
1165	17/01/2019	248	Member Training		Member Training	Z		72.99	0.00	72.99
		249	IT Services		Miscellaneous Expenditure			£194.00	£0.00	£194.00
1096	03/01/2019	248	Member Training		Member Training	Z		72.99	0.00	72.99
		249	IT Services		Miscellaneous Expenditure			£194.00	£0.00	£194.00
1103	03/01/2019	248	Member Training		Member Training	Z		72.99	0.00	72.99
		249	IT Services		Miscellaneous Expenditure			£194.00	£0.00	£194.00
1106	03/01/2019	248	Member Training		Member Training	Z		72.99	0.00	72.99
		249	IT Services		Miscellaneous Expenditure			£194.00	£0.00	£194.00
1174	17/01/2019	248	Member Training		Member Training	Z		72.99	0.00	72.99
		249	IT Services		Miscellaneous Expenditure			£194.00	£0.00	£194.00
1094	03/01/2019	248	Member Training		Member Training	Z		72.99	0.00	72.99
		249	IT Services		Miscellaneous Expenditure			£194.00	£0.00	£194.00
1103	03/01/2019	248	Member Training		Member Training	Z		72.99	0.00	72.99
		249	IT Services		Miscellaneous Expenditure			£194.00	£0.00	£194.00
1106	03/01/2019	248	Member Training		Member Training	Z		72.99	0.00	72.99
		249	IT Services		Miscellaneous Expenditure			£194.00	£0.00	£194.00
1174	17/01/2019	248	Member Training		Member Training	Z		72.99	0.00	72.99
		249	IT Services		Miscellaneous Expenditure			£194.00	£0.00	£194.00

Code Number	Date	252 Water Rates	Minute	Bank	Current Account	DC	Window Cleaning	Chapman	Subtotal for Code:	Cost Centre	Offices Building	Z	40.00	0.00	40.00
Vchr.	Date	252 Water Rates	Minute	Bank	Current Account	DC	Window Cleaning	Subtotal for Code:	Cost Centre	Offices Building	Z	40.00	0.00	40.00	
Code Number	Date	253 Gas	Minute	Bank	Current Account	DD	Water Rates	Supplier	Net	Vat Type	Vat	Total			
Vchr.	Date	253 Gas	Minute	Bank	Current Account	DD	Water Rates	Supplier	Net	Vat Type	Vat	Total			
1121	10/01/2019			Current Account	DD		Water Rates	Castle Water	71.51	S	8.05	79.56			
1194	24/01/2019			Current Account	DD		Water Rates	Castle Water	93.11	Z	0.00	93.11			
								Subtotal for Code: Water Rates	£164.62		£8.05	£172.67			
1168	17/01/2019			Current Account	DC		Gas	KCC - Laser	0.00	S	0.00	0.00			
1193	24/01/2019			Current Account	DD		Gas	KCC - Laser	288.11	S	57.62	345.73			
								Subtotal for Code: Gas	£288.11		£57.62	£345.73			
1167	17/01/2019			Current Account	DC		Electricity	KCC - Laser	0.00	S	0.00	0.00			
								Subtotal for Code: Electricity	£0.00		£0.00	£0.00			
1101	03/01/2019			Current Account	DD		Card Fee	Barclaycard	32.00	Z	0.00	32.00			
1102	03/01/2019			Current Account	DD		Bank Charges	Barclays	31.65	Z	0.00	31.65			
1164	17/01/2019			Current Account	DC		Card Fee	Elavon	59.02	S	0.80	59.82			
1185	24/01/2019			Current Account	DD		Bank Charges	Barclays	25.99	Z	0.00	25.99			
								Subtotal for Code: Bank Interest	£148.66		£0.80	£149.46			
								Subtotal for Cost Centre: Administration	16,943.90		837.12	17,781.02			
1139	10/01/2019			Current Account	DC		PAYE	HMRC	30.20	Z	0.00	30.20			
1159	10/01/2019			Current Account	DC		Wages	SGTC	362.64	Z	0.00	362.64			
								Subtotal for Code: Wages	£392.84		£0.00	£392.84			
1104	03/01/2019			Current Account	DC		Legionella Water Testing	All Clear Water Solutions Ltd	187.50	S	37.50	225.00			
1176	17/01/2019			Current Account	DC		Hygiene Services	VR Sani	3.79	S	0.76	4.55			
1180	17/01/2019			Current Account	DC		Light Bulbs - Church Road Hall	Gurney & White	46.17	S	9.24	55.41			
1217	31/01/2019			Current Account	DC		Deposit - Church Road Hall Door	Crystal	371.00	Z	0.00	371.00			
								Subtotal for Code: Repairs & Maintenance	£608.46		£47.50	£655.96			
1199	24/01/2019			Current Account	DC		Window Cleaning	Chapman	40.00	Z	0.00	40.00			
								Subtotal for Code: Window Cleaning	£664.36		£124.87	£789.23			
280	Wages	280 Wages	Minute	Bank	Current Account	DC		Supplier <td>Net <td>Vat Type <td>Vat <td>Total</td> </td></td></td>	Net <td>Vat Type <td>Vat <td>Total</td> </td></td>	Vat Type <td>Vat <td>Total</td> </td>	Vat <td>Total</td>	Total			
281	Repairs & Maintenance	281 Repairs & Maintenance	Minute	Bank	Current Account	DC		Supplier <td>Net <td>Vat Type <td>Vat <td>Total</td> </td></td></td>	Net <td>Vat Type <td>Vat <td>Total</td> </td></td>	Vat Type <td>Vat <td>Total</td> </td>	Vat <td>Total</td>	Total			
282	Gas & Electricity	282 Gas & Electricity	Minute	Bank	Current Account	DC		Supplier <td>Net <td>Vat Type <td>Vat <td>Total</td> </td></td></td>	Net <td>Vat Type <td>Vat <td>Total</td> </td></td>	Vat Type <td>Vat <td>Total</td> </td>	Vat <td>Total</td>	Total			

