

**Swanscombe and Greenhithe Town Council**  
**TRANSFERS - OCTOBER 2019**

Date	Desc	From	To	Amount
03/10/2019	Bank to Bank Transfer	Active Saver 1	Current Account	6,262.43
09/10/2019	Bank to Bank Transfer	Active Saver 1	Current Account	6,291.77
10/10/2019	Bank to Bank Transfer	Current Account	Active Saver 1	10,981.98
03/10/2019	Bank to Bank Transfer	Active Saver 1	Active Saver 1 - Treasury Deposit	300,000.00
17/10/2019	Bank to Bank Transfer	Active Saver 1	Current Account	26,923.28
24/10/2019	Bank to Bank Transfer	Active Saver 1	Current Account	9,075.82
31/10/2019	Bank to Bank Transfer	Active Saver 1	Current Account	3,467.81
			<b>Total.....</b>	<b>363,003.09</b>

**Swanscombe and Greenhithe Town Council  
TRANSFERS - NOVEMBER 2019**

<b>Date</b>	<b>Desc</b>	<b>From</b>	<b>To</b>	<b>Amount</b>
07/11/2019	Bank to Bank Transfer	Active Saver 1	Current Account	2,255.43
14/11/2019	Bank to Bank Transfer	Active Saver 1	Current Account	27,990.22
21/11/2019	Bank to Bank Transfer	Active Saver 1	Current Account	19,022.39
			<b>Total.....</b>	<b>49,268.04</b>

**Swanscombe and Greenhithe Town Council**  
**Listing of Receipts in each Code for All Cost Centres**  
**(Between 01-10-2019 and 31-10-2019)**

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
<b>Cost Centre Parks Establishment</b>									
158	17/10/2019	Active Saver 1	DC	Phone Bill - Parks	Aerial Direct	Z	5.00	0.00	5.00
					Subtotal for Code: Telephone		£5.00	£0.00	£5.00
					Subtotal for Cost Centre: Parks Establishment		5.00	0.00	5.00
<b>Cost Centre Swanscombe Park</b>									
166	30/10/2019	Current Account	DC	Bowls Income	Istead Rise Bowls Club	Z	60.00	0.00	60.00
					Subtotal for Code: Bowls Income		£60.00	£0.00	£60.00
					Subtotal for Cost Centre: Swanscombe Park		60.00	0.00	60.00
<b>Cost Centre Broomfield Sports Ground</b>									
149	07/10/2019	Active Saver 1	DC	Football Pitch Hire	Swanscombe Tigers FC	Z	780.00	0.00	780.00
					Subtotal for Code: Football Income		£780.00	£0.00	£780.00
					Subtotal for Cost Centre: Broomfield Sports Ground		780.00	0.00	780.00
<b>Cost Centre Administration</b>									
165	30/10/2019	Current Account	DC	Donation from MacMillan Coffee Mornir	Old Fire Station Cafe	Z	201.57	0.00	201.57
					Subtotal for Code: Miscellaneous Expenditure		£201.57	£0.00	£201.57
145	09/10/2019	Current Account	DC	VAT Repayment	HMRC	R	0.00	10,981.98	10,981.98
148	03/10/2019	Active Saver 1	DC	Storage Fees	Walk Tall	Z	416.66	0.00	416.66
159	24/10/2019	Active Saver 1	DC	Storage Fees	Walk Tall	Z	416.66	0.00	416.66
					Subtotal for Code: Miscellaneous Income		£833.32	£10,981.98	£11,815.30
146	07/10/2019	Current Account	DC	Loyalty Reward	Barclays	Z	9.56	0.00	9.56
					Subtotal for Code: Bank Interest		£9.56	£0.00	£9.56
168	25/10/2019	Active Saver 1	DC	CIL Receipt	DBC	Z	61,771.82	0.00	61,771.82
					Subtotal for Code: CIL		£61,771.82	£0.00	£61,771.82
					Subtotal for Cost Centre: Administration		62,816.27	10,981.98	73,798.25

**Swanscombe and Greenhithe Town Council**  
**Listing of Receipts in each Code for All Cost Centres**  
 (Between 01-10-2019 and 31-10-2019)

Cost Centre		Church Road Hall		295 Hire Income							
Code Number	Date	Bank	Minute	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
Vchr.	153 10/10/2019	Active Saver 1		DC	Hall Hire	Kent County Council	Z	82.50	0.00	82.50	
	164 30/10/2019	Current Account		DC	Hall Hire	Various	Z	306.75	0.00	306.75	
						Subtotal for Code: Hire Income		£389.25	£0.00	£389.25	
						Subtotal for Cost Centre: Church Road Hall		389.25	0.00	389.25	

Cost Centre		Heritage Community Hall		335 Hire Income							
Code Number	Date	Bank	Minute	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
Vchr.	151 09/10/2019	Active Saver 1		DC	Hall Hire	Various	Z	71.00	0.00	71.00	
	152 09/10/2019	Active Saver 1		DC	Hall Hire	Dragon Spirit Karate	Z	51.25	0.00	51.25	
	155 15/10/2019	Active Saver 1		DC	Hall Hire	Little Kickers	Z	205.00	0.00	205.00	
	167 25/10/2019	Active Saver 1		DC	Hall Hire	Play Place	Z	117.88	0.00	117.88	
						Subtotal for Code: Hire Income		£445.13	£0.00	£445.13	
						Subtotal for Cost Centre: Heritage Community Hall		445.13	0.00	445.13	

Cost Centre		Sports Pavilion		341 Water Rates							
Code Number	Date	Bank	Minute	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
Vchr.	162 30/10/2019	Current Account		DC	Water Rates - Rebate	The Pavilion Community Sports & Soc	Z	1,775.80	0.00	1,775.80	
						Subtotal for Code: Water Rates		£1,775.80	£0.00	£1,775.80	

Cost Centre		Town Council Offices Community Hall		350 Rent Income							
Code Number	Date	Bank	Minute	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
Vchr.	161 30/10/2019	Current Account		DC	Rent	The Pavilion Community Sports & Soc	Z	3,090.00	0.00	3,090.00	
						Subtotal for Code: Rent Income		£3,090.00	£0.00	£3,090.00	
						Subtotal for Cost Centre: Sports Pavilion		4,865.80	0.00	4,865.80	

Cost Centre		Old Fire Station Cafe		370 Hire Income							
Code Number	Date	Bank	Minute	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
Vchr.	147 03/10/2019	Active Saver 1		DC	Hall Hire	North Kent Karate	Z	451.00	0.00	451.00	
	150 09/10/2019	Active Saver 1		DC	Hall Hire	Cygnets	Z	2,436.00	0.00	2,436.00	
	154 10/10/2019	Active Saver 1		DC	Hall Hire	DBC	Z	92.25	0.00	92.25	
	156 15/10/2019	Active Saver 1		DC	Hall Hire	Various	Z	50.00	0.00	50.00	
	157 17/10/2019	Active Saver 1		DC	Hall Hire	Various	Z	88.00	0.00	88.00	
	163 30/10/2019	Current Account		DC	Hall Hire	Various	Z	134.00	0.00	134.00	
						Subtotal for Code: Hire Income		£3,251.25	£0.00	£3,251.25	
						Subtotal for Cost Centre: Town Council Offices Communi		3,251.25	0.00	3,251.25	

**Swanscombe and Greenhithe Town Council**  
**Listing of Receipts in each Code for All Cost Centres**  
**(Between 01-10-2019 and 31-10-2019)**

Code Number	395 Cafe Income																	
Vchr.	Date	Minute	Bank	Current Account	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total							
160	30/10/2019		Current Account	DC		Food Sales	Old Fire Station Cafe	S	1,670.43	334.08	2,004.51							
							Cafe Income		£1,670.43	£334.08	£2,004.51							
							Subtotal for Cost Centre: Old Fire Station Cafe		1,670.43	334.08	2,004.51							
							<b>TOTALS.....</b>		<b>£74,283.13</b>	<b>£11,316.06</b>	<b>£85,599.19</b>							

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**Swanscombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
 (Between 01-10-2019 and 31-10-2019)

Cost Centre		Public Lighting		1 Supply & Maintenance					
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Total
Vchr.									
765	09/10/2019		Current Account	DD	Electricity - Street Lighting	E-on	L	125.72	132.01
885	31/10/2019		Current Account	DC	Street Lighting Maintenance - 2nd Insta	Streelights	S	708.88	850.66
					Subtotal for Code: Supply & Maintenance			£834.60	£982.67
					Subtotal for Cost Centre: Public Lighting			834.60	982.67
Cost Centre		Grove Car Park							
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Total
Vchr.									
899	31/10/2019		Current Account	DC	NNDR	DBC	Z	432.00	432.00
					Subtotal for Code: Rates			£432.00	£432.00
					Subtotal for Cost Centre: Grove Car Park			432.00	432.00
Cost Centre		Parks Establishment		40 Wages					
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Total
Vchr.									
752	03/10/2019		Current Account	DC	Park Keeper Contract - Site Checks	Night & Day Security	Z	1,222.77	1,222.77
753	03/10/2019		Current Account	DC	Park Keeper Contract	Night & Day Security	Z	1,366.35	1,366.35
820	17/10/2019		Current Account	DC	Pension E'ee	KCC - LGPS	Z	127.77	127.77
821	17/10/2019		Current Account	DC	Pension E'er	KCC - LGPS	Z	314.51	314.51
830	17/10/2019		Current Account	DC	Pension E'er	Intelligent Money	Z	65.48	65.48
831	17/10/2019		Current Account	DC	Pension E'ee	Intelligent Money	Z	109.13	109.13
832	17/10/2019		Current Account	DC	PAYE	HMRC	Z	340.40	340.40
833	17/10/2019		Current Account	DC	NI	HMRC	Z	777.36	777.36
841	17/10/2019		Current Account	DC	Wages	SGTC	Z	4,310.00	4,310.00
870	24/10/2019		Current Account	DD	Pension E'er	Intelligent Money	Z	0.10	0.10
886	31/10/2019		Current Account	DC	Park Keeper Contract - Site Checks	Night & Day Security	Z	1,222.77	1,222.77
887	31/10/2019		Current Account	DC	Park Keeper Contract	Night & Day Security	Z	1,366.35	1,366.35
					Subtotal for Code: Wages			£11,222.99	£11,222.99
Cost Centre		41 Equipment/Materials							
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Total
Vchr.									
740	03/10/2019		Current Account	DC	Repairs to Dog Bin - Craylands Footpat	Discount Builders Merchants	S	23.25	27.90
747	03/10/2019		Current Account	DC	Parks Equipment - General Equipment	Ernest Doe & Sons Ltd	S	47.48	57.17
759	09/10/2019		Current Account	DC	Skip Hire	Pinden Ltd	S	220.00	264.00
768	09/10/2019		Current Account	DC	Parks Equipment - Sheet Metal	Sheetmetal	S	60.00	72.00
769	09/10/2019		Current Account	DC	Sports Ground Supplies	Eden Park (STMS) Ltd	S	1,693.70	1,922.80
797	17/10/2019		Current Account	DC	Sports Ground Supplies	Eden Park (STMS) Ltd	S	112.00	134.40
799	17/10/2019		Current Account	DC	Parks Equipment - Drill Bits	Discount Builders Merchants	S	30.70	36.84
849	24/10/2019		Current Account	DC	Gang Mowing	KCC Landscape Services	S	4,538.26	5,445.91

**Swanscombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
**(Between 01-10-2019 and 31-10-2019)**

853	24/10/2019	Current Account	DC	Signs - Swanscombe Park	Barclaycard - Archer	Z	137.34	0.00	137.34
857	24/10/2019	Current Account	DC	Bedding Plants	DTG Elliott & Son Ltd	S	241.75	48.35	290.10
864	24/10/2019	Current Account	DC	Cleaning Materials	KCC - KCS	S	19.95	3.99	23.94
866	24/10/2019	Current Account	DC	Skip Hire	Pinden Ltd	S	220.00	44.00	264.00
877	31/10/2019	Current Account	BANKADJ	Tim Sheets	Petty Cash	Z	122.40	0.00	122.40
878	31/10/2019	Current Account	BANKADJ	Pulley	Petty Cash	Z	43.10	0.00	43.10
879	31/10/2019	Current Account	BANKADJ	Parks Equipment - Paint	Petty Cash	S	28.61	5.72	34.33
889	31/10/2019	Current Account	DC	Cleaning Materials	KCC - KCS	S	78.00	15.60	93.60
891	31/10/2019	Current Account	DC	Litter Bins	Glasdon UK Ltd	S	115.80	23.16	138.96
<b>Subtotal for Code: Equipment/Materials</b>							<b>£7,732.34</b>	<b>£1,376.45</b>	<b>£9,108.79</b>

**43 Fuel**

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 746	03/10/2019	Current Account	DD	Fuel	Allstar	S	152.32	29.96	182.28
<b>Subtotal for Code: Fuel</b>							<b>£152.32</b>	<b>£29.96</b>	<b>£182.28</b>

**45 Telephone**

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 786	09/10/2019	Current Account	DD	Phone Bill - Parks	Overline	S	13.00	2.60	15.60
Vchr. 795	17/10/2019	Current Account	DD	Phone Bill - Parks	O2	S	19.66	3.93	23.59
<b>Subtotal for Code: Telephone</b>							<b>£32.66</b>	<b>£6.53</b>	<b>£39.19</b>

**46 Vehicles**

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 745	03/10/2019	Current Account	DD	Road Tax - BF07 OBS	DVLA	Z	260.00	0.00	260.00
Vchr. 757	03/10/2019	Current Account	DC	Vehicle Repair - Puncture	Monarch Autos	S	20.00	4.00	24.00
Vchr. 794	17/10/2019	Current Account	DC	Van Services and Repairs	Monarch Autos	S	225.00	45.00	270.00
Vchr. 801	17/10/2019	Current Account	DC	Van Services and Repairs	Monarch Autos	S	194.30	38.86	233.16
Vchr. 851	24/10/2019	Current Account	DC	Van Services and Repairs	Monarch Autos	S	399.98	79.99	479.97
Vchr. 890	31/10/2019	Current Account	DC	Van Repairs	Monarch Autos	S	249.05	49.81	298.86
<b>Subtotal for Code: Vehicles</b>							<b>£1,348.33</b>	<b>£217.66</b>	<b>£1,565.99</b>

**47 Water Rates**

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 741	03/10/2019	Current Account	DD	Water Rates	Business Stream	Z	419.48	0.00	419.48
<b>Subtotal for Code: Water Rates</b>							<b>£419.48</b>	<b>£0.00</b>	<b>£419.48</b>

**48 Gas/Electricity**

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 770	09/10/2019	Current Account	DD	Electricity - Wooden Hut	EDF Energy	L	89.81	4.49	94.30
Vchr. 814	17/10/2019	Current Account	DC	Electricity - Toilet Block	KCC - Laser	L	17.75	0.89	18.64
Vchr. 815	17/10/2019	Current Account	DC	Electricity - Knockhall Changing Rooms	KCC - Laser	L	23.11	1.16	24.27
Vchr. 858	24/10/2019	Current Account	DD	Electricity - Bowls Pavilion	KCC - Laser	L	64.62	3.23	67.85
Vchr. 859	24/10/2019	Current Account	DD	Electricity - Bowls Pavilion	KCC - Laser	L	101.21	5.06	106.27
Vchr. 860	24/10/2019	Current Account	DD	Electricity - Bowls Pavilion	KCC - Laser	L	-116.79	-5.84	-122.63



**Swanscombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
**(Between 01-10-2019 and 31-10-2019)**

861	24/10/2019	Current Account	DD	Electricity - Mess Room	KCC - Laser	L	122.23	6.11	128.34		
							Subtotal for Code:	Gas/Electricity	£301.94	£15.10	£317.04
<b>49 Playground Equipment &amp; Maintenance</b>											
<b>Vchr.</b>	<b>Date</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>		
739	03/10/2019	Current Account	DC	Replacement Rocker - Broomfield Park	Setter	S	1,304.40	260.88	1,565.28		
							Subtotal for Code:	Playground Equipment & Mai	£1,304.40	£260.88	£1,565.28
<b>56 Unexpected/Emergency Works</b>											
<b>Vchr.</b>	<b>Date</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>		
798	17/10/2019	Current Account	DC	Repair - Footway Swanscombe Park	Kent Fire Extinguisher Services Ltd	Z	769.02	0.00	769.02		
							Subtotal for Code:	Unexpected/Emergency Work	£769.02	£0.00	£769.02
							Subtotal for Cost Centre:	Parks Establishment	1,906.58	25,190.06	
<b>Cost Centre Leisure Centre</b>											
<b>146 Rates &amp; Insurance Rent - DBC</b>											
<b>Vchr.</b>	<b>Date</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>		
756	03/10/2019	Current Account	DC	Rent	DBC	Z	1.00	0.00	1.00		
895	31/10/2019	Current Account	DC	NNDR	DBC	Z	2,873.00	0.00	2,873.00		
							Subtotal for Code:	Rates & Insurance Rent - DBC	£2,874.00	£0.00	£2,874.00
							Subtotal for Cost Centre:	Leisure Centre	2,874.00	0.00	2,874.00
<b>Cost Centre Administration</b>											
<b>230 Wages</b>											
<b>Vchr.</b>	<b>Date</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>		
822	17/10/2019	Current Account	DC	Pension Eler	KCC - LGPS	Z	822.02	0.00	822.02		
823	17/10/2019	Current Account	DC	Pension Elee	KCC - LGPS	Z	404.36	0.00	404.36		
828	17/10/2019	Current Account	DC	Pension Elee	Intelligent Money	Z	166.73	0.00	166.73		
829	17/10/2019	Current Account	DC	Pension Eler	Intelligent Money	Z	100.05	0.00	100.05		
834	17/10/2019	Current Account	DC	NI	HMRC	Z	1,706.92	0.00	1,706.92		
835	17/10/2019	Current Account	DC	PAYE	HMRC	Z	985.60	0.00	985.60		
840	17/10/2019	Current Account	DC	Wages	SGTC	Z	7,420.05	0.00	7,420.05		
							Subtotal for Code:	Wages	£11,605.73	£0.00	£11,605.73
<b>231 Furniture, Fixtures &amp; Fittings</b>											
<b>Vchr.</b>	<b>Date</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>		
850	24/10/2019	Current Account	DC	Council Offices Equipment	Amazon UK	S	40.69	4.65	45.34		
893	31/10/2019	Current Account	DC	PPE - Footwear	Amazon UK	S	9.04	1.81	10.85		
							Subtotal for Code:	Furniture, Fixtures & Fittings	£49.73	£6.46	£56.19
<b>232 Photocopier</b>											
<b>Vchr.</b>	<b>Date</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>		
806	17/10/2019	Current Account	DC	Photocopier Rental	KCC - KCS	S	100.06	20.01	120.07		
							Subtotal for Code:	Photocopier	£100.06	£20.01	£120.07

**Swanscombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
**(Between 01-10-2019 and 31-10-2019)**

Code Number		233 Stationary, Advertising & Postage		Description		Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Minute	Bank	Cheq. No.						
742	03/10/2019		Current Account	DD	Postage	Franco typ Postitalia Ltd	Z	100.00	0.00	100.00
743	03/10/2019		Current Account	DD	Stationary	Franco typ Postitalia Ltd	S	134.50	26.90	161.40
749	03/10/2019		Current Account	DC	Stationary	Amazon UK	S	20.39	4.08	24.47
767	09/10/2019		Current Account	DC	Stationary	Amazon UK	S	44.99	9.00	53.99
809	17/10/2019		Current Account	DC	Cleaning Materials	KCC - KCS	S	8.70	1.74	10.44
863	24/10/2019		Current Account	DC	Stationary	KCC - KCS	S	4.50	0.90	5.40
884	31/10/2019		Current Account	BANKADJ	Cleaning Materials	Petty Cash	Z	8.50	0.00	8.50
Subtotal for Code: Stationary, Advertising & Post								£321.58	£42.62	£364.20

Code Number		234 Telephone / Internet		Description		Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Minute	Bank	Cheq. No.						
777	09/10/2019		Current Account	DD	Phone Bill - Admin Alarm Line	Overtime	S	13.00	2.60	15.60
778	09/10/2019		Current Account	DD	Phone Bill - Admin Fax Line	Overtime	S	13.00	2.60	15.60
779	09/10/2019		Current Account	DD	Phone Bill - Admin Internet	Overtime	S	48.50	9.70	58.20
780	09/10/2019		Current Account	DD	Phone Bill - Admin Lift Alarm Line	Overtime	S	13.18	2.64	15.82
781	09/10/2019		Current Account	DD	Phone Bill - Admin Line	Overtime	S	44.04	8.81	52.85
782	09/10/2019		Current Account	DD	Phone Bill - Admin Line Maintenance	Overtime	S	29.16	5.83	34.99
793	17/10/2019		Current Account	DD	Telephone Equipment Rental	Siemens	S	223.56	44.71	268.27
847	17/10/2019		Current Account	DC	Use of Personal Mobiles - TC and RFO	SGTC	S	20.83	4.17	25.00
881	31/10/2019		Current Account	BANKADJ	Mobile Phone Top Up Voucher	Petty Cash	Z	15.00	0.00	15.00
Subtotal for Code: Telephone / Internet								£420.27	£81.06	£501.33

Code Number		235 Mileage Allowance		Description		Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Minute	Bank	Cheq. No.						
846	17/10/2019		Current Account	DC	Mileage	SGTC	S	54.45	1.45	55.90
Subtotal for Code: Mileage Allowance								£54.45	£1.45	£55.90

Code Number		245 Miscellaneous Expenditure		Description		Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Minute	Bank	Cheq. No.						
758	09/10/2019		Current Account	DC	Contribution Skills Programme	Construction Youth Trust	Z	3,000.00	0.00	3,000.00
854	24/10/2019		Current Account	DC	Donation from MacMillan Coffee Mornir	MacMillan Coffee Morning	Z	201.57	0.00	201.57
855	24/10/2019		Current Account	DC	Picture Frames	Barclaycard - Frames UK	Z	36.91	0.00	36.91
869	24/10/2019		Current Account	DC	Youth Provision	CAS Community Solutions	Z	693.41	0.00	693.41
880	31/10/2019		Current Account	BANKADJ	Newspapers	Petty Cash	Z	10.80	0.00	10.80
882	31/10/2019		Current Account	BANKADJ	Food for Civic Events	Petty Cash	Z	85.87	0.00	85.87
883	31/10/2019		Current Account	BANKADJ	Flower Presentations	Petty Cash	Z	25.00	0.00	25.00
888	31/10/2019		Current Account	DC	Wreaths for Remembrance Services	British Legion	Z	92.50	0.00	92.50
Subtotal for Code: Miscellaneous Expenditure								£4,146.06	£0.00	£4,146.06

Code Number		247 Staff Training		Description		Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Minute	Bank	Cheq. No.						
852	24/10/2019		Current Account	DC	Food Hygiene Course	Barclaycard - Virtual College	Z	28.80	0.00	28.80

**Swanscombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
 (Between 01-10-2019 and 31-10-2019)

Code Number		248 Member Training		Subtotal for Code: Staff Training						
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
856	24/10/2019		Current Account	DC	Member Training - South East Trees	Barclaycard - South East Trees	Z	15.00	0.00	15.00
						Member Training		£15.00	£0.00	£15.00
<b>Code Number</b>		<b>251 Council Offices Building Maintenance</b>		<b>Subtotal for Code: Council Offices Building Maint</b>				<b>£1,494.84</b>	<b>£290.97</b>	<b>£1,785.81</b>
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
751	03/10/2019		Current Account	DC	Light Bulbs - Chamber High Bulbs + Ou	Gurney & White	S	199.00	39.80	238.80
760	09/10/2019		Current Account	DC	Hygiene Services	VR Sani	S	15.16	3.03	18.19
796	17/10/2019		Current Account	DC	Lift Maintenance Contract - Quarterly P.	Schindler Ltd	S	471.50	94.30	565.80
802	17/10/2019		Current Account	DC	Boiler Repairs	LW Burt & Son Ltd	S	649.18	129.84	779.02
868	24/10/2019		Current Account	DC	Electrical Works	Focus Electrical	S	120.00	24.00	144.00
892	31/10/2019		Current Account	DC	Window Cleaning	Chapman	Z	40.00	0.00	40.00
<b>Code Number</b>		<b>253 Gas</b>		<b>Subtotal for Code: Gas</b>				<b>£164.30</b>	<b>£8.21</b>	<b>£172.51</b>
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
771	09/10/2019		Current Account	DD	Gas	KCC - Laser	L	84.66	4.23	88.89
772	09/10/2019		Current Account	DD	Gas	KCC - Laser	L	83.37	4.17	87.54
773	09/10/2019		Current Account	DD	Gas	KCC - Laser	L	93.24	4.66	97.90
774	09/10/2019		Current Account	DD	Gas	KCC - Laser	L	85.60	4.28	89.88
775	09/10/2019		Current Account	DD	Gas	KCC - Laser	L	-163.35	-8.17	-171.52
776	09/10/2019		Current Account	DD	Gas	KCC - Laser	L	-121.63	-6.08	-127.71
819	17/10/2019		Current Account	DC	Gas	KCC - Laser	L	102.41	5.12	107.53
<b>Code Number</b>		<b>254 Electricity</b>		<b>Subtotal for Code: Electricity</b>				<b>£586.34</b>	<b>£117.27</b>	<b>£703.61</b>
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
810	17/10/2019		Current Account	DC	Electricity	KCC - Laser	S	586.34	117.27	703.61
<b>Code Number</b>		<b>255 Rates</b>		<b>Subtotal for Code: Rates</b>				<b>£2,160.00</b>	<b>£0.00</b>	<b>£2,160.00</b>
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
896	31/10/2019		Current Account	DC	NNDR	DBC	Z	2,160.00	0.00	2,160.00
<b>Code Number</b>		<b>274 Bank Interest</b>		<b>Subtotal for Code: Bank Interest</b>				<b>£106.74</b>	<b>£1.20</b>	<b>£107.94</b>
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
755	03/10/2019		Current Account	DC	Bank Charges	Barclays	Z	47.80	0.00	47.80
792	17/10/2019		Current Account	DD	Card Fee	Elavon	S	6.65	1.20	7.85
848	24/10/2019		Current Account	DD	Bank Charges	Barclays	Z	52.29	0.00	52.29
<b>Code Number</b>		<b>Subtotal for Cost Centre: Administration</b>						<b>21,253.90</b>	<b>569.25</b>	<b>21,823.15</b>

**Swanscombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
 (Between 01-10-2019 and 31-10-2019)

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
<b>Cost Centre Church Road Hall</b>									
<b>280 Wages</b>									
Vchr.	839	17/10/2019	DC	PAYE	HMRC	Z	39.40	0.00	39.40
	845	17/10/2019	DC	Wages	SGTC	Z	443.78	0.00	443.78
					Subtotal for Code: Wages		£483.18	£0.00	£483.18
<b>281 Repairs &amp; Maintenance</b>									
Vchr.	762	09/10/2019	DC	Hygiene Services	VR Sani	S	3.79	0.76	4.55
					Subtotal for Code: Repairs & Maintenance		£3.79	£0.76	£4.55
<b>282 Gas &amp; Electricity</b>									
Vchr.	817	17/10/2019	DC	Gas	KCC - Laser	L	28.34	1.42	29.76
	862	24/10/2019	DD	Electricity	KCC - Laser	L	55.04	2.75	57.79
					Subtotal for Code: Gas & Electricity		£83.38	£4.17	£87.55
<b>285 Rates</b>									
Vchr.	900	31/10/2019	DC	NNDR	DBC	Z	125.00	0.00	125.00
					Subtotal for Code: Rates		£125.00	£0.00	£125.00
<b>287 Miscellaneous Expenditure</b>									
Vchr.	805	17/10/2019	DC	Music Licence	PPL	S	130.71	26.15	156.86
					Subtotal for Code: Miscellaneous Expenditure		£130.71	£26.15	£156.86
<b>406 Telephone Broadband</b>									
Vchr.	785	09/10/2019	DD	Phone Bill - Church Road Broadband	Overline	S	48.50	9.70	58.20
					Subtotal for Code: Telephone Broadband		£48.50	£9.70	£58.20
					Subtotal for Cost Centre: Church Road Hall		874.56	40.78	915.34
<b>Cost Centre Grove Hall</b>									
<b>302 Gas &amp; Electricity</b>									
Vchr.	811	17/10/2019	DC	Electricity	KCC - Laser	L	16.47	0.82	17.29
	816	17/10/2019	DC	Gas	KCC - Laser	L	2.40	0.12	2.52
					Subtotal for Code: Gas & Electricity		£18.87	£0.94	£19.81
					Subtotal for Cost Centre: Grove Hall		18.87	0.94	19.81
<b>Cost Centre Heritage Community Hall</b>									
<b>320 Wages</b>									
Vchr.	838	17/10/2019	DC	PAYE	HMRC	Z	106.40	0.00	106.40

**Swanscombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
**(Between 01-10-2019 and 31-10-2019)**

844	17/10/2019	Current Account	DC	Wages	SGTC	Z	399.65	0.00	399.65
<b>Code Number</b>		<b>321 Repairs &amp; Maintenance</b>		Subtotal for Code: Wages			£506.05	£0.00	£506.05
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
761	09/10/2019	Current Account	DC	Hygiene Services	VR Sani	S	7.58	1.52	9.10
<b>Code Number</b>		<b>322 Gas &amp; Electricity</b>		Subtotal for Code: Repairs & Maintenance			£7.58	£1.52	£9.10
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
813	17/10/2019	Current Account	DC	Electricity	KCC - Laser	L	110.24	5.51	115.75
818	17/10/2019	Current Account	DC	Gas	KCC - Laser	L	28.15	1.41	29.56
<b>Code Number</b>		<b>323 Cleaning Materials</b>		Subtotal for Code: Gas & Electricity			£138.39	£6.92	£145.31
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
807	17/10/2019	Current Account	DC	Cleaning Materials	KCC - KCS	S	7.65	1.53	9.18
<b>Code Number</b>		<b>325 Rates</b>		Subtotal for Code: Cleaning Materials			£7.65	£1.53	£9.18
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
790	10/10/2019	Current Account		Correction	DBC	Z	-197.00	0.00	-197.00
791	10/10/2019	Current Account		Correction	DBC	Z	0.00	0.00	0.00
897	31/10/2019	Current Account	DC	NNDR	DBC	Z	238.00	0.00	238.00
<b>Code Number</b>		<b>327 Miscellaneous Expenditure</b>		Subtotal for Code: Rates			£41.00	£0.00	£41.00
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
804	17/10/2019	Current Account	DC	Music Licence	PPL	S	130.71	26.14	156.85
<b>Code Number</b>		<b>341 Water Rates</b>		Subtotal for Code: Miscellaneous Expenditure			£130.71	£26.14	£156.85
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
787	02/10/2019	Current Account	DC	Water Rates	Business Stream	Z	1,774.30	0.00	1,774.30
<b>Code Number</b>		<b>342 Maintenance &amp; Cleaning Contribution</b>		Subtotal for Code: Water Rates			£1,774.30	£0.00	£1,774.30
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
750	03/10/2019	Current Account	DC	Roof Repairs	Kent Fire Extinguisher Services Ltd	Z	180.00	0.00	180.00
867	24/10/2019	Current Account	DC	Electrical Works - Sports Pavilion	Focus Electrical	S	730.00	146.00	876.00
<b>Code Number</b>		<b>Town Council Offices Community Hall</b>		Subtotal for Code: Maintenance & Cleaning Cont			£910.00	£146.00	£1,056.00
<b>Code Number</b>		<b>Sports Pavilion</b>		Subtotal for Cost Centre: Sports Pavilion			2,684.30	146.00	2,830.30

**Swanscombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
**(Between 01-10-2019 and 31-10-2019)**

Code Number	360 Wages	361 Repairs & Maintenance	363 Cleaning Materials	364 Miscellaneous Expenditure	380 Wages	381 Food/Supplies	382 Furniture, Fixtures & Equipment (incl. I		
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
826	17/10/2019	Current Account	DC	Pension E'er	KCC - LGPS	Z	95.33	0.00	95.33
827	17/10/2019	Current Account	DC	Pension E'ee	KCC - LGPS	Z	32.77	0.00	32.77
843	17/10/2019	Current Account	DC	Wages	SGTC	Z	563.04	0.00	563.04
Subtotal for Code: Wages							£691.14	£0.00	£691.14
744	03/10/2019	Current Account	DD	Plumbing Call out	LW Burt & Son Ltd	S	143.94	28.79	172.73
Subtotal for Code: Repairs & Maintenance							£143.94	£28.79	£172.73
808	17/10/2019	Current Account	DC	Cleaning Materials	KCC - KCS	S	15.35	3.07	18.42
Subtotal for Code: Cleaning Materials							£15.35	£3.07	£18.42
803	17/10/2019	Current Account	DC	Music Licence	PPL	S	130.71	26.14	156.85
Subtotal for Code: Miscellaneous Expenditure							£130.71	£26.14	£156.85
Subtotal for Cost Centre: Town Council Offices Communi							981.14	58.00	1,039.14
824	17/10/2019	Current Account	DC	Pension E'ee	KCC - LGPS	Z	60.21	0.00	60.21
825	17/10/2019	Current Account	DC	Pension E'er	KCC - LGPS	Z	175.15	0.00	175.15
836	17/10/2019	Current Account	DC	PAYE	HMRC	Z	178.80	0.00	178.80
837	17/10/2019	Current Account	DC	NI	HMRC	Z	96.75	0.00	96.75
842	17/10/2019	Current Account	DC	Wages	SGTC	Z	1,741.60	0.00	1,741.60
Subtotal for Code: Wages							£2,252.51	£0.00	£2,252.51
800	17/10/2019	Current Account	DC	Coffee Machine Supplies	Tohbo Coffee International Ltd	S	99.20	2.64	101.84
871	31/10/2019	Current Account	BANKADJ	Food Supplies	Bookers	S	224.78	4.33	229.11
872	31/10/2019	Current Account	BANKADJ	Food Supplies	Asda Stores Ltd	Z	189.90	0.00	189.90
873	31/10/2019	Current Account	BANKADJ	Food Supplies	Iceland	Z	47.15	0.00	47.15
874	31/10/2019	Current Account	BANKADJ	Food Supplies	Poundland	Z	32.00	0.00	32.00
875	31/10/2019	Current Account	BANKADJ	Food Supplies	Local Shops	Z	3.47	0.00	3.47
Subtotal for Code: Food/Supplies							£596.50	£6.97	£603.47

### Swanscombe and Greenhithe Town Council

#### Listing of Receipts in each Code for All Cost Centres (Between 01-11-2019 and 30-11-2019)

Cost Centre	Public Lighting																			
<b>Code Number</b>	<b>3</b>	<b>Christmas Lighting</b>																		
<b>Vchr.</b>	186	26/11/2019	Minute	Bank	Active Saver 1	DC	<b>Cheq. No.</b>		<b>Description</b>	Funding for Christmas Lights	<b>Supplier</b>	Kent County Council	<b>Vat Type</b>	Z	<b>Net</b>	2,000.00	<b>Vat</b>	0.00	<b>Total</b>	2,000.00
										<b>Subtotal for Code:</b>	Christmas Lighting				<b>£2,000.00</b>	<b>£0.00</b>		<b>£2,000.00</b>		
										<b>Subtotal for Cost Centre:</b>	Public Lighting				<b>2,000.00</b>	<b>0.00</b>		<b>2,000.00</b>		
<b>Code Number</b>	<b>45</b>	<b>Telephone</b>																		
<b>Vchr.</b>	180	18/11/2019	Minute	Bank	Active Saver 1	DC	<b>Cheq. No.</b>		<b>Description</b>	Phone Bill - Credit	<b>Supplier</b>	Aerial Direct	<b>Vat Type</b>	Z	<b>Net</b>	5.00	<b>Vat</b>	0.00	<b>Total</b>	5.00
										<b>Subtotal for Code:</b>	Telephone				<b>£5.00</b>	<b>£0.00</b>		<b>£5.00</b>		
										<b>Subtotal for Cost Centre:</b>	Parks Establishment				<b>5.00</b>	<b>0.00</b>		<b>5.00</b>		
<b>Code Number</b>	<b>218</b>	<b>Rent Income</b>																		
<b>Vchr.</b>	185	27/11/2019	Minute	Bank	Current Account	DC	<b>Cheq. No.</b>		<b>Description</b>	Unclaimed Deposits	<b>Supplier</b>	Various	<b>Vat Type</b>	Z	<b>Net</b>	127.00	<b>Vat</b>	0.00	<b>Total</b>	127.00
										<b>Subtotal for Code:</b>	Rent Income				<b>£127.00</b>	<b>£0.00</b>		<b>£127.00</b>		
										<b>Subtotal for Cost Centre:</b>	Allotments				<b>127.00</b>	<b>0.00</b>		<b>127.00</b>		
<b>Code Number</b>	<b>271</b>	<b>Miscellaneous Income</b>																		
<b>Vchr.</b>	171	04/11/2019	Minute	Bank	Active Saver 1	DC	<b>Cheq. No.</b>		<b>Description</b>	Storage Fees	<b>Supplier</b>	Walk Tall	<b>Vat Type</b>	Z	<b>Net</b>	416.66	<b>Vat</b>	0.00	<b>Total</b>	416.66
										<b>Subtotal for Code:</b>	Miscellaneous Income				<b>£416.66</b>	<b>£0.00</b>		<b>£416.66</b>		
										<b>Subtotal for Cost Centre:</b>	Church Road Hall				<b>427.12</b>	<b>0.00</b>		<b>427.12</b>		
<b>Code Number</b>	<b>274</b>	<b>Bank Interest</b>																		
<b>Vchr.</b>	169	04/11/2019	Minute	Bank	Current Account	DC	<b>Cheq. No.</b>		<b>Description</b>	Loyalty Reward	<b>Supplier</b>	Barclays	<b>Vat Type</b>	Z	<b>Net</b>	10.46	<b>Vat</b>	0.00	<b>Total</b>	10.46
										<b>Subtotal for Code:</b>	Bank Interest				<b>£10.46</b>	<b>£0.00</b>		<b>£10.46</b>		
										<b>Subtotal for Cost Centre:</b>	Administration				<b>427.12</b>	<b>0.00</b>		<b>427.12</b>		
<b>Code Number</b>	<b>295</b>	<b>Hire Income</b>																		
<b>Vchr.</b>	184	27/11/2019	Minute	Bank	Current Account	DC	<b>Cheq. No.</b>		<b>Description</b>	Hall Hire	<b>Supplier</b>	Various	<b>Vat Type</b>	Z	<b>Net</b>	309.38	<b>Vat</b>	0.00	<b>Total</b>	309.38
										<b>Subtotal for Code:</b>	Hire Income				<b>£309.38</b>	<b>£0.00</b>		<b>£309.38</b>		
										<b>Subtotal for Cost Centre:</b>	Church Road Hall				<b>309.38</b>	<b>0.00</b>		<b>309.38</b>		
<b>Code Number</b>	<b>335</b>	<b>Hire Income</b>																		
<b>Vchr.</b>	172	05/11/2019	Minute	Bank	Active Saver 1	DC	<b>Cheq. No.</b>		<b>Description</b>	Hall Hire	<b>Supplier</b>	Dragon Spirit Karate	<b>Vat Type</b>	Z	<b>Net</b>	102.50	<b>Vat</b>	0.00	<b>Total</b>	102.50

**Swanscombe and Greenhithe Town Council**  
**Listing of Receipts in each Code for All Cost Centres**  
**(Between 01-11-2019 and 30-11-2019)**

Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
175	08/11/2019		Active Saver 1	DC	Hall Hire	North Kent Karate	Z	143.50	0.00	143.50
176	13/11/2019		Active Saver 1	DC	Hall Hire	Various	Z	200.00	0.00	200.00
183	27/11/2019		Current Account	DC	Hall Hire	Various	Z	12.50	0.00	12.50
188	29/11/2019		Active Saver 1	DC	Hall Hire	Little Kickers	Z	164.00	0.00	164.00
Subtotal for Code: Hire Income								£622.50	£0.00	£622.50
Subtotal for Cost Centre: Heritage Community Hall								622.50	0.00	622.50

**Cost Centre Town Council Offices Community Hall**

Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
170	01/11/2019		Active Saver 1	DC	Hall Hire	Various	Z	88.00	0.00	88.00
173	07/11/2019		Active Saver 1	DC	Hall Hire	Cygnets	Z	2,088.00	0.00	2,088.00
174	08/11/2019		Active Saver 1	DC	Hall Hire	North Kent Karate	Z	481.75	0.00	481.75
177	14/11/2019		Active Saver 1	DC	Hall Hire	Various	Z	75.25	0.00	75.25
178	14/11/2019		Active Saver 1	DC	Hall Hire	DBC	Z	164.00	0.00	164.00
179	14/11/2019		Active Saver 1	DC	Hall Hire	Various	Z	88.00	0.00	88.00
181	19/11/2019		Active Saver 1	DC	Hall Hire	Various	Z	220.50	0.00	220.50
187	28/11/2019		Active Saver 1	DC	Hall Hire	Various	Z	88.00	0.00	88.00
Subtotal for Code: Hire Income								£3,293.50	£0.00	£3,293.50
Subtotal for Cost Centre: Town Council Offices Communi								3,293.50	0.00	3,293.50

**Cost Centre Old Fire Station Cafe**

Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
182	27/11/2019		Current Account	DC	Food Sales	Old Fire Station Cafe	S	1,130.83	226.17	1,357.00
Subtotal for Code: Cafe Income								£1,130.83	£226.17	£1,357.00
Subtotal for Cost Centre: Old Fire Station Cafe								1,130.83	226.17	1,357.00

**TOTALS** ..... **£7,915.33**      **£226.17**      **£8,141.50**



**Swanscombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
**(Between 01-11-2019 and 30-11-2019)**

Cost Centre	Public Lighting												
<b>Code Number</b>	<b>1 Supply &amp; Maintenance</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>			
Vchr.	921	14/11/2019	Current Account	DD	Electricity - Street Lighting	E-on	L	129.91	6.50	136.41			
						Subtotal for Code:	Supply & Maintenance	£129.91	£6.50	£136.41			
<b>Code Number</b>	<b>3 Christmas Lighting</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>			
Vchr.	909	07/11/2019	Current Account	DC	Christmas Lighting - Electricity	EDF Energy	L	98.53	4.92	103.45			
						Subtotal for Code:	Christmas Lighting	£98.53	£4.92	£103.45			
<b>Code Number</b>	<b>4 Repairs</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>			
Vchr.	989	21/11/2019	Current Account	DC	Street Lighting Repairs	Streelights	S	60.25	12.05	72.30			
						Subtotal for Code:	Repairs	£60.25	£12.05	£72.30			
						Subtotal for Cost Centre:	Public Lighting	288.69	23.47	312.16			
<b>Code Number</b>	<b>40 Wages</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>			
Vchr.	942	14/11/2019	Current Account	DD	Pension E'ee	KCC - LGPS	Z	127.77	0.00	127.77			
	943	14/11/2019	Current Account	DD	Pension E'er	KCC - LGPS	Z	314.51	0.00	314.51			
	952	14/11/2019	Current Account	DD	Pension E'er	Intelligent Money	Z	68.80	0.00	68.80			
	954	14/11/2019	Current Account	DD	PAYE	Intelligent Money	Z	114.66	0.00	114.66			
	955	14/11/2019	Current Account	DD	NI	HMRC	Z	362.40	0.00	362.40			
	963	14/11/2019	Current Account	DD	Wages	HMRC	Z	806.25	0.00	806.25			
						Subtotal for Code:	Wages	4,303.45	0.00	4,303.45			
						Subtotal for Cost Centre:	Wages	£6,097.84	£0.00	£6,097.84			
<b>Code Number</b>	<b>41 Equipment/Materials</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>			
Vchr.	908	07/11/2019	Current Account	DC	Parks Clothing - PPE	Godfreys	S	13.48	2.70	16.18			
	911	07/11/2019	Current Account	DC	Parks Repairs - Parts Mowers / Strimmi	Ernest Doe & Sons Ltd	S	401.83	80.36	482.19			
	928	14/11/2019	Current Account	DC	Skip Hire	Pinden Ltd	S	220.00	44.00	264.00			
	930	14/11/2019	Current Account	DC	Cleaning Materials	KCC - KCS	S	20.95	4.19	25.14			
	1005	28/11/2019	Current Account	BANKADJ	Spring Bulbs	Petty Cash	Z	44.97	0.00	44.97			
	1011	28/11/2019	Current Account	DC	Parks Equipment - General Equipment	Discount Builders Merchants	S	64.92	12.98	77.90			
						Subtotal for Code:	Equipment/Materials	£766.15	£144.23	£910.38			
<b>Code Number</b>	<b>43 Fuel</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>			
Vchr.	914	07/11/2019	Current Account	DC	Fuel	Allstar	S	378.93	74.52	453.45			
						Subtotal for Code:	Fuel	£378.93	£74.52	£453.45			

**Swanscombe and Greenhithe Town Council**  
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**(Between 01-11-2019 and 30-11-2019)**

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
<b>45 Telephone</b>									
Vchr.	Minute	Bank							
941	14/11/2019	Current Account	DD	Phone Bill - Parks	Overline	S	13.00	2.60	15.60
988	21/11/2019	Current Account	DC	Phone Bill - Parks	O2	S	19.87	3.97	23.84
					Subtotal for Code: Telephone		£32.87	£6.57	£39.44
<b>48 Gas/Electricity</b>									
Vchr.	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
979	21/11/2019	Current Account	DD	Electricity - Bowls Pavilion	KCC - Laser	L	43.27	2.16	45.43
980	21/11/2019	Current Account	DD	Electricity - Knockhall Changing Rooms	KCC - Laser	L	18.57	0.93	19.50
981	21/11/2019	Current Account	DD	Electricity - Knockhall Changing Rooms	KCC - Laser	L	74.45	3.72	78.17
982	21/11/2019	Current Account	DD	Electricity - Knockhall Changing Rooms	KCC - Laser	L	-23.11	-1.16	-24.27
1018	28/11/2019	Current Account	DC	Electricity - Toilet Block	KCC - Laser	L	10.62	0.53	11.15
1019	28/11/2019	Current Account	DC	Electricity - Mess Room	KCC - Laser	L	135.38	6.77	142.15
					Subtotal for Code: Gas/Electricity		£259.18	£12.95	£272.13
<b>49 Playground Equipment &amp; Maintenance</b>									
Vchr.	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
917	07/11/2019	Current Account	DC	Replacement Swing Seats	Wicksteed Leisure Ltd	S	271.25	54.25	325.50
931	14/11/2019	Current Account	DC	Playground Equipment - Step Log	Setter	S	70.00	14.00	84.00
					Subtotal for Code: Playground Equipment & Mail		£341.25	£68.25	£409.50
<b>52 Parks Works Area</b>									
Vchr.	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1004	28/11/2019	Current Account	BANKADJ	Cleaning Materials	Petty Cash	Z	16.90	0.00	16.90
					Subtotal for Code: Parks Works Area		£16.90	£0.00	£16.90
<b>53 Vandalism</b>									
Vchr.	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
987	21/11/2019	Current Account	DC	Welding - Various Parks Areas	TMH Contractors	Z	370.00	0.00	370.00
					Subtotal for Code: Vandalism		£370.00	£0.00	£370.00
					Subtotal for Cost Centre: Parks Establishment		8,263.12	306.52	8,569.64
<b>Cost Centre Leisure Centre</b>									
Vchr.	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
982	21/11/2019	Current Account	DC	Management Fee	GCLL	S	14,250.00	2,850.00	17,100.00
					Subtotal for Code: Management Fee		£14,250.00	£2,850.00	£17,100.00
					Subtotal for Cost Centre: Leisure Centre		14,250.00	2,850.00	17,100.00
<b>Cost Centre Administration</b>									
Vchr.	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
944	14/11/2019	Current Account	DD	Pension E'ar	KCC - LGPS	Z	822.02	0.00	822.02
945	14/11/2019	Current Account	DD	Pension E'ee	KCC - LGPS	Z	404.36	0.00	404.36

