

**SGTC
 TRANSFERS - MARCH 2017**

| Date | Desc | From | To | Amount |
|------------|-----------------------|-----------------------------------|-------------------|-------------------|
| 01/03/2017 | Bank to Bank Transfer | Active Saver 1 | Current Account | 4,084.26 |
| 09/03/2017 | Bank to Bank Transfer | Active Saver 1 | Current Account | 31,410.24 |
| 16/03/2017 | Bank to Bank Transfer | Active Saver 1 | Current Account | 2,846.52 |
| 28/03/2017 | Bank to Bank Transfer | Active Saver 1 | Active Saver 2 | 1,250.06 |
| 28/03/2017 | Bank to Bank Transfer | Active Saver 2 | Active Saver 1 | 3,048.00 |
| 30/03/2017 | Bank to Bank Transfer | Active Saver 1 | Current Account | 1,995.77 |
| 16/03/2017 | Bank to Bank Transfer | Active Saver 1 - Treasury Deposit | Active Saver 1 | 100,000.00 |
| 16/03/2017 | Bank to Bank Transfer | Active Saver 2 | Active Saver 1 | 8.97 |
| 16/03/2017 | Bank to Bank Transfer | Active Saver 2 - Treasury Deposit | Active Saver 2 | 389,834.73 |
| | | | Total..... | 534,478.55 |

**SGTC
TRANSFERS - APRIL 2017**

| Date | Desc | From | To | Amount |
|------------|-----------------------|-----------------|-----------------------------------|-------------------|
| 06/04/2017 | Bank to Bank Transfer | Active Saver 1 | Current Account | 68,575.22 |
| 11/04/2017 | Bank to Bank Transfer | Current Account | Active Saver 1 | 9,769.74 |
| 20/04/2017 | Bank to Bank Transfer | Active Saver 1 | Current Account | 25,958.66 |
| 26/04/2017 | Bank to Bank Transfer | Active Saver 1 | Active Saver 1 - Treasury Deposit | 250,000.00 |
| 26/04/2017 | Bank to Bank Transfer | Active Saver 2 | Active Saver 2 - Treasury Deposit | 388,036.79 |
| | | | Total..... | 742,340.41 |

**SGTC
TRANSFERS - MAY 2017**

| Date | Desc | From | To | Amount |
|------------|-----------------------|-----------------------------------|-----------------------------------|---------------------|
| 04/05/2017 | Bank to Bank Transfer | Active Saver 1 | Current Account | 7,486.07 |
| 11/05/2017 | Bank to Bank Transfer | Active Saver 1 | Current Account | 39,975.00 |
| 18/05/2017 | Bank to Bank Transfer | Active Saver 1 | Current Account | 1,091.18 |
| 26/05/2017 | Bank to Bank Transfer | Active Saver 1 - Treasury Deposit | Active Saver 1 | 250,000.00 |
| 30/05/2017 | Bank to Bank Transfer | Active Saver 1 | Active Saver 1 - Treasury Deposit | 200,000.00 |
| 26/05/2017 | Bank to Bank Transfer | Active Saver 2 | Active Saver 1 | 6.38 |
| 26/05/2017 | Bank to Bank Transfer | Active Saver 2 - Treasury Deposit | Active Saver 1 | 388,036.79 |
| 30/05/2017 | Bank to Bank Transfer | Active Saver 2 | Active Saver 2 | 388,036.79 |
| | | | Total..... | 1,274,632.21 |

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Listing of Receipts in each Code for All Cost Centres
(Between 01/03/2017 to 31/03/2017)

| Code Number | Date | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
|--|---|--------|-----------------|-----------|---|-----------------------------------|----------|-----------|-------|-----------|
| Cost Centre Other Projects | | | | | | | | | | |
| 121 | General Projects (inc. Summer En | | | | | | | | | |
| Vchr. | 16/03/2017 | 251 | Active Saver 1 | | KCC Funding Contribution - Litter E | Kent County Council | Z | 1,000.00 | 0.00 | 1,000.00 |
| | | | | | Subtotal for Code: General Projects (inc. Surr | | | £1,000.00 | £0.00 | £1,000.00 |
| | | | | | Subtotal for Cost Centre: Other Projects | | | 1,000.00 | 0.00 | 1,000.00 |
| Cost Centre Administration | | | | | | | | | | |
| 274 | Bank Interest | | | | | | | | | |
| Vchr. | 06/03/2017 | 236 | Current Account | | Loyalty Reward | Barclays | Z | 9.01 | 0.00 | 9.01 |
| | 16/03/2017 | 250 | Active Saver 1 | | Bank Interest | Barclays | Z | 2.30 | 0.00 | 2.30 |
| | 16/03/2017 | 252 | Active Saver 2 | | Bank Interest | Barclays | Z | 8.97 | 0.00 | 8.97 |
| | | | | | Subtotal for Code: Bank Interest | | | £20.28 | £0.00 | £20.28 |
| | | | | | Subtotal for Cost Centre: Administration | | | 20.28 | 0.00 | 20.28 |
| Cost Centre Church Road Hall | | | | | | | | | | |
| 295 | Hire Income | | | | | | | | | |
| Vchr. | 23/03/2017 | 237 | Current Account | | Hall Hire | Various | Z | 305.00 | 0.00 | 305.00 |
| | | | | | Subtotal for Code: Hire Income | | | £305.00 | £0.00 | £305.00 |
| | | | | | Subtotal for Cost Centre: Church Road Hall | | | 305.00 | 0.00 | 305.00 |
| Cost Centre Heritage Community Hall | | | | | | | | | | |
| 335 | Hire Income | | | | | | | | | |
| Vchr. | 01/03/2017 | 242 | Active Saver 1 | | Hall Hire | North Kent Karate | Z | 38.00 | 0.00 | 38.00 |
| | 07/03/2017 | 244 | Active Saver 1 | | Hall Hire | Shizendo Karate | Z | 95.00 | 0.00 | 95.00 |
| | 22/03/2017 | 245 | Active Saver 1 | | Hall Hire | Shizendo Karate | Z | 95.00 | 0.00 | 95.00 |
| | 10/03/2017 | 246 | Active Saver 1 | | Hall Hire | Alpha & Omega | Z | 665.00 | 0.00 | 665.00 |
| | 24/03/2017 | 249 | Active Saver 1 | | Hall Hire | DBC | Z | 171.00 | 0.00 | 171.00 |
| | | | | | Subtotal for Code: Hire Income | | | £1,064.00 | £0.00 | £1,064.00 |
| | | | | | Subtotal for Cost Centre: Heritage Community Hall | | | 1,064.00 | 0.00 | 1,064.00 |
| Cost Centre Sports Pavilion | | | | | | | | | | |
| 350 | Rent Income | | | | | | | | | |
| Vchr. | 23/03/2017 | 240 | Current Account | | Rent | The Pavilion Community Sports & Z | Z | 1,410.71 | 0.00 | 1,410.71 |
| | | | | | Subtotal for Code: Rent Income | | | £1,410.71 | £0.00 | £1,410.71 |
| | | | | | Subtotal for Cost Centre: Sports Pavilion | | | 1,410.71 | 0.00 | 1,410.71 |

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Listing of Receipts in each Code for All Cost Centres
(Between 01/03/2017 to 31/03/2017)

| Code Number | Date | 370 Hire Income | Bank | Minute | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
|-------------|------------|-----------------|------|--------|-----------|-------------|--|----------|-----------|-------|-----------|
| Vchr. 238 | 23/03/2017 | Current Account | | | | Hall Hire | Various | Z | 45.00 | 0.00 | 45.00 |
| 239 | 23/03/2017 | Current Account | | | | Hall Hire | Cygnets | Z | 1,575.75 | 0.00 | 1,575.75 |
| 243 | 01/03/2017 | Active Saver 1 | | | | Hall Hire | North Kent Karate | Z | 380.00 | 0.00 | 380.00 |
| 247 | 10/03/2017 | Active Saver 1 | | | | Hall Hire | WeightWatchers | Z | 304.00 | 0.00 | 304.00 |
| 248 | 24/03/2017 | Active Saver 1 | | | | Hall Hire | DBC | Z | 427.50 | 0.00 | 427.50 |
| | | | | | | | Subtotal for Code: Hire Income | | £2,732.25 | £0.00 | £2,732.25 |
| | | | | | | | Subtotal for Cost Centre: Town Council Offices Commr | | 2,732.25 | 0.00 | 2,732.25 |

Cost Centre Old Fire Station Cafe

| Code Number | Date | 395 Cafe Income | Bank | Minute | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
|-------------|------------|-----------------|------|--------|-----------|-------------|---|----------|------------------|----------------|------------------|
| Vchr. 241 | 23/03/2017 | Current Account | | | | Food Sales | Old Fire Station Cafe | S | 517.28 | 129.32 | 646.60 |
| | | | | | | | Subtotal for Code: Cafe Income | | £517.28 | £129.32 | £646.60 |
| | | | | | | | Subtotal for Cost Centre: Old Fire Station Cafe | | 517.28 | 129.32 | 646.60 |
| | | | | | | | TOTALS | | £7,049.52 | £129.32 | £7,178.84 |

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Listing of Payments in each Code for All Cost Centres
(Between 01/03/2017 to 31/03/2017)

| Cost Centre Public Lighting | | | | Supplier | | | | Subtotal for Code: Supply & Maintenance | |
|--|------|------------|-----------------|-----------------------------------|-----------------------------|----------|-----------|---|-----------|
| Code Number | Date | Minute | Bank | Description | Supplier | Vat Type | Net | Vat | Total |
| 1 Supply & Maintenance | | | | | E-on | L | | | |
| Vchr. | 1212 | 09/03/2017 | Current Account | Electricity - Street Lighting | | | 76.46 | 3.82 | 80.28 |
| | | | | | | | £76.46 | £3.82 | £80.28 |
| 4 Repairs | | | | | | S | | | |
| Vchr. | 1225 | 09/03/2017 | Current Account | Repair - Floodlight Heritage Park | Streelights | | 560.00 | 112.00 | 672.00 |
| | | | | | | | £560.00 | £112.00 | £672.00 |
| Subtotal for Cost Centre: Public Lighting | | | | | | | 636.46 | 115.82 | 752.28 |
| Cost Centre Parks Establishment | | | | | | | | | |
| 40 Wages | | | | | | | | | |
| Vchr. | 1198 | 01/03/2017 | Current Account | Park Keeper Contract | Night & Day Security | Z | 1,281.25 | 0.00 | 1,281.25 |
| | 1199 | 01/03/2017 | Current Account | Park Keeper Contract - Day Cover | Night & Day Security | Z | 350.00 | 0.00 | 350.00 |
| | 1228 | 09/03/2017 | Current Account | Pension E'ee | KCC - LGPS | Z | 119.81 | 0.00 | 119.81 |
| | 1229 | 09/03/2017 | Current Account | Pension E'er | KCC - LGPS | Z | 219.35 | 0.00 | 219.35 |
| | 1230 | 09/03/2017 | Current Account | Pension Employer Secondary Cont | KCC - LGPS | Z | 516.67 | 0.00 | 516.67 |
| | 1242 | 09/03/2017 | Current Account | Pension E'er | Intelligent Money | Z | 10.02 | 0.00 | 10.02 |
| | 1243 | 09/03/2017 | Current Account | Pension E'ee | Intelligent Money | Z | 20.03 | 0.00 | 20.03 |
| | 1244 | 09/03/2017 | Current Account | PAYE | HMRC | Z | 69.00 | 0.00 | 69.00 |
| | 1245 | 09/03/2017 | Current Account | NI | HMRC | Z | 511.80 | 0.00 | 511.80 |
| | 1253 | 09/03/2017 | Current Account | Wages | SGTC | Z | 2,748.58 | 0.00 | 2,748.58 |
| Subtotal for Code: Wages | | | | | | | £5,846.51 | £0.00 | £5,846.51 |
| 41 Equipment/Materials | | | | | | | | | |
| Vchr. | 1201 | 01/03/2017 | Current Account | Parks Uniform - Work boots | Trade UK | Z | 39.99 | 0.00 | 39.99 |
| | 1210 | 09/03/2017 | Current Account | Parks Repair - Bowis Mower | FL Machinery | Z | 159.00 | 0.00 | 159.00 |
| | 1216 | 09/03/2017 | Current Account | Parks Equipment - Tractor Battery | Ernest Doe & Sons Ltd | S | 104.17 | 20.83 | 125.00 |
| | 1220 | 09/03/2017 | Current Account | Skip Hire | Pinden Ltd | S | 215.00 | 43.00 | 258.00 |
| | 1265 | 16/03/2017 | Current Account | Parks Equipment - Bus Stop Remt | Trade UK | S | 113.13 | 14.02 | 127.15 |
| | 1272 | 16/03/2017 | Current Account | Sports Ground Supplies | Eden Park (STMS) Ltd | S | 147.10 | 29.42 | 176.52 |
| | 1280 | 23/03/2017 | Current Account | Air Vent & Screws (Pavilion) | Petty Cash | Z | 11.91 | 0.00 | 11.91 |
| | 1291 | 23/03/2017 | Current Account | Skip Hire | Pinden Ltd | S | 215.00 | 43.00 | 258.00 |
| | 1293 | 23/03/2017 | Current Account | Strimming - All Sites | Parsons | Z | 460.00 | 0.00 | 460.00 |
| | 1302 | 30/03/2017 | Current Account | Replacement Brush Heads - Boots | Sportsmark Ltd | S | 158.64 | 31.73 | 190.37 |
| | 1303 | 30/03/2017 | Current Account | Parks Equipment - Hazard Tape | Trade UK | S | 18.65 | 3.72 | 22.37 |
| | 1306 | 30/03/2017 | Current Account | Parks Equipment - Pipe Bracket | Discount Builders Merchants | S | 13.16 | 2.63 | 15.79 |
| Subtotal for Code: Equipment/Materials | | | | | | | £1,655.75 | £188.35 | £1,844.10 |

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Listing of Payments in each Code for All Cost Centres
(Between 01/03/2017 to 31/03/2017)

| Code Number | Date | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
|---|------|------------|-----------|-----------------------------------|---|----------|---------|---------|---------|
| 43 Fuel | | | | | | | | | |
| Vchr. | 1193 | 01/03/2017 | | Fuel | Asda Stores Ltd (Allstar) | S | 197.99 | 39.20 | 237.19 |
| | | | | | Subtotal for Code: Fuel | | £197.99 | £39.20 | £237.19 |
| 44 Fencing | | | | | | | | | |
| Vchr. | 1290 | 23/03/2017 | | Posts in Heritage Park | TMH Contractors | Z | 340.00 | 0.00 | 340.00 |
| | | | | | Subtotal for Code: Fencing | | £340.00 | £0.00 | £340.00 |
| 45 Telephone | | | | | | | | | |
| Vchr. | 1276 | 16/03/2017 | | Phone Bill - Parks | O2 | S | 9.87 | 1.97 | 11.84 |
| | | | | | Subtotal for Code: Telephone | | £9.87 | £1.97 | £11.84 |
| 46 Vehicles | | | | | | | | | |
| Vchr. | 1206 | 09/03/2017 | | MOT - Van NWR + Repair | Monarch Autos | S | 343.83 | 59.77 | 403.60 |
| Vchr. | 1271 | 16/03/2017 | | MOT - Van OBS + Repair | Monarch Autos | S | 283.39 | 47.68 | 331.07 |
| | | | | | Subtotal for Code: Vehicles | | £627.22 | £107.45 | £734.67 |
| 47 Water Rates | | | | | | | | | |
| Vchr. | 1304 | 30/03/2017 | | Water Rates - Swanscombe Park | Southern Water | Z | 273.20 | 0.00 | 273.20 |
| | | | | | Subtotal for Code: Water Rates | | £273.20 | £0.00 | £273.20 |
| 48 Gas/Electricity | | | | | | | | | |
| Vchr. | 1274 | 16/03/2017 | | Electricity - Toilet Block | KCC - Laser | L | 27.88 | 1.39 | 29.27 |
| | | | | | Subtotal for Code: Gas/Electricity | | £27.88 | £1.39 | £29.27 |
| 49 Playground Equipment & Mainten. | | | | | | | | | |
| Vchr. | 1273 | 16/03/2017 | | Playground Inspections and Risk A | Wicksteed Leisure Ltd | S | 299.25 | 59.85 | 359.10 |
| | | | | | Subtotal for Code: Playground Equipment & M | | £299.25 | £59.85 | £359.10 |
| 50 Staff Training | | | | | | | | | |
| Vchr. | 1260 | 09/03/2017 | | Staff Training - Horticulture | Hadlow College | Z | 316.00 | 0.00 | 316.00 |
| | | | | | Subtotal for Code: Staff Training | | £316.00 | £0.00 | £316.00 |
| 52 Parks Works Area | | | | | | | | | |
| Vchr. | 1281 | 23/03/2017 | | Cleaning Materials | Petty Cash | Z | 14.53 | 0.00 | 14.53 |
| | | | | | Subtotal for Code: Parks Works Area | | £14.53 | £0.00 | £14.53 |
| 53 Vandalism | | | | | | | | | |
| Vchr. | | | | | | | | | |
| | | | | | | | | | |

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Listing of Payments in each Code for All Cost Centres
(Between 01/03/2017 to 31/03/2017)

| | | | | | | | | | |
|--------------------|---|-----------------|------------------|---|------------------------------------|-----------------|------------|------------|--------------|
| 1270 | 16/03/2017 | Current Account | DC | Welding Repairs - Parks Attempted | TMH Contractors | Z | 100.00 | 0.00 | 100.00 |
| 1307 | 30/03/2017 | Current Account | DC | Welding - Damaged Gate Swmasco | TMH Contractors | Z | 380.00 | 0.00 | 380.00 |
| | | | | Subtotal for Code: Vandalism | | | £480.00 | £0.00 | £480.00 |
| Code Number | 54 Trees | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
| Vchr. | Minute | | | | | | | | |
| 1200 | 01/03/2017 | Current Account | DC | Tree Works - Madden Close | SL Tree Care Ltd | S | 248.00 | 49.60 | 297.60 |
| 1305 | 30/03/2017 | Current Account | DC | Tree Works - Fallen Tree Valley Vie | SL Tree Care Ltd | S | 256.00 | 51.20 | 307.20 |
| | | | | Subtotal for Code: Trees | | | £504.00 | £100.80 | £604.80 |
| Code Number | 55 New Recreational Facilities | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
| Vchr. | Minute | | | | | | | | |
| 1222 | 09/03/2017 | Current Account | DC | Outdoor Gym Equipment - Knockh | Caloo Ltd | S | 6,250.00 | 1,250.00 | 7,500.00 |
| | | | | Subtotal for Code: New Recreational Facilities: | | | £6,250.00 | £1,250.00 | £7,500.00 |
| | | | | Subtotal for Cost Centre: Parks Establishment | | | 16,842.20 | 1,749.01 | 18,591.21 |
| Cost Centre | Heritage Park | | | | | | | | |
| Code Number | 100 Maintenance/Rent | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
| Vchr. | Minute | | | | | | | | |
| 1224 | 09/03/2017 | Current Account | DC | Rent | Land Securities | S | 12.50 | 2.50 | 15.00 |
| | | | | Subtotal for Code: Maintenance/Rent | | | £12.50 | £2.50 | £15.00 |
| | | | | Subtotal for Cost Centre: Heritage Park | | | 12.50 | 2.50 | 15.00 |
| Cost Centre | Other Projects | | | | | | | | |
| Code Number | 121 General Projects (inc. Summer En | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
| Vchr. | Minute | | | | | | | | |
| 1188 | 01/03/2017 | Current Account | DC | Stationary | KCC - KCS | Z | 0.75 | 0.00 | 0.75 |
| 1192 | 01/03/2017 | Current Account | DC | Community Litter Picking Equipmer | KCC - KCS | S | 9.20 | 1.84 | 11.04 |
| 1218 | 09/03/2017 | Current Account | DC | Volunteer Hi-Viz Jackets | Tester | L | 375.00 | 37.50 | 412.50 |
| 1268 | 16/03/2017 | Current Account | DC | Community Litter Picking Equipmer | KCC - KCS | S | 6.20 | 1.24 | 7.44 |
| | | | | Subtotal for Code: General Projects (inc. Surr | | | £391.15 | £40.58 | £431.73 |
| | | | | Subtotal for Cost Centre: Other Projects | | | 391.15 | 40.58 | 431.73 |
| Cost Centre | Squash Courts | | | | | | | | |
| Code Number | 200 Maintenance | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
| Vchr. | Minute | | | | | | | | |
| 1227 | 09/03/2017 | Current Account | DC | Repair - Squash Court Guttering | Kent Fire Extinguisher Services LI | Z | 180.00 | 0.00 | 180.00 |
| | | | | Subtotal for Code: Maintenance | | | £180.00 | £0.00 | £180.00 |
| | | | | Subtotal for Cost Centre: Squash Courts | | | 180.00 | 0.00 | 180.00 |
| Cost Centre | Allotments | | | | | | | | |
| Code Number | 210 Rents / Licences | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
| Vchr. | Minute | | | | | | | | |
| 1223 | 09/03/2017 | Current Account | DC | Rent | Land Securities | S | 30.00 | 6.00 | 36.00 |