1170	17/01/2019	Current Account	DC	Gas	KCC - Laser	L	0.00	0.00	
1189	24/01/2019	Current Account	DD	Electricity	KCC - Laser	L	-16.02	-16.82	
1192	24/01/2019	Current Account	DD	Electricity	KCC - Laser	L	29.78	31.27	
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
		406 Telephone Broadband							
1130	10/01/2019	Current Account	DD	Phone Bill - Church Road	Overline	S	48.50	9.70	58.20
					Subtotal for Code: Telephone Broadband		£48.50	£9.70	£58.20
Cost Centre	Grove Hall				Subtotal for Cost Centre: Church Road Hall		1,063.56	57.89	1,121.45
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
		302 Gas & Electricity							
1171	17/01/2019	Current Account	DC	Gas	KCC - Laser	L	0.00	0.00	0.00
					Subtotal for Code: Gas & Electricity		£0.00	£0.00	£0.00
Cost Centre	Heritage Community Hall				Subtotal for Cost Centre: Grove Hall		0.00	0.00	0.00
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
		320 Wages							
1138	10/01/2019	Current Account	DC	PAYE	HMRC	Z	99.20	0.00	99.20
1158	10/01/2019	Current Account	DC	Wages	SGTC	Z	424.54	0.00	424.54
					Subtotal for Code: Wages		£523.74	£0.00	£523.74
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
		321 Repairs & Maintenance							
1105	03/01/2019	Current Account	DC	Legionella Water Testing	All Clear Water Solutions Ltd	S	187.50	37.50	225.00
1175	17/01/2019	Current Account	DC	Hygiene Services	VR Sani	S	7.58	1.52	9.10
					Subtotal for Code: Repairs & Maintenance		£195.08	£39.02	£234.10
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
		322 Gas & Electricity							
1169	17/01/2019	Current Account	DC	Gas	KCC - Laser	L	0.00	0.00	0.00
					Subtotal for Code: Gas & Electricity		£0.00	£0.00	£0.00
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
		323 Cleaning Materials							
1116	10/01/2019	Current Account	DC	Cleaning Materials	KCC - KCS	S	10.40	2.08	12.48
					Subtotal for Code: Cleaning Materials		£10.40	£2.08	£12.48
Cost Centre	Sports Pavilion				Subtotal for Cost Centre: Heritage Community Hall		729.22	41.10	770.32
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
		340 Gas & Electricity							

1200	24/01/2019	Current Account	DC	Contribution to Gas & Electricity	The Pavilion Community Sports &	399.30	0.00	399.30
1201	24/01/2019	Current Account	DC	Contribution to Water Rates	The Pavilion Community Sports &	458.11	0.00	458.11
				Subtotal for Code: Gas & Electricity		£857.41	£0.00	£857.41
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Net	Vat	Total
342	17/01/2019	Maintenance & Cleaning	DC	Materials for Pavilion Changing	Construction Youth Trust	668.08	0.00	668.08
				Subtotal for Code: Maintenance & Cleaning		£668.08	£0.00	£668.08
				Subtotal for Cost Centre: Sports Pavilion		1,525.49	0.00	1,525.49
Cost Centre	Town Council Offices	Community Hall						
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Net	Vat	Total
360	10/01/2019	Wages	DC	Pension E'er	KCC - LGPS	93.00	0.00	93.00
				Pension E'ee	KCC - LGPS	31.98	0.00	31.98
				Wages	SGTC	549.31	0.00	549.31
				Subtotal for Code: Wages		£674.29	£0.00	£674.29
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Net	Vat	Total
361	10/01/2019	Repairs & Maintenance	DC	Repairs - Lights TC Hall	Focus Electrical	359.60	71.92	431.52
				Subtotal for Code: Repairs & Maintenance		£359.60	£71.92	£431.52
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Net	Vat	Total
363	10/01/2019	Cleaning Materials	DC	Cleaning Materials	KCC - KCS	42.60	8.52	51.12
				Cleaning Materials	KCC - KCS	21.55	4.31	25.86
				Cleaning Materials	KCC - KCS	14.83	2.97	17.80
				Subtotal for Code: Cleaning Materials		£78.98	£15.80	£94.78
				Subtotal for Cost Centre: Town Council Offices		1,112.87	87.72	1,200.59
Cost Centre	Old Fire Station	Cafe						
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Net	Vat	Total
380	10/01/2019	Wages	DC	PAYE	HMRC	-5.00	0.00	-5.00
				NI	HMRC	11.09	0.00	11.09
				Pension E'ee	KCC - LGPS	41.06	0.00	41.06
				Pension E'er	KCC - LGPS	119.43	0.00	119.43
				Direct Earnings Attachment	DWP	15.26	0.00	15.26
				Direct Earnings Attachment	HMCTS	50.88	0.00	50.88
				Wages	SGTC	1,241.62	0.00	1,241.62
				Subtotal for Code: Wages		£1,474.34	£0.00	£1,474.34
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Net	Vat	Total
381	31/01/2019	Food/Supplies	BANKADJ	Food Supplies	Bookers	190.03	3.97	194.00

1204	31/01/2019	Current Account	BANKADJ	Food Supplies	Asda Stores Ltd	Z	122.68	0.00	122.68
1205	31/01/2019	Current Account	BANKADJ	Food Supplies	Iceland	Z	39.32	0.00	39.32
1206	31/01/2019	Current Account	BANKADJ	Food Supplies	Poundland	Z	2.00	0.00	2.00
1207	31/01/2019	Current Account	BANKADJ	Food Supplies	Co-Operative Stores	Z	7.05	0.00	7.05
1208	31/01/2019	Current Account	BANKADJ	Food Supplies	Local Shops	Z	5.06	0.00	5.06
				Subtotal for Code:	Food/Supplies		£370.11	£3.97	£370.11

Code Number **Date** **382 Furniture, Fixtures & Equipment**

Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1095	03/01/2019	Current Account	DC	Coffee Machine Monthly Rental	Tchibo Coffee International Ltd	S	71.37	14.27	85.64
1186	24/01/2019	Current Account	DC	Cafe Equipment - Meat Press x 2	Amazon UK	Z	30.39	0.00	30.39
1209	31/01/2019	Current Account	BANKADJ	Newspapers	Local Shops	Z	29.15	0.00	29.15
				Subtotal for Code:	Furniture, Fixtures &		£130.91	£14.27	£145.18

Code Number **Date** **385 Electricity & Water**

Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1190	24/01/2019	Current Account	DD	Electricity	KCC - Laser	S	-183.59	-36.72	-220.31
1191	24/01/2019	Current Account	DD	Electricity	KCC - Laser	L	133.31	6.67	139.98
				Subtotal for Code:	Electricity & Water		£-50.28	£-30.05	£-80.33

Code Number **Date** **388 Telephone / Internet**

Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1128	10/01/2019	Current Account	DD	Phone Bill - Cafe	Overline	S	13.00	2.60	15.60
1129	10/01/2019	Current Account	DD	Phone Bill - Cafe Internet	Overline	S	48.52	9.70	58.22
				Subtotal for Code:	Telephone / Internet		£61.52	£12.30	£73.82