**Swanscombe and Greenhithe Town Council**  
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Code Number	Date	Current Account	Cheq. No.	Description	Supplier	Net	Vat	Total
950	14/11/2019	Current Account	DD	Pension E'ee	Intelligent Money	166.73	0.00	166.73
951	14/11/2019	Current Account	DD	Pension E'er	Intelligent Money	99.05	0.00	99.05
956	14/11/2019	Current Account	DD	NI	HMRC	1,706.92	0.00	1,706.92
957	14/11/2019	Current Account	DD	PAYE	HMRC	989.20	0.00	989.20
962	14/11/2019	Current Account	DD	Wages	SGTC	7,518.21	0.00	7,518.21
<b>Code Number</b>	<b>Date</b>	<b>232 Photocopier</b>		<b>Subtotal for Code:</b>	<b>Wages</b>	<b>£11,706.49</b>	<b>£0.00</b>	<b>£11,706.49</b>
<b>Vchr.</b>	<b>1010</b>	<b>Minute</b>		<b>Bank</b>				
		Current Account	DC	Photocopier Usage	KCC - KCS	145.30	29.06	174.36
<b>Code Number</b>	<b>Date</b>	<b>233 Stationary, Advertising &amp; Postage</b>		<b>Subtotal for Code:</b>	<b>Photocopier</b>	<b>£145.30</b>	<b>£29.06</b>	<b>£174.36</b>
<b>Vchr.</b>	<b>907</b>	<b>Minute</b>		<b>Bank</b>				
		Current Account	DC	Stationary	Singlewell	74.95	14.99	89.94
929	14/11/2019	Current Account	DC	Cleaning Materials	KCC - KCS	2.55	0.51	3.06
990	21/11/2019	Current Account	DD	Postage	Franco typ Postalia Ltd	100.00	0.00	100.00
1002	28/11/2019	Current Account	BANKADJ	Cleaning Materials	Petty Cash	1.55	0.00	1.55
1008	28/11/2019	Current Account	DC	Stationary	KCC - KCS	7.30	1.46	8.76
<b>Code Number</b>	<b>Date</b>	<b>234 Telephone / Internet</b>		<b>Subtotal for Code:</b>	<b>Stationary, Advertising &amp; Post</b>	<b>£186.35</b>	<b>£16.96</b>	<b>£203.31</b>
<b>Vchr.</b>	<b>932</b>	<b>Minute</b>		<b>Bank</b>				
		Current Account	DD	Phone Bill - Admin Alarm Line	Overline	13.00	2.60	15.60
933	14/11/2019	Current Account	DD	Phone Bill - Admin Fax Line	Overline	13.00	2.60	15.60
934	14/11/2019	Current Account	DD	Phone Bill - Admin Internet	Overline	48.50	9.70	58.20
935	14/11/2019	Current Account	DD	Phone Bill - Admin Lift Alarm Line	Overline	13.19	2.64	15.83
936	14/11/2019	Current Account	DD	Phone Bill - Admin Line	Overline	56.83	11.37	68.20
937	14/11/2019	Current Account	DD	Phone Bill - Admin Line Maintenance	Overline	29.16	5.83	34.99
969	14/11/2019	Current Account	DD	Use of Personal Mobiles - TC and RFO	SGTC	20.83	4.17	25.00
1001	28/11/2019	Current Account	BANKADJ	Mobile Phone Top Up Voucher	Petty Cash	10.00	0.00	10.00
<b>Code Number</b>	<b>Date</b>	<b>235 Mileage Allowance</b>		<b>Subtotal for Code:</b>	<b>Telephone / Internet</b>	<b>£204.51</b>	<b>£38.91</b>	<b>£243.42</b>
<b>Vchr.</b>	<b>968</b>	<b>Minute</b>		<b>Bank</b>				
		Current Account	DD	Mileage	SGTC	13.93	0.37	14.30
<b>Code Number</b>	<b>Date</b>	<b>236 Insurance</b>		<b>Subtotal for Code:</b>	<b>Mileage Allowance</b>	<b>£13.93</b>	<b>£0.37</b>	<b>£14.30</b>
<b>Vchr.</b>	<b>1007</b>	<b>Minute</b>		<b>Bank</b>				
		Current Account	DC	Insurance Addition	Zurich Municipal	78.35	0.00	78.35
<b>Code Number</b>	<b>Date</b>	<b>238 Civic Budget</b>		<b>Subtotal for Code:</b>	<b>Insurance</b>	<b>£78.35</b>	<b>£0.00</b>	<b>£78.35</b>
<b>Vchr.</b>	<b>1006</b>	<b>Minute</b>		<b>Bank</b>				
		Current Account	DC	Mayors Christmas Cards	CCA Occasions	141.25	28.25	169.50

**Swanscombe and Greenhithe Town Council**  
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Code Number	Date	Current Account	DC	Mayoral Engagement	Mayor of Maidstone	Z	12.50	0.00	12.50
Vchr.					Subtotal for Code:	Civic Budget	£153.75	£28.25	£182.00
<b>245 Miscellaneous Expenditure</b>									
1000	28/11/2019	Current Account	BANKADJ	Newspapers	Petty Cash	Z	4.80	0.00	4.80
1012	28/11/2019	Current Account	DC	Drainage Services	Capital Drainage	S	425.00	85.00	510.00
1017	28/11/2019	Current Account	DC	Land Registry and Gaming Licence	Barclaycard	Z	32.00	0.00	32.00
					Subtotal for Code:	Miscellaneous Expenditure	£461.80	£85.00	£546.80
<b>249 IT Services</b>									
905	07/11/2019	Current Account	DC	IT Support & Maintenance	MPPR IT Solutions	S	274.50	54.90	329.40
920	14/11/2019	Current Account	DC	Website Accessibility Report	Qwerty IT Services	S	1,990.00	398.00	2,388.00
					Subtotal for Code:	IT Services	£2,264.50	£452.90	£2,717.40
<b>251 Council Offices Building Maintenance</b>									
901	07/11/2019	Current Account	DC	Hygiene Services	VR Sani	S	15.16	3.03	18.19
922	14/11/2019	Current Account	DC	Legionella Water Testing	All Clear Water Solutions Ltd	S	740.00	148.00	888.00
991	21/11/2019	Current Account	DC	Lift Maintenance Contract - Quarterly P.	Schindler Ltd	S	471.50	94.30	565.80
1015	28/11/2019	Current Account	DC	Air Conditioning Service	LW Burt & Son Ltd	S	578.81	115.76	694.57
1016	28/11/2019	Current Account	DC	Plumbing Repairs - Children's Toilets	LW Burt & Son Ltd	S	671.62	134.32	805.94
					Subtotal for Code:	Council Offices Building Maint	£2,477.09	£495.41	£2,972.50
<b>253 Gas</b>									
986	21/11/2019	Current Account	DD	Gas	KCC - Laser	S	198.92	39.78	238.70
					Subtotal for Code:	Gas	£198.92	£39.78	£238.70
<b>254 Electricity</b>									
919	14/11/2019	Current Account	DD	Electricity	KCC - Laser	S	651.58	130.32	781.90
					Subtotal for Code:	Electricity	£651.58	£130.32	£781.90
<b>274 Bank Interest</b>									
918	14/11/2019	Current Account	DD	Card Fee	Eiavon	S	52.92	1.20	54.12
1014	28/11/2019	Current Account	DC	Bank Charges	Barclays	Z	86.07	0.00	86.07
					Subtotal for Code:	Bank Interest	£138.99	£1.20	£140.19
					Subtotal for Cost Centre:	Administration	18,681.56	1,318.16	19,999.72
<b>Cost Centre Church Road Hall</b>									
<b>280 Wages</b>									
961	14/11/2019	Current Account	DD	PAYE	HMRC	Z	41.80	0.00	41.80

**Swanscombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
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Code Number	Date	Current Account	DD	Wages	SGTC	Subtotal for Code:	Wages	Z	417.55	0.00	417.55
967	14/11/2019	Current Account	DD	Wages	SGTC	Subtotal for Code:	Wages	Z	417.55	0.00	417.55
<b>Code Number</b>	<b>Date</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Net</b>	<b>Vat Type</b>	<b>Vat</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
<b>281</b>	<b>Repairs &amp; Maintenance</b>	<b>Minute</b>	<b>DC</b>	<b>Hygiene Services</b>	<b>VR Sani</b>	<b>3.79</b>	<b>S</b>	<b>0.76</b>	<b>3.79</b>	<b>0.76</b>	<b>4.55</b>
903	07/11/2019	Current Account	DC	Hygiene Services	VR Sani	3.79	S	0.76	3.79	0.76	4.55
923	14/11/2019	Current Account	DC	Legionella Water Testing	All Clear Water Solutions Ltd	740.00	S	148.00	740.00	148.00	888.00
<b>Code Number</b>	<b>Date</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Net</b>	<b>Vat Type</b>	<b>Vat</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
<b>282</b>	<b>Gas &amp; Electricity</b>	<b>Minute</b>	<b>DD</b>	<b>Electricity</b>	<b>KCC - Laser</b>	<b>54.32</b>	<b>L</b>	<b>2.72</b>	<b>54.32</b>	<b>2.72</b>	<b>57.04</b>
971	21/11/2019	Current Account	DD	Electricity	KCC - Laser	54.32	L	2.72	54.32	2.72	57.04
972	21/11/2019	Current Account	DD	Electricity	KCC - Laser	21.27	L	1.06	21.27	1.06	22.33
978	21/11/2019	Current Account	DD	Electricity	KCC - Laser	-55.04	L	-2.75	-55.04	-2.75	-57.79
983	21/11/2019	Current Account	DD	Gas	KCC - Laser	48.00	L	2.45	48.00	2.45	50.45
<b>Code Number</b>	<b>Date</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Net</b>	<b>Vat Type</b>	<b>Vat</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
<b>406</b>	<b>Telephone Broadband</b>	<b>Minute</b>	<b>DD</b>	<b>Phone Bill - Church Road Broadband</b>	<b>Overline</b>	<b>48.50</b>	<b>S</b>	<b>9.70</b>	<b>48.50</b>	<b>9.70</b>	<b>58.20</b>
940	14/11/2019	Current Account	DD	Phone Bill - Church Road Broadband	Overline	48.50	S	9.70	48.50	9.70	58.20
<b>Code Number</b>	<b>Date</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Net</b>	<b>Vat Type</b>	<b>Vat</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
<b>302</b>	<b>Gas &amp; Electricity</b>	<b>Minute</b>	<b>DC</b>	<b>Gas</b>	<b>KCC - Laser</b>	<b>2.79</b>	<b>L</b>	<b>0.14</b>	<b>2.79</b>	<b>0.14</b>	<b>2.93</b>
985	21/11/2019	Current Account	DC	Gas	KCC - Laser	2.79	L	0.14	2.79	0.14	2.93
1020	28/11/2019	Current Account	DC	Electricity	KCC - Laser	9.92	L	0.50	9.92	0.50	10.42
<b>Code Number</b>	<b>Date</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Net</b>	<b>Vat Type</b>	<b>Vat</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
<b>320</b>	<b>Wages</b>	<b>Minute</b>	<b>DD</b>	<b>PAYE</b>	<b>HMRC</b>	<b>100.00</b>	<b>Z</b>	<b>0.00</b>	<b>100.00</b>	<b>0.00</b>	<b>100.00</b>
960	14/11/2019	Current Account	DD	PAYE	HMRC	100.00	Z	0.00	100.00	0.00	100.00
966	14/11/2019	Current Account	DD	Wages	SGTC	406.26	Z	0.00	406.26	0.00	406.26
<b>Code Number</b>	<b>Date</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Net</b>	<b>Vat Type</b>	<b>Vat</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
<b>321</b>	<b>Repairs &amp; Maintenance</b>	<b>Minute</b>	<b>DC</b>	<b>Hygiene Services</b>	<b>VR Sani</b>	<b>7.58</b>	<b>S</b>	<b>1.52</b>	<b>7.58</b>	<b>1.52</b>	<b>9.10</b>
902	07/11/2019	Current Account	DC	Hygiene Services	VR Sani	7.58	S	1.52	7.58	1.52	9.10
924	14/11/2019	Current Account	DC	Legionella Water Testing	All Clear Water Solutions Ltd	740.00	S	148.00	740.00	148.00	888.00
<b>Code Number</b>	<b>Date</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Net</b>	<b>Vat Type</b>	<b>Vat</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
<b>322</b>	<b>Gas &amp; Electricity</b>	<b>Minute</b>	<b>DC</b>	<b>Legionella Water Testing</b>	<b>Repairs &amp; Maintenance</b>	<b>747.58</b>	<b>S</b>	<b>149.52</b>	<b>747.58</b>	<b>149.52</b>	<b>897.10</b>
940	14/11/2019	Current Account	DC	Legionella Water Testing	Repairs & Maintenance	747.58	S	149.52	747.58	149.52	897.10

**Swanscombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
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Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
970	21/11/2019	Current Account	DD	Electricity	KCC - Laser	L	57.91	2.90	60.81	
975	21/11/2019	Current Account	DD	Electricity	KCC - Laser	L	35.60	1.78	37.38	
977	21/11/2019	Current Account	DD	Electricity	KCC - Laser	L	-110.24	-5.51	-115.75	
984	21/11/2019	Current Account	DD	Gas	KCC - Laser	L	29.23	1.46	30.69	
Subtotal for Code: Gas & Electricity							£12.50	£0.63	£13.13	
<b>323 Cleaning Materials</b>										
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1003	28/11/2019		Current Account	BANKADJ	Cleaning Materials	Petty Cash	Z	6.98	0.00	6.98
1009	28/11/2019		Current Account	DC	Cleaning Materials	KCC - KCS	S	58.80	11.76	70.56
Subtotal for Code: Cleaning Materials							£65.78	£11.76	£77.54	
Subtotal for Cost Centre: Heritage Community Hall							1,332.12	161.91	1,494.03	

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
910	07/11/2019	Current Account	DC	Drainage Services	Capital Drainage	S	85.00	17.00	102.00
916	07/11/2019	Current Account	DD	Light Bulbs	Gurney & White	S	41.00	8.20	49.20
927	14/11/2019	Current Account	DC	Roof Repairs	Kent Fire Extinguisher Services Ltd	Z	370.00	0.00	370.00
Subtotal for Code: Maintenance & Cleaning Cont							£496.00	£25.20	£521.20
Subtotal for Cost Centre: Sports Pavilion							496.00	25.20	521.20

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
948	14/11/2019	Current Account	DD	Pension E'er	KCC - LGPS	Z	95.33	0.00	95.33	
949	14/11/2019	Current Account	DD	Pension E'ee	KCC - LGPS	Z	32.77	0.00	32.77	
965	14/11/2019	Current Account	DD	Wages	SGTC	Z	555.00	0.00	555.00	
Subtotal for Code: Wages							£683.10	£0.00	£683.10	
<b>363 Cleaning Materials</b>										
Vchr.	Date	Minute	Bank	Cheq. No.	Description <td>Supplier</td> <td>Vat Type</td> <td>Net</td> <td>Vat</td> <td>Total</td>	Supplier	Vat Type	Net	Vat	Total
913	07/11/2019		Current Account	DC	Cleaning Materials	KCC - KCS	S	38.65	7.73	46.38
Subtotal for Code: Cleaning Materials							£38.65	£7.73	£46.38	
Subtotal for Cost Centre: Town Council Offices Communit							721.75	7.73	729.48	

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
946	14/11/2019	Current Account	DD	Pension E'ee	KCC - LGPS	Z	45.76	0.00	45.76
947	14/11/2019	Current Account	DD	Pension E'er	KCC - LGPS	Z	133.11	0.00	133.11
958	14/11/2019	Current Account	DD	PAYE	HMRC	Z	-296.00	0.00	-296.00
959	14/11/2019	Current Account	DD	NI	HMRC	Z	28.64	0.00	28.64
964	14/11/2019	Current Account	DD	Wages	SGTC	Z	1,420.47	0.00	1,420.47

**Swanscombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
**(Between 01-11-2019 and 30-11-2019)**

Code Number		381 Food/Supplies		Subtotal for Code:		Wages		Subtotal for Code:		
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
993	28/11/2019		Current Account	BANKADJ	Food Supplies	Bookers	Z	245.45	0.00	245.45
994	28/11/2019		Current Account	BANKADJ	Food Supplies	Asda Stores Ltd	Z	117.23	0.00	117.23
995	28/11/2019		Current Account	BANKADJ	Food Supplies	Iceland	Z	12.00	0.00	12.00
996	28/11/2019		Current Account	BANKADJ	Food Supplies	Co-Operative Stores	Z	1.40	0.00	1.40
997	28/11/2019		Current Account	BANKADJ	Food Supplies	Poundland	Z	8.00	0.00	8.00
998	28/11/2019		Current Account	BANKADJ	Food Supplies	Local Shops	Z	1.58	0.00	1.58
1021	29/11/2019		Current Account	BANKADJ	Food Supplies	Various	Z	91.73	0.00	91.73
				<b>Subtotal for Code:</b>		<b>Food/Supplies</b>		<b>£477.39</b>	<b>£0.00</b>	<b>£477.39</b>
Code Number		382 Furniture, Fixtures & Equipment (Incl. I		Subtotal for Code:		Furniture, Fixtures & Equipme		Subtotal for Code:		
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
912	07/11/2019		Current Account	DC	Cafe Equipment - Various	Amazon UK	S	5.75	1.15	6.90
915	07/11/2019		Current Account	DD	Coffee Machine Monthly Rental	Tchibo Coffee International Ltd	S	71.37	14.27	85.64
925	14/11/2019		Current Account	DC	Cafe Equipment - Various	Amazon UK	S	36.55	4.49	41.04
926	14/11/2019		Current Account	DC	Cafe Equipment - Various	Amazon UK	Z	-2.59	0.00	-2.59
999	28/11/2019		Current Account	BANKADJ	Newspapers	Local Shops	Z	13.50	0.00	13.50
				<b>Subtotal for Code:</b>		<b>Furniture, Fixtures &amp; Equipme</b>		<b>£124.58</b>	<b>£19.91</b>	<b>£144.49</b>
Code Number		385 Electricity & Water		Subtotal for Code:		Electricity & Water		Subtotal for Code:		
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
973	21/11/2019		Current Account	DD	Electricity	KCC - Laser	S	177.77	35.55	213.32
974	21/11/2019		Current Account	DD	Electricity	KCC - Laser	S	435.20	87.04	522.24
976	21/11/2019		Current Account	DD	Electricity	KCC - Laser	L	-373.08	-18.65	-391.73
				<b>Subtotal for Code:</b>		<b>Electricity &amp; Water</b>		<b>£239.89</b>	<b>£103.94</b>	<b>£343.83</b>
Code Number		388 Telephone / Internet		Subtotal for Code:		Telephone / Internet		Subtotal for Code:		
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
938	14/11/2019		Current Account	DD	Phone Bill - Cafe	Overline	S	13.00	2.60	15.60
939	14/11/2019		Current Account	DD	Phone Bill - Cafe Internet	Overline	S	49.17	9.83	59.00
				<b>Subtotal for Code:</b>		<b>Telephone / Internet</b>		<b>£62.17</b>	<b>£12.43</b>	<b>£74.60</b>
Code Number		389 Maintenance		Subtotal for Code:		Maintenance		Subtotal for Code:		
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
904	07/11/2019		Current Account	DC	Hygiene Services	VR Sani	S	10.83	2.17	13.00
906	07/11/2019		Current Account	DC	Waste Bin Collection	Vindor Waste Kent Ltd	S	100.30	20.06	120.36
				<b>Subtotal for Code:</b>		<b>Maintenance</b>		<b>£111.13</b>	<b>£22.23</b>	<b>£133.36</b>
				<b>Subtotal for Cost Centre:</b>		<b>Old Fire Station Cafe</b>		<b>2,347.14</b>	<b>158.51</b>	<b>2,505.65</b>
<b>TOTALS</b>								<b>£47,714.28</b>	<b>£5,014.08</b>	<b>£52,728.36</b>

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**Swanscombe and Greenhithe Town Council**

**Receipts and Payments compared with Flexed Budget (01/04/2019 to 30/11/2019)**

Cost Centre	Budget Receipts		Act. Receipts	Budget Payments		Act. Payments	Variance Year to Date
	Total for year	Year to Date		Total for Year	Year to Date		
<b>Cost Centre Public Lighting</b>							
1 Supply & Maintenance	0.00	0.00	0.00	2575.00	1,716.64	2444.47	-727.83
2 All Night Lighting	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3 Christmas Lighting	0.00	0.00	2000.00	3600.00	2,400.00	1360.03	3,039.97
4 Repairs	0.00	0.00	0.00	1000.00	666.64	60.25	606.39
5 Long Term Financial Risks	0.00	0.00	0.00	1450.00	966.64	0.00	966.64
6 Income	1.00	0.64	0.00	0.00	0.00	0.00	-0.64
7 Long Term Maintenance	0.00	0.00	0.00	125.00	83.36	0.00	83.36
<b>Sub Total for Public Lighting</b>	<b>1.00</b>	<b>0.64</b>	<b>2,000.00</b>	<b>8,750.00</b>	<b>5,833.28</b>	<b>3,864.75</b>	<b>3,967.89</b>
<b>Cost Centre Grove Car Park</b>							
20 Rates	0.00	0.00	0.00	4234.00	2,822.64	3456.80	-634.16
21 Repairs & Maintenance	0.00	0.00	0.00	1000.00	666.64	0.00	666.64
22 Long Term Financial Risks	0.00	0.00	0.00	2390.00	1,593.36	0.00	1,593.36
23 Long Term Maintenance	0.00	0.00	0.00	200.00	133.36	0.00	133.36
421 Income	0.00	0.00	815.00	0.00	0.00	0.00	815.00
<b>Sub Total for Grove Car Park</b>	<b>0.00</b>	<b>0.00</b>	<b>815.00</b>	<b>7,824.00</b>	<b>5,216.00</b>	<b>3,456.80</b>	<b>2,574.20</b>
<b>Cost Centre Craylands Lane Car Park</b>							
30 Rates	0.00	0.00	0.00	0.00	0.00	0.00	0.00
31 Repairs & Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
32 Long Term Financial Risks	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Sub Total for Craylands Lane Car Park</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Cost Centre Parks Establishment</b>							
40 Wages	0.00	0.00	0.00	103600.00	69,066.64	69319.10	-252.46
41 Equipment/Materials	0.00	0.00	0.00	40000.00	26,666.64	27216.41	-549.77
42 New Grounds Maintenance Equipm	0.00	0.00	0.00	0.00	0.00	0.00	0.00
43 Fuel	0.00	0.00	0.00	2500.00	1,666.64	2271.78	-605.14
44 Fencing	0.00	0.00	0.00	5000.00	3,333.36	0.00	3,333.36
45 Telephone	0.00	0.00	40.00	538.00	358.64	262.25	136.39
46 Vehicles	0.00	0.00	0.00	2500.00	1,666.64	2207.84	-541.20

AGENDA ITEM 9  
FGP 9/1/20

**Swanscombe and Greenhithe Town Council**  
**Receipts and Payments compared with Flexed Budget (01/04/2019 to 30/11/2019)**

	Budget Receipts		Act. Receipts		Budget Payments		Act. Payments		Variance	
	Total for year	Year to Date	Total for year	Year to Date	Total for year	Year to Date	Total for year	Year to Date	Total for year	Year to Date
47 Water Rates	0.00	0.00	0.00	0.00	1607.00	1,071.36	419.48	651.88		
48 Gas/Electricity	0.00	0.00	0.00	0.00	2060.00	1,373.36	2423.13	-1,049.77		
49 Playground Equipment & Maintenan	0.00	0.00	1876.30	3,333.36	5000.00	3,333.36	3851.21	1,358.45		
50 Staff Training	0.00	0.00	0.00	0.00	1500.00	1,000.00	0.00	1,000.00		
51 Knockhall Changing Rooms	0.00	0.00	0.00	0.00	500.00	333.36	6.50	326.86		
52 Parks Works Area	0.00	0.00	0.00	0.00	750.00	500.00	939.09	-439.09		
53 Vandalism	0.00	0.00	0.00	0.00	1000.00	666.64	370.00	296.64		
54 Trees	0.00	0.00	0.00	0.00	3000.00	2,000.00	0.00	2,000.00		
55 New Recreational Facilities	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
56 Unexpected/Emergency Works	0.00	0.00	0.00	0.00	1500.00	1,000.00	769.02	230.98		
57 Long Term Financial Risks	0.00	0.00	0.00	0.00	9125.00	6,083.36	0.00	6,083.36		
58 New Community Facility	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
59 Long Term Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
65 Miscellaneous Income	1,000.00	666.64	1003.00	0.00	0.00	0.00	0.00	336.36		
66 Reserve Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
<b>Sub Total for Parks Establishment</b>	<b>1,000.00</b>	<b>666.64</b>	<b>2,919.30</b>	<b>120,120.00</b>	<b>180,180.00</b>	<b>110,055.81</b>	<b>12,316.85</b>			
<b>Cost Centre Swanscombe Park</b>										
70 Bowls Pavilion Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
71 Long Term Financial Risks	0.00	0.00	0.00	0.00	3030.00	2,020.00	0.00	2,020.00		
75 Bowls Income	3,302.00	2,201.36	3329.60	0.00	0.00	0.00	0.00	1,128.24		
78 Hire Charges	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
79 Long Term Maintenance	0.00	0.00	0.00	0.00	500.00	333.36	0.00	333.36		
<b>Sub Total for Swanscombe Park</b>	<b>3,302.00</b>	<b>2,201.36</b>	<b>3,329.60</b>	<b>2,353.36</b>	<b>3,530.00</b>	<b>144.85</b>	<b>3,481.60</b>			
<b>Cost Centre Knockhall Playing Field</b>										
80 Rates	0.00	0.00	0.00	0.00	146.00	97.36	144.85	-47.49		
81 Long Term Financial Risks	0.00	0.00	0.00	0.00	1200.00	800.00	0.00	800.00		
85 Football	5,152.00	3,434.64	5678.50	0.00	0.00	0.00	0.00	2,243.86		
<b>Sub Total for Knockhall Playing Field</b>	<b>5,152.00</b>	<b>3,434.64</b>	<b>5,678.50</b>	<b>897.36</b>	<b>1,346.00</b>	<b>144.85</b>	<b>2,996.37</b>			
<b>Cost Centre Broomfield Sports Ground</b>										

**Swanscombe and Greenhithe Town Council**  
**Receipts and Payments compared with Flexed Budget (01/04/2019 to 30/11/2019)**

	Budget Receipts		Budget Payments		Variance
	Total for year	Year to Date	Total for Year	Year to Date	
90 Long Term Financial Risks					
95 Football Income	0.00	0.00	1400.00	933.36	0.00
96 Cricket Income	5,762.00	3,841.36	0.00	0.00	933.36
97 Miscellaneous Income	1,992.00	1,328.00	0.00	0.00	3,438.64
98 Long Term Maintenance	0.00	0.00	0.00	0.00	306.00
<b>Sub Total for Broomfield Sports Ground</b>	<b>7,754.00</b>	<b>5,169.36</b>	<b>1,900.00</b>	<b>333.36</b>	<b>333.36</b>
<b>Cost Centre Heritage Park</b>			<b>1,900.00</b>	<b>1,266.72</b>	<b>5,095.86</b>
100 Maintenance/Rent	0.00	0.00	500.00	333.36	2436.79
101 Water Supply	0.00	0.00	0.00	0.00	0.00
104 Long Term Financial Risks	0.00	0.00	0.00	0.00	0.00
<b>Sub Total for Heritage Park</b>	<b>0.00</b>	<b>0.00</b>	<b>500.00</b>	<b>333.36</b>	<b>-1,103.43</b>
<b>Cost Centre St Peter &amp; St Paul's Churchyard</b>			<b>500.00</b>	<b>333.36</b>	<b>0.00</b>
110 Maintenance	0.00	0.00	5000.00	3,333.36	0.00
<b>Sub Total for St Peter &amp; St Paul's Churchyard</b>	<b>0.00</b>	<b>0.00</b>	<b>5,000.00</b>	<b>3,333.36</b>	<b>3,333.36</b>
<b>Cost Centre Other Projects</b>			<b>5,000.00</b>	<b>3,333.36</b>	<b>3,333.36</b>
121 General Projects (inc. Summer Ente	0.00	0.00	11500.00	7,666.64	10331.48
123 Long Term Financial Risks	0.00	0.00	0.00	0.00	-2,333.08
128 Miscellaneous Income	0.00	0.00	0.00	0.00	0.00
<b>Sub Total for Other Projects</b>	<b>0.00</b>	<b>0.00</b>	<b>11,500.00</b>	<b>7,666.64</b>	<b>0.00</b>
<b>Cost Centre Leisure Centre</b>			<b>11,500.00</b>	<b>7,666.64</b>	<b>-2,333.08</b>
146 Rates & Insurance Rent - DBC	0.00	0.00	28573.00	19,048.64	25748.39
155 Management Fee	0.00	0.00	57000.00	38,000.00	42750.00
<b>Sub Total for Leisure Centre</b>	<b>0.00</b>	<b>0.00</b>	<b>85,573.00</b>	<b>57,048.64</b>	<b>-6,699.75</b>
<b>Cost Centre Squash Courts</b>			<b>85,573.00</b>	<b>57,048.64</b>	<b>-4,750.00</b>
200 Maintenance	0.00	0.00	500.00	333.36	956.82
201 Long Term Financial Risks	0.00	0.00	0.00	0.00	0.00
<b>Sub Total for Squash Courts</b>	<b>0.00</b>	<b>0.00</b>	<b>500.00</b>	<b>333.36</b>	<b>-623.46</b>
<b>Sub Total for All Centres</b>	<b>7,754.00</b>	<b>5,169.36</b>	<b>10,044.00</b>	<b>1,266.72</b>	<b>5,095.86</b>

**Swanscombe and Greenhithe Town Council**  
**Receipts and Payments compared with Flexed Budget (01/04/2019 to 30/11/2019)**

	Budget Receipts		Act. Receipts	Budget Payments		Act. Payments	Variance Year to Date
	Total for year	Year to Date		Total for Year	Year to Date		
205 Squash Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Sub Total for Squash Courts</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>500.00</b>	<b>333.36</b>	<b>956.82</b>	<b>-623.46</b>
<b>Cost Centre Allotments</b>							
210 Rents / Licences	0.00	0.00	0.00	245.00	163.36	75.00	88.36
211 Repairs / Maintenance	0.00	0.00	0.00	250.00	166.64	41.23	125.41
212 Water Supply	0.00	0.00	0.00	0.00	0.00	152.00	-152.00
213 Long Term Financial Risks	0.00	0.00	0.00	2135.00	1,423.36	0.00	1,423.36
218 Rent Income	2,335.00	1,556.64	2343.15	0.00	0.00	0.00	786.51
<b>Sub Total for Allotments</b>	<b>2,335.00</b>	<b>1,556.64</b>	<b>2,343.15</b>	<b>2,630.00</b>	<b>1,753.36</b>	<b>268.23</b>	<b>2,271.64</b>
<b>Cost Centre Administration</b>							
230 Wages	0.00	0.00	0.00	140000.00	93,333.36	92456.76	876.60
231 Furniture, Fixtures & Fittings	0.00	0.00	0.00	1500.00	1,000.00	121.10	878.90
232 Photocopier	0.00	0.00	0.00	1000.00	666.64	856.42	-189.78
233 Stationary, Advertising & Postage	0.00	0.00	0.00	2300.00	1,533.36	1934.05	-400.69
234 Telephone / Internet	0.00	0.00	0.00	3788.00	2,525.36	2259.54	265.82
235 Mileage Allowance	0.00	0.00	0.00	515.00	343.36	246.19	97.17
236 Insurance	0.00	0.00	0.00	15000.00	10,000.00	12846.56	-2,846.56
237 Subscriptions / Publications	0.00	0.00	0.00	5008.00	3,338.64	3433.50	-94.86
238 Civic Budget	0.00	0.00	0.00	1500.00	1,000.00	312.35	687.65
239 Civic Reception	0.00	0.00	0.00	1500.00	1,000.00	0.00	1,000.00
240 Chains of Office	0.00	0.00	0.00	250.00	166.64	2172.92	-2,006.28
241 Legal Fees	0.00	0.00	0.00	6000.00	4,000.00	1895.00	2,105.00
242 External Audit Fees	0.00	0.00	0.00	1300.00	866.64	1300.00	-433.36
243 Internal Audit Fees,	0.00	0.00	0.00	250.00	166.64	75.00	91.64
244 Local Funding	0.00	0.00	0.00	7000.00	4,666.64	500.00	4,166.64
245 Miscellaneous Expenditure	0.00	0.00	201.57	6250.00	4,166.64	11406.54	-7,038.33
246 Election Expenses	0.00	0.00	0.00	10000.00	6,666.64	0.00	6,666.64
247 Staff Training	0.00	0.00	0.00	1500.00	1,000.00	93.80	906.20
248 Member Training	0.00	0.00	0.00	1500.00	1,000.00	225.00	775.00
249 IT Services	0.00	0.00	0.00	6000.00	4,000.00	7210.06	-3,210.06