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**Listing of Payments in each Code for All Cost Centres
(Between 01/03/2017 to 31/03/2017)**

| Cost Centre | | Administration | | 230 Wages | | Cheq. No. | | Description | | Supplier | | Vat Type | | Net | | Vat | | Total | |
|--|------------|-----------------|--------|-----------------|---------|-----------|----|------------------------------------|------------------------|----------|----------|----------|--|-----|--|-----|--|-------|----------|
| Code Number | Date | Bank | Minute | Account | DC | DC | DC | | | | | | | | | | | | |
| Vchr. | | | | | | | | | | | | | | | | | | | |
| 1231 | 09/03/2017 | Current Account | | Current Account | DC | | | Pension Employer Secondary Cont | KCC - LGPS | Z | 1,033.32 | 0.00 | | | | | | | 1,033.32 |
| 1232 | 09/03/2017 | Current Account | | Current Account | DC | | | Pension E'er | KCC - LGPS | Z | 553.31 | 0.00 | | | | | | | 553.31 |
| 1233 | 09/03/2017 | Current Account | | Current Account | DC | | | Pension E'ee | KCC - LGPS | Z | 364.89 | 0.00 | | | | | | | 364.89 |
| 1240 | 09/03/2017 | Current Account | | Current Account | | | | Pension E'ee | Intelligent Money | Z | 58.54 | 0.00 | | | | | | | 58.54 |
| 1241 | 09/03/2017 | Current Account | | Current Account | | | | Pension E'er | Intelligent Money | Z | 29.28 | 0.00 | | | | | | | 29.28 |
| 1246 | 09/03/2017 | Current Account | | Current Account | | | | NI | HMRC | Z | 1,504.70 | 0.00 | | | | | | | 1,504.70 |
| 1247 | 09/03/2017 | Current Account | | Current Account | | | | PAYE | HMRC | Z | 918.60 | 0.00 | | | | | | | 918.60 |
| 1252 | 09/03/2017 | Current Account | | Current Account | | | | Wages | SGTC | Z | 6,659.35 | 0.00 | | | | | | | 6,659.35 |
| Subtotal for Code: Rents / Licences | | | | | | | | | | | £30.00 | £6.00 | | | | | | | £36.00 |
| Subtotal for Cost Centre: Allotments | | | | | | | | | | | 30.00 | 6.00 | | | | | | | 36.00 |
| Code Number 231 Furniture, Fixtures & Fittings | | | | | | | | | | | | | | | | | | | |
| Vchr. | | | | | | | | | | | | | | | | | | | |
| 1217 | 09/03/2017 | Current Account | | Current Account | DC | | | Staff Hi-Viz Jackets | Tester | S | 60.00 | 12.00 | | | | | | | 72.00 |
| Subtotal for Code: Furniture, Fixtures & Fittin | | | | | | | | | | | £60.00 | £12.00 | | | | | | | £72.00 |
| Code Number 232 Photocopier | | | | | | | | | | | | | | | | | | | |
| Vchr. | | | | | | | | | | | | | | | | | | | |
| 1189 | 01/03/2017 | Current Account | | Current Account | DC | | | Photocopier Usage | KCC - KCS | S | 318.25 | 63.65 | | | | | | | 381.90 |
| Subtotal for Code: Photocopier | | | | | | | | | | | £318.25 | £63.65 | | | | | | | £381.90 |
| Code Number 233 Stationary, Advertising & Postage | | | | | | | | | | | | | | | | | | | |
| Vchr. | | | | | | | | | | | | | | | | | | | |
| 1191 | 01/03/2017 | Current Account | | Current Account | DC | | | Cleaning Materials | KCC - KCS | S | 52.10 | 10.42 | | | | | | | 62.52 |
| 1211 | 09/03/2017 | Current Account | | Current Account | DD | | | Franking Machine Rental | Francotyp Postalia Ltd | S | 60.00 | 12.00 | | | | | | | 72.00 |
| 1269 | 16/03/2017 | Current Account | | Current Account | DC | | | Stationary | KCC - KCS | S | 22.60 | 4.52 | | | | | | | 27.12 |
| 1279 | 23/03/2017 | Current Account | | Current Account | BANKADJ | | | Kitchen Supplies & Stationary | Pety Cash | Z | 6.67 | 0.00 | | | | | | | 6.67 |
| 1296 | 23/03/2017 | Current Account | | Current Account | DC | | | Stationary - Credit Note | KCC - KCS | S | -38.80 | -7.76 | | | | | | | -46.56 |
| 1308 | 30/03/2017 | Current Account | | Current Account | DC | | | Stationary | KCC - KCS | S | 58.20 | 11.64 | | | | | | | 69.84 |
| Subtotal for Code: Stationary, Advertising & F | | | | | | | | | | | £160.77 | £30.82 | | | | | | | £191.59 |
| Code Number 234 Telephone / Internet | | | | | | | | | | | | | | | | | | | |
| Vchr. | | | | | | | | | | | | | | | | | | | |
| 1259 | 09/03/2017 | Current Account | | Current Account | | | | Use of Personal Mobiles - TC and I | SGTC | Z | 25.00 | 0.00 | | | | | | | 25.00 |
| Subtotal for Code: Telephone / Internet | | | | | | | | | | | £25.00 | £0.00 | | | | | | | £25.00 |
| Code Number 235 Mileage Allowance | | | | | | | | | | | | | | | | | | | |
| Vchr. | | | | | | | | | | | | | | | | | | | |
| 1258 | 09/03/2017 | Current Account | | Current Account | | | | Mileage | SGTC | Z | 117.65 | 0.00 | | | | | | | 117.65 |
| Subtotal for Code: Mileage Allowan | | | | | | | | | | | £117.65 | £0.00 | | | | | | | £117.65 |

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Listing of Payments in each Code for All Cost Centres (Between 01/03/2017 to 31/03/2017)

| Code Number | Date | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
|--|------------|--------|-----------------|-----------|--|--------------------------------|----------|-----------|--------|-----------|
| 238 Town Mayor's Allowance | | | | | | | | | | |
| Vchr. | Date | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
| 1267 | 16/03/2017 | | Current Account | DC | Charity Mayoral Event Payment | Mayor of Dartford | Z | 74.00 | 0.00 | 74.00 |
| 1300 | 30/03/2017 | | Current Account | 713972 | Mayoral Allowance Claim | Clr B Read | Z | 35.00 | 0.00 | 35.00 |
| 1301 | 30/03/2017 | | Current Account | DC | Mayors Donation to Charity Account | Clr B Read | Z | 678.00 | 0.00 | 678.00 |
| | | | | | Subtotal for Code: Town Mayor's Allowance | | | £787.00 | £0.00 | £787.00 |
| 239 Civic Reception | | | | | | | | | | |
| Vchr. | Date | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
| 1205 | 09/03/2017 | | Current Account | DC | Civic Reception Catering | Kelly King | Z | 594.00 | 0.00 | 594.00 |
| 1266 | 16/03/2017 | | Current Account | DC | Catering Equipment - Civic Recepti | Chic Event Hire | S | 258.15 | 51.63 | 309.78 |
| 1277 | 23/03/2017 | | Current Account | BANKADJ | Raffle Tickets & Balloons - Civic Re | Petty Cash | Z | 48.47 | 0.00 | 48.47 |
| 1295 | 23/03/2017 | | Current Account | DC | Disco - Civic Reception | Supersonic Disco | Z | 200.00 | 0.00 | 200.00 |
| 1297 | 23/03/2017 | | Current Account | DC | Stationary - Civic Night | KCC - KCS | S | 4.60 | 0.92 | 5.52 |
| 1299 | 23/03/2017 | | Current Account | 713970 | Reimbursement for Civic Night Exp | Clr B Read | Z | 238.60 | 0.00 | 238.60 |
| 1309 | 30/03/2017 | | Current Account | 713972 | Civic Reception Expenditure | Clr B Read | Z | 24.00 | 0.00 | 24.00 |
| | | | | | Subtotal for Code: Civic Reception | | | £1,367.82 | £52.55 | £1,420.37 |
| 244 Section 137 Donations | | | | | | | | | | |
| Vchr. | Date | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
| 1261 | 16/03/2017 | | Current Account | 713966 | Local Funding Award | 1st Swanwscombe Rainbows | Z | 200.00 | 0.00 | 200.00 |
| 1262 | 16/03/2017 | | Current Account | 713967 | Local Funding Award | 2nd Swanwscombe Brownies | Z | 300.00 | 0.00 | 300.00 |
| 1263 | 16/03/2017 | | Current Account | 713968 | Local Funding Award | Swanwscombe & Greenhithe Local | Z | 200.00 | 0.00 | 200.00 |
| 1264 | 16/03/2017 | | Current Account | 713969 | Local Funding Award | Hi-Kent | Z | 500.00 | 0.00 | 500.00 |
| | | | | | Subtotal for Code: Section 137 Donations | | | £1,200.00 | £0.00 | £1,200.00 |
| 245 Miscellaneous Expenditure | | | | | | | | | | |
| Vchr. | Date | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
| 1202 | 01/03/2017 | | Current Account | DC | Budget Statement Printing Adjustm | Dor-2-Dor | S | 30.00 | 6.00 | 36.00 |
| 1278 | 23/03/2017 | | Current Account | BANKADJ | Newspapers | Petty Cash | Z | 3.00 | 0.00 | 3.00 |
| | | | | | Subtotal for Code: Miscellaneous Expenditure | | | £33.00 | £6.00 | £39.00 |
| 247 Staff Training | | | | | | | | | | |
| Vchr. | Date | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
| 1196 | 01/03/2017 | | Current Account | DC | Staff Training - Neighbourhood Pla | KALC | S | 60.00 | 12.00 | 72.00 |
| 1289 | 23/03/2017 | | Current Account | DC | Staff Training - SLCC Conference - | SLCC | S | 69.00 | 13.80 | 82.80 |
| | | | | | Subtotal for Code: Staff Training | | | £129.00 | £25.80 | £154.80 |
| 249 IT Services | | | | | | | | | | |
| Vchr. | Date | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
| 1226 | 09/03/2017 | | Current Account | DC | IT Support & Maintenance | ABC ICT Ltd | S | 250.00 | 50.00 | 300.00 |
| | | | | | Subtotal for Code: IT Services | | | £250.00 | £50.00 | £300.00 |
| 251 Council Offices Building Maintena | | | | | | | | | | |
| Vchr. | Date | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |

SGTC
Listing of Payments in each Code for All Cost Centres
(Between 01/03/2017 to 31/03/2017)

| | | | | | | | | | |
|---|------------|-----------------|----|--------------------------|-------------------|---|--------|--------|--------|
| 1221 | 09/03/2017 | Current Account | DC | Window Cleaning | Chapman | Z | 40.00 | 0.00 | 40.00 |
| 1292 | 23/03/2017 | Current Account | DC | Air Conditioning Service | LW Burt & Son Ltd | S | 525.00 | 105.00 | 630.00 |
| Subtotal for Code: Council Offices Building M | | | | | | | | | |
| £105.00 | | | | | | | | | |
| £670.00 | | | | | | | | | |

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|--|-------------|-----------------|------------------|--------------------|-----------------|-----------------|------------|------------|--------------|
| Code Number | Date | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
| 1203 | 01/03/2017 | Current Account | DD | Water Rates | Castle Water | L | 257.79 | 29.23 | 287.02 |
| Subtotal for Code: Water Rates | | | | | | | | | |
| £257.79 | | | | | | | | | |
| £287.02 | | | | | | | | | |
| Subtotal for Cost Centre: Administration | | | | | | | | | |
| 16,393.27 | | | | | | | | | |
| 16,768.32 | | | | | | | | | |

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|--------------------------|-------------|-----------------|------------------|--------------------|-----------------|-----------------|------------|------------|--------------|
| Code Number | Date | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
| 1251 | 09/03/2017 | Current Account | | PAYE | HMRC | Z | 30.20 | 0.00 | 30.20 |
| 1257 | 09/03/2017 | Current Account | | Wages | SGTC | Z | 351.45 | 0.00 | 351.45 |
| Subtotal for Code: Wages | | | | | | | | | |
| £381.65 | | | | | | | | | |
| £381.65 | | | | | | | | | |

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|--|-------------|-----------------|------------------|--------------------|-----------------------|-----------------|------------|------------|--------------|
| Code Number | Date | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
| 1209 | 09/03/2017 | Current Account | DC | Roof Repairs | P Harding Maintenance | S | 450.00 | 90.00 | 540.00 |
| Subtotal for Code: Repairs & Maintenance | | | | | | | | | |
| £450.00 | | | | | | | | | |
| £540.00 | | | | | | | | | |

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|---------------------------------------|-------------|-----------------|------------------|--------------------|-----------------|-----------------|------------|------------|--------------|
| Code Number | Date | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
| 1298 | 23/03/2017 | Current Account | DC | Cleaning Equipment | KCC - KCS | S | 18.95 | 3.79 | 22.74 |
| Subtotal for Code: Cleaning Materials | | | | | | | | | |
| £18.95 | | | | | | | | | |
| £22.74 | | | | | | | | | |

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|--|-------------|-----------------|------------------|--------------------|-----------------|-----------------|------------|------------|--------------|
| Code Number | Date | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
| 1213 | 09/03/2017 | Current Account | DC | Music Licence | PPL | S | 122.02 | 24.40 | 146.42 |
| Subtotal for Code: Miscellaneous Expenditure | | | | | | | | | |
| £122.02 | | | | | | | | | |
| £146.42 | | | | | | | | | |
| Subtotal for Cost Centre: Church Road Hall | | | | | | | | | |
| 972.62 | | | | | | | | | |
| 1,090.81 | | | | | | | | | |

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|--------------------------------------|-------------|-----------------|------------------|--------------------|-----------------|-----------------|------------|------------|--------------|
| Code Number | Date | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
| 1294 | 23/03/2017 | Current Account | DD | Gas | KCC - Laser | L | 9.06 | 0.44 | 9.50 |
| Subtotal for Code: Gas & Electricity | | | | | | | | | |
| £9.06 | | | | | | | | | |
| £9.50 | | | | | | | | | |
| Subtotal for Cost Centre: Grove Hall | | | | | | | | | |
| 9.06 | | | | | | | | | |
| 0.44 | | | | | | | | | |
| 9.50 | | | | | | | | | |

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|--------------------------|-------------|-----------------|------------------|--------------------|-----------------|-----------------|------------|------------|--------------|
| Code Number | Date | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
| 1250 | 09/03/2017 | Current Account | | PAYE | HMRC | Z | 93.80 | 0.00 | 93.80 |
| 1256 | 09/03/2017 | Current Account | | Wages | SGTC | Z | 374.94 | 0.00 | 374.94 |
| Subtotal for Code: Wages | | | | | | | | | |
| £468.74 | | | | | | | | | |
| £468.74 | | | | | | | | | |

SGTC
Listing of Payments in each Code for All Cost Centres
 (Between 01/03/2017 to 31/03/2017)

| Code Number | Date | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
|--------------------------------------|------------|--------|-----------------|-----------|----------------------------------|---|----------|-----------|--------|-----------|
| 321 Repairs & Maintenance | | | | | | | | | | |
| Vchr. 1207 | 09/03/2017 | | Current Account | DC | Hygiene Services | Cannon | S | 5.46 | 1.09 | 6.55 |
| | | | | | | Subtotal for Code: Repairs & Maintenance | | £5.46 | £1.09 | £6.55 |
| 322 Gas & Electricity | | | | | | | | | | |
| Vchr. 1275 | 16/03/2017 | | Current Account | DD | Gas | KCC - Laser | L | 88.79 | 4.44 | 93.23 |
| | | | | | | Subtotal for Code: Gas & Electricity | | £88.79 | £4.44 | £93.23 |
| 326 Water Rates | | | | | | | | | | |
| Vchr. 1197 | 01/03/2017 | | Current Account | DD | Water Rates | Southern Water | Z | 116.18 | 0.00 | 116.18 |
| | | | | | | Subtotal for Code: Water Rates | | £116.18 | £0.00 | £116.18 |
| 327 Miscellaneous Expenditure | | | | | | | | | | |
| Vchr. 1214 | 09/03/2017 | | Current Account | DC | Music Licence | PPL | S | 122.02 | 24.40 | 146.42 |
| | | | | | | Subtotal for Code: Miscellaneous Expenditure | | £122.02 | £24.40 | £146.42 |
| | | | | | | Subtotal for Cost Centre: Heritage Community Hall | | 801.19 | 29.93 | 831.12 |
| 340 Gas & Electricity | | | | | | | | | | |
| Vchr. 1195 | 01/03/2017 | | Current Account | DC | Contribution to Gas and Electric | The Pavilion Community Sports & Z | Z | 472.93 | 0.00 | 472.93 |
| | | | | | | Subtotal for Code: Gas & Electricity | | £472.93 | £0.00 | £472.93 |
| 341 Water Rates | | | | | | | | | | |
| Vchr. 1194 | 01/03/2017 | | Current Account | DC | Contribution to Water Rates | The Pavilion Community Sports & Z | Z | 341.69 | 0.00 | 341.69 |
| | | | | | | Subtotal for Code: Water Rates | | £341.69 | £0.00 | £341.69 |
| | | | | | | Subtotal for Cost Centre: Sports Pavilion | | 814.62 | 0.00 | 814.62 |
| 360 Wages | | | | | | | | | | |
| Vchr. 1237 | 09/03/2017 | | Current Account | DC | Pension Employer Secondary Conl | KCC - LGPS | Z | 516.67 | 0.00 | 516.67 |
| Vchr. 1238 | 09/03/2017 | | Current Account | DC | Pension E'er | KCC - LGPS | Z | 66.49 | 0.00 | 66.49 |
| Vchr. 1239 | 09/03/2017 | | Current Account | DC | Pension E'ee | KCC - LGPS | Z | 30.73 | 0.00 | 30.73 |
| Vchr. 1255 | 09/03/2017 | | Current Account | | Wages | SGTC | Z | 527.97 | 0.00 | 527.97 |
| | | | | | | Subtotal for Code: Wages | | £1,141.86 | £0.00 | £1,141.86 |
| 361 Repairs & Maintenance | | | | | | | | | | |
| Vchr. 1187 | 01/03/2017 | | Current Account | DC | Insurance Claim - Broken Window | Zurich Municipal | Z | -290.00 | 0.00 | -290.00 |
| | | | | | | Subtotal for Code: Repairs & Maintenance | | £-290.00 | £0.00 | £-290.00 |