Code Number **Date** **389 Maintenance**

Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1119	10/01/2019	Current Account	DC	Waste Bin Collection	Viridor Waste Kent Ltd	S	55.32	11.07	66.39
1177	17/01/2019	Current Account	DC	Hygiene Services	VR Sani	S	10.83	2.17	13.00
				Subtotal for Code:	Maintenance		£66.15	£13.24	£79.39
				Subtotal for Cost Centre:	Old Fire Station Cafe		2,048.78	13.73	2,062.51

TOTALS

							£50,701.50	£4,083.56	£54,785.06
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SGTC

Receipts and Payments compared with Flexed Budget (01/04/2018 to 31/01/2019)

	Budget Receipts		Budget Payments		Variance
	Total for year	Year to Date	Total for Year	Year to Date	
Cost Centre Public Lighting					
1 Supply & Maintenance	0.00	0.00	2500.00	2,083.30	-315.93
2 All Night Lighting	0.00	0.00	0.00	0.00	0.00
3 Christmas Lighting	0.00	0.00	2700.00	2,250.00	392.07
4 Repairs	0.00	0.00	1000.00	833.30	-1,011.70
5 Long Term Financial Risks	0.00	0.00	0.00	0.00	0.00
6 Income	1.00	0.80	0.00	0.00	0.35
7 Long Term Maintenance	0.00	0.00	0.00	0.00	0.00
Sub Total for Public Lighting	1.00	0.80	6,200.00	5,166.60	-935.21
Cost Centre Grove Car Park					
20 Rates	0.00	0.00	4075.00	3,395.80	-679.30
21 Repairs & Maintenance	0.00	0.00	3000.00	2,500.00	-3,470.85
22 Long Term Financial Risks	0.00	0.00	0.00	0.00	0.00
23 Long Term Maintenance	0.00	0.00	0.00	0.00	0.00
421 Income	0.00	0.00	0.00	0.00	0.00
Sub Total for Grove Car Park	0.00	0.00	7,075.00	5,895.80	-4,150.15
Cost Centre Craylands Lane Car Park					
30 Rates	0.00	0.00	0.00	0.00	0.00
31 Repairs & Maintenance	0.00	0.00	0.00	0.00	0.00
32 Long Term Financial Risks	0.00	0.00	0.00	0.00	0.00
Sub Total for Craylands Lane Car Park	0.00	0.00	0.00	0.00	0.00
Cost Centre Parks Establishment					
40 Wages	0.00	0.00	101600.00	84,666.70	-2,561.39
41 Equipment/Materials	0.00	0.00	43500.00	36,250.00	-3,589.10
42 New Grounds Maintenance Equ	0.00	0.00	0.00	0.00	0.00
43 Fuel	0.00	0.00	2500.00	2,083.30	-51.90
44 Fencing	0.00	0.00	5000.00	4,166.70	-12,329.58
45 Telephone	0.00	0.00	520.00	433.30	160.80
46 Vehicles	0.00	0.00	4750.00	3,958.30	8,876.34
47 Water Rates	0.00	0.00	1560.00	1,300.00	-1,153.46

AGENDA ITEM 9

TCG 7/3/19

SGTC

Receipts and Payments compared with Flexed Budget (01/04/2018 to 31/01/2019)

	Budget Receipts		Act. Receipts	Budget Payments		Variance Year to Date
	Total for year	Year to Date		Total for Year	Year to Date	
48 Gas/Electricity	0.00	0.00	0.00	2000.00	1,666.70	2184.66
49 Playground Equipment & Mainte	0.00	0.00	408.82	7000.00	5,833.30	6900.37
50 Staff Training	0.00	0.00	0.00	1500.00	1,250.00	0.00
51 Knockhall Changing Rooms	0.00	0.00	0.00	1100.00	916.70	2047.89
52 Parks Works Area	0.00	0.00	0.00	750.00	625.00	415.21
53 Vandalism	0.00	0.00	380.56	750.00	625.00	480.56
54 Trees	0.00	0.00	0.00	3000.00	2,500.00	2076.00
55 New Recreational Facilities	0.00	0.00	0.00	0.00	0.00	0.00
56 Unexpected/Emergency Works	0.00	0.00	0.00	1000.00	833.30	256.67
57 Long Term Financial Risks	0.00	0.00	0.00	5000.00	4,166.70	0.00
58 New Community Facility	0.00	0.00	0.00	0.00	0.00	0.00
59 Long Term Maintenance	0.00	0.00	0.00	0.00	0.00	0.00
65 Miscellaneous Income	1,100.00	916.70	1100.00	0.00	0.00	183.30
66 Reserve Fund	0.00	0.00	0.00	0.00	0.00	0.00
Sub Total for Parks Establishment	1,100.00	916.70	9,939.38	181,530.00	151,275.00	165,917.95
Cost Centre Swanscombe Park						
70 Bowls Pavilion Maintenance	0.00	0.00	0.00	0.00	0.00	0.00
71 Long Term Financial Risks	0.00	0.00	0.00	0.00	0.00	0.00
75 Bowls Income	3,200.00	2,666.70	3246.62	0.00	0.00	579.92
78 Hire Charges	0.00	0.00	0.00	0.00	0.00	0.00
79 Long Term Maintenance	0.00	0.00	0.00	0.00	0.00	0.00
Sub Total for Swanscombe Park	3,200.00	2,666.70	3,246.62	0.00	0.00	579.92
Cost Centre Knockhall Playing Field						
80 Rates	0.00	0.00	0.00	141.00	117.50	141.60
81 Long Term Financial Risks	0.00	0.00	0.00	0.00	0.00	0.00
85 Football	5,026.00	4,188.30	5060.42	0.00	0.00	872.12
Sub Total for Knockhall Playing Field	5,026.00	4,188.30	5,060.42	141.00	117.50	848.02
Cost Centre Broomfield Sports Ground						
90 Long Term Financial Risks	0.00	0.00	0.00	0.00	0.00	0.00
95 Football Income	6,000.00	5,000.00	5963.50	0.00	0.00	913.50

SGTC

Receipts and Payments compared with Flexed Budget (01/04/2018 to 31/01/2019)