**Swanscombe and Greenhithe Town Council**  
**Receipts and Payments compared with Flexed Budget (01/04/2019 to 30/11/2019)**

	Budget Receipts		Act. Receipts		Budget Payments		Act. Payments		Variance Year to Date
	Total for year	Year to Date	Total for year	Year to Date	Total for year	Year to Date	Total for year	Year to Date	
250 Handyman (incl. seasonal park staff	0.00	0.00	0.00	0.00	1500.00	1,000.00	0.00	0.00	1,000.00
251 Council Offices Building Maintenance	0.00	0.00	0.00	0.00	20000.00	13,333.36	15381.37	15381.37	-2,048.01
252 Water Rates	0.00	0.00	0.00	0.00	1372.00	914.64	-93.11	-93.11	1,007.75
253 Gas	0.00	0.00	0.00	0.00	2475.00	1,650.00	1439.34	1439.34	210.66
254 Electricity	0.00	0.00	0.00	0.00	5216.00	3,477.36	4225.40	4225.40	-748.04
255 Rates	0.00	0.00	0.00	0.00	22135.00	14,756.64	17284.00	17284.00	-2,527.36
256 Long Term Financial Risks	0.00	0.00	0.00	0.00	2500.00	1,666.64	0.00	0.00	1,666.64
270 Photocopier Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
271 Miscellaneous Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
272 Precept	0.00	0.00	5831.28	0.00	0.00	0.00	0.00	0.00	5,831.28
273 Section 136	426,806.00	284,537.36	426806.00	0.00	0.00	0.00	0.00	0.00	142,268.64
274 Bank Interest	5,440.00	3,626.64	5440.00	0.00	0.00	0.00	0.00	0.00	1,813.36
275 Long Term Maintenance	2,400.00	1,600.00	405.16	0.00	0.00	0.00	802.07	802.07	-1,996.91
276 Government C Tax Grant	0.00	0.00	0.00	0.00	2875.00	1,916.64	0.00	0.00	1,916.64
422 CIL	14,435.00	9,623.36	14435.00	0.00	0.00	0.00	0.00	0.00	4,811.64
<b>Sub Total for Administration</b>	<b>449,081.00</b>	<b>299,387.36</b>	<b>519,486.92</b>	<b>2,611.51</b>	<b>270,234.00</b>	<b>180,155.84</b>	<b>178,383.86</b>	<b>178,383.86</b>	<b>221,871.54</b>
<b>Cost Centre Church Road Hall</b>									
280 Wages	0.00	0.00	0.00	0.00	5400.00	3,600.00	3531.67	3531.67	68.33
281 Repairs & Maintenance	0.00	0.00	0.00	0.00	3500.00	2,333.36	2206.40	2206.40	126.96
282 Gas & Electricity	0.00	0.00	0.00	0.00	1180.00	786.64	464.42	464.42	322.22
283 Cleaning Materials	0.00	0.00	0.00	0.00	100.00	66.64	21.60	21.60	45.04
284 Furniture, Fixtures & Fittings	0.00	0.00	0.00	0.00	100.00	66.64	0.00	0.00	66.64
285 Rates	0.00	0.00	0.00	0.00	1283.00	855.36	1002.05	1002.05	-146.69
287 Miscellaneous Expenditure	0.00	0.00	0.00	0.00	125.00	83.36	130.71	130.71	-47.35
288 Long Term Financial Risks	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
295 Hire Income	3,473.00	2,315.36	2611.51	0.00	0.00	0.00	0.00	0.00	296.15
299 Long Term Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
406 Telephone Broadband	0.00	0.00	0.00	0.00	600.00	400.00	388.00	388.00	12.00
<b>Sub Total for Church Road Hall</b>	<b>3,473.00</b>	<b>2,315.36</b>	<b>2,611.51</b>	<b>2,611.51</b>	<b>12,288.00</b>	<b>8,192.00</b>	<b>7,744.85</b>	<b>7,744.85</b>	<b>743.30</b>
<b>Cost Centre Grove Hall</b>									

**Swanscombe and Greenhithe Town Council**  
**Receipts and Payments compared with Flexed Budget (01/04/2019 to 30/11/2019)**

	Budget Receipts		Act. Receipts		Budget Payments		Act. Payments		Variance Year to Date
	Total for year	Year to Date	Total for year	Year to Date	Total for year	Year to Date	Total for year	Year to Date	
300 Wages	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
301 Repairs & Maintenance	0.00	0.00	0.00	0.00	700.00	466.64	30.00	0.00	436.64
302 Gas & Electricity	0.00	0.00	0.00	0.00	100.00	66.64	92.69	0.00	-26.05
303 Cleaning Materials	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
304 Furniture, Fixtures & Fittings	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
305 Rates	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
306 Water Rates	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
307 Miscellaneous Expenditure	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
308 Long Term Financial Risks	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
315 Hire Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Sub Total for Grove Hall</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>800.00</b>	<b>533.28</b>	<b>122.69</b>	<b>0.00</b>	<b>410.59</b>
<b>Cost Centre Heritage Community Hall</b>									
320 Wages	0.00	0.00	0.00	0.00	6472.00	4,314.64	4160.40	0.00	154.24
321 Repairs & Maintenance	0.00	0.00	0.00	0.00	1800.00	1,200.00	1617.82	0.00	-417.82
322 Gas & Electricity	0.00	0.00	0.00	0.00	1703.00	1,135.36	634.61	0.00	500.75
323 Cleaning Materials	0.00	0.00	0.00	0.00	195.00	130.00	85.63	0.00	44.37
324 Furniture, Fixtures & Fittings	0.00	0.00	0.00	0.00	1000.00	666.64	0.00	0.00	666.64
325 Rates	0.00	0.00	0.00	0.00	2441.00	1,627.36	1708.35	0.00	-80.99
326 Water Rates	0.00	0.00	0.00	0.00	687.00	458.00	330.43	0.00	127.57
327 Miscellaneous Expenditure	0.00	0.00	0.00	0.00	260.00	173.36	130.71	0.00	42.65
328 Long Term Financial Risks	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
329 Long Term Maintenance Requireme	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
335 Hire Income	12,000.00	8,000.00	4590.18	0.00	0.00	0.00	100.00	0.00	-3,509.82
<b>Sub Total for Heritage Community Hall</b>	<b>12,000.00</b>	<b>8,000.00</b>	<b>4,590.18</b>	<b>0.00</b>	<b>14,558.00</b>	<b>9,705.36</b>	<b>8,767.95</b>	<b>0.00</b>	<b>-2,472.41</b>
<b>Cost Centre Sports Pavilion</b>									
340 Gas & Electricity	0.00	0.00	0.00	0.00	659.00	439.36	0.00	0.00	439.36
341 Water Rates	0.00	0.00	1775.80	0.00	494.00	329.36	3548.60	0.00	-1,443.44
342 Maintenance & Cleaning Contributic	0.00	0.00	0.00	0.00	1750.00	1,166.64	3865.98	0.00	-2,699.34
343 Rates	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
344 Building Insurance	0.00	0.00	0.00	0.00	2025.00	1,350.00	1418.69	0.00	-68.69

**Swanscombe and Greenhithe Town Council**  
**Receipts and Payments compared with Flexed Budget (01/04/2019 to 30/11/2019)**

	Budget Receipts		Act. Receipts	Budget Payments		Variance Year to Date
	Total for year	Year to Date		Total for Year	Year to Date	
345 Miscellaneous Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
346 Long Term Financial Risks	0.00	0.00	0.00	17000.00	0.00	11,333.36
350 Rent Income	18,441.00	12,294.00	12363.00	0.00	0.00	69.00
<b>Sub Total for Sports Pavilion</b>	<b>18,441.00</b>	<b>12,294.00</b>	<b>14,138.80</b>	<b>21,928.00</b>	<b>14,618.72</b>	<b>7,630.25</b>
<b>Cost Centre Town Council Offices Community I</b>						
360 Wages	0.00	0.00	0.00	7688.00	5,125.36	-368.57
361 Repairs & Maintenance	0.00	0.00	0.00	420.00	280.00	-446.52
362 Furniture, Fixtures & Fittings	0.00	0.00	0.00	100.00	66.64	66.64
363 Cleaning Materials	0.00	0.00	0.00	260.00	173.36	155.49
364 Miscellaneous Expenditure	0.00	0.00	0.00	75.00	50.00	130.71
365 Long Term Financial Risks	0.00	0.00	0.00	4300.00	2,866.64	0.00
370 Hire Income	32,018.00	21,345.36	23147.79	0.00	0.00	2,866.64
<b>Sub Total for Town Council Offices Communi</b>	<b>32,018.00</b>	<b>21,345.36</b>	<b>23,147.79</b>	<b>12,843.00</b>	<b>8,562.00</b>	<b>1,777.43</b>
<b>Cost Centre Old Fire Station Cafe</b>						<b>3,832.78</b>
380 Wages	0.00	0.00	0.00	19240.00	12,826.64	-702.54
381 Food/Supplies	0.00	0.00	0.00	4000.00	2,666.64	-802.04
382 Furniture, Fixtures & Equipment (inc	0.00	0.00	0.00	750.00	500.00	-744.33
383 Advertising	0.00	0.00	0.00	100.00	66.64	66.64
384 Rates	0.00	0.00	0.00	1708.00	1,138.64	-634.28
385 Electricity & Water	0.00	0.00	0.00	1070.00	713.36	-782.31
386 Cleaning Materials	0.00	0.00	0.00	130.00	86.64	-38.60
387 DBC Maintenance Service Charge	0.00	0.00	0.00	1750.00	1,166.64	-31.96
388 Telephone / Internet	0.00	0.00	0.00	1000.00	666.64	170.98
389 Maintenance	0.00	0.00	0.00	1000.00	666.64	-137.64
390 Miscellaneous Expenditure (incl. DE	0.00	0.00	0.00	1325.00	883.36	443.49
391 Long Term Financial Risks	0.00	0.00	0.00	0.00	0.00	0.00
392 Rent DBC	0.00	0.00	0.00	5600.00	3,733.36	3,733.36
393 Long Term Maintenance	0.00	0.00	0.00	0.00	0.00	0.00
395 Cafe Income	8,000.00	5,333.36	8561.60	0.00	0.00	3,228.24

**Swanscombe and Greenhithe Town Council  
Receipts and Payments compared with Flexed Budget (01/04/2019 to 30/11/2019)**

	Budget Receipts		Act. Receipts	Budget Payments		Act. Payments	Variance Year to Date
	Total for year	Year to Date		Total for Year	Year to Date		
<b>Sub Total for Old Fire Station Cafe</b>	<b>8,000.00</b>	<b>5,333.36</b>	<b>8,561.60</b>	<b>37,673.00</b>	<b>25,115.20</b>	<b>24,574.43</b>	<b>3,769.01</b>
<b>Cost Centre Bus Shelters</b>							
400 Maintenance	0.00	0.00	0.00	1500.00	1,000.00	0.00	1,000.00
401 Long Term Financial Risks	0.00	0.00	0.00	0.00	0.00	0.00	0.00
405 Miscellaneous Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Sub Total for Bus Shelters</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,500.00</b>	<b>1,000.00</b>	<b>0.00</b>	<b>1,000.00</b>
<b>Cost Centre Ingress Park Community Centre</b>							
407 Wages	0.00	0.00	0.00	6300.00	4,200.00	0.00	4,200.00
408 Repairs & Maintenance	0.00	0.00	0.00	1850.00	1,233.36	0.00	1,233.36
409 Gas & Electricity	0.00	0.00	0.00	1600.00	1,066.64	0.00	1,066.64
410 Cleaning Materials	0.00	0.00	0.00	1000.00	666.64	0.00	666.64
411 Furniture & Fittings	0.00	0.00	0.00	4000.00	2,666.64	0.00	2,666.64
412 Rates (NNDR)	0.00	0.00	0.00	2442.00	1,628.00	0.00	1,628.00
413 Water Rates	0.00	0.00	0.00	650.00	433.36	0.00	433.36
414 Key Holder Security	0.00	0.00	0.00	800.00	533.36	0.00	533.36
415 Misc Expenditure	0.00	0.00	0.00	500.00	333.36	0.00	333.36
416 Long Term Financial Risks	0.00	0.00	0.00	1950.00	1,300.00	0.00	1,300.00
417 Long Term Maintenance	0.00	0.00	0.00	2350.00	1,566.64	0.00	1,566.64
418 Hire Income	4,000.00	2,666.64	0.00	0.00	0.00	0.00	-2,666.64
419 Commuted Sum	6,000.00	4,000.00	0.00	0.00	0.00	0.00	-4,000.00
420 Contingency Fund	7,500.00	5,000.00	0.00	0.00	0.00	0.00	-5,000.00
<b>Sub Total for Ingress Park Community Centre</b>	<b>17,500.00</b>	<b>11,666.64</b>	<b>0.00</b>	<b>23,442.00</b>	<b>15,628.00</b>	<b>0.00</b>	<b>3,961.36</b>
<b>GRAND TOTALS</b>	<b>£560,057.00</b>	<b>£373,371.36</b>	<b>£600,998.11</b>	<b>£704,499.00</b>	<b>£489,665.84</b>	<b>£436,018.12</b>	<b>£261,274.47</b>





## SWANSCOMBE AND GREENHITHE TOWN COUNCIL

### **GUIDANCE NOTES FOR APPLICATIONS FOR FUNDING FROM THE TOWN COUNCIL.**

1. Awards of funding are made up to a maximum of £500 for general awards to local charitable, voluntary or community organisations, and up to £250 for start-up awards to new organisations.
2. The decision regarding your application will be made on the basis of the information you supply on this application form. Your application will be copied to members of the Town Council. The decision made by the Town Council is final and non-negotiable; no further correspondence regarding decisions made on any applications will be entered into.
3. All parts of the application form must be completed.
4. Unfortunately the amounts requested each year normally exceed the funds available. It is therefore imperative that as much information as possible is provided with your application so that the Town Council can ascertain the activities and operation of your organisation.
5. All applications will be considered on their individual merits and every applicant must fully understand that there is no guarantee of funding or continued funding.
6. All applications will be deemed to have read and agreed to comply to the Guidance Notes for Applications for Funding from the Town Council.
7. All applications will be deemed to have agreed to information regarding their application be used and publicised by the Town Council both internally and externally.
8. All applications must, when successful, agree to:
  - Publicly acknowledge the Town Council for providing funding.
  - Use the Town Councils logo (to be supplied) on any and all publicity for the funding.
  - Attend the Town Council offices for a publicity photograph for the presentation of the funds.
9. Applications will not be considered from:
  - Private organisations operated as a business or a profit making concern
  - Organisations intending to support or oppose political or religious groups



SWANSCOMBE AND GREENHITHE TOWN COUNCIL

10. No works/purchases can be made until any applications have been considered by the Town Council.
11. Retrospective applications will NOT be considered.