SGTC

Listing of Payments in each Code for All Cost Centres
(Between 01/03/2017 to 31/03/2017)

| Code Number | Date | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
|---|------|------------|-----------------|-----------|---------------------------------|---|----------|-----------|--------|-----------|
| 363 Cleaning Materials | | | | | | | | | | |
| Vchr. | 1190 | 01/03/2017 | Current Account | DC | Cleaning Materials | KCC - KCS | S | 16.00 | 3.20 | 19.20 |
| | | | | | | Subtotal for Code: Cleaning Materials | | £16.00 | £3.20 | £19.20 |
| 364 Miscellaneous Expenditure | | | | | | | | | | |
| Vchr. | 1215 | 09/03/2017 | Current Account | DC | Music Licence | PPL | S | 122.02 | 24.41 | 146.43 |
| | | | | | | Subtotal for Code: Miscellaneous Expenditure | | £122.02 | £24.41 | £146.43 |
| Cost Centre Old Fire Station Cafe | | | | | | | | | | |
| | | | | | | Subtotal for Cost Centre: Town Council Offices Comm | | 989.88 | 27.61 | 1,017.49 |
| 380 Wages | | | | | | | | | | |
| Vchr. | 1234 | 09/03/2017 | Current Account | DC | Pension E'ee | KCC - LGPS | Z | 50.23 | 0.00 | 50.23 |
| | 1235 | 09/03/2017 | Current Account | DC | Pension E'er | KCC - LGPS | Z | 108.67 | 0.00 | 108.67 |
| | 1236 | 09/03/2017 | Current Account | DC | Pension Employer Secondary Cont | KCC - LGPS | Z | 516.67 | 0.00 | 516.67 |
| | 1248 | 09/03/2017 | Current Account | | PAYE | HMRC | Z | 22.80 | 0.00 | 22.80 |
| | 1249 | 09/03/2017 | Current Account | | NI | HMRC | Z | 61.37 | 0.00 | 61.37 |
| | 1254 | 09/03/2017 | Current Account | | Wages | SGTC | Z | 793.75 | 0.00 | 793.75 |
| | | | | | | Subtotal for Code: Wages | | £1,553.49 | £0.00 | £1,553.49 |
| 381 Food/Supplies | | | | | | | | | | |
| Vchr. | 1282 | 23/03/2017 | Current Account | BANKADJ | Food Supplies | Asda Stores Ltd | Z | 59.60 | 0.00 | 59.60 |
| | 1283 | 23/03/2017 | Current Account | BANKADJ | Food Supplies | Nilla | Z | 85.25 | 0.00 | 85.25 |
| | 1284 | 23/03/2017 | Current Account | BANKADJ | Food Supplies | Iceland | Z | 7.00 | 0.00 | 7.00 |
| | 1285 | 23/03/2017 | Current Account | BANKADJ | Food Supplies | Local Shops | Z | 3.87 | 0.00 | 3.87 |
| | 1286 | 23/03/2017 | Current Account | BANKADJ | Food Supplies | Costco | S | 84.23 | 3.01 | 87.24 |
| | 1287 | 23/03/2017 | Current Account | BANKADJ | Food Supplies | Bargain Buys | S | 9.17 | 0.83 | 10.00 |
| | | | | | | Subtotal for Code: Food/Supplies | | £249.12 | £3.84 | £252.96 |
| 382 Furniture, Fixtures & Equipment (i | | | | | | | | | | |
| Vchr. | 1219 | 09/03/2017 | Current Account | DD | Coffee Machine Monthly Rental | Tchibo Coffee International Ltd | S | 71.37 | 14.27 | 85.64 |
| | 1288 | 23/03/2017 | Current Account | BANKADJ | Newspapers | Local Shops | Z | 23.00 | 0.00 | 23.00 |
| | | | | | | Subtotal for Code: Furniture, Fixtures & Equip | | £94.37 | £14.27 | £108.64 |
| 389 Maintenance | | | | | | | | | | |
| Vchr. | 1204 | 01/03/2017 | Current Account | DC | Waste Bin Collection | Viridor Waste Kent Ltd | S | 64.80 | 12.96 | 77.76 |
| | 1208 | 09/03/2017 | Current Account | DC | Waste Bin Collection | Viridor Waste Kent Ltd | S | 64.80 | 12.96 | 77.76 |
| | | | | | | Subtotal for Code: Maintenance | | £129.60 | £25.92 | £155.52 |
| | | | | | | Subtotal for Cost Centre: Old Fire Station C | | 2,026.58 | 44.03 | 2,070.61 |

SGTC

Listing of Payments in each Code for All Cost Centres
(Between 01/03/2017 to 31/03/2017)

| | | | |
|--------------|------------|-----------|------------|
| TOTALS | £40,099.53 | £2,509.16 | £42,608.69 |
|--------------|------------|-----------|------------|

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SGTC

Listing of Receipts in each Code for All Cost Centres
(Between 01/04/2017 to 30/04/2017)

| Code Number | Date | Description | Supplier | Vat Type | Net | Vat | Total | |
|---|------------|---|--|-------------------------|-------------|-----------|-------------|-----------|
| Cost Centre Parks Establishment | | | | | | | | |
| Code Number | 41 | Equipment/Materials | | | | | | |
| Vchr. | 12 | 26/04/2017 | Insurance Settlement - S/Park Gate | AXA Insurance | 380.00 | 0.00 | 380.00 | |
| | | | Current Account | Z | £380.00 | £0.00 | £380.00 | |
| | | | Subtotal for Code: Equipment/Materials | | | | | |
| Code Number | 54 | Trees | | | | | | |
| Vchr. | 18 | 24/04/2017 | Repayment for Tree Falling in Valle | Freehold Management Ltd | 307.20 | 0.00 | 307.20 | |
| | | | Active Saver 1 | Z | £307.20 | £0.00 | £307.20 | |
| | | | Subtotal for Code: Trees | | | | | |
| Code Number | 55 | New Recreational Facilities | | | | | | |
| Vchr. | 17 | 24/04/2017 | Funding for Outdoor Gym | Tesco | 2,000.00 | 0.00 | 2,000.00 | |
| | | | Active Saver 1 | Z | £2,000.00 | £0.00 | £2,000.00 | |
| | | | Subtotal for Code: New Recreational Facilities: | | | | | |
| | | | Subtotal for Cost Centre: Parks Establishment | | | | | 2,687.20 |
| Cost Centre Broomfield Sports Ground | | | | | | | | |
| Code Number | 96 | Cricket Income | | | | | | |
| Vchr. | 9 | 26/04/2017 | Cricket Pitch Hire | S&G 1880 Cricket Club | 945.00 | 0.00 | 945.00 | |
| | 10 | 26/04/2017 | Cricket Pitch Hire | Oakfield Warriors | 945.00 | 0.00 | 945.00 | |
| | | | Subtotal for Code: Cricket Income | | | | | £1,890.00 |
| | | | Subtotal for Cost Centre: Broomfield Sports Ground | | | | | 1,890.00 |
| Cost Centre Other Projects | | | | | | | | |
| Code Number | 121 | General Projects (inc. Summer En | | | | | | |
| Vchr. | 11 | 26/04/2017 | Summer Entertainment Funding | Asda Stores Ltd | 230.00 | 0.00 | 230.00 | |
| | | | Current Account | Z | £230.00 | £0.00 | £230.00 | |
| | | | Subtotal for Code: General Projects (inc. Surr | | | | | |
| | | | Subtotal for Cost Centre: Other Projects | | | | | 230.00 |
| Cost Centre Administration | | | | | | | | |
| Code Number | 271 | Miscellaneous Income | | | | | | |
| Vchr. | 2 | 07/04/2017 | VAT Repayment | HMRC | 0.00 | 9,769.74 | 9,769.74 | |
| | | | Current Account | R | £0.00 | £9,769.74 | £9,769.74 | |
| | | | Subtotal for Code: Miscellaneous Income | | | | | |
| Code Number | 272 | Precept | | | | | | |
| Vchr. | 21 | 26/04/2017 | Precept | DBC | 247,246.50 | 0.00 | 247,246.50 | |
| | | | Active Saver 1 | Z | £247,246.50 | £0.00 | £247,246.50 | |
| | | | Subtotal for Code: Precept | | | | | |
| Code Number | 273 | Section 136 | | | | | | |
| Vchr. | | | Description | Supplier | Net | Vat | Total | |
| | | | | | | | | |

SGTC

Listing of Receipts in each Code for All Cost Centres
(Between 01/04/2017 to 30/04/2017)

| | | | | | | | | |
|--|-------------|------------------------------|-------------------------------|---|-----------------|------------|------------|--------------|
| 19 | 26/04/2017 | Active Saver 1 | Section 136 Contribution | DBC | Z | 6,347.50 | 0.00 | 6,347.50 |
| Code Number | 274 | Bank Interest | | | | Net | Vat | Total |
| Vchr. | Date | Minute | Description | Supplier | Vat Type | | | |
| 1 | 03/04/2017 | Current Account | Loyalty Reward | Barclays | Z | 9.05 | 0.00 | 9.05 |
| | | | | Subtotal for Code: Bank Interest | | £9.05 | £0.00 | £9.05 |
| Code Number | 276 | Government CTax Grant | | | | Net | Vat | Total |
| Vchr. | Date | Minute | Description | Supplier | Vat Type | | | |
| 20 | 26/04/2017 | Active Saver 1 | Government CTax Grant Funding | DBC | Z | 16,844.00 | 0.00 | 16,844.00 |
| | | | | Subtotal for Code: Government CTax Grant | | £16,844.00 | £0.00 | £16,844.00 |
| | | | | Subtotal for Cost Centre: Administration | | 270,447.05 | 9,769.74 | 280,216.79 |
| Cost Centre Church Road Hall | | | | | | | | |
| Code Number | 295 | Hire Income | | | | Net | Vat | Total |
| Vchr. | Date | Minute | Description | Supplier | Vat Type | | | |
| 5 | 26/04/2017 | Current Account | Hall Hire | Various | Z | 247.50 | 0.00 | 247.50 |
| | | | | Subtotal for Code: Hire Income | | £247.50 | £0.00 | £247.50 |
| | | | | Subtotal for Cost Centre: Church Road Hall | | 247.50 | 0.00 | 247.50 |
| Cost Centre Heritage Community Hall | | | | | | | | |
| Code Number | 335 | Hire Income | | | | Net | Vat | Total |
| Vchr. | Date | Minute | Description | Supplier | Vat Type | | | |
| 4 | 26/04/2017 | Current Account | Hall Hire | Various | Z | 95.25 | 0.00 | 95.25 |
| 13 | 04/04/2017 | Active Saver 1 | Hall Hire | Shizendo Karate | Z | 95.00 | 0.00 | 95.00 |
| 15 | 21/04/2017 | Active Saver 1 | Hall Hire | DBC | Z | 39.00 | 0.00 | 39.00 |
| 16 | 21/04/2017 | Active Saver 1 | Hall Hire | Alpha & Omega | Z | 772.00 | 0.00 | 772.00 |
| | | | | Subtotal for Code: Hire Income | | £1,001.25 | £0.00 | £1,001.25 |
| | | | | Subtotal for Cost Centre: Heritage Community Hall | | 1,001.25 | 0.00 | 1,001.25 |
| Cost Centre Sports Pavilion | | | | | | | | |
| Code Number | 350 | Rent Income | | | | Net | Vat | Total |
| Vchr. | Date | Minute | Description | Supplier | Vat Type | | | |
| 8 | 26/04/2017 | Current Account | Rent | The Pavilion Community Sports & Z | Z | 1,441.75 | 0.00 | 1,441.75 |
| | | | | Subtotal for Code: Rent Income | | £1,441.75 | £0.00 | £1,441.75 |
| | | | | Subtotal for Cost Centre: Sports Pavilion | | 1,441.75 | 0.00 | 1,441.75 |
| Cost Centre Town Council Offices Community Hall | | | | | | | | |
| Code Number | 370 | Hire Income | | | | Net | Vat | Total |
| Vchr. | Date | Minute | Description | Supplier | Vat Type | | | |
| 6 | 26/04/2017 | Current Account | Hall Hire | Various | Z | 70.00 | 0.00 | 70.00 |
| 7 | 26/04/2017 | Current Account | Hall Hire | Cygnets | Z | 2,413.00 | 0.00 | 2,413.00 |
| 14 | 21/04/2017 | Active Saver 1 | Hall Hire | WeightWatchers | Z | 152.00 | 0.00 | 152.00 |

SGTC

Listing of Receipts in each Code for All Cost Centres
(Between 01/04/2017 to 30/04/2017)

| Code Number | Date | 395 Cafe Income | Minute | Bank | Current Account | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
|---------------------|------------|-----------------|--------|------|-----------------|-----------|-------------|---|----------|--------------------|------------------|--------------------|
| 3 | 26/04/2017 | | | | | | Food Sales | Old Fire Station Cafe | S | 552.84 | 138.21 | 691.05 |
| | | | | | | | | Subtotal for Code: Cafe Income | | £552.84 | £138.21 | £691.05 |
| | | | | | | | | Subtotal for Cost Centre: Old Fire Station Cafe | | 552.84 | 138.21 | 691.05 |
| TOTALS | | | | | | | | | | £281,132.59 | £9,907.95 | £291,040.54 |

Subtotal for Code: Hire Income £2,635.00 £0.00 £2,635.00

Subtotal for Cost Centre: Town Council Offices Comr 2,635.00 0.00 2,635.00

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SGTC

Listing of Payments in each Code for All Cost Centres
(Between 01/04/2017 to 30/04/2017)

| Cost Centre Public Lighting | | | | | | | | | | | |
|--|-------------|---------------|-----------------|------------------|---------------------------------------|---|-----------------|------------|------------|--------------|--|
| Code Number | Date | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total | |
| 3 | 06/04/2017 | | Current Account | DD | Electricity - Street Lighting | E-on | L | 84.65 | 4.23 | 88.88 | |
| | | | | | | Subtotal for Code: Supply & Maintenance | | £84.65 | £4.23 | £88.88 | |
| | | | | | | Subtotal for Cost Centre: Public Lighting | | 84.65 | 4.23 | 88.88 | |
| Cost Centre Grove Car Park | | | | | | | | | | | |
| Code Number | Date | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total | |
| 29 | 06/04/2017 | | Current Account | DD | NNDR | DBC | Z | 368.38 | 0.00 | 368.38 | |
| 127 | 27/04/2017 | | Current Account | DD | NNDR | DBC | Z | 368.00 | 0.00 | 368.00 | |
| | | | | | | Subtotal for Code: Rates | | £736.38 | £0.00 | £736.38 | |
| | | | | | | Subtotal for Cost Centre: Grove Car Park | | 736.38 | 0.00 | 736.38 | |
| Cost Centre Parks Establishment | | | | | | | | | | | |
| Code Number | Date | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total | |
| 40 | 06/04/2017 | | Current Account | DC | Park Keeper Contract | Night & Day Security | Z | 1,281.25 | 0.00 | 1,281.25 | |
| 41 | 06/04/2017 | | Current Account | DC | Park Keeper Contract - Day Cover | Night & Day Security | Z | 1,150.00 | 0.00 | 1,150.00 | |
| 45 | 06/04/2017 | | Current Account | DC | Pension E'ee | KCC - LGPS | Z | 119.81 | 0.00 | 119.81 | |
| 46 | 06/04/2017 | | Current Account | DC | Pension E'er | KCC - LGPS | Z | 219.35 | 0.00 | 219.35 | |
| 47 | 06/04/2017 | | Current Account | DC | Pension Employer Secondary Cont | KCC - LGPS | Z | 516.67 | 0.00 | 516.67 | |
| 59 | 06/04/2017 | | Current Account | DC | Pension E'er | Intelligent Money | Z | 9.53 | 0.00 | 9.53 | |
| 60 | 06/04/2017 | | Current Account | DC | Pension E'ee | Intelligent Money | Z | 19.05 | 0.00 | 19.05 | |
| 61 | 06/04/2017 | | Current Account | DC | PAYE | HMRC | Z | 161.20 | 0.00 | 161.20 | |
| 62 | 06/04/2017 | | Current Account | DC | NI | HMRC | Z | 499.41 | 0.00 | 499.41 | |
| 70 | 06/04/2017 | | Current Account | DC | Wages | SGTC | Z | 3,835.50 | 0.00 | 3,835.50 | |
| | | | | | | Subtotal for Code: Wages | | £7,811.77 | £0.00 | £7,811.77 | |
| Cost Centre Equipment/Materials | | | | | | | | | | | |
| Code Number | Date | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total | |
| 1 | 06/04/2017 | | Current Account | DC | Tarmac Area - Broomfield Recreati | Mackelden | S | 21,949.27 | 4,389.85 | 26,339.12 | |
| 2 | 06/04/2017 | | Current Account | DC | Parks Equipment - Air Filter for Stri | Ernest Doe & Sons Ltd | S | 11.54 | 2.31 | 13.85 | |
| 19 | 06/04/2017 | | Current Account | DC | Sports Ground Supplies | Eden Park (STMS) Ltd | S | 532.10 | 18.94 | 551.04 | |
| 21 | 06/04/2017 | | Current Account | DC | Dog Bin Disposal | DBC | Z | 338.00 | 0.00 | 338.00 | |
| 81 | 20/04/2017 | | Current Account | DC | Skip Hire | Pinden Ltd | S | 215.00 | 43.00 | 258.00 | |
| 87 | 20/04/2017 | | Current Account | DC | Parks Equipment - Concrete Infill | Discount Builders Merchants | S | 6.35 | 1.27 | 7.62 | |
| 88 | 20/04/2017 | | Current Account | DC | Parks Equipment - Line Marking M | Eden Park (STMS) Ltd | S | 190.00 | 38.00 | 228.00 | |
| 89 | 20/04/2017 | | Current Account | DC | Parks Clothing - PPE | Trade UK | S | 59.65 | 3.33 | 62.98 | |
| | | | | | | Subtotal for Code: Equipment/Materials | | £23,301.91 | £4,496.70 | £27,798.61 | |

SGTC

Listing of Payments in each Code for All Cost Centres
(Between 01/04/2017 to 30/04/2017)

| Code Number | Date | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
|---|------------|-----------------|-----------|------------------------------------|---|----------|-----------|-----------|------------|
| 43 Fuel | | | | | | | | | |
| Vchr. 17 | 06/04/2017 | Current Account | DD | Fuel | Alistar | S | 219.05 | 43.37 | 262.42 |
| | | | | | Subtotal for Code: Fuel | | £219.05 | £43.37 | £262.42 |
| 44 Fencing | | | | | | | | | |
| Vchr. 15 | 06/04/2017 | Current Account | DC | New Perimeter Fence - Manor Park | LJ Sinclair Fencing | S | 2,980.50 | 596.10 | 3,576.60 |
| Vchr. 84 | 20/04/2017 | Current Account | DC | New Perimeter Fence - Saxon Cou | LJ Sinclair Fencing | S | 5,754.00 | 1,150.80 | 6,904.80 |
| | | | | | Subtotal for Code: Fencing | | £8,734.50 | £1,746.90 | £10,481.40 |
| 45 Telephone | | | | | | | | | |
| Vchr. 7 | 06/04/2017 | Current Account | DD | Phone Bill - Parks | British Telecom | S | 41.43 | 8.28 | 49.71 |
| Vchr. 78 | 20/04/2017 | Current Account | DD | Phone Bill - Parks | O2 | S | 23.87 | 4.77 | 28.64 |
| Vchr. 126 | 27/04/2017 | Current Account | DD | New Parks Mobile Phone + Case | Barclaycard | Z | 186.08 | 0.00 | 186.08 |
| | | | | | Subtotal for Code: Telephone | | £251.38 | £13.05 | £264.43 |
| 48 Gas/Electricity | | | | | | | | | |
| Vchr. 96 | 20/04/2017 | Current Account | DD | Electricity - Toilet Block | KCC - Laser | L | 13.34 | 0.67 | 14.01 |
| Vchr. 97 | 20/04/2017 | Current Account | DD | Electricity - Bowls Pavilion | KCC - Laser | L | 119.44 | 5.97 | 125.41 |
| | | | | | Subtotal for Code: Gas/Electricity | | £132.78 | £6.64 | £139.42 |
| 49 Playground Equipment & Mainten: | | | | | | | | | |
| Vchr. 36 | 06/04/2017 | Current Account | DC | Wetpour Repairs - Swanscombe P | Irwin Installations | S | 700.00 | 122.50 | 822.50 |
| | | | | | Subtotal for Code: Playground Equipment & M | | £700.00 | £122.50 | £822.50 |
| 51 Knockhall Changing Rooms | | | | | | | | | |
| Vchr. 27 | 06/04/2017 | Current Account | DC | Repairs to Knockhall Changing Room | Fabrication Site Services | S | 910.00 | 182.00 | 1,092.00 |
| | | | | | Subtotal for Code: Knockhall Changing Room | | £910.00 | £182.00 | £1,092.00 |
| 52 Parks Works Area | | | | | | | | | |
| Vchr. 85 | 20/04/2017 | Current Account | DC | Light Bulbs - Toilet Block | Gurney & White | S | 6.97 | 1.39 | 8.36 |
| Vchr. 118 | 27/04/2017 | Current Account | DC | PAT Testing | Eilat UK Ltd | S | 55.90 | 11.18 | 67.08 |
| | | | | | Subtotal for Code: Parks Works Area | | £62.87 | £12.57 | £75.44 |
| | | | | | Subtotal for Cost Centre: Parks Establishment | | 42,124.26 | 6,623.73 | 48,747.99 |
| 80 Rates | | | | | | | | | |
| Vchr. 30 | 06/04/2017 | Current Account | DD | NNDR | DBC | Z | 68.47 | 0.00 | 68.47 |
| Vchr. 128 | 27/04/2017 | Current Account | DD | NNDR | DBC | Z | 69.00 | 0.00 | 69.00 |