	Budget Receipts		Act. Receipts		Budget Payments		Act. Payments		Variance Year to Date
	Total for year	Year to Date	Total for year	Year to Date	Total for year	Year to Date	Total for year	Year to Date	
96 Cricket Income	1,943.00	1,619.20	1,943.50	0.00	0.00	0.00	0.00	0.00	324.30
97 Miscellaneous Income	0.00	0.00	81.00	0.00	0.00	0.00	0.00	0.00	81.00
98 Long Term Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Sub Total for Broomfield Sports Ground	7,943.00	6,619.20	7,988.00	0.00	0.00	0.00	50.00	50.00	1,318.80
Cost Centre Heritage Park									
100 Maintenance/Rent	0.00	0.00	500.00	0.00	2000.00	1,666.70	220.00	220.00	1,946.70
101 Water Supply	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
104 Long Term Financial Risks	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Sub Total for Heritage Park	0.00	0.00	500.00	0.00	2,000.00	1,666.70	220.00	220.00	1,946.70
Cost Centre St Peter & St Paul's Churchyar									
110 Maintenance	0.00	0.00	0.00	0.00	2000.00	1,666.70	23.88	23.88	1,642.82
Sub Total for St Peter & St Paul's Churchyar	0.00	0.00	0.00	0.00	2,000.00	1,666.70	23.88	23.88	1,642.82
Cost Centre Other Projects									
121 General Projects (inc. Summer I	0.00	0.00	560.00	0.00	13500.00	11,250.00	10596.98	10596.98	1,213.02
123 Long Term Financial Risks	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
128 Miscellaneous Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Sub Total for Other Projects	0.00	0.00	560.00	0.00	13,500.00	11,250.00	10,596.98	10,596.98	1,213.02
Cost Centre Leisure Centre									
140 Wages	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
141 Wages - Cleaners	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
142 Administration	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
143 Advertising	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
144 Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
145 Cleaning Equipment & Materials	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
146 Rates & Insurance Rent - DBC	0.00	0.00	2886.04	0.00	27500.00	22,916.70	30877.93	30877.93	-5,075.19
147 Water, Gas & Electricity	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
148 Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
149 Telephone	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
150 Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

SGTC

Receipts and Payments compared with Flexed Budget (01/04/2018 to 31/01/2019)

	Budget Receipts		Act. Receipts	Budget Payments		Act. Payments	Variance Year to Date
	Total for year	Year to Date		Total for Year	Year to Date		
151 Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
152 Coaching Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
153 Staff Training	0.00	0.00	0.00	0.00	0.00	0.00	0.00
154 Leases - Fitness Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
155 Management Fee	0.00	0.00	0.00	0.00	0.00	0.00	0.00
165 General Income	0.00	0.00	0.00	57000.00	42750.00	4,750.00	4,750.00
166 Sports Hall Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00
167 Fitness Suite Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00
168 Membership Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00
169 Function Deposits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
170 Miscellaneous Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Sub Total for Leisure Centre	0.00	0.00	2,886.04	84,500.00	70,416.70	73,627.93	-325.19
Cost Centre Squash Courts							
200 Maintenance	0.00	0.00	0.00	500.00	416.70	0.00	416.70
201 Long Term Financial Risks	0.00	0.00	0.00	0.00	0.00	0.00	0.00
205 Squash Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Sub Total for Squash Courts	0.00	0.00	0.00	500.00	416.70	0.00	416.70
Cost Centre Allotments							
210 Rents / Licences	0.00	0.00	0.00	245.00	204.20	59.00	145.20
211 Repairs / Maintenance	0.00	0.00	0.00	250.00	208.30	7241.27	-7,032.97
212 Water Supply	0.00	0.00	0.00	0.00	0.00	152.00	-152.00
213 Long Term Financial Risks	0.00	0.00	0.00	0.00	0.00	0.00	0.00
218 Rent Income	1,900.00	1,583.30	1853.24	0.00	0.00	0.00	269.94
Sub Total for Allotments	1,900.00	1,583.30	1,853.24	495.00	412.50	7,452.27	-6,769.83
Cost Centre Administration							
230 Wages	0.00	0.00	0.00	134000.00	111,666.70	112368.28	-701.58
231 Furniture, Fixtures & Fittings	0.00	0.00	0.00	750.00	625.00	281.51	343.49
232 Photocopier	0.00	0.00	0.00	1000.00	833.30	873.34	-40.04
233 Stationary, Advertising & Postag	0.00	0.00	0.00	2100.00	1,750.00	2094.88	-344.88
234 Telephone / Internet	0.00	0.00	0.00	3400.00	2,833.30	2745.75	87.55

SGTC

Receipts and Payments compared with Flexed Budget (01/04/2018 to 31/01/2019)

	Budget Receipts		Budget Payments		Variance Year to Date
	Total for year	Year to Date	Total for Year	Year to Date	
235 Mileage Allowance	0.00	0.00	500.00	416.70	6.33
236 Insurance	0.00	0.00	14106.00	11,755.00	-2,351.99
237 Subscriptions / Publications	0.00	0.00	4862.00	4,051.70	328.20
238 Town Mayor's Allowance	0.00	0.00	1500.00	1,250.00	235.63
239 Civic Reception	0.00	0.00	1500.00	1,250.00	963.50
240 Chains of Office	0.00	0.00	250.00	208.30	166.63
241 Legal Fees	0.00	0.00	5000.00	4,166.70	3,012.12
242 External Audit Fees	0.00	0.00	1300.00	1,083.30	-216.70
243 Internal Audit Fees	0.00	0.00	250.00	208.30	158.30
244 Local Funding	0.00	0.00	7000.00	5,833.30	4,540.80
245 Miscellaneous Expenditure	0.00	0.00	3000.00	2,500.00	1,422.73
246 Election Expenses	0.00	0.00	2000.00	1,666.70	1,666.70
247 Staff Training	0.00	0.00	1500.00	1,250.00	1,170.00
248 Member Training	0.00	0.00	1500.00	1,250.00	890.00
249 IT Services	0.00	0.00	4500.00	3,750.00	789.60
250 Handyman (incl. seasonal park :	0.00	0.00	500.00	416.70	416.70
251 Council Offices Building Mainte	0.00	0.00	15000.00	12,500.00	393.45
252 Water Rates	0.00	0.00	1332.00	1,110.00	-125.02
253 Gas	0.00	0.00	2403.00	2,002.50	-639.70
254 Electricity	0.00	0.00	11000.00	9,166.70	-3,213.27
255 Rates	0.00	0.00	21304.00	17,753.30	-3,366.70
256 Long Term Financial Risks	0.00	0.00	0.00	0.00	0.00
270 Photocopier Income	0.00	0.00	0.00	0.00	0.00
271 Miscellaneous Income	0.00	0.00	0.00	0.00	0.00
272 Precept	0.00	0.00	0.00	0.00	0.00
273 Section 136	494,139.00	411,782.50	0.00	0.00	-39.82
274 Bank Interest	7,253.00	6,044.20	0.00	0.00	82,356.50
275 Long Term Maintenance	1,000.00	833.30	0.00	0.00	1,208.80
276 Government CTax Grant	0.00	0.00	0.00	0.00	1,955.02
	19,246.00	16,038.30	0.00	0.00	0.00
Sub Total for Administration	521,638.00	434,698.30	241,557.00	201,297.50	94,280.05
Cost Centre Church Road Hall					
280 Wages	0.00	0.00	5100.00	4,250.00	-194.57

