

MINUTES of the MEETING of the HERITAGE SUB-COMMITTEE held at THE COUNCIL OFFICES, THE GROVE, SWANSCOMBE, on TUESDAY 24 SEPTEMBER 2019 at 10.00 AM

**PRESENT:** Councillor Lesley Howes – Chairman  
Councillor Linda Hall – Vice-Chairman  
Councillor Anita Barham  
Councillor Emma Ben Moussa  
Councillor Peter Harman (ex-officio)

**ALSO PRESENT:** Brenda Bobby – Friends of Swanscombe Heritage Park (FOSHP)  
Lyn Keys - FOSHP  
Martin Harding, Assistant Town Clerk/RFO

**ABSENT:** Councillor Sue Butterfill  
Councillor Ann Duke

219/19-20. **ARRANGEMENTS AND CONSTRAINTS REGARDING FILMING OR RECORDING THE MEETING.**

The Chairman explained the arrangements and constraints relating to the filming or recording of the meeting.

220/19-20. **APOLOGIES FOR ABSENCE**

There were none.

221/19-20. **SUBSTITUTES**

There were none.

222/19-20. **TO DECLARE INTERESTS IN ITEMS ON THE AGENDA**

There were none.

***The Chairman gave the opportunity for the meeting to be adjourned at this point to accept questions from the public.***

223/19-20. **URGENT ITEMS / MATTERS ARISING FROM PREVIOUS MINUTES.**

The ATC/RFO apologised to members that item 5 on the agenda contained incorrect information. The previous meeting of the Heritage Sub-Committee was held on 23 July 2019 as opposed to 11 June 2019 and a copy of the minutes of that meeting were tabled for member's consideration.

224/19-20. **TO CONFIRM AND SIGN THE MINUTES OF THE MEETING HELD ON 23 JULY 2019.**

**Recommended:** That the Minutes of the meeting held on 23 July 2019 be confirmed and signed as a true record.

**225/19-20. HERITAGE PARK IMPROVEMENTS.**

The ATC/RFO informed members that an offer had been received from No Walls Gardens of some puddling clay left over from a project they had undertaken in Northfleet. Unfortunately this would not be enough to completely line the pond within the Heritage Park but, the Ebbsfleet Development Corporation (EDC) were looking into providing the remainder once the remaining amount required could be ascertained. The ATC/RFO would continue dialogue with both No Walls Gardens and the EDC to ensure this offer could be taken up and that any lining placed in the pond does not run the risk of further damage.

Historic England had sent through confirmation that the Heritage Watch Project was progressing and that the initial step would be to hold a community day in and around October 2019. The ATC/RFO suggested a date during the half term at the end of October to ensure that a larger proportion of people were able to attend. Members agreed and would await confirmation from the ATC/RFO along with the publicity material.

The ATC/RFO explained to members that a request had been received from a corporate group to undertake tree planting within the Heritage Park. This would be conducted during November and the company would be guided by North Kent Countryside Partnership who would purchase the trees. The Town Council were only being asked for permission as the land owner. Members agreed that this could go ahead subject to suitable trees being identified by North Kent Countryside Partnership.

**Recommended:**

1. That the ATC/RFO be thanked for his work in progressing the pond improvements and continue with the current projects as detailed.
2. That the ATC/RFO schedule a community engagement event for the half term week at the end of October to begin the process of setting up a Heritage Watch Group.
3. That the request for a tree planting event in the Heritage Park be agreed subject to North Kent Countryside Partnership agreeing suitable trees.

**226/19-20. FRIENDS OF SWANSCOMBE HERITAGE PARK (FOSHP) REPORT OF ACTIVITIES.**

Brenda Bobby confirmed that the Teddy Bears Picnic had been a success and that they were now working towards the Halloween Disco on 25 October 2019.

**Recommended:** That the item be noted.

**227/19-20. HERITAGE PARK WEBSITE**

The ATC/RFO reminded members that any items to be included on the website needed to be forwarded to him.

**Recommended:** That the item be noted.

228/19-20. **ANY OTHER ITEMS RELATED TO HERITAGE.**

The Chairman reminded members of the importance of noting any findings from archaeological surveys undertaken as part of planning permission, as these are a useful tool in ascertaining areas of interest.

229/19-20. **DATE OF NEXT MEETING.**

**Recommended:** That the next meeting be scheduled for Tuesday 7 November 2019 at 10.00am.

There being no further business to transact, the meeting closed at 10.20 am.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
(Chairman)