SGTC

Listing of Payments in each Code for All Cost Centres
(Between 01/04/2017 to 30/04/2017)

| Cost Centre | | Other Projects | | Subtotal for Code: Rates | | Subtotal for Cost Centre: Knockhall Playing Field | |
|---|------------|----------------|-----------------|--|----------|---|---------|
| Code Number | Date | Minute | Bank | Supplier | Vat Type | Net | Vat |
| 121 General Projects (inc. Summer En | | | | | | | |
| Vchr. | | | | | | | |
| 8 | 06/04/2017 | | Current Account | Altitude Events | S | 267.50 | 53.50 |
| 18 | 06/04/2017 | | Current Account | Outdoor Cinema Screening - Depo: Stepforward | Z | 775.00 | 0.00 |
| 86 | 20/04/2017 | | Current Account | Summer Entertainment - Deposit | S | 262.25 | 52.75 |
| Subtotal for Code: General Projects (inc. Surr | | | | | | £1,304.75 | £106.25 |
| Subtotal for Cost Centre: Other Projects | | | | | | 1,304.75 | 106.25 |
| Subtotal for Code: Rates | | | | | | £137.47 | £0.00 |
| Subtotal for Cost Centre: Knockhall Playing Field | | | | | | 137.47 | 0.00 |
| Subtotal for Code: Rates | | | | | | £137.47 | £0.00 |
| Subtotal for Cost Centre: Knockhall Playing Field | | | | | | 137.47 | 0.00 |

| Cost Centre | | Leisure Centre | | Subtotal for Code: Rates & Insurance Rent - I | | Subtotal for Cost Centre: Leisure Centre | |
|---|------------|----------------|-----------------|---|----------|--|---------|
| Code Number | Date | Minute | Bank | Supplier | Vat Type | Net | Vat |
| 146 Rates & Insurance Rent - DBC | | | | | | | |
| Vchr. | | | | | | | |
| 23 | 06/04/2017 | | Current Account | DBC | L | 2,511.22 | 150.36 |
| 31 | 06/04/2017 | | Current Account | DBC | Z | 2,733.00 | 0.00 |
| 129 | 27/04/2017 | | Current Account | DBC | Z | 2,730.00 | 0.00 |
| Subtotal for Code: Rates & Insurance Rent - I | | | | | | £7,974.22 | £150.36 |
| Subtotal for Cost Centre: Leisure Centre | | | | | | 7,974.22 | 150.36 |

| Cost Centre | | Administration | | Subtotal for Code: Wages | | Subtotal for Cost Centre: Wages | |
|---------------------------------|------------|----------------|-----------------|--------------------------|----------|---------------------------------|-------|
| Code Number | Date | Minute | Bank | Supplier | Vat Type | Net | Vat |
| 230 Wages | | | | | | | |
| Vchr. | | | | | | | |
| 48 | 06/04/2017 | | Current Account | KCC - LGPS | Z | 1,033.32 | 0.00 |
| 49 | 06/04/2017 | | Current Account | KCC - LGPS | Z | 553.31 | 0.00 |
| 50 | 06/04/2017 | | Current Account | KCC - LGPS | Z | 364.89 | 0.00 |
| 57 | 06/04/2017 | | Current Account | Intelligent Money | Z | 57.57 | 0.00 |
| 58 | 06/04/2017 | | Current Account | Intelligent Money | Z | 28.79 | 0.00 |
| 63 | 06/04/2017 | | Current Account | HMRC | Z | 1,491.28 | 0.00 |
| 64 | 06/04/2017 | | Current Account | HMRC | Z | 913.40 | 0.00 |
| 69 | 06/04/2017 | | Current Account | SGTC | Z | 6,934.74 | 0.00 |
| Subtotal for Code: Wages | | | | | | £11,377.30 | £0.00 |
| Subtotal for Cost Centre: Wages | | | | | | £11,377.30 | £0.00 |

| Cost Centre | | Stationary, Advertising & Postage | | Subtotal for Code: Stationary, Advertising & F | | Subtotal for Cost Centre: Stationary, Advertising & F | |
|---|------------|-----------------------------------|-----------------|--|----------|---|-------|
| Code Number | Date | Minute | Bank | Supplier | Vat Type | Net | Vat |
| 233 Stationary, Advertising & Postage | | | | | | | |
| Vchr. | | | | | | | |
| 14 | 06/04/2017 | | Current Account | KCC - KCS | S | 31.00 | 6.20 |
| 123 | 27/04/2017 | | Current Account | KCC - KCS | S | 8.20 | 1.64 |
| Subtotal for Code: Stationary, Advertising & F | | | | | | £39.20 | £7.84 |
| Subtotal for Cost Centre: Stationary, Advertising & F | | | | | | £39.20 | £7.84 |

| Cost Centre | | Telephone / Internet | | Subtotal for Code: British Telecom | | Subtotal for Cost Centre: British Telecom | |
|---|------------|----------------------|-----------------|------------------------------------|----------|---|-------|
| Code Number | Date | Minute | Bank | Supplier | Vat Type | Net | Vat |
| 234 Telephone / Internet | | | | | | | |
| Vchr. | | | | | | | |
| 4 | 06/04/2017 | | Current Account | British Telecom | S | 68.80 | 13.76 |
| 5 | 06/04/2017 | | Current Account | British Telecom | S | 72.50 | 14.50 |
| Subtotal for Code: British Telecom | | | | | | 141.30 | 28.26 |
| Subtotal for Cost Centre: British Telecom | | | | | | 141.30 | 28.26 |

SGTC

Listing of Payments in each Code for All Cost Centres
(Between 01/04/2017 to 30/04/2017)

| | | | | | | | | | |
|--------------------|-------------|---|------------------|--|------------------------------------|-----------------|------------|------------|--------------|
| 6 | 06/04/2017 | Current Account | DD | Phone Bill - Admin Lift Alarm Line | British Telecom | S | 72.18 | 14.44 | 86.62 |
| 76 | 06/04/2017 | Current Account | DD | Use of Personal Mobiles - TC and I | SGTC | Z | 25.00 | 0.00 | 25.00 |
| 102 | 27/04/2017 | Current Account | BANKADJ | Mobile Phone Top Up Voucher | Petty Cash | Z | 10.00 | 0.00 | 10.00 |
| 124 | 27/04/2017 | Current Account | DD | Phone Bill - Admin Alarm Line | British Telecom | S | 68.80 | 13.76 | 82.56 |
| 125 | 27/04/2017 | Current Account | DD | Phone Bill - Admin Line | British Telecom | S | 502.50 | 100.50 | 603.00 |
| | | | | Subtotal for Code: Telephone / Internet | | | £819.78 | £156.96 | £976.74 |
| Code Number | Date | 235 Mileage Allowance | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
| Vchr. | 75 | Minute | DD | Mileage | SGTC | Z | 67.60 | 0.00 | 67.60 |
| | | Current Account | DD | Subtotal for Code: Mileage Allowance | | | £67.60 | £0.00 | £67.60 |
| Code Number | Date | 236 Insurance | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
| Vchr. | 79 | Minute | DC | Insurance Policy Renewal | Zurich Municipal | Z | 13,149.31 | 0.00 | 13,149.31 |
| | | Current Account | DC | Subtotal for Code: Insurance | | | £13,149.31 | £0.00 | £13,149.31 |
| Code Number | Date | 237 Subscriptions / Publications | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
| Vchr. | 38 | Minute | DC | Membership Renewal | KALC | S | 1,250.00 | 250.00 | 1,500.00 |
| | 42 | Current Account | DC | Membership Renewal | Local Councils Update | Z | 75.00 | 0.00 | 75.00 |
| | 43 | Current Account | DC | Membership Renewal | SLCC | Z | 274.00 | 0.00 | 274.00 |
| | 44 | Current Account | DC | Membership Renewal | ALCC | Z | 10.00 | 0.00 | 10.00 |
| | 77 | Current Account | DC | Membership Renewal | ACRK | Z | 55.00 | 0.00 | 55.00 |
| | 98 | Current Account | DC | Membership Renewal | National Society of Allotment & Le | S | 55.00 | 11.00 | 66.00 |
| | 115 | Current Account | DC | Subscription Renewal | South East Employers | S | 199.00 | 39.80 | 238.80 |
| | | | | Subtotal for Code: Subscriptions / Publication | | | £1,918.00 | £300.80 | £2,218.80 |
| Code Number | Date | 239 Civic Reception | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
| Vchr. | 16 | Minute | DC | Civic Reception Catering | Chic Event Hire | S | 23.00 | 4.60 | 27.60 |
| | 104 | Current Account | BANKADJ | Civic Reception Expenditure - Drink | Petty Cash | Z | 11.85 | 0.00 | 11.85 |
| | | | | Subtotal for Code: Civic Reception | | | £34.85 | £4.60 | £39.45 |
| Code Number | Date | 245 Miscellaneous Expenditure | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
| Vchr. | 26 | Minute | DD | Land Registry Fee | Barclaycard | Z | 30.00 | 0.00 | 30.00 |
| | 101 | Current Account | BANKADJ | Picture Frames | Petty Cash | Z | 5.00 | 0.00 | 5.00 |
| | 105 | Current Account | BANKADJ | Newspapers | Petty Cash | Z | 2.00 | 0.00 | 2.00 |
| | | | | Subtotal for Code: Miscellaneous Expenditure | | | £37.00 | £0.00 | £37.00 |
| Code Number | Date | 248 Member Training | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
| Vchr. | 37 | Minute | DC | Member Training x 1 - Planning Co | KALC | S | 60.00 | 12.00 | 72.00 |
| | | Current Account | DC | Subtotal for Code: Member Training | | | £60.00 | £12.00 | £72.00 |

SGTC

Listing of Payments in each Code for All Cost Centres
(Between 01/04/2017 to 30/04/2017)

| Code Number | Date | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
|--|------|------------|-----------------|-----------|--------------------------|---|----------|-----------|--------|-----------|
| 249 IT Services | | | | | | | | | | |
| Vchr. | 100 | 20/04/2017 | Current Account | DC | IT Support & Maintenance | ABC ICT Ltd | S | 250.00 | 50.00 | 300.00 |
| | | | | | | Subtotal for Code: IT Services | | £250.00 | £50.00 | £300.00 |
| 251 Council Offices Building Maintena | | | | | | | | | | |
| Vchr. | 9 | 06/04/2017 | Current Account | DC | Hygiene Services | Cannon | S | 39.00 | 7.80 | 46.80 |
| | 116 | 27/04/2017 | Current Account | DC | PAT Testing | Eiat UK Ltd | S | 122.50 | 24.50 | 147.00 |
| | | | | | | Subtotal for Code: Council Offices Building M | | £161.50 | £32.30 | £193.80 |
| 255 Rates | | | | | | | | | | |
| Vchr. | 32 | 06/04/2017 | Current Account | DD | NNDR | DBC | Z | 2,054.00 | 0.00 | 2,054.00 |
| | 130 | 27/04/2017 | Current Account | DD | NNDR | DBC | Z | 2,050.00 | 0.00 | 2,050.00 |
| | | | | | | Subtotal for Code: Rates | | £4,104.00 | £0.00 | £4,104.00 |
| 274 Bank Interest | | | | | | | | | | |
| Vchr. | 28 | 06/04/2017 | Current Account | DD | Bank Charges | Barclays | Z | 45.24 | 0.00 | 45.24 |
| | 113 | 27/04/2017 | Current Account | DD | Bank Charges | Barclays | Z | 48.13 | 0.00 | 48.13 |
| | | | | | | Subtotal for Code: Bank Interest | | £93.37 | £0.00 | £93.37 |
| | | | | | | Subtotal for Cost Centre: Administration | | 32,111.91 | 564.50 | 32,676.41 |
| Cost Centre Church Road Hall | | | | | | | | | | |
| 280 Wages | | | | | | | | | | |
| Vchr. | 68 | 06/04/2017 | Current Account | | PAYE | HMRC | Z | 32.00 | 0.00 | 32.00 |
| | 74 | 06/04/2017 | Current Account | | Wages | SGTC | Z | 373.60 | 0.00 | 373.60 |
| | | | | | | Subtotal for Code: Wages | | £405.60 | £0.00 | £405.60 |
| 281 Repairs & Maintenance | | | | | | | | | | |
| Vchr. | 24 | 06/04/2017 | Current Account | DC | Water System Repairs | All Clear Water Solutions Ltd | S | 38.00 | 7.60 | 45.60 |
| | 119 | 27/04/2017 | Current Account | DC | PAT Testing | Eiat UK Ltd | S | 14.00 | 2.80 | 16.80 |
| | | | | | | Subtotal for Code: Repairs & Maintenance | | £52.00 | £10.40 | £62.40 |
| 282 Gas & Electricity | | | | | | | | | | |
| Vchr. | 20 | 06/04/2017 | Current Account | DD | Gas | KCC - Laser | L | 66.62 | 3.33 | 69.95 |
| | 90 | 20/04/2017 | Current Account | DD | Gas | KCC - Laser | L | 65.25 | 3.26 | 68.51 |
| | 93 | 20/04/2017 | Current Account | DD | Electricity | KCC - Laser | S | 383.39 | 76.68 | 460.07 |
| | | | | | | Subtotal for Code: Gas & Electricity | | £515.26 | £83.27 | £598.53 |
| 285 Rates | | | | | | | | | | |
| Vchr. | | | | | | | | | | |
| | | | | | | Supplier | Vat Type | Net | Vat | Total |

SGTC
Listing of Payments in each Code for All Cost Centres
 (Between 01/04/2017 to 30/04/2017)

| | | | | | | | | | |
|--|------------|-----------------|----|------|-----|---|----------|-------|----------|
| 33 | 06/04/2017 | Current Account | DD | NNDR | DBC | Z | 117.30 | 0.00 | 117.30 |
| 131 | 27/04/2017 | Current Account | DD | NNDR | DBC | Z | 119.00 | 0.00 | 119.00 |
| Subtotal for Code: Rates | | | | | | | £236.30 | £0.00 | £236.30 |
| Subtotal for Cost Centre: Church Road Hall | | | | | | | 1,209.16 | 93.67 | 1,302.83 |

Cost Centre Grove Hall

| Code Number | Date | Bank | Minute | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
|--------------------------------------|------------------------------|-----------------|--------|-----------|-------------|-------------|----------|-------|--------|-------|
| 302 | Gas & Electricity | | | | | | | | | |
| Vchr. | Date | Bank | Minute | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
| 92 | 20/04/2017 | Current Account | DD | | Gas | KCC - Laser | L | 1.86 | 0.09 | 1.95 |
| 95 | 20/04/2017 | Current Account | DD | | Electricity | KCC - Laser | L | 13.12 | 0.66 | 13.78 |
| Subtotal for Code: Gas & Electricity | | | | | | | £14.98 | £0.75 | £15.73 | |
| Subtotal for Cost Centre: Grove Hall | | | | | | | 14.98 | 0.75 | 15.73 | |

Cost Centre Heritage Community Hall

| Code Number | Date | Bank | Minute | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
|--------------------------|--------------|-----------------|---|-----------|-------------|----------|----------|--------|---------|--------|
| 320 | Wages | | | | | | | | | |
| Vchr. | Date | Bank | Minute <td>Cheq. No.</td> <td>Description</td> <td>Supplier</td> <td>Vat Type</td> <td>Net</td> <td>Vat</td> <td>Total</td> | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
| 67 | 06/04/2017 | Current Account | | | PAYE | HMRC | Z | 93.60 | 0.00 | 93.60 |
| 73 | 06/04/2017 | Current Account | | | Wages | SGTC | Z | 382.51 | 0.00 | 382.51 |
| Subtotal for Code: Wages | | | | | | | £476.11 | £0.00 | £476.11 | |

Cost Centre 321 Repairs & Maintenance

| Code Number | Date | Bank | Minute | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
|--|------------|-----------------|--------|-----------|----------------------|-------------------------------|----------|--------|--------|-------|
| 10 | 06/04/2017 | Current Account | DC | | Hygiene Services | Cannon | S | 5.46 | 1.09 | 6.55 |
| 25 | 06/04/2017 | Current Account | DC | | Water System Repairs | All Clear Water Solutions Ltd | S | 38.00 | 7.60 | 45.60 |
| 120 | 27/04/2017 | Current Account | DC | | PAT Testing | Eiat UK Ltd | S | 12.20 | 2.44 | 14.64 |
| Subtotal for Code: Repairs & Maintenance | | | | | | | £55.66 | £11.13 | £66.79 | |

Cost Centre 322 Gas & Electricity

| Code Number | Date | Bank | Minute | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
|--------------------------------------|------------|-----------------|--------|-----------|-------------|-------------|----------|-------|--------|-------|
| 91 | 20/04/2017 | Current Account | DD | | Gas | KCC - Laser | L | 80.25 | 4.01 | 84.26 |
| Subtotal for Code: Gas & Electricity | | | | | | | £80.25 | £4.01 | £84.26 | |

Cost Centre 323 Cleaning Materials

| Code Number | Date | Bank | Minute | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
|---------------------------------------|------------|-----------------|--------|-----------|--------------------|-----------|----------|--------|--------|-------|
| 82 | 20/04/2017 | Current Account | DC | | Cleaning Materials | KCC - KCS | S | 19.05 | 3.81 | 22.86 |
| 122 | 27/04/2017 | Current Account | DC | | Cleaning Materials | KCC - KCS | S | 36.60 | 7.32 | 43.92 |
| Subtotal for Code: Cleaning Materials | | | | | | | £55.65 | £11.13 | £66.78 | |

Cost Centre 325 Rates

| Code Number | Date | Bank | Minute | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
|---|------------|-----------------|--------|-----------|-------------|----------|----------|--------|----------|--------|
| 34 | 06/04/2017 | Current Account | DD | | NNDR | DBC | Z | 226.10 | 0.00 | 226.10 |
| 132 | 27/04/2017 | Current Account | DD | | NNDR | DBC | Z | 226.00 | 0.00 | 226.00 |
| Subtotal for Code: Rates | | | | | | | £452.10 | £0.00 | £452.10 | |
| Subtotal for Cost Centre: Heritage Community Hall | | | | | | | 1,119.77 | 26.27 | 1,146.04 | |

Cost Centre Sports Pavilion

SGTC

Listing of Payments in each Code for All Cost Centres
(Between 01/04/2017 to 30/04/2017)

| Code Number | Date | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
|--|------|------------|-----------------|-----------|------------------------------------|--|----------|-----------|-------|-----------|
| 342 Maintenance & Cleaning Contribu | | | | | | | | | | |
| Vchr. | 39 | 06/04/2017 | Current Account | DC | Repairs to Pavilion - Storm Damage | Kent Fire Extinguisher Services Lt | Z | 75.93 | 0.00 | 75.93 |
| | | | | | | Subtotal for Code: Maintenance & Cleaning C | | £75.93 | £0.00 | £75.93 |
| 344 Building Insurance | | | | | | | | | | |
| Vchr. | 80 | 20/04/2017 | Current Account | DC | Insurance Policy Renewal | Zurich Municipal | Z | 1,461.04 | 0.00 | 1,461.04 |
| | | | | | | Subtotal for Code: Building Insurance | | £1,461.04 | £0.00 | £1,461.04 |
| | | | | | | Subtotal for Cost Centre: Sports Pavilion | | 1,536.97 | 0.00 | 1,536.97 |
| Cost Centre Town Council Offices Community Hall | | | | | | | | | | |
| 360 Wages | | | | | | | | | | |
| Vchr. | 54 | 06/04/2017 | Current Account | DC | Pension Employer Secondary Cont | KCC - LGPS | Z | 516.67 | 0.00 | 516.67 |
| | 55 | 06/04/2017 | Current Account | DC | Pension E'er | KCC - LGPS | Z | 66.49 | 0.00 | 66.49 |
| | 56 | 06/04/2017 | Current Account | DC | Pension E'ee | KCC - LGPS | Z | 30.73 | 0.00 | 30.73 |
| | 72 | 06/04/2017 | Current Account | | Wages | SGTC | Z | 538.54 | 0.00 | 538.54 |
| | | | | | | Subtotal for Code: Wages | | £1,152.43 | £0.00 | £1,152.43 |
| 363 Cleaning Materials | | | | | | | | | | |
| Vchr. | 13 | 06/04/2017 | Current Account | DC | Cleaning Materials | KCC - KCS | S | 40.40 | 8.08 | 48.48 |
| | 103 | 27/04/2017 | Current Account | BANKADJ | Cleaning Materials | Petty Cash | Z | 5.19 | 0.00 | 5.19 |
| | 121 | 27/04/2017 | Current Account | DC | Cleaning Materials | KCC - KCS | S | 2.30 | 0.46 | 2.76 |
| | | | | | | Subtotal for Code: Cleaning Materials | | £47.89 | £8.54 | £56.43 |
| | | | | | | Subtotal for Cost Centre: Town Council Offices Commr | | 1,200.32 | 8.54 | 1,208.86 |
| Cost Centre Old Fire Station Cafe | | | | | | | | | | |
| 380 Wages | | | | | | | | | | |
| Vchr. | 51 | 06/04/2017 | Current Account | DC | Pension E'ee | KCC - LGPS | Z | 48.44 | 0.00 | 48.44 |
| | 52 | 06/04/2017 | Current Account | DC | Pension E'er | KCC - LGPS | Z | 104.82 | 0.00 | 104.82 |
| | 53 | 06/04/2017 | Current Account | DC | Pension Employer Secondary Cont | KCC - LGPS | Z | 516.66 | 0.00 | 516.66 |
| | 65 | 06/04/2017 | Current Account | | PAYE | HMRC | Z | 28.40 | 0.00 | 28.40 |
| | 66 | 06/04/2017 | Current Account | | NI | HMRC | Z | 53.11 | 0.00 | 53.11 |
| | 71 | 06/04/2017 | Current Account | | Wages | SGTC | Z | 836.95 | 0.00 | 836.95 |
| | | | | | | Subtotal for Code: Wages | | £1,588.38 | £0.00 | £1,588.38 |
| 381 Food/Supplies | | | | | | | | | | |
| Vchr. | 106 | 27/04/2017 | Current Account | BANKADJ | Food Supplies | Asda Stores Ltd | Z | 114.73 | 0.00 | 114.73 |
| | 107 | 27/04/2017 | Current Account | BANKADJ | Food Supplies | Nilla | Z | 66.25 | 0.00 | 66.25 |
| | 108 | 27/04/2017 | Current Account | BANKADJ | Food Supplies | Co-Operative Stores | Z | 1.00 | 0.00 | 1.00 |