SGTC

Receipts and Payments compared with Flexed Budget (01/04/2018 to 31/01/2019)

	Budget Receipts		Act. Receipts	Budget Payments		Act. Payments	Variance Year to Date
	Total for year	Year to Date		Total for Year	Year to Date		
281 Repairs & Maintenance	0.00	0.00	0.00	1500.00	1,250.00	1941.57	-691.57
282 Gas & Electricity	0.00	0.00	0.00	1000.00	833.30	506.14	327.16
283 Cleaning Materials	0.00	0.00	0.00	100.00	83.30	44.60	38.70
284 Furniture, Fixtures & Fittings	0.00	0.00	0.00	100.00	83.30	0.00	83.30
285 Rates	0.00	0.00	0.00	1235.00	1,029.20	1224.00	-194.80
287 Miscellaneous Expenditure	0.00	0.00	0.00	125.00	104.20	0.00	104.20
288 Long Term Financial Risks	0.00	0.00	0.00	0.00	0.00	0.00	0.00
295 Hire Income	4,500.00	3,750.00	3988.13	0.00	0.00	0.00	238.13
299 Long Term Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
406 Telephone Broadband	0.00	0.00	0.00	500.00	416.70	432.50	-15.80
Sub Total for Church Road Hall	4,500.00	3,750.00	3,988.13	9,660.00	8,050.00	8,593.38	-305.25

Cost Centre Grove Hall

300 Wages	0.00	0.00	0.00	0.00	0.00	0.00	0.00
301 Repairs & Maintenance	0.00	0.00	0.00	700.00	583.30	6.20	577.10
302 Gas & Electricity	0.00	0.00	0.00	100.00	83.30	80.94	2.36
303 Cleaning Materials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
304 Furniture, Fixtures & Fittings	0.00	0.00	0.00	0.00	0.00	0.00	0.00
305 Rates	0.00	0.00	0.00	0.00	0.00	0.00	0.00
306 Water Rates	0.00	0.00	0.00	0.00	0.00	0.00	0.00
307 Miscellaneous Expenditure	0.00	0.00	0.00	0.00	0.00	0.00	0.00
308 Long Term Financial Risks	0.00	0.00	0.00	0.00	0.00	0.00	0.00
315 Hire Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Sub Total for Grove Hall	0.00	0.00	0.00	800.00	666.60	87.14	579.46

Cost Centre Heritage Community Hall

320 Wages	0.00	0.00	0.00	6200.00	5,166.70	5243.15	-76.45
321 Repairs & Maintenance	0.00	0.00	0.00	1800.00	1,500.00	2326.72	-826.72
322 Gas & Electricity	0.00	0.00	0.00	1653.00	1,377.50	798.09	579.41
323 Cleaning Materials	0.00	0.00	0.00	195.00	162.50	91.20	71.30
324 Furniture, Fixtures & Fittings	0.00	0.00	0.00	500.00	416.70	0.00	416.70
325 Rates	0.00	0.00	0.00	2349.00	1,957.50	2097.00	-139.50
326 Water Rates	0.00	0.00	0.00	667.00	555.80	354.25	201.55

SGTC

Receipts and Payments compared with Flexed Budget (01/04/2018 to 31/01/2019)

	Budget Receipts		Act. Receipts		Budget Payments		Act. Payments		Variance Year to Date
	Total for year	Year to Date	Total for year	Year to Date	Total for year	Year to Date	Total for year	Year to Date	
327 Miscellaneous Expenditure	0.00	0.00	0.00	0.00	260.00	216.70	0.00	0.00	216.70
328 Long Term Financial Risks	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
329 Long Term Maintenance Requir	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
335 Hire Income	11,000.00	9,166.70	7922.00	0.00	0.00	0.00	0.00	0.00	0.00
Sub Total for Heritage Community Hall	11,000.00	9,166.70	7,922.00	0.00	13,624.00	11,353.40	10,910.41	0.00	-1,244.70
Cost Centre Sports Pavilion									
340 Gas & Electricity	0.00	0.00	0.00	0.00	640.00	533.30	857.41	0.00	-324.11
341 Water Rates	0.00	0.00	0.00	0.00	480.00	400.00	0.00	0.00	400.00
342 Maintenance & Cleaning Contrit	0.00	0.00	0.00	0.00	1750.00	1,458.30	2458.08	0.00	-999.78
343 Rates	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
344 Building Insurance	0.00	0.00	0.00	0.00	1570.00	1,308.30	1567.48	0.00	-259.18
345 Miscellaneous Expenditure	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
346 Long Term Financial Risks	0.00	0.00	0.00	0.00	17000.00	14,166.70	0.00	0.00	14,166.70
350 Rent Income	17,869.00	14,890.80	14987.50	0.00	0.00	0.00	0.00	0.00	96.70
Sub Total for Sports Pavilion	17,869.00	14,890.80	14,987.50	0.00	21,440.00	17,866.60	4,882.97	0.00	13,080.33
Cost Centre Town Council Offices Commu									
360 Wages	0.00	0.00	0.00	0.00	7500.00	6,250.00	6036.94	0.00	213.06
361 Repairs & Maintenance	0.00	0.00	0.00	0.00	420.00	350.00	370.00	0.00	-20.00
362 Furniture, Fixtures & Fittings	0.00	0.00	0.00	0.00	100.00	83.30	0.00	0.00	83.30
363 Cleaning Materials	0.00	0.00	0.00	0.00	260.00	216.70	168.83	0.00	47.87
364 Miscellaneous Expenditure	0.00	0.00	0.00	0.00	75.00	62.50	0.00	0.00	62.50
365 Long Term Financial Risks	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
370 Hire Income	31,263.00	26,052.50	25825.80	0.00	0.00	0.00	417.00	0.00	-643.70
Sub Total for Town Council Offices Comr	31,263.00	26,052.50	25,825.80	0.00	8,355.00	6,962.50	6,992.77	0.00	-256.97
Cost Centre Old Fire Station Cafe									
380 Wages	0.00	0.00	0.00	0.00	18500.00	15,416.70	15478.15	0.00	-61.45
381 Food/Supplies	0.00	0.00	0.00	0.00	4000.00	3,333.30	4019.52	0.00	-686.22
382 Furniture, Fixtures & Equipment	0.00	0.00	0.00	0.00	750.00	625.00	2111.13	0.00	-1,486.13
383 Advertising	0.00	0.00	0.00	0.00	100.00	83.30	0.00	0.00	83.30
384 Rates	0.00	0.00	0.00	0.00	1644.00	1,370.00	1750.57	0.00	-380.57