Please do not hesitate to contact the Town Clerk, Graham Blew, if you wish to discuss any part of your application.

Telephone: 01322 385513

04 DEC 2019



### APPLICATION FORM FOR FUNDING FROM THE TOWN COUNCIL.

(Please complete using BLACK INK).

1. Name and full address of Organisation:  MY BUTTERFLY	Phoenix court Black Eagle Drive DA11 9AA
2. Amount of funding requested.	£ 200 - 250
3. Name and contact details of applicant (this is the address the Town Council will use for all correspondences):  Diana Dainauskaite	Phoenix court Black Eagle Drive Northfleet DA11 9AA
4. Brief description of the aims and objectives of your organisation (please include the date your organisation was established):  27/03/19	The aim of the club is that children on the spectrum with a special interest to come together & enjoy their hobbies.
5. Please give an estimate of how many people within your organisation reside within Swanscombe and Greenhithe.	20 +
6. Please give details of how your organisation assists or impacts on the residents of Swanscombe and Greenhithe.  Please provide the number of local residents who will benefit from this award.	Club will bring together children with ASD, ADHD together to engage in their favourite activities. Also a place for parents to communicate & support each other.
7. Please supply details of how the funding applied for will be used (please include total costs of projects, project plans, quoted costs etc.). No works/purchases can be made until any applications have been considered by the Town Council. Retrospective applications will NOT be considered.	To buy trains & tracks, materials for Arts & crafts stationery, storage boxes.



## APPLICATION FORM FOR FUNDING FROM THE TOWN COUNCIL.

(Please complete using BLACK INK).

8. Please detail any funding received in the last three years, including any from Swanscombe and Greenhithe Town Council.	No
9. Please provide the bank details for the organisation for payment.  Alternatively provide the name of organisation that cheques should be made out (cheques are unable to be made out to individuals).	Account Name: D DAINAUSKAITE Sort Code: [REDACTED] - [REDACTED] - [REDACTED] Account Number: [REDACTED] Organisation Name: MY BUTTERFLY
10. Declaration: I declare that the information given is, to the best of my knowledge, accurate and true.	Signed: [REDACTED] Dated: 03/02/2019

Please use a separate sheet if necessary clearly numbering the relevant section.

03 / 12 / 2019

02 DEC 2019



## APPLICATION FORM FOR FUNDING FROM THE TOWN COUNCIL.

(Please complete using BLACK INK).

1. Name and full address of Organisation:	SAFE Advice St Edmunds Church, St Edmunds Road, Temple Hill DA1 5ND
2. Amount of funding requested.	£ 500
3. Name and contact details of applicant (this is the address the Town Council will use for all correspondences):	Mandy Dabb Shirehall Road Hawley Dartford Kent DA2 7RP
4. Brief description of the aims and objectives of your organisation (please include the date your organisation was established):	Established 2/10/2015 To deliver free, confidential and impartial advice on Debt, Benefit, Housing and Consumer issues .
5. Please give an estimate of how many people within your organisation reside within Swanscombe and Greenhithe.	0 However I did for 20 Years and still have family in Swanscombe
6. Please give details of how your organisation assists or impacts on the residents of Swanscombe and Greenhithe.  Please provide the number of local residents who will benefit from this award.	We offer a free service and will continue to see clients until their issues have been resolved satisfactory, not just signposted. We are one of the few agencies that are prepared to complete Benefit forms e.g PIP, ESA and AA. We have two DRO intermediary's that can take clients all the way through to a Debt Relief Order if needed. A one stop shop for all.
7. Please supply details of how the funding applied for will be used (please include total costs of projects, project plans, quoted costs etc.). No works/purchases can be made until any applications have been considered by the Town Council. Retrospective applications will NOT be considered.	The money will be used for volunteer expenses over 40 weeks to carry on in 2020, we have two volunteers attending per week amount equates to £12.50 pw for sessions attended.



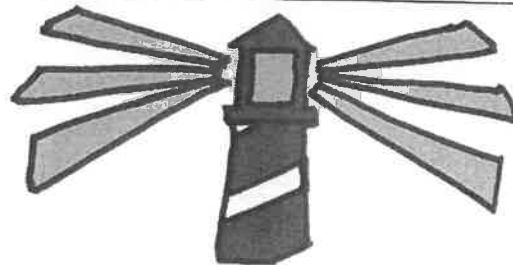
### APPLICATION FORM FOR FUNDING FROM THE TOWN COUNCIL.

(Please complete using BLACK INK).

8. Please detail any funding received in the last three years, including any from Swanscombe and Greenhithe Town Council.	Mayor of Dartford 2018/2019
9. Please provide the bank details for the organisation for payment.  Alternatively provide the name of organisation that cheques should be made out (cheques are unable to be made out to individuals).	Account Name: Safe Advice Community Solutions CIC Sort Code: [REDACTED] Account Number: [REDACTED]  Organisation Name: Safe Advice
10. Declaration: I declare that the information given is, to the best of my knowledge, accurate and true.	Signed: Mandy Dabb  Dated: 27/11/2019

Please use a separate sheet if necessary clearly numbering the relevant section.

**Smart  
Advice  
for  
Everyone**



**Debt  
Benefits**

**Housing  
Employment**



**Wednesdays 10:30 - 12.30  
starting April 2019**

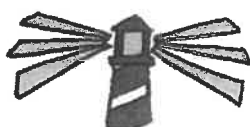
**at the Old Fire Station Cafe  
Church Road Swanscombe DA10 0HF**

**Telephone: 07716 507 299  
Email: [help@safeadvice.org.uk](mailto:help@safeadvice.org.uk)  
Web: [www.safeadvice.org.uk](http://www.safeadvice.org.uk)**

SAFE Advice Community Solutions C.I.C. Company no. 10990637. FCA register FRN: 763475.



**SWANSCOMBE  
AND GREENHITHE  
TOWN COUNCIL**  
"TAKING PRIDE IN OUR TOWN"



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for  
Everyone**



Member of  
**advice** UK

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Balance at Bank 1st April 2019	582,578
Plus Precept - 2019/20	426,806
Plus Section 136 - 2019/20	5,440
Plus Government Grant 2019/20	14,435
	<u>1,029,259</u>

Less probable expenditure 2019/20	500,795
Less reserve account	361,995
Less working balance	40,000
Less Earmarked from 2019/20 Balances	0
Available Balance	<u>126,469</u>

Estimated expenditure 2020/21	564,400
Less available balance	126,469
	<u>437,931</u>

Less Section 136	0
Less Government Grant	14,435

**Martin Harding:**  
Report going to DBC Cabinet 5  
Dec 2019

Total Amount Required	<u>423,496</u>
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**COUNCIL TAX CALCULATION**

Basic rate for calculation as provided by Dartford Borough Council  
4481.78 properties

2019/20  
4469.50

**Martin Harding:**  
Expected 12 property increase

Band	2020/21				
A	£63.00				
B	£73.49				
C	£83.99				
D	£94.49	£95.49	-£1.00		
E	£115.49				
F	£136.49				
G	£157.49				
H	£188.99				
				Percentage	-1.04

**Cost Centre 1 Public Lighting**

**Code Description**

1 Supply & Maintenance	2500	2575	2570	2600	2678	2758
3 Christmas Lighting	2700	3600	2500	3600	3708	3819
4 Repairs	1000	1000	500	500	515	530
5 Long Term Financial Risks	0	1450	500	500	500	500
6 LongTerm Maintenance	0	125	0	0	0	0
<b>Total Expenditure</b>	<b>6200</b>	<b>8750</b>	<b>6070</b>	<b>7200</b>	<b>7401</b>	<b>7608</b>

7 Miscellaneous Income	1	1	1	1	1	1
<b>Total Income</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>

<b>Total to Public Lighting Summary</b>	<b>6199</b>	<b>8749</b>	<b>6069</b>	<b>7199</b>	<b>7400</b>	<b>7607</b>
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**Cost Centre 2 Grove Car Park**

**Code Description**

20 Rates	4075	4234	4234	4399	4575	4758
21 Repairs & Maintenance	3000	1000	500	500	515	530
22 Long Term Financial Risks	0	2390	655	655	655	655
23 Long Term Maintenance	0	200	0	0	0	0
<b>Total Expenditure</b>	<b>7075</b>	<b>7824</b>	<b>5389</b>	<b>5554</b>	<b>5745</b>	<b>5944</b>

7 Miscellaneous Income	0	0	815	800	800	800
<b>Total Income</b>	<b>0</b>	<b>0</b>	<b>815</b>	<b>800</b>	<b>800</b>	<b>800</b>

<b>Total to Car Parks Summary</b>	<b>7075</b>	<b>7824</b>	<b>4574</b>	<b>4754</b>	<b>4945</b>	<b>5144</b>
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**Martin Harding:**  
 Allowing for 2.5% increase and spinal point increases

**Cost Centre 4 Parks Establishment**

**Code Description**

40 Wages	101600	103600	101000	105000	107625	110316
41 Equipment/Materials	43500	40000	37500	40000	41000	42230
42 New Grounds Maintenance Equipment	0	0	0	0	0	0
43 Fuel	2500	2500	2500	2500	2563	2639
44 Fencing	5000	5000	2000	5000	5125	5279
45 Telephone	520	538	400	554	568	585
45 Vehicles	4750	2500	2400	2500	2563	2639
47 Water Rates	1560	1607	1000	1030	1056	1087
48 Gas / Electricity	2000	2060	2000	2060	2112	2175
49 Playgound Equipment & Maintenance	7000	5000	5000	5000	5000	5150
50 Training	1500	1500	1000	1500	1538	1584
51 Knockhall Changing Rooms	1100	500	500	500	513	528
52 Parks Works Area	750	750	750	750	769	792
53 Vandalism	750	1000	500	1000	1025	1056
54 Trees	3000	3000	3000	6000	6150	6335
55 New Recreational Facilities	0	0	0	2800	0	0
56 Unexpected/Emergency Works	1000	1500	1000	1000	1025	1056
57 Long Term Financial Risks	5000	9125	10250	10250	10250	10250
58 New Community Facility	0	0	0	0	0	0
59 Long Term Maintenance	0	0	0	0	0	0
<b>Total Expenditure</b>	<b>181530</b>	<b>180180</b>	<b>170800</b>	<b>187444</b>	<b>188879</b>	<b>193700</b>

66 Miscellaneous Income	1100	1000	1003	1000	1000	1000
<b>Total Income</b>	<b>1100</b>	<b>1000</b>	<b>1003</b>	<b>1000</b>	<b>1000</b>	<b>1000</b>

<b>Total to Parks Summary</b>	<b>180430</b>	<b>179180</b>	<b>169797</b>	<b>186444</b>	<b>187879</b>	<b>192700</b>
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**Martin Harding:**  
 £3000 per year for 5 years for replacement tree planting

**Martin Harding:**  
 Contribution of £2000 for S/Park Sensory Garden and £800 for IP mini Sensory Garden

2018/19      2019/20      2020/21      2021/22      2022/23  
**ACTUAL      ESTIMATE      PROBABLE      ESTIMATE      FORECAST      FORECAST**

**Cost Centre 5 Swanscombe Park**

**Code Description**

70 Bowls Pavilion Maintenance  
 71 Long Term Financial Risks  
 72 Long Term Maintenance  
**Total Expenditure**

0	0	0	0	0	0
0	3030	0	0	0	0
0	500	0	0	0	0
0	3530	0	0	0	0

75 Bowls  
**Total Income**

3200	3302	3302	3375	3401	3503
3200	3302	3302	3375	3401	3503

**Total to Parks Summary**

<b>-3200</b>	<b>228</b>	<b>-3302</b>	<b>-3375</b>	<b>-3401</b>	<b>-3503</b>
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Martin Harding:  
 RPI from Nov 2019 2.2%

**Cost Centre 6 Knockhall Playing Field**

**Code Description**

80 Rates  
 81 Long Term Financial Risks  
**Total Expenditure**

141	146	146	152	156	161
0	1200	500	500	500	500
141	1346	646	652	656	661

85 Football  
**Total Income**

5026	5152	5700	5843	6018	6198
5026	5152	5700	5843	6018	6198

**Total to Parks Summary**

<b>-4885</b>	<b>-3806</b>	<b>-5054</b>	<b>-5191</b>	<b>-5362</b>	<b>-5537</b>
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**Cost Centre 7 Broomfield Sports Ground**

**Code Description**

90 Long Term Financial Risks  
 91 Long Term Maintenance  
**Total Expenditure**

0	1400	0	0	0	0
0	500	0	0	0	0
0	1900	0	0	0	0

95 Football  
 96 Cricket  
 97 Miscellaneous Income  
**Total Income**

6000	5762	7500	5906	6083	6266
1943	1992	1700	1743	1795	1849
0	0	100	0	0	0
7943	7754	9300	7649	7878	8114

**Total to Parks Summary**

<b>-7943</b>	<b>-5854</b>	<b>-9300</b>	<b>-7649</b>	<b>-7878</b>	<b>-8114</b>
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**Cost Centre 8 Churchyard - SP & SP**

**Code Description**

110 Maintenance  
 111 Long Term Financial Risks \*\*  
**Total Expenditure**

2000	5000	3000	3000	3090	3183
0	0	0	0	0	0
2000	5000	3000	3000	3090	3183

\*\* included in Parks Establishment

**Total to Parks Summary**

<b>2000</b>	<b>5000</b>	<b>3000</b>	<b>3000</b>	<b>3090</b>	<b>3183</b>
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**Cost Centre 9 Other Projects**

**Code Description**

121 General Projects (inc Sum Etment)  
 124 Long Term Financial Risks \*\*  
**Total Expenditure**

13500	11500	10000	10800	11124	11458
0	0	0	0	0	1
13500	11500	10000	10800	11124	11459

\*\* Included in Parks Establishment

128 Miscellaneous Income  
**Total Income**

0	0	0	0	0	0
0	0	0	0	0	0

**Total to Parks Summary**

<b>13500</b>	<b>11500</b>	<b>10000</b>	<b>10800</b>	<b>11124</b>	<b>11459</b>
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Martin Harding:  
 Additional £800  
 contribution towards  
 Community Event

**Cost Centre 10 Bus Shelters**

**Code Description**

130 Maintenance  
**Total Expenditure**

750	1500	750	750	750	750
750	1500	750	750	750	750

128 Miscellaneous Income  
**Total Income**

0	0	0	0	0	0
0	0	0	0	0	0

**Total to Parks Summary**

<b>750</b>	<b>1500</b>	<b>750</b>	<b>750</b>	<b>750</b>	<b>750</b>
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**Cost Centre 19 Heritage Park**

Code	Description
100	Maintenance / Rent
104	Long Term Financial Risks
	<b>Total Expenditure</b>

	2000	500	500	4500	500	500
	0	0	0	0	0	0
	2000	500	500	4500	500	500

**Martin Harding:**  
Match funding for pond and improvement projects

**Total to Parks Summary**

	<b>2000</b>	<b>500</b>	<b>500</b>	<b>4500</b>	<b>500</b>	<b>500</b>
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**Cost Centre 11 Leisure Centre**

Code	Description
146	Rates & Ins Rent - DBC
155	GCLL Management Fee
	<b>Total Expenditure</b>

	27500	28573	28573	32187	33153	34148
	57000	57000	57000	57000	57000	57000
	84500	85573	85573	89187	90153	91148

**Martin Harding:**  
£2500 contribution to Bodystat machine

**Total Income**

	0	0	0	0	0	0
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**Total To Leisure Centre Summary**

	<b>84500</b>	<b>85573</b>	<b>85573</b>	<b>89187</b>	<b>90153</b>	<b>91148</b>
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**Cost Centre 13 Squash Courts**

Code	Description
200	Maintenance
201	Long Term Financial Risks
	<b>Total Expenditure</b>