SGTC

Listing of Payments in each Code for All Cost Centres
(Between 01/04/2017 to 30/04/2017)

| | | | | | | | | | |
|---------------------|-------------|-----------------|------------------|-----------------------------------|------------------------|-----------------|---|------------------|--------------------|
| 109 | 27/04/2017 | Current Account | BANKADJ | Food Supplies | Iceland | Z | 21.00 | 0.00 | 21.00 |
| 110 | 27/04/2017 | Current Account | BANKADJ | Food Supplies | Bargain Buys | Z | 3.00 | 0.00 | 3.00 |
| | | | | | | | Subtotal for Code: Food/Supplies | £205.98 | £205.98 |
| Code Number | Date | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
| 111 | 27/04/2017 | Current Account | BANKADJ | Newspapers | Local Shops | Z | 31.20 | 0.00 | 31.20 |
| 112 | 27/04/2017 | Current Account | BANKADJ | George Foreman Grill | Argos | Z | 49.99 | 0.00 | 49.99 |
| | | | | | | | Subtotal for Code: Furniture, Fixtures & Equip | £81.19 | £81.19 |
| Code Number | Date | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
| 35 | 06/04/2017 | Current Account | DD | NNDR | DBC | Z | 159.01 | 0.00 | 159.01 |
| 133 | 27/04/2017 | Current Account | DD | NNDR | DBC | Z | 158.00 | 0.00 | 158.00 |
| | | | | | | | Subtotal for Code: Rates | £317.01 | £317.01 |
| Code Number | Date | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
| 94 | 20/04/2017 | Current Account | DD | Electricity | KCC - Laser | S | 239.41 | 47.88 | 287.29 |
| 114 | 27/04/2017 | Current Account | DD | Water Rates | Castle Water | Z | 133.97 | 0.00 | 133.97 |
| | | | | | | | Subtotal for Code: Electricity & Water | £373.38 | £421.26 |
| Code Number | Date | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
| 12 | 06/04/2017 | Current Account | DC | Cleaning Materials | KCC - KCS | S | 31.80 | 6.36 | 38.16 |
| | | | | | | | Subtotal for Code: Cleaning Materials | £31.80 | £38.16 |
| Code Number | Date | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
| 99 | 20/04/2017 | Current Account | DC | Maintenance Service Charge | DBC | S | 1,615.64 | 323.13 | 1,938.77 |
| | | | | | | | Subtotal for Code: DBC Maintenance Service | £1,615.64 | £1,938.77 |
| Code Number | Date | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
| 11 | 06/04/2017 | Current Account | DC | Hygiene Services | Cannon | S | 71.37 | 14.27 | 85.64 |
| 83 | 20/04/2017 | Current Account | DC | Waste Bin Collection | Viridor Waste Kent Ltd | S | 81.00 | 16.20 | 97.20 |
| 117 | 27/04/2017 | Current Account | DC | PAT Testing | Eiat UK Ltd | S | 37.45 | 7.49 | 44.94 |
| | | | | | | | Subtotal for Code: Maintenance | £189.82 | £227.78 |
| Code Number | Date | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
| 22 | 06/04/2017 | Current Account | DC | Insurance - Old Fire Station Cafe | DBC | L | 253.34 | 13.18 | 266.52 |
| | | | | | | | Subtotal for Code: Miscellaneous Expenditure | £253.34 | £266.52 |
| | | | | | | | Subtotal for Cost Centre: Old Fire Station Cafe | 4,656.54 | 5,085.05 |
| TOTALS | | | | | | | £94,211.38 | £8,006.81 | £102,218.19 |

SGTC

Listing of Receipts in each Code for All Cost Centres (Between 01/05/2017 to 31/05/2017)

| | | | | | | | | | | |
|---|-------------|------------------------|-----------------|------------------|---------------------|-----------------------------------|-----------------|------------------|--------------|------------------|
| Cost Centre Broomfield Sports Ground | | | | | | | | | | |
| Code Number | 95 | Football Income | | | | | | | | |
| Vchr. | Date | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
| 28 | 24/05/2017 | | Current Account | | Football Pitch Hire | NK Sunday League | Z | 82.00 | 0.00 | 82.00 |
| 39 | 22/05/2017 | | Active Saver 1 | | Football Pitch Hire | Dartford Royals FC | Z | 50.00 | 0.00 | 50.00 |
| Subtotal for Code: Football Income | | | | | | | | £132.00 | £0.00 | £132.00 |
| Subtotal for Cost Centre: Broomfield Sports Ground | | | | | | | | 132.00 | 0.00 | 132.00 |
| Cost Centre Administration | | | | | | | | | | |
| Code Number | 274 | Bank Interest | | | | | | | | |
| Vchr. | Date | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
| 22 | 10/05/2017 | | Current Account | | Loyalty Reward | Barclays | Z | 9.63 | 0.00 | 9.63 |
| 40 | 26/05/2017 | | Active Saver 1 | | Bank Interest | Barclays | Z | 4.11 | 0.00 | 4.11 |
| 41 | 26/05/2017 | | Active Saver 2 | | Bank Interest | Barclays | Z | 6.38 | 0.00 | 6.38 |
| Subtotal for Code: Bank Interest | | | | | | | | £20.12 | £0.00 | £20.12 |
| Subtotal for Cost Centre: Administration | | | | | | | | 20.12 | 0.00 | 20.12 |
| Cost Centre Church Road Hall | | | | | | | | | | |
| Code Number | 295 | Hire Income | | | | | | | | |
| Vchr. | Date | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
| 25 | 24/05/2017 | | Current Account | | Hall Hire | Various | Z | 181.88 | 0.00 | 181.88 |
| Subtotal for Code: Hire Income | | | | | | | | £181.88 | £0.00 | £181.88 |
| Subtotal for Cost Centre: Church Road Hall | | | | | | | | 181.88 | 0.00 | 181.88 |
| Cost Centre Heritage Community Hall | | | | | | | | | | |
| Code Number | 335 | Hire Income | | | | | | | | |
| Vchr. | Date | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
| 24 | 24/05/2017 | | Current Account | | Hall Hire | Various | Z | 160.00 | 0.00 | 160.00 |
| 31 | 04/05/2017 | | Active Saver 1 | | Hall Hire | North Kent Karate | Z | 131.63 | 0.00 | 131.63 |
| 32 | 08/05/2017 | | Active Saver 1 | | Hall Hire | Various | Z | 168.75 | 0.00 | 168.75 |
| 33 | 08/05/2017 | | Active Saver 1 | | Hall Hire | Shizendo Karate | Z | 137.35 | 0.00 | 137.35 |
| 37 | 22/05/2017 | | Active Saver 1 | | Hall Hire | DBC | Z | 328.00 | 0.00 | 328.00 |
| 38 | 30/05/2017 | | Active Saver 1 | | Hall Hire | Alpha & Omega | Z | 780.00 | 0.00 | 780.00 |
| Subtotal for Code: Hire Income | | | | | | | | £1,705.73 | £0.00 | £1,705.73 |
| Subtotal for Cost Centre: Heritage Community Hall | | | | | | | | 1,705.73 | 0.00 | 1,705.73 |
| Cost Centre Sports Pavilion | | | | | | | | | | |
| Code Number | 350 | Rent Income | | | | | | | | |
| Vchr. | Date | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
| 29 | 24/05/2017 | | Current Account | | Rent | The Pavilion Community Sports & Z | Z | 1,441.75 | 0.00 | 1,441.75 |
| Subtotal for Code: Rent Income | | | | | | | | £1,441.75 | £0.00 | £1,441.75 |
| Subtotal for Cost Centre: Sports Pavilion | | | | | | | | 1,441.75 | 0.00 | 1,441.75 |

SGTC

Listing of Receipts in each Code for All Cost Centres
(Between 01/05/2017 to 31/05/2017)

Cost Centre Town Council Offices Community Hall

| Vchr. | Date | 370 Hire Income | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
|--|------------|-----------------|--------|-----------------|-----------|-------------|-------------------|----------|-----------|-------|-----------|
| 26 | 24/05/2017 | | | Current Account | | Hall Hire | Various | Z | 225.00 | 0.00 | 225.00 |
| 27 | 24/05/2017 | | | Current Account | | Hall Hire | Cygnets | Z | 972.00 | 0.00 | 972.00 |
| 30 | 04/05/2017 | | | Active Saver 1 | | Hall Hire | North Kent Karate | Z | 826.00 | 0.00 | 826.00 |
| 34 | 19/05/2017 | | | Active Saver 1 | | Hall Hire | WeightWatchers | Z | 195.00 | 0.00 | 195.00 |
| 35 | 19/05/2017 | | | Active Saver 1 | | Hall Hire | DBC | Z | 146.25 | 0.00 | 146.25 |
| 36 | 22/05/2017 | | | Active Saver 1 | | Hall Hire | DBC | Z | 328.00 | 0.00 | 328.00 |
| Subtotal for Code: Hire Income | | | | | | | | | £2,692.25 | £0.00 | £2,692.25 |
| Subtotal for Cost Centre: Town Council Offices Commr | | | | | | | | | 2,692.25 | 0.00 | 2,692.25 |

Cost Centre Old Fire Station Cafe

| Vchr. | Date | 395 Cafe Income | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
|---|------------|-----------------|--------|-----------------|-----------|-------------|-----------------------|----------|------------------|----------------|------------------|
| 23 | 24/05/2017 | | | Current Account | | Food Sales | Old Fire Station Cafe | S | 461.88 | 115.47 | 577.35 |
| Subtotal for Code: Cafe Income | | | | | | | | | £461.88 | £115.47 | £577.35 |
| Subtotal for Cost Centre: Old Fire Station Cafe | | | | | | | | | 461.88 | 115.47 | 577.35 |
| TOTALS | | | | | | | | | £6,635.61 | £115.47 | £6,751.08 |

SGTC

Listing of Payments in each Code for All Cost Centres
(Between 01/05/2017 to 31/05/2017)

| Cost Centre Public Lighting | | | | 1 Supply & Maintenance | | | | Description | | | | Supplier | | | | Vat Type | | | | Net | | | | Vat | | | | Total | | | | | | | | | | | |
|---|------------|--------|-----------------|---|--|--|--|-----------------------------|----------------------------------|----------------------------------|------------------------------|-----------------------|----------------------|-----------------------------------|-----------------------------------|-----------|----------------------------------|-----------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|--|--|-------|--|--|--|--|--|--|--|--|--|--|--|
| Code Number | Date | Minute | Bank | Current Account | DC | Current Account | DD | Street Lighting Maintenance | Electricity - Street Lighting | Streetlights | E-on | Supply & Maintenance | Public Lighting | S | L | 688.24 | 89.60 | £777.84 | 137.65 | 4.48 | £919.97 | 825.89 | 94.08 | £919.97 | | | | | | | | | | | | | | | |
| Vchr. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 170 | 11/05/2017 | | Current Account | DC | | | | Street Lighting Maintenance | Electricity - Street Lighting | Streetlights | E-on | Supply & Maintenance | Public Lighting | S | L | 688.24 | 89.60 | £777.84 | 137.65 | 4.48 | £919.97 | 825.89 | 94.08 | £919.97 | | | | | | | | | | | | | | | |
| 171 | 11/05/2017 | | Current Account | DD | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Subtotal for Code: Supply & Maintenance | | | | | | | | | | | | £142.13 | | £777.84 | | £142.13 | | | | | | | | | | | | | | | | | | | | | | | |
| Subtotal for Cost Centre: Public Lighting | | | | | | | | | | | | 142.13 | | 777.84 | | 142.13 | | | | | | | | | | | | | | | | | | | | | | | |
| Cost Centre Parks Establishment | | | | 40 Wages | | | | Description | | | | Supplier | | | | Vat Type | | | | Net | | | | Vat | | | | Total | | | | | | | | | | | |
| Code Number | Date | Minute | Bank | Current Account <th>DC <th>Current Account <th>DC <th>Park Keeper Contract</th> <th>Park Keeper Contract - Day Cover</th> <th>Day Security</th> <th>Day Security</th> <th>Day Security</th> <th>Day Security</th> <th>Z</th> <th>Z</th> <th>1,306.88</th> <th>650.00</th> <th>375.40</th> <th>675.96</th> <th>10.27</th> <th>20.54</th> <th>122.21</th> <th>300.82</th> <th>3,984.07</th> <th>£7,446.15</th> </th></th></th> | DC <th>Current Account <th>DC <th>Park Keeper Contract</th> <th>Park Keeper Contract - Day Cover</th> <th>Day Security</th> <th>Day Security</th> <th>Day Security</th> <th>Day Security</th> <th>Z</th> <th>Z</th> <th>1,306.88</th> <th>650.00</th> <th>375.40</th> <th>675.96</th> <th>10.27</th> <th>20.54</th> <th>122.21</th> <th>300.82</th> <th>3,984.07</th> <th>£7,446.15</th> </th></th> | Current Account <th>DC <th>Park Keeper Contract</th> <th>Park Keeper Contract - Day Cover</th> <th>Day Security</th> <th>Day Security</th> <th>Day Security</th> <th>Day Security</th> <th>Z</th> <th>Z</th> <th>1,306.88</th> <th>650.00</th> <th>375.40</th> <th>675.96</th> <th>10.27</th> <th>20.54</th> <th>122.21</th> <th>300.82</th> <th>3,984.07</th> <th>£7,446.15</th> </th> | DC <th>Park Keeper Contract</th> <th>Park Keeper Contract - Day Cover</th> <th>Day Security</th> <th>Day Security</th> <th>Day Security</th> <th>Day Security</th> <th>Z</th> <th>Z</th> <th>1,306.88</th> <th>650.00</th> <th>375.40</th> <th>675.96</th> <th>10.27</th> <th>20.54</th> <th>122.21</th> <th>300.82</th> <th>3,984.07</th> <th>£7,446.15</th> | Park Keeper Contract | Park Keeper Contract - Day Cover | Day Security | Day Security | Day Security | Day Security | Z | Z | 1,306.88 | 650.00 | 375.40 | 675.96 | 10.27 | 20.54 | 122.21 | 300.82 | 3,984.07 | £7,446.15 | | | | | | | | | | | | | | |
| Vchr. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 134 | 04/05/2017 | | Current Account | DC | | | | Park Keeper Contract | Park Keeper Contract - Day Cover | Night & Day Security | Night & Day Security | Night & Day Security | Night & Day Security | Z | Z | 1,306.88 | 650.00 | 375.40 | 675.96 | 10.27 | 20.54 | 122.21 | 300.82 | 3,984.07 | £7,446.15 | | | | | | | | | | | | | | |
| 135 | 04/05/2017 | | Current Account | DC | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 175 | 11/05/2017 | | Current Account | DC | | | | PAYE | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 176 | 11/05/2017 | | Current Account | DC | | | | NI | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 185 | 11/05/2017 | | Current Account | DC | | | | Pension E'er | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 186 | 11/05/2017 | | Current Account | DC | | | | Pension E'ee | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 187 | 11/05/2017 | | Current Account | DC | | | | Pension E'ee | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 188 | 11/05/2017 | | Current Account | DC | | | | Pension E'er | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 196 | 11/05/2017 | | Current Account | DC | | | | Wages | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Subtotal for Code: Wages | | | | | | | | | | | | £0.00 | | £7,446.15 | | £0.00 | | | | | | | | | | | | | | | | | | | | | | | |
| Cost Centre Parks Establishment | | | | 41 Equipment/Materials | | | | Description | | | | Supplier | | | | Vat Type | | | | Net | | | | Vat | | | | Total | | | | | | | | | | | |
| Code Number | Date | Minute | Bank | Current Account <th>DC <th>Current Account <th>DC <th>Skip Hire</th> <th>Strimming - All Sites</th> <th>Parks Equipment - Hire of Roller</th> <th>Parks Equipment - Drill Bits</th> <th>Parks Equipment - PPE</th> <th>Cleaning Materials</th> <th>Parks Equipment - Blades, Oil and</th> <th>Parks Equipment - Sign Fitting Eq</th> <th>Skip Hire</th> <th>Parks Equipment - Plants and Con</th> <th>Parks Clothing - Polo and Sweatsh</th> <th>Equipment/Materials</th> <th>Equipment/Materials</th> <th>Equipment/Materials</th> <th>Equipment/Materials</th> <th>Equipment/Materials</th> <th>Equipment/Materials</th> <th>Equipment/Materials</th> </th></th></th> | DC <th>Current Account <th>DC <th>Skip Hire</th> <th>Strimming - All Sites</th> <th>Parks Equipment - Hire of Roller</th> <th>Parks Equipment - Drill Bits</th> <th>Parks Equipment - PPE</th> <th>Cleaning Materials</th> <th>Parks Equipment - Blades, Oil and</th> <th>Parks Equipment - Sign Fitting Eq</th> <th>Skip Hire</th> <th>Parks Equipment - Plants and Con</th> <th>Parks Clothing - Polo and Sweatsh</th> <th>Equipment/Materials</th> <th>Equipment/Materials</th> <th>Equipment/Materials</th> <th>Equipment/Materials</th> <th>Equipment/Materials</th> <th>Equipment/Materials</th> <th>Equipment/Materials</th> </th></th> | Current Account <th>DC <th>Skip Hire</th> <th>Strimming - All Sites</th> <th>Parks Equipment - Hire of Roller</th> <th>Parks Equipment - Drill Bits</th> <th>Parks Equipment - PPE</th> <th>Cleaning Materials</th> <th>Parks Equipment - Blades, Oil and</th> <th>Parks Equipment - Sign Fitting Eq</th> <th>Skip Hire</th> <th>Parks Equipment - Plants and Con</th> <th>Parks Clothing - Polo and Sweatsh</th> <th>Equipment/Materials</th> <th>Equipment/Materials</th> <th>Equipment/Materials</th> <th>Equipment/Materials</th> <th>Equipment/Materials</th> <th>Equipment/Materials</th> <th>Equipment/Materials</th> </th> | DC <th>Skip Hire</th> <th>Strimming - All Sites</th> <th>Parks Equipment - Hire of Roller</th> <th>Parks Equipment - Drill Bits</th> <th>Parks Equipment - PPE</th> <th>Cleaning Materials</th> <th>Parks Equipment - Blades, Oil and</th> <th>Parks Equipment - Sign Fitting Eq</th> <th>Skip Hire</th> <th>Parks Equipment - Plants and Con</th> <th>Parks Clothing - Polo and Sweatsh</th> <th>Equipment/Materials</th> <th>Equipment/Materials</th> <th>Equipment/Materials</th> <th>Equipment/Materials</th> <th>Equipment/Materials</th> <th>Equipment/Materials</th> <th>Equipment/Materials</th> | Skip Hire | Strimming - All Sites | Parks Equipment - Hire of Roller | Parks Equipment - Drill Bits | Parks Equipment - PPE | Cleaning Materials | Parks Equipment - Blades, Oil and | Parks Equipment - Sign Fitting Eq | Skip Hire | Parks Equipment - Plants and Con | Parks Clothing - Polo and Sweatsh | Equipment/Materials | Equipment/Materials | Equipment/Materials | Equipment/Materials | Equipment/Materials | Equipment/Materials | Equipment/Materials | | | | | | | | | | | | | | |
| Vchr. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 138 | 04/05/2017 | | Current Account | DC | | | | Skip Hire | Strimming - All Sites | Parks Equipment - Hire of Roller | Parks Equipment - Drill Bits | Parks Equipment - PPE | Cleaning Materials | Parks Equipment - Blades, Oil and | Parks Equipment - Sign Fitting Eq | Skip Hire | Parks Equipment - Plants and Con | Parks Clothing - Polo and Sweatsh | Equipment/Materials | Equipment/Materials | Equipment/Materials | Equipment/Materials | Equipment/Materials | Equipment/Materials | Equipment/Materials | | | | | | | | | | | | | | |
| 142 | 04/05/2017 | | Current Account | DC | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 150 | 04/05/2017 | | Current Account | DC | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 151 | 04/05/2017 | | Current Account | DC | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 164 | 11/05/2017 | | Current Account | DC | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 168 | 11/05/2017 | | Current Account | DC | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 173 | 11/05/2017 | | Current Account | DC | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 204 | 18/05/2017 | | Current Account | DC | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 234 | 25/05/2017 | | Current Account | DC | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 238 | 25/05/2017 | | Current Account | DC | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 240 | 25/05/2017 | | Current Account | DC | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Subtotal for Code: Equipment/Materials | | | | | | | | | | | | £277.31 | | £1,596.51 | | £277.31 | | | | | | | | | | | | | | | | | | | | | | | |
| Cost Centre Parks Establishment | | | | 43 Fuel | | | | Description | | | | Supplier | | | | Vat Type | | | | Net | | | | Vat | | | | Total | | | | | | | | | | | |
| Code Number | Date | Minute | Bank | Current Account <th>DD <th>Current Account <th>DD <th>Fuel</th> <th>Fuel</th> <th>All Star</th> <th>All Star</th> <th>Fuel</th> <th>Fuel</th> <th>S</th> <th>S</th> <th>151.46</th> <th>£151.46</th> <th>30.00</th> <th>£30.00</th> <th>£181.46</th> </th></th></th> | DD <th>Current Account <th>DD <th>Fuel</th> <th>Fuel</th> <th>All Star</th> <th>All Star</th> <th>Fuel</th> <th>Fuel</th> <th>S</th> <th>S</th> <th>151.46</th> <th>£151.46</th> <th>30.00</th> <th>£30.00</th> <th>£181.46</th> </th></th> | Current Account <th>DD <th>Fuel</th> <th>Fuel</th> <th>All Star</th> <th>All Star</th> <th>Fuel</th> <th>Fuel</th> <th>S</th> <th>S</th> <th>151.46</th> <th>£151.46</th> <th>30.00</th> <th>£30.00</th> <th>£181.46</th> </th> | DD <th>Fuel</th> <th>Fuel</th> <th>All Star</th> <th>All Star</th> <th>Fuel</th> <th>Fuel</th> <th>S</th> <th>S</th> <th>151.46</th> <th>£151.46</th> <th>30.00</th> <th>£30.00</th> <th>£181.46</th> | Fuel | Fuel | All Star | All Star | Fuel | Fuel | S | S | 151.46 | £151.46 | 30.00 | £30.00 | £181.46 | | | | | | | | | | | | | | | | | | | |
| Vchr. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 149 | 04/05/2017 | | Current Account | DD | | | | Fuel | Fuel | All Star | All Star | Fuel | Fuel | S | S | 151.46 | £151.46 | 30.00 | £30.00 | £181.46 | | | | | | | | | | | | | | | | | | | |
| Subtotal for Code: Fuel | | | | | | | | | | | | £30.00 | | £151.46 | | £30.00 | | | | | | | | | | | | | | | | | | | | | | | |