SGTC

Receipts and Payments compared with Flexed Budget (01/04/2018 to 31/01/2019)

	Budget Receipts		Act. Receipts	Budget Payments		Variance Year to Date
	Total for year	Year to Date		Total for Year	Year to Date	
385 Electricity & Water	0.00	0.00	0.00	1039.00	865.80	1340.48
386 Cleaning Materials	0.00	0.00	0.00	130.00	108.30	122.85
387 DBC Maintenance Service Char	0.00	0.00	0.00	1500.00	1,250.00	1501.28
388 Telephone / Internet	0.00	0.00	0.00	750.00	625.00	547.28
389 Maintenance	0.00	0.00	0.00	1000.00	833.30	3798.79
390 Miscellaneous Expenditure (incl.	0.00	0.00	0.00	1325.00	1,104.20	403.58
391 Long Term Financial Risks	0.00	0.00	0.00	0.00	0.00	0.00
392 Rent DBC	0.00	0.00	0.00	3000.00	2,500.00	0.00
393 Long Term Maintenance	0.00	0.00	0.00	0.00	0.00	0.00
395 Cafe Income	11,000.00	9,166.70	9345.06	0.00	0.00	0.00
Sub Total for Old Fire Station Cafe	11,000.00	9,166.70	9,345.06	33,738.00	28,114.90	31,073.63
Cost Centre Bus Shelters						
400 Maintenance	0.00	0.00	0.00	750.00	625.00	0.00
401 Long Term Financial Risks	0.00	0.00	0.00	0.00	0.00	0.00
405 Miscellaneous Income	0.00	0.00	0.00	0.00	0.00	0.00
Sub Total for Bus Shelters	0.00	0.00	0.00	750.00	625.00	625.00
Cost Centre Ingress Park Community Centri						
407 Wages	0.00	0.00	0.00	1000.00	833.30	0.00
408 Repairs & Maintenance	0.00	0.00	0.00	500.00	416.70	0.00
409 Gas & Electricity	0.00	0.00	0.00	400.00	333.30	0.00
410 Cleaning Materials	0.00	0.00	0.00	250.00	208.30	0.00
411 Furniture & Fittings	0.00	0.00	0.00	1375.00	1,145.80	0.00
412 Rates (NNDR)	0.00	0.00	0.00	650.00	541.70	0.00
413 Water Rates	0.00	0.00	0.00	200.00	166.70	0.00
414 Key Holder Security	0.00	0.00	0.00	200.00	166.70	0.00
415 Misc Expenditure	0.00	0.00	0.00	210.00	175.00	0.00
416 Long Term Financial Risks	0.00	0.00	0.00	0.00	0.00	0.00
417 Long Term Maintenance	0.00	0.00	0.00	0.00	0.00	0.00
418 Hire Income	500.00	416.70	0.00	0.00	0.00	0.00
419 Commuted Sum	13,500.00	11,250.00	0.00	0.00	0.00	-416.70
420 Contingency Fund	0.00	0.00	0.00	0.00	0.00	-11,250.00
						0.00

SGTC

Receipts and Payments compared with Flexed Budget (01/04/2018 to 31/01/2019)

	Budget Receipts		Budget Payments		Variance Year to Date
	Total for year	Year to Date	Total for Year	Year to Date	
Sub Total for Ingress Park Community Ce	14,000.00	11,666.70	4,785.00	3,987.50	0.00

GRAND TOTALS	£630,440.00	£525,366.70	£632,650.00	£527,208.20	£536,227.94	£86,906.67
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AGENDA ITEM 10

FGP 7/3/19

SWANSCOMBE AND GREENHITHE TOWN COUNCIL

GUIDANCE NOTES FOR APPLICATIONS FOR FUNDING FROM THE TOWN COUNCIL.

1. Awards of funding are made up to a maximum of £500 for general awards to local charitable, voluntary or community organisations, and up to £250 for start-up awards to new organisations.
2. The decision regarding your application will be made on the basis of the information you supply on this application form. Your application will be copied to members of the Town Council. The decision made by the Town Council is final and non-negotiable; no further correspondence regarding decisions made on any applications will be entered into.
3. All parts of the application form must be completed.
4. Unfortunately the amounts requested each year normally exceed the funds available. It is therefore imperative that as much information as possible is provided with your application so that the Town Council can ascertain the activities and operation of your organisation.
5. All applications will be considered on their individual merits and every applicant must fully understand that there is no guarantee of funding or continued funding.
6. All applications will be deemed to have read and agreed to comply to the Guidance Notes for Applications for Funding from the Town Council.
7. All applications will be deemed to have agreed to information regarding their application be used and publicised by the Town Council both internally and externally.
8. All applications must, when successful, agree to:
 - Publicly acknowledge the Town Council for providing funding.
 - Use the Town Councils logo (to be supplied) on any and all publicity for the funding.
 - Attend the Town Council offices for a publicity photograph for the presentation of the funds.
9. Applications will not be considered from:
 - Private organisations operated as a business or a profit making concern
 - Organisations intending to support or oppose political or religious groups



SWANSCOMBE AND GREENHITHE TOWN COUNCIL

10. No works/purchases can be made until any applications have been considered by the Town Council.
11. Retrospective applications will NOT be considered.

Please do not hesitate to contact the Town Clerk, Graham Blew, if you wish to discuss any part of your application.

Telephone: 01322 385513

Cambria Sea Scouts offer local young people the opportunity to get onto the water and experience water sports in an area where they may not otherwise get this chance. This not only provides qualifications for young people, it opens up previously unconsidered career opportunities and reduces antisocial behaviour. Through the creation of a new adult section – the Cambria SAS we also offer adults the chance to experience water taster days, gain qualifications and volunteer in a flexible way. The annual community regatta and raft race is also run by Cambria Sea Scouts and this is proven as a day that brings the community together.

Through the purchase of 2 new VHF Radios the group will update and maintain the safety equipment that is vital to our ongoing operation. These radios are used to communicate between boats on the water and shore.

1. 7. Please supply details of how the funding applied for will be used (please include total costs of projects, project plans, quoted costs etc.). No works/purchases can be made until any applications have been considered by the Town Council. Retrospective applications will NOT be considered.

The funding will purchase 2 hand held VHF Radios at a cost of £197.95 each along with floating straps costing £17.95 each and microphones costing £87.95 each. The total cost (including VAT) is £571.70 and so the group will fund the remaining £71.70.