	500	500	250	500	515	530
	0	0	0	0	0	0
	500	500	250	500	515	530

**205 Squash Income**

	0	0	0	0	0	0
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**Total Income**

	0	0	0	0	0	0
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**Total to Squash Courts Summary**

	<b>500</b>	<b>500</b>	<b>250</b>	<b>500</b>	<b>515</b>	<b>530</b>
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**Cost Centre 14 Allotments**

**Code Description**

210 Rents / Licences	245	245	150	245	252	260
211 Repairs / Maintenance	250	250	250	250	258	265
212 Water Supply	0	0	0	0	0	0
213 Long Term Financial Risks	0	2135	1000	1000	1000	0
<b>Total Expenditure</b>	<b>495</b>	<b>2630</b>	<b>1400</b>	<b>1495</b>	<b>1510</b>	<b>525</b>

218 Rent	1900	2335	2345	2685	3088	3551
<b>Total Income</b>	<b>1900</b>	<b>2335</b>	<b>2345</b>	<b>2685</b>	<b>3088</b>	<b>3551</b>

**Total To Allotment Summary**

	<b>-1405</b>	<b>295</b>	<b>-945</b>	<b>-1190</b>	<b>-1578</b>	<b>-3026</b>
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**Martin Harding:**  
15% increase. 10% standard fees increase along with 5% to equalise charges following the 25% allocated to the Allotment Association

**Cost Centre 15 Administration**

**Code Description**

230 Wages	134000	140000	137000	142000	146260	150648
231 Furn (F&F) & Equipment	750	1500	500	1000	1030	1061
232 Photocopier	1000	1000	1000	1000	1030	1061
233 Stationery, Advertising, Postage	2100	2300	2300	2300	2369	2440
234 Telephone / Internet	3400	3788	3600	3700	3811	3925
235 Mileage Allowance	500	515	400	412	424	437
236 Insurance	14106	15000	12770	13000	13390	13792
237 Subscriptions / Publications	4862	5008	5008	5158	5313	5472
238 Town Mayor's Allowance	1500	1500	1500	1500	1545	1591
239 Civic Reception	1500	1500	1500	1500	1545	1591
240 Chains of Office	250	250	250	250	258	265
241 Legal Fees	5000	6000	5000	5000	5150	5305
242 External Audit Fees	1300	1300	1300	1300	1339	1379
243 Internal Audit Fees	250	250	250	250	258	265
244 Local Funding	7000	7000	7000	2000	2000	2000
245 Miscellaneous	3000	6250	6000	8250	8498	8752
246 Election Expenses	2000	10000	8000	2000	2000	2000
247 Training	1500	1500	1000	1500	1545	1591
248 Member Training	1500	1500	1500	1500	1545	1591
249 IT Services	4500	6000	6000	4000	4120	4244
250 Handyman (including seasonal Park staff)	500	1500	1000	1500	1545	1591
251 Council Offices Building Maintenance	15000	20000	15000	20000	20600	21218
252 Water Rates	1332	1372	1000	1413	1456	1499
253 Gas	2403	2475	2475	2549	2626	2704
254 Electricity	11000	5216	5216	5372	5534	5700
255 Rates (NNDR)	21304	22135	22135	22998	23688	24399
256 Long Term Financial Risks	0	2500	2000	2000	2000	2000
257 Long Term Maintenance	0	2875	0	0	0	0
<b>Total Expenditure</b>	<b>241557</b>	<b>270234</b>	<b>250704</b>	<b>253453</b>	<b>260877</b>	<b>268523</b>

270 Photocopier Income	0	0	0	0	0	0
271 Miscellaneous	0	0	4000	0	0	0
274 Bank Interest	1000	2400	2400	2400	2472	2546
<b>Total Income</b>	<b>1000</b>	<b>2400</b>	<b>6400</b>	<b>2400</b>	<b>0</b>	<b>0</b>

**Total to Administration Summary**

	<b>240557</b>	<b>267834</b>	<b>244304</b>	<b>251053</b>	<b>260877</b>	<b>268523</b>
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**Martin Harding:**  
Allowing for 2.5% increase and spinal point increases

**Martin Harding:**  
£6000 continued into 2020/21 for youth service.

**Cost Centre 16 Church Road Hall**

**Code Description**

280 Wages	5100	5400	5000	5400	5562	5729
281 Repairs & Maintenance	1500	3500	1500	3500	3605	3713
282 Gas & Electricity	1000	1180	800	1215	1252	1289
283 Cleaning Materials	100	100	100	100	103	106
284 Furniture & Fittings	100	100	100	100	103	106
285 Rates (NNDR)	1235	1283	1283	1333	1373	1414
287 Misc Expenditure	125	125	125	125	129	133
288 Long Term Financial Risks	0	0	0	0	0	0
289 Long Term Maintenance	0	0	0	0	0	0
290 Telephone / Broadband	500	600	600	600	600	600
<b>Total Expenditure</b>	<b>9660</b>	<b>12288</b>	<b>9508</b>	<b>12373</b>	<b>12727</b>	<b>13090</b>

295 Hire Income	4500	3473	4350	3560	3667	3000
<b>Total Income</b>	<b>4500</b>	<b>3473</b>	<b>4350</b>	<b>3560</b>	<b>3667</b>	<b>3000</b>

**Total To Community Halls Summary**

	<b>5160</b>	<b>8815</b>	<b>5158</b>	<b>8814</b>	<b>9060</b>	<b>10090</b>
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**Martin Harding:**  
Allowing for 2.5% increase

**Cost Centre 17 Grove Hall**

**Code Description**

301 Repairs & Maintenance	700	700	250	700	121	125
302 Gas & Electricity	100	100	100	100	103	106
<b>Total Expenditure</b>	<b>810</b>	<b>810</b>	<b>360</b>	<b>810</b>	<b>234</b>	<b>241</b>
315 Hire Income	0	0	0	0	0	0
<b>Total Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Total To Community Halls Summary**

<b>810</b>	<b>810</b>	<b>360</b>	<b>810</b>	<b>234</b>	<b>241</b>
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**Cost Centre 18 Heritage Community Hall**

**Code Description**

320 Wages	6200	6472	4500	0	0	0
321 Repairs & Maintenance	1800	1800	1000	0	0	0
322 Gas & Electricity	1653	1703	750	0	0	0
323 Cleaning Materials	195	195	50	0	0	0
324 Furniture & Fittings	500	1000	0	0	0	0
325 Rates (NDR)	2349	2441	2000	0	0	0
326 Water Rates	667	667	350	0	0	0
327 Misc Expenditure	260	260	130	0	0	0
328 Long Term Financial Risks	0	0	0	0	0	0
329 Long Term Maintenance Requirements	0	0	0	0	0	0
<b>Total Expenditure</b>	<b>13624</b>	<b>14538</b>	<b>8780</b>	<b>0</b>	<b>0</b>	<b>0</b>
335 Hire Income	11000	12000	7000	11300	11639	11988
<b>Total Income</b>	<b>11000</b>	<b>12000</b>	<b>7000</b>	<b>11300</b>	<b>11639</b>	<b>11988</b>

**Total To Community Halls Summary**

<b>2624</b>	<b>2538</b>	<b>1780</b>	<b>-11300</b>	<b>-11639</b>	<b>-11988</b>
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**Cost Centre 20 Sports Pavilion**

**Code Description**

340 Gas & Electricity	640	659	659	679	699	720
341 Water Rates	480	494	494	509	524	540
342 Maintenance & Cleaning Contribution	1750	1750	1750	1750	1803	1857
343 Rates	0	0	0	0	0	0
344 Building Insurance	1570	2025	1418	1418	1461	1504
345 Misc Expenditure	0	0	0	0	0	0
346 Long Term Financial Risks	17000	17000	17000	27000	27000	27000
<b>Total Expenditure</b>	<b>21440</b>	<b>21928</b>	<b>21321</b>	<b>31356</b>	<b>31486</b>	<b>31621</b>
350 Rent	17869	18441	18441	18847	18994	19564
<b>Total Income</b>	<b>17869</b>	<b>18441</b>	<b>18441</b>	<b>18847</b>	<b>18994</b>	<b>19564</b>

Martin Harding:  
RPI from Nov 2019 2.2%

**Total To Community Halls Summary**

<b>3571</b>	<b>3487</b>	<b>2880</b>	<b>12509</b>	<b>12492</b>	<b>12057</b>
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**Cost Centre 21 Town Council Offices Community Hall**

**Code Description**

360 Wages (Caretaker)	7500	7688	7688	7880	8117	8360
361 Repairs & Maintenance	420	420	420	420	433	446
362 Furniture, Fixtures and Fittings	100	100	100	100	103	106
363 Cleaning Materials	260	260	260	260	268	276
364 Miscellaneous	75	75	75	75	77	80
365 Long Term Financial Risks	0	4300	5000	5000	5000	5000
366 Long Term Maintenance --	0	0	0	0	0	0
<b>Total Expenditure</b>	<b>8355</b>	<b>12843</b>	<b>13543</b>	<b>13735</b>	<b>13997</b>	<b>14267</b>
370 Rent	31263	32045	36000	32045	33006	33997
<b>Total Income</b>	<b>31263</b>	<b>32045</b>	<b>36000</b>	<b>32045</b>	<b>33006</b>	<b>33997</b>

Martin Harding:  
Allowing for 2.5% increase

**Total To Community Halls Summary**

<b>-22908</b>	<b>-19202</b>	<b>-22457</b>	<b>-18309</b>	<b>-19009</b>	<b>-19729</b>
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**Cost Centre 22 Old Fire Station Café**

**Code Description**

380 Wages						
381 Food/Supplies	18500	19240	18000	18720	19282	19860
382 F, F & Equipment (including leased equi	4000	4000	4000	4000	4120	4244
383 Advertising	750	750	750	750	773	796
384 Rates (NNDR)	100	100	100	100	103	106
385 Electricity & Water	1644	1708	1708	1775	1828	1883
386 Cleaning Materials	1039	1070	1070	1102	1135	1169
387 DBC Maintenance Service Charge	130	130	130	130	134	138
388 Telephone / Internet	1500	1750	1750	1750	1803	1857
389 Maintenance	750	1000	1000	1000	1030	1061
390 Miscellaneous (and DBC Insurance)	1000	1000	1000	1000	1030	1061
391 Long Term Financial Risks	1325	1325	1000	1325	1365	1406
392 Rent DBC	0	0	0	0	0	0
393 Long Term Maintenance	3000	5600	5600	5600	5768	5941
<b>Total Expenditure</b>	<b>33738</b>	<b>37673</b>	<b>36108</b>	<b>37252</b>	<b>38369</b>	<b>39520</b>
395 Café Income	11000	8000	12450	10000	8240	8487
<b>Total Income</b>	<b>11000</b>	<b>8000</b>	<b>12450</b>	<b>10000</b>	<b>8240</b>	<b>8487</b>
<b>Total To Community Café Summary</b>	<b>22738</b>	<b>29673</b>	<b>23658</b>	<b>27252</b>	<b>30129</b>	<b>31033</b>

**Martin Harding:**  
Allowing for 4.9% increase  
in line with expected  
national living wage

**Cost Centre 23 Ingress Park Community Centre**

**Code Description**

400 Wages	1000	6300	1000	6300	6489	6684
401 Repairs & Maintenance	500	1850	500	1850	1906	1963
402 Gas & Electricity	400	1600	400	1600	1648	1697
403 Cleaning Materials	250	1000	250	1000	1030	1061
404 Furniture & Fittings	1375	4000	1000	6700	6901	7108
405 Rates (NNDR)	650	2442	500	2442	2515	2590
406 Water Rates	200	650	150	650	670	690
407 Key Holder Security	200	800	200	800	824	849
408 Misc Expenditure	210	500	200	500	515	530
409 Long Term Financial Risks	0	1950	0	0	1950	1950
410 Long Term Maintenance Requirements	0	2350	0	0	2350	2350
<b>Total Expenditure</b>	<b>4785</b>	<b>23442</b>	<b>4200</b>	<b>21842</b>	<b>26797</b>	<b>27472</b>
415 Hire Income	500	4000	2500	7000	9000	12000
416 Commuted Sum	13500	6000	13500	6000	6000	6000
417 Contingency Fund	0	7500	5000	5000	0	0
<b>Total Income</b>	<b>14000</b>	<b>17500</b>	<b>21000</b>	<b>18000</b>	<b>15000</b>	<b>18000</b>
<b>Total To Community Halls Summary</b>	<b>-9215</b>	<b>5942</b>	<b>-16800</b>	<b>3842</b>	<b>11797</b>	<b>9472</b>

**Martin Harding:**  
£2700 for installation of a  
TC noticeboard outside

**SUMMARY**

Street Lighting	6199	8749	6069	7199	7400	7607
Car Parks	7075	7824	4574	4754	4945	5144
Parks	182652	188248	166391	189280	186702	191436
Leisure Centre	84500	85573	85573	89187	90153	91148
Squash Courts	500	500	250	500	515	530
Allotments	-1405	295	-945	-1190	-1578	-3026
Administration	240557	267834	244304	251053	260877	268523
Community Halls	-19958	2390	-29079	-3635	2935	143
Community Café	22738	29673	23658	27252	30129	31033
<b>Total Expenditure</b>	<b>522858</b>	<b>591086</b>	<b>500795</b>	<b>564400</b>	<b>582079</b>	<b>592538</b>
<b>Total Expenditure</b>	<b>522858</b>	<b>591086</b>	<b>500795</b>	<b>564400</b>	<b>582079</b>	<b>592538</b>

**Reserve Account - Earmarked Funds**

**General Reserves**

£5,000 Sports Pavilion Bond  
£1,000 Bowls Pavilion Bond  
£3,750 Sports Pavilion Bond  
£1,250 Sports Pavilion Bond

**FRA Reserves**

£40,964 11/12 FRA  
£54,065 12/13 FRA  
£94,943 13/14 FRA  
£14,020 13/14 LTM  
£74,823 14/15 FRA  
£6,423 14/15 LTM  
£79,063 15/16 FRA  
£13,283 15/16 LTM  
-£4,868 16/17 FRA  
£1,820 16/17 LTM  
£575 17/18 FRA  
-£1,965 17/18 LTM  
-£17,576 18/19 FRA  
-£4,576 18/19 LTM

**£11,000**

**£350,994**

**Total in Reserve Account**

**£361,994**

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NOVEMBER 2019

**L03-19 | SECTION 137 EXPENDITURE: LIMIT FOR 2020-2021**

The Ministry of Housing, Communities and Local Government has confirmed that the appropriate sum for parish councils for the purposes of section 137(4)(a) of the Local Government Act 1972 ("the 1972 Act") for 2020-2021 is £8.32.

This is the amount that results from increasing the amount of 2019-2020 (£8.12) by the percentage increase in the retail index between September 2018 and September 2019, in accordance with Schedule 12B to the 1972 Act.

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## The Local Government Act 1972 – A Summary (extract).

### Section 137 Local Government Act 1972.

If a council is considering expenditure for which there is no statutory power councillors may use Section 137 of the Local Government Act 1972. which states: A **local authority may, subject to the provisions of this section, incur expenditure which in their opinion is in the interests of their area or any part of it or all or some of their inhabitants, up to a total of £7.20** (the council are informed of what this amount will be each year by Department for Communities and Local Government (DCLG)) **per elector Register of Electors.**

The expenditure must bring some direct benefit to the area or part of it, or to some or all of the inhabitants; this means that it must be possible to point to some way in which, in the broadest sense, the area or its inhabitants will be better off as a result of the expenditure. Direct benefit must be commensurate with the expenditure involved; it is for the council, acting reasonably, to judge whether this test is met, but they need to consider whether the expenditure is reasonable in relation to the degree of direct benefit that it will produce. Expenditure within the stated financial and legal parameters must be included within the budget of the council. The important thing to remember is that s137 cannot be spent on an individual. E.g. a young scout may ask the council for financial help to enable a visit to an international jamboree in South America. Worthy as this may be the council cannot agree because the statute says s137 money must benefit 'some or all of the inhabitants.' However if the request came from the scout troop the parish/town council could consider a grant to the troop as a whole; it would then be benefiting 'some' inhabitants.