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Listing of Payments in each Code for All Cost Centres
(Between 01/05/2017 to 31/05/2017)

| Code Number | Date | 45 Telephone | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
|--|-------------|---|------------------|-------------------------------------|---------------------|-----------------|------------|------------|--------------|
| Vchr. | | Minute | Bank | | | | | | |
| 158 | 11/05/2017 | Current Account | DD | Phone Bill - Parks | Overline | S | 14.16 | 2.83 | 16.99 |
| 216 | 18/05/2017 | Current Account | DD | Phone Bill - Parks | O2 | S | 14.04 | 2.81 | 16.85 |
| Subtotal for Code: Telephone £28.20 £5.64 £33.84 | | | | | | | | | |
| Code Number | Date | 48 Gas/Electricity | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
| Vchr. | | Minute | Bank | | | | | | |
| 147 | 04/05/2017 | Current Account | DD | Electricity - Bowls Pavilion | EDF Energy | L | 74.46 | 5.17 | 79.63 |
| 241 | 25/05/2017 | Current Account | DD | Electricity - Knockhall Changing Ro | KCC - Laser | S | 234.67 | 46.93 | 281.60 |
| 242 | 25/05/2017 | Current Account | DD | Electricity - Toilet Block | KCC - Laser | L | 6.78 | 0.34 | 7.12 |
| 243 | 25/05/2017 | Current Account | DD | Electricity - Bowls Pavilion | KCC - Laser | L | 59.17 | 2.96 | 62.13 |
| Subtotal for Code: Gas/Electricity £375.08 £55.40 £430.48 | | | | | | | | | |
| Code Number | Date | 49 Playground Equipment & Mainten: | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
| Vchr. | | Minute | Bank | | | | | | |
| 139 | 04/05/2017 | Current Account | DC | Repair to weipour - Knockhall Park | Inwin Installations | S | 550.00 | 110.00 | 660.00 |
| Subtotal for Code: Playground Equipment & Maint £550.00 £110.00 £660.00 | | | | | | | | | |
| Code Number | Date | 52 Parks Works Area | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
| Vchr. | | Minute | Bank | | | | | | |
| 210 | 18/05/2017 | Current Account | DC | Fire Extinguisher Service | Kent County Council | S | 38.40 | 7.68 | 46.08 |
| Subtotal for Code: Parks Works Area £38.40 £7.68 £46.08 | | | | | | | | | |
| Subtotal for Cost Centre: Parks Establishment 10,185.80 486.03 10,671.83 | | | | | | | | | |
| Code Number | Date | 110 Maintenance | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
| Vchr. | | Minute | Bank | | | | | | |
| 143 | 04/05/2017 | Current Account | DC | Footpath Repairs - St Peter & St P; | Mackelden | S | 2,753.00 | 550.60 | 3,303.60 |
| Subtotal for Code: Maintenance £2,753.00 £550.60 £3,303.60 | | | | | | | | | |
| Subtotal for Cost Centre: St Peter & St Paul's Churchyard 2,753.00 550.60 3,303.60 | | | | | | | | | |
| Code Number | Date | 146 Rates & Insurance Rent - DBC | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
| Vchr. | | Minute | Bank | | | | | | |
| 203 | 15/05/2017 | Current Account | DC | Leisure Centre Insurance - Rechar; | GCLL | Z | -2,661.58 | 0.00 | -2,661.58 |
| Subtotal for Code: Rates & Insurance Rent - I £-2,661.58 £0.00 £-2,661.58 | | | | | | | | | |
| Code Number | Date | 155 Management Fee | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
| Vchr. | | Minute | Bank | | | | | | |
| 165 | 11/05/2017 | Current Account | DC | Management Fee | GCLL | S | 14,250.00 | 2,850.00 | 17,100.00 |
| Subtotal for Code: Management Fee £14,250.00 £2,850.00 £17,100.00 | | | | | | | | | |
| Subtotal for Cost Centre: Leisure Centre 11,588.42 2,850.00 14,438.42 | | | | | | | | | |

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Listing of Payments in each Code for All Cost Centres
(Between 01/05/2017 to 31/05/2017)

| Code Number | Date | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
|--|------|------------|-----------|--|-------------------------|----------|------------|--------|------------|
| 230 Wages | | | | | | | | | |
| Vchr. | 177 | 11/05/2017 | | NI | HIMRC | Z | 1,586.27 | 0.00 | 1,586.27 |
| | 178 | 11/05/2017 | DC | PAYE | HIMRC | Z | 966.80 | 0.00 | 966.80 |
| | 183 | 11/05/2017 | DC | Pension E'ee | Intelligent Money | Z | 61.57 | 0.00 | 61.57 |
| | 184 | 11/05/2017 | | Pension E'er | Intelligent Money | Z | 30.79 | 0.00 | 30.79 |
| | 189 | 11/05/2017 | | Pension E'er | KCC - LGPS | Z | 771.89 | 0.00 | 771.89 |
| | 190 | 11/05/2017 | | Pension E'ee | KCC - LGPS | Z | 379.14 | 0.00 | 379.14 |
| | 195 | 11/05/2017 | | Wages | SGTC | Z | 6,930.54 | 0.00 | 6,930.54 |
| | | | | Subtotal for Code: Wages | | | £10,727.00 | £0.00 | £10,727.00 |
| 233 Stationary, Advertising & Postage | | | | | | | | | |
| Vchr. | 136 | 04/05/2017 | | Postage | Franco typ Postalia Ltd | Z | 100.00 | 0.00 | 100.00 |
| | 137 | 04/05/2017 | DD | Postage | Franco typ Postalia Ltd | S | 79.50 | 15.90 | 95.40 |
| | 166 | 11/05/2017 | DD | Franking Machine Toner | KCC - KCS | S | 53.00 | 10.60 | 63.60 |
| | 167 | 11/05/2017 | DC | Stationary | KCC - KCS | S | 4.30 | 0.86 | 5.16 |
| | 223 | 25/05/2017 | DC | Cleaning Materials | Petty Cash | S | 3.00 | 0.00 | 3.00 |
| | | | | Stationary | | Z | £239.80 | £27.36 | £267.16 |
| | | | | Subtotal for Code: Stationary, Advertising & F | | | | | |
| 234 Telephone / Internet | | | | | | | | | |
| Vchr. | 144 | 04/05/2017 | | Phone Bill - Admin Alarm Line | British Telecom | S | -42.10 | -8.42 | -50.52 |
| | 145 | 04/05/2017 | DD | Phone Bill - Admin Alarm Line | British Telecom | S | -41.50 | -8.30 | -49.80 |
| | 146 | 04/05/2017 | DD | Phone Bill - Admin Lift Alarm Line | British Telecom | S | -44.34 | -8.87 | -53.21 |
| | 154 | 11/05/2017 | DD | Phone Bill - Admin Fax Line | British Telecom | S | 101.50 | 20.30 | 121.80 |
| | 156 | 11/05/2017 | DD | Phone Bill - Admin Internet | Overline | S | 14.15 | 2.83 | 16.98 |
| | 159 | 11/05/2017 | DD | Phone Bill - Admin Alarm Line | Overline | S | 14.15 | 2.83 | 16.98 |
| | 160 | 11/05/2017 | DD | Phone Bill - Admin Fax Line | Overline | S | 14.18 | 2.84 | 17.02 |
| | 161 | 11/05/2017 | DD | Phone Bill - Admin Lift Alarm Line | Overline | S | 44.59 | 8.92 | 53.51 |
| | 163 | 11/05/2017 | DD | Phone Bill - Admin Alarm Line | Overline | S | 14.15 | 2.83 | 16.98 |
| | 202 | 11/05/2017 | DD | Phone Bill - Admin Internet | SGTC | S | 20.83 | 4.17 | 25.00 |
| | 217 | 18/05/2017 | DD | Use of Personal Mobiles - TC and I | Siemens | S | 223.56 | 44.71 | 268.27 |
| | 218 | 18/05/2017 | DD | Phone System - Lease Rental | Siemens | S | 149.00 | 29.80 | 178.80 |
| | | | | Phone System - Facility Fee | | S | £468.17 | £93.64 | £561.81 |
| | | | | Subtotal for Code: Telephone / Internet | | | | | |
| 235 Mileage Allowance | | | | | | | | | |
| Vchr. | 201 | 11/05/2017 | | Mileage | SGTC | Z | 132.60 | 0.00 | 132.60 |
| | | | | Subtotal for Code: Mileage Allowance | | | £132.60 | £0.00 | £132.60 |
| 238 Town Mayor's Allowance | | | | | | | | | |
| Vchr. | 220 | 25/05/2017 | | Refreshments for Council Meetings | Petty Cash | Z | 60.55 | 0.00 | 60.55 |

SGTC
Listing of Payments in each Code for All Cost Centres
(Between 01/05/2017 to 31/05/2017)

| | | | | | | | | | |
|---|-------------------------|--|------------------|-------------------------------------|---------------------------------|-----------------|------------|------------|--------------|
| 237 | 25/05/2017 | Current Account | DC | Mayoral Engagement | Mayor of Darford | Z | 19.00 | 0.00 | 19.00 |
| Subtotal for Code: Town Mayor's Allowance | | | | | | | | | |
| Code Number | Date | 240 Chains of Office | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
| Vchr. | 221 25/05/2017 | Minute | BANKADJ | Voucher - In lieu of past mayors ba | Petty Cash | Z | 100.00 | 0.00 | 100.00 |
| Subtotal for Code: Chains of Office | | | | | | | | | |
| Code Number | Date | 241 Legal Fees | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
| Vchr. | 235 25/05/2017 | Minute | DC | Pre-employment Health Questionn | Preventative Health Care Compar | S | 26.75 | 5.35 | 32.10 |
| Subtotal for Code: Legal Fees | | | | | | | | | |
| Code Number | Date | 243 Internal Audit Fees | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
| Vchr. | 211 18/05/2017 | Minute | DC | Internal Audit | Robbins | Z | 50.00 | 0.00 | 50.00 |
| Subtotal for Code: Internal Audit Fees | | | | | | | | | |
| Code Number | Date | 245 Miscellaneous Expenditure | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
| Vchr. | 219 25/05/2017 | Minute | BANKADJ | Newspapers | Petty Cash | Z | 4.00 | 0.00 | 4.00 |
| Vchr. | 222 25/05/2017 | Minute | BANKADJ | Picture Frames | Petty Cash | Z | 2.50 | 0.00 | 2.50 |
| Subtotal for Code: Miscellaneous Expenditure | | | | | | | | | |
| Code Number | Date | 249 IT Services | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
| Vchr. | 152 04/05/2017 | Minute | DC | IT Support & Maintenance | ABC ICT Ltd | S | 250.00 | 50.00 | 300.00 |
| Subtotal for Code: IT Services | | | | | | | | | |
| Code Number | Date | 251 Council Offices Building Maintena | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
| Vchr. | 206 18/05/2017 | Minute | DC | Fire Extinguisher Service | Kent County Council | S | 64.60 | 12.92 | 77.52 |
| Vchr. | 230 25/05/2017 | Minute | DC | Lightening Protection Maintenance | JW Gray | S | 185.00 | 37.00 | 222.00 |
| Vchr. | 232 25/05/2017 | Minute | DC | New CCTV monitor | Active Security Group | S | 365.00 | 73.00 | 438.00 |
| Vchr. | 233 25/05/2017 | Minute | DC | Automatic Door Maintenance | HRD Security | S | 185.00 | 37.00 | 222.00 |
| Vchr. | 239 25/05/2017 | Minute | DC | Window Cleaning | Chapman | Z | 40.00 | 0.00 | 40.00 |
| Subtotal for Code: Council Offices Building M | | | | | | | | | |
| Code Number | Date | 274 Bank Interest | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
| Vchr. | 231 25/05/2017 | Minute | DD | Bank Charges | Barclays | Z | 63.23 | 0.00 | 63.23 |
| Subtotal for Code: Bank Interest | | | | | | | | | |
| Subtotal for Cost Centre: Administration | | | | | | | | | |
| Cost Centre | Church Road Hall | | | | | | 12,983.20 | 336.27 | 13,319.47 |
| Code Number | Date | 280 Wages | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
| Vchr. | | Minute | | | | | | | |

SGTC

Listing of Payments in each Code for All Cost Centres
(Between 01/05/2017 to 31/05/2017)

| Code Number | Date | Description | Supplier | Vat Type | Net | Vat | Total |
|--|-------------|--------------------------------------|----------------------------------|-----------------|------------|------------|--------------|
| 182 | 11/05/2017 | Current Account DC | HMRC | Z | 23.40 | 0.00 | 23.40 |
| 200 | 11/05/2017 | Current Account | SGTC | Z | 421.60 | 0.00 | 421.60 |
| Subtotal for Code: Wages | | | | | £445.00 | £0.00 | £445.00 |
| Code Number | Date | 281 Repairs & Maintenance | Supplier | Vat Type | Net | Vat | Total |
| Vchr. | | Minute Bank | Kent County Council | S | 11.40 | 2.28 | 13.68 |
| 208 | 18/05/2017 | Current Account DC | Repairs & Maintenance | | £11.40 | £2.28 | £13.68 |
| Subtotal for Code: Repairs & Maintenance | | | | | | | |
| Code Number | Date | 282 Gas & Electricity | Supplier | Vat Type | Net | Vat | Total |
| Vchr. | | Minute Bank | KCC - Laser | L | 47.34 | 2.37 | 49.71 |
| 214 | 18/05/2017 | Current Account DD | Gas | | 189.57 | 37.91 | 227.48 |
| 245 | 25/05/2017 | Current Account DD | Electricity | S | £236.91 | £40.28 | £277.19 |
| Subtotal for Code: Gas & Electricity | | | | | | | |
| Code Number | Date | 406 Telephone Broadband | Supplier | Vat Type | Net | Vat | Total |
| Vchr. | | Minute Bank | Overline | S | 109.39 | 21.87 | 131.26 |
| 157 | 11/05/2017 | Current Account DD | Phone Bill - Church Road Broadba | | £109.39 | £21.87 | £131.26 |
| Subtotal for Cost Centre: Church Road Hall | | | | | 802.70 | 64.43 | 867.13 |
| Code Number | Date | 301 Repairs & Maintenance | Supplier | Vat Type | Net | Vat | Total |
| Vchr. | | Minute Bank | Kent County Council | S | 5.20 | 1.04 | 6.24 |
| 207 | 18/05/2017 | Current Account DC | Repairs & Maintenance | | £5.20 | £1.04 | £6.24 |
| Subtotal for Code: Repairs & Maintenance | | | | | | | |
| Code Number | Date | 302 Gas & Electricity | Supplier | Vat Type | Net | Vat | Total |
| Vchr. | | Minute Bank | KCC - Laser | L | 1.80 | 0.09 | 1.89 |
| 213 | 18/05/2017 | Current Account DD | Gas | | 7.12 | 0.36 | 7.48 |
| 244 | 25/05/2017 | Current Account DD | Electricity | L | £8.92 | £0.45 | £9.37 |
| Subtotal for Code: Gas & Electricity | | | | | | | |
| Subtotal for Cost Centre: Grove Hall | | | | | 14.12 | 1.49 | 15.61 |
| Code Number | Date | 320 Wages | Supplier | Vat Type | Net | Vat | Total |
| Vchr. | | Minute Bank | HMRC | Z | 95.40 | 0.00 | 95.40 |
| 181 | 11/05/2017 | Current Account DC | PAYER | | 394.31 | 0.00 | 394.31 |
| 199 | 11/05/2017 | Current Account | Wages | Z | £489.71 | £0.00 | £489.71 |
| Subtotal for Code: Wages | | | | | | | |
| Code Number | Date | 321 Repairs & Maintenance | Supplier | Vat Type | Net | Vat | Total |
| Vchr. | | Minute Bank | Cannon | S | 5.46 | 1.09 | 6.55 |
| 148 | 04/05/2017 | Current Account DC | Hygiene Services | | 16.60 | 3.32 | 19.92 |
| 209 | 18/05/2017 | Current Account DC | Fire Extinguisher Service | S | £22.06 | £4.41 | £26.47 |
| Subtotal for Code: Repairs & Maintenance | | | | | | | |