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IC-M73 EURO VHF Radio

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[Ask a question](#)

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Optional Extras

	Icom SMA to PL259 Adaptor	£16.50
	Icom HM-167 Speaker Microphone	Save £9.05 RRP £96.95 £87.95

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Plastimo
Floating Binocular Strap



£17.95

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- BRANDS
- STORES
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Home > HM-167 Speaker Microphone

Icom
HM-167 Speaker Microphone



Save £8.05 RRP £96.00

£87.95

Be the first to review this product

Product code: 296347

Ask a question

Quantity: 1

ADD TO BASKET

ADD TO MY WISH LIST

Item	Quantity	Price Each	Total
M73 VHF Hand Held Radio	2	179.95	359.90
Floating Strap	2	17.95	35.90
Microphone	2	87.95	175.90
			£571.70

From: Cambria Sea Scouts [mailto:cambriaseascouts@gmail.com]
Sent: 23 January 2019 09:40
To: Graham Blew <graham.blew@swanscombeandgreenhithetowncouncil.gov.uk>
Subject: Re: Grant Application

Hi Graham,

The application is for a grant whereas the £600 is from the Mayors charity funds. Sue Butterfill has asked me to send the application form and it was her who asked for the letter confirming Mayors charity funds so that we can use it for match funding.

thanks
Steve

From: Graham Blew
Sent: 23 January 2019 09:36
To: 'Cambria Sea Scouts' <cambriaseascouts@gmail.com>
Subject: Reply: Grant Application
Importance: High

Hello Steve

Can you clarify if this application is in addition to the £600.00 recently awarded to the Cambria Sea Scouts (see attached email) ?

Yours sincerely,

Graham Blew
Town Clerk

Swanscombe & Greenhithe Town Council | Council Offices |

om: Cambria Sea Scouts [mailto:cambriaseascouts@gmail.com]
Sent: 22 January 2019 18:25
To: Graham Blew <graham.blew@swanscombeandgreenhithetowncouncil.gov.uk>
Subject: Grant Application

Hello Graham,

Following recent conversations with various council members please find attached a grant application for funding from the Town Council.

Please let me know if you have any questions or need any more information

thank you

Steve Newton

SWANSCOMBE AND GREENHITHE TOWN COUNCIL



© 2009

COUNCIL OFFICES
THE GROVE
SWANSCOMBE
KENT, DA10 0GA

Tel: 01322 385513
Fax: 01322 385849

22 January 2019

Dear Mr S Newton

R.E: Charity Donation of £600

I am writing to let you know that I am delighted to confirm that I have raised £600 from my Mayors Charity Fund for the Cambria Sea Scouts. I hope this charity donation will assist your club to put towards the much needed funds for the purchase of the new power boat for the club. Additionally, I know you, fellow club members and friends are trying very hard to raise as much as you can for this boat which will benefit the local community and trust my donation will some way go towards achieving your goal.

The Town of Swanscombe & Greenhithe is very proud to have the Cambria Sea Scouts, our very own scout group based here on the River Thames. We always look forward and enjoy the Greenhithe Regatta each summer, also as we know it, the Raft Race. It is such an enjoyable event which is great fun for all of the family.

On behalf of my fellow Councillors, some who are already members of the newly formed branch of the club called the SAS, we wish the Cambria Sea Scouts good luck and very best wishes in securing the funds for your boat. We have no doubt with the support of grant givers/sponsors, you will achieve your goal which will make a difference for the opportunity to explore and experience the wonders of the River.

Please keep up your excellent community work with you river races, camping trips, training days and fundraising events. We all enjoy what you do for the local community and trust it may continue to grow from strength to strength.

Yours sincerely,



Councillor Anita Barham
Mayor of Swanscombe & Greenhithe Town Council

Certified Copy



15 FEB 2019



APPLICATION FORM FOR FUNDING FROM THE TOWN COUNCIL.

(Please complete using BLACK INK).

1. Name and full address of Organisation:	H I KENT 18 BREWER ST. MAIDSTONE KENT ME14 1RU
2. Amount of funding requested.	£ 500
3. Name and contact details of applicant (this is the address the Town Council will use for all correspondences):	DONNA CHADWICK As above d.chadwick@hiKent.org.uk
4. Brief description of the aims and objectives of your organisation (please include the date your organisation was established):	please See Seperate sheet.
5. Please give an estimate of how many people within your organisation reside within Swanscombe and Greenhithe.	Although there is no one from Hi Kent who lives in Swanscombe the people who visit our clinics live into area
6. Please give details of how your organisation assists or impacts on the residents of Swanscombe and Greenhithe. Please provide the number of local residents who will benefit from this award.	please See Seperate sheet.
7. Please supply details of how the funding applied for will be used (please include total costs of projects, project plans, quoted costs etc.). No works/purchases can be made until any applications have been considered by the Town Council. Retrospective applications will NOT be considered.	please See Seperate sheet



APPLICATION FORM FOR FUNDING FROM THE TOWN COUNCIL.

(Please complete using BLACK INK).

8. Please detail any funding received in the last three years, including any from Swanscombe and Greenhithe Town Council.	£300 March 2018 £500 March 2017 From Swanscombe and Greenhithe Town Council
9. Please provide the bank details for the organisation for payment. Alternatively provide the name of organisation that cheques should be made out (cheques are unable to be made out to individuals).	Account Name: HI KENT Sort Code: 08000000000000 Account Number: 00000000000000 Organisation Name: HI KENT.
10. Declaration: I declare that the information given is, to the best of my knowledge, accurate and true.	Signed: 08000000000000 Dated: 6/2/19.

Please use a separate sheet if necessary clearly numbering the relevant section.

Hi Kent

Application form for funding from Swanscombe and Greenhithe Town Council 2019

4. HI KENT IS THE LOCAL REGISTERED CHARITY SERVING THE NEEDS OF THE 300,000 DEAF AND HARD OF HEARING PEOPLE LIVING IN THE COUNTY OF KENT. WE HAVE BEEN ESTABLISHED SINCE 1986. ONE IN FIVE PEOPLE SUFFERS FROM SEVERE HEARING LOSS AND THE NUMBER OF PEOPLE SEEKING OUR HELP IS INCREASING EVERY WEEK.

WE PROVIDE ASSISTIVE EQUIPMENT TO HELP DEAF PEOPLE IN THEIR DAILY LIVES, USUALLY FREE OF CHARGE. TYPICALLY THESE ITEMS INCLUDE SPECIAL FLASHING DOORBELLS, SMOKE ALARMS, PAGERS, SPECIAL AMPLIFIED TELEPHONES, CONVERSATION AIDS, SPECIAL ALARM CLOCKS AND TV LISTENERS. WE ALSO PROVIDE FREE LIPREADING CLASSES AND TINNITUS SUPPORT GROUPS. WE ALSO RUN 250 FREE LOCAL HEARING AID SUPPORT CLINICS ALL OVER KENT WHERE PEOPLE CAN TURN UP AND OUR TRAINED VOLUNTEERS WILL CLEAN, RE-TUBE AND SUPPLY AND FIT NEW BATTERIES IN THEIR HEARING AIDS AND ADVISE IF NECESSARY ON OTHER SUPPORT THEY MAY NEED.

