

MINUTES of the MEETING of the HERITAGE SUB-COMMITTEE held at THE COUNCIL OFFICES, THE GROVE, SWANSCOMBE, on TUESDAY 11 SEPTEMBER 2018 at 10.00 AM

**PRESENT:** Councillor Ms L C Howes (Chairman)  
Councillor Mrs S P Butterfill (Vice-Chairman)  
Councillor Ms L M Hall  
Councillor R J Lees  
Councillor D J Mote

**ALSO PRESENT:** Shirley Fahy – FOSHP  
Margaret Steel - FOSHP  
Martin Harding, Assistant Town Clerk & RFO

**ABSENT:** None.

178/18-19. **ARRANGEMENTS AND CONSTRAINTS REGARDING FILMING OR RECORDING THE MEETING.**

The Town Clerk explained the arrangements and constraints relating to the filming or recording of the meeting.

179/18-19. **APOLOGIES FOR ABSENCE**

An apology for absence was received from Councillor Mrs A E D Barham.

180/18-19. **SUBSTITUTES**

There were none.

181/18-19. **TO DECLARE INTERESTS IN ITEMS ON THE AGENDA**

There were none.

*The Chairman gave the opportunity for the meeting to be adjourned at this point to accept questions from the public.*

182/18-19. **URGENT ITEMS / MATTERS ARISING FROM PREVIOUS MINUTES.**

There were none.

183/18-19. **TO CONFIRM AND SIGN THE MINUTES OF THE MEETING HELD ON 3 JULY 2018.**

**Recommended:** That the Minutes of the meeting held on 3 July 2018 be confirmed and signed as a true record.

**184/18-19. HERITAGE PARK IMPROVEMENTS.**

The ATC/RFO gave a verbal update on ongoing work being undertaken for improvement to the Heritage Park.

Members were informed that following the cancellation of the Heritage Watch meeting at Leeds Castle, Historic England had been in contact and had secured funding to begin the strategy process for setting up groups.

The ATC/RFO confirmed that Ebbsfleet Development Corporation had requested a list of activities the Town Council were hopeful to deliver around heritage, including the associated costs. The ATC/RFO agreed to update members should this progress any of the existing projects.

**Recommended:** That the ATC/RFO continue working on the current funding projects.

**185/18-19. NATURAL ENGLAND – SWANSCOMBE SKULL SITE NATIONAL NATURE RESERVE (NNR) AND SITE OF SPECIAL SCIENTIFIC (SSSI) – VISUAL MANAGEMENT PLAN/LEASE.**

The ATC/RFO had contacted Natural England regarding changes to planning for environmental gain. The ATC/RFO read out the email received from Natural England providing references within the National Planning Policy Framework. The ATC/RFO would circulate the link and associated content to members.

**Recommended:** That the ATC/RFO circulate the link provided by Natural England on Environmental Gain to members for information.

**186/18-19. ADOPT A KIOSK.**

Councillor R J Lees updated members that the group of local residents interested in this project had met during August, and that he was in the process of contacting them for an update.

**Recommended:** That Councillor R J Lees provide further feedback following his contact with the residents group.

**187/18-19. FRIENDS OF SWANSCOMBE HERITAGE PARK (FOSHP) REPORT OF ACTIVITIES.**

Shirley Fahy provided an update that confirmed the Teddy Bears Picnic in August had been well attended but donations were down. The next event would be the Halloween Disco in October.

**Recommended:** That the item be noted.

188/18-19. **HERITAGE PARK WEBSITE**

The ATC/RFO reminded members that any items to be included on the website needed to be forwarded to him.

**Recommended:** That the item be noted.

189/18-19. **ANY OTHER ITEMS RELATED TO HERITAGE.**

Members briefly discussed the heritage implications of recent planning applications for both The Alma Public House and Alkerden Farm.

Councillor R J Lees asked for an update on North Kent Countryside Partnership (NKCP) proposed work on the pond during November. The ATC/RFO confirmed that this was still progressing and that forms were now available for anyone interested in volunteering on this project to complete. The ATC/RFO agreed to contact NKCP to ask whether they could both attend the next Heritage Sub-Committee meeting and to discuss the best way to include local volunteers at the event.

190/18-19. **DATE OF NEXT MEETING.**

**Recommended:** That the next meeting be scheduled for Tuesday 30 October 2018 at 10.00am.

There being no further business to transact, the meeting closed at 10.35 am.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
(Chairman)