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Listing of Payments in each Code for All Cost Centres
(Between 01/05/2017 to 31/05/2017)

| Code Number | Date | 322 Gas & Electricity | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
|--------------------|--|-------------------------------------|---------|---|-----------|-----------------------------------|----------|-----------|---------|-----------|-------|
| Vchr. 153 | 11/05/2017 | Current Account | DD | Electricity | | KCC - Laser | S | 334.51 | 66.90 | 401.41 | |
| 215 | 18/05/2017 | Current Account | DD | Gas | | KCC - Laser | L | 63.34 | 3.17 | 66.51 | |
| 246 | 25/05/2017 | Current Account | DD | Electricity | | KCC - Laser | S | 165.53 | 33.11 | 198.64 | |
| | | | | Subtotal for Code: Gas & Electricity | | | | £563.38 | £103.18 | £666.56 | |
| Cost Centre | Sports Pavilion | | | Subtotal for Cost Centre: Heritage Community Hall | | | | 1,075.15 | 107.59 | 1,182.74 | |
| Code Number | Date | 342 Maintenance & Cleaning Contribu | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
| Vchr. 174 | 11/05/2017 | Current Account | DC | Cleaning Contribution - Football Se | | The Pavilion Community Sports & Z | | 870.00 | 0.00 | 870.00 | |
| | | | | Subtotal for Code: Maintenance & Cleaning C | | | | £870.00 | £0.00 | £870.00 | |
| Cost Centre | Town Council Offices Community Hall | | | Subtotal for Cost Centre: Sports Pavilion | | | | 870.00 | 0.00 | 870.00 | |
| Code Number | Date | 360 Wages | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
| Vchr. 193 | 11/05/2017 | Current Account | | Pension E'er | | KCC - LGPS | Z | 91.18 | 0.00 | 91.18 | |
| 194 | 11/05/2017 | Current Account | | Pension E'ee | | KCC - LGPS | Z | 31.34 | 0.00 | 31.34 | |
| 198 | 11/05/2017 | Current Account | | Wages | | SGTC | Z | 538.54 | 0.00 | 538.54 | |
| | | | | Subtotal for Code: Wages | | | | £661.06 | £0.00 | £661.06 | |
| Code Number | Date | 361 Repairs & Maintenance | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
| Vchr. 205 | 18/05/2017 | Current Account | DC | Fire Extinguisher Service | | Kent County Council | S | 108.40 | 21.68 | 130.08 | |
| | | | | Subtotal for Code: Repairs & Maintenance | | | | £108.40 | £21.68 | £130.08 | |
| Cost Centre | Old Fire Station Cafe | | | Subtotal for Cost Centre: Town Council Offices Comr | | | | 769.46 | 21.68 | 791.14 | |
| Code Number | Date | 380 Wages | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
| Vchr. 179 | 11/05/2017 | Current Account | DC | PAYE | | HMRC | Z | 48.20 | 0.00 | 48.20 | |
| 180 | 11/05/2017 | Current Account | DC | NI | | HMRC | Z | 75.34 | 0.00 | 75.34 | |
| 191 | 11/05/2017 | Current Account | | Pension E'ee | | KCC - LGPS | Z | 53.56 | 0.00 | 53.56 | |
| 192 | 11/05/2017 | Current Account | | Pension E'er | | KCC - LGPS | Z | 155.80 | 0.00 | 155.80 | |
| 197 | 11/05/2017 | Current Account | | Wages | | SGTC | Z | 1,370.31 | 0.00 | 1,370.31 | |
| | | | | Subtotal for Code: Wages | | | | £1,703.21 | £0.00 | £1,703.21 | |
| Code Number | Date | 381 Food/Supplies | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
| Vchr. 169 | 11/05/2017 | Current Account | DD | Coffee Machine Supplies | | Tchibo Coffee International Ltd | Z | 86.00 | 0.00 | 86.00 | |
| 224 | 25/05/2017 | Current Account | BANKADJ | Food Supplies | | Asda Stores Ltd | Z | 70.02 | 0.00 | 70.02 | |
| 225 | 25/05/2017 | Current Account | BANKADJ | Food Supplies | | Niia | Z | 146.35 | 0.00 | 146.35 | |

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Listing of Payments in each Code for All Cost Centres
(Between 01/05/2017 to 31/05/2017)

| | | | | | | | | | | |
|--|-------------|-----------------|-----------------|------------------|-------------------------------|---------------------------------|-----------------|------------|------------|--------------|
| 226 | 25/05/2017 | Current Account | BANKADJ | Food Supplies | Co-Operative Stores | Z | 3.88 | 0.00 | 3.88 | |
| 227 | 25/05/2017 | Current Account | BANKADJ | Food Supplies | Iceland | Z | 6.00 | 0.00 | 6.00 | |
| 228 | 25/05/2017 | Current Account | BANKADJ | Food Supplies | Costco | S | 105.10 | 7.74 | 112.84 | |
| Subtotal for Code: Food/Supplies £417.35 £7.74 £425.09 | | | | | | | | | | |
| 382 Furniture, Fixtures & Equipment (i | | | | | | | | | | |
| Vchr. | Date | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
| 140 | 04/05/2017 | | Current Account | DD | Coffee Machine Monthly Rental | Tchibo Coffee International Ltd | S | 71.37 | 14.27 | 85.64 |
| 141 | 04/05/2017 | | Current Account | DD | Coffee Machine Monthly Rental | Tchibo Coffee International Ltd | S | 71.37 | 14.27 | 85.64 |
| 229 | 25/05/2017 | | Current Account | BANKADJ | Newspapers | Local Shops | Z | 10.80 | 0.00 | 10.80 |
| Subtotal for Code: Furniture, Fixtures & Equip £153.54 £28.54 £182.08 | | | | | | | | | | |
| 385 Electricity & Water | | | | | | | | | | |
| Vchr. | Date | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
| 247 | 25/05/2017 | | Current Account | DD | Electricity | KCC - Laser | S | 118.56 | 23.71 | 142.27 |
| Subtotal for Code: Electricity & Water £118.56 £23.71 £142.27 | | | | | | | | | | |
| 388 Telephone / Internet | | | | | | | | | | |
| Vchr. | Date | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
| 155 | 11/05/2017 | | Current Account | DD | Phone Bill - Cafe | Overline | S | 14.15 | 2.83 | 16.98 |
| 162 | 11/05/2017 | | Current Account | DD | Phone Bill - Cafe | Overline | S | 14.23 | 2.85 | 17.08 |
| 212 | 18/05/2017 | | Current Account | DD | Phone Bill - Cafe Internet | British Telecom | S | 123.67 | 24.73 | 148.40 |
| 236 | 25/05/2017 | | Current Account | DD | Phone Bill - Cafe | British Telecom | S | 63.47 | 12.69 | 76.16 |
| Subtotal for Code: Telephone / Internet £215.52 £43.10 £258.62 | | | | | | | | | | |
| 389 Maintenance | | | | | | | | | | |
| Vchr. | Date | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
| 172 | 11/05/2017 | | Current Account | DC | Waste Bin Collection | Viridor Waste Kent Ltd | S | 70.24 | 14.04 | 84.28 |
| Subtotal for Code: Maintenance £70.24 £14.04 £84.28 | | | | | | | | | | |
| Subtotal for Cost Centre: Old Fire Station Cafe 2,678.42 117.13 2,795.55 | | | | | | | | | | |
| TOTALS £44,498.11 £4,677.35 £49,175.46 | | | | | | | | | | |

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SGTC
Summary of Receipts and Payments
All Cost Centres and Codes

Balanced to:
 By the Responsible
 Financial Officer (RFO)

31/5/17
9

AGENDA ITEM
FGP 15/6/17

Cost Centre Public Lighting

| Code Title | Receipts | | | Payments | | | Net Position |
|-----------------------------|-------------|--------|-----------|-----------------|---------------|--------------|------------------|
| | Estimated | Actual | Variance | Estimated | Actual | Variance +/- | Under/over spend |
| 1 Supply & Maintenance | | | | 2,498.00 | 862.49 | 1,636 | 1,636 |
| 2 All Night Lighting | | | | | | | |
| 3 Christmas Lighting | | | | 3,700.00 | | 3,700 | 3,700 |
| 4 Repairs | | | | 1,000.00 | | 1,000 | 1,000 |
| 5 Long Term Financial Risks | | | | 1,450.00 | | 1,450 | 1,450 |
| 6 Income | 1.00 | | -1 | | | | -1 |
| 7 Long Term Maintenance | | | | 125.00 | | 125 | 125 |
| SUB TOTAL | 1.00 | | -1 | 8,773.00 | 862.49 | 7,911 | 7,910 |

Cost Centre Grove Car Park

| Code Title | Receipts | | | Payments | | | Net Position |
|---------------------------|-----------|--------|----------|------------------|---------------|---------------|------------------|
| | Estimated | Actual | Variance | Estimated | Actual | Variance +/- | Under/over spend |
| 20 Rates | | | | 3,700.00 | 736.38 | 2,964 | 2,964 |
| 21 Repairs & Maintenance | | | | 10,000.00 | | 10,000 | 10,000 |
| Long Term Financial Risks | | | | 3,590.00 | | 3,590 | 3,590 |
| 23 Long Term Maintenance | | | | 200.00 | | 200 | 200 |
| SUB TOTAL | | | | 17,490.00 | 736.38 | 16,754 | 16,754 |

Cost Centre Craylands Lane Car Park

| Code Title | Receipts | | | Payments | | | Net Position |
|------------------------------|-----------|--------|----------|-----------|--------|--------------|------------------|
| | Estimated | Actual | Variance | Estimated | Actual | Variance +/- | Under/over spend |
| 30 Rates | | | | | | | |
| 31 Repairs & Maintenance | | | | | | | |
| 32 Long Term Financial Risks | | | | | | | |
| SUB TOTAL | | | | | | | |

Cost Centre Parks Establishment

| Code Title | Receipts | | | Payments | | | Net Position |
|--------------------------------|-----------------|-----------------|--------------|-------------------|------------------|----------------|------------------|
| | Estimated | Actual | Variance | Estimated | Actual | Variance +/- | Under/over spend |
| 40 Wages | | | | 110,000.00 | 15,257.92 | 94,742 | 94,742 |
| 41 Equipment/Materials | | 380.00 | 380 | 50,000.00 | 24,898.42 | 25,102 | 25,482 |
| 42 New Grounds Maintenance Etc | | | | | | | |
| Fuel | | | | 2,921.00 | 370.51 | 2,550 | 2,550 |
| 44 Fencing | | | | 5,000.00 | 8,734.50 | -3,735 | -3,735 |
| 45 Telephone | | | | 502.00 | 279.58 | 222 | 222 |
| 46 Vehicles | | | | 5,600.00 | | 5,600 | 5,600 |
| 47 Water Rates | | | | 1,204.00 | | 1,204 | 1,204 |
| 48 Gas/Electricity | | | | 1,871.00 | 507.86 | 1,363 | 1,363 |
| 49 Playground Equipment & Mair | | | | 8,500.00 | 1,250.00 | 7,250 | 7,250 |
| 50 Staff Training | | | | 1,000.00 | | 1,000 | 1,000 |
| 51 Knockhall Changing Rooms | | | | 400.00 | 910.00 | -510 | -510 |
| 52 Parks Works Area | | | | 1,000.00 | 101.27 | 899 | 899 |
| 53 Vandalism | | | | 1,000.00 | | 1,000 | 1,000 |
| 54 Trees | | 307.20 | 307 | 3,000.00 | | 3,000 | 3,307 |
| 55 New Recreational Facilities | | 2,000.00 | 2,000 | 15,000.00 | | 15,000 | 17,000 |
| 56 Unexpected/Emergency Work | | | | 1,500.00 | | 1,500 | 1,500 |
| 57 Long Term Financial Risks | | | | 7,225.00 | | 7,225 | 7,225 |
| 58 New Community Facility | | | | 10,000.00 | | 10,000 | 10,000 |
| 59 Long Term Maintenance | | | | | | | |
| 65 Miscellaneous Income | 1,000.00 | | -1,000 | | | | -1,000 |
| 66 Reserve Fund | | | | | | | |
| SUB TOTAL | 1,000.00 | 2,687.20 | 1,687 | 225,723.00 | 52,310.06 | 173,413 | 175,100 |

SGTC
Summary of Receipts and Payments
All Cost Centres and Codes

| Cost Centre Swanscombe Park | | Receipts | | | Payments | | | Net Position | |
|--|------------------------------|------------------|-----------------|-----------------|------------------|-----------------|---------------------|-------------------------|--|
| Code | Title | Estimated | Actual | Variance | Estimated | Actual | Variance +/- | Under/over spend | |
| 70 | Bowls Pavilion Maintenance | | | | | | | | |
| 71 | Long Term Financial Risks | | | | 3,180.00 | | 3,180 | 3,180 | |
| 75 | Bowls Income | 3,222.00 | | -3,222 | | | | -3,222 | |
| 78 | Hire Charges | | | | | | | | |
| 79 | Long Term Maintenance | | | | 500.00 | | 500 | 500 | |
| SUB TOTAL | | 3,222.00 | | -3,222 | 3,680.00 | | 3,680 | 458 | |
| Cost Centre Knockhall Playing Field | | Receipts | | | Payments | | | Net Position | |
| Code | Title | Estimated | Actual | Variance | Estimated | Actual | Variance +/- | Under/over spend | |
| 80 | Rates | | | | 140.00 | 137.47 | 3 | 3 | |
| 81 | Long Term Financial Risks | | | | 1,200.00 | | 1,200 | 1,200 | |
| 85 | Football | 3,895.00 | | -3,895 | | | | -3,895 | |
| SUB TOTAL | | 3,895.00 | | -3,895 | 1,340.00 | 137.47 | 1,203 | -2 | |
| Cost Centre Broomfield Sports Ground | | Receipts | | | Payments | | | Net Position | |
| Code | Title | Estimated | Actual | Variance | Estimated | Actual | Variance +/- | Under/over spend | |
| 90 | Long Term Financial Risks | | | | 1,400.00 | | 1,400 | 1,400 | |
| 95 | Football Income | 5,484.00 | 132.00 | -5,352 | | | | -5,352 | |
| 96 | Cricket Income | 1,890.00 | 1,890.00 | | | | | | |
| 97 | Miscellaneous Income | | | | | | | | |
| 98 | Long Term Maintenance | | | | 500.00 | | 500 | 500 | |
| SUB TOTAL | | 7,374.00 | 2,022.00 | -5,352 | 1,900.00 | | 1,900 | -3,452 | |
| Cost Centre Heritage Park | | Receipts | | | Payments | | | Net Position | |
| Code | Title | Estimated | Actual | Variance | Estimated | Actual | Variance +/- | Under/over spend | |
| 100 | Maintenance/Rent | | | | 500.00 | | 500 | 500 | |
| 101 | Water Supply | | | | | | | | |
| 102 | Fencing | | | | | | | | |
| 103 | Changing Facilities | | | | | | | | |
| 104 | Long Term Financial Risks | | | | | | | | |
| SUB TOTAL | | | | | 500.00 | | 500 | 500 | |
| Cost Centre St Peter & St Paul's Churchyard | | Receipts | | | Payments | | | Net Position | |
| Code | Title | Estimated | Actual | Variance | Estimated | Actual | Variance +/- | Under/over spend | |
| 110 | Maintenance | | | | 5,000.00 | 2,753.00 | 2,247 | 2,247 | |
| SUB TOTAL | | | | | 5,000.00 | 2,753.00 | 2,247 | 2,247 | |
| Cost Centre Other Projects | | Receipts | | | Payments | | | Net Position | |
| Code | Title | Estimated | Actual | Variance | Estimated | Actual | Variance +/- | Under/over spend | |
| 121 | General Projects (inc. Summe | | 230.00 | 230 | 7,500.00 | 1,304.75 | 6,195 | 6,425 | |
| 123 | Long Term Financial Risks | | | | | | | | |
| 128 | Miscellaneous Income | | | | | | | | |
| SUB TOTAL | | | 230.00 | 230 | 7,500.00 | 1,304.75 | 6,195 | 6,425 | |
| Cost Centre Leisure Centre | | Receipts | | | Payments | | | Net Position | |
| Code | Title | Estimated | Actual | Variance | Estimated | Actual | Variance +/- | Under/over spend | |
| 140 | Wages | | | | | | | | |

SGTC
Summary of Receipts and Payments
All Cost Centres and Codes

| | | | | | |
|------------------|-------------------------------|------------------|------------------|---------------|---------------|
| 141 | Wages - Cleaners | | | | |
| 142 | Administration | | | | |
| 143 | Advertising | | | | |
| 144 | Maintenance | | | | |
| 145 | Cleaning Equipment & Material | | | | |
| 146 | Rates & Insurance Rent - DBO | 27,400.00 | 5,312.64 | 22,087 | 22,087 |
| 147 | Water, Gas & Electricity | | | | |
| 148 | Insurance | | | | |
| 149 | Telephone | | | | |
| 150 | Miscellaneous | | | | |
| 151 | Equipment | | | | |
| 152 | Coaching Fees | | | | |
| 153 | Staff Training | | | | |
| 154 | Leases - Fitness Equipment | | | | |
| 155 | Management Fee | 57,000.00 | 14,250.00 | 42,750 | 42,750 |
| 165 | General Income | | | | |
| 166 | Sports Hall Income | | | | |
| | Fitness Suite Income | | | | |
| 168 | Membership Income | | | | |
| 169 | Function Deposits | | | | |
| 170 | Miscellaneous Income | | | | |
| SUB TOTAL | | 84,400.00 | 19,562.64 | 64,837 | 64,837 |

Cost Centre Squash Courts

| Code Title | Receipts | | | Payments | | | Net Position |
|------------------|---------------------------|--------|----------|-----------------|--------|--------------|------------------|
| | Estimated | Actual | Variance | Estimated | Actual | Variance +/- | Under/over spend |
| 200 | Maintenance | | | 1,000.00 | | 1,000 | 1,000 |
| 201 | Long Term Financial Risks | | | | | | |
| 205 | Squash Income | | | | | | |
| SUB TOTAL | | | | 1,000.00 | | 1,000 | 1,000 |

Cost Centre Allotments

| Code Title | Receipts | | | Payments | | | Net Position |
|------------------|---------------------------|-----------------|---------------|-----------------|--------|--------------|------------------|
| | Estimated | Actual | Variance | Estimated | Actual | Variance +/- | Under/over spend |
| 210 | Rents / Licences | | | 245.00 | | 245 | 245 |
| 2 | Repairs / Maintenance | | | 250.00 | | 250 | 250 |
| 212 | Water Supply | | | | | | |
| 213 | Long Term Financial Risks | | | 2,135.00 | | 2,135 | 2,135 |
| 218 | Rent Income | 1,765.00 | -1,765 | | | | -1,765 |
| SUB TOTAL | | 1,765.00 | -1,765 | 2,630.00 | | 2,630 | 865 |

Cost Centre Administration

| Code Title | Receipts | | | Payments | | | Net Position |
|------------|--------------------------------|--------|----------|------------|-----------|--------------|------------------|
| | Estimated | Actual | Variance | Estimated | Actual | Variance +/- | Under/over spend |
| 230 | Wages | | | 141,000.00 | 22,104.30 | 118,896 | 118,896 |
| 231 | Furniture, Fixtures & Fittings | | | 1,500.00 | | 1,500 | 1,500 |
| 232 | Photocopier | | | 2,050.00 | | 2,050 | 2,050 |
| 233 | Stationary, Advertising & Post | | | 2,300.00 | 279.00 | 2,021 | 2,021 |
| 234 | Telephone / Internet | | | 3,536.00 | 1,287.95 | 2,248 | 2,248 |
| 235 | Mileage Allowance | | | 700.00 | 200.20 | 500 | 500 |
| 236 | Insurance | | | 14,150.00 | 13,149.31 | 1,001 | 1,001 |
| 237 | Subscriptions / Publications | | | 4,675.00 | 1,918.00 | 2,757 | 2,757 |
| 238 | Town Mayor's Allowance | | | 1,500.00 | 79.55 | 1,420 | 1,420 |
| 239 | Civic Reception | | | 1,500.00 | 34.85 | 1,465 | 1,465 |
| 240 | Chairs of Office | | | 250.00 | 100.00 | 150 | 150 |
| 241 | Legal Fees | | | 6,000.00 | 26.75 | 5,973 | 5,973 |

SGTC
Summary of Receipts and Payments
All Cost Centres and Codes

| | | | | | | | | |
|-----|--------------------------------|-------------------|-------------------|-----------------|-------------------|------------------|----------------|----------------|
| 242 | External Audit Fees | | | | 1,300.00 | | 1,300 | 1,300 |
| 243 | Internal Audit Fees | | | | 250.00 | 50.00 | 200 | 200 |
| 244 | Local Funding | | | | 7,000.00 | | 7,000 | 7,000 |
| 245 | Miscellaneous Expenditure | | | | 1,250.00 | 43.50 | 1,207 | 1,207 |
| 246 | Election Expenses | | | | 2,000.00 | | 2,000 | 2,000 |
| 247 | Staff Training | | | | 1,500.00 | | 1,500 | 1,500 |
| 248 | Member Training | | | | 1,000.00 | 60.00 | 940 | 940 |
| 249 | IT Services | | | | 4,150.00 | 500.00 | 3,650 | 3,650 |
| 250 | Handyman (incl. seasonal par | | | | 1,500.00 | | 1,500 | 1,500 |
| 251 | Council Offices Building Maint | | | | 20,000.00 | 1,001.10 | 18,999 | 18,999 |
| 252 | Water Rates | | | | 1,281.00 | | 1,281 | 1,281 |
| 253 | Gas | | | | 2,311.00 | | 2,311 | 2,311 |
| 254 | Electricity | | | | | | | |
| 255 | Rates | | | | 21,000.00 | 4,104.00 | 16,896 | 16,896 |
| 256 | Long Term Financial Risks | | | | 5,000.00 | | 5,000 | 5,000 |
| 270 | Photocopier Income | | | | | | | |
| 271 | Miscellaneous Income | | | | | | | |
| 272 | Precept | 494,491.00 | 247,246.50 | -247,245 | | | | -247, |
| 273 | Section 136 | 12,695.00 | 6,347.50 | -6,348 | | | | -6,348 |
| 274 | Bank Interest | | 29.17 | 29 | | 156.60 | -157 | -127 |
| 275 | Long Term Maintenance | | | | 2,875.00 | | 2,875 | 2,875 |
| 276 | Government CTax Grant | 33,688.00 | 16,844.00 | -16,844 | | | | -16,844 |
| | SUB TOTAL | 540,874.00 | 270,467.17 | -270,407 | 251,578.00 | 45,095.11 | 206,483 | -63,924 |