6. WE HELP THE DEAF AND HEARING IMPAIRED, MOSTLY AGED 65+. THEY ARE ABLE TO VISIT ONE OF THE FREE LOCAL HEARING AID AND SUPPORT CLINICS WHERE THEY CAN TURN UP AND OUR TRAINED VOLUNTEERS WILL, CLEAN, RE-TUBE AND SUPPLY AND FIT NEW BATTERIES IN THEIR HEARING AIDS AND ADVISE IF NECESSARY ON OTHER SUPPORT THEY MAY NEED . WE HELP ON AVERAGE 99 CLIENTS A YEAR.

7. WITH YOUR CONTINUED SUPPORT WE WISH TO RUN OUR FREE HEARING AID SUPPORT CLINICS IN SWANSCOMBE . THEY TAKE PLACE ONCE A MONTH IN THE CHURCH CENTRE, THE 2nd TUESDAY OF EACH MONTH. CLINIC TIMES: 10.00am – 11.30am.

FOR THOSE PEOPLE WHO ARE HUSBAND OR TOO FRAIL OR ILL TO ATTEND THE CLINICS WE OFFER A FREE HOME VISIT ON REQUEST WHERE OUR TRAINED VOLUNTEERS WILL PROVIDE THE SAME SERVICE THAT THEY WOULD GET AT THE CLINIC, FREE OF CHARGE.

PLEASE SEE ATTACHED SHEET FOR YEARLY BUDGET FOR CLINIC.

Hi Kent yearly budget for the Swanscombe and Greenhithe Clinic 2019

Volunteer Co-Ordinator Salary and travel expenses	£127
Volunteer travel expenses	£205
Volunteer training expenses	£60
Home visits	£75
Advertising	£40
Equipment	£50
Total	£557



CHURCH CENTRE – Swanscombe Street, Swanscombe

Hearing Aid Maintenance Clinic dates for 2019

Call in to have your NHS hearing aid cleaned and collect new batteries - all free of charge just bring your brown battery book along.

Tuesdays from 10.00 – 11.30 am

8th January	9th July
12th February	13th August
12th March	10th September
9th April	8th October
14th May	12th November
11th June	10th December

This clinic has been sponsored by Swanscombe & Greenhithe Town Council



**SWANSCOMBE & GREENHITHE
TOWN COUNCIL**

For details of more Hearing Aid Aftercare Clinics for National Health Service Hearing Aids and a wide range of helpful equipment for the home, telephone 01622 691151 or visit Hi Kent's website www.hikent.org.uk .

These dates are correct as at 04/11/18 but may change due to unforeseen circumstances. Please check our website or telephone us for the latest information.



Hi Kent

Sound support for deaf and hard of hearing people

Reg. Charity No: 1052036



THE LOCAL CHARITY FOR PEOPLE WITH A HEARING LOSS



Hi Kent provides **FREE**
NHS hearing aid
aftercare, advice and
battery supply

THE BRITISH
ASSESSMENT
BUREAU

ISO9001

REGISTERED

Your local clinic is held at:

**Church Centre
Swanscombe Street
Swanscombe
DA10 0JZ**

Clinic Dates:

**On the 2nd Tuesday of each
month**

10.00 – 11.30 am

Sponsored by Swanscombe & Greenhithe Town Council



SWANSCOMBE & GREENHITHE
TOWN COUNCIL



unsung heroes
The Queen's
Award for
Voluntary
Service 2007



Head Office & West Kent Centre:

18 Brewer Street, Maidstone, ME14 1RU

Tel: 01622 691151

www.hikent.org.uk



2

27 FEB 2010

APPLICATION FORM FOR FUNDING FROM THE TOWN COUNCIL.

(Please complete using BLACK INK).

1. Name and full address of Organisation:	UKCMFL 6 MUNDFOED DRIVE DALO OBY
2. Amount of funding requested.	£ 2000
3. Name and contact details of applicant (this is the address the Town Council will use for all correspondences):	Michael Oke Adewunmi Swanscombe DALO ODP SWANSCOMBE
4. Brief description of the aims and objectives of your organisation (please include the date your organisation was established):	17 Jul 2016 To provide free extra tuition for KS1 - KS4 in Swanscombe & Greenhithe.
5. Please give an estimate of how many people within your organisation reside within Swanscombe and Greenhithe.	6
6. Please give details of how your organisation assists or impacts on the residents of Swanscombe and Greenhithe. Please provide the number of local residents who will benefit from this award.	free extra tuition for 11 plus students free extra tuition for GCSE preparation free extra tuition for A level preparation
7. Please supply details of how the funding applied for will be used (please include total costs of projects, project plans, quoted costs etc.). No works/purchases can be made until any applications have been considered by the Town Council. Retrospective applications will NOT be considered.	To pay teachers To buy tuition materials To pay for hall rents payments of teachers = 1200 payments of rents materials = 800



APPLICATION FORM FOR FUNDING FROM THE TOWN COUNCIL.

(Please complete using BLACK INK).

8. Please detail any funding received in the last three years, including any from Swanscombe and Greenhithe Town Council.

N/A

9. Please provide the bank details for the organisation for payment.

Alternatively provide the name of organisation that cheques should be made out (cheques are unable to be made out to individuals).

Account Name: UK CMFL

Sort Code: ~~08-200-000~~

Account Number: ~~00000000000000000000~~

Organisation Name: UK CMFL


10. Declaration:

I declare that the information given is, to the best of my knowledge, accurate and true.

Signed: 

Dated: 27/02/2019

Please use a separate sheet if necessary clearly numbering the relevant section.



*Education
is not
preparation
for life;
education is
life itself.
John Dewey#*



NEIGHBOURHOOD EXTRA TUITION IN CONJUNCTION WITH UKCMFL

Apply Now For holiday spaces available
Monday - Saturday (Morning and afternoon session)

- ✓ We offer short intensive courses for 11 Plus Exam
- ✓ KS1
- ✓ KS2
- ✓ KS3
- ✓ GCSE preparations
- ✓ A Level

Our expert teachers help you to identify the areas you need to improve on. Students who apply must be prepared to do all homework assignments and put in the hard work required on these intensive courses. Places are limited and early booking and registration is highly recommended.

VENUE : 110 Church Road, Swanscombe, DA10 0HF
For Swanscombe and Greenhite bookings contact:
☎ 01322 631493 / Text 07472950912

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