Cost Centre Church Road Hall

| Code | Title | Receipts | | | Payments | | | Net Position |
|------|--------------------------------|-----------------|---------------|---------------|------------------|-----------------|---------------|------------------|
| | | Estimated | Actual | Variance | Estimated | Actual | Variance +/- | Under/over spend |
| 280 | Wages | | | | 5,228.00 | 850.60 | 4,377 | 4,377 |
| 281 | Repairs & Maintenance | | | | 3,500.00 | 63.40 | 3,437 | 3,437 |
| 282 | Gas & Electricity | | | | 1,102.00 | 752.17 | 350 | 350 |
| 283 | Cleaning Materials | | | | 100.00 | | 100 | 100 |
| 284 | Furniture, Fixtures & Fittings | | | | 100.00 | | 100 | 100 |
| 285 | Rates | | | | 1,200.00 | 236.30 | 964 | 964 |
| 287 | Miscellaneous Expenditure | | | | 125.00 | | 125 | 125 |
| 288 | Long Term Financial Risks | | | | 885.00 | | 885 | 885 |
| 295 | Hire Income | 3,306.00 | 429.38 | -2,877 | | | | -2,877 |
| 299 | Long Term Maintenance | | | | 1,945.00 | | 1,945 | 1,945 |
| 406 | Telephone Broadband | | | | 1,100.00 | 109.39 | 991 | 991 |
| | SUB TOTAL | 3,306.00 | 429.38 | -2,877 | 15,285.00 | 2,011.86 | 13,273 | 10,397 |

Cost Centre Grove Hall

| Code | Title | Receipts | | | Payments | | | Net Position |
|------|--------------------------------|-----------|--------|----------|---------------|--------------|--------------|------------------|
| | | Estimated | Actual | Variance | Estimated | Actual | Variance +/- | Under/over spend |
| 300 | Wages | | | | | | | |
| 301 | Repairs & Maintenance | | | | 700.00 | 5.20 | 695 | 695 |
| 302 | Gas & Electricity | | | | 200.00 | 23.90 | 176 | 176 |
| 303 | Cleaning Materials | | | | | | | |
| 304 | Furniture, Fixtures & Fittings | | | | | | | |
| 305 | Rates | | | | | | | |
| 306 | Water Rates | | | | | | | |
| 307 | Miscellaneous Expenditure | | | | | | | |
| 308 | Long Term Financial Risks | | | | | | | |
| 315 | Hire Income | | | | | | | |
| | SUB TOTAL | | | | 900.00 | 29.10 | 871 | 871 |

SGTC
Summary of Receipts and Payments
All Cost Centres and Codes

Cost Centre Heritage Community Hall

| Code Title | Receipts | | | Payments | | | Net Position | |
|------------------------------------|------------------|-----------------|----------------|------------------|-----------------|---------------|------------------|--|
| | Estimated | Actual | Variance | Estimated | Actual | Variance +/- | Under/over spend | |
| 320 Wages | | | | 6,160.00 | 965.82 | 5,194 | 5,194 | |
| 321 Repairs & Maintenance | | | | 1,800.00 | 77.72 | 1,722 | 1,722 | |
| 322 Gas & Electricity | | | | 1,589.00 | 643.63 | 945 | 945 | |
| 323 Cleaning Materials | | | | 195.00 | 55.65 | 139 | 139 | |
| 324 Furniture, Fixtures & Fittings | | | | 1,000.00 | | 1,000 | 1,000 | |
| 325 Rates | | | | 2,300.00 | 452.10 | 1,848 | 1,848 | |
| 326 Water Rates | | | | 641.00 | | 641 | 641 | |
| 327 Miscellaneous Expenditure | | | | 260.00 | | 260 | 260 | |
| 328 Long Term Financial Risks | | | | 1,950.00 | | 1,950 | 1,950 | |
| 329 Long Term Maintenance Reqt | | | | 2,350.00 | | 2,350 | 2,350 | |
| 335 Hire Income | 13,043.00 | 2,706.98 | -10,336 | | | | -10,336 | |
| SUB TOTAL | 13,043.00 | 2,706.98 | -10,336 | 18,245.00 | 2,194.92 | 16,050 | 5,714 | |

Cost Centre Sports Pavilion

| Code Title | Receipts | | | Payments | | | Net Position | |
|---------------------------------|------------------|-----------------|----------------|------------------|-----------------|---------------|------------------|--|
| | Estimated | Actual | Variance | Estimated | Actual | Variance +/- | Under/over spend | |
| 340 Gas & Electricity | | | | 615.00 | | 615 | 615 | |
| 341 Water Rates | | | | 461.00 | | 461 | 461 | |
| 342 Maintenance & Cleaning Cont | | | | 1,750.00 | 945.93 | 804 | 804 | |
| 343 Rates | | | | | | | | |
| 344 Building Insurance | | | | 2,025.00 | 1,461.04 | 564 | 564 | |
| 345 Miscellaneous Expenditure | | | | | | | | |
| 346 Long Term Financial Risks | | | | 27,000.00 | | 27,000 | 27,000 | |
| 350 Rent Income | 17,198.00 | 2,883.50 | -14,315 | | | | -14,315 | |
| SUB TOTAL | 17,198.00 | 2,883.50 | -14,315 | 31,851.00 | 2,406.97 | 29,444 | 15,130 | |

Cost Centre Town Council Offices Community

| Code Title | Receipts | | | Payments | | | Net Position | |
|------------------------------------|------------------|-----------------|----------------|------------------|-----------------|---------------|------------------|--|
| | Estimated | Actual | Variance | Estimated | Actual | Variance +/- | Under/over spend | |
| 360 Wages | | | | 13,325.00 | 1,813.49 | 11,512 | 11,512 | |
| 361 Repairs & Maintenance | | | | 420.00 | 108.40 | 312 | 312 | |
| 362 Furniture, Fixtures & Fittings | | | | 100.00 | | 100 | 100 | |
| 363 Cleaning Materials | | | | 260.00 | 47.89 | 212 | 212 | |
| 364 Miscellaneous Expenditure | | | | 75.00 | | 75 | 75 | |
| 365 Long Term Financial Risks | | | | 6,300.00 | | 6,300 | 6,300 | |
| 370 Hire Income | 31,300.00 | 5,327.25 | -25,973 | | | | -25,973 | |
| SUB TOTAL | 31,300.00 | 5,327.25 | -25,973 | 20,480.00 | 1,969.78 | 18,510 | -7,463 | |

Cost Centre Old Fire Station Cafe

| Code Title | Receipts | | | Payments | | | Net Position | |
|-----------------------------------|-----------|--------|----------|-----------|----------|--------------|------------------|--|
| | Estimated | Actual | Variance | Estimated | Actual | Variance +/- | Under/over spend | |
| 380 Wages | | | | 21,840.00 | 3,291.59 | 18,548 | 18,548 | |
| 381 Food/Supplies | | | | 3,600.00 | 623.33 | 2,977 | 2,977 | |
| 382 Furniture, Fixtures & Equipme | | | | 750.00 | 234.73 | 515 | 515 | |
| 383 Advertising | | | | 100.00 | | 100 | 100 | |
| 384 Rates | | | | 1,600.00 | 317.01 | 1,283 | 1,283 | |
| 385 Electricity & Water | | | | 999.00 | 491.94 | 507 | 507 | |
| 386 Cleaning Materials | | | | 130.00 | 31.80 | 98 | 98 | |
| 387 DBC Maintenance Service Ch | | | | 1,750.00 | 1,615.64 | 134 | 134 | |
| 388 Telephone / Internet | | | | 1,215.00 | 215.52 | 999 | 999 | |
| 389 Maintenance | | | | 1,000.00 | 260.06 | 740 | 740 | |
| 390 Miscellaneous Expenditure (in | | | | 1,325.00 | 253.34 | 1,072 | 1,072 | |
| 391 Long Term Financial Risks | | | | 1,800.00 | | 1,800 | 1,800 | |


SGTC
Summary of Receipts and Payments
All Cost Centres and Codes

| | | | | | | | | |
|--------------------|---------------------------|-------------------|-------------------|-----------------|-------------------|-------------------|---------------------|-------------------------|
| 392 | Rent DBC | | | | | | | |
| 393 | Long Term Maintenance | | | | 500.00 | | 500 | 500 |
| 395 | Cafe Income | 7,500.00 | 1,014.72 | -6,485 | | | | -6,485 |
| | SUB TOTAL | 7,500.00 | 1,014.72 | -6,485 | 36,609.00 | 7,334.96 | 29,274 | 22,789 |
| Cost Centre | Bus Shelters | | | | | | | |
| Code | Title | Receipts | | | Payments | | | Net Position |
| | | Estimated | Actual | Variance | Estimated | Actual | Variance +/- | Under/over spend |
| 400 | Mainenance | | | | 1,500.00 | | 1,500 | 1,500 |
| 401 | Long Term Financial Risks | | | | | | | |
| 405 | Miscellaneous Income | | | | | | | |
| | SUB TOTAL | | | | 1,500.00 | | 1,500 | 1,500 |
| NET TOTAL | | 630,478.00 | 287,768.20 | -342,710 | 736,384.00 | 138,709.49 | 597,675 | 254,965 |
| V.A.T. | | | 10,023.42 | | | 12,684.16 | | |
| GROSS TOTAL | | | 297,791.62 | | | 151,393.65 | | |



APPLICATION FORM FOR FUNDING FROM THE TOWN COUNCIL.

(Please complete using BLACK INK).

| | |
|---|--|
| 1. Name and full address of Organisation: | Knockhall School PTA |
| 2. Amount of funding requested. | £200 |
| 3. Name and contact details of applicant (this is the address the Town Council will use for all correspondences): | Mrs Ellen Young 122 Knockhall Rd, Greenhithe, Kent DA9 9ES |
| 4. Brief description of the aims and objectives of your organisation (please include the date your organisation was established): | A group of parents have resurrected the school PTA and are planning the summer fete for Thurs 20th July. The bouncy castle hire is £200 and we would be grateful of your help with this expense. |
| 5. Please give an estimate of how many people within your organisation reside within Swanscombe and Greenhithe. | 100%. We have 6 active members of the group and many other parents helping at events. All parents of Knockhall school. |
| 6. Please give details of how your organisation assists or impacts on the residents of Swanscombe and Greenhithe. | We are organising events to benefit the children of Knockhall school and also include the community in events. We are aiming to put some positivity back into the school after lots of recent changes. |
| 7. Please supply details of how the funding applied for will be used (please include total costs of projects, project plans, quoted costs etc.). No works/purchases can be made until any applications have been considered by the Town Council. Retrospective applications will NOT be considered. | £200 to cover the hire cost of 3 bouncy castles for the summer fete. |
| 8. Please detail any funding received in the last three years, including any from Swanscombe and Greenhithe Town Council. | N/A |
| 9. Name of organisation that cheques should be made out (cheques are unable to be made out to individuals). | Knockhall School Parent Teacher Association |
| 10. Declaration: E Young | Signed:  |



APPLICATION FORM FOR FUNDING FROM THE TOWN COUNCIL.

(Please complete using BLACK INK).

| | |
|--|--------|
| I declare that the information given is, to the best of my knowledge, accurate and true. | Dated: |
|--|--------|

Please use a separate sheet if necessary clearly numbering the relevant section.



SWANSCOMBE AND GREENHITHE TOWN COUNCIL

GUIDANCE NOTES FOR APPLICATIONS FOR FUNDING FROM THE TOWN COUNCIL.

1. The decision regarding your application will be made on the basis of the information you supply on this application form. Your application will be copied to members of the Town Council. The decision made by the Town Council is final and non-negotiable; no further correspondence regarding decisions made on any applications will be entered into.
2. All parts of the application form must be completed.
3. Unfortunately the amounts requested each year normally exceed the funds available. It is therefore imperative that as much information as possible is provided with your application so that the Town Council can ascertain the activities and operation of your organisation.
4. All applications will be considered on their individual merits and every applicant must fully understand that there is no guarantee of funding or continued funding.
5. All applications will be deemed to have read and agreed to comply to the Guidance Notes for Applications for Funding from the Town Council.
6. All applications will be deemed to have agreed to information regarding their application be used and publicised by the Town Council both internally and externally.
7. All applications must, when successful, agree to appropriately acknowledge the Town Council for providing funding.
8. Applications will not be considered from:
 - Private organisations operated as a business or a profit making concern
 - Organisations intending to support or oppose political or religious groups
9. No works/purchases can be made until any applications have been considered by the Town Council.
10. Retrospective applications will NOT be considered.

Please do not hesitate to contact the Town Clerk, Graham Blew, if you wish to discuss any part of your application.

Telephone: 01322 385513

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Rec'd after deadline for
Merch FGP


3 MAR 2017



3

APPLICATION FORM FOR FUNDING FROM THE TOWN COUNCIL.

(Please complete using BLACK INK).

| | |
|---|--|
| 1. Name and full address of Organisation: | North West Kent Volunteer Centre The Basement Unit 2, Endeavour House, Twisleton Court, Priory Hill, Dartford DA1 2EN |
| 2. Amount of funding requested. | £200 |
| 3. Name and contact details of applicant (this is the address the Town Council will use for all correspondences): | Pauline Annetts (Chief Executive Officer) 01322 272476 pauline@nwkvolunteers.org.uk |
| 4. Brief description of the aims and objectives of your organisation (please include the date your organisation was established): | Established 30/08/1977. Our SMILES project recruits, trains, and manages volunteers to provide companionship, access and support to overcome the loneliness and isolation suffered by many elderly and vulnerable adults. |
| 5. Please give an estimate of how many people within your organisation reside within Swanscombe and Greenhithe. | 10 volunteers and 32 clients (Volunteer-Transport 24 / Befriending 7 / Garden Support 1). |
| 6. Please give details of how your organisation assists or impacts on the residents of Swanscombe and Greenhithe. | Volunteers take clients to medical appointments and recreational events, and provide own-home-befriending to housebound residents. SMILES provides companionship and support that tackles loneliness and isolation and also delivers medical benefits. Clients are able to remain living independently, in their own homes, for as long as possible. |
| 7. Please supply details of how the funding applied for will be used (please include total costs of projects, project plans, quoted costs etc.). No works/purchases can be made until any applications have been considered by the Town Council. Retrospective applications will NOT be considered. | Volunteer & Staff travel to visit clients-£120.00 <u>Contribution to telephone costs-£80.00</u> SMILES will cost £109,000 in 2017/18. We need to fund a shortfall of approximately £25,000 which we will achieve through funding applications to charitable trusts, businesses, parish councils and donations. |
| 8. Please detail any funding received in the last three years, including any from Swanscombe and Greenhithe Town Council. | We receive grants from KCC and Sevenoaks DC, and free accommodation from Gravesham BC. Clients contribute to the transport and garden-support schemes, befriending is free-of-charge to clients. We received £145 from S&G Town Council in year 2015/2016. |
| 9. Name of organisation that cheques should be made out (cheques are unable to be made out to individuals). | North West Kent Volunteer Centre |
| 10. Declaration: I declare that the information given is, to the best of my knowledge, accurate and true. | Signed:  Dated: 3 rd . March 2017 |

Please use a separate sheet if necessary clearly numbering the relevant section.

RECEIPTS

| | Unrestricted Funds | Restricted Funds | Total |
|---------------------------------------|--------------------|--------------------|--------------------|
| GRANTS | | | |
| Kent County Council (Infrastructure) | | £66,412.00 | £66,412.00 |
| Kent County Council (Befriending) | | £39,764.00 | £39,764.00 |
| Sevenoaks District Council | | £ 4,500.00 | £ 4,500.00 |
| Ellandi / Priory Centre, Dartford | | £ 2,000.00 | £ 2,000.00 |
| KCC Member (Dartford North East) | | £ 750.00 | £ 750.00 |
| KCC Members (Gravesham Neighbourhood) | | £ 5,056.00 | £ 5,056.00 |
| KCC Member (Swanscombe & Greenhithe) | | £ 500.00 | £ 500.00 |
| Swanley Town Council | | <u>£ 250.00</u> | <u>£ 250.00</u> |
| | <u>£</u> | <u>£119,232.00</u> | <u>£119,232.00</u> |
| DONATIONS | | | |
| Personal Donations | £ 1,191.50 | | £ 1,191.50 |
| Donations from Organisations | £ 80.00 | | £ 80.00 |
| Farningham Parish Council | | £ 150.00 | £ 150.00 |
| Swanscombe & Greenhithe T.C. | | £ 145.00 | £ 145.00 |
| Crockenhill Parish Council | | £ 100.00 | £ 100.00 |
| Shorne Parish Council | | £ 50.00 | £ 50.00 |
| Eynsford Parish Council | | £ 100.00 | £ 100.00 |
| Horton Kirby & South Darenth P.C. | | £ 375.00 | £ 375.00 |
| Mayor of Dartford's Charity | <u>£ 1,000.00</u> | | <u>£ 1,000.00</u> |
| | <u>£ 2,271.50</u> | <u>£ 920.00</u> | <u>£ 3,191.50</u> |
| OTHER RECEIPTS | | | |
| Direct Services: | | | |
| - Transport fees | £ 22,821.92 | | £22,821.92 |
| - Transport for other Organisations | £ 4,468.25 | | £ 4,468.25 |
| - Gardening Service fees | £ 974.50 | | £ 974.50 |
| Investment Income | £ 433.02 | | £ 433.02 |
| HMRC Gift Aid | £ 97.93 | | £ 97.93 |
| KCC Apprenticeships | <u>£ 1,500.00</u> | | <u>£ 1,500.00</u> |
| | <u>£ 30,295.62</u> | <u>£</u> | <u>£30,295.62</u> |
| TOTAL RECEIPTS | £32,567.12 | £120,152.00 | £152,719.12 |
| PAYMENTS | | | |
| | Unrestricted Funds | Restricted Funds | Total |
| DIRECT CHARITABLE EXPENDITURE | | | |
| Employments Costs | | £119,746.86 | £119,746.86 |
| Travel - Staff | | £ 1,928.54 | £ 1,928.54 |
| - Volunteers | | £ 5,921.74 | £ 5,921.74 |
| Expenses – Staff and Volunteers | | £ 1,204.50 | £ 1,204.50 |
| Training – Staff and Volunteers | | £ 1,318.66 | £ 1,318.66 |
| Postage/Telephone/Broadband | | £ 3,800.57 | £ 3,800.57 |
| Office Equipment | | £ 13,176.88 | £ 13,176.88 |
| Advertising and Publicity | | £ 610.00 | £ 610.00 |
| Stationery | | £ 972.45 | £ 972.45 |
| Memberships and Accreditation | | £ 168.00 | £ 168.00 |
| Office Expenses | | £ 330.98 | £ 330.98 |
| Accommodation | | £ 1,924.37 | £ 1,924.37 |
| Insurances | | £ 692.85 | £ 692.85 |
| Governance and Compliance | | £ 278.00 | £ 278.00 |
| Professional Services | | £ 12,725.94 | £ 12,725.94 |
| Bank Charges | | £ 14.75 | £ 14.75 |
| TOTAL PAYMENTS | £ 0.00 | £164,815.09 | £164,815.09 |
| RESULT FOR THE YEAR 2015-16 | £32,567.12 | -£44,663.09 | -£12,095.97 |

I am pleased to report to Members of the Town Council that I have completed my internal audit of the Town Council's records for 2016-17 and have been able to complete Section 4 of the 2016-17 Annual Return.

Members should be aware that the audit tests that I undertook during the audit cannot be relied on to identify the occasional omission or insignificant error, nor to disclose breaches of trust or statute, neglect or fraud which may have taken place and which it is the responsibility of the Members of the Council to guard against through the Town Council's internal control procedures.

Members will be pleased to know that I did not find anything major in my financial audit to report and that I found the record keeping to be of a good standard and the Town Council's approach to the management of risks to be sound. As a result of my audit and my discussion with your RFO I was able to answer 'YES' to all the relevant questions contained in Section 4 of the Annual Return for 2016-17.

I would like to take this opportunity to thank your RFO for the assistance given to me in the conduct of the audit that took place on 11 May 2017.

PREVIOUS AUDITS:

Interim audits:

There were no major issues arising from the interim audit. The items I reported to the Council will be resolved during 2017-18 and cannot be followed up at this stage.

FINDINGS THIS VISIT:

During the visit I carried out sufficient work to enable me to complete Section 4 of the Annual return which included checking the accounting records and bank statements to the draft annual return plus review of the Income & expenditure account and asset register.

All worked well and there is nothing else that I need to report to you.

Lionel Robbins
Independent Internal Auditor
14 May 2